



FALMOUTH TOWN COUNCIL

Agenda Council Meeting

Date	15/06/2026
Time	19:00 -
Location	Council Chamber
Chair	Alan Jewell
Explanation	You are hereby summoned to attend a meeting of Falmouth Town Council to be held in the Council Chamber on Monday 15th June 2026 at 19:00 hours for the purpose of transacting the following business.

The meeting will observe the requirements of the Council's commitment to the Civility and Respect Pledge. That is to treat councillors, employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their roles. Behaviour breaching that commitment will not be tolerated.

Yours sincerely,

Town Clerk

Mayor's Chaplain

Prior to the start of the meeting prayers will be said by the Mayor's Chaplain.

- 1 Apologies**
To receive and approve apologies for absence.
- 2 Interests & Dispensations**
To receive declarations of interest in respect of items on the agenda. Councillors are reminded to declare any dispensations granted.
- 3 Minutes**
To take as read and confirm as accurate the minutes of the meeting held on Monday 9th March 2026, the Special Council meeting on the 11th May 2026, and the Annual Council meeting on the 18th May 2026. (1-93).
- 4 Town Mayors Report**
To receive such communications as the Town Mayor may wish to lay before the Council.

- 5 Deputy Mayors Report**
To receive such communications as the Deputy Mayor may wish to lay before the Council.
- 6 Public Questions**
None received.
- 7 Police Report**
To receive the Falmouth Community Police Report.
- 8 Community Safety & Fire Report**
To receive the Falmouth Community Safety and Fire Report.
- 9 Fairtrade**
To note the Fairtrade Falmouth quarterly report. (94).
- 10 Community Area Panel**
To receive the report of the Falmouth and Penryn Community Area Panel. (95-99).
- 11 Cornwall Councillor Reports**
To receive the reports of the Falmouth Cornwall Councillors.
- 12 Committee Reports**
To receive and consider the Reports from the following Committees:
- 12.1 Planning and Licensing Committee Reports from 16th March, 13th April, 11th May, and 1st June 2026. (100-145).
- 12.2 Finance and General Purposes Committee Reports from 13th April, and 8th June 2026. (146-249).
- 12.3 Cultural Services and Leisure Committee Part I Report from 18th March 2026, and 10th June 2026. (250-343).
- 12.4 Grounds, Facilities, and Environmental Action Report from 18th March 2026. (344-352).
- 13 Resignation - Penwerris Ward**
To note that Councillor Holbrook has resigned from the Council. Cornwall Council as the electoral authority has been advised of the vacancy which has been advertised.
- 14 Resignation - Arwenack Ward**
To note that Councillor Stowell has resigned from the Council. Cornwall Council as the electoral authority has been advised of the vacancy which has been advertised.

- 15 Annual Governance and Accountability Return 2025/26**
The Finance and General Purposes meeting of the 8th June 2026 reviewed the Annual Governance and Accountability Return (AGAR) for 2025/26 and recommended that the Council
- 15.1 Note the Year-end Internal Audit Report (353-357).
15.2 Note the Financial Statements (358-388).
15.3 Review and affirm assertions 1 - 10 of Section 1 - Annual Governance Statement 2025/26 (392).
15.4 Confirm the Accounting Statement in Section 2 of the AGAR (393).
- 16 Larger Council Clerks Online Briefing**
To note the minutes from the Larger Council Clerks online briefing from 22 January 2026. (395-397).
- 17 Town Management Report**
To receive the Town Management Report. (398-400).
- 18 Town Clerks Report Part I**
To receive the Town Clerk's Part I Report. (401-403).
- 19 Exclusion of the Press & Public**
In the public interest to consider the exclusion of the press and public for the following items of business as they may involve the consideration of confidential information in respect of staffing and contractual matters.
- 20  Committee Reports Part II**
To receive and consider the Part II Reports from the following Committees:
- 20.1 Cultural Services and Leisure Committee Part II Report dated 18th March 2026 and 10th June 2026. (404-638).
20.2 Staffing Committee Report dated 23rd March 2026. (639-640).
20.3 The minutes of the Joint Meeting of the Cultural Services and Leisure Committee and the Grounds, Facilities, and Environmental Committees dated 18th March 2026. (641-642).
20.4 Finance and General Purposes Committee Part II Report from 8th June 2026. (643).
- 21  Town Clerks Report Part II**
To receive the Town Clerk's Part II Report.
- 22  Extra Care Housing, Falmouth**
To receive a presentation from Extra Care Housing.

FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Council held on Monday 9th March at 7.00pm held in the Council Chamber, Municipal Buildings, The Moor, Falmouth. TR11 3QA

Present: Councillors A J Jewell (Town Mayor), T M Pearce (Deputy Mayor), G P Andrewartha, S R Carmichael, D E Clegg CC, D V Evans BEM CC, K S Holbrook, L E Howes, D A Konik, A D Munden, J C Robinson, A L Rowe CC, D W Saunby CC, H M Stephens, J A R Stowell, and J A Walkden.

In Attendance: A M Williams	(Town Clerk)
D C Shankland	(Communications Officer)
S Palmer	(Youth Engagement Officer)
S Penna	(Grounds Manager)
Councillor L Magowan	(Cornwall Council, Arwenack ED)
P Fitzpatrick & J Grafton	(Falmouth Fairtrade)
Rev G Davis	(Mayor's Chaplain)
C Ford	(Project Manager, South West Water)
P Grayson & I Barnes	(Goldenbank & Swans Reach Residents Association)
J Pascoe	(Chair, Falmouth Fisherman's Management Association)

C6154 APOLOGIES

None received.

C6155 INTERESTS AND DISPENSATIONS

Councillors Holbrook, Pearce, and Rowe declared a non-disclosable interest in Minute C6171 as they were members of the Cornwall Pension Fund and left the meeting during the consideration thereof. Councillor Clegg declared a non-disclosable interest in Minute C6171 as she sat on the Cornwall Pension Committee and left the meeting during the consideration thereof.

C6156 MINUTES

It was proposed by Councillor Carmichael, seconded by Councillor Walkden and

RESOLVED that the minutes of the Meeting held on 8th December 2025 be confirmed as a correct record and signed by the Chair.

It was proposed by Councillor Carmichael, seconded by Councillor Stowell and

RESOLVED that the minutes of the Special Meetings held on 19th January 2026, and 3rd February 2026 be confirmed as a correct record of the proceedings and signed by the Chair.

The attendance of Councillor Robinson at those meetings was noted.

C6157 MAYOR'S REPORT

The Mayor reported on a busy period of mayoral activity including civic, town events, and meetings attended. civic engagements. This included meeting the Sports Minister to make the case for local swimming provision. The Mayoral Ball

and other fund raising had seen £10,000 raised for this endeavour. He had visited the Town Manager and wished him well for a quick recovery to full health. The St Nazaire memorial event had been well supported. The report was duly noted.

He also presented a plaque to Grounds Manager, Simon Penna recognising his excellent service to the Council.

C6158 DEPUTY MAYOR'S REPORT

The Deputy Mayor reported on civic attendances and meetings. Including the important St Nazaire Memorial event, and the meeting with the Sports Minister. The report was duly noted.

C6159 PUBLIC QUESTIONS

None received.

C6160 COMMUNITY POLICE REPORT

No report.

C6161 COMMUNITY SAFETY AND FIRE REPORT

No report.

C6162 SOUTH WEST WATER – FALMOUTH INFRASTRUCTURE WORKS

The Project Manager for South West Water updated on ongoing and proposed infrastructure works for Falmouth, a £30m investment over five years. A strategy document was being developed. The main stay of the works was surface water separation to reduce capacity strain on the sewerage system, over 80 surface water separation options were being considered. The antiquated sewerage system was unable to cope with current population demands. He updated on works at Church Hill, Penryn and at Queen Mary Gardens (Gyllyngvase Car Park), Falmouth, as well as additional works for 9 overflows. Which would reduce spillages. The Gyllyngvase Works would complete at the end of March 2026 (with some over run due to adverse weather). There were four categories of works for Falmouth: large ingress of brown water; surface water separation; storage; operational improvements. He responded to questions and advised that two schemes would impact Town Council sites: Dracaena Fields underground storage (to the north east of the skatepark and carpark), they would work with the Town Council regarding resurfacing treatments, and Kimberley Park additional surface retention or an engineering solution which would be further consulted upon. They were also working with the Environment Agency regarding improvements to the system at Prince of Wales Pier. He responded to additional queries regarding local works and that local plan and design aspirations featured into the telemetry model up to 2050.

C6163 GOLDENBANK AND SWANS REACH RESIDENTS' ASSOCIATION

The representatives of the Residents Association thanked the Town Council for supporting them in acquiring public open space areas including children's play, which had now formally transferred to the Town Council. They advised of process and their disappointment that Cornwall Council had not reacted to exercise its rights to buy for £1, nor advised locally that they had not done so, when the developer's commitment had come to an end. The developer had sought via third party to dispose of the land at auction. Residents created the Association and had to spend £24,000 to acquire the sites, although some spaces had been lost to public ownership. Residents had committed to support future maintenance works. They

responded to questions and Councillor Clegg thanked them for their efforts in securing the sites.

C6164 YOUTH COUNCIL

The Youth Council Officer introduced herself to the Council and updated on the Youth Council Pilot. There was an engagement event at Falmouth School that some Councillors were supporting. It was hoped to recruit a diverse cohort of youth councillors, who would be appointed via a Panel. Dracaena Centre were engaged and additional volunteer support was being sought. Commencing in April 2026 monthly meetings would be run for one year, the youth council would set its own structure and decide matters for discussion, with meetings themed around seasons. A regular reporting slot would be on Full Council agenda.

C6165 FALMOUTH FAIRTRADE

The Fairtrade Falmouth representative reported upon local Fairtrade activity including events, some of which had been affected by recent storms, local statistics, and universities engagement. Including World Fairtrade Day in May 2026, Big Green Week in June 2026, and Fairtrade Fortnight in September 2026. She thanked the Council and Falmouth BID for its support. The report was noted.

C6166 COMMUNITY AREA PANEL

The Panel notes and reports from 2nd December 2025, 9th December 2025, and 13th January 2026, including Cornwall Council's Priority Plan 2026-2030 were duly noted.

C6167 FALMOUTH GREEN CORRIDOR FORUM

The minutes of the meeting on 21st January 2026 were duly noted.

C6168 CORNWALL COUNCILLORS' REPORTS

Boslowick

Councillor Clegg reported on the Cornwall Council proposals to reduce street lighting and the objection to that from the Violence Against Women and Girls Group. She noted the Falmouth BID facilitated objection from local business, particularly for the night time economy. Further she updated on the Bickland Water Road highway improvement scheme which would now see a 30mph limit in part. St Francis School would see a new manned road crossing. She also highlighted the Caring for Our Coast event at Princess Pavilion.

Penwerris

Councillor Rowe advised that he continued to try to hold Cornwall Council to account regarding Trelawney Road tree removals. He was supporting two households facing eviction. With Councillors Konik and Pearce he was lobbying for a return of litter bins to the Old Hill area given growing issues of litter. He had met with Cornwall Housing and the Tenants Association, contractor repairs to housing stock were progressing well and a backlog being tackled. Fire safety works undertaken and the Old Hill Flats now surveyed. He had personally been assisting with storm damage clearance works. Trees at Trecarne had been removed and were being replaced. He updated on Cornwall Council budget setting, which saw a reduction in services, and he felt mitigated for poor service delivery. He was disappointed that the transformation project would see further job losses, and contractors were not being held to the living wage requirement. He felt the Town Council precept compared favourably as there was tangible benefits from that for residents. In response to questions he updated further on the costs associated with

Trelawney Tree removal and on the highway improvement scheme at Dracaena Avenue.

Trescobeas and Budock

Councillor Saunby also commented on the Trelawney Tree removal costs and had queried the retention of some trees at Trecarne. He had objected to the de-zoning proposals for hackney carriages and hoped Cornwall Council would not progress that. Cornwall Housing would look to sell on vacant housing stock units that would be in excess of £50,000 to refurbish. He updated on how he had spent his community chest funds.

Arwenack

Councillor Magowan reported on Cornwall Council budget setting, both a challenging debate and year ahead. He had opposed the withdrawal of the living wage requirement on contractors. He reported on Road Safety Strategy and changes to the Off-Street Parking Places Order, which would impact Gyllyngvase Car Park, he did not support those recommendations. He noted that the Town Council wished to review the planning application for Falmouth Docks and advised that Cornwall Council were considering the highway impact of additional traffic movements. He would consider the officer recommendation when it was available. He hoped there would be additional review of Trelawney Trees process and was looking at how to affect that. He updated on bus contract changes. He had met with South West Water with the MP to assess the impact of their local works.

C6169 COMMITTEE REPORTS

The Planning and Licensing Committee Report dated 15th December 2025 was presented by Councillor Jewell, Chair of the Committee.

It was proposed by Councillor Jewell, seconded by Councillor Carmichael and

RESOLVED that the Report of the Committee dated 15th December 2025 be approved.

The Planning and Licensing Committee Report dated 12th January 2026 was presented by Councillor Jewell, Chair of the Committee.

It was proposed by Councillor Jewell, seconded by Councillor Carmichael and

RESOLVED that the Report of the Committee dated 12th January 2026 be approved.

The Planning and Licensing Committee Report dated 2nd February 2026 was presented by Councillor Jewell, Chair of the Committee.

It was proposed by Councillor Jewell, seconded by Councillor Carmichael and

RESOLVED that the Report of the Committee dated 2nd February 2026 be approved.

The Planning and Licensing Committee Report dated 23rd February 2026 was presented by Councillor Jewell, Chair of the Committee.

It was proposed by Councillor Jewell, seconded by Councillor Carmichael and

RESOLVED that the Report of the Committee dated 23rd February 2026 be approved.

The Finance and General Purposes Committee Part I Report dated 19th January 2026 was presented by Councillor Pearce, Chair of the Committee.

It was proposed by Councillor Pearce, seconded by Councillor Robinson and

RESOLVED that the Report of the Committee dated 19th January 2026 be approved.

The Finance and General Purposes Committee Part I Report dated 2nd March 2026 was presented by Councillor Pearce, Chair of the Committee.

It was proposed by Councillor Pearce, seconded by Councillor Robinson and

RESOLVED that the Report of the Committee dated 2nd March 2026 be approved.

The Cultural Services and Leisure Committee Part I Report dated 14th January 2026 was presented by Councillor Robinson, Chair of the Committee.

It was proposed by Councillor Robinson, seconded by Councillor Stephens and

RESOLVED that the Report of the Committee dated 14th January 2026 be approved.

The Grounds, Facilities and Environmental Action Committee Report dated 14th January 2026 was presented by Councillor Konik, Chair of the Committee.

It was proposed by Councillor Konik, seconded by Councillor Stowell and

RESOLVED that the Report of the Committee dated 14th January 2026 be approved.

C6170 MOTION BY COUNCILLOR STOWELL – OYSTER FISHING, FALMOUTH ESTUARY

It was proposed by Councillor Stowell, seconded by Councillor Jewell and

RESOLVED that Standing Orders be temporarily suspended to allow the Chair of Falmouth Fishermen Management Committee to address the Council.

The Chair of the Fisherman Association advised on the historic method of working boats and that status was important to enable grants and assistance to train another generation to maintain the environmentally sound and important heritage practice.

It was proposed by Councillor Stowell, seconded by Councillor Carmichael and

RESOLVED that the support the application by Falmouth Oyster Fisheries for UNESCO intangible cultural heritage status for sail and oar dredging.

C6171 MOTION BY COUNCILLOR HOWES – CORNWALL PENSION FUND

The Town Mayor advised that the Chair of the Cornwall Pension Fund had offered to discuss investment practices with Councillor Howes and that the Council had previously received a presentation from the Fund in this matter.

The Town Clerk advised that the Council had made its formal employer response to the pension consultation and there remained the Council's employer's obligation to its employees regarding ensuring the effectiveness of the fund and its operation.

It was proposed by Councillor Howes, seconded by Councillor Stowell and

RESOLVED that the Cornwall Pension Fund be requested to cease investments with those companies mentioned in the attachment to these minutes, that it does not invest in any part of the arms trade from direct investment in companies that manufacture arms or components of arms, nor in organisations that finance arms or components and arms, nor weaponised information technologies. And that the Fund drafts and consults upon an external investment policy.

C6172 MOTION BY COUNCILLOR WALKDEN – SMARTPHONE FREE CHILDHOOD

It was proposed by Councillor Walkden, seconded by Councillor Evans and

RESOLVED that the Council supports the Smartphone Free Childhood and initiates and facilitates a meeting with local school headteachers, or their representatives, about limiting or prohibiting smartphone use in all Falmouth and Penryn Community Area Partnership schools, both secondary schools and their feeder schools.

C6173 SCHEDULE OF MEETINGS 2026/27

It was proposed by Councillor Rowe, seconded by Councillor Carmichael and

RESOLVED that the attached Schedule of Meetings be approved for 2026/27.

It was noted that there would be a separation of evenings for the meetings of the Cultural Services and Leisure Committee, and the Grounds, Facilities and Environmental Action Committee. And that all meetings (where possible) commence at 6pm.

There was now a brief comfort break (8.45pm to 8.55pm).

C6174 TOWN MAYOR AND DEPUTY MAYOR ELECT 2026/27

It was proposed by Councillor Saunby, seconded by Councillor Pearce and

RESOLVED that Councillor Jewell become Town Mayor Elect 2026/27.

It was proposed by Councillor Jewell, seconded by Councillor Konik and

RESOLVED that Councillor Pearce become Deputy Mayor Elect 2026/27.

C6175 COUNCIL COMMITTEES

It was proposed by Councillor Rowe, seconded by Councillor Andrewartha and

RESOLVED that the status quo be retained in regard to Committee seats for the 2026/27 municipal year, except that Councillor Rowe replaces Councillor Evans on the Planning and Licensing Committee.

A motion proposed by Councillor Howes, seconded by Councillor Holbrook, that the Staffing Committee composition be increased to eight seats was lost.

C6176 COMMITTEE CHAIRS AND VICE-CHAIRS

It was proposed by Councillor Clegg, seconded by Councillor Rowe and

RESOLVED that the status quo be retained in regard to Committee Chair and Vice-Chair appointments for the 2026/27 municipal year, except that Councillor Carmichael be appointed to Chair the Planning and Licensing Committee and Councillor Jewell appointed to Vice-Chair of the Planning and Licensing Committee.

C6177 REPRESENTATIVES TO OUTSIDE BODIES AND COUNCILLOR CHAMPION ROLES

It was proposed by Councillor Konik, seconded by Councillor Carmichel and

RESOLVED that the

- I. status quo be retained in respect of representatives to outside bodies for the 2026/27 municipal year, and
- II. status quo be retained in respect of Councillor Champion roles for the 2026/27 municipal year, except that the Schools and Universities Champion role be split: Councillor Stephens to be Schools Champion, and Councillor Pearce to be Universities Champion.

C6178 STANDING ORDERS AND FINANCIAL REGULATIONS

It was proposed by Councillor Howes, seconded by Councillor Stowell and

RESOLVED that the

- I. standing order be approved for 2026/27 municipal year as per the attached;
- II. It was noted that Financial Regulations were biennial and not due for reconsideration until 2027/2028.

The Responsible Financial Officer was requested to confirm that social impact was a material consideration regarding procurement considerations.

C6179 TOWN MANAGEMENT REPORT

The Town Management Report was duly noted. The Town Mayor formally acknowledged and thanked the efforts of the Falmouth Business Improvement Manager in assisting the Council in the absence of the Town Manager.

C6180 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Councillor Evans, seconded by Councillor Robinson and

RESOLVED that in view of the confidential nature of contractual matters and personal information it is advisable in the public interest that the press and public, be excluded from the meeting.

COUNCIL MINUTES – PART II
9TH MARCH 2025

C6181 MINUTES

It was proposed by Councillor Carmichael, seconded by Councillor Rowe and

RESOLVED that the Report of the Committee dated
8th December 2025 be confirmed as a correct record
and signed by the chair.

C6182 COMMITTEE REPORTS

The Grounds, Facilities and Environmental Action Part II Report dated 14th January 2026 was presented by Councillor Konik, Chair of the Committee.

It was proposed by Councillor Konik, seconded by Councillor Carmichael and

RESOLVED that the Report of the Committee dated
14th January 2026 be approved.

The Finance and General Purposes Committee Part II Report dated 19th January 2026 was presented by Councillor Pearce, Chair of the Committee.

It was proposed by Councillor Pearce, seconded by Councillor Carmichael and

RESOLVED that the Report of the Committee dated
19th January 2026 be approved.

The Finance and General Purposes Committee Part II Report dated 23rd February 2026 was presented by Councillor Pearce, Chair of the Committee.

It was proposed by Councillor Pearce, seconded by Councillor Carmichael and

RESOLVED that the Report of the Committee dated
23rd February 2026 be approved.

The Finance and General Purposes Committee Part II Report dated 2nd March 2026 was presented by Councillor Pearce, Chair of the Committee.

It was proposed by Councillor Pearce, seconded by Councillor Carmichael and

RESOLVED that the Report of the Committee dated
2nd March 2026 be approved.

The Report of the Staffing Committee dated 19th January 2026 was presented by Councillor Rowe, Chair of the Committee.

It was proposed by Councillor Rowe, seconded by Councillor Stowell and

RESOLVED that the Report of the Committee dated
19th January 2026 be approved.

The Part II notes of the informal meeting of the Cultural Services and Leisure Committee meeting held on the 11th February 2026 were noted.

There being no further business to transact the Town Mayor declared the meeting closed at 9.20 pm.

Signed..... Date.....



FALMOUTH TOWN COUNCIL

Falmouth Town Council Schedule of Meetings 2026 - 2027 Municipal Year

APPENDIX VI

2026

May

- 11th Planning & Licensing (AS)
- 18th Annual Council (Princess Pavilion) (7pm)

June

- 1st Planning & Licensing (AS)
- 8th Finance & General Purposes (AS)
- 10th Cultural Services & Leisure (AS)
- 15th Staffing (AS)
- Council (Council Chamber) (7pm)
- 17th Grounds, Facilities & Environmental Action (AS)
- 22nd Planning & Licensing (AS)

July

- 13th Planning & Licensing (AS)
- 20th Finance & General Purposes (AS)

August

- 3rd Planning & Licensing (AS)
- 10th Finance & General Purposes (AS)
- 24th Planning & Licensing (AS)

September

- 7th Staffing (AS)
- 9th Cultural Services & Leisure (AS)
- 14th Planning & Licensing (AS)
- 16th Grounds, Facilities & Environmental Action (AS)
- 21st Council (Council Chamber)

October

- 5th Planning & Licensing (AS)
- 19th Finance & General Purposes (AS)
- 26th Planning & Licensing (AS)

November

- 9th Staffing (AS)
- 11th Cultural Services & Leisure (AS)
- 16th Planning & Licensing (AS)
- 18th Grounds, Facilities & Environmental Action (AS)
- 30th Finance & General Purposes (AS)

December

- 7th Planning & Licensing (AS)
- 14th Council (Council Chamber)
- 21st Planning & Licensing (AS)

2027

January

- 11th Planning & Licensing (AS)
- 13th Cultural Services & Leisure (AS)
- 20th Grounds, Facilities & Environmental Action (AS)
- 18th Staffing (AS)
- 25th Finance & General Purposes (AS)

February

- 1st Planning & Licensing (AS)
- 22nd Planning & Licensing (AS)

March

- 1st Finance & General Purposes (AS)
- 8th Council (Council Chamber)
- 15th Planning & Licensing (AS)
- 17th Cultural Services & Leisure (AS)
- 24th Grounds, Facilities & Environmental Action (AS)
- 22nd Staffing (AS)
- TBC APM (AS)

April

- 5th Planning & Licensing (AS)
- 19th Finance & General Purposes (AS)
- 26th Planning & Licensing (AS)

May

- 17th Planning & Licensing (AS)
- 24th Annual Council (Princess Pavilion) (7pm)

Note All Planning and primary meetings will commence at 6pm where no other meeting is scheduled, where another meeting is scheduled the meeting will commence at 7.30pm.

The Annual Meeting and Annual Parish Meeting (APM) will commence at 7pm.

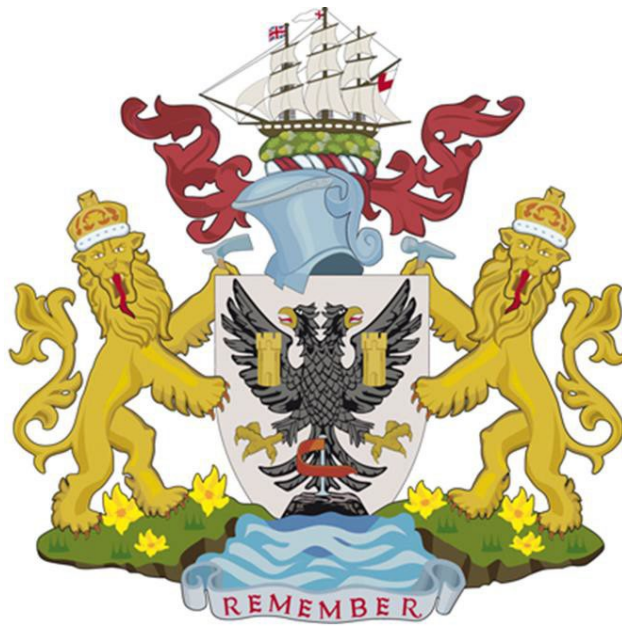
Holidays

Bank holidays in 2026 are on the 4th & 25th May, 31st August, 25th & 28th December.

Bank holidays in 2027 are on the 1st January, 26th & 29th March, 3rd & 31st May.

Venues

Where specified. The Council Chamber and Art Gallery are in the Municipal Building, The Moor, Falmouth, TR11 2RT and the Atherton Suite (AS) is in The Old Post Office, The Moor, Falmouth TR11 3QA.



FALMOUTH TOWN COUNCIL

STANDING ORDERS

As Amended: May 2024

Minute : C5862

How to use these standing orders

Standing orders are the written rules of the council. They are used to confirm the council's internal organisational, administrative and procurement procedures and procedural matters for meetings. They are not the same as the policies of the council but they refer to them. A local council must have standing orders for the procurement of contracts.

Meetings of full councils, councillors and the Responsible Financial Officer and Proper Officer are subject to many statutory requirements. So the council should have standing orders to confirm those statutory requirements. The council has standing orders to control the number, place, quorum, notices and other procedures for committee and sub-committee meetings because these are subject to fewer statutory requirements. If it does not, committees and sub-committees may adopt their own standing orders.

Standing orders that are in bold type contain statutory requirements. Standing orders not in bold are there to help the council operate effectively but do not contain statutory requirements so they have been designed to suit the council's needs. For convenience, the word "councillor" is used in standing orders and includes a non-councillor with or without voting rights unless otherwise stated.

The standing orders do not include the council's financial regulations but they are attached as an Appendix. Financial regulations are standing orders to regulate and control the financial affairs and accounting procedures of a local council. The financial regulations, as opposed to the standing orders of a council, include most of the requirements relevant to the Responsible Financial Officer.

Standing orders, financial regulations and council policies are issued to all councillors and these standing orders should be used in conjunction with the Council's financial regulations, code of conduct and all policies and procedures duly adopted by the Council. Further copies of standing orders may be obtained from the Town Clerk.

AM Williams FCG FSLCC

Town Clerk

List of standing orders

1.	Rules of debate at meetings	5
2.	Disorderly conduct at meetings.....	7
3.	Meetings generally	7
4.	Filming and recording meetings	10
5.	Committees and sub-committees.....	10
6.	Ordinary council meetings	13
7.	Extraordinary meetings of the council and committees and sub-committees	14
8.	Previous resolutions.....	15
9.	Voting on appointments	15
10.	Motions for a meeting that require written notice to be given to the Proper Officer ...	15
11.	Motions at a meeting that do not require written notice.....	16
12.	Managing information	16
13.	Draft minutes.....	17
14.	Code of conduct and dispensations	17
15.	Code of conduct complaints	19
16.	Dispensations	19
17.	Proper Officer	20
18.	Responsible Finance Officer	22
19.	Accounts and accounting statements	22
20.	Financial controls and procurement	23
21.	Precept.....	24
22.	Handling staff matters	24
23.	Responsibilities to provide information	25
24.	Responsibilities under the Data Protection Legislation	25
25.	Relations with the press/media.....	25
26.	Execution and sealing of legal deeds	26
27.	Communicating with unitary councillors.....	26
28.	Civic events	26
29.	Restrictions on councillor activities	26
30.	Standing orders generally.....	26

Appendices

1. Standing Orders for town meetings of the electors of Falmouth
2. Code of Conduct for members
3. Code of practice for handling complaints
4. Financial Regulations
5. Media Policy
6. Speaking Protocols
7. Committee Structure
8. Committee Terms of Reference
9. Scheme of Delegation

1. Rules of debate at meetings

- a. Motions on the agenda shall be considered in the order that they appear unless the order is changed at the discretion of the chair of the meeting.
- b. A motion (including an amendment) shall not be progressed unless it has been moved and seconded.
- c. A motion on the agenda that is not moved by its proposer may be treated by the chair of the meeting as withdrawn.
- d. If a motion (including an amendment) has been seconded, it may be withdrawn by the proposer only with the consent of the seconder and the meeting.
- e. An amendment is a proposal to remove or add words to a motion. It shall not negate the motion.
- f. If an amendment to the original motion is carried, the original motion becomes the substantive motion upon which further amendment(s) may be moved.
- g. An amendment shall not be considered unless early verbal notice of it is given at the meeting and, if requested by the chair of the meeting, is expressed in writing to the chair.
- h. A councillor may move an amendment to their own motion, if agreed by the meeting. If a motion has already been seconded, the amendment shall be with the consent of the seconder and the meeting.
- i. If there is more than one amendment to an original or substantive motion, the amendments shall be moved in the order directed by the chair.
- j. Subject to standing order 1(k) below, only one amendment shall be moved and debated at a time, the order of which shall be directed by the chair of the meeting.
- k. One or more amendments may be discussed together if the chair of the meeting considers this expedient but each amendment shall be voted upon separately.
- l. A councillor may not move more than one amendment to an original or substantive motion.
- m. The mover of an amendment has no right of reply at the end of debate on it.
- n. Where a series of amendments to an original motion are carried, the mover of the original motion shall have a right of reply either at the end of debate of the first amendment or at the very end of debate on the final substantive motion immediately before it is put to the vote.

- o. Unless permitted by the chair of the meeting, a councillor may speak once in the debate on a motion except:
 - i. To speak on an amendment moved by another councillor;
 - ii. To move or speak on another amendment if the motion has been amended since they last spoke;
 - iii. To make a point of order;
 - iv. To give a personal explanation; or
 - v. In exercise of a right of reply.
- p. During the debate of a motion, a councillor may interrupt only on a point of order or a personal explanation and the councillor who was interrupted shall stop speaking. A councillor raising a point of order shall identify the standing order which they consider had been breached or specify the other irregularity in the proceedings of the meeting they are concerned by.
- q. A point of order shall be decided by the chair of the meeting and their decision shall be final.
- r. When a motion is under debate, no other motion shall be moved except:
 - i. To amend the motion;
 - ii. To proceed to the next business;
 - iii. To adjourn the debate;
 - iv. To put the motion to a vote;
 - v. To ask a person to be no longer heard or to leave the meeting;
 - vi. To refer a motion to a committee or sub-committee for consideration;
 - vii. To exclude the public and press;
 - viii. To adjourn the meeting; or
 - ix. To suspend particular standing order(s) excepting those which reflect mandatory statutory requirements.
- s. Before an original substantive motion is put to the vote, the chair of the meeting shall be satisfied that the motion has been sufficiently debated and that the mover of the motion under debate has exercised or waived their right of reply.
- t. Excluding motions under standing order 1(r) above, the contributions of speeches by a councillor shall relate only to the motion under discussion and shall not exceed 3 minutes without the consent of the chair of the meeting.
- u. Councillors who are non-committee members can attend and speak at the discretion of the committee chair, usually on a matter affecting their ward. They cannot vote.
- v. Discussion concerning motions, where relevant, should record any environmental impacts and whether the decision will be detrimental or beneficial to carbon emissions and/or biodiversity.

2. Disorderly conduct at meetings

- a. No person shall obstruct the transaction of business at a meeting or behave offensively or improperly. If this standing order is ignored, the chair of the meeting shall request such person(s) to moderate or improve their conduct.
- b. If person(s) disregard the request of the chair of the meeting to moderate or improve their conduct, any councillor or the chair of the meeting may move that the person be no longer heard or excluded from the meeting. The motion, if seconded, shall be put to the vote without discussion.
- c. If a resolution made under standing order 2(b) above is ignored, the chair of the meeting may take further reasonable steps to restore order or to progress the meeting. This may include temporarily suspending or closing the meeting.
- d. Meetings will observe the requirements of the Council's commitment to the Civility and Respect Pledge. That is to treat councillors, employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their roles. Behaviour breaching that commitment will not be tolerated.

3. Meetings generally

Full Council meetings

Committee meetings

Sub-committee meetings

- a. **Meetings shall not take place in premises which at the time of the meeting are used for the supply of alcohol, unless no other premises are available free of charge or at a reasonable cost.**
- b. **The minimum three clear days for notice of a meeting does not include the day on which notice was issued, the day of the meeting, a Sunday, a day of the Christmas break, a day of the Easter break or of a bank holiday or a day appointed for public thanksgiving or mourning.**
- c. The minimum three clear days' public notice of a meeting does not include the day on which the notice was issued or the day of the meeting unless the meeting is convened at shorter notice.
- d. **Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.**

- e. Members of the public may raise formal questions at a meeting is sufficient notice has been given and at the discretion of the Town Clerk as to the appropriateness of the question(s). Certain speaking protocols apply to certain committees.
- f. In accordance with standing order 3(e) above, a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. At the chair's discretion and with the agreement of the Council, a member of the public may be invited to answer questions on matter of fact relating to the item under consideration by the Council at that point on the agenda where the matter is discussed.
- g. A person shall raise their hand when requesting to speak and when directed to speak by the chair stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chair of the meeting may at any time permit a person to be seated when speaking.
- h. A person who speaks at a meeting shall direct their comments to the chair of the meeting.
- i. Only one person is permitted to speak at a time. If more than one person wants to speak, the chair of the meeting shall direct the order of speaking.

  j. **The press shall be provided with reasonable facilities for the taking of their report of all or part of a meeting at which they are entitled to be present.**

 k. **Subject to standing orders which indicate otherwise, anything authorised or required to be done by, to or before the Chair of the Council may in their absence be done by, to or before the Vice-chair of the Council.**

 l. **The chair, if present, shall preside at a meeting. If the chair is absent from a meeting, the vice-chair, if present, shall preside. If both the chair and the vice-chair are absent from a meeting, a councillor as chosen by the councillors present at the meeting shall preside at the meeting.**

   m. **Subject to a meeting being quorate, all questions at a meeting shall be decided by a majority of the councillors with voting rights present and voting.**

   n. **The chair of a meeting may give an original vote on any matter put to the vote, and in the case of an equality of votes may exercise their casting vote whether or not they gave an original vote.**

See standing orders 6 (i) and (j) below for the different rules that apply in the election of the Chair of the Council at the annual meeting of the council.

- o. **Unless standing orders provide otherwise, voting on a question shall be by a show of hands. At the request of a councillor, the voting on any question shall be recorded so as the show whether each councillor present and voting gave their vote for or against that question.** Such a request shall be made before moving on to the next item of

business on the agenda and will be taken in alphabetical order of those present at the meeting and eligible to vote.

- p. The minutes of a meeting shall include an accurate record of the following:
 - i. The time and place of the meeting;
 - ii. The names of councillors present and absent;
 - iii. The names of those councillors that enter meetings after its commencement and/or leave before the cessation, and/or leave for a part of the meeting;
 - iv. Interests that have been declared by councillors and non-councillors with voting rights;
 - v. Whether a councillor or non-councillor with voting rights left the meeting when matters that they held interests in were being considered;
 - vi. If there was a public participation session; and
 - vii. The resolutions made, the mover and seconder of motions and amendments.

 q. **A councillor or non-councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in the council's code of conduct in a matter being considered at a meeting is subject to statutory limitations or restrictions under the code on their right to participate and vote on that matter.**

 r. **No business may be transacted at a meeting unless at least one-third of the whole number of members of the council are present and in no case shall the quorum of a meeting be less than three.**

The quorum of a committee shall be three members of the committee.

 s. **If a meeting is or becomes inquorate no business shall be transacted** and the meeting shall be closed. The business on the agenda for the meeting shall be adjourned to another meeting.

t. A meeting shall not exceed a period of 3 hours.

u. Apologies for absence must be received by the Proper Officer or relevant attending officer, and the reason for absence at a meeting must be given, in advance of the meeting.

v. Meetings agendas to include, where relevant, environmental impact and recognition that the Council has approved motions to become Carbon Neutral by 2030 and has declared an environmental and ecological emergency. When discussing any relevant motion and prior to voting, consideration should be made of the impact of carbon emissions and/or biodiversity.

4. Filming and recording meetings

- a. When a meeting of the Council, its committees or sub-committees is open to the public, any person, if present, may:
 - i. Film, photograph or make an audio recording of a meeting;
 - ii. Use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
 - iii. Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.
- b. Oral reporting, commentary or broadcasting is not permitted during any part of a meeting of the council, its committees and sub committees.
- c. An individual must be present and able to use their equipment in order to film, photograph or audio record a meeting. There will be no opportunity to report on any part of the meeting where the council has resolved to exclude the press and public.
- d. Disruptive behaviour:
 - i. No filming, photographing or audio recording of a meeting shall be carried out in such a way as to disrupt the proceedings of the meeting.
 - ii. If a person(s) disregard the request of the chair of the meeting to moderate or improve their behaviour, any councillor or the chair of the meeting may move that the person be instructed to cease filming, photographing or audio recording. The motion, if seconded, shall be put to the vote without discussion.
 - iii. If a resolution under standing order 4 d(ii) above is ignored, the chair of the meeting may take further reasonable steps to restore order or to progress the meeting. This may include temporarily suspending or closing the meeting.
- e. Members of the Council recording meetings are reminded of their obligations under the Council's Code of Conduct in respect of confidential matters, and to advise the Chair at the commencement of the meeting of their intention to record the meeting.
- f. Where possible the Council will webcast its Council, and some Committee, meetings.

5. Committees and sub-committees

- a. **Unless the Council determines otherwise, a committee may appoint a sub-committee for the consideration of single issue matters whose terms of reference and members shall be determined by the committee.**
- b. **The members of a committee may include non-councillors unless it is the Finance and General Purposes Committee which regulates and controls the finances of the council.**

- c. **Unless the council determines otherwise, all members of an advisory committee and a sub-committee of the advisory committee may be non-councillors.**
- d. The council may appoint standing committees or other committees as necessary, and will appoint the following standing committees with terms of reference and delegations attached as an appendix to these standing orders:
 - i. Finance and General Purposes Committee;
 - ii. Cultural Services and Leisure Committee;
 - iii. Grounds, Facilities and Environmental Action Committee;
 - iv. Planning and Licensing Committee;
 - v. Staffing Committee;
 - vi. shall determine their terms of reference including the scheme of delegation and the role of chair and vice-chair as ex officio members with or without voting rights;
 - vii. shall determine the number and time of the ordinary meetings of a standing committee up until the date of the next annual meeting of full council;
 - viii. shall permit a committee, other than in respect of the ordinary meetings of a committee, to determine the number and time of its meetings;
 - ix. shall, subject to standing orders 5(b) and (c) above, appoint and determine the terms of office of members of such a committee;
 - x. shall, after it has appointed the members of a standing committee, appoint the chair of the standing committee or delegate that appointment to the standing committee;
 - xi. shall permit a committee other than a standing committee, to appoint its own chair at the first meeting of the committee;
 - xii. shall determine the place, notice requirements and quorum for a meeting of a committee and a sub-committee which shall be no less than three;
 - xiii. shall determine if the public may participate at a meeting of a committee
 - xiv. shall determine if the public and press are permitted to attend the meetings of a sub-committee and also the advance public notice requirements, if any, required for the meetings of a sub-committee
 - xv. shall determine if the public may participate at a meeting of a sub-committee that they are permitted to attend; and
 - xvi. may dissolve a committee.
- e. The Town Council may determine the numbers of any or all committees without the need to amend standing orders.
- f. The Council does not normally appoint standing sub-committees or other working groups, but may appoint a working group to consider single issue matters.
- g. The consideration of all licensing applications, and licensing matters referred to the council by the Licensing Authority or otherwise, shall be undertaken by the Planning

and Licensing Committee to make observations within the time period specified without referral for approval by the council.

- h. The consideration of all applications and planning matters referred to the Council by the Planning Authority, which require the submission of observations within a period of time specified by legislation shall be considered by the Planning and Licensing Committee to exercise the said power within the period described by law. Applications will be reviewed by the chair/vice-chair of the Planning and Licensing Committee (or other member(s) of the Committee if the chair and vice-chair are unavailable) and will decide whether an application is significant or routine. Routine applications will be placed on a delegated list with an appropriate recommendation by the chair and vice-chair (or other member(s)) and approved by the Planning and Licensing Committee en bloc without discussion, unless a member of the Council notifies the chair of the Planning and Licensing Committee of concerns prior to the meeting, which will entail it being moved to the significant applications list. Other planning applications will be treated as significant and considered individually by the Planning and Licensing Committee.

The Council recognises and operates to the Planning Authority protocols regarding consideration of planning matters.

- i. The chair of the Planning and Licensing Committee shall attend both Planning and Licensing meetings of Cornwall Council and must present the formal views of the Committee. If the chair is unable to attend then the Vice-chair should attend. If they are unable to then a member of the Committee to attend.
- j. Unless the Council determines otherwise (standing order 5d (viii) and (x) above) each standing committee shall appoint a chair and a vice-chair at its first meeting in the relevant municipal year. In the event of the vote for chair being equal there is no casting vote available and the matter determined on the toss of a coin.
- k. All chairs and vice-chairs must undertake relevant training in regards to chairing skills.
- l. Unless the Council or parent committee determines otherwise each Sub-Committee and Working Party shall appoint a chair and a vice-chair at its first meeting in the relevant municipal year. Except for the Finance Sub-Committee, where the Chair of the Finance and General Purposes Committee will chair.
- m. Membership of the Staffing Committee and Planning and Licensing Committee will be dependent upon the councillor having undertaken the agreed training relevant to that role.
- n. The Staffing Committee membership will normally include the Town Mayor, Chair of the Cultural Services and Leisure Committee, Chair of the Grounds, Facilities and Environmental Action Committee and Chair of the Finance and General Purposes Committee.
- o. When two committee meetings are scheduled for the same date the normal practice will be for the first meeting to commence at 1800 hours and to allow one hour and

thirty minutes to transact its business. With the second scheduled committee meeting then commencing at 1930 hours.

6. Ordinary council meetings

- a. **In an election year, the annual meeting of the council shall be held on within 14 days following the day on which the new councillors elected take office.**
- b. **In a year which is not an election year, the annual meeting of a council shall be held on such a day in May as the council may direct.**
- c. **If no other time is fixed, the annual meeting of the council shall take place at 7pm.**
- d. **In addition to the annual meeting of the council, at least three other ordinary meetings shall be held in each year on such dates and times as the council directs.**
- e. **The first business conducted at the annual meeting of the council shall be the election of the Chair (Town Mayor) and Vice-chair (Deputy Mayor) of the Council.**
- f. **The Chair of the Council, unless they have resigned or become disqualified, shall continue in office and preside at the annual meeting until their successor is elected at the next annual meeting of the council.**
- g. **The Vice-chair of the Council, unless they resign or becomes disqualified, shall hold office until immediately after the election of the Chair of the Council at the next annual meeting of the council.**
- h. **In an election year, if the current chair of the Council has not been re-elected as a member of the council, they shall preside at the meeting until a successor chair of the Council has been elected. The current chair of the Council shall not have an original vote in respect of the election of the new chair of the Council but must give a casting vote in the case of an equality of votes.**
- i. **In an election year, if the current chair of the Council has been re-elected as a member of the council, they shall preside at the meeting until a new chair of the Council has been elected. They may exercise an original vote in respect of the election of the new chair of the Council and must give a casting vote in the case of an equality of votes.**
- j. **Following the election of the Chair of the Council and Vice-chair of the Council at the annual meeting of the council, the business of the annual meeting shall include:**
 - i. **In an election year, delivery by the Chair of the Council and councillors of their acceptance of office forms unless the council resolves for this to be done at a later date. In a year which is not an election year, delivery by the Chair of the Council of his acceptance of office form unless the council resolves for this to be done at a later date;**

- ii. Confirmation of the accuracy of the minutes of the last meeting of the council;
- iii. Receipt of the minutes of the last meeting of a committee;
- iv. Consideration of the recommendations made by a committee;
- v. Review of delegation arrangements to committees, sub-committees, staff and other local authorities;
- vi. Review of the terms of reference for committees;
- vii. Appointment of members to existing committees;
- viii. Appointment of any new committees in accordance with standing order 5 above;
- ix. Review and adoption of appropriate standing orders and financial regulations;
- x. Review of arrangements, including any charters and agency agreements, with other local authorities and not for profit bodies and businesses;
- xi. Review of representation on or work with external bodies and arrangements for reporting back;
- xii. In an election year, to make arrangements with a view to the council becoming eligible to exercise the general power of competence in the future;
- xiii. Review of inventory of land and assets including buildings and office equipment;
- xiv. Confirmation of arrangements for insurance cover in respect of all insurable risks;
- xv. Review of the council's and/or staff subscriptions to other bodies;
- xvi. Review of the council's complaints procedure;
- xvii. Review of the council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation;
- xviii. Review of the council's policy for dealing with the press/media;
- xix. Review of the Council's employment policies and procedures;
- xx. Review of the Council's expenditure incurred under Section 137 of the Local Government Act 1972 or the general power of competence;
- xxi. Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.

7. Extraordinary meetings of the council and committees and sub-committees

- a. **The Chair of the Council may convene an extraordinary meeting of the council at any time.**
- b. **If the Chair of the Council does not or refuses to call an extraordinary meeting of the council within seven days of having been requested in writing to do so by two councillors, any two councillors may convene an extraordinary meeting of the council. The public notice giving the time, place and agenda for such a meeting must be signed by the two councillors.**

- c. The chair of a committee may convene an extraordinary meeting of the committee or the sub-committee at any time.
- d. If the chair of a committee does not or refuses to call an extraordinary meeting within 7 days of having been requested by to do so by 3 members of the committee, any 3 members of the committee may convene an extraordinary meeting of a committee.

8. Previous resolutions

- a. A resolution shall not be reversed within six months except either by a special motion, which required written notice by at least six councillors to be given to the Proper Officer in accordance with standing order 10 below.
- b. When a motion moved pursuant to standing order 8(a) above has been disposed of, no similar motion may be moved within a further six months.

9. Voting on appointments

- a. When more than two persons have been nominated for a position to be filled by the council and none of those persons has received an absolute majority of votes in their favour, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken. This process shall continue until a majority of votes is given in favour of one person. A tie in votes may be settled by the casting vote exercisable by the chair of the meeting.

10. Motions for a meeting that require written notice to be given to the Proper Officer

- a. A motion shall relate to the responsibilities of the meeting which it is tabled for and in any event shall relate to the performance of the council's statutory functions, powers and obligations or an issue which specifically affects the council's area or its residents.
- b. No motion may be moved at a meeting unless it is on the agenda and the mover has given written notice of its wording to the Proper Officer at least 5 clear days before the meeting. Clear days do not include the day of the notice or the day of the meeting.
- c. The Proper Officer may, before including a motion on the agenda received in accordance with standing order 10(b) above, correct obvious grammatical or typographical errors in the wording of the motion.
- d. If the Proper Officer considers the wording of a motion received in accordance with standing order 10(b) above is not clear in meaning, the motion shall be rejected until the mover of the motion resubmits it in writing to the Proper Officer so that it can be understood at least 5 clear days before the meeting.
- e. If the wording or subject of a proposed motion is considered improper, the Proper Officer shall consult with the chair of the forthcoming meeting or, as the case may be,

the councillors who have convened the meeting, to consider whether the motion shall be included in the agenda or rejected.

- f. Subject to standing order 10(e) above, the decision of the Proper Officer as to whether or not to include the motion on the agenda shall be final.
- g. Motions received shall be recorded in a book for that purpose and numbered in the order that they are received.
- h. Motions rejected shall be recorded in a book for that purpose with an explanation by the Proper Officer for their rejection.
- i. A written notice of motion shall not relate to any matter which may be considered under the Council's Code of Conduct, Complaint Procedure or employment policies.

11. Motions at a meeting that do not require written notice

- a. The following motions may be moved at a meeting without written notice to the Proper Officer;
 - i. To correct an inaccuracy in the draft minutes of a meeting;
 - ii. to move to a vote;
 - iii. to defer consideration of a motion;
 - iv. to refer a motion to a particular committee or sub-committee;
 - v. to appoint a person to preside at a meeting;
 - vi. to change the order of business on the agenda;
 - vii. to proceed to the next business on the agenda;
 - viii. to require a written report;
 - ix. to appoint a committee or sub-committee and their members;
 - x. to extend the time limits for speaking;
 - xi. to exclude the press and public from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest;
 - xii. to not hear further from a councillor or a member of the public;
 - xiii. to exclude a councillor or member of the public for disorderly conduct;
 - xiv. to temporarily suspend the meeting;
 - xv. to suspend a particular standing order (unless it reflects mandatory statutory requirements);
 - xvi. to adjourn the meeting; or
 - xvii. to close a meeting.

12. Managing information

- a. The Council shall have in place and keep under review, technical and organisational measures to keep secure (including personal data) which it holds in paper and electronic form. Such arrangements shall include deciding who has access to personal data and encryption of personal data.

- b. The Council shall have in place, and keep under review, policies for the retention and safe destruction of all information (including personal data) which it holds in paper and electronic form. The Council's retention policy shall confirm the period for which information (including personal data) shall be retained or if this is not possible the criteria used to determine that period (e.g. the Limitation Act 1980).
- c. The agenda, papers that support the agenda and the minutes of a meeting shall not disclose or otherwise undermine confidential, sensitive information or personal data without legal justification.
- d. Councillors, staff, the Council's contractors and agents shall not disclose confidential or sensitive information or personal data without legal justification.
- e. Councillor requests for information regarding services shall in the first instance be directed to the Committee chair, for dissemination as necessary to Council officers for response.

13. Draft minutes

- a. If the draft minutes of a preceding meeting have been served on councillors with the agenda to attend the meeting at which they are due to be approved for accuracy, they shall be taken as read.
- b. There shall be no discussion about the draft minutes of a preceding meeting except in relation to their accuracy. A motion to correct an inaccuracy in the draft minutes shall be moved in accordance with standing order 11(a)(i) above.
- c. The accuracy of draft minutes, including any amendment(s) made to them, shall be confirmed by resolution and shall be signed by the chair of the meeting and stand as an accurate record of the meeting to which the minutes relate.
- d. If the chair of the meeting does not consider the minutes to be an accurate record of the meeting to which they relate, they shall sign the minutes and include a paragraph in the following terms or to the same effect:

"The chair of this meeting does not believe that the minutes of the meeting of the () held on [date] in respect of () were a correct record but that view was not upheld by the meeting and the minutes are confirmed as an accurate record of the proceedings."

- e. Upon a resolution which confirms the accuracy of the minutes of a meeting, the draft minutes or recordings of the meeting for which approved minutes exist shall be destroyed.

14. Code of conduct and dispensations

See also standing order 3(q) above.

General

- a. The Council has adopted the Cornwall Code of Conduct for City, Community, Parish and Town Councils which will apply to all councillors and members of the public co-opted to serve on committees and sub-committees of the Council in respect of the entire meeting.

All interests arising from the Code of Conduct adopted by the Council will be recorded in the minutes giving the existence and nature of the interest.

- b. Members must have particular regard to their obligation to record and leave the room for certain matters in which they have an interest as defined by the Code of Conduct or by relevant legislation.
- c. The Council shall maintain for public inspection, a Register of Members' interests that is compliant with the Code of Conduct and with relevant legislation. This is also published by Cornwall Council.

Members and the Code of Conduct

- d. All councillors and members of the public co-opted to serve on Council committees and sub-committees shall observe the Code of Conduct adopted by the Council.
- e. All councillors and members of the public co-opted to serve on Council committees and sub-committees shall maintain a Register of Disclosable Pecuniary Interests, and must update their register by notifying the Monitoring Officer and the Clerk of any changes within 28 days.
- f. All councillors shall undertake training in the Code of Conduct within 6 months of the delivery of their declaration of acceptance of office.
- g. Unless granted a dispensation, a councillor or non-councillor with voting rights who has registered a Disclosable Pecuniary Interest in relation to any item of business being transacted at a meeting, shall leave the room whenever the item is being discussed, including any part of the meeting where the public are entitled to speak.
- h. Where a non-registerable interest arises from membership of an outside body as defined in 3.5a of the Council's Code of Conduct, a councillor may remain in the room to address the meeting, provide a short statement and answer questions for no more than three (3) minutes before leaving the room at the request of the Chair.
- i. You must record in a register of interests maintained by the Proper Officer any gifts or hospitality that they are offered or received in connection with official duties as a member and the source of the gift or hospitality that could be seen by the public as likely to influence their judgement in these matters.
- j. A Member of the Council may, for the purposes of their duty as a member but not otherwise, inspect any document which has been considered by a Committee or by the Council. The Proper Officer or Solicitor to the Council may decline to allow inspection of any document which is protected by other legislation or in the event of legal proceedings would be protected by privilege arising from the relationship of solicitor

and client. All minutes kept for any committee shall be open for the inspection of any member of the Council during office hours.

Dispensations – see standing order 16

15. Code of conduct complaints

- a. Notification by Cornwall Council Standards Committee of any complaint shall remain confidential to the Proper Officer of the Council until such time as the matter has been concluded, when the outcome of the complaint shall be reported to a meeting of full council.
- b. Where the notification relates to a complaint made by the Proper Officer, the Proper Officer shall notify the Chair or Vice-Chair of that fact, who, upon receipt of such notification, shall nominate a person to assume the duties of the Proper Officer in relation to the complaint and as set out in this standing order, and who shall continue to act in respect of that matter as such until the complaint is resolved.
- c. Where notification relates to a complaint made by an employee (not being the Proper Officer) the Proper Officer shall ensure that the employee in question does not deal with any aspect of the complaint.
- d. The council may:
 - i. Provide information or evidence where such disclosure is necessary to progress an investigation of the complaint or is required by law;
 - ii. Seek information relevant to the complaint from the person or body with statutory responsibility for investigation of the matter;
- e. References to a notification shall be taken to refer to a communication of any kind which related to a breach or an alleged breach of the code of conduct by a councillor.
- f. Upon notification by the Cornwall Council that a councillor or non-councillor with voting rights has breached the council's code of conduct, the council shall consider any recommendations and what, if any, action to take against them. Such action excludes disqualification or suspension from office and shall be limited to those sanctions recommended by the Monitoring Officer as part of the Decision Notice.

16. Dispensations

- a. Dispensation requests shall be made in writing and submitted to the Proper Officer who shall consider and determine the request in accordance with the Council's Dispensation Policy (this standing order).
- b. A decision as to whether to grant a dispensation shall be made in accordance with the Council's Dispensation Policy and that decision is final.
- c. A dispensation shall confirm:

- i. The description and the nature of the disclosable pecuniary interest or non-pecuniary interest in which the request for dispensation relates;
 - ii. whether the dispensation is required to participate at a meeting in a discussion only or a discussion and a vote;
 - iii. The date the meeting or period (not exceeding four years) for which the dispensation is sought;
 - iv. An explanation as to why the dispensation is sought.
- d. A dispensation shall be granted if having regard to all the relevant circumstances the following applies:
 - i. Without the dispensation the number of persons prohibited from participating in the particular business would be so great a proportion of the meeting transacting the business as to impede the transaction of the business or;
 - ii. Granting the dispensation is in the interest of persons living in the Council's area or;
 - iii. It is otherwise appropriate to grant the dispensation.
- e. Unless a councillor has been granted a dispensation, they shall withdraw from a meeting when it is considering a matter in which they have another interest if so required. They may return to the meeting after it has considered the matter in which they had the interest.

17. Proper Officer

- a. The Town Clerk shall undertake the role of the Proper Officer. When the Clerk is absent the Town Manager (as Deputy Proper Officer) shall undertake the work of the Proper Officer. The Proper Officer shall manage the operation of the Council within the policies, budgets and scheme of delegation set by the Council.
- b. The Proper Officer shall:
 - i. At least three clear days before a meeting of the council, a committee and a sub-committee serve on councillors a summons, by email through the Councillors document management system(s), confirming the time, place and the agenda provided any such email contains the electronic signature and title of the Proper Officer.
See standing order 3(b) above for the meaning of clear days for a meeting of a full council and standing order 3 (c) above for a meeting of a committee.
 - ii. **Give public notice of the time, place and agenda at least three clear days before a meeting of the council or a meeting of a committee or a sub-committee (provided that the public notice with agenda of an extraordinary meeting of the council convened by councillors is signed by them);**
See standing order 3(b) above for the meaning of clear days for a meeting of a full council and standing order 3(c) above for a meeting of a committee.

- iii. Subject to standing order 10 above, include on the agenda all motions in the order received unless a councillor has given written notice at least 5 days before the meeting confirming their withdrawal of it;
- iv. **Convene a meeting of full council for the election of a new Chair of the Council, occasioned by a casual vacancy in their office;**
- v. Facilitate inspection of the minute book by local government electors;
- vi. **Receive and retain copies of byelaws made by other local authorities;**
- vii. Retain acceptance of office forms from councillors;
- viii. Retain a copy of every councillor's register of interests;
- ix. Assist with responding to requests made under the Freedom of Information Act 2000 and Data Protection Acts 2018, in accordance with and subject to the council's policies and procedures relating to the same;
- x. Receive and send general correspondence and notices on behalf of the council except where there is a resolution to the contrary;
- xi. Manage the organisation, storage of, access to and destruction of information held by the council in paper and electronic form in accordance with the document retention policy;
- xii. Arrange for legal deeds to be executed;
See also standing order 23 below;
- xiii. Arrange or manage the prompt authorisation, approval, and instruction regarding any payments to be made by the council in accordance with the council's financial regulations;
- xiv. Record every planning application notified to the council and the council's response to the local planning authority;
- xv. Refer a planning application received by the Council to the Chair, or in his absence the Vice- chair, of the Planning and Licensing Committee in a timely manner of receipt to facilitate an extraordinary meeting if the nature of a planning application requires consideration before the next ordinary meeting of the Planning and Licensing Committee;
- xvi. Manage access to information about the council via the publication scheme; and
- xvii. Retain custody of the seal of the council which shall not normally be used without a resolution to that effect.

See also standing order 23 below.

- c. When decisions of an urgent nature need to be made between meetings of Committees the Town Clerk shall be given delegated powers to act, in consultation with the relevant committee Chair and Vice- chair and/or Town Mayor and Deputy Mayor. The decision to be reported back to the next Committee meeting.
- d. The Town Clerk as Proper Officer will undertake the management and supervisory functions of the Council's staff and contractors and the delivery of services within the operational budgets set by the Council.

18. Responsible Finance Officer

- a. The Council shall appoint a Responsible Financial Officer for the proper administration of its financial affairs in accordance with Section 151 of the Local Government Act 1972.

19. Accounts and accounting statements

- a. **“Proper practices” in standing orders refer to the most recent version of Governance and Accountability for Local Councils – a Practitioners’ Guide.**
- b. All payments by the council shall be authorised, approved and paid in accordance with the law, proper practices and the council’s financial regulations.
- c. The Responsible Financial Officer shall supply to each councillor, usually as a report to the Finance and General Purposes Committee at the scheduled meeting, as soon as practicable after 30 June, 30 September and 31 December in each year a statement to summarise:
 - i. The council’s receipts and payments for each quarter;
 - ii. The council’s aggregate receipts and payments for the year to date;
 - iii. The balances held at the end of the quarter being reported

And which includes a comparison with the budget for the financial year and highlights any actual or potential overspends.

- d. As soon as possible after the financial year end at 31 March, the Responsible Financial Officer shall provide:
 - i. Each councillor with a statement summarising the council’s receipts and payments for the last quarter and the year to date for information; and
 - ii. To the full council the accounting statements for the year in the form of Section 2 of the annual return, as required by proper practices, for consideration and approval.
- e. The year end accounting statements shall be prepared in accordance with proper practices and applying the form of accounts determined by the council (receipts and payments, or income and expenditure) for a year to 31 March. A completed draft annual return shall be presented to each councillor before the end of the following month of May. The annual return of the council, which is subject to external audit, including the annual governance statement, shall be presented to council for consideration and formal approval before 30 June or as instructed by the Council’s external auditor.

20. Financial controls and procurement

- a. The council shall consider and approve financial regulations drawn up by the Responsible Financial Officer, which shall include detailed arrangements in respect of the following:
 - i. The keeping of accounting records and systems of internal controls;
 - ii. the assessment and management of financial risks faced by the council;
 - iii. the work of the independent internal auditor in accordance with proper practices and the receipt of regular reports from the internal auditor, which shall be required at least annually;
 - iv. the inspection and copying by councillors and local electors of the council's accounts and/or orders of payments; and
 - v. whether contracts with an estimated value below £25,000 due to special circumstances are exempt from a tendering process or procurement exercise.
- b. Financial regulations shall be reviewed regularly and at least annually for fitness of purpose.
- c. **A public contract regulated by the Public Contract Regulations 2015 with an estimated value in excess of £25,000 but less than the relevant thresholds referred to in standing order in 20 (f) is subject to the 'light touch' arrangements under Regulations 109 – 114 of the Public Contract Regulations 2015 unless it proposes to use an existing list of approved suppliers (framework agreement).**
- d. Subject to additional requirements in the financial regulations of the council, the tender process for contracts for the supply of goods, materials, services or the execution of works shall include, as a minimum, the following steps:
 - i. A specification for the goods, materials, services or the execution of works shall be drawn up;
 - ii. an invitation to tender shall be drawn up to confirm (i) the council's specification (ii) the time, date and address for the submission of tenders (iii) the date of the council's written response to the tender and (iv) the prohibition on prospective contractors contacting councillors or staff to encourage or support their tender outside the prescribed process;
 - iii. the invitation to tender shall be advertised on the Contract Finder Website and in any other manner that is appropriate;
 - iv. tenders are to be submitted in writing in a sealed marked envelope addressed to the Proper Officer or relevant Service Manager;
 - v. tenders shall be opened by the Proper Officer or relevant Service Manager in the presence of at least one councillor after the deadline for submission of tenders has passed;
 - vi. tenders are to be reported to and considered by the appropriate meeting of the council or a committee with delegated responsibility;
 - vii. details of the successful tender shall be reported and advertised as required by law.

- e. Neither the council, nor a committee with delegated responsibility for considering tenders, is bound to accept the lowest value tender.
- f. **Where the value of a contract is likely to exceed the threshold specified by the Office of Government Commerce from time to time the council must consider whether the Public Contracts Regulations 2015 or the Utilities Contract Regulations 2016 apply to the contract and, if either of those Regulations apply, the council must comply with procurement rules.**

21. Precept

- a. Determination of the precept can only be made by the Council.

22. Handling staff matters

- a. A matter personal to a member of staff that is being considered by a meeting of the Staffing Committee is subject to standing order 12 above.
- b. The Council shall engage, and be cognisant of the advice of, its HR Manager and external HR advisors.
- c. The Town Clerk's terms and conditions shall be quadrennially or more regularly reviewed by the Council's external HR advisors.
- d. The chair and the vice-chair of the Staffing Committee shall conduct an annual and mid-year performance appraisal of the work of the Town Clerk. The Town Clerk shall conduct an annual and mid-term performance appraisal of the work of the senior management team. The management team shall conduct an annual and mid-term performance appraisal of their direct reports.
- e. Subject to the Council's Grievance Policy, the Town Clerk shall exercise absence management matters in accordance with the Council's procedures.
- f. Subject to the Council's Grievance Policy if the employee's grievance relates to the action or omission of the chair or vice-chair of the Staffing Committee, then it shall be directed to the Mayor.
- g. Subject to the Council's Absence Management Policy the Town Clerk shall exercise absence Management matters in accordance with the Council's procedures.
- h. Subject to the Council's Disciplinary Policy and the Capability Policy, the Town Clerk shall exercise disciplinary and capability management matters in accordance with the Council's procedures.
- i. Any persons responsible for all or part of the management of staff shall treat as confidential the written and digital records of all meetings relating to their performance, capabilities, grievance or disciplinary matters.

- j. The council shall keep all written and digital records relating to employees secure in accordance with relevant legislation, including Data Protection Act 2018 and GDPR. All paper records shall be secured and locked and electronic records shall be password protected and access restricted.
- k. Access and means of access by keys and/or computer passwords to records of employment referred to in standing orders 22(i) and (j) above shall be provided only to the Town Clerk, HR Manager and Administrative Officer on request of the Town Clerk.

23. Responsibilities to provide information

- a. In accordance with freedom of information legislation, the Council shall publish information in accordance with its publication scheme and respond to requests for information held by the Council.
- b. The Council shall publish information in accordance with the requirements of the Local Government (Transparency Requirements) (England) Regulations 2015.

24. Responsibilities under the Data Protection Legislation

See also standing order 12. This is not an exhaustive list.

- a. The Council may appoint a Data Protection Officer.
- b. The Council will apply its policy to respond to an individual exercising statutory rights concerning their personal data.
- c. The Council will apply its written policy to respond to and manage a personal data breach.
- d. The Council shall keep a record of all personal data breaches comprising the facts relating to the personal data breach, its effects and the remedial action taken, and inform the Office of Information Commissions as required.
- e. The Council shall ensure that information communicated in its privacy notice(s) is in an easily accessible and available form and kept up to date.
- f. The Council shall maintain a written record of its processing activities.

25. Relations with the press/media

- a. Requests from the press or other media for an oral or written comment or statement from the Council, its councillors or staff shall be handled in accordance with the Council's policy in respect of dealing with the press and/or other media and overseen by the Communications Officer.

26. Execution and sealing of legal deeds

See also standing orders 16(b)(xii) and (xvii) above.

- a. A legal deed shall not be executed on behalf of the Council unless authorised by a resolution.
- b. Subject to standing order 24(a) above, the Council's common seal shall alone be used for sealing a deed required by law. It shall be applied by the Proper Officer in the presence of a witness.

27. Communicating with unitary councillors

- a. An invitation to attend a meeting of the Council shall be sent, together with the agenda, to the Falmouth electoral division councillors of the Cornwall Council with a request that they provide a report.
- b. Unless the council determines otherwise, a copy of relevant correspondence sent to the Cornwall Council shall be sent to the Falmouth electoral division Cornwall Councillor representing the area.
- c. At the Chair's discretion and in addition to standing order 25(a) and with the approval of the Council, a divisional member may be invited to speak during any item on the agenda to make a short statement and answer any questions.

28. Civic events

Councillors are expected to attend Civic Events usually requested by the Mayor's office and should send apologies if unable to do so.

29. Restrictions on councillor activities

- a. Unless authorised by a resolution, no councillor shall:
 - i. Inspect any land and/or premise which the Council has a right or duty to inspect; or
 - ii. issue orders, instructions or directions; or
 - iii. incur any expenditure on behalf of the Council or issue an instruction to incur expenditure.

30. Standing orders generally

- a. All or part of a standing order, except one that incorporates mandatory statutory requirements, may be suspended by resolution in relation to the consideration of an item on the agenda for a meeting.
- b. A motion to add to or vary or revoke one or more of the council's standing orders, except one that incorporates mandatory statutory requirements, shall be proposed by

a special motion, the written notice by at least 5 councillors to be given to the Proper Officer in accordance with standing order 10 above.

- c. The Proper Officer shall provide a copy of the council's standing orders to a councillor as soon as possible after they have delivered their acceptance of office form.
- d. The decision of the chair of a meeting as to the application of standing orders at the meeting shall be final.

Appendices

Standing Orders for town meetings of the electors of Falmouth

Code of Conduct for members

Code of practice for handling complaints

Media Policy

Speaking Protocols

Committee Structure

Committee Terms of Reference

Scheme of Delegation

Financial Regulations

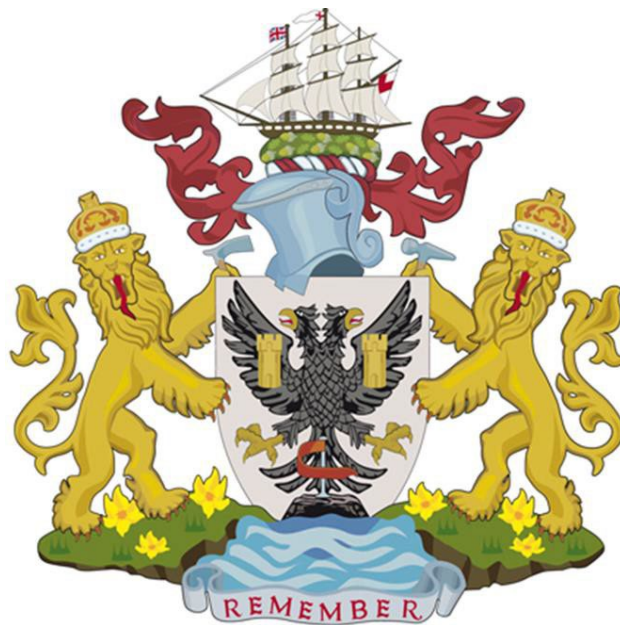
STANDING ORDERS FOR TOWN MEETINGS OF THE ELECTORS OF FALMOUTH

1. The Annual Town Meeting of the electors of the Town of Falmouth shall be held in the Council Chamber, Municipal Buildings, The Moor, Falmouth, or such other venue as the Council may determine, on such day in the month of April, as the Council may determine, commencing at precisely seven o'clock in the evening. If, in the event of an emergency or extensive repairs being carried out, a suitable location to be agreed.

Other Town Meetings called under Section 15 of Local Government Act 1972 shall be held in the Council Chamber, or such other venue as the Council may determine, as and when required and shall commence at precisely seven o'clock in the evening.

2. In the absence of the Mayor and the Deputy Mayor from a Town Meeting, the meeting shall appoint such other person as it thinks fit, to act as Chair before it proceeds to any other business.
3. The Town Clerk shall ensure that proceedings of Town Meetings, are recorded.
4. As soon as the Chair has been filled, the Minutes of the previous Town Meeting shall be submitted for approval as a correct record, and subject to such approval shall be signed by the Mayor or person presiding at the Meeting.
5. The business to be transacted at the Annual Town Meeting shall be as follows:
 - a. To appoint a Chair if the Mayor and Deputy Mayor are absent from the meeting.
 - b. To read and approve as a correct record the Minutes of the previous Town Meeting.
 - c. To receive any reports prepared by the Town Clerk.
 - d. To receive reports on items of Community Interest.
 - e. To receive reports regarding the activities of Cornwall Councillors.
 - f. To receive reports from Council representatives on outside bodies.
 - g. To consider items raised by electors of which written notice has been given to the Town Clerk.
 - h. To consider such business as may be raised by electors present at the meeting, at the discretion of the Mayor or person presiding at the Meeting.

6. At a Town Meeting, other than the Annual Town Meeting, after the Minutes of the previous Meeting have been signed, no other business shall be transacted other than for which the meeting is called.
7. At all Town Meetings, the ruling of the Mayor or person presiding at a meeting shall be final and shall not be challenged, nor shall any debate ensue upon any such ruling given by the Mayor or person presiding.
8. The ruling of the Mayor as to the construction or application of any of these standing Orders, or as to any proceedings of the Council shall not be challenged by individual members at any meeting of the Council, nor shall any debate ensue upon such ruling given by the Mayor.



CODE OF CONDUCT FOR FALMOUTH TOWN COUNCIL

Approved : 18th May 2026

Minute : C...

Code of Conduct for Members and Co-opted Members

General principles of public life

The Localism Act 2011 requires the Council to adopt a Code of Conduct for Members that is consistent with the following principles:

Selflessness – Members should serve only the public interest and should never improperly confer an advantage or disadvantage on any person.

Honesty and integrity – Members should not place themselves in situations where their honesty and integrity may be questioned. The public nature of a Member's role means the distinction between acting in your official capacity and your private life may become blurred and a Member's honesty and integrity may therefore be questioned.

As a result, a Member must ensure that, as far as possible, there is clear separation between what they do in their private life and in their capacity as a Member. This is especially the case when a Member's activity in their private life relates to the functions of the Council and/or their corporate responsibilities as a Member such that a reasonable member of the public may perceive that the conduct comes within the scope of this Code of Conduct.

Objectivity – Members should make decisions on merit, including when making appointments, awarding contracts, or recommending individuals for rewards or benefits.

Accountability – Members should be accountable to the public for their actions and the manner in which they carry out their responsibilities and should co-operate fully and honestly with any scrutiny appropriate to their particular office.

Openness – Members should be as open as possible about their actions and those of their authority and should be prepared to give reasons for those actions.

Leadership – Members should promote and support these principles by leadership and, by example, and should act in a way that secures or preserves public confidence.

Cornwall Council also expects its Members to observe the following principles:

Duty to uphold the law – Members should uphold the law and, on all occasions, act in accordance with the trust that the public is entitled to place in them.

Personal judgement – Members may take account of the views of others, including their political groups, but should reach their own conclusions on the issues before them and act in accordance with those conclusions.

Respect for others – Members should promote equality by not discriminating unlawfully against any person, and by treating people with respect, regardless of their race, age, religion, gender, sexual orientation or disability. They should respect the impartiality and integrity of the authority’s statutory officers and its other employees.

Stewardship – Members should do whatever they are able to do to ensure that their authorities use their resources prudently, and in accordance with the law.

Whilst these overriding principles are not formally part of the Code of Conduct, they underpin the purpose and provisions of the Code of Conduct and are principles in accordance with which Members should conduct themselves.

Introduction and Interpretation

1. This Code of Conduct has been adopted by Cornwall Council to support its duty to promote and maintain high standards of conduct by Members of the Council as required by the Localism Act 2011. The Standards Committee assumes ownership of the Code on behalf of the Council and also monitors the operation of the Code in conjunction with the Monitoring Officer.

2. In this Code:

“disclosable pecuniary interest” means an interest described in Part 5A of this Code and which is an interest of a Member or an interest of (i) that Member’s spouse or civil partner; (ii) a person with whom that Member is living as husband or wife; or (iii) a person with whom that Member is living as if they were civil partners, and that Member is aware that that other person has the interest as found on page 11 of this Code

“dispensation” means a dispensation granted by the Standards Committee of the Council or other appropriate person or body which relieves a Member from one or more of the restrictions set out in sub-paragraphs 3(5)(i), 3(5)(ii) and 3(5)(iii) of Part 3 of this Code to the extent specified in the dispensation

“interest” means any disclosable pecuniary interest or any disclosable non-registerable interest where the context permits

“meeting” means any meeting of the Council, the Cabinet and any of the Council’s or the Cabinet’s committees, sub-committees, joint committees, joint sub-committees, area committees or working groups

“Member” includes an Elected Member and a Co-opted Member

“non-registerable interest” mean an interest as defined in Part 5B of this Code as found on page 13 of this Code

“register” means the register of disclosable pecuniary interests maintained by the Monitoring Officer of the Council

“sensitive interest” means an interest that a Member has (whether or not a disclosable pecuniary interest) in relation to which the Member and the Monitoring Officer consider that disclosure of the details of that interest could lead to the Member, or a person connected with the Member, being subject to violence or intimidation

“trade union” means a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992

3. This Code is arranged as follows:

Part 1	Application of the Code of Conduct
Part 2	General obligations
Part 3	Registering and declaring interests
Part 4	Sensitive interests
Part 5A	Pecuniary interests
Part 5B	Non-registerable interests.

Part 1 – Application of the Code of Conduct

- 1.1 This Code applies to you as a Member of the Council.
- 1.2 This Code should be read together with the preceding general principles of public life.
- 1.3 It is your responsibility to comply with the provisions of this Code.
- 1.4 Subject to paragraphs 1.5 and 1.6 of this Code, you must comply with this Code whenever you:
 - a. conduct the business of the Council, which in this Code includes the business of the office to which you have been elected or appointed; or
 - b. act, hold yourself out as acting or conduct yourself in such a way that a third party could reasonably conclude that you are acting as a representative of the Council or use knowledge you could only have obtained in your role as a representative of the Council.

and references to your official capacity are construed accordingly.

- 1.5 Where you act as a representative of the Council:
- a. on another authority which has a Code of Conduct, you must, when acting for that other authority, comply with that other authority's Code of Conduct; or
 - b. on any other body, you must, when acting for that other body, comply with this Code of Conduct, except and insofar as it conflicts with any lawful obligations to which that other body may be subject.
- 1.6 Where you are also a member of an authority other than the Council you must make sure that you comply with the relevant Code of Conduct depending on which role you are acting in. Your conduct may be subject to more than one Code of Conduct depending on the circumstances. Advice can be sought from the Monitoring Officer or one of his team.

Part 2 – General obligations

- 2.1 You must treat others with respect.
- 2.2 You must not treat others in a way that amounts to or which may reasonably be construed as unlawfully discriminating against them.
- 2.3 You must not bully or harass any person.
- 2.4 You must not intimidate or attempt to intimidate others.
- 2.5 You must not conduct yourself in a manner which is contrary to the Council's duty to promote and maintain high standards of conduct by Members.
- 2.6 You must not accept any gifts or hospitality that could be seen by the public as likely to influence your judgement and you are responsible for declaring all gifts and hospitality received over the value of £50 from a single source in one year, either in the form of a single gift or as a cumulative total . You also must register any gifts or gifts or hospitality over £50 within 28 days of receiving either the gift or hospitality.
- 2.7 You must not do anything which compromises or is likely to compromise the impartiality of those who work for or on behalf of the Council.

- 2.8 You must not disclose information given to you in confidence by anyone, or information acquired by you which you believe, or ought reasonably to be aware, is of a confidential nature, except where –
- (i) you have the consent of a person authorised to give it;
 - (ii) you are required by law to do so;
 - (iii) the disclosure is made to a third party for the purpose of obtaining professional advice provided that the third party agrees in writing not to disclose the information to any other person before the information is provided to them; or
 - (iv) the disclosure is –
 - (a) reasonable and in the public interest; and
 - (b) made in good faith; and
 - (c) in compliance with the reasonable requirements of the authority, which requirements must be demonstrable by reference to an adopted policy, procedure or similar document of the Council or evidenced by advice provided by the Monitoring Officer or his nominee.
- 2.9 You must not prevent or attempt to prevent another person from gaining access to information to which that person is entitled by law.
- 2.10 You must not conduct yourself in a manner which could reasonably be regarded as bringing your office or the Council into disrepute.
- 2.11 You must not use or attempt to use your position as a Member of the Council improperly to confer on or to secure for yourself or any other person an advantage or disadvantage.
- 2.12 You must when using or authorising the use by others of the resources of the Council:
- (i) have the prior formal permission of the Council;
 - (ii) act in accordance with the reasonable requirements of the Council;
 - (iii) ensure that such resources are not used improperly for political purposes (including party political purposes); and

- (iv) have regard to any statutory or other requirements relating to local authority publicity.
- 2.13 You must not authorise the use of the Council's resources by yourself or any other person other than by your participation in a formal decision made at a meeting and in accordance with the Council's standing orders or other procedural rules.
- 2.14 You must give reasons for all decisions in accordance with any statutory requirements and any reasonable additional requirements imposed by the Council.
- 2.15 When reaching decisions on any matter you must have regard to any relevant advice provided to you by the Council's Proper Officer, RFO or Monitoring Officer.
- 2.16 You must comply with the requirements of the Monitoring Officer in assisting with any assessment or investigation relating to an alleged breach of the Code of Conduct and comply with any sanction that is imposed upon you for breaching the Code of Conduct.
- 2.17 You must complete Code of Conduct training within 6 months of taking office and then must attend refresher training every 2 years if practicable or as required by the Monitoring Officer. This training can be held virtually.

Part 3 – Registering and declaring interests and withdrawal from meetings

- 3.1 The provisions of this Part of this Code are subject to the provisions of Part 4 of this Code relating to sensitive interests.
- 3.2 Within 28 days of becoming a Member you must notify the Council's Monitoring Officer of any disclosable pecuniary interest that you have and your membership of any trade union(s) at the time of giving the notification.
- 3.3 Where you become a Member as a result of re-election or your co-option being renewed you need only comply with paragraph 3.2 of this Code to the extent that your disclosable pecuniary interests and your trade union membership(s)

are not already entered on the register at the time the notification is given.

- 3.4 You are not required to notify non-registerable interests to the Monitoring Officer for inclusion in the register.
- 3.5 If you are present at a meeting and you are aware that you have a non-registerable interest, a disclosable pecuniary interest or an interest by virtue of any trade union membership in any matter being considered or to be considered at the meeting you must disclose that interest to the meeting if that interest is not already entered in the register and, unless you have the benefit of a current and relevant dispensation in relation to that matter, you must:
- (i) not participate, or participate further, in any discussions of the matter at the meeting;
 - (ii) not participate in any vote, or further vote, taken on the matter at the meeting; and
 - (iii) remove yourself from the meeting while any discussion or vote takes place on the matter, to the extent that you are required to absent yourself in accordance with the Council's standing orders or other relevant procedural rules.
- 3.5A Where a Member has a non-registerable interest in a matter to which paragraph 3.5 relates that does not benefit from a valid dispensation and that interest arises only from the Member's participation in or membership of a body whose objects or purposes are charitable, philanthropic or otherwise for the benefit of the community or a section of the community the Member may with the permission of the Chairman of the meeting or until such time as the Chairman directs the Member to stop, address the meeting to provide such information as they reasonably consider might inform the debate and decision to be made before complying with paragraphs 3.5(i), (ii) and (iii).
- 3.6 If a disclosable pecuniary interest or any membership of a trade union to which paragraph 3.5 relates is not entered in the register and has not already been notified to the Monitoring Officer at the time of the disclosure you must notify the Monitoring Officer of that interest within 28 days of the disclosure being made at the meeting.
- 3.7 Where you are able to discharge a function of the Council acting alone and you are aware that you have a non-registerable interest, a disclosable pecuniary interest or an interest by virtue of any trade union membership(s) in a matter being dealt with, or to be dealt with, by you in the course of discharging that function you must :

- (i) not take any steps, or any further steps, in relation to the matter (except for the purpose of enabling the matter to be dealt with otherwise than by you); and
- (ii) if the interest is a disclosable pecuniary interest or membership of a trade union, notify the Monitoring Officer of that interest within 28 days of becoming aware of the interest if the interest is not entered in the register and has not already been notified to the Monitoring Officer.

3.8 Within 28 days of becoming aware of any new disclosable pecuniary interest or trade union membership, or change to any disclosable pecuniary interest or trade union membership already registered or notified to the Monitoring Officer, you must notify that new interest or the change in the interest to the Monitoring Officer.

3.9 All notifications of disclosable pecuniary interests and trade union membership to the Monitoring Officer, excepting those made verbally at meetings, must be made in writing.

3.10 You must notify the proper officer of your Council in writing of the detail of all disclosable pecuniary interests that are notified or confirmed to the Monitoring Officer.

Part 4 – Sensitive interests

4.1 Members must notify the Monitoring Officer of the details of sensitive interests but the details of such interests shall not be included in any published version of the register.

4.2 The requirement in paragraph 3(5) of Part 3 of this Code to disclose interests to meetings shall in relation to sensitive interests be limited to declaring the existence of an interest and the detail of the interest need not be declared.

Part 5A – Disclosable Pecuniary Interests

In this Part of the Code the expressions in the middle column have the meanings attributed to them in the right hand column

(a)(i)	“body in which the relevant person has a beneficial interest”	means a firm in which the relevant person is a partner or a body corporate of which the relevant

		person is a director or in the securities of which the relevant person has a beneficial interest
(a)(ii)	“director”	includes a member of the committee of management of an industrial and provident society
(a)(iii)	“land”	includes an easement, servitude, interest, or right over land which does not carry with it a right for the relevant person (alone or jointly with another) to occupy the land or to receive income
(a)(iv)	“relevant authority”	means the authority of which you are a member
(a)(v)	“relevant person”	means you, your spouse or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living with as if you are civil partners
(a)(vi)	“securities”	means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society

The following table sets out the disclosable pecuniary interests that have been prescribed by the Secretary of State for the purposes of the Code of Conduct and the Localism Act, 2011.

Interest		Description
(b)(i)	Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain
(b)(ii)	Sponsorship	Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out your duties as a member, or towards the election expenses of you. This includes any payment or financial benefit from a trade union(as defined above)
(b)(iii)	Contracts	Any contract which is made between the relevant person (or a body which in which the relevant

		person has a beneficial interest) and the relevant authority under which goods and services are to be provided or works are to be executed and which has not been fully discharged
(b)(iv)	Land	Any beneficial interest in land which is within the area of the relevant authority
(b)(v)	Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer
(b)(vi)	Corporate tenancies	Any tenancy where, to your knowledge, the landlord is the relevant authority and the tenant is a body in which the relevant person has a beneficial interest
(b)(vii)	Securities	Any beneficial interest in securities of any body where that body, to your knowledge, has a place of business or land in the area of the relevant authority and either the total nominal value of the securities exceeds £25,000 or one hundredth of the total of the issued share capital of that body, or if the share capital of that body is of more than one class the total nominal value of the shares in any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class

Part 5B – Non-registerable interests

You have a non-registerable interest where a decision in relation to a matter being determined or to be determined:

- (i) might reasonably be regarded as affecting the financial position or wellbeing of you; a member of your family or any person with whom you have a close association; or anybody or group which you are a member of more than it might affect the majority of council tax payers, rate payers or inhabitants in your electoral division or area; and

- (ii) the interest is such that a reasonable person with knowledge of all the relevant facts would consider your interest so significant that it is likely to prejudice your judgement of the public interest;

save that business relating to the following functions will not give rise to non-registerable interests:

- (iii) school meals or school transport and travelling expenses, where you are a parent or guardian of a child in full time education, or are a parent governor of a school, unless it relates particularly to the school which the child attends;
- (iv) statutory sick pay under, where you are in receipt of, or are entitled to the receipt of, such pay;
- (v) an allowance, payment or indemnity given to Members;
- (vi) any ceremonial honour given to Members; and
- (vii) setting of the council tax

and for the avoidance of doubt the above exceptions to the definition of non-registerable interests do not negate the requirements arising from having a disclosable pecuniary interest.



FALMOUTH TOWN COUNCIL

CODE OF PRACTICE FOR HANDLING COMPLAINTS

REAFFIRMED : 18th May 2026

MINUTE : C...

1. If a complaint about procedures of administration is notified orally to a Councillor or the Clerk or Service Manager or Communications Officer and if they cannot satisfy the complainant fully forthwith the complainant shall be asked to put the complaint in writing to the Clerk and be assured that it will be dealt with promptly after receipt.
2. If the complaint is about the conduct of a Councillor then the complainant will be advised to pursue the Code of Conduct complaints procedure.
3. If a complainant prefers not to put the complaint to the Clerk he or she shall be advised to put it to the Chair.
4. (a) On receipt of a written complaint the Clerk or Chair, as the case may be, shall(*except where the complaint is about his or her own actions*) try to settle the complaint directly with the complainant but shall not do so in respect of a complaint about the behaviour of the Clerk or Council Officer without first notifying the person complained of and giving an opportunity for comment on the manner in which it is intended to attempt to settle the complaint.

(b) Where the Clerk receives a written complaint about his or her own actions he or she shall forthwith refer the complaint to the Chair.
5. The Clerk or Chair shall report to the next meeting of the Council any written complainant disposed of by direct action with the complainant.
6. The Clerk or Chair shall bring any written complaint which has not been settled to the next meeting of the Council and the Clerk shall notify the complainant of the date on which the complaint will be considered.
7. The Council shall consider whether the circumstances attending any complaint warrant the matter being discussed in the absence of the press and public but any decision on a complaint shall be announced at the Council meeting in public.
8. As soon as may be after the decision has been made it and the nature of any action to be taken shall be communicated in writing to the complainant.
9. A Council shall defer dealing with any written complaint *only* if it is of opinion that issue of law or practice arise on which advice is necessary from the National Association of Local Councils or other body. The complaint shall be dealt with at the next meeting after the advice has been received.

Mark Williams FCG FLSCCTown Clerk
May 2022



FALMOUTH TOWN COUNCIL MEDIA POLICY

Reaffirmed : 18th May 2026

Falmouth Town Council welcomes interaction with the press and media and recognises that this relationship helps to communicate to and inform residents. The Council will aim to communicate and inform in a professional manner.

The Councils approach to the media will be open, honest and with integrity. It will be proactive and endeavour to be responsive and timely.

This policy should be read in conjunction with the Members Code of Conduct and is directed by Standing Order 14.

Press Attendance

Under the Public Bodies and Admissions to Meetings Act 1960 the press are invited to attend all meetings of the Council and its Committees, unless there are matters to be debated that the Council recognises as exempt or confidential. The Council will apply the tests identified in Schedule 12A of the Local Government Act, 1972 (and subsequent amending legislation) to decide if matters are exempt and/or confidential. The Council will provide reasonable facilities to accommodate the press attendance at meetings and provide a notice and agenda to meetings on request.

The Press can also attend Councillor Surgeries if they wish and if acceptable to residents that attend.

Standing Order 4 directs the filming and recording of meetings.

Press Requests

All requests from the press or other media for an oral or written statement or comment from the Council shall be notified to and directed to the Communications Officer and Town Clerk to draft a response. A draft response to be circulated electronically to the relevant Standing Committee Chair and/or Councillor Champion for comment. It is recognised that on occasion this will be time constrained.

If Councillors are contacted directly for comment they should liaise with the Communications Officer and Town Clerk before comment.

If Councillors wish to write to, or contact the press, contrary to this policy, they should make it clear that they are not doing so in an official capacity and not use the title Councillor.

Councillors should not make statements expressing a contrary view to that of the Council as this may bring the Council in to disrepute.

Press Statements

An official Council release is made on behalf of the Council as a body. This will be prepared and issued by the Council's Communications Officer and approved by the Town Clerk in consultation with and/or at the request of members of the Council's Senior Management Team. As appropriate it may include quotes from the Mayor or Committee Chair or other Councillors.

Press statements prepared by Committee Chairs or other Councillors must be approved by the Town Clerk, reviewed by the Communications Officer and must be directed by a Council or Committee decision, must be in accordance with Council policies, must be factual, non-political and not written to cause offence. These statements to be circulated electronically to Councillors for information/comment before release.

Civic Matters

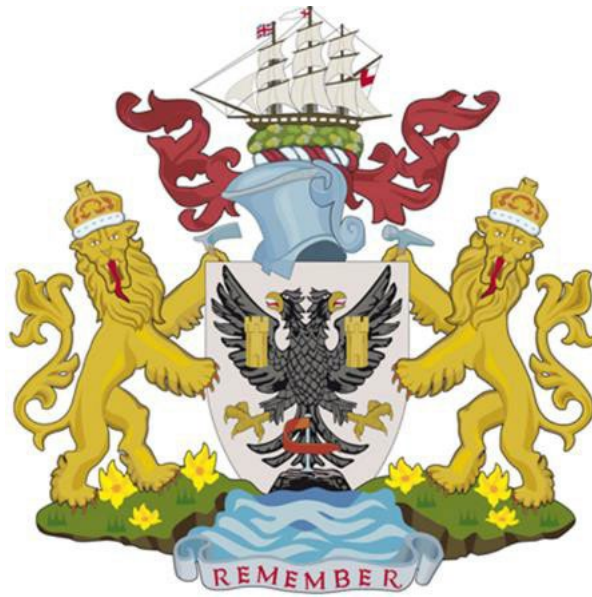
In regard to civic matters the Town Mayor, and Deputy Mayor in consultation with the Town Mayor, via the Mayor's Secretary will issue press statements and create photographic opportunities without recourse to the process for press statements above.

Press Release Format

The Council will issue press releases carrying the Council logo and contact details for the issuing officer. All branding and formatting must be in accordance with the Council's agreed policy.

Political Views

Corporate press releases will not contain political views. In respect of Councillor press statements: in election years during the period from Notice of Election until the day of Election, no quotes from Members will be published.



FALMOUTH TOWN COUNCIL SPEAKING PROTOCOLS

Reaffirmed: 18th Ma

Minute : C

Questions from the Public

General

Under standing order 3 (e) members of the public may ask questions at an ordinary meeting of the Council.

Order of Questions

Questions will be asked in the order notice of them was received, except that the Town Mayor may group together similar questions.

Notice of Questions

A question may only be asked if notice has been given by delivering it in writing or by electronic mail to the Town Clerk no later than 48 hours before the day of the meeting. Each question must give the names and address of the questioner.

Number of Questions

At any one meeting no person may submit more than one question and no more than one supplementary question.

Scope of questions

The Town Clerk may reject a question if it:

- is not about a matter for which the Council has a responsibility or which affects the Town;
- is defamatory, frivolous or offensive;
- is substantially the same as a question which has been put at a meeting of the Council in the past six months; or
- requires the disclosure of confidential or exempt information.

Record of questions

The Town Clerk will enter each question in a file open to public inspection. Rejected questions will include reasons for rejection.

Asking the questions at the meeting

The Town Mayor will invite the questioner to put the question to the Member(s) named in the notice. If a questioner who has submitted a written question is unable to be present, they may ask the Town Mayor or Town Clerk to put the question on their behalf. A written reply will be given to the questioner within a reasonable period following the meeting.

Supplemental question

A questioner who has put a question in person may also put one supplementary question without notice. A supplementary question must arise directly out of the original question or the reply. The Town Mayor may reject a supplementary question on any of the grounds in Procedure Rule 'scope of questions' above.

Written answers

Any question which cannot be dealt with during public question time, either because of lack of time or because of the non-attendance of the Member to whom it was to be put, will be dealt with by a written answer.

Reference of question to a Committee

Unless the Town Mayor decides otherwise, no discussion will take place on any question, but any Member may move that a matter raised by a question be referred to the appropriate Committee. Once seconded, such a motion will be voted on without discussion.

FALMOUTH TOWN COUNCIL

PUBLIC SPEAKING AT PLANNING AND LICENSING COMMITTEE

ON PLANNING MATTERS

Members of the public have the right to speak at meetings of the Planning and Licensing Committee during the consideration of planning applications. The purpose of the right to speak is to give members of the public the opportunity to make their views known directly to the Committee. They can still write to the Council if they prefer, or in addition to speaking.

Those entitled to speak can be objectors, applicants, their agents and supporters.

Please remember the Council is a Consultee and you must ensure that you notify the Planning Authority direct if you wish to object to planning applications. You should provide them in writing within the specified time period to:

Planning – Central One

Cornwall Council

Pydar Street

Truro

TR1 1EB

Planning applications can be viewed online at www.cornwall.gov.uk

When are meetings

Meetings of the Planning and Licensing Committee are held on a Monday at 6.00pm usually in the Atherton Suite in the Old Post Office, The Moor, TR11 3QA. A schedule can be obtained from the Council offices or viewed at www.falmouthtowncouncil.com. If you wish to speak you will need to contact the Council's Administrative Officer, preferably in writing or email, although a telephone call will suffice, by no later than 12 noon on the day of the meeting. The Administrative Officer will then make a list of those wishing to speak, in the order they contact the Council.

How to find out if your application is being considered

Planning applications reported to the Committee will be included in Appendix I or Appendix II. Those included in Appendix I will be reported with a recommendation from the Chair and are voted on en bloc. If you wish to talk to an Appendix I application you will need to speak to your local Councillor before the meeting to ensure that your Councillor requests the Chair that it is considered in Appendix II.

Planning and Licensing Committee agendas are available to view at the Council Offices, online, or the public notice board at the Falmouth Information Service on the Tuesday preceding Committee. Occasionally late received applications are added to the agenda on a Friday and you are advised to check on the day of the meeting for a comprehensive list of applications for consideration.

Order of speaking

The Officer attending or Chair will introduce the application, followed by other speakers in the following order:

- Applicant or agent
- Objectors
- Supporters
- Cornwall Councillors (not usually time constrained)
- Falmouth Town Councillors (not usually time constrained)

Members of the Committee may question each speaker to clarify points. There will then be a debate and the Council will formulate observations for submission to the Planning Authority.

Time limit – minor applications

There is a time limit of three minutes for each group of speakers. If there is more than one interested party wishing to speak, the Council will advise them that they should co-ordinate their presentation. If they are unable to do so, the first person registering will be allotted two minutes. At the Chair's discretion the remaining time will be available to remaining speakers, if they are adding new points. It is the responsibility of speakers to co-ordinate presentations.

Time limit – major applications

The time limits are as above. However occasionally an applicant or agent for a major development may be invited to present his proposals to the Committee, and will be allowed a period of fifteen minutes with member questions thereafter.

Can questions be asked of other speakers

You may include questions in the time allocated to you but the Committee has no powers to require other speakers to answer your questions, they may answer your questions if they choose in their allocated time but there will be no debate. Generally it is better if you seek to have questions answered outside the meeting and to state your interests/points on the basis of the information given to you.

You must not interrupt other speakers nor interrupt the Committee debate. All speakers must speak to the Chair, respect the Chair and respond to instructions accordingly.

The Chair will invite speakers to speak and they will stand to address the Committee (unless infirmity prevents them).

Relevant issues

Relevant issues will vary with the nature of the proposal and the site are specified within the National Planning Policy Framework and may include:

- Relevant planning issues
- Highway safety, traffic generation and parking
- Noise, disturbance and other loss of amenities
- Appearance and character of development
- Layout and density of buildings
- Impact on any historic buildings, protected nature conservation sites or trees
- Overshadowing, overlooking and loss of privacy Irrelevant issues

Again these will vary from case to case but the following are usually irrelevant:

- Private property rights (e.g. boundary or access disputes)
- Personal remarks (e.g. the applicants motives)
- Possible future developments
- Effect on property value Contact the Council
-

For clarification on any of the above issues, the procedures, registering to speak or to check agenda you should contact the Council on telephone 01326 315559 or email emily@falmouthtowncouncil.com.

FALMOUTH TOWN COUNCIL
PUBLIC SPEAKING AT PLANNING AND LICENSING COMMITTEE
ON LICENSING MATTERS

In addition to the participation of statutory organisations (such as the Police or Cornwall Council) licensing applicants and/or their agents will be invited to address the Planning and Licensing Committee in regard to the application.

Objectors to a licence application will be permitted to address their objections to the Planning and Licensing Committee when that application is being considered and at the discretion of the Chair.

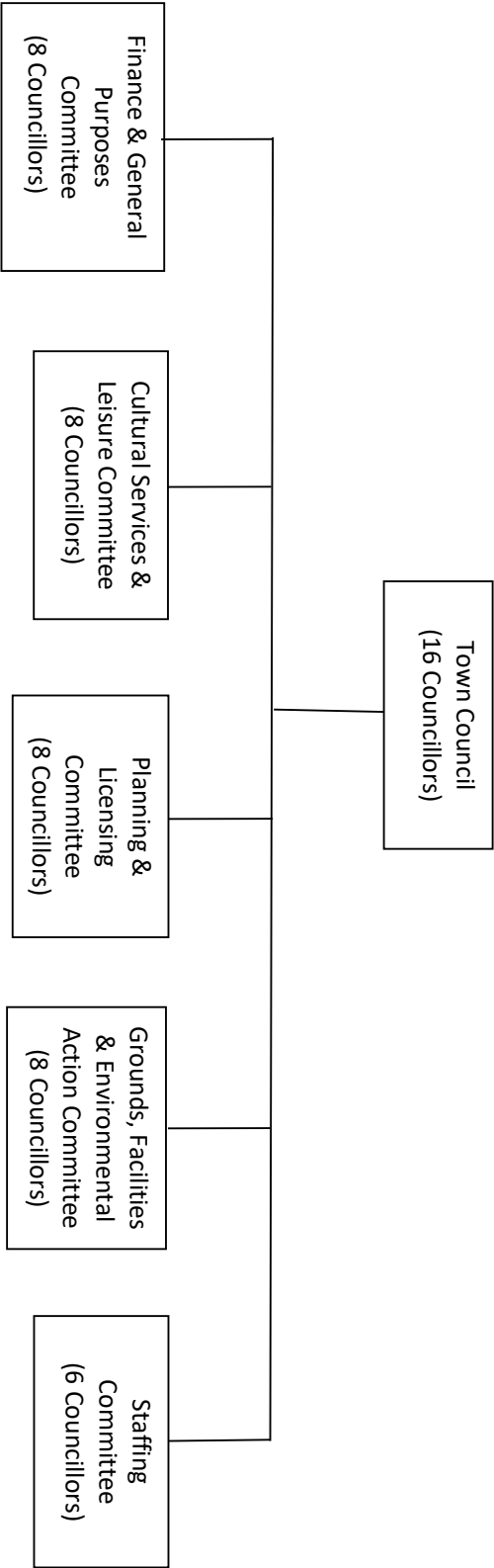
FALMOUTH TOWN COUNCIL

PUBLIC SPEAKING AT FINANCE AND GENERAL PURPOSES COMMITTEE

Public speaking is not normally permitted. However the Committee does invite grant applicants to attend to respond to questions that may arise in the consideration of their respective grant, and at the discretion of the Chair.



FALMOUTH TOWN COUNCIL COMMITTEE STRUCTURE





FALMOUTH TOWN COUNCIL COMMITTEE TERMS OF REFERENCE – 2026/27

Committees may exercise delegated functions on behalf of the Town Council under the following terms of reference, subject to:

- The Town Council's approved Budget and Financial Regulations
- Any previously minuted decision of the Town Council
- Any matters reserved to the Town Council by statute

Committee membership will be appointed by the Council. Normally the appointment of the Committee Chair and Vice-Chair will be delegated by the Council to the respective Committee.

CULTURAL SERVICES AND LEISURE COMMITTEE

To oversee the management and delivery of Cultural Services and Leisure including the management of Princess Pavilion, Falmouth Art Gallery, Falmouth Library, Education provision, Youth Services heritage, leisure services and events.

Membership: 8
Quorum: 3
Meeting Frequency: bi-monthly
Attending Officers: Cultural Services Director and Town Manager

Terms of Reference:

1. To manage and oversee the Council's provision of Cultural Services.
2. To manage the direction of and approve the forward plan of Falmouth Art Gallery.
3. To manage the direction of and approve the forward plan of Falmouth Library working in partnership with Cornwall Council.
4. To manage the direction of, and approve the forward plan of children and young people initiatives in partnership with the Dracaena Centre.
5. To oversee the direction of and approve the business plan for the Princess Pavilion.
6. Ensure the governance arrangements for the service are working in the most effective way for the Council.
7. Appraise the performance of the service on an annual basis
8. Regular review of risk and create effective systems to manage and mitigate these risks.
9. The overview and management of town events and festivals.
10. Oversee, curate and ensure the security and development of the Town's collection.
11. To implement, monitor, review and revise policies pertaining to the operation of the Service.
12. To consider and place before the Council annual estimates of expenditure relating to matters within its responsibility.
13. Allocate and control the financial and manpower resources of the Cultural Services including an appropriate safeguarding regime.
14. Ensure all operating policies for Cultural Services and staff are appropriate, fit for purpose and regularly reviewed.
15. Ensure compliance with Museum Accreditation requirements.
16. To authorise Officers and Councillors to represent the service at meetings, events and awards ceremonies as appropriate.
17. To provide educational interpretation to the community.
18. To ensure effective marketing and fundraising for the service.
19. To effectively manage the Gallery shop

FINANCE AND GENERAL PURPOSES COMMITTEE

Is the main policy making Committee of the Council and considers the broad social and economic needs of the community. It has overview of the Council's financial systems.

Membership: 8
Quorum: 3
Meeting Frequency: bi-monthly
Attending Officers: Town Clerk and Responsible Financial Officer.

1. To guide the Council in the formation of objectives.
2. To identify the need for new services and facilities.
3. To be responsible for allocating and controlling the financial and manpower resources of the Council.
4. To advise the Council on the distribution of functions between Committees and Working Groups and any major policy changes in the Council's management or administrative procedures.
5. To consider the financial estimates of the Council and recommend the annual precept to be levied.
6. To be responsible for the Council's revenue and capital budget and the works scheduled therein.
7. To be responsible for the preparation and maintenance of the Council's Asset Register.
8. To be responsible for the preparation and maintenance of the Council's Risk Register.
9. To be responsible for the collection of all revenue, and raising and renewals of loans and insurance.
10. To be responsible for the banking, financial and accounting methods adopted by the Council.
11. To oversee the operation of all council property and assets (*including to oversee the financial and risk management of Princess Pavilion*).
12. To ensure compliance with the recommendations of the Internal Auditor and the requirements of the External Auditor.
13. To authorise members attendance at conferences, courses and meetings.
14. To respond to consultative documents from Government and other bodies, other than those specifically allocated to other Committees or the Council.
15. To enter into legal proceedings on the Council's behalf.
16. To consider the delegation of services and assets to the Town Council from other authorities and partnership working arrangements.
17. To consider all community and event grant requests in accordance with the policy of the Council.

GROUND, FACILITIES AND ENVIRONMENTAL ACTION COMMITTEE

To oversee the management, maintenance and improvements of the grounds and facilities on behalf of the Council and ensure that environmental sustainability is integral to the Council’s operations and decision making,

Membership:	8
Quorum:	3
Meeting Frequency:	bi-monthly
Attending Officers:	Grounds Manager, Facilities Manager and Strategic Environmental Projects Officer

Terms of Reference:

1. To keep under review the provision of parks and gardens, allotments and sports and recreational facilities for the residents of Falmouth including:
 - Kimberley Park
 - The Bowling Green Play Area
 - Dracaena Recreational Site including Falmouth Skate Park
 - Trescobeeas Recreational Area including Cycle Track
 - Wodehouse Terrace Allotments
 - Swanvale Allotments (via Allotments Association)
 - Falmouth Cemetery Sites
 - Gyllyngdune Gardens
 - Pendennis Headland
2. To keep under review and ensure safety compliance of all Council property and Council managed property for the residents of Falmouth including:
 - Municipal buildings, The Moor (including former Webber Street toilets)
 - Princess Pavilion
 - Old Post Office, The Moor (Council Offices)
 - Cemetery Lodge, Chapels and Mortuary at Falmouth Cemetery
 - Kimberley Park Lodge and sheds
 - Public Toilets at Kimberley Park, Prince of Wales Pier, Grove Place, Castle Beach, Gyllyngvase Beach, Swanpool Beach and Maenporth Beach
 - The Moor Piazza
 - Church Street Car Park
3. To oversee and manage grounds maintenance workforce and contractors, including cleansing and operational staff.
4. To oversee and manage the inspection and safety regime for all sites and facilities, and ensure safe working practices for the officers involved in the maintenance and cleansing of these sites and facilities.
5. To manage the use of the Council’s playing fields and parks by sports clubs which shall include the grant of licences.
6. To oversee the operation of the seaweed removal protocol from the Town’s beaches with Cornwall Council

7. To lead and approve tenders for all aspects of maintenance and ground works in accordance with the town Council's financial regulations.
8. To oversee the provision of town centre public realm CCTV.
9. To undertake environmental enhancements and street cleansing, including small improvements.
10. To prepare funding bids, work with funding bodies and project manage site redevelopment works.
11. To ensure the Council's vehicles and machinery are all well maintained and used safely.
12. To set an annual schedule of fees and charges for the use and hire of pitches and facilities.
13. Consideration, recommendation and implementation of internal organisational improvements for environmental sustainability.
14. Creation and overview of emergency and environmental plans.
15. Consideration, recommendation and implementation of external measures in regard to community partners and local environmental initiatives.
16. Ensuring consumption, biodiversity, behaviour and circularity are priority actions in Council service delivery.
17. Ensuring leadership, being a local force for good and embedding climate change aspirations are reflected in Council decision making.

PLANNING AND LICENSING COMMITTEE

To consider the impact of development in Falmouth as consulted by the Planning Authority, including such matters as highways, lighting, trees, transport and enforcement, and to consider the impact of licensing in Falmouth, including premises, alcohol, late night refreshment houses, public entertainment, street trading, highway licences, hackney carriage etc.

Membership:	8
Quorum:	3
Meeting Frequency:	3 Weekly
Attending Officers:	Administrative Officer
NB	2 supporting Vice-chairs, one for planning matters and one for licensing matters

Terms of Reference:

1. To consider and respond to all planning applications notified by the Planning Authority in accordance with the Council's Policies and National and Local Planning Development Framework Guidance.
2. To consider all matters of strategic planning.
3. Representation at Inquiries and Appeals.
4. To authorise the Chair (or appointed deputy) to attend to represent the Council at relevant meetings of the Planning Authority, Inquiries and Appeals.
5. To allow the attendance and participation of public at meetings subject to the Council's Public Speaking Protocols.
6. To make recommendations in regard to street naming proposals in Falmouth.
7. To consider all matters relating to public paths, highways and traffic management including car parking.
8. To consider and notify matters of planning enforcement and breaches of planning control.
9. To consider matters relating to Tree Preservation Orders in Falmouth
10. Unless considered by the Council to respond to strategic and policy consultation by Cornwall Council in regard to planning and land use matters.
11. To consider all licensing matters and applications in Falmouth and make representations to the Licensing Authority.
12. To work with the Police Licensing Officer in determining local responses on licensing applications and matters, to ensure nuisance and anti-social behaviour are not created or exacerbated by licensing applications
13. Be cognisant of local directions including the Cumulative Impact Zone
14. Invite licensing applicants, supporters and objectors to attend and/or make representations to the Committee
15. Representations at Hearings and Appeals
16. To authorise the Chair to represent the Council at Licensing Hearings and Appeals

STAFFING COMMITTEE

Is appointed to make decisions about all staffing matters, subject to budget and expenditure limits decided by the Council.

Membership: 6
Quorum: 3
Meeting frequency: Quarterly
Attending Officers: Town Clerk and HR Manager

NB: Membership to include the Town Mayor, Finance and General Purposes Committee and the Cultural Services and Leisure Committee Chairs.

Terms of Reference:

1. To establish and keep under review the staffing structure in consultation with the Finance and General Purposes Committee.
2. To implement, review, monitor and revise policies for staff.
3. To establish and review salary pay scales for all categories of staff and to be responsible for their administration and review.
4. To oversee the recruitment and appointment of staff, including agency staff where necessary.
5. To arrange execution of new employment contracts and changes to contracts (including TUPE transfers).
6. To establish and review annual appraisals and staff training programmes.
7. To oversee any process leading to dismissal of staff (including redundancy).
8. To keep under review staff working conditions, and health and safety matters.
9. To monitor and address regular or sustained staff absence.
10. To make recommendations on staffing related expenditure to the Finance and General Purposes Committee as part of the budget setting process.
11. To consider any appeal against a decision in respect of pay or changes to terms and conditions.
12. To consider a staff grievance or disciplinary (and any appeal). The Committee to be divided in consideration of the initial matter, so that fresh eyes are retained for any subsequent appeal.
13. To supervise and performance manage the Town Clerk's work: the Chairman of the Committee to administer leave records and monitor absence.

	Scheme of Delegation Falmouth Town Council

Introduction

This scheme of delegation sets out how the Council delegates some of its powers and duties to the Town Clerk and other Officers within the Council. These delegations are necessary for the effective day to day running of the Council and to prevent every decision having to come to a Council meeting for agreement. This scheme of delegation will be reviewed by Council at least annually along with the review of the Council's Standing Orders and Financial Regulations.

The Town Clerk is the Council's Proper Officer and is responsible for the management of the Council. Separately the Council has appointed a Responsible Financial Officer.

The Town Clerk and the Responsible Financial Officer may delegate these duties and powers to other officers identified within the Council's Senior Management Team, namely:

- Town Manager (and Deputy Proper Officer)
- Cultural Services Director
- Administrative Officer
- Grounds Manager
- Facilities Manager
- General Manager – Princess Pavilion
- Human Resources Manager

This Scheme should be used in conjunction with the terms of reference and delegation of functions to the Council's Committees which are listed separately. As well as statutory obligations and regulations in force at the time.

Mark Williams FCG FSLCC
Town Clerk

Table of Contents

Introduction
 Extent of Delegation
 General Matters
 Financial Matters
 Staffing Matters
 Property Matters
 Reserved Matters
 Urgency
 Emergency Planning
 Procedural
 Health and Safety
 Legal Proceedings

The Scheme of Delegation was reviewed in May and December 2023, and approved in May 2024.

Extent of Delegation

All delegated functions shall be deemed to be exercised on behalf of and in the name of the Council.

The Town Clerk will exercise these powers in accordance with:

- approved budgets
- the Council's Standing Orders and Financial Regulations
- the Council's Policy Framework Strategic Plan and other adopted policies of the Council
- all statutory common law and contractual requirements

The Town Clerk may do anything pursuant to the delegated power, or duty, which it would be lawful for the Council to do including anything reasonably implied or incidental to that power or duty.

Provided that such authorisation is not prohibited by statute the Town Clerk to whom a power, duty or function is delegated may authorise another Officer to exercise that power, duty or function the name of the Town Clerk

A delegation to a subordinate Officer shall not prevent the Town Clerk from exercising the same power or duty at the same time.

General Delegations

The Town Clerk is authorised to undertake the duties of the Proper Officer as directed by Council Standing Order 16 and as required by Section 112 of the Local government Act 1972. Managing the operation of the Council and all of its services including:

- Sign, or where appropriate, have sealed on behalf of the Town Council, any Orders, Deeds or Documents necessary to give effect to any of the matters contained in reports or in any resolution passed by the Town Council.
- Take any proceedings or other steps as may be necessary to enforce and recover any debt owing or other obligation due to the Council.
- Institute and appear, or ensure representation, in any legal proceedings authorised by the Council.
- To appear or make representation to any tribunal or public inquiry into any matter in which the Council has an interest or instruct an agent so to do (in its own right or on behalf of the citizens of Falmouth).
- To call extra meetings of the Council or any committee as necessary, having consulted with Town Mayor or relevant Committee Chair.
- Cancel or alter the date or time of a Council Committee, or other meeting but, before doing so, shall consult the Mayor of the Council, or chair of the Committee or meeting concerned.
- Deal with day-to-day matters relating to the use of council property, services, or office accommodation space.
- Negotiate and enter into contractual arrangements in relation to events held in Falmouth organised by the Town Council.
- Services agreed under contract for other authorities and bodies.
- Websites and social media accounts relating to the council and council activities.

- To consider and grant dispensations (section 33 Localism Act 2011) to Councillors to take part in Council business where they would otherwise be prohibited because they have a disclosable pecuniary interest.
- To act as the Council's designated Officer for the purposes of the Freedom of Information Act 2000.
- To apply for planning consent for the carrying out of development by the Council.
- To respond to consultations on planning applications and licensing applications subject to the comments by the Planning Committee.
- Under the Regulation of Investigatory Powers Act 2000 to authorise directed surveillance or the use of a human intelligence source.
- To respond to complaints made under the Council's complaints procedure and to make such ex-gratia payments in settlement of such complaints as are considered justified, subject to ratification by an appropriate Committee.

Financial Management

The Responsible Financial Officer shall act for Council for the purposes of Section 151 of the Local Government Act 1972 under Standing Order 17 and in accordance with Standing Orders 18 and 19 and The Council's Financial Regulations. Including:

- Operate the Council's banking arrangements including arranging overdrafts.
- Incur expenditure up to a maximum as set by Financial Regulations on any item for which provision is made in the appropriate revenue budget provided that any action taken complies with any legislative provisions and the requirements of the Council's Constitution and Financial Regulations.
- Undertake payroll administration, including pensions, and make employee contracted payments.
- Pay all accounts properly incurred.
- Pay all subscriptions to organisations to which the Council belongs.
- Make all necessary arrangements for the provision of an internal and external audit service for the Council.
- In consultation where appropriate with the relevant Chair, introduce, set, and vary as necessary fees and charges for the delivery of Council services and for the issue of any license, registration, consent, or approval.
- Negotiate settlements in connection with claims made by and against the Council in consultation with the Council's insurers where appropriate.
- Incur expenditure on revenue items within the approved estimates and budgets.
- Incur expenditure on capital schemes within the Council's approved capital Programme.
- Use the Repairs and Maintenance Budgets for the maintenance, replacement or repair of existing plant, vehicles, or equipment.
- Enter into leasing and contract hire agreements for the acquisition of vehicles machinery and equipment on such terms as are considered appropriate.
- Accept quotations or tenders for work supplies or services (where tenders are required by the Council's Financial Regulations), subject to: the cost not exceeding the approved estimate; the tender being the lowest price or the most economically advantageous to the Council according to the criteria set out in the tender documentation; all the requirements of the Council's Financial Regulations being complied with.
- Insure all the requirements of the Council's external funders and lenders are complied with.
- Carry out virement of sums between cost centres in accordance with the Council's Financial Regulations.

- Manage investments and raise and repay loans as appropriate and obtain such other to manage, monitor and review the Council's internal control procedures.
- To manage, monitor and review the Council's Corporate Risk Management Strategy.
- To arrange sources of credit as are required in accordance with the Financial Regulations.
- Authorise action for the recovery of debts.
- Write-off debts up to the level set by the Council.
- Maintain a Register of Assets and Inventory of Equipment.
- Determine the Town Council's insurance requirements on the Council's behalf.
- Make all necessary arrangements for the Council's insurances.
- Prepare a draft budget for consideration by the Council.
- Prepare the final accounts for each financial year.
- Manage the Council's credit cards.
- Manage the Council's fuel cards.

Staffing matters

The Town Clerk is given delegated powers to manage the Council staff in accordance with the Council's policies, procedures, and budget, including:

- Day to day supervision and control of all staff employed by the Council.
- Appointments to posts including employees and casual workers.
- Employment of permanent, fixed and temporary employees.
- Employment of casual workers and agency workers.
- Preparation of vacancies including job description and person specifications; job advertisements; applications pack; shortlisting; interview arrangements; appointment; offer.
- Put induction arrangements in place.
- Management of staff performance appraisals.
- Control of discipline and performance, including the power of suspension and dismissal.
- Exercise of disciplinary, capability and grievance procedures in accordance with the Council's procedures.
- Determine approved duties for the payment of travel and subsistence expenses to Members and Officers where they represent the Council outside of the Town Council area.
- Approve or refuse applications for re-grading and to authorise salary increments and accelerated increments.
- Approve payment of overtime.
- Agree changes or variations to employment contracts in accordance with guidance and legislation.
- Implement and monitor the arrangements for annual leave, flexible working, sickness absence, maternity, and paternity leave in accordance with the Council's policies.
- Authorise training in line with the Council's policies.
- Authorise the provision of uniforms or protective clothing.
- Approve payment of claims from employees for compensation for loss of or damage to personal property.
- Negotiate and agree settlements on behalf of the Council, including in relation to any proceedings associated with an Employment Tribunal.
- Agree to ill health early retirement in conjunction with occupational health and pension provider advice, guidance and certification.
- Terminate employment during probation.
- Undertake redundancies in accordance with guidance and legislation.
- Commission occupational health and health and well being services.

- Commission legal and professional advice on staffing matters.

Property Matters

The Town Clerk is given authority to manage the land and property of the Council including:

- Agreeing the terms of any lease, licence, conveyance, or transfer.
- The granting or refusal of the Council's consent under the terms of any lease.
- Variations of restrictive covenants of a routine nature.
- The granting of easements, wayleaves, and licences over Council land.
- Initiating legal action or proceedings against unauthorised encampments or encroachments on Council land.
- Directing the custody of Town Council property and documents in accordance with the provisions of Local Government Act 1972 S226.
- Exercising responsibility for the safe custody and maintenance of the civic regalia.

Reserved Matters

The following are matters for the Council to decide, notwithstanding that the appropriate committee(s) may make recommendation thereon:

- Appointment of the Town Clerk
- Appointment of the Responsible Financial Officer
- Setting the precept
- Borrowing money
- Approval of the Council's Annual Accounts and the Annual Return
- Making, amending, or revoking Standing Orders, Financial Regulations, or the Scheme of Delegation
- Making orders under statutory powers
- Making, amending, or revoking bylaws
- Matter of principle or policy
- Nomination and appointment of representatives of the Council to any other authority, organisation, or body (excepting approved conferences or meetings)
- Any proposed new undertakings (following a recommendation from the Clerk)
- Responses to legislative or other allied consultations
- Prosecution or defence in a court of law other than an employment tribunal
- Nomination or appointment of representatives of the Council at any inquiry on matters affecting the Town, excluding those matters specific to committee.
- To co-opt members to fill casual vacancies where the Council are authorised to do so by Cornwall Council.

Urgency

The Town Clerk is authorised to act on behalf of the Council in cases of urgency or emergency. Any such action is to be reported to the next meeting of the Council or relevant Committee. The Town Mayor and the Chair(s) of any relevant Committee are to be consulted where possible before such action is taken.

Emergency Planning

The Town Clerk is authorised to implement the Council's Emergency Plan and to incur any necessary expenditure in accordance with the Council's Standing Orders and Financial Regulations.

Any such action is to be reported to the next meeting of the Council or relevant Committee. The Town Mayor, and the Chair of any relevant Committee are to be consulted where possible before such action is taken.

Procedural

The Town Clerk can:

- Authorise Officers to exercise statutory powers of entry and inspection for the purposes of any function under their control.
- Serve requests for information as to ownership occupation and other interests in land for the purposes of any function under their control.
- Appoint consultants and other professionals to carry out any function and provide any service under their control, subject to the Council's Constitution and Financial Regulations.

Health and Safety at Work

The Town Clerk is authorised to oversee the discharge of the Council's responsibilities under the Health and Safety at Work Act 1974.

Legal proceedings

The Town Clerk is authorised to:

- Take and discontinue legal proceedings in any Court or at any Tribunal.
- Take Counsel's advice or instruct Counsel to represent the Council.
- Seek injunctions and commence proceedings for the purposes of enforcement in accordance with the Council's policies - recovering money due to the Council - recovering or otherwise preserving possession of the Council's land or property - defending the interests of the Council - appealing against a decision affecting the interests of the Council and responding to appeals against action taken by the Council.
- Represent the Council at Court or any Tribunal or to make arrangements for appropriate representation.
- Negotiate and settle the terms of documents to give effect to a decision of the Council or any of the Committees or of any Officer acting under delegated powers.
- Apply the affixing of the Common Seal of the Council to documents in accordance with Standing Orders.
- Be the responsible Officer for the co-ordination and operation of the legal requirements under the Data Protection Act and the Freedom of Information Act.
- Serve Requisitions for Information.

FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Council held on Monday 11th May 2026 at 7.00pm held in the Atherton Suite, The Old Post Office, The Moor, Falmouth. TR11 3QA

Present: Councillors A J Jewell (Town Mayor), G P Andrewartha, S R Carmichael, D E Clegg CC, D V Evans BEM CC, L E Howes, A D Munden, A L Rowe CC, D W Saunby CC, J A R Stowell, and J A Walkden.

In Attendance: A M Williams (Town Clerk)
D C Shankland (Communications Officer)

C6183 APOLOGIES

Apologies for absence were received and approved from Councillors Holbrook (ill), Konik (family commitments), Pearce (Mayoral duty), Robinson (away), and Stephens (child care).

C6184 INTERESTS AND DISPENSATIONS

None.

C6156 MOTION BY COUNCILLOR EVANS – SOUTH WEST WATER

The Mayor advised that he had requested that the motion be considered at the next regular meeting of the Council however at the request of councillors he had agreed to call the special meeting to consider the matter.

The Town Clerk and Councillor Clegg noted that the Town Council were currently working with South West Water in the delivery of large multi-million pound infrastructure projects in Falmouth that would address these matters, several of these schemes on land owned and managed by the Town Council, based on modelling for 50 year demand, and that those works and the working relationship could be jeopardised. Councillor Walkden requested that this be recognised in the motion which was duly agreed by the proposer and seconder.

It was proposed by Councillor Evans, seconded by Councillor Carmichael and

RESOLVED that the Council

1. Formally declare a Vote of No Confidence in South West Water.
2. Writes to both the Secretary of State for Environment, Food and Rural Affairs (DEFRA) and the Chief Executive of Ofwat (with copies to The Leader of Cornwall Council, and Jayne Kirkham MP) in the following terms:

Formal Vote of No Confidence in South West Water (SWW) and Petition for Special Administration.

At a meeting of the Falmouth Town Council on 11 May 2026 a vote of no confidence in the management of South West Water (SWW) was resolved. We are no longer requesting "improvements" or "consultations." South West Water has failed for more than a decade to show its capability and willingness to manage our water and sewage system. We are formally petitioning the Government and Ofwat to remove SWW from the management of the Cornish sewage and water systems

and transfer the ownership and management of our sewage and water system to a publicly owned organisation, run as a public service.

Whilst the Council recognises the current infrastructure works being undertaken in Falmouth which are appreciated and much needed after many years of pollution problems, the Council's request is based on a systemic and catastrophic failure in the following three areas:

1. Failure of infrastructure and public health despite Cornwall's residents paying the highest water bills in the country, our coastline and rivers have become conduits for raw sewage. In 2025 and early 2026, we have witnessed unprecedented spill durations that have closed our beaches, impacted our tourism economy, and posed a direct threat to public health. The current management has proven incapable of maintaining a sewage system fit for the 21st century.
2. Financial mismanagement and breach of public trust while our residents face further bill increases this April, SWW continues to prioritise shareholder dividends and executive bonuses over essential capital investment. The "investment plans" touted by the company have repeatedly failed to yield results on the ground, leading to a total breakdown of trust between the utility provider and the Cornish people.
3. Inadequacy of governance, it is the view of the Council that SWW's leadership has lost the confidence of the Cornish communities and its "social license" to operate. The repeated fines and enforcement cases from Ofwat have acted as a "cost of doing business" rather than a deterrent. We believe the company is now structurally incapable of delivering the environmental protections required by law.

We call upon the Government to intervene and make this situation stop at once, using powers such as those granted by the Water (Special Measures) Act to remove the offending company from operating in Cornwall. We demand that South West Water be placed into Special Administration, stripping the current management of their mandate. We call upon the Government to transition Cornish sewage and water assets into a publicly owned organisation, run as a public service, answerable to elected representatives of Cornish voters, that will prioritise the Cornish environment and its people over private profit.

Cornish rivers and seas are the lifeblood of our economy and our identity. We will no longer stand by while they are managed into decline. We await your urgent response regarding the steps you will take to revoke SWW's licence in the Duchy.

There being no further business to transact the Town Mayor declared the meeting closed at 7.25 pm.

Signed..... Date.....

FALMOUTH TOWN COUNCIL

Minutes of the Annual Meeting of the Council held in the Princess Pavilion, Melvill Road, Falmouth on Monday 18th May 2026 at 7.00pm.

Present: Councillors A J Jewell (Town Mayor), T M Pearce (Deputy Mayor), G P Andrewartha, S R Carmichael, D E Clegg CC, D V Evans CC BEM, L E Howes, D A Konik, A D Munden, A L Rowe CC, D W Saunby CC, H M Stephens, and J A R Stowell.

In Attendance: A M Williams (Town Clerk)
R J Gates (Town Manager)
D C Shankland (Communications Officer)
Rev G David (Mayor's Chaplain)

C6186 ELECTION OF TOWN MAYOR

The Town Mayor sought nominations. There being one nomination received.

It was proposed by Councillor Saunby, seconded by Councillor Evans and

RESOLVED unanimously that Councillor Alan James Jewell be appointed Town Mayor for the ensuing municipal year.

Councillor Jewell duly read and signed the Declaration of Acceptance of Office as Town Mayor. Councillor Jewell thanked the Council, its staff, and its civic officers, for their support and ensuring the attainment of recent achievements and continuous service delivery of the Council in what had been challenging times. He was proud to have served and thankful to be reappointed. He was pleased that the Council recognised its civic traditions and hoped that it would continue to do so. The Council would continue to deliver its quality of service, projects, and maintain a focus on civility and respect, and environmental matters. Mrs Vanessa Jewell would be the Mayoral Consort and Reverend Davis the Mayor's Chaplain, he thanked them both for their support.

The Mayoral Charity would be the Pendennis Leisure CIO, for which he had raised over £10,000 to date, and he invited trustee Matthew Thomson to apprise the Council regarding the charity operation of Pendennis Leisure and its aim of providing a public swimming pool for Falmouth.

He presented Mayor's Cadet, Air Cadet FS Jameson Barnes, with a commemorative plaque and advised that Air Cadet Connor Galvin-Andrews would serve as Mayoral Cadet for 2026/27. He presented Falmouth School with the Andy Hocking Award, and Fix and Flourish with the Spirit of Falmouth Award.

C6187 APOLOGIES

Apologies for absence were received and approved from Councillors Holbrook (work), Robinson (ill), and Walkden (ill).

C6188 INTERESTS AND DISPENSATIONS

None received.

C6189 ELECTION OF DEPUTY MAYOR

The Town Mayor invited nominations for Deputy Mayor. There being one nomination received.

It was proposed by Councillor Jewell, seconded by Councillor Carmichael and

RESOLVED unanimously that Councillor Thomas Maxwell Pearce be appointed Deputy Town Mayor for the ensuing municipal year.

Councillor Pearce thanked the Council for his nomination; he updated on his civic activities supporting the Mayor in 2025 and upon the plans of the Council for 2026.

C6190 APPOINTMENT OF STANDING COMMITTEES

The recommendations of the Council were considered.

It was proposed by Councillor Konik, seconded by Councillor Evans and

RESOLVED that the standing committees be appointed for the ensuing year as set out at Appendix I that forms part of these minutes.

C6191 APPOINTMENT OF STANDING COMMITTEE CHAIRS AND VICE- CHAIRS

The recommendations of the Council were considered.

It was proposed by Councillor Konik, seconded by Councillor Evans and

RESOLVED that the Chairs and Vice-Chairs of the standing committees be appointed for the ensuing municipal year as set out in Appendix II that forms part of these minutes.

C6192 REPRESENTATIVES ON OUTSIDE BODIES

The recommendations of the Council were considered.

It was proposed by Councillor Konik, seconded by Councillor Evans and

RESOLVED that the representatives on outside bodies be appointed to serve the ensuing municipal year as set out at Appendix III that forms part of these minutes.

C6193 COUNCILLOR CHAMPIONS

The recommendations of the Council were considered.

It was proposed by Councillor Konik, seconded by Councillor Evans and

RESOLVED that the Champions be appointed to serve the ensuing municipal year as set out at Appendix IV that forms part of these minutes.

C6194 COUNCILLOR ATTENDANCE

The Councillor attendance records for the 2025/26 municipal year that are attached as part of these minutes at Appendix V were duly noted.

C6195 STANDING ORDERS AND FINANCIAL REGULATIONS

It was proposed by Councillor Konik, seconded by Councillor Evans and

RESOLVED that as linked to these minutes the [Standing Orders](#), inclusive of the scheme of Delegations, be agreed and operated by the Council and as previously reported. The Financial Regulations were duly noted.

C6196 MEMBERS CODE OF CONDUCT AND CIVILITY AND RESPECT PLEDGE

The recommendations of the Council were considered.

It was proposed by Councillor Konik, seconded by Councillor Evans and

RESOLVED that the Members Code of Conduct be approved and included as part of the Council's Standing Orders, and that the Council remains cognisant of and will observe the Civility and Respect Pledge.

C6197 SCHEDULE OF MEETINGS

The recommendation of the Council was considered.

It was proposed by Councillor Konik, seconded by Councillor Evans and

RESOLVED that the schedule of meetings for the 2026/27 municipal year as attached to these minutes at Appendix VI were agreed.

C6198 HEALTH AND SAFETY

It was proposed by Councillor Konik, seconded by Councillor Evans and

RESOLVED that the Council's Health and Safety Policy Statement as attached to these minutes at Appendix VII be agreed.

C6199 RISK MANAGEMENT

It was proposed by Councillor Konik, seconded by Councillor Evans and

RESOLVED that the Council's Risk Management Policy and as attached to these minutes at Appendix VII be agreed, and the Risk Register as previously considered pursuant to minutes F7118 and C6169 was duly noted.

C6200 ENVIRONMENTAL POLICY

It was proposed by Councillor Konik, seconded by Councillor Evans and

RESOLVED that the Council's Environmental Policy as agreed pursuant to Minute C6076 be noted.

C6201 GENERAL POWER OF COMPETENCE

It was proposed by Councillor Konik, seconded by Councillor Evans and

RESOLVED that it be noted that the Council meets the conditions published in Article 2 paragraph 2 of the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 (S12012/965) and pursuant to Minute C6077 had resolved to adopt the General Power of Competence as provided in the Localism Act 2011 ss1-8. That declaration has effect until the Council's Annual Meeting 2029.

There being no further business to transact the Town Mayor declared the meeting closed at 7.40pm.

Signed: Date:



FALMOUTH TOWN COUNCIL

STANDING COMMITTEES 2026/27

Cultural Services and Leisure Committee (8):

Councillors Robinson (Chair); Stephens (Vice Chair); Andrewartha; Carmichael; Howes, Konik, Saunby; and Stowell.

Finance and General Purposes Committee (8):

Councillors Pearce (Chair); Robinson (Vice-chair); Carmichael; Clegg, Evans, Holbrook, Howes, and Jewell.

Grounds, Facilities and Environmental Action Committee (8):

Councillors Konik (Chair); Walkden (Vice-chair); Andrewartha; Evans; Holbrook; Howes; Munden and Stowell.

Planning and Licensing Committee (8)*:

Councillors Carmichael (Chair); Jewell (Vice-Chair); Clegg, Howes, Munden, Rowe, Stowell, and Walkden

Staffing Committee(6)*:

Councillors Rowe (Chair); Stowell (Vice-chair); Howes, Konik, Pearce, and Robinson.

*These Committees have a training requirement to be eligible to sit.
All committee chairs and vice-chairs have a training requirement to be eligible for role.



FALMOUTH TOWN COUNCIL

**CHAIR AND VICE-CHAIR
2026/27 MUNICIPAL YEAR**

CULTURAL SERVICES AND LEISURE COMMITTEE	Chair – J C Robinson Vice-chair – H Stephens
FINANCE AND GENERAL PURPOSES COMMITTEE	Chair – T Pearce Vice-chair – J C Robinson
GROUNDS FACILITIES AND ENVIRONMENTAL ACTION COMMITTEE	Chair – D Konik Vice-chair – J Walkden
PLANNING AND LICENSING COMMITTEE	Chair – S Carmichael Vice-chair – A J Jewell
STAFFING COMMITTEE	Chair – A Rowe Vice-chair – J Stowell

NB there is a training requirement to be eligible to serve as Chair or Vice-Chair
of a Committee



FALMOUTH TOWN COUNCIL

REPRESENTATIVES ON OUTSIDE BODIES 2026/27

Age Concern	Evans
Beach Management Group	Robinson
CCTV Stakeholders	Carmichael
Cornwall Association of Local Councils	Rowe
Cornwall Association of Larger Councils – Local Councils Committee (includes NALC Super Councils Network)	Rowe
Cornwall Flood Forum	Walkden
Falmouth Conservation Committee	Jewell + Carmichael
Falmouth Fairtrade	Walkden + Pearce
Falmouth Gardeners & Allotment Society	Clegg
Falmouth and Penryn Community Area Panel	Walkden (alternate Jewell)
Fal and Helford Advisory Committee	Clegg
Falmouth in Bloom	Andrewartha + Konik
Falmouth Christmas Activities Committee	Andrewartha, Robinson, Rowe + Stephens
Falmouth Citizens Advice	Stowell
Falmouth Green Corridor Group	Evans + Konik
Falmouth Neighbourhood Plan Stakeholders Committee	Robinson + Rowe
Falmouth Twinning Association	Mayor (Ex-Officio) and Pearce + Walkden

Maritime Line Working Party (Rail Branch Line)	Saunby
Mencap	Rowe
Police Liaison/OPCC Advocate	Evans
Plastic Free Falmouth	Stowell
Safer Falmouth	Carmichael
Swanpool Nature Reserve	Clegg (alternate Andrewartha)
Friends of Tregoniggle Woods	Konik (alternate Andrewartha + Robinson)
Taxi and Private Hire Forum	Clegg

NB: The Town Clerk represents the Council in the following aspects:

Moor Stakeholders, Management Group
 CALC – Large Councils Committee
 NALC – Super Councils Network
 Falmouth Business Improvement District Board (non-voting)
 Falmouth NDP Stakeholders
 Cornwall Council Place Shaping Group
 Administrator – Kimberley Park Charity

The Town Manager represents the Council in the following aspects:

Events Committees/Groups
 Falmouth Traders Group
 Safer Falmouth
 Police Liaison Group

The Responsible Financial Officer in the following aspects:

LGPS

The Council is also a Trustee of Pendennis Leisure CIO

NB: The Civic Officers will be: Mark Peachy and Steve Eva as Macebearers (reserve Mark Averiss) and Robert Inman as Town Crier.



**FALMOUTH TOWN COUNCIL
COUNCILLOR CHAMPIONS 2026/27**

Health and Safety	Evans
Safeguarding	Evans
University Liaison	Pearce
Schools Liaison	Stephens
Community Engagement (incl NDP)	Stowell
Town Centre/Night-time Economy	Carmichael
Tourism/Events	Stowell
Environment/Sustainability	Walkden
Community Emergency Plans	Walkden
Food Justice	Holbrook + Howes
Accessibility	Evans
CCTV Liaison	Carmichael
Access + Data Security	Howes
White Ribbon	Rowe
Community Transport	Stowell
Cornish Culture	Carmichael

NB Also Steve Eva will represent the Mayor and Council as Armed Forces Champion (non-councillor).



FALMOUTH TOWN COUNCIL

FALMOUTH TOWN COUNCIL

MEMBER ATTENDANCES FOR MUNICIPAL YEAR 2025/26

Councillor	Attendance	%	Apologies	Reason
Gavin Andrewartha	18/20	90%	1	1 x Holiday
Samuel Carmichael	40/41	97%	0	--
Debra Clegg	31/35	88%	4	1 x CC business, 3 x Family
Dean Evans	37/41	90%	4	4 x CC business
Kerry Holbrook	17/24	70%	7	1x Family, 4 x Holiday, 1 x Illness, 1 x Work
Liam Howes	37/40	92%	2	2 x Holiday
Alan Jewell	34/35	97%	1	1 x Civic Engagement
Daniel Konik	23/25	92%	2	1x Illness, 1 x Family
Alfie Munden	22/32	68%	6	1 x Holiday, 5 x Family
Jude Robinson	21/29	72%	8	4 x Holiday, 4 x Ill
Alan Rowe	13/14	92%	1	1 x Childcare
David Saunby	12/15	80%	0	--
Hannah Stephens	12/20	60%	5	3 x Childcare, 2 x Work
Jon Stowell	41/41	100%	0	--
Tom Pearce	22/23	95%	1	1 x Civic Engagement
Jackie Walkden	30/32	93%	2	1 x Holiday, 1 x Cllr Business



FALMOUTH TOWN COUNCIL

Falmouth Town Council Schedule of Meetings 2026 - 2027 Municipal Year

APPENDIX VI

2026

May

- 11th Planning & Licensing (AS)
- 18th Annual Council (Princess Pavilion) (7pm)

June

- 1st Planning & Licensing (AS)
- 8th Finance & General Purposes (AS)
- 10th Cultural Services & Leisure (AS)
- 15th Staffing (AS)
- Council (Council Chamber) (7pm)
- 17th Grounds, Facilities & Environmental Action (AS)
- 22nd Planning & Licensing (AS)

July

- 13th Planning & Licensing (AS)
- 20th Finance & General Purposes (AS)

August

- 3rd Planning & Licensing (AS)
- 10th Finance & General Purposes (AS)
- 24th Planning & Licensing (AS)

September

- 7th Staffing (AS)
- 9th Cultural Services & Leisure (AS)
- 14th Planning & Licensing (AS)
- 16th Grounds, Facilities & Environmental Action (AS)
- 21st Council (Council Chamber)

October

- 5th Planning & Licensing (AS)
- 19th Finance & General Purposes (AS)
- 26th Planning & Licensing (AS)

November

- 9th Staffing (AS)
- 11th Cultural Services & Leisure (AS)
- 16th Planning & Licensing (AS)
- 18th Grounds, Facilities & Environmental Action (AS)
- 30th Finance & General Purposes (AS)

December

- 7th Planning & Licensing (AS)
- 14th Council (Council Chamber)
- 21st Planning & Licensing (AS)

2027

January

- 11th Planning & Licensing (AS)
- 13th Cultural Services & Leisure (AS)
- 20th Grounds, Facilities & Environmental Action (AS)
- 18th Staffing (AS)
- 25th Finance & General Purposes (AS)

February

- 1st Planning & Licensing (AS)
- 22nd Planning & Licensing (AS)

March

- 1st Finance & General Purposes (AS)
- 8th Council (Council Chamber)
- 15th Planning & Licensing (AS)
- 17th Cultural Services & Leisure (AS)
- 24th Grounds, Facilities & Environmental Action (AS)
- 22nd Staffing (AS)
- TBC APM (AS)

April

- 5th Planning & Licensing (AS)
- 19th Finance & General Purposes (AS)
- 26th Planning & Licensing (AS)

May

- 17th Planning & Licensing (AS)
- 24th Annual Council (Princess Pavilion) (7pm)

Note All Planning and primary meetings will commence at 6pm where no other meeting is scheduled, where another meeting is scheduled the meeting will commence at 7.30pm.

The Annual Meeting and Annual Parish Meeting (APM) will commence at 7pm.

Holidays

Bank holidays in 2026 are on the 4th & 25th May, 31st August, 25th & 28th December.

Bank holidays in 2027 are on the 1st January, 26th & 29th March, 3rd & 31st May.

Venues

Where specified. The Council Chamber and Art Gallery are in the Municipal Building, The Moor, Falmouth, TR11 2RT and the Atherton Suite (AS) is in The Old Post Office, The Moor, Falmouth TR11 3QA.

2. HEALTH AND SAFETY POLICY STATEMENT

The management of Falmouth Town Council recognises that it has a legal duty of care towards protecting the health and safety of its employees and others who may be affected by the Council's activities, and that managing health and safety is a business critical function.

In order to discharge its responsibilities the management will:

- bring this Policy Statement to the attention of all employees
- carry out and regularly review risk assessments to identify proportionate and pragmatic solutions to reducing risk
- communicate and consult with our employees on matters affecting their health and safety
- comply fully with all relevant legal requirements, codes of practice and regulations at International, National and Local levels
- eliminate risks to health and safety, where possible, through selection and design of materials, buildings, facilities, equipment and processes
- encourage staff to identify and report hazards so that we can all contribute towards improving safety
- ensure that emergency procedures are in place at all locations for dealing with health and safety issues
- maintain our premises, provide and maintain safe plant and equipment
- only engage contractors who are able to demonstrate due regard to health & safety matters
- provide adequate resources to control the health and safety risks arising from our work activities
- provide adequate training and ensure that all employees are competent to do their tasks
- provide an organisational structure that defines the responsibilities for health and safety
- provide information, instruction and supervision for employees
- regularly monitor performance and revise policies and procedures to pursue a programme of continuous improvement.

This Health and Safety Policy will be reviewed at least annually and revised as necessary to reflect changes to the business activities and any changes to legislation. Any changes to the Policy will be brought to the attention of all employees.

Signed:

Dated:

Name: Mark Williams

Position: Town Clerk

	Risk Management Policy Falmouth Town Council

1. Introduction

This document forms the Council's Risk Management Policy. It sets out:

- The Council's aims for risk management
- The Council's approach to risk management
- A summary of future monitoring and reporting lines for risk management

2. Aims of the policy

Risk is defined as *'The combination of the probability of an event and its consequence. Consequences can range from positive to negative.'* Institute of Risk Management (IRM). The Council's aims for this Risk Management Policy are to:

- Manage risk in accordance with best practice to preserve and protect the Council's assets, staff and reputation
- Minimise loss, injury and damages and reduce cost of risks
- Ensure appropriate actions are taken to address identified risks
- Ensure appropriate actions are taken to identify and pursue opportunities
- Promote good corporate governance by embedding risk management through the ownership and management of risk as part of all decision making processes
- Further develop risk management and raise its profile across the Council integrating risk management into the culture of the organisation.

3. Council's approach to risk management

Falmouth Town Council recognises that, in addition to its statutory duties, there are clear moral and economic reasons to take all practicable and reasonable measures to safeguard people and the natural and built environments.

Whilst it is acknowledged that risk cannot be eliminated it is accepted that much can be done to reduce the extent of injury, damage and financial loss. Falmouth Town Council is committed to identifying, reducing, or eliminating the risks to both people and the natural and built environments.

The Council will carry insurance in such amounts and in respect of such perils as will provide protection against significant losses, where insurance is required by law or contract and in other circumstances where risks are insurable and premiums cost-effective.

It will seek to embed effective risk management into its culture, processes, and structure to ensure that opportunities are maximised. The Council will seek to encourage managers to identify, assess and manage risks and to learn to accept the right risks.

4. Risk Management process

4.1 Recording the risk

The Council holds a Risk Register which has been built using existing data on the functions of the Council. This document is added to as and when new risks are identified, or existing risks reassessed.

Falmouth Town Council Risk Management Policy Version: May 2019

Checked by South West Councils: May 2019

4.2 Identification

Initial identification of risks will be by service managers who will annually review all of the potential risks applicable to their service area(s).

4.3 Performance management and the ethos of 'Best Value'

The Council will build risk management procedures into the way that it operates as part of a commitment to quality and continuous service improvement.

4.4 Projects and Service Changes

Line managers and project officers developing projects or recommending service changes will ensure that risks are identified and the measures to eliminate or control risks are documented and added to the Council's risk register.

4.5 Partnership Working

The Council is entering into an increasing number of partnerships with organisations from the public, private, voluntary and community sectors. Some of these organisations may not have the same sensitivities to the risks that the Council sees as important. Part of the process of setting up futures partnerships will be to ensure that all relevant risks are identified and that appropriate control mechanisms, risk management and corporate governance arrangements are built into the management arrangements for the partnership.

5. Future Monitoring

5.1 Review of Risk Management Policy

This Policy will be reviewed on a regular basis as part of the Council's continuing review of its Policy Documents, Standing Orders and Financial Regulations. Recommendations for change and will be reported to the Finance & General Purposes Committee.

5.2 Register

It is crucial that the information is regularly reviewed and updated. New risks will emerge and need to be controlled. Feedback from Internal and External Audits can identify areas for improvement, as can the sharing for best practice via professional bodies, including the Institute of Risk Management, the National Association of Local Councils, Society of Local Council Clerks, Institute of Local Council Management and Association of Accounting Technicians.

5.3 Reporting on Progress

An annual report will be delivered to the Finance and General Purposes Committee detailing progress on risk management over the year and containing a summary of the Risk Register.

6. Conclusion

The adoption of a sound risk management approach should achieve many benefits for the Council. It will assist in demonstrating that the Council is committed to continuous service improvement and demonstrating effective corporate governance.



Quarterly Report to Town Council Meeting 15th June 2026

Fairtrade Activities

The Great Big Green Week (TGBGW) 6th - 14th June 2026. More than a million people will come together to take action for their communities, nature and climate. Fairtrade Falmouth was looking forward to receiving an invite to join an event in Falmouth this year as we did in 2025 but as we haven't received an invitation, we presume the TGBGW will not be celebrated in Falmouth this year.

Monthly Fairtrade stall. We continue to promote Fairtrade with a monthly stall at St Mary's Church Falmouth.

VSF Climate and Environment Alliance. Fairtrade Falmouth was represented at an in-person meeting in Truro 1st June 2026. Camborne Fairtrade was also represented. It was a very well organised, interesting and informative meeting. We look forward to attending future meetings.

Future Events in 2026

1. **Parklive 30th August 2026**
2. **Fairtrade Fortnight 21st September - 4th October 2026.** An opportunity for Fairtrade campaigners to raise awareness about fair trade practices and encourage consumers to make ethical choices when purchasing products
3. **Freshers Fayre September 2026.** Fairtrade Falmouth has contacted the Fayre organisers to express an interest in booking a Fairtrade stall in September 26
4. **Fairtrade Wine Tasting Evening.** We are still exploring the possibility of organising this event
5. **Fun Palace Event.** Organised by Falmouth Cultural Services. We look forward to having a Fairtrade presence at this annual fun, family, event

Finance

We have a small balance of £259.83, which we hope will enable us to fund planned events this year

Something to Ponder

What does 'fair' mean?

When we listen to producers and farmers and put pressure in the right places, we have the power to create change. Around the world, the people who grow, pick, stitch, and make the things we buy are facing the same challenges: unfair pay, unsafe working conditions, and a climate crisis threatening their livelihoods. **Fairtrade** exists to change this, and push for the rules that make fairness the norm, **not the exception**. Whatever you do, however you do it: DO IT FAIR

Falmouth and Penryn Community Area Partnership
Action Notes

Meeting	Falmouth and Penryn Community Area Partnership (CAP)
Date and time	24 March 2026 (6.30-8.45pm)
Location	Pendennis Community Centre, Falmouth, TR11 4NG
Attendance and apologies	See attendance list attached

Item	Notes
1.	Introduction and Welcome The Chair welcomed everyone to the meeting. All present at the meeting and online introduced themselves.
2.	Declaration Of Interests No interests were declared.
3.	Public Participation There was no public participation.
4.	Notes from previous meeting The notes from the meeting held on 13 th January 2026 were agreed and approved.
5.	Election of CAP Vice Chair Cllr Bastin explained that Darren Willcocks had stepped down as Vice Chair and thanked him for his invaluable support during his time as Vice Chair. Cllr Thomason Kenyon put herself forward and this was seconded by Cllr Evans and agreed by the CAP Members. Cllr Thomason Kenyon was duly elected as the Vice Chair of Falmouth & Penryn CAP.
6.	Young People CAP Priority Winton Hill (WH), CC Children's Rights Participation Worker provided an overview of the priorities from the newly elected Youth Council and fed back on how young people would like to engage with CAP members. WH explained the democratic process for the election and that there were 18 places on the Youth Council with 43 young people applying. 13,000 young people voted across Cornwall with support from Schools, Libraries and Hubs. Henry, newly elected Youth Council Member talked about his experience of the process and the key areas of focus for the coming year: • Transport access and Inclusion to transport – young people want more accessible and affordable travel to be able to access school, meeting up with friends etc. • Sports, Leisure and safe activities – young people want more activities to be able to participate in and safe spaces to meet up, play sports and relax. • Mental Health Support & Wellbeing – young people want support without long waiting times and without being judged and help that meets their needs. • Accessibility, Disability and Inclusion – young people feel that everybody should be able to join in with activities and education, and to be able to access services which should be accessible to all. • Respect and School Support. • Reducing barriers and increasing opportunities. Sophie Palmer, Falmouth Town Council Youth Engagement Officer provided a brief overview of the new Falmouth Town Council Youth Council. It is currently in its first year and is running as a pilot to engage with young people in Falmouth to give them a voice and have a say on what happens in Falmouth. The Youth Council will be made up of 16 young people, aged 11-16, years to mirror the 16 elected Falmouth Town Councillors and

Falmouth and Penryn Community Area Partnership

applications are now open. It will provide young people with the opportunity to meet new people, help them to understand they have a voice and a say and can help to impact decision making in the place they live. The priorities of the Youth Council align with the priorities of the CC Youth Council and similar issues.

Penryn Town Council are currently working with Penryn College to set up a Youth Council.

Hanna Toms (HT), CC Area Youth Worker provided a brief overview of the Youth Transformation Pilot Project and the programme streams that are available. Last year the Government made money available for youth work and Cornwall were successful in receiving funding for 12 pilot projects to look at how this can work in rural areas. The team is now in post with 3 Area Youth Worker Leads in the Mid, East and West of Cornwall, a Training Lead and some Digital Youth Workers. The Digital Youth Club is being set up and run on Discord and will start in May. The Area Youth Workers have been working on Area Youth Summits which is where the team will bring young people together from all the areas and to talk to them about what they would like to see in terms of a youth offer in their area. The Mid Summit has just been confirmed and will be held in Truro on Wednesday 15th April 2026 and it will consist of an activity, lunch and a discussion on what they would like to see from youth services in their area. The Area Youth Worker leads are currently going out and talking to local Youth Organisations/Projects in their areas, and HT has already linked in with the Dracaena Centre. Currently meeting with as many Youth Workers and projects as possible. There has been a grants process where small grants of up to £15k have been awarded to community projects to expand or continue their youth offer. A Training Needs Assessment has been circulated to all Youth Services to find out what their needs for training are, and in the next week there will be a full training programme available. Planning on holding a Youth Work Conference in July which will be a county wide event.

Kate Springfield, Dracaena Centre provided an update and presentation on their recently funded projects for young people open to people in the CAP. The presentation can be viewed here:



CAP presentation
3.pdf

The Chair welcomed Matthew Thomson, Pendennis Leisure CIO and thanked him for the use of the room for the meeting.

Zoe Woods, CC Area Family Hub Co-ordinator provided an update and presentation on the new service hub – Chi Aberfala.

The presentation can be viewed here: [Family Hubs - Partnership and Opportunities](#)

There will be an opportunity for the Cornwall Councillors to visit the site once the Officers/services have settled in as it is still very much in the infancy stages.

Sue Collings-Smith, CC Locality Lead (Mid) provided an update from Healthy Cornwall as they work from the Family Hubs. Healthy Cornwall support all life stages to adapt to a healthier lifestyle including the Stop Smoking service, healthy nutrition and physical activity. The Family Hubs are an integral part of delivering services. The team supports the Health Visitors and accompanies them on visits to undertake 6-week checks for babies and 2-year-olds checks and also support the Midwifery Team. Referrals are made

Falmouth and Penryn Community Area Partnership

	directly from families, and this stops families from feeling they are being passed from pillar to post. The team run workshops and programmes – Ready Steady Eat; Infant Weaning; Happy Eaters and School Readiness and these are offered face to face or virtually. There are also activities and workshops to engage with young people. Esther Richmond provided a round up of the session and asked CAP Members to feedback on key issues relating to young people they would like to discuss and develop further. ER will then set up an additional meeting for those interested to work with youth groups in the Falmouth and Penryn CAP area. Action: Please contact ER if you would like to be involved in a young people working group discussion: esther.richmond@cornwall.gov.uk
7.	CAP Action Plan & Sub-groups update - Transport and Connectivity sub-group: Dean Evans CC provided feedback following the recent sub-group meeting and thanked Cllr Mael Garrac, Penryn Town Council who has developed a spreadsheet that lists all Expressions of Interest (EOI) submitted for minor highways issues. The group has invited Cllr Paul Simmons to join the group in place of Darren Willcocks. Stuart Douglas, Community Speedwatch provided an update from the Highways, Footpaths and Public Rights of Way Working Group in Perranwell. Community Speedwatch have been targeting speeding during the mornings between 8.30 – 9.30am and there has been a distinct improvement to people adhering to the 20mph limit. When the A39 is closed all traffic is diverted through Perranwell so this has had a positive impact and a decrease in accidents. Anna Thomason-Kenyon CC reported there has been an issue in one of the parishes with speeding and she recently spent some time in 3 areas within the parish to monitor the speeds of vehicles. Area 1: Speed Camera and sign; Area 2: White Gateway and Camera; Area 3: White Gateway, Camera and sign. It was very obvious that Area 3 had the highest impact on drivers slowing down and adhering to the speed limit. - Community Highways Improvement Programme (CHIP): ER fed back to the CAP following the recent EOI's submitted for CHIP funding. The deadline for submissions was 27th February, and the Divisional Cornwall Council Members are due to meet to discuss the EOI's and to make a recommendation to the Portfolio Holder. 9 applications have been put forward (7 from Parish Councils and 3 from Divisional Members).
8.	Partner Updates <u>Inspector Milburn, Devon and Cornwall Police</u> Insp Milburn provided an update on young people within the Falmouth and Penryn CAP area in relation to policing. Many of the young people in the community are law abiding but unfortunately not all are. There has been an increase in young people taking risks especially if under the influence of alcohol which can lower inhibitions. The Police are working closely with retailers to try and stop the sale of alcohol to young people/underage. Also trying to engage with parents as they are sometimes supplying the alcohol to their sons/daughters. There has been a rise in incidents happening at the beaches.

Falmouth and Penryn Community Area Partnership

	An increase in lots of young people congregating in the evenings in different parts of Falmouth, particularly the Pier and beaches which has resulted in Anti-Social behaviours and fighting. The Police are targeting these areas with additional patrols. There has been a large rise in misogyny especially with young boys in school using different words and language influenced by social media, Tiktok and Instagram. The Police are trying to tackle and address this. PC Paul Stevenson is the Youth Intervention Officer in Falmouth, and he delivers inputs into schools around consent, violence against women and girls, sexting and sexualised language. 'Words Shape Your Future' is a workshop that focuses on language used and misogyny. School Wars – this is advertised online and large groups of young people meet up to have a big fight. The Police Team will have additional resources for the summer period, and the Neighbourhood Support Team will focus on the areas of concern within Falmouth - Town Centre and beaches. The Child Centred Policing Strategy 2027 states that all Police decision makers are signed up to the strategy. The strategy recognises children first and that children are put first in all instances. Police intervention can be very difficult and there is a need to work hard to build trust and relationships. Each decision recognises the child's welfare and best interests first and tries to divert from the criminal justice route. If a child is prosecuted, they have a criminal record which can have a long-term impact on their life, employment, education and housing. A child that is convicted is more likely to commit more offences. Insp Milburn provided a presentation on Falmouth and Helston Sector Performance which can be viewed here: Falmouth and Helston Sector Performance <u>Cllr Jackie Walkden, Falmouth Town Council:</u> Falmouth Town Council has organised a meeting after Easter with Falmouth School and the feeder schools in the Falmouth and Penryn area in relation to Smartphone Free Schools. <u>Matthew Thomson, Pendennis Leisure CIO:</u> The Pendennis centre is a community asset in Falmouth run by 30 Volunteers and relies on various funding streams such as CCF, SPF and Cornwall Councillor Community Chest grants. Funding was received to make the pool area safe and to manage the risks. The centre is open to all age groups and would be keen to work with the Youth Councils. There is exercise classes run from the centre as well as toddler groups and children's dance classes. <u>Stuart Douglas, Community Speedwatch:</u> SD talked about the local Memory Cafes and how important they are. PC Helen Newton attends the coffee morning every month. The Chairman informed the CAP that Nikki Drewett will be leaving Cornwall Council, and this would be the last CAP Meeting she will attend. The Chair thanked Nikki for her support to the previous Community Network Panel and more recently the CAP over the last 8 years.
9.	Date of Next Meeting 23rd June 2026 – Venue to be confirmed.

Falmouth and Penryn Community Area Partnership

Falmouth & Penryn Community Area Partnership - Attendance List¹

Representatives		
Cornwall Councillor	Electoral Division	Record of Attendance
Cllr Anna Thomason-Kenyon CC	Constantine, Mabe and Mawnan	Present
Cllr Alan Rowe	Falmouth Penwerris	Present
Cllr David Saunby CC	Falmouth Trescobeas & Budock	Present
Cllr Laurie Magowan CC	Falmouth Arwenack	Absent
Cllr Debra Clegg CC	Falmouth Boslowick	Apologies
Cllr Ruth Gripper CC	Mylor, Perranarworthal and Ponsanooth	Present
Cllr Dean Evans CC	Penryn	Present
Town & Parish Councillor	Parish / Town Council (NR = Named representative)	
John Bastin	Budock Parish Council (NR)	Present
Phil Burnett	Budock Parish Council	Present
Jon Stowell	Falmouth Town Council (NR)	Absent
Jackie Walkden	Falmouth Town Council	Present
Rachel Killick	Mylor Parish Council (NR)	Absent
Barbara Hewett-Silk	Mabe Parish Council (NR)	Absent
Bea Galke	Mabe Parish Council	Present
Paul Simmons	Mabe Parish Council	Present
Manice Stabbins	Mawnan Parish Council (NR)	Present
Ashley Bridges	Perranarworthal Parish Council (NR)	Absent
Alison McGee-Harrison	Ponsanooth Parish Council (NR)	Present
Sinead Hanks	Penryn Town Council (NR)	Present
Chris Painter	Constantine Parish Council (NR)	Present
Representatives from other Organisations/Members of the Public		
Stuart Douglas	Perranwell Community Speedwatch	Present
Anna Brown	Falmouth University	Absent
Catriona Taylor	University of Exeter	Apologies
David Ronchetti	Walking and Cycling Group	Absent
Kate Springfield	Dracaena Centre	Present
Matthew Thomson	Pendennis Leisure	Present
Inspector Rick Milburn	Devon & Cornwall Police	Present
Kirstie Edwards	Voluntary Sector Forum	Absent
Derek Thomas	Cornwall Partnership NHS Foundation Trust	Apologies
Henry	Youth Council	Present
Sophie Palmer	Youth Engagement Officer, Falmouth Town Council	Present
Cornwall Council Officers		
Esther Richmond	Community Link Officer	Present
Nikki Drewett	Community Support Assistant	Present
Eveleen Riordan	Service Director, Education and Community Health	Present
Marie Kerr	Chief People Officer	Apologies
Sue Collings-Smith	Locality Lead (Mid), Public Health	Present
Winton Hill	Children's Rights Participation Worker	Present
Hanna Toms	Area Youth Worker	Present
Zoe Woods	Area Family Hub Coordinator	Present

¹ Attendance record based on register signed by representatives at the meeting or apologies sent.

FALMOUTH TOWN COUNCIL

Minutes of a Meeting of the Planning & Licensing Committee held on Monday 16th March 2026 in the Atherton Suite, The Old Post Office, Falmouth at 6 pm.

Present: Councillors A J Jewell (Chair) S R Carmichael, D Clegg CC,
D V Evans BEM CC, L Howes, A Munden, J A R Stowell,
and J Walkden.

Also Attending: Councillors T Pearce, A Rowe CC and D Saunby CC

In Attendance:	AM Williams	(Town Clerk)
	E Middleditch	(Administrative Officer)
	H Attree	(Administrative Assistant)
	Councillor L Magowan	(Arwenack ED Cornwall Council)
	C Thomas	(Objector: PA26/01331)
	D Jones and M Spicer	(Speaker – Applicant: Falmouth Docks and Engineering Company, P6468)
	T Hughes and W Jones	(Speaker – Objector: P6468)

The Chair reminded attendees that the Council had committed to the Civility and Respect Pledge, that is to treat everyone participating in the meeting tonight with civility and respect in their roles. Respect is treating others with dignity, recognizing boundaries, being non-judgmental and accepting of differences. Behaviour breaching that commitment will not be tolerated. In dealing with the business of the meeting we will adhere to our agenda and the processes set out in our Standing Orders. Please be aware that the meeting is a public one and there may be recordings of your participation.

P6464 **APOLOGIES**
None received.

P6465 **INTERESTS AND DISPENSATIONS**
Councillors Stowell and Walkden declared an interest in P6468 as they had been advised that they were predetermined and left the meeting during the consideration thereof. The Chair had requested the Clerk to advise councillors regarding potential interests in this matter and referred to the additional advice from Cornwall Council Legal Services.

Councillor Evans advised that as he sat for Cornwall Council on its Central Planning Sub-Committee he reserved the right to change his views on applications in light of additional information at the time of the Cornwall Council consideration.

P6466 **MINUTES**
It was proposed by Councillor Evans, seconded by Councillor Carmichael and

RESOLVED that the minutes of the Planning and Licensing Committee held on 23rd February 2026 be approved as a correct record of the proceedings and signed by the Chair.

P6467 **PLANNING APPLICATIONS**

Members considered a list of planning applications which had been commented on by the Chair and Vice-Chair, under the delegated procedure agreed in accordance with Minute 6/2474 of the meeting held on the 3rd April 2000 and amended by Minute P3017.

It was proposed by Councillor Clegg, seconded by Councillor Carmichael and

RESOLVED that the observations set out in Appendix I, which forms part of these minutes be approved and adopted as the observations of the Town Council.

Members considered a list of planning applications not dealt with under the delegated procedure outlined above. The Chair reported in respect of those applications as appropriate.

It was proposed by Councillor Munden, seconded by Councillor Carmichael and

RESOLVED that the Town Council makes the observations set out in Appendix II which forms part of these minutes.

P6468 **PA25/01598 – FALMOUTH DOCKS**

Members received presentations from both the applicant and objectors and were able to ask questions to both parties. A full discussion ensued.

It was proposed by Councillor Carmichael, seconded by Councillor Clegg and

RESOLVED on the casting vote of the chair that the Town Council's previous decision and reasons for support stand, recommend approval as the redevelopment and modernisation of the existing infrastructure is necessary to secure the future of the Docks, consistent with policies BE1 and BE2 of the Falmouth Neighbourhood Development Plan which incorporates the Falmouth Harbour Plan, with the additional comment that vehicle movements removing dredged material be managed to a minimum.

Councillor Howes requested that his name be recorded as having voted against the proposal.

A motion by Councillor Howes that the Town Council object to the proposal on the grounds of noise and air pollution, traffic, and social economic impact, was lost. An amendment by Councillor Evans to that motion to also include the detrimental impact on the town from Airflow assembly was not seconded.

A second motion by Councillor Howes that Councillor Magowan call the planning application in by Cornwall Council was withdrawn as it was inappropriate to fetter the Councillor in that way.

A motion by Councillor Jewell that the Committee restates its previous comments was not seconded.

P6469 **CONSULTATION NOTIFICATION**

The members noted the consultation, and would rather see allocations, and investments and resources, were better focussed upon social rented housing as a preference.

P6470 **HIGHWAYS/TRAFFIC MANAGEMENT/ROAD SAFETY**

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Members duly noted road closure on Road From Silverdale Road to Swanpool Road Via The West Side Of Swanpool, Falmouth between 16th March 2026 and 18th March 2026 (24 hours) for Kier on behalf of South West Water to carry out works.

Members duly noted road closures on High Street, Market Strand, and Webber Street, Falmouth between 18th March 2026 and 20th March 2026 (19:00 hours to 07:00 hours) for Kier on behalf of South West Water to carry out works.

Members duly noted road closures on Webber Street, Market Strand, Market Street, Church Street, Arwenack Street, Bank Place, Grove Place, Campbeltown Way on 25th April 2026 (12:00 to 13:00 hours) for Falmouth Pride 2026 to take place.

P6471 **DECISION LIST**

Members duly noted a list of recent planning decisions made by Cornwall Council.

P6472 **LICENSING**

Premises License Application - Die Happy Pizza Company, 19 Killigrew Street, Falmouth.

Members duly considered the application for the sale of alcohol Monday to Sunday, 12:00 to 23:00 hours on and off premises, and recorded music, 12:00 to 23:00 hours. Opening hours Monday to Sunday 11:00 to 23:00 hours.

It was proposed by Councillor Carmichael, seconded by Councillor Munden and

RESOLVED to recommend approval for the license application.

A motion by Councillor Evans to refuse the application as it was contrary to the Cumulative Impact Zone was not seconded.

A motion by Councillor Stowell that the Town Council approve subject to the licensee to monitor noise levels was not seconded.

P6473 **ANY LATE RECEIVED PLANNING APPLICATIONS THAT THE CHAIR CONSIDERS TO BE OF URGENCY**

None.

There being no further business the Chair declared the meeting closed at 8.28pm.

Signed: Dated:

16th March 2026

APPENDIX I

- 1. Penwerris** **PA26/00936** **NHB Architectural Services Ltd**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)
Proposed change of use from class E to sui generis (takeaway) and retention of extract system.
Chicken Point, 7 Killigrew Street, Falmouth.

Recommend Approval.
- 2. Arwenack** **PA26/00966** **Mr Jeff Hellyer**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)
Listed Building Consent proposal to re roof the front elevation of 2 Florence Terrace by replacing the failing Cornish scantle slate with Spanish slate.
2 Florence Place, Falmouth.

Recommend Approval.
- 3. Arwenack** **PA26/01018** **Edward Osman**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Application for tree works in a Conservation Area (CA): Felling of a Eucalyptus
23 Avenue Road, Falmouth.

For Information Only
- 4. Arwenack** **PA26/01045** **Edward Osman**
(Case Officer: Samuel King – Samuel.King@cornwall.gov.uk)
Application for a Lawful Development Certificate for an Existing use - continued use of existing building as a house in multiple occupation (Sui generis).
Tresillian House, 3 Stracey Road, Falmouth.

Recommend Approval.
- 5. Arwenack** **PA26/01061** **Mr Robert Philp**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Works to Tree(s) within a Conservation Area (TCA) T1 large Holm oak removal
12 Boscawen Road, Falmouth.

For Information Only.

- 6. Arwenack** [PA26/01062](#) **Mr Robert Philp**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Works to Tree(s) within a Conservation Area (TCA) T1 holly. Trim top as identified by red line. T2 Eucalyptus Reduce height to red line and cut back to boundary
11 Boscawen Road, Falmouth.
- For Information Only.
- 7. Arwenack** [PA26/01110](#) **Ms Lucetta Radcliffe**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Works to trees within a Conservation Area - removal of T1 and T2 (Monterey Cypress).
12 Spennen Wyn Road, Falmouth.
- For Information Only.
- 8. Penwerris** [PA26/01248](#) **Mrs Jasmine Martin-Bidwell**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Proposed single storey extension and porch.
3 Grenville Crescent, Falmouth.
- Recommend Approval.
- 9. Boslowick** [PA26/01567](#) **Mr James Skelding**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Works to Trees covered by a Tree Preservation Order (TPO) - 2 x Oak - To re-pollard back to previous cut points.
16A Bosmeor Close, Falmouth.
- Recommend Approval.

APPENDIX II

- 1. Arwenack** **PA26/00567** **Mr and Mrs Rowe**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)
Extension to dwelling including new openings and replacing windows and doors
11 Boscawen Road, Falmouth.

Recommend refusal as the proposal does not respect the character of the existing building which has architectural merit. It destroys the hipped roof character and removes the canted tile hanging. This loss of character is compounded by an oversized French door and over-large first floor window. As such, the proposal is in breach of Neighbourhood Development Plan Design Policies DG3 and DG7.

- 2. Penwerris** **PA26/00646** **Mr Dan Plimmer**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Demolition of dilapidated summer house against Cornwall Council Highways retaining wall and the refurbishment and extension of the existing dwelling to form additional habitable space and off-road parking.
The Peak, Erisey Terrace, Falmouth.

Recommend approval.

- 3. Arwenack** **PA26/00973** **Mr Alan Thomas**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
2no. proposed padel courts with 4no. floodlights per court.
Falmouth Sports Club, Western Terrace, Falmouth.

Recommend approval subject that an independent noise assessment is undertaken to ensure any Padel noise impact is not an issue.

- 4. Arwenack** **PA26/01216** **Mr & Mrs Kevin & Victoria Heidke**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Construction of a composite decked terrace and external walkway to the rear of the property, providing direct access to the existing upper level of the rear garden, together with a new opening at first floor level on the north (side) elevation.
5 St Pirans Court, Pikes Hill, Falmouth.

Recommend deferral to allow for impact assessment on public right of way.

- 5. Penwerris** **PA26/01241** **Mr & Mrs Johnson**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Proposed single storey rear extension.
8 Penrose Road, Falmouth.

Recommend approval.

- 6. Arwenack** **PA26/01331** **Mr & Mrs Wilshaw**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Proposed Extension & Modifications to Existing Dwelling.
17 Gyllyngvase Terrace, Falmouth.

Recommend refusal due to over development and out of character with the Conservation Area that is in breach of Neighbourhood Development Plan Policies DG3 and DG7. Policy DG11 is also contravened as the view from Cliff Road would be of large areas of glass and totally out of character with the area.

- 7. Penwerris** **PA26/01099** **Mr T Anik**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)
Advertisement consent for the retention of profile cut acrylic/aluminium letters mounted on aluminium composite panel, Steel Mesh, vinyl stickers and retractable canopy.
Chicken Point, 7 Killigrew Street, Falmouth.

Recommend refusal as the proposal fails to conform to Neighbourhood Development Plan Policy DG5 ‘Shop front design and signage’. It also fails to follow Cornwall Council’s ‘Cornwall Shopfront Design Guide’. It is completely out of character with the Conservation Area. The proposal has no merit and would cause significant harm to the surroundings.

TOWN AND COUNTRY PLANNING ACT 1971

FOR SUBMISSION TO THE COUNCIL ON 16TH MARCH 2026

Applicant	Works, Location, and App. Number	Decision
Cornwall Council	5 Day Exception notice for work to a lime. Outside 91 Killigrew Street, Falmouth. PA26/00251/PREAPP	Closed – Advice Given
Angela Barton	Exception notice for works to Holm oak felled during recent storm. 88 Swans Reach, Falmouth. PA26/00257/PREAPP	Closed – Advice Given
Investin Sheldon Falmouth Developments Limited	Change of use and conversion of the former Sheldon House Nursing Home from a care home (Use Class C2) to 13 one-bedroom Specialised Supported Housing (SSH) apartments (Use Class C3b) for individuals with disabilities, together with associated works to site access, new parking and landscaping. Sheldon House Nursing Home, Sea View Road, Falmouth. PA25/06586	Approved
Mr Nathan Sheehy	Listed Building Consent for removal of existing gas supply pipe and replacement with a new pipe. 21 High Street Falmouth PA25/07647	Approved
Mr Tom Beverley-Jones	Conversion of existing integral garage and utility area into habitable room. 20 Campbeltown Way, Port Pendennis, Falmouth. PA25/09222	Approved
Mr Geraint Thomas	Listed Building Consent for:- Existing shopfront fronting Market Street to be removed and replaced with new shopfront. HSBC, 27B Market Street, Falmouth. PA25/09275	Approved
Mr Geraint Thomas	Advertisement Consent for 4no. fascia signs. HSBC, 27B Market Street, Falmouth. PA25/09278	Approved
Mrs Stacey Tuffery	Certificate of Lawfulness (Existing): (1) operational development comprising alterations to the former garage to facilitate its use as habitable accommodation; (2) use of the former garage as habitable accommodation (currently used as a bedroom) ancillary to the dwellinghouse; (3) operational development comprising erection of a single storey	Granted (CAADs, PIPs and LUs only)

	structure to the rear of the garage, originally used for keeping dogs and now used as a utility room, ancillary to the dwellinghouse. 47 Trefusis Road, Falmouth. PA25/09431	
Mr & Mrs Rowe	Construction of Garden room. Cliff Cottage, Pikes Hill, Falmouth. PA25/09586	Approved
Mr Denis Winder	Works to trees under Tree Preservation Orders, namely, 1) T6 - Elm - very dead, at risk of damaging cars parked underneath. Fell. 2) T5 - Elm - not totally dead but in poor health. Fell. Propose to replace both Elms with species suitable to be maintained as a street tree. Lime or Plane. 3) T3 - Plane - clearance around Bt lines. Prune touching branches back to previous growth point. 4) Sycamore tree covered by conservation area but no TPO. Approx 8-10 inch diameter at base. Encroaching roof of building. Growing at angle towards building. Coppice. University Of Falmouth, Falmouth School Of Art & Design Annexe, Wellington Terrace, Falmouth. PA26/00051	Approved
Mr Stefan Klimek	Works to Tree within a Conservation Area (TCA) - Oak - Coppicing of oak tree. Whole crown reduction to 12m above ground level, to provide sufficient clearance to property. 72 Killigrew Street, Falmouth. PA26/00130	Decided to not make a TPO
Mr And Mrs N And S Sillis And Retson	Conversion of existing garage to kitchen for the management flat at Chelsea House, and conversion of external studio to garage. Chelsea House Hotel, 2 Emslie Road, Falmouth. PA26/00149	Approved
Mrs Lesley Garside	Works to trees in a Conservation Area, to carry out minor pruning work to 2 Holm Oaks (T1 and T2), 1 young Pine tree (T3), and the reduction of a row of shrubs (G1) along the boundary with No.16. 15 Cliff Road Falmouth PA26/00332	Decided to not make a TPO
Mrs Elizabeth Ethel Matthews	Prior Notification for the erection of an agricultural building for workshop and storage of farm machinery Brindel Barn Maenporth Falmouth PA26/00864	Prior approval not required

Edward Osman	Application for a Lawful Development Certificate for an Existing use - continued use of existing building as a house in multiple occupation (Sui generis) Tresillian House, 3 Stracey Road, Falmouth. PA26/01045	Withdrawn
Alexander Ostridge	Notification under the Electronic Communications Code (Conditions and Restrictions) Regulations 2003 (AS AMENDED) to utilise permitted development rights. Communications Mast, Falmouth Golf Club, The Green, Falmouth. PA26/01074	Closed – Advice Given
Geetha Deva	The Electronic Communications Code (Conditions and restrictions) Regulations 2003 (as amended) Regulation 5 Notice of Intention to Install Fixed Line Broadband Apparatus. Street Record, Falmouth. PA26/01515	Closed – Advice Given

FALMOUTH TOWN COUNCIL

Minutes of a Meeting of the Planning & Licensing Committee held on Monday 13th April 2026 in the Atherton Suite, The Old Post Office, Falmouth at 6 pm.

Present: Councillors A J Jewell (Chair) S R Carmichael, D Clegg CC,
D V Evans BEM CC, L Howes, A Munden, J A R Stowell,
and J Walkden.

In Attendance:	AM Williams	(Town Clerk)
	H Attree	(Administrative Assistant)
	E Penna and J Pizey	(Applicant: Glas Ltd)
	S Smith	(Applicant: The Wheelhouse)

The Chair reminded attendees that the Council had committed to the Civility and Respect Pledge, that is to treat everyone participating in the meeting tonight with civility and respect in their roles. Respect is treating others with dignity, recognizing boundaries, being non-judgmental and accepting of differences. Behaviour breaching that commitment will not be tolerated. In dealing with the business of the meeting we will adhere to our agenda and the processes set out in our Standing Orders. Please be aware that the meeting is a public one and there may be recordings of your participation.

P6474 **APOLOGIES**

None received.

P6475 **INTERESTS AND DISPENSATIONS**

Councillor Munden declared an interest in the Licensing application for Glas Ltd as he knew the applicants and left the meeting during the consideration thereof.

Councillor Evans advised that as he sat for Cornwall Council on its Central Planning Sub-Committee he reserved the right to change his views on applications in light of additional information at the time of the Cornwall Council consideration.

Councillor Clegg advised that as she sat for Cornwall Council on its Licensing Committee she reserved the right to change her views on applications in light of additional information at the time of the Cornwall Council consideration.

A dispensation to the committee members in the community interest was granted to consider the Glas Ltd application as the application venue was one the council had granted agreement to lease.

P6476 **MINUTES**

It was proposed by Councillor Clegg, seconded by Councillor Evans and

RESOLVED that the minutes of the Planning and Licensing Committee held on 16th March be approved as a correct record of the proceedings and signed by the Chair.

P6477 PLANNING APPLICATIONS

Members considered a list of planning applications which had been commented on by the Chair and Vice-Chair, under the delegated procedure agreed in accordance with Minute 6/2474 of the meeting held on the 3rd April 2000 and amended by Minute P3017.

It was proposed by Councillor Evans, seconded by Councillor Carmichael and

RESOLVED that the observations set out in Appendix I, which forms part of these minutes be approved and adopted as the observations of the Town Council.

Members considered a list of planning applications not dealt with under the delegated procedure outlined above. The Chair reported in respect of those applications as appropriate.

It was proposed by Councillor Clegg, seconded by Councillor Carmichael and

RESOLVED that the Town Council makes the observations set out in Appendix II which forms part of these minutes.

P6478 HIGHWAYS/TRAFFIC MANAGEMENT/ROAD SAFETY

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Members duly noted road closures on Queen Mary Road, Cliff Road and Castle Drive on 10th May 2026 (09:00 to 14:00) for Falmouth Race For Life to take place.

Members duly noted the blanket order of road closures for the following events to take place: Falmouth International Sea Shanty Festival between 12th June 2026 and 14th June 2026 (10:30 to 23:00 hours), Sea Sunday on 19th July 2026 (10:20 to 12:30 hours), Family Day on 12th August 2026 (11:00 to 23:00 hours), Oyster Festival on 9th October (14:30 to 16:00 hours), Christmas Lights Switch on Parade on 26th November 2026 (17:00 to 21:00 hours), Falmouth's Festive Weekend between 12th December 2026 and 13th December 2026 (09:00 to 19:00 hours), and Harmony Chair on 24th December 2026 (09:30 to 14:00 hours)

P6479 LOCAL PLAN AND LOCAL COUNCILS INVOLVEMENT

It was proposed by Councillor Jewell, seconded by Councillor Evans and

RESOLVED that the advice regarding holding neighbourhood plans in abeyance by the Cornwall Association of Local Councils be noted and that the full council be apprised accordingly.

P6480 DECISION LIST

Members duly noted a list of recent planning decisions made by Cornwall Council.

P6481 LICENSING

Premises License Application - Glas Falmouth Ltd, Greenbank Workshops, Greenbank Gardens, Dunstanville Terrace, Falmouth.

The applicant presented the application and was duly considered by members for the

license for the sale of alcohol for consumption on the premises Monday to Sunday (11:00 - 23:00). Recorded and live music Monday - Thursday (11:00 - 22:00) Friday - Saturday (11:00 - 22:30) and Sunday (11:00 - 22:00). Other similar entertainment when appropriate Monday - Thursday (11:00 - 22:00) Friday - Saturday (11:00 - 22:30) and Sunday (11:00 - 22:00). Opening hours are 11:00 - 00:00 daily, with potential for opening between 08:00 - 09:30 for coffee if footfall demands.

It was proposed by Councillor Howes, seconded by Councillor Evans and

RESOLVED to recommend approval for the license application.

Councillor Munden left the meeting during the discussion of the above application.

Premises License Application - The Wheelhouse, Upton Slip, Church Street, Falmouth

The applicant presented the application which was duly considered by members for the license for sale of alcohol for consumption on and off the premises Monday to Sunday (12:00 - 00:00). Recorded Music (indoors only) Monday to Sunday (12:00 - 00:00). Opening hours are Monday to Sunday (12:00 - 00:30).

It was proposed by Councillor Stowell, seconded by Councillor Evans and

RESOLVED to recommend approval for the license application

P6482 **ANY LATE RECEIVED PLANNING APPLICATIONS THAT THE CHAIR CONSIDERS TO BE OF URGENCY**

None.

There being no further business the Chair declared the meeting closed at 7.10pm.

Signed: Dated:

13th April 2026

APPENDIX I

- 1. Trescobeas** **PA26/00838** **Mr Barney Farnworth**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)
Change of use of an existing detached garage to ancillary residential accommodation associated with the main dwelling.
64 Dracaena Avenue, Falmouth.

Recommend Approval.
- 2. Arwenack** **PA26/01048** **Mr Chris Crediton**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)
Listed Building Consent for Internal works only to install wireless interlinked fire/smoke alarm system as requested by Cornwall Council under the Housing Act 2004 Section 12 Improvement Notice.
5 Grove Place, Falmouth.

Recommend Approval.
- 3. Arwenack** **PA26/01216** **Mr & Mrs Kevin & Victoria Heidke**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Construction of a composite decked terrace and external walkway to the rear of the property, providing direct access to the existing upper level of the rear garden, together with a new opening at first floor level on the north (side) elevation.
5 St Pirans Court, Pikes Hill, Falmouth.

Recommend Approval.
- 4. Boslowick** **PA26/01376** **Mr Craig Rothwell**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Works to Trees covered by a Tree Preservation Order (TPO) - Hazel - Removal of overhanging lateral growth extending beyond the garden boundary. Removal of one snapped/damaged limb to the base. Coppicing of 2 older stems within hazel stool to ground.
11 Duncannon Drive, Falmouth.

Recommend Approval.
- 5. Arwenack** **PA26/01559** **Mr & Mrs Savage**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Erect a lean to side structure.
11 Gyllyngvase Terrace, Falmouth.

Recommend Approval.

- 6. Penwerris** **PA26/01600** **Dr Peter Kane**
(Case Officer: Samuel King – Samuel.King@cornwall.gov.uk)
Application for a Lawful Development Certificate for the Existing Use as House in Multiple Occupation (HMO).
25 Clifton Crescent, Falmouth.
- Recommend Approval.
- 7. Boslowick** **PA26/01756** **Mr & Mrs Logan**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Garage conversion and construction of new single storey rear extension
58 Trefusis Road, Falmouth.
- Recommend Approval.
- 8. Penwerris** **PA26/01801** **Mrs Michelle Brown**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Works to trees in a Conservation Area, G1 - to fell a group of 12 cypress trees on the boundary south of garage.
2 Park Rise, Falmouth.
- For Information Only.
- 9. Penwerris** **PA26/01856** **Louise Gelister**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)
Works to trees in a Conservation Area, to heavily reduce 1 Bay and 1 Rhododendron, the reduction will allow them to be retained without causing conflict with the adjacent building and footway.
Ground Floor Flat, Riversdale, 11 Stratton Terrace, Falmouth.
- For Information Only.
- 10. Arwenack** **PA26/01904** **Mr Frost**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)
Application for tree works in a Tree Preservation Order (TPO): T1 Copper Beech - Reduce Height and spread of crown on the South side by approx 2m. Thin South, South East and South West portion of crown by 20% and thin rest of crown by 10-15%.
Northbrook, 36 Melvill Road, Falmouth.
- Recommend Approval.

11. Arwenack **PA26/01954** **Mr Gorden Kent**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)
Works to Tree within a Conservation Area (TCA) - Monterey Cypress - Full removal following severe storm damage.
14 Stracey Road, Falmouth.

For Information Only

12. Arwenack **PA26/02030** **Peter Gunn**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)
Addition of a window in the north (rear) elevation to Bedroom 4.
Apartment 1, The Oceanic, 1 Lansdowne Road, Falmouth.

Recommend Approval.

13. Arwenack **PA26/02037** **Mr T Wills**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Proposed demolition of a portion the rear boundary wall and the formation of a parking space.
23 Florence Terrace, Falmouth

Recommend Approval.

14. Arwenack **PA26/02066** **Mr Richard Moyle**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)
Works to Trees within a Conservation Area (TCA) - G1 - Group of mixed Holm Oak and Sycamore - Prune back to boundary fence where possible to give a 2m clearance.
Carmino House, 2 Sea View Road, Falmouth.

Recommend Approval.

APPENDIX II

- 1. Arwenack** **PA25/09237** **Gail Jones**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)

Proposed reinstatement of historic vehicle access, new gates, driveway & pedestrian gate. (Amended Scheme).

Rosevean, Gyllyngvase Hill, Falmouth.

Recommend refusal as the previous reasons for refusal have not fully been addressed: due to loss of garden, loss of bio-diversity, and drainage, and it alters the character of the street. The impact on trees is not clear and the claim that the application relates to 're-instatement of a vehicle access' is a disingenuous point as it is wider and not in the same position as the purported original vehicle access.

- 2. Arwenack** **PA26/00567** **Mr and Mrs Rowe**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)

Extension to dwelling including new openings and replacing windows and doors. (Amended scheme)

11 Boscawen Road, Falmouth.

Recommend refusal. The roof design is improved, however the oversized windows are not in keeping with the character of the area, and against NDP policies DG3 and DG6.

- 3. Arwenack** **PA26/01124** **Mr and Mrs Cunliffe**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)

Listed Building Consent for proposed re-covering of roof, re-covering rear slate hanging, Internal Alterations and proposed infill of rear court yard with single storey extension. Demolishing side wall of kitchen and ground floor shower room. Removal of rear metal staircase and infilling of 1st floor external door. Replacing Garage door, reinstatement of metal railings and gate to front wall and installation of solar panels to rear roof.

3 Florence Place, Falmouth.

Recommend approval on the condition that slate as close to the original slate that can be sourced is used on the roof.

- 4. Arwenack** **PA26/01162** **Mr and Mrs Cunliffe**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)

Proposed infill of rear court yard with single storey extension.

3 Florence Place, Falmouth.

Recommend approval on the condition that slate as close to the original slate that can be sourced is used on the roof.

- 5. Penwerris** **PA26/01354** **Mr P Ingram**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)
Use of Land for a Temporary Car Park for a Period of Five Years.
8 Webber Street, Falmouth.

Recommend approval on the condition that the temporary approval duration accords with the period of time for the adjoining lower level of the car park, i.e., they are synchronised in their duration.

- 6. Penwerris** **PA26/01445** **Mr Tim Poole**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Two storey and single storey rear extension. New garage roof, solar panels and pergola.
4 Erisey Terrace, Falmouth.

Recommend refusal on the grounds of overdevelopment and encroachment to far beyond the property line, setting an undesirable precedent.

- 7. Arwenack** **PA26/01774** **Ms Megan Lloyd Laney**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)
Submission of details to discharge Condition 3 materials in respect of Decision Notice PA25/08130 dated 26.01.2026.
1 Fairview Place, Falmouth.

Recommend Approval.

- 8. Boslowick** **PA26/01926** **Mr Christopher Baines**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
This application seeks planning permission for the installation of a raised decking structure to the rear of the dwelling.
151 Boslowick Road, Falmouth.

Recommend Approval.

- 9. Arwenack** **PA26/01962** **Mr Jonathan Green**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Removal of an existing 1.2m tall cement block wall on the western boundary and replacement with a new sawn Cornish granite wall with slate capping with gate.
62 Melvill Road, Falmouth.

Recommend approval on the condition that the gate is not made with aluminium and is more in keeping with the design and character of the wall.

10. Boslowick [PA26/02111](#) **Mr & Mrs Austin**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)
Proposed single storey rear extension and internal alterations.
96 Treverbyn Road, Falmouth.

Recommend Approval.

11. Boslowick [PA26/02384](#) **Mr William Rhodes**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Non material amendment in relation to decision notice PA25/04597 dated 29.08.2025
to allow timber cladding instead of stone cladding on extension
10 Pennance Field, Goldenbank, Falmouth.

Recommend approval on the condition that it is actual timber cladding and not of
composite materials.

TOWN AND COUNTRY PLANNING ACT 1971

FOR SUBMISSION TO THE COUNCIL ON 13TH APRIL 2026

Applicant	Works, Location, and App. Number	Decision
Mr A Howard	Proposed loft conversion with dormer, replacement of first floor extension roof, removal of existing kitchen extension and construction of infill extension with flat roof, replacement windows and pitched roof to existing garage. 27 Marlborough Road, Falmouth. PA26/00372	Approved*
Mr Alastair Burgwin	Purpose built student housing with a mixture of studio rooms/cluster rooms and town house rooms, associated amenities spaces and staff office without compliance of condition 5 of decision notice PA16/10836 - (Appeal Decision APP/D0840/W/17/3177902) dated 13/12/2017. Hydrogen, Fish Strand Hill, Falmouth. PA25/02591	Withdrawn
Mr Jon Mitchell	Listed building consent for the reinstatement of a storm damaged roof section, infilling of historical structural cracking and the repair of a damaged brick stanchion and pier caps to the external balustrades The Chapel, Cliff Road, Falmouth. PA25/07916	Approved
Mr Sean Stratton	Replace current windows with new. The Gem Fish And Chips, 6 Quarry Hill, Falmouth. PA25/08597	Approved
Mr Rolf Munding	Demolition of single detached garage to allow construction of parking bays; associated landscaping and perimeter wall. Minor internal modifications with new replacement external fire escape stair from first floor and use of dwellings/flats as one dwelling. Captains House, 2 Florence Terrace, Falmouth. PA25/08778	Approved
Mr Ffinlo Kilner	Certificate of Lawful development for proposed use namely internal alterations to create a habitable loft room, including installation of a new staircase. 7 Polwhaverall Terrace, Falmouth. PA25/09296	Granted (CAADs, PIPs, and LUs only)
Mr and Mrs C Harris	Construction of first floor side extension, ground floor rear extension and raised decking with privacy screen. 157 Boslowick Road, Falmouth.	Approved

	PA25/09466	
Roberts	Submission of details to discharge Condition number 5 (Construction Management Plan) in respect of Appeal APP/D0840/W/23/3335234 (Decision Notice - PA23/03515) dated 10/07/24. Anchorage, 28 North Parade, Falmouth. PA26/00109	S52/S106 and discharge of condition apps.
Jane Syrett	Pre application advice for Installation of new childrens play area. Pendennis Castle, Castle Drive, Falmouth. PA26/00140/PREAPP	Closed – Advice Given
Mr John Mayo	Rear single storey flat roof extension and rear sliding doors on to garden, materials in keeping with the existing buildings. 7 Glasney Road, Falmouth. PA26/00162	Approved
Mr and Mrs Vincent	Removal of existing porch, proposed rear extension, balcony and internal alterations, including the addition/removal of windows. 38 Venton Road, Falmouth. PA26/00204	Approved
Mr Kevin Mitchell	Proposed new entrance doors and awning. 13 Market Street, Falmouth. PA26/00253	Approved
Mr Kevin Mitchell	Advertisement Consent for proposed internally illuminated projecting sign, proposed internally illuminated fascia sign and lettering to proposed awning valance. 13 Market Street, Falmouth. PA26/00254	Approved
Cornwall Council	Exception notice to fell to ground level 1x mature horse chestnut with cracks at primary union. Remove large failed limb from Cornish hedge. Bickland Water Road Between The Junctions For Prislow Lane And Menehay Farm, Falmouth. PA26/00397/PREAPP	Closed – Advice Given
Mr Rolf Munding	Listed building consent for demolition of single detached garage to allow construction of parking bays; associated landscaping and perimeter wall. Minor internal modifications with new replacement external fire escape stair from first floor and use of dwellings/flats as one dwelling. 2 Florence Terrace, Falmouth.	Approved

	PA26/00414	
Mr Jon Baglow	Two storey rear extension. Pendarvis, 37 Budock Terrace, Falmouth. PA26/00448	Approved
Katie Bawden-Tucknott	Works to trees in a conservation area TCA works include T0015 Ilex Oak – Crown reduction. Gyllyngdune Manor, Emslie Road, Falmouth. PA26/00648	Decided not to make a TPO
Mr William Clark	Works to trees subject to a Tree Preservation Order, namely 1) Macrocarpa clump - 3 stems - fell to ground level. 6 Castle Drive, Falmouth. PA26/00712	Refused
N/A	Works to trees in a Conservation Area, T1 Cornus, prune branches, T2 Bay, reduce and reshape crown, T6 Silver Birch, reduce and reshape and T9A Holm Oak, remove crown. Melvill Court, Sea View Road, Falmouth. PA26/00848	Decided not to make a TPO
Mr Edward Osman	Application for tree works in a Conservation Area (CA): Felling of a Eucalyptus 23 Avenue Road, Falmouth. PA26/01018	Decided not to make a TPO
Mr Robert Philp	Works to Tree(s) within a Conservation Area (TCA) T1 large Holm oak removal. 12 Boscawen Road, Falmouth.	Decided not to make a TPO
Mr Robert Philp	Works to Tree(s) within a Conservation Area (TCA) T1 holly. Trim top as identified by red line. T2 Eucalyptus Reduce height to red line and cut back to boundary. 8 Boscawen Road, Falmouth. PA26/01062	Decided not to make a TPO
Ms Lucetta Radcliffe	Works to trees within a Conservation Area - removal of T1 and T2 (Monterey Cypress). 12 Spernen Wyn Road, Falmouth. PA26/01110	Decided not to make a TPO

FALMOUTH TOWN COUNCIL

Minutes of a Meeting of the Planning & Licensing Committee held on Monday 11th May 2026 in the Atherton Suite, The Old Post Office, Falmouth at 6 pm.

Present: Councillors A J Jewell (Chair) S R Carmichael, D Clegg CC,
D V Evans BEM CC, L Howes, A Munden, J A R Stowell,
and J Walkden.

Councillor David Saunby CC also attended.

In Attendance:	AM Williams	(Town Clerk)
	E Middleditch	(Administrative Officer)
	A Morall	(Applicant: Green Spaces Ltd)

The Chair reminded attendees that the Council had committed to the Civility and Respect Pledge, that is to treat everyone participating in the meeting tonight with civility and respect in their roles. Respect is treating others with dignity, recognizing boundaries, being non-judgmental and accepting of differences. Behaviour breaching that commitment will not be tolerated. In dealing with the business of the meeting we will adhere to our agenda and the processes set out in our Standing Orders. Please be aware that the meeting is a public one and there may be recordings of your participation.

P6483 **APOLOGIES**

None received.

P6484 **INTERESTS AND DISPENSATIONS**

None received.

P6485 **MINUTES**

It was proposed by Councillor Clegg, seconded by Councillor Carmichael and

RESOLVED that the minutes of the Planning and Licensing Committee held on 13th April 2026 be approved as a correct record of the proceedings and signed by the Chair.

P6486 **PLANNING APPLICATIONS**

Members considered a list of planning applications which had been commented on by the Chair and Vice-Chair, under the delegated procedure agreed in accordance with Minute 6/2474 of the meeting held on the 3rd April 2000 and amended by Minute P3017.

It was proposed by Councillor Clegg, seconded by Councillor Carmichael and

RESOLVED that the observations set out in Appendix I, which forms part of these minutes be approved and adopted as the observations of the Town Council.

Members considered a list of planning applications not dealt with under the delegated procedure outlined above. The Chair reported in respect of those applications as appropriate.

It was proposed by Councillor Evans, seconded by Councillor Munden and

RESOLVED that the Town Council makes the observations set out in Appendix II which forms part of these minutes.

P6487 **APPEAL NOTIFICATION**

Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009
Appeal Reference - 6007273, Cornwall Council Reference - PA25/08993
Land Abutting Swans Reach, Swans Reach, Falmouth - Permission in Principle for two self-build dwellings (minimum 2, maximum 2), Mr and Mrs Bradbury.

Members duly noted the appeal.

P6488 **CONSULTATION ON THE DRAFT CORNWALL SEASCAPE CHARACTER APPRAISAL**

Members duly noted the consultation on the draft Cornwall Seascape Character Appraisal.

P6489 **NOTICE OF INTENTION TO COMMENCE PREPARATION OF THE CORNWALL LOCAL PLAN**

Members duly noted Cornwall Council's notice of intention to commence preparation of the Cornwall Local Plan.

P6490 **HIGHWAYS/TRAFFIC MANAGEMENT/ROAD SAFETY**

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic
Members duly noted road closures on Cliff Road, and Castle Drive, Falmouth on 10th May 2026 (09:00 to 14:00 hours) for Falmouth Race For Life 2026 to take place.

Members duly noted road closure on Church Street and Arwenack Street, Falmouth between 20th May 2026 and 21st May 2026 (19:00 to 07:00 hours) for Sunbelt Rentals Ltd to carry out works.

Members duly noted road closure on Webber Street, Falmouth between 26th May 2026 and 29th May 2026 (19:00 to 07:00 hours) for National Grid to carry out works.

Members duly noted road closure on Penhale Road, Falmouth between 2nd June 2026 and 4th June 2026 (24 hours) for Kier on behalf of South West Water to carry out works.

Members duly noted amended road closures on Killigrew Street, Webber Street, High Street, Market Street, Church Street, Arwenack Street, Grove Place, and Avenue Road, Falmouth between 12th June 2026 and 14th June 2026 (09:00 to 23:00 hours) for Falmouth International Sea Shanty Festival to take place.

Members duly noted road closure on Hillhead Road, Kergilliack on 19th June 2026 (09:30 to 15:30 hours) for Sunbelt Rentals to carry out works.

Members duly noted road closure on High Street, Falmouth between 22nd June 2026 and 25th June 2026 (19:00 to 07:00 hours) for Wales & West Utilities to carry out works.

P6491 **DECISION LIST**

Members duly noted a list of recent planning decisions made by Cornwall Council.

P6492 **LICENSING**

Premises License Application - Green Spaces (Cornwall) Ltd, Jam Records, 32 High Street, Falmouth.

The applicant presented the application and was duly considered by members for the license for sale of alcohol for consumption on and off premises, Monday to Sunday (12:00 - 23:00 hours, with exceptions for Christmas Eve and New Years Eve until 01:30), Indoors Recorded and Live Music (11:00 - 23:00 hours), and Indoors Films (11:00 - 23:00 hours). Opening hours Monday to Sunday 11:00 - 23:30 hours, with exceptions for Christmas Eve and New Years Eve until 01:30.

The applicant advised that Jam Records would remain as the primary use with a license to sell beer with occasional live music and documentaries in the basement area no later than 10pm.

It was proposed by Councillor Howes, seconded by Councillor Evans and

RESOLVED to recommend approval subject to compliance with the Police Licensing Officer recommendation to improve the conditions.

P6493 **ANY LATE RECEIVED PLANNING APPLICATIONS THAT THE CHAIR CONSIDERS TO BE OF URGENCY**

None.

There being no further business the Chair declared the meeting closed at 6.35pm.

Signed: Dated:

11TH MAY 2026

APPENDIX I

- 1. Penwerris** **PA26/01625** **Miss Rebecca Crossley**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)
Proposal to install an external local exhaust ventilation (LEV) unit to workshop F121 for wood dust.
Cornwall College Falmouth Centre, Killigrew Street, Falmouth.

Recommend Approval.
- 2. Penwerris** **PA26/01859** **Christine Fleming**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)
Replacement of 5 existing timber windows with 5 larger pvcu vertical sliding sash windows.
3 and 4 Victoria Quay, Packet Quays, Falmouth.

Recommend Approval.
- 3. Boslowick** **PA26/02182** **Mr & Mrs Pascoe**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)
Alterations and new first floor extension.
17 Meadowside Road, Falmouth.

Recommend Approval.
- 4. Boslowick** **PA26/02255** **Mr and Mrs Cragg**
(Case Officer: James Moseley – James.Moseley@cornwall.gov.uk)
Single storey gabled front extension and associated terrace, single storey side extension, replacement of existing flat roof with pitched roof with variation of Condition 2 of decision notice PA25/01658 dated 14/05/2025.
Little Ships, Swanpool, Falmouth.

Recommend Approval
- 5. Boslowick** **PA26/02261** **Mr and Mrs Cragg**
(Case Officer: James Moseley – James.Moseley@cornwall.gov.uk)
Erection of new double garage in place of former single garage (now demolished).
Little Ships, Swanpool, Falmouth.

Recommend Approval.

- 6. Arwenack** **PA26/02304** **Mr Luke Power**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)
Works to trees subject to a Tree Preservation Order (TPO), works include T1. Crown lift 1<3 lowest limbs T2. Crown clean <10% thin. T3. Crown clean <10% thin. Crown lift 4m lowest branches over property. Crown reduction of the leader, West, over property. <2m.
Tranquility, 3 Cuckoo Mill, Meadows Road, Falmouth.
- Recommend approval as maintenance on this tree would help its longevity in keeping the tree healthy, safe and balanced, subject that a wildlife inspection is carried out before any work commences on the tree to ensure nesting birds are not interfered with and if found the work to be put back to the winter out of nesting season.
- 7. Arwenack** **PA26/02308** **Mr Jonathan Green**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)
Works to Tree(s) within a Conservation Area (TCA) -Common Myrtle (T1) Fell to ground level.
62 Melvill Road, Falmouth.
- For Information Only.
- 8. Boslowick** **PA26/02313** **Mr Spencer Felton**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Convert the existing attached garage into a bedroom and bathroom. There will be adequate parking for two cars on the front drive.
41 Bosmeor Road, Falmouth.
- Recommend Approval.
- 9. Arwenack** **PA26/02386** **Mr Luke Kemp**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Application of tree works in a Tree Preservation Order: Removal of Cypress Leyland tree to ground level.
29 Pengarth Road, Falmouth.
- Recommend approval subject that a wildlife inspection is carried out before any work commences on the tree to ensure nesting birds are not interfered with and if found the work to be put back to the winter out of nesting season.
- 10. Arwenack** **PA26/02464** **Mr Davis & Miss Pagin**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Proposed internal alterations, raising of roof, conversion of basement to habitable rooms, enlargement of terrace and associated external works.
Bosilliack, Silverdale Road, Falmouth.
- Recommend Approval.

- 11. Boslowick** **PA26/02541** **Mr & Mrs Trathen**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)
Removal of existing glazed canopy and replace with single storey extension.
12 Rosva Morgowr, Falmouth.
- Recommend Approval.
- 12. Penwerris** **PA26/02547** **Cornerstone Telecommunications**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)
The removal of the existing 3no. antennas (top height at 15.2m AGL), 3no. ERS units and 2no. cabinets; the installation of 6no. antennas on 3no. 6.3m high support poles (top height at 17.97m AGL), 18no. ERS units, 1no. 300mm and 1no. 600mm dishes all mounted on 3no. quadpods, the upgrading of 2no. cabinets mounted on a new steel grillage and development works.
Cornish College, Killigrew Street, Falmouth.
- Recommend Approval.
- 13. Arwenack** **PA26/02564** **Will Jackson**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Replacement external windows and doors, replacement roof finish and minor internal and external alterations.
The Former School Of Art, Arwenack Avenue, Falmouth.
- Recommend Approval.
- 14. Arwenack** **PA26/02632** **St Austell Brewery**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Advertisement consent for proposed replacement sign
Chain Locker, Quay Street, Falmouth.
- Recommend Approval.
- 15. Arwenack** **PA26/02636** **St Austell Brewery**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Listed building consent for proposed replacement sign.
Chain Locker, Quay Street, Falmouth.
- Recommend Approval.

- 16. Arwenack** [PA26/02703](#) **Mr Michael Tope**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)
Works to trees in a Conservation Area, namely 1) Holm Oak Tree (T1) - Whole crown reduction of 3m. General management.
1 Castle Close, Falmouth.
- For Information Only.
- 17. Arwenack** [PA26/02706](#) **Ms Nastasha Harvey**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Erection of dwellinghouse and garage and associated landscaping without compliance with Condition 2 of appeal decision notice APP/D0840/W/21/3277614 dated 06.12.2021 with variation of Condition 1 of Decision Notice PA24/06125 dated 08.10.2024.
Stansville, Boscawen Road, Falmouth.
- Recommend Approval,
- 18. Boslowick** [PA26/02730](#) **Ms Kim Ibbotson**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)
Proposed extensions and porch with associated works.
1 Tall Ships Close, Falmouth.
- Recommend Approval.
- 19. Arwenack** [PA26/02731](#) **Edward Osman**
(Case Officer: Samuel King – Samuel.King@cornwall.gov.uk)
Application for a Lawful Development Certificate for an Existing use continued use of existing building as a house in multiple occupation (C4).
Tresillian House, 3 Stracey Road, Falmouth.
- The Council has no evidence to support or contradict the claim.
- 20. Arwenack** [PA26/02755](#) **Mr Matt Parry**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)
Works to Trees within a Conservation Area (TCA) - T1 - Magnolia - Remove 1 low branch. T2 - Sycamore - Re-pollard the tree back to previous cut points.
26A Melvill Road, Falmouth.
- For Information Only.

21. Penwerris

PA26/02814

Mr Richard Woods

(Case Officer: Samuel King – Samuel.King@cornwall.gov.uk)

Certificate of Lawfulness (Existing) for use as a 7 bedroom House in Multiple Occupation (HMO) (sui generis).

105 Killigrew Street, Falmouth.

The Council has no evidence to support or contradict the claim.

APPENDIX II

1. **Boslowick** **PA26/01993** **Mr & Mrs Tim and Theresa Lovell**
(Case Officer: Abbie Franklin– Abbie.Franklin@cornwall.gov.uk)

Proposed Construction of single storey extension to front elevation, demolition of garage and construction of new enlarged garage to side of dwelling.
6 Boscundle Avenue, Falmouth.

Recommend approval.

2. **Trescobeas** **PA26/02232** **Mr G Medlin**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)

Installation of a replacement floodlighting system consisting of 16no. LED floodlights fitted to 8no. new 15m columns.
Falmouth Town FC, Bickland Hill, Falmouth.

Recommend approval.

3. **Arwenack** **PA26/02795** **Mr Chris & Julia Hubert & Drage**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)

Proposed Alterations and Extension to Existing Dwelling.
16 Tredynas Road, Falmouth.

Recommend approval

4. **Arwenack** **PA26/01857** **Mr Steve Kemsley**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)

Refurbishment of existing property and extension of loft/roof to accommodate a studio, bedroom and bathroom. Upgrade of existing doors and windows for better performing fittings. Change of a window opening into a glazed door to the back garden.
27 Grovehill Crescent, Falmouth.

Recommend refusal on the grounds of overlooking and unreasonable loss of privacy, and failure to meet NPD and local policies. This is an extremely sensitive site, as it is bordering the Conservation Area, and very close to the Grade II Listed Grove Hill House.

The site is in Character Area 6 and in the historic core of the town as defined in Falmouth's Neighbourhood Plan (NDP). One key NDP policy that applies to this proposal is DG3 'Design and local distinctiveness in the historic core' and the design does not reflect local distinctiveness, nor, with its metal roofing, local materials.

The other important NDP policy that applies to the proposal is DG 8 'Development within the setting of the Conservation Area'. The proposed design does significant

harm to the setting of neighbouring Grove Hill House and is out of character with the house and the immediate surroundings.

The proposal has grossly oversized windows to the first floor, that bear no relation to the character of the Conservation Area or its setting. On the southwest elevation these overlook Grove Hill House and garden and are an invasion of its privacy. The design is overbearing in its size and design, and harmful to the setting of one of Falmouth's most important Grade II Listed Georgian houses.

The proposal also fails to meet Cornwall Council's Local Plan Policy 12 on Design, sections 2 a & b. These state that 'proposals should protect individuals and property from: a. overlooking and unreasonable loss of privacy, and b. overshadowing and overbearing impacts.'

TOWN AND COUNTRY PLANNING ACT 1971

FOR SUBMISSION TO THE COUNCIL ON 11TH MAY 2026

Applicant	Works, Location, and App. Number	Decision
LNT Care Developments, Frontier Estates Ltd, and Leigh Chadwick	Erection of a Care Home for older people with parking, access, landscaping and associated ground works. Falmouth Buisness Park, Bickland Water Road, Falmouth. PA25/06993	Approved*
Gail Jones	Proposed reinstatement of historic vehicle access, new gates, driveway & pedestrian gate. Rosevean, Gyllyngvase Hill, Falmouth. PA25/09237	Approved*
Mr and Mrs Rowe	Extension to dwelling including new openings and replacing windows and doors. 11 Boscawen Road, Falmouth. PA26/00567	Approved*
Mr George Tucker	Exception notice for works to Scots Pine tree Persimmon Plot 168, Eve Parc Phase 2, Bickland Hill, Falmouth. PA26/00363/PREAPP	Closed – Advice Given
Mr Gordon Kent	Exception notice for 1x mature Monterey cypress to fell and remove due to storm damage and potential risk of damage to property. 14 Stracey Road, Falmouth. PA26/00478/PREAPP	Closed – Advice Given
Tom Pugh	Exception notice to remove limb from tpod helm oak tree due to it falling onto building. Rear of Marlborough Junior & Infant School, Ferndale Road, Falmouth. PA26/00500/PREAPP	Closed – advice given.
FX Plus (Darin Wright)	Pre application advice for removal of asbestos tile roof covering and structural works to roof void, including insertion of steel frame to support roof and loft floor. Natural slate roof and lead roof coverings, with associated flashings and parapet gutter improvement. Formation of two new outlets and downpipes. 25 Woodlane, Falmouth. PA26/01304/PREAPP	Closed – advice given.
Mrs Jasmine Martin-Bidwell	Proposed single storey extension and porch. 3 Grenville Crescent, Falmouth. PA26/01248	Approved

Michelle Brown	Works to trees in a Conservation Area, G1 - to fell a group of 12 cypress trees on the boundary south of garage. 2 Park Rise, Falmouth. PA26/01801	Decided not to make a TPO
Katy Senior	Regularisation of refurbishment and remodelling works to the Grade II listed Adult Education building, including repair or replacement of windows and doors, roof works, localised repointing, installation of an access ramp, creation of external play space, and installation of new and replacement signage. Chi Aberfala, Tregenver Road, Falmouth. PA25/09119	Approved
Katy Senior	Listed building consent for the regularisation of refurbishment and remodelling works to the Grade II listed Adult Education building, including repair or replacement of windows and doors, roof works, localised repointing, installation of an access ramp, creation of external play space, and installation of new and replacement signage. Chi Aberfala, Tregenver Road, Falmouth. PA25/09132	Approved
Miss Sophie Stephens	Mixed use development comprising retail and residential uses within variation of conditions 2 and 10 of decision PA21/04472 allowed on appeal APP/D0840/X/22/3292448 dated 27.02.23. 44-46 Market Street, Falmouth. PA26/00217	Approved
Mr T Anik	Proposed change of use from class E to sui generis (takeaway) retention of extract system. Chicken Point, 7 Killigrew Street, Falmouth. PA26/00936	Approved
Mr Jeff Hellyer	Listed Building Consent proposal to re roof the front elevation of 2 Florence Place by replacing the failing Cornish scantle slate with Spanish slate. 2 Florence Place, Falmouth. PA26/00966	Approved
Mr T Anik	Advertisement consent for the retention of profile cut acrylic/aluminium letters mounted on aluminium composite panel, Steel Mesh, vinyl stickers and retractable canopy. Chicken Point, 7 Killigrew Street, Falmouth. PA26/01099	Withdrawn

Mr & Mrs Kevin & Victoria Heidke	Construction of a composite decked terrace and external walkway to the rear of the property, providing direct access to the existing upper level of the rear garden, together with a new opening at first floor level on the north (side) elevation. 5 St Pirans Court, Pikes Hill, Falmouth. PA26/01216	Approved
Mr Christopher Snow	Submission of details to discharge Conditions 3, 8, 9 and 12 in respect of Decision Notice PA25/07443 dated 23.01.2026. Falmouth Cricket Club, Trescobeas Road, Falmouth. PA26/01263	S52/S106 and discharge of condition apps
Mr & Mrs Wilshaw	Proposed extension and modification to existing dwelling. 17 Gyllyngvase Terrace, Falmouth. PA26/01331	Refused
Mr Craig Rothwell	Works to Trees covered by a Tree Preservation Order (TPO) - Hazel - Removal of overhanging lateral growth extending beyond the garden boundary. Removal of one snapped/damaged limb to the base. Coppicing of 2 older stems within hazel stool to ground. 11 Duncannon Drive, Falmouth PA26/01376	Approved
Mrs and Mrs Benney and Brown	Non-material amendment in relation to decision notice PA25/06196 dated 30.09.2025 for reduction in extension floor area and alter discharging of rainwater due to existing site constraints. 189 Longfield, Falmouth. PA26/01673	Approved
Megan Lloyd Laney	Submission of details to discharge Condition 3 materials in respect of Decision Notice PA25/08130 dated 26.01.2026. 1 Fairview Place, Falmouth. PA26/01774	S52/S106 and discharge of condition apps
Louise Gelister	Works to trees in a Conservation Area, to heavily reduce 1 Bay and 1 Rhododendron, the reduction will allow them to be retained without causing conflict with the adjacent building and footway. Ground Floor Flat, Riverside, 11 Stratton Terrace, Falmouth. PA26/01856	Decided not to make a TPO

Mr Gordon Kent	Works to Tree within a Conservation Area (TCA) - Monterey Cypress - Full removal following severe storm damage. 14 Stracey Road, Falmouth. PA26/01954	Decided not to make a TPO
Mr Richard Moyle	Works to Trees within a Conservation Area (TCA) – G1 – Group of mixed Holm Oak and Sycamore – Prune back to boundary fence where possible to give a 2m clearance. Carmino House, 2 Sea View Road, Falmouth PA26/02066	Decided not to make a TPO

FALMOUTH TOWN COUNCIL

Minutes of a Meeting of the Planning & Licensing Committee held on Monday 1st June 2026 in the Atherton Suite, The Old Post Office, Falmouth at 6 pm.

Present: Councillors S R Carmichael (Chair), D Clegg CC, L Howes, A J Jewell, and A Rowe CC.

In Attendance: E Middleditch (Administrative Officer)
H Attree (Administrative Assistant)

The Chair reminded attendees that the Council had committed to the Civility and Respect Pledge, that is to treat everyone participating in the meeting tonight with civility and respect in their roles. Respect is treating others with dignity, recognizing boundaries, being non-judgmental and accepting of differences. Behaviour breaching that commitment will not be tolerated. In dealing with the business of the meeting we will adhere to our agenda and the processes set out in our Standing Orders. Please be aware that the meeting is a public one and there may be recordings of your participation.

P6494 **APOLOGIES**

Apologies for absence were received and approved from Councillor Walkden (holiday).

P6495 **INTERESTS AND DISPENSATIONS**

Councillor Rowe declared an undisclosed interest in PA26/02835 as he was predetermined, having previously commented on the application, and left the meeting during the consideration thereof.

Councillor Jewell declared an undisclosed interest in PA26/03220 as he knew the applicant and left the meeting during the consideration thereof.

P6496 **MINUTES**

It was proposed by Councillor Clegg, seconded by Councillor Jewell and

RESOLVED that the minutes of the Planning and Licensing Committee held on 11th May 2026 be approved as a correct record of the proceedings and signed by the Chair.

P6497 **PLANNING APPLICATIONS**

Members considered a list of planning applications which had been commented on by the Chair and Vice-Chair, under the delegated procedure agreed in accordance with Minute 6/2474 of the meeting held on the 3rd April 2000 and amended by Minute P3017.

It was proposed by Councillor Jewell, seconded by Councillor Howes and

RESOLVED that the observations set out in Appendix I, which forms part of these minutes be approved and adopted as the observations of the Town Council.

Members considered a list of planning applications not dealt with under the delegated procedure outlined above. The Chair reported in respect of those applications as appropriate.

It was proposed by Councillor Clegg, seconded by Councillor Howes and

RESOLVED that the Town Council makes the observations set out in Appendix II which forms part of these minutes.

P6498 **PLANNING APPLICATION FEE CONSULTATION**

Members duly noted the consultation.

P6499 **HIGHWAYS/TRAFFIC MANAGEMENT/ROAD SAFETY**

Bickland Water Road Consultation - 30mph limit and raised table crossing

Members duly noted the opening of the Bickland Water Road Consultation.

B3292 Treluswell to Penryn - Highway Maintenance works, June 2026

Member duly noted the planned overnight maintenance works on the B3292 Treluswell to Penryn from Monday 8th June to Wednesday 10th June.

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Members duly noted the road closure on Penhale Road, Falmouth between 2nd June 2026 and 4th June 2026 (24 hours) for Kier on behalf of South West Water to carry out works.

Members duly noted the road closure on High Street, Falmouth between 12th June 2026 and 14th June 2026 (9:00 to 18:00 hours) for Falmouth International Sea Shanty Festival to take place.

Members duly noted the road closures on Market Street, Church Street, and Arwenack Street on 12th June 2026 (11:00 to 23:00 hours), 13th June 2026 (10:30 to 23:00 hours), and 14th June 2026 (11:00 to 19:00 hours) for Falmouth International Sea Shanty Festival to take place.

Members duly noted the road closure on The Moor on 13th June 2026 (10:30 to midday) for Falmouth International Sea Shanty Festival to take place.

Members duly noted the road closure on Grove Place on 13th June 2026 (11:00 to 12:30) for Falmouth International Sea Shanty Festival to take place.

Members duly noted the road closure on Road From Waterloo Road To Mount Zion Cottages, Falmouth on 20th June 2026 (14:00 to 22:00 hours) for Community Street Party Falmouth to take place.

P6500 **DECISION LIST**

Members duly noted a list of recent planning decisions made by Cornwall Council.

P6501 **LICENSING**

None.

P6502 **ANY LATE RECEIVED PLANNING APPLICATIONS THAT THE CHAIR
CONSIDERS TO BE OF URGENCY**

None.

There being no further business the Chair declared the meeting closed at 6.25pm.

Signed: Dated:

APPENDIX I

1ST JUNE 2026

- 1. Arwenack** **PA26/02085** **Rosemary Lynch**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)
Listed Building Consent to take down and rebuild the chimney.
4 Florence Place, Falmouth.

Recommend Approval.
- 2. Boslowick** **PA26/02293** **Mr Daniel Hunt**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Works to Trees covered by a Tree Preservation Order (TPO) - G001 - Ash - Removal of trees. G003 - Willow - Removal of snapped hung up branches. G006 - Hazel and Oak - Coppice overhanging hazel back to fence line and prune to clear property by 2m. T006 - Alder - Fell dead standing tree. T007 - Birch - Fell dead standing tree. T009 - Holly - Removal of deadwood and dead stems over footpath. T017 - Sycamore Removal of stem over footpath and third party property.
St Marys Catholic Primary School, Mongleath Road, Falmouth.

Recommend approval as the proposed works will ensure a safe environment for school children
- 3. Arwenack** **PA26/02621** **Mr Richard Dennison**
(Case Officer: Samuel King – Samuel.King@cornwall.gov.uk)
Application for a Lawful Development Certificate for an existing use as an HMO with 3 letting rooms.
20 Waterloo Road, Falmouth.

Recommend approval as there is no evidence to dispute the information.
- 4. Arwenack** **PA26/02731** **Edward Osman**
(Case Officer: Samuel King – Samuel.King@cornwall.gov.uk)
Application for a Lawful Development Certificate for an Existing use continued use of existing building as C3.
Tresillian House, 3 Stracey Road, Falmouth.

Recommend approval as there is no evidence to dispute the information.
- 5. Arwenack** **PA26/02827** **Mr & Mrs Chafer**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Proposed alterations to existing openings, external finishes and internal layout and construction of shed.
The Old Bakery, Minnie Place, Falmouth.

Recommend Approval.

6. **Penwerris** **PA26/02987** **Paul Cull**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Listed Building Consent for partial roof replacement.
Royal Cornwall Yacht Club, Dunstanville Terrace, Falmouth.
- Recommend Approval.
7. **Arwenack** **PA26/03057** **Yaeger Irwin**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Advertisement consent for replacement of projecting sign faces only. No change to
size, no illumination.
16 Market Street, Falmouth.
- Recommend Approval.

APPENDIX II

- 1. Penwerris** **PA26/02741** **Mr T Anik**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)

Advertisement consent for profile cut acrylic letters mounted on aluminium composite panel, vinyl stickers on aluminium composite panels.
Chicken Point, 7 Killigrew Street. Falmouth.

Recommend refusal as the proposed sign is out of character with the Conservation Area and its surroundings. The design shows no awareness of the surroundings or historic context of the site, and fails to take into account, NDP Policy DG5 ‘Shop front design and signage’. Nor does it follow advice given in the Cornwall Council Shopfront Design Guide which states shops should have a wooden painted stall riser with painted wooden fascia sign together with any side panels. The acrylic letters mounted on aluminium composite panel with vinyl stickers on aluminium composite panels are totally inappropriate and do not comply with the Design Guide.

- 2. Boslowick** **PA26/02786** **Mr Joe Dobson**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)

Loft extension, garage & associated works.
84 Mongleath Road, Falmouth.

Recommend refusal due to overdevelopment which is out of character with surrounding properties and of very poor design which contravenes NDP Design Policies DG2 and DG4.

- 3. Penwerris** **PA26/02835** **Ms Grace Martinez**
(Case Officer: James Moseley – James.Moseley@cornwall.gov.uk)

Lower ground floor studio, rear extension and internal alterations.
38 Pendarves Road, Falmouth.

Recommend refusal due to over development and loss of privacy in terms of overlooking from the roof terrace.

- 4. Arwenack** **PA26/02949** **Mrs H Song**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)

Proposed hip and gable loft conversion, including 2 No front facing rooflights, rear dormer, replacement rear single storey extension and formation of rear verandas.
4 Vernon Place, Falmouth.

Recommend refusal due to loss of hipped roof to provide an over-developed extension which is harmful to the group of houses and contravenes with Conservation Area Design Policies DG3 and DG7. The large boxed roof dormer is harmful to the terrace as its excessive in scale and form and would cause harm to the historic roofscape. The development is contrary to Section 72 of the Planning (Listed Buildings and Conservation Areas) Act 1990 which pays special attention to the desirability of preserving or enhancing the character or appearance of conservation areas.

- 5. Arwenack** [PA26/03166](#) **Mr Ed Rimmer**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Loft Conversion including new Juliette Balcony and installation of 4nr conservation rooflights. Works include replacing all windows with White UPVC double glazing.
3 Glyn Cottages, Avenue Road, Falmouth.
- Recommend approval.
- 6. Boslowick** [PA26/03220](#) **Mr and Mrs Wilkes**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)
Alterations & first floor extension.
81 Mongleath Road, Falmouth.
- Recommend approval as the development enhances the existing building.
- 7. Penwerris** [PA26/03308](#) **Miss Madeliene Macrae**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Demolition of shed and utility room and erection of a single storey extension to the existing dwelling.
15 Budock Terrace, Falmouth.
- Recommend approval.

TOWN AND COUNTRY PLANNING ACT 1971

FOR SUBMISSION TO THE COUNCIL ON 1st JUNE 2026

Applicant	Works, Location, and App. Number	Decision
Steve Grocutt	Pre application advice for decoration and installation of new signage to shopfront, proposed extract grilles to rear elevation, new condensers to existing plant space to rear. Anns Cottage Surf Shop, 53 Church Street, Falmouth. PA26/00433/PREAPP	Closed – Advice Given
Mr Barney Farnworth	Change of use of an existing detached garage to ancillary residential accommodation associated with the main dwelling. 64 Dracaena Avenue, Falmouth. PA26/00838	Approved
Mr Chris Crediton	Listed Building Consent for internal works only to install wireless interlinked fire/smoke alarm system as requested by Cornwall Council under the Housing Act 2004 Section 12 Improvement Notice. 5 Grove Place, Falmouth. PA26/01048	Approved
Mr and Mrs Cunliffe	Listed Building Consent for proposed re-covering of roof, re-covering rear slate hanging, Internal Alterations and proposed infill of rear court yard with single storey extension. Demolishing side wall of kitchen and ground floor shower room. Removal of rear metal staircase and infilling of 1st floor external door. Replacing Garage door, reinstatement of metal railings and gate to front wall and installation of solar panels to rear roof. 3 Florence Place, Falmouth PA26/01124	Approved
Mr and Mrs Cunliffe	Proposed infill of rear courtyard with single storey extension. 3 Florence Place, Falmouth. PA26/01162	Approved
Mr & Mrs Johnson	Proposed single storey rear extension. 8 Penrose Road, Falmouth. PA26/01241	Approved
Mr P Ingram	Use of land for a temporary car park for a period of five years. 8 Webber Street, Falmouth.	Approved

	PA26/01354	
Mr and Mrs Savage	Erect a lean to side structure. 11 Gyllyngvase Terrace, Falmouth. PA26/01559	Approved
Mr James Skelding	Works to Trees covered by a Tree Preservation Order (TPO) - 2 x Oak - To re-pollard back to previous cut points. 16A Bosmeor Close Falmouth PA26/01567	Approved
Dr Peter Kane	Application for a Lawful Development Certificate for the Existing Use as House in Multiple Occupation (HMO). 25 Clifton Crescent, Falmouth. PA26/01600	Granted (CAADs, PIPs, and LUs only)
Mr & Mrs Logan	Conversion and construction of new single storey rear extension. 58 Trefusis Road, Falmouth. PA26/01756	Approved
Mr and Mrs Butterworth	Certificate of lawful development for proposed use namely loft conversion and construction of side and rear dormer windows. 10 Fairfield Road, Falmouth. PA26/01906	Granted (CAADs, PIPs, and LUs only)
Peter Gunn	Addition of a window in the north (rear) elevation to bedroom 4. Apartment 1, The Oceanic, 1 Lansdowne Road, Falmouth PA26/02030	Approved
Mr & Mrs Pascoe	Alterations and new first floor extension. 17 Meadowside Road, Falmouth. PA26/02182	Approved
Mr Jonathan Green	Works to Tree(s) within a Conservation Area (TCA) - Common Myrtle (T1) Fell to ground level. 62 Melvill Road, Falmouth PA26/02308	Decided not to make a TPO (TCA apps)
Mr William Rhodes	Non material amendment in relation to decision notice PA25/04597 dated 29.08.2025 to allow timber cladding instead of stone cladding on extension. 10 Pennance Field, Goldenbank, Falmouth. PA26/02384	Approved
Mr John Garrity	Certificate of Lawful Development for a Proposed Use to install solar PV panels on three aspects of roof to dwelling	Granted (CAADs, PIPs, LUs only)

	Gayhurst, 10 Pennance Road, Falmouth. PA26/02567	

FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held in the Atherton Suite, The Old Post Office, The Moor, Falmouth on Monday 13th April 2026 at 7.30 pm.

Present: T M Pearce (Chair), S R Carmichael, D E Clegg CC, D V Evans BEM CC,
K S Holbrook, L E Howes, and A J Jewell.

In Attendance: A M Williams (Town Clerk)
R N Thomas (Responsible Finance Officer)
P Hobson & J Wolfram (Chair, Falmouth United, Grant Applicant)

F7126 APOLOGIES

Apologies for absence were received and approved from Councillor Robinson (illness).

F7127 INTERESTS AND DISPENSATIONS

None received.

F7128 MINUTES

It was proposed by Councillor Clegg, seconded by Councillor Evans and

RESOLVED that the Part I Minutes of the meeting held on
2nd March 2026 be confirmed as a correct record of the proceedings and
signed by the Chair.

F7129 GRANT APPLICATIONS

It was proposed by Councillor Carmichael, seconded by Councillor Clegg and

RESOLVED that pursuant to section 145 of the Local Government Act
1972, Falmouth Classics be granted £1,000 as an annual grant towards the
annual Falmouth Classics event.

Councillor Evans requested that his name be recorded as having voted
against this decision. A motion proposed by Councillor Howes and
seconded by Councillor Holbrook that an annual grant of £500 be awarded
was lost.

It was proposed by Councillor Evans, seconded by Councillor Clegg and

RESOLVED that pursuant to section 19 of the Local Government
(Miscellaneous Provisions) Act 1976, Swamp Circus be granted £1,000 as
an annual grant towards weekly local classes.

The Responsible Financial Officer provided analysis of grants and the proportion and
process for annual grant awards. The Grant Schedule 2026/27 balance and the continuation
of Councillor Community Chest scheme 2026/27, as well as the availability of grant
application forms on line, were duly noted.

F7130 PROJECTS

The Committee noted the following project updates:

Passmore Edwards - Municipal Buildings

The design consultation had ended and had formed the basis of the submission of an
expression of interest for funding the Heritage Lottery Fund. This had been declined and
Officers would meet with the funder to understand the basis of that and to look to resubmit.

Tranche 4 Devolution – Devo4

It was unclear regarding the current stance of Cornwall Council, and in regard to timeframe, to the Town Council's request. Clarity was requested and several matters were progressing outside of Devo4 for expediency.

Cash Access UK – Banking Hub

The temporary venue for the banking hub was now operational from the Falmouth Information Service and had been very positively received.

F7131 EXPENDITURE AND PETTY CASH

It was proposed by Councillor Clegg, seconded by Councillor Carmichael and

RESOLVED that the attached expenditure to date and petty cash schedules for February and March 2026 be approved.

F7132 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Councillor Howes, seconded by Councillor Carmichael and

RESOLVED that in view of the confidential nature of contractual matters and personal information, it is advisable, in the public interest that the press and public be excluded from the meeting.

FINANCE AND GENERAL PURPOSES COMMITTEE – PART II
13th APRIL 2026

F7133 MINUTES

It was proposed by Councillor Clegg, seconded by Councillor Howes and

RESOLVED that the Part II Minutes of the meetings held on 2nd March 2026 be confirmed as correct records of the proceedings and signed by the Chair.

There being no further business to transact the Chair declared the meeting closed at 8.05pm

Signed:

Dated:

Date	Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
January		BACS	A Jewell - Hedge cutting	Cemetery	25/26PO4684	240.00	240.00	40.00	200.00
January		BACS	M Williams - Fuel top up for Hire care & car parking for confe	Corporate	25/26PO4685	17.20	17.20	2.87	14.33
January		BACS	The Dracaena Centre Grant -25/26-GRA016	General Council	25/26PO4686	576.00	576.00	-	576.00
January		BACS	Climate Vision-Speaking Engagement-Coastal Resilience 14.0	Environmental	25/26PO4687	105.00	105.00	-	105.00
January		BACS	Linda Chambers- Baby painting sessions 14.01.26-30.01.26	Cultural	25/26PO4688	150.00	150.00	-	150.00
January		BACS	CSE - ICR Touch Software x 3 terminals	Pavilion	25/26PO4689	99.00	99.00	16.50	82.50
January		BACS	R Jandrell - Baby Jam session in AG 15th & 22nd January	Cultural	25/26PO4690	150.00	150.00	-	150.00
January		BACS	R Jandrell - Rhyme Time sessions in library 6th,13th,20th & 2	Cultural	25/26PO4691	200.00	200.00	-	200.00
January		BACS	R Jandrell - SEND Art workshop at Falmouth ARB 22.01.26	Cultural	25/26PO4692	90.00	90.00	-	90.00
			Total BACS Jandrell	-	-	440.00	440.00	-	440.00
January		BACS	ObjectiveIT-x89 support & system monitoring	Corporate	25/26PO4693	7,374.00	7,374.00	1,229.00	6,145.00
January		BACS	ObjectiveIT-x34 support & system monitoring	Pavilion	25/26PO4694	2,856.00	2,856.00	476.00	2,380.00
January		BACS	ObjectiveIT-x29 support & system monitoring	Town Managen	25/26PO4695	2,436.00	2,436.00	406.00	2,030.00
January		BACS	ObjectiveIT - x30 support-Lodge	Kimberley Park	25/26PO4696	2,520.00	2,520.00	420.00	2,100.00
			Total BACS ObjectiveIT	-	-	15,186.00	15,186.00	2,531.00	12,655.00
January		BACS	Office Smart-Highlighter pens,Elastic Folder,Rubber bands,La	Cultural/OPO/P	25/26PO4697	102.53	102.53	17.09	85.44
January		BACS	Reach Access - Moving of 2 x fibre cables to opposite side	CCTV	25/26PO4698	1,800.00	1,800.00	300.00	1,500.00
January		BACS	SWPSI - Replace 2 upright posts& 2 horizontal end supports	Kimberley Park	25/26PO4699	678.00	678.00	113.00	565.00
January		BACS	Trevarthen - Gluten free sausages	Pavilion	25/26PO4700	54.60	54.60	-	54.60
January		BACS	Truro Nourish Hub - Grant - 25/26-GRA013	General Council	25/26PO4701	300.00	300.00	-	300.00
January		BACS	Fernbank - Printing of 8 Posters -Street Meets Recharge BID	Town Managen	25/26PO4702	336.00	336.00	56.00	280.00
January		BACS	Greenham - 2 x Navy Jackets with FTC logos	Grounds	25/26PO4703	129.24	129.24	21.54	107.70
January		BACS	Greenham - 2 x Navy Jackets with FTC logos	Facilities	25/26PO4704	74.28	74.28	12.38	61.90
			Total BACS ObjectiveIT	-	-	203.52	203.52	33.92	169.60
January		BACS	Jewson - Polycell All Purpose polyfilla	MB	25/26PO4705	14.32	14.32	2.39	11.93
January		BACS	Make it Better - Splanna session 22.01.2026	Cultural	25/26PO4706	150.00	150.00	-	150.00
January		BACS	Penryn Plastics - Freefoam 40mm x 5m Woodgrain architrave	OPO	25/26PO4707	11.56	11.56	1.93	9.63
January		BACS	Promobility - Service of Greencare manual wheelchair	Town Managen	25/26PO4708	61.80	61.80	10.30	51.50
January		BACS	Space Engineering - Service ideal boiler in bar area	Pavilion	25/26PO4709	568.37	568.37	94.73	473.64
January		BACS	Trago - Sandpaper, Excel Plus 3", Scuttle, med pile sleeve 12"	MB	25/26PO4710	36.83	36.83	6.14	30.69
January		BACS	Travis - IMS0701BK 33mm x 19mm PVC tape	MB	25/26PO4711	11.76	11.76	1.96	9.80
January		BACS	Travis - Trupack black bitumen Macadam 25kg	The Moor	25/26PO4712	31.99	31.99	5.33	26.66
January		BACS	Travis - C24 kiln dried regularised timber 17x100mmx4.8m	Town Expendit	25/26PO4713	293.95	293.95	48.99	244.96
January		BACS	Travis - Geocel painters mate white 130ml & nitrile gloves	MB	25/26PO4714	29.30	29.30	4.88	24.42
January		BACS	Travis - Ulti-mate stick-fit woodscrews for planters	The Moor	25/26PO4715	15.94	15.94	2.66	13.28
			Total BACS Travis	-	-	382.94	382.94	63.82	319.12
November		BACS	Communion One - Ticket Sales for Gwenno 15.11.25	Pavilion	25/26PO4716	6,100.00	6,100.00	1,016.67	5,083.33
August		BACS	Expert Access Solutions - Maintenance of doors	Pavilion	25/26PO4717	819.60	819.60	136.60	683.00
December		BACS	Nick Ferris - Green Waste	Cemetery	25/26PO4718	61.20	61.20	10.20	51.00
Dec & Jan		BACS	Martyn's Maintenance - Painting, graffiti removal,laying conc	PP/OPO/Town/	25/26PO4719	4,157.50	4,157.50	-	4,157.50
Aug-Dec		BACS	FFC - Donations received at Pavilion	Pavilion	25/26PO4720	112.60	112.60	-	112.60
February		DD	Cornwall Council - Business rates February 2026	OPO	25/26PO4721	1,518.00	1,518.00	-	1,518.00
February		DD	Cornwall Council - Business rates February 2026 -	MB	25/26PO4722	707.00	707.00	-	707.00
February		DD	Cornwall Council - Municipal Building February 2026	Library	25/26PO4723	1,260.00	1,260.00	-	1,260.00
February		DD	Cornwall Council - Business Rates February 2026	Mortuary	25/26PO4724	358.00	358.00	-	358.00
February		DD	Cornwall Council - Business rates February 2026- Swanpool R	Cemetery	25/26PO4725	308.00	308.00	-	308.00
February		DD	Cornwall Council - Business rates-February 2026-Pennance R	Cemetery	25/26PO4726	593.00	593.00	-	593.00
February		DD	Cornwall Council-Business rates February 2026	Pavilion	25/26PO4727	852.00	852.00	-	852.00
February		DD	Cornwall Council - Business Rates February 2026 - Car Park	Penn Dennis Poi	25/26PO4728	67.00	67.00	-	67.00
February		DD	Cornwall Council - Business rates February 2026	Quarry Carpark	25/26PO4729	139.00	139.00	-	139.00
February		DD	DVLA - AK07SYW Vehicle tax February 2026	Grounds	25/26PO4730	30.18	30.18	-	30.18
January		BACS	Cllr T Pearce - Accommdation and Dinner London	Civic	25/26PO4731	248.79	248.79	41.47	207.33
Oct-25		BACS	Travis - Roofing batten 25x50mmx4.8m	Facilities	25/26PO4732	6.31	6.31	1.05	5.26
January		DDR	BGas - Electric charges 23.12.25-12.01.26	Dracaena	25/26PO4733	40.82	40.82	1.94	38.88
January		DDR	BT -Fibre & line charges Jan 26 Pavilion	Corporate	25/26PO4734	394.80	394.80	65.80	329.00
January		DDR	BT - Phone & Cloud voice 01.11.25-31.03.26	Corporate	25/26PO4735	1,728.71	1,728.71	288.12	1,440.59
January		DDR	Deputy - Rota Scheduling 01.01.26-31.01.26	Pavilion	25/26PO4736	240.12	240.12	40.02	200.10
January		DDR	Paymentsense-Additional terminal rental 01.12.25-31.12.25	Pavilion	25/26PO4737	336.30	336.30	56.05	280.25
February		DDR	Sage - Accounts & Payroll Software Feb 2026	Corporate	25/26PO4738	969.66	969.66	161.61	808.05
January		DDR	Trade-B&Q-Handbrush & shovel pan, draw hoe & cultivator	Grounds	25/26PO4739	54.50	54.50	9.08	45.42
January		DDR	Trade-B&Q-Dulux trade vinyl matt & flat brush set for AG	Cultural	25/26PO4740	72.30	72.30	12.03	60.27
January		DDR	Trade-Screwfix-CO Alarm with AA replaceable batteries	MB	25/26PO4741	17.99	17.99	3.00	14.99
January		DDR	Trade-Screwfix-Turbogold 6x150mm, Turbogold csk 5x100m	Town Expendit	25/26PO4742	51.27	51.27	8.55	42.73
January		DDR	Trade-Screwfix-TX Screws 6 x 150mm pk50	Town Expendit	25/26PO4743	19.59	19.59	3.27	16.33
January		DDR	Trade-Screwfix-Oregon Yukon Chainsaw Boots for T Carthey	Grounds	25/26PO4744	99.00	99.00	-	99.00
January		DDR	WCFruit-Bananas, fennel. Sweet potatoes, grapes,Kitkats	Pavilion	25/26PO4745	163.30	163.30	9.97	153.33
January		DDR	WCFruit-Blueberries, ciabatta rolls, soft white rolls, Sourdoug	Pavilion	25/26PO4746	91.81	91.81	-	91.81
January		DDR	WCFruit-Bakers,parsley, milk, Oat milk, Ricotta cheese, Oats	Pavilion	25/26PO4747	113.23	113.23	-	113.23
January		DDR	WCFruit-Bananas, milk, flora margarine	Pavilion	25/26PO4748	67.15	67.15	-	67.15
January		DDR	WCFruit- Koffmanns Les Pommes frites& ciabatta rolls	Pavilion	25/26PO4749	48.56	48.56	-	48.56
January		DDR	WCFruit-Baby spinach, spring onions, milk, Oat milk, yoghurt	Pavilion	25/26PO4750	50.95	50.95	-	50.95
January		DDR	WCFruit-Bakers, grapes, apples, clementines, bananas, milk	Pavilion	25/26PO4751	66.23	66.23	-	66.23
January		DDR	WCFruit- Shortbread chocolate caramel	Pavilion	25/26PO4752	21.41	21.41	-	21.41
January		DDR	WCFruit-Cucumbers, sweet potatoes, milk, oat milk, butter	Pavilion	25/26PO4753	45.46	45.46	-	45.46
January		DDR	WCFruit-Bakers, baby spinach, fennel, salad, radicchio, chicon	Pavilion	25/26PO4754	231.67	231.67	-	231.67
January		DDR	WCFruit-Kater vegetable sausage 50g	Pavilion	25/26PO4755	15.86	15.86	-	15.86
January		DDR	WCFruit-Calabrese, dill, sweet potato, milk, oat milk, cashew	Pavilion	25/26PO4756	49.23	49.23	-	49.23
January		DDR	WCFruit-Digestives, coconut oil. Cashew, soft cheese, cream	Pavilion	25/26PO4757	110.39	110.39	-	110.39
January		DDR	WCFruit-Oat milk, sugar sticks, ketchup, milk, Aeros, crisps	Pavilion	25/26PO4758	143.45	143.45	7.87	135.58
January		DDR	WCFruit-Tomatoes, apples, milk, oat milk, Buttermilk, skewer	Pavilion	25/26PO4759	80.41	80.41	3.42	76.99
January		DDR	WCFruit- Rocket, salad, radicchio, chicory, onions, cucumbers	Pavilion	25/26PO4760	198.90	198.90	-	198.90
January		DDR	WCFruit- Salad, spring onions, fennel, milk, oat milk, Chilli sau	Pavilion	25/26PO4761	164.80	164.80	-	164.80
						44,539.72	44,539.72	5,166.38	39,373.34

Date Expenditure Incurred	Payment Type	Details	Department	Reference	44,539.72	Gross	VAT	NET
January	DDR	WCFruit- Violife Vegan Greek white block, Tofu	Pavilion	25/26PO4762	20.57	20.57	-	20.57
January	DDR	WCFruit - Lemons, limes, milk, Oat milk	Pavilion	25/26PO4763	17.54	17.54	-	17.54
February	BACS	K Steele - Refund 2 x tickets for Mayor's Ball	Mayoral	25/26PO4764	80.00	80.00	-	80.00
February	BACS	3Lanes - Collec exhibitions from AG and Deliver to multiple l	Cultural	25/26PO4765	960.00	960.00	160.00	800.00
February	BACS	BG Electrical - Supply, wire & fit additional 2 gang socket in kit	OPO	25/26PO4766	236.40	236.40	39.40	197.00
January	BACS	Brandon Hire -Alloy stair scaffold platform & delivery	MB	25/26PO4767	192.70	192.70	32.12	160.58
February	BACS	Carey Davies - Technical services Jan 26 & HE Role	Pavilion	25/26PO4768	400.00	400.00	-	400.00
February	BACS	Cornwall Council - Insurance rent door Quarry Car park	Corporate	25/26PO4769	60.00	60.00	10.00	50.00
February	BACS	Cartridge Save - HP203X toner cartridges	OPO	25/26PO4770	335.15	335.15	55.86	279.29
February	BACS	Cartridge SaveHP305XL Ink Cartridges & HP912 Ink cartridge	OPO/Cemetery	25/26PO4771	30.83	30.83	5.14	25.69
		Total BACS Cartridge Save	-	-	365.98	365.98	61.00	304.98
February	BACS	Cornwall Staff- C Kirkpatrick Sous Chef 31.01.26	Pavilion	25/26PO4772	235.20	235.20	39.20	196.00
February	BACS	Duchy Dance - Gross ticket costs 16.01.26	Pavilion	25/26PO4773	1,440.00	1,440.00	240.00	1,200.00
February	BACS	Eat Art - Thomas Gotch Frame & Tom Early Frame	Cultural	25/26PO4774	618.00	618.00	103.00	515.00
February	BACS	FFC - Mixed Salad loose 2kg	Pavilion	25/26PO4775	30.00	30.00	-	30.00
February	BACS	Infinitus - Street Rangers Jan 26, CSAS Accredited Person	Town Manager	25/26PO4776	2,772.00	2,772.00	462.00	2,310.00
February	BACS	Infinitus - CCTV Operator - Falmouth 88.8 hrs, Helston 59.20	General Council	25/26PO4777	3,559.10	3,559.10	593.18	2,965.92
February	BACS	Infinitus - Training 05.01.26 at Pavilion	Corporate	25/26PO4778	150.00	150.00	25.00	125.00
February	BACS	Infinitus - Monthly Key holding	OPO/MB	25/26PO4779	68.40	68.40	11.40	57.00
February	BACS	Infinitus - Monthly Key holding	Pavilion	25/26PO4780	34.20	34.20	5.70	28.50
February	BACS	Infinitus - Alarm Response 05.01.26	MB	25/26PO4781	38.40	38.40	6.40	32.00
		Total BACS Infinitus	-	-	6,622.10	6,622.10	1,103.68	5,518.42
February	BACS	Internal Garden - Artist Takeover	Cultural	25/26PO4782	1,000.00	1,000.00	-	1,000.00
February	BACS	Landscape Supply - 168-8-4.81P Round chainsaw file 200mm	Grounds	25/26PO4783	9.40	9.40	1.57	7.83
January	BACS	Music Venue Trust - MVA Membership 12 months 26/27	Pavilion	25/26PO4784	180.00	180.00	30.00	150.00
February	BACS	Nick Ferris - Green Waste	Dracaena	25/26PO4785	59.16	59.16	9.86	49.30
February	BACS	Nick Ferris - Green Waste	Cemetery	25/26PO4786	73.44	73.44	12.24	61.20
		Total BACS Nick Ferris	-	-	132.60	132.60	22.10	110.50
January	BACS	Passmore - Bona cleaner,Graffiti wipes, Hand wash, biner line	PP/Toliets/OPO	25/26PO4787	379.35	379.35	63.22	316.13
January	BACS	Passmore -Cleaning January 2026	OPO/MB/AS/Cl	25/26PO4788	5,622.43	5,622.43	937.07	4,685.36
January	BACS	Passmore- Cleaning and Windows inside & outside Jan 26	Pavilion	25/26PO4789	4,672.87	4,672.87	778.81	3,894.06
January	BACS	Passmore -Servicing Beach & Town toilets Jan 26	Toilets	25/26PO4790	6,173.15	6,173.15	1,028.86	5,144.29
January	BACS	Passmore - Service Exchequer Quay Penryn Jan 26	Toilets	25/26PO4791	1,364.88	1,364.88	227.48	1,137.40
		Total BACS Passmore	-	-	18,212.68	18,212.68	3,035.44	15,177.24
February	BACS	PSSW - Supply & install syphones & ball valves in ladies toilets	Pavilion	25/26PO4792	546.00	546.00	91.00	455.00
February	BACS	PSSW- Supply & install new ball valve in staff toilet	Pavilion	25/26PO4793	126.00	126.00	21.00	105.00
February	BACS	PSSW - Supply & install a new fan & radiator & valve in Lodge	Cemetery	25/26PO4794	546.00	546.00	91.00	455.00
		Total BACS PSSW	-	-	1,218.00	1,218.00	203.00	1,015.00
February	BACS	Rabart - Zinsser cover stain 2.5ltr	MB	25/26PO4795	34.28	34.28	5.71	28.57
February	BACS	Rabart - Blackfriar professional anti-slip floor paint		25/26PO4796	32.65	32.65	5.44	27.21
		Total BACS Rabart	-	-	66.93	66.93	11.16	55.78
February	BACS	Reef - Legionella Risk Assessment at Castle Beach	Toilets	25/26PO4797	270.00	270.00	45.00	225.00
February	BACS	Reef - Legionella Risk Assessment at Gyllyngvase Beach	Toilets	25/26PO4798	270.00	270.00	45.00	225.00
February	BACS	Reef - Legionella Risk Assessment at Grove Place	Toilets	25/26PO4799	300.00	300.00	50.00	250.00
February	BACS	Reef - Legionella Risk Assessment at Chapel	Cemetery	25/26PO4800	270.00	270.00	45.00	225.00
February	BACS	Reef - Legionella Risk Assessment at Lodge	Kimberley Park	25/26PO4801	540.00	540.00	90.00	450.00
February	BACS	Reef - Legionella Risk Assessment at KP Toilets	Toilets	25/26PO4802	270.00	270.00	45.00	225.00
		Total BACS Reef	-	-	1,920.00	1,920.00	320.00	1,600.00
January	BACS	Surface Coffee - Runner house roast, Makai, Hot Chocolate	Pavilion	25/26PO4803	341.50	341.50	-	341.50
February	BACS	Surface Coffee - Runner house roast, Makai & delivery	Pavilion	25/26PO4804	265.40	265.40	-	265.40
		Total BACS Surface Coffee	-	-	606.90	606.90	-	606.90
February	BACS	Stewart Tree Surgeons - Hanging branches removal	Cemetery/KP	25/26PO4805	1,040.00	1,040.00	-	1,040.00
February	BACS	SWW - Water rates & Sewerage charges 03.01.26-02.02.26	Pavilion	25/26PO4806	1,040.98	1,040.98	-	1,040.98
February	BACS	SWW - Water rates for External meter 03.01.26-02.02.26	Pavilion	25/26PO4807	41.63	41.63	-	41.63
February	BACS	SWW - Water rates & Sewerage charges 03.01.26-02.02.26	MB	25/26PO4808	117.38	117.38	-	117.38
February	BACS	Falmouth Hotel - 3 x Additional for Mayors Ball	Mayoral	25/26PO4809	84.00	84.00	8.00	76.00
February	BACS	Trago - Toaster for kitchen	OPO	25/26PO4810	18.79	18.79	3.13	15.66
February	BACS	Trago - Roofing nuts/ bolts washiers, machine screws	Facilities	25/26PO4811	7.57	7.57	1.26	6.31
		Total BACS Trago	-	-	26.36	26.36	4.39	21.97
January	BACS	National Portrait Gallery-Glunk Exhibition & dispalys posters	Cultural	25/26PO4812	282.00	282.00	47.00	235.00
February	BACS	Ann's Pasties - 40 Large sausage rolls	Pavilion	25/26PO4813	88.00	88.00	-	88.00
February	BACS	Callestick - Case Chocolate Fudge, CC Vanilla, CC & Strawberry	Pavilion	25/26PO4814	111.99	111.99	18.67	93.33
February	BACS	CP Roofing & Cladding- Remove & replace damaged roof flash	Pavilion	25/26PO4815	1,325.00	1,325.00	-	1,325.00
Nov-25	BACS	Falmouth Uncovered - Story telling session with prep	Cultural	25/26PO4816	150.00	150.00	-	150.00
February	BACS	JC Waste and Clean- Wages, storage & removal -rats infestat	MB	25/26PO4817	1,375.00	1,375.00	-	1,375.00
February	BACS	LWC - Pinot Grigio, Guinness, Sharps, J20, Red Stripe, Coca co	Pavilion	25/26PO4818	1,858.17	1,858.17	309.70	1,548.48
February	BACS	Swift - Toilet Descaler, bleach, toilet rolls, floor cleaning gel	Toilets	25/26PO4819	741.94	741.94	123.66	618.28
February	BACS	Verdant - Lightbulb 24 x 440ml case	Pavilion	25/26PO4820	200.34	200.34	33.39	166.95
February	BACS	Trevarthen - Streaky bacon, Gluten free sausages, Salami	Pavilion	25/26PO4821	142.53	142.53	-	142.53
February	BACS	Withey - LM67 HBE Diagnose electrical fault, replace short ci	EEEO/Grounds	25/26PO4822	412.32	412.32	68.72	343.60
February	BACS	Withey- Asset No. 18 Replace damaged pole & drive shaft ass	Grounds	25/26PO4823	382.50	382.50	63.75	318.75
February	BACS	Withey- Asset No. 20 Repelase damaged water inlet filter	Cemetery	25/26PO4824	121.39	121.39	20.23	101.16
February	BACS	Withey- KW67 FWZ Check over for MOT, service & MOT	Facilities	25/26PO4825	761.95	761.95	126.99	634.96
		Total BACS Withey	-	-	1,678.16	1,678.16	279.69	1,398.47
January	CC	BOI Annual Fee M Williams	Corporate	25/26PO4827	25.00	25.00	-	25.00
January	CC	Easyspace - Domain falmouthartgallery.com	Corporate	25/26PO4828	26.94	26.94	4.49	22.45
February	CC	Easyspace -Domain yearly falmouth sea shanty	Corporate	25/26PO4829	18.62	18.62	3.10	15.52
February	CC	Easyspace - Domain - Falmouth Sea Shanty	Corporate	25/26PO4830	28.69	28.69	4.78	23.91
January	pyds CC - ML	Pooky Lighting - Lewis spotlights and LED day lights	MB	25/26PO4831	196.40	196.40	32.73	163.67
February	pyds CC - ML	Impact Trophies and Medals - nickel plated cups	Spring Flower S	25/26PO4832	240.61	240.61	40.10	200.51
Nov-25	pyds CC - ML	Fal River - St Mawes Ferry return	Cultural	25/26PO4833	13.50	13.50	-	13.50
					90,017.96	90,017.96	11,487.75	78,530.22

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
January	oyds CC - ML	Dark Pony - refreshments for meeting SS, WC, Fran Rowse	Cultural	25/26PO4834	9.00	9.00	1.50	7.50
January	oyds CC - ML	Tesco - popcorn, biscuits, grapes and breadsticks - Splanna	Cultural	25/26PO4835	7.70	7.70	-	7.70
January	oyds CC - ML	Tesco - biscuits, clementine, grapes, popcorn - Splanna	Cultural	25/26PO4836	12.25	12.25	-	12.25
December	oyds CC - ML	GWR - refund due to delay on train TRIP	MB	25/26PO4837	37.50	37.50	-	37.50
January	oyds CC - SP	Sainsburys - milk, oatmilk, coffee, biscuits, sugar, teabags	Cemetery	25/26PO4838	44.55	44.55	-	44.55
January	ds CC - MPW	Amazon - Digital wall clock	Pavilion	25/26PO4839	75.99	75.99	12.67	63.33
January	ds CC - MPW	Amazon - Cable clip holders	Pavilion	25/26PO4840	2.99	2.99	0.50	2.49
January	ds CC - MPW	Amazon - Digital kitchen timers	Pavilion	25/26PO4841	11.71	11.71	1.95	9.76
January	ds CC - MPW	Amazon - LED bulbs, spotlight bulbs 10 pack	Pavilion	25/26PO4842	14.44	14.44	2.41	12.03
January	ds CC - MPW	Amazon - Screw bulbs 6 pack	Pavilion	25/26PO4843	14.99	14.99	2.50	12.49
Dec-25	ds CC - MPW	Amazon - Cold water hosepipe with connectors	Pavilion	25/26PO4844	23.99	23.99	4.00	19.99
Dec-25	ds CC - MPW	Amazon - Osmo door wood wax oil	Pavilion	25/26PO4845	38.08	38.08	6.35	31.73
Dec-25	ds CC - MPW	Amazon - SOL 5pk lint free cloth , reusable cleaning cloths	Pavilion	25/26PO4846	4.99	4.99	0.83	4.16
Dec-25	ds CC - MPW	Amazon - Hnery Quick filter pods, pack of 10	Pavilion	25/26PO4847	12.99	12.99	2.17	10.83
Dec-25	ds CC - MPW	Amazon - Samamoca A4 acrylic sign holder - 3 pack	Pavilion	25/26PO4848	11.59	11.59	1.93	9.66
Dec-25	ds CC - MPW	Amazon - NiOffice sleek bamboo acrylic business card holder	Pavilion	25/26PO4849	11.99	11.99	2.00	9.99
Dec-25	ds CC - MPW	Amazon - Cenben A4 acrylic sign holders - 5 pcs	Pavilion	25/26PO4850	9.94	9.94	1.66	8.28
January	ds CC - MPW	Frontrow - 6 X 5ft round tables	Pavilion	25/26PO4851	664.72	664.72	110.79	553.93
Dec-25	ds CC - MPW	Superdrug - pantyliners, thin towels	Pavilion	25/26PO4852	15.20	15.20	-	15.20
February	ds CC - MPW	Timpson - 3 cottage keys, 3 gate keys, 3 cottage garden keys	Pavilion	25/26PO4853	190.00	190.00	31.67	158.33
January	oyds CC - RT	Amazon - Dell 24 monitor M Lewis	Corporate	25/26PO4854	75.60	75.60	12.60	63.00
January	oyds CC - RT	Amazon - Dell 24 monito - spare	Corporate	25/26PO4855	75.60	75.60	12.60	63.00
January	oyds CC - RT	Amazon - Dell 24 monitor - L Gill	Corporate	25/26PO4856	75.60	75.60	12.60	63.00
February	oyds CC - RT	GoFundMe - Community Chest A Jewell storm damage	General Council	25/26PO4857	50.00	50.00	-	50.00
January	oyds CC - RT	Royal Mail - Cost of retrn of Dell screen not working	Corporate	25/26PO4858	13.04	13.04	-	13.04
February	oyds CC - RT	FastSpring - Layer2 Cloud Connector	Corporate	25/26PO4859	1,239.00	1,239.00	-	1,239.00
February	oyds CC - RT	Bedford Hotel - 2 rooms for H Nicholson & K Cooksey	Corporate	25/26PO4860	365.50	365.50	60.92	304.58
February	DDR	WCFruit-Milk, oat milk, Shortbread & Sourdough	Pavilion	25/26PO4861	47.18	47.18	-	47.18
February	DDR	WCFruit- Eggs, Banana, Rocket, Chircory, Cucumber	Pavilion	25/26PO4862	227.21	227.21	0.93	226.28
February	DDR	WCFruit-Chocolate Brownie	Pavilion	25/26PO4863	23.79	23.79	-	23.79
February	DDR	WCFruit-Egg, Rocket, Grapes, Milk, Oat milk, Cumin	Pavilion	25/26PO4864	152.29	152.29	-	152.29
February	DDR	WCFruit- Limes, Eggs, Mars Bars, Milk, Salt, Ginger	Pavilion	25/26PO4865	214.52	214.62	15.21	201.41
February	DDR	WCFruit-Breakfast tea	Pavilion	25/26PO4866	20.46	20.46	-	20.46
February	DDR	WCFruit-Milk, Oat milk,Ricotta cheese, Tuna, sourbough	Pavilion	25/26PO4867	65.77	65.77	-	65.77
February	DDR	WCFruit-Whole milk, Semi-skimmed milk, oatmilk	Pavilion	25/26PO4868	15.14	15.14	-	15.14
February	DDR	WCFruit-Apples, Oranges, Bananas, Cabbage, Lentils	Pavilion	25/26PO4869	59.66	59.66	2.49	57.17
February	DDR	WCFruit - Whole milk, semi-skimmed milk, oatmilk	Pavilion	25/26PO4870	13.14	13.14	-	13.14
February	DDR	WCFruit-Fennel, Celery,Mint, Sweet potato, mushroom	Pavilion	25/26PO4871	228.24	228.24	8.12	220.12
February	DDR	WCFruit- Milk, skimmed milk, oat milk	Pavilion	25/26PO4872	13.14	13.14	-	13.14
February	DDR	WCFruit-Spring onions, baby spinach, grapes, lemons	Pavilion	25/26PO4873	97.18	97.18	-	97.18
February	DDR	WCFruit-Pommes Frites, Bread	Pavilion	25/26PO4874	33.44	33.44	-	33.44
February	DDR	WCFruit--Cheddar cheese, Mozarella,	Pavilion	25/26PO4875	117.97	117.97	-	117.97
January	DDR	G4S-Cash Collections January 26	General Council	25/26PO4876	229.38	229.38	38.23	191.15
February	DDR	BT- Internat Services Feb 26	Corporate	25/26PO4877	528.00	528.00	88.00	440.00
February	DDR	Trade Screwfix - galvanised incerator bin	Kimberley Park	25/26PO4878	28.99	28.99	4.83	24.16
February	CC	AWS - service charge and bank charges Jan 26	Corporate	25/26PO4879	28.78	28.78	4.65	24.13
February	CC	Amazon- Ergonomic mouse and wireless keyboard	Corporate	25/26PO4880	42.94	42.94	7.16	35.78
February	CC	Amazon - Y wrist rest keyboard and mouse set	Corporate	25/26PO4881	9.49	9.49	1.58	7.91
February	CC	EasySpace- Domain Falmouth.co.uk	Corporate	25/26PO4882	16.82	16.82	2.80	14.02
February	CC	Microsoft - Azure standard Jan 2026	Corporate	25/26PO4883	700.34	700.34	116.72	583.62
February	oyds CC - ML	Amazon - USB C Hub	Corporate	25/26PO4884	8.99	8.99	1.50	7.49
January	oyds CC-MW	Dash Drive - M Williams car rental 27.01.26-30.01.26	Corporate	25/26PO4885	222.10	222.10	37.01	185.09
February	BACS	K Hall - Expenses - Post it notes & pens for councillor event	Corporate	25/26PO4886	7.00	7.00	-	7.00
February	BACS	Cornwall Council - CEO Provision for Falmouth SLA patrols	Penndennis Poi	25/26PO4887	191.25	191.25	-	191.25
February	BACS	Devon&Cornwall 4x4 - Response mileage for Xmas Light swite	Town Managen	25/26PO4888	570.00	570.00	-	570.00
February	BACS	FFC - Mixed Salad loose 2kg	Pavilion	25/26PO4889	30.00	30.00	-	30.00
February	BACS	E Freeborn - 1 hour harp performance at Mayor's Ball	Mayoral	25/26PO4890	100.00	100.00	-	100.00
February	BACS	Head Conservation- Minimal conservation Tom Early & Resto	Cultural	25/26PO4891	575.00	575.00	-	575.00
February	BACS	Macmillan- Shop stock - Calming Activities, One line a day	Cultural	25/26PO4892	114.45	114.45	19.08	95.38
February	BACS	Nick Ferris - Green Waste	Cemetery	25/26PO4893	79.56	79.56	13.26	66.30
January	BACS	Pear Technology - Technical Support for Cemetery 31.01.27	Corporate	25/26PO4894	312.00	312.00	52.00	260.00
Dec-25	BACS	PHS- Low risk waste collection & sanitary disposal 01.2.26-30	Pavilion	25/26PO4895	696.70	696.70	116.12	580.58
February	BACS	Nigel Rees - JCB Telehandler and Driver Hire	Pavilion/Cem/T	25/26PO4896	625.00	625.00	-	625.00
February	BACS	SKB Sails - Remove bandstand awning, laundry & repair	Kimberley Park	25/26PO4897	1,989.00	1,989.00	331.50	1,657.50
February	BACS	Steve Tanner - Photographic fee & post prodction 34 hi res	Cultural	25/26PO4898	585.00	585.00	-	585.00
February	BACS	Swift - Vinyl gloves, compostable bin liners,blue hand towel	Pavilion	25/26PO4899	352.91	352.91	58.82	294.09
February	BACS	SWW- Water & sewerage charges 01.11.25-09.01.26 POW	Toilets	25/26PO4900	5,266.25	5,266.25	-	5,266.25
February	BACS	YPO - Armchair size 0 (pack of 2) for Library	Cultural	25/26PO4901	211.18	211.18	35.20	175.98
February	ds CC- MPW	Front Row Furniture-50% Refund 1 x Round table	Pavilion	25/26PO4902	47.40	47.40	7.90	39.50
February	BACS	Auction House - Deposit & Auction Fees for Plot 2, Land	Grounds	25/26PO4903	12,700.00	12,700.00	450.00	12,250.00
February	BACS	Goldenbank & Swan Reach Residents Assoc.-Rtn of funds for	Grounds	25/26PO4904	25,000.00	25,000.00	-	25,000.00
January	BACS	Alltech Systems- Call out & clear blokage at Castle Beach	Toilets	25/26PO4905	264.00	264.00	44.00	220.00
February	BACS	Autograffiti -Supply assorted digital prints for AG	Cultural	25/26PO4906	300.00	300.00	50.00	250.00
February	BACS	Autograffiti- Stick on overlays 59.5 x 14xm & 59 x 140cm	Spring Flower S	25/26PO4907	120.00	120.00	20.00	100.00
		Total BACS Autograffiti		-	420.00	420.00	70.00	350.00
February	BACS	Be-ta- Pest - Inspection & treatment of rodents	Pavilion	25/26PO4908	96.00	96.00	16.00	80.00
February	BACS	BG Electrical - Supply & fit IP65 3 hr emergency bulkhead	Pavilion	25/26PO4909	175.20	175.20	29.20	146.00
February	BACS	Booths Print - A1 Map	Environmental	25/26PO4910	36.00	36.00	6.00	30.00
February	BACS	Booths Print - A6 2pp Post crds x 11 for AG	Cultural	25/26PO4911	148.80	148.80	24.80	124.00
February	BACS	Booths Print - A2 posters	Spring Flower S	25/26PO4912	42.00	42.00	7.00	35.00
		Total BACS Booths Print		-	226.80	226.80	37.80	189.00
February	BACS	JBrodie Luke - Digger hire Nov 25, Dec 25 & Jan 26	Cemetery / Pav	25/26PO4913	1,680.00	1,680.00	280.00	1,400.00
					148,416.77	148,416.87	13,643.67	134,775.21

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
February	BACS	Callestick Farm - PB Cocunut chocolate ice cream, Mango sorbet	Pavilion	25/26PO4914	110.99	110.99	18.51	92.48
February	BACS	Cornwall Council - Revenue support towards the OTS bus service	General Council	25/26PO4915	10,000.00	10,000.00	-	10,000.00
February	BACS	Focus/Datasharp - Printing service charges Jan & Feb 26	Pavilion/OPO/MB	25/26PO4916	139.82	139.82	23.30	116.52
February	BACS	Gould Electronics - Hytera EH-02 & CAN-01 earpiece & deliver	Town Manager	25/26PO4917	30.00	30.00	5.00	25.00
February	BACS	Greymatter - Parallels remove application renewal 1 year	Corporate	25/26PO4918	1,900.08	1,900.08	316.68	1,583.40
February	BACS	Hachette - Shop stock - Paperback Pre-Raphaelite Sisters	Cultural	25/26PO4919	97.40	97.40	-	97.40
February	BACS	LWC-Spiced Rum, Pinot Grigio, Guinness, Pils, Cider, Pale, Cider	Pavilion	25/26PO4920	4,955.60	4,955.60	825.93	4,129.67
February	BACS	Mylor Scaffolding-Scaffolding for Library - two times 4 m	MB	25/26PO4921	300.00	300.00	-	300.00
February	BACS	NALC- M Williams Annual conference 2026	Corporate	25/26PO4922	102.00	102.00	17.00	85.00
February	BACS	Nick Ferris - Green Waste	Gyllyngdune Ga	25/26PO4923	77.52	77.52	12.92	64.60
February	BACS	Office Smart - Fold-over clipboard, Noticeboard & push pins	OPO	25/26PO4924	72.41	72.41	12.07	60.34
February	BACS	Penryn Plastics - Freefoam white fascia, double joint white	Pavilion	25/26PO4925	101.10	101.10	16.85	84.25
February	BACS	Pith- Shop stock - Kabosu sketchbooks, Lumia Sketchbooks	Cultural	25/26PO4926	213.60	213.60	35.60	178.00
February	BACS	Promobility - Veo Sport SR mobility scooter & Electric Mobility	Assets	25/26PO4927	2,098.80	2,098.80	349.80	1,749.00
February	BACS	Property Solutions - Remove & replace pipework at Grove pla	Toilets	25/26PO4928	624.00	624.00	104.00	520.00
February	BACS	Property Solutions - Supply & install 2 x 1" Ball valves & floats	Toilets	25/26PO4929	348.00	348.00	58.00	290.00
		Total BACS Property Solutions		-	972.00	972.00	162.00	810.00
February	BACS	Rabart - Axus Quick mix paint mixer 5L	MB	25/26PO4930	9.38	9.38	1.56	7.82
February	BACS	Reef - Legionella Risk Assessment	MB	25/26PO4931	510.00	510.00	85.00	425.00
February	BACS	Reef - Legionella Risk Assessment	Pavilion	25/26PO4932	504.00	504.00	84.00	420.00
February	BACS	Reef - Legionella Risk Assessment	OPO	25/26PO4933	594.00	594.00	99.00	495.00
		Total BACS Reef		-	1,608.00	1,608.00	268.00	1,340.00
February	BACS	Re-uz UK - Pint to Line cups & Half pint cups	Pavilion	25/26PO4934	900.00	900.00	150.00	750.00
February	BACS	Tom Retchford - Online tasks, meeting with S Scott, To-do list	Cultural	25/26PO4935	75.00	75.00	-	75.00
February	BACS	SLCC - Reginal training seminar Southwest June 26 M William	Corporate	25/26PO4936	102.00	102.00	17.00	85.00
February	BACS	Nick Sharp-Install of collections display 2026 & Magic of Mov	Cultural	25/26PO4937	2,400.00	2,400.00	-	2,400.00
February	BACS	Swift- 33/2 Ply Recycled Napkins	Pavilion	25/26PO4938	197.94	197.94	32.99	164.95
February	BACS	Swift - Vinyl gloves & Blue hand towel	Pavilion	25/26PO4939	51.54	51.54	8.59	42.95
		Total BACS Swift		-	29,095.18	29,095.18	2,703.81	26,391.37
February	BACS	Travis Perkins- Structural Hardwood Plywood 2440 x 1220 x 1	Pavilion	25/26PO4940	33.05	33.05	5.51	27.54
February	BACS	Travis Perkins - 32x38mm x 2100 palned square edge Redwood	MB	25/26PO4941	23.06	23.06	3.84	19.22
February	BACS	Travis Perkins - Blue circle extra rapid 25kg & Ballast trade pa	Pavilion	25/26PO4942	42.48	42.48	7.08	35.40
		Total BACS Travis Perkins		-	98.59	98.59	16.43	82.16
February	BACS	Verdant - Sundailer Pale Ale 30L S-Type Kegstar	Pavilion	25/26PO4943	274.68	274.68	45.78	228.90
February	BACS	Verdant- Lightbulb 24 x 440ml case	Pavilion	25/26PO4944	200.34	200.34	33.39	166.95
		Total BACS Verdant		-	475.02	475.02	79.17	395.85
February	BACS	Waterplus - Water rates 14.01.26-27.01.26 Mortuary	Cemetery	25/26PO4945	27.01	27.01	4.50	22.51
February	BACS	Calista Wild - Mask making workshop with Splanna	Cultural	25/26PO4946	150.00	150.00	-	150.00
February	BACS	Withey- Design & fabricate a container ramp for stage door	Pavilion	25/26PO4947	976.80	976.80	162.80	814.00
February	BACS	Withey - Asset No.13 Service hedge cutter, service items & re	Grounds	25/26PO4948	219.17	219.17	36.53	182.64
		Total BACS Withey		-	1,195.97	1,195.97	199.33	996.64
February	DDR	Allstar- Adblue & fuel for cans	Grounds	25/26PO4949	157.69	157.69	26.28	131.41
February	DDR	St Austell Brewery- Coca-cola, Soda water, Tonic Water, Lem	Pavilion	25/26PO4950	839.15	839.15	139.86	699.29
February	DDR	Trade -B&Q- Sandtex smoth masonary for graffiti removal	Facilities	25/26PO4951	78.66	78.66	13.11	65.55
February	DDR	Trade-B&Q - Worklight w/ Tripod, cable ties, & solar wall ligh	Pavilion	25/26PO4952	90.20	90.20	15.04	75.16
February	DDR	Trade - Screwfix- Demarcation tape, Roughneck fencing pins	Cemetery	25/26PO4953	279.06	279.06	46.52	232.54
February	DDR	Trade-Screwfix- Anti slip yellow and black	Pavilion	25/26PO4954	34.38	34.38	5.73	28.65
February	DDR	WCFruit - Coriander, eggs, bakers, limes, lemons, clementine	Pavilion	25/26PO4955	177.88	177.88	-	177.88
February	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO4956	13.14	13.14	-	13.14
February	DDR	WCFruit - Bananas, limes, lemons, milk	Pavilion	25/26PO4957	19.76	19.76	-	19.76
February	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO4958	13.14	13.14	-	13.14
February	DDR	WCFruit - Potato Salad mids, Sweet potatoes, pumpkin seeds	Pavilion	25/26PO4959	87.54	87.54	-	87.54
February	DDR	WCFruit - Clementines, lemons, grapes, thyme, Muffin paper	Pavilion	25/26PO4960	93.41	93.41	3.30	90.11
February	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO4961	13.14	13.14	-	13.14
February	DDR	WCFruit - Carrots, apples, tomatoes, limes, Aeros, crisps	Pavilion	25/26PO4962	168.28	168.28	11.92	156.36
February	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO4963	13.14	13.14	-	13.14
February	DDR	WCFruit- Eggs, unsalted butter, White chocolate flavour chips	Pavilion	25/26PO4964	310.57	310.57	-	310.57
February	DDR	WCFruit - Bananas, clementines, Baked beans, milk, Flora	Pavilion	25/26PO4965	70.12	70.12	-	70.12
February	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO4966	13.14	13.14	-	13.14
February	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO4967	13.14	13.14	-	13.14
February	DDR	WCFruit - Eggs, cucumbers, celery, Gourmet salad, chicory	Pavilion	25/26PO4968	138.93	138.93	-	138.93
February	DDR	WCFruit - Potato Salad mids, Smoked back bacon, Milk, Oat M	Pavilion	25/26PO4969	77.74	77.74	-	77.74
February	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO4970	13.14	13.14	-	13.14
February	Chq 000023	Petty Cash Top-Up	Cultural	25/26PO4971	240.96	240.96	-	240.96
February	BACS	Absolute Flooring - Clean existing Oak flooring	MB	25/26PO4972	2,599.12	2,599.12	433.19	2,165.93
February	BACS	Brandon Hire -Alloy stair scaffold platform 4.3M 01.02.26-05	MB	25/26PO4973	106.16	106.16	17.69	88.47
February	BACS	Rabart - 1 & 2 inch brushes, Zinsser exterior water based sat	MB	25/26PO4974	54.25	54.25	9.04	45.21
February	DDR	Trade-B&Q - Screw caps & covers, Primed stripwood & screw	Pavilion	25/26PO4975	37.57	37.57	6.26	31.31
February	DDR	Trade-B&Q-Blooma bolt zinc & Door tower bolt. Primed strip	Facilities/Pavilion	25/26PO4976	33.91	33.91	5.66	28.25
February	BACS	Autograffiti- Black on Yellow Road signs St Nazaire	Civic	25/26PO4977	12.48	12.48	2.08	10.40
February	BACS	Di-Mar EGO HT6500E Hedge trmmmer, battery holder & batter	Assets - Ground	25/26PO4978	766.20	766.20	127.70	638.50
February	BACS	Humble History Press- Shop Stock 'The Married Widows of Co	Cultural	25/26PO4979	51.00	51.00	-	51.00
February	BACS	John Wiley & Sons- Shop stock- Making paper Automata	Cultural	25/26PO4980	116.94	116.94	-	116.94
February	BACS	John Wiley & Sons- Shop stock - Colouring books, Pre-Raphae	Cultural	25/26PO4981	98.71	98.71	-	98.71
		Total BACS John Wiley & Sons		-	215.65	215.65	-	215.65
February	BACS	SWW- Water & sewerage charges 21.10.25-31.01.26 Webber	Toilets	25/26PO4982	389.37	389.37	-	389.37
February	BACS	SWW- Water rates 08.10.25-31.01.26 Glasshouses	Kimberley Park	25/26PO4983	42.45	42.45	-	42.45
January	CC	Amazon-Bostick extra strong glu dots clear	Pavilion	25/26PO4984	3.04	3.04	0.50	2.54
January	CC	Amazon- Door mats indoor/outddoe heavy duty dirt trapper	Pavilion	25/26PO4985	44.99	44.99	7.50	37.49
January	CC	Amazon - Window frosting film privacy glass	Pavilion	25/26PO4986	22.09	22.09	3.68	18.41
January	CC	Amazon - Wrist Keyboard & mouse set- no-slip Ergonomic	Corporate	25/26PO4987	8.99	8.99	1.50	7.49
January	CC	Amazon - Wall mounted Soap dispensers & Paper towel disp	Pavilion	25/26PO4988	99.18	99.18	16.53	82.65
					183,349.30	183,349.40	16,948.00	166,403.40

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
January		CC Amazon -Tecknet Ergonomic Mousee	Corporate	25/26PO4989	15.97	15.97	2.66	13.31
January		CC Amazon - Turn to Open - Left sign 12 pcs	Pavilion	25/26PO4990	5.95	5.95	-	5.95
January		CC Amzon - Window frosting film privacy glass	Pavilion	25/26PO4991	22.09	22.09	3.68	18.41
February		CC Amazon -Wireless Bluetooth Keyboard for Mac	Corporate	25/26PO4992	32.99	32.99	5.50	27.49
January		CC Easyspace- Domain imagedelivery.co.uk	Corporate	25/26PO4993	18.62	18.62	3.10	15.52
January		CC Easyspace - Domain planforfalmouth.info	Corporate	25/26PO4994	32.20	32.20	5.37	26.83
January		CC Easyspace - Domain forwardring (SSL) Yearly falmouthtownco	Corporate	25/26PO4995	17.68	17.68	2.95	14.73
February		CC Shopify - 2 x Apps for AG	Corporate	25/26PO4996	7.43	7.43	-	7.43
February	oyds CC -AM	GCL Products- Caramelita Resin Bound kit for paths	Pavilion	25/26PO4997	158.40	158.40	26.40	132.00
February	oyds CC- ML	Screwfix - Natural cable ties	Cultural	25/26PO4998	4.39	4.39	0.73	3.66
February	oyds CC- ML	Screwfix - Natural cable ties, 1 gang extension leads & master	Cultural	25/26PO4999	40.27	40.27	6.72	33.55
February	C-ML Refund	Screwfix - Refund of returned Natural Cable ties	Cultural	25/26PO5000	15.99	15.99	2.67	13.33
February	ds CC - MPW	Amazon - 6 x Compatible for DYMO D1 Label tape	Pavilion	25/26PO5001	14.43	14.43	2.41	12.03
February	ds CC - MPW	Amazon - USB C to 3.5mm Jack Adapter DAC Stereo USB C	Pavilion	25/26PO5002	8.74	8.74	1.46	7.28
December	ds CC - MPW	Meta - The Hoosiers, Suzie Ruffle, The Snowman Helston Ban	Pavilion	25/26PO5003	81.00	81.00	-	81.00
December	ds CC - MPW	Meta- Suzie Ruffle, Dub Pistols, L1NKN P4RK, The Hoosiers, El	Pavilion	25/26PO5004	55.32	55.32	-	55.32
February	ds CC - MPW	Reliapart - Magimix Food Processor Grey Support Disc	Pavilion	25/26PO5005	27.98	27.98	4.66	23.32
February	ds CC - MPW	Under Control - 118mm R7s Jacketed Catering Heating Lamp	Pavilion	25/26PO5006	50.60	50.60	8.43	42.17
February	ds CC - MPW	TSSC - Ambersil - Food Grease- Food Processing Safe 400ml	Pavilion	25/26PO5007	17.40	17.40	2.90	14.50
December	oyds CC-MW	Apple iCloud Storage Dec 25	Corporate	25/26PO5008	2.99	2.99	0.50	2.49
January	oyds CC-MW	Apple iCloud Storage Jan 26	Corporate	25/26PO5009	2.99	2.99	0.50	2.49
February	oyds CC-MW	Apple iCloud Storage Feb 26	Corporate	25/26PO5010	2.99	2.99	0.50	2.49
March	oyds CC-MW	Apple iCloud Storage March 26	Corporate	25/26PO5011	2.99	2.99	0.50	2.49
February	oyds CC - RG	Microsoft -365 Business Basic 15.02.26-14.03.26	Town Management	25/26PO5012	9.20	9.20	-	9.20
February	oyds CC - RT	Shaun Prynn - Go Fund Me - Cllr G Andrewartha Community	General Council	25/26PO5013	50.00	50.00	-	50.00
February	oyds CC - RT	Rust-oleum - 5 x Garden Paint - Lemon	Town Management	25/26PO5014	166.45	166.45	27.74	138.71
February	oyds CC - RT	Ryanair - Cllr A Jewell - Flights London -Nantes & Rtn St Nazai	Civic	25/26PO5015	269.57	269.57	-	269.57
February	oyds CC - SP	Lifting Equipment Store - Lifting Webbing Slings & Green pin	Grounds	25/26PO5016	137.36	137.36	22.89	114.47
February	oyds CC - SP	Skyland Equipment - Husqvarna Classic Forest Helmets x 4	Grounds	25/26PO5017	162.55	162.55	3.79	158.76
December	DDR	BT - GP00258005 Phone,Cloud,Bband,Mobile	Corporate	25/26PO4279	166.83	166.83	27.81	139.03
February	DDR	Ram Tracking -Tracking Service & Maintenance 18.02.26-17.0	Grounds/Facilit	25/26PO5018	72.00	72.00	12.00	60.00
February	DDR	BOI - Electronic transactions 05.01.26-04.02.26	Corporate	25/26PO5019	21.07	21.07	-	21.07
February	DDR	Lloyds - Bank charges 10.01.26-09.02.26	Corporate	25/26PO5020	8.50	8.50	-	8.50
February	DDR	Lloyds - Bank charges 10.01.26-09.02.26	Corporate	25/26PO5021	15.25	15.25	-	15.25
February	DDR	Lloyds - Bank charges 01.01.26-31.01.26	Corporate	25/26PO5022	50.00	50.00	-	50.00
February	DDR	BT - Phone, cloud voice, Broadband & Mobile charges Feb 25	Corporate	25/26PO5023	786.06	786.06	131.01	655.05
January	DDR	Paymentsense- Service charges & Fees 01.01.26-31.01.26	Pavilion	25/26PO5024	281.10	281.10	-	281.10
February	DDR	Paymentsense-Additional terminal rental 01.01.26-31.01.26	Pavilion	25/26PO5024	250.14	250.14	41.69	208.45
November	CR	British Gas - 603910563 - credit for cancelled inv - October 25	Pavilion	25/26PO5025	Duplicated	Duplicated	Duplicated	Duplicated
November	CR	British Gas - 603910563 - credit for cancelled inv - September	Pavilion	25/26PO5026	Duplicated	Duplicated	Duplicated	Duplicated
November	CR	British Gas - 603910563 - credit for cancelled inv - August 25	Pavilion	25/26PO5027	Duplicated	Duplicated	Duplicated	Duplicated
November	CR	British Gas - 603910563 - credit for cancelled inv - July 25	Pavilion	25/26PO5028	Duplicated	Duplicated	Duplicated	Duplicated
November	CR	British Gas - 603910563 - credit for cancelled inv - June 25	Pavilion	25/26PO5029	- 351.12	- 351.12	- 58.52	- 292.60
November	CR	British Gas - 603910563 - credit for cancelled inv - June 25	Pavilion	25/26PO5030	- 695.94	- 695.94	- 115.99	- 579.95
November	DDR	British Gas - 603910563 - replacement inv - June - Nov 25	Pavilion	25/26PO5031	673.01	673.01	32.04	640.97
January	DDR	British Gas - 603910563 - replacement inv - Jan 26- Jan 26	Pavilion	25/26PO5032	360.39	360.39	32.04	328.35
January	DDR	British Gas - 603910563 - replacement inv - Nov 25 - Jan 26	Pavilion	25/26PO5033	232.92	232.92	11.09	221.83
February	DDR	British Gas - 603910563 - replacement inv - Jan 26 - Feb 26	Pavilion	25/26PO5034	1,676.86	1,676.86	279.47	1,397.39
February	BACS	S Scott - Expenses - Subsistence for Arts Council meeting	Cultural	25/26PO5035	19.20	19.20	3.20	16.00
February	BACS	Cllr G Andrewartha Community Chest - Fix and Flourish	General Council	25/26PO5036	50.00	50.00	-	50.00
February	BACS	Swashbuckling Cornwall - Grant -25/26GRA024	General Council	25/26PO5037	290.00	290.00	-	290.00
February	BACS	Ann's Pasties - 40 Large sausage rolls	Pavilion	25/26PO5038	88.00	88.00	-	88.00
February	BACS	Booths Print - Vinyl Photos -A4, A3 & A2	Cultural	25/26PO5039	572.40	572.40	95.40	477.00
February	BACS	P Bond - 1 x 9V Power supply & 1 x 6V power supply	Cultural	25/26PO5040	14.00	14.00	-	14.00
February	BACS	Eve Bourrat - Family workshop 16.02.26	Cultural	25/26PO5041	175.00	175.00	-	175.00
February	BACS	Callestick Farm - Case CC Vanilla, Sea Salt Caramel & I Deli Po	Pavilion	25/26PO5042	82.99	82.99	13.84	69.15
January	BACS	Cornwall Council-DBS Checks & Admin fee -S Palmer & R Bast	Corporate	25/26PO5043	135.00	135.00	6.00	129.00
February	BACS	FFC - Mixed Salad loose 2kg	Pavilion	25/26PO5044	30.00	30.00	-	30.00
February	BACS	Halfords - C2W scheme bike for H Pascoe	Corporate	25/26PO5045	549.00	549.00	-	549.00
February	BACS	Life Community - Spring Edition 2026 -Issue 13	Corporate	25/26PO5046	840.00	840.00	140.00	700.00
February	BACS	LWC - Sharps Offshore Pils 30L Keg	Pavilion	25/26PO5047	415.34	415.34	69.22	346.12
February	BACS	LWC - Pinot Grigio, Guinness, Sharps, Old Mount, Rattler,J20	Pavilion	25/26PO5048	1,264.15	1,264.15	210.68	1,053.47
		Total BACS LWC		-	1,679.49	1,679.49	279.90	1,399.59
February	BACS	Nick Ferris - Green Waste	Pavilion	25/26PO5049	51.00	51.00	8.50	42.50
February	BACS	Passmore Cleaning - Evening support for 4AM Kru 14.02.26	Pavilion	25/26PO5050	110.40	110.40	18.40	92.00
February	BACS	Rainer Security - TW1-26 Keys x 8	Facilities	25/26PO5051	79.20	79.20	13.20	66.00
February	BACS	Reach Access - Hanging baskets, BID bunting & Christmas light	Town Expendit	25/26PO5052	8,230.00	8,230.00	1,371.67	6,858.33
February	BACS	Swift - Blue hand towel & Coffee machine cleaner	Pavilion	25/26PO5053	50.35	50.35	8.39	41.96
February	BACS	Swift - High Density chop board, wooden stirrers, Hot cups	Pavilion	25/26PO5054	225.54	225.54	37.59	187.95
February	BACS	Swift - High Density chopping boards	Pavilion	25/26PO5055	268.74	268.74	44.79	223.95
		Total BACS Swift		-	544.63	544.63	90.77	453.86
February	BACS	SWW - Water & Sewerage rates 01.11.25-30.02.26 Maenpor	Toilets	25/26PO5056	1,055.15	1,055.15	-	1,055.15
February	BACS	Trevarthen - Gluten free sausages	Pavilion	25/26PO5057	43.55	43.55	-	43.55
February	BACS	Trevarthen - Cooked turkey sliced, honey roast ham sliced	Pavilion	25/26PO5058	72.81	72.81	-	72.81
		Total BACS Trevarthen		-	116.36	116.36	-	116.36
February	BACS	Urban Hygiene - Wipes 50 Graffiti removal	Facilities	25/26PO5059	258.40	258.40	43.07	215.33
February	BACS	Naked Solar - Deposit for Solar system at Mortuary	Cemetery	25/26PO5060	250.00	250.00	41.67	208.33
February	DDR	BGas-604210361 - Electric 13.01.26-12.02.26	Dracaena	25/26PO5061	62.75	62.75	2.98	59.77
February	DDR	BGas-602182097- Electric 23.01.26-22.02.26 Gyllyngvase	Toilets	25/26PO5062	58.66	58.66	2.79	55.87
January	DDR	BGas-603651588- Electric 23.12.25-14.01.26	OPO	25/26PO5063	2,000.59	2,000.59	333.43	1,667.16
February	DDR	BGas- 603651588 - Electric 15.01.26-14.02.26	OPO	25/26PO5064	2,526.80	2,526.80	421.13	2,105.67
January	DDR	BGas-602328982 - Electric - 02.12.25-14.01.26 Maenporth	Toilets	25/26PO5065	50.29	50.29	2.39	47.90
					208,218.24	208,218.34	20,359.69	187,860.65

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
February	DDR	BGas-602328982 - Electric -15.01.26-03.02.26 Maenporth	Toilets	25/26PO5066	18.82	18.82	0.89	17.93
February	DDR	BGas- 603910562 - Electric 08.01.26-07.02.26	MB	25/26PO5067	564.34	564.34	94.05	470.29
February	DDR	BGas-603910569- Electric 07.01.26-06.02.26 Feeder Pillar	The Moor	25/26PO5068	24.62	24.62	1.17	23.45
February	DDR	BGas - 601921276 - Electric 08.01.26-01.02.26 Grove Place	Toilets	25/26PO5069	176.11	176.11	8.38	167.73
February	DDR	BGas -601922020 - Electric 08.01.26-01.02.26 Webber Street	Toilets	25/26PO5070	27.68	27.68	1.31	26.37
February	DDR	BGas-603910568- Electric 07.01.26-06.02.26 Feeder Pillar	The Moor	25/26PO5071	25.63	25.63	1.22	24.41
February	DDR	BGas-603910564 - Electric 02.01.26-01.02.26 Mortuary	Cemetery	25/26PO5072	435.42	435.42	72.57	362.85
February	DDR	BGas- 603910571 - Electric 01.01.26-31.01.26	Pavilion	25/26PO5073	1,077.00	1,077.00	179.50	897.50
February	DDR	BGas-603910567 - Electric 01.01.26-31.01.26 Stable Block	Pavilion	25/26PO5074	21.81	21.81	1.03	20.78
February	DDR	BGas- 603910572 - Electric 01.01.26-31.01.26	Pavilion	25/26PO5075	2,313.96	2,313.96	385.66	1,928.30
February	DDR	BGas- 603477332 - Electric 02.01.26-01.02.26 Library	MB	25/26PO5076	707.41	707.41	117.90	589.51
February	DDR	BGas- 603495793 - Electric 02.01.26-01.02.26 Library	MB	25/26PO5077	254.88	254.88	12.13	242.75
February	DDR	BGas- 603571189 - Electric 01.01.26-31.01.26 Fish Strand	Church St Carpa	25/26PO5078	292.35	292.35	13.92	278.43
February	DDR	BGas - 602328820 - Electric 02.01.26-01.02.26 POW	Toilets	25/26PO5079	69.10	69.10	3.29	65.81
February	DDR	BGas- 602328821 - Electric 02.01.26-01.02.26 Swanpool	Toilets	25/26PO5080	39.00	39.00	1.86	37.14
February	DDR	BGas - 602256180 - Electric 02.01.26-01.02.26	Kimberley Park	25/26PO5081	25.79	25.79	1.22	24.57
February	DDR	BGas- 603208911- Electric 25.12.25-24.01.26	Kimberley Park	25/26PO5082	13.28	13.28	0.63	12.65
January	DDR	BGas -601921771- Electric 25.12.25 - 24.01.26 Castle Beach	Toilets	25/26PO5083	55.06	55.06	2.62	52.44
January	DDR	BGas - 603910560 - Electric 26.12.25-24.01.26 The Lodge	Kimberley Park	25/26PO5084	910.48	910.48	151.74	758.74
January	DDR	BGas-602182097- Electric 23.12.25-22.01.26 Gyllingvase	Toilets	25/26PO5085	59.70	59.70	2.84	56.86
January	DDR	BGas -603540561 - Electric 23.12.25-22.01.26	The Moor	25/26PO5086	13.02	13.02	0.62	12.40
January	DDR	BGas - 603910566 - Electric 24.12.25 -23.01.26 Non Conform	Cemetery	25/26PO5087	136.20	136.20	6.48	129.72
January	DDR	BGas - 603910565 - Electric 26.12.25-25.01.26 C of E chapel	Cemetery	25/26PO5088	20.54	20.54	0.97	19.57
February	DDR	BGas - 603910575 - Gas - 22.01.26-12.02.26	Pavilion	25/26PO5089	212.45	212.45	10.11	202.34
February	DDR	BGas - 603910575 - Gas - 21.12.25-21.01.26	Pavilion	25/26PO5090	878.77	878.77	146.46	732.31
February	DDR	BGas - 603910577 - Gas - 23.12.25-14.02.26	Pavilion	25/26PO5091	2,235.04	2,235.04	372.50	1,862.54
February	DDR	BT - Internet Services 01.02.26-28.02.26	Corporate	25/26PO5092	471.60	471.60	78.60	393.00
February	DDR	St Austell Brewery- Tonic water, Tribute, Sparkling Elderflower	Pavilion	25/26PO5093	306.19	306.19	51.03	255.16
January	DDR	Waterplus - Water & Sewerage 26.07.25-01.01.26 Lodge	Kimberley Park	25/26PO5094	1,302.30	1,302.30	94.27	1,208.03
February	DDR	Waterplus - Water & Sewerage 01.01.26-01.02.26 Lodge	Kimberley Park	25/26PO5095	418.34	418.34	-	418.34
February	DDR	WCFruit - Gourmet salad, chicory, baby spinach, cucumbers	Pavilion	25/26PO5096	77.92	77.92	-	77.92
February	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO5097	14.66	14.66	-	14.66
February	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO5098	13.14	13.14	-	13.14
February	DDR	WCFruit- Eggs, fennel, white cabbage, McV Digestives, cornfl	Pavilion	25/26PO5099	242.92	242.92	-	242.92
February	DDR	WCFruit - Blackcurrants	Pavilion	25/26PO5100	6.67	6.67	-	6.67
February	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO5101	13.14	13.14	-	13.14
February	DDR	WCFruit - Tomatoes, Kitkats, Blueberries, Milk, Burts Crisps	Pavilion	25/26PO5102	118.85	118.85	5.13	113.72
February	DDR	CN WCFruit - Credit note for Milk	Pavilion	25/26PO5103	1.52	1.52	-	1.52
February	DDR	WCFruit - Oat Milk	Cultural	25/26PO5104	74.68	74.68	-	74.68
February	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO5105	13.14	13.14	-	13.14
February	DDR	WCFruit-Grapes, spring onions, fennel, apples, KitKats, Crisps	Pavilion	25/26PO5106	392.89	392.89	20.91	371.98
February	DDR	WCFruit - Cornish Brekafast Tea	Pavilion	25/26PO5107	20.46	20.46	-	20.46
February	DDR	WCFruit - Clear Freeze bags	Pavilion	25/26PO5108	59.16	59.16	9.86	49.30
February	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO5109	13.14	13.14	-	13.14
February	DDR	WCFruit - Grapes, salad, unsalted butter, Cheese slices, lentils	Pavilion	25/26PO5110	207.91	207.91	-	207.91
February	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO5111	13.14	13.14	-	13.14
February	DDR	WCFruit - Spanish onions, carrots, salad potatoes, bakers	Pavilion	25/26PO5112	141.85	141.85	-	141.85
February	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO5113	13.14	13.14	-	13.14
February	DDR	WCFruit - Bananas, apples, juicing oranges, sweet potatoes	Pavilion	25/26PO5114	43.89	43.89	-	43.89
February	DDR	WCFruit - Soft white bread rolls & Ciabatta rolls	Pavilion	25/26PO5115	59.14	59.14	-	59.14
February	BACS	Eve Bourrat - Discover Art workshop 10.02.26	Cultural	25/26PO5116	150.00	150.00	-	150.00
February	BACS	Sam Bradbury - 1/2 Term workshop - Butterfly Automata 19.02.26	Cultural	25/26PO5117	175.00	175.00	-	175.00
February	BACS	Sam Bradbury - Automata interactive table activities commis	Cultural	25/26PO5118	500.00	500.00	-	500.00
Total BACS S Bradbury					675.00	675.00	-	675.00
February	BACS	Hilary Davies Poetry workshop, Landscape & Memory 11.02.26	Cultural	25/26PO5119	250.00	250.00	-	250.00
February	BACS	Macsavors - 3T x 2.5m Round Sling for tree works	Cemetery	25/26PO5120	13.50	13.50	2.25	11.25
February	BACS	YPO - Tray runners silver pk 6	Cultural	25/26PO5121	28.19	28.19	4.70	23.49
February	CC - ML	Royal Mail -48hr Tracked return of SOR books	Cultural	25/26PO5122	8.60	8.60	-	8.60
February	CC - ML	The Natural Store - Booja Salted Caramel gift for L&E Volunte	Cultural	25/26PO5123	7.59	7.59	1.26	6.33
February	CC - ML	Tesco - Breadsticks, biscuits, grapes, popcorn & cake for Spla	Cultural	25/26PO5124	17.20	17.20	-	17.20
February	CC - ML	Die Happy Pizza - 12 x Margherita pizzas for Splanna	Cultural	25/26PO5125	120.00	120.00	20.00	100.00
February	CC - ML	Tesco - Microfibre cloths, All purpose cloths, biscuits	Cultural	25/26PO5126	6.20	6.20	-	6.20
February	CC - ML	Tesco - Biscuits, Breadsticks, grapes, cake, popcorn for Splann	Cultural	25/26PO5127	17.20	17.20	-	17.20
February	CC - MPW	DocsAutomator UG - DocsAutomator Starter 19.01.26-19.02.26	Pavilion	25/26PO5128	92.44	92.44	-	92.44
February	CC	CN Swift - Credit against returned High Density chopping boards	Pavilion	25/26PO5129	153.58	153.58	25.60	127.98
February	BACS	Audio Source - Pipe and Drape décor for Wake	Pavilion	25/26PO5130	840.00	840.00	140.00	700.00
February	BACS	Nalders - Completion Statement -Searches, Admin & Legal	Goldenbank	25/26PO5131	6,022.13	6,022.13	-	6,022.13
February	BACS	HMRC - PAYE February 2026	Corporate	25/26PO5132	14,774.07	14,774.07	-	14,774.07
February	BACS	HMRC - NI February 2026	Corporate	25/26PO5133	25,135.88	25,135.88	-	25,135.88
February	BACS	Student Loans - February 2026	Corporate	25/26PO5134	485.00	485.00	-	485.00
Total BACS HMRC					40,394.95	40,394.95	-	40,394.95
February	BACS	CC - Pensions -February 2026	Corporate	25/26PO5135	38,088.27	38,088.27	-	38,088.27
February	BACS	CC - Pensions additional pyt 11 of 12	Corporate	25/26PO5136	600.00	600.00	-	600.00
Total BACS CC Pensions					38,688.27	38,688.27	-	38,688.27
February	BACS	Standard Life - MJC - AVC	Corporate	25/26PO5137	90.00	90.00	-	90.00
February	BACS	Unison - Falmouth Subscriptions	Corporate	25/26PO5138	68.70	68.70	-	68.70
February	BACS	Net Wages February 2026	Corporate	25/26PO5139	128,882.28	128,882.28	-	128,882.28
CLOSED								
					439,082.12	439,082.22	22,353.18	416,731.04

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
March	DD	Cornwall Council - Business rates March 2026	OPO	25/26PO5140	1,518.00	1,518.00	-	1,518.00
March	DD	Cornwall Council - Business rates March 2026	MB	25/26PO5141	707.00	707.00	-	707.00
March	DD	Cornwall Council - Municipal Building March 2026	Library	25/26PO5142	1,260.00	1,260.00	-	1,260.00
March	DD	Cornwall Council - Business Rates March 2026	Mortuary	25/26PO5143	358.00	358.00	-	358.00
March	DD	Cornwall Council - Business rates March 2026- Swanpool Rd	Cemetery	25/26PO5144	308.00	308.00	-	308.00
March	DD	Cornwall Council - Business rates-March 2026-Pennance Rd	Cemetery	25/26PO5145	593.00	593.00	-	593.00
March	DD	Cornwall Council-Business rates March 2026	Pavilion	25/26PO5146	852.00	852.00	-	852.00
March	DD	Cornwall Council - Business Rates March 2026 - Car Park	Penndennis Point	25/26PO5147	67.00	67.00	-	67.00
March	DD	Cornwall Council - Business rates March 2026	Quarry Carpark	25/26PO5148	139.00	139.00	-	139.00
March	DD	DVLA - AK07SYW Vehicle tax March 2026	Grounds	25/26PO5149	30.18	30.18	-	30.18
January	BACS	Clfr T Pearce - Accommdation & breakfast - London	Mayoral	25/26PO5150	162.99	162.99	27.16	135.83
February	BACS	Absolute Canvas- 3m x 21m Clearspan Marquee	Spring Flower Show	25/26PO5151	1,523.94	1,523.94	253.99	1,269.95
February	BACS	Ann's Pasties - 40 x Large sausage rolls	Pavilion	25/26PO5152	88.00	88.00	-	88.00
February	BACS	Artstat - Shop stock - Line maker black wallet & sketch books	Cultural	25/26PO5153	99.18	99.18	16.53	82.65
February	BACS	Avalon - Mike Wozniak 07.02.26 The Bench	Pavilion	25/26PO5154	4,914.00	4,914.00	819.00	4,095.00
February	BACS	BG Electrical - Supply & fit 3 x 24 watt LED colour seltable IP	Pavilion	25/26PO5155	217.20	217.20	36.20	181.00
February	BACS	Biffa - Standard general Feb 2026	OPO	25/26PO5156	1,028.02	1,028.02	171.34	856.68
February	BACS	Biffa - Standard mixed dry recycling Feb 2026	OPO	25/26PO5157	400.18	400.18	66.70	333.48
February	BACS	Biffa - Standard mixed glass Feb 2026	OPO	25/26PO5158	161.38	161.38	26.90	134.48
February	BACS	Biffa - General waste & dry recycling Feb 2026	Pavilion	25/26PO5159	474.48	474.48	79.08	395.40
February	BACS	Biffa - Standard mixed glass Feb 2026	Pavilion	25/26PO5160	99.88	99.88	16.65	83.23
February	BACS	Biffa - Organic waste food Feb 2026	OPO	25/26PO5161	189.22	189.22	31.54	157.68
February	BACS	Biffa - Organic waste food Feb 2026	Pavilion	25/26PO5162	94.61	94.61	15.77	78.84
February	BACS	Biffa - Standard paper confidential Feb 2026	opo	25/26PO5163	65.14	65.14	10.86	54.28
		Total BACS Biffa	-	-	2,512.91	2,512.91	418.82	2,094.09
February	BACS	Blue Iris - Museums standard mounitng & framing of 2 etchi	Cultural	25/26PO5164	683.00	683.00	-	683.00
February	BACS	Booths - A4/A3/A2 Reprints for Gallery	Cultural	25/26PO5165	114.00	114.00	19.00	95.00
February	BACS	Booths - A5 Flyers - Caring for Our Coast	Environmental	25/26PO5166	100.00	100.00	-	100.00
		Total BACS Booths	-	-	214.00	214.00	19.00	195.00
February	BACS	Broadband Buyer- DrayTek URL Reputation content 12.02.26	Corporate	25/26PO5167	165.60	165.60	27.60	138.00
February	BACS	Custom Works -Bookmaark Magnetic for Supporters -AG	Cultural	25/26PO5168	310.20	310.20	51.70	258.50
February	BACS	CSE - Hire of terminal & printer 13.02.26-24.02.26	Pavilion	25/26PO5169	111.60	111.60	18.60	93.00
February	BACS	CSE - ICR Touch Software x 3 Terminals	Pavilion	25/26PO5170	99.00	99.00	16.50	82.50
		Total BACS CSE	-	-	210.60	210.60	35.10	175.50
February	BACS	D&M Cleaning Services - Clean Extraction ducting & extractio	Pavilion	25/26PO5171	702.00	702.00	117.00	585.00
January	BACS	EE - Regular mobile charges	Corporate	25/26PO5172	747.16	747.16	124.53	622.63
February	BACS	Engage - Group Membership - Small Team Yearly subscripiti	Corporate	25/26PO5173	140.00	140.00	-	140.00
March	BACS	Falmouth Garden Centre- Pernennials, shrubs, bedding set	Town Exp/Grounds	25/26PO5174	85.95	85.95	14.33	71.63
February	BACS	FFC - Mixed loose sakad 2kg	Pavilion	25/26PO5175	30.00	30.00	-	30.00
February	BACS	Fire the Inventor - 100 x single cam box kit components	Cultural	25/26PO5176	320.00	320.00	-	320.00
February	BACS	Daniel Gaze - 10 x Plinths @ 650mmx 600mm x 600mm	Cultural	25/26PO5177	1,366.00	1,366.00	-	1,366.00
February	BACS	Daniel Gaze-De-install of 'Out of Paper' & install 'Magic of M	Cultural	25/26PO5178	1,130.49	1,130.49	-	1,130.49
		Total BACS Daniel Gaze	-	-	2,496.49	2,496.49	-	2,496.49
February	BACS	Hachette - Shopstock - Laura Knigh paperback	Cultural	25/26PO5179	48.75	48.75	-	48.75
March	BACS	Infinitus - Key holding Feb 2026	Pavilion	25/26PO5180	34.20	34.20	5.70	28.50
March	BACS	Infinitus - Key holding Feb 2026	OPO/MB	25/26PO5181	68.40	68.40	11.40	57.00
		Total BACS Infinitus	-	-	102.60	102.60	17.10	85.50
March	BACS	Rhiannon Jandrell - Baby Jam sessions Feb 26 AG	Cultural	25/26PO5182	150.00	150.00	-	150.00
March	BACS	J Gas - Refill 60/40, 10Ltr & 30/70 cylinders	Pavilion	25/26PO5183	132.00	132.00	22.00	110.00
February	BACS	Landscape Supply - 2 stroke oil measurer, Stihl PM3 Picco M	Grounds	25/26PO5184	161.98	161.98	26.99	134.99
February	BACS	Landscape Supply - Sartra Power Grip gloves, Dutch Hoe, For	Grounds	25/26PO5185	359.58	359.58	59.93	299.65
		Total BACS Landscape Supply	-	-	521.56	521.56	86.92	434.64
February	BACS	LWC - Pinot Grigi Rose, Pinot Grigio, Sharps Pils, Sharps Cide	Pavilion	25/26PO5186	2,206.38	2,206.38	367.73	1,838.65
February	BACS	Medisave - 20ml blue dot Eye wash pods, Sterile saline wipe	Pavilion	25/26PO5187	30.38	30.38	5.07	25.31
February	BACS	Nick Ferris - Green Waste	Pavilion	25/26PO5188	118.32	118.32	19.72	98.60
February	BACS	Nick Ferris - New Milton Shingle	Roundabouts	25/26PO5189	109.44	109.44	18.24	91.20
February	BACS	Nick Ferris - 8yd Enclosed Mixed Skip Hire	Towns/Facs/Ground	25/26PO5190	524.40	524.40	87.40	437.00
		Total BACS Nick Ferris	-	-	752.16	752.16	125.36	626.80
February	BACS	Nisbets - Hygiplas Square red lid to fit, Polycarbonate Square	Pavilion	25/26PO5191	80.64	80.64	13.44	67.20
February	BACS	Nisbets - EDLP Bolero cenre folding tables x 5	Spring Flower Show	25/26PO5192	269.94	269.94	44.99	224.95
		Total BACS Nick Ferris	-	-	350.58	350.58	58.43	292.15
March	BACS	ObjectiveIT-x89 support & system monitoring	Corporate	25/26PO5193	7,374.00	7,374.00	1,229.00	6,145.00
March	BACS	ObjectiveIT-x33 support & system monitoring	Town Management	25/26PO5194	2,772.00	2,772.00	462.00	2,310.00
March	BACS	ObjectiveIT-x27 support & system monitoring	Pavilion	25/26PO5195	2,268.00	2,268.00	378.00	1,890.00
March	BACS	ObjectiveIT - x24 support-Lodge	Kimberley Park	25/26PO5196	2,016.00	2,016.00	336.00	1,680.00
		Total BACS Objective IT	-	-	14,430.00	14,430.00	2,405.00	12,025.00
February	BACS	Office Smart - Uni Chalk markers, DL Envelopes, PP Tape, Ink	Pavilion/ OPO	25/26PO5197	98.51	98.51	16.42	82.09
March	BACS	Passmore Cleaning-Disposable vinyl powder free gloves, Wa	Facilities/ MB	25/26PO5198	35.84	35.84	5.98	29.86
March	BACS	Passmore - Cleaning Feb 2026	OPO/MB/AS	25/26PO5199	5,670.94	5,670.94	945.16	4,725.78
March	BACS	Passmore- Commercial cleaning & window cleaning Feb 26	Pavilion	25/26PO5200	4,823.88	4,823.88	803.98	4,019.90
March	BACS	Passmore - Servicing beach & town toilets Feb 26	Toilets	25/26PO5201	6,173.15	6,173.15	1,028.86	5,144.29
March	BACS	Passmore - Exchequer Quay Penryn cleaning Feb 2026	Toilets	25/26PO5202	1,364.88	1,364.88	227.48	1,137.40
		Total BACS Passmore	-	-	18,068.69	18,068.69	3,011.46	15,057.24
February	BACS	PFS - Esybox diver, sewage tanker, high output UV for RWH	Pavilion	25/26PO5203	6,295.26	6,295.26	1,049.21	5,246.05
Nov-25	BACS	Pith - Shopstock - Lumia sketchbooks, Kabosu Sketchbooks	Cultural	25/26PO5204	134.40	134.40	22.40	112.00
February	BACS	Plumbstop - Dudley pneumatic dualflush cistern	Toilets	25/26PO5205	43.14	43.14	7.19	35.95
February	BACS	Plumbstop - MV Korona 1.8kg soft close top fix toilet seats	Toilets	25/26PO5206	774.90	774.90	129.15	645.75
		Total BACS Plumbstop	-	-	818.04	818.04	136.34	681.70
March	BACS	Property Solutions - Supply & install syphon	OPO	25/26PO5207	283.22	283.22	47.20	236.02
March	BACS	Property Solutions - Boiler service & LSR at Lodge	Cemetery	25/26PO5208	132.00	132.00	22.00	110.00
		Total BACS Property Solutions	-	-	415.22	415.22	69.20	346.02
February	BACS	Rabart - Axus quick mix paint mixer, white spirit, Weathersh	Toilets	25/26PO5209	208.22	208.22	34.70	173.52
February	BACS	Rabart - Polyurethane floor paint, microfibre roller kit & anti	Cemetery	25/26PO5210	65.77	65.77	10.96	54.81
		Total BACS Rabart			273.99	273.99	45.67	228.33
					65,735.94	65,735.94	9,307.92	56,428.02

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
February	BACS	Reef - Legionella risk assessment Webber Street	Toilets	25/26PO5211	270.00	270.00	45.00	225.00
February	BACS	Reef - Legionella risk assessment Maenporth	Toilets	25/26PO5212	270.00	270.00	45.00	225.00
February	BACS	Reef - Legionella risk assessment Lodge	Cemetery	25/26PO5213	270.00	270.00	45.00	225.00
February	BACS	Reef - Legionella risk assessment Swanpool Beach	Toilets	25/26PO5214	270.00	270.00	45.00	225.00
		Total BACS Reef	-	-	1,080.00	1,080.00	180.00	900.00
February	BACS	Tom Retchford - Meeting with Jo Lumber & Sarah Scott, wor	Cultural	25/26PO5215	135.00	135.00	-	135.00
January	BACS	James Sayer - Take down Out of Paper exhibtuon, gallery & f	Cultural	25/26PO5216	1,200.00	1,200.00	-	1,200.00
February	BACS	Small Acts - Artist Take Over 50 % production budget 26/27	Cultural	25/26PO5217	500.00	500.00	-	500.00
February	BACS	St Ives Safety Nets - Install nets/wire/clean gutters on stable	Pavilion	25/26PO5218	2,664.00	2,664.00	444.00	2,220.00
February	BACS	Surface Coffee Roasters - Runner 1kg refill canister, Runner 2	Pavilion	25/26PO5219	627.50	627.50	-	627.50
February	BACS	Surface Coffee Roasters - Runner 1kg refill canister, Makai,Z	Pavilion	25/26PO5220	356.50	356.50	-	356.50
February	BACS	Surface Coffee Roasters - Runner 1kg, Makai 1kg, Runner 1kg	Pavilion	25/26PO5221	590.50	590.50	-	590.50
		Total BACS Surface Coffee Roasters	-	-	1,574.50	1,574.50	-	1,574.50
February	BACS	SW Hygiene- Nappy bin disposal unit rental & Yellow bag dis	Toilets	25/26PO5222	106.80	106.80	17.80	89.00
February	BACS	SWW- Water & sewerage 13.11.25-02.02.26 Castle Beach	Toilets	25/26PO5223	1,414.07	1,414.07	-	1,414.07
February	BACS	SWW - Water & sewerage 18.12.25-31.01.26	Kimberley Park	25/26PO5224	294.18	294.18	-	294.18
March	BACS	Swift -Blue Kentucky bucket complete, mop head & handle	Dracaena	25/26PO5225	88.01	88.01	14.67	73.34
February	BACS	Swift - Bio straws, Prosan plus purple beerline, dishwasher liqu	Pavilion	25/26PO5226	211.39	211.39	35.23	176.16
February	BACS	Swift - Bleach, Glass & mirror cleaner, floor cleaning gel, dus	Dracaena	25/26PO5227	94.61	94.61	15.77	78.84
		Total BACS Swift	-	-	394.01	394.01	65.67	328.34
February	BACS	St Ives Steeplejacks - Test & inspect lighting protection	OPO/Pavilion/MB	25/26PO5228	720.00	720.00	120.00	600.00
February	BACS	Tate Enterprises - Shopstock - Books	Cultural	25/26PO5229	109.83	109.83	-	109.83
March	BACS	Travis Perkins - 3" standard super weighted corrugated PVC	Grounds	25/26PO5230	731.60	731.60	121.93	609.67
March	BACS	Travis Perkins - 50 x 50mm planed square edges Redwood	MB	25/26PO5231	69.34	69.34	11.56	57.78
		Total BACS Travis Perkins	-	-	800.94	800.94	133.49	667.45
February	BACS	Trevarthen - Gluten free sausages	Pavilion	25/26PO5232	43.44	43.44	-	43.44
February	BACS	Trevarthen - Gluten free sausages, Salami, cooked turkey	Pavilion	25/26PO5233	97.25	97.25	-	97.25
		Total BACS Trevarthen	-	-	140.69	140.69	-	140.69
February	BACS	Tyrefinders -CN17 CVF - 215/70R15 tyres	Facilities	25/26PO5234	97.80	97.80	16.30	81.50
February	BACS	Verdant - Lightbulb 24 x 440ml case & Sundailer Pale Ale Keg	Pavilion	25/26PO5235	541.80	541.80	90.30	451.50
February	BACS	John Wiley & Sons - Shop stock - Wilkie Collins on Cornwall	Cultural	25/26PO5236	105.24	105.24	-	105.24
February	CN	John Wiley & Sons - Shop stock - Little History of Art	Cultural	25/26PO5237	28.58	28.58	-	28.58
		Total BACS John Wiley & Sons	-	-	76.66	76.66	-	76.66
March	BACS	Withey - replace worn out belts on wood chipper (hired mac	Grounds	25/26PO5238	137.21	137.21	22.87	114.34
March	BACS	Withey - Asset No.B13 replace broken cutter bar support	Cemetery	25/26PO5239	182.10	182.10	30.35	151.75
		Total BACS Withey	-	-	319.31	319.31	53.22	266.09
March	BACS	SWW - Water & sewerage 03.02.26-02.03.26	MB	25/26PO5240	164.58	164.58	-	164.58
March	BACS	SWW - Water rates 03.02.26-02.03.26 External Meter	Pavilion	25/26PO5241	43.79	43.79	-	43.79
March	BACS	SWW - Water & sewerage 03.02.26-02.03.26	Pavilion	25/26PO5242	2,244.25	2,244.25	-	2,244.25
Februay	BOI-CC	AWS - Service charges 1-28/2/26	Corporate	25/26PO5243	29.37	29.37	4.90	24.48
Feb-Mar	BOI-CC	Microsoft - Enterprise Mobility + Security E5 24/2-23/3	Corporate	25/26PO5244	869.40	869.40	144.90	724.50
Feb-Mar	BOI-CC	Microsoft - 365 Business Basic 21/2-20/3/26	Corporate	25/26PO5245	87.40	87.40	14.57	72.83
February	BOI-CC	Microsoft - 365 Business Premium 1-28/2/26	Corporate	25/26PO5246	135.20	135.20	22.53	112.67
February	BOI-CC	Microsoft - Office 365 E3 9/2-8/3/26	Corporate	25/26PO5247	82.40	82.40	13.73	68.67
February	BOI-CC	Microsoft - Planner Plan 1 8/2-7/3/26	Corporate	25/26PO5248	7.70	7.70	1.28	6.42
February	BOI-CC	Soundtrack - Music streaming Service	Pavilion	25/26PO5249	1,296.00	1,296.00	216.00	1,080.00
February	Lloyds-ML	Sensory Education - Rainbow wooden rainmaker	Cultural	25/26PO5250	20.98	20.98	3.50	17.48
January	Lloyds-MPW	Meta - Dub Pistols,The Hoosiers,L1NKN,Suzie,New Traff	Pavilion	25/26PO5251	81.00	81.00	13.50	67.50
January	Lloyds-MPW	Meta - Dub Pistols,New Traffic,L1NKN,Suzie,Hollie Cook	Pavilion	25/26PO5252	81.00	81.00	13.50	67.50
January	Lloyds-MPW	Meta - Traffic, Hollie Cook, Suzie Ruffle,Hoosiers,Dub Pistols	Pavilion	25/26PO5253	81.00	81.00	13.50	67.50
January	Lloyds-MPW	Meta - Hoosiers,Dub Pistols,L1NKN, Suzie Ruffle,Traffic	Pavilion	25/26PO5254	103.00	103.00	17.17	85.83
January	Lloyds-MPW	Meta - Suzie,L1NKN,New Traffic,Hollie Cook,Traffic	Pavilion	25/26PO5255	103.00	103.00	17.17	85.83
January	Lloyds-MPW	Meta-L1NKN, Dub Pistols, New Traffic, Suzie Ruffle	Pavilion	25/26PO5256	103.00	103.00	17.17	85.83
January	Lloyds-MPW	Meta - Dub Pistols, L1NKN,New Traffic,Suzie Ruffle	Pavilion	25/26PO5257	123.00	123.00	20.50	102.50
January	Lloyds-MPW	Meta - Suzie Ruffle, Dub Pistols,L1NKN,New Traffic	Pavilion	25/26PO5258	55.43	55.43	9.24	46.19
February	Lloyds-MPW	Meta - Hoosiers, FiaFest,Style Cnllrs,Dub Pistols,Traffic	Pavilion	25/26PO5259	123.00	123.00	20.50	102.50
February	Lloyds-MPW	Meta - The Specials,Stle Cnllrs,Hoosiers,MIT Landing	Pavilion	25/26PO5260	93.22	93.22	15.54	77.68
February	Lloyds-MPW	Meta - Dub Pistols,New Traffic,L1NKN,Suzie Ruffle	Pavilion	25/26PO5261	123.00	123.00	20.50	102.50
February	Lloyds-MPW	Stagedepot - Magtape Matt 500 black x6	Pavilion	25/26PO5262	68.76	68.76	11.46	57.30
February	Lloyds-MPW	Superdrug - Women personal hygiene for Toilets	Pavilion	25/26PO5263	20.10	20.10	3.35	16.75
January	Lloyds-MPW	Trello-Prorated fee for Premium + 1 add user	Pavilion	25/26PO5264	79.72	79.72	13.29	66.43
January	Lloyds-MPW	Visit Truro - Tourism Summit 27/1/26	Pavilion	25/26PO5265	25.00	25.00	4.17	20.83
March	Lloyds-RT	Bytestock - CCTV Hardware upgrade	General	25/26PO5266	80.71	80.71	13.45	67.26
March	Lloyds-RT	Waterhaul - x20 kids ocean positive litter pickers	Enviromental	25/26PO5267	264.00	264.00	44.00	220.00
January	BACS	Auditoria Services - 4 No. double height storage trollies	Pavilion	25/26PO5268	7,391.52	7,391.52	1,231.92	6,159.60
February	DDR	Allstar - Grounds Cans 27/2/26	Grounds	25/26PO5269	72.87	72.87	12.14	60.73
February	DDR	BritGas - 15/2-24/2/26 Municiple Gas	MB	25/26PO5270	371.65	371.65	61.94	309.71
February	DDR	BritGas - 13/2-24/2/26 Gas	Pavilion	25/26PO5271	214.12	214.12	35.69	178.43
Jan-Feb	DDR	BritGas - 25/1-24/2/26 Park Lodge	Kimberley Park	25/26PO5272	987.43	987.43	164.57	822.86
Jan-Feb	DDR	BritGas - 24/1-23/2/26 Non Conformists w'shop	Cemetery	25/26PO5273	158.82	158.82	7.56	151.26
Jan-Feb	DDR	BritGas - 26/1-25/2/26 C of E Chapel	Cemetery	25/26PO5274	22.82	22.82	1.08	21.74
Jan-Feb	DDR	BritGas - 25/1-24/2/26 Castle Beach	Toilets	25/26PO5275	34.80	34.80	1.65	33.15
February	DDR	BritGas - 2/2-1/3/26 workshops	Kimberley Park	25/26PO5276	25.84	25.84	1.23	24.61
February	DDR	BritGas - 2/2-1/3/26 POW Pier	Toilets	25/26PO5277	59.49	59.49	2.83	56.66
February	DDR	BritGas - 2/2-1/3/26 swanpool	Toilets	25/26PO5278	36.01	36.01	1.71	34.30
February	DDR	BritGas - 4/2-2/3/26 Maenporth	Toilets	25/26PO5279	30.63	30.63	1.45	29.18
Jan-Feb	DDR	BritGas - 25/1-24/2/26 Stage	Kimberley Park	25/26PO5280	13.28	13.28	0.63	12.65
February	DDR	BritGas - 2/2-1/3/26 Library	MB	25/26PO5281	661.35	661.35	110.22	551.13
February	DDR	BritGas - 1-28/2/26 Library	MB	25/26PO5282	229.81	229.81	10.94	218.87
February	DDR	BritGas - 1-28/2/26 CSCP	General	25/26PO5283	261.06	261.06	12.43	248.63
February	DDR	BritGas - 2/2-1/3/26 Gyllyngdune Cottage	Pavilion	25/26PO5284	2,426.72	2,426.72	12.43	2,414.29
February	DDR	BritGas - 2/2-1/3/26 Mortuary	Cemetery	25/26PO5285	320.25	320.25	53.37	266.88
February	DDR	BritGas - 1-28/2/26 Gyllyngdune Stable Block	Pavilion	25/26PO5286	19.79	19.79	0.94	18.85
					97,790.84	97,790.84	12,835.83	84,955.01

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
February	DDR	BritGas - 1-28/2/26 Theatre	Pavilion	25/26PO5287	1,179.26	1,179.26	196.54	982.72
February	DDR	BritGas - 1-28/2/26 Café/Gardens	Pavilion	25/26PO5288	2,391.48	2,391.48	398.58	1,992.90
February	DDR	BT - 1-28/2/26 WM41400532-Line Rental PP	Corporate	25/26PO5289	394.80	394.80	65.80	329.00
February	DDR	Deputy - 1-28/2/26 employee x41+ sms charges	Corporate	25/26PO5290	235.98	235.98	39.33	196.65
Feb-Mar	DDR	Safe HR - Membership fee x92 employees	Corporate	25/26PO5291	386.40	386.40	64.40	322.00
February	DDR	Sage - HR/Accounts/Pensions	Corporate	25/26PO5292	969.66	969.66	161.61	808.05
February	DDR	Trade-B&Q sandex smooth masonry, padlock	Facilities	25/26PO5293	50.35	50.35	8.39	41.96
February	DDR	Trade-B&Q Side cutter, knife x2, pliers,brush set x2	Spring Clean	25/26PO5294	80.57	80.57	13.43	67.14
March	DDR	Trade-Screwfix Chainsaw trousers, boots PPE-JA	Grounds	25/26PO5295	174.98	174.98	12.50	162.48
February	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO5296	13.14	13.14	-	13.14
February	DDR	WCFruits - Oat Milk, Aero, Fruits bars, sausages,tea	Pavilion	25/26PO5297	196.16	196.16	12.98	183.18
February	DDR	WCFruits - Swt Pots, Tom Salad, Fennel,Bacon,crisps	Pavilion	25/26PO5298	175.39	175.39	18.67	156.72
February	DDR	WCFruits - Eggs, vanilla flavouring,soured cream,nuts	Pavilion	25/26PO5299	71.06	71.06	-	71.06
February	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO5300	13.14	13.14	-	13.14
February	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO5301	13.14	13.14	-	13.14
February	DDR	WCFruits - Chicory, grape,bakers,bananas,tuna,cheese	Pavilion	25/26PO5302	464.65	464.65	-	464.65
February	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO5303	13.14	13.14	-	13.14
February	DDR	WCFruits - apples,veg stock,lentils,containers,peas	Pavilion	25/26PO5304	455.06	455.06	53.74	401.32
February	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO5305	13.14	13.14	-	13.14
February	DDR	WCFruits - Salad, fennel, clementines,mustard,bacon	Pavilion	25/26PO5306	267.34	267.34	2.71	264.63
February	DDR	WCFruits -Whole/semi/oat milk	Pavilion	25/26PO5307	13.14	13.14	-	13.14
February	DDR	WCFruits - Tomato beef, peppers, baked beans, tea	Pavilion	25/26PO5308	78.61	78.61	-	78.61
February	CN	WCFruits - Peppermint Tea - received wrong item	Pavilion	25/26PO5309	10.23	10.23	-	10.23
February	CN	WCFruits - Semi skimmed milk - damaged	Pavilion	25/26PO5310	1.52	1.52	-	1.52
February	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO5311	13.14	13.14	-	13.14
February	DDR	WCFruits - Leeks, choccy chums, ciabattas	Pavilion	25/26PO5312	77.26	77.26	4.42	72.84
March	BACS	Refund of pitch fees - August 25 - Cancelled markets	The Moor	25/26PO5313	32.50	32.50	3.33	29.17
March	BACS	Carnon Carers - Annual Grant - 25/26-GRA004	General Council	25/26PO5314	250.00	250.00	-	250.00
March	BACS	Bosvale Community Assoc. Annual Grant - 25/26-GRA001	General Council	25/26PO5315	1,000.00	1,000.00	-	1,000.00
March	BACS	HMS Seahawk Voluteer Band - St Nazaire Parade & Service	Civic	25/26PO5316	150.00	150.00	-	150.00
March	BACS	Paul Kneebone - Buglar - St Nazaire 08.03.26	Civic	25/26PO5317	40.00	40.00	-	40.00
March	BACS	Mark Peachey - St Nazaire Service 08.03.2026	Civic	25/26PO5318	20.00	20.00	-	20.00
March	BACS	Steve Eva - Macebearing - St Nazaire 08.03.26	Civic	25/26PO5319	20.00	20.00	-	20.00
March	BACS	3lanes - Collect 2 x works from Sue Corfield (Blue Iris)	Cultural	25/26PO5320	78.00	78.00	13.00	65.00
March	BACS	Ann's Pasties - 40 x Large sausage rolls	Pavilion	25/26PO5321	88.00	88.00	-	88.00
February	BACS	Autograffiti - Digital prints A5/A4 double sided	Cultural	25/26PO5322	48.00	48.00	8.00	40.00
March	BACS	Booth Print - 100 x A4, 10 x A3 & 4 x A2 Collections Display	Cultural	25/26PO5323	114.00	114.00	19.00	95.00
March	BACS	BG Electircal - Disconnect & remove faulty/ flashing high flood	Cultural	25/26PO5324	668.40	668.40	111.40	557.00
March	BACS	BG Electrcl - Find fault& repair 2 x recessed downlights	MB	25/26PO5325	1,054.80	1,054.80	175.80	879.00
		Total BACS BG Electrical	-	-	1,723.20	1,723.20	287.20	1,436.00
March	BACS	Buck & Co Jewellers - Repair to broken link on Mayoral chain	Civic	25/26PO5326	300.00	300.00	50.00	250.00
March	BACS	Steven J Brown- Lighting Services for shows Feb 25	Pavilion	25/26PO5327	1,200.00	1,200.00	-	1,200.00
March	BACS	Burncoose Nurseries - Sorbus Hupehensis & delivery	Goldenbank	25/26PO5328	75.00	75.00	12.50	62.50
March	BACS	Callestick Farm - Case Chocolate Fudge, Honeycomb, Mango	Pavilion	25/26PO5329	222.99	222.99	-	222.99
Dec-25	BACS	Coast Medic - Monthly Admin fee Dec 25	Pavilion	25/26PO5330	240.00	240.00	40.00	200.00
March	BACS	Chris's Garden Services - Hire of 6-inch wood chipper	Grounds	25/26PO5331	1,400.00	1,400.00	-	1,400.00
February	BACS	Contract Sign Systems - No Dogs/Open Fires double sided La	EEEEO/Ground	25/26PO5332	800.93	800.93	133.49	667.44
March	BACS	Cormac- Chapter 8 course 11.02.26	Corporate	25/26PO5333	846.00	846.00	141.00	705.00
March	BACS	Cornwall ALC - Accessible Documents Training 02.03.26	Corporate	25/26PO5334	15.00	15.00	2.50	12.50
March	BACS	Cornwall Staff Agency - E Parvlu Sous Chef temp 26.02.26-28	Pavilion	25/26PO5334A	705.60	705.60	117.60	588.00
March	BACS	Control Print -Shopstock- Falmouth's Lady of Shalott Postcard	Cultural	25/26PO5335	133.20	133.20	22.20	111.00
March	BACS	Damys- 22 x Steak pasties & 3 x Veggie pasties for Gangies	Mayoral	25/26PO5336	122.50	122.50	-	122.50
March	BACS	Damys - 130 x Steak pasties & 20 x veggie pasties for St Nazaire	Civic	25/26PO5337	735.00	735.00	-	735.00
March	BACS	Damys- 15 x Steak pasties & 3 x Veggie Pasties for council m	Mayoral	25/26PO5338	88.20	88.20	-	88.20
		Total BACS Damys	-	-	945.70	945.70	-	945.70
March	BACS	artful	Pavilion	25/26PO5339	1,650.00	1,650.00	-	1,650.00
February	BACS	Denmans - F171D4P-835-UB & 28W 4pin Lamp	Facilities	25/26PO5340	76.32	76.32	12.72	63.60
February	BACS	Denmans - F171D4P-835-UB & 28W 4pin Lamp	Facilities	25/26PO5341	19.08	19.08	3.18	15.90
		Total BACS Denmans	-	-	95.40	95.40	15.90	79.50
March	BACS	Devon& Cornwall 4x4 - Response mileage & expenses St Nazaire	Civic	25/26PO5342	255.00	255.00	-	255.00
March	BACS	DG Sound Solutions - Technical Services for the Dubs Pistols	Pavilion	25/26PO5343	200.00	200.00	-	200.00
March	BACS	EE - Regular mobile charges	Corporate	25/26PO5344	770.22	770.22	125.59	644.63
March	BACS	Falmouth Brewery - Lowen an Mor	Pavilion	25/26PO5345	72.00	72.00	12.00	60.00
March	BACS	FFC - Mixed loose sakad 2kg	Pavilion	25/26PO5346	30.00	30.00	-	30.00
February	BACS	FuseRight - PAT testing,supply & fit fuses, rewire plug	MB/OPO/Grounds	25/26PO5347	1,085.66	1,085.66	180.94	904.72
March	BACS	Head Conservation - Mending tears & replace upholstery tacks	Cultural	25/26PO5348	569.62	569.62	-	569.62
March	BACS	Infinitus - Door Supervisor - The Linkin Park, Shanty Fundrais	Pavilion	25/26PO5349	1,257.36	1,257.36	209.56	1,047.80
March	BACS	Infinitus - Alarm response 19.02.26	MB	25/26PO5350	38.40	38.40	6.40	32.00
March	BACS	Infinitus - Guard & CSAS Accredited person - Street Rangers	Town Management	25/26PO5351	2,713.44	2,713.44	452.24	2,261.20
March	BACS	Infinitus - CCTV Operator Falmouth & Helston Feb 26	General Council	25/26PO5352	3,258.50	3,258.50	543.08	2,715.42
		Total BACS Infinitus	-	-	7,267.70	7,267.70	1,211.28	6,056.42
January	BACS	Jam First Theatre - Performance of Elf...ish 80/20 spilt	Pavilion	25/26PO5353	1,494.75	1,494.75	-	1,494.75
March	BACS	R Jandrell - Leading a 'Rhyme Time' sessions Feb 26-Library	Cultural	25/26PO5354	150.00	150.00	-	150.00
March	BACS	Lowenna Flowers - Red, white & blue wreath St Nazaire	Civic	25/26PO5355	150.00	150.00	-	150.00
March	BACS	LWC - Spiced rum, Pinot Grigio, Pils, Altantice Pale, Old Moun	Pavilion	25/26PO5356	2,394.31	2,394.31	399.06	1,995.25
March	BACS	Moor News - Packet Newspapers 22.11.2-07.03.26	OPO	25/26PO5357	39.80	39.80	-	39.80
March	BACS	Nick Ferris - Green Waste	Goldenbank	25/26PO5358	48.96	48.96	8.16	40.80
January	BACS	Karl Owen- Workshop & materials for Splanna	Cultural	25/26PO5359	200.00	200.00	-	200.00
March	BACS	Rabart - Weathershield smooth pure brilliant white	Toilets	25/26PO5360	40.55	40.55	6.76	33.79
March	BACS	Rabart -Qwatrol Mould Stop	Toilets	25/26PO5361	33.60	33.60	5.60	28.00
March	BACS	Rabart - Weathershield smooth pure brilliant white & Mould	Toilets	25/26PO5362	57.35	57.35	9.56	47.79
		Total BACS Rabart	-	-	131.50	131.50	21.92	109.58
					132,573.12	132,573.12	16,713.61	115,859.52

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
March	BACS	Sam Bradbury- Automata workshops 02.03.26 & 03.03.26	Cultural	25/26PO5363	240.00	240.00	-	240.00
March	BACS	Surface Coffee Roasters - Runner 1kg refil, Makai 1kg & Zum	Pavilion	25/26PO5364	548.00	548.00	-	548.00
February	BACS	Stewart Tree Surgeons- Dismantle leaning cheery stern	Kimberley Park	25/26PO5365	445.00	445.00	-	445.00
Oct-25	BACS	Stones Bakery - Baked goods for Breakfast meeting	Cultural	25/26PO5366	16.65	16.65	-	16.65
March	BACS	Swift - Trigger bottles, natural surface sanitiser, Chewing gum	Pavilion	25/26PO5367	160.69	160.69	26.78	133.91
March	BACS	Swift - Thick over cleaner, Conc wash up & clingfilm	Pavilion	25/26PO5368	77.95	77.95	12.99	64.96
March	BACS	Swift - Toilet Rolls, Reosan H/duty biocidal odour control fruit	Toilets	25/26PO5369	667.61	667.61	111.27	556.34
		Total BACS swift	-	-	906.25	906.25	151.04	755.21
February	BACS	Sunbelt Rentals - Traffic management, no parking cones	Pavilion	25/26PO5370	948.00	948.00	158.00	790.00
March	BACS	Auction House - Sale Memo	Goldenbank	25/26PO5371	10,000.00	10,000.00	-	10,000.00
March	BACS	Museums Association - Individual membership annual fee	Cultural	25/26PO5372	100.00	100.00	0.67	99.33
March	BACS	Travis Perkins - Structural hardwood plywood 2440x1220x12	MB	25/26PO5373	41.63	41.63	6.94	34.69
March	BACS	Carey Davies - Repair of iDR8 café sound system 14.02.26	Pavilion	25/26PO5374	275.00	275.00	-	275.00
March	BACS	Martyn's Maintenance - Painting & shopping	Toilets/MB/Chapel	25/26PO5375	5,112.50	5,112.50	-	5,112.50
January	Refund	Dash Logistics - refund re duplication	Corporate	25/26PO5376	- 233.00	- 233.00	- 38.83	- 194.17
March	BACS	K Gerry - further stage payment we railings Ponsharden	Cemetery	25/26PO5377	4,000.00	4,000.00	-	4,000.00
February	BACS	Nalders - legal charges re transfer of Goldenbank Land	Corporate	25/26PO5378	2,251.20	2,251.20	375.20	1,876.00
March	BACS	JC Waste and Clean - final payment for disposals	Municipal Building	25/26PO5379	4,446.50	4,446.50	-	4,446.50
March	Lloyds-ML	Amazon - Micca 4k digital media player	Cultural	25/26PO5380	73.08	73.08	12.18	60.90
January	Lloyds-ML	Tesco - Splanna food	Cultural	25/26PO5381	8.60	8.60	-	8.60
March	Lloyds-ML	Postpack - Shipping boxes	Cultural	25/26PO5382	127.74	127.74	21.30	106.44
March	Lloyds-ML	Argos - x1 Sony on ear headphones	Cultural	25/26PO5383	18.00	18.00	3.00	15.00
March	Lloyds-ML	Argos - x2prs Sony headphones, Smart HD TV Monitor	Cultural	25/26PO5384	175.99	175.99	29.33	146.66
March	Lloyds-AM	Amazon - Heavy Duty Remover spray	Facilities	25/26PO5385	67.99	67.99	11.33	56.66
March	Lloyds-AM	Fire Protection- x2 Fire Log Books	Facilities	25/26PO5386	19.38	19.38	3.23	16.15
February	Lloyds-RG	Project68 - ATCM Conference drinks	Town Manager	25/26PO5387	7.90	7.90	-	7.90
February	Lloyds-RG	M&S - ATCM Conference Food	Town Manager	25/26PO5388	20.99	20.99	-	20.99
March	Lloyds-MPW	Meta - Hoosiers,MIT,The Specials,FIAfest,Dup Pistols	Pavilion	25/26PO5389	120.14	120.14	-	120.14
March	Lloyds-MPW	Solarpress - Window stickers	Pavilion	25/26PO5390	52.55	52.55	8.76	43.79
January	Lloyds-MPW	Apps Square - x1 month subs Crmble_Monster	Pavilion	25/26PO5391	9.99	9.99	-	9.99
March	Lloyds-RT	Ryanair - x2 Mayor St Nazaire trip London-Nantes	General	25/26PO5392	102.76	102.76	-	102.76
March	Lloyds-RT	Phones4All - x3 Lenovo Tab 16GB Grey phones	Cultural	25/26PO5393	149.97	149.97	-	149.97
February	BOI-CC	Amazon - Outdoor Solar Lights motion sensor x1	Pavilion	25/26PO5394	13.99	13.99	2.33	11.66
March	Lloyds-RT	Amazon - Crucial x9 pro portable external SSD	Cultural	25/26PO5395	129.99	129.99	21.67	108.33
March	Lloyds-RT	Amazon - x1 Dell usb -c port adaptor	Corporate	25/26PO5396	52.99	52.99	8.83	44.16
March	BOI-CC	Tesco - Decaf Tea, Sugar cubes, decaf coffee	Civic	25/26PO5397	10.35	10.35	-	10.35
March	BOI-CC	Tesco-Biscuits,Apple juice,orange,milk,napkins	Civic	25/26PO5398	26.30	26.30	-	26.30
March	BOI-CC	Airtable- Team Annual 7/3/26-7/3/27	Pavilion	25/26PO5399	171.61	171.61	-	171.61
March	BOI-CC	Microsoft - 1/2-28/2/26 Azure Standard	Corporate	25/26PO5400	621.28	621.28	103.55	517.73
February	BOI-CC	Intuit- Standard Plan 2,500	Corporate	25/26PO5401	44.69	44.69	-	44.69
March	BOI-CC	Intuit - Tier upgrade marketing-10k contacts	Corporate	25/26PO5402	56.64	56.64	-	56.64
Feb-Mar	DDR	BritGas - 6/2-5/3/26 OPO Feeder Pillar	General	25/26PO5403	22.22	22.22	1.05	21.17
February	DDR	BritGas - 2/2-1/3/26 Grove Place	Toilets	25/26PO5404	191.73	191.73	9.13	182.60
February	DDR	BritGas - 2/2-1/3/26 Webber St	Toilets	25/26PO5405	30.87	30.87	1.47	29.40
Feb-Mar	DDR	BritGas - 7/2-6/3/26 Adj Bench Feeder Pillar	General	25/26PO5406	23.49	23.49	1.11	22.38
March	DDR	BT - Line Rental 1-31/3/26 Park Lodge	Corporate	25/26PO5407	528.00	528.00	88.00	440.00
Mar-Mar	DDR	DVLA - CN17 CVF Tax disc renewal 1/3/26	Grounds	25/26PO5408	345.00	345.00	-	345.00
February	DDR	G4S - x4 Cash Collection 1-28/2/26	General	25/26PO5409	183.50	183.50	30.58	152.92
March	DDR	Trade-B&Q - Combi Lock - The Moor	General	25/26PO5410	18.90	18.90	3.15	15.75
March	DDR	Trade-B&Q - Bungee set pk 16	Facilities	25/26PO5411	7.59	7.59	1.27	6.33
March	DDR	Trade-B&Q - Combi Padlock - The Moor	General Council	25/26PO5412	23.75	23.75	3.96	19.79
March	DDR	Trade-B&Q- Cable Ties, Wood screws Spring Flwr Shw	Grounds	25/26PO5413	22.28	22.28	3.72	18.56
March	DDR	Trade-B&Q Rough Sawn Timber x2-Spring Flwr Shw	Grounds	25/26PO5414	51.76	51.76	8.63	43.13
March	DDR	Trade-Screwfix- Ear Plugs, AA & AAA batteries, straws	Pavilion	25/26PO5415	62.95	62.95	10.50	52.45
March	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO5416	12.31	12.31	-	12.31
March	DDR	WCFruits - Cucumber, Salad, lemons, limes, apples, ba	Pavilion	25/26PO5417	77.95	77.95	-	77.95
March	DDR	WCFruits - Whole/semi/oat Milk	Pavilion	25/26PO5418	12.77	12.77	-	12.77
March	DDR	WCFruits - Eggs, bakers, cabbage, coconut oil,nuts	Pavilion	25/26PO5419	169.58	169.58	2.71	166.87
March	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO5420	12.77	12.77	-	12.77
March	DDR	WCFruits - Limes, lemon,beetroot, parsley	Pavilion	25/26PO5421	68.54	68.54	-	68.54
March	DDR	WCFruits - Lemon,lime,apples,dill,milk,kitkat,ginger	Pavilion	25/26PO5422	299.43	299.43	24.22	275.21
March	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO5423	12.77	12.77	-	12.77
March	DDR	WCFruits - Butter Portions (returned-c/n received)	Pavilion	25/26PO5424	22.69	22.69	-	22.69
March	DDR	WCFruits - Whole/Semi/Oat Milk	Pavilion	25/26PO5425	12.77	12.77	-	12.77
March	DDR	WCFruits - Herbs, eggs, salad,bakers,celery,courgette	Pavilion	25/26PO5426	357.69	357.69	-	357.69
March	CN	WCFruits - Butter Portions - short shelf life	Pavilion	25/26PO5427	- 22.68	- 22.68	- -	- 22.68
March	CN	WCFruits - Butter Portions - short shelf life	Pavilion	25/26PO5428	- 22.69	- 22.69	- -	- 22.69
March	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO5429	12.77	12.77	-	12.77
March	DDR	WCFruits - Semi/Whole Milk	Pavilion	25/26PO5430	14.37	14.37	-	14.37
March	DDR	WCFruits - Spring Onion, Cabbage, Salad, red pepper	Pavilion	25/26PO5431	104.66	104.66	-	104.66
March	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO5432	13.60	13.60	-	13.60
March	DDR	WCFruits - Banana, chicory, rocket, mayo,peas	Pavilion	25/26PO5433	71.00	71.00	-	71.00
March	DDR	WCFruits - Rocket	Pavilion	25/26PO5434	4.70	4.70	-	4.70
March	BACS	Ann's Pasties - x40 S'rolls	Pavilion	25/26PO5435	88.00	88.00	-	88.00
February	BACS	Art Tales - x2 books The Conversation of Art	Cultural	25/26PO5436	10.00	10.00	-	10.00
March	BACS	Big Dug - Executive Office Chair - JS	Corporate	25/26PO5437	287.94	287.94	47.99	239.95
March	BACS	Big Dug - Executive Office Chair -MW	Corporate	25/26PO5438	287.95	287.95	47.99	239.96
		Total BACS Big Dug	-	-	575.89	575.89	95.98	479.91
March	BACS	Block Design - Shop Stock Glass jugs,vases,	Cultural	25/26PO5439	593.94	593.94	99.00	494.94
February	BACS	Carlos Zapata - Automata repair	Cultural	25/26PO5440	100.00	100.00	-	100.00
March	BACS	Callestick - Case of Choc Fudge x2 & Honeycomb x1	Pavilion	25/26PO5441	83.99	83.99	-	83.99
March	BACS	Classic Fire - x3 Apollo Optical smoke heads	OPO	25/26PO5442	259.20	259.20	43.20	216.00
February	BACS	Daniel Gaze - deinstall 'Out of Pbai inv	Cultural	25/26PO5443	1,000.00	1,000.00	-	1,000.00
					169,211.83	169,211.83	18,019.80	151,192.03

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
March	BACS	CCC - Feb '26 DBS AS-Enviro Ed Officer	Corporate	25/26PO5444	67.50	67.50	3.00	64.50
March	BACS	CCC - Feb '26 CEO SLA Patrols x244 mins	Pendennis	25/26PO5445	183.00	183.00	-	183.00
March	BACS	CCC - Renewal Hub A Stephenson 26/27	Corporate	25/26PO5446	46.80	46.80	7.80	39.00
March	BACS	Duchy Alarms-16/3 Engineer-demo for emergency lighting	Pavilion	25/26PO5447	114.00	114.00	19.00	95.00
March	BACS	Eve Bourrat - Bookmarks for Supporters	Cultural	25/26PO5448	20.00	20.00	-	20.00
March	BACS	Eve Bourrat - Magic of Movement	Cultural	25/26PO5449	110.00	110.00	-	110.00
March	BACS	Eve Bourrat - Art for Wellbeing 23/2,2/3,9/3	Cultural	25/26PO5450	450.00	450.00	-	450.00
		Total BACS Eve Bourrat	-	-	580.00	580.00	-	580.00
March	BACS	FFC - Mixed Salad x2	Pavilion	25/26PO5451	30.00	30.00	-	30.00
March	BACS	Datasharp - Service charges 1-31/3/26 black/colour	Pav/OPO/AG	25/26PO5452	163.01	163.01	27.17	135.84
February	BACS	Plymoth Citybus - Bus 7 March '26 x82.89	General	25/26PO5453	2155.14	2155.14	-	2155.14
March	BACS	Greenhams - Shorts, trousers x2	Grounds	25/26PO5454	33.33	33.33	5.56	27.78
March	BACS	Hachette - Draw of the Sea, Undercurrent books	Cultural	25/26PO5455	36.37	36.37	-	36.37
March	BACS	Jola Assoc - MB Consultation event 28/2/26	MB	25/26PO5456	2058.00	2058.00	343.00	1715.00
March	BACS	Kernow Training - NPTC Windblown Trees 16/2, 2/3	Grounds	25/26PO5457	2000.00	2000.00	-	2000.00
March	BACS	Landscape Supply- Sartra chain oil 20 ltr	Grounds	25/26PO5458	190.78	190.78	31.80	158.98
March	BACS	LWC - Gin,Cordial,Prosecco,Coca,Sharps,guinness	Pavilion	25/26PO5459	3400.89	3400.89	566.82	2834.08
March	BACS	Macmillan - 'Am I Having Fun Now' x13	Pavilion	25/26PO5460	148.07	148.07	24.68	123.39
Jan-Mar	BACS	Moor News - 24/1-14/3/26 Fal Packets Acc1170	Cultural	25/26PO5461	39.20	39.20	-	39.20
March	BACS	Nick Ferris - 10/3 Green Waste	Cemetery	25/26PO5462	32.64	32.64	5.44	27.20
March	BACS	Nisbets - Milk pitcher x1, Milk thermometer x1	Pavilion	25/26PO5463	44.61	44.61	7.43	37.18
March	BACS	Objective Tree - Arboricultural tree surveys	Cem/Draceana	25/26PO5464	1380.00	1380.00	-	1380.00
March	BACS	Objective Tree - Arboricultural tree surveys	PP/Gyllydune	25/26PO5465	349.00	349.00	-	349.00
		Total BACS Objective Tree	-	-	1,729.00	1,729.00	-	1,729.00
March	BACS	Pendennis Brass - Sponsorship Race at Night event	General	25/26PO5466	25.00	25.00	-	25.00
March	BACS	Rabart - Dulux Weathershield white paint	Toilets	25/26PO5467	57.35	57.35	9.56	47.79
March	BACS	Reach Access- Bid Bunting, Xmas Lights, Baskets	General	25/26PO5468	7730.00	7730.00	1,288.33	6114.67
March	BACS	Reach Access- PA services 8/3 St Nazaire	General	25/26PO5469	180.00	180.00	30.00	150.00
		Total BACS Reach Access	-	-	7,910.00	7,910.00	1,318.33	6,264.67
March	BACS	Rhiannon Jandrell - W'shops 5/2,11/2,12/2,23/2,25/2	cultural	25/26PO5470	450.00	450.00	-	450.00
March	BACS	Tom Retchford - Meeting with SS, Blog, tasks	Cultural	25/26PO5471	105.00	105.00	17.50	87.5
March	BACS	Trevarthens - Bacon, Mince, Chicken	Pavilion	25/26PO5472	55.04	55.04	-	55.04
March	BACS	Trevarthens - Ham, Turkey, G/F Sausages	Pavilion	25/26PO5473	124.33	124.33	-	124.33
March	BACS	Trevarthens - G/F Sausages	Pavilion	25/26PO5474	169.2	169.2	-	169.2
		Total BACS Trevarthens	-	-	348.57	348.57	-	348.57
December	BACS	RTP - 22/10-26/12/25 MB site inspection 7 H&S	MB	25/26PO5475	904.00	904.00	150.67	753.33
March	BACS	Sam Bradbury - Automata w'shop 9/3	Cultural	25/26PO5476	90.00	90.00	0.00	90.00
Nov-Mar	BACS	SWW - 28/11/25-13/3/26 Old Cemetery nr Lodge	Cemetery	25/26PO5477	93.70	93.70	0.00	93.70
Nov-Mar	BACS	SWW - 28/11/25-13/3/26 Gyllyngvase Beach	Toilets	25/26PO5478	3812.56	3812.56	0.00	3812.56
March	BACS	SWPSI - Repairs to Cradle swing unit	KP	25/26PO5479	4512.00	4512.00	752.00	3760.00
March	BACS	Fire the Inventor - x10 automata w'shop kits	Cultural	25/26PO5480	7.50	7.50	0.00	7.50
Nov '25	BACS	Stephen Hicks - Reprints for shop stock	Cultural	25/26PO5481	100.00	100.00	0.00	100.00
March	BACS	Surface Coffee - Hot Choc, Runner refill, ground	Pavilion	25/26PO5482	491.00	491.00	0.00	491.00
March	BACS	Swift - h/duty biocidal odour 2x5ltr	Toilets	25/26PO5483	33.55	33.55	5.59	27.96
March	BACS	Swift - Surface sanitiser 1x1ltr	Pavilion	25/26PO5484	17.99	17.99	3.00	14.99
March	BACS	Swift - Black milk frothing jug x1	Pavilion	25/26PO5485	16.67	16.67	2.78	13.89
		Total BACS Swift	-	-	68.21	68.21	11.37	56.84
March	BACS	Travis Perkins- Manhole cover x1	MB	25/26PO5486	50.86	50.86	8.48	42.38
March	BACS	WaterPlus - 14/2-14/3/26 Mortuary	Cemetery	25/26PO5487	19.22	19.22	3.20	16.02
March	BACS	Wiley - x2 LittleHistory of Art, x2 little hist of music	Cultural	25/26PO5488	28.58	28.58	-	28.58
March	BACS	Withey - 22/12/25-17/3/26 BN18 NAA Faults, MOT	Grounds	25/26PO5489	2162.45	2162.45	352.07	1810.38
March	BACS	FoSRA - return of excess funds deposit for land purchase	Goldenbank	25/26PO5490	24326.67	24326.67	-	24326.67
March	DDR	Lloyds Bank - Bank charges 10.02.26-09.03.26	Corporate	25/26PO5491	13.11	13.11	-	13.11
March	DDR	Lloyds Bank - Bank charges 10.02.26-09.03.26	Corporate	25/26PO5492	26.00	26.00	-	26.00
March	DDR	Allstar - Petrol cans for cemetery	Cemetery	25/26PO5493	99.87	99.87	16.64	83.23
March	DDR	DVLA - Vehicle Tax KW67 FWZ	Facilities	25/26PO5494	345.00	345.00	-	345.00
March	DDR	BT - Regular charges & line rental	Corporate	25/26PO5495	394.80	394.80	65.80	329.00
March	DDR	Paymentsense - Terminal rental 01.02.26-28.02.26	Pavilion	25/26PO5496	400.92	400.92	66.82	334.10
March	DDR	Ram Tracking - Tracking service & maintenance 18.03.26-17.03.26	Facilities & Grounds	25/26PO5497	72.00	72.00	12.00	60.00
March	DDR	Trade - B&Q- Erbeauser metal drill bits	Facilities	25/26PO5498	16.40	16.40	2.73	13.67
March	DDR	SafeHR - Membership 15.03.26-14.04.26 x 91 employees	Corporate	25/26PO5499	382.20	382.20	63.70	318.50
March	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO5500	13.60	13.60	-	13.60
March	DDR	WCFruit - Oranges, apples, salted butter, oak milk, Kit Kats	Pavilion	25/26PO5501	108.12	108.12	5.61	102.51
March	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO5502	12.77	12.77	-	12.77
March	DDR	WCFruit - Eggs, apples, cucumbers, fennel, McV Tasties Dige	Pavilion	25/26PO5503	293.93	293.93	-	293.93
March	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO5504	12.77	12.77	-	12.77
March	DDR	WCFruit- Limes, lemons, bakers, white cabbage sugar sachet	Pavilion	25/26PO5505	238.10	238.10	21.75	216.35
March	DDR	WCFruit - WC Tea Cornish Breakfast Tea	Pavilion	25/26PO5506	20.46	20.46	-	20.46
March	DDR	WCFruit - Bananas, clementines, limes, sweet potatoes, icing	Pavilion	25/26PO5507	334.82	334.82	19.54	315.28
March	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO5508	12.77	12.77	-	12.77
March	CN	WCFruit - Tate & Lyle icing sugar	Pavilion	25/26PO5509	-8.23	-8.23	-	-8.23
March	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO5510	12.77	12.77	-	12.77
March	DDR	WCFruit - Eggs, parsley, fennel, bakers, baby spinach, sweet	Pavilion	25/26PO5511	357.97	357.97	-	357.97
March	DDR	WCFruit - Lemon juice	Pavilion	25/26PO5512	2.55	2.55	-	2.55
March	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO5513	12.77	12.77	-	12.77
March	DDR	WCFruit - Rocket, salad, radicchio, mint, courgettes, loose fir	Pavilion	25/26PO5514	628.14	628.14	-	628.14
March	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO5515	12.77	12.77	-	12.77
March	DDR	WCFruit - Bananas, chives, double wall hot cups, milk, Kit Kat	Pavilion	25/26PO5516	306.57	306.57	19.12	287.45
March	DDR	WCFruit - P&S Apple & Blackcurrant filled flapjack & coconut	Pavilion	25/26PO5517	154.92	154.92	-	154.92
March	BOI-CC	Timpson - x10 cylinder keys via easy entry-main doors	Pavilion	25/26PO5518	180.00	180.00	30.00	150.00
March	BOI-CC	Intuit - Standard Plan 10,000 contacts	Pavilion	25/26PO5519	102.24	102.24	-	102.24
March	Lloyds-ML	Trainline - Paddington return-DW	Corporate	25/26PO5520	206.87	206.87	-	206.87
March	Lloyds-ML	Travelodge - 17-18/3/26 - DW	Corporate	25/26PO5521	196.84	196.84	32.80	164.04
					232,790.66	232,790.66	22,041.18	210,422.49

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
March	Lloyds-ML	Museums Ass - 'Designing Great Exhibitions' 18/3-DW	Corporate	25/26PO5522	108.00	108.00	-	108.00
March	Lloyds-MPW	Amazon - Replacement Tap x2	Pavilion	25/26PO5523	30.04	30.04	5.00	25.04
March	Lloyds-ML	Amazon -A3 Watercolour paper x125 sheets	Cultural	25/26PO5524	27.99	27.99	4.67	23.33
March	Lloyds-MPW	Meta - FIAFest, MIT, Style Council,Specials,Squashbox	Pavilion	25/26PO5525	123.00	123.00	-	123.00
March	Lloyds-MPW	Wood Finishes- Interior wood filler-mid oak	Pavilion	25/26PO5526	16.03	16.03	-	16.03
March	BACS	Expenses - Tessa Marie - New iPad case	Corporate	25/26PO5527	21.99	21.99	-	21.99
January	BACS	Expenses - Nicola Burgess - x2 day talks The Nare Htl-Mile	Pavilion?	25/26PO5528	105.00	105.00	-	105.00
March	BACS	YG-Grant for 25/26 replacement equip-comm chest AR	General	25/26PO5529	250.00	250.00	-	250.00
March	BACS	R Stacewicz volunteer claim 20/3 Heamoor-SFS-mileage	General	25/26PO5530	25.20	25.20	-	25.20
March	BACS	FFC - Mixed Salad x2	Pavilion	25/26PO5531	30.00	30.00	-	30.00
March	BACS	Nick Ferris - 5/3 Green Waste	Goldenbank	25/26PO5532	32.64	32.64	5.44	27.20
March	BACS	Sam Bradbury- Automata w'shop 16/3 & 17/3	Cultural	25/26PO5533	180.00	180.00	-	180.00
March	BACS	LWC - Spiced Rum, Pinot Grigi, Guinness, j2o,Red Bull	Pavilion	25/26PO5534	901.52	901.52	150.25	751.27
March	BACS	LWC - Pinot Grigi, j20, tonic water, Frobisher, coca cola	Pavilion	25/26PO5535	716.21	716.21	119.36	596.85
		Total BACS LWC	-	-	1,617.73	1,617.73	269.61	1,348.12
March	BACS	Milana Mandarino-Simler 28/2 Stage Tech-Hoosiers	Pavilion	25/26PO5536	75.00	75.00	-	75.00
February	BACS	Reef - Descale/disinfect spray taps, water samples	MB	25/26PO5537	165.00	165.00	27.50	137.50
March	BACS	Students Union - Funds raised by orchestra 14-15/3/26	Pavilion	25/26PO5538	400.00	400.00	-	400.00
March	BACS	Swift - Hot Cups, lids, food labels,blue 2ply,flat lids	Pavilion	25/26PO5539	319.12	319.12	53.19	265.93
March	BACS	Swift - Probiotic cleaner 1ltr	Pavilion	25/26PO5540	35.98	35.98	6.00	29.98
		Total BACS Swift	-	-	355.10	355.10	59.18	295.92
Nov25-Mar26	BACS	SWW - 28/11/25-13/3/26 Old Lwr Cemetery Water	Cemetery	25/26PO5541	31.24	31.24	-	31.24
Nov25-Mar26	BACS	SWW - 28/11/25-13/3/26 Swanpool Toilets	Toilets	25/26PO5542	3532.82	3,532.82	-	3,532.82
Nov25-Mar26	BACS	SWW - 28/11/25-13/3/26 Old Cemetery Water	Cemetery	25/26PO5543	34.08	34.08	-	34.08
Nov25-Mar26	BACS	SWW - 29/11/25-13/3/26 New Cemetery Water	Cemetery	25/26PO5544	61.36	61.36	-	61.36
March	BACS	Verdant - x4 Lightbulb, sundialer	Pavilion	25/26PO5545	404.46	404.46	67.41	337.05
March	BOI-CC	Amazon - Table Cloth PP	Pavilion	25/26PO5546	42.99	42.99	7.17	35.83
March	BOI-CC	Shopify - AG Apps x2, messaging x1	Cultural	25/26PO5547	33.51	33.51	-	33.51
March	Lloyds-MPW	IDCband - wristbands for events	Pavilion	25/26PO5548	339.12	339.12	56.52	282.60
March	Lloyds-RT	Amazon - Laptop battery for Dell Latitude	Corporate	25/26PO5550	36.99	36.99	6.17	30.83
March	DDR	BOI - Bank Charges 5/2-4/3/26	Corporate	25/26PO5551	18.73	18.73	-	18.73
Feb-Mar	DDR	BritGas - 15/2-14/3/26 OPO Electric	OPO	25/26PO5552	2110.33	2,110.33	351.72	1,758.61
March	DDR	BritGas - 15-23/3/26 OPO Electric	OPO	25/26PO5553	35.41	35.41	1.68	33.73
Feb-Mar	DDR	BritGas - 24/2-23/3/26 Non Conformist	Cemetery	25/26PO5554	104.83	104.83	4.99	99.84
Feb-Mar	DDR	BritGas - 23/2-22/3/26 Gyllyngvase Beach	Toilets	25/26PO5555	58.44	58.44	2.78	55.66
Jan-Feb	DDR	BritGas - 23/1-22/2/26 MB Electric	MB	25/26PO5556	13.02	13.02	0.62	12.40
Feb-Mar	DDR	BritGas - 23/2-24/3/26 MB Electric	MB	25/26PO5557	12.86	12.86	0.61	12.25
Feb-Mar	DDR	BritGas - 25/2-24/3/26 Park Lodge Electric	KP	25/26PO5558	840.56	840.56	140.09	700.47
March	DDR	BT - Line Rental & Internet-Cemetery	Corporate	25/26PO5559	471.60	471.60	78.60	393.00
March	DDR	Trade-B&Q Masonry drill bit x2	Facilities	25/26PO5560	8.54	8.54	1.42	7.12
March	DDR	Trade-B&Q Utiity Barrier Runner	MB	25/26PO5561	24.70	24.70	4.12	20.58
March	DDR	Trade-B&Q allweather combi padlock	KP	25/26PO5562	23.75	23.75	3.96	19.79
March	DDR	Trade-B&Q Masking Tape, brush x12, paint opener x4	Spring Clean	25/26PO5563	144.32	144.32	24.05	120.27
March	DDR	WCFruits - Whole/Semi/Oat Milk	Pavilion	25/26PO5564	13.60	13.60	-	13.60
March	DDR	WCFruits - Limes, lemons, apples, clementines, milk	Pavilion	25/26PO5565	31.32	31.32	2.25	29.07
March	DDR	WCFruits - Whole/Semi/Oat Milk	Pavilion	25/26PO5566	12.77	12.77	-	12.77
March	DDR	WCFruits - Eggs, apples, Fennel,grapes,onion,chard	Pavilion	25/26PO5567	241.42	241.42	-	241.42
March	DDR	WCFruits - Whole/Semi/Oat Milk	Pavilion	25/26PO5568	12.77	12.77	-	12.77
March	DDR	WCFruits - Eggs, coconut oil, cashew,marg,sugar,lager	Pavilion	25/26PO5569	182.82	182.82	21.07	161.75
March	DDR	WCFruits - Soft Dark Brown Sugar	Pavilion	25/26PO5570	7.92	7.92	-	7.92
March	DDR	WCFruits - Whole/Semi/Oat Milk	Pavilion	25/26PO5571	12.77	12.77	-	12.77
March	DDR	WCFruits - Apples, leeks,eggs,mustard,demerara	Pavilion	25/26PO5572	218.50	218.50	14.65	203.85
March	DDR	WCFruits - Lemon, Marshmallows,jam,clotted cream	Pavilion	25/26PO5573	82.35	82.35	-	82.35
March	DDR	WCFruits - Cress, spinach, cabbage,pepper,mushroom	Pavilion	25/26PO5574	209.38	209.38	-	209.38
March	DDR	WCFruits - Whole/Semi/Oat Milk	Pavilion	25/26PO5575	12.77	12.77	-	12.77
March	DDR	WCFruits - Clotted Cream	Pavilion	25/26PO5576	24.28	24.28	-	24.28
March	DDR	WCFruits - Flapjacks, shortbread, choc brownies, scones	Pavilion	25/26PO5577	636.24	636.24	-	636.24
March	DDR	WCFruits - Whole/Semi/Oat Milk	Pavilion	25/26PO5578	12.77	12.77	-	12.77
March	DDR	WCFruits - Eggs, bakers, cabbage, carrot,dble cream	Pavilion	25/26PO5579	338.65	338.65	-	338.65
March	DDR	WCFruits - Flapjack, shortbread, brownies (to be refunded)	Pavilion	25/26PO5580	512.79	512.79	-	512.79
March	DDR	WCFruits - Whole/Semi/Oat Milk	Pavilion	25/26PO5581	12.77	12.77	-	12.77
March	DDR	WCFruits - Straw, cucumber,mint,grape,spring onion	Pavilion	25/26PO5582	144.58	144.58	-	144.58
March	DDR	WCFruits - Whole/oat milk, fruit bars, steak pasties,	Pavilion	25/26PO5583	187.63	187.63	-	187.63
March	BACS	Ann's Pasties - x60 s'rolls	Pavilion	25/26PO5584	132.00	132.00	-	132.00
March	BACS	Ask Asbestos - MB project-2 coats ET150 encapsulant paint	MB	25/26PO5585	948.00	948.00	158.00	790.00
March	BACS	Autograffiti - Banner for Lawn steps-recharge BID	General?	25/26PO5586	180.00	180.00	30.00	150.00
March	BACS	Baileys - Hypo-chloride 5ltr	Toilets	25/26PO5587	10.50	10.50	0.50	10.00
March	BACS	Cartridge Save - x1 HP 142A Black toner	Corporate	25/26PO5588	46.28	46.28	7.71	38.57
March	BACS	Coast Medic - Monthly admin charge	Pavilion	25/26PO5589	240.00	240.00	40.00	200.00
March	BACS	Coast Medic - x2 days responder SFS	Pavilion	25/26PO5590	378.00	378.00	63.00	315.00
		Total BACS Coast Medic	-	-	618.00	618.00	103.00	515.00
February	BACS	FFC - Mixed Salad x2	Pavilion	25/26PO5591	30.00	30.00	-	30.00
March	BACS	Fal Garden Centre - Tree-Simons leaving gift-collection	Corporate	25/26PO5592	85.50	85.50	14.25	71.25
Dec25-Mar26	BACS	The Gem - Fish cakes, veggie chips	Cultural	25/26PO5593	152.40	152.40	-	152.40
March	BACS	Des Hannigan - Books x7	Cultural	25/26PO5594	45.50	45.50	-	45.50
February	BACS	National Grid - Assessment & Design Fees	MB	25/26PO5595	1,572.00	1,572.00	262.00	1,310.00
March	BACS	Nick Ferris - 11/3 Green waste-Goldenbank	Goldenbank	25/26PO5596	31.20	31.20	5.20	26.00
March	BACS	Nick Ferris - 12/3 Green waste	Pavilions	25/26PO5597	57.12	57.12	9.52	47.60
		Total BACS Nick Ferris	-	-	88.32	88.32	14.72	73.60
March	BACS	Rabart - Black scuttle, dulux,mould stop,brushes	OPO	25/26PO5598	57.41	57.41	9.57	47.84
March	BACS	Rabart - Dulux whie 7.5ltr, mould stop	OPO	25/26PO5599	47.78	47.78	7.96	39.82
		Total BACS Rabart	-	-	105.19	105.19	17.53	87.66
March	BACS	Select - x2 iPad 11ich x1 FAG, x1 FTC	Corporate	25/26PO5600	638.26	638.26	106.38	531.88
					252,297.09	252,297.09	23,916.55	228,053.55

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
March	CN	Swift - Returned non stick milk jug - Too small	Pavilion	25/26PO5601	- 16.67	- 16.67	- 2.78	- 13.89
March	BACS	Swift - Hot cups, scourers, cleaner, food cartons, napkins	Pavilion	25/26PO5602	375.44	375.44	62.57	312.87
		Total BACS Swift	-	-	358.77	358.77	59.80	298.98
March	BACS	Saffy Walker - Splanna-collage portraits/photos/prints	Cultural	25/26PO5603	42.38	42.38	-	42.38
March	Lloyds-RT	Cyanotype - coated papers x3 A4 Enviromental	Grounds	25/26PO5604	100.90	100.90	-	100.90
March	DDR	BT - Phone/cloud/bband/mobile 1-31/3/26	Corporate	25/26PO5605	786.06	786.06	131.01	655.05
March	BACS	E Walsworh-Bell- Morvoren + Mordardh books	Cultural	25/26PO5606	68.25	68.25	-	68.25
March	BACS	Cornwall Council - Premises Licenses for KP and Moor	Corporate	25/26PO5607	280.00	280.00	-	280.00
March	BACS	Gallagher Limited - WOA Insurance 26/27	Cultural	25/26PO5608	10,011.06	10,011.06	-	10,011.06
March	BACS	Zurich Municipal - INS Premium 26/27 - add for gldenbank	Corporate	25/26PO5609	112.02	112.02	-	112.02
March	BACS	Zurich Municipal - INS Premium 26/27	Corporate	25/26PO5610	44,654.44	44,654.44	566.22	44,088.22
		Total BACS Swift	-	-	44,766.46	44,766.46	566.22	44,200.24
March	BACS	Tamsin Bough - repayment of authorised expenses	Corporate	25/26PO5611	40.00	40.00	-	40.00
March	BACS	Donna Westlake - repayment of authorised expenses 1	Cultural	25/26PO5612	81.35	81.35	-	81.35
March	BACS	Donna Westlake - repayment of authorised expenses 2	Cultural	25/26PO5613	14.70	14.70	-	14.70
		Total BACS Donna Westlake	-	-	96.05	96.05	-	96.05
March	BACS	Mark Williams - repayment of authorised expenses	Corporate	25/26PO5614	14.99	14.99	-	14.99
March	Lloyds - RT	Argos - purchase of fridge for 1st floor kitchen OPO	OPO	25/26PO5615	159.00	159.00	26.50	132.50
March	Lloyds - RT	Argos - Anuual Delivery Plus	Corporate	25/26PO5616	40.00	40.00	6.67	33.33
March	Lloyds - RT	Booking.com - accomodation for Mayor - St Nazaire	Civic	25/26PO5617	247.50	247.50	-	247.50
March	Lloyds - RT	Lloyds - non sterling fee	Corporate	25/26PO5618	7.30	7.30	-	7.30
March	Lloyds - RT	Grumpy Mule - Fairtrade Coffe for OPO and MB meeting	OPO/MB	25/26PO5619	480.00	480.00	-	480.00
March	BACS	Ann's Pasties - x40 Lrge s'rolls	Pavilion	25/26PO5620	88.00	88.00	-	88.00
March	BACS	Artful conversations Project -Exhibition x3 days	Cultural	25/26PO5621	600.00	600.00	-	600.00
March	BACS	Artful conversations Project -Exhibition x2 half days	Cultural	25/26PO5621A	300.00	300.00	-	300.00
		Total BACS Artful conversations	-	-	900.00	900.00	-	900.00
March	BACS	Artstat - Hobby knife x5 Shop Stock	Cultural	25/26PO5622	14.94	14.94	2.49	12.45
March	BACS	Artstat - Scissors x5, sketch tiles x10	Cultural	25/26PO5623	35.82	35.82	5.97	29.85
		Total BACS Artstat	-	-	50.76	50.76	8.46	42.30
March	BACS	BG Electrical - Supply wire & fit ev charger on Moor	General	25/26PO5624	741.60	741.60	123.60	618.00
March	BACS	BG Electrical- Supply upgrades in various rms	MB	25/26PO5624A	11,197.20	11,197.20	1,866.20	9,331.00
		Total BACS BG Electrical	-	-	11,938.80	11,938.80	1,989.80	9,949.00
March	BACS	Clear Flow - CCTV camera survey-Greenbank gardens	General	25/26PO5625	192.00	192.00	32.00	160.00
March	BACS	Callestick - Cases of ice cream	Pavilion	25/26PO5626	225.98	225.98	37.68	188.30
March	BACS	CSA - Rory Sheehan sous chef 19/3/26	Pavilion	25/26PO5627	201.60	201.60	33.60	168.00
March	BACS	Exco - Call out 24/2 alarm activated 14/2/26	OPO	25/26PO5628	93.60	93.60	15.60	78.00
March	BACS	Fal Garden Centre-Mulch, multipurpose,trowel,herbs	Grounds/Enviro	25/26PO5629	241.20	241.20	-	241.20
February	BACS	Fire Safety - Site visit, survey, risk assessment-Boo Koos	OPO	25/26PO5630	264.00	264.00	44.00	220.00
March	BACS	Greenhams - Cargo Trousers AS (EEEO)	Grounds	25/26PO5631	74.88	74.88	12.48	62.40
March	BACS	Greenhams - Bodywarmer	Facilities	25/26PO5632	24.13	24.13	4.02	20.11
		Total BACS Greenhams	-	-	99.01	99.01	16.50	82.51
March	BACS	Celtic Sian - Writing workshop-Explore cornish Folklore	Cultural	25/26PO5633	150.00	150.00	-	150.00
March	BACS	Cwll Arenas - New pathway at Empire way-grant to cover	General	25/26PO5634	6,468.00	6,468.00	1,078.00	5,390.00
March	BACS	CCC - Falmouth Blanket Order 12/6-24/12/26 Licence	Town Management	25/26PO5635	61.00	61.00	-	61.00
March	BACS	FFC - x2 Mixed Salad	Pavilion	25/26PO5636	30.00	30.00	-	30.00
February	BACS	Go On, Make Me-shop stock	Cultural	25/26PO5637	237.60	237.60	39.60	198.00
March	BACS	Heron Framing - Kenneth Newton, mounted,mid oak	Cultural	25/26PO5638	210.00	210.00	-	210.00
March	BACS	Hussey Seatway 23/3 supply/deliver Parts of retrac seating	Pavilion	25/26PO5639	300.00	300.00	50.00	250.00
March	BACS	Jackie George - Project development & Bid writing	General	25/26PO5640	3,600.00	3,600.00	600.00	3,000.00
March	BACS	Rhiannon Jandrell - Baby Jam 3/24.3.26	Cultural	25/26PO5641	150.00	150.00	-	150.00
March	BACS	Rhiannon Jandrell - Rhyme Time 3/10/24.3.26	Cultural	25/26PO5642	150.00	150.00	-	150.00
		Total BACS R Jandrell	-	-	300.00	300.00	-	300.00
March	BACS	Eliza Ladd - Workshop & talk 20/3 + screening	Cultural	25/26PO5643	350.00	350.00	-	350.00
March	BACS	LWC - Vodka, whiskey,gin,jagermaster,malbec,merlot	Pavilion	25/26PO5644	8,356.30	8,356.30	1,392.71	6,963.59
March	BACS	LWC - Cranberry juice, vodka	Pavilion	25/26PO5645	232.12	232.12	38.68	193.44
		Total BACS LWC	-	-	8,588.42	8,588.42	1,431.39	7,157.03
March	BACS	Mass Affect - Lighting & tech for uni ball 25/3/26	Pavilion	25/26PO5646	240.00	240.00	40.00	200.00
March	BACS	Office Smart - Yellow files pk5 x2	Corporate	25/26PO5647	84.58	84.58	14.10	70.48
March	BACS	Office Smart - AAA batteries pk50	Corporate	25/26PO5648	43.87	43.87	7.31	36.56
		Total BACS Office Smart	-	-	128.45	128.45	21.41	107.04
March	BACS	PHS Group - waste disposals 1/1-31/3/26 Offensive	MB/OPO	25/26PO5649	379.55	379.55	63.26	316.29
March	BACS	Plumbstop - Dual flush x6	Toilets	25/26PO5650	258.85	258.85	43.14	215.71
March	BACS	St Ives Safety Nets - Bird netting & spikes	Pavilion	25/26PO5651	3,840.00	3,840.00	640.00	3,200.00
March	BACS	Swift - Sweeper Complete 60cm blue	Pavilion	25/26PO5652	23.99	23.99	4.00	19.99
March	BACS	Swift - Labels, parchment, clingfilm, paper twls, wash up	Pavilion	25/26PO5653	214.07	214.07	35.68	178.39
March	BACS	Swift - Mini Jumbo 2ply, reosan biocidal control	Toilets	25/26PO5654	498.74	498.74	83.12	415.62
March	BACS	Swift - Biocidal odour control	Toilets	25/26PO5655	16.78	16.78	2.80	13.98
		Total BACS Swift	-	-	753.58	753.58	125.60	627.98
March	BACS	Tragos - Primer, 5pk bristle	Facilities	25/26PO5656	17.46	17.46	2.91	14.55
March	BACS	Tragos - Padlock, gaffer tape,flexible funnel	Cemetery	25/26PO5657	72.03	72.03	12.01	60.03
		Total BACS Tragos	-	-	89.49	89.49	14.92	74.58
March	BACS	Travis Perkins - Painters mate white x3	OPO	25/26PO5658	13.39	13.39	2.23	11.16
March	BACS	Travis Perkins - Postcrete x8, ballast x4	Facilities	25/26PO5659	76.18	76.18	12.70	63.48
		Total BACS Travis Perkins	-	-	89.57	89.57	14.93	74.64
March	BACS	Trevarthans - Mince, g/f sausages	Pavilion	25/26PO5660	56.37	56.37	-	56.37
March	BACS	Trevarthens - sliced beef, honey roast ham, bacon	Pavilion	25/26PO5661	56.70	56.70	-	56.70
March	BACS	Trevarthens - g/f sausages, ham, chicken fillets	Pavilion	25/26PO5662	68.87	68.87	-	68.87
		Total BACS Trevarthens	-	-	181.94	181.94	-	181.94
March	BACS	Verdant - x2 Sundialer pale ales	Pavilion	25/26PO5663	274.68	274.68	45.78	228.90
February	BACS	YPO - Card,A4 drawing paper, pens,white card,labels	Cultural	25/26PO5664	105.86	105.86	17.64	88.22
February	BACS	YPO - x2 Foil Blankets, matchboxes pk50	Cultural	25/26PO5665	15.14	15.14	2.52	12.62
		Total BACS YPO	-	-	121.00	121.00	20.17	100.83
March	DDR	BritGas - 13/2-12/3/26 Electric changing rooms	Dracaena	25/26PO5666	54.61	54.61	2.60	52.01
March	BACS	Autograffiti - Digital banner for collections	Cultural	25/26PO5667	42.00	42.00	7.00	35.00
					350,839.50	351,037.52	31,155.17	319,555.36

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
March	BACS	Eve Bourrat - Art for wellbeing 16/23/30.3.26	Cultural	25/26PO5668	450.00	450.00	-	450.00
March	BACS	KD Sound - Monitor engineer/technician	Pavilion	25/26PO5669	75.00	75.00	-	75.00
March	BACS	Pillow Press - x12 tablecloth 6/3	Pavilion	25/26PO5670	64.37	64.37	10.73	53.64
March	Cheque	FTC Petty Cash	Corporate	25/26PO5671	209.70	209.70	-	209.70
March	BACS	HMRC - PAYE - March 2026	Corporate	25/26PO5672	16,433.87	16,433.87	-	16,433.87
March	BACS	HMRC - National Insurance March 26	Corporate	25/26PO5673	26,037.96	26,037.96	-	26,037.96
March	BACS	HMRC - tudent Loans March 2026	Corporate	25/26PO5674	485.00	485.00	-	485.00
		Total BACS HMRC	-	-	42,956.83	42,956.83	-	42,956.83
March	BACS	Cornwall Council - Pensions March 2026	Corporate	25/26PO5675	38,891.19	38,891.19	-	38,891.19
March	BACS	Cornwal Council - Pension Add 12 of 12	Corporate	25/26PO5676	600.00	600.00	-	600.00
		Total BACS CC	-	-	39,491.19	39,491.19	-	39,491.19
March	BACS	Standard Life - AVC's March 26	Corporate	25/26PO5677	90.00	90.00	-	90.00
March	BACS	Unison - subscriptions March 26	Corporate	25/26PO5678	68.70	68.70	-	68.70
March	Direct Pay	Net salary payments March 2026	Corporate	25/26PO5679	132,937.38	132,937.38	-	132,937.38
February	Lloyds - ML	Die Happy Pizza Company - Splanna Project	Cultural	25/26PO5680	54.00	54.00	-	54.00
February	Lloyds - ML	Tesco - various for Splanna	Cultural	25/26PO5681	8.10	8.10	-	8.10
March	Lloyds - ML	Die Happy Pizza Company - Splanna Project	Cultural	25/26PO5682	79.20	79.20	-	79.20
March	Lloyds - ML	Tesco - various for Splanna	Cultural	25/26PO5683	7.70	7.70	-	7.70
Prepayment	BACS	Pineneedle Design - PP advertisement in My Cnwll Wedding	Pavilion	25/26PO5684	1,074.00	1,074.00	179.00	895.00
Prepayment	BACS	NALC - LGA Associate membership 2026/27	Corporate	25/26PO5685	768.00	768.00	128.00	640.00
Prepayment	BACS	Bartlett - renewal of maintenance contract PAV 26/27	Pavilion	25/26PO5686	4,740.00	4,740.00	790.00	3,950.00
Prepayment	BACS	Bartlett - renewal of maintenance contract OPO 26/27	OPO	25/26PO5687	4,740.00	4,740.00	790.00	3,950.00
		Total BACS Bartlett	-	-	9,480.00	9,480.00	1,580.00	7,900.00
March	BACS	Objective IT services - KPL network updates/repair/monit	Corporate	25/26PO5688	2,688.00	2,688.00	448.00	2,240.00
March	BACS	Objective IT services - PAV network updates/repair/monit	Corporate	25/26PO5689	2,688.00	2,688.00	448.00	2,240.00
March	BACS	Objective IT services - Corporate/main network updates etc	Corporate	25/26PO5690	7,374.00	7,374.00	1,229.00	6,145.00
March	BACS	Objective IT services - FTCM network updates/monit etc	Corporate	25/26PO5691	2,772.00	2,772.00	462.00	2,310.00
		Total BACS Objective IT	-	-	15,522.00	15,522.00	2,587.00	12,935.00
March	BACS	Infinitus - MB keyholding March 26	MB/OPO	25/26PO5692	68.40	68.40	11.40	57.00
March	BACS	iNfinitus - PP keyholding March 26	Pavilion	25/26PO5693	34.20	34.20	5.70	28.50
		Total BACS Infinitus	-	-	102.60	102.60	17.10	85.50
March	BACS	Rabart - Mould Stop	OPO	25/26PO5694	50.40	50.40	8.40	42.00
March	BACS	JGAS - cylinder refill 09/16/23 March	Pavilion	25/26PO5695	165.00	165.00	27.50	137.50
February	BACS	Reef - Legionella Risk Assessment Pow Toilets	Toilets	25/26PO5696	270.00	270.00	45.00	225.00
March	BACS	Steven J Brown Lighting Services March 26 - events	Pavilion	25/26PO5697	620.00	620.00	-	620.00
March	BACS	Kat Morgan - Benow - workshop personal essay	Cultural	25/26PO5698	150.00	150.00	-	150.00
March	BACS	Callestick Farm - deli pops, choc fudge, salted, straw, vanil	Pavilion	25/26PO5699	166.99	166.99	27.85	139.14
March	CHQ	Carnon Carers - Community chest grant from JW	General	25/26PO5700	65.00	65.00	-	65.00
March	BACS	King Charles Primary- Educational Reserve	General	25/26PO5701	3,100.00	3,100.00	-	3,100.00
March	CHQ	Friends Tegonnigie- Comm Chest -JR, DK	General	25/26PO5702	50.00	50.00	-	50.00
March	BACS	Fal Town AFC- Comm chest- TP,SC,JS,DS,DK,AJ	General	25/26PO5703	665.00	665.00	-	665.00
March	BACS	Dracaena Centre - Comm Chest- KH,HS,DK	General	25/26PO5704	350.00	350.00	-	350.00
March	BACS	Fix & Flourish - Comm Chest-GA,JR	General	25/26PO5705	100.00	100.00	-	100.00
March	BACS	Pendennis Leisure - Community Chest-DE	General	25/26PO5706	70.00	70.00	-	70.00
March	BACS	Fal United FC - Comm Chest - LH, DC	General	25/26PO5707	300.00	300.00	-	300.00
February	BACS	Artist Sales Nov 25-Jan 26 - Owen Gildersleeve	Cultural	25/26PO5708	72.90	72.90	-	72.90
February	BACS	Artist Sales Nov 25-Jan 26 - Debbie Prosser	Cultural	25/26PO5709	8.88	8.88	-	8.88
February	BACS	Artist Sales Nov 25-Jan 26 - Deb Collinson	Cultural	25/26PO5710	75.00	75.00	-	75.00
February	BACS	Artist Sales Nov 25-Jan 26 - Philip Cox	Cultural	25/26PO5711	21.00	21.00	-	21.00
February	BACS	Artist Sales Feb 26-March 26 - Esther Smith	Cultural	25/26PO5712	354.00	354.00	-	354.00
March	BACS	Anthony's Executive Travel- Return Travel to Stansted for M	Civic	25/26PO5713	534.00	534.00	-	534.00
March	BACS	BG Electrical - Reconnect & refit disabled WC assistance alar	Toilets	25/26PO5714	36.00	36.00	6.00	30.00
March	BACS	Linda Chambers - Baby painting sessions 11th & 27th March	Cultural	25/26PO5715	150.00	150.00	-	150.00
March	BACS	Coast Medic - Monthly Adfmin	Pavilion	25/26PO5716	240.00	240.00	40.00	200.00
March	BACS	Carters Packaging - S/W carton 152x102x102mm	Cultural	25/26PO5717	23.40	23.40	3.90	19.50
March	BACS	Carey Davies- Techninical services March 26	Pavilion	25/26PO5718	2,840.00	2,840.00	-	2,840.00
March	BACS	Duchy Defibrillators- Supply pads & replacement battery at F	General	25/26PO5719	440.40	440.40	73.40	367.00
March	BACS	Exco - Installation of emergency lighting for AG,Chambers,ki	MB	25/26PO5720	1,216.80	1,216.80	202.80	1,014.00
March	BACS	Falmouth Uni - Festival for the Ocean/ Rise of the Cephalopd	Envirnomenal	25/26PO5721	300.00	300.00	-	300.00
March	BACS	Infinitus- Guard for St Nazaire Parade	Civic	25/26PO5722	203.04	203.04	33.84	169.20
March	BACS	Infinitus - CCTV operator Falmouth & Helston March 26	General	25/26PO5723	4,593.17	4,593.17	765.53	3,827.64
March	BACS	Infinitus - Street Rangers March 2026	Town Management	25/26PO5724	5,600.16	5,600.16	933.36	4,666.80
March	BACS	Infinitus - Door superviosr & Guard for Spring Flower show	Pavilion	25/26PO5725	2,957.02	2,957.02	492.84	2,464.18
		Total BACS Infinitus	-	-	13,353.39	13,353.39	2,225.57	11,127.83
March	BACS	Majestic - The Guv'nor & The Guv'nor Vino Blanco for Benow	Cultural	25/26PO5726	32.00	32.00	5.33	26.67
March	BACS	Passmore - Cleaning March 2026	MB/OPO/AS	25/26PO5727	5,767.94	5,767.94	961.32	4,806.62
March	BACS	Passmore- Commercial cleaning & window cleaning March 2	Pavilion	25/26PO5728	5,474.95	5,474.95	912.49	4,562.46
March	BACS	Passmore - Servicing beach & town toilets March 26	Toilets	25/26PO5729	6,173.15	6,173.15	1,028.86	5,144.29
March	BACS	Passmore - Exchequer Quay Penryn cleaning March 2026	Toilets	25/26PO5730	1,364.88	1,364.88	227.48	1,137.40
		Total BACS Passmore	-	-	18,780.92	18,780.92	3,130.15	15,650.77
March	BACS	Property Solutions SW - Supply & install syphons in mens WC	Pavilion	25/26PO5731	371.40	371.40	61.90	309.50
March	BACS	Sailflags- Table cloth "Top & Drop" aprpx. 1.8m x 74cm x 74c	Envirnomenal	25/26PO5732	94.74	94.74	15.79	78.95
March	BACS	Biffa - Standard general March 2026	OPO/MB	25/26PO5733	1,080.40	1,080.40	180.07	900.33
March	BACS	Biffa - Standard mixed dry recycling March 2026	OPO/MB	25/26PO5734	493.21	493.21	82.20	411.01
March	BACS	Biffa - Standard mixed glass March 2026	OPO/MB	25/26PO5735	181.14	181.14	30.19	150.95
March	BACS	Biffa - General waste & dry recycling March 2026	Pavilion	25/26PO5736	739.02	739.02	123.17	615.85
March	BACS	Biffa - Standard mixed glass March 2026	Pavilion	25/26PO5737	71.34	71.34	11.89	59.45
March	BACS	Biffa - Organic waste food March 2026	OPO/MB	25/26PO5738	189.22	189.22	31.54	157.68
March	BACS	Biffa - Organic waste food March 2026	Pavilion	25/26PO5739	94.61	94.61	15.77	78.84
March	BACS	Biffa - Standard paper confidential March 2026	OPO	25/26PO5740	65.14	65.14	10.86	54.28
		Total BACS Biffa	-	-	2,914.08	2,914.08	485.68	2,428.40
March	BACS	SWW- Water & sewerage rates 01/02/26-02/04/26 KP	Toilets	25/26PO5741	167.81	167.81	-	167.81
March	BACS	SWW- Water & sewerage rates 01/02/26-02/04/26 Webber	Toilets	25/26PO5742	234.80	234.80	-	234.80
March	BACS	SWW - Water rates 03.03.26-01.04.26 External Meter	Pavilion	25/26PO5743	19.09	19.09	-	19.09
March	BACS	SWW- Water & sewerage rates 03.03.26-01.04.26	MB	25/26PO5744	145.58	145.58	-	145.58

Date	Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
March		BACS	Swift - Blue vinyl gloves, bactericidal hand soap, parchment	Pavilion	25/26PO5745	128.29	128.29	21.38	106.91
March		BACS	Swift - 33/2 ply Recycled napkins	Pavilion	25/26PO5746	197.94	197.94	32.99	164.95
			Total BACS Swift	-	-	326.23	326.23	54.37	271.86
March		BACS	Trago - A4 White card 50 sheets	Pavilion	25/26PO5747	11.36	11.36	1.89	9.47
March		BACS	Withey- CN17 CVF Collect, check over for MOT, MOT, service	Facilities	25/26PO5748	455.92	455.92	66.82	389.10
March		BACS	Withey- WK15 SZV Collect, check over for MOT, MOT, service	Pavilion	25/26PO5749	1,005.88	1,005.88	159.31	846.57
			Total BACS Withey	-	-	1,461.80	1,461.80	226.13	1,235.67
March		CC - BOI	AWS - charges 1-31 March 2026	Corporate	25/26PO5750	29.15	29.15	4.83	24.32
March		CC - BOI	BOI - non sterling transaction fee	Corporate	25/26PO5751	0.80	0.80	-	0.80
March		CC - BOI	Microsoft - office 365 E3 licenses x 4 09/03-08/04	Corporate	25/26PO5752	82.40	82.40	-	82.40
March		CC - BOI	Microsoft - 365 business basic licenses x 19 21/03-20/04	Corporate	25/26PO5753	87.40	87.40	-	87.40
March		CC - BOI	Microsoft - Planner Plan 1 - 08/03 - 07/04	Corporate	25/26PO5754	7.70	7.70	-	7.70
March		CC - BOI	Microsoft - 365 Business Premium - March 26 x 8	Corporate	25/26PO5755	135.20	135.20	-	135.20
March		CC - BOI	Microsoft - 365 business standard x 72 26/27	Corporate	25/26PO5756	8,294.40	8,294.40	-	8,294.40
March		CC - BOI	Microsoft - Ent Mobility + Security E5 x 69	Corporate	25/26PO5757	869.40	869.40	-	869.40
March	oyds - MPW		Meta - various campaign ads - 21-28/3/26	Pavilion	25/26PO5758	123.00	123.00	-	123.00
March	oyds - MPW		Meta - various campaign ads - 27-29/3/26	Pavilion	25/26PO5759	44.00	44.00	-	44.00
March	oyds - MPW		Meta - various campaign ads - 11-22/3/26	Pavilion	25/26PO5760	123.00	123.00	-	123.00
March	oyds - MPW		Royal Mail - postage	Pavilion	25/26PO5761	3.55	3.55	0.59	2.96
March	oyds - MPW		Amazon - outdoor solar lights motion sensor	Pavilion	25/26PO5762	13.99	13.99	2.33	11.66
March	oyds - MPW		Amazon - A5 leaflet holders 1 pack of 5	Pavilion	25/26PO5763	16.99	16.99	2.83	14.16
March	oyds - MPW		Amazon - Cruciak DDr4 RAM 8GB Laptop memory x 6	Corporate	25/26PO5764	479.94	479.94	79.98	399.96
March	oyds - MPW		Eversley Training - training Food hygiene cert	Pavilion	25/26PO5765	162.00	162.00	27.00	135.00
March	Lloyds - SP		Sainsburys - grounds team various supplies	Grounds	25/26PO5766	54.87	54.87	-	54.87
March		DD	British Gas - Swanpool - 2/3-1/4	Toilets	25/26PO5767	42.48	42.48	2.02	40.46
March		DD	British Gas - Kimberley park sheds - 2/3-2/4/26	Kimberley Park	25/26PO5768	28.92	28.92	1.37	27.55
March		DD	British Gas - PP Stable Block - 1-31/3/26	Pavilion	25/26PO5769	27.20	27.20	1.29	25.91
March		DD	British Gas - Mortuary - 2/3 - 2/4/26	Cemetery	25/26PO5770	242.94	242.94	11.56	231.38
March		DD	British Gas - Library - 2/03-01/04/26	Municipal Build	25/26PO5771	706.24	706.24	117.70	588.54
March		DD	British Gas - Maenporth Toilets - 3/3-30/3/26	Toilets	25/26PO5772	32.88	32.88	1.56	31.32
March		DD	British Gas - Castle Beach Toilets - 25/2-24/3/26	Toilets	25/26PO5773	37.38	37.38	1.78	35.60
March		DD	British Gas - Kimberley Stage-25/02-24/03/26	Kimberley Park	25/26PO5774	12.02	12.02	0.57	11.45
March		DD	British Gas - Cem Chapel CoFe - 26/2-25/3/26	Cemetery	25/26PO5775	19.67	19.67	0.93	18.74
March		DD	British Gas - MB - 26/3/ 28/3/26	Municipal Build	25/26PO5776	21.71	21.71	1.03	20.68
March		DD	British Gas - Grove Place Toilets - 02/3-01/04/26	Toilets	25/26PO5777	201.33	201.33	9.58	191.75
March		DD	British Gas - Webber Street - 02/03-01/04/26	Toilets	25/26PO5778	33.26	33.26	1.58	31.68
March		DD	British Gas - POW Pier Toilets - 02/03-01/04/26	Toilets	25/26PO5779	70.92	70.92	3.37	67.55
March		DD	British Gas - Fish Strand Hill CSCP - 01-31/3/26	CarParks	25/26PO5780	289.34	289.34	13.77	275.57
March		DD	British Gas - PP Café - 01/-31/03/26	Pavilion	25/26PO5781	2,138.83	2,138.83	356.47	1,782.36
March		DD	British Gas - Moor Feeder Pillar - 06/03-05/04/26	Moor	25/26PO5782	22.82	22.82	1.08	21.74
March		DD	British Gas - Gyllyngdune Cottage - 02/03-01/04/26	Pavilion	25/26PO5783	451.81	451.81	75.30	376.51
March		DD	British Gas - Moor Feeder pillar bench - 07/03-06/04	Moor	25/26PO5784	25.63	25.63	1.22	24.41
March		DD	British Gas - Theatre - 1-31/3/26	Pavilion	25/26PO5785	1,501.90	1,501.90	250.31	1,251.59
March		BACS	Cornwall Council - CEO re SLA Pendennis - March 26	Pendennis	25/26PO5786	208.50	208.50	-	208.50
March		BACS	Custom Works - Bookmarks Marketing	Cultural	25/26PO5787	310.20	310.20	51.70	258.50
March		BACS	A Goldstitch Christmas- Anniversary Shindig-The Hoosiers	Pavilion	25/26PO5788	7,052.50	7,052.50	-	7,052.50
March		BACS	The Good Old Fashioned Lover Boys - Performance 13.03.26	Pavilion	25/26PO5789	4,714.00	4,714.00	-	4,714.00
March		BACS	The Students Union - Robin Hood Performnce -FECCLS	Pavilion	25/26PO5790	520.00	520.00	-	520.00
March	Credit		Absolute Canvas - refund on Xmas Marquee 2025	Town Management	25/26PO5791	- 399.30	- 399.30	- 66.55	- 332.75
March		DD	Allstar - fuel for plant and cans	Grounds	25/26PO5792	137.58	137.58	22.93	114.65
March		DD	BT - Fibre 1-31st March 2026 - PP	Pavilion	25/26PO5793	394.80	394.80	65.80	329.00
March		DD	Deputy - roster management 1-31sst March 2026	Pavilion	25/26PO5794	234.42	234.42	39.07	195.35
February		DD	Clover/Payment Sense - charges 1-28 February 26	Pavilion	25/26PO5795	801.06	801.06	-	801.06
March		DD	Clover/Payment Sense - charges 1-31 March 26	Pavilion	25/26PO5796	1,134.14	1,134.14	-	1,134.14
March		DD	G4S - services charges - 1-31st March 2026	Corporate	25/26PO5797	183.50	183.50	30.58	152.92
March		DD	Trade UK - B&Q - Dewalt work trousers	Facilities	25/26PO5798	42.75	42.75	7.13	35.63
March		DD	Trade UK - Screwfix - Ladies gents toilet Signs	OPO	25/26PO5799	7.98	7.98	1.33	6.65
March		DD	Trade UK - Screwfix - 13A fuse pack	OPO	25/26PO5800	2.15	2.15	0.36	1.79
March		DD	Water Plus - service charges Kimberley - March	Kimberley Park	25/26PO5801	485.33	485.33	-	485.33
February		DD	Water Plus - service charges Kimberley - February	Kimberley Park	25/26PO5802	439.08	439.08	-	439.08
March		DD	Westcountry - whole and semi skimmed milk	Pavilion	25/26PO5803	12.77	12.77	-	12.77
March		DD	Westcountry - Butter/Sugar/Cheese/cans and cream	Pavilion	25/26PO5804	306.82	306.82	42.20	264.62
March		DD	Westcountry - whole and semi skimmed and oat milk	Pavilion	25/26PO5805	12.77	12.77	-	12.77
March		DD	Westcountry - Lemons/limes/chives/parsley/celery etc	Pavilion	25/26PO5806	162.35	162.35	9.12	153.23
March		DD	Westcountry - Pain Au Chocolate/flapjack/rools etc	Pavilion	25/26PO5807	256.29	256.29	4.06	252.23
March		DD	Westcountry - whole and semi skimmed and oat milk	Pavilion	25/26PO5808	12.77	12.77	-	12.77
March		DD	Westcountry - Eggs/Limes/Corriander/Fennel/Chocolate	Pavilion	25/26PO5809	315.07	315.07	-	315.07
March		DD	Westcountry - Pain au chocloate/flapjack	Pavilion	25/26PO5810	124.03	124.03	-	124.03
March		DD	Westcountry - Banana/tofu/oats	Pavilion	25/26PO5811	16.48	16.48	-	16.48
March		DD	Westcountry - Sausages	Pavilion	25/26PO5812	36.47	36.47	-	36.47
March		DD	Westcountry - Digestive Biscuits	Pavilion	25/26PO5813	16.00	16.00	-	16.00
March		DD	Westcountry - whole and semi skimmed and oat milk	Pavilion	25/26PO5814	12.77	12.77	-	12.77
March		DD	Westcountry - clementines/banana/pot salad/thyme etc	Pavilion	25/26PO5815	224.41	224.41	13.47	210.94
March		DD	Westcountry - whole and semi skimmed and oat milk	Pavilion	25/26PO5816	12.77	12.77	-	12.77
March		DD	Westcountry - Oat Milk	Pavilion	25/26PO5817	16.14	16.14	-	16.14
March		DD	Westcountry - Apple/sweet potato/rapeseed oil etc	Pavilion	25/26PO5818	90.95	90.95	-	90.95
March		DD	Westcountry - Limes/Lemons	Pavilion	25/26PO5819	19.67	19.67	-	19.67
March		DD	Westcountry - whole and semi skimmed and oat milk	Pavilion	25/26PO5820	12.77	12.77	-	12.77
March		DD	Westcountry - Fennel/coriander/buttermilk/rolls etc	Pavilion	25/26PO5821	104.44	104.44	-	104.44
March		DD	Westcountry -Bakers/Limes/lemsons/paprika etc	Pavilion	25/26PO5822	49.82	49.82	-	49.82
March		DD	Westcountry - whole and semi skimmed and oat milk	Pavilion	25/26PO5823	13.86	13.86	-	13.86
March	CN		Westcountry - shortbread apple and date and caramel	Pavilion	25/26PO5824	- 162.76	- 162.76	-	- 162.76
						678,996.66	679,194.68	43,489.92	635,377.77

164

FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Feb-26

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Municipal Building	Civic	Mayoral	Facilities	Corp	Stat	Kimberley Park	Sundry Items	Running Balance
	OB	VAT	Net				ME	CP	MB	C	M	F	Corp	S	KP	SI	222.41
02/02/2026	2.00		2.00	1363	SI		-	-	-	-	-	-	-	-	-	2.00	220.41
02/02/2026	6.70	1.11	5.59	1364	CP		-	5.59	-	-	-	-	-	-	-	-	213.71
03/02/2026	4.20		4.20	1365	me		4.20	-	-	-	-	-	-	-	-	-	209.51
04/02/2026	1.65		1.65	1366	me		1.65	-	-	-	-	-	-	-	-	-	207.86
04/02/2026	7.40		7.40	1367	corp		-	-	-	-	-	-	7.40	-	-	-	200.46
06/02/2026	2.40		2.40	1368	me		2.40	-	-	-	-	-	-	-	-	-	198.06
05/02/2026	1.30		1.30	1369	M		-	-	-	-	1.30	-	-	-	-	-	196.76
10/02/2026	2.74		2.74	1370	me		2.74	-	-	-	-	-	-	-	-	-	194.02
12/02/2026	2.40		2.40	1371	me		2.40	-	-	-	-	-	-	-	-	-	191.62
16/02/2026	3.30		3.30	1372	me		3.30	-	-	-	-	-	-	-	-	-	188.32
17/02/2026	6.50	1.09	5.41	1373	S		-	-	-	-	-	-	-	5.41	-	-	181.82
20/02/2026	1.65		1.65	1374	me		1.65	-	-	-	-	-	-	-	-	-	180.17
23/02/2026	3.30		3.30	1375	me		3.30	-	-	-	-	-	-	-	-	-	176.87
25/02/2026	1.65		1.65	1376	me		1.65	-	-	-	-	-	-	-	-	-	175.22
26/02/2026	16.55		16.55	1377	me		16.55	-	-	-	-	-	-	-	-	-	158.67
CLOSED			-				-	-	-	-	-	-	-	-	-	-	158.67
63.74		2.20	61.54			-	39.84	5.59	-	-	1.30	-	7.40	5.41	-	2.00	

Nominal Codes

5030	5017	5290	5408	5405	5755	5468	5012	6470	5030
VAT	5.59						5.41		
Non-VAT	0						0		

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

	DR	CR
2201 - vat	£ 2.20	
Various		£ 2.20

NB add additional NL's depending on monthly expenditure

FALMOUTH ART GALLERY PETTY CASH SCHEDULE

300

Period: February 26

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Cashed	MB - Repairs Renewals	MB- cleaning	CS - Postage	CS - Stationary photocopy	CS - Consumables	CS - Storeroom Equipment	CS - Publicity and Marketing	CS - parking	CS - Seminar Expenses	CS - Workshops	Running Balance
	Opening Bal						RR	CL	PO	S	C	SE	PM	PAR	SEM	W	138.72
17/02/2026	1.45		1.45	2595	c		-	-	-	-	1.45	-	-	-	-	-	137.27
17/02/2026	2.45		2.45	2596	c		-	-	-	-	2.45	-	-	-	-	-	134.82
17/02/2026	1.65		1.65	2597	c		-	-	-	-	1.65	-	-	-	-	-	133.17
17/02/2026	6.14		6.14	2598	c		-	-	-	-	6.14	-	-	-	-	-	127.03
17/02/2026	20.00		20.00	2599	c		-	-	-	-	20.00	-	-	-	-	-	107.03
17/02/2026	1.79	0.30	1.49	2600	s		-	-	-	1.49	-	-	-	-	-	-	105.24
17/02/2026	28.20	4.70	23.50	2601	par		-	-	-	-	-	-	-	23.50	-	-	77.04
17/02/2026	14.00		14.00	2602	c		-	-	-	-	14.00	-	-	-	-	-	63.04
17/02/2026	1.45		1.45	2603	c		-	-	-	-	1.45	-	-	-	-	-	61.59
17/02/2026	2.50		2.50	2604	c		-	-	-	-	2.50	-	-	-	-	-	59.09
17/02/2026	3.60		3.60	2605	po		-	-	3.60	-	-	-	-	-	-	-	55.49
18/02/2026			-		23	240.96	-	-	-	-	-	-	-	-	-	-	296.45
24/02/2026	3.80		3.80	2606	w		-	-	-	-	-	-	-	-	-	3.80	292.65
24/02/2026	7.85		7.85	2607	c		-	-	-	-	7.85	-	-	-	-	-	284.80
24/02/2026	4.90		4.90	2608	c		-	-	-	-	4.90	-	-	-	-	-	279.90
24/02/2026	1.45		1.45	2609	c		-	-	-	-	1.45	-	-	-	-	-	278.45
24/02/2026	4.50		4.50	2610	c		-	-	-	-	4.50	-	-	-	-	-	273.95
CLOSED			-				-	-	-	-	-	-	-	-	-	-	273.95

	105.73	5.00	100.73		100.73	-	-	3.60	1.49	68.34	-	-	23.50	-	3.80
Nominal Codes						5220	5230	5804	5805	5808	5809	5813	5819	5817	5818
					Non Vat	-	-		-		-	-	-		
					Vat	-	-		1.49				23.50		

Town Clerk

Finance Use Only

VAT Journals

2201 - vat	
5816	
5805	-
	-

PP - GG PETTY CASH SCHEDULE

Period: February 26

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Opening Bal	GG - GM	GG - Misc Grounds	PP - Events	PP - SFS	PP - Catering Supplies	PP - Cleaning	PP - Misc	Running Balance
							GM	MG	PE	SFS	CS	CL	MC	271.49
01/02/2026	5.00		5.00	53	CS		-	-	-	-	5.00	-	-	266.49
09/02/2026	18.24		18.24	54	cs		-	-	-	-	18.24	-	-	248.25
16/02/2026	3.98		3.98	55	cs		-	-	-	-	3.98	-	-	244.27
18/02/2026	18.55		18.55	56	CS		-	-	-	-	18.55	-	-	225.72
22/02/2026	27.44		27.44	57	CS		-	-	-	-	27.44	-	-	198.28
CLOSED			0.00				-	-	-	-	-	-	-	198.28
	73.21	0.00	73.21			73.21	-	-	-	-	73.21	-	-	

Nominal Codes

non VAT
VAT

6300630263626364635663516359

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

DR
2201 - vat£-
Various£-

NB add additional NL's depending on monthly expenditure

FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Mar-26

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Municipal Building	Civic	Mayoral	Facilities	Corp	Stat	Kimberley Park	Sundry Items	Running Balance
	OB	VAT	Net				ME	CP	MB	C	M	F	Corp	S	KP	SI	158.67
02/03/2026	3.30		3.30	1378	me		3.30	-	-	-	-	-	-	-	-	-	155.37
06/03/2026	1.65		1.65	1379	me		1.65	-	-	-	-	-	-	-	-	-	153.72
09/03/2026	12.05		12.05	1380	f		-	-	-	-	-	12.05	-	-	-	-	141.67
09/03/2026	2.99		2.99	1381	si		-	-	-	-	-	-	-	-	-	2.99	138.68
09/03/2026	1.65		1.65	1382	me		1.65	-	-	-	-	-	-	-	-	-	137.03
12/03/2026	7.15		7.15	1383	M		-	-	-	-	7.15	-	-	-	-	-	129.88
16/03/2026	3.30		3.30	1384	me		3.30	-	-	-	-	-	-	-	-	-	126.58
18/03/2026	11.95		11.95	1385	KP		-	-	-	-	-	-	-	-	11.95	-	114.63
23/03/2026	2.74		2.74	1386	me		2.74	-	-	-	-	-	-	-	-	-	111.89
16/03/2026	1.39	0.23	1.16	1387	f		-	-	-	-	-	1.16	-	-	-	-	110.50
25/03/2026	20.20		20.20	1388	me		20.20	-	-	-	-	-	-	-	-	-	90.30
26/03/2026	1.65		1.65	1389	me		1.65	-	-	-	-	-	-	-	-	-	88.65
30/03/2026	3.30		3.30	1390	me		3.30	-	-	-	-	-	-	-	-	-	85.35
31/03/2026			-			209.70	-	-	-	-	-	-	-	-	-	-	295.05
CLOSED			-				-	-	-	-	-	-	-	-	-	-	295.05
	73.32	0.23	73.09			209.70	37.79	-	-	-	7.15	13.21	-	-	11.95	2.99	

Nominal Codes

5030 5017 5290 5408 5405 5755 5468 5012 6470 5030
 VAT
 Non-VAT 1.16
 12.05

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

DR CR
 2201 - vat £ 0.23
 Various £ 0.23

NB add additional NL's depending on monthly expenditure

FALMOUTH ART GALLERY PETTY CASH SCHEDULE

Period: March 26 300 300.00

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Cashed	MB - Repairs Renewals	MB- cleaning	MB - Misc Consumables	CS - Postage	CS - Stationary photocopy	CS - Consumables	CS - Storeroom Equipment	CS - Printing/Artw ork	CS - Publicity and Marketing	CS - Arts Council	Flower Show	Running Balance
	Opening Bal						RR	CL	MBC	PO	S	C	SE	PA	PM	ART	FS	273.95
04/03/2026	9.64		9.64	2611	c		-	-	-	-	-	9.64	-	-	-	-	-	264.31
04/03/2026	2.45		2.45	2612	c		-	-	-	-	-	2.45	-	-	-	-	-	261.86
04/03/2026	12.99	2.17	10.82	2613	s		-	-	-	-	10.82	-	-	-	-	-	-	248.87
04/03/2026	6.75		6.75	2614	c		-	-	-	-	-	6.75	-	-	-	-	-	242.12
10/03/2026	4.25		4.25	2615	c		-	-	-	-	-	4.25	-	-	-	-	-	237.87
10/03/2026	2.90		2.90	2616	c		-	-	-	-	-	2.90	-	-	-	-	-	234.97
10/03/2026	1.65		1.65	2617	c		-	-	-	-	-	1.65	-	-	-	-	-	233.32
17/03/2026	1.65		1.65	2618	c		-	-	-	-	-	1.65	-	-	-	-	-	231.67
17/03/2026	9.40		9.40	2619	c		-	-	-	-	-	9.40	-	-	-	-	-	222.27
17/03/2026	2.20		2.20	2620	c		-	-	-	-	-	2.20	-	-	-	-	-	220.07
17/03/2026	1.20		1.20	2621	c		-	-	-	-	-	1.20	-	-	-	-	-	218.87
17/03/2026	9.20	1.54	7.66	2622	RR		7.66	-	-	-	-	-	-	-	-	-	-	209.67
17/03/2026	1.60	0.27	1.33	2623	s		-	-	-	-	1.33	-	-	-	-	-	-	208.07
17/03/2026	2.50		2.50	2624	c		-	-	-	-	-	2.50	-	-	-	-	-	205.57
31/03/2026	2.90		2.90	2625	c		-	-	-	-	-	2.90	-	-	-	-	-	202.67
31/03/2026	0.85		0.85	2626	c		-	-	-	-	-	0.85	-	-	-	-	-	201.82
31/03/2026	5.00		5.00	2627	fs		-	-	-	-	-	-	-	-	-	-	5.00	196.82
31/03/2026	7.00		7.00	2628	c		-	-	-	-	-	7.00	-	-	-	-	-	189.82
31/03/2026	2.30		2.30	2629	art		-	-	-	-	-	-	-	-	-	2.30	-	187.52
31/03/2026	1.60		1.60	2630	art		-	-	-	-	-	-	-	-	-	1.60	-	185.92
CLOSED			-				-	-	-	-	-	-	-	-	-	-	-	185.92

88.03	3.98	84.05	79.05	7.66	-	-	-	12.15	55.34	-	-	-	3.90	5.00

Nominal Codes	5220	5230	5290	5804	5805	5808	5809	5811	5813	5827	6364
	-	-	-		-		-	-	-		
Non Vat											
Vat	7.66	-	-		12.15						

Town Clerk	Councillor	Councillor

Finance Use Only

VAT Journals			
	DR		CR
2201 - vat	£	3.98	
5816			£ 3.98
5805			-
	£	3.98	3.98

NB add additional NL's depending on monthly expenditure

PP - GG PETTY CASH SCHEDULE

Period: March 26

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Ope ning Bal	GG - GM	GG - Misc Grounds	PP - Events	PP - SFS	PP - Catering Supplies	PP - Cleaning	PP - Misc	Running Balance
							GM	MG	PE	SFS	CS	CL	MC	198.28
04/03/2026	4.00		4.00	58	CS		-	-	-	-	4.00	-	-	194.28
04/03/2026	5.52		5.52	59	GM		5.52	-	-	-	-	-	-	188.76
10/03/2026	3.72		3.72	60	GM		3.72	-	-	-	-	-	-	185.04
10/03/2026	11.55		11.55	61	CS		-	-	-	-	11.55	-	-	173.49
14/03/2026	3.00		3.00	62	CS		-	-	-	-	3.00	-	-	170.49
16/03/2026	8.98		8.98	63	CS		-	-	-	-	8.98	-	-	161.51
19/03/2026	13.16		13.16	64	CS		-	-	-	-	13.16	-	-	148.35
21/03/2026	11.95		11.95	65	CS		-	-	-	-	11.95	-	-	136.40
21/03/2026	4.80		4.80	66	CS		-	-	-	-	4.80	-	-	131.60
25/03/2026	8.85		8.85	67	PE		-	-	8.85	-	-	-	-	122.75
27/03/2026	6.04		6.04	68	GM		6.04	-	-	-	-	-	-	116.71
CLOSED			0.00				-	-	-	-	-	-	-	116.71
							81.57	15.28	-	8.85	-	57.44	-	-
							81.57							

Nominal Codes

non VAT
VAT

6300 6302 6362 6364 6356 6351 6359

VAT Calc:

	Item price		VAT

Town Clerk	Councillor	Councillor

Finance Use Only

VAT Journals

2201 - vat	DR		CR
Various	£	-	£

NB add additional NL's depending on monthly expenditure

FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held in the Atherton Suite, The Old Post Office, The Moor, Falmouth on Monday 8th June 2026 at 6.00 pm.

Present: T M Pearce (Chair), S R Carmichael, D E Clegg CC, D V Evans BEM CC,
L E Howes, and A J Jewell.

In Attendance: A M Williams (Town Clerk)
R N Thomas (Responsible Finance Officer)
Various Grant Applicants.

F7134 APOLOGIES

None received.

F7135 INTERESTS AND DISPENSATIONS

None received.

F7136 MINUTES

It was proposed by Councillor Clegg, seconded by Councillor Carmichael and

RESOLVED that the Minutes of the meeting held on 13th April 2026 be confirmed as a correct record of the proceedings and signed by the Chair.

F7137 GRANT APPLICATIONS

The current community and events grant budget balance (£9,206.34) was duly noted.

It was proposed by Councillor Carmichael, seconded by Councillor Evans and

RESOLVED that pursuant to section 145 of the Local Government Act 1972, Pendennis Brass be granted £2,675 towards the costs of participation in the English National Band Championships 2026.

Councillor Carmichael advised that he would also provide a further £100 from his community chest.

It was proposed by Councillor Howes, seconded by Councillor Robinson and

RESOLVED that pursuant to section 145 of the Local Government Act 1972, Falmouth Chorus be granted £300 towards choir set up and running costs.

It was proposed by Councillor Howes, seconded by Councillor Jewell and

RESOLVED that pursuant to section 19 of the Local Government (Miscellaneous Provisions) Act 1976, Falmouth Zen be granted £600 towards the costs of providing secular community inclusive meditation sessions.

It was proposed by Councillor Evans, seconded by Councillor Jewell and

RESOLVED that consideration of the grant request (£1000) by Falmouth Cricket Club be deferred to enable a member of the Club to present further to the Council regarding the detail of the application

It was proposed by Councillor Evans, seconded by Councillor Robinson and

RESOLVED that pursuant to section 111 of the Local Government Act 1972, Another Weigh be granted £1,000 towards the costs of set up of a Zero Waste Shop in Falmouth and maintaining community climate hub, providing they reached their overall funding for project progression.

The Grant Schedule 2026/27 was duly noted, as was the 2026/27 Community Chest Fund.

F7138 PROJECTS

The Committee noted the following project updates:

Passmore Edwards - Municipal Buildings

The Town Clerk updated on current funding applications and the amended design consultation with a re-focus on the display of the Town's Collection following potential funder feedback. Councillors had reviewed and fed into that design process. The Cultural Services and Leisure Committee would be apprised of that.

Tranche 4 Devolution – Devo4

It was unclear regarding the current stance of Cornwall Council, and in regard to timeframe, of the proposed transfers. Clarity was requested and several matters were progressing outside of Devo4 for expediency that could form Phase 1 of the larger transfer, and the Town Clerk would update on those further in his Part II report.

Policies and Strategies

The Town Clerk updated on the need to create the Council's 2027-31 Strategic Plan and it was agreed that that would be facilitated for Councillors during 2026. The Town Centre Masterplan remained in abeyance pending Devo4 transfers. A number of organisational staffing policies had been updated and considered by the Staffing Committee. A draft Biodiversity Policy was being further considered by the Grounds, Facilities and Environmental Action Committee.

F7139 TOWN CLERK'S PART I REPORT

1. Legislative Programme

The Council was disappointed to note that the King's Speech failed to reference the promised legislative changes to enable remote and hybrid meetings of local councils and were deeply concerned by the absence of legislation to strengthen the standards regime in local government. It supported the sector lobbying in this matter and including the better recognition of carers responsibilities for elected members, so that those with working and caring responsibilities can better engage with local democracy and are better protected, with others, from poor behaviour.

2. The Terrorism (Protection of Premises) Act 2025 – Martyn's Law

The Security Industry Authority consultation of Regulatory Guidance was noted as was the increased responsibilities of the Council in regard to its buildings and public safety and a need to resource those measures in 2027/28 budget setting. The Cultural Services and Leisure Committee would further consider the service requirements.

F7140 2025/26 YEAR END FINANCIAL STATEMENTS AND EARMARKED RESERVES

The Responsible Financial Officer reported 2025/26-year end summary and recommended earmarked reserves. As well as 2025-26-year end financial statements. She responded to questions thereon, including General Fund Reserves balances which had been impacted by lower than projected income and additional staffing costs. The Town Clerk reminded the

Council regarding the statutory restrictions on the Council in its ability to trade commercially and the status of Princess Pavilion.

It was proposed by Councillor Clegg, seconded by Councillor Carmichael and

RESOLVED that the attached year end summary figure and earmarked reserves 2025-26 be agreed and the attached financial statements 2025-26 be noted.

F7141 2025/26 YEAR END INTERNAL AUDIT

The Chair noted that the internal audit report contained no recommendations for action, accordingly he thanked the Responsible Financial Officer and the Council's Finance Team for their work.

It was proposed by Councillor Pearce, seconded by Councillor Evans and

RESOLVED that the Auditor's Report be noted and received and that no response was required.

F7142 AUDIT – CONFLICT OF INTEREST

It was proposed by Councillor Carmichael, seconded by Councillor Clegg and

RESOLVED that it be noted that there was no conflict of interest with the Council's External Auditor BDO Ltd.

F7143 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2025-26

It was proposed by Councillor Evans, seconded by Councillor Clegg and

RESOLVED that

- (i) The attached Annual Governance and Accountability Return be noted and agreed;
- (ii) The Council be recommended that the Annual Governance and Accountability Statements be received and approved and that it then be submitted to the Council's External Auditor.

F7144 INTERNAL AUDITOR 2026-27

The letter of engagement from Hudson Accounting Ltd was considered.

It was proposed by Councillor Howes, seconded by Councillor Carmichael and

RESOLVED that Hudson Accounting Ltd be appointed as the Council's Internal Auditor for 2026-27.

F7145 EXPENDITURE AND PETTY CASH

It was proposed by Councillor Clegg, seconded by Councillor Carmichael and

RESOLVED that the attached updated expenditure schedule for March 2026 and the expenditure and petty cash schedules for April and May 2026 be approved.

F7146 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Councillor Pearce, seconded by Councillor Evans and

RESOLVED that in view of the confidential nature of contractual matters and personal information, it is advisable, in the public interest that the press and public be excluded from the meeting.

SUMMARYINCOME

	Actual 2025-26	Adjustments	TOTAL YEAR
Corporate Services	32,179.74		32,179.74
Cultural Services	131,439.23		131,439.23
General Council	126,373.91		126,373.91
Town Management Services	52,778.90		52,778.90
Cemetery Services inc J&C	62,779.25		62,779.25
Grounds and Facilities	9,218.35		9,218.35
Buildings - Municipal and Other	192,198.18		192,198.18
Princess Pavilion	1,016,083.69		1,016,083.69
Parks and Open Spaces	37,737.54		37,737.54
Allotments	3,162.77		3,162.77
Seats/Shelters/Footpaths and non FTC site	12,346.20		12,346.20
Pendennis Headland	17,441.75		17,441.75
Precept	3,677,262.79		3,677,262.79
TOTAL (Revenue & Capital)	5,371,002.30	0.00	5,371,002.30

EXPENDITURE:

	Actual 2025-26	Adjustments	TOTAL YEAR
Corporate Services(inc Bad Debts)	1,186,685.48		1,186,685.48
Town Management Services	94,068.37		94,068.37
Cultural Services	665,208.33		665,208.33
General Council Services	325,249.67		325,249.67
Cemetery Services	73,128.55		73,128.55
Grounds	507,303.35		507,303.35
Facilities	279,444.18		279,444.18
Buildings - Municipal	271,591.59		271,591.59
Buildings - Toilets	196,624.96		196,624.96
Buildings - Former PO	177,490.39		177,490.39
Buildings - Pavilion	28,636.45		28,636.45
Princess Pavilion	1,386,462.66		1,386,462.66
Parks and Open Spaces - Gyllyngdune	6,777.15		6,777.15
Parks and Open Spaces - Trescobeas	3,896.43		3,896.43
Parks and Open Spaces - Kimberley	60,432.78		60,432.78
Parks and Open Spaces - Trelawney	777.28		777.28
Parks and Open Space - Dracaena inc Skatepark	25,627.71		25,627.71
Allotments	446.00		446.00
Seats/Shelters/Footpaths	9,859.37		9,859.37
Cemeteries Other	57.80		57.80
Other Sites - Webber Street etc	18,182.47		18,182.47
Pendennis Headland	55,490.75		55,490.75
Capital	122,228.43		122,228.43
Adjust/add and new services	0.00		0.00
TOTAL (Revenue & Capital)	5,495,670.15	0.00	5,495,670.15

Opening General Fund	281,814.05
Opening Earmarked Reserves	453,396.38
	735,210.43
Forecast Income	5,371,002.30
Less forecast expenditure	5,495,670.15
Forecast closing general reserves	176,199.92
Forecast closing earmarked reserves	434,342.66
	610,542.58
LAPF	142,678.35
CCLA (held as asset in accounts)	753,220.93

TOTAL BUDGET	Over/ (Under) Budget
41,000.00	-8,820.26
136,200.00	-4,760.77
72,000.00	54,373.91
32,000.00	20,778.90
39,000.00	23,779.25
9,000.00	218.35
115,600.00	76,598.18
1,069,000.00	-52,916.31
19,250.00	18,487.54
3,207.50	-44.73
3,000.00	9,346.20
17,000.00	441.75
3,677,262.79	0.00
5,233,520.29	137,482.01
TOTAL BUDGET	(Over)/Under Budget
941,124.00	-245,561.48
77,000.00	-17,068.37
650,979.00	-14,229.33
348,655.00	23,405.33
75,000.00	1,871.45
487,184.00	-20,119.35
279,797.00	352.82
154,600.00	-116,991.59
175,500.00	-21,124.96
187,167.00	9,676.61
43,000.00	14,363.55
1,310,937.00	-75,525.66
21,000.00	14,222.85
7,500.00	3,603.57
52,077.00	-8,355.78
2,000.00	1,222.72
19,500.00	-6,127.71
1,000.00	554.00
8,000.00	-1,859.37
1,000.00	942.20
500.00	-17,682.47
34,500.00	-20,990.75
121,000.00	-1,228.43
234,500.00	234,500.00
5,233,520.00	-262,150.15

Falmouth Town Council - 2025-26

CORPORATE SERVICES

Expenditure

	Actual	Adjustments	Budget	Y/E Forecast
	YE	YE	25-26	
Officers Salaries	595,864.62		606,843.00	- 10,978.38
Postage/Petty Cash	848.70		1,000.00	- 151.30
Telephone	7,314.07		10,000.00	- 2,685.93
Printing/Stationery/Copier	3,303.84		4,100.00	- 796.16
Publications	148.50		12,000.00	- 11,851.50
Advertising/Marketing/Recruitment	2,456.87		4,000.00	- 1,543.13
IT - maintenance/monitoring and software	233,219.82		140,000.00	93,219.82
Subscriptions	35,962.95		28,500.00	7,462.95
Insurance	5,518.51		9,000.00	- 3,481.49
Professional / Legal Fees etc. (includes agency cc	196,581.33		30,000.00	166,581.33
Conference/Seminars and Training	26,885.49		20,000.00	6,885.49
Audit Fees	6,300.00		6,500.00	- 200.00
Bank Charges	12,223.15		10,500.00	1,723.15
Miscellaneous inc H&S	9,376.04		8,000.00	1,376.04
Bad Debts/W/Off/P&L Adjustments	0.59		-	0.59
Loan Interest	50,681.00		50,681.00	-
	1,186,685.48	-	941,124.00	245,561.48
IT Capital expenditure	54,109.97		8,000.00	46,109.97
	54,109.97	-	8,000.00	46,109.97
Income				
Misc Inc Suspense Ac	10,937.68		1,000.00	9,937.68
Bank Interest	21,242.06		40,000.00	- 18,757.94
	32,179.74	-	41,000.00	- 8,820.26
COST OF SERVICE	1,208,615.71	-	908,124.00	- 300,491.71

TOWN MANAGEMENT SERVICES

Expenditure

	Actual	Adjustments	Budget	Y/E Forecast
	YE	YE	25-26	
Events Support	59,176.14		58,000.00	1,176.14
Operational Budget MOB	4,809.23		8,000.00	- 3,190.77
Other Safe and Secure	30,083.00		11,000.00	19,083.00
	94,068.37	-	77,000.00	17,068.37
IT Capital expenditure	2,199.00		2,000.00	199.00
	2,199.00	-	2,000.00	199.00
Income				
General Safe and Secure	17,000.00	-	17,000.00	-
Events/Xmas and Other Income	35,778.90	-	15,000.00	20,778.90
	52,778.90	-	32,000.00	20,778.90
COST OF SERVICE	41,289.47	-	47,000.00	- 3,511.53

CULTURAL SERVICES

Expenditure

	Actual	Adjustments	Budget	Y/E Forecast
YE	YE	25-26		
Salaries	529,501.56		511,229.00	18,272.56
Postage/stationery/copying/telephones	5,155.84		3,800.00	1,355.84
Subscriptions	2,759.55		2,000.00	759.55
Publicity/Marketing	4,847.67		11,700.00	- 6,852.33
Insurance	12,085.35		12,000.00	85.35
Exhibition/Preview Costs/Transportation	32,487.52		26,000.00	6,487.52
Education and Engagement (inc Workshops)	16,768.86		15,000.00	1,768.86
Consumables	1,706.50		3,000.00	- 1,293.50
Photography/Repro Fees	585.00		800.00	- 215.00
Stock/Resale Items	14,192.48		10,000.00	4,192.48
Collection Care/Equipment and Misc	12,499.18		12,450.00	49.18
Externally Funded Projects	5,673.48		-	5,673.48
ArtsCouncil	22,796.93		40,000.00	- 17,203.07
Library Workshop and Expenses	4,148.41		3,000.00	1,148.41
	665,208.33	-	650,979.00	14,229.33
Cultural Services Capital Expenditure				
Acquisitions and Equipment	11,777.36	-	4,000.00	7,777.36
	11,777.36	-	4,000.00	7,777.36
Income				
Sales Income	30,859.71		30,000.00	859.71
Library Income	1,534.42		2,000.00	- 465.58
Commision	675.32		1,000.00	- 324.68
Donations	1,223.06		1,500.00	- 276.94
Supporters	655.00		800.00	- 145.00
Sponsorship			4,000.00	- 4,000.00
Grants Revenue	82,179.42		80,000.00	2,179.42
Grants Capital Projects	5,024.70		7,500.00	- 2,475.30
Workshop Income	1,289.07		1,000.00	289.07
Reproduction Fees	25.00		400.00	- 375.00
Disbursements Other Income	7,973.53		8,000.00	- 26.47
	131,439.23	-	136,200.00	- 4,760.77
COST OF SERVICE	545,546.46	-	518,779.00	26,767.46

GENERAL COUNCIL SERVICES

Expenditure

	Actual	Adjustments	Budget	Y/E Forecast
YE	YE	25-26		
Town Plaques/Souvenirs	-		500.00	- 500.00
Repairs - Civic Regalia	250.00		250.00	-
Festival Fund	39,000.04		40,155.00	- 1,154.96
Mayor's Allowance	16,636.20		7,000.00	9,636.20
Community Chest Councillors	3,750.00		4,000.00	- 250.00
Twinning	1,500.00		1,500.00	-
Macebearer's Fees	440.00		800.00	- 360.00
Civic Expenses - Misc./Services/Licenses	16,911.95		15,000.00	1,911.95
Election Expenses	23,179.66		10,000.00	13,179.66
War Memorials	97.94		5,000.00	- 4,902.06
Traffic Management inc Shuttles	35,638.01		33,000.00	2,638.01
Tourism and Community	4,000.00		4,000.00	-
Joint funding (and project works) NP/CIL	2,753.71		10,000.00	- 7,246.29
Grants	67,903.21		65,750.00	2,153.21

Town Enhancements	TDF	38,839.49		45,100.00	-	6,260.51
CCTV		47,565.07		60,000.00	-	12,434.93
Hanging Baskets		19,648.28		21,000.00	-	1,351.72
The Moor		4,202.93		18,600.00	-	14,397.07
Environmental		2,933.18		7,000.00	-	4,066.82
		325,249.67	-	348,655.00	-	23,405.33
General Council Capital						
Lighting (Xmas)		5,000.00	-	5,000.00	-	-
Town Capital Budget (CCTV etc)		-		5,000.00	-	5,000.00
		5,000.00	-	10,000.00	-	5,000.00
Income						-
Festival Fund/Donations		150.00	-	20,000.00	-	19,850.00
Misc - Civic/Mayoral/CIL		87,008.07		5,000.00		82,008.07
Use of Moor		10,743.74		8,000.00		2,743.74
Active Partnerships and joint funding	CCTV	15,787.10		27,000.00	-	11,212.90
Project Grant Funding and Other		12,685.00		12,000.00		685.00
		126,373.91	-	72,000.00		54,373.91
COST OF SERVICE		203,875.76	-	286,655.00		63,606.56

CEMETERY SERVICES

Expenditure

	Actual	Adjustments	Budget	Y/E Forecast
YE	YE	25-26		
Printing/Insurance/Phones	1,771.51		2,500.00	- 728.49
Repairs/Replacements	1,662.48		3,100.00	- 1,437.52
Trees/Tree Surgery	9,866.25		3,500.00	6,366.25
Electricity	3,361.32		7,500.00	- 4,138.68
Rates/Water/Council Tax	16,600.58		17,000.00	- 399.42
Dog Notices/Bins	250.00		500.00	- 250.00
Building and Infrastructure Repairs	6,512.23		15,500.00	- 8,987.77
Grounds and General Site Maintenance	7,797.45		9,400.00	- 1,602.55
Miscellaneous(vehicle and burial costs)	13,018.05		12,000.00	1,018.05
Cemetery and Burial Project Work	9,363.68		2,000.00	7,363.68
New Site	2,925.00		2,000.00	925.00
	73,128.55	-	75,000.00	- 1,871.45
Cemeteries Capital				
New Cemetery Site	-	-	-	-
Other Capital Site Improvements	3,472.67		5,000.00	- 1,527.33
	3,472.67	-	5,000.00	- 1,527.33
Income				
Cemetery Fees	44,660.00		39,000.00	5,660.00
	44,660.00	-	39,000.00	5,660.00
COST OF SERVICE				
	31,941.22	-	41,000.00	14,301.72

GROUNDS

Expenditure

	Actual	Adjustments	Budget	Y/E Forecast
YE	YE	25-26		
Salaries	469,256.94		447,646.00	21,610.94
PPE and workwear	3,585.57		4,500.00	- 914.43
Plant and Vehicle Costs	15,333.93		14,500.00	833.93
Materials and Supplies - general	2,005.56		5,250.00	- 3,244.44
Equipment - under £300	4,321.43		3,500.00	821.43

Repairs and Renewals	4,681.19		3,500.00	1,181.19
Misc. - licenses/phones/roundabouts	4,630.98		4,400.00	230.98
Spring Flower Show	3,356.65		1,500.00	1,856.65
Contractor Costs	131.10		2,388.00	- 2,256.90
	507,303.35	-	487,184.00	20,119.35
Capital				
Plant/Machinery and Vehicles	9,806.45	-	3,000.00	6,806.45
	9,806.45	-	3,000.00	6,806.45
Income				
Donations SFS			-	-
Weed Management/Sponsorship/roundabouts	9,218.35		9,000.00	218.35
	9,218.35	-	9,000.00	218.35
COST OF SERVICE	507,891.45	-	481,184.00	27,144.15

FACILITIES

	Actual	Adjustments	Budget	Y/E Forecast
YE	YE	25-26		
Expenditure				
Salaries	264,822.04		254,847.00	9,975.04
PPE and workwear	966.85		3,500.00	- 2,533.15
Plant and Vehicle Costs	8,003.90		6,500.00	1,503.90
Materials and Supplies - general	2,949.66		2,700.00	249.66
Equipment - under £300	985.58		4,000.00	- 3,014.42
Repairs and Renewals			2,000.00	- 2,000.00
Misc. - licenses/phones etc	1,453.95		4,250.00	- 2,796.05
Contractor Costs	262.20		2,000.00	- 1,737.80
	279,444.18	-	279,797.00	- 352.82
Capital				
Plant/Machinery and Vehicles			3,000.00	- 3,000.00
	-	-	3,000.00	- 3,000.00
Income				
Sponsorship/services and Misc		-	-	-
	-	-	-	-
COST OF SERVICE	279,444.18	-	282,797.00	- 3,352.82

BUILDINGS - MUNICIPAL and OTHER

	Actual	Adjustments	Budget	Y/E Forecast
YE	YE	25-26		
Expenditure				
Repairs & Renewals	160,768.81		40,000.00	120,768.81
Cleaning Costs - contract and other	49,403.89		40,000.00	9,403.89
Business/Water Rates	25,648.61		30,000.00	- 4,351.39
Utilities - E and G	19,542.45		30,000.00	- 10,457.55
Alarms/Security and Amplification System	7,782.45		6,000.00	1,782.45
Consumables/MISC/T-phone/INS+P-Fees	8,445.38		6,100.00	2,345.38
CCTV			2,500.00	- 2,500.00
	271,591.59	-	154,600.00	116,991.59
Buildings - Municipal Capital				
		-	30,000.00	- 30,000.00
	-	-	30,000.00	- 30,000.00

Income				
Rent - Lodge/Cemetery)	13,650.00		12,600.00	1,050.00
Rent - Other inc grants)	95,306.01		1,000.00	94,306.01
	108,956.01	-	13,600.00	95,356.01
COST OF SERVICE	162,635.58	-	171,000.00	- 8,364.42

BUILDINGS - TOILETS

Expenditure

	Actual	Adjustments	Budget	Y/E Forecast
	YE	YE	25-26	
Rates and Water Charges	65,594.11		30,000.00	35,594.11
Utilities (G&E)	6,291.27		17,000.00	- 10,708.73
Contractor Cleaning Costs	87,557.36		79,000.00	8,557.36
Repairs and Refurbishments	14,291.40		10,500.00	3,791.40
Misc. - facilities management and waste etc.	662.10		4,000.00	- 3,337.90
Consumables	22,228.72		35,000.00	- 12,771.28
	196,624.96	-	175,500.00	21,124.96

Buildings - Toilets Capital

-	-	5,000.00	-	5,000.00
-	-	5,000.00	-	5,000.00

Income

Grants and Other Income	-	-	15,000.00	- 15,000.00
	-	-	15,000.00	- 15,000.00

COST OF SERVICE	196,624.96	-	165,500.00	20,054.64

BUILDINGS - FORMER PO

Expenditure

	Actual	Adjustments	Budget	Y/E Forecast
	YE	YE	25-26	
NDBR and Water Rates	32,610.79		43,260.00	- 10,649.21
Other Utilities G&E + Ins	21,140.93		26,500.00	- 5,359.07
Repairs and Refurbishments	13,315.37		15,500.00	- 2,184.63
Repairs - Shared	220.00		1,000.00	- 780.00
Other costs inc misc and equipment	1,495.03		3,600.00	- 2,104.97
Cleaning and Security	31,487.73		35,000.00	- 3,512.27
PWLB - repayments	71,237.09		60,307.29	10,929.80
Atherton Suite	5,983.45		2,000.00	3,983.45
	177,490.39	-	187,167.29	- 9,676.90

Buildings - Former PO Capital

		-	1,000.00	- 1,000.00
-	-	1,000.00	-	1,000.00

Income

Rent - PO Atherton Suite	77,145.13		85,000.00	- 7,854.87
Income Other	6,097.04		2,000.00	4,097.04
	83,242.17	-	87,000.00	- 3,757.83

COST OF SERVICE	94,248.22	-	101,167.29	6,919.07

BUILDING - PRINCESS PAVILION

Expenditure

	Actual	Adjustments	Budget	Y/E Forecast
	YE	YE	25-26	
Repairs and Renewals	28,636.45		43,000.00	- 14,363.55
	28,636.45	-	43,000.00	- 14,363.55

Buildings - Pavilion - Capital

		-	25,000.00	- 25,000.00
	-	-	25,000.00	- 25,000.00
Income				
Donations/Grants		-	-	-
	-	-	-	-
COST OF SERVICE	28,636.45	-	68,000.00	28,275.15

PRINCESS PAVILION				
2024/25				
Expenditure				
Salaries	670,304.54		580,705.00	89,599.54
Repairs and Renewals	13,532.95		32,000.00	- 18,467.05
Cleaning	66,202.50		60,000.00	6,202.50
Utilities E/G/W and NDBR INS	77,367.43		84,000.00	- 6,632.57
Marketing	11,629.90		10,000.00	1,629.90
IT and Telephony	3,288.64		8,000.00	- 4,711.36
Catering - Equipment (under £300)	12,217.93		13,000.00	- 782.07
Catering - Cost of production	234,084.06		273,032.00	- 38,947.94
Service and other contract costs	8,856.01		13,000.00	- 4,143.99
Misc Site Costs INC Theatre Equipment UNI+PPE	18,668.67		22,000.00	- 3,331.33
Alarms and Security	4,099.57		5,700.00	- 1,600.43
Event Cost - non Theatre	9,059.22		10,500.00	- 1,440.78
Theatre Events Cost	257,151.24		199,000.00	58,151.24
	1,386,462.66	-	1,310,937.00	75,525.66
Pavilion Capital				
Equipment	23,336.12	-	5,000.00	18,336.12
	23,336.12	-	5,000.00	18,336.12
Income				
Venue/Theatre Hire and Misc	308,738.22		345,000.00	- 36,261.78
Donations/Grants	5,338.63		-	5,338.63
PRS	8,919.21		5,000.00	3,919.21
Catering	693,087.63		719,000.00	- 25,912.37
	1,016,083.69	-	1,069,000.00	- 52,916.31
COST OF SERVICE	393,715.09	-	246,937.00	146,778.09

PARKS AND OPEN SPACES - GYLLYNGDUNE				
Expenditure				
Plants/bedding and GM works	6,602.65		9,000.00	- 2,397.35
Signage and other site maintenance			2,000.00	- 2,000.00
Trees and Forestry	174.50		3,000.00	- 2,825.50
Property Maintenance (Glasshouse)R&R			1,000.00	- 1,000.00
Utilities EGT			-	-
Project works inc play repairs			6,000.00	- 6,000.00
	6,777.15	-	21,000.00	- 14,222.85
Gyllyngdune Capital Provision				
Capital Project		-	-	-
	-	-	-	-
Income				
Donations			-	-
Plant Sales	2,300.14		6,500.00	- 4,199.86

	2,300.14	-	6,500.00	-	4,199.86
COST OF SERVICE	4,477.01	-	14,500.00	-	1,274.02

PARKS AND OPEN SPACES - TRESCOBEAS

Expenditure

Forestry/Drainage

Equipment/Insurance/Misc

General Maintenance and R & R

Project Works

	Actual	Adjustments	Budget	Y/E Forecast
	YE	YE	25-26	
			1,000.00	- 1,000.00
	774.07		1,500.00	- 725.93
	3,122.36		3,000.00	122.36
			2,000.00	- 2,000.00
	3,896.43	-	7,500.00	- 3,603.57
Trescobeas Capital Provision				
Capital Project	-	-	-	-
	-	-	-	-
Income				
Trescobeas	-	-	-	-
	-	-	-	-
COST OF SERVICE	3,896.43	-	7,500.00	2,893.79

PARKS AND OPEN SPACES - KIMBERLEY

Expenditure

Rates and Water Rates

Insurance

General Park Maintenance Inc Plants

Dog Fouling/Signs

Tree Surgery/Forestry Survey

Property Maintenance / R&R and Other

Utilities EGT

Project Works inc play repairs

	Actual	Adjustments	Budget	Y/E Forecast
	YE	YE	25-26	
	5,421.99		6,200.00	- 778.01
	922.96		1,500.00	- 577.04
	10,460.16		16,500.00	- 6,039.84
			2,334.00	- 2,334.00
	1,902.50		5,043.00	- 3,140.50
	17,612.92		5,000.00	12,612.92
	7,725.47		5,500.00	2,225.47
	16,386.78		10,000.00	6,386.78
	60,432.78	-	52,077.00	8,355.78
Kimberley Capital Works				
Capital Project works	12,526.86	-	10,000.00	2,526.86
	12,526.86	-	10,000.00	2,526.86
Income				
Kimberley	6,420.74		4,250.00	2,170.74
	6,420.74	-	4,250.00	2,170.74
COST OF SERVICE	66,538.90	-	57,827.00	525.45

PARKS AND OPEN SPACES - TRELAWNEY

Expenditure

Grounds/Repairs & Fencing

Other costs and Misc ins

	Actual	Adjustments	Budget	Y/E Forecast
	YE	YE	25-26	
	727.90		1,000.00	- 272.10
	49.38		1,000.00	- 950.62
	777.28	-	2,000.00	- 1,222.72
Trelawney Capital Works				
Capital Works		-	-	-
	-	-	-	-
Income				
Trelawney		-	-	-
	-	-	-	-

COST OF SERVICE	777.28	-	2,000.00	1,317.96

PARKS AND OPEN SPACES - DRACAENA

Expenditure

Pitch Maintenance and R&R

General site maintenance

Horticultural - verge and tree

Project works - skatepark and play provision

Dracaena Capital Works

Play provision inc skatepark etc

Income

Grants and pitch hire etc

COST OF SERVICE

Actual	Adjustments	Budget	Y/E Forecast
YE	YE	25-26	
942.00		4,500.00	- 3,558.00
10,697.08		9,000.00	1,697.08
		5,000.00	- 5,000.00
13,988.63		1,000.00	12,988.63
25,627.71	-	19,500.00	6,127.71
	-	10,000.00	- 10,000.00
-	-	10,000.00	- 10,000.00
4,343.33		8,500.00	- 4,156.67
4,343.33	-	8,500.00	- 4,156.67
21,284.38	-	21,000.00	202.41

ALLOTMENTS

Expenditure

Repairs and tree works etc

Allotment Capital Works

Income

Rents

COST OF SERVICE

Actual	Adjustments	Budget	Y/E Forecast
YE	YE	25-26	
446.00		1,000.00	- 554.00
446.00	-	1,000.00	- 554.00
	-	-	-
-	-	-	-
3,162.77		3,207.50	- 44.73
3,162.77	-	3,207.50	- 44.73
2,716.77	-	2,207.50	204.00

SEATS/SHELTERS/FOOTPATHS ETC

Expenditure

Public Seats - Repairs etc.

Shelter Cleaning

Shelter Repairs

Footpaths

Seats etc - Capital works

Income

LMP and other

COST OF SERVICE

Actual	Adjustments	Budget	Y/E Forecast
YE	YE	25-26	
271.04		3,000.00	- 2,728.96
		500.00	- 500.00
2,032.08		2,000.00	32.08
7,556.25		2,500.00	5,056.25
9,859.37	-	8,000.00	1,859.37
	-	-	-
-	-	-	-
12,346.20	-	3,000.00	9,346.20
12,346.20	-	3,000.00	9,346.20
- 2,486.83	-	5,000.00	7,486.83

CEMETERIES OTHER

Expenditure

General Site Works

Actual	Adjustments	Budget	Y/E Forecast
YE	YE	25-26	
		500.00	- 500.00

Project	57.80		500.00	- 442.20
	57.80	-	1,000.00	- 942.20
<u>Cemeteries Other Capital Works</u>				
Contribution to HLF grant works	-	-	-	-
	-	-	-	-
Income				
Grants etc	18,119.25	-	-	18,119.25
	18,119.25	-	-	18,119.25
COST OF SERVICE	- 18,061.45	-	1,000.00	19,061.45

OTHER SITES	Non FTC owned			
		Actual	Adjustments	Budget
		YE	YE	25-26
Expenditure				
Goldenbank		17,508.28		- 17,508.28
Greenbank		160.00		- 160.00
Webber Hill/Street - Bells Court etc	(	91.00		500.00 - 409.00
CSCP Plant Room		289.21		- 289.21
Others inc Beaches	(	133.98		- 133.98
		18,182.47	-	500.00 14.19
<u>Other Sites Capital Works</u>				
Other			-	-
			-	-
		-	-	-
Income				
Goldenbank Land Plot2		24,673.33	-	- 24,673.33
		24,673.33	-	- 24,673.33
COST OF SERVICE		- 6,490.86	-	500.00 14.19

PENDENNIS HEADLAND				
		Actual	Adjustments	Budget
		YE	YE	25-26
Expenditure				
Site Management) combined inc insurance				12,500.00 - 12,500.00
Tree Management)				7,000.00 - 7,000.00
Waste Management)				1,000.00 - 1,000.00
Plant and Equipment)				2,000.00 - 2,000.00
Improvements)				10,000.00 - 10,000.00
Repairs and Renewals)		55,490.75		2,000.00 53,490.75
		55,490.75	-	34,500.00 20,990.75
<u>Pendennis Capital Works</u>				
Capital Improvements			-	-
		-	-	-
Income				
Grants and Rent		17,441.75		17,000.00 441.75
		17,441.75	-	17,000.00 441.75
COST OF SERVICE		- 38,049.00	-	17,500.00 20,549.00

CAPITAL WORKS				
		Actual	Adjustments	Budget
		YE	YE	25-26
Expenditure				
Office Equipment		54,109.97	-	8,000.00 46,109.97
CS Capital Equipment and Acquisitions		11,777.36	-	4,000.00 7,777.36
Town Management - shop mobility		2,199.00	-	2,000.00 199.00

Street Furniture/Shelters/Footpaths
Kimberley Park
Cemeteries
Cemeteries Ponsharden
Trelawney The Bowly
Trescobeas
General Council - xmas lights and other
Dracaena
Allotments
Pendennis
Grounds and Facilitate: Plant
Town and Civic Expenditure
Toilets
Pavilion Operational
Acquisitions Other
Buildings Works MB
Buildings Works Pavilion
Building Works OPO

CSCP

-	-	-	-
12,526.86	-	10,000.00	2,526.86
3,472.67	-	5,000.00	- 1,527.33
-	-	-	-
-	-	-	-
-	-	-	-
5,000.00	-	5,000.00	-
-	-	10,000.00	- 10,000.00
-	-	-	-
-	-	-	-
9,806.45	-	6,000.00	3,806.45
-	-	5,000.00	- 5,000.00
-	-	5,000.00	- 5,000.00
23,336.12	-	5,000.00	18,336.12
-	-	-	-
-	-	30,000.00	- 30,000.00
-	-	25,000.00	- 25,000.00
-	-	1,000.00	- 1,000.00
122,228.43	-	121,000.00	1,228.43

FALMOUTH TOWN COUNCIL - EARMARKED RESERVES

Restated					Notes - See Below
	Opening Balance 1st April 2025	Released	Proposed Additions @ Year End	Closing Balance as at 31st March 26	
EMR					
Corporate - CPF's future actuarial evaluation					
Cemeteries					
Site Development	70,000.00			70,000.00	1
				-	
Cultural Services Reserves					
General	15,661.00			15,661.00	2
				-	
General Council and Corporate					
CIL	61,553.73	37,084.92	68,161.86	92,630.67	3
Environmental Support	11,894.00	9,000.00		2,894.00	4
Events INC FFCIC funds	5,866.58	91.00	1,500.00	7,275.58	5
Place Shaping TVF	40,000.00	5,000.00		35,000.00	6
Corporate Development	-			-	
IT	60,000.00	60,000.00	15,000.00	15,000.00	
Website Hosting and support	14,395.60	5,407.00		8,988.60	
Election Costs	20,000.00	13,180.00		6,820.00	
Falmouth Spring Flower Show	4,500.00			4,500.00	
Grants	500.00	500.00	1,706.00	1,706.00	
Falmouth Education Charity	19,441.41	3,600.12		15,841.29	7
Mayoral	4,456.71	4,017.96	4,307.42	4,746.17	16
Buildings					
CS/MB building development	32,000.00	122,000.00	184,342.00	94,342.00	8
PO Building security/rent deposits HOLD	12,800.00			12,800.00	9
KP Lodge	17,721.00	17,721.00		-	
Parks/Gardens and Open Spaces					
Dracaena Further Phased works	10,000.00	10,000.00		-	
Skatepark Project MAV RTN	10,276.00	10,276.00		-	
Basketball	10,000.00			10,000.00	10
Trescobeeas	1,210.00			1,210.00	11
Allotments	14,786.00		2,207.00	16,993.00	12
Kimberley Compost Bays	5,000.00			5,000.00	13
Plant and Equipment					
Vehicles	10,000.00			10,000.00	14
Other				-	
Committed Reserves					
Various	1,334.35		1,600.00	2,934.35	15
				-	
Pavilion					
Garden Room Refurbishment	-			-	
Balance at Year End	453,396.38	- 297,878.00	278,824.28	434,342.66	
Movement at Year end				- 19,053.72	

Notes

- 1 £ 70,000.00 New site development
- 2 £ 15,661.00 Total of Funds held for Cultural Services
- 3 Community Infrastructure Levy
- 4 Environmental initiative support reserve
- 5 £ 5,000.00 POW CIC funds
- £ 1,500.00 Shanty
- 6 £ 35,000.00 Place shaping
- 7 Education Grants Fund (previously Educational Charity)
- 8 Funds to support building development

25/26	Works	Percomm	8815.85
	Development EMR		175,526.15
- 9 Deposits held
- 10 Basket Ball Court Resurfacing
- 11 Provision of new site sign
- 12 Allotments - possible new provision
- 13 Composting Reserve
- 14 Fund held for vehicles
- 15 Councillors Community Chest Commitments and Donations to be paid

25/26	PSPO	1600
	BFWD	1334.35
- 16 Mayoral

25/26	Balance BFWD	£ 438.75
	Oher	20.00
	Charity Ball	2,787.42
	CFWD Allow	1,500.00
	Balance	£ 4,746.17



Falmouth Town Council

Financial Statements in support of
Annual Return
2025-2026

CONTENT	Page
EXPLANATORY FOREWORD	3 - 7
BUDGET ANALYSIS	7 - 8
NOTICE OF APPOINTMENT	9
ANNUAL RETURN FIGURES WITH EXPLANATION OF SIGNIFICANT VARIANCES	10 - 16
BANK RECONCILIATION	17
INCOME AND EXPENDITURE ACCOUNT	18
BALANCE SHEET	19
NOTES TO I & E ACCOUNT	20 - 31

Further information on the Accounts can be obtained from:

Falmouth Town Council
The Old Post Office
The Moor
FALMOUTH
Cornwall
TR11 3QA

EXPLANATORY FOREWORD

In accordance with Section 6 of the Local Audit and Accountability Act 2014, an authority is a 'smaller authority' if the higher of the authority's gross income for the year and its gross expenditure for the year does not exceed £6.5m. This Council is therefore a 'smaller authority'.

The Accounts and Audit Regulations 2015 require smaller authorities, each financial year, to conduct a review of the effectiveness of the systems of internal control and prepare an annual governance statement in accordance with proper practices in relation to accounts, and it should;

- Complete the Annual Return after 31st March 2026 as set out in 'Governance and Accountability for Smaller Authorities in England (the Practitioners' Guide)' published by the Joint Practitioners Advisory Group (JPAG) (2025) in the form requested by proper practices. This Comprises the:
 - Annual Governance Statement (Section 1 of the Annual Return);
 - Accounting Statement (Section 2 of the Annual Return);
 - External Auditors Report and Certificate (Section 3) and
 - Annual Internal Audit Report for the year ended 31st March 2026.
- Certify the Accounting Statements (certified by the Responsible Financial Officer);
- Consider at a meeting of the full authority the internal audit work during the year, the Annual Governance Statement, and the Accounting Statements;
- Approve the Annual Governance Statement at the meeting of the full authority in advance of approving the Accounting Statements (minuted, signed and dated by the Chair and Clerk on the day of approval);
- Approve the Accounting Statements at the meeting of the full authority (minuted, signed and dated by the Chair on the day of approval); the Annual Governance Statement and the Accounting Statements can be considered and approved at the same meeting so long as it is clear from the minute references that they were approved in the right order.
- Publish on a public website the approved, signed, and dated statements, to allow for the date of commencement for the exercise of public rights to cover the first 10 working days of July. It must publish the:
 - Annual Governance Statement
 - Accounting Statements
 - Declaration that the statement of accounts is un-audited.
 - Notice of commencement of the period for the exercise of public rights.
- Send the Annual Return and requested supplemental papers to the external auditor for Limited Assurance review as soon as approved.

Following completion of the Limited Assurance review the Council shall;

- publish the certified Annual Return (including any continuation pages of the External Auditor Certificate and Report) by 30th September 2026 alongside a Notice of Completion of the Limited Assurance review.

The Council is required to provide additional information to enable the external audit of the Annual Return and this document forms part of that. It includes -

- A copy of the Notice of the Date of Commencement of Public Rights
- Explanations for negative response to assertions in Section 1 of the Annual Return
- A completed Annual Internal Audit Report (AIAR)
- Explanation of significant variations between 2024/25 and 2025/26 – quantified explanations for all variances in excess 15% or £100,000 which must include narrative and numerical.
- Details of earmarked reserves held on 31st March 2026
- Bank Reconciliation on 31st March 2026
- Income and Expenditure Account
- Balance Sheet
- Supporting notes to the above.

For the current year additional information has been requested from the external auditor and this is listed here but not included in these statements –

- Copy of bank statement for all bank accounts held clearly showing the balance as at 31st March 2026 to support the figures used in the year-end bank reconciliations
- Copy of the Internal Auditors reports
- Evidence that the independence of the internal auditor was considered
- Evidence that a programme of works was considered and agreed for internal audit
- Evidence that the Council were satisfied with the competence of the internal auditor as well as a copy of the letter of engagement.
- Copy of the minute confirming that there are no conflicts of interest
- Contact details for the chair
- Copy of prior year notice of completion – not supplied as external audit has not yet completed

The principal activities of the Council in the year were:

- Supporting, advocating, communicating, and continuing to engage with the community
- Providing democratic representation and delivering services, both face to face and virtual, with the continuation of digital means of communication.
- Providing and supporting heritage and culture in both a face-to-face and digital environment including the delivery of town events, including those of national significance.

- Acting as the local Burial Authority and maintaining and developing cemetery sites and burial records to support this function (including the historic Dissenters Burial Ground and Jewish Cemeteries), continuing works on the management of those historic sites.
- Providing community performance venue theatre and café facilities at the Princess Pavilion and Gyllyngdune Gardens site.
- Developing solar array and low carbon heating solutions at the Princess Pavilion and other sites.
- Managing public realm and buildings. Providing council offices, depots, office rentals and meeting room hire and developing community event space.
- Providing and supporting face to face information and support services with a centralised co-located service provision for the community with partner agencies and providers.
- Providing a successful Town Management service. Supporting local businesses and commercial activity. Including provision of the public wi-fi, local shuttle bus services, markets, and Shop-Mobility.
- Developing and leading local partnerships including both nationally recognised relationship with the Falmouth Business Improvement District service and with the Dracaena Centre.
- The provision of free to use public conveniences at eight locations throughout the town with the addition of a 'Changing Places' unit adjacent to the facilities provided at Grove Place.
- Providing community environmental, education and enforcement and strategic development of environmental carbon reducing options. Engaging with the Climate Change Emergency agenda, Carbon reduction aspirations, encouraging biodiversity and supporting the work of Plastic Free Falmouth and others.
- Providing and supporting good quality open space and public gardens provision at 'The Bowly' Trelawney Road; Dracaena Playing Fields including Skatepark; Kimberley Park; Gyllyngdune Gardens, Swans Reach and Trescobeas Park and Co-ordinating local Beach Management, including the 'Sand Safe' initiative.
- Supporting and coordinating local volunteering.
- Providing and supporting play provision, including, at 'The Bowly' Trelawney Road, Dracaena Playing Fields and Sports Pitches, Trescobeas Park BMX Pump Track and Dracaena Skate-park.
- Provide community youth services in conjunction with the Dracaena Centre. Engaging with local educational institutions, providing remote educational outreach.
- Assisting and funding local charitable and community organisations to provide support for young and vulnerable members of the community.
- Providing Kimberley Park with a community radio station and recording studios adjacent to the park lodge.
- Providing the Falmouth Art Gallery and Cultural Services for the community. Acting as custodians for the community collection of art works and actively engaging with local education providers to further the learning streams available by providing workshops and other free to access services and in so doing enhance community ownership of the collection.
- Providing Falmouth Library
- Provide community safety, such as public realm CCTV, Street Rangers, and Shop Watch Radios, and engaging with the Safer Falmouth Initiative and Falmouth Community Police Team.
- Custodian for the Pendennis Headland and the Pendennis Leisure Centre in partnership with the Pendennis Leisure CIO – supporting the efforts of the charity providing its Community Centre and as it develops proposals for a redesign of the building to enable

so that the community can once again have Leisure Services with swimming provision within the town.

- Continuing to actively engage with local partners for shared priorities with the public and private sector to pursue devolved and joint delivery of services for the direct benefit of the community.
- Ensuring the policy direction in the communities adopted Neighbourhood Plan are observed.
- Providing local leadership, including the 'Place-shaping, Town Centre Masterplan and Regeneration.
- Being a responsible employer and ensuring continued development and training opportunities for employees and councillors (a Foundation Living Wage Council) The Council has also adopted the Armed Forces Covenant and the Dying to Work Charter as well as a range of employee support measures.
- Protect and improve the maritime and historical heritage and environment of Falmouth whilst promoting sustainable and necessary development e.g., supporting the Cornwall Council Place Shaping Initiative and acting as the responsible body for community grant applications.
- To support the redevelopment of Falmouth Port as a ship building, naval and cruise ship venue.

The Members of the Council during the year were.

To 30th April 2025

Name	Office held in 2024/25	Ward
D Clegg	Chair Grounds and Facilities, Vice-Chair of Finance and General Purposes and of Planning and Licensing	Boslowick
L D Coley	Chair Staffing and Vice-Chair of Cultural Services and Leisure	Trescobeas
S D Eva	Chair Planning and Licensing	Boslowick
D Evans BEM		Boslowick
G F Evans CC MBE	Vice-Chair Staffing	Arwenack
K J Edwards		Penwerris
A J Jewell CC		Boslowick
D Konik	From September 2024 – Vice-Chair Grounds and Facilities	Penwerris
T Pearce	From September 2024	Penwerris
J Robinson	Chair Finance and General Purposes	Arwenack
B M A Ross		Trescobeas
A Rowe	Mayor	Penwerris
E Seiler	Chair Cultural Services and Leisure	Arwenack
D W Saunby CC		Trescobeas
J N Spargo		Penwerris
Z Young		Arwenack

From 1st May 2025

Name	Office held in 2025/26	Ward
G Andrewartha	Vice-Chair Planning	Trescobeas
S Carmichael		Boslowick
D Clegg CC		Boslowick
D Evans BEM CC		Boslowick
K Holbrook		Penwerris
L Howes	Mayor and Chair Planning and Licensing Chair Grounds, Facilities and Environment Action	Penwerris
A Jewell		Boslowick
D Konick		Penwerris
A Munden		Arwenack
T Peace		Penwerris
J Robinson	Chair Finance and General Purposes Chair Cultural Services and Leisure and Vice-Chair Finance and General Purposes Chair Staffing	Trescobeas
A Rowe CC		Penwerris
D Saunby CC		Trescobeas
H Stephens		Arwenack
J Stowell		Arwenack
J Walkden	Vice-Chair Grounds, Facilities and Environment Action	Trescobeas

Budget Comparison for 2025/26

	Budget	Actual	Variance
	£000's	£000's	£000's
Income:			
Precept	3,677	3,677	-
Cultural Services	136	132	(4)
Cemetery	39	63	24
Pavilion	1,069	1,016	(53)
Bank Interest	6	27	21
Other Income	306	456	150
TOTAL	5,233	5,371	138

The following explanations are provided to quantify the variations in the budgeted and actual income;

- Grant funding received – HLF repayment claim Ponsharden Cemeteries (£18k); TRIP funding (£94K); CCF funding (£12k)
- Lower than expected event and catering income at the Princess Pavilion venue – (£62k) but increased bank and investment income (£21); Cemetery revenue (£6k); CIL revenue (£68k)

	<i>Budget</i>	<i>Actual</i>	<i>Variance</i>
	£000's	£000's	£000's
Expenditure:			
Corporate Services	941	1,187	(246)
Town Management	77	94	(17)
Mayoral and Civic	16	34	(18)
Grants and S 137 Payments	73	117	(44)
Cultural Services	651	665	(14)
Cemetery Services	75	73	2
Parks and Open Spaces	146	181	(35)
Buildings	342	449	(107)
Pavilion	1,311	1,386	(75)
Public Conveniences	175	197	(22)
Other Operating Costs	1,305	990	315
Capital	121	122	(1)
TOTAL	5,233	5,495	(262)

The following explanations are provided to quantify the variations in the budgeted and actual expenditure:

- Increased level of staffing required Princess Pavilion – (£89,599)
- Replacement of IT Servers and Storage Arrays - (£60,000) EMR held
- Increased professional fees required to support the Passmore Edwards Building Project (£166,581) this includes costs for which grant income was received.

Name of Smaller authority: FALMOUTH TOWN COUNCIL

**NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF
UNAUDITED ANNUAL GOVERNANCE &
ACCOUNTABILITY RETURN**

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2026

**Local Audit and Accountability Act 2014 Sections 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)**

NOTICE	NOTES
1. Date of announcement _____ 15th June 2026 _____ (a) 2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review. Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2026, these documents will be available on reasonable notice by application to: (b) Ruth Thoams, Responsible Financial Officer ruththomas@falmouthtowncouncil.com 01326315559 - 07909865626 commencing on (c) _____ 16th June 2026 and ending on (d) _____ 8th July 2026 3. Local government electors and their representatives also have: • The opportunity to question the appointed auditor about the accounting records; and • The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only. 4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is: BDO LLP Arcadia House Maritime Walk Ocean Village Southampton SO14 3TL ✉ councilaudits@bdo.co.uk 5. This announcement is made by (e) Ruth Thomas – Responsible Financial Officer	(a) Insert date of placing of the notice which must be not less than 1 day before the date in (c) below (b) Insert name, position and address/telephone number/ email address, as appropriate, of the Clerk or other person to which any person may apply to inspect the accounts (c) Insert date, which must be at least 1 day after the date of announcement in (a) above and at least 30 working days before the date appointed in (d) below (d) The inspection period between (c) and (d) must be 30 working days inclusive and must include the first 10 working days of July. (e) Insert name and position of person placing the notice – this person must be the responsible financial officer for the smaller authority

Accounting statements 2025-26

By completing this box, the figures will pull through to the relevant tabs of the workbook to assist you in reporting on the significant variances

	Year ending		Variance £	Variance %	Notes and guidance	Explanation required
	31-Mar-25	31-Mar-26			Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.	
1. Balances brought forward	889,605.32	735,210.43			Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year	
2. (+) Precept or Rates and Levies	3,352,214.39	3,677,262.79	325048.4	10%	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.	Please explain within the relevant tab
3. (+) Total other receipts	2,685,288.46	1,693,739.51	-991548.95	-37%	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.	Please explain within the relevant tab
4. (-) Staff costs	2,273,577.40	2,529,749.70	256172.3	11%	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.	Please explain within the relevant tab
5. (-) Loan interest/capital repayments	120,614.58	120,614.58	0	0%	Total expenditure of payments of capital and interest made during the year on the authority's borrowings (if any).	No explanation required
6. (-) All other payments	3,797,705.76	2,845,305.45	-952400.31	-25%	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).	Please explain within the relevant tab
7. (=) Balances carried forward	735,210.43	610,543.00			Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).	Please explain in the Reserves tab
Bal c/f checker	735,210.43	610,543.00				
8. Total value of cash and short term investments	737,866.97	667,827.82			The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March - to agree with bank reconciliation.	
9. Total fixed assets plus long term investments and assets	6,782,495.34	6,857,273.16	74777.82	1%	The value of all the property the authority owns - it is made up of all its fixed assets and long term investments as at 31 March.	No explanation required
10. Total borrowings	1,341,438.15	1,270,201.01	71237.1	-5%	The outstanding capital balances as at 31 March of all loans from third parties (including PWLB).	No explanation required

Precept or rates and levies

2025 **3352214.39**

2026 **3677262.8**

Difference **325048.4**

% Change **10%** No explanation required

Use the table below to breakdown your explanation

2025 £	2026 £	Difference	Explanation (Ensure each explanation is quantified)
1273521.22	1310937	37415.78	Princess Pavilion Venue - Budget increase to cover increase in LWFLW/NI and salary increases (£13320) - additional budget to continue to fund the programme of theatre events - (£40000) - reduction in utility costs due to the installation of solar - (£25000) - other small budget adjustments cumulative (£2695)
92495.54	101167.29	8671.75	The Old Post Office Building - increase in running cost against precept due to loss of rental income
381732.35	447646	65913.65	Grounds Team - additional recruitment required re devolved open spaces and increase in salary and on costs
489876	511229	21353	Cultural Services - increase in salary and on costs
48000	58000	10000	Town Management - increased salary and on costs
553134.5	606843	53708.5	Corporate - increases in salary and on costs
148500	165500	17000	Public conveniences - additional contractor cleaning costs
22400	41000	18600	Cemetery Provision - additional works required to site buildings and chapels
49000	60000	11000	CCTV - additional costs for monitoring and maintenance
6250	12450	6200	Cultural Services - additional funds for collection management of towns art collection
		0	
		0	
		0	
		0	
Total	3064909.61	3314772.29	249862.68

Enter more lines as appropriate

Other receipts

2025 2685288.46 2026 1693739.5

Difference -991549

% Change -37% yes explain

Use the table below to breakdown your explanation

(consider any fixed assets that have been sold and ensure reflected in explanation in box 9 fixed assets)

Please ensure you complete the value for both years, please do not provide the movement only.

2025 £	2026 £	Difference	Explanation (Ensure each explanation is quantified)
190400	0	-190400	Community ownership grant funding received - 100% of value shown
653555	0	-653555	Shared prosperity funding received towards capital build for recording studio and community radio station and café - £642,000 of balance shown - remainder community partnership funding towards the same project
130000	0	-130000	HLF grant toward the build of new skatepark in Falmouth £130,000
		0	
		0	
		0	
		0	
		0	
		0	
		0	
		0	
		0	
		0	
		0	
		0	
		0	
Total	973955	0	-973955

Staff costs

2025 2273577.4

2026 2529749.7

Difference 256172.3

% Change 11% No explanation required

Use the table below to breakdown your explanation*Identify and quantify, changes in head count, pay awards, change in hours, please provide a value*

2025 £	2026 £	Difference	Explanation (Ensure each explanation is quantified)
543318	595865	52547	Statutory Salary Annual Increases - additional hours for HR and corporate due to council growth
494698	529502	34804	Statutory Salary Annual Increases and additional recruitment of part time marketing role - Cultural Services inc library
395284	469257	73973	Statutory Aalary Annual Increases and additonal recruitment due to further devolution - Grounds Team
578765	670305	91540	Statutory Annual Salary Inreases - back fill cover for SML and additional casual recruitment as venue use increases
		0	
		0	
		0	
		0	
		0	
		0	
		0	
		0	
		0	
		0	
		0	
Total	2012065	2264929	252864

Enter more lines as appropriate

All other payments

2025	3797705.76	2026	2845305.5
		Difference	-952400.3
		% Change	-25%

yes explain

Use the table below to breakdown your explanation

(consider any fixed assets that have been purchased and reflect in explanation in box 9 fixed assets)

Please ensure you complete the value for both years, please do not provide the movement only.

2025 £	2026 £	Difference	Explanation (Ensure each explanation is quantified)	Is this purchase an asset and reflected in Box 9
665903	12527	-653376	Capital Building completed in 2025 - community radio station with recording studio and café	yes
272326	0	-272326	Skatepark construction in 2025	yes
		0		
		0		
		0		
		0		
		0		
		0		
		0		
		0		
		0		
		0		
		0		
		0		
		0		
		0		
		0		
		0		
Total	938229	12527	-925702	

Enter more lines as appropriate

Reserves

Box 7 610543 Precept 3677262.8

	£	£	£
Earmarked reserves:			
Cemetery	70000		
Cultural	15661		
General Council	195402.31		
Buildings	107142		
Parks and Open Space	33203		
Plant and Vehicles	10000		
Other	2934.35		
			434342.66
 General reserve	 176199.92		
			176199.92
Total reserves (must agree to Box 7)			610542.58

Reconciliation between Box 7 and Box 8 in the Accounting Statements - Template

Applies to Accounting Statements prepared on an income and expenditure basis only

Please complete the highlighted boxes.

Name of smaller authority:

Falmouth Town Council

County area (local councils and parish meetings only):

Cornwall

There should only be a difference between Box 7 and Box 8 where the Accounting Statements within the AGAR have been prepared on an income and expenditure basis and there have been adjustments for debtors/prepayments and creditors/receipts in advance at the year end. Please provide details of the year end adjustments, showing how the net difference between them is equal to the difference between Boxes 7 and 8.

Please note that all authorities using the income and expenditure basis should include either a VAT debtor or creditor in the table below.

	2025		2026	
	£	£	£	£
Box 7: Balances carried forward		735,210.43		610,542.58
Deduct: Debtors (enter these as negative numbers)				
Debtors Control Account	(139,122.00)		(180,899.53)	
Debtors - Other	(132,848.53)		(5,237.63)	
HMRC - NI	(9,118.12)		(9,118.12)	
VAT Receivable	(139,199.87)		(27,952.65)	
	<u>(420,288.52)</u>		<u>(223,207.93)</u>	
Deduct: Payments made in advance (prepayments) (enter these as negative numbers)				
Prepayments	(109,586.59)		(96,766.06)	
	<u>(109,586.59)</u>		<u>(96,766.06)</u>	
Total deductions		(529,875.11)		(319,973.99)
Add:				
Creditors (must not include community infrastructure levy (CIL) receipts)				
Creditors Control Account	367,703.09		194,638.24	
	<u>367,703.09</u>		<u>194,638.24</u>	
Add:				
Receipts in advance (must not include deferred grants/loans received)				
Payments in advance	38,643.65		45,025.30	
Accruals	59,354.21		54,987.97	
Statutory Payments	66,830.70		82,607.72	
	<u>164,828.56</u>		<u>182,620.99</u>	
Total additions		532,531.65		377,259.23
Box 8: Total cash and short term investments		<u>737,866.97</u>		<u>667,827.82</u>

Bank Reconciliation as at 31/03/2026**£**

Balances per Bank Statements and Petty Cash as at 31/03/2026

Deposit Account	83,896.00	
Current Account	9,812.62	
CCLA PSDF	5,000.00	
Pavilion Cash Float	500.00	
Pavilion Cash Float Tills	300.00	
Pavilion Cash Float Change	400.00	
Lloyds Bank 57912660	2,180.19	
Lloyds Bank 57912060	8,211.62	
Lloyds Bank 57913560	7,083.82	
Lloyds 32 day	23,431.45	
Lloyds 95 day	526,624.97	
Petty Cash - Town Council	295.05	
Petty Cash - Art Gallery	185.92	
Petty Cash - Pavilion	116.71	
		668,038.35
<u>Less:</u>		
Unpresented Cheques (as attached)		10,313.66
<u>Plus:</u>		
Unpresented Receipts (as attached)		10,103.13
Adjusted Bank and Cash Balance as at 31st March 26		667,827.82

Reconciliation between Boxes 7 & 8 on the Annual Return

Figure in Box 8 of the Annual Return	667,827.82
Less Creditors as at 31st March 2025	-377,259.23
Plus Debtors as at 31st March 2025	319,973.99
Figure for Box 7 of the Annual Return	610,542.58

FALMOUTH TOWN COUNCIL**INCOME AND EXPENDITURE ACCOUNT****FOR YEAR ENDING 31ST MARCH 2026**

2024/25			2025/26
£		Note	£
	INCOME		
3,352,214	Precept		3,677,263
145,189	Art Heritage and Culture	1	131,439
60,109	Cemetery	2 and 3	62,779
1,047,715	Pavilion	10	1,016,084
27,054	Bank Interest		27,054
1,405,222	Other Income	4	456,383
6,037,503	Total Income		5,371,002
	EXPENDITURE		
1,001,266	Corporate	4 and 5	1,186,685
101,237	Town Management	4 and 6	94,068
21,832	Mayoral & Civic	7	33,548
117,371	Grants & S.137 Payments	8	117,371
644,770	Art Heritage and Culture	1	665,208
72,795	Cemetery	2 and 3	73,186
160,802	Parks & Open Spaces	9	181,490
1,304,234	Pavilion	10	1,386,463
306,654	Municipal Buildings (Inc PO)	11	449,082
152,134	Public Conveniences	12	196,625
989,139	Other Operating Costs	4	989,714
1,319,663	Capital Expenditure	13	122,228
6,191,898	Total Expenditure		5,495,670
(154,395)	Excess of Income over Expenditure in the Year		(124,668)
129,734	Transfers (to)/from Earmarked Reserves	14	19,054
(24,661)	Movement on General Fund in the Year		(105,614)
306,475	General Fund Balance Brought Forward		281,814
281,814	General Fund Balance Carried Forward		176,200

FALMOUTH TOWN COUNCIL

BALANCE SHEET AS AT 31ST MARCH 2026

Year Ended 31st March 25		Note	Year Ended 31st March 26
£			£
-	<u>Current Assets</u>		
271,970.53	Debtors	15	186,137.16
139,199.87	Recoverable VAT		27,952.65
9,118.12	Recoverable PAYE/NI	16	9,118.12
109,586.59	Payments in Advance		96,766.06
737,866.97	Cash & Bank		667,827.82
1,267,742.08	Total Current Assets		987,801.81
	<u>Current Liabilities</u>		
(38,643.65)	Receipts in advance		(45,025.30)
(493,888.00)	Creditors and Accruals		(332,233.93)
- 532,531.65	Total Current Liabilities		(377,259.23)
735,210.43	Total Assets less Liabilities		610,542.58
	Represented By:		
453,396.38	Earmarked Reserves		434,342.66
281,814.05	Long Term Investment Fund	142,678	176,199.92
	General Fund Balance	17	
735,210.43			610,542.58

NOTES TO THE INCOME & EXPENDITURE ACCOUNT

The Income & Expenditure Account for 2025/26 presents the total income and expenditure of services provided by the Council during the financial year – compared against the actual figures for the previous year.

1. ART, HERITAGE AND CULTURE

CULTURAL SERVICES			2024/25	2025/26	Variation
Expenditure					
Salaries			494,698	529,502	34,803
Postage/stationery/copying/telephones			4,730	5,156	426
Subscriptions			3,859	2,760	- 1,099
Publicity/Marketing			17,021	4,848	- 12,173
Insurance			11,417	12,085	668
Exhibition/Preview Costs/Transportation			32,251	32,488	237
Education and Engagement (workshops)			17,577	16,769	- 808
Consumables			2,498	1,707	- 791
Photography/Repro Fees			955	585	- 370
Stock/Resale Items			13,885	14,192	307
Collection Care/Equipment and Misc			6,772	12,499	5,727
Externally Funded Projects			900	5,673	4,773
Arts Council			37,257	22,797	- 14,460
Library Workshops and Expenses			950	4,148	3,198
			644,770	665,208	20,438
Cultural Services Capital Expenditure					
CS Acquisitions and IT funded and unfunded			9,520	11,777	2,257
			9,520	11,777	2,257
Income					
Sales Income			28,947	30,860	1,912
Library Income			1,790	1,534	- 255
Commision			2,689	675	- 2,014
Donations			1,274	1,223	- 51
Supporters			660	655	- 5
Sponsorship			5,500		- 5,500
Grants Revenue			80,933	82,179	1,247
Grants Capital Projects			5,000	5,025	25
Workshop Income			435	1,289	855
Reproduction Fees			281	25	- 256
Disbursements Other income			17,681	7,974	- 9,707
			145,189	131,439	- 13,750
COST OF SERVICE			509,101	545,546	36,446

The Council, recognising the importance of cultural provision to the community, continues its engagement with partner organisations, supporting local schools, providing free access to workshops and activities and acting as custodians for the town's art collection. Funding from Art Council supports the Council, with officer placements supporting the online digital enhancement

of public engagement, delivery of digital workshops and the management of social media. Overall the year-to-year comparison identifies that costs across the service have been well managed.

2. CEMETERY - PONSHARDEN

The conservation work at the combined Dissenters and Jewish burial sites at Ponsharden is now complete with the remaining project elements - security fencing and interpretation boards – currently commissioned and under construction.

CEMETERIES OTHER				2024/25	2025/26	Variation
Expenditure						
General Site Works				180		- 180
Project				15,951	58	- 15,893
				16,131	58	- 16,073
<u>Cemeteries Other Capital Works</u>						-
Contribution to HLF grant works				-	-	-
				-	-	-
Income						-
Cemetery J&C				15,951	18,119	2,168
				15,951	18,119	2,168
COST OF SERVICE				180	- 18,061	- 18,241

3. OPERATIONAL CEMETERY

Service income is mirrored and overall costs associated with service provision remain steady . The notable exception to this is the additional site costs incurred as a results of winter storms and the damage caused by the loss of trees.

CEMETERY SERVICES				2024/25	2025/26	Variation
Expenditure						
Printing/Insurance/Phones				1,536	1,772	235
Repairs/Replacements				2,754	1,662	- 1,091
Trees/Tree Surgery				900	9,866	8,966
Electricity				3,823	3,361	- 461
Rates/Water/Council Tax				15,687	16,601	913
Dog Notices/Bins				-	250	250
Building and Infrastructure Repairs				7,413	6,512	- 901
Grounds and General Site Maintenance				13,001	7,797	- 5,203
Miscellaneous				11,550	13,018	1,468
Cemetery and Burial Project Work				-	9,364	9,364
New Site				-	2,925	2,925
				56,664	73,129	16,465
Cemeteries Capital						
New Cemetery Site					-	
Other Capital Site Improvements				-	3,473	-
				-	3,473	-
Income						
Cemetery Fees				44,158	44,660	502
				44,158	44,660	502
COST OF SERVICE				12,506	31,941	15,962

4. OTHER INCOME AND OPERATING COSTS

The Council received significant grant funding towards various projects during 2024/25 – ReSource - £577k and Dracaena Skatepark - £145k

	2024-25	2025-26
Income		
Other and Bank	1,432,276	456,383
	1,432,276	456,383
Expenditure		
Other	1,034,027	1,001,429
	1,034,027	1,001,429
Cost of Service	- 398,249	-545,046

5. CORPORATE EXPENDITURE

			2024/25	2025/26	Variation
CORPORATE SERVICES					
Expenditure					
Officers Salaries			543,318	595,865	52,547
Postage/Petty Cash			756	849	93
Telephone			11,599	7,314	- 4,284
Printing/Stationery/Copier			4,189	3,304	- 885
Publications			2,143	149	- 1,994
Advertising and Marketing			2,399	2,457	58
IT - maintenance/monitoring and software			196,255	233,220	36,965
Subscriptions			34,836	35,963	1,127
Insurance			5,649	5,519	- 130
Professional / Legal Fees etc. (includes age			97,039	196,581	99,542
Conference/Seminars and Training			19,957	26,885	6,928
Audit Fees			11,310	6,300	- 5,010
Bank Charges			11,469	12,223	755
Miscellaneous inc H&S			3,774	9,376	5,602
Bad Debts/W/Off/P&L Adjustments			3,355	1	- 3,355
Loan Interest			53,219	50,681	- 2,538
			1,001,266	1,186,685	185,419
IT Capital expenditure			11,277	54,110	42,833
			11,277	54,110	42,833
Income					
Misc		Inc Suspense Ac	1,160	10,938	9,777
Bank Interest			27,054	21,242	- 5,812
			28,215	32,180	3,965
COST OF SERVICE			984,329	1,208,616	224,287

The increase in cost of service is quantified by increases in professional fees incurred in the progression of the building project/conservation of the Passmore Edwards Municipal Buildings and the installation of replacement It hardware (EMR held)

6. TOWN MANAGEMENT

TOWN MANAGEMENT SERVICES				2024/25	2025/26	Variation
Expenditure						
Events Support				65,363	59,176	- 6,186
Operational Budget				6,635	4,809	- 1,826
Safe and Secure				29,240	30,083	843
				101,237	94,068	- 7,169
IT Capital expenditure				-	2,199	- 2,199
				-	2,199	- 2,199
Income						
Safe and Secure				17,000	17,000	-
Events/Xmas and Other				26,897	35,779	8,882
				43,897	52,779	8,882
COST OF SERVICE				57,340	41,289	- 16,051

The delivery of the new Safe and Secure Partnership in 2024/25 and was supported by partners in 2025/26

7. MAYORAL AND CIVIC

2025/26 has seen increased mayoral events and activities relating to charity fundraising and expenditure shown includes charity funds raised which are offset by donations received with £10k raised for a local charity.

8. GRANTS AND SECTION 137 PAYMENTS

The grants awarded under this or other powers during 2025/26 were as follows:

Falmouth Town Council Schedule of Grants Awarded	2025/26
Name of Group/Organisation	Award
Dracaena Centre - Annual Grant Youth Support	£25,000.00
Bosvale Community Centre - annual grant	£1,000.00
Falmouth Age Concern - annual grant	£1,000.00
Coast Medic	£1,000.00
Carnon Carers	£250.00
Citizens Advice Cornwall	£1,000.00
Royal Naval Association Sea Sunday - annual grant	£804.66
Falmouth Classics	£1,000.00
Pendennis Leisure CIO (Y2 funds)	£10,000.00
Source FM - annual grant	£2,000.00
Falmouth Pride	
Falmouth Golf Club - earmarked for bursary support if required	£750.00
WILD Young Parents	£534.00
TRURO Nourish Hub CIC	£300.00
Gylly Wellbeing Swimmers and Sober Sea Swimmers (A26-27)	£1,500.00
Falmouth Ladies Football Club	£300.00
Dracaena Centre Summer Activities	£576.00
Falmouth Climate Café Sharing Circle	£280.00
Aurora Dance Collective	£300.00
True Butterflies Foundation (A26-27)	£1,000.00
Falmouth Poetry Group	£300.00
League of Friends of Falmouth Hospital - (A26-27)	£300.00
Penryn RFC	£1,000.00
Falmouth Book Festival	£130.00
Swashbuckling Cornwall	£290.00
The Royal Cornwall Polytechnic Society	£100.00
Save Our Falmouth - grant for grammar school banner	£179.00
Falmouth United - grant towards year end event	£900.00
Falmouth Town Council Educational Reserve	
Funding Request	2025/26
Falmouth Primary - Birmingham choir trip	£500.00
King Charles Primary	£500.00
KCPS Y5	£500.00
KCPS Y6	£2,600.00

Under Section 137 of the Local Government Act 1972 the Council can spend up to £11.10 per head on the electoral role in the 2025/26 municipal year for the benefit of people in the area on activities or projects not specifically authorised by other powers. There were 17,805 registered electors (DEC24), giving a sum permitted of £197,635.

In addition, £12,500 was released to the Falmouth Festival Fund as match funding and the Council made the following organisational grants to further partnership working and meet the shortfall where other funding sources have been withdrawn; Visitor Information Centre £4,000; Falmouth Shuttle Bus Service £10,000; Falmouth Twinning £1,500. Councillors also hold a small Community Chest fund which can be awarded to projects of their choice £4,000 (£250 each).

9. PARKS AND OPEN SPACES

	2024-25	2025-26
Income		
Combined	275,672	275,672
	275,672	275,672
Expenditure		
Combined	160,802	181,490
Capital (inc KPL)	1,031,449	12,527
	1,925,251	194,017
Cost of Service	-916,579	81,655

Year to year variation due to progression of the Dracaena Skatepark build - £195k; Kimberley Park ReSource Project - £668k in 2024/25.

10. PRINCESS PAVILION - BUILDINGS

BUILDINGS - PRINCESS PAVILION		2024/25	2025/26	Variation
Expenditure				
Repairs and Renewals		60,910	28,636	- 32,274
		60,910	28,636	- 32,274
Buildings - Pavilion - Capital				
		166,334		- 166,334
		166,334	-	- 166,334
Income				
Donations/Grants		140,000		- 140,000
		140,000	-	- 140,000
COST OF SERVICE		87,244	28,636	- 58,608

2024/25 the Council benefitted from Community Ownership Funding (COF) towards carbon saving installations and upgrades to theatre equipment, air-source heating and cooling solutions and solar array; replacement garden room doors and new replacement kitchen gas boiler. The increase in site costs represents the Council's contribution the project.

PRINCESS PAVILION - OPERATIONAL

PRINCESS PAVILION				2024/25	2025/26	Variation
Expenditure						
Salaries				578,765	670,305	91,539
Repairs and Renewals				16,995	13,533	- 3,462
Cleaning				55,383	66,203	10,819
Utilities E/G/W and NDBR INS				71,214	77,367	6,153
Marketing				11,984	11,630	- 354
IT and Telephony				2,561	3,289	727
Catering - Equipment (under £300)				12,215	12,218	3
Catering - Cost of production				244,543	234,084	- 10,459
Service and other contract costs				5,308	8,856	3,548
Misc Site Costs INC Theatre Equipment				21,861	18,669	- 3,192
Alarms and Security				5,362	4,100	- 1,262
Event Cost - non Theatre				5,761	9,059	3,298
Theatre Events Cost				272,281	257,151	- 15,130
				1,304,234	1,386,463	82,229
<u>Buildings - Pavilion - Capital</u>						
				85,462	23,336	- 62,126
				85,462	23,336	- 62,126
Income						
Venue/Theatre Hire and Misc				332,639	308,738	- 23,901
Donations/Grants				50,400	5,339	- 45,061
PRS				6,814	8,919	2,106
Catering				657,862	693,088	35,225
				1,047,715	1,016,084	- 31,631
COST OF SERVICE				341,982	393,715	51,734

The Council saw continued growth in use of the services provided at the Princess Pavilion and Gyllyngdune Gardens site with catering income continuing to rise from £658k in 2024/25 to £693k in 2025/26 with cost of production remaining static.

The Council continues to invest in the site with additional theatre chairs and storage solution.

Theatre income was reduced year on year, impacted in part by the cost of living crisis and the value of grant received was reduced in 25/26.

11. BUILDINGS – Municipal and Old Post Office

	2024-25	2025-26
Income		
Rental and Other Income	105,743	191,838
	105,743	191,838
Expenditure		
Combined	310,552	449,081
	310,552	449,081
Capital		
	800	0
	311,352	449,081
Cost of Service	205,609	257,243

The Council is continuing with the heritage and conservation works to the Passmore Edwards Municipal Buildings and costs for 2025/26 include urgent repair works required outside of the scope of the project as a whole (£120k) – these costs and project works will be funded partially from use of the second homes levy which will be used a match for potential funding applications.

12. PUBLIC CONVENIENCES

BUILDINGS - TOILETS		2024/25	2025/26	Variation
Expenditure				
Rates and Water Rates and other utilities		38,191	65,594	27,404
Utilities (G&E)		9,045	6,291	- 2,754
Contractor Cleaning Costs		68,904	87,557	18,653
Repairs and Refurbishments		12,572	14,291	1,719
Misc. - facilities management and waste e		82	662	580
Consumables		23,339	22,229	- 1,110
		152,134	196,625	44,491
<u>Buildings - Toilets Capital</u>				
		-	-	-
		-	-	-
Income				
Rent /Grants/Refunds		-	-	-
		-	-	-
COST OF SERVICE		152,134	196,625	44,491

The Council continues to provide FOC public conveniences. Running costs for 2025/26 include excess water charges incurred due to two significant leaks for which no compensation was received. The Council now operates with a fully contract out service and as such operator costs are increased to facilitate the Council operational requirements.

13. CAPITAL EXPENDITURE

	2024-25	2025-26
Expenditure		
Combined	288,214	122,228
	288,214	122,228

2024/25 costs included match funding for COF project at the Pavilions site.

14. EARMARKED RESERVES

FALMOUTH TOWN COUNCIL - EARMARKED RESERVES							
					Restated		
					Opening Balance 1st April 2025	Released	Closing Balance as at 31st March 26
EMR							
Corporate - CPF's future actuarial evaluation							
Cemeteries							
	Site Development				70,000.00		70,000.00
							-
Cultural Services Reserves							
	General				15,661.00		15,661.00
							-
General Council and Corporate							
	CIL				61,553.73	37,084.92	92,630.67
	Environmental Support				11,894.00	9,000.00	2,894.00
	Events	INC FFCIC funds			5,866.58	91.00	7,275.58
	Place Shaping	TVF			40,000.00	5,000.00	35,000.00
	Corporate Development				-		-
	IT				60,000.00	60,000.00	15,000.00
	Website	Hosting and support			14,395.60	5,407.00	8,988.60
	Election Costs				20,000.00	13,180.00	6,820.00
	Falmouth Spring Flower Show				4,500.00		4,500.00
	Grants				500.00	500.00	1,706.00
	Falmouth Education Charity				19,441.41	3,600.12	15,841.29
	Mayoral				4,456.71	4,017.96	4,746.17
Buildings							
	CS/MB building development				32,000.00	122,000.00	94,342.00
	PO Building security/rent deposits		HOLD		12,800.00		12,800.00
	KP Lodge				17,721.00	17,721.00	-
Parks/Gardens and Open Spaces							
	Dracaena	Further Phased works			10,000.00	10,000.00	-
		Skatepark Project	MAV RTN		10,276.00	10,276.00	-
		Basketball			10,000.00		10,000.00
	Trescobeas				1,210.00		1,210.00
	Allotments				14,786.00		16,993.00
	Kimberley	Compost Bays			5,000.00		5,000.00
Plant and Equipment							
	Vehicles				10,000.00		10,000.00
	Other						-
Committed Reserves							
	Various				1,334.35		2,934.35
							-
Pavilion							
	Garden Room	Refurbishment			-		-
Balance at Year End					453,396.38	- 297,878.00	434,342.66
Movement at Year end							- 19,053.72

15. DEBTORS

As of the 31st of March 2026 the following debtors were outstanding:

Cost Centre		
	2024/25 £	2025/26 £
Rent and service delivery costs	139,122	180,900
Other Debtors	132,849	5,237
Totals	271,971	186,137

16. RECOVERABLE PAYE/NI/PENSION

Recovery of mainly statutory maternity pay from a previous period, recoverable from HMRC and this will be recouped as time allows.

17. GENERAL FUND

The Council is continuing to work towards reinstating its general reserves however in 2025/26 the level of reserves has fallen. Budget set for 2026/27 has been set to further address this. The Council continues to operate with funded ear-marked reserves to support project delivery. The Council also holds an investment in the LAPF which is now identified as an asset (non-cash).

Ruth Thomas
Responsible Financial Officer
5th June 2026

Annual Governance and Accountability Return 2025/26 Form 3

To be completed by Local Councils, Internal Drainage Boards and other Smaller Authorities*:

- where the higher of gross income or gross expenditure exceeded £25,000 but did not exceed £15 million; or
- where the higher of gross income or gross expenditure was £25,000 or less but that:
 - are unable to certify themselves as exempt (fee payable); or
 - have requested a limited assurance review (fee payable)

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return 2025/26

1. Every smaller authority in England that either received gross income or incurred gross expenditure exceeding £25,000 **must** complete Form 3 of the Annual Governance and Accountability Return at the end of each financial year in accordance with *Proper Practices*.
2. **The Annual Governance and Accountability Return is made up of three parts, pages 3 to 6:**
 - The **Annual Internal Audit Report** **must** be completed by the authority's internal auditor.
 - **Sections 1 and 2** **must** be completed and approved by the authority.
 - **Section 3** is completed by the external auditor and will be returned to the authority.
3. The authority **must** approve Section 1, Annual Governance Statement, before approving Section 2, Accounting Statements, and both **must** be approved and published on the authority website/webpage **before 1 July 2026**.
4. An authority with either gross income or gross expenditure exceeding £25,000 or an authority with neither income nor expenditure exceeding £25,000, but which is unable to certify itself as exempt, or is requesting a limited assurance review, **must** return to the external auditor by email or post (not both) **no later than 30 June 2026** Reminder letters will incur a charge of £40 +VAT:
 - the Annual Governance and Accountability Return Sections 1 and 2, together with
 - a bank reconciliation as at 31 March 2026
 - an explanation of any significant year on year variances in the accounting statements
 - notification of the commencement date of the period for the exercise of public rights
 - Annual Internal Audit Report 2025/26

Unless requested, do not send any additional documents to your external auditor. Your external auditor will ask for any additional documents needed.

Once the external auditor has completed the limited assurance review and is able to give an opinion, the Annual Governance and Accountability Return **Section 1, Section 2 and Section 3 – External Auditor Report and Certificate** will be returned to the authority by email or post.

Publication Requirements

Under the Accounts and Audit Regulations 2015, authorities **must** publish the following information on the authority website/webpage:

Before 1 July 2026 authorities **must** publish:

- Notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited;
- **Section 1 - Annual Governance Statement 2025/26** approved and signed, page 4
- **Section 2 - Accounting Statements 2025/26** approved and signed, page 5

Not later than 30 September 2026 authorities **must** publish:

- Notice of conclusion of audit
- **Section 3 - External Auditor Report and Certificate**
- **Sections 1 and 2 of AGAR** including any amendments as a result of the limited assurance review. It is recommended as best practice, to avoid any potential confusion by local electors and interested parties, that you also publish the Annual Internal Audit Report, page 3.

The Annual Governance and Accountability Return constitutes the annual return referred to in the Accounts and Audit Regulations 2015. Throughout, the words 'external auditor' have the same meaning as the words 'local auditor' in the Accounts and Audit Regulations 2015.

*for a complete list of bodies that may be smaller authorities refer to schedule 2 to the Local Audit and Accountability Act 2014.

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return (AGAR) 2025/26

- The authority **must** comply with *Proper Practices* in completing Sections 1 and 2 of this AGAR. *Proper Practices* are found in the *Practitioners' Guide** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end and the subsequent work by the external auditor.
- Make sure that the AGAR is complete (no highlighted boxes left empty) and is properly signed and dated. Any amendments **must** be approved by the authority and properly initialled.
- The authority **should** receive and note the Annual Internal Audit Report before approving the Annual Governance Statement and the accounts.
- Use the checklist provided below to review the AGAR for completeness before returning it to the external auditor by email or post (not both) no later than 30 June 2026
- The Annual Governance Statement (Section 1) **must** be approved before the Accounting Statements (Section 2) and evidenced by the agenda or minute references, even where approved on the same day.
- The Responsible Financial Officer (RFO) **must** certify the accounts (Section 2) before they are presented to the authority for approval. The authority **must** in this order; consider, approve and sign the accounts.
- The RFO is required to commence the public rights period which **must** be a single period of 30 working days for inspection (this excludes weekends and public holidays) which **must** include the first 10 working days of July.
- **You must inform your external auditor about any change of Clerk, Responsible Financial Officer or Chair, and provide relevant authority owned generic email addresses and telephone numbers.**
- Make sure that the copy of the bank reconciliation to be sent to your external auditor with the AGAR covers all the bank accounts. If the authority holds any short-term investments, note their value on the bank reconciliation. The external auditor **must** be able to agree the bank reconciliation to Box 8 on the accounting statements (**Section 2, page 5**). An explanation **must** be provided of any difference between Box 7 and Box 8. More help on bank reconciliation is available in the *Practitioners' Guide**.
- Explain fully significant variances in the accounting statements on **page 5**. Do not just send a copy of the detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include complete numerical and narrative analysis to support the full variance.
- Additional costs may be incurred if additional audit work is required.
- Make sure that the accounting statements add up and that the balance carried forward from the previous year (Box 7 of 2025) equals the balance brought forward in the current year (Box 1 of 2026).
- The Responsible Financial Officer (RFO), on behalf of the authority, **must** set the commencement date for the exercise of public rights which **must** be a single period of 30 working days for inspection (this excludes weekends and public holidays) which **must** include the first 10 working days of July.
- The authority **must** publish on the authority website/webpage the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor **before 1 July 2026**

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes have been completed?		
	Has all additional information requested, including the dates set for the period for the exercise of public rights , been provided for the external auditor?		
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?		
Section 1	For any statement to which the response is 'no', has an explanation been published?		
Section 2	Has the Responsible Financial Officer signed the accounting statements before presentation to the authority for approval?		
	Has the authority's approval of the accounting statements been confirmed by the signature of the Chair of the approval meeting?		
	Has an explanation of significant variations been published where required?		
	Has the bank reconciliation as at 31 March 2026 been reconciled to Box 8?		
	Has an explanation of any difference between Box 7 and Box 8 been provided?		
Sections 1 and 2	Trust funds – have all disclosures been made if the authority as a body corporate is a sole managing trustee? NB: do not send trust accounting statements unless requested.		

***Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices**, can be downloaded from www.nalc.gov.uk or from www.ada.org.uk

Annual Internal Audit Report 2025/26

FALMOUTH TOWN COUNCIL

www.falmouthtowncouncil.co.uk/your-council/town-finance/council-annual-return

During the financial year ended 31 March 2026, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2025/26 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Cash payments were properly supported by receipts, all cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2024/25, it met the exemption criteria and correctly declared itself exempt. <i>(If the authority had a limited assurance review of its 2024/25 AGAR tick "not covered")</i>			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations <i>(during the 2025/26 AGAR period, were public rights in relation to the 2024-25 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set)</i> .	✓		
N. The authority has complied with the publication requirements for 2024/25 AGAR <i>(see AGAR Page 1 Guidance Notes)</i> .	✓		
O. The authority has complied with laws, regulations & proper practices relating to digital and data compliance.	✓		
P. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes ✓	No 	Not applicable

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

Name of person who carried out the internal audit

15/11/2025

27/03/2026

01/06/2026

S P HUDSON CPFA

Signature of person who carried out the internal audit

S. P. Hudson

Date

01/06/2026

***If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).**

****Note:** If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report **must** explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2025/26

We acknowledge as the members of:

FALMOUTH TOWN COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2026, that:

	Agreed		
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.			<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.			<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.			<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.			<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.			<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.			<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.			<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.			<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			<i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>
10. We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.			<i>has made suitable arrangements for its IT and data management and has complied with proper practices in doing so.</i>

***Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YYYY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

www.falmouthtowncouncil.com ICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

Section 2 – Accounting Statements 2025/26 for

FALMOUTH TOWN COUNCIL

	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	
1. Balances brought forward	889,605	735,210	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	3,352,214	3,677,263	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	2,685,288	1,693,740	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	2,273,577	2,529,750	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	120,615	120,615	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	3,797,706	2,845,305	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	735,210	610,543	Total balances and reserves at the end of the year. must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	737,867	667,828	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	6,782,495	6,857,273	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	1,341,438	1,270,201	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	
11 Do the figures in the accounting statements above exclude any trust transactions?	☒	☐	For guidance refer to the Practitioners' Guide sections 2.31 to 2.33.

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval.

SIGNATURE REQUIRED

Date

DD/MM/YYYY

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Section 3 – External Auditor’s Report and Certificate 2025/26

In respect of

FALMOUTH TOWN COUNCIL

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2026 and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor’s limited assurance opinion 2025/26

(Except for the matters reported below)* on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority:

(continue on a separate sheet if required)

3 External auditor certificate 2025/26

We certify/do not certify* that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2026

*We do not certify completion because:

External Auditor Name

ENTER NAME OF EXTERNAL AUDITOR

External Auditor Signature

SIGNATURE REQUIRED

Date

DD/MM/YYYY

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
March	DD	Cornwall Council - Business rates March 2026	OPO	25/26PO5140	1,518.00	1,518.00	-	1,518.00
March	DD	Cornwall Council - Business rates March 2026	MB	25/26PO5141	707.00	707.00	-	707.00
March	DD	Cornwall Council - Municipal Building March 2026	Library	25/26PO5142	1,260.00	1,260.00	-	1,260.00
March	DD	Cornwall Council - Business Rates March 2026	Mortuary	25/26PO5143	358.00	358.00	-	358.00
March	DD	Cornwall Council - Business rates March 2026- Swanpool Rd	Cemetery	25/26PO5144	308.00	308.00	-	308.00
March	DD	Cornwall Council - Business rates-March 2026-Pennance Rd	Cemetery	25/26PO5145	593.00	593.00	-	593.00
March	DD	Cornwall Council-Business rates March 2026	Pavilion	25/26PO5146	852.00	852.00	-	852.00
March	DD	Cornwall Council - Business Rates March 2026 - Car Park	Penndennis Point	25/26PO5147	67.00	67.00	-	67.00
March	DD	Cornwall Council - Business rates March 2026	Quarry Carpark	25/26PO5148	139.00	139.00	-	139.00
March	DD	DVLA - AK07SYW Vehicle tax March 2026	Grounds	25/26PO5149	30.18	30.18	-	30.18
January	BACS	CLlr T Pearce - Accommodation & breakfast - London	Mayoral	25/26PO5150	162.99	162.99	27.16	135.83
February	BACS	Absolute Canvas- 3m x 21m Clearspan Marquee	Spring Flower Show	25/26PO5151	1,523.94	1,523.94	253.99	1,269.95
February	BACS	Ann's Pasties - 40 x Large sausage rolls	Pavilion	25/26PO5152	88.00	88.00	-	88.00
February	BACS	Artstat - Shop stock - Line maker black wallet & sketch book	Cultural	25/26PO5153	99.18	99.18	16.53	82.65
February	BACS	Avalon - Mike Wozniak 07.02.26 The Bench	Pavilion	25/26PO5154	4,914.00	4,914.00	819.00	4,095.00
February	BACS	BG Electrical - Supply & fit 3 x 24 watt LED colour selctable light	Pavilion	25/26PO5155	217.20	217.20	36.20	181.00
February	BACS	Biffa - Standard general Feb 2026	OPO	25/26PO5156	1,028.02	1,028.02	171.34	856.68
February	BACS	Biffa - Standard mixed dry recycling Feb 2026	OPO	25/26PO5157	400.18	400.18	66.70	333.48
February	BACS	Biffa - Standard mixed glass Feb 2026	OPO	25/26PO5158	161.38	161.38	26.90	134.48
February	BACS	Biffa - General waste & dry recycling Feb 2026	Pavilion	25/26PO5159	474.48	474.48	79.08	395.40
February	BACS	Biffa - Standard mixed glass Feb 2026	Pavilion	25/26PO5160	99.88	99.88	16.65	83.23
February	BACS	Biffa - Organic waste food Feb 2026	OPO	25/26PO5161	189.22	189.22	31.54	157.68
February	BACS	Biffa - Organic waste food Feb 2026	Pavilion	25/26PO5162	94.61	94.61	15.77	78.84
February	BACS	Biffa - Standard paper confidential Feb 2026	opo	25/26PO5163	65.14	65.14	10.86	54.28
		Total BACS Biffa	-	-	2,512.91	2,512.91	418.82	2,094.09
February	BACS	Blue Iris - Museums standard mounting & framing of 2 etchings	Cultural	25/26PO5164	683.00	683.00	-	683.00
February	BACS	Booths - A4/A3/A2 Reprints for Gallery	Cultural	25/26PO5165	114.00	114.00	19.00	95.00
February	BACS	Booths - A5 Flyers - Caring for Our Coast	Environmental	25/26PO5166	100.00	100.00	-	100.00
		Total BACS Booths	-	-	214.00	214.00	19.00	195.00
February	BACS	Broadband Buyer - DrayTek URL Reputation content 12.02.26	Corporate	25/26PO5167	165.60	165.60	27.60	138.00
February	BACS	Custom Works - Bookmark Magnetic for Supporters - AG	Cultural	25/26PO5168	310.20	310.20	51.70	258.50
February	BACS	CSE - Hire of terminal & printer 13.02.26-24.02.26	Pavilion	25/26PO5169	111.60	111.60	18.60	93.00
February	BACS	CSE - ICR Touch Software x 3 Terminals	Pavilion	25/26PO5170	99.00	99.00	16.50	82.50
		Total BACS CSE	-	-	210.60	210.60	35.10	175.50
February	BACS	D&M Cleaning Services - Clean Extraction ducting & extraction	Pavilion	25/26PO5171	702.00	702.00	117.00	585.00
		NOT-USED	Corporate	25/26PO5172	-	-	-	-
February	BACS	Engage - Group Membership - Small Team Yearly subscription	Corporate	25/26PO5173	140.00	140.00	-	140.00
March	BACS	Falmouth Garden Centre- Perennials, shrubs, bedding set	Town Exp/Grounds	25/26PO5174	85.95	85.95	14.33	71.63
February	BACS	FFC - Mixed loose sakad 2kg	Pavilion	25/26PO5175	30.00	30.00	-	30.00
February	BACS	Fire the Inventor - 100 x single cam box kit components	Cultural	25/26PO5176	320.00	320.00	-	320.00
February	BACS	Daniel Gaze - 10 x Plinths @ 650mmx 600mm x 600mm	Cultural	25/26PO5177	1,366.00	1,366.00	-	1,366.00
February	BACS	Daniel Gaze-De-install of 'Out of Paper' & install 'Magic of M	Cultural	25/26PO5178	1,130.49	1,130.49	-	1,130.49
		Total BACS Daniel Gaze	-	-	2,496.49	2,496.49	-	2,496.49
February	BACS	Hachette - Shopstock - Laura Knigh paperback	Cultural	25/26PO5179	48.75	48.75	-	48.75
March	BACS	Infinitus - Key holding Feb 2026	Pavilion	25/26PO5180	34.20	34.20	5.70	28.50
March	BACS	Infinitus - Key holding Feb 2026	OPO/MB	25/26PO5181	68.40	68.40	11.40	57.00
		Total BACS Infinitus	-	-	102.60	102.60	17.10	85.50
March	BACS	Rhiannon Jandrell - Baby Jam sessions Feb 26 AG	Cultural	25/26PO5182	150.00	150.00	-	150.00
March	BACS	J Gas - Refill 60/40, 10Ltr & 30/70 cylinders	Pavilion	25/26PO5183	132.00	132.00	22.00	110.00
February	BACS	Landscape Supply - 2 stroke oil measurer, Stihl PM3 Picco M	Grounds	25/26PO5184	161.98	161.98	26.99	134.99
February	BACS	Landscape Supply - Sartra Power Grip gloves, Dutch Hoe, Fo	Grounds	25/26PO5185	359.58	359.58	59.93	299.65
		Total BACS Landscape Supply	-	-	521.56	521.56	86.92	434.64
February	BACS	LWC - Pinot Grigi Rose, Pinot Grigio, Sharps Pils, Sharps Cide	Pavilion	25/26PO5186	2,206.38	2,206.38	367.73	1,838.65
February	BACS	Medisave - 20ml blue dot Eye wash pods, Sterile saline wipe	Pavilion	25/26PO5187	30.38	30.38	5.07	25.31
February	BACS	Nick Ferris - Green Waste	Pavilion	25/26PO5188	118.32	118.32	19.72	98.60
February	BACS	Nick Ferris - New Milton Shingle	Roundabouts	25/26PO5189	109.44	109.44	18.24	91.20
February	BACS	Nick Ferris - Byd Enclosed Mixed Skip Hire	Towns/Facs/Ground	25/26PO5190	524.40	524.40	87.40	437.00
		Total BACS Nick Ferris	-	-	752.16	752.16	125.36	626.80
February	BACS	Nisbets - Hygiplas Square red lid to fit, Polycarbonate Square	Pavilion	25/26PO5191	80.64	80.64	13.44	67.20
February	BACS	Nisbets - EDLP Bolero cenre folding tables x 5	Spring Flower Show	25/26PO5192	269.94	269.94	44.99	224.95
		Total BACS Nick Ferris	-	-	350.58	350.58	58.43	292.15
March	BACS	ObjectiveIT-x89 support & system monitoring	Corporate	25/26PO5193	7,374.00	7,374.00	1,229.00	6,145.00
March	BACS	ObjectiveIT-x33 support & system monitoring	Town Management	25/26PO5194	2,772.00	2,772.00	462.00	2,310.00
March	BACS	ObjectiveIT-x27 support & system monitoring	Pavilion	25/26PO5195	2,268.00	2,268.00	378.00	1,890.00
March	BACS	ObjectiveIT - x24 support-Lodge	Kimberley Park	25/26PO5196	2,016.00	2,016.00	336.00	1,680.00
		Total BACS Objective IT	-	-	14,430.00	14,430.00	2,405.00	12,025.00
February	BACS	Office Smart - Uni Chalk markers, DL Envelopes, PP Tape, Ink	Pavilion/ OPO	25/26PO5197	98.51	98.51	16.42	82.09
March	BACS	Passmore Cleaning-Disposable vinyl powder free gloves, Wa	Facilities/ MB	25/26PO5198	35.84	35.84	5.98	29.86
March	BACS	Passmore - Cleaning Feb 2026	OPO/MB/AS	25/26PO5199	5,670.94	5,670.94	945.16	4,725.78
March	BACS	Passmore- Commercial cleaning & window cleaning Feb 26	Pavilion	25/26PO5200	4,823.88	4,823.88	803.98	4,019.90
March	BACS	Passmore - Servicing beach & town toilets Feb 26	Toilets	25/26PO5201	6,173.15	6,173.15	1,028.86	5,144.29
March	BACS	Passmore - Exchequer Quay Penryn cleaning Feb 2026	Toilets	25/26PO5202	1,364.88	1,364.88	227.48	1,137.40
		Total BACS Passmore	-	-	18,068.69	18,068.69	3,011.46	15,057.24
February	BACS	PFS - Esysbox diver, sewage tanker, high output UV for RWH	Pavilion	25/26PO5203	6,295.26	6,295.26	1,049.21	5,246.05
Nov-25	BACS	Pith - Shopstock - Lumia sketchbooks, Kabosu Sketchbooks	Cultural	25/26PO5204	134.40	134.40	22.40	112.00
February	BACS	Plumbstop - Dudley pneumatic dualflush cistern	Toilets	25/26PO5205	43.14	43.14	7.19	35.95
February	BACS	Plumbstop - MV Korona 1.8kg soft close top fix toilet seats	Toilets	25/26PO5206	774.90	774.90	129.15	645.75
		Total BACS Plumbstop	-	-	818.04	818.04	136.34	681.70
March	BACS	Property Solutions - Supply & install syphon	OPO	25/26PO5207	283.22	283.22	47.20	236.02
March	BACS	Property Solutions - Boiler service & LSR at Lodge	Cemetery	25/26PO5208	132.00	132.00	22.00	110.00
		Total BACS Property Solutions	-	-	415.22	415.22	69.20	346.02
February	BACS	Rabart - Axus quick mix paint mixer, white spirit, Weathersh	Toilets	25/26PO5209	208.22	208.22	34.70	173.52
February	BACS	Rabart - Polyurethane floor paint, microfibre roller kit & ant	Cemetery	25/26PO5210	65.77	65.77	10.96	54.81
		Total BACS Rabart	-	-	273.99	273.99	45.67	228.33
					64,988.78	64,988.78	9,183.39	55,805.39

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
February	BACS	Reef - Legionella risk assessment Webber Street	Toilets	25/26PO5211	270.00	270.00	45.00	225.00
February	BACS	Reef - Legionella risk assessment Maenporth	Toilets	25/26PO5212	270.00	270.00	45.00	225.00
February	BACS	Reef - Legionella risk assessment Lodge	Cemetery	25/26PO5213	270.00	270.00	45.00	225.00
February	BACS	Reef - Legionella risk assessment Swanpool Beach	Toilets	25/26PO5214	270.00	270.00	45.00	225.00
		Total BACS Reef	-	-	1,080.00	1,080.00	180.00	900.00
February	BACS	Tom Retchford - Meeting with Jo Lumber & Sarah Scott, wor	Cultural	25/26PO5215	135.00	135.00	-	135.00
January	BACS	James Sayer - Take down Out of Paper exhibituon, gallery & t	Cultural	25/26PO5216	1,200.00	1,200.00	-	1,200.00
February	BACS	Small Acts - Artist Take Over 50 % production budget 26/27	Cultural	25/26PO5217	500.00	500.00	-	500.00
February	BACS	St Ives Safety Nets - Install nets/wire/clean gutters on stable	Pavilion	25/26PO5218	2,664.00	2,664.00	444.00	2,220.00
February	BACS	Surface Coffee Roasters - Runner 1kg refill canister, Runner 2	Pavilion	25/26PO5219	627.50	627.50	-	627.50
February	BACS	Surface Coffee Roasters - Runner 1kg refill canister, Makai, Z	Pavilion	25/26PO5220	356.50	356.50	-	356.50
February	BACS	Surface Coffee Roasters - Runner 1kg, Makai 1kg, Runner 1kg	Pavilion	25/26PO5221	590.50	590.50	-	590.50
		Total BACS Surface Coffee Roasters	-	-	1,574.50	1,574.50	-	1,574.50
February	BACS	SW Hygiene- Nappy bin disposal unit rental & Yellow bag dis	Toilets	25/26PO5222	106.80	106.80	17.80	89.00
February	BACS	SWW- Water & sewerage 13.11.25-02.02.26 Castle Beach	Toilets	25/26PO5223	1,414.07	1,414.07	-	1,414.07
February	BACS	SWW - Water & sewerage 18.12.25-31.01.26	Kimberley Park	25/26PO5224	294.18	294.18	-	294.18
March	BACS	Swift - Blue Kentucky bucket complete, mop head & handle	Dracaena	25/26PO5225	88.01	88.01	14.67	73.34
February	BACS	Swift - Bio straws, Prosan plus purple beerline, dishwash liqu	Pavilion	25/26PO5226	211.39	211.39	35.23	176.16
February	BACS	Swift - Bleach, Glass & mirror cleaner, floor cleaning gel, dus	Dracaena	25/26PO5227	94.61	94.61	15.77	78.84
		Total BACS Swift	-	-	394.01	394.01	65.67	328.34
February	BACS	St Ives Steeplejacks - Test & inspect lighting protection	OPO/Pavilion/MB	25/26PO5228	720.00	720.00	120.00	600.00
February	BACS	Tate Enterprises - Shopstock - Books	Cultural	25/26PO5229	109.83	109.83	-	109.83
March	BACS	Travis Perkins - 3" standard super weighted corrugated PVC	Grounds	25/26PO5230	731.60	731.60	121.93	609.67
March	BACS	Travis Perkins - 50 x 50mm planed square edges Redwood	MB	25/26PO5231	69.34	69.34	11.56	57.78
		Total BACS Travis Perkins	-	-	800.94	800.94	133.49	667.45
February	BACS	Trevarthen - Gluten free sausages	Pavilion	25/26PO5232	43.44	43.44	-	43.44
February	BACS	Trevarthen - Gluten free sausages, Salami, cooked turkey	Pavilion	25/26PO5233	97.25	97.25	-	97.25
		Total BACS Trevarthen	-	-	140.69	140.69	-	140.69
February	BACS	Tyrefinders -CN17 CVF - 215/70R15 tyres	Facilities	25/26PO5234	97.80	97.80	16.30	81.50
February	BACS	Verdant - Lightbulb 24 x 440ml case & Sundailer Pale Ale Keg	Pavilion	25/26PO5235	541.80	541.80	90.30	451.50
February	BACS	John Wiley & Sons - Shop stock - Wilkie Collins on Cornwall	Cultural	25/26PO5236	105.24	105.24	-	105.24
February	CN	John Wiley & Sons - Shop stock - Little History of Art	Cultural	25/26PO5237	28.58	28.58	-	28.58
		Total BACS John Wiley & Sons	-	-	76.66	76.66	-	76.66
March	BACS	Withey - replace worn out belts on wood chipper (hired mac	Grounds	25/26PO5238	137.21	137.21	22.87	114.34
March	BACS	Withey - Asset No.B013 replace broken cutter bar support	Cemetery	25/26PO5239	182.10	182.10	30.35	151.75
		Total BACS Withey	-	-	319.31	319.31	53.22	266.09
March	BACS	SWW - Water & sewerage 03.02.26-02.03.26	MB	25/26PO5240	164.58	164.58	-	164.58
March	BACS	SWW - Water rates 03.02.26-02.03.26 External Meter	Pavilion	25/26PO5241	43.79	43.79	-	43.79
March	BACS	SWW - Water & sewerage 03.02.26-02.03.26	Pavilion	25/26PO5242	2,244.25	2,244.25	-	2,244.25
February	BOI-CC	AWS - Service charges 1-28/2/26	Corporate	25/26PO5243	29.37	29.37	4.90	24.48
Feb-Mar	BOI-CC	Microsoft - Enterprise Mobility + Security E5 24/2-23/3	Corporate	25/26PO5244	869.40	869.40	144.90	724.50
Feb-Mar	BOI-CC	Microsoft - 365 Business Basic 21/2-20/3/26	Corporate	25/26PO5245	87.40	87.40	14.57	72.83
February	BOI-CC	Microsoft - 365 Business Premium 1-28/2/26	Corporate	25/26PO5246	135.20	135.20	22.53	112.67
February	BOI-CC	Microsoft - Office 365 E3 9/2-8/3/26	Corporate	25/26PO5247	82.40	82.40	13.73	68.67
February	BOI-CC	Microsoft - Planner Plan 1 8/2-7/3/26	Corporate	25/26PO5248	7.70	7.70	1.28	6.42
February	BOI-CC	Soundtrack - Music streaming Service	Pavilion	25/26PO5249	1,296.00	1,296.00	216.00	1,080.00
February	Lloyds-ML	Sensory Education - Rainbow wooden rainmaker	Cultural	25/26PO5250	20.98	20.98	3.50	17.48
January	Lloyds-MPW	Meta - Dub Pistols, The Hoosiers, L1NKN, Suzie, New Traff	Pavilion	25/26PO5251	81.00	81.00	13.50	67.50
January	Lloyds-MPW	Meta - Dub Pistols, New Traffic, L1NKN, Suzie, Hollie Cook	Pavilion	25/26PO5252	81.00	81.00	13.50	67.50
January	Lloyds-MPW	Meta - Traffic, Hollie Cook, Suzie Ruffle, Hoosiers, Dub Pistols	Pavilion	25/26PO5253	81.00	81.00	13.50	67.50
January	Lloyds-MPW	Meta - Hoosiers, Dub Pistols, L1NKN, Suzie Ruffle, Traffic	Pavilion	25/26PO5254	103.00	103.00	17.17	85.83
January	Lloyds-MPW	Meta - Suzie, L1NKN, New Traffic, Hollie Cook, Traffic	Pavilion	25/26PO5255	103.00	103.00	17.17	85.83
January	Lloyds-MPW	Meta - L1NKN, Dub Pistols, New Traffic, Suzie Ruffle	Pavilion	25/26PO5256	103.00	103.00	17.17	85.83
January	Lloyds-MPW	Meta - Dub Pistols, L1NKN, New Traffic, Suzie Ruffle	Pavilion	25/26PO5257	123.00	123.00	20.50	102.50
January	Lloyds-MPW	Meta - Suzie Ruffle, Dub Pistols, L1NKN, New Traffic	Pavilion	25/26PO5258	55.43	55.43	9.24	46.19
February	Lloyds-MPW	Meta - Hoosiers, FiaFest, Style Cnllrs, Dub Pistols, Traffic	Pavilion	25/26PO5259	123.00	123.00	20.50	102.50
February	Lloyds-MPW	Meta - The Specials, Stle Cnllrs, Hoosiers, MIT Landing	Pavilion	25/26PO5260	93.22	93.22	15.54	77.68
February	Lloyds-MPW	Meta - Dub Pistols, New Traffic, L1NKN, Suzie Ruffle	Pavilion	25/26PO5261	123.00	123.00	20.50	102.50
February	Lloyds-MPW	Stagedepot - Magtape Matt 500 black x6	Pavilion	25/26PO5262	68.76	68.76	11.46	57.30
February	Lloyds-MPW	Superdrug - Women personal hygiene for Toilets	Pavilion	25/26PO5263	20.10	20.10	3.35	16.75
January	Lloyds-MPW	Trello-Prorated fee for Premium + 1 add user	Pavilion	25/26PO5264	79.72	79.72	13.29	66.43
January	Lloyds-MPW	Visit Truro - Tourism Summit 27/1/26	Pavilion	25/26PO5265	25.00	25.00	4.17	20.83
March	Lloyds-RT	Bytestock - CCTV Hardware upgrade	General	25/26PO5266	80.71	80.71	13.45	67.26
March	Lloyds-RT	Waterhaul - x20 kids ocean positive litter pickers	Environmental	25/26PO5267	264.00	264.00	44.00	220.00
January	BACS	Auditoria Services - 4 No. double height storage trollies	Pavilion	25/26PO5268	7,391.52	7,391.52	1,231.92	6,159.60
February	DDR	Allstar - Grounds Cans 27/2/26	Grounds	25/26PO5269	72.87	72.87	12.14	60.73
February	DDR	BritGas - 15/2-24/2/26 Municiple Gas	MB	25/26PO5270	371.65	371.65	61.94	309.71
February	DDR	BritGas - 13/2-24/2/26 Gas	Pavilion	25/26PO5271	214.12	214.12	35.69	178.43
Jan-Feb	DDR	BritGas - 25/1-24/2/26 Park Lodge	Kimberley Park	25/26PO5272	987.43	987.43	164.57	822.86
Jan-Feb	DDR	BritGas - 24/1-23/2/26 Non Conformists w/shop	Cemetery	25/26PO5273	158.82	158.82	7.56	151.26
Jan-Feb	DDR	BritGas - 26/1-25/2/26 C of E Chapel	Cemetery	25/26PO5274	22.82	22.82	1.08	21.74
Jan-Feb	DDR	BritGas - 25/1-24/2/26 Castle Beach	Toilets	25/26PO5275	34.80	34.80	1.65	33.15
February	DDR	BritGas - 2/2-1/3/26 workshops	Kimberley Park	25/26PO5276	25.84	25.84	1.23	24.61
February	DDR	BritGas - 2/2-1/3/26 POW Pier	Toilets	25/26PO5277	59.49	59.49	2.83	56.66
February	DDR	BritGas - 2/2-1/3/26 swanpool	Toilets	25/26PO5278	36.01	36.01	1.71	34.30
February	DDR	BritGas - 4/2-2/3/26 Maenporth	Toilets	25/26PO5279	30.63	30.63	1.45	29.18
Jan-Feb	DDR	BritGas - 25/1-24/2/26 Stage	Kimberley Park	25/26PO5280	13.28	13.28	0.63	12.65
February	DDR	BritGas - 2/2-1/3/26 Library	MB	25/26PO5281	661.35	661.35	110.22	551.13
February	DDR	BritGas - 1-28/2/26 Library	MB	25/26PO5282	229.81	229.81	10.94	218.87
February	DDR	BritGas - 1-28/2/26 CSCP	General	25/26PO5283	261.06	261.06	12.43	248.63
February	DDR	BritGas - 2/2-1/3/26 Gyllyngdune Cottage	Pavilion	25/26PO5284	2,426.72	2,426.72	12.43	2,414.29
February	DDR	BritGas - 2/2-1/3/26 Mortuary	Cemetery	25/26PO5285	320.25	320.25	53.37	266.88
February	DDR	BritGas - 1-28/2/26 Gyllyngdune Stable Block	Pavilion	25/26PO5286	19.79	19.79	0.94	18.85
					97,043.68	97,043.68	12,711.31	84,332.37

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
February	DDR	BritGas - 1-28/2/26 Theatre	Pavilion	25/26PO5287	1,179.26	1,179.26	196.54	982.72
February	DDR	BritGas - 1-28/2/26 Café/Gardens	Pavilion	25/26PO5288	2,391.48	2,391.48	398.58	1,992.90
February	DDR	BT - 1-28/2/26 WM41400532-Line Rental PP	Corporate	25/26PO5289	394.80	394.80	65.80	329.00
February	DDR	Deputy - 1-28/2/26 employee x41+ sms charges	Corporate	25/26PO5290	235.98	235.98	39.33	196.65
Feb-Mar	DDR	Safe HR - Membership fee x92 employees	Corporate	25/26PO5291	386.40	386.40	64.40	322.00
February	DDR	Sage - HR/Accounts/Pensions	Corporate	25/26PO5292	969.66	969.66	161.61	808.05
February	DDR	Trade-B&Q sandex smooth masonry, padlock	Facilities	25/26PO5293	50.35	50.35	8.39	41.96
February	DDR	Trade-B&Q Side cutter, knife x2, pliers,brush set x2	Spring Clean	25/26PO5294	80.57	80.57	13.43	67.14
March	DDR	Trade-Screwfix Chainsaw trousers, boots PPE-JA	Grounds	25/26PO5295	174.98	174.98	12.50	162.48
February	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO5296	13.14	13.14	-	13.14
February	DDR	WCFruits - Oat Milk, Aero, Fruits bars, sausages,tea	Pavilion	25/26PO5297	196.16	196.16	12.98	183.18
February	DDR	WCFruits - Swt Pots, Tom Salad, Fennel,Bacon,crisps	Pavilion	25/26PO5298	175.39	175.39	18.67	156.72
February	DDR	WCFruits - Eggs, vanilla flavouring,soured cream,nuts	Pavilion	25/26PO5299	71.06	71.06	-	71.06
February	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO5300	13.14	13.14	-	13.14
February	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO5301	13.14	13.14	-	13.14
February	DDR	WCFruits - Chicory, grape,bakers,bananas,tuna,cheese	Pavilion	25/26PO5302	464.65	464.65	-	464.65
February	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO5303	13.14	13.14	-	13.14
February	DDR	WCFruits - apples,veg stock,lentils,containers,peas	Pavilion	25/26PO5304	455.06	455.06	53.74	401.32
February	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO5305	13.14	13.14	-	13.14
February	DDR	WCFruits - Salad, fennel, clementines,mustard,bacon	Pavilion	25/26PO5306	267.34	267.34	2.71	264.63
February	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO5307	13.14	13.14	-	13.14
February	DDR	WCFruits - Tomato beef, peppers, baked beans, tea	Pavilion	25/26PO5308	78.61	78.61	-	78.61
February	CN	WCFruits - Peppermint Tea - received wrong item	Pavilion	25/26PO5309	-	10.23	-	10.23
February	CN	WCFruits - Semi skimmed milk - damaged	Pavilion	25/26PO5310	-	1.52	-	1.52
February	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO5311	13.14	13.14	-	13.14
February	DDR	WCFruits - Leeks, choccy chums, ciabattas	Pavilion	25/26PO5312	77.26	77.26	4.42	72.84
March	BACS	Refund of pitch fees - August 25 - Cancelled markets	The Moor	25/26PO5313	32.50	32.50	3.33	29.17
March	BACS	Carnon Carers - Annual Grant - 25/26-GRA004	General Council	25/26PO5314	250.00	250.00	-	250.00
March	BACS	Bosvale Community Assoc. Annual Grant - 25/26-GRA001	General Council	25/26PO5315	1,000.00	1,000.00	-	1,000.00
March	BACS	HMS Seahawk Voluteer Band - St Nazaire Parade & Service	Civic	25/26PO5316	150.00	150.00	-	150.00
March	BACS	Paul Kneebone - Buglar - St Nazaire 08.03.26	Civic	25/26PO5317	40.00	40.00	-	40.00
March	BACS	Mark Peachey - St Nazaire Service 08.03.2026	Civic	25/26PO5318	20.00	20.00	-	20.00
March	BACS	Steve Eva - Macebearing - St Nazaire 08.03.26	Civic	25/26PO5319	20.00	20.00	-	20.00
March	BACS	3lanes - Collect 2 x works from Sue Corfield (Blue Iris)	Cultural	25/26PO5320	78.00	78.00	13.00	65.00
March	BACS	Ann's Pasties - 40 x Large sausage rolls	Pavilion	25/26PO5321	88.00	88.00	-	88.00
February	BACS	Autograffiti - Digital prints A5/A4 double sided	Cultural	25/26PO5322	48.00	48.00	8.00	40.00
March	BACS	Booth Print - 100 x A4, 10 x A3 & 4 x A2 Collections Display	Cultural	25/26PO5323	114.00	114.00	19.00	95.00
March	BACS	BG Electircal - Disconnect & remove faulty/ flashing high flo	Cultural	25/26PO5324	668.40	668.40	111.40	557.00
March	BACS	BG Electrid - Find fault& repair 2 x recessed downlights	MB	25/26PO5325	1,054.80	1,054.80	175.80	879.00
		Total BACS BG Electrical	-	-	1,723.20	1,723.20	287.20	1,436.00
March	BACS	Buck & Co Jewellers - Repair to broken link on Mayoral chain	Civic	25/26PO5326	300.00	300.00	50.00	250.00
March	BACS	Steven J Brown- Lighting Services for shows Feb 25	Pavilion	25/26PO5327	1,200.00	1,200.00	-	1,200.00
March	BACS	Burncoose Nurseries - Sorbus Hupehensis & delivery	Goldenbank	25/26PO5328	75.00	75.00	12.50	62.50
March	BACS	Callestick Farm - Case Chocolate Fudge, Honeycomb, Mango	Pavilion	25/26PO5329	222.99	222.99	-	222.99
Dec-25	BACS	Coast Medic - Monthly Admin fee Dec 25	Pavilion	25/26PO5330	240.00	240.00	40.00	200.00
March	BACS	Chris's Garden Services - Hire of 6-inch wood chipper	Grounds	25/26PO5331	1,400.00	1,400.00	-	1,400.00
February	BACS	Contract Sign Systems - No Dogs/Open Fires double sided La	EEEO/Ground	25/26PO5332	800.93	800.93	133.49	667.44
March	BACS	Cornmac- Chapter 8 course 11.02.26	Corporate	25/26PO5333	846.00	846.00	141.00	705.00
March	BACS	Cornwall ALC - Accessible Documents Training 02.03.26	Corporate	25/26PO5334	15.00	15.00	2.50	12.50
March	BACS	Cornwall Staff Agency - E Parvlu Sous Chef temp 26.02.26-28	Pavilion	25/26PO5334A	705.60	705.60	117.60	588.00
March	BACS	Control Print -Shopstock- Falmouth's Lady of Shalott Postcar	Cultural	25/26PO5335	133.20	133.20	22.20	111.00
March	BACS	Damys- 22 x Steak pasties & 3 x Veggie pasties for Gangies	Mayoral	25/26PO5336	122.50	122.50	-	122.50
March	BACS	Damys - 130 x Steak pasties & 20 x veggie pasties for St Naza	Civic	25/26PO5337	735.00	735.00	-	735.00
March	BACS	Damys- 15 x Steak pasties & 3 x Veggie Pasties for council m	Mayoral	25/26PO5338	88.20	88.20	-	88.20
		Total BACS Damys	-	-	945.70	945.70	-	945.70
March	BACS	artful	Pavilion	25/26PO5339	1,650.00	1,650.00	-	1,650.00
February	BACS	Denmans - F171D4P-835-UB & 28W 4pin Lamp	Facilities	25/26PO5340	76.32	76.32	12.72	63.60
February	BACS	Denmans - F171D4P-835-UB & 28W 4pin Lamp	Facilities	25/26PO5341	19.08	19.08	3.18	15.90
		Total BACS Denmans	-	-	95.40	95.40	15.90	79.50
March	BACS	Devon& Cornwall 4x4 - Response mileage & expenses St Naz	Civic	25/26PO5342	255.00	255.00	-	255.00
March	BACS	DG Sound Solutions - Technical Services for the Dubs Pistols	Pavilion	25/26PO5343	200.00	200.00	-	200.00
March	BACS	EE - Regular mobile charges	Corporate	25/26PO5344	770.22	770.22	125.59	644.63
March	BACS	Falmouth Brewery - Lowen an Mor	Pavilion	25/26PO5345	72.00	72.00	12.00	60.00
March	BACS	FFC - Mixed loose sakad 2kg	Pavilion	25/26PO5346	30.00	30.00	-	30.00
February	BACS	FuseRight - PAT testing,supply & fit fuses, rewire plug	MB/OPO/Grounds	25/26PO5347	1,085.66	1,085.66	180.94	904.72
March	BACS	Head Conservation - Mending tears & replace upholstery tae	Cultural	25/26PO5348	569.62	569.62	-	569.62
March	BACS	Infinitus - Door Supervisor - The Linkin Park, Shanty Fundrais	Pavilion	25/26PO5349	1,257.36	1,257.36	209.56	1,047.80
March	BACS	Infinitus - Alarm response 19.02.26	MB	25/26PO5350	38.40	38.40	6.40	32.00
March	BACS	Infinitus - Guard & CSAS Accredited person - Street Rangers	Town Management	25/26PO5351	2,713.44	2,713.44	452.24	2,261.20
March	BACS	Infinitus - CCTV Operator Falmouth & Helston Feb 26	General Council	25/26PO5352	3,258.50	3,258.50	543.08	2,715.42
		Total BACS Infinitus	-	-	7,267.70	7,267.70	1,211.28	6,056.42
January	BACS	Jam First Theatre - Performance of Elf...ish 80/20 spilt	Pavilion	25/26PO5353	1,494.75	1,494.75	-	1,494.75
March	BACS	R Jandrell - Leading a 'Rhyme Time' sessions Feb 26-Library	Cultural	25/26PO5354	150.00	150.00	-	150.00
March	BACS	Lowenna Flowers - Red, white & blue wreath St Nazaire	Civic	25/26PO5355	150.00	150.00	-	150.00
March	BACS	LWC - Spiced rum, Pinot Grigio, Pils, Altantice Pale, Old Mou	Pavilion	25/26PO5356	2,394.31	2,394.31	399.06	1,995.25
March	BACS	Moor News - Packet Newspapers 22.11.2-07.03.26	OPO	25/26PO5357	39.80	39.80	-	39.80
March	BACS	Nick Ferris - Green Waste	Goldenbank	25/26PO5358	48.96	48.96	8.16	40.80
January	BACS	Karl Owen- Workshop & materials for Splanna	Cultural	25/26PO5359	200.00	200.00	-	200.00
March	BACS	Rabart - Weathershield smooth pure brilliant white	Toilets	25/26PO5360	40.55	40.55	6.76	33.79
March	BACS	Rabart -Qwatrol Mould Stop	Toilets	25/26PO5361	33.60	33.60	5.60	28.00
March	BACS	Rabart - Weathershield smooth pure brilliant white & Mould	Toilets	25/26PO5362	57.35	57.35	9.56	47.79
		Total BACS Rabart	-	-	131.50	131.50	21.92	109.58
					131,825.96	131,825.96	16,589.08	115,236.88

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
March	BACS	Sam Bradbury- Automata workshops 02.03.26 & 03.03.26	Cultural	25/26PO5363	240.00	240.00	-	240.00
March	BACS	Surface Coffee Roasters - Runner 1kg refil, Makai 1kg & Zum	Pavilion	25/26PO5364	548.00	548.00	-	548.00
February	BACS	Stewart Tree Surgeons- Dismantle leaning cheery stem	Kimberley Park	25/26PO5365	445.00	445.00	-	445.00
Oct-25	BACS	Stones Bakery - Baked goods for Breakfast meeting	Cultural	25/26PO5366	16.65	16.65	-	16.65
March	BACS	Swift - Trigger bottles, natural surface sanitiser, Chewing gum	Pavilion	25/26PO5367	160.69	160.69	26.78	133.91
March	BACS	Swift - Thick over cleaner, Conc wash up & clingfilm	Pavilion	25/26PO5368	77.95	77.95	12.99	64.96
March	BACS	Swift - Toilet Rolls, Reosan H/duty biocidal odour control fru	Toilets	25/26PO5369	667.61	667.61	111.27	556.34
		Total BACS swift	-	-	906.25	906.25	151.04	755.21
February	BACS	Sunbelt Rentals - Traffic management, no parking cones	Pavilion	25/26PO5370	948.00	948.00	158.00	790.00
March	BACS	Auction House - Sale Memo	Goldenbank	25/26PO5371	10,000.00	10,000.00	-	10,000.00
March	BACS	Museums Association - Individual membership annual fee	Cultural	25/26PO5372	100.00	100.00	0.67	99.33
March	BACS	Travis Perkins - Structural hardwood plywood 2440x1220x12	MB	25/26PO5373	41.63	41.63	6.94	34.69
March	BACS	Carey Davies - Repair of iDR8 café sound system 14.02.26	Pavilion	25/26PO5374	275.00	275.00	-	275.00
March	BACS	Marty'n's Maintenance - Painting & shopping	Toilets/MB/Chapel	25/26PO5375	5,112.50	5,112.50	-	5,112.50
January	Refund	Dash Logistics - refund re duplication	Corporate	25/26PO5376	233.00	233.00	38.83	194.17
March	BACS	K Gerry - further stage payment we railings Ponsharden	Cemetery	25/26PO5377	4,000.00	4,000.00	-	4,000.00
February	BACS	Nalders - legal charges re transfer of Goldenbank Land	Corporate	25/26PO5378	2,251.20	2,251.20	375.20	1,876.00
March	BACS	JC Waste and Clean - final payment for disposals	Municipal Building	25/26PO5379	4,446.50	4,446.50	-	4,446.50
March	Lloyds-ML	Amazon - Micca 4k digital media player	Cultural	25/26PO5380	73.08	73.08	12.18	60.90
January	Lloyds-ML	Tesco - Splanna food	Cultural	25/26PO5381	8.60	8.60	-	8.60
March	Lloyds-ML	Postpack - Shipping boxes	Cultural	25/26PO5382	127.74	127.74	21.30	106.44
March	Lloyds-ML	Argos - x1 Sony on ear headphones	Cultural	25/26PO5383	18.00	18.00	3.00	15.00
March	Lloyds-ML	Argos - x2prs Sony headphones, Smart HD TV Monitor	Cultural	25/26PO5384	175.99	175.99	29.33	146.66
March	Lloyds-AM	Amazon - Heavy Duty Remover spray	Facilities	25/26PO5385	67.99	67.99	11.33	56.66
March	Lloyds-AM	Fire Protection- x2 Fire Log Books	Facilities	25/26PO5386	19.38	19.38	3.23	16.15
February	Lloyds-RG	Project68 - ATCM Conference drinks	Town Manager	25/26PO5387	7.90	7.90	-	7.90
February	Lloyds-RG	M&S - ATCM Conference Food	Town Manager	25/26PO5388	20.99	20.99	-	20.99
March	Lloyds-MPW	Meta - Hoosiers,MIT,The Specials,FIAfest,Dup Pistols	Pavilion	25/26PO5389	120.14	120.14	-	120.14
March	Lloyds-MPW	Solarpress - Window stickers	Pavilion	25/26PO5390	52.55	52.55	8.76	43.79
January	Lloyds-MPW	Apps Square - x1 month subs Crmble_Monster	Pavilion	25/26PO5391	9.99	9.99	-	9.99
March	Lloyds-RT	Ryanair - x2 Mayor St Nazaire trip London-Nantes	General	25/26PO5392	102.76	102.76	-	102.76
March	Lloyds-RT	Phones4All - x3 Lenovo Tab 16GB Grey phones	Cultural	25/26PO5393	149.97	149.97	-	149.97
February	BOI-CC	Amazon - Outdoor Solar Lights motion sensor x1	Pavilion	25/26PO5394	13.99	13.99	2.33	11.66
March	Lloyds-RT	Amazon - Crucial x9 pro portable external SSD	Cultural	25/26PO5395	129.99	129.99	21.67	108.33
March	Lloyds-RT	Amazon - x1 Dell usb -c port adaptor	Corporate	25/26PO5396	52.99	52.99	8.83	44.16
March	BOI-CC	Tesco - Decaf Tea, Sugar cubes, decaf coffee	Civic	25/26PO5397	10.35	10.35	-	10.35
March	BOI-CC	Tesco-Biscuits,Apple juice,orange,milk,napkins	Civic	25/26PO5398	26.30	26.30	-	26.30
March	BOI-CC	Airtable- Team Annual 7/3/26-7/3/27	Pavilion	25/26PO5399	171.61	171.61	-	171.61
March	BOI-CC	Microsoft - 1/2-28/2/26 Azure Standard	Corporate	25/26PO5400	621.28	621.28	103.55	517.73
February	BOI-CC	Intuit- Standard Plan 2,500	Corporate	25/26PO5401	44.69	44.69	-	44.69
March	BOI-CC	Intuit - Tier upgrade marketing-10k contacts	Corporate	25/26PO5402	56.64	56.64	-	56.64
Feb-Mar	DDR	BritGas - 6/2-5/3/26 OPO Feeder Pillar	General	25/26PO5403	22.22	22.22	1.05	21.17
February	DDR	BritGas - 2/2-1/3/26 Grove Place	Toilets	25/26PO5404	191.73	191.73	9.13	182.60
February	DDR	BritGas - 2/2-1/3/26 Webber St	Toilets	25/26PO5405	30.87	30.87	1.47	29.40
Feb-Mar	DDR	BritGas - 7/2-6/3/26 Adj Bench Feeder Pillar	General	25/26PO5406	23.49	23.49	1.11	22.38
March	DDR	BT - Line Rental 1-31/3/26 Park Lodge	Corporate	25/26PO5407	528.00	528.00	88.00	440.00
Mar-Mar	DDR	DVLA - CN17 CVF Tax disc renewal 1/3/26	Grounds	25/26PO5408	345.00	345.00	-	345.00
February	DDR	G4S - x4 Cash Collection 1-28/2/26	General	25/26PO5409	183.50	183.50	30.58	152.92
March	DDR	Trade-B&Q - Combi Lock - The Moor	General	25/26PO5410	18.90	18.90	3.15	15.75
March	DDR	Trade-B&Q - Bungee set pk 16	Facilities	25/26PO5411	7.59	7.59	1.27	6.33
March	DDR	Trade-B&Q - Combi Padlock - The Moor	General Council	25/26PO5412	23.75	23.75	3.96	19.79
March	DDR	Trade-B&Q- Cable Ties, Wood screws Spring Flwr Shw	Grounds	25/26PO5413	22.28	22.28	3.72	18.56
March	DDR	Trade-B&Q Rough Sawm Timber x2-Spring Flwr Shw	Grounds	25/26PO5414	51.76	51.76	8.63	43.13
March	DDR	Trade-Screwfix - Ear Plugs, AA & AAA batteries, straws	Pavilion	25/26PO5415	62.95	62.95	10.50	52.45
March	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO5416	12.31	12.31	-	12.31
March	DDR	WCFruits - Cucumber, Salad, lemons, limes, apples, ba	Pavilion	25/26PO5417	77.95	77.95	-	77.95
March	DDR	WCFruits - Whole/semi/oat Milk	Pavilion	25/26PO5418	12.77	12.77	-	12.77
March	DDR	WCFruits - Eggs, bakers, cabbage, coconut oil,nuts	Pavilion	25/26PO5419	169.58	169.58	2.71	166.87
March	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO5420	12.77	12.77	-	12.77
March	DDR	WCFruits - Limes, lemon,beetroot, parsley	Pavilion	25/26PO5421	68.54	68.54	-	68.54
March	DDR	WCFruits - Lemon,lime,apples,dill,milk,kitkat,ginger	Pavilion	25/26PO5422	299.43	299.43	24.22	275.21
March	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO5423	12.77	12.77	-	12.77
March	DDR	WCFruits - Butter Portions (returned-c/n received)	Pavilion	25/26PO5424	22.69	22.69	-	22.69
March	DDR	WCFruits - Whole/Semi/Oat Milk	Pavilion	25/26PO5425	12.77	12.77	-	12.77
March	DDR	WCFruits - Herbs, eggs, salad,bakers,celery,courgette	Pavilion	25/26PO5426	357.69	357.69	-	357.69
March	CN	WCFruits - Butter Portions - short shelf life	Pavilion	25/26PO5427	22.68	22.68	-	22.68
March	CN	WCFruits - Butter Portions - short shelf life	Pavilion	25/26PO5428	22.69	22.69	-	22.69
March	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO5429	12.77	12.77	-	12.77
March	DDR	WCFruits - Semi/Whole Milk	Pavilion	25/26PO5430	14.37	14.37	-	14.37
March	DDR	WCFruits - Spring Onion, Cabbage, Salad, red pepper	Pavilion	25/26PO5431	104.66	104.66	-	104.66
March	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO5432	13.60	13.60	-	13.60
March	DDR	WCFruits - Banana, chichory, rocket, mayo,peas	Pavilion	25/26PO5433	71.00	71.00	-	71.00
March	DDR	WCFruits - Rocket	Pavilion	25/26PO5434	4.70	4.70	-	4.70
March	BACS	Ann's Pasties - x40 S'rolls	Pavilion	25/26PO5435	88.00	88.00	-	88.00
February	BACS	Art Tales - x2 books The Conversation of Art	Cultural	25/26PO5436	10.00	10.00	-	10.00
March	BACS	Big Dug - Executive Office Chair - JS	Corporate	25/26PO5437	287.94	287.94	47.99	239.95
March	BACS	Big Dug - Executive Office Chair -MW	Corporate	25/26PO5438	287.95	287.95	47.99	239.96
		Total BACS Big Dug	-	-	575.89	575.89	95.98	479.91
March	BACS	Block Design - Shop Stock Glass jugs,vases,	Cultural	25/26PO5439	593.94	593.94	99.00	494.94
February	BACS	Carlos Zapata - Automata repair	Cultural	25/26PO5440	100.00	100.00	-	100.00
March	BACS	Callestick - Case of Choc Fudge x2 & Honeycomb x1	Pavilion	25/26PO5441	83.99	83.99	-	83.99
March	BACS	Classic Fire - x3 Apollo Optical smoke heads	OPO	25/26PO5442	259.20	259.20	43.20	216.00
February	BACS	Daniel Gaze - deinstall 'Out of Pbal inv	Cultural	25/26PO5443	1,000.00	1,000.00	-	1,000.00
					168,464.67	168,464.67	17,895.28	150,569.40

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
March	BACS	CCC - Feb '26 DBS AS-Enviro Ed Officer	Corporate	25/26PO5444	67.50	67.50	3.00	64.50
March	BACS	CCC - Feb '26 CEO SLA Patrols x244 mins	Pendennis	25/26PO5445	183.00	183.00	-	183.00
March	BACS	CCC - Renewal Hub A Stephenson 26/27	Corporate	25/26PO5446	46.80	46.80	7.80	39.00
March	BACS	Duchy Alarms-16/3 Engineer-demo for emergency lighting	Pavilion	25/26PO5447	114.00	114.00	19.00	95.00
March	BACS	Eve Bourrat - Bookmarks for Supporters	Cultural	25/26PO5448	20.00	20.00	-	20.00
March	BACS	Eve Bourrat - Magic of Movement	Cultural	25/26PO5449	110.00	110.00	-	110.00
March	BACS	Eve Bourrat - Art for Wellbeing 23/2,2/3,9/3	Cultural	25/26PO5450	450.00	450.00	-	450.00
		Total BACS Eve Bourrat	-	-	580.00	580.00	-	580.00
March	BACS	FFC - Mixed Salad x2	Pavilion	25/26PO5451	30.00	30.00	-	30.00
March	BACS	Datasharp - Service charges 1-31/3/26 black/colour	Pav/OPO/AG	25/26PO5452	163.01	163.01	27.17	135.84
February	BACS	Plymoth Citybus - Bus 7 March '26 x82.89	General	25/26PO5453	2155.14	2155.14	-	2155.14
March	BACS	Greenhams - Shorts, trousers x2	Grounds	25/26PO5454	33.33	33.33	5.56	27.78
March	BACS	Hachette - Draw of the Sea, Undercurrent books	Cultural	25/26PO5455	36.37	36.37	-	36.37
March	BACS	Jola Assoc - MB Consultation event 28/2/26	MB	25/26PO5456	2058.00	2058.00	343.00	1715.00
March	BACS	Kernow Training - NPTC Windblown Trees 16/2, 2/3	Grounds	25/26PO5457	2000.00	2000.00	-	2000.00
March	BACS	Landscape Supply- Sartra chain oil 20 ltr	Grounds	25/26PO5458	190.78	190.78	31.80	158.98
March	BACS	LWC - Gin,Cordial,Prosecco,Coca,Sharps,guinness	Pavilion	25/26PO5459	3400.89	3400.89	566.82	2834.08
March	BACS	Macmillan - 'Am I Having Fun Now' x13	Pavilion	25/26PO5460	148.07	148.07	24.68	123.39
Jan-Mar	BACS	Moor News - 24/1-14/3/26 Fal Packets Acc1170	Cultural	25/26PO5461	39.20	39.20	-	39.20
March	BACS	Nick Ferris - 10/3 Green Waste	Cemetery	25/26PO5462	32.64	32.64	5.44	27.20
March	BACS	Nisbets - Milk pitcher x1, Milk thermometer x1	Pavilion	25/26PO5463	44.61	44.61	7.43	37.18
March	BACS	Objective Tree - Arboricultural tree surveys	Cem/Draceana	25/26PO5464	1380.00	1380.00	-	1380.00
March	BACS	Objective Tree - Arboricultural tree surveys	PP/Gyllydune	25/26PO5465	349.00	349.00	-	349.00
		Total BACS Objective Tree	-	-	1,729.00	1,729.00	-	1,729.00
March	BACS	Pendennis Brass - Sponsorship Race at Night event	General	25/26PO5466	25.00	25.00	-	25.00
March	BACS	Rabart - Dulux Weathershield white paint	Toilets	25/26PO5467	57.35	57.35	9.56	47.79
March	BACS	Reach Access- Bid Bunting, Xmas Lights, Baskets	General	25/26PO5468	7730.00	7730.00	1,288.33	6114.67
March	BACS	Reach Access- PA services 8/3 St Nazaire	General	25/26PO5469	180.00	180.00	30.00	150.00
		Total BACS Reach Access	-	-	7,910.00	7,910.00	1,318.33	6,264.67
March	BACS	Rhiannon Jandrell - W'shops 5/2,11/2,12/2,23/2,25/2	cultural	25/26PO5470	450.00	450.00	-	450.00
March	BACS	Tom Retchford - Meeting with SS, Blog, tasks	Cultural	25/26PO5471	105.00	105.00	17.50	87.5
March	BACS	Trevarthens - Bacon, Mince, Chicken	Pavilion	25/26PO5472	55.04	55.04	-	55.04
March	BACS	Trevarthens - Ham, Turkey, G/F Sausages	Pavilion	25/26PO5473	124.33	124.33	-	124.33
March	BACS	Trevarthens - G/F Sausages	Pavilion	25/26PO5474	169.2	169.2	-	169.2
		Total BACS Trevarthens	-	-	348.57	348.57	-	348.57
December	BACS	RTP - 22/10-26/12/25 MB site inspection 7 H&S	MB	25/26PO5475	904.00	904.00	150.67	753.33
March	BACS	Sam Bradbury - Automata w'shop 9/3	Cultural	25/26PO5476	90.00	90.00	0.00	90.00
Nov-Mar	BACS	SWW - 28/11/25-13/3/26 Old Cemetery nr Lodge	Cemetery	25/26PO5477	93.70	93.70	0.00	93.70
Nov-Mar	BACS	SWW - 28/11/25-13/3/26 Gyllyngvase Beach	Toilets	25/26PO5478	3812.56	3812.56	0.00	3812.56
March	BACS	SWPSI - Repairs to Cradle swing unit	KP	25/26PO5479	4512.00	4512.00	752.00	3760.00
March	BACS	Fire the Inventor - x10 automata w'shop kits	Cultural	25/26PO5480	7.50	7.50	0.00	7.50
Nov '25	BACS	Stephen Hicks - Reprints for shop stock	Cultural	25/26PO5481	100.00	100.00	0.00	100.00
March	BACS	Surface Coffee - Hot Choc, Runner refill, ground	Pavilion	25/26PO5482	491.00	491.00	0.00	491.00
March	BACS	Swift - h/duty biocidal odour 2x5ltr	Toilets	25/26PO5483	33.55	33.55	5.59	27.96
March	BACS	Swift - Surface sanitiser 1x1ltr	Pavilion	25/26PO5484	17.99	17.99	3.00	14.99
March	BACS	Swift - Black milk frothing jug x1	Pavilion	25/26PO5485	16.67	16.67	2.78	13.89
		Total BACS Swift	-	-	68.21	68.21	11.37	56.84
March	BACS	Travis Perkins- Manhole cover x1	MB	25/26PO5486	50.86	50.86	8.48	42.38
March	BACS	WaterPlus - 14/2-14/3/26 Mortuary	Cemetery	25/26PO5487	19.22	19.22	3.20	16.02
March	BACS	Wiley - x2 LittleHistory of Art, x2 little hist of music	Cultural	25/26PO5488	28.58	28.58	-	28.58
March	BACS	Withey - 22/12/25-17/3/26 BN18 NAA Faults, MOT	Grounds	25/26PO5489	2162.45	2162.45	352.07	1810.38
March	BACS	FoSRA - return of excess funds deposit for land purchase	Goldenbank	25/26PO5490	24326.67	24326.67	-	24326.67
March	DDR	Lloyds Bank - Bank charges 10.02.26-09.03.26	Corporate	25/26PO5491	13.11	13.11	-	13.11
March	DDR	Lloyds Bank - Bank charges 10.02.26-09.03.26	Corporate	25/26PO5492	26.00	26.00	-	26.00
March	DDR	Allstar - Petrol cans for cemetery	Cemetery	25/26PO5493	99.87	99.87	16.64	83.23
March	DDR	DVLA - Vehicle Tax KW67 FWZ	Facilities	25/26PO5494	345.00	345.00	-	345.00
March	DDR	BT - Regular charges & line rental	Corporate	25/26PO5495	394.80	394.80	65.80	329.00
March	DDR	Paymentsense - Terminal rental 01.02.26-28.02.26	Pavilion	25/26PO5496	400.92	400.92	66.82	334.10
March	DDR	Ram Tracking - Tracking service & maintenance 18.03.26-17.03.26	Facilities & Grounds	25/26PO5497	72.00	72.00	12.00	60.00
March	DDR	Trade - B&Q- Erbeauser metal drill bits	Facilities	25/26PO5498	16.40	16.40	2.73	13.67
March	DDR	SafeHR - Membership 15.03.26-14.04.26 x 91 employees	Corporate	25/26PO5499	382.20	382.20	63.70	318.50
March	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO5500	13.60	13.60	-	13.60
March	DDR	WCFruit - Oranges, apples, salted butter, oak milk, Kit Kats	Pavilion	25/26PO5501	108.12	108.12	5.61	102.51
March	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO5502	12.77	12.77	-	12.77
March	DDR	WCFruit - Eggs, apples, cucumbers, fennel, McV Tasties Dige	Pavilion	25/26PO5503	293.93	293.93	-	293.93
March	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO5504	12.77	12.77	-	12.77
March	DDR	WCFruit- Limes, lemons, bakers, white cabbage sugar sachet	Pavilion	25/26PO5505	238.10	238.10	21.75	216.35
March	DDR	WCFruit - WC Tea Cornish Breakfast Tea	Pavilion	25/26PO5506	20.46	20.46	-	20.46
March	DDR	WCFruit - Bananas, clementines, limes, sweet potatoes, icing	Pavilion	25/26PO5507	334.82	334.82	19.54	315.28
March	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO5508	12.77	12.77	-	12.77
March	CN	WCFruit - Tate & Lyle icing sugar	Pavilion	25/26PO5509	-8.23	-8.23	-	-8.23
March	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO5510	12.77	12.77	-	12.77
March	DDR	WCFruit - Eggs, parsley, fennel, bakers, baby spinach, sweet	Pavilion	25/26PO5511	357.97	357.97	-	357.97
March	DDR	WCFruit - Lemon juice	Pavilion	25/26PO5512	2.55	2.55	-	2.55
March	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO5513	12.77	12.77	-	12.77
March	DDR	WCFruit - Rocket, salad, radicchio, mint, courgettes, loose fr	Pavilion	25/26PO5514	628.14	628.14	-	628.14
March	DDR	WCFruit - Milk & Oat Milk	Pavilion	25/26PO5515	12.77	12.77	-	12.77
March	DDR	WCFruit - Bananas, chives, double wall hot cups, milk, Kit Ka	Pavilion	25/26PO5516	306.57	306.57	19.12	287.45
March	DDR	WCFruit - P&S Apple & Blackcurrant filled flapjack & coconut	Pavilion	25/26PO5517	154.92	154.92	-	154.92
March	BOI-CC	Timpson - x10 cylinder keys via easy entry-main doors	Pavilion	25/26PO5518	180.00	180.00	30.00	150.00
March	BOI-CC	Intuit - Standard Plan 10,000 contacts	Pavilion	25/26PO5519	102.24	102.24	-	102.24
March	Lloyds-ML	Trainline - Paddington return-DW	Corporate	25/26PO5520	206.87	206.87	-	206.87
March	Lloyds-ML	Travelodge - 17-18/3/26 - DW	Corporate	25/26PO5521	196.84	196.84	32.80	164.04
					232,043.50	232,043.50	21,916.65	209,799.86

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
March	Lloyds-ML	Museums Ass - 'Designing Great Exhibitions' 18/3-DW	Corporate	25/26PO5522	108.00	108.00	-	108.00
March	Lloyds-MPW	Amazon - Replacement Tap x2	Pavilion	25/26PO5523	30.04	30.04	5.00	25.04
March	Lloyds-ML	Amazon -A3 Watercolour paper x125 sheets	Cultural	25/26PO5524	27.99	27.99	4.67	23.33
March	Lloyds-MPW	Meta - FIAFest, MIT, Style Council,Specials,Squashbox	Pavilion	25/26PO5525	123.00	123.00	-	123.00
March	Lloyds-MPW	Wood Finishes- Interior wood filler-mid oak	Pavilion	25/26PO5526	16.03	16.03	-	16.03
March	BACS	Expenses - Tessa Marie - New iPad case	Corporate	25/26PO5527	21.99	21.99	-	21.99
January	BACS	Expenses - Nicola Burgess - x2 day talks The Nare Htl-Mile	Pavilion?	25/26PO5528	105.00	105.00	-	105.00
March	BACS	YG-Grant for 25/26 replacement equip-comm chest AR	General	25/26PO5529	250.00	250.00	-	250.00
March	BACS	R Stacewicz volunteer claim 20/3 Heamoor-SFS-mileage	General	25/26PO5530	25.20	25.20	-	25.20
March	BACS	FFC - Mixed Salad x2	Pavilion	25/26PO5531	30.00	30.00	-	30.00
March	BACS	Nick Ferris - 5/3 Green Waste	Goldenbank	25/26PO5532	32.64	32.64	5.44	27.20
March	BACS	Sam Bradbury- Automata w'shop 16/3 & 17/3	Cultural	25/26PO5533	180.00	180.00	-	180.00
March	BACS	LWC - Spiced Rum, Pinot Grigi, Guinness, j2o,Red Bull	Pavilion	25/26PO5534	901.52	901.52	150.25	751.27
March	BACS	LWC - Pinot Grigi, j2o, tonic water, Frobisher, coca cola	Pavilion	25/26PO5535	716.21	716.21	119.36	596.85
		Total BACS LWC	-	-	1,617.73	1,617.73	269.61	1,348.12
March	BACS	Milana Mandarino-Simler 28/2 Stage Tech-Hoosiers	Pavilion	25/26PO5536	75.00	75.00	-	75.00
February	BACS	Reef - Descale/disinfect spray taps, water samples	MB	25/26PO5537	165.00	165.00	27.50	137.50
March	BACS	Students Union - Funds raised by orchestra 14-15/3/26	Pavilion	25/26PO5538	400.00	400.00	-	400.00
March	BACS	Swift - Hot Cups, lids, food labels,blue 2ply,flat lids	Pavilion	25/26PO5539	319.12	319.12	53.19	265.93
March	BACS	Swift - Probiotic cleaner 1ltr	Pavilion	25/26PO5540	35.98	35.98	6.00	29.98
		Total BACS Swift	-	-	355.10	355.10	59.18	295.92
Nov25-Mar26	BACS	SWW - 28/11/25-13/3/26 Old Lwr Cemetery Water	Cemetery	25/26PO5541	31.24	31.24	-	31.24
Nov25-Mar26	BACS	SWW - 28/11/25-13/3/26 Swanpool Toilets	Toilets	25/26PO5542	3532.82	3,532.82	-	3,532.82
Nov25-Mar26	BACS	SWW - 28/11/25-13/3/26 Old Cemetery Water	Cemetery	25/26PO5543	34.08	34.08	-	34.08
Nov25-Mar26	BACS	SWW - 29/11/25-13/3/26 New Cemetery Water	Cemetery	25/26PO5544	61.36	61.36	-	61.36
March	BACS	Verdant - x4 Lightbulb, sundialer	Pavilion	25/26PO5545	404.46	404.46	67.41	337.05
March	BOI-CC	Amazon - Table Cloth PP	Pavilion	25/26PO5546	42.99	42.99	7.17	35.83
March	BOI-CC	Shopify - AG Apps x2, messaging x1	Cultural	25/26PO5547	33.51	33.51	-	33.51
March	Lloyds-MPW	IDCband - wristbands for events	Pavilion	25/26PO5548	339.12	339.12	56.52	282.60
March	Lloyds-RT	Amazon - Laptop battery for Dell Latitude	Corporate	25/26PO5550	36.99	36.99	6.17	30.83
March	DDR	BOI - Bank Charges 5/2-4/3/26	Corporate	25/26PO5551	18.73	18.73	-	18.73
Feb-Mar	DDR	BritGas - 15/2-14/3/26 OPO Electric	OPO	25/26PO5552	2110.33	2,110.33	351.72	1,758.61
March	DDR	BritGas - 15-23/3/26 OPO Electric	OPO	25/26PO5553	35.41	35.41	1.68	33.73
Feb-Mar	DDR	BritGas - 24/2-23/3/26 Non Conformist	Cemetery	25/26PO5554	104.83	104.83	4.99	99.84
Feb-Mar	DDR	BritGas - 23/2-22/3/26 Gyllyngvase Beach	Toilets	25/26PO5555	58.44	58.44	2.78	55.66
Jan-Feb	DDR	BritGas - 23/1-22/2/26 MB Electric	MB	25/26PO5556	13.02	13.02	0.62	12.40
Feb-Mar	DDR	BritGas - 23/2-24/3/26 MB Electric	MB	25/26PO5557	12.86	12.86	0.61	12.25
Feb-Mar	DDR	BritGas - 25/2-24/3/26 Park Lodge Electric	KP	25/26PO5558	840.56	840.56	140.09	700.47
March	DDR	BT - Line Rental & Internet-Cemetery	Corporate	25/26PO5559	471.60	471.60	78.60	393.00
March	DDR	Trade-B&Q Masonry drill bit x2	Facilities	25/26PO5560	8.54	8.54	1.42	7.12
March	DDR	Trade-B&Q Utity Barrier Runner	MB	25/26PO5561	24.70	24.70	4.12	20.58
March	DDR	Trade-B&Q allweather combi padlock	KP	25/26PO5562	23.75	23.75	3.96	19.79
March	DDR	Trade-B&Q Masking Tape, brush x12, paint opener x4	Spring Clean	25/26PO5563	144.32	144.32	24.05	120.27
March	DDR	WCFruits - Whole/Semi/Oat Milk	Pavilion	25/26PO5564	13.60	13.60	-	13.60
March	DDR	WCFruits - Limes, lemons, apples, clementines, milk	Pavilion	25/26PO5565	31.32	31.32	2.25	29.07
March	DDR	WCFruits - Whole/Semi/Oat Milk	Pavilion	25/26PO5566	12.77	12.77	-	12.77
March	DDR	WCFruits - Eggs, apples, Fennel,grapes,onion,chard	Pavilion	25/26PO5567	241.42	241.42	-	241.42
March	DDR	WCFruits - Whole/Semi/Oat Milk	Pavilion	25/26PO5568	12.77	12.77	-	12.77
March	DDR	WCFruits - Eggs, coconut oil, cashew,marg,sugar,lager	Pavilion	25/26PO5569	182.82	182.82	21.07	161.75
March	DDR	WCFruits - Soft Dark Brown Sugar	Pavilion	25/26PO5570	7.92	7.92	-	7.92
March	DDR	WCFruits - Whole/Semi/Oat Milk	Pavilion	25/26PO5571	12.77	12.77	-	12.77
March	DDR	WCFruits - Apples, leeks,eggs,mustard,demerara	Pavilion	25/26PO5572	218.50	218.50	14.65	203.85
March	DDR	WCFruits - Lemon, Marshmallows,jam,clotted cream	Pavilion	25/26PO5573	82.35	82.35	-	82.35
March	DDR	WCFruits - Cress, spinach, cabbage,pepper,mushroom	Pavilion	25/26PO5574	209.38	209.38	-	209.38
March	DDR	WCFruits - Whole/Semi/Oat Milk	Pavilion	25/26PO5575	12.77	12.77	-	12.77
March	DDR	WCFruits - Clotted Cream	Pavilion	25/26PO5576	24.28	24.28	-	24.28
March	DDR	WCFruits - Flapjacks, shortbread, choc brownies, scones	Pavilion	25/26PO5577	636.24	636.24	-	636.24
March	DDR	WCFruits - Whole/Semi/Oat Milk	Pavilion	25/26PO5578	12.77	12.77	-	12.77
March	DDR	WCFruits - Eggs, bakers, cabbage, carrot,dble cream	Pavilion	25/26PO5579	338.65	338.65	-	338.65
March	DDR	WCFruits - Flapjack, shortbread, brownies (to be refunded)	Pavilion	25/26PO5580	512.79	512.79	-	512.79
March	DDR	WCFruits - Whole/Semi/Oat Milk	Pavilion	25/26PO5581	12.77	12.77	-	12.77
March	DDR	WCFruits - Straw, cucumber,mint,grape,spring onion	Pavilion	25/26PO5582	144.58	144.58	-	144.58
March	DDR	WCFruits - Whole/oat milk, fruit bars, steak pasties,	Pavilion	25/26PO5583	187.63	187.63	-	187.63
March	BACS	Ann's Pasties - x60 s'rolls	Pavilion	25/26PO5584	132.00	132.00	-	132.00
March	BACS	Ask Asbestos - MB project-2 coats ET150 encapsulant paint	MB	25/26PO5585	948.00	948.00	158.00	790.00
March	BACS	Autograffiti - Banner for Lawn steps-recharge BID	General?	25/26PO5586	180.00	180.00	30.00	150.00
March	BACS	Baileys - Hypo-chloride 5ltr	Toilets	25/26PO5587	10.50	10.50	0.50	10.00
March	BACS	Cartridge Save - x1 HP 142A Black toner	Corporate	25/26PO5588	46.28	46.28	7.71	38.57
March	BACS	Coast Medic - Monthly admin charge	Pavilion	25/26PO5589	240.00	240.00	40.00	200.00
March	BACS	Coast Medic - x2 days responder SFS	Pavilion	25/26PO5590	378.00	378.00	63.00	315.00
		Total BACS Coast Medic	-	-	618.00	618.00	103.00	515.00
February	BACS	FFC - Mixed Salad x2	Pavilion	25/26PO5591	30.00	30.00	-	30.00
March	BACS	Fal Garden Centre - Tree-Simons leaving gift-collection	Corporate	25/26PO5592	85.50	85.50	14.25	71.25
Dec25-Mar26	BACS	The Gem - Fish cakes, veggie chips	Cultural	25/26PO5593	152.40	152.40	-	152.40
March	BACS	Des Hannigan - Books x7	Cultural	25/26PO5594	45.50	45.50	-	45.50
February	BACS	National Grid - Assessment & Design Fees	MB	25/26PO5595	1,572.00	1,572.00	262.00	1,310.00
March	BACS	Nick Ferris - 11/3 Green waste-Goldenbank	Goldenbank	25/26PO5596	31.20	31.20	5.20	26.00
March	BACS	Nick Ferris - 12/3 Green waste	Pavilions	25/26PO5597	57.12	57.12	9.52	47.60
		Total BACS Nick Ferris	-	-	88.32	88.32	14.72	73.60
March	BACS	Rabart - Black scuttle, dulux,mould stop,brushes	OPO	25/26PO5598	57.41	57.41	9.57	47.84
March	BACS	Rabart - Dulux whie 7.5ltr, mould stop	OPO	25/26PO5599	47.78	47.78	7.96	39.82
		Total BACS Rabart	-	-	105.19	105.19	17.53	87.66
March	BACS	Select - x2 iPad 11inch x1 FAG, x1 FTC	Corporate	25/26PO5600	638.26	638.26	106.38	531.88
					251,549.93	251,549.93	23,792.02	227,430.92

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
March	CN	Swift - Returned non stick milk jug - Too small	Pavilion	25/26PO5601	-	16.67	-	13.89
March	BACS	Swift - Hot cups, scourers, cleaner, food cartons, napkins	Pavilion	25/26PO5602	375.44	375.44	62.57	312.87
		Total BACS Swift	-	-	358.77	358.77	59.80	298.98
March	BACS	Saffy Walker - Splanna-collage portraits/photos/prints	Cultural	25/26PO5603	42.38	42.38	-	42.38
March	Lloyds-RT	Cyanotype - coated papers x3 A4 Enviromental	Grounds	25/26PO5604	100.90	100.90	-	100.90
March	DDR	BT - Phone/cloud/bband/mobile 1-31/3/26	Corporate	25/26PO5605	786.06	786.06	131.01	655.05
March	BACS	E Walsworh-Bell- Morvoren + Mordardh books	Cultural	25/26PO5606	68.25	68.25	-	68.25
March	BACS	Cornwall Council - Premises Licenses for KP and Moor	Corporate	25/26PO5607	280.00	280.00	-	280.00
March	BACS	Gallagher Limited - WOA Insurance 26/27	Cultural	25/26PO5608	10,011.06	10,011.06	-	10,011.06
March	BACS	Zurich Municipal - INS Premium 26/27 - add for glidenbank	Corporate	25/26PO5609	112.02	112.02	-	112.02
March	BACS	Zurich Municipal - INS Premium 26/27	Corporate	25/26PO5610	44,654.44	44,654.44	566.22	44,088.22
		Total BACS Swift	-	-	44,766.46	44,766.46	566.22	44,200.24
March	BACS	Tamsin Bough - repayment of authorised expenses	Corporate	25/26PO5611	40.00	40.00	-	40.00
March	BACS	Donna Westlake - repayment of authorised expenses 1	Cultural	25/26PO5612	81.35	81.35	-	81.35
March	BACS	Donna Westlake - repayment of authorised expenses 2	Cultural	25/26PO5613	14.70	14.70	-	14.70
		Total BACS Donna Westlake	-	-	96.05	96.05	-	96.05
March	BACS	Mark Williams - repayment of authorised expenses	Corporate	25/26PO5614	14.99	14.99	-	14.99
March	Lloyds - RT	Argos - purchase of fridge for 1st floor kitchen OPO	OPO	25/26PO5615	159.00	159.00	26.50	132.50
March	Lloyds - RT	Argos - Annual Delivery Plus	Corporate	25/26PO5616	40.00	40.00	6.67	33.33
March	Lloyds - RT	Booking.com - accomodation for Mayor - St Nazaire	Civic	25/26PO5617	247.50	247.50	-	247.50
March	Lloyds - RT	Lloyds - non sterling fee	Corporate	25/26PO5618	7.30	7.30	-	7.30
March	Lloyds - RT	Grumpy Mule - Fairtrade Coffe for OPO and MB meeting	OPO/MB	25/26PO5619	480.00	480.00	-	480.00
March	BACS	Ann's Pasties - x40 Lrge s'rolls	Pavilion	25/26PO5620	88.00	88.00	-	88.00
March	BACS	Artful conversations Project -Exhibition x3 days	Cultural	25/26PO5621	600.00	600.00	-	600.00
March	BACS	Artful conversations Project -Exhibition x2 half days	Cultural	25/26PO5621A	300.00	300.00	-	300.00
		Total BACS Artful conversations	-	-	900.00	900.00	-	900.00
March	BACS	Artstat - Hobby knife x5 Shop Stock	Cultural	25/26PO5622	14.94	14.94	2.49	12.45
March	BACS	Artstat - Scissors x5, sketch tiles x10	Cultural	25/26PO5623	35.82	35.82	5.97	29.85
		Total BACS Artstat	-	-	50.76	50.76	8.46	42.30
March	BACS	BG Electrical - Supply wire & fit ev charger on Moor	General	25/26PO5624	741.60	741.60	123.60	618.00
March	BACS	BG Electrical- Supply upgrades in various rms	MB	25/26PO5624A	11,197.20	11,197.20	1,866.20	9,331.00
		Total BACS BG Electrical	-	-	11,938.80	11,938.80	1,989.80	9,949.00
March	BACS	Clear Flow - CCTV camera survey-Greenbank gardens	General	25/26PO5625	192.00	192.00	32.00	160.00
March	BACS	Callestick - Cases of ice cream	Pavilion	25/26PO5626	225.98	225.98	37.68	188.30
March	BACS	CSA - Rory Sheehan sous chef 19/3/26	Pavilion	25/26PO5627	201.60	201.60	33.60	168.00
March	BACS	Exco - Call out 24/2 alarm activated 14/2/26	OPO	25/26PO5628	93.60	93.60	15.60	78.00
March	BACS	Fal Garden Centre-Mulch, multipurpose,trowel,herbs	Grounds/Enviro	25/26PO5629	241.20	241.20	-	241.20
February	BACS	Fire Safety - Site visit, survey, risk assessment-Boo Koos	OPO	25/26PO5630	264.00	264.00	44.00	220.00
March	BACS	Greenhams - Cargo Trousers AS (EEEO)	Grounds	25/26PO5631	74.88	74.88	12.48	62.40
March	BACS	Greenhams - Bodywarmer	Facilities	25/26PO5632	24.13	24.13	4.02	20.11
		Total BACS Greenhams	-	-	99.01	99.01	16.50	82.51
March	BACS	Celtic Sian - Writing workshop-Explore cornish Folklore	Cultural	25/26PO5633	150.00	150.00	-	150.00
March	BACS	Cwll Arenas - New pathway at Empire way-grant to cover	General	25/26PO5634	6,468.00	6,468.00	1,078.00	5,390.00
March	BACS	CCC - Falmouth Blanket Order 12/6-24/12/26 Licence	Town Management	25/26PO5635	61.00	61.00	-	61.00
March	BACS	FFC - x2 Mixed Salad	Pavilion	25/26PO5636	30.00	30.00	-	30.00
February	BACS	Go On, Make Me-shop stock	Cultural	25/26PO5637	237.60	237.60	39.60	198.00
March	BACS	Heron Framing - Kenneth Newton, mounted,mid oak	Cultural	25/26PO5638	210.00	210.00	-	210.00
March	BACS	Hussey Seatway 23/3 supply/deliver Parts of retrac seating	Pavilion	25/26PO5639	300.00	300.00	50.00	250.00
March	BACS	Jackie George - Project development & Bid writing	General	25/26PO5640	3,600.00	3,600.00	600.00	3,000.00
March	BACS	Rhiannon Jandrell - Baby Jam 3/24.3.26	Cultural	25/26PO5641	150.00	150.00	-	150.00
March	BACS	Rhiannon Jandrell - Rhyme Time 3/10/24.3.26	Cultural	25/26PO5642	150.00	150.00	-	150.00
		Total BACS R Jandrell	-	-	300.00	300.00	-	300.00
March	BACS	Eliza Ladd - Workshop & talk 20/3 + screening	Cultural	25/26PO5643	350.00	350.00	-	350.00
March	BACS	LWC - Vodka, whiskey,gin,jagermaster,malbec,merlot	Pavilion	25/26PO5644	8,356.30	8,356.30	1,392.71	6,963.59
March	BACS	LWC - Cranberry juice, vodka	Pavilion	25/26PO5645	232.12	232.12	38.68	193.44
		Total BACS LWC	-	-	8,588.42	8,588.42	1,431.39	7,157.03
March	BACS	Mass Affect - Lighting & tech for uni ball 25/3/26	Pavilion	25/26PO5646	240.00	240.00	40.00	200.00
March	BACS	Office Smart - Yellow files pk5 x2	Corporate	25/26PO5647	84.58	84.58	14.10	70.48
March	BACS	Office Smart - AAA batteries pk50	Corporate	25/26PO5648	43.87	43.87	7.31	36.56
		Total BACS Office Smart	-	-	128.45	128.45	21.41	107.04
March	BACS	PHS Group - waste disposals 1/1-31/3/26 Offensive	MB/OPO	25/26PO5649	379.55	379.55	63.26	316.29
March	BACS	Plumbstop - Dual flush x6	Toilets	25/26PO5650	258.85	258.85	43.14	215.71
March	BACS	St lves Safety Nets - Bird netting & spikes	Pavilion	25/26PO5651	3,840.00	3,840.00	640.00	3,200.00
March	BACS	Swift - Sweeper Complete 60cm blue	Pavilion	25/26PO5652	23.99	23.99	4.00	19.99
March	BACS	Swift - Labels, parchment, clingfilm, paper twls, wash up	Pavilion	25/26PO5653	214.07	214.07	35.68	178.39
March	BACS	Swift - Mini Jumbo 2ply, reosan biocidal control	Toilets	25/26PO5654	498.74	498.74	83.12	415.62
March	BACS	Swift - Biocidal odour control	Toilets	25/26PO5655	16.78	16.78	2.80	13.98
		Total BACS Swift	-	-	753.58	753.58	125.60	627.98
March	BACS	Tragos - Primer, Spk bristle	Facilities	25/26PO5656	17.46	17.46	2.91	14.55
March	BACS	Tragos - Padlock, gaffer tape,flexible funnel	Cemetery	25/26PO5657	72.03	72.03	12.01	60.03
		Total BACS Tragos	-	-	89.49	89.49	14.92	74.58
March	BACS	Travis Perkins - Painters mate white x3	OPO	25/26PO5658	13.39	13.39	2.23	11.16
March	BACS	Travis Perkins - Postcrete x8, ballast x4	Facilities	25/26PO5659	76.18	76.18	12.70	63.48
		Total BACS Travis Perkins	-	-	89.57	89.57	14.93	74.64
March	BACS	Trevarthans - Mince, g/f sausages	Pavilion	25/26PO5660	56.37	56.37	-	56.37
March	BACS	Trevarthens - sliced beef, honey roast ham, bacon	Pavilion	25/26PO5661	56.70	56.70	-	56.70
March	BACS	Trevarthens - g/f sausages, ham, chicken fillets	Pavilion	25/26PO5662	68.87	68.87	-	68.87
		Total BACS Trevarthens	-	-	181.94	181.94	-	181.94
March	BACS	Verdant - x2 Sundialer pale ales	Pavilion	25/26PO5663	274.68	274.68	45.78	228.90
February	BACS	YPO - Card,A4 drawing paper, pens,white card,labels	Cultural	25/26PO5664	105.86	105.86	17.64	88.22
February	BACS	YPO - x2 Foil Blankets, matchboxes pk50	Cultural	25/26PO5665	15.14	15.14	2.52	12.62
		Total BACS YPO	-	-	121.00	121.00	20.17	100.83
March	DDR	BritGas - 13/2-12/3/26 Electric changing rooms	Dracaena	25/26PO5666	54.61	54.61	2.60	52.01
March	BACS	Autograffiti - Digital banner for collections	Cultural	25/26PO5667	42.00	42.00	7.00	35.00
					350,092.34	350,290.36	31,030.64	318,932.73

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
March	BACS	Eve Bourrat - Art for wellbeing 16/23/30.3.26	Cultural	25/26PO5668	450.00	450.00	-	450.00
March	BACS	KD Sound - Monitor engineer/technician	Pavilion	25/26PO5669	75.00	75.00	-	75.00
March	BACS	Pillow Press - x12 tablecloth 6/3	Pavilion	25/26PO5670	64.37	64.37	10.73	53.64
March	Cheque	FTC Petty Cash	Corporate	25/26PO5671	209.70	209.70	-	209.70
March	BACS	HMRC - PAYE - March 2026	Corporate	25/26PO5672	16,433.87	16,433.87	-	16,433.87
March	BACS	HMRC - National Insurance March 26	Corporate	25/26PO5673	26,037.96	26,037.96	-	26,037.96
March	BACS	HMRC - tudent Loans March 2026	Corporate	25/26PO5674	485.00	485.00	-	485.00
		Total BACS HMRC	-	-	42,956.83	42,956.83	-	42,956.83
March	BACS	Cornwall Council - Pensions March 2026	Corporate	25/26PO5675	38,891.19	38,891.19	-	38,891.19
March	BACS	Cornwall Council - Pension Add 12 of 12	Corporate	25/26PO5676	600.00	600.00	-	600.00
		Total BACS CC	-	-	39,491.19	39,491.19	-	39,491.19
March	BACS	Standard Life - AVC's March 26	Corporate	25/26PO5677	90.00	90.00	-	90.00
March	BACS	Unison - subscriptions March 26	Corporate	25/26PO5678	68.70	68.70	-	68.70
March	Direct Pay	Net salary payments March 2026	Corporate	25/26PO5679	132,937.38	132,937.38	-	132,937.38
February	Lloyds - ML	Die Happy Pizza Company - Splanna Project	Cultural	25/26PO5680	54.00	54.00	-	54.00
February	Lloyds - ML	Tesco - various for Splanna	Cultural	25/26PO5681	8.10	8.10	-	8.10
March	Lloyds - ML	Die Happy Pizza Company - Splanna Project	Cultural	25/26PO5682	79.20	79.20	-	79.20
March	Lloyds - ML	Tesco - various for Splanna	Cultural	25/26PO5683	7.70	7.70	-	7.70
Prepayment	BACS	Pineneedle Design - PP advertisement in My Cnwll Wedding	Pavilion	25/26PO5684	1,074.00	1,074.00	179.00	895.00
Prepayment	BACS	NALC - LGA Associate membership 2026/27	Corporate	25/26PO5685	768.00	768.00	128.00	640.00
Prepayment	BACS	Bartlett - renewal of maintenance contract PAV 26/27	Pavilion	25/26PO5686	4,740.00	4,740.00	790.00	3,950.00
Prepayment	BACS	Bartlett - renewal of maintenance contract OPO 26/27	OPO	25/26PO5687	4,740.00	4,740.00	790.00	3,950.00
		Total BACS Bartlett	-	-	9,480.00	9,480.00	1,580.00	7,900.00
March	BACS	Objective IT services - KPL network updates/repair/monit	Corporate	25/26PO5688	2,688.00	2,688.00	448.00	2,240.00
March	BACS	Objective IT services - PAV network updates/repair/monit	Corporate	25/26PO5689	2,688.00	2,688.00	448.00	2,240.00
March	BACS	Objective IT services - Corporate/main network updates etc	Corporate	25/26PO5690	7,374.00	7,374.00	1,229.00	6,145.00
March	BACS	Objective IT services - FCM network updates/monit etc	Corporate	25/26PO5691	2,772.00	2,772.00	462.00	2,310.00
		Total BACS Objective IT	-	-	15,522.00	15,522.00	2,587.00	12,935.00
March	BACS	Infinitus - MB keyholding March 26	MB/OPO	25/26PO5692	68.40	68.40	11.40	57.00
March	BACS	Infinitus - PP keyholding March 26	Pavilion	25/26PO5693	34.20	34.20	5.70	28.50
		Total BACS Infinitus	-	-	102.60	102.60	17.10	85.50
March	BACS	Rabart - Mould Stop	OPO	25/26PO5694	50.40	50.40	8.40	42.00
March	BACS	JGAS - cylinder refill 09/16/23 March	Pavilion	25/26PO5695	165.00	165.00	27.50	137.50
February	BACS	Reef - Legionella Risk Assessment Pow Toilets	Toilets	25/26PO5696	270.00	270.00	45.00	225.00
March	BACS	Steven J Brown Lighting Services March 26 - events	Pavilion	25/26PO5697	620.00	620.00	-	620.00
March	BACS	Kat Morgan - Benow - workshop personal essay	Cultural	25/26PO5698	150.00	150.00	-	150.00
March	BACS	Callestick Farm - deli pops, choc fudge, salted, straw, vanil	Pavilion	25/26PO5699	166.99	166.99	27.85	139.14
March	CHQ	Carnon Carers - Community chest grant from JW	General	25/26PO5700	65.00	65.00	-	65.00
March	BACS	King Charles Primary- Educational Reserve	General	25/26PO5701	3,100.00	3,100.00	-	3,100.00
March	CHQ	Friends Tegonngie- Comm Chest -JR, DK	General	25/26PO5702	50.00	50.00	-	50.00
March	BACS	Fal Town AFC- Comm chest- TP,SC,JS,DS,DK,AJ	General	25/26PO5703	665.00	665.00	-	665.00
March	BACS	Dracaena Centre - Comm Chest- KH,HS,DK	General	25/26PO5704	350.00	350.00	-	350.00
March	BACS	Fix & Flourish - Comm Chest-GA,JR	General	25/26PO5705	100.00	100.00	-	100.00
March	BACS	Pendennis Leisure - Community Chest-DE	General	25/26PO5706	70.00	70.00	-	70.00
March	BACS	Fal United FC - Comm Chest - LH, DC	General	25/26PO5707	300.00	300.00	-	300.00
February	BACS	Artist Sales Nov 25-Jan 26 - Owen Gildersleeve	Cultural	25/26PO5708	72.90	72.90	-	72.90
February	BACS	Artist Sales Nov 25-Jan 26 - Debbie Prosser	Cultural	25/26PO5709	8.88	8.88	-	8.88
February	BACS	Artist Sales Nov 25-Jan 26 - Deb Collinson	Cultural	25/26PO5710	75.00	75.00	-	75.00
February	BACS	Artist Sales Nov 25-Jan 26 - Philip Cox	Cultural	25/26PO5711	21.00	21.00	-	21.00
February	BACS	Artist Sales Feb 26-March 26 - Esther Smith	Cultural	25/26PO5712	354.00	354.00	-	354.00
March	BACS	Anthony's Executive Travel- Return Travel to Stansted for M	Civic	25/26PO5713	534.00	534.00	-	534.00
March	BACS	BG Electrical - Reconnect & refit disabled WC assistance alar	Toilets	25/26PO5714	36.00	36.00	6.00	30.00
March	BACS	Linda Chambers - Baby painting sessions 11th & 27th March	Cultural	25/26PO5715	150.00	150.00	-	150.00
March	BACS	Coast Medic - Monthly Admfin	Pavilion	25/26PO5716	240.00	240.00	40.00	200.00
March	BACS	Carters Packaging - S/W carton 152x102x102mm	Cultural	25/26PO5717	23.40	23.40	3.90	19.50
March	BACS	Carey Davies- Technical services March 26	Pavilion	25/26PO5718	2,840.00	2,840.00	-	2,840.00
March	BACS	Duchy Defibrillators- Supply pads & replacement battery at	General	25/26PO5719	440.40	440.40	73.40	367.00
March	BACS	Exco - Installation of emergency lighting for AG,Chambers,Ri	MB	25/26PO5720	1,216.80	1,216.80	202.80	1,014.00
March	BACS	Falmouth Uni - Festival for the Ocean/ Rise of the Cephalop	Envirnmental	25/26PO5721	300.00	300.00	-	300.00
March	BACS	Infinitus- Guard for St Nazaire Parade	Civic	25/26PO5722	203.04	203.04	33.84	169.20
March	BACS	Infinitus - CCTV operator Falmouth & Helston March 26	General	25/26PO5723	4,593.17	4,593.17	765.53	3,827.64
March	BACS	Infinitus - Street Rangers March 2026	Town Management	25/26PO5724	5,600.16	5,600.16	933.36	4,666.80
March	BACS	Infinitus - Door superviosr & Guard for Spring Flower show	Pavilion	25/26PO5725	2,957.02	2,957.02	492.84	2,464.18
		Total BACS Infinitus	-	-	13,353.39	13,353.39	2,225.57	11,127.83
March	BACS	Majestic - The Guv'nor & The Guv'nor Vino Blanco for Benov	Cultural	25/26PO5726	32.00	32.00	5.33	26.67
March	BACS	Passmore - Cleaning March 2026	MB/OPO/AS	25/26PO5727	5,767.94	5,767.94	961.32	4,806.62
March	BACS	Passmore- Commercial cleaning & window cleaning March 2	Pavilion	25/26PO5728	5,474.95	5,474.95	912.49	4,562.46
March	BACS	Passmore - Servicing beach & town toilets March 26	Toilets	25/26PO5729	6,173.15	6,173.15	1,028.86	5,144.29
March	BACS	Passmore - Exchequer Quay Penryn cleaning March 2026	Toilets	25/26PO5730	1,364.88	1,364.88	227.48	1,137.40
		Total BACS Passmore	-	-	18,780.92	18,780.92	3,130.15	15,650.77
March	BACS	Property Solutions SW - Supply & install syphons in mens W	Pavilion	25/26PO5731	371.40	371.40	61.90	309.50
March	BACS	Saillflags- Table cloth "Top & Drop" appr. 1.8m x 74cm x 74c	Envirnmental	25/26PO5732	94.74	94.74	15.79	78.95
March	BACS	Biffa - Standard general March 2026	OPO/MB	25/26PO5733	1,080.40	1,080.40	180.07	900.33
March	BACS	Biffa - Standard mixed dry recycling March 2026	OPO/MB	25/26PO5734	493.21	493.21	82.20	411.01
March	BACS	Biffa - Standard mixed glass March 2026	OPO/MB	25/26PO5735	181.14	181.14	30.19	150.95
March	BACS	Biffa - General waste & dry recycling March 2026	Pavilion	25/26PO5736	739.02	739.02	123.17	615.85
March	BACS	Biffa - Standard mixed glass March 2026	Pavilion	25/26PO5737	71.34	71.34	11.89	59.45
March	BACS	Biffa - Organic waste food March 2026	OPO/MB	25/26PO5738	189.22	189.22	31.54	157.68
March	BACS	Biffa - Organic waste food March 2026	Pavilion	25/26PO5739	94.61	94.61	15.77	78.84
March	BACS	Biffa - Standard paper confidential March 2026	OPO	25/26PO5740	65.14	65.14	10.86	54.28
		Total BACS Biffa	-	-	2,914.08	2,914.08	485.68	2,428.40
March	BACS	SWW- Water & sewerage rates 01/02/26-02/04/26 KP	Toilets	25/26PO5741	167.81	167.81	-	167.81
March	BACS	SWW- Water & sewerage rates 01/02/26-02/04/26 Webber	Toilets	25/26PO5742	234.80	234.80	-	234.80
March	BACS	SWW - Water rates 03.03.26-01.04.26 External Meter	Pavilion	25/26PO5743	19.09	19.09	-	19.09
March	BACS	SWW- Water & sewerage rates 03.03.26-01.04.26	MB	25/26PO5744	145.58	145.58	-	145.58
					642,079.69	642,277.71	41,891.74	600,058.98

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
March	BACS	Swift - Blue vinyl gloves, bactericidal hand soap, parchment	Pavilion	25/26PO5745	128.29	128.29	21.38	106.91
March	BACS	Swift - 33/2 ply Recycled napkins	Pavilion	25/26PO5746	197.94	197.94	32.99	164.95
		Total BACS Swift	-	-	326.23	326.23	54.37	271.86
March	BACS	Trago - A4 White card 50 sheets	Pavilion	25/26PO5747	11.36	11.36	1.89	9.47
March	BACS	Withey- CN17 CVF Collect, check over for MOT, MOT, service	Facilities	25/26PO5748	455.92	455.92	66.82	389.10
March	BACS	Withey- WK15 SZV Collect, check over for MOT, MOT, service	Pavilion	25/26PO5749	1,005.88	1,005.88	159.31	846.57
		Total BACS Withey	-	-	1,461.80	1,461.80	226.13	1,235.67
March	CC - BOI	AWS - charges 1-31 March 2026	Corporate	25/26PO5750	29.15	29.15	4.83	24.32
March	CC - BOI	BOI - non sterling transaction fee	Corporate	25/26PO5751	0.80	0.80	-	0.80
March	CC - BOI	Microsoft - office 365 E3 licenses x 4 09/03-08/04	Corporate	25/26PO5752	82.40	82.40	-	82.40
March	CC - BOI	Microsoft - 365 business basic licenses x 19 21/03-20/04	Corporate	25/26PO5753	87.40	87.40	-	87.40
March	CC - BOI	Microsoft - Planner Plan 1 - 08/03 - 07/04	Corporate	25/26PO5754	7.70	7.70	-	7.70
March	CC - BOI	Microsoft - 365 Business Premium - March 26 x 8	Corporate	25/26PO5755	135.20	135.20	-	135.20
March	CC - BOI	Microsoft - 365 business standard x 72 26/27	Corporate	25/26PO5756	8,294.40	8,294.40	-	8,294.40
March	CC - BOI	Microsoft - Ent Mobility + Security E5 x 69	Corporate	25/26PO5757	869.40	869.40	-	869.40
March	oyds - MPW	Meta - various campaign ads - 21-28/3/26	Pavilion	25/26PO5758	123.00	123.00	-	123.00
March	oyds - MPW	Meta - various campaign ads - 27-29/3/26	Pavilion	25/26PO5759	44.00	44.00	-	44.00
March	oyds - MPW	Meta - various campaign ads - 11-22/3/26	Pavilion	25/26PO5760	123.00	123.00	-	123.00
March	oyds - MPW	Royal Mail - postage	Pavilion	25/26PO5761	3.55	3.55	0.59	2.96
March	oyds - MPW	Amazon - outdoor solar lights motion sensor	Pavilion	25/26PO5762	13.99	13.99	2.33	11.66
March	oyds - MPW	Amazon - A5 leaflet holders 1 pack of 5	Pavilion	25/26PO5763	16.99	16.99	2.83	14.16
March	oyds - MPW	Amazon - Crucial DDR4 RAM 8GB Laptop memory x 6	Corporate	25/26PO5764	479.94	479.94	79.98	399.96
March	oyds - MPW	Eversley Training - training Food hygiene cert	Pavilion	25/26PO5765	162.00	162.00	27.00	135.00
March	Lloyds - SP	Sainsburys - grounds team various supplies	Grounds	25/26PO5766	54.87	54.87	-	54.87
March	DD	British Gas - Swanpool - 2/3-1/4	Toilets	25/26PO5767	42.48	42.48	2.02	40.46
March	DD	British Gas - Kimberley park sheds - 2/3-2/4/26	Kimberley Park	25/26PO5768	28.92	28.92	1.37	27.55
March	DD	British Gas - PP Stable Block - 1-31/3/26	Pavilion	25/26PO5769	27.20	27.20	1.29	25.91
March	DD	British Gas - Mortuary - 2/3 - 2/4/26	Cemetery	25/26PO5770	242.94	242.94	11.56	231.38
March	DD	British Gas - Library - 2/03-01/04/26	Municipal Build	25/26PO5771	706.24	706.24	117.70	588.54
March	DD	British Gas - Maenporth Toilets - 3/3-30/3/26	Toilets	25/26PO5772	32.88	32.88	1.56	31.32
March	DD	British Gas - Castle Beach Toilets - 25/2-24/3/26	Toilets	25/26PO5773	37.38	37.38	1.78	35.60
March	DD	British Gas - Kimberley Stage-25/02-24/03/26	Kimberley Park	25/26PO5774	12.02	12.02	0.57	11.45
March	DD	British Gas - Cem Chapel CoE - 26/2-25/3/26	Cemetery	25/26PO5775	19.67	19.67	0.93	18.74
March	DD	British Gas - MB - 26/3/ 28/3/26	Municipal Build	25/26PO5776	21.71	21.71	1.03	20.68
March	DD	British Gas - Grove Place Toilets - 02/3-01/04/26	Toilets	25/26PO5777	201.33	201.33	9.58	191.75
March	DD	British Gas - Webber Street - 02/03-01/04/26	Toilets	25/26PO5778	33.26	33.26	1.58	31.68
March	DD	British Gas - POW Pier Toilets - 02/03-01/04/26	Toilets	25/26PO5779	70.92	70.92	3.37	67.55
March	DD	British Gas - Fish Strand Hill CSCP - 01-31/3/26	CarParks	25/26PO5780	289.34	289.34	13.77	275.57
March	DD	British Gas - PP Café - 01/31/03/26	Pavilion	25/26PO5781	2,138.83	2,138.83	356.47	1,782.36
March	DD	British Gas - Moor Feeder Pillar - 06/03-05/04/26	Moor	25/26PO5782	22.82	22.82	1.08	21.74
March	DD	British Gas - Gyllingdune Cottage - 02/03-01/04/26	Pavilion	25/26PO5783	451.81	451.81	75.30	376.51
March	DD	British Gas - Moor Feeder pillar bench - 07/03-06/04	Moor	25/26PO5784	25.63	25.63	1.22	24.41
March	DD	British Gas - Theatre - 1-31/3/26	Pavilion	25/26PO5785	1,501.90	1,501.90	250.31	1,251.59
March	BACS	Cornwall Council - CEO re SLA Pendennis - March 26	Pendennis	25/26PO5786	208.50	208.50	-	208.50
March	BACS	Custom Works - Bookmarks Marketing	Cultural	25/26PO5787	310.20	310.20	51.70	258.50
March	BACS	A Goldstitch Christmas- Anniversary Shindig-The Hoosiers	Pavilion	25/26PO5788	7,052.50	7,052.50	-	7,052.50
March	BACS	The Good Old Fashioned Lover Boys - Performance 13.03.26	Pavilion	25/26PO5789	4,714.00	4,714.00	-	4,714.00
March	BACS	The Students Union - Robin Hood Performnce -FECCLES	Pavilion	25/26PO5790	520.00	520.00	-	520.00
March	Credit	Absolute Canvas - refund on Xmas Marquee 2025	Town Management	25/26PO5791	399.30	399.30	66.55	332.75
March	DD	Allstar - fuel for plant and cans	Grounds	25/26PO5792	137.58	137.58	22.93	114.65
March	DD	BT - Fibre 1-31st March 2026 - PP	Pavilion	25/26PO5793	394.80	394.80	65.80	329.00
March	DD	Deputy - roster management 1-31st March 2026	Pavilion	25/26PO5794	234.42	234.42	39.07	195.35
February	DD	Clover/Payment Sense - charges 1-28 February 26	Pavilion	25/26PO5795	801.06	801.06	-	801.06
February	DD	Clover/Payment Sense - charges 1-31 March 26	Pavilion	25/26PO5796	1,134.14	1,134.14	-	1,134.14
March	DD	G4S - services charges - 1-31st March 2026	Corporate	25/26PO5797	183.50	183.50	30.58	152.92
March	DD	Trade UK - B&Q - Dewalt work trousers	Facilities	25/26PO5798	42.75	42.75	7.13	35.63
March	DD	Trade UK - Screwfix - Ladies gents toilet Signs	OPO	25/26PO5799	7.98	7.98	1.33	6.65
March	DD	Trade UK - Screwfix - 13A fuse pack	OPO	25/26PO5800	2.15	2.15	0.36	1.79
March	DD	Water Plus - service charges Kimberley - March	Kimberley Park	25/26PO5801	485.33	485.33	-	485.33
February	DD	Water Plus - service charges Kimberley - February	Kimberley Park	25/26PO5802	439.08	439.08	-	439.08
March	DD	Westcountry - whole and semi skimmed milk	Pavilion	25/26PO5803	12.77	12.77	-	12.77
March	DD	Westcountry - Butter/Sugar/Cheese/cans and cream	Pavilion	25/26PO5804	306.82	306.82	42.20	264.62
March	DD	Westcountry - whole and semi skimmed and oat milk	Pavilion	25/26PO5805	12.77	12.77	-	12.77
March	DD	Westcountry - Lemons/limes/chives/parsley/celery etc	Pavilion	25/26PO5806	162.35	162.35	9.12	153.23
March	DD	Westcountry - Pain Au Chocolate/flapjack/rools etc	Pavilion	25/26PO5807	256.29	256.29	4.06	252.23
March	DD	Westcountry - whole and semi skimmed and oat milk	Pavilion	25/26PO5808	12.77	12.77	-	12.77
March	DD	Westcountry - Eggs/Limes/Coriander/Fennel/Chocolate	Pavilion	25/26PO5809	315.07	315.07	-	315.07
March	DD	Westcountry - Pain au chocloate/flapjack	Pavilion	25/26PO5810	124.03	124.03	-	124.03
March	DD	Westcountry - Banana/tofu/oats	Pavilion	25/26PO5811	16.48	16.48	-	16.48
March	DD	Westcountry - Sausages	Pavilion	25/26PO5812	36.47	36.47	-	36.47
March	DD	Westcountry - Digestive Biscuits	Pavilion	25/26PO5813	16.00	16.00	-	16.00
March	DD	Westcountry - whole and semi skimmed and oat milk	Pavilion	25/26PO5814	12.77	12.77	-	12.77
March	DD	Westcountry - clementines/banana/pot salad/thyme etc	Pavilion	25/26PO5815	224.41	224.41	13.47	210.94
March	DD	Westcountry - whole and semi skimmed and oat milk	Pavilion	25/26PO5816	12.77	12.77	-	12.77
March	DD	Westcountry - Oat Milk	Pavilion	25/26PO5817	16.14	16.14	-	16.14
March	DD	Westcountry - Apple/sweet potato/rapeseed oil etc	Pavilion	25/26PO5818	90.95	90.95	-	90.95
March	DD	Westcountry - Limes/Lemons	Pavilion	25/26PO5819	19.67	19.67	-	19.67
March	DD	Westcountry - whole and semi skimmed and oat milk	Pavilion	25/26PO5820	12.77	12.77	-	12.77
March	DD	Westcountry - Fennel/coriander/buttermilk/rolls etc	Pavilion	25/26PO5821	104.44	104.44	-	104.44
March	DD	Westcountry -Bakers/Limes/lemsons/paprika etc	Pavilion	25/26PO5822	49.82	49.82	-	49.82
March	DD	Westcountry - whole and semi skimmed and oat milk	Pavilion	25/26PO5823	13.86	13.86	-	13.86
March	CN	Westcountry - shortbread apple and date and caramel	Pavilion	25/26PO5824	162.76	162.76	-	162.76
					678,249.50	678,447.52	43,365.39	634,755.14

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
March	CN	Westcountry - apple and blackcurrent shortbread etc	Pavilion	25/26PO5825	350.03	350.03	-	350.03
March	CN	Westcountry - apple and blackcurrent flapjack	Pavilion	25/26PO5826	67.96	67.96	-	67.96
March	DD	Westcountry - whole and semi skimmed and oat milk	Pavilion	25/26PO5827	13.86	13.86	-	13.86
March	DD	Westcountry - whole and semi skimmed and oat milk	Pavilion	25/26PO5828	13.03	13.03	-	13.03
March	DD	Westcountry - sweet potato/flora/nuts/butter etc	Pavilion	25/26PO5829	313.12	313.12	-	313.12
March	DD	Westcountry - whole and semi skimmed and oat milk	Pavilion	25/26PO5830	13.03	13.03	-	13.03
March	DD	Westcountry - cabbage/pot salad/spring onions/eggs etc	Pavilion	25/26PO5831	285.00	285.00	12.01	272.99
Jan-March	BACS	Fire Safety Cornwall - Weekly Tests OPO/MB	OPO/MB	25/26PO5832	792.00	792.00	132.00	660.00
Jan-March	BACS	Fire Safety Cornwall - Weekly Tests PP	Pavilion	25/26PO5833	504.00	504.00	84.00	420.00
March	BACS	EE - Regular charges	Corporate	25/26PO5834	843.74	843.74	133.96	709.78
March	BACS	Falmouth United Youth Football Club Grant 25/26-GRA027	General	25/26PO5835	900.00	900.00	-	900.00
March	loyds CC-RT	Microsoft - Azure Standard 01.03.26-31.03.26	Corporate	25/26PO5836	699.16	699.16	116.53	582.63
February	oyds-CC-ML	Canva - Subscription for Teams	Cultural	25/26PO5837	255.90	255.90	42.65	213.25
Mar-Apr	DDR	BritGas - 8/3/26-7/4/26 MB Electric	MB	25/26PO5838	497.29	497.29	82.88	414.41
Feb-APR	BACS	SWW - 1/2/26-14/4/26 Glasshouses	KP	25/26PO5839	28.60	28.60	-	28.60
Jan-Apr	BACS	SWW - 20/1/26-14/4/26 Display Fountain	General	25/26PO5840	45.56	45.56	-	45.56
March	DDR	BritGas - 1-31/3/26 Library Electric	MB	25/26PO5841	240.96	240.96	11.47	229.49
February	BACS	EE Ltd - Regular charges Feb '24	Corporate	25/26PO5842	748.55	748.55	124.76	623.79
Mar-Apr	CN	Britgas- 8/3/26-7/4/26 MB Electric Cancelled invoice	MB	25/26PO5843	497.29	497.29	82.88	414.41
Mar-Apr	DDR	BritGas - 8/3-7/4/26 Revised Invoice	MB	25/26PO5844	142.04	142.04	6.76	135.28
Feb-Mar	DDR	BritGas - 8/2-7/3/26 MB Electric	MB	25/26PO5845	483.03	483.03	80.50	402.53
March	DDR	Bank of Ireland - 5/3-2/4/26 Bank charges	Corporate	25/26PO5846	25.66	25.66	-	25.66
July-Aug 25	CN	BritGas - 29/7-28/8/25 Cancels invoice 814969269	MB	25/26PO5847	230.54	230.54	38.42	192.12
July-Aug 25	DDR	BritGas - 29/7-28/8/25- Revised inv	MB	25/26PO5848	209.18	209.18	34.86	174.32
July-Aug 25	CN	BritGas - Fullfillment credit 30/9/25	MB	25/26PO5848	54.00	54.00	-	54.00
Aug25-Mar26	DDR	BritGas - 29/8/25-25/3/26	MB	25/26PO5849	1,397.57	1,397.57	66.55	1,331.02
March	BACS	Withey - 17/3 Asset 15-replace broken chain,fuel cap	Grounds	25/26PO5850	130.44	130.44	21.74	108.70
Dec-25	BACS	Blue Flame - Call out & replace danfoss 15mm trv	MB	25/26PO5851	230.56	230.56	38.43	192.13
March	BACS	J Brodie Luke - Digger hire February & March 2026	Cemetery	25/26PO5852	1,170.00	1,170.00	195.00	975.00
March	BACS	Datasharp - Printing service charges March & April 26	Pavilion/OPO/AG	25/26PO5853	246.79	246.79	41.13	205.66
March	BACS	Mylor Rock - To grind and create run off surface to stage	Kimberley Park	25/26PO5854	3,981.30	3,981.30	663.55	3,317.75
March	BACS	Martyn's Maintenance- Prep work & painting	Toilets/OPO/TM	25/26PO5855	5,050.00	5,050.00	-	5,050.00
March	BACS	Wheeler Electrical Services - Load test studio consumer unit	Kimberley Park	25/26PO5856	48.00	48.00	8.00	40.00
March	DDR	BOI - EFT Transfers Jan-March 2026	Corporate	25/26PO5857	26.76	26.76	-	26.76
March	DDR	Lloyds Bank - Bank charges 01.03.26-31.03.26	Corporate	25/26PO5858	50.00	50.00	-	50.00
March	DDR	Pitney Bowes - Royal Mail underpayment charge	Corporate	25/26PO5859	0.72	0.72	-	0.72
March	CN	BGas- 23.12.25-12.01.26 Cancels Invoice 803984931	Dracaena	25/26PO5860	40.82	40.82	1.94	38.88
March	CN	BGas- 13.01.26-12.02.26 Cancels Invoice 810409822	Dracaena	25/26PO5861	62.75	62.75	2.98	59.77
March	CN	BGas- 13.02.26-12.03.26 Cancels Invoice 805645097	Dracaena	25/26PO5862	54.61	54.61	2.60	52.01
March	DDR	BGas-23.12.25-22.01.26 Electric -changing rooms	Dracaena	25/26PO5863	105.04	105.04	5.00	100.04
March	DDR	BGas- 23.01.26-12.02.26 Electric - changing rooms	Dracaena	25/26PO5864	37.89	37.89	1.80	36.09
March	DDR	BGas- 13.01.26-12.03.26 Electric - chaning rooms	Dracaena	25/26PO5865	49.56	49.56	2.36	47.20
March	pyds CC- ML	Creative Kernow Associates - Annual membership	Cultural	25/26PO5866	100.00	100.00	-	100.00
March	BACS	Exco - Service emergency lights on Mezzanine, stores, Parlour	MB	25/26PO5867	151.20	151.20	25.20	126.00
March	pyds CC- ML	Tesco - Chocolate, popcorn, biscuits & grapes for Splanna	Cultural	25/26PO5868	18.50	18.50	-	18.50
March	pyds CC- ML	Tesco - Flapjack, biscuits, crisps, pens for Benow	Cultural	25/26PO5869	32.12	32.12	-	32.12
March	pyds CC- ML	The Die Happy Pizza company - 7 x Margheritas for Splanna	Cultural	25/26PO5870	70.00	70.00	11.67	58.33
Feb-Apr	DDR	BritGas - 25/2-14/4/26 Gas	MB	25/26PO5871	1,366.45	1,366.45	227.74	1,138.71
Mar-Apr	DDR	BritGas - 24/3-14/4/26 Electric	OPO	25/26PO5872	1,348.06	1,348.06	224.67	1,123.39
April	DDR	BT - VP79319470 1/4-304/26 phone/cloud phone PP	Corporate	25/26PO5873	1,314.65	1,314.65	219.11	1,095.54
Mar-Apr	DDR	BritGas - 25/3-22/4/26 MB Electric	MB	25/26PO5874	12.44	12.44	0.59	11.85
February	BACS	SW Bars and Events - ticket sale re shanty fundraiser	TM	25/26PO5875	2,394.00	2,394.00	-	2,394.00
Jan-March	BACS	Jo Lumbar - various workshops - gallery	Cultural	25/26PO5876	645.00	645.00	-	645.00
March	BACS	Nature Sign Design - fingerposts for footpath	Footpaths	25/26PO5877	822.00	822.00	137.00	685.00
March	BACS	Cormac - Car park repairs at headland	Pendennis	25/26PO5878	2,310.79	2,310.79	385.13	1,925.66
March	BACS	Paul Joines - Technical support for Style Councillors 14.03.26	Pavilion	25/26PO5879	200.00	200.00	-	200.00
February	BACS	SLCC- Tips and Tools for Managing Stress 26.02.2026	Corporate	25/26PO5880	46.20	46.20	7.70	38.50
Jan-March	BACS	Thom Merritt - Productions x14 16/1-27/3/26	Pavilion	25/26PO5881	2,800.00	2,800.00	-	2,800.00
Jan-March	BACS	Thom Merritt- Jan x34hrs, Feb x44hrs, Mar x72hrs	Pavilion	25/26PO5882	3,000.00	3,000.00	-	3,000.00
		Total BACS Merritt	-	-	5,800.00	5,800.00	-	5,800.00
					713,101.25	713,299.27	46,381.31	666,590.96

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
April	DD	Cornwall Council - Business rates April 2026	OPO	26/27PO001	1,698.00	1,698.00	-	1,698.00
April	DD	Cornwall Council - Business rates April 2026 - 1st Floor	OPO	26/27PO001A	861.00	861.00	-	861.00
April	DD	Cornwall Council - Business rates April 2026- 2nd Floor	OPO	26/27PO001B	451.00	451.00	-	451.00
April	DD	Cornwall Council - Business rates April 2026	MB	26/27PO002	732.50	732.50	-	732.50
April	DD	Cornwall Council - Municipal Building April 2026	Library	26/27PO003	1,097.00	1,097.00	-	1,097.00
April	DD	Cornwall Council - Business Rates April 2026	Mortuary	26/27PO004	337.60	337.60	-	337.60
April	DD	Cornwall Council - Business rates April 2026- Swanpool Rd	Cemetery	26/27PO005	302.40	302.40	-	302.40
April	DD	Cornwall Council - Business rates-April 2026-Pennance Rd	Cemetery	26/27PO006	624.29	624.29	-	624.29
April	DD	Cornwall Council-Business rates April 2026	Pavilion	26/27PO007	983.92	983.92	-	983.92
April	DD	Cornwall Council - Business Rates April - Car Park	Penndennis Point	26/27PO008	68.32	68.32	-	68.32
April	DD	Cornwall Council - Business rates April 2026	Quarry Carpark	26/27PO009	139.60	139.60	-	139.60
April	DD	DVLA - AK075YW Vehicle tax April 2026	Grounds	26/27PO010	30.18	30.18	-	30.18
April	BACS	Adobe - Acrobat Pro & Creative Cloud All Apps	Corporate	26/27PO011	5,257.20	5,257.20	-	5,257.20
April	BACS	Ann's Pasties - 50 Classic pasties & 60 large sausage rolls	Pavilion	26/27PO012	274.50	274.50	-	274.50
April	BACS	Bigfoot Events- Syntneric Rink & Giant Snow Globe for Festival	Town Management	26/27PO013	20,700.00	20,700.00	3,450.00	17,250.00
April	BACS	CALC- CALC subscription & NALC subscription	Corporate	26/27PO014	4,600.70	4,600.70	502.90	4,097.80
April	BACS	Callestick Farm - Case CC Vanilla, CC & Strawberries, Toffee	Pavilion	26/27PO015	112.00	112.00	18.68	93.32
April	BACS	CSE - ICR Touch software per Terminal x 3	Pavilion	26/27PO016	99.00	99.00	16.50	82.50
April	BACS	DACS- Artwork - Bacon Francis, Bailey Nancy, Benjamin Ant	Cultural	26/27PO017	528.00	528.00	88.00	440.00
April	BACS	Cornish Espresso Tech- Annual service 3G, boiler examination	Pavilion	26/27PO018	601.80	601.80	100.30	501.50
April	BACS	FFC - Mixed Salad loose 2 kg	Pavilion	26/27PO019	30.00	30.00	-	30.00
April	BACS	Gallagher- Fine Arts Insurance 01.04.26-31.03.27	Cultural	26/27PO020	681.82	681.82	-	681.82
April	BACS	Greenham - Glove keepsafe pro latex coated & Pro PU coated	Grounds	26/27PO021	34.68	34.68	5.78	28.90
April	BACS	Greenham - Regatta navy jacket & FTC logo for EEOO	Grounds	26/27PO022	64.62	64.62	10.77	53.85
		Total BACS Greenham	-	-	99.30	99.30	16.55	82.75
April	BACS	ICCM - M Brotherton Professional membership for 26/27	Corporate	26/27PO023	110.00	110.00	-	110.00
April	BACS	LWC - Spiced Rum, Prosecco, Pinot Grigio Rose, Pinot Grigio	Pavilion	26/27PO024	1,387.91	1,387.91	231.31	1,156.60
April	BACS	Origin Coffee- Resolute Whole bean, Resolute Ground Filter &	Pavilion	26/27PO025	198.29	198.29	-	198.29
April	BACS	Percomm - Removed cabling no longer used from CC cabins	Corporate	26/27PO026	575.88	575.88	95.98	479.90
April	BACS	Rural Service Partnership- Rural Market Town group member	Corporate	26/27PO027	181.25	181.25	30.21	151.04
April	BACS	Swift - Lemon floor cleaning gel, Toilet & washroom Descaler	Toilets	26/27PO028	574.06	574.06	95.68	478.38
April	BACS	Surface Coffee - Hot chocolate, Runner canister wholebean	Pavilion	26/27PO029	1,248.00	1,248.00	-	1,248.00
April	BACS	South West Hygiene - Nappy bin disposal unit rental 23.05.2	Toilets	26/27PO030	78.00	78.00	13.00	65.00
April	BACS	Travis Perkins- Squire CP50/25 combination padlock	Facilities	26/27PO031	57.55	57.55	9.59	47.96
April	BACS	Trevvarthen - Pork rolled shoulder	Pavilion	26/27PO032	46.70	46.70	-	46.70
April	BACS	Trevvarthen - Pork rolled shoulder, Chicken fillets, Cooked ha	Pavilion	26/27PO033	88.45	88.45	-	88.45
April	BACS	Trevvarthen - Gluten free Sausages	Pavilion	26/27PO034	36.35	36.35	-	36.35
		Total BACS Trevvarthen	-	-	171.50	171.50	-	171.50
April	BACS	Wallgate - Service plan for Thrii & ThriiTap - Year 3 01.04.26	Toilets	26/27PO035	9,247.68	9,247.68	1,541.28	7,706.40
April	BACS	Cornwall Council - Falmouth BID - 01.04.26-31.03.27	Mortuary	26/27PO036	129.00	129.00	-	129.00
April	BACS	Cornwall Council - Falmouth BID - 01.04.26-31.03.27	Cemetery	26/27PO037	213.75	213.75	-	213.75
April	BACS	Cornwall Council - Falmouth BID - 01.04.26-31.03.27	AG	26/27PO038	0.02	0.02	-	0.02
April	BACS	Cornwall Council - Falmouth BID - 01.04.26-31.03.27	Pavilion	26/27PO039	307.50	307.50	-	307.50
April	BACS	Cornwall Council - Falmouth BID - 01.04.26-31.03.27	OPO - First Floor	26/27PO040	315.00	315.00	-	315.00
April	BACS	Cornwall Council - Falmouth BID - 01.04.26-31.03.27	Library	26/27PO041	435.00	435.00	-	435.00
April	BACS	Cornwall Council - Falmouth BID - 01.04.26-31.03.27	OPO - Second Floor	26/27PO042	202.50	202.50	-	202.50
April	BACS	Cornwall Council - Falmouth BID - 01.04.26-31.03.27	MB	26/27PO043	255.00	255.00	-	255.00
April	BACS	Cornwall Council - Falmouth BID - 01.04.26-31.03.27	Toilets	26/27PO044	148.50	148.50	-	148.50
April	BACS	Cornwall Council - Falmouth BID - 01.04.26-31.03.27	OPO	26/27PO045	547.50	547.50	-	547.50
		Total BACS Cornwall Council	-	-	2,553.77	2,553.77	-	2,553.77
April	BACS	David Carne - Dyneema sheets, dyneema chafe cover splices	Kimberley Park	26/27PO046	1,075.20	1,075.20	179.20	896.00
April	ds CC-MPW	Meta-Campaigns The Jam Wallace and Grommit The Special	Pavilion	26/27PO047	123.00	123.00	-	123.00
April	ds CC-MPW	Meta-Campaigns Squash Box Theatre ACDC From The Jam	Pavilion	26/27PO048	123.00	123.00	-	123.00
April	Lloyds CC-R	Display Stands Ltd - Medium and Large Acrylic Book Stands	Cultural	26/27PO049	75.63	75.63	12.61	63.03
April		BT-Internet Services 01Apr to 30 Apr	Corporate	26/27PO050	528.00	528.00	88.00	440.00
April		Sage- Accounts and Payroll 01Apr to 30Apr	Corporate	26/27PO051	886.04	886.04	147.67	738.37
April		St Austell Brewery - Falling Petal Zin Rose Rattler Elderflower	Pavilion	26/27PO052	305.09	305.09	50.85	254.24
April		Trade Point-B&Q-Squire 50mm allweather combi padlock	Grounds	26/27PO053	64.11	64.11	10.69	53.43
April		WC Fruit- Lemons and Limes	Pavilion	26/27PO054	22.45	22.45	-	22.45
April		WC Fruit - Salad BBQ Sauce Hellmans Mayonaise	Pavilion	26/27PO055	56.34	56.34	-	56.34
April	DDR	WC Fruit- Milk Whole Semi and Oat	Pavilion	26/27PO056	13.86	13.86	-	13.86
April	DDR	WC Fruit - Eggs Cucumber Tomato Cherry Sugar Butter Flora	Pavilion	26/27PO057	145.58	145.58	-	145.58
April	DDR	WC Fruit- Blue milk Green milk Oat milk	Pavilion	26/27PO058	13.03	13.03	-	13.03
April	DDR	WC Fruit- Parsley Potato Salad Bakers Sourdough	Pavilion	26/27PO059	52.26	52.26	-	52.26
April	DDR	WC Fruit - Blue milk Green milk Oat milk	Pavilion	26/27PO060	13.03	13.03	-	13.03
April	DDR	WC Fruit - Hobbs House St Martins Sourdough	Pavilion	26/27PO061	11.82	11.82	-	11.82
April	DDR	WC Fruit- Whole Blue Milk Violife Prosciutto Fruited Tea C	Pavilion	26/27PO062	76.25	76.25	-	76.25
April	DDR	WC Fruit - Salad Potato Sweet Bakers Lefktro Vegan Violife	Pavilion	26/27PO063	142.93	142.93	-	142.93
April	DDR	WC Fruit - Blue milk Green milk Oat milk	Pavilion	26/27PO064	13.03	13.03	-	13.03
April	DDR	WC Fruit- Blue milk Green milk Oat milk	Pavilion	26/27PO065	13.03	13.03	-	13.03
April	DDR	WC Fruit- Blue milk Green milk Oat milk	Pavilion	26/27PO066	4.57	4.57	-	4.57
April	DDR	WC Fruit- Chive Salad Gourmet Salad Rocket Rocket Eggs	Pavilion	26/27PO067	103.64	103.64	-	103.64
April	DDR	WC Fruit- Blue milk Green milk Oat milk	Pavilion	26/27PO068	13.03	13.03	-	13.03
April	DDR	WC Fruit- Apples Becketts Earl Smoked Bacon Breaded Chick	Pavilion	26/27PO069	305.87	305.87	28.96	276.91
April	DDR	WC Fruit- Blue milk Green milk Oat milk	Pavilion	26/27PO070	13.03	13.03	-	13.03
April	DDR	WC Fruit- Cucumber Grapes Tomato Potato Bakers Cheddar	Pavilion	26/27PO071	548.63	548.63	-	548.63
April	DDR	WC Fruit- Blue milk Green milk Oat milk	Pavilion	26/27PO072	13.03	13.03	-	13.03
April	DDR	WC Fruit- Bag mint Salad Rocket Lefktro Vegan Olive Oil	Pavilion	26/27PO073	79.91	79.91	-	79.91
April	DDR	WC Fruit- Basil Colmans mustard Hellmans Mayonaise CRG	Pavilion	26/27PO074	158.95	158.95	-	158.95
					61,688.36	61,688.36	6,727.95	54,960.41

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
April	DDR	WC Fruit-Blue milk Green milk Oat Milk	Pavilion	26/27PO075	13.03	13.03		13.03
April	DDR	WC Fruit- Potato Salad Rocket Cucumber Lemon Apple	Pavilion	26/27PO076	31.85	31.85		31.85
April	DDR	WC Fruit - Blue milk Green milk Oat milk	Pavilion	26/27PO077	13.03	13.03		13.03
April	DDR	WC Fruit - Bakers Potato Sweet Rosemary Parsley Gran Lev	Pavilion	26/27PO078	153.03	153.03		153.03
April	pyds CC - SP	Timpsons- Plaque for Simon's Tree	Corporate	26/27PO079	55.00	55.00	9.17	45.83
April	BACS	Falmouth Town Football Club Grant - 26/27-GRA13	General	26/27PO080	2,500.00	2,500.00	-	2,500.00
April	BACS	J Moss - Reclaim of Eyetest	Corporate	26/27PO081	25.00	25.00	-	25.00
April	BACS	AgeUK - Annual Membership fee	Corporate	26/27PO082	24.00	24.00	4.00	20.00
April	BACS	Ann's Pasties - 40 large sausage rolls	Pavilion	26/27PO083	88.00	88.00	-	88.00
April	BACS	Art Angels - Shop stock - Cornish Swallows, Summer, Daffod	Cultural	26/27PO084	705.60	705.60	117.60	588.00
April	BACS	Callastick - Case CC Vanilla, CC & Strawberries, Chocolate Fu	Pavilion	26/27PO085	166.99	166.99	27.85	139.14
April	BACS	CSE - 80mm Thermal Rolls & 57X40T Thermal Rolls	Pavilion	26/27PO086	124.50	124.50	20.75	103.75
April	BACS	ICCM - E Middleditch Professional membership for 26/27	Corporate	26/27PO087	110.00	110.00	-	110.00
April	BACS	LWC - Spiced Rum, Pinot Grigio, Guinness, Pils, Cider, Pale A	Pavilion	26/27PO088	3,960.65	3,960.65	660.11	3,300.54
April	BACS	Matt Johnson - Shop stock - Digital Prints	Cultural	26/27PO089	128.00	128.00	-	128.00
April	BACS	Office Smart - Initiative 2 Hole punch & Pukka Lever Arch A4	Grounds	26/27PO090	39.55	39.55	6.59	32.96
April	BACS	Origin Coffee- Resolute Whole bean, Rsolute Ground Filter 8	Pavilion	26/27PO091	371.36	371.36	-	371.36
April	BACS	Seawhite - Shop stock - A6 Watercolour postcard pad, Conve	Cultural	26/27PO092	121.98	121.98	20.33	101.65
April	BACS	Trevarthen - Chicken fillets & gluten free sausages	Pavilion	26/27PO093	65.50	65.50	-	65.50
April	BACS	Trevarthen - Chicken fillets Cooked ham sliced	Pavilion	26/27PO094	77.31	77.31	-	77.31
		Total BACS Trevarthen	-	-	142.81	142.81	-	142.81
April	BACS	Truro Tractors - BR800 Backpack Blower	Cemetery	26/27PO095	829.00	829.00	138.17	690.83
April	BACS	Verdant - Lightbulb 24 x 440ml Case	Pavilion	26/27PO096	338.88	338.88	56.48	282.40
April	BACS	WaterPlus - 1-14/4/26 Mortuary	Cemetery	26/27PO097	20.88	20.88	3.48	17.40
April	DDR	BritGas - 8-15/4/26 Electric	MB	26/27PO098	35.54	35.54	1.69	33.85
April	BACS	Expenses - Andy Stephenson - walking boots	Grounds	26/27PO099	62.98	62.98	-	62.98
April	BACS	Expenses - Jayne Cardew - Dementia training	Corporate	26/27PO100	20.00	20.00	-	20.00
April	BACS	Expenses - K Parker-Gough- Eyesight test	Corporate	26/27PO101	40.00	40.00	-	40.00
April	BACS	Ann's Pasties - x40 Lrge s'rolls	Pavilion	26/27PO102	88.00	88.00	-	88.00
April	BACS	Blue Flame-Memb renewal 26/27	MB	26/27PO103	2,170.06	2,170.06	361.68	1,808.38
April	BACS	Sam Bradbury - Easter Art W'shop 7/4/26	Cultural	26/27PO104	175.00	175.00	-	175.00
April	BACS	Eve Bourrat - Art W'shop 14/4, child w'shop 16/4	Cultural	26/27PO105	325.00	325.00	-	325.00
April	BACS	Callestick - Ice Cream-coconut,straw,fudge, Sorbet	Pavilion	26/27PO106	138.99	138.99	23.18	115.81
April	BACS	Classic Fire - Service extinguishers,blankets etc	KP-Lodge	26/27PO107	136.80	136.80	22.80	114.00
April	BACS	CSE - hire 26/3 Terminal/Printer/Cash Drawers/softwa	Pavilion	26/27PO108	223.20	223.20	37.20	186.00
April	BACS	CSA - Temp Bar Shift Ella Benbow 10/4/26	Pavilion	26/27PO109	257.42	257.42	42.91	214.51
April	BACS	Dynamic - Shop Stock	Cultural	26/27PO110	613.12	613.12	102.19	510.93
April	BACS	Falmouth Bid - Contribution for Digital Projects	Town Management	26/27PO111	6,000.00	6,000.00	1,000.00	5,000.00
April	BACS	FFC - Mixed Salad loose 2 kg, Parsley	Pavilion	26/27PO112	35.70	35.70	-	35.70
April	BACS	FFC - Mixed Salad loose 2kg	Pavilion	26/27PO113	31.50	31.50	-	31.50
		Total BACS FFC	-	-	67.20	67.20	-	67.20
April	BACS	Greenhams - Polo shirts x2, s'shirt x2, jacket x4	EEEE	26/27PO114	52.15	52.15	8.69	43.46
April	BACS	Greenhams - Refuse Sacks x20 cases	Grounds	26/27PO115	206.16	206.16	34.36	171.80
		Total BACS Greenhams	-	-	258.31	258.31	43.05	215.26
April	BACS	Nick Ferris - 9/4 Green Waste	Cemetery	26/27PO116	52.80	52.80	8.80	44.00
April	BACS	Nick Ferris - 9/4 Green Waste	Cemetery	26/27PO117	38.02	38.02	6.34	31.68
April	BACS	Nick Ferris - 13/4 Green Waste	Pavilion	26/27PO118	32.40	32.40	5.40	27.00
April	BACS	Nick Ferris - 15/4 Green Waste	Cemetery	26/27PO119	52.80	52.80	8.80	44.00
		Total BACS Nick Ferris	-	-	176.02	176.02	29.34	146.68
April	BACS	JEB Supplies - Radar lock & handle set x2, deadbolt	Toilets	26/27PO120	568.40	568.40	94.73	473.67
April	BACS	JEB Supplies - x10 Deadbolts, x10 Profile Deadbolt	Toilets	26/27PO121	222.43	222.43	37.07	185.36
		Total BACS JEB Supplies	-	-	790.83	790.83	131.81	659.03
April	BACS	LWC - Gin, Tequila,prosecco,merlot,rum,whiskey	Pavilion	26/27PO122	4,218.37	4,218.37	703.04	3,515.33
April	BACS	Office Smart - Stapler	Grounds	26/27PO123	9.46	9.46	-	9.46
April	BACS	Origin Coffee - Resolute 3x2kg whole bean case	Pavilion	26/27PO124	102.89	102.89	-	102.89
April	BACS	Penryn Plastics - Freefoam woodgrain liner, dble jnt	OPO	26/27PO125	119.16	119.16	19.86	99.30
April	BACS	Penryn Plastics - Acrylic Sheets	General	26/27PO126	64.07	64.07	10.68	53.39
		Total BACS Penryn Plastics	-	-	183.23	183.23	30.54	152.69
April	BACS	Plumbstop - Climaflex 28x13mmx2m, 15x13mmx2m	OPO	26/27PO127	96.72	96.72	16.12	80.60
April	BACS	Rabart - Polyfilla	MB	26/27PO128	18.53	18.53	3.09	15.44
April	BACS	Rabart - Dulux, brush, scuttle	MB	26/27PO129	39.06	39.06	6.51	32.55
		Total BACS Rabart	-	-	57.59	57.59	9.60	47.99
April	BACS	Rainer - x10 cylinder housings	Toilets	26/27PO130	332.40	332.40	55.40	277.00
April	BACS	Reach Access - Bid Bunting, Baskets, xmas lights	General	26/27PO131	7,730.00	7,730.00	1,288.33	6,441.67
April	BACS	SKB - Bandstand awning with Riggers-UK	KP	26/27PO132	354.30	354.30	59.05	295.25
April	BACS	Swift - Biocidal odour control fluid	Toilets	26/27PO133	67.10	67.10	11.18	55.92
April	BACS	Swift - Dishwash tabs, paper towels, napkins	Pavilion	26/27PO134	100.74	100.74	16.79	83.95
		Total BACS Swift	-	-	167.84	167.84	27.97	139.87
April	BACS	Tragos - Extension lead 4 way 10m	Pavilion	26/27PO135	11.87	11.87	1.98	9.89
April	BACS	Travis Perkins - Duct Tape	Facilities	26/27PO136	9.65	9.65	1.61	8.04
April	BACS	Travis Perkins - Silicone, unbond, paint scuttle	OPO	26/27PO137	45.72	45.72	7.62	38.10
April	BACS	Travis Perkins - Dr Lining x3, vacvac treated, bsw,stick	MB	26/27PO138	316.15	316.15	52.69	263.46
		Total BACS Travis Perkins	-	-	371.52	371.52	61.92	309.60
April	BACS	Trevarthans - g/f Sausages, chicken fillets	Pavilion	26/27PO139	48.62	48.62	-	48.62
April	BACS	Trevarthens - chicken, sausage meat, smokey bacon	Pavilion	26/27PO140	65.98	65.98	-	65.98
		Total BACS Trevarthens	-	-	114.60	114.60	-	114.60
April	BACS	Urban Hygiene - Gaffiti wipes	General	26/27PO141	258.40	258.40	43.07	215.33
April	BACS	Verdant - x3 Lightbulb 24x440ml	Pavilion	26/27PO142	203.33	203.33	33.89	169.44
April	BACS	Westcountry Group - x100 Ecocopy hi-white copier pap	Corporate	26/27PO143	523.20	523.20	87.20	436.00
April	BACS	Withey - FD69 LFX 7/4 Replace n/s mirror, chnge brake	Grounds	26/27PO144	125.98	125.98	21.00	104.98
					98,091.67	98,091.67	12,027.42	86,064.26

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
April	BACS	Worknest - Mar 26-Mar 27 Onsite Risk Assessment	Pavilion	26/27PO145	1,152.00	1,152.00	192.00	960.00
April	BOI-CC	Intuit Mailchimp - 10,000 contacts standard plan	Corporate	26/27PO146	100.50	100.50	-	100.50
April	BOI-CC	Shopify - x2 apps, x1 messaging	Cultural	26/27PO147	11.57	11.57	-	11.57
April	Lloyds-MPW	Argos - Bush 40" smart fhd freely tv	Pavilion	26/27PO148	159.00	159.00	26.50	132.50
April	Lloyds-MPW	Superdrug - Ladies products for toilets	Pavilion	26/27PO149	25.70	25.70	-	25.70
April	Lloyds-RT	Argos - Workstation desk	OPO	26/27PO150	80.00	80.00	13.33	66.67
April	DDR	BT-WM42322100 Line rental	Corporate	26/27PO151	394.80	394.80	65.80	329.00
Apr-May	DDR	Ram Tracking - 18/4-17/5 Vehicle tracking	Grounds/Facilities	26/27PO152	72.00	72.00	12.00	60.00
Apr-May	DDR	SafeHR - 15/4-14/5 Membership x90 employees	Corporate	26/27PO153	378.00	378.00	63.00	315.00
April	DDR	Trade-B&Q - Craft Black 150ml, padlock	Grounds/Facilities	26/27PO154	34.67	34.67	5.78	28.89
April	DDR	Trade-B&Q - Blue circle postcrete, builders line	Dracaena	26/27PO155	23.48	23.48	3.91	19.57
April	DDR	Trade-B&Q - Combi 40mm shackles	Trescobeas	26/27PO156	17.10	17.10	2.85	14.25
April	DDR	Trade-Screwfix - Titan Pressure washer	Facilities	26/27PO157	59.99	59.99	10.00	49.99
April	DDR	Trade-Screwfix - Titan Charger	Facilities	26/27PO158	20.99	20.99	3.50	17.49
April	DDR	Trade-Screwfix - Titan Battery	Facilities	26/27PO159	77.98	77.98	13.00	64.98
April	DDR	Trade-B&Q - Combi Padlock	Trescobeas	26/27PO160	45.60	45.60	7.60	38.00
April	DDR	WCFruits - Whole/semi/oat milk	Pavilion	26/27PO161	13.03	13.03	-	13.03
April	DDR	WCFruits - Onions, salad,milk,garlic puree,cook wine	Pavilion	26/27PO162	143.67	143.67	5.58	138.09
April	DDR	WCFruits - Whole/semi/oat milk	Pavilion	26/27PO163	4.57	4.57	-	4.57
April	DDR	WCFruits - Lmon+ lime juice, bacon,butter,sausages	Pavilion	26/27PO164	169.61	169.61	-	169.61
April	DDR	WCFruits - Butter, Whole Milk	Pavilion	26/27PO165	48.84	48.84	-	48.84
April	DDR	WCFruits - Whole/semi/oat milk	Pavilion	26/27PO166	13.03	13.03	-	13.03
April	DDR	WCFruits - Ginger, Cucumber, Finebean, yogurt	Pavilion	26/27PO167	9.06	9.06	-	9.06
April	DDR	WCFruits - Whole/semi/oat milk	Pavilion	26/27PO168	13.03	13.03	-	13.03
April	DDR	WCFruits - Lemon/Lime/Peppers/apples/clotted crea	Pavilion	26/27PO169	657.65	657.65	48.84	608.81
April	DDR	WCFruits - Puff Pastry, Raspberries, focaccia	Pavilion	26/27PO170	100.72	100.72	-	100.72
April	DDR	WCFruits - Pineapple/mango pipstick fruits bar	Pavilion	26/27PO171	18.03	18.03	-	18.03
April	DDR	WCFruits - Whole/semi/oat milk	Pavilion	26/27PO172	13.03	13.03	-	13.03
April	DDR	WCFruits - Mint,lemon balm,tomato, chick pea	Pavilion	26/27PO173	176.44	176.44	-	176.44
April	DDR	WCFruits - Whole/semi/oat milk	Pavilion	26/27PO174	13.03	13.03	-	13.03
April	DDR	WCFruits - Salad, finebean, s'onion,herbs,vinegar	Pavilion	26/27PO175	119.59	119.59	-	119.59
April	DDR	WCFruits - Potato salad, bakers, soft white rolls	Pavilion	26/27PO176	63.54	63.54	-	63.54
April	DDR	WCFruits - Whole/semi/oat milk	Pavilion	26/27PO177	13.03	13.03	-	13.03
April	DDR	WCFruits - salad, banana, clementine,yogurt,milk	Pavilion	26/27PO178	64.79	64.79	-	64.79
April	BACS	Grant - Cwll Int Male choral festival	General	26/27PO179	2,000.00	2,000.00	-	2,000.00
April	BACS	Amberol - x16 Brackets for 590mm half unit	Grounds	26/27PO180	475.56	475.56	79.26	396.30
April	BACS	G Pollard - Expenses - Repayment of fuel for cans	Grounds	26/27PO181	125.59	125.59	20.93	104.66
April	BACS	K Hall - Expenses - Materials for use at Festival for the Ocean	Environmental	26/27PO182	10.00	10.00	-	10.00
April	BACS	M Williams - Expenses - Parking for LLC Meeting	Corporate	26/27PO183	5.50	5.50	-	5.50
April	BACS	M Williams - Expenses -Ink Cartridges	Corporate	26/27PO184	10.58	10.58	1.76	8.82
		Total M Williams	-	-	16.08	16.08	1.76	14.32
April	BACS	Helston Mayor's Fund - Floral Luncheon	Mayoral	26/27PO185	34.00	34.00	-	34.00
May-27	BACS	Royal Navy Assoc. Deposit for National Arboretum visit May	Civic	26/27PO186	160.00	160.00	-	160.00
April	BACS	Ann's Pasties - 40 large sausage rolls	Pavilion	26/27PO187	88.00	88.00	-	88.00
April	BACS	Artpress- Shop stock - There's a Hedgehog in my garden,Wh	Cultural	26/27PO188	365.04	365.04	60.84	304.20
April	BACS	Bailey's - Hypo-Chloride 5 Litre	Grounds	26/27PO189	12.50	12.50	0.60	11.90
April	BACS	BigDug - Ergo-task fully loaded mesh office chair for J Moss	Corporate	26/27PO190	347.94	347.94	57.99	289.95
April	BACS	Callestick - I Deli Pops - Granny's lemonade, Mango & Lime	Pavilion	26/27PO191	137.98	137.98	23.01	114.97
April	BACS	Cornwall Council- Learning Hub Licence	Corporate	26/27PO192	42.00	42.00	7.00	35.00
April	BACS	Duchy Alarms - Annual Monitoring & Servicing of alarm syste	Pavilion	26/27PO193	894.00	894.00	149.00	745.00
April	BACS	Dulcie Curtis-Adkins-Magic of Movement -Easter Holiday wo	Cultural	26/27PO194	350.00	350.00	-	350.00
April	BACS	Daniel Gaze - Hanging two faced works- training with J Moss	Cultural	26/27PO195	150.00	150.00	-	150.00
April	BACS	Linda Chambers - Baby Paint session 01.04.26 & 24.04.26	Cultural	26/27PO196	150.00	150.00	-	150.00
April	BACS	LWC- Pinot Grigio, Pils, Old Mount Pine Rasp, Britvic cordial	Pavilion	26/27PO197	526.24	526.24	86.13	440.11
April	BACS	Naked Solar - Final Payment Solar array installation	Cemetery	26/27PO198	13,949.28	13,949.28	2,324.88	11,624.40
April	BACS	Nick Ferris - New Milton Shingle	Roundabout	26/27PO199	82.66	82.66	13.78	68.88
April	BACS	Nick Ferris - New Milton Shingle	Roundabout	26/27PO200	125.95	125.95	20.99	104.96
April	BACS	Nick Ferris - New Milton Shingle	Roundabout	26/27PO201	106.27	106.27	17.71	88.56
April	BACS	Nick Ferris - Green Waste	Cemetery	26/27PO202	42.24	42.24	7.04	35.20
April	BACS	Nick Ferris - Green Waste	Cemetery	26/27PO203	65.47	65.47	10.91	54.56
		Total Nick Ferris	-	-	422.59	422.59	70.43	352.16
April	BACS	Nomix Enviro- Classic Lease Lance Renewal (3 Year)	Cemetery	26/27PO204	684.00	684.00	114.00	570.00
April	BACS	Office Smart - Printer Q 53 Dater Self inking stamp for recep	OPO	26/27PO205	40.43	40.43	6.74	33.69
April	BACS	Origin Coffee - Drinking chocolate, Resolute Whole Bean & C	Pavilion	26/27PO206	188.69	188.69	-	188.69
April	BACS	Origin Coffee - Atlas Decaf whole Bean	Pavilion	26/27PO207	51.47	51.47	1.20	50.27
		Total Origin Coffee	-	-	240.16	240.16	1.20	238.96
April	BACS	Penryn Plastics - Cut to Size clear 3mm Acrylic sheet & Stixa	Town Management	26/27PO208	27.51	27.51	4.58	22.93
April	BACS	Penryn Plastics- Light ShiplapJoint /'H' Trim 3m	OPO	26/27PO209	17.68	17.68	2.95	14.73
April	BACS	Penryn Plastics - Cut to Size Clear 5mm Acrylic sheets	Seafrost Shelters	26/27PO210	39.54	39.54	6.59	32.95
		Total Penryn Plastics	-	-	84.73	84.73	14.12	70.61
April	BACS	Plumbstop - Viva internal flush cone clear PP0004/A	Toilets	26/27PO211	7.36	7.36	1.23	6.13
April	BACS	Property Solutions SW - Supply & install new water filter to	OPO	26/27PO212	1,750.99	1,750.99	291.83	1,459.16
April	BACS	Pillowpress - Wash, dry & press XL & L Tablecloths April 26	Pavilion	26/27PO213	206.40	206.40	34.41	171.99
April	BACS	South West Heat Pumps - Air Source Heat Pump Service x 2	Pavilion	26/27PO214	831.60	831.60	138.60	693.00
April	BACS	Swift - Mini jumbo 2 ply, Reosan H/D Biocidal odour control	Toilets	26/27PO215	676.06	676.06	112.68	563.38
April	BACS	Swift - 8 fold 33/2 ply Recyled Napkins	Pavilion	26/27PO216	197.94	197.94	32.99	164.95
April	BACS	Swift Blue centrefeeds 2 ply handtowel	Pavilion	26/27PO217	31.18	31.18	5.20	25.98
		Total Swift	-	-	905.18	905.18	150.86	754.32
April	BACS	Trevvarthen - Gluten free sausages & chicken fillets whole ca	Pavilion	26/27PO218	71.96	71.96	-	71.96
April	BACS	Wonderwall Productions- Wonderwall T/Top Display Kit	Cultural	26/27PO219	138.00	138.00	23.00	115.00
					127,617.35	127,617.35	16,158.93	111,458.42

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
April	BACS	Reef - Scheduled services Legionella testing at Maenporth	Toilets	26/27PO220	22.20	22.20	3.70	18.50
April	BACS	Reef - Scheduled services Legionella testing	OPO	26/27PO221	552.00	552.00	92.00	460.00
April	BACS	Reef - Scheduled services Legionella testing	Pavilion	26/27PO222	264.60	264.60	44.10	220.50
April	BACS	Reef - Scheduled services Legionella testing Kimberley Park	Toilets	26/27PO223	20.40	20.40	3.40	17.00
April	BACS	Reef - Scheduled services Legionella testing Grove Place	Toilets	26/27PO224	61.20	61.20	10.20	51.00
April	BACS	Reef - Scheduled services Legionella testing Castle Beach	Toilets	26/27PO225	20.40	20.40	3.40	17.00
April	BACS	Reef - Scheduled services Legionella testing POW	Toilets	26/27PO226	20.40	20.40	3.40	17.00
April	BACS	Reef - Scheduled services Legionella testing The Lodge	Kimberley Park	26/27PO227	209.40	209.40	34.90	174.50
		Total Reef	-	-	1,170.60	1,170.60	195.10	975.50
April	BACS	Trago - Cable ties, Nitrile blue powder free gloves, T-Cotta s	Pavilion	26/27PO228	18.19	18.19	3.03	15.16
April	BACS	Trago - Stick Ferrules 19mm for AG folding chairs	Cultural	26/27PO229	4.51	4.51	0.75	3.76
		Total Trago	-	-	22.70	22.70	3.78	18.92
April	BACS	Withey - Asset No.21 Collect dumper for service & repairs	Cemetery	26/27PO230	1,397.66	1,397.66	232.94	1,164.72
April	BACS	Withey - Asset No. 9 Kubota Mower & Trimax Flail service &	Grounds	26/27PO231	776.58	776.58	129.43	647.15
April	BACS	Withey - Asset No. 32 Service Honda Roller Mower	Kimberley Park	26/27PO232	109.80	109.80	18.30	91.50
April	BACS	Withey - Asset No. 7 Honda Box Service Mower	Grounds	26/27PO233	169.56	169.56	28.26	141.30
April	BACS	Withey - Asset No. 12 Replace faulty recoil assemble Stihl bl	Grounds	26/27PO234	172.39	172.39	28.73	143.66
		Total Withey	-	-	2,625.99	2,625.99	437.67	2,188.33
April	BACS	Hampshire Flag - 4 x United Kingdom Flags for KP & Cemete	Civic	26/27PO235	422.81	422.81	70.47	352.34
April	BACS	Nick Ferris - 8 yd enclosed mixed skip	Cemetery	26/27PO236	550.80	550.80	91.80	459.00
April	BACS	The Museum Assoc. - M Lewis Annual membership	Cultural	26/27PO237	53.00	53.00	0.35	52.65
April	Chq	Petty Cash Top up	Cultural	26/27PO238	262.87	262.87	-	262.87
April	BACS	Greenham - Scott control hand towels	OPO	26/27PO239	267.22	267.22	44.54	222.68
April	BACS	Passmore - Windmill pink soap 5 litres & Folded hand towels	Pavilion	26/27PO240	123.19	123.19	20.53	102.66
April	BACS	Speedy Hire - Radiodetec GCAT4+ Precision locator 15.04-16	Cemetery	26/27PO241	105.67	105.67	17.61	88.06
April	BACS	Travis Perkins - BSW Contract CLS 50x100x2400mm & Calde	MB	26/27PO242	56.08	56.08	9.35	46.73
April	BACS	Travis Perkins - Ronseal high performance wood filler	Facilities	26/27PO243	17.36	17.36	2.89	14.47
April	BACS	Travis Perkins - Kronobuild OSB3 2440x1220x11mm & caulks	Cemetery	26/27PO244	45.66	45.66	7.61	38.05
		Total Travis Perkins	-	-	119.10	119.10	19.85	99.25
Apr-May	BOI-CC	Microsoft - 8/4-7/5/26 Planner Plan 1	Corporate	26/27PO245	7.70	7.70	-	7.70
April	BOI-CC	Microsoft - 1-30/4/26 365 Business Premium	Corporate	26/27PO246	135.20	135.20	-	135.20
Apr-May	BOI-CC	Microsoft - 24/4-23/5/26 Enterprise Mobility + SecurE5	Corporate	26/27PO247	869.40	869.40	-	869.40
Apr-May	BOI-CC	Microsoft - 9/4-8/5/26 Office 365 E3	Corporate	26/27PO248	82.40	82.40	-	82.40
Apr-May	BOI-CC	Microsoft- 21/4-20/5/26 365 Business Basic	Corporate	26/27PO249	87.40	87.40	-	87.40
April	BOI-CC	Flagpole - VE day flag - civic	General	26/27PO250	49.14	49.14	8.19	40.95
April	BOI-CC	Tesco - drinks for Fal Band/Pen Brass reception	General	26/27PO251	103.30	103.30	-	103.30
April	BOI-CC	Photo Shop - Large print & frame-Twinings Visit	General	26/27PO252	21.99	21.99	3.66	18.33
April	Lloyds-RT	Fast Keys - x2 silverline keys -filing cab-Ruths office	Corporate	26/27PO253	11.18	11.18	1.86	9.32
April	Lloyds-RT	Amazon - x8 laptop memory, mini pc	Corporate	26/27PO254	599.92	599.92	100.00	499.92
Mar-Apr	DDR	BritGas - 23/3-22/4/26 Gyllyngvase Beach	Toilets	26/27PO255	69.10	69.10	3.29	65.81
Mar-Apr	DDR	BritGas - 24/3-23/4/26 Non Conformist w/shop	Cemetery	26/27PO256	97.81	97.81	4.65	93.16
Mar-Apr	DDR	BritGas - 25/3-24/4/26 Park Lodge	KP	26/27PO257	872.88	872.88	145.48	727.40
April	DDR	BT - WM42640817 1-30/4/26 Line Rental	Corporate	26/27PO258	471.60	471.60	78.60	393.00
April	DDR	BT - GP00258005 1-30/4/26 Phone/Cloud voice/Bband	Corporate	26/27PO259	801.19	801.19	133.53	667.66
April	DDR	St Austell - Rattler, tribute, water,ginger beer, lemon	Pavilion	26/27PO260	309.12	309.12	51.52	257.60
April	DDR	Trade-B&Q-Paint,polybag,gloves	PP/OPO/Facilities	26/27PO261	21.10	21.10	3.52	17.58
April	DDR	Trade-Screwfix - H&S law poster, chemical spill kit,ey	Grounds	26/27PO262	527.92	527.92	88.00	439.92
April	DDR	WCFruits - Whole/semi/oat milk	Pavilion	26/27PO263	13.86	13.86	-	13.86
April	DDR	WCFruits - Lemon, sweetner,marshmallows,maple syr	Pavilion	26/27PO264	147.00	147.00	3.95	143.05
April	DDR	WCFruits - Chick goujons, Les Pommes frites	Pavilion	26/27PO265	54.33	54.33	-	54.33
April	DDR	WCFruits - Whole/semi/oat milk	Pavilion	26/27PO266	13.03	13.03	-	13.03
April	DDR	WCFruits - Eggs, lime,lemon,marg,butter,milk	Pavilion	26/27PO267	169.61	169.61	-	169.61
April	DDR	WCFruits - Whole/semi/oat milk	Pavilion	26/27PO268	13.03	13.03	-	13.03
April	DDR	WCFruits - Apples,lime,dem sugar,kitkat,mars,mustard	Pavilion	26/27PO269	144.96	144.96	11.22	133.74
April	DDR	WCFruits - White Bread	Pavilion	26/27PO270	4.61	4.61	-	4.61
April	DDR	WCFruits - Whole/semi/oat milk	Pavilion	26/27PO271	13.03	13.03	-	13.03
April	DDR	WCFruits - Corn, Tomato, Finebean, tofu,mayo,sugar	Pavilion	26/27PO272	168.98	168.98	-	168.98
April	DDR	WCFruits - Whole/semi/oat milk	Pavilion	26/27PO273	13.03	13.03	-	13.03
April	DDR	WCFruits - Whole/semi/oat milk	Pavilion	26/27PO274	13.03	13.03	-	13.03
April	DDR	WCFruits - Swt Pots, salad,cucumber,tomatoes	Pavilion	26/27PO275	198.54	198.54	-	198.54
April	DDR	WCFruits - Les Pommes Frites	Pavilion	26/27PO276	17.57	17.57	2.93	14.64
April	DDR	WCFruits - Whole/semi/oat milk	Pavilion	26/27PO277	13.86	13.86	-	13.86
April	DDR	WCFruits - Semi skimmed milk	Pavilion	26/27PO278	6.19	6.19	-	6.19
April	DDR	WCFruits - Eggs, butter, yeast,ciabatta rolls, sourdou	Pavilion	26/27PO279	82.46	82.46	-	82.46
April	DDR	WCFruits - Sourdough	Pavilion	26/27PO280	23.64	23.64	-	23.64
Mar-Apr	DDR	BritGas-26/3 - 25/4 CoFe Chapel	Cemetery	26/27PO281	20.80	20.80	0.99	19.81
April	Chq	Petty Cash Top up	OPO	26/27PO282	131.58	131.58	-	131.58
April	Chq	Petty Cash Top up	Pavilion	26/27PO283	221.25	221.25	-	221.25
April	BACS	HMRC - PAYE April 2026	Corporate	26/27PO284	16,922.46	16,922.46	-	16,922.46
April	BACS	HMRC - NI April 2026	Corporate	26/27PO285	26,446.14	26,446.14	-	26,446.14
April	BACS	Student Loans - April 2026	Corporate	26/27PO286	503.00	503.00	-	503.00
		Total HMRC	-	-	43,871.60	43,871.60	-	43,871.60
April	BACS	CC - Pensions -April 2026	Corporate	26/27PO287	38,314.25	38,314.25	-	38,314.25
April	BACS	Standard Life - MJC - AVC	Corporate	26/27PO288	90.00	90.00	-	90.00
April	BACS	Unison - Falmouth Subscriptions	Corporate	26/27PO289	68.70	68.70	-	68.70
April	BACS	Net Wages	Corporate	26/27PO290	132,650.69	132,650.69	-	132,650.69
CLOSED						-	-	-
					354,959.28	354,959.28	17,702.01	337,257.27

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
May	DD	Cornwall Council - Business rates May 2026	OPO	26/27PO291	1,694.00	1,694.00	-	1,694.00
May	DD	Cornwall Council - Business rates May 2026 - 1st Floor	OPO	26/27PO292	866.00	866.00	-	866.00
May	DD	Cornwall Council - Business rates May 2026- 2nd Floor	OPO	26/27PO293	449.00	449.00	-	449.00
May	DD	Cornwall Council - Business rates May 2026 -	MB	26/27PO294	727.00	727.00	-	727.00
May	DD	Cornwall Council - Municipal Building May 2026	Library	26/27PO295	1,103.00	1,103.00	-	1,103.00
May	DD	Cornwall Council - Business Rates May 2026	Mortuary	26/27PO296	343.00	343.00	-	343.00
May	DD	Cornwall Council - Business rates May 2026- Swanpool Rd	Cemetery	26/27PO297	302.00	302.00	-	302.00
May	DD	Cornwall Council - Business rates-May 2026-Pennance Rd	Cemetery	26/27PO298	622.00	622.00	-	622.00
May	DD	Cornwall Council-Business rates May 2026	Pavilion	26/27PO299	980.00	980.00	-	980.00
May	DD	Cornwall Council - Business Rates May - Car Park	Penndennis Point	26/27PO300	70.00	70.00	-	70.00
May	DD	Cornwall Council - Business rates May 2026	Quarry Carpark	26/27PO301	140.00	140.00	-	140.00
May	DD	DVLA - AK075YW Vehicle tax May 2026	Grounds	26/27PO302	30.18	30.18	-	30.18
April	BACS	Bosvale Community Assoc. Grant 26/27	General	26/27PO303	1,000.00	1,000.00	-	1,000.00
April	BACS	Naked Solar - Solar array installation	Mortuary	26/27PO304	20,673.92	20,673.92	3,445.65	17,228.27
April	BACS	Falmouth Twinning Assoc. Grant 2026/27	General	26/27PO305	1,500.00	1,500.00	-	1,500.00
April	BACS	Save Our Falmouth Grant 25/26-GR026	General	26/27PO306	179.00	179.00	-	179.00
April	BACS	Pendennis Leisure - Charity ball proceeds & cash donations	General	26/27PO307	2,787.42	2,787.42	-	2,787.42
April	BACS	Poppy Appeal - 4 x Poppy Wreaths	General	26/27PO308	100.00	100.00	-	100.00
May	BACS	Ann's Pasties - 40 large sausage rolls	Pavilion	26/27PO309	88.00	88.00	-	88.00
April	BACS	Ask Asbestos - Asbestos surveys	Toilets & Cemetery	26/27PO310	2,346.00	2,346.00	391.00	1,955.00
May	BACS	Autogriffiti - Digital printed double sides 1m over street ban	Town Management	26/27PO311	210.00	210.00	35.00	175.00
April	BACS	Biffa - Standard General Waste April 2026	OPO/MB	26/27PO312	1,139.57	1,139.57	189.93	949.64
April	BACS	Biffa - Standard Dry Mixed Recycling April 2026	OPO/MB	26/27PO313	522.18	522.18	87.03	435.15
April	BACS	Biffa - Standard Glass Mixed April 2026	OPO/MB	26/27PO314	257.39	257.39	42.90	214.49
April	BACS	Biffa - Standard Organic Food Waste April 2026	OPO/MB	26/27PO315	266.77	266.77	44.46	222.31
April	BACS	Biffa - Standard General Waste & Dry mixed Recycling April	Pavilion	26/27PO316	483.24	483.24	80.54	402.70
April	BACS	Biffa - Standard Glass Mixed April 2026	Pavilion	26/27PO317	148.68	148.68	24.78	123.90
April	BACS	Biffa - Standard Organic Food Waste April 2026	Pavilion	26/27PO318	121.26	121.26	20.21	101.05
April	BACS	Biffa - Standard Paper Confidential April 2026	OPO	26/27PO319	65.98	65.98	11.00	54.98
		Total BACS Biffa	-	-	3,005.07	3,005.07	500.85	2,504.23
April	BACS	Blonk182 - Blonk 182 + Riot Show 18.04.2026	Pavilion	26/27PO320	6,278.00	6,278.00	-	6,278.00
April	BACS	Sam Bradbury - Public automata workshop 11.04.2026	Cultural	26/27PO321	150.00	150.00	-	150.00
April	BACS	Steven Brown - Lighting services 3rd,4th,9th,10th,11th & 24th	Pavilion	26/27PO322	1,200.00	1,200.00	-	1,200.00
April	BACS	Cornish Espresso Tech- Eengineer call out & pressure switch	Pavilion	26/27PO323	117.37	117.37	19.56	97.81
May	BACS	CSE - ICR Touch Software x 3 Terminals	Pavilion	26/27PO324	99.00	99.00	16.50	82.50
April	BACS	Nic Danning Jewellery- Shop stock - Karenza, Thebes & Lotus	Cultural	26/27PO325	295.20	295.20	49.20	246.00
May	BACS	Carey Davies - Technical services April 2026	Pavilion	26/27PO326	1,825.00	1,825.00	-	1,825.00
April	BACS	FFC - Mixed Salad loose 2kg	Pavilion	26/27PO327	31.50	31.50	-	31.50
March	BACS	Sue Field - Mazed storytelling for Benow 21.03.26	Cultural	26/27PO328	180.00	180.00	-	180.00
May	BACS	Greenham - Unisex T-Shirts, Polo shirts & FTC logos	Grounds	26/27PO329	108.69	108.69	18.12	90.58
April	BACS	Greenham - Unisex Trouser Cargo Navy	Grounds	26/27PO330	55.18	55.18	9.20	45.98
		Total BACS Greenham	-	-	163.87	163.87	27.31	136.56
May	BACS	Charles Heykoop - Shop stock - 48 x cards	Cultural	26/27PO331	72.00	72.00	-	72.00
April	BACS	Jewson - XH 1T HI Tip Dumper, Delivery & collection	Cemetery	26/27PO332	292.80	292.80	48.80	244.00
April	BACS	J Gas - Refill 10Ltr CO2 & 60/40 Mix Gas cylinders	Pavilion	26/27PO333	198.00	198.00	33.00	165.00
April	BACS	Junk Mail Art - Shop Stock - Cards	Cultural	26/27PO334	90.00	90.00	-	90.00
May	BACS	Kent Business College - 5% Apprenticeship H Nicholson Mark	Corporate	26/27PO335	540.00	540.00	90.00	450.00
April	BACS	LWC - Pinot Grigi Rose, Pinot Grigio, Guinness, Offshore Pils	Pavilion	26/27PO336	1,222.10	1,222.10	203.67	1,018.43
May	BACS	LWC - Rattler Cloudy 50L Keg	Pavilion	26/27PO337	148.70	148.70	24.78	123.92
		Total BACS LWC	-	-	1,370.80	1,370.80	228.45	1,142.35
May	BACS	Nick Ferris - Mixed Construction & Demolition Waste	OPO	26/27PO338	149.28	149.28	24.88	124.40
April	BACS	Nick Ferris -Green Waste	Gyllyngdune	26/27PO339	76.03	76.03	12.67	63.36
April	BACS	Nick Ferris - Green Waste	Kimberley Park	26/27PO340	69.70	69.70	11.62	58.08
		Total BACS Nick Ferris	-	-	295.01	295.01	49.17	245.84
May	BACS	Nisbets - Essential Occasions (Limetree)Tablecloth White	Pavilion	26/27PO341	266.94	266.94	44.49	222.45
May	BACS	ObjectiveIT - Offsite Support & Systems Monitoring x 89	Corporate	26/27PO342	7,374.00	7,374.00	1,229.00	6,145.00
May	BACS	ObjectiveIT - Offsite Support & Systems Monitoring x 27	Pavilion	26/27PO343	2,268.00	2,268.00	378.00	1,890.00
May	BACS	ObjectiveIT - Offsite Support & Systems Monitoring x 30	Town Management	26/27PO344	2,520.00	2,520.00	420.00	2,100.00
May	BACS	ObjectiveIT - Offsite Support & Systems Monitoring x 27	Kimberley Park	26/27PO345	2,268.00	2,268.00	378.00	1,890.00
		Total BACS Objective IT	-	-	14,430.00	14,430.00	2,405.00	12,025.00
April	BACS	Origin Coffee - Resolute Whole Bean, Atlas Decaf, Resolute	Pavilion	26/27PO346	457.90	457.90	-	457.90
April	BACS	Passmore - Cleaning April 2026	OPO/MB/AS	26/27PO347	6,634.10	6,634.10	1,105.68	5,528.42
April	BACS	Passmore - Commerical Cleaning & Window cleaning April 2	Pavilion	26/27PO348	4,990.60	4,990.60	831.77	4,158.83
April	BACS	Passmore - Servicing Beach & Town toilets - April 2026	Toilets	26/27PO349	6,605.28	6,605.28	1,100.88	5,504.40
April	BACS	Passmore - Cleaning Exchequer Quay Penryn April 2026	Toilets	26/27PO350	1,638.00	1,638.00	273.00	1,365.00
April	BACS	Passmore - K40 Ice Machine cleaning, replacement bung	Atherton Suite	26/27PO351	172.66	172.66	28.78	143.88
		Total BACS Passmore	-	-	20,040.64	20,040.64	3,340.11	16,700.53
April	BACS	Piran Sounds - Ticket Sales Lindsifarne 24.04.2026	Pavilion	26/27PO352	12,425.00	12,425.00	-	12,425.00
April	BACS	Property Solutions - Attend site due to lack of water pressure	OPO	26/27PO353	252.00	252.00	42.00	210.00
April	BACS	Prolux - Supply & Fit 1 x uPVC Double Glazed window	Cemetery	26/27PO354	603.46	603.46	100.58	502.88
April	BACS	Rabart - Prodec contractor all purpose paint brush & Dulux t	Toilets	26/27PO355	48.66	48.66	8.11	40.55
April	BACS	SWW - Water & Sewerage rates 10.01.26-27.04.26 POW	Toilets	26/27PO356	3,147.64	3,147.64	-	3,147.64
April	BACS	Swift - 2x5 Ltr Reosan H/D Biocidal odour control fluid	Toilets	26/27PO357	67.10	67.10	11.18	55.92
April	BACS	Swift - Dish rinse aid liquid, Probiotic M/S cleaner, blue hand	Pavilion	26/27PO358	223.21	223.21	37.20	186.01
April	BACS	Swift - Mini jumbo toilet rolls, Toilet & washroom descaler	Toilets	26/27PO359	767.16	767.16	127.86	639.30
		Total BACS Swift	-	-	1,057.47	1,057.47	176.25	881.23
April	BACS	Trevarthen - Chicken fillets whole case, Pork sausages, glut	Pavilion	26/27PO360	341.57	341.57	-	341.57
April	BACS	Trevarthen - Cooked ham sliced	Pavilion	26/27PO361	35.33	35.33	-	35.33
		Total BACS Trevarthen	-	-	376.90	376.90	-	376.90
					105,520.75	105,520.75	11,051.02	94,469.73

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
April	BACS	Travis Perkins - HG CLS Profile vacvac Treated UC2 50x150m	Seafront	26/27PO362	24.74	24.74	4.12	20.62
May	BACS	Travis Perkins - Structural Hardwood Plywoods, Knauf Plaste	MB	26/27PO363	168.07	168.07	28.01	140.06
April	BACS	Travis Perkins - Ballast Trade Pack & Blue circle mastercrete	Cemetery	26/27PO364	57.06	57.06	9.51	47.55
April	BACS	Travis Perkins - Builders tub black 40L	Facilities	26/27PO365	14.21	14.21	2.37	11.84
		Total BACS Travis Perkins	-	-	264.08	264.08	44.01	220.07
May	BACS	Verdant- Sundialer Pale Ale 30L S-Type Kegstar	Pavilion	26/27PO366	278.81	278.81	46.47	232.34
April	BACS	Nick Ferris - 8 yard enclosed mixed skip	Cemetery	26/27PO367	550.80	550.80	91.80	459.00
April	BACS	PHS - Low Risk waste collection & Sanitary Disp 01.05.26-31	Pavilion	26/27PO368	696.70	696.70	116.12	580.58
May	BACS	BG Electrical - Supply,wire,install conduit LED batten	Cemetery	26/27PO369	1,084.80	1,084.80	180.80	904.00
May	BACS	Callestick - Case-cc&straw, fudge,sea slat,honeycomb	Pavilion	26/27PO370	168.00	168.00	28.02	139.98
May	BACS	Duchy Landscapes - Carpark lining	Pavilion	26/27PO371	3,527.26	3,527.26	587.88	2,939.38
May	BACS	CCC - CEO provisions for Pendennis Headland,carpark,SLA	Pendennis	26/27PO372	195.83	195.83	-	195.83
May	BACS	FFC - Mixed Saled x3.5	Pavilion	26/27PO373	55.13	55.13	-	55.13
May	BACS	Go SW - Provisions for Bus 67 for April 2026 x82.89	General	26/27PO374	1,989.36	1,989.36	-	1,989.36
May	BACS	Go SW - Provisions for Bus 67 for May 2026 x82.89	General	26/27PO375	1,989.36	1,989.36	-	1,989.36
		Total BACS Go SW	-	-	3,978.72	3,978.72	-	3,978.72
May	BACS	Infinitus - Monthly Key holding x2	MB	26/27PO376	72.00	72.00	12.00	60.00
May	BACS	Infinitus - Monthly Key holding x1	Pavilion	26/27PO377	36.00	36.00	6.00	30.00
		Total BACS Infinitus	-	-	108.00	108.00	18.00	90.00
April	BACS	Thomas Merritt - x68 hrs Programming & production	Pavilion	26/27PO378	1,320.00	1,320.00	-	1,320.00
April	BACS	Thomas Merritt - Show rep x10 @ £200	Pavilion	26/27PO379	2,000.00	2,000.00	-	2,000.00
		Total BACS Thomas Merritt	-	-	3,320.00	3,320.00	-	3,320.00
April	BACS	Rexel - Ledvance LED Tube x1-Chapel	Cemetery	26/27PO380	19.40	19.40	3.23	16.17
April	BACS	Rexel - Signify 20w Corepro LED T8 Tube-Chapel	Cemetery	26/27PO381	5.79	5.79	0.97	4.83
		Total BACS Rexel	-	-	25.19	25.19	4.20	20.99
May	BACS	SLCC - 'Preventing Sexual Harassment at Work' MW 6/7	Corporate	26/27PO382	69.30	69.30	11.55	57.75
May	BACS	SLCC - 'Power In Place' 1&2/7 B&B MW Conference	Corporate	26/27PO383	785.00	785.00	85.00	700.00
		Total BACS SLCC	-	-	854.30	854.30	96.55	757.75
Mar-May	BACS	SWW - 3/3-1/5/26 Water	Pavilion	26/27PO384	4,315.12	4,315.12	-	4,315.12
Apr-May	BACS	SWW - 2/4-1/5/26 Library/gallery water	MB	26/27PO385	222.89	222.89	-	222.89
Apr-May	BACS	SWW - 2/4-1/5/26 External use meter	Pavilion	26/27PO386	26.97	26.97	-	26.97
May	BACS	Stewart Tree Surgeon - Cut up fallen holm oak/pine/lime	Cemetery	26/27PO387	620.00	620.00	-	620.00
April	BACS	SW Hygiene - x3 31/3/26 Yellow bag disposal-Grove	Toilets	26/27PO388	14.40	14.40	2.40	12.00
April	BACS	SN Todd - Call out to open locked door-key stuck	Toilets	26/27PO389	100.78	100.78	-	100.78
April	BACS	Travis Perkins - Ballast Trade, Blue circle	Grounds	26/27PO390	96.77	96.77	16.13	80.64
April	BOI-CC	Tesco-Berevement gift for Matt B	Corporate	26/27PO391	29.00	29.00	-	29.00
April	Loyds-MPW	Amazon - Eye Care Gaming monitor 27inch	Pavilion	26/27PO392	84.00	84.00	14.00	70.00
April	Loyds-MPW	Amazon - Table stand holder for desk x1	Pavilion	26/27PO393	16.99	16.99	2.83	14.16
April	Loyds-MPW	Amazon - Tab Android Tablet 10.1 inch full HD display	Pavilion	26/27PO394	129.99	129.99	21.67	108.33
April	Loyds-MPW	Greenpak - Kraft paper soup container x500	Pavilion	26/27PO395	91.74	91.74	15.29	76.45
April	Loyds-MPW	Henley Bridge - Pidy mini g/f neutral pasty tarts	Pavilion	26/27PO396	62.36	62.36	-	62.36
April	Loyds-MPW	Meta - Campaigns 9/4-29/4 x6	Pavilion	26/27PO397	116.03	116.03	-	116.03
April	Loyds-MPW	UK POS - A1 Black Pavement Sign-water filled base	Pavilion	26/27PO398	113.40	113.40	18.90	94.50
April	Lloyds-MS	Green Waste Co- 40mm compost in, taken bamboo out	Gyllyngdune	26/27PO399	155.17	155.17	-	155.17
April	Lloyds-RG	Solent Plastics - Pirate box storage chest for Shanty	Town Management	26/27PO400	22.50	22.50	3.75	18.75
Mar-Apr	DDR	BritGas - 25/3-24/4/26 Castle Beach	Toilets	26/27PO401	40.77	40.77	1.94	38.83
April	DDR	BritGas - 2/4-1/5/26 Workshop	KP	26/27PO402	26.42	26.42	1.25	25.17
April	DDR	BritGas - 2-30/4/26 Gyllyngdune Cottage	Pavilion	26/27PO403	261.26	261.26	12.44	248.82
April	DDR	BritGas - 2/4-1/5/26 Mortuary	Cemetery	26/27PO404	168.87	168.87	8.04	160.83
April	DDR	BritGas - 2/4-1/5/26 swanpool Beach	Toilets	26/27PO405	42.59	42.59	2.02	40.57
April	DDR	BritGas - 2/4-1/5/26 Library	MB	26/27PO406	639.16	639.16	106.52	532.64
April	DDR	BritGas - 1-30/4/26 Gyllyngdune Stable Block	Pavilion	26/27PO407	20.87	20.87	0.99	19.88
April	DDR	BritGas - 2/4-1/5/26 POW Pier Toilets	Toilets	26/27PO408	76.24	76.24	3.63	72.61
April	DDR	BritGas - 1-30/4/26 CSCP	General	26/27PO409	317.25	317.25	15.10	302.15
April	DDR	BritGas - 1-30/4/26 Café/Gardens	Pavilion	26/27PO410	1,509.45	1,509.45	251.57	1,257.88
April	DDR	BritGas - 1-30/4/26 Theatre	Pavilion	26/27PO411	1,173.88	1,173.88	195.64	978.24
Mar-May	DDR	BritGas - 31/3-6/5/26 Maenporth	Toilets	26/27PO412	47.88	47.88	2.28	45.60
Mar-Apr	DDR	BritGas - 29/3-28/4/26 Electric	MB	26/27PO413	105.94	105.94	5.04	100.90
Apr-May	DDR	BritGas - 29-6/5/26 Electric	MB	26/27PO414	25.62	25.62	1.22	24.40
April	DDR	BritGas - 2/4-1/5/26 Grove Place	Toilets	26/27PO415	173.52	173.52	8.26	165.26
Apr-May	DDR	BritGas - 7/4-6/5/26 Feeder pillar nxt to bench	General	26/27PO416	25.01	25.01	1.19	23.82
April	DDR	BritGas - 2/4-1/5/26 Webber st Toilets	Toilets	26/27PO417	30.59	30.59	1.45	29.14
Apr-May	DDR	BritGas - 6/4-5/5/26 Feeder pillar o/s OPO	General	26/27PO418	21.44	21.44	1.02	20.42
April	DDR	BT - WM41400532 1-30/4/26 Line rental	Corporate	26/27PO419	394.80	394.80	65.80	329.00
April	DDR	Deputy - 1-30/4/26 Monthly employee x40 sms x12	Pavilion	26/27PO420	228.72	228.72	38.12	190.60
April	DDR	Trade-B&Q- Hasp & Staple, x3 wood filler, combi padlock	Grounds/seafront	26/27PO421	121.59	121.59	20.27	101.33
April	DDR	Trade-B&Q-Cuprinol ducksback x2, pine quadrant x3	Seafront	26/27PO422	45.22	45.22	7.54	37.68
May	DDR	Trade-B&Q-White mini trunking x3-Library	MB	26/27PO423	35.55	35.55	5.93	29.63
April	DDR	WaterPlus - 1-30/5/26 Park Lodge	KP	26/27PO424	529.90	529.90	-	529.90
April	DDR	WCFruits - Whole/semi/oat milk	Pavilion	26/27PO425	13.86	13.86	-	13.86
April	DDR	WCFruits - Potato Salad, courgette,bakers,finebean	Pavilion	26/27PO426	143.66	143.66	-	143.66
April	DDR	WCFruits - Whole/semi/oat milk	Pavilion	26/27PO427	13.03	13.03	-	13.03
April	DDR	WCFruits - Lemon,Lime,Banana,Tomato,salad,tofu	Pavilion	26/27PO428	299.59	299.59	12.66	286.93
April	DDR	WCFruits - Whole/semi/oat milk	Pavilion	26/27PO429	13.03	13.03	-	13.03
April	DDR	WCFruits - Tomato, Les Pommes frites	Pavilion	26/27PO430	19.33	19.33	-	19.33
April	DDR	WCFruits - Whole/semi/oat milk	Pavilion	26/27PO431	13.03	13.03	-	13.03
April	DDR	WCFruits - Orange,lime,salad,corn,apple,clementine	Pavilion	26/27PO432	179.43	179.43	-	179.43
April	DDR	WCFruits - Whole/semi/oat milk	Pavilion	26/27PO433	13.03	13.03	-	13.03
April	DDR	WCFruits - Courgette,mint,parsley,baking powder,flour	Pavilion	26/27PO434	131.04	131.04	-	131.04
April	DDR	WCFruits - Whole/semi/oat milk	Pavilion	26/27PO435	13.03	13.03	-	13.03
					133,761.08	133,761.08	13,129.74	120,631.34

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
May	DDR	WCFruits - Herbs, carrots,baker,peppers,onions,sausages	Pavilion	26/27PO436	529.70	529.70	-	529.70
May	DDR	WCFruits - Whole/semi/oat milk	Pavilion	26/27PO437	13.86	13.86	-	13.86
May	DDR	WCFruits - Butter, Cheddar, Gherkins, olives,vegan	Pavilion	26/27PO438	203.21	203.21	2.82	200.39
May	DDR	Trade-B&Q- Tubular, pressure sprayer, magnusson	Grounds	26/27PO439	50.62	50.62	8.43	42.19
May	DDR	Trade-Screwfix-Straight grab bar chrome	Grounds	26/27PO440	22.99	22.99	3.83	19.16
May	BACS	Ann's Pasties - 40 large sausage rolls	Pavilion	26/27PO441	88.00	88.00	-	88.00
May	BACS	BG Electrical - Disconnect & make safe x2 socket circuits	MB	26/27PO442	439.20	439.20	73.20	366.00
May	BACS	Callestick - Case-cc&straw, fudge,choc,toffee,sorbet	Pavilion	26/27PO443	449.92	449.92	74.98	374.94
May	BACS	CCC - Occupation Health services 20.1.26-31.3.27	Corporate	26/27PO444	2,889.00	2,889.00	481.50	2,407.50
April	BACS	Damys - x40 Psties, x5 veg pasties-24/4/26 Mayor recept	General	26/27PO445	220.50	220.50	-	220.50
May	BACS	Exco - KP Lodge-annual central monitoring 1/5/26-30/4/27	KP	26/27PO446	151.49	151.49	25.25	126.24
May	BACS	Greenhams - First aid dispenser box x2, refill	OPO	26/27PO447	217.29	217.29	36.21	181.08
May	BACS	Stephen Guy - 120 single cam box kits	Cultural	26/27PO448	404.00	404.00	-	404.00
May	BACS	Infinitus - CCTV x89.7hrs, Helston CCTV x59.80hrs	General	26/27PO449	3,738.70	3,738.70	623.12	3,115.58
May	BACS	Infinitus - Alarm Response 17/4/26	MB	26/27PO450	40.32	40.32	6.72	33.60
May	BACS	Infinitus - Guard 24/4 Mayors Reception Atherton suite	General	26/27PO451	82.74	82.74	13.79	68.95
May	BACS	Infinitus - Guard x96hrs Street Rangers, CSAS x35hrs	Town Management	26/27PO452	3,117.84	3,117.84	519.64	2,598.20
		Total Infinitus	-	-	6,979.60	6,979.60	1,163.27	5,816.33
May	BACS	Jewson - Lean Selant, hd fixed folding blade	Facilities	26/27PO453	16.58	16.58	2.76	13.82
May	BACS	LWC - Prosecco, wine,guinness,sharps,coors,cider	Pavilion	26/27PO454	3,109.41	3,109.41	518.22	2,591.19
May	BACS	LWC - pinot grigio, sharps	Pavilion	26/27PO455	337.27	337.27	56.21	281.06
		Total LWC	-	-	3,446.68	3,446.68	574.43	2,872.25
May	BACS	Museums Ass - 2/11-4/11/26 Attendee ML	Corporate	26/27PO456	75.00	75.00	-	75.00
May	BACS	Office Smart - Memo pads, lam pouches, red pens	Corporate	26/27PO457	81.04	81.04	13.51	67.53
May	BACS	Office smart - A4 Personal Trimmer	Corporate	26/27PO458	39.14	39.14	6.52	32.62
May	BACS	Office Smart - Notebooks, key cabinat	Corp/Chapel	26/27PO459	122.58	122.58	20.43	102.15
		Total Office Smart	-	-	242.76	317.76	40.46	277.30
May	BACS	Origin Coffee - Atlas decaf, resolute whole/ground	Pavilion	26/27PO460	530.80	530.80	-	530.80
May	BACS	Rabart - Santex cornish cream, allcoat white,brush,can	General	26/27PO461	167.76	167.76	27.96	139.80
May	BACS	Saillflags - hd banner 2.25x1m & 2025x1.5m	Toilets	26/27PO462	169.74	169.74	28.29	141.45
May	BACS	Swift - Kitchen Sanitiser	Pavilion	26/27PO463	35.98	35.98	6.00	29.98
May	BACS	Swift - wooden stirrers, glasswash,parchment,caterfoil	Pavilion	26/27PO464	113.94	113.94	18.99	94.95
		Total Swift	-	-	149.92	149.92	24.99	124.93
May	BACS	Travis Perkins - Plasterboard,plywood	MB	26/27PO465	45.28	45.28	7.55	37.73
May	BACS	Travis Perkins - Door, primed mdf, gypsum thistle	MB	26/27PO466	294.72	294.72	49.12	245.60
May	BACS	Travis Perkins - Sika Bond, brushes, hinges,trousers NF	MB/Facilities	26/27PO467	80.91	80.91	13.49	67.43
May	BACS	Travis Perkins - Nitrile gloves, white paint	General	26/27PO468	38.74	38.74	6.46	32.28
		Total Travis Perkins	-	-	459.65	459.65	76.61	383.04
May	BACS	Trevarthans - Pork sausage meat, chicken fillet	Pavilion	26/27PO469	213.76	213.76	-	213.76
May	BACS	Dr Lesley Trotter - Mrs Fouracre & married widows	Cultural	26/27PO470	65.00	65.00	-	65.00
May	BACS	Withey - Asset 28-27/4 Kubota mower x2088hrs, oil/filter	Grounds	26/27PO471	630.64	630.64	105.11	525.53
May	BACS	Withey-Asset 18 1/5 repair damaged pole saw+drive shaft	Grounds	26/27PO472	545.38	545.38	90.90	454.48
		Total Withey	-	-	1,176.02	1,176.02	196.00	980.02
May	BACS	3 Lane Trans- Collect work from E Gaca & Sharp & deliver	Cultural	26/27PO473	90.00	90.00	15.00	75.00
May	BACS	Acland Plant Hire - 1T Thwaites ST F/R Dump Hire for 3 days	Cemetery	26/27PO474	378.00	378.00	63.00	315.00
April	BACS	AGMP - The Specials performance 04.04.26 & Ticket sales	Pavilion	26/27PO475	1,420.00	1,420.00	236.67	1,183.33
March	BACS	AGMP - The Style Councillors performance 14.03.26	Pavilion	26/27PO476	13.18	13.18	2.20	10.98
		Total AGMP	-	-	1,433.18	1,433.18	238.86	1,194.32
May	BACS	Ann's Pasties - 40 large sausage rolls & 100 Cocktail pasties	Pavilion	26/27PO477	218.00	218.00	-	218.00
May	BACS	Jan Ayers- Dr John Cooper Clarke Ticket income 25.04.26	Pavilion	26/27PO478	8,350.00	8,350.00	-	8,350.00
May	BACS	Autograffiti- A2 Treasure Hunt on 5mm Foamex for Sea Shar	Town Management	26/27PO479	216.00	216.00	36.00	180.00
May	BACS	Booths Print - Presentation Cheque 1000mmx 500mm	Corporate	26/27PO480	60.00	60.00	10.00	50.00
May	BACS	Booths Print -A2A/3A4 Posters	Cultural	26/27PO481	114.00	114.00	19.00	95.00
		Total Booths	-	-	174.00	174.00	29.00	145.00
April	BACS	J Brodie Luke- Digger hire April 26 x 5 days	Cemetery	26/27PO482	426.00	426.00	71.00	355.00
May	BACS	E Bourrat - Colection display 2 psoters, Dr Trotter talk & Lea	Cultural	26/27PO483	240.00	240.00	-	240.00
May	BACS	Callestick - Case Sea Salt Caramel, Mang sorbet, Honeycomb	Pavilion	26/27PO484	139.99	139.99	23.34	116.65
May	BACS	Callestick - Case CC & Strawberries	Pavilion	26/27PO485	55.99	55.99	9.33	46.66
		Total Callestick	-	-	195.98	195.98	32.67	163.31
May	BACS	Cornwall Staff Agency - R Austin Sous Chef 9th May 26	Pavilion	26/27PO486	238.14	238.14	39.69	198.45
May	BACS	Datasharp-Service charges April 26	OPO/PP/Cultural	26/27PO487	185.84	185.84	30.97	154.87
May	BACS	Deb Collinson- Shop stock - Jugs & plates	Cultural	26/27PO488	160.00	160.00	-	160.00
March	BACS	Digital ID - Eco Friendly Proximity Cards	Corporate	26/27PO489	156.54	156.54	26.09	130.45
May	BACS	Eat Art - 2200mic window mouth & frame 16"x12"	Cultural	26/27PO490	156.00	156.00	26.00	130.00
May	BACS	Exco - Attend AG call out set up & reintroduce small CCTV	MB	26/27PO491	192.00	192.00	32.00	160.00
May	BACS	FFC - Mixed Salad loose 4kg	Pavilion	26/27PO492	63.00	63.00	-	63.00
May	BACS	Edward Gaca - Sharp 'Lipstick' window mount & thin beech	Cultural	26/27PO493	112.00	112.00	-	112.00
April	BACS	Giant Expression- Performance by Live/Wire the AC/DC sho	Pavilion	26/27PO494	8,400.00	8,400.00	1,400.00	7,000.00
May	BACS	Greenham- Toilet tissue dispenser Aquarius	Toilets	26/27PO495	86.54	86.54	14.42	72.12
May	BACS	Greenham- Navy Baseball caps, Navy Regatta jacket & FTC I	Grounds	26/27PO496	124.62	124.62	20.77	103.85
		Total Greenham	-	-	211.16	211.16	35.19	175.97
May	BACS	Helston Town Band - Wallace & Gromit performances 05.04	Pavilion	26/27PO497	4,410.00	4,410.00	-	4,410.00
May	BACS	JEB Supplies - Radar lock & handle sets	Toilets	26/27PO498	2,597.20	2,597.20	432.86	2,164.34
May	BACS	Jewson-Raptor Poly dust sheet for Lodge	Cemetery	26/27PO499	5.86	5.86	0.98	4.88
May	BACS	KD Sound - Monitor engineer for Hackney Colliery Band	Pavilion	26/27PO500	200.00	200.00	-	200.00
April	BACS	Kernow Training - Quasafe level 2 Fire Safety x 12 staff	Corporate	26/27PO501	600.00	600.00	-	600.00
April	BACS	Life Community Media - Falmouth Life 2 full pages	Corporate	26/27PO502	840.00	840.00	140.00	700.00
May	BACS	LWC- Prosecco, Pinpt Grigi Rose, Guinness, Stout, Pils, Rattle	Pavilion	26/27PO503	1,810.90	1,810.90	301.81	1,509.09
May	BACS	LWC- Monin Caramel syrup, Chai Tea, Vanilla & Hazlenut syr	Pavilion	26/27PO504	37.68	37.68	-	37.68
		Total LWC	-	-	1,848.58	1,848.58	301.81	1,546.77
					185,231.61	185,231.61	18,921.86	166,309.76

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
May	BACS	Macsaltors - Ferton Rust Converter 500ML for Castle Beach	Shelters	26/27PO505	19.96	19.96	3.33	16.63
May	BACS	Moor News - Falmouth Packet Papers 21.03.26-09.05.26	MB	26/27PO506	39.40	39.40	-	39.40
May	BACS	Nisbets - Essentials Gastronorm Racking Trolley, Vogue ST/S	Pavilion	26/27PO507	254.92	254.92	42.48	212.44
May	BACS	Nisbets -Buffallo Tap for CJ549 CU547 CH548 CU549	Pavilion	26/27PO508	37.18	37.18	6.19	30.99
May	BACS	Nisbets - White heavy duty Water proof Bib apron, Whites w	Pavilion	26/27PO509	60.91	60.91	10.15	50.76
		Total Nisbets	-	-	353.01	353.01	58.82	294.19
April	BACS	Tanya Noble - Lighting Operator Golden Gloves & Hollie Co	Pavilion	26/27PO510	400.00	400.00	-	400.00
May	BACS	Off The Kerb Productions-Tour income Mark Steel 06.05.26	Pavilion	26/27PO511	5,812.36	5,812.36	968.73	4,843.63
April	BACS	Off The Kerb Productions-Tour income Suzi Ruffell 18.02.26	Pavilion	26/27PO512	3,372.80	3,372.80	562.13	2,810.67
		Total Off The Kerb	-	-	9,185.16	9,185.16	1,530.86	7,654.30
May	BACS	Office Smart - W/bound Notepads, Finelnr pens, plastic A4	Cultural	26/27PO513	55.33	55.33	9.22	46.11
May	BACS	Office Smart - Desk fan, Chalk Markers, Wbnd Note books, S	Cultural/Pavilion	26/27PO514	121.12	121.12	20.19	100.93
		Total Office Smart	-	-	176.45	176.45	29.41	147.04
May	BACS	Origin Coffee - Resolute Whole Bean, Atlas Decaf, Resolute	Pavilion	26/27PO515	572.63	572.63	-	572.63
May	BACS	Parish Online - Mapping Software 13.05.26-13.05.27	General	26/27PO516	780.00	780.00	130.00	650.00
May	BACS	Celia Pike - Shop stock - 78 x Greeting cards	Cultural	26/27PO517	85.80	85.80	-	85.80
May	BACS	Property Solutions - Supply & insatl waste from new sink, co	MB	26/27PO518	5,462.42	5,462.42	910.40	4,552.02
May	BACS	Reach Access - Picker heire with operator additional work at	General	26/27PO519	900.00	900.00	150.00	750.00
May	BACS	Reach Access - Banner contract for AG	Cultural	26/27PO520	270.00	270.00	45.00	225.00
		Total Office Reach Access	-	-	1,170.00	1,170.00	195.00	975.00
May	BACS	Reef - Scheduled services Legionella	Pavilion	26/27PO521	59.40	59.40	9.90	49.50
May	BACS	Reef - Scheduled services Legionella Webber St	Toilets	26/27PO522	20.40	20.40	3.40	17.00
May	BACS	Reef - Scheduled services Legionella Kimberley Park	Toilets	26/27PO523	20.40	20.40	3.40	17.00
May	BACS	Reef - Scheduled services Legionella The Lodge	Kimberley Park	26/27PO524	41.40	41.40	6.90	34.50
May	BACS	Reef - Scheduled services Legionella Grove Place	Toilets	26/27PO525	24.00	24.00	4.00	20.00
May	BACS	Reef - Scheduled services Legionella Castle Beach	Toilets	26/27PO526	20.40	20.40	3.40	17.00
May	BACS	Reef - Scheduled services Legionella Gyllyngvase Beach	Toilets	26/27PO527	20.40	20.40	3.40	17.00
May	BACS	Reef - Scheduled services Legionella Chapel	Cemetery	26/27PO528	20.40	20.40	3.40	17.00
May	BACS	Reef - Scheduled services Legionella Swanpool Beach	Toilets	26/27PO529	20.40	20.40	3.40	17.00
May	BACS	Reef - Scheduled services Legionella Maenporth Beach	Toilets	26/27PO530	20.40	20.40	3.40	17.00
May	BACS	Reef - Scheduled services Legionella	OPO	26/27PO531	47.40	47.40	7.90	39.50
May	BACS	Reef - Scheduled services Legionella	MB	26/27PO532	195.60	195.60	32.60	163.00
May	BACS	Reef - Scheduled services Legionella POW	Toilets	26/27PO533	20.40	20.40	3.40	17.00
		Total Reef	-	-	531.00	531.00	88.50	442.50
April	BACS	SWW-Water & Sewerage 15.01.26-14.04.26 Grove Place	Toilets	26/27PO534	4,099.07	4,099.07	-	4,099.07
May	BACS	SWW-Water & Sewerage 15.0126-15.05.26 Grove Place	Toilets	26/27PO535	4,190.82	4,190.82	-	4,190.82
May	BACS	SWW- Water & Sewerage 03.02.26-15.05.26 Castle Beach	Toilets	26/27PO536	1,988.76	1,988.76	-	1,988.76
May	BACS	SWW- Water & Sewerage 20.01.26-30.04.26 1st Floor	OPO	26/27PO537	193.15	193.15	14.24	178.91
May	BACS	SWW- Water & Sewerage 20.01.26-30.04.26 2nd Floor	OPO	26/27PO538	273.04	273.04	20.20	252.84
May	BACS	Swift - Mini Jumbos 200m 2 Ply	Toilets	26/27PO539	359.70	359.70	59.95	299.75
May	BACS	Swift - Food cartons, dish rinse aid liquid & Machine dishwas	Pavilion	26/27PO540	116.34	116.34	19.39	96.95
May	BACS	Swift - Food cartons, Kraft Double Wall hot cups, Black lids	Pavilion	26/27PO541	248.34	248.34	41.39	206.95
		Total Swift	-	-	724.38	724.38	120.73	603.65
May	BACS	Trago - DU Matt PBW Special 6L	MB	26/27PO542	18.99	18.99	3.16	15.83
May	BACS	Trago - Sandpaper, Polyfilla, sanding block, paddle mixer,	MB	26/27PO543	30.31	30.31	5.05	25.26
May	BACS	Trago - VO5 Hairspray fire hold & DR W Charcoal for Splann	Cultural	26/27PO544	9.95	9.95	1.66	8.29
May	BACS	Trago - Once a day protection, OAD Spray, Calypso & Deco T	E30 -Grounds	26/27PO545	52.66	52.66	8.78	43.88
May	BACS	Trago - Cable ties	Pavilion	26/27PO546	1.60	1.60	0.27	1.33
		Total Trago	-	-	113.51	113.51	18.91	94.60
May	BACS	Travis Perkins - 4Trade panel pins 40mm	MB	26/27PO547	4.79	4.79	0.80	3.99
May	BACS	Travis Perkins -Woodscrews, Hex-9 drill bits& scroll lever lat	Cemetery	26/27PO548	30.10	30.10	5.00	1.00
		Total Travis Perkins	-	-	34.89	34.89	5.80	4.99
May	BACS	Trevarthen - Pork mince, Chicken fillets, cooked ham sliced	Pavilion	26/27PO549	169.86	169.86	-	169.86
May	BACS	TruCr - 500mm Boom Arm, Doughty Swivel arm& fixed sca	Pavilion	26/27PO550	754.20	754.20	125.70	628.50
May	BACS	Verdant - Sundialer Pale Ale Kegstar & Lightbulb 24x440ml c	Pavilion	26/27PO551	549.91	549.91	91.65	458.26
May	BACS	Water Plus - Water rates 14.04.26-14.05.26	Mortuary	26/27PO552	21.50	21.50	3.58	17.92
May	BACS	Westcountry Blinds- Vertical blinds for small & main offices	MB	26/27PO553	742.68	742.68	123.78	618.90
May	BACS	Withey - Asset No. 21 Replace faulty circuit breaker & timer	Cemetery	26/27PO554	149.06	149.06	24.84	124.22
May	BACS	Withey - Asset No. 10 Servcie & repair back pack blower	Grounds	26/27PO555	209.68	209.68	34.95	174.73
May	BACS	Withey - Lamppost restoration	Pavilion	26/27PO556	2,691.60	2,691.60	448.60	2,243.00
May	BACS	Withey - Asset No. 33 Service Mower	Grounds	26/27PO557	114.94	114.94	19.16	95.78
		Total Withey	-	-	3,165.28	3,165.28	527.55	2,637.73
May	BACS	Steve Eva - Macebearing duties 18.05.26 & annual retainer	Civic	26/27PO558	160.00	160.00	-	160.00
May	BACS	P Kneebone - Buglar VE Day Service 8th May 2026	Civic	26/27PO559	20.00	20.00	-	20.00
May	BACS	M Peachey - Macebearing duties 18.05.26 & annual retainer	Civic	26/27PO560	160.00	160.00	-	160.00
May	BACS	JEB Supplies - 76mm Tubular Deadbolt SS	Toilets	26/27PO561	50.30	50.30	8.38	41.92
May	BACS	Perch & Ponder Fix & Flourish Feather Flag 2600mm 550mm	Mayoral	26/27PO562	274.80	274.80	45.80	229.00
May	BACS	SWW- Water & Sewerage 20.01.26-30.04.26	OPO	26/27PO563	281.07	281.07	20.78	260.29
May	BOI-CC	Drink Finder - Boulard Grand Solage-Mayor Making giftMW	General	26/27PO564	44.94	44.94	7.49	37.45
May	BOI-CC	Mailchimp - Standard Plan 10,000 contact	Corporate	26/27PO565	101.92	101.92	-	101.92
May	BOI-CC	Microsoft - 1-30/4/26 storage/security/networking/compu	Corporate	26/27PO566	690.54	690.54	115.09	575.45
May	BOI-CC	Ondine Ash- Ash Gift Card x1-Mayor making gift-DS	General	26/27PO567	30.00	30.00	-	30.00
May	BOI-CC	Shopify - x2 apps, x7 messaging Art Gallery	Cultural	26/27PO568	8.51	8.51	-	8.51
May	BOI-CC	Tesco - B&Q gift card-Mayor making gift-RT	General	26/27PO569	30.00	30.00	-	30.00
May	BOI-CC	The Falmouth Htl - Mayor making gift-RG	General	26/27PO570	50.00	50.00	-	50.00
May	BOI-CC	White Stuff - Mayor Making gift EM, VR	General	26/27PO571	100.00	100.00	-	100.00
May	Lloyds-ML	Amazon - Walkie Talkie chargers x3 AG	Cultural	26/27PO572	25.62	25.62	4.26	21.36
May	Lloyds-ML	Amazon - Mutualsign A3 stand sign holder	Cultural	26/27PO573	31.99	31.99	5.33	26.66
May	Lloyds-ML	Amazon - Acrylic bus card holder for desk	Cultural	26/27PO574	6.99	6.99	1.17	5.83
May	Lloyds-ML	Amazon - Osco Clear Acrylic Pen Pot	Cultural	26/27PO575	5.99	5.99	1.00	4.99
					223,101.16	223,101.16	23,129.61	199,971.45

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
March	Lloyds-ML	Tesco - Splanna - no receipt	Cultural	26/27PO576	8.80	8.80	-	8.80
May	Lloyds-MPW	Home & Garden - Extra large heavy duty pot caddy	Pavilion	26/27PO577	89.99	89.99	-	89.99
April	Lloyds-RG	Amazon - 12 Pirate telescopes	Town Management	26/27PO578	7.21	7.21	1.20	6.01
April	Lloyds-RG	Amazon - Aomig kids pirate costumes x4	Town Management	26/27PO579	19.35	19.35	3.23	16.13
April	Lloyds-RG	Amazon - Pirate hooks captain costume x2	Town Management	26/27PO580	15.98	15.98	2.66	13.32
April	Lloyds-RG	Amazon - Nautical décor-fish net party decorations	Town Management	26/27PO581	9.48	9.48	1.67	7.81
April	Lloyds-RG	Amazon - Fake Gold Coins-coins set	Town Management	26/27PO582	12.71	12.71	2.12	10.59
April	Lloyds-RG	Amazon - Nautical party decorations-ships wheel	Town Management	26/27PO583	37.76	37.76	6.29	31.47
May	Lloyds-RG	Amazon - 4k displayport to HDMI 1.8m cable-CCTV rm	General	26/27PO584	7.99	7.99	1.33	6.66
April	Lloyds-RG	Light in Box - Ocean wave hanging tapestry	Town Management	26/27PO585	119.24	119.24	-	119.24
May	Lloyds-RG	Microsoft - 15/5-14/6/26 365 bus basic	Corporate	26/27PO586	9.20	9.20	-	9.20
April	Lloyds-RG	Party Packs - Child-sized pirate friends stand in photo	Town Management	26/27PO587	33.90	33.90	5.65	28.25
April	Lloyds-RG	Risus - Pirate eye patches, pirate sets, captain hats	Town Management	26/27PO588	65.31	65.31	10.89	54.43
March	Lloyds-RT	RyanAir - St Nazaire-Mayor & Mayoress	General	26/27PO589	102.76	102.76	-	102.76
May	Lloyds-MS	Timpson - Simons replacement plaque & keys GG	Cemetery/Ggdns	26/27PO590	138.00	138.00	-	138.00
May	BOI-CC	AWS - Service Charges 1-30/4/26 cloudfront,storage	Corporate	26/27PO591	29.08	29.08	4.74	24.34
April	BOI-CC	Amazon - USB C hub 5 in 1	Pavilion	26/27PO592	8.49	8.49	1.42	7.07
April	BOI-CC	Amazon - Feather duster 5pcs with extension pole	Pavilion	26/27PO593	9.99	9.99	1.67	8.33
April	BOI-CC	Amazon - Rust Shield, clear varnish spray	Pavilion	26/27PO594	23.99	23.99	4.00	19.99
May	BOI-CC	Amazon - Case for Lenoco tab 10.1 inch 2025	Pavilion	26/27PO595	21.59	21.59	3.60	17.99
April	BOI-CC	Indeed - April '26 sponsored jobs on Indeed	Corporate	26/27PO596	178.64	178.64	-	178.64
April	Lloyds-ML	Tesco - Splanna - no receipt	Cultural	26/27PO597	8.10	8.10	-	8.10
May	BACS	South West Councils -Associate Membership Subs 01.04.26-	Corporate	26/27PO598	666.00	666.00	111.00	555.00
April	BACS	Fal Classic Ass - Grant-towards marketing events	General	26/27PO599	1,000.00	1,000.00	-	1,000.00
May	BACS	Ann's Pasties - x40 Large sausage Rolls	Pavilion	26/27PO600	88.00	88.00	-	88.00
May	BACS	Autograffiti - Sea Shanty Festival road closure signs x57	Town Management	26/27PO601	88.92	88.92	14.82	74.10
May	BACS	Axiell - web publishing+ consultancy 1/6/26-31/5/27	Cultural	26/27PO602	5,400.00	5,400.00	900.00	4,500.00
May	BACS	SJ Brown - Lighting services May '26 x3	Pavilion	26/27PO603	550.00	550.00	-	550.00
May	BACS	Eve Bourrat -Book/art journal making for hme ed children	Cultural	26/27PO604	150.00	150.00	-	150.00
May	BACS	Sam Bradbury - 19/5 Art wrkshop for hme ed children	Cultural	26/27PO605	75.00	75.00	-	75.00
May	BACS	Sam Bradbury - Library Art Wrkshop Wiggly Arm Puppets	Cultural	26/27PO606	90.00	90.00	-	90.00
May	BACS	Sam Bradbury - AG wrkshop-David Kemp inspired faces	Cultural	26/27PO607	150.00	150.00	-	150.00
		Total Sam Bradbury	-	-	315.00	315.00	-	315.00
May	BACS	Callestick - Cases-Vanilla, choc fudge,choc,deli pops	Pavilion	26/27PO608	110.99	110.99	18.51	92.48
May	BACS	Callestick - Cases-Vanilla, choc fudge, toffee, deli pops	Pavilion	26/27PO609	137.98	137.98	23.01	114.97
		Total Callestick	-	-	248.97	248.97	41.52	207.45
May	BACS	Chubb - maintenance visit + replacements	Pavilion	26/27PO610	257.39	257.39	42.90	214.49
May	BACS	Coast Medic - April admin fee	Pavilion	26/27PO611	240.00	240.00	40.00	200.00
May	BACS	CCC - New Learning Hub-Caitlin Russell 26/27	Corporate	26/27PO612	42.00	42.00	7.00	35.00
March	BACS	Euronext - iBabs licences qtr2 April-June	Corporate	26/27PO613	1,387.90	1,387.90	-	1,387.90
May	BACS	FFC - x4 Mixed Salad	Pavilion	26/27PO614	63.00	63.00	-	63.00
May	BACS	Nick Ferris - 14/5 Green waste	Pavilion	26/27PO615	67.58	67.58	11.26	56.32
May	BACS	Nick Ferris - 19/5 Green waste	Cemetery	26/27PO616	86.59	86.59	14.43	72.16
May	BACS	Nick Ferris - 19/5 Green waste	Cemetery	26/27PO617	32.40	32.40	5.40	27.00
		Total Nick Ferris	-	-	186.57	186.57	31.10	155.48
May	BACS	Cally Gibson - Collage & crayon wrkshop-Splanna	Cultural	26/27PO618	150.00	150.00	-	150.00
May	BACS	Greenhams - Dispenser for twin mini toilet tissues x10	Toilets	26/27PO619	287.88	287.88	47.98	239.90
May	BACS	Jewson - Kiln dried PEFC, sawn batten,plywood,mudguard	Toilets	26/27PO620	164.29	164.29	27.38	136.91
May	BACS	Kernow Training - Quasafe Handling - x15 staff	Corporate	26/27PO621	675.00	675.00	-	675.00
May	BACS	LWC - Rum,guinness,sharps,coors,skinners,j20,vodka	Pavilion	26/27PO622	3,646.43	3,646.43	607.73	3,038.70
May	BACS	LWC - Prosecco Acquerello x30	Pavilion	26/27PO623	247.68	247.68	41.28	206.40
		Total LWC	-	-	3,894.11	3,894.11	649.01	3,245.10
May	BACS	Majestic - Guvnor x6, Lisboa x6, Malbe x6, Black label x6	Cultural	26/27PO624	272.00	272.00	45.33	226.67
May	BACS	Office Smart - Drywipe board 4x3 x2	Corporate	26/27PO625	76.92	76.92	12.82	64.10
May	BACS	Origin - Resolute 6 x 1kg Whole Bean	Pavilion	26/27PO626	205.77	205.77	-	205.77
May	BACS	Origin - Resolute, Atlas Decaf, Drinking choc	Pavilion	26/27PO627	305.37	305.37	-	305.37
		Total Origin	-	-	511.14	511.14	-	511.14
May	BACS	Penryn Plastics - Bib tap, wall plate elbow,drill bit	Cemetery Lodge	26/27PO628	33.27	33.27	5.55	27.73
May	BACS	Pitney Bows -x2 supper blue ink cartridges & freight	Corporate	26/27PO629	419.82	419.82	69.97	349.85
May	BACS	PPL PRS - PRS Royalties 25/26	Pavilion	26/27PO630	8,529.14	8,529.14	1,421.52	7,107.62
June	BACS	Reach Access - Bid Bunting, xmas lights,hanging baskets	Town Management	26/27PO631	7,730.00	7,730.00	1,288.33	6,441.67
May	BACS	James Sayer - 11-15th May Exhibition change over	Cultural	26/27PO632	1,000.00	1,000.00	-	1,000.00
May	BACS	Soul Street - Made in Tennessee 9/4/26	Pavilion	26/27PO633	5,616.00	5,616.00	936.00	4,680.00
May	BACS	SWW - 1/11/25-19/5/26 Maenporth beach	Toilets	26/27PO634	941.93	941.93	-	941.93
May	BACS	Space - Investigate boiler fault	Pavilion	26/27PO635	234.00	234.00	39.00	195.00
May	BACS	Space - Repair to boiler in bar area	Pavilion	26/27PO636	639.30	639.30	106.55	532.75
		Total Space	-	-	873.30	873.30	145.55	727.75
May	BACS	Swift - Paddle picks, food cartons,hot cups,cloths	Pavilion	26/27PO637	350.15	350.15	58.36	291.79
May	BACS	Swift - Descaler, bleach	Toilets	26/27PO638	188.64	188.64	31.44	157.20
May	BACS	Swift - Vivyl gloves	Pavilion	26/27PO639	4.78	4.78	0.80	3.98
May	BACS	Swift - Toilet rolls, descaler, odour control fluid,handwash	Toilets	26/27PO640	1,012.80	1,012.80	168.80	844.00
		Total Swift	-	-	1,556.37	1,556.37	259.40	1,296.98
May	BACS	Tragos - Cricket set, tennis balls, tiddler net,buckets	Enviro	26/27PO641	69.45	69.45	11.57	57.88
May	BACS	Tragos - Mahogany frame-Fix & Flourish-spirit of fal award	General	26/27PO642	3.13	3.13	0.53	2.60
May	BACS	Tragos - handle, bow rake, weeder, pruning saw, boots	Grounds	26/27PO643	285.36	285.36	40.44	244.92
		Total Tragos	-	-	357.94	357.94	52.54	305.40
May	BACS	Travis Perkins - Plywood cut panel x2	Pavilion/Toilets	26/27PO644	24.74	24.74	4.12	20.62
May	BACS	Trevarthens - Chicken Fillets, pork sausage meat	Pavilion	26/27PO645	190.92	190.92	-	190.92
May	CN	YPO - Tracing Pad	Cultural	26/27PO646	3.42	3.42	0.57	2.85
May	BACS	Big Dug - Posture executive office chair	Pavilion	26/27PO647	254.34	254.34	42.39	211.95
					268,298.16	268,298.16	29,375.73	238,922.43

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
May	BACS	HMRC - PAYE	Corporate	26/27PO648	16,266.67	16,266.67		16,266.67
May	BACS	HMRC - National Insurance	Corporate	26/27PO649	25,738.27	25,738.27		25,738.27
May	BACS	HMRC - Student Loans	Corporate	26/27PO650	332.00	332.00	-	332.00
May	BACS	CC - Pensions	Corporate	26/27PO651	37,693.19	37,693.19		37,693.19
May	BACS	Standard Life AVC	Corporate	26/27PO652	90.00	90.00		90.00
May	BACS	Unison	Corporate	26/27PO653	68.70	68.70	-	68.70
May	BACS	Net Salary Payments	Corporate	26/27PO654	130,168.44	130,168.44		130,168.44
		CLOSED				-	-	-
					478,655.43	478,655.43	29,375.73	449,255.60

FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Apr-26

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Municipal Building	Civic	Mayoral	Facilities	Grounds	Stat	Kimberley Park	Sundry Items	Running Balance
	OB	VAT	Net				ME	CP	MB	C	M	F	G	S	KP	SI	295.05
07/04/2026	1.65		1.65	1391	me		1.65	-	-	-	-	-	-	-	-	-	293.40
10/04/2026	1.65		1.65	1392	me		1.65	-	-	-	-	-	-	-	-	-	291.75
13/04/2026	4.20		4.20	1393	me		4.20	-	-	-	-	-	-	-	-	-	287.55
15/04/2025	1.65		1.65	1394	me		1.65	-	-	-	-	-	-	-	-	-	285.90
20/04/2026	1.65		1.65	1395	me		1.65	-	-	-	-	-	-	-	-	-	284.25
17/04/2026	1.20		1.20	1396	me		1.20	-	-	-	-	-	-	-	-	-	283.05
21/04/2026	35.00		35.00	1397	C		-	-	-	35.00	-	-	-	-	-	-	248.05
21/04/2026	4.95		4.95	1398	M		-	-	-	-	4.95	-	-	-	-	-	243.10
22/04/2026	13.60		13.60	1399	me		13.60	-	-	-	-	-	-	-	-	-	229.50
23/04/2026	1.65		1.65	1340	me		1.65	-	-	-	-	-	-	-	-	-	227.85
27/04/2026	3.30		3.30	1341	me		3.30	-	-	-	-	-	-	-	-	-	224.55
28/04/2026	34.95	5.82	29.13	1342	M		-	-	-	-	29.13	-	-	-	-	-	189.60
29/04/2026	15.44		15.44	1343	G		-	-	-	-	-	-	15.44	-	-	-	174.16
29/04/2026	5.74		5.74	1344	me		5.74	-	-	-	-	-	-	-	-	-	168.42
30/04/2026			-	28		131.58	-	-	-	-	-	-	-	-	-	-	300.00
30/04/2026	1.65		1.65	1345	me		1.65	-	-	-	-	-	-	-	-	-	298.35
CLOSED			-				-	-	-	-	-	-	-	-	-	-	298.35
128.28		5.82	122.46			131.58	37.94	-	-	35.00	34.08	-	15.44	-	-	-	

Nominal Codes	5030	5017	5290	5408	5405	5755	5705	5012	6470	5030
VAT					£29.13					
Non-VAT					£4.95					

Town Clerk

Councillor

Councillor



FALMOUTH ART GALLERY PETTY CASH SCHEDULE

300

Period: April 26

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Cashed	CS - Consumables	CS - Exhibition/ Preview/ Transportation	CS - Workshops	CS - Gallery and Misc+Parking	CS - Library and Misc	Running Balance
	Opening Bal						C	E	W	Par	L	185.92
07/04/2026	17.00	2.84	14.16	2631	Par		-	-	-	14.16	-	168.92
07/04/2026	7.20		7.20	2632	c		7.20	-	-	-	-	161.72
07/04/2026	1.20		1.20	2633	c		1.20	-	-	-	-	160.52
07/04/2026	8.00		8.00	2634	c		8.00	-	-	-	-	152.52
07/04/2026	5.49		5.49	2635	l		-	-	-	-	5.49	147.03
07/04/2026	2.05		2.05	2636	c		2.05	-	-	-	-	144.98
07/04/2026	7.00		7.00	2637	c		7.00	-	-	-	-	137.98
14/04/2026	3.70		3.70	2638	w		-	-	3.70	-	-	134.28
14/04/2026	22.74		22.74	2639	E		-	22.74	-	-	-	111.54
14/04/2026	2.50		2.50	2640	c		2.50	-	-	-	-	109.04
14/04/2026	1.45		1.45	2641	c		1.45	-	-	-	-	107.59
21/04/2026	8.00		8.00	2642	c		8.00	-	-	-	-	99.59
21/04/2026	1.65		1.65	2643	c		1.65	-	-	-	-	97.94
21/04/2026	14.25		14.25	2644	c		14.25	-	-	-	-	83.69
21/04/2026	7.95		7.95	2645	c		7.95	-	-	-	-	75.74
21/04/2026	14.00		14.00	2646	c		14.00	-	-	-	-	61.74
21/04/2026	1.45		1.45	2647	c		1.45	-	-	-	-	60.29
21/04/2026	7.00		7.00	2648	c		7.00	-	-	-	-	53.29
23/04/2026	4.50		4.50	2649	c		4.50	-	-	-	-	48.79
28/04/2026	5.82		5.82	2650	c		5.82	-	-	-	-	42.97
28/04/2026	9.39		9.39	2651	c		9.39	-	-	-	-	33.58
			-	End of month count		3.55	-	-	-	-	-	37.13
29/04/2026			-			262.87	-	-	-	-	-	300.00
CLOSED			-				-	-	-	-	-	300.00

152.34	2.84	149.50	149.50	103.41	22.74	3.70	14.16	5.49
Nominal Codes				5808	5815	5818	5819	5825
				Non Vat			0	
				Vat			14.16	

Town Clerk

PP - GG PETTY CASH SCHEDULE

Period: April 26

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Ope ning Bal	GG - GM	GG - Misc Grounds	PP - Catering Supplies	PP - Misc	Running Balance
							GM	MG	CS	MC	116.71
01/04/2026	2.69	0.45	2.24	69	GM		2.24	-	-	-	114.02
15/04/2026	7.20		7.20	70	CS		-	-	7.20	-	106.82
21/04/2026	2.13		2.13	71	MC		-	-	-	2.13	104.69
21/04/2026	4.00		4.00	72	MC		-	-	-	4.00	100.69
24/04/2026	6.90		6.90	73	CS		-	-	6.90	-	93.79
26/04/2026	3.00		3.00	74	CS		-	-	3.00	-	90.79
30/04/2026			0.00			221.25	-	-	-	-	312.04
CLOSED			0.00				-	-	-	-	312.04
25.92		0.45	25.47			25.47	2.24	-	17.10	6.13	
			25.92								

Nominal Codes

6300 6302 6356 6359
non VAT
VAT 2.24

Town Clerk

Councillor

Councillor

FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: May-26

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Mayoral	Facilities	Grounds	Stat	Kimberley Park	Sundry Items	Running Balance
	OB	VAT	Net				ME	M	F	G	S	KP	SI	298.35
05.05.2026	3.30		3.30	1346	me		3.30	-	-	-	-	-	-	295.05
11.05.2026	11.80		11.80	1347	me		11.80	-	-	-	-	-	-	283.25
11.05.2026	17.04		17.04	1348	si		-	-	-	-	-	-	17.04	266.21
14.05.2026	24.00		24.00	1349	m		-	24.00	-	-	-	-	-	242.21
14.05.2026	1.65		1.65	1350	me		1.65	-	-	-	-	-	-	240.56
18.05.2026	3.30		3.30	1351	me		3.30	-	-	-	-	-	-	237.26
18.05.2026	9.30		9.30	1352	M		-	9.30	-	-	-	-	-	227.96
20.05.2026	8.24		8.24	1353	me		8.24	-	-	-	-	-	-	219.72
21.05.2026	1.65		1.65	1354	me		1.65	-	-	-	-	-	-	218.07
21.05.2026	6.99	1.16	5.83	1355	M		-	6.99	-	-	-	-	-	209.92
26.05.26	1.65		1.65	1356	ME		1.65	-	-	-	-	-	-	208.27
29.05.26	1.65		1.65	1357	me		1.65	-	-	-	-	-	-	206.62
CLOSED			-				-	-	-	-	-	-	-	206.62
90.57		1.16	89.41			-	33.24	40.29	-	-	-	-	17.04	

Nominal Codes

5030 5405 5755 5705 5012 6470 5030

VAT
Non-VAT

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

	DR	CR
2201 - vat	£ 1.16	
Various		£ 1.16

FALMOUTH ART GALLERY PETTY CASH SCHEDULE

Period: May 26 300 300.00

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Cashed	CS - Consumables	CS - Storeroom Equipment	CS - Printing/Artwork	Collections	CS - Gallery and Misc+Parking	Running Balance
	Opening Bal						C	SE	PA	COL	Par	300.00
05/05/2026	1.20		1.20	2652	c		1.20	-	-	-	-	298.80
05/05/2026	8.35		8.35	2653	c		8.35	-	-	-	-	290.45
05/05/2026	22.29		22.29	2654	c		22.29	-	-	-	-	268.16
07/05/2026	1.65		1.65	2655	c		1.65	-	-	-	-	266.51
12/05/2026	9.30		9.30	2656	c		9.30	-	-	-	-	257.21
12/05/2026	4.55		4.55	2657	c		4.55	-	-	-	-	252.66
12/05/2026	4.00	0.67	3.33	2658	COL		-	-	-	3.33	-	248.66
12/05/2026	4.00		4.00	2659	c		4.00	-	-	-	-	244.66
12/05/2026	3.10		3.10	2660	c		3.10	-	-	-	-	241.56
19/05/2026	1.65		1.65	2661	c		1.65	-	-	-	-	239.91
19/05/2026	11.60	1.94	9.66	2662	par		-	-	-	-	9.66	228.31
19/05/2026	6.30		6.30	2663	c		6.30	-	-	-	-	222.01
26/05/2026	2.80		2.80	2664	c		2.80	-	-	-	-	219.21
26/05/2026	1.20		1.20	2665	c		1.20	-	-	-	-	218.01
CLOSED			-				-	-	-	-	-	218.01

81.99	2.61	79.38	79.38	66.39	-	-	3.33	9.66

Nominal Codes	5808	5809	5811	5812	5819
	Non Vat	-	-		0
	Vat				-

Town Clerk	Councillor

Finance Use Only

PP - GG PETTY CASH SCHEDULE

Period: May 26

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Ope ning Bal	GG - GM	GG - Misc Grounds	PP - SFS	PP - Catering Supplies	PP - Misc	Running Balance
							GM	MG	SFS	CS	MC	312.04
05/05/2026	5.25		5.25	1	CS		-	-	-	5.25	-	306.79
10/05/2026	72.60		72.60	2	CS		-	-	-	72.60	-	234.19
11/05/2026	6.26	1.04	5.22	3	MC		-	-	-	-	5.22	227.93
13/05/2026	15.00		15.00	4	CS		-	-	-	15.00	-	212.93
14/05/2026	11.10		11.10	5	CS		-	-	-	11.10	-	201.83
20/05/2026	39.15		39.15	6	CS		-	-	-	39.15	-	162.68
26/05/2026	8.00		8.00	7	MC		-	-	-	-	8.00	154.68
27/05/2026	10.10		10.10	8	CS		-	-	-	10.10	-	144.58
			0.00				-	-	-	-	-	144.58
167.46		1.04	166.42	166.42			-	-	-	153.20	13.22	
167.46												

CLASSIFICATION: DRAFT – NOT YET RATIFIED BY COUNCIL COMMITTEE
FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Cultural Services and Leisure Committee held on 18th March 2026 at 6:00 pm in the Atherton Suite, The Old Post Office, The Moor, Falmouth.

Present: Councillors J C Robinson (Chair), H M Stephens (Vice Chair), G P Andrewartha, S R Carmichael, L E Howes, D A Konik and J A R Stowell.

Also present: Councillors D V Evans BEM CC, and J A Walkden.

Attendance: R N Thomas (Responsible Financial Officer)
M C Palmer-Williams (General Manager, Princess Pavilion)
V Rogers (Administrative Officer)

The Chair reminded attendees that the Council had committed to the Civility and Respect Pledge, that is to treat everyone participating in the meeting tonight with civility and respect in their roles. For us respect is treating others with dignity, recognizing boundaries, being non-judgmental and accepting of differences. Behaviour breaching that commitment will not be tolerated. In dealing with the business of the meeting we will adhere to our agenda and the processes set out in our Standing Orders. Please be aware that the meeting is a public one and there may be recordings of your participation.

A1074 APOLOGIES

None received.

A1075 INTERESTS AND DISPENSATIONS

None received.

A1076 MINUTES

It was proposed by Councillor Howes, seconded by Councillor Konik and

RESOLVED that the Part I minutes of meeting held on 14th January 2026 be confirmed as a correct record of the proceedings and signed by the Chair.

A1077 TOWN MANAGER REPORT

The Town Clerk presented the Town Manager's report which was duly noted and forms part of these minutes. The Chair provided further detail regarding the Town of Culture bid.

A1078 CULTURAL SERVICES REPORT – PART I

The Cultural Services Director presented her report which was noted and forms part of these minutes. The collection development was building resilience, and the collections management system would feature as part of the Museums reaccreditation submission in October 2026. She advised on attendance demographics and that weekend opening had proven challenging and was currently paused.

A1079 PRINCESS PAVILION REPORT

The Princess Pavilion General Manager presented his report which was duly noted and forms part of these minutes. He provided a detailed update into community groups usage, and that with all community events he looked to be cost neutral. He updated on various matters including 5-year planning and working with promoters, the challenges of live music provision in Cornwall, adapting to changing times and an overview of 2026 events and usage.

A1080 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Councillor Robinson, seconded by Councillor Stephens and

RESOLVED that in view of the confidential nature of contractual matters and personal information, it is advisable, in the public interest that the press and public, be excluded from the meeting.



Town Management Report to Cultural Services 02/03/2026

Falmouth International Sea Shanty Festival

Planning is well underway for this year's event and the town team are currently implementing a new scheduling software to help with the enormous task of matching groups with venues, this year we have over 85 groups across approx. 30 venues. We are also in the process of developing a new app for visitors to the event.

Street Meets Campaign

Street Meets is the latest campaign from Falmouth BID focusing on the businesses, people and history of each of the town's streets via an interactive marketing campaign and including free parking days and a new shopper card that will launch in April.

Falmouth Creates events

Falmouth BID provides funding to support the following events which are happening this Springtime in town:

Fiafest – 5th-8th March

Wanderfal – 10th-11th April

Form Art Festival – 15-17th May

Food Festival 22nd-24th May

Spring Clean 2026

The annual Spring Clean will take place on March 25th. This year will see the painting of the town's planters in the vibrant town colours as well as the general tidy up teams working across the town.

St Piran's Day

Unfortunately, the annual parade was cancelled in February by the volunteers who ran the event. The town team are discussing the 2027 event and will report back in due course with ideas and plans.

Town of Culture

The Town of Culture bid writing is underway and is due for completion at the end of March. Please find below a short overview of the idea in Appendix A.

Parish to Port: A Whole-Place Cultural Movement

Core Proposition

Our Town of Culture project will rebalance the flow of culture, opportunity and visibility across our whole place - from parish to port.

A programme connecting:

Land (Parishes) → Town (Penryn & Falmouth) → Water (Estuary)

Culture moves like the tide - outward into rural communities, inward to the harbour, and constantly between the two.

This is not a waterfront festival or rural outreach.

It is a structural rebalancing of cultural visibility, investment and opportunity across our whole place.

Emotional Framing:

Falmouth and Penryn are places of striking contrast:

- Multi-million-pound yachts within sight of food banks
- International festivals alongside children who cannot afford to participate
- Rural parishes rich in heritage but distant from cultural investment
- Prosperity and exclusion existing side by side

While many coastal towns face inequality, few also carry the complexity of rural isolation. Limited transport, fragmented youth provision and affordability pressures create real barriers to participation.

Our Town of Culture year will **rebalance the flow**, ensuring culture travels to communities rather than expecting communities to travel to culture.

The Whole-Place Cultural Arc

1. Parish-to-Port Culture Grants

Micro-commissions empowering parishes to design projects linked to the estuary and shared themes of land, water and flow.

2. The Great Shared Table

Communal meals beginning in rural parishes and culminating in a harbour-side finale, tracing the journey of Cornish food from field to water and incorporating the agrifood industry of our parishes.

3. The Parish Games



Town Management Report to Cultural Services 02/03/2026

Inter-parish sport as democratic connector, culminating on the waterfront.

4. The Rolling Tide Stage

A mobile cultural “ferry” touring parishes, estates and farms before docking at quays and slipways.

5. Night on the Water + Parish Light

Large-scale projection and floating light works paired with parish-scale installations, forming a unified visual identity.

6. Estuary & Parish Stories

Oral histories, AR trails, climate storytelling and large-scale commissions connecting land and sea.

Overarching all of this - The Youth Tide

Young people lead the cultural flow:

- Parish Games captains
- Rolling Stage curators
- Light designers
- Food programme apprentices
- Estuary storytellers

Culminating in **The Tide Weekend** - a youth-led convergence from parish to harbour (we are still developing this strand)

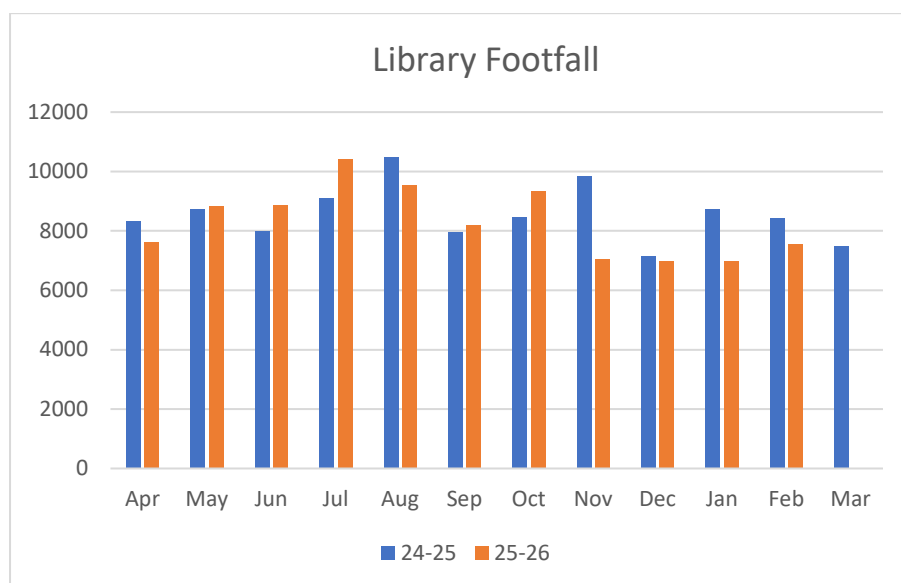
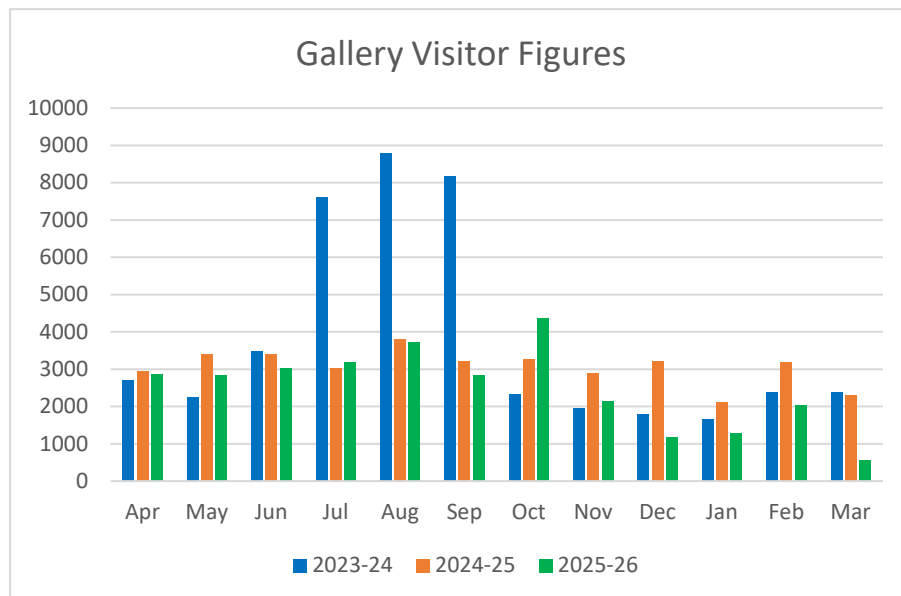
Committee Report

Report to	Cultural Services & Leisure Committee
Date of Committee	18 th March 2026
Report title	Cultural Services Report
Prepared by	Morwenna Lewis
Approved by	Town Clerk
Purpose of report	Regular update report to committee appraising of recent and forthcoming activity
Recommendations	Part 1 To note the report

1. Background	Regular report to committee
2. Financial Implications	Activity funded from core and ACE funding
3. Legal/Policy Implications	N/A
4. Risk Assessment	N/A

Part 1

1. Attendance



2. Activity Report

- Following the relocation of the remaining PC units out of the former computer room, work is now starting on the Learning and Engagement space, with a target completion of early May, which will coincide with the 130th anniversary of the John Passmore Edwards Free Library (see Library listings overleaf for details of accompanying events). This will include plumbing, and construction of cabinetry for materials storage.
- Recruitment will shortly be underway for a new cultural services marketing officer, as the post has been recently vacated.
- The postponed consultation event for the Municipal Building was held on Saturday 28th February in the council chamber, and gathered 40 responses from on-street canvassing of non-users and visitors to the event itself. The Council worked with an external consultant, Chris Cotter, to structure the consultation in a more focused way, which has yielded some useful results presented in a report attached.

- Following the three-week closure of the Gallery and Municipal Building lobby, the visitor spaces have been refreshed with a new coat of paint, making the entrance way brighter and cleaner. The community gallery on the landing has also had new lighting refitted, to increase light levels and make it more welcoming. The large scale high level paintings were also given a deep clean which may not have been done in decades, so these have also been brought back to life. Pleasingly despite access to the Library limited to the rear entrance, the Library team saw very little drop in footfall during this period.
- Attached is a report summarising the acquisitions the Gallery has made into the collection over the last year

3. Upcoming and current events & exhibitions

16 th Feb – 9 th May	Exhibition – Magic of Movement : Automata and the Memory Cafe
16 th Feb – 4 th Jul	Collections Display Part 2
Starting 16 th Mar	Art for Wellbeing 3-week course
Fri 20 th -Sat 21 st Mar	Benow Festival – Women in Words
1 st & 3 rd Mon monthly, 10:00-12:00	Healthy Cornwall @ Falmouth Library
Sat 28 th Mar, 14:00-15:00	Talk – Automata Maker Paul Spooner (sold out)
Wed 1 st Apr, 18:30	Library Author Talk – Wyl Menmuir
Tue 7 th – Thu 9 th Apr & Tue 14 th -Tue 16 th Apr, 10:00-15:00	Free holiday craft workshops (Gallery)
Tue 7 th & 14 th Apr 14:00-15:30	Free holiday craft workshops (Library)
Fri 15 th Apr, 18:30	Library Author Talk – Liz Fenwick
Wed 22 nd Apr, 18:30	Library Author Talk – Cathy Rentzenbrink
Wed 29 th Apr, 18:30	Library Author Talk - Patrick Gale
Fri 22 nd May, 18:30	Library Author Talk – Jasper Fforde
Various	Little Fingers, Baby Jam & Baby Paint
Various	Sketch Club

4. Gallery Exhibitions 2026/27

16th May – 26th Sept	Mirrors: Reflecting on Identity	Exploring self-expression in art within the themes 'Truth vs Deception' and 'Freedom vs Convention'.
5th Oct – 8th Jan	Artist Takeovers	This collaborative programme of artist takeovers is a new format for the Gallery, supporting emerging and established Cornwall-based artists or collectives to take over our exhibition space with a new event, exhibition or something experimental that they are hoping to develop or test in a public space.
1 st -3 rd Oct	Event: Small Acts (Event)	
5 th Oct – 2 nd Nov	Fran Rowse	
3 rd Nov – 1 st Dec	Resonant Forms Collective	
2 nd Dec – 9 th Jan	Charlie Duck	
11 th Jan – 8 th Feb	Justin Wiggins & Oona Luras	
Start date TBC (2027) – 8 th May	Wilhelmina Barnes Graham Touring Exhibition	Delivered in partnership with the Wilhelmina Barnes Graham Trust, this exhibition will build on the successful immersive experiment from last summer with a fully immersive room, loaned artworks from the WBG trust and our permanent collection, to celebrate the Tate St Ives' major retrospective.

Falmouth Municipal Buildings Transformation Project Consultation Event 28th February Report

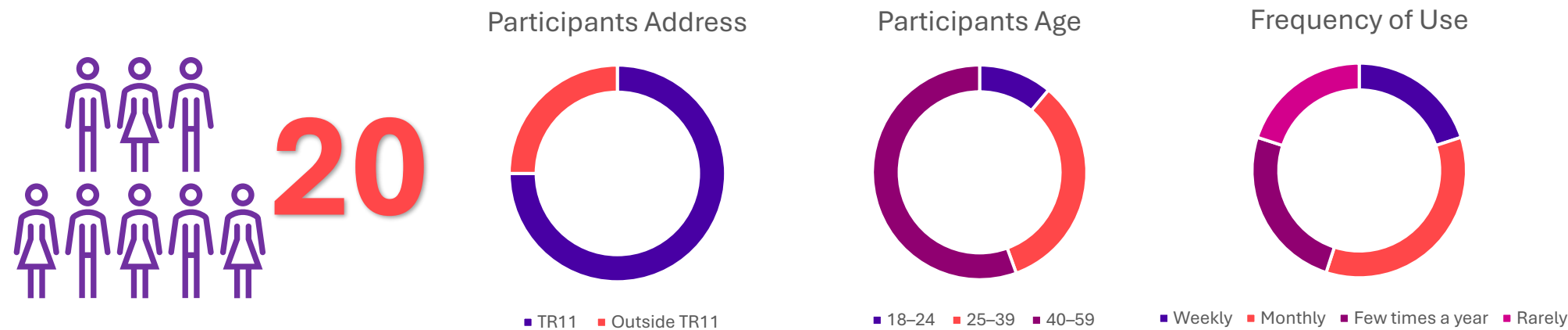


Contents

Executive Summary Dashboard	3
Who We Heard From - In Person Consultation Event	3
What We Heard	4
Purpose of the Consultation	5
Overall Findings	5
Key Messages	5
Background	6
Aim of the Consultation	6
Consultation Design	7
Public Consultation Event	7
Overall Strategic Insight	8
What We Heard – Cross-Evidence Themes	9
Street Canvassing	10
What We Heard – Participation Barriers and Opportunities	11
Initial User Survey Insights	12
Data Quality and Interpretation	12
Initial Insights	13
Conclusion	15
Next Steps	15
Appendix A – Full Survey Results	17
Free Text Survey responses	18
Appendix B – Consultation station outputs	26
Appendix C – Suggestion cards and written responses	29
Appendix D – Street canvassing responses	30

Executive Summary Dashboard

Who We Heard From - In Person Consultation Event

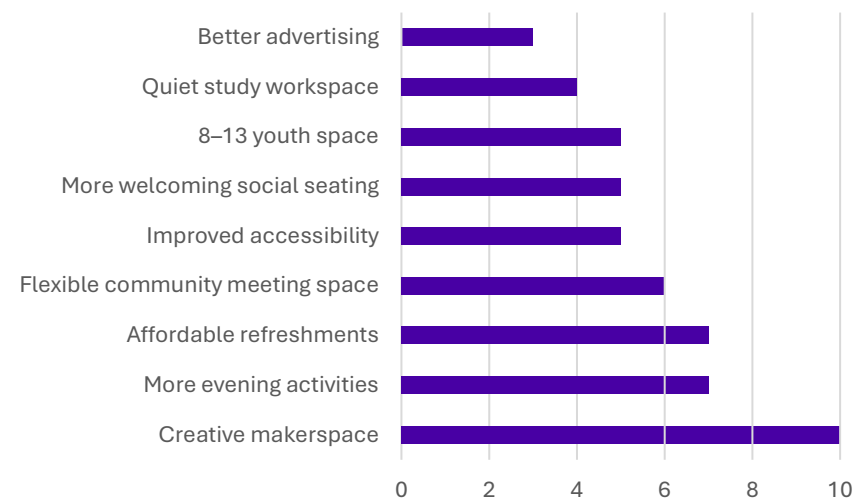


Street canvassing survey

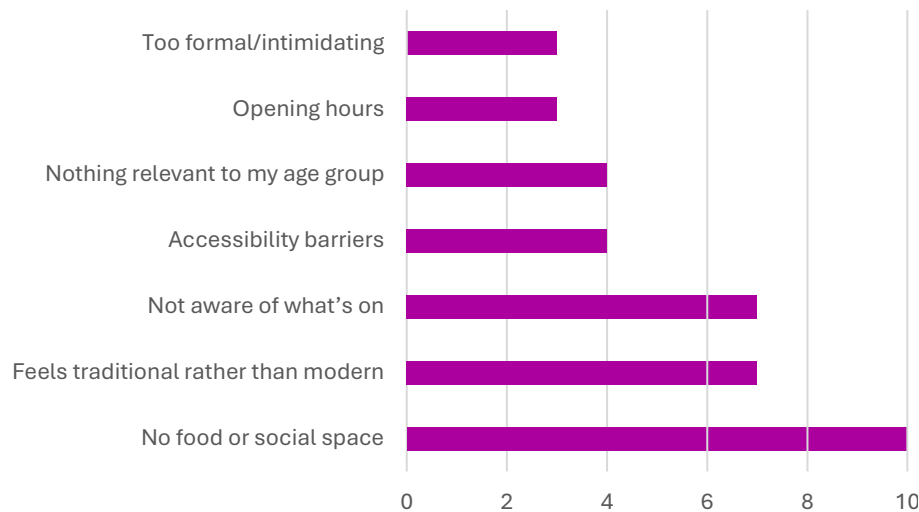


What We Heard

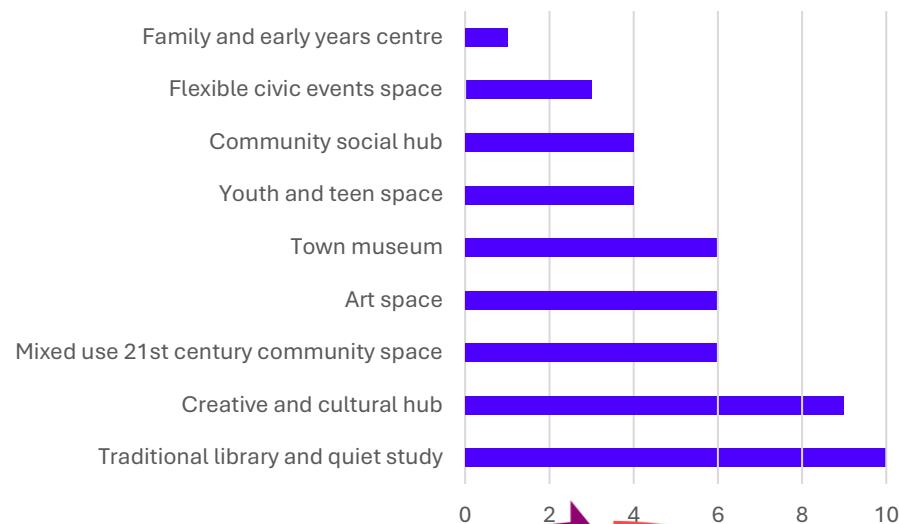
Station 1: What Would Increase Visits? (Voting)
Votes



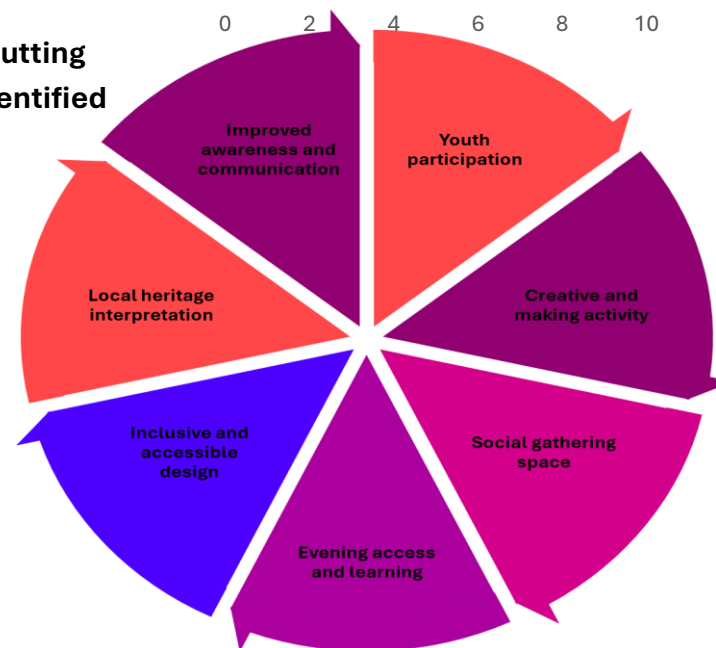
Station 2: Barriers to Use (Voting) Votes



Station 4: Future Role Voting Results Votes



Key Cross Cutting
Priorities Identified



Purpose of the Consultation



Falmouth Town Council is exploring options to transform the Municipal Buildings, which currently house the town library and art gallery. To inform this process and support potential funding applications, the Council commissioned a structured consultation exercise to understand community demand, participation patterns and future needs.

The consultation was designed to provide evidence on:

- current use of the building
- barriers to participation
- demand for future cultural and learning activity
- gaps in existing provision
- how the building should evolve in the future.

Importantly, the consultation focused on use, relevance and participation, rather than architectural design.

Overall Findings

The consultation demonstrates strong support for retaining the building's current role as a library and cultural venue. Residents value the core services currently delivered within the building and wish to see them protected and strengthened.

At the same time, the evidence indicates opportunities to broaden participation through improved access, increased visibility and expanded cultural programming.

The consultation therefore points towards an evolution of the building's civic role, rather than a radical change in purpose.

Key Messages

Strong mandate for core services

Survey responses show exceptionally high support for traditional library and gallery services including reading and borrowing, early years activities, exhibitions and study space.

Participants clearly view these services as fundamental to the building's civic identity.

Participation barriers are practical rather than conceptual

The most common barriers identified were:

- lack of awareness of activities
- limited evening access
- absence of informal social space
- perceptions of the building environment.

These factors suggest that increasing participation may depend more on **accessibility and welcome** than on introducing entirely new services.

Demand exists for expanded cultural participation

Residents expressed interest in:

- creative workshops
- youth engagement
- intergenerational programming
- community events
- affordable learning opportunities.

These activities are generally viewed as complementing the existing offer rather than replacing it.

Some activities require review

A small number of activities generated higher levels of “Stop” responses, particularly Moving Marks dance workshops.

However, support for continuing these activities still exceeded calls to stop them, suggesting that concerns relate more to **fit, scheduling or communication** rather than clear opposition.

Strategic Direction

The evidence suggests that the Municipal Buildings should continue to function as a **library and cultural venue**, while evolving into a more welcoming civic space that supports creativity, learning and community interaction.

Background

The Municipal Buildings occupy a prominent civic role within Falmouth and currently house the town library and art gallery. As the Council explores opportunities to transform the building, it is essential to demonstrate how the project responds to real community needs and demand.

Early consultation linked to the project has focused primarily on architectural considerations and potential exhibition design. However, before progressing further it is necessary to strengthen the evidence base regarding how the building is used and how it could better serve the community.

This consultation was therefore commissioned to gather structured evidence on cultural demand, participation barriers and community aspirations.

Aim of the Consultation

The consultation was designed to provide clear evidence on:

- Current patterns of use and non-use
- Demand for future use of the building
- Gaps in current cultural and learning provision
- Barriers to access and participation
- Groups who may currently be under-served
- The role the building should play in the town’s future.

Importantly, the consultation focused on **needs, relevance and future use**, rather than on specific architectural proposals.

Consultation Design



The consultation combined several complementary engagement methods to capture a broad range of perspectives.

These included:

- An in building drop in consultation event (28th Feb)
- Street canvassing in the town centre (28th Feb)
- A User survey exploring current services and activities
- User Suggestion cards and written feedback.

Using multiple methods allowed the consultation to capture insights mainly from both **existing users, with some non-users**, helping to reduce bias and provide a more balanced evidence base.

Public Consultation Event

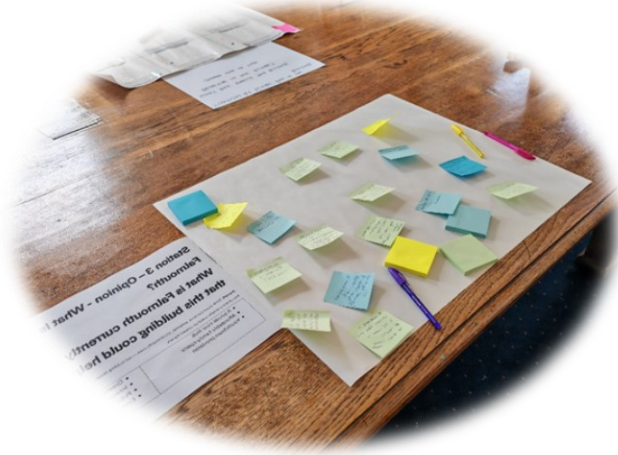
The main consultation event took place on 28 February and operated as an open drop-in session. Participants were invited to move around a series of consultation stations exploring key questions about the building's future. These stations addressed themes including:

- Reasons people might visit the building more often
- Barriers to participation
- What is currently missing in Falmouth's cultural offer
- The future role the building should prioritise
- Which groups are not currently well served
- Open suggestions and participation barriers.

The stations combined sticker voting, opinion walls and written responses to generate both quantitative and qualitative evidence. The findings from the voting walls are shown in the Executive Summary as graphs, but beneath the statistics we have the following insights:

- **Future Role Voting Results** - There is no single dominant future identity. However, strong support exists for maintaining the library function while expanding cultural, creative and museum based elements.
- **Barriers to Use** - The absence of social space and refreshment offer was the most significant structural barrier identified. Perception of the building as traditional and lack of awareness were equally prominent.
- **What Would Increase Visits** - A makerspace concept received the highest support. Evening activity, refreshments and flexible space are also strong drivers of potential increased use.

Overall Strategic Insight



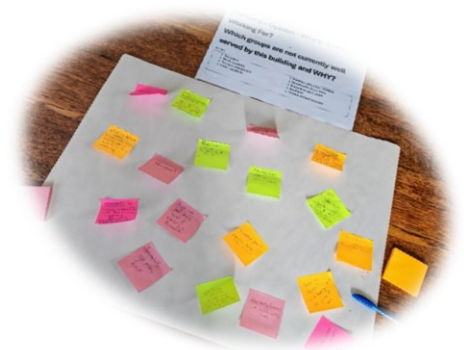
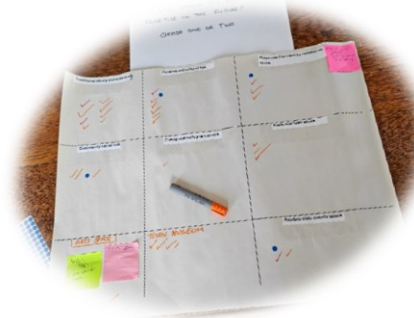
Across all engagement channels, four consistent themes emerge:

1. Awareness and communications are insufficient.
2. The building is perceived as traditional rather than contemporary.
3. There is strong demand for creative, maker and workshop based provision.
4. Youth and working age adults are under engaged.

There is broad support for retaining the library function while expanding into a more inclusive, flexible, creative and socially welcoming civic space.

Feedback gathered during the consultation event through the opinion walls, suggestion cards and open comments revealed a number of consistent themes. When analysed collectively, the perceived gaps in

provision, the groups identified as underserved, and the suggestions offered by participants align strongly around a shared set of priorities. This convergence provides confidence that the themes identified in the table on the next page, represent genuine community priorities rather than isolated comments.



What We Heard – Cross-Evidence Themes

Strategic Theme	Evidence from Identified Gaps	Evidence from Key Themes	Evidence from Under Served Groups	Interpretation
Youth Participation	Youth provision identified as missing	Youth provision highlighted as key theme	Teenagers identified as under-served	Strong evidence that young people currently have limited engagement and require dedicated programming and space.
Creative and Making Activity	Makerspace, creative training, social creative space	Creative space, technology and makerspace	Students and young adults identified as under-represented	Demand exists for participatory creative activity rather than passive cultural consumption.
Intergenerational Activity	Intergenerational programming identified as a gap	Intergenerational activities highlighted	Working adults and older residents appear disconnected from shared activity	Residents see value in activities that bring different age groups together.
Social Space and Community Interaction	Indoor event space and social creative space	Social space highlighted repeatedly	Working adults and non-regular users identified	Informal gathering spaces could significantly increase use of the building.
Learning and Skills Development	Affordable creative training, evening classes	Affordable access and evening activities	Working adults and people on low incomes identified	Affordable evening learning opportunities may widen participation.
Museum and Heritage Interpretation	Local museum identified as missing provision	Museum provision theme	Residents interested in local heritage access	Opportunity to strengthen local heritage storytelling within the building.
Inclusivity and Accessibility	Barriers affecting disabled users identified	Inclusivity and belonging theme	People with disabilities and neurodiverse individuals identified	Future development should prioritise inclusive design and accessibility.
Awareness and Communication	Lack of awareness noted in consultation	Awareness and communications theme	Non-resident audiences not currently engaged	Improved communication could significantly increase participation.

Street Canvassing



To ensure that non-users were represented, a short structured survey was conducted with people in the town centre. Participants were asked three questions covering:

- Current use of the building
- Reasons for non-use
- What would encourage future use.

This approach ensured that the consultation captured perspectives from individuals who might not otherwise enter the building or participate in consultation events.

Feedback gathered through street conversations and written responses highlighted several barriers that currently limit participation in the Municipal Buildings. When analysed alongside suggestions for future improvements, these responses reveal a clear relationship between the factors discouraging use and the types of changes that residents believe would encourage them to visit more frequently. The table below summarises the main participation barriers and the opportunities identified by residents.



What We Heard – Participation Barriers and Opportunities

Participation Barrier Identified	Evidence from Responses	What Would Encourage Future Use	Interpretation
Low awareness of events and services	Lack of awareness of events	Improved communications	Many residents are unaware of the range of activities already available. Improved marketing and visibility could significantly increase participation.
Limited access for working residents	Opening hours, time constraints	Evening opening	Evening access could enable participation from working adults who cannot visit during daytime hours.
Perceived lack of relevance	Lack of relevance, low engagement with reading	More events and activities	Some residents currently associate the building primarily with traditional library use. Expanding communications on cultural and creative programming could broaden its appeal.
Competition with other venues	Preference for other venues	Creative activities, events	Developing distinctive cultural programming could encourage residents to choose the building over other local venues.
Need for welcoming and productive spaces	Limited engagement with reading	Study and quiet space	Demand exists for comfortable study environments and quiet working spaces, particularly for students and remote workers.
Limited intergenerational interaction	Lack of relevance for some groups	Intergenerational engagement	Activities designed to bring different generations together could strengthen the building's community role.
Practical constraints affecting participation	Location and time constraints	More events, flexible programming	Programming that fits around people's schedules could improve accessibility for wider audiences.

Initial User Survey Insights

Prior to the consultation event, a user survey gathered feedback on the current range of library, gallery and community services associated with the Municipal Buildings. The survey provided valuable early insight into how existing services are perceived and where opportunities for development may exist. The survey analysis also informed the design of the consultation stations used during the public event.



Data Quality and Interpretation

Two versions of the survey were circulated. The first version received four responses before the questionnaire was revised. Due to the small sample size and differences in question structure, these responses are treated as contextual feedback rather than core evidence.

The revised survey received forty responses. However, completion patterns varied, with nineteen respondents completing all questions and twenty one completing the survey partially. Blank responses were disproportionately concentrated in “Stop” fields rather than “Continue” responses. This pattern is common in consultation surveys, where participants are more comfortable identifying services they value than suggesting services that should be discontinued. The survey therefore provides stronger evidence regarding **what residents want to retain or strengthen**, while signals suggesting discontinuation should be interpreted cautiously.

Below the current survey results are visualised across the following themes:

- Library Reading
- Library Culture and Creativity
- Library Digital
- Library Health and Wellbeing
- Library other
- Art Gallery Learning
- Art Gallery Culture and Creativity
- Art Gallery Outreach
- Art Gallery Health and Wellbeing
- Art Gallery Digital
- Art Gallery Other

Initial Insights (Green Represents Continue/Yellow No response/Red Stop)





The revised survey results (n=40) provide the strongest quantitative evidence. Responses show a very strong mandate to retain and strengthen the core offer: borrowing and reading, early years provision, study space, volunteering, school engagement, and key cultural functions such as exhibitions and local collections. Importantly, the dataset is more reliable at indicating what people want to keep than what they want to stop: only 48% completed all questions and blanks were concentrated in the Stop fields. Nevertheless, a small number of activities show elevated Stop sentiment relative to the rest of the dataset.

These are the clearest candidates for review/reframing:

Activities where Stop sentiment is materially higher than the norm (≥10% Stop)

- **Moving Marks (dance workshops):** 20% Stop / 58% Continue
- **Doodle table:** 18% Stop / 73% Continue
- **Toddler table:** 15% Stop / 75% Continue
- **Tablet access:** 15% Stop / 60% Continue
- **Blood pressure monitors:** 15% Stop / 63% Continue
- **Computer buddies (not current):** 13% Stop / 53% Continue
- **Games club (not facilitated):** 13% Stop / 63% Continue
- **Offsite school/nursery visits:** 10% Stop / 85% Continue

These outliers appear to reflect questions of fit, timing, and user expectations, rather than a straightforward call for removal. The practical implication is to review delivery models, zoning, scheduling, and communications, rather than discontinuing activities by default.

Conclusion

Across street canvassing, the consultation event, and the revised in-building survey, a consistent picture emerges. Street canvassing captured a high proportion of non-users: half of respondents reported never using the Municipal Building, and the dominant reason was not active dislike but limited awareness of what is available. In contrast, the consultation event attracted a more engaged audience who already use the building regularly; this group contributed deeper feedback on how the building could evolve to serve a broader cross-section of the community.

The consultation stations and suggestion box reinforce the key enabling factors for future use. The most prominent structural barrier identified was the absence of food and social space, alongside perceptions of the building as traditional and a continued lack of awareness about programming. Participants consistently called for makerspace-style creative provision, more evening activity, affordable refreshments, flexible community meeting space, and improvements to accessibility and welcome. Underserved groups were clearly identified, particularly teenagers, working adults, people on low incomes, and disabled/neurodiverse residents, indicating that a future model should be judged by whether it enables wider participation rather than simply expanding activities for those already engaged.

Overall, the evidence supports a library led, multi-use civic model: protecting the core library and gallery functions while making the building more visible, welcoming, inclusive, and usable beyond standard working hours, with affordable creative and community provision that responds directly to expressed need and demand.

Next Steps

The next steps should deepen and validate need and demand signals, resolve ambiguity and convert high level preferences into a clear set of service and access priorities.

1) Thematic Focus Groups to test “need and demand” - Run a small, structured focus group designed to interrogate what people mean, what they would actually use, and what would change behaviour.

Focus group Question 1: “What does a library led, multi-use civic model mean in practice?”

Purpose: Convert an abstract concept into specific needs and demand. Prompts to consider :

- What activities/services would you realistically attend? How often?
- What time of day would you come, and why?
- What would make you feel welcome or not welcome?
- What facilities are essential vs “nice to have”?
- What would make you choose this building over alternatives?

Focus group Question 2: Underserved groups: teenagers and young adults

Purpose: Test the youth space demand and the “belonging” issue.

Prompts to consider:

- What stops you coming now?
- What would feel safe and relevant?
- How would you want to access it (drop-in, structured programme, youth-led events)?
- What would success look like after 6 months?

Focus group Question 3: Working adults and time-poor residents

Purpose: Validate demand for evening access and identify realistic usage. Prompts to consider:

- Which evenings and what hours would change behaviour?
- What would you do there (study, events, talks, co-working, creative)?
- What would you pay for (if anything), and what must be free?

Focus group Question 4: Accessibility and inclusion by design

Purpose: Move from “barriers” to actionable priorities. Prompts to consider:

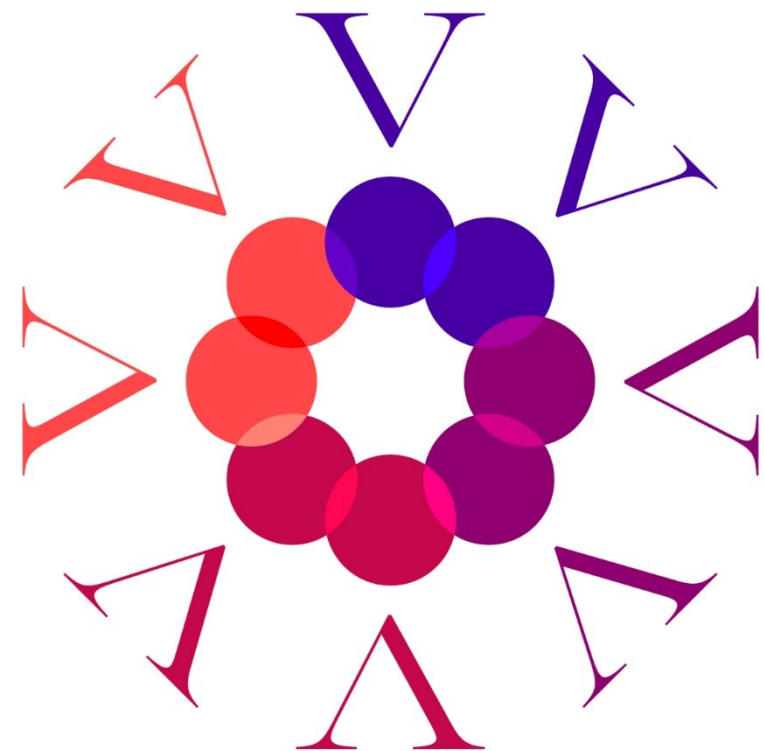
- Physical access, dignity, visibility of accessible routes
- Toilets, doors, seating, layout, signage/wayfinding
- Neurodiversity-informed environment (noise, lighting, clarity)

Format: 60–90 minutes; 8–12 participants; clear facilitation guide; capture as “need statements” and “minimum conditions for use”.

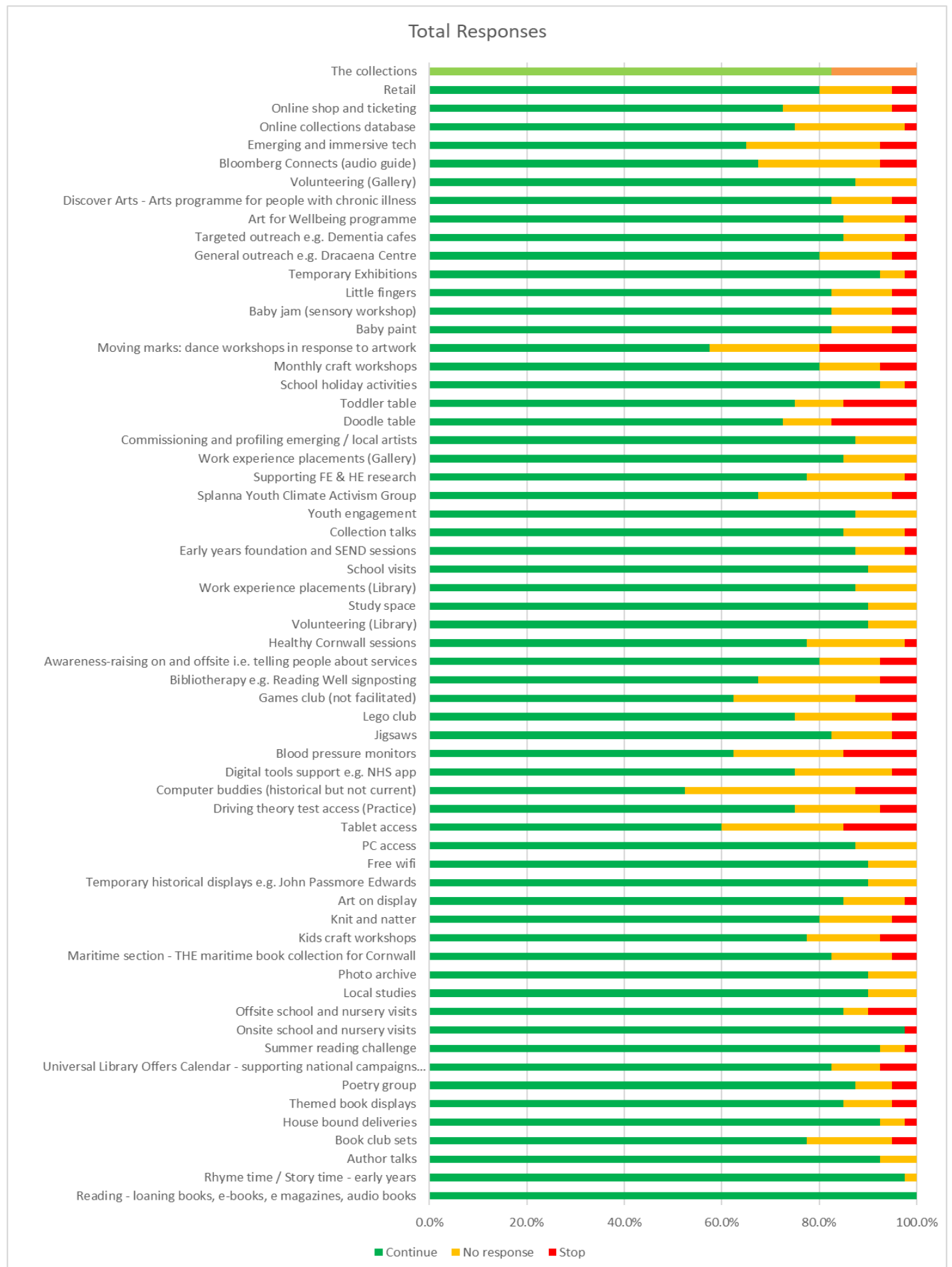
2) Review the “contested” activities through a fit lens (not a cuts lens)

For the small number of activities with elevated Stop sentiment:

- Review whether issues are about **noise, timing, unclear purpose, or poor visibility**.
- Develop options: relocate, reschedule, re-zone, relabel, or explain more clearly.
- Test options through focus groups rather than assuming discontinuation.



Appendix A – Full Survey Results



Free Text Survey responses

ID	Comment (verbatim)	Underlying theme
1	Move sessions of people with physical disabilities dedicated space for disabled workshops more partnership projects e.g. the Poly and an accessible community gallery paragraph	Accessibility & inclusion
2	I am very rarely able to visit the library because I am physically disabled and I do not have adequate transport and all support from a helper carer I therefore cannot comment on most of the activities being offered however I love this space and what it offers PS it would help to have an automated door for the disabled toilet	Accessibility & inclusion
3	More affordable art writing craft for younger and older people	Programming & activities
4	Question 3 the library or the art gallery question 4 it would be lovely to have a cafe and word improve the use increase the use	Café / refreshments / social space
5	More banking hub where normal banking activities can be undertaken relating to a wide variety of banks on a rotor basis	Banking hub / financial services
6	The library or the art gallery whichever part I am visiting falmouths Passmore cultural centre	Identity / naming / purpose
7	And the area to purchase refreshments	Café / refreshments / social space
8	The library and art gallery	Identity / naming / purpose
9	Would like to bring back allowing dogs into the art gallery	Programming & activities
10	Falmouth library	Identity / naming / purpose
11	The building condition for building used by all generations it's very unloved in terms of damp etc it's such a beautiful building it would be I would love to see it in better condition for future generations	Building condition & heritage

12	More LGBT plus Youth Services the library bathrooms Format library	Youth / targeted groups
13	The building condition for a building used by all generations is very unloved in terms of the damp it's such a beautiful building I'd love to see generations using it don't reduce the library space it's nice to have a decent size library	Building condition & heritage
14	Continue to improve the children book section for future generations keep getting newly published books we love the library and use it weekly	Programming & activities
15	Art gallery	Identity / naming / purpose
16	No lobster king bring back lobster king or I'll cry	Café / refreshments / social space
17	Library things or a persons name call it what it is library and gallery	Identity / naming / purpose
18	Quiet reading milk dark cosy and make a space A come and make use shared establishment please open more weekends can't come in the week so unhelpful is only opens half a day	Opening hours & out-of-hours access
19	Which are opening hours at the library EG one evening a week until 6:00 PM more bookable meeting spaces and The library The community Hertz the phone with base the lodge	Opening hours & out-of-hours access
20	The lack of nearby toilets is an issue looks like the public ones next door are permanently closed and the Prince of Wales pier ones are a walkway for disabled people also bit grotty and there never all unlocked update the deck or in the library as bland and like GP waiting room thinking warm fun colours comfy sofas cosy nooks would plants better sound insulation and water tight and warmer love the renewables aim	Facilities & comfort
21	The plant is out front of the library are empty I know it's winter but they look boring and messy	Facilities & comfort
22	How about a music space for rehearsals and performances may be bookable after 4:00 PM so it doesn't affect the peace of the library and gallery how about cafe The library phone with culture hub	Programming & activities

23	The librarians desk should be the first thing you see on entry there's loads of room so why not a round desk in the middle of the main space where staff can greet visitors please don't put books on the bottom shelves I'm not told but I can't read the titles unless I'm on my knees new paragraph i feel bad saying that any of the services and activities should be stopped especially if they are popular it might have been more useful to have a one to 10 score for each rather than simply continue or stop	Accessibility & inclusion
24	No simply ensure A comprehensive book collection Format library Depends No No	Identity / naming / purpose
25	Proactive town council information talks info surveys etc etc Library stroke art gallery Since York County library the same thing at the toilet for library users	Awareness / communications / outreach
26	Cafe place to meet music room mending group based in the library reading group based in the library meditation	Café / refreshments / social space
27	The library an arts gallery new paragraphs café	Café / refreshments / social space
28	Possibly a cafeteria service somewhere in the building although of course there are plenty around the town it might encourage people to explore what other services benefits there are on offer in the building and also provide a safe central community meeting place for lonely people to feel welcome	Café / refreshments / social space
29	Three names library art gallery council offices	Identity / naming / purpose
30	Municipal arts and library centre falmouth	Identity / naming / purpose
31	Certain spaces could perhaps host evening activities for community groups or just be available for already established groups to use as a venue after working hours	Opening hours & out-of-hours access
32	Academic services EG access to five star or similar services where there are academic papers etc	Programming & activities
33	The library and Co	Identity / naming / purpose
34	Something focused on the library since that's the biggest part and	Identity / naming / purpose

	many libraries are umbrellas for other things	
35	A noise allowed stroke non quiet area for socialising and less worry of disturbing people and more of a community feel	Quiet vs social zoning
36	Disabled access that's not hidden away like they are lesser or embarrassing new paragraphs	Accessibility & inclusion
37	More outreach and awareness of what is happening in the library I didn't know it did 80% of the things on this form new paragraph town council building new paragraph council and community hub new paragraph maybe some	Awareness / communications / outreach
38	Falmouth library Falmouth library only if it does not reduce books held and access to them Why don't the architect design pictures show any paintings art collection should not only be conserved and protected but also displayed so that everyone can get the benefit keep many paintings on show	Collections visibility
39	For 20 years I was a member of the farmers history group near the Falmouth history centre the late Peter Gibson my old teacher used to do something or other in the 1950s perhaps contact with other groups would be helpful to you Farmers librarian art gallery	Programming & activities
40	I would be happy whatever the decision	Identity / naming / purpose
41	I am more a people's person than a buildings person More kids workshops more educational games like Lego maybe new Lego sets Falmouth hub Maybe more drawing materials in the gallery and library	Programming & activities
42	But one stop shop might be better in the past more Edwards building more integrated with the library as a course of information The art gallery the farm with art gallery the library	Identity / naming / purpose
43	No please just concentrate on the core library and art gallery both fully stretched as it is new line the town hall new line of	Identity / naming / purpose

44	Maintain and make known his existence and need for updating a database and paper card index of form of Penguin clubs hobbies groups sports groups associations religious and political groups national including Cornish social groups politics classics and coaching with details of venues meeting dates times persons to contact for information including a telephone number for those without emails possibly a similar index for traders and businesses with each type listing together to assist people to locate plumbers and take decorators	Awareness / communications / outreach
45	Falmouth town library Disabled access to the library and the art gallery is excellent other areas of building let the council chamber or the clerks office are difficult impossible to reach a pity because the council chamber would be ideal for talks by popular authors lessons in civics or finance to small groups as a meeting place for proposed turn activities which have yet to establishment themselves and find their own committee and venue	Accessibility & inclusion
46	Providing easily accessible space for a full range of staffed services by all of the banks and building societies which have abandoned Falmouth including space for private consultations by appointment to avoid the need to travel to Truro or Plymouth continue to be a first port of call for bus pass applications	Banking hub / financial services
47	More non fiction for children library Lego club after school one day a week more interactive displays in the art gallery The library Falmouth library an art gallery	Youth / targeted groups
48	May be opening all day on Saturday but another half day during the week	Opening hours & out-of-hours access
49	Themed book displays with related talks nature conservation marine conservation Maritime history heritage temperate rainforests Focus events bio green week net zero week zero waste week walking cycling week national tree week and	Programming & activities

	the list goes on The Falmouth library an art gallery The phone with library and art gallery	
50	Automatic opening doors meeting rooms for community groups provision of toilets to or assign to the nearest facilities story of Passmore Edwards mural or description board in the entrance something similar to the hail institute but more artistic hydration machine water dispenser to refill water bottles	Facilities & comfort
51	Welcoming sign at front of the building with opening times solar panels on roof and public solar display panel which shows the performance of the solar array	Awareness / communications / outreach
52	Much more awareness raising of the building its history its events and its services	Awareness / communications / outreach
53	You could integrate ecosystem for water for more main use if not already being done could link in more directly with public art - that is the outside environment	Facilities & comfort
54	Automatic doors front and inner	Accessibility & inclusion
55	Do you have spaces to offer as temporary rotating workshops like red roof butter market have for food and chefs but a creative rotating space for makers and artists instead The library Still the library	Programming & activities
56	Retained historical features don't modernise too far Please ensure a library and learning space is always retained it's essential for much of the community	Building condition & heritage
57	Table tennis in Pool table coffee machine	Café / refreshments / social space
58	The council building The mayor hub open 5-6 days a week	Opening hours & out-of-hours access
59	Opening hours an assembly things already existing out of normal working hours being available out of normal working hours evenings and weekends the whole time I was employed I could not access anything from the library Cafe Library or art gallery	Opening hours & out-of-hours access

60	Something that reflected art culture learning and community knew line the entrance is very bland and not welcoming extend the library or gallery into this space as a reading spot or art display that lead you into the building Advertised their gallery better lots of people no I know don't know about it and have never visited it outside is frame for the bank open in the evenings have more talks and arts events on to introduce new audiences to the space the Poly has 6:00 PM cafe talks something like this a culture cafe every week every month	Awareness / communications / outreach
61	please continue all the wonderful work you do I have found fond memories of my own childhood childhood use of this children's library collecting books for relatives later as a childminder and grandparent using align time art workshops etc as an art student using the art gallery and as a library book boric borrower carry on please I love all your community work also when working for short start Trevi I bought the first families for baby painting to the gallery Library an art gallery Falmouth community library an art gallery	Identity / naming / purpose
62	Better access for disability and baby buggies Just keep going don't let the funding decide please don't let the council make any cuts outreaching community links are key to your future pay your lovely staff well please	Accessibility & inclusion
63	Cafe and more actively promoted Co working space I work for the local authority and would like to work from here Library The art gallery the library	Café / refreshments / social space
64	Paid entry early career positions in the gallery the art world is incredibly elitist where real paid work is very tricky to come by and nearly always city based the town art gallery is so good and something like this could open doors for people who want a career in arts	Programming & activities
65	The library the art gallery It looks good to me	Identity / naming / purpose

66	More paid entry level positions in the gallery that art world is incredibly elitist and it's impossible to get a foot in the door	Programming & activities
67	Evening access I know this is a pain for staffing but getting here to enjoy the art gallery and library is a faff on Saturday mornings as I work full time during the week The library The library	Opening hours & out-of-hours access
68	I would like a couple of reading chairs that are not in a circle or sofas I also really appreciate the quiet workspaces when I get here	Facilities & comfort
69	Just don't stop the vital work you all do you have no idea how precious I think this offering is to Falmouth	Identity / naming / purpose

Appendix B – Consultation station outputs

Station 1: What Would Increase Visits? (Voting)

Improvement	Votes
Creative makerspace	10
More evening activities	7
Affordable refreshments	7
Flexible community meeting space	6
Improved accessibility	5
More welcoming social seating	5
8–13 youth space	5
Quiet study workspace	4
Better advertising	3
Digital media/contemporary art	0

Commentary - A makerspace concept received the highest support. Evening activity, refreshments and flexible space are also strong drivers of potential increased use.

Station 2: Barriers to Use (Voting)

Barrier	Votes		
No food or social space	10		
Feels traditional rather than modern	7		
Not aware of what's on	7		
Accessibility barriers	4		
Nothing relevant to my age group	4		
Opening hours	3		
Too formal/intimidating	3	Too quiet	0
Prefer other venues	0	Too busy	0

Commentary - The absence of social space and refreshment offer was the most significant structural barrier identified. Perception of the building as traditional and lack of awareness were equally prominent.

Station 3: What Is Missing in Falmouth?

Identified Gaps

Missing Provision	Description
Indoor event space	Alternative to outdoor events
Makerspace	3D printing, electronics, digital fabrication
Youth provision	Dedicated teen and young person space
Intergenerational programming	Shared activities across age groups
Local museum	Town heritage and history
Affordable creative training	Sewing, ceramics, vocational skills
Evening classes	Adult education opportunities
Social creative space	Calm, free, welcoming environment

Commentary - The strongest unmet needs relate to youth provision, affordable creative space, indoor event space and heritage/museum development.

Station 4: Future Role Voting Results

Future Role	Votes
Traditional library and quiet study	10
Creative and cultural hub	9
Mixed use 21st century community space	6
Art space	6
Town museum	6
Youth and teen space	4
Community social hub	4
Flexible civic events space	3
Family and early years centre	1

Commentary - There is no single dominant future identity. However, strong support exists for maintaining the library function while expanding cultural, creative and museum based elements.

Station 5: Groups Not Well Served

Under Served Groups Identified

Group	Key Issues Raised
Teenagers	Do not feel it is their space; need safe group entry points
Working adults	Limited evening provision
People on low incomes	Cost barriers
People with disabilities	Accessibility challenges; entrance unwelcoming
Neurodiverse individuals	Lack of inclusive design
Students	Study spaces not welcoming; furniture concerns
People of colour	Perceived colonial atmosphere
Non residents	Perception building is for locals only

Commentary - Teenagers and working adults were the most frequently mentioned groups. Accessibility and inclusion (physical and cultural) require attention.

Appendix C – Suggestion cards and written responses

Suggestion Box Responses (Thematic Analysis)

Key Themes Identified

Theme	Representative Comments
Affordable access	Cost is a barrier; affordable refreshments; low cost events
Creative space	Arts, crafts, crochet, painting, mixed media, adult workshops
Youth provision	Activities for 8–16 and 18–25; safe space for teenagers
Intergenerational activities	Family and cross generational programming
Museum provision	Town museum; local history; tank museum
Social space	Comfortable seating; no pressure to spend money; board games library
Technology and makerspace	3D printing; electronic learning; digital design
Inclusivity and belonging	“Is this my building?”; welcoming entrance; equal access
Awareness and communications	Better publicity; visible programming
Evening activities	Events outside daytime hours

Commentary

There is clear appetite for a more vibrant, creative and socially inclusive offer. Cost sensitivity and inclusivity were recurring themes, alongside demand for evening programming and improved awareness.

Appendix D – Street canvassing responses

1. Street Canvassing Survey (n = 20)

1.1 Current Usage of the Municipal Building

Frequency of Use	Number of Respondents	% of Sample
Regularly	1	5%
Occasionally	5	25%
Rarely	4	20%
Never	10	50%
Total	20	100%

Commentary

Half of respondents (50%) reported never using the Municipal Building. Only one respondent (5%) described themselves as a regular user. This indicates significant opportunity to broaden engagement, particularly among non-users.

Reasons for Not Using the Building (Thematic Coding)

Theme	Example Responses	Relative Frequency
Lack of awareness of events	“Not aware of what’s on”; “Keep forgetting it exists”; “Not aware of what’s on in the gallery”	High
Preference for other venues	“Use other venues”; “Use the university library”; “Use Penryn library”	High
Opening hours	“Opening hours”; “Would use if it opened later”	Moderate
Lack of relevance	“Doesn’t feel like it’s for me”; “Not in the habit”; “Wouldn’t use it anyway”	Moderate
Location	“Not in the area”; “Live in Penzance”	Low
Time constraints	“Lack of time”	Low
Low engagement with reading	“Don’t read”	Low

Commentary

The most dominant barrier identified during street canvassing was lack of awareness and communication. A significant proportion of respondents indicated they simply did not know what was

happening within the building. Preference for alternative venues (particularly university libraries) also featured strongly.

What Would Encourage Future Use? (Thematic Coding)

Theme	Example Suggestions	Relative Frequency
Improved communications	Social media, flyers, posters in restaurants and venues	High
More events and activities	Story time, Lego sessions, talks, exhibitions	High
Evening opening	Later hours to enable gallery visits	Moderate
Study and quiet space	Quiet study areas	Moderate
Intergenerational engagement	Introducing grandchildren; family access	Moderate
Creative activities	Workshops, crafts, gallery events	Moderate

Commentary

Improved marketing and visibility were the most consistent recommendation. Respondents also expressed interest in more varied programming, particularly events and activities extending into evenings.



Falmouth Art Gallery - Recent Acquisitions

Extracted from the recent press release reporting on the acquisitions

Over the past year several remarkable works have been added to the Gallery's renowned public art collection. These acquisitions demonstrate the Gallery's commitment to expanding the Collection so that it encompasses a diverse range of artists and art forms. Thanks to the generosity of private individuals and funding support from external sources, the Gallery has welcomed standout works which will be enjoyed by the community for years to come.

Works which are now part of the Collection include:

Georgia Gendall (b. 1991) - *The Worm Forgives the Plough*, 2024 and other works

The Worm Forgives the Plough is a captivating short film by Cornwall-based artist Georgia Gendall. Commissioned for the exhibition 'Ammeth' which explored farming in Cornwall and took place at the Gallery in 2024, this film features the St Keverne Brass Band performing a score by Seamus Carey. In addition to the film, the Gallery has also acquired an original oil pastel drawing and a suite of vibrant risograph prints that celebrate the beloved Worm Charming championship, which Gendall established in 2022.

Ben Sanderson - *Playing Place*, 2024

Another significant acquisition is *Playing Place*, an etching on handmade paper by local artist Ben Sanderson which featured in the Gallery's recent 'Out of Paper' exhibition. This unique four-plate photopolymer etching, made in collaboration with master printmaker Simon Marsh, debuted at the University of Warwick's Mead Gallery. As Sanderson's first piece in the Gallery's print collection, it enriches its already impressive collection of works on paper – widely considered to be among the most important held in public ownership outside London.

Eric James Mellon (1925-2014) - *Mermaid of Zennor*, 1994

To celebrate the centenary of Eric James Mellon, the Gallery received a gift from his daughter and son-in-law: a distinctive woodcut print inspired by the Cornish legend of the Mermaid of Zennor. The print, featuring intertwined figures and the iconic Porthleven

clocktower, will be part of 'Collections Corner' – a small-scale curation spotlighting a different artist each month - in November, highlighting the artist's legacy.

Maurice Sumray (1920-2004) - *The Unquiet Offering*, 1995

In a significant addition to the Collection, the Gallery has accepted *The Unquiet Offering*, an oil painting by Maurice Sumray. This poignant work, depicting a Jewish elder and a younger male figure, enters the Collection nearly thirty years after the Gallery hosted a retrospective exhibition of Sumray's work. Visitors can view this piece in the current one-room Collections Display, which runs until 4th July 2026.

Caeria Strong (1935-2020) - *Horse, Cow and Sheep Skulls*, 1991

The Gallery is also thrilled to have received *Horse, Cow and Sheep Skulls* by Caeria Strong, an evocative oil painting gifted by the artist's daughter, Rebecca Tabram. This is the first work by Strong to enter a public collection, underscoring the Gallery's mission to champion women artists whose talents have often been overlooked. The painting will be featured in the second rotation of this year's one-room Collections Display from 8th July to 31st December 2026.

Mary Winifred Freeman (1866-1961) - *Shop on the Quay*, 1889

Finally, the Gallery's most recent acquisition is a stunning watercolour by Winifred Freeman, depicting a bustling grocer's shop interior. Exhibited in 1889 at the Institute of Painters in Watercolours, this piece captures the lively interaction between a shopkeeper and a customer. The gallery expresses its gratitude to The Arts Society Falmouth for its generous contribution towards the cost of acquiring this artwork.

Jacob Moss, Collections Manager at Falmouth Art Gallery, stated, "These acquisitions represent not just a broadening of our Collection, but a commitment to showcasing diverse narratives and creative practices. There are works which look to the past and represent aspects of the history of Falmouth and Cornwall but also those which reflect the present and future through the lens of contemporary, active artists. Together, they reflect the eclectic spirit of the Collection, and we hope they will move, inspire and engage both our local community and visitors to Falmouth."

Falmouth Art Gallery continues to foster a deeper appreciation for art in its many forms, making it accessible to all. The Gallery warmly invites visitors to explore these new additions and the stories they tell in its Collections Display showcase.



The Princess Pavilion

Cultural Services Report March 2026

Chas Palmer-Williams General Manager



Community group breakdown



Community group usage and cost update



Further Increase in Community usage

2026 and beyond Update



5 YEAR PLAN



**PRO-ACTIVE SALES
OUTREACH**



GRANTS AND BIDS

Upcoming Events



Report



Community Update



Marketing Update



Environmental Update



Upcoming Potential Garden Show



Commercial Update



Venue Update



Highlighting our team members: Premises Co-ordinators

The Princess Pavilion 2026 Objectives- Update

- ▶ Continue as an essential community service and facility for Falmouth residents
- ▶ To provide a platform for culture and the arts in Falmouth
- ▶ To offer a safe space for all



CLASSIFICATION: DRAFT – NOT YET RATIFIED BY COUNCIL COMMITTEE
FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Cultural Services and Leisure Committee held on 10th June 2026 at 6:00 pm in the Atherton Suite, The Old Post Office, The Moor, Falmouth.

Present: Councillors J C Robinson (Chair), H M Stephens (Vice Chair), G P Andrewartha (from point mentioned), S R Carmichael, D A Konik and D W Saunby CC.

Also present: Councillors D V Evans BEM CC

Attendance:	R J Gates	(Town Manager)
	M J A Lewis	(Cultural Services Director)
	M C Palmer-Williams	(General Manager, Princess Pavilion)
	V Rogers	(Administrative Officer)

The Chair reminded attendees that the Council had committed to the Civility and Respect Pledge, that is to treat everyone participating in the meeting tonight with civility and respect in their roles. For us respect is treating others with dignity, recognizing boundaries, being non-judgmental and accepting of differences. Behaviour breaching that commitment will not be tolerated. In dealing with the business of the meeting we will adhere to our agenda and the processes set out in our Standing Orders. Please be aware that the meeting is a public one and there may be recordings of your participation.

A1083 APOLOGIES

An apology for absence was received and approved for Councillor Howes (work).

A1084 INTERESTS AND DISPENSATIONS

None received.

A1085 MINUTES

It was proposed by Councillor Stephens, seconded by Councillor Carmichael and

RESOLVED that the Part I minutes of meeting held on 18th March 2026 be confirmed as a correct record of the proceedings and signed by the Chair.

A1086 TOWN MANAGER REPORT

The Town Manager presented his report which was duly noted and forms part of these minutes. The Town Manager provided background information on Martyn's Law and further updated on the air display during Falmouth Week.

A1087 CULTURAL SERVICES REPORT – PART I

The Cultural Services Director presented her Part I report which was noted and forms part of these minutes. She discussed the Cultural Services Strategy and suite of policies.

(Councillor Andrewartha entered the meeting)

It was proposed by Councillor Robinson, seconded by Councillor Stephens and

RESOLVED that the Committee recommend that the Council adopts the Cultural Services Strategy 2026-2030, Collections Development Policy, Collections Documentation Policy and Collections Care & Conservation Policy subject to

CLASSIFICATION: DRAFT – NOT YET RATIFIED BY COUNCIL COMMITTEE

the addition of the amount being added for the cost of purchase exceeds £10,000 in the Collections Development Policy under Item 8 Acquisition, in line with the Council policy for delegated spend.

Councillors discussed the Second Homes Levy and the Cultural Services Director advised that in order to support the ongoing redevelopment of the Municipal Building, to reduce carbon emissions and enhance the community experience.

It was proposed by Councillor Konik, seconded by Councillor Stephens and

RESOLVED that the Committee recommend to the Finance & General Purposes Committee and Council that the Second Home Levy is ringfenced for an extra two years in order to support the redevelopment of the Municipal Building.

A1088 PRINCESS PAVILION REPORT

The Princess Pavilion General Manager presented his report which was duly noted and forms part of these minutes. He updated on the development of the 'Pavilion Post' newsletter that is provided to non-digital customers. He advised that there were two work experience placements next week, they would be shown the whole range of services the Princess Pavilion offer. The Wedding Open Day had 6 couples booked on and was being marketed to locals only and involved local suppliers. They are also marketing Christmas Parties for local businesses. He responded to Councillor questions.

A1089 CULTURAL SERVICES DIRECTOR AND GENERAL MANAGER PRINCESS PAVILION JOINT REPORT

The Cultural Service Director and General Manager presented their joint report on Martyn's Law which was duly noted and forms part of these minutes. There would be financial implications for the Princess Pavilion which would be in Tier 2. It was noted that the Law is still a work in progress and that formal plans and training cannot be made until this is finalised and that Martyn's Law was scheduled to be in place in Spring 2027. The Town Manager recommended that Martyn's Law should be a standard item on the Committee Agenda until implementation.

A1090 YOUTH COUNCIL

Councillor Stephens updated on the Youth Council and that she and Councillor Konik had visited Falmouth School to promote the Youth Council to Years 8 and 9. She advised that Sophie Palmer, Youth Council Engagement Officer had held two sessions, they now have 12 members (predominantly female) aged 13 to 16 years who are very enthusiastic and full of ideas and would be meeting once a month. The general concern is the lack of youth provision. The Youth Council would be presenting to Council meeting on 21st September 2026.

A1091 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Councillor Robinson, seconded by Councillor Konik and

RESOLVED that in view of the confidential nature of contractual matters and personal information, it is advisable, in the public interest that the press and public, be excluded from the meeting.



Town Management report to Cultural Services 10/06/26

Martyn's Law

Morwenna and Chas will be giving further information on this, but it is important to realise the significance of this and possible implications. If events are free to attend and they are not ticketed, then they are unlikely to fall under this. However, that doesn't mean that we should not be implementing procedures to mitigate risk. As well as events, this of course also applies to our venues.

Form Festival

This took place at the Pavilion a few weeks ago and all went well. It is great to see the Princess Pavilion used for something like this. I was discussing with the Mayor that there are no other venues in and around Falmouth that have the versatility of the indoor/outdoor and undercover space.

Food Festival

The organisers used Church Street car park again for the four-day event over the second May Bank Holiday weekend. The weather definitely worked in their favour achieving a very busy weekend.

Falmouth International Sea Shanty

A whole array of work has been pulled together for the event later this week. The scale and professionalism of what is required to make this work is significant. We had our final planning meeting just before compiling this report and everything is on track with 92 groups performing across 30 venues.

Keren chaired the meetings while I was off and everyone in the Town Team has worked really hard linking up with everyone else involved to ensure planning is on track.

There will be the main venues, Events Square, Church Street Car Park, The Greenbank Hotel, Princess Pavilion, The Seven Stars, The Falmouth (hotel) as well as all the other venues across the town.



Town Management report to Cultural Services 10/06/26

Do download the brand new festival app if you have not already, just search 'Falmouth Sea Shanty' in the ios or Google Play store.

Transport-the festival on the whole receives very positive feedback, the one exception sometimes is parking and transportation. For this year as a trial there will be a "Park & Ride" from Penryn Campus into Falmouth. People will pay to Park and then pay separately for the Ride.

Falmouth Week

This is worked on in detail at the moment. There will be an air display and details on this will be announced shortly once it is all confirmed.

There will be the large selection of evening entertainment in the marquee on Church Street as well as the daytime activities such as the sailing, Pink Wig and Carnival.

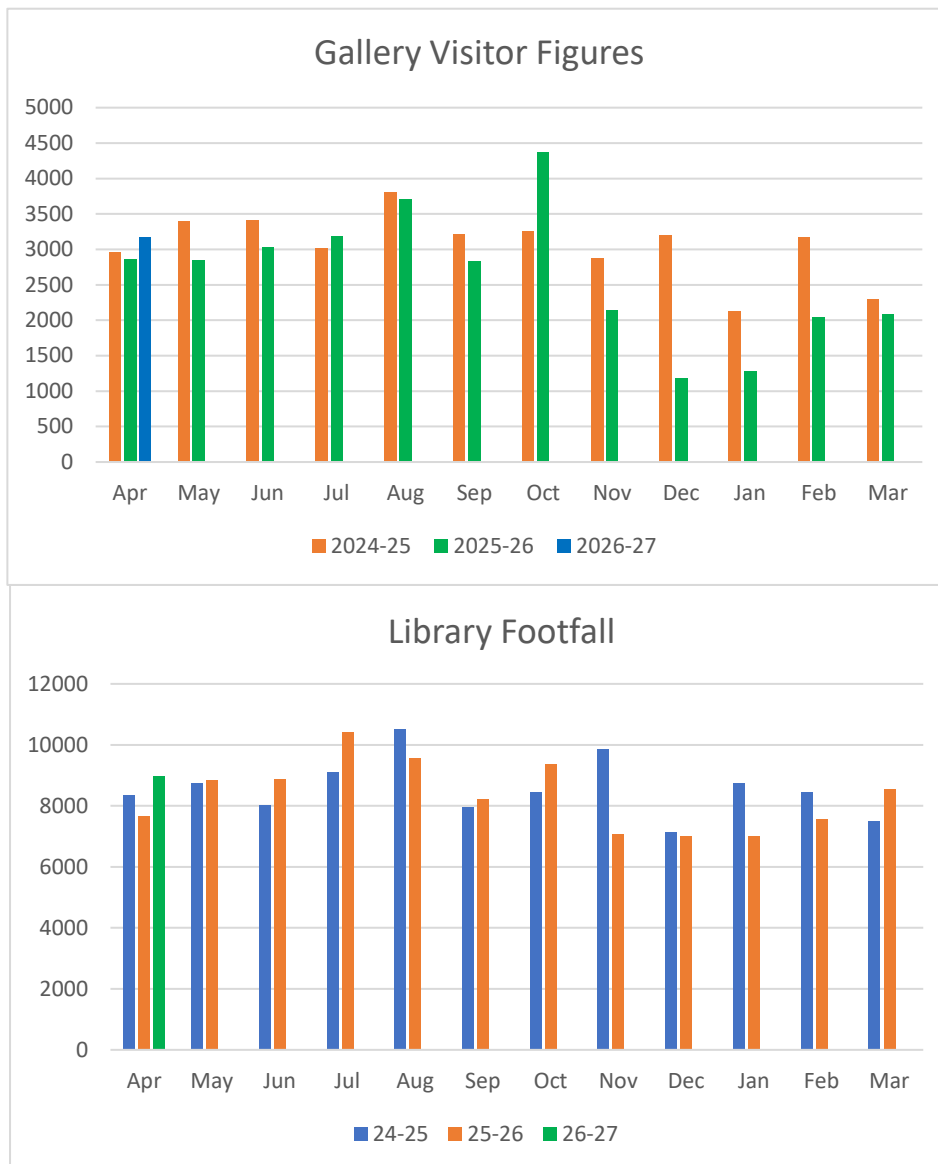
Town of Culture expression of interest

As you may have heard due to the large volumes of towns that have applied it will not be until July that there will be any further updates from a national perspective for who has been successful.

Report to	Cultural Services & Leisure Committee
Date of Committee	10 th May 2026
Report title	Cultural Services Report
Prepared by	Morwenna Lewis
Approved by	Town Clerk
Purpose of report	Regular update report to committee appraising of recent and forthcoming activity
Recommendations	Part 1 - To note the report - To approve the proposed strategic plan and collections policies - To agree to extend SHL support for Municipal building development, ending 2029/30

1. Background	Regular report to committee
2. Financial Implications	Activity funded from core and ACE funding; match funding element for Municipal Building development project.
3. Legal/Policy Implications	N/A
4. Risk Assessment	
5. Consultation	Municipal Building
6. Appendices	Cultural Services Strategic Plan and Gallery Collections policies Wignall & Moore Design Report

1. Attendance



2. Activity Report

- The Library and Gallery engagement space refit has been completed, in time for a full programme of events and activities for the May half term, which included author talks and workshops, and in-house craft activities. Huge thanks to Andy and the facilities team for completing the work on schedule and to a really high standard.
- Recruitment has been undertaken to appoint a new Cultural Services Marketing Officer, who started in post on 18th May, and for a new visitor services assistant, who will start around mid-June. Councillors may be interested to know that 125 applications were received for the latter.
- The annual *Benow* Festival was delivered across the Municipal Building as a collaboration between the Gallery and Library, and attracted approximately 85 participants in a wide variety of drop-in and bookable events focused on women in writing. Thanks go to the Gallery's learning assistant Willow and Library Assistant Kate for coordinating.
- A collaborative pilot project involving Library and Gallery engagement staff and Grounds & Facilities Engagement Officer has got underway This intensive programme is designed to support a small cohort of ten pupils from Falmouth Primary who are currently excluded from mainstream teaching, providing additional resourcing and creative input to help their reintegration into the classroom.

The project is running for the summer term and if successful CS aims to roll it out to other Falmouth Schools and potentially seek grant funding to expand the programme.

- The Library marked the 130th anniversary of the Municipal Building in April and May with a series of free author talks which were well attended.
- The Cultural Services Director is due to begin maternity leave at the start of July, and the process is underway to appoint a cover role, who should be in post by end of August-start of September.

3. Upcoming and current events & exhibitions

16 th May – 26 th September	Exhibition – Mirrors: Reflecting on Identity
16 th Feb – 4 th Jul	Collections Display Part 1
Starting 8 th June	Art for Wellbeing 3-week course
Sunday 7 th June	Festival of the Ocean – Splanna stall and Library storytelling (11-2)
Until 13 th June	Old Cornwall Societies Centenary Display (foyer)
Thursday 15 th June, 17:30	99p films screening - Jo in the Water
11 th July – 12 th September	Cornwall Reading Challenge
Saturday 11 th July, 10:30-12	Reading Challenge launch activities
10 th – 14 th August	Falmouth Week Activities on the Moor: Museum Quarter (with Arts Council Partners), daily Gallery activities and Library storytelling
Every Tuesday in the summer holidays, 10:30-12	Free Reading Challenge craft workshops (Library)
Various	Little Fingers, Baby Jam & Baby Paint
Various	Sketch Club
1 st & 3 rd Mon monthly, 10:00-12:00	Healthy Cornwall @ Falmouth Library

4. Cultural Services Strategy and policies for approval

Attached is the draft Cultural Services Strategy which was produced following consultation with the Cultural Services Strategy Steering Group and CS staff. Also attached are new policies relating to collections development, documentation and conservation. These all require sign off by committee to comply with the UK Museums Accreditation Standard, our return for which is due in October.

Councillors are invited to review and recommend the suite of documents to full council for adoption.

5. Second homes levy

Councillors are asked to consider the benefits to the Municipal Building project of extending the ringfencing of the Second Homes Levy by an extra two years, to the end of financial year 2029/30, in order to support the redevelopment of the site. This would enable a match funding element necessary for all large grant funding to remain in place during a critical fundraising period.

Councillors are invited to review and recommend the request to Finance & General Purposes Committee, and full council, for adoption.

Morwenna Lewis
Cultural Services Director
June 2026

Falmouth Town Council

Cultural Services Strategy

2026-2030

Introduction

As a cornerstone in the distinct cultural ecosystem of Falmouth, the town's Library and Art Gallery form the bedrock of freely accessible arts and information provision, where people of all ages come to discover, create and feel connected. Together, they offer a great breadth of opportunity—from early years rhyme time and young people's art programmes to trusted health and wellbeing information, and from a lively calendar of community events to an internationally-recognised art collection that draws visitors from across the region.

With 2026 marking the 130th anniversary of the John Passmore Edwards Municipal Building, Falmouth Town Council is reaffirming and redefining its bold ambitions for the Grade II listed building, with a major transformation planned over the next five years. The building represents the unique offer Falmouth Town Council provides in combining arts, culture and civic voice in one place.

This strategy has been shaped to support the building masterplan and Falmouth Town Council's strategic objectives for the years ahead. It will ensure that Falmouth has a cultural service that is accessible, resilient and sustainable. The reimaged public offer will inspire, enable and empower personal expression, both creative and democratic, demonstrating the community impact and ambition the Town's council and residents have been recognised for nationally.

Services in scope

- Falmouth Art Gallery – owned and managed by Falmouth Town Council; this free, award-winning and family-friendly venue boasts an eclectic and diverse collection alongside a strong learning and exhibitions programme.
- Falmouth Library – managed by Falmouth Town Council, in partnership with Cornwall Council, providing core library services, events and digital access, inspiring people's love of reading and supporting their quality of life.
- The delivery of the Art Gallery and Library is overseen by the Cultural Services & Leisure Committee.
- In the context of the building development, the civic space within the Municipal Building is also considered.

1) Executive summary

This strategy draws together priorities from across the strategic landscape within which Falmouth Cultural Services operate. This includes the Falmouth Town Council's Strategic Plan 2023-27, the Municipal Building design masterplan, Falmouth Art Gallery forward plan 2024-28, and Universal Library Offers framework along with preparatory work for Falmouth Library priorities. These form three key strands from which will feed into the transformation of the service:

- **Future proof foundations** – operational efficiency, financial and environmental sustainability, effective governance, strong leadership and supportive employee development

- **Belonging in Falmouth: Community, Culture & Care** – Accessibility and inclusion, health and wellbeing, community voice
- **Inspiring Minds: Culture, Knowledge and Discovery** – Creative expression, literacy and reading, information sharing, digital gateways

These key strands will be underpinned by objectives, outcomes and outputs which support the transformational impact that participating in culture can have on community quality of life.

2) Vision & mission

Vision: 'To be an empowering voice for creativity, learning and connection in our communities.'

Mission: 'Creating spaces to come together in, enabling people, ideas and cultures to flourish.'

3) Strategic context - why now

- Falmouth Town Council's outgoing strategy prioritised the redevelopment of the Grade II-listed Municipal Building and the reimagining of the services delivered within. This remains a priority and the focal point of this strategic work.
- Surveys and anecdotal feedback from users report that residents and visitors want to see investment in the services, with spaces rejuvenated and made fit-for-purpose.
- The building is in a poor state of repair, resulting from a lack of funding and investment. This is time critical as pervasive issues will continue to deteriorate the building fabric
- This strategy supports other emerging national and regional programmes; Arts Council England is releasing a new strategy in 2026¹, and Cornwall Council's new Creative Manifesto will also be published this year².
- Falmouth Town Council has committed to becoming carbon neutral by 2030, across its assets, programming and service delivery³.
- Arts education is seeing a slight increase in central investment⁴ which Falmouth Cultural Services are well-placed to support
- Falmouth is in the running to become the UK's first Town of Culture in 2028, which will be the starting point for the building redevelopment and support much cultural programming during a year of closure.

¹ (ACE Independent Review Response, 2026)

² (CC Creative Manifesto 2021-2025, 2026)

³ (FTC Policies, 2026)

⁴ (UK Government, 2025)

4) From themes to strategy: Three strands

Strand One — Future-Proof Foundations

Themes: operational efficiency, financial and environmental sustainability, effective governance, strong leadership and supportive employee development

Outcomes

- **The Building** – The Municipal Building is an efficiently-designed, environmentally sustainable building which delivers long-term savings and benefits for the Council in its goal of carbon neutrality. Project is delivered with effective oversight and scrutiny by an informed and engaged elected membership and the Senior Management Team
- **The Service** – The team, comprised of core and dynamic project staff, is working effectively together across the Library and Gallery, delivering a cohesive and impactful public programme and service; Income streams are increased and diversified between grant funding, commercial income and core funding;
- **The Library** – Staff and volunteer training offer is tailored and strengthened; succession planning is implemented.
- **The Gallery** – Upskilling is prioritised; freelancers are supported with meaningful involvement in ambitious programme development.

Flagship initiatives

- Building Transformation & Net Zero – deliver the phased Municipal Buildings masterplan to include energy-efficiency, back-of-house and accessibility upgrades.
- People & Culture – workforce plan e.g. EDI, safeguarding, inclusive practice; leadership; evaluation; digital; staff and volunteer development pathways.
- Robust Finance – multi-year fundraising plan blending grants, trusts & foundations, legacy funds, commercial income and charitable development schemes.

Annual KPIs

- 5% year-on-year reduction in energy use/emissions.
- Minimum target of 10 annual training hours for staff and volunteers; increased staff retention; EDI indicators representing increased diversity of staff, volunteers and freelancers.
- External income secured to fund capital works (excluding internal match funding); year-on-year increase of 5% on earned income; year-on-year increase of 25% on spend per head, e.g. £1.10 (25/26) to £1.38 (26/27), over five years.
- Increased visitor economic impact (using AIM economic impact toolkit).

Strand Two — Belonging in Falmouth: Community, Culture & Care

Themes: Accessibility, inclusion and participation, health and wellbeing, community voice, children and young people

Outcomes

- **The Building** – The masterplan delivers a coherent wayfinding scheme, providing a clear, welcoming and accessible way around the spaces; effective zoning supports the needs of different demographics e.g. young people and students, families, older people. Focus groups, partnerships and ongoing community interactions during development and delivery phases support co-production.
- **The Service** - Targeted interventions break down barriers to accessing quality cultural experiences for previously under-engaged groups and support continued engagement for particular access needs e.g. refugees, care leavers, military families; links with schools and early-years settings are strengthened; cross-pollination with youth council activity; culture is used as a tool for democratic engagement; opening hours are adjusted to support easier access; the Library and Gallery are trusted "social prescribing-ready" spaces.
- **The Library** – Improved study spaces and quiet zones; dedicated, confidential area for health drop-ins and clinics; safe, warm and supportive community spaces; expanded home library service; increased stock of large-print, audiobooks, easy-read and multilingual titles; self-service and WiFi printing; shared reading and reminiscence groups are established to help reduce isolation.
- **The Gallery** – Expanded youth programme is expanded dovetails with youth council; inclusive collections development and exhibition offer; community engagement programme produced with partners and users.

Flagship initiatives

- Inclusive Programmes by design – embed inclusive service guidance; extend relaxed sessions, BSL/Makaton-supported storytime, sensory-friendly exhibition mornings.
- Wellbeing by Reading & Making – expand mood-boosting reading lists; creative making sessions; quiet hours programmed in.
- Community Listening – quarterly community voice forums to co-design health & culture activities.
- Social Prescribing Pathways – formalise referral routes with Primary Care Networks/Link Workers; host gentle creative/reading for wellbeing groups and creative recovery workshops.

Annual KPIs

- 10% of events with accessibility adjustments.
- 10% of people with self-identifying protected characteristics or first-time visitors using services
- 10% participants reporting reduced loneliness and/or improved mental wellbeing
- 25 participants in co-production projects
- 5 social prescribing referrals hosted; increase in completion & repeat-attendance rates; wellbeing outcomes e.g. improved general wellbeing using UCL Museum Wellbeing toolkit.

Strand Three — Inspiring Minds: Culture, Knowledge and Discovery

Themes: Creative expression, cultural capital, literacy and reading, information sharing, digital gateways

Outcomes

- **The Building** – The new and/or improved spaces created offer increased scope for a wider range of activities, events and programming to take place; Easier physical access to the art collection for visitors and researchers; the Municipal Building operates as a creative hub that boosts town centre footfall, night-time vitality and cultural tourism; greater visibility of the Cornish language through bilingual signage and wayfinding
- **The Service** - Residents have equitable access to trusted information and the digital skills they need for work, learning and life; the service operates effectively beyond the walls of the building, delivering evidence-based creative education and activity embedded within community partner venues and schemes such as Princess Pavilion and Dracaena Centre; delivery of skills-building opportunities; expanded cultural partnerships.
- **The Library** – Programmes supporting early literacy and imagination are grown; innovative tech learning; expanded digital resources; improved stock of collections and information around wellbeing, health literacy and self-help; partnership-based active lifestyle information; increased author talks, workshops and cultural programming; enhanced local studies collection and community-led heritage projects;
- **The Gallery** – Broader digital collections access, incorporating a database but also virtual exhibition spaces; expanded pathways for local product development to support Cornish creative enterprise; increased interpretation reflecting Falmouth's diverse communities; displays co-curated with residents, schools and community groups; greater variety of creative workshops.

Flagship initiatives

- Whole-service activity plan to support funding timeline
- Data for Decisions – improve analytics to target need and demonstrate impact.
- Reading engagement: library and e-loans, reading groups; early years engagement.
- Cultural Volunteering & Routes into Work – structured volunteering and work experience, progression into FE/HE/creative roles.
- The Moor's Cultural Quarter– align service programming with town events and campaigns with Town Team/BID.
- Discover Falmouth – digitised highlights of the Gallery collection and town heritage trails accessible via the Library; pilot interactive interpretation in line with Building masterplan.
- Gallery Creative Enterprise– residencies, local maker pop-up retail, portfolio surgeries for early-career creatives.

Annual KPIs

- 5% increase in participants completing library reading challenge; 50% demonstrating skill gain during placements (pre/post).
- Online collection front end fully online; 10% year-on-year increase in marketing clickthroughs and pageviews; increase in interpretation dwell time; increase in user satisfaction measured in Cornwall Libraries annual survey.
- 25% increase in combined footfall (Library/Gallery) by end of five years; event-linked town footfall uplift
- 5 new creative businesses/creatives engaged; sales through shop/pop-ups; increase in artist residencies completed.

5) Indicative Delivery roadmap

- 2026 – Foundations: mobilise masterplan design actions; fundraising planning; governance & evaluation framework; inclusion policies; sector and healthcare-aligned wellbeing metrics; co-design activity programme.
- 2026-27 – Pilot & test: Phase 1 development activity plan delivery; inclusive programming; first digitised collections & interpretation pilots; expand digital skills offer.
- 2028 - 29 – Scale & Build: Phase 2 building works (access/energy/wayfinding/layout) as funding allows; building closure for up to 18 months moving to offsite delivery model; grow volunteering; trial 'beyond the walls' working with delivery phase activity plan.
- 2029 – Embed & evidence: deepen partnerships e.g. health, education, voluntary, community and social enterprises (VCSEs); publish two-year impact report.
- 2030 – Review & refresh: Independent evaluation; refresh strategy for 2031–35.

6) Governance, partnerships & roles

- Lead & Accountability: Cultural Services & Leisure Committee; Cultural Services leadership team; Town Clerk.
- Key Partners: Cornwall Council; Arts Council England; National Lottery Heritage Fund; Libraries Connected; Falmouth BID/Town Team; Primary Care Networks (PCNs)/Link Workers; schools/FE/HE; Falmouth University; , voluntary, community and social enterprises (VCSEs).
- Stakeholder Voice: Municipal Building and Cultural Services Strategy working group; Quarterly community forum; Youth Council; Access Panel (users with lived experience); focus groups

7) Funding & resources

- Capital & Place: Successors to UKSPF/Good Growth (if any), National Lottery Heritage Fund⁵, Historic England⁶, Pilgrim Trust⁷, Wolfson Foundation⁸; accessibility grants.
- Programmes: ACE National Lottery Project Grants⁹; Paul Hamlyn Foundation¹⁰; Paul Mellon Centre¹¹; trusts & foundations, legacy donations; health partner commissions; sponsorship via BID partners.
- Operations: Balanced budget with earned income (shop, venue hire, licensing), supporters scheme and targeted fundraising.

8) Evaluation & reporting

- Frameworks: Align KPIs to Falmouth Town Council 2028-32 Strategy¹², ACE Let's Create¹³ (or successor document) outcomes and investment principles, Universal Library Offers, Cornwall Cultural Strategy ambitions and Falmouth Neighbourhood Development Plan¹⁴; bi-annual reporting and annual impact highlights.

⁵ (NLHF, 2026)

⁶ (HE Grants, 2026)

⁷ (Pilgrim Trust Preservation & Conservation Grants, 2026)

⁸ (Wolfson Foundation Funding for Places, 2026)

⁹ (Lottery Project Grants, 2026)

¹⁰ (PHF Funding, 2026)

¹¹ (PMC - Introducing our new funding programme, 2026)

¹² (FTC Strategic Plan, 2026)

¹³ (ACE Let's Create, 2026)

¹⁴ (Falmouth Neighbourhood Development Plan, 2026)

- Health & SP: Use National Academy for Social Prescribing (NASP)¹⁵ - recommended outcomes, Creative Health Quality Framework¹⁶ and Reading Well¹⁷ evaluation where applicable.

9) Risk register (summary)

Key risks and mitigations

- Capital funding gap or phasing delays → Phase works; blended funding; value engineering with conservation priorities.
- Capacity constraints (staff/volunteers) → Workforce plan; volunteer pathways; partnerships with FE/HE.
- Inclusion not embedded → Adopt inclusion guidance; staff training; Access Panel; monitoring.
- Economic headwinds affecting earned income → Flexible programming; local partnership opportunities; retail optimisation; sponsorship packages with Town Team/BID.

References

(2025, April 25). Retrieved from UK Government: <https://www.gov.uk/government/news/young-people-to-benefit-from-creative-education-boost>

ACE Independent Review Response. (2026, March 27). Retrieved from Arts Council England: <https://www.artscouncil.org.uk/independent-review-full-response>

ACE Let's Create. (2026, March 27). Retrieved from Arts Council England: <https://www.artscouncil.org.uk/lets-create>

CC Creative Manifesto 2021-2025. (2026, March 13). Retrieved from Cornwall Council: <https://www.cornwall.gov.uk/parks-leisure-and-culture/culture-and-creative-economy/creative-manifesto-2021-2025/>

Creative Health Quality Framework. (2026, March 27). Retrieved from Culture Health and Wellbeing Alliance: <https://www.culturehealthandwellbeing.org.uk/resources/creative-health-quality-framework>

Falmouth BID. (2026, March 27). Retrieved from Falmouth Town Council: <https://www.falmouthtowncouncil.co.uk/community/falmouth-bid>

Falmouth Neighbourhood Development Plan. (2026, March 27). Retrieved from Falmouth Town Council: <https://www.falmouthtowncouncil.co.uk/community/falmouth-neighbourhood-development-plan>

FTC Policies. (2026, March 27). Retrieved from Falmouth Town Council: <https://www.falmouthtowncouncil.co.uk/your-council/policies>

FTC Strategic Plan. (2026, March 27). Retrieved from Falmouth Town Council: <https://www.falmouthtowncouncil.co.uk/your-council/strategic-plan>

HE Grants. (2026, March 27). Retrieved from Historic England: <https://historicengland.org.uk/advice/grants/>

¹⁵ (NASP Our Evidence and Evaluation Work, 2026)

¹⁶ (Creative Health Quality Framework, 2026)

¹⁷ (Reading Well, 2026)

Lottery Project Grants. (2026, March 27). Retrieved from Arts Council England:
<https://www.artscouncil.org.uk/ProjectGrants>

NASP Our Evidence and Evaluation Work. (2026, March 27). Retrieved from National Academy for Social Prescribing: <https://socialprescribingacademy.org.uk/our-evidence-and-evaluation-work/>

NLHF. (2026, March 27). Retrieved from National Lottery Heritage Grants £250,000 to £10million:
<https://www.heritagefund.org.uk/funding/national-lottery-heritage-grants-250k-10m>

PHF Funding. (2026, March 27). Retrieved from Paul Hamlyn Foundation: <https://www.phf.org.uk/funding>

Pilgrim Trust Preservation & Conservation Grants. (2026, March 27). Retrieved from Pilgrim Trust:
<https://www.thepilgrimtrust.org.uk/preservation-and-conservation-grants/>

PMC - Introducing our new funding programme. (2026, March 27). Retrieved from Paul Mellon Centre:
<https://www.paul-mellon-centre.ac.uk/about/news/introducing-our-new-funding-programme>

Reading Well. (2026, March 27). Retrieved from the Reading Agency: <https://readingagency.org.uk/get-reading/our-programmes-and-campaigns/reading-well/>

Wolfson Foundation Funding for Places. (2026, March 27). Retrieved from Wolfson Foundation:
<https://www.wolfson.org.uk/funding/funding-for-places/>

Collections Development Policy

Name of organisation: Falmouth Art Gallery

Governing Body: Falmouth Town Council

Date on which this policy was approved by governing body:

Policy review procedure: The collections development policy will be published and reviewed from time to time, at least once every five years.

Any suggestions for strengthening the effectiveness of the Plan are welcomed and should be directed to Falmouth Town Council's Cultural Services Director,
director@falmouthartgallery.com

Date at which this policy is due for review: May 2031

Arts Council England will be notified of any changes to the collections development policy, and the implications of any such changes for the future of collections.

Version	Date	Author	Description of Change	Approved By	Notes
0.1	DD/MM/YYYY	Name	Initial draft		
0.2	DD/MM/YYYY	Name	Updated section X		
1.0	DD/MM/YYYY	Name	First issued version		

1. Relationship to other relevant policies/ plans of the organisation

1.1. The gallery's statement of purpose is:

Vision - *To be an empowering voice for creativity, learning and connection in our communities.*

Mission - *Creating spaces to come together in, enabling people, ideas and cultures to flourish.*

- 1.2. The governing body will ensure that both acquisition and disposal are carried out openly and with transparency.
- 1.3. By definition, the gallery has a long-term purpose and holds collections in trust for the benefit of the public in relation to its stated objectives. The governing body therefore accepts the principle that sound curatorial reasons must be established before consideration is given to any acquisition to the collection, or the disposal of any items in the collection.
- 1.4. Acquisitions outside the current stated policy will only be made in exceptional circumstances.
- 1.5. The gallery recognises its responsibility, when acquiring additions to its collections, to ensure that care of collections, documentation arrangements and use of collections will meet the requirements of the Museum Accreditation Standard. This includes using Spectrum primary procedures for collections management. It will consider limitations on collecting imposed by such factors as staffing, storage and care of collection arrangements.
- 1.6. The gallery will undertake due diligence and make every effort not to acquire, whether by purchase, gift, bequest or exchange, any object or specimen unless the governing body or responsible officer is satisfied that the museum can acquire a valid title to the item in question.
- 1.7. The gallery will not undertake disposal motivated principally by financial reasons.
-

2. History of the Collection

Falmouth Art Gallery's public art collection began in the 1920s with a major gift from **Alfred Aaron De Pass** (1861–1952), a South African-born businessman and philanthropist who first came to Falmouth in 1888 on his honeymoon. De Pass donated a substantial group of high quality artworks to the Corporation of Falmouth (the

predecessor of today's Town Council). This founding gift—including the collection's most prominent work, J. W. Waterhouse's study for *The Lady of Shalott*—remains central to the gallery's identity.

From the start, the collection was broad in scope. Alongside fine art, it included a wide range of donated objects such as minerals, weapons, ceramics, archaeological material and coins. Initially housed in Falmouth's Municipal Building (the Gallery's permanent home since 1978), the collection was accessible only by appointment. By 1926, a small museum had opened on the building's ground floor, allowing public access across two display rooms.

By 1930, the expanding collection had outgrown the Town Council's capacity to manage it, and responsibility was transferred to the Royal Cornwall Polytechnic Society (RCPS), known as The Poly. Council funding was withdrawn in 1939, leaving The Poly unable to sustain the collection. Donors were invited to reclaim their objects, and a large part of the De Pass gift was transferred to the Royal Institution of Cornwall. Further losses followed in 1950, when more than 500 objects were sold.

In 1978, Falmouth Art Gallery opened on the upper floor of the Municipal Building, rehousing more than sixty surviving artworks from the original De Pass gift and re-establishing the status of the collection through a programme of changing exhibitions.

By the late 1990s, the collection remained relatively small, comprising around 100 paintings and 200 prints. Substantial growth began in 2000 with the appointment of Director Brian Stewart (1953–2010). Under his leadership, the collection expanded rapidly through commissions, grant funded acquisitions and major bequests, supported by organisations such as Art Fund and the Heritage Lottery Fund. Within a decade, the collection had grown to over 1,500 artworks.

3. An Overview of the Current Collection

More than a century after De Pass's first donation, the collection remains a core part of Falmouth Town Council's cultural provision and is widely recognised as one of the most important public art collections in the South West of England.

Today, the collection comprises over 2,100 artworks dating from the early sixteenth century to the present day. It continues to expand and evolve by:

- Donation and bequest
- Legal transfer from other cultural bodies
- Commissioning and acquisition, either directly or with external funding

The collection spans many art forms, including painting, printmaking, photography, sculpture, automata, film and mixed media. Its character is defined by several key themes and sub-collections, outlined below.

3.1 Artists and artworks of Cornwall

Art connected to Cornwall—and particularly to Falmouth and the Fal Estuary—is the defining focus of the collection. This includes significant bequests, work by artists born in or closely associated with Cornwall (including Falmouth University staff and alumni), and artists whose practice is strongly shaped by place.

The Artists of the Falmouth Area and Local Views categories together comprise several hundred works dating from the seventeenth century to the present. Media include painting, drawing, printmaking, photography, film and automata.

Artists represented include **Sophie Anderson, William Ayerst Ingram, Trevor Bell, Tacita Dean, Tom Early** (notably the Eunice Campbell Bequest), **Paul Feiler, Thomas Gainsborough, Barbara Hepworth, Kurt Jackson, Peter Lanyon, Ben Nicholson, J. M. W. Turner, Henry Scott Tuke** and many others.

3.2 Maritime

Maritime subjects form a major strand of the collection, reflecting Falmouth's long history as a working port and naval harbour. Works include seascapes and riverscapes, harbour scenes, shipping, and depictions of maritime labour and coastal life. This theme is closely linked to the Gallery's holdings of late-nineteenth- and early-twentieth-century British art, particularly the work of **Charles Napier Hemy** and **Henry Scott Tuke**, both of whom consistently explored maritime subjects and communities.

3.3 Late-19th and Early-20th Century British Art

The Gallery holds a nationally significant group of Victorian and Edwardian artworks, anchored by major oil paintings donated by Alfred A. De Pass. These works connect the collection to wider narratives in British art, while maintaining strong links to portraiture, landscape and coastal life. Artists represented include **Frank Brangwyn, John Alfred Arnesby Brown, Edward Burne-Jones, William Holman Hunt, Laura Knight, Arthur Melville, Alfred Munnings, John Singer Sargent, John William Waterhouse and G. F. Watts**.

3.4 Printmaking

Falmouth Art Gallery holds one of the most important public print collections in the UK outside London and the South East. The collection reflects both international art history

and Cornwall's rich printmaking heritage, and plays a central role in exhibitions, learning programmes and community engagement.

The collection began with De Pass's donation of Old Master prints in the 1920s and has since grown through strategic acquisitions, contemporary commissions and gifts from artists. A key contemporary component is the **Hugh Stoneman Archive**, acquired in 2008 with Art Fund support. Produced in Cornwall in collaboration with over seventy international artists, it represents a cornerstone of modern Cornish printmaking.

Artists represented in the wider print collection include **Dürer, Rembrandt, Hogarth, Picasso, Matisse, Miró, Paula Rego, Francis Bacon** and many others.

3.5 Automata

The Gallery holds one of the largest public collections of contemporary automata in the UK. The collection is rooted in local creative culture and is characterised by humour, mechanical ingenuity and a strong emphasis on audience interaction. Many works invite visitors to activate them, making automata especially popular with families and younger audiences.

This focus is closely linked to Falmouth's role in the revival of British automata-making from the late 1970s onwards, particularly through the craft shop Cabaret. Since the late 1990s, the Gallery has actively commissioned and acquired automata by artists including **Fi Henshall, Peter Markey, Keith Newstead, Paul Spooner** and **Carlos Zapata**.

3.6 Surrealism in Cornwall

The Gallery holds an important group of surrealist artworks, including painting, sculpture, prints and photography. At its centre is a collection of more than forty photographs by **Lee Miller** and **Roland Penrose**, acquired in 2004.

These works document the Surrealist holiday in Cornwall in the summer of 1937, now recognised as a pivotal moment in British Surrealism. Complementary works include photographs by **Man Ray** and prints by artists such as **Eileen Agar, Max Ernst, Henry Moore** and **Roland Penrose**.

3.7 Illustration

The gallery's small illustration archive is predominantly made up of original children's illustrations for books, television and print media and operates as a resource for the study of children's publishing, animation and visual storytelling.

The strength of the archive lies in its holdings of original artwork by leading figures in twentieth-century children's illustration, including: **Quentin Blake** (b.1932), illustrator of more than 300 books, including 18 by Roald Dahl; **Nick Brennon** (b.1966), cartoonist and illustrator for *The Beano*; **Walt Disney** (1901-1966), pioneer of the American animation industry; **Peter Firmin** (1929–2020), co-creator of the animated TV series *Bagpuss* (1974); **John Ryan** (1921–2009), creator of *Captain Pugwash*; **John Harrold** (b.1947), long-standing illustrator of *Rupert Bear*.

3.8 The RCPS Tuke Collection (Loan Collection)

The Royal Cornwall Polytechnic Society Tuke Collection constitutes the largest publicly owned collection of Henry Scott Tuke's work in the United Kingdom. Spanning his entire career, it includes over 270 artworks and is of national importance. Tuke was a key figure in late-Victorian art, associated with the Newlyn School and British Impressionism. He spent his childhood in Falmouth and settled here permanently in 1885, remaining until his death in 1929.

The collection has been on long-term loan to Falmouth Art Gallery since 2014. Works regularly feature in exhibitions and learning programmes, and members of the public may view material held in closed storage by prior appointment. The collection is fully digitised and accessible via the Gallery's website.

4. Themes and Priorities for Future Collecting

Future collecting will be strategic, responsive and mission-led, ensuring the collection remains artistically significant and relevant to contemporary audiences. Priorities will include:

4.1 Artists and creativity rooted in place

- *Work by artists living, working in, or strongly connected to Falmouth/Cornwall*
 - *Art addressing coastal, rural and maritime environments from diverse perspectives*
-

4.2 Contemporary collecting and living artists

Future acquisitions will place strong emphasis on contemporary work, particularly by living artists, to ensure the Collection remains dynamic and responsive. The Gallery will actively seek to:

- *Address gaps in representation within the Collection*
- *Respond to current artistic, social and cultural debates*

- *Collect across a wide range of media, including moving image, print and digital*
-

4.3 Underrepresented Voices and Inclusive Narratives

The Gallery recognises the historic underrepresentation of certain artists and perspectives in institutional collections and its own collection. Future collecting will therefore prioritise work that brings forward **diverse voices and experiences**, including but not limited to:

- *Women artists – especially those associated with Cornwall*
 - *Artists from Global Majority backgrounds*
 - *LGBTQ+ artists*
 - *Disabled and neurodivergent artists*
 - *Artists from working-class and marginalised communities*
-

4.4 Art, environment and environmental responsibility

In recognition of the climate emergency and Cornwall's distinctive coastal and ecological context, the Gallery will prioritise collecting work that engages with:

- *Environmental change, climate justice and sustainability*
 - *Human relationships with land and sea*
 - *Low-impact, sustainable and ethically informed artistic practices*
-

4.5 Reinterpreting the existing Collection

The gallery is committed to reinterpreting the collection through a fuller and more transparent account of its history, including the role of its early principal benefactor, Alfred A. De Pass, whose philanthropy was instrumental in shaping the collection but whose wealth was partly derived through his family's ownership and operation of sugar plantations in South Africa.

By acknowledging the links between art, philanthropy, colonialism and global trade, the Gallery aims to promote critical reflection and ensure interpretation remains honest, inclusive and relevant.

5. Themes and priorities for rationalisation and disposal

- 5.1.** Falmouth Art Gallery recognises that the principles on which priorities for rationalisation and disposal are determined will be through a formal review process that identifies which parts of the collection are included and excluded from the review. The outcome of review and any subsequent rationalisation will

not reduce the quality or significance of the collection and will result in a more useable, well managed collection.

- 5.2. The procedures used will meet professional standards. The process will be documented, open and transparent. There will be clear communication with key stakeholders about the outcomes and the process.
- 5.3. The gallery will instigate a collections review in 2027, the key aims of which are:
- **Strategic alignment and relevance** – ensuring the collection reflects the Gallery’s mission and audiences.
 - **Storage and sustainability** – addressing capacity and resource challenges
 - **Quality, significance and coherence** – identifying duplication or material of poor fit
 - **Rationalisation and deaccessioning** – transferring material to other accredited institutions or ethically disposing of items to strengthen the remaining collection
-

6. Legal and ethical framework for acquisition and disposal of items

- 6.1. The museum recognises its responsibility to work within the parameters of the Museum Association Code of Ethics when considering acquisition and disposal.
-

7. Collecting Policies of other museums & galleries

- 7.1. The museum will take account of the collecting policies of other museums and other organisations collecting in the same or related areas or subject fields. It will consult with these organisations where conflicts of interest may arise or to define areas of specialism, in order to avoid unnecessary duplication and waste of resources.
- 7.2. Specific reference is made to the following museums and galleries:
- *National Maritime Museum, Falmouth*
 - *Cornwall Museum and Art Gallery, Truro*
 - *Penlee House Museum & Gallery, Penzance*
 - *The Box, Plymouth*
-

8. Acquisition

- 8.1. The policy for agreeing acquisitions is:

The acquisition of items, whether through gift or by purchase must be discussed and agreed by the Collections Manager, in consultation with the Services Director and other

relevant staff. For major acquisitions, where the cost of purchase exceeds **XXX GBP**, authorisation from the Responsible Finance Officer., must be sought. Additionally, Cultural Services Counsellors should be informed where appropriate.

8.2. The gallery will not acquire any object or specimen unless it is satisfied that the object or specimen has not been acquired in, or exported from, its country of origin (or any intermediate country in which it may have been legally owned) in violation of that country's laws. (For the purposes of this paragraph 'country of origin' includes the United Kingdom).

8.3. In accordance with the provisions of the UNESCO 1970 Convention on the Means of Prohibiting and Preventing the Illicit Import, Export and Transfer of Ownership of Cultural Property, which the UK ratified with effect from November 1 2002, and the Dealing in Cultural Objects (Offences) Act 2003, the gallery will reject any items that have been illicitly traded. The governing body will be guided by the national guidance on the responsible acquisition of cultural property issued by the Department for Culture, Media and Sport in 2005.

9. Human Remains

9.1. The gallery does not hold or intend to acquire any human remains.

10. Biological and geological material

10.1. The gallery will not acquire any biological and geological material.

11. Archaeological material

11.1. The gallery will not acquire any archaeological material.

12. Exceptions

12.1. Any exceptions to the above clauses will only be because the museum is:

- acting as an externally approved repository of last resort for material of local (UK) origin
- acting with the permission of authorities with the requisite jurisdiction in the country of origin

In these cases the gallery will be open and transparent in the way it makes decisions and will act only with the express consent of an appropriate outside authority. The gallery will document when these exceptions occur.

13. Spoliation

- 13.1.** The gallery will use the statement of principles ‘Spoliation of Works of Art during the Nazi, Holocaust and World War II period’, issued for non-national museums in 1999 by the Museums and Galleries Commission.
-

14. Disposal Procedures

- 14.1.** All disposals will be undertaken with reference to the Spectrum primary procedures on disposal.
- 14.2.** The governing body will confirm that it is legally free to dispose of an item. Agreements on disposal made with donors will also be taken into account.
- 14.3.** When disposal of an object is being considered, the gallery will establish if it was acquired with the aid of an external funding organisation. In such cases, any conditions attached to the original grant will be followed. This may include repayment of the original grant and a proportion of the proceeds if the item is disposed of by sale.
- 14.4.** When disposal is motivated by curatorial reasons the procedures outlined below will be followed and the method of disposal may be by gift, sale, exchange or as a last resort – destruction.
- 14.5.** The decision to dispose of material from the collections will be taken by the governing body only after full consideration of the reasons for disposal. Other factors including public benefit, the implications for the gallery’s collections and collections held by museums and other organisations collecting the same material or in related fields will be considered. Expert advice will be obtained and the views of stakeholders such as donors, researchers, local and source communities and others served by the gallery will also be sought.
- 14.6.** A decision to dispose of a specimen or object, whether by gift, exchange, sale or destruction (in the case of an item too badly damaged or deteriorated to be of any use for the purposes of the collections or for reasons of health and safety), will be the responsibility of the governing body of the gallery acting on the advice of professional curatorial staff, if any, and not of the curator or manager of the collection acting alone.
- 14.7.** Once a decision to dispose of material in the collection has been taken, priority will be given to retaining it within the public domain. It will therefore be offered in the first instance, by gift or sale, directly to other Accredited institutions likely to be interested in its acquisition.
- 14.8.** If the material is not acquired by any Accredited institution to which it was offered as a gift or for sale, then the museum community at large will be advised

of the intention to dispose of the material normally through a notice on the Collections Trust [Objects for Disposal](#) web listing service, or in other specialist publications and websites (if appropriate).

- 14.9.** The announcement relating to gift or sale will indicate the number and nature of objects involved, and the basis on which the material will be transferred to another institution. Preference will be given to expressions of interest from other Accredited institutions. A period of at least two months will be allowed for an interest in acquiring the material to be expressed. At the end of this period, if no expressions of interest have been received, the gallery may consider disposing of the material to other interested individuals and organisations giving priority to organisations in the public domain.
- 14.10.** Any monies received by the gallery's governing body from the disposal of items will be applied solely and directly for the benefit of the collections. This normally means the purchase of further acquisitions. In exceptional cases, improvements relating to the care of collections in order to meet or exceed Accreditation requirements relating to the risk of damage to and deterioration of the collections may be justifiable. Any monies received in compensation for the damage, loss or destruction of items will be applied in the same way. Advice on those cases where the monies are intended to be used for the care of collections will be sought from the Arts Council England
- 14.11.** The proceeds of a sale will be allocated so it can be demonstrated that they are spent in a manner compatible with the requirements of the Accreditation standard. Money must be restricted to the long-term sustainability, use and development of the collection.
- 14.12.** Full records will be kept of all decisions on disposals and the items involved and proper arrangements made for the preservation and/or transfer, as appropriate, of the documentation relating to the items concerned, including photographic records where practicable in accordance with Spectrum procedure on deaccession and disposal.

Disposal by exchange

- 14.13.** The gallery will not dispose of items by exchange.

Disposal by destruction

- 14.14.** If it is not possible to dispose of an object through transfer or sale, the governing body may decide to destroy it.
- 14.15.** It is acceptable to destroy material of low intrinsic significance (duplicate mass-produced articles or common specimens which lack significant provenance) where no alternative method of disposal can be found.

- 14.16.** Destruction is also an acceptable method of disposal in cases where an object is in extremely poor condition or has high associated health and safety risks.
 - 14.17.** Where necessary, specialist advice will be sought to establish the appropriate method of destruction. Health and safety risk assessments will be carried out by trained staff where required.
 - 14.18.** The destruction of objects should be witnessed by an appropriate member of the museum workforce. In circumstances where this is not possible, e.g. the destruction of controlled substances, a police certificate should be obtained and kept in the relevant object history file.
-

Falmouth Town Council, May 2026

Collections Documentation Policy

Name of organisation: Falmouth Art Gallery

Governing Body: Falmouth Town Council

Date on which this policy was approved by governing body:

Policy review procedure: The collections documentation policy will be published and reviewed from time to time, at least once every five years.

Any suggestions for strengthening the effectiveness of the Policy are welcomed and should be directed to Falmouth Town Council's Cultural Services Director:

director@falmouthtowncouncil.com

Date at which this policy is due for review: May 2031

Arts Council England will be notified of any changes to the collections documentation policy, and the implications of any such changes for the future of collections.

1. Scope and Purpose

1.1 Falmouth Art Gallery's statement of purpose is:

Vision - *To be an empowering voice for creativity, learning and connection in our communities.*

Mission - *Creating spaces to come together in, enabling people, ideas and cultures to flourish.*

1.2 This policy forms part of the Gallery's wider collections management framework and should be read alongside the Collections Development Policy, Care and Conservation Policy, Documentation Plan, and associated procedural manuals. It applies to all objects for which the Gallery holds legal title or responsibility, including loans and deposits, and covers both physical and digital documentation across the full lifecycle of objects.

1.3 The aim of this policy is to ensure that the Gallery fulfils its responsibilities in relation to the security, management and access of its collection by:

- Improving accountability for the collection and associated objects.
 - Maintaining professional standards in documentation procedures and collection information.
 - Extending access to collection information for staff, researchers, and the public where appropriate.
 - Strengthening the security of the collection.
-

2. Accountability

2.1 The Gallery will maintain a level of documentation that will allow it to identify and locate all objects for which it is legally responsible, including loans in and temporary deposits.

2.2 Collection documentation will be maintained to a high standard of accuracy and reliability and will be subject to regular, scheduled audit and quality control processes.

2.3 Collections documentation will be retained in accordance with legal requirements. Records will not be destroyed where they evidence legal title, provenance, or ownership.

2.4 Changes to collections records on Axiell will be traceable through the system audit trail.

3. Ethics

- 3.1 Work in this area is guided by the Data Protection Act, Intellectual Property rights, the Museums Association Code of Ethics 2025, and ICOM Code of Ethics for Museums.
-

4. Systems for Recording Collections Information

- 4.1 Axiell Collections will be recognised as the Gallery's primary and authoritative record of collections information. Where duplicate or supporting records exist elsewhere, these will be clearly referenced and periodically reconciled.
- 4.2 Online access to non-sensitive collection information is made publicly available through *Axiell Internet Server* and the *ArtUK* platform.
- 4.3 Physical forms of collections information include an accession register and hard copy artist folders in which transfer of title forms, copyright agreements and other associated forms of documentation are deposited.
- 4.4 Digital scans of key documents are added to a collections management folder on the Company Server and SharePoint.
-

5. Security & Recovery of Collections Information

- 5.1 The Gallery will ensure that all digital systems used for collections documentation meet recognised cyber security standards and are subject to internal IT governance, access controls, and regular backups.
- 5.2 Access to collections information will be balanced with legal, ethical, and security considerations. Sensitive information (e.g. object values, donor details, security-sensitive locations) will be restricted.
- 5.3 Paper-based and other physical forms of collections information are securely stored onsite within access restricted areas and held in accordance with data protection principles.
- 5.4 The Gallery will maintain procedures to ensure collections documentation can be recovered in the event of system failure, data loss, or disaster. This includes regular backups and off-site storage.
-

6. Roles & Responsibilities

- 6.1 Responsibility for collections documentation is shared across staff, with defined roles including:
- Cultural Services Director (strategic direction and general oversight)
 - Collections Manager (overall responsibility and authorisation)

- Exhibition Manager, Collections Manager and Collections Assistant (cataloguing and research)
 - Technical/IT staff (systems and security)
 - All staff handling collections information will receive appropriate training.
-

7. Standards

7.1 The Gallery is committed to following sector standards and in particular the UK Accreditation Standard and SPECTRUM 5.0 – the UK Standard for collections management. The gallery will achieve the minimum standard for the core documentation procedures set out below. **Detailed guidance is provided in the Documentation Procedural Manual.**

- **Object Entry and Exit**

All objects entering or exiting the Gallery, whether for consideration, conservation, temporary loan, outreach, or any other purpose, will be assigned a unique identifying number and recorded with an entry or exit form. This ensures accountability and traceability from the point of arrival or departure. Temporary custody will be documented with clear terms, including the purpose of entry/exit and expected duration. *No object will enter or leave the Gallery without appropriate documentation and formal authorisation from the Collections Manager or delegated authority.*

- **Acquisition and Accessioning**

The acquisition of all objects for the permanent collection will be conducted in accordance with the guiding principles set out in the Gallery's associated *Collections Development Policy*. All acquisitions will be assigned and marked with a unique ID number, be manually recorded on the Gallery's accessions register and added to Axiell collections management system. Documentation will confirm legal title and acquisition method. *No object will be accessioned into the collection without adequate legal and contextual information.*

- **Location and Movement Control**

The current location of every object for which the gallery assumes responsibility will be noted on Axiell and all movements (internal and external) promptly logged. Exit forms will also be used to record temporary external movements.

- **Cataloguing**

Cataloguing is an ongoing, prioritised activity supported by the Documentation Plan, with defined targets for improving completeness, accuracy, and standardisation of records.

- **Loans (Incoming and Outgoing)**

Loans in and out of the Gallery will be documented with physical loan agreements signed by representatives of both parties, detailed condition reports and transport and insurance details. Core information pertaining to every loan will also be entered onto Axiell Collections.

- **Rights Management**

The gallery will ensure IPR and copyright are managed properly and will establish rights of ownership and terms of use for every object coming under its care.

- **Inventory**

The Gallery will undertake periodic inventories to verify the presence, location, and documentation status of objects. Discrepancies will be investigated and resolved in accordance with defined procedures.

Falmouth Art Gallery, 2026

Collections Care & Conservation Policy

Name of organisation: Falmouth Art Gallery

Governing Body: Falmouth Town Council

Date on which this policy was approved by governing body:

Policy review and monitoring procedure: This policy will be published and reviewed from time to time, at least once every five years. Reviews will consider changes in standards, legislation, and organisational priorities. Performance will be monitored through internal audits, environmental data, and incident reporting

Any suggestions for strengthening the effectiveness of the policy are welcomed and should be directed to Falmouth Town Council's Cultural Services Director:

director@falmouthtowncouncil.com

Date at which this policy is due for review: May 2031

Arts Council England will be notified of any changes to the policy, and the implications of any such changes for the future of collections.

1. Purpose & Scope

1.1. Organisational Context

Falmouth Art Gallery's statement of purpose is:

- **Vision** - *To be an empowering voice for creativity, learning and connection in our communities.*
- **Mission** - *Creating spaces to come together in, enabling people, ideas and cultures to flourish.*

1.2. Purpose of the Policy

This policy establishes the principles, standards, and procedures governing collections care and conservation at Falmouth Art Gallery. It ensures the long-term preservation, accessibility, and responsible stewardship of the collection.

1.3. Relationship to Other Policies

This policy forms part of the Gallery's wider collections management framework and should be read in conjunction with:

- Care & Conservation Plan.
- Collections Development Policy.
- Documentation Policy & Documentation Plan.
- Relevant procedural manuals and operational guidance.

1.4. Scope

The policy applies to:

- All objects owned by, loaned to or temporary held the Gallery.
- Collections in storage, on display, in transit, or otherwise under the Gallery's responsibility.

2. Accountability & Standards

The Gallery is committed to safeguarding its collections by maintaining high professional, ethical, and sustainable standards in collections care and conservation.

2.1. Balancing Access & Preservation

The Gallery adopts a risk-informed approach to balancing public access with long-term preservation. Decisions relating to display, handling, use, and treatment will systematically assess potential impacts on object condition alongside public benefit.

2.2. Quality Assurance

Collections care and conservation activities will:

- Be delivered to a high standard of accuracy and professionalism.
- Follow documented procedures and recognised standards.

- Be subject to regular review, monitoring, and quality control.

2.3. Documentation and Record Keeping

- All conservation treatments and assessments will be fully documented in the Gallery's collections management system (Axiell).
- Records will include condition reports, treatment details, materials used, dates, and responsible personnel.
- Documentation will be complete, consistent, and traceable through system audit trails.

2.4. Training and Competency

- All staff and volunteers engaged in collections care will receive appropriate training aligned with their responsibilities.
- Core competencies include object handling, preventive conservation, risk awareness, and emergency response.
- The Gallery supports ongoing professional development to ensure knowledge remains current and aligned with best practice.

3. Ethical Framework

Collections care and conservation at the Gallery are guided by the following professional standards:

- Museums Association Code of Ethics (2025)
- ICOM Code of Ethics for Museums
- Institute of Conservation (ICON) Code of Conduct and Professional Standards (2015)
- SPECTRUM Standard 5.0

4. Roles & Responsibilities

Responsibility for collections care and conservation is shared across the organisation and embedded within all relevant functions. Cross-departmental collaboration ensures that collections care is integrated into exhibitions, operations, and facilities management.

Key Roles:

- **Collections Manager:** Provides strategic direction and oversight; manages collections care programmes and resources; supervises staff, volunteers, and contractors; reports to the Director of Cultural Services who maintains a general oversight
- **Collections Assistant:** Implements the preventative conservation programme; undertakes environmental monitoring, object handling and condition checks.

- **External Service Providers:** Specialist contractors including conservators, framers, technicians, and photographers, engaged as required and working to agreed professional standards.
-

5. Security, Risk Management, and Emergency Preparedness

5.1. Risk Management

The Gallery actively identifies, assesses, and mitigates risks to the collection, including theft, vandalism, fire, water ingress, and environmental fluctuation. Risk management is embedded within the Gallery's Emergency Plan and wider organisational risk framework.

Emergency Preparedness

The Collections team works closely with exhibitions and facilities staff to ensure:

- Disaster response kits and salvage equipment are maintained and readily accessible.
- Staff are trained in emergency procedures appropriate to their roles.
- Emergency contacts, contractors, and service agreements are regularly reviewed and updated.

5.2. Incident Response

All incidents affecting collections will be:

- Reported promptly through appropriate channels.
 - Documented accurately and in full.
 - Reviewed to inform future risk mitigation and procedural improvements.
-

6. Preventative Conservation and Associated Activities

Preventive conservation is the Gallery's primary approach to collections care. Measures are proportionate to risk and available resources, informed by best practice, and where possible, environmentally sustainable.

6.1. The Building

The condition and maintenance of the Gallery building are critical to collection preservation. Measures include:

- Regular inspection by Facilities and Collections Staff.
- Planned maintenance and refurbishment programmes, including structural and interior works.

6.2. Environmental Control

The Gallery aims to provide stable environmental conditions aligned with recognised standards, including the Bizot Green Protocol. Measures include:

- Continuous monitoring of temperature and relative humidity using calibrated dataloggers.
- Regular analysis and interpretation of environmental monitoring data.
- Targeted use of environmental control systems (e.g. dehumidifiers, heating, air circulation).
- Routine maintenance of equipment to ensure maximum efficiency.

6.3. Light Management

Light exposure is managed to minimise cumulative damage, particularly to sensitive materials:

- Lux and UV levels are monitored using appropriate instruments.
- Light levels are set according to material sensitivity and display duration
- Works on paper are typically displayed using UV-filtering glazing.
- Storage areas remain unlit except when in active use

6.4. Handling and Movement

- All staff and volunteers handling collections are trained in safe handling techniques.
- Appropriate equipment and supports are used at all times.
- Movement of objects is minimised, planned, risk-assessed, and documented.

6.5. Storage and Housekeeping

- Collections are stored in appropriate, secure, and clean environments.
- Storage materials meet conservation-grade standards.
- Regular housekeeping is carried out in all areas where collections are stored and displayed to control dust, pests, and other contaminants.

6.6. Integrated Pest Management (IPM)

- The Gallery maintains an active IPM programme incorporating monitoring, identification, and response.
- Non-toxic and preventive methods are prioritised.

7. Remedial Conservation

- Conservation treatment is undertaken only where necessary and justified by condition and risk.
- All treatments require approval from the Collections Manager (and, where appropriate, the Director of Cultural Services).
- No object will be altered without consultation with a qualified conservator
- Treatments are carried out by appropriately qualified professionals in accordance with ethical standards.
- Full documentation of all treatments is required and maintained.

8. Loans, Transport and Display

- Condition assessments are conducted before and after all loans and object movements
- Packing, handling, and transport comply with recognised conservation standards.
- Environmental, security, and display requirements are agreed in advance and formally documented.

9. Sustainability and Environmental Responsibility

- The Gallery is committed to sustainable collections care by:
- Implementing energy-efficient environmental management systems.
- Prioritising passive and low-energy conservation strategies.
- Aligning practice with sector guidance, including the Bizot Green Protocol.
- Reducing environmental impact without compromising the preservation of the collection.

Falmouth Art Gallery, 2026

The Princess Pavilion

Cultural Services Report June 2026

Chas Palmer-Williams General Manager



Community

Community group usage
update

The Pavilion as a service

Commercial Update

Sales and
marketing strategy

Wedding and
corporate drive

Martyn's Law



What is Martyn's Law?



What Tier is The Princess Pavilion?



How will it affect The Princess Pavilion Financially?



In what other ways will this affect the Princess Pavilion?

Report



Neighbors Meeting



Marketing



Systems



Venue



Arts

Feedback from clients and customers



Report to Cultural Services & Leisure Committee 10th June 2026 – Martyn’s Law legislation

The introduction of the Protect Duty, also known as Martyn’s Law, is being implemented following the Manchester arena attacks of 2017. This is being brought in to reduce the risk (perceived or otherwise) to the public in premises and at events, and encourage better preparedness to keep people safe. The official start for compliance is April 2027, and government agencies are still refining the details around what individual organisations and venues need to do to meet the regulation.

The Town Council has two venues which will be impacted by the act, Princess Pavilion and the Municipal Building. Events held in open spaces such as the Moor and Dracaena Fields will also be impacted. The two venues fall into the two separate tiers:

Municipal Building: Standard Tier (200 - 799 capacity) — Requires basic security measures and staff training. The Security Industry Authority (SIA) must be notified of the premises.

Princess Pavilion: Enhanced Tier (800+ capacity) — Involves more detailed risk assessments, security protocols, and collaboration with authorities. If an organisation is responsible for the premises, they must assign a senior individual to oversee compliance.

With more detail around the law emerging over the coming months, the current advice from NALC is as follows:

- Reviewing venues and events — Identify which spaces may be covered by the law.
- Raising awareness — Ensure council staff, event organisers, and volunteers understand basic security considerations.
- Engaging with local authorities — Seek advice from police and security professionals.
- Developing contingency plans — Create clear procedures for handling security-related situations.
- Staying informed — Keep up with official guidance to ensure compliance when the law is fully enacted.

Venue managers will be providing regular updates to Councillors as and when information is released.

Morwenna Lewis, Cultural Services Director

June 2026

FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Grounds, Facilities and Environmental Action Committee held on 18th March 2026 at 7.45pm in the Atherton Suite, The Old Post Office, The Moor, Falmouth.

Present: Councillors D A Konik (Chair), J A Walkden (Vice-chair), G P Andrewartha, D V Evans BEM CC, K Holbrook, L E Howes, A Munden, and J A R Stowell.

In attendance: A M Williams (Responsible Financial Officer)
A Medlin (Facilities Manager)

The Chair reminded attendees that the Council had committed to the Civility and Respect Pledge, that is to treat everyone participating in the meeting tonight with civility and respect in their roles. For us respect is treating others with dignity, recognizing boundaries, being non-judgmental and accepting of differences. Behaviour breaching that commitment will not be tolerated. In dealing with the business of the meeting we will adhere to our agenda and the processes set out in our Standing Orders. Please be aware that the meeting is a public one and there may be recordings of your participation.

GFEA220 **APOLOGIES**
None received

GFEA221 **INTERESTS AND DISPENSATIONS**
None received.

GFEA222 **MINUTES**
It was proposed by Councillor Howes, seconded by Councillor Evans and

RESOLVED that the Part I minutes of the meeting held on 14th January 2026 be agreed as a correct record and signed by the Chair.

GFEA223 **GROUND MANAGER OVERVIEW AND UPDATE**
The Town Clerk presented an overview of the Grounds Service operation, and the continuing storm remediation works. He updated on Grounds Manager, Grounds Supervisor, and Environmental Education and Enforcement Officer recruitments.

GFEA224 **FACILITIES MANAGER OVERVIEW AND UPDATE**
The Facilities Manager presented his report and responded to questions including updates on pest control measures, Health and Safety Audit and actions, seagull netting at Princess Pavilion, and public toilets. The report was duly noted and forms part of these minutes.

GFEA225 **STRATEGIC ENVIRONMENTAL PROJECTS OFFICER OVERVIEW AND UPDATE**
The Town Clerk presented the Strategic Environmental Projects Officer's report and responded to questions. The report was duly noted and is attached as part of these minutes.

Councillor Walkden reported upon the Climate Emergency film.

It was proposed by Councillor Walkden, seconded by Councillor Howes and

RESOLVED that the Council arrange a showing of the Climate Emergency film for Councillors and Council Staff and other community leaders.

GFEA226 FAL AND HELFORD CHARTER OF THE SEA

Councillor Holbrook presented the Fal and Helford Charter of the Sea.

It was proposed by Councillor Stowell, seconded by Councillor Walkden and

RESOLVED that the Council supports the Fal and Helford Charter of the Sea and advocates its inclusion in development policies such as the Falmouth Neighbourhood Plan.

GFEA227 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Councillor Stowel, seconded by Councillor Howes and

RESOLVED that in view of the confidential nature of contractual matters, it is advisable in the public interest that the press and public be excluded from the meeting.

GROUND, FACILITIES AND ENVIRONMENTAL ACTION COMMITTEE

PART II MINUTES

18th MARCH 2026

GFEA228 MINUTES

It was proposed by Councillor Howes, seconded by Councillor Walkden and

RESOLVED that the Part II minutes of the meeting
held on 14th January 2026 be agreed as a correct
record and signed by the Chair.

There being no further business to transact the Chair closed the meeting at 8.25pm.

Signed Dated.....



18th March 2026

Facilities Manager Update:

1. General works update:

Works undertaken within the period included the following:

- Pavilion Theatre roof : replacement of high level steel ridge flashing which detached in recent storms.
- Stable block : Works relating to the replacement of the external masonry netting and guttering repairs were completed on the 24.02.2026. (St Ives Safety Netting) Traffic control was installed throughout the works duration to support a safe system of work incorporating a scissor lift.
- Repairs to water leaks at Prince of Wales Pier and Swanpool public conveniences.(in-house and contracted maintenance teams)
- Library / Gallery entrance foyer : Extensive redecoration of high level areas and G/F reception area. Works required internal scaffolding platform to safely remove, clean and replace artwork.
- Municipal building : removal of redundant timber store and detritus from rear of building. Works included the treatment of significant vermin infestation which will now require a planned schedule of monthly monitoring and bait replenishment. Works were undertaken by a specialist contractor and inspected by CC Environmental Officer.

2. Health & Safety Audit (27th January 2026 Worknest):

Recorded observations - 11 points (6x Medium / 5x Low)

- Asbestos Training (med):
Ensure suitable and sufficient Asbestos Awareness training is provided to all employees who may work in areas containing asbestos. **Maintenance teams have completed Asbestos Awareness Training Level 2 / E Learning module.**
- Electrical Safety (med):
Ensure all chargers and associated equipment are installed, used, and maintained in accordance with the manufacturer's instructions. Instruct a competent electrician to carryout annual servicing and maintenance in accordance with Electricity at Work Regulations 1989 (EAWR) and retain the certification on file. **Certified inspection process completed at Cemetery vehicle charging point.**
- First Aid at Work (med):
Carry out a first aid needs assessment to determine what level of first aid provision is required for your workplace. The assessment must consider the work undertaken, employee numbers, distribution and working patterns, any pre-existing medical conditions and the ability of emergency services to reach the premises. **Assessment process in progress for all FTC operations. The**

document will incorporate existing training and accreditation within staff teams.

- Environmental (med):
Ensure a risk assessment is in place for the EPO's including risk of assault.
Risk Assessment completed and will support CSAS accreditation.
- Legionella Management (med);
Work with your legionella risk assessment company to create individual written schemes of examination for legionella and temperature checks at each building. Once completed the actions required can be allocated in house or to contractors as required. **Works in progress with legionella specialist (REEF)**
- Fire Safety Overview (med):
It is understood that solar panels have been installed at the Pavilions. The fire risk assessment should be updated to reflect this and a suitable maintenance scheme put in place to minimise the fire risk posed by them. **Fire Risk Assessment has been reviewed with an annual inspection regime agreed with installer (NakedSolar) This will be replicated on our additional installation at the Cemetery.**
- Asbestos Management (low):
Ensure the asbestos management plan is regularly reviewed and updated. It is important to review and update your plan: - whenever work takes place that affects ACMs - where staff with management responsibilities have changed - where ACMs have been inadvertently disturbed - following scheduled condition checks of ACMs. **The Asbestos Management Plan has been updated to record all existing management arrangements.**
- Stress Management (low):
Consider implementing a staff survey for wellbeing and stress. Advice on carrying this out is available from HSE website or WorkNest can offer a climate/safety survey service if required. Please contact your H&S consultant if you wish to have a quotation for this service. **(see below)**
- Stress management (low)
Managers should be provided with training in relation to the management of stress. **Managers provided with Well at work (stress / anxiety and mental health support) training; Absence management training (including relevant policy awareness & application, and managing stress related absences); deployment of Wellbeing Workplace Assessments (including stress risk assessment).**
- Management of Health & Safety (low):
Ensure risk assessments are in place for specific activities in the facilities management. Point of use assessments are recorded in some circumstances, but a general maintenance assessment should be completed and recorded. **A database of key risk assessments have been issued to Facilities operatives which support existing responsive risk assessment documentation.**

- Management of Health & Safety (low):
Ensure staff are given access to risk assessments and that they are notified of any changes. This process will need to be recorded. **All risk assessments are located in vehicles and are reviewed annually or at such times when activities change.**



March 2026 – Strategic Environmental Projects
Report for Grounds, Facilities & Environmental Action Committee

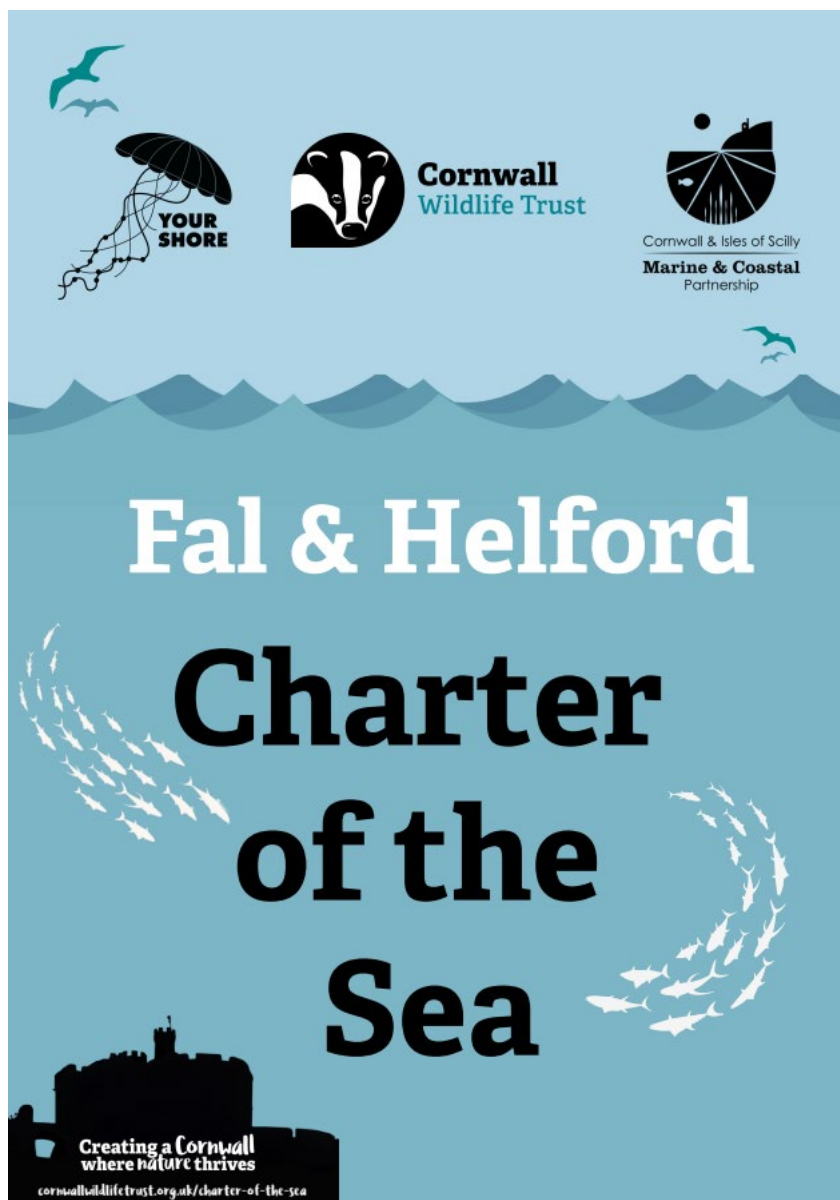
Focus	Action taken	Next steps
Carbon Reduction	Princess Pavilion – LED outdoor lighting completed Passmore Edwards Municipal Building – Total cost c. £3million. Funding options being investigated. Mortuary Building – budget approved for solar installation. Procurement process underway for Mortuary building solar installation in 2026/7 HVO tank operational. All diesel vehicles and equipment will use HVO instead of diesel reducing emissions by up to 90%.	Regular meetings to monitor further energy saving measures at PP. Continue replacing florescent lights with LED throughout library as funds allow.
Biodiversity	Invasive species (INNS) removal programme in the SSSI section of the Green Corridor being undertaken by Cornwall Wildlife Trust UoE intern commissioned to create maps on <i>Parish On-line</i> of all FTC park & open spaces. Fallen tree stumps piled to create wildlife habitat within the cemetery.	Councillors to develop and take to Committee • Declaration of an ecological emergency • Biodiversity policy Once adopted, work with Grounds Manager to develop BAP
Events	Planning underway for the second Festival for the Ocean in June (close to World Ocean Day) Coastal Resilience 14 March (Cllr Clegg lead)	Town-wide spring clean 25 March Water-saving event @ PP 12 April Festival for the Ocean 7 June @ Gylly
Water	SWW monthly update meetings set up with SEPO. Website with details of works Falmouth Sewer Improvement Scheme (southwestwater.co.uk) . Draft plans shared with SEPO Rainwater harvesting system reinstatement completed at PP in January.	Communication to encourage residents to be aware of resilience methodologies. SWW to present suite of plans to full Council on 9 March.
Community Engagement	SEPO attends Fal Energy Partnership monthly meetings, Fal/Helford SAC meetings quarterly. FTC attend Falmouth Green Corridor meetings quarterly. Attended UoE Health & Wellbeing event on 4 Feb	

Focus	Action taken	Next steps
Ocean Recovery	Liaison with Falmouth Marine Conservation to assess FTC involvement with various projects including snorkel safaris and Pacific oyster management. Working with BID to install further 'We are the Ocean' banners around town.	Blue Meadows seagrass restoration in Falmouth Bay planned may commence in spring 2026. FTC to support. Committee to adopt the Fal & Helford Charter. Work with new CC Fal & Helford Officer to promote best practice on the ocean.
Transport	Promote cycle events organised by Councillor Evans via socials. Staff Cycle to Work Scheme 2026 running until 30 March 2026	
Communication	Litterpick organised by others, promoted via FTC channels No Dogs/Fires on beaches signs ordered New directional signs on Green Corridor ordered.	Promotion of events Signs to be installed once water table settles.
Other	SME energy saving app promoted amongst BID businesses. Provided by Fairer Warmth for SMEs Climate Risk added to corporate Risk Assessment	Support S106 project at Swanvale open space and verges around Swanpool.
Budget	£7,000 allocated in 2025/26 budget; £400 - Festival for the Ocean £200 - Green Week £200 – Sustainable drinks @ Christmas celebration £1,000 – Community Resilience event £670 – new emergency lighting at PP £750 – Snorkel safaris from Falmouth Marine Conservation £300 – plants for Spring Clean Running total - £3,520	

Decisions requested from **Grounds, Facilities & Environmental Action Committee**;

To endorse the Fal & Helford Charter of the Sea

Prepared by Karen Hall, Strategic Environmental Projects Officer
March 2026



Vision

To protect and celebrate the rich marine heritage of the Fal & Helford estuaries by fostering stewardship, enhancing water quality, reducing pollution and restoring our coastal and marine environments. Ensuring a thriving sea for generations to come.

Priorities

Education & Engagement

Water quality

Plastic Pollution & Marine Litter

Wrecks & Abandoned Boats

[Fal & Helford Charter of the Sea Document](https://cornwallwildlifetrust.org.uk/charter-of-the-sea)



HUDSON ACCOUNTING LTD.
INTERNAL AUDIT REPORT:
TO THE MEMBERS OF FALMOUTH TOWN COUNCIL
YEAR ENDED 31ST MARCH 2026.

ISSUE DATE: 01/06/2026.
ISSUED TO: TOWN CLERK & RFO

INTRODUCTION:

Internal auditing is an independent, objective assurance activity designed to improve an organisation's operations. It helps an organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.

Scope:

The scope of the audit covers, as a minimum, the areas included in the Internal Audit Report contained in the Annual Governance & Accountability Return.

Approach:

Audit work is carried out in line with the Chartered Institute of Public Finance and Accountancy's Internal Audit Standards and guidance issued by the National Association of Local Councils.

Where applicable we have included reference to 'proper practice' and the associated guidance as laid out in 'Governance & Accountability for Smaller Authorities in England' which is applicable to financial years from 1st April 2025.

Selective testing was carried out and the relevant policies, procedures and controls were reviewed.

GENERAL COMMENTS:

We would like to thank the staff for their assistance and co-operation during the audit.

The matters raised in this report are only those which came to our attention during our internal audit work and are not necessarily a comprehensive statement of all the weaknesses that exist, or of all the improvements that may be required.

It should be noted that assurance can never be absolute. The most that the internal audit service can provide is a reasonable assurance that there are no major weaknesses in risk management, governance, and control processes. The audit does not guarantee that the accounting records are free from fraud or error.

The review undertaken obtained a level of assurance which has allowed us to complete the Internal Audit Report element of the Annual Governance & Accountability Return with no qualifications, thus in all significant respects, the control objectives were achieved throughout the financial year to a standard adequate to meet the needs of the Council.

We have provided a table of audit recommendations, if required, to allow for the Council's response which can be used as an ongoing monitoring tool. We would be grateful if, in due course, it is completed and returned to us.

AUDIT COMMENTARY:

Previous Recommendations

There are no previous recommendations requiring action.

Accounting Records

The accounts have been properly maintained throughout the year.

Payments

A sample of payments was tested to establish whether the spending decision, procurement process, certification and approval for payment were in line with Financial Regulations as well as ensuring that payments were supported by invoices, VAT was correctly accounted for, and payment controls were applied.

Payment

Further testing of payments made revealed no issues to report.

Risk

Insurance

The Fidelity Guarantee remains adequate at £5 million.

Risk

The Council reviewed its risk assessments in March 2026.

IT & Data Protection

The Council uses its own domain for the website and for councillor and officer e-mail.

The website contains an accessibility statement

GDPR and IT policies are in place.

The council meets requirements of the Transparency Code.

Budgets

Setting

The 2026/27 budget and precept were properly approved at Full Council in January 2026.

Detailed estimates were produced and the impacts on both the general and earmarked reserves was taken into consideration.

Monitoring

Quarterly monitoring reports have been taken to the Finance and General Purposes Committee.

Adequacy of Reserves

After allowing for earmarked reserves of £434,343 the general reserve (including the CCLA Property Fund Investment) stands at £176,200; equating to 9% of net revenue expenditure, below generally accepted parameters and a worsening position from the previous year.

Systems were tested to ensure that suitable controls are in place to ensure that all income is received in a timely manner, that charges are correctly applied and that any cash received is promptly receipted and banked.

Interest

Received on the council's investments has been accurately reflected in the Ledger

VAT

VAT claims for the year have been submitted.

Pavilions

The till is balanced daily and the posting of cash to the Ledger is easily followed.

The majority of income is via card payment and is adequately controlled.

Rental income

Rents are charged in line with the agreements in place and adequate arrangements are in place to ensure payment.

Petty Cash

Petty cash is sparingly used and is adequately controlled.

Assets

The asset register has been updated to reflect acquisitions and disposals and the total value of assets held has been accurately disclosed in the AGAR.

Payroll

The March payroll was tested with no issues to report.

New employees have been issued contracts of employment and have been paid in accordance with the Terms therein.

Bank Reconciliation

Frequent bank reconciliations are undertaken during the year; they are reviewed by Members as part of their internal control testing regime.

The year-end bank reconciliation was found to be accurate.

Accounting Statements

The accounts were produced on an income and expenditure basis and are in accord with underlying records

Debtor and creditor balances have been properly treated.

Trusts

The affairs of the Trust or managed separately from those of the Council. Charity Commission returns are up to date,

Annual Internal Audit Report 2025/26

FALMOUTH TOWN COUNCIL

www.falmouthtowncouncil.co.uk/your-council/town-finances/council-annual-return

During the financial year ended 31 March 2026, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2025/26 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Cash payments were properly supported by receipts, all cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2024/25, it met the exemption criteria and correctly declared itself exempt. <i>(If the authority had a limited assurance review of its 2024/25 AGAR tick "not covered")</i>			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations <i>(during the 2025/26 AGAR period, were public rights in relation to the 2024-25 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set)</i> .	✓		
N. The authority has complied with the publication requirements for 2024/25 AGAR <i>(see AGAR Page 1 Guidance Notes)</i> .	✓		
O. The authority has complied with laws, regulations & proper practices relating to digital and data compliance.	✓		
P. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes ✓	No 	Not applicable

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

Name of person who carried out the internal audit

15/11/2025

27/03/2026

01/06/2026

S P HUDSON CPFA

Signature of person who carried out the internal audit

S. P. Hudson

Date

01/06/2026

***If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).**

****Note:** If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report **must** explain why not (add separate sheets if needed).



Falmouth Town Council

Financial Statements in support of
Annual Return
2025-2026

CONTENT	Page
EXPLANATORY FOREWORD	3 - 7
BUDGET ANALYSIS	7 - 8
NOTICE OF APPOINTMENT	9
ANNUAL RETURN FIGURES WITH EXPLANANATION OF SIGNIFICENT VARIANCES	10 - 16
BANK RECONCILIATION	17
INCOME AND EXPENDITURE ACCOUNT	18
BALANCE SHEET	19
NOTES TO I & E ACCOUNT	20 - 31

Further information on the Accounts can be obtained from:

Falmouth Town Council
The Old Post Office
The Moor
FALMOUTH
Cornwall
TR11 3QA

EXPLANATORY FOREWORD

In accordance with Section 6 of the Local Audit and Accountability Act 2014, an authority is a 'smaller authority' if the higher of the authority's gross income for the year and its gross expenditure for the year does not exceed £6.5m. This Council is therefore a 'smaller authority'.

The Accounts and Audit Regulations 2015 require smaller authorities, each financial year, to conduct a review of the effectiveness of the systems of internal control and prepare an annual governance statement in accordance with proper practices in relation to accounts, and it should;

- Complete the Annual Return after 31st March 2026 as set out in 'Governance and Accountability for Smaller Authorities in England (the Practitioners' Guide)' published by the Joint Practitioners Advisory Group (JPAG) (2025) in the form requested by proper practices. This Comprises the:
 - Annual Governance Statement (Section 1 of the Annual Return);
 - Accounting Statement (Section 2 of the Annual Return);
 - External Auditors Report and Certificate (Section 3) and
 - Annual Internal Audit Report for the year ended 31st March 2026.
- Certify the Accounting Statements (certified by the Responsible Financial Officer);
- Consider at a meeting of the full authority the internal audit work during the year, the Annual Governance Statement, and the Accounting Statements;
- Approve the Annual Governance Statement at the meeting of the full authority in advance of approving the Accounting Statements (minuted, signed and dated by the Chair and Clerk on the day of approval);
- Approve the Accounting Statements at the meeting of the full authority (minuted, signed and dated by the Chair on the day of approval); the Annual Governance Statement and the Accounting Statements can be considered and approved at the same meeting so long as it is clear from the minute references that they were approved in the right order.
- Publish on a public website the approved, signed, and dated statements, to allow for the date of commencement for the exercise of public rights to cover the first 10 working days of July. It must publish the:
 - Annual Governance Statement
 - Accounting Statements
 - Declaration that the statement of accounts is un-audited.
 - Notice of commencement of the period for the exercise of public rights.
- Send the Annual Return and requested supplemental papers to the external auditor for Limited Assurance review as soon as approved.

Following completion of the Limited Assurance review the Council shall;

- publish the certified Annual Return (including any continuation pages of the External Auditor Certificate and Report) by 30th September 2026 alongside a Notice of Completion of the Limited Assurance review.

The Council is required to provide additional information to enable the external audit of the Annual Return and this document forms part of that. It includes -

- A copy of the Notice of the Date of Commencement of Public Rights
- Explanations for negative response to assertions in Section 1 of the Annual Return
- A completed Annual Internal Audit Report (AIAR)
- Explanation of significant variations between 2024/25 and 2025/26 – quantified explanations for all variances in excess 15% or £100,000 which must include narrative and numerical.
- Details of earmarked reserves held on 31st March 2026
- Bank Reconciliation on 31st March 2026
- Income and Expenditure Account
- Balance Sheet
- Supporting notes to the above.

For the current year additional information has been requested from the external auditor and this is listed here but not included in these statements –

- Copy of bank statement for all bank accounts held clearly showing the balance as at 31st March 2026 to support the figures used in the year-end bank reconciliations
- Copy of the Internal Auditors reports
- Evidence that the independence of the internal auditor was considered
- Evidence that a programme of works was considered and agreed for internal audit
- Evidence that the Council were satisfied with the competence of the internal auditor as well as a copy of the letter of engagement.
- Copy of the minute confirming that there are no conflicts of interest
- Contact details for the chair
- Copy of prior year notice of completion – not supplied as external audit has not yet completed

The principal activities of the Council in the year were:

- Supporting, advocating, communicating, and continuing to engage with the community
- Providing democratic representation and delivering services, both face to face and virtual, with the continuation of digital means of communication.
- Providing and supporting heritage and culture in both a face-to-face and digital environment including the delivery of town events, including those of national significance.

- Acting as the local Burial Authority and maintaining and developing cemetery sites and burial records to support this function (including the historic Dissenters Burial Ground and Jewish Cemeteries), continuing works on the management of those historic sites.
- Providing community performance venue theatre and café facilities at the Princess Pavilion and Gyllyngdune Gardens site.
- Developing solar array and low carbon heating solutions at the Princess Pavilion and other sites.
- Managing public realm and buildings. Providing council offices, depots, office rentals and meeting room hire and developing community event space.
- Providing and supporting face to face information and support services with a centralised co-located service provision for the community with partner agencies and providers.
- Providing a successful Town Management service. Supporting local businesses and commercial activity. Including provision of the public wi-fi, local shuttle bus services, markets, and Shop-Mobility.
- Developing and leading local partnerships including both nationally recognised relationship with the Falmouth Business Improvement District service and with the Dracaena Centre.
- The provision of free to use public conveniences at eight locations throughout the town with the addition of a 'Changing Places' unit adjacent to the facilities provided at Grove Place.
- Providing community environmental, education and enforcement and strategic development of environmental carbon reducing options. Engaging with the Climate Change Emergency agenda, Carbon reduction aspirations, encouraging biodiversity and supporting the work of Plastic Free Falmouth and others.
- Providing and supporting good quality open space and public gardens provision at 'The Bowly' Trelawney Road; Dracaena Playing Fields including Skatepark; Kimberley Park; Gyllyngdune Gardens, Swans Reach and Trescobeas Park and Co-ordinating local Beach Management, including the 'Sand Safe' initiative.
- Supporting and coordinating local volunteering.
- Providing and supporting play provision, including, at 'The Bowly' Trelawney Road, Dracaena Playing Fields and Sports Pitches, Trescobeas Park BMX Pump Track and Dracaena Skate-park.
- Provide community youth services in conjunction with the Dracaena Centre. Engaging with local educational institutions, providing remote educational outreach.
- Assisting and funding local charitable and community organisations to provide support for young and vulnerable members of the community.
- Providing Kimberley Park with a community radio station and recording studios adjacent to the park lodge.
- Providing the Falmouth Art Gallery and Cultural Services for the community. Acting as custodians for the community collection of art works and actively engaging with local education providers to further the learning streams available by providing workshops and other free to access services and in so doing enhance community ownership of the collection.
- Providing Falmouth Library
- Provide community safety, such as public realm CCTV, Street Rangers, and Shop Watch Radios, and engaging with the Safer Falmouth Initiative and Falmouth Community Police Team.
- Custodian for the Pendennis Headland and the Pendennis Leisure Centre in partnership with the Pendennis Leisure CIO – supporting the efforts of the charity providing its Community Centre and as it develops proposals for a redesign of the building to enable

so that the community can once again have Leisure Services with swimming provision within the town.

- Continuing to actively engage with local partners for shared priorities with the public and private sector to pursue devolved and joint delivery of services for the direct benefit of the community.
- Ensuring the policy direction in the communities adopted Neighbourhood Plan are observed.
- Providing local leadership, including the 'Place-shaping, Town Centre Masterplan and Regeneration.
- Being a responsible employer and ensuring continued development and training opportunities for employees and councillors (a Foundation Living Wage Council) The Council has also adopted the Armed Forces Covenant and the Dying to Work Charter as well as a range of employee support measures.
- Protect and improve the maritime and historical heritage and environment of Falmouth whilst promoting sustainable and necessary development e.g., supporting the Cornwall Council Place Shaping Initiative and acting as the responsible body for community grant applications.
- To support the redevelopment of Falmouth Port as a ship building, naval and cruise ship venue.

The Members of the Council during the year were.

To 30th April 2025

Name	Office held in 2024/25	Ward
D Clegg	Chair Grounds and Facilities, Vice-Chair of Finance and General Purposes and of Planning and Licensing	Boslowick
L D Coley	Chair Staffing and Vice-Chair of Cultural Services and Leisure	Trescobeas
S D Eva	Chair Planning and Licensing	Boslowick
D Evans BEM		Boslowick
G F Evans CC MBE	Vice-Chair Staffing	Arwenack
K J Edwards		Penwerris
A J Jewell CC		Boslowick
D Konik	From September 2024 – Vice-Chair Grounds and Facilities	Penwerris
T Pearce	From September 2024	Penwerris
J Robinson	Chair Finance and General Purposes	Arwenack
B M A Ross		Trescobeas
A Rowe	Mayor	Penwerris
E Seiler	Chair Cultural Services and Leisure	Arwenack
D W Saunby CC		Trescobeas
J N Spargo		Penwerris
Z Young		Arwenack

From 1st May 2025

Name	Office held in 2025/26	Ward
G Andrewartha	Vice-Chair Planning	Trescobeas
S Carmichael		Boslowick
D Clegg CC		Boslowick
D Evans BEM CC		Boslowick
K Holbrook		Penwerris
L Howes	Mayor and Chair Planning and Licensing Chair Grounds, Facilities and Environment Action	Penwerris
A Jewell		Boslowick
D Konick		Penwerris
A Munden		Arwenack
T Peace		Penwerris
J Robinson	Chair Finance and General Purposes Chair Cultural Services and Leisure and Vice-Chair Finance and General Purposes Chair Staffing	Trescobeas
A Rowe CC		Penwerris
D Saunby CC		Trescobeas
H Stephens		Arwenack
J Stowell		Arwenack
J Walkden	Vice-Chair Grounds, Facilities and Environment Action	Trescobeas

Budget Comparison for 2025/26

	Budget	Actual	Variance
	£000's	£000's	£000's
Income:			
Precept	3,677	3,677	-
Cultural Services	136	132	(4)
Cemetery	39	63	24
Pavilion	1,069	1,016	(53)
Bank Interest	6	27	21
Other Income	306	456	150
TOTAL	5,233	5,371	138

The following explanations are provided to quantify the variations in the budgeted and actual income;

- Grant funding received – HLF repayment claim Ponsharden Cemeteries (£18k); TRIP funding (£94K); CCF funding (£12k)
- Lower than expected event and catering income at the Princess Pavilion venue – (£62k) but increased bank and investment income (£21); Cemetery revenue (£6k); CIL revenue (£68k)

	<i>Budget</i>	<i>Actual</i>	<i>Variance</i>
	£000's	£000's	£000's
Expenditure:			
Corporate Services	941	1,187	(246)
Town Management	77	94	(17)
Mayoral and Civic	16	34	(18)
Grants and S 137 Payments	73	117	(44)
Cultural Services	651	665	(14)
Cemetery Services	75	73	2
Parks and Open Spaces	146	181	(35)
Buildings	342	449	(107)
Pavilion	1,311	1,386	(75)
Public Conveniences	175	197	(22)
Other Operating Costs	1,305	990	315
Capital	121	122	(1)
TOTAL	5,233	5,495	(262)

The following explanations are provided to quantify the variations in the budgeted and actual expenditure:

- Increased level of staffing required Princess Pavilion – (£89,599)
- Replacement of IT Servers and Storage Arrays - (£60,000) EMR held
- Increased professional fees required to support the Passmore Edwards Building Project (£166,581) this includes costs for which grant income was received.

Name of Smaller authority: FALMOUTH TOWN COUNCIL

**NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF
UNAUDITED ANNUAL GOVERNANCE &
ACCOUNTABILITY RETURN**

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2026

**Local Audit and Accountability Act 2014 Sections 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)**

NOTICE	NOTES
1. Date of announcement _____ 15th June 2026 _____ (a) 2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review. Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2026, these documents will be available on reasonable notice by application to: (b) Ruth Thoams, Responsible Financial Officer ruththomas@falmouthtowncouncil.com 01326315559 - 07909865626 commencing on (c) _____ 16th June 2026 and ending on (d) _____ 8th July 2026 3. Local government electors and their representatives also have: • The opportunity to question the appointed auditor about the accounting records; and • The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only. 4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is: BDO LLP Arcadia House Maritime Walk Ocean Village Southampton SO14 3TL ✉ councilaudits@bdo.co.uk 5. This announcement is made by (e) Ruth Thomas – Responsible Financial Officer	(a) Insert date of placing of the notice which must be not less than 1 day before the date in (c) below (b) Insert name, position and address/telephone number/ email address, as appropriate, of the Clerk or other person to which any person may apply to inspect the accounts (c) Insert date, which must be at least 1 day after the date of announcement in (a) above and at least 30 working days before the date appointed in (d) below (d) The inspection period between (c) and (d) must be 30 working days inclusive and must include the first 10 working days of July. (e) Insert name and position of person placing the notice – this person must be the responsible financial officer for the smaller authority

Accounting statements 2025-26

By completing this box, the figures will pull through to the relevant tabs of the workbook to assist you in reporting on the significant variances

	Year ending		Variance £	Variance %	Notes and guidance	Explanation required
	31-Mar-25	31-Mar-26			Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.	
1. Balances brought forward	889,605.32	735,210.43			Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year	
2. (+) Precept or Rates and Levies	3,352,214.39	3,677,262.79	325048.4	10%	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.	Please explain within the relevant tab
3. (+) Total other receipts	2,685,288.46	1,693,739.51	-991548.95	-37%	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.	Please explain within the relevant tab
4. (-) Staff costs	2,273,577.40	2,529,749.70	256172.3	11%	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.	Please explain within the relevant tab
5. (-) Loan interest/capital repayments	120,614.58	120,614.58	0	0%	Total expenditure of payments of capital and interest made during the year on the authority's borrowings (if any).	No explanation required
6. (-) All other payments	3,797,705.76	2,845,305.45	-952400.31	-25%	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).	Please explain within the relevant tab
7. (=) Balances carried forward	735,210.43	610,543.00			Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).	Please explain in the Reserves tab
Bal c/f checker	735,210.43	610,543.00				
8. Total value of cash and short term investments	737,866.97	667,827.82			The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March - to agree with bank reconciliation.	
9. Total fixed assets plus long term investments and assets	6,782,495.34	6,857,273.16	74777.82	1%	The value of all the property the authority owns - it is made up of all its fixed assets and long term investments as at 31 March.	No explanation required
10. Total borrowings	1,341,438.15	1,270,201.01	71237.1	-5%	The outstanding capital balances as at 31 March of all loans from third parties (including PWLB).	No explanation required

Precept or rates and levies

2025 **3352214.39**

2026 **3677262.8**

Difference **325048.4**

% Change **10%** No explanation required

Use the table below to breakdown your explanation

2025 £	2026 £	Difference	Explanation (Ensure each explanation is quantified)
1273521.22	1310937	37415.78	Princess Pavilion Venue - Budget increase to cover increase in LWFLW/NI and salary increases (£13320) - additional budget to continue to fund the programme of theatre events - (£40000) - reduction in utility costs due to the installation of solar - (£25000) - other small budget adjustments cumulative (£2695)
92495.54	101167.29	8671.75	The Old Post Office Building - increase in running cost against precept due to loss of rental income
381732.35	447646	65913.65	Grounds Team - additional recruitment required re devolved open spaces and increase in salary and on costs
489876	511229	21353	Cultural Services - increase in salary and on costs
48000	58000	10000	Town Management - increased salary and on costs
553134.5	606843	53708.5	Corporate - increases in salary and on costs
148500	165500	17000	Public conveniences - additional contractor cleaning costs
22400	41000	18600	Cemetery Provision - additional works required to site buildings and chapels
49000	60000	11000	CCTV - additional costs for monitoring and maintenance
6250	12450	6200	Cultural Services - additional funds for collection management of towns art collection
		0	
		0	
		0	
		0	
Total	3064909.61	3314772.29	249862.68

Enter more lines as appropriate

Other receipts

2025 2685288.46 2026 1693739.5

Difference -991549

% Change -37% yes explain

Use the table below to breakdown your explanation

(consider any fixed assets that have been sold and ensure reflected in explanation in box 9 fixed assets)

Please ensure you complete the value for both years, please do not provide the movement only.

2025 £	2026 £	Difference	Explanation (Ensure each explanation is quantified)
190400	0	-190400	Community ownership grant funding received - 100% of value shown
653555	0	-653555	Shared prosperity funding received towards capital build for recording studio and community radio station and café - £642,000 of balance shown - remainder community partnership funding towards the same project
130000	0	-130000	HLF grant toward the build of new skatepark in Falmouth £130,000
		0	
		0	
		0	
		0	
		0	
		0	
		0	
		0	
		0	
		0	
		0	
		0	
		0	
Total	973955	0	-973955

Staff costs

2025 2273577.4

2026 2529749.7

Difference 256172.3

% Change 11% No explanation required

Use the table below to breakdown your explanation*Identify and quantify, changes in head count, pay awards, change in hours, please provide a value*

2025 £	2026 £	Difference	Explanation (Ensure each explanation is quantified)
543318	595865	52547	Statutory Salary Annual Increases - additional hours for HR and corporate due to council growth
494698	529502	34804	Statutory Salary Annual Increases and additional recruitment of part time marketing role - Cultural Services inc library
395284	469257	73973	Statutory Aalary Annual Increases and additonal recruitment due to further devolution - Grounds Team
578765	670305	91540	Statutory Annual Salary Inreases - back fill cover for SML and additional casual recruitment as venue use increases
		0	
		0	
		0	
		0	
		0	
		0	
		0	
		0	
		0	
		0	
		0	
Total	2012065	2264929	252864

Enter more lines as appropriate

All other payments

2025 3797705.76

2026 2845305.5

Difference -952400.3

Difference	332488.5	
% Change	-25%	yes explain

Use the table below to breakdown your explanation

(consider any fixed assets that have been purchased and reflect in explanation in box 9 fixed assets)

Please ensure you complete the value for both years, please do not provide the movement only.

	2025 £	2026 £	Difference	Explanation (Ensure each explanation is quantified)	Is this purchase an asset and reflected in Box 9
	665903	12527	-653376	Capital Building completed in 2025 - community radio station with recording studio and café	yes
	272326	0	-272326	Skatepark construction in 2025	yes
			0		
			0		
			0		
			0		
			0		
			0		
			0		
			0		
			0		
			0		
			0		
			0		
			0		
			0		
			0		
Total	938229	12527	-925702		

Enter more lines as appropriate

Reserves

Box 7 610543 Precept 3677262.8

	£	£	£
Earmarked reserves:			
Cemetery	70000		
Cultural	15661		
General Council	195402.31		
Buildings	107142		
Parks and Open Space	33203		
Plant and Vehicles	10000		
Other	2934.35		
			434342.66
 General reserve	 176199.92		
			176199.92
 Total reserves (must agree to Box 7)			610542.58

Reconciliation between Box 7 and Box 8 in the Accounting Statements - Template

Applies to Accounting Statements prepared on an income and expenditure basis only

Please complete the highlighted boxes.

Name of smaller authority:

Falmouth Town Council

County area (local councils and parish meetings only):

Cornwall

There should only be a difference between Box 7 and Box 8 where the Accounting Statements within the AGAR have been prepared on an income and expenditure basis and there have been adjustments for debtors/prepayments and creditors/receipts in advance at the year end. Please provide details of the year end adjustments, showing how the net difference between them is equal to the difference between Boxes 7 and 8.

Please note that all authorities using the income and expenditure basis should include either a VAT debtor or creditor in the table below.

	2025		2026	
	£	£	£	£
Box 7: Balances carried forward		735,210.43		610,542.58
Deduct: Debtors (enter these as negative numbers)				
Debtors Control Account	(139,122.00)		(180,899.53)	
Debtors - Other	(132,848.53)		(5,237.63)	
HMRC - NI	(9,118.12)		(9,118.12)	
VAT Receivable	(139,199.87)		(27,952.65)	
	<u>(420,288.52)</u>		<u>(223,207.93)</u>	
Deduct: Payments made in advance (prepayments) (enter these as negative numbers)				
Prepayments	(109,586.59)		(96,766.06)	
	<u>(109,586.59)</u>		<u>(96,766.06)</u>	
Total deductions		(529,875.11)		(319,973.99)
Add:				
Creditors (must not include community infrastructure levy (CIL) receipts)				
Creditors Control Account	367,703.09		194,638.24	
	<u>367,703.09</u>		<u>194,638.24</u>	
Add:				
Receipts in advance (must not include deferred grants/loans received)				
Payments in advance	38,643.65		45,025.30	
Accruals	59,354.21		54,987.97	
Statutory Payments	66,830.70		82,607.72	
	<u>164,828.56</u>		<u>182,620.99</u>	
Total additions		532,531.65		377,259.23
Box 8: Total cash and short term investments		<u>737,866.97</u>		<u>667,827.82</u>

Bank Reconciliation as at 31/03/2026**£**

Balances per Bank Statements and Petty Cash as at 31/03/2026

Deposit Account	83,896.00	
Current Account	9,812.62	
CCLA PSDF	5,000.00	
Pavilion Cash Float	500.00	
Pavilion Cash Float Tills	300.00	
Pavilion Cash Float Change	400.00	
Lloyds Bank 57912660	2,180.19	
Lloyds Bank 57912060	8,211.62	
Lloyds Bank 57913560	7,083.82	
Lloyds 32 day	23,431.45	
Lloyds 95 day	526,624.97	
Petty Cash - Town Council	295.05	
Petty Cash - Art Gallery	185.92	
Petty Cash - Pavilion	116.71	
		668,038.35
<u>Less:</u>		
Unpresented Cheques (as attached)		10,313.66
<u>Plus:</u>		
Unpresented Receipts (as attached)		10,103.13
Adjusted Bank and Cash Balance as at 31st March 26		667,827.82

Reconciliation between Boxes 7 & 8 on the Annual Return

Figure in Box 8 of the Annual Return	667,827.82
Less Creditors as at 31st March 2025	-377,259.23
Plus Debtors as at 31st March 2025	319,973.99
Figure for Box 7 of the Annual Return	610,542.58

FALMOUTH TOWN COUNCIL**INCOME AND EXPENDITURE ACCOUNT****FOR YEAR ENDING 31ST MARCH 2026**

2024/25			2025/26
£		Note	£
	INCOME		
3,352,214	Precept		3,677,263
145,189	Art Heritage and Culture	1	131,439
60,109	Cemetery	2 and 3	62,779
1,047,715	Pavilion	10	1,016,084
27,054	Bank Interest		27,054
1,405,222	Other Income	4	456,383
6,037,503	Total Income		5,371,002
	EXPENDITURE		
1,001,266	Corporate	4 and 5	1,186,685
101,237	Town Management	4 and 6	94,068
21,832	Mayoral & Civic	7	33,548
117,371	Grants & S.137 Payments	8	117,371
644,770	Art Heritage and Culture	1	665,208
72,795	Cemetery	2 and 3	73,186
160,802	Parks & Open Spaces	9	181,490
1,304,234	Pavilion	10	1,386,463
306,654	Municipal Buildings (Inc PO)	11	449,082
152,134	Public Conveniences	12	196,625
989,139	Other Operating Costs	4	989,714
1,319,663	Capital Expenditure	13	122,228
6,191,898	Total Expenditure		5,495,670
(154,395)	Excess of Income over Expenditure in the Year		(124,668)
129,734	Transfers (to)/from Earmarked Reserves	14	19,054
(24,661)	Movement on General Fund in the Year		(105,614)
306,475	General Fund Balance Brought Forward		281,814
281,814	General Fund Balance Carried Forward		176,200

FALMOUTH TOWN COUNCIL

BALANCE SHEET AS AT 31ST MARCH 2026

Year Ended 31st March 25		Note	Year Ended 31st March 26
£			£
-	<u>Current Assets</u>		
271,970.53	Debtors	15	186,137.16
139,199.87	Recoverable VAT		27,952.65
9,118.12	Recoverable PAYE/NI	16	9,118.12
109,586.59	Payments in Advance		96,766.06
737,866.97	Cash & Bank		667,827.82
1,267,742.08	Total Current Assets		987,801.81
	<u>Current Liabilities</u>		
(38,643.65)	Receipts in advance		(45,025.30)
(493,888.00)	Creditors and Accruals		(332,233.93)
- 532,531.65	Total Current Liabilities		(377,259.23)
735,210.43	Total Assets less Liabilities		610,542.58
	Represented By:		
453,396.38	Earmarked Reserves		434,342.66
281,814.05	Long Term Investment Fund	142,678	176,199.92
	General Fund Balance	17	
735,210.43			610,542.58

NOTES TO THE INCOME & EXPENDITURE ACCOUNT

The Income & Expenditure Account for 2025/26 presents the total income and expenditure of services provided by the Council during the financial year – compared against the actual figures for the previous year.

1. ART, HERITAGE AND CULTURE

CULTURAL SERVICES			2024/25	2025/26	Variation
Expenditure					
Salaries			494,698	529,502	34,803
Postage/stationery/copying/telephones			4,730	5,156	426
Subscriptions			3,859	2,760	- 1,099
Publicity/Marketing			17,021	4,848	- 12,173
Insurance			11,417	12,085	668
Exhibition/Preview Costs/Transportation			32,251	32,488	237
Education and Engagement (workshops)			17,577	16,769	- 808
Consumables			2,498	1,707	- 791
Photography/Repro Fees			955	585	- 370
Stock/Resale Items			13,885	14,192	307
Collection Care/Equipment and Misc			6,772	12,499	5,727
Externally Funded Projects			900	5,673	4,773
Arts Council			37,257	22,797	- 14,460
Library Workshops and Expenses			950	4,148	3,198
			644,770	665,208	20,438
Cultural Services Capital Expenditure					
CS Acquisitions and IT funded and unfunded			9,520	11,777	2,257
			9,520	11,777	2,257
Income					
Sales Income			28,947	30,860	1,912
Library Income			1,790	1,534	- 255
Commision			2,689	675	- 2,014
Donations			1,274	1,223	- 51
Supporters			660	655	- 5
Sponsorship			5,500		- 5,500
Grants Revenue			80,933	82,179	1,247
Grants Capital Projects			5,000	5,025	25
Workshop Income			435	1,289	855
Reproduction Fees			281	25	- 256
Disbursements Other income			17,681	7,974	- 9,707
			145,189	131,439	- 13,750
COST OF SERVICE			509,101	545,546	36,446

The Council, recognising the importance of cultural provision to the community, continues its engagement with partner organisations, supporting local schools, providing free access to workshops and activities and acting as custodians for the town's art collection. Funding from Art Council supports the Council, with officer placements supporting the online digital enhancement

of public engagement, delivery of digital workshops and the management of social media. Overall the year-to-year comparison identifies that costs across the service have been well managed.

2. CEMETERY - PONSHARDEN

The conservation work at the combined Dissenters and Jewish burial sites at Ponsharden is now complete with the remaining project elements - security fencing and interpretation boards – currently commissioned and under construction.

CEMETERIES OTHER				2024/25	2025/26	Variation
Expenditure						
General Site Works				180		- 180
Project				15,951	58	- 15,893
				16,131	58	- 16,073
<u>Cemeteries Other Capital Works</u>						-
Contribution to HLF grant works				-	-	-
				-	-	-
Income						-
Cemetery J&C				15,951	18,119	2,168
				15,951	18,119	2,168
COST OF SERVICE				180	- 18,061	- 18,241

3. OPERATIONAL CEMETERY

Service income is mirrored and overall costs associated with service provision remain steady . The notable exception to this is the additional site costs incurred as a results of winter storms and the damage caused by the loss of trees.

CEMETERY SERVICES				2024/25	2025/26	Variation
Expenditure						
Printing/Insurance/Phones				1,536	1,772	235
Repairs/Replacements				2,754	1,662	- 1,091
Trees/Tree Surgery				900	9,866	8,966
Electricity				3,823	3,361	- 461
Rates/Water/Council Tax				15,687	16,601	913
Dog Notices/Bins				-	250	250
Building and Infrastructure Repairs				7,413	6,512	- 901
Grounds and General Site Maintenance				13,001	7,797	- 5,203
Miscellaneous				11,550	13,018	1,468
Cemetery and Burial Project Work				-	9,364	9,364
New Site				-	2,925	2,925
				56,664	73,129	16,465
Cemeteries Capital						
New Cemetery Site					-	
Other Capital Site Improvements				-	3,473	-
				-	3,473	-
Income						
Cemetery Fees				44,158	44,660	502
				44,158	44,660	502
COST OF SERVICE				12,506	31,941	15,962

4. OTHER INCOME AND OPERATING COSTS

The Council received significant grant funding towards various projects during 2024/25 – ReSource - £577k and Dracaena Skatepark - £145k

	2024-25	2025-26
Income		
Other and Bank	1,432,276	456,383
	1,432,276	456,383
Expenditure		
Other	1,034,027	1,001,429
	1,034,027	1,001,429
Cost of Service	- 398,249	-545,046

5. CORPORATE EXPENDITURE

			2024/25	2025/26	Variation
CORPORATE SERVICES					
Expenditure					
Officers Salaries			543,318	595,865	52,547
Postage/Petty Cash			756	849	93
Telephone			11,599	7,314	- 4,284
Printing/Stationery/Copier			4,189	3,304	- 885
Publications			2,143	149	- 1,994
Advertising and Marketing			2,399	2,457	58
IT - maintenance/monitoring and software			196,255	233,220	36,965
Subscriptions			34,836	35,963	1,127
Insurance			5,649	5,519	- 130
Professional / Legal Fees etc. (includes age			97,039	196,581	99,542
Conference/Seminars and Training			19,957	26,885	6,928
Audit Fees			11,310	6,300	- 5,010
Bank Charges			11,469	12,223	755
Miscellaneous inc H&S			3,774	9,376	5,602
Bad Debts/W/Off/P&L Adjustments			3,355	1	- 3,355
Loan Interest			53,219	50,681	- 2,538
			1,001,266	1,186,685	185,419
IT Capital expenditure			11,277	54,110	42,833
			11,277	54,110	42,833
Income					
Misc		Inc Suspense Ac	1,160	10,938	9,777
Bank Interest			27,054	21,242	- 5,812
			28,215	32,180	3,965
COST OF SERVICE			984,329	1,208,616	224,287

The increase in cost of service is quantified by increases in professional fees incurred in the progression of the building project/conservation of the Passmore Edwards Municipal Buildings and the installation of replacement It hardware (EMR held)

6. TOWN MANAGEMENT

TOWN MANAGEMENT SERVICES				2024/25	2025/26	Variation
Expenditure						
Events Support				65,363	59,176	- 6,186
Operational Budget				6,635	4,809	- 1,826
Safe and Secure				29,240	30,083	843
				101,237	94,068	- 7,169
IT Capital expenditure				-	2,199	- 2,199
				-	2,199	- 2,199
Income						
Safe and Secure				17,000	17,000	-
Events/Xmas and Other				26,897	35,779	8,882
				43,897	52,779	8,882
COST OF SERVICE				57,340	41,289	- 16,051

The delivery of the new Safe and Secure Partnership in 2024/25 and was supported by partners in 2025/26

7. MAYORAL AND CIVIC

2025/26 has seen increased mayoral events and activities relating to charity fundraising and expenditure shown includes charity funds raised which are offset by donations received with £10k raised for a local charity.

8. GRANTS AND SECTION 137 PAYMENTS

The grants awarded under this or other powers during 2025/26 were as follows:

Falmouth Town Council Schedule of Grants Awarded	2025/26
Name of Group/Organisation	Award
Dracaena Centre - Annual Grant Youth Support	£25,000.00
Bosvale Community Centre - annual grant	£1,000.00
Falmouth Age Concern - annual grant	£1,000.00
Coast Medic	£1,000.00
Carnon Carers	£250.00
Citizens Advice Cornwall	£1,000.00
Royal Naval Association Sea Sunday - annual grant	£804.66
Falmouth Classics	£1,000.00
Pendennis Leisure CIO (Y2 funds)	£10,000.00
Source FM - annual grant	£2,000.00
Falmouth Pride	
Falmouth Golf Club - earmarked for bursary support if required	£750.00
WILD Young Parents	£534.00
TRURO Nourish Hub CIC	£300.00
Gylly Wellbeing Swimmers and Sober Sea Swimmers (A26-27)	£1,500.00
Falmouth Ladies Football Club	£300.00
Dracaena Centre Summer Activities	£576.00
Falmouth Climate Café Sharing Circle	£280.00
Aurora Dance Collective	£300.00
True Butterflies Foundation (A26-27)	£1,000.00
Falmouth Poetry Group	£300.00
League of Friends of Falmouth Hospital - (A26-27)	£300.00
Penryn RFC	£1,000.00
Falmouth Book Festival	£130.00
Swashbuckling Cornwall	£290.00
The Royal Cornwall Polytechnic Society	£100.00
Save Our Falmouth - grant for grammar school banner	£179.00
Falmouth United - grant towards year end event	£900.00
Falmouth Town Council Educational Reserve	
Funding Request	2025/26
Falmouth Primary - Birmingham choir trip	£500.00
King Charles Primary	£500.00
KCPS Y5	£500.00
KCPS Y6	£2,600.00

Under Section 137 of the Local Government Act 1972 the Council can spend up to £11.10 per head on the electoral role in the 2025/26 municipal year for the benefit of people in the area on activities or projects not specifically authorised by other powers. There were 17,805 registered electors (DEC24), giving a sum permitted of £197,635.

In addition, £12,500 was released to the Falmouth Festival Fund as match funding and the Council made the following organisational grants to further partnership working and meet the shortfall where other funding sources have been withdrawn; Visitor Information Centre £4,000; Falmouth Shuttle Bus Service £10,000; Falmouth Twinning £1,500. Councillors also hold a small Community Chest fund which can be awarded to projects of their choice £4,000 (£250 each).

9. PARKS AND OPEN SPACES

	2024-25	2025-26
Income		
Combined	275,672	275,672
	275,672	275,672
Expenditure		
Combined	160,802	181,490
Capital (inc KPL)	1,031,449	12,527
	1,925,251	194,017
Cost of Service	-916,579	81,655

Year to year variation due to progression of the Dracaena Skatepark build - £195k; Kimberley Park ReSource Project - £668k in 2024/25.

10. PRINCESS PAVILION - BUILDINGS

BUILDINGS - PRINCESS PAVILION				2024/25	2025/26	Variation
Expenditure						
Repairs and Renewals				60,910	28,636	- 32,274
				60,910	28,636	- 32,274
Buildings - Pavilion - Capital						
				166,334		- 166,334
				166,334	-	- 166,334
Income						
Donations/Grants				140,000		- 140,000
				140,000	-	- 140,000
COST OF SERVICE				87,244	28,636	- 58,608

2024/25 the Council benefitted from Community Ownership Funding (COF) towards carbon saving installations and upgrades to theatre equipment, air-source heating and cooling solutions and solar array; replacement garden room doors and new replacement kitchen gas boiler. The increase in site costs represents the Council's contribution the project.

PRINCESS PAVILION - OPERATIONAL

PRINCESS PAVILION				2024/25	2025/26	Variation
Expenditure						
Salaries				578,765	670,305	91,539
Repairs and Renewals				16,995	13,533	- 3,462
Cleaning				55,383	66,203	10,819
Utilities E/G/W and NDBR INS				71,214	77,367	6,153
Marketing				11,984	11,630	- 354
IT and Telephony				2,561	3,289	727
Catering - Equipment (under £300)				12,215	12,218	3
Catering - Cost of production				244,543	234,084	- 10,459
Service and other contract costs				5,308	8,856	3,548
Misc Site Costs INC Theatre Equipment				21,861	18,669	- 3,192
Alarms and Security				5,362	4,100	- 1,262
Event Cost - non Theatre				5,761	9,059	3,298
Theatre Events Cost				272,281	257,151	- 15,130
				1,304,234	1,386,463	82,229
<u>Buildings - Pavilion - Capital</u>						
				85,462	23,336	- 62,126
				85,462	23,336	- 62,126
Income						
Venue/Theatre Hire and Misc				332,639	308,738	- 23,901
Donations/Grants				50,400	5,339	- 45,061
PRS				6,814	8,919	2,106
Catering				657,862	693,088	35,225
				1,047,715	1,016,084	- 31,631
COST OF SERVICE				341,982	393,715	51,734

The Council saw continued growth in use of the services provided at the Princess Pavilion and Gyllyngdune Gardens site with catering income continuing to rise from £658k in 2024/25 to £693k in 2025/26 with cost of production remaining static.

The Council continues to invest in the site with additional theatre chairs and storage solution.

Theatre income was reduced year on year, impacted in part by the cost of living crisis and the value of grant received was reduced in 25/26.

11. BUILDINGS – Municipal and Old Post Office

	2024-25	2025-26
Income		
Rental and Other Income	105,743	191,838
	105,743	191,838
Expenditure		
Combined	310,552	449,081
	310,552	449,081
Capital		
	800	0
	311,352	449,081
Cost of Service	205,609	257,243

The Council is continuing with the heritage and conservation works to the Passmore Edwards Municipal Buildings and costs for 2025/26 include urgent repair works required outside of the scope of the project as a whole (£120k) – these costs and project works will be funded partially from use of the second homes levy which will be used a match for potential funding applications.

12. PUBLIC CONVENIENCES

BUILDINGS - TOILETS		2024/25	2025/26	Variation
Expenditure				
Rates and Water Rates and other utilities		38,191	65,594	27,404
Utilities (G&E)		9,045	6,291	- 2,754
Contractor Cleaning Costs		68,904	87,557	18,653
Repairs and Refurbishments		12,572	14,291	1,719
Misc. - facilities management and waste e		82	662	580
Consumables		23,339	22,229	- 1,110
		152,134	196,625	44,491
<u>Buildings - Toilets Capital</u>				
		-	-	-
		-	-	-
Income				
Rent /Grants/Refunds		-	-	-
		-	-	-
COST OF SERVICE		152,134	196,625	44,491

The Council continues to provide FOC public conveniences. Running costs for 2025/26 include excess water charges incurred due to two significant leaks for which no compensation was received. The Council now operates with a fully contract out service and as such operator costs are increased to facilitate the Council operational requirements.

13. CAPITAL EXPENDITURE

	2024-25	2025-26
Expenditure		
Combined	288,214	122,228
	288,214	122,228

2024/25 costs included match funding for COF project at the Pavilions site.

14. EARMARKED RESERVES

FALMOUTH TOWN COUNCIL - EARMARKED RESERVES							
					Restated		
					Opening Balance 1st April 2025	Released	Closing Balance as at 31st March 26
EMR							
Corporate - CPF's future actuarial evaluation							
Cemeteries							
	Site Development				70,000.00		70,000.00
							-
Cultural Services Reserves							
	General				15,661.00		15,661.00
							-
General Council and Corporate							
	CIL				61,553.73	37,084.92	92,630.67
	Environmental Support				11,894.00	9,000.00	2,894.00
	Events	INC FFCIC funds			5,866.58	91.00	7,275.58
	Place Shaping	TVF			40,000.00	5,000.00	35,000.00
	Corporate Development				-		-
	IT				60,000.00	60,000.00	15,000.00
	Website	Hosting and support			14,395.60	5,407.00	8,988.60
	Election Costs				20,000.00	13,180.00	6,820.00
	Falmouth Spring Flower Show				4,500.00		4,500.00
	Grants				500.00	500.00	1,706.00
	Falmouth Education Charity				19,441.41	3,600.12	15,841.29
	Mayoral				4,456.71	4,017.96	4,746.17
Buildings							
	CS/MB building development				32,000.00	122,000.00	94,342.00
	PO Building security/rent deposits		HOLD		12,800.00		12,800.00
	KP Lodge				17,721.00	17,721.00	-
Parks/Gardens and Open Spaces							
	Dracaena	Further Phased works			10,000.00	10,000.00	-
		Skatepark Project	MAV RTN		10,276.00	10,276.00	-
		Basketball			10,000.00		10,000.00
	Trescobeas				1,210.00		1,210.00
	Allotments				14,786.00		16,993.00
	Kimberley	Compost Bays			5,000.00		5,000.00
Plant and Equipment							
	Vehicles				10,000.00		10,000.00
	Other						-
Committed Reserves							
	Various				1,334.35		2,934.35
							-
Pavilion							
	Garden Room	Refurbishment			-		-
Balance at Year End					453,396.38	- 297,878.00	434,342.66
Movement at Year end							- 19,053.72

15. DEBTORS

As of the 31st of March 2026 the following debtors were outstanding:

Cost Centre		
	2024/25 £	2025/26 £
Rent and service delivery costs	139,122	180,900
Other Debtors	132,849	5,237
Totals	271,971	186,137

16. RECOVERABLE PAYE/NI/PENSION

Recovery of mainly statutory maternity pay from a previous period, recoverable from HMRC and this will be recouped as time allows.

17. GENERAL FUND

The Council is continuing to work towards reinstating its general reserves however in 2025/26 the level of reserves has fallen. Budget set for 2026/27 has been set to further address this. The Council continues to operate with funded ear-marked reserves to support project delivery. The Council also holds an investment in the LAPF which is now identified as an asset (non-cash).

Ruth Thomas
Responsible Financial Officer
5th June 2026

Annual Governance and Accountability Return 2025/26 Form 3

To be completed by Local Councils, Internal Drainage Boards and other Smaller Authorities*:

- where the higher of gross income or gross expenditure exceeded £25,000 but did not exceed £15 million; or
- where the higher of gross income or gross expenditure was £25,000 or less but that:
 - are unable to certify themselves as exempt (fee payable); or
 - have requested a limited assurance review (fee payable)

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return 2025/26

1. Every smaller authority in England that either received gross income or incurred gross expenditure exceeding £25,000 **must** complete Form 3 of the Annual Governance and Accountability Return at the end of each financial year in accordance with *Proper Practices*.
2. **The Annual Governance and Accountability Return is made up of three parts, pages 3 to 6:**
 - The **Annual Internal Audit Report** **must** be completed by the authority's internal auditor.
 - **Sections 1 and 2** **must** be completed and approved by the authority.
 - **Section 3** is completed by the external auditor and will be returned to the authority.
3. The authority **must** approve Section 1, Annual Governance Statement, before approving Section 2, Accounting Statements, and both **must** be approved and published on the authority website/webpage **before 1 July 2026**.
4. An authority with either gross income or gross expenditure exceeding £25,000 or an authority with neither income nor expenditure exceeding £25,000, but which is unable to certify itself as exempt, or is requesting a limited assurance review, **must** return to the external auditor by email or post (not both) **no later than 30 June 2026** Reminder letters will incur a charge of £40 +VAT:
 - the Annual Governance and Accountability Return Sections 1 and 2, together with
 - a bank reconciliation as at 31 March 2026
 - an explanation of any significant year on year variances in the accounting statements
 - notification of the commencement date of the period for the exercise of public rights
 - Annual Internal Audit Report 2025/26

Unless requested, do not send any additional documents to your external auditor. Your external auditor will ask for any additional documents needed.

Once the external auditor has completed the limited assurance review and is able to give an opinion, the Annual Governance and Accountability Return **Section 1, Section 2 and Section 3 – External Auditor Report and Certificate** will be returned to the authority by email or post.

Publication Requirements

Under the Accounts and Audit Regulations 2015, authorities **must** publish the following information on the authority website/webpage:

Before 1 July 2026 authorities **must** publish:

- Notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited;
- **Section 1 - Annual Governance Statement 2025/26** approved and signed, page 4
- **Section 2 - Accounting Statements 2025/26** approved and signed, page 5

Not later than 30 September 2026 authorities **must** publish:

- Notice of conclusion of audit
- **Section 3 - External Auditor Report and Certificate**
- **Sections 1 and 2 of AGAR** including any amendments as a result of the limited assurance review. It is recommended as best practice, to avoid any potential confusion by local electors and interested parties, that you also publish the Annual Internal Audit Report, page 3.

The Annual Governance and Accountability Return constitutes the annual return referred to in the Accounts and Audit Regulations 2015. Throughout, the words 'external auditor' have the same meaning as the words 'local auditor' in the Accounts and Audit Regulations 2015.

*for a complete list of bodies that may be smaller authorities refer to schedule 2 to the Local Audit and Accountability Act 2014.

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return (AGAR) 2025/26

- The authority **must** comply with *Proper Practices* in completing Sections 1 and 2 of this AGAR. *Proper Practices* are found in the *Practitioners' Guide** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end and the subsequent work by the external auditor.
- Make sure that the AGAR is complete (no highlighted boxes left empty) and is properly signed and dated. Any amendments **must** be approved by the authority and properly initialled.
- The authority **should** receive and note the Annual Internal Audit Report before approving the Annual Governance Statement and the accounts.
- Use the checklist provided below to review the AGAR for completeness before returning it to the external auditor by email or post (not both) no later than 30 June 2026
- The Annual Governance Statement (Section 1) **must** be approved before the Accounting Statements (Section 2) and evidenced by the agenda or minute references, even where approved on the same day.
- The Responsible Financial Officer (RFO) **must** certify the accounts (Section 2) before they are presented to the authority for approval. The authority **must** in this order; consider, approve and sign the accounts.
- The RFO is required to commence the public rights period which **must** be a single period of 30 working days for inspection (this excludes weekends and public holidays) which **must** include the first 10 working days of July.
- **You must inform your external auditor about any change of Clerk, Responsible Financial Officer or Chair, and provide relevant authority owned generic email addresses and telephone numbers.**
- Make sure that the copy of the bank reconciliation to be sent to your external auditor with the AGAR covers all the bank accounts. If the authority holds any short-term investments, note their value on the bank reconciliation. The external auditor **must** be able to agree the bank reconciliation to Box 8 on the accounting statements (**Section 2, page 5**). An explanation **must** be provided of any difference between Box 7 and Box 8. More help on bank reconciliation is available in the *Practitioners' Guide**.
- Explain fully significant variances in the accounting statements on **page 5**. Do not just send a copy of the detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include complete numerical and narrative analysis to support the full variance.
- Additional costs may be incurred if additional audit work is required.
- Make sure that the accounting statements add up and that the balance carried forward from the previous year (Box 7 of 2025) equals the balance brought forward in the current year (Box 1 of 2026).
- The Responsible Financial Officer (RFO), on behalf of the authority, **must** set the commencement date for the exercise of public rights which **must** be a single period of 30 working days for inspection (this excludes weekends and public holidays) which **must** include the first 10 working days of July.
- The authority **must** publish on the authority website/webpage the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor **before 1 July 2026**

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes have been completed?		
	Has all additional information requested, including the dates set for the period for the exercise of public rights , been provided for the external auditor?		
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?		
Section 1	For any statement to which the response is 'no', has an explanation been published?		
Section 2	Has the Responsible Financial Officer signed the accounting statements before presentation to the authority for approval?		
	Has the authority's approval of the accounting statements been confirmed by the signature of the Chair of the approval meeting?		
	Has an explanation of significant variations been published where required?		
	Has the bank reconciliation as at 31 March 2026 been reconciled to Box 8?		
	Has an explanation of any difference between Box 7 and Box 8 been provided?		
Sections 1 and 2	Trust funds – have all disclosures been made if the authority as a body corporate is a sole managing trustee? NB: do not send trust accounting statements unless requested.		

***Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices**, can be downloaded from www.nalc.gov.uk or from www.ada.org.uk

Annual Internal Audit Report 2025/26

FALMOUTH TOWN COUNCIL

www.falmouthtowncouncil.co.uk/your-council/town-finances/council-annual-return

During the financial year ended 31 March 2026, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2025/26 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Cash payments were properly supported by receipts, all cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2024/25, it met the exemption criteria and correctly declared itself exempt. <i>(If the authority had a limited assurance review of its 2024/25 AGAR tick "not covered")</i>			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations <i>(during the 2025/26 AGAR period, were public rights in relation to the 2024-25 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set)</i> .	✓		
N. The authority has complied with the publication requirements for 2024/25 AGAR <i>(see AGAR Page 1 Guidance Notes)</i> .	✓		
O. The authority has complied with laws, regulations & proper practices relating to digital and data compliance.	✓		
P. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes ✓	No 	Not applicable

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

Name of person who carried out the internal audit

15/11/2025

27/03/2026

01/06/2026

S P HUDSON CPFA

Signature of person who carried out the internal audit

S. P. Hudson

Date

01/06/2026

***If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).**

****Note:** If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report **must** explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2025/26

We acknowledge as the members of:

FALMOUTH TOWN COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2026, that:

	Agreed		
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.			<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.			<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.			<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.			<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.			<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.			<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.			<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.			<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			<i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>
10. We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.			<i>has made suitable arrangements for its IT and data management and has complied with proper practices in doing so.</i>

***Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YYYY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

www.falmouthtowncouncil.com ICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

Section 2 – Accounting Statements 2025/26 for

FALMOUTH TOWN COUNCIL

	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	
1. Balances brought forward	889,605	735,210	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	3,352,214	3,677,263	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	2,685,288	1,693,740	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	2,273,577	2,529,750	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	120,615	120,615	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	3,797,706	2,845,305	Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	735,210	610,543	Total balances and reserves at the end of the year. must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	737,867	667,828	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	6,782,495	6,857,273	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	1,341,438	1,270,201	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	
11 Do the figures in the accounting statements above exclude any trust transactions?	☒	☐	For guidance refer to the Practitioners' Guide sections 2.31 to 2.33.

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval.

SIGNATURE REQUIRED

Date

DD/MM/YYYY

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Section 3 – External Auditor’s Report and Certificate 2025/26

In respect of

FALMOUTH TOWN COUNCIL

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2026 and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor’s limited assurance opinion 2025/26

(Except for the matters reported below)* on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority:

(continue on a separate sheet if required)

3 External auditor certificate 2025/26

We certify/do not certify* that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2026

*We do not certify completion because:

External Auditor Name

ENTER NAME OF EXTERNAL AUDITOR

External Auditor Signature

SIGNATURE REQUIRED

Date

DD/MM/YYYY



CORNWALL ASSOCIATION OF LOCAL COUNCILS

Unit 2, 1 Riverside House, Heron Way, Newham, Truro, Cornwall TR1 2XN

Minutes of a meeting of the CALC Larger Local Councils Committee, held on Thursday 22nd January 2026, 10am at St Ives Guildhall Council Chamber, Street an Pol, St Ives, TR26 2DS.

J James (Clerk – Camborne)
R Haylett Hitchens (Deputy Town Clerk - Camborne)
Cllr Z Fox (Camborne)
L Murphy – (Clerk Camelford)
A Moyle Browning (Clerk - Carn Brea)
Cllr M Rainbird (Carn Brea)
M Williams (Clerk – Falmouth)
M Costello (Deputy Clerk – Hayle)
Cllr P Andrew (Helston)
Cllr J Harris (Launceston)
S Vinson (Clerk – Liskeard)
Cllr C Whittey (Liskeard)
S White (Clerk – Looe)
Cllr S Remington (Looe)

S Harris (Clerk – Lostwithiel)
Cllr K Henderson (Lostwithiel)
J Hardy (Clerk – Penzance)
S Brooks (Deputy Clerk – Perranzabuloe)
C Williams (Clerk – Redruth)
H Bardle (Deputy Clerk – Redruth)
Cllr B Ellenbroek (Redruth)
Cllr D Reeve (Redruth)
C Nutting (Clerk – St Agnes)
Cllr M Brown (St Austell)
L Dwelly (Clerk – St Ives)
Cllr J Wells (St Ives)
H Hunt (Deputy Clerk – St Ives)
D Rodda (Clerk – Truro)

In attendance: L Dunkley (CALC), M Gosling (CALC), J Calleya (CALC), Cllr Sarah Preece (CC), Zoe Curnow (representing Visit Cornwall Next Steps Steering Group)

1. Welcome, Introductions and Apologies for Absence

The Chair opened the meeting and welcomed members. Cllr J Wells, Mayor of St Ives welcomed members to the Town Council.

Apologies were received from representatives of Bude Stratton, Camelford, Hayle, Helston, St Stephen in Brannel, Newquay, Penryn, Saltash, St Austell and Torpoint.

2. Agree and approve the minutes of the last meeting held on 16 October 2025.

It was resolved that the minutes of the meeting as above, were approved as a true record.

3. To receive a presentation from Cllr Sarah Preece and Zoe Curnow, representing the Visit Cornwall Next Steps Steering Group - Update on the activities surrounding the dissolution of Visit Cornwall and the role of Town and Parish Councils

Presentation from Cllr Preece and Zoe Curnow

- Visit Cornwall has been run independently for the last 10 years as a membership organisation, with over 400 members for the last 3-4 years. Its role included providing guidance and advice and lobbying on behalf of the sector.
- The Tourism Summit is not a relaunch of Visit Cornwall but an opportunity for networking and research to decipher which model will be most successful going

forwards. Visit England is part of the Steering Group and is instrumental in helping to achieve the long-term goals and establishing the criteria for the Destination Management Organisation.

- With the dissolution of Visit Cornwall there is the danger that services will become fragmented and it is essential that Cornwall has a co-ordinated management entity representing Cornwall, to safeguard the visitor economy.
- Cornwall's visitor economy is multi-faceted and year-round, encompassing not just coastal regions but inland too. We have a diverse heritage of culture, including mining, landscape, dark skies, museums, galleries, historic buildings, events, music and food.

Q&A session followed and included:

- What discussions are being held with Visit England? It was confirmed that Visit England, and representatives from other sectors including but not exclusive to, transport, education, food and drink, are all instrumental in creating a workable model for Cornwall Destination Management Organisation (DMO).
- How will re-establishing the DMO affect inner towns? The aim is to understand the right balance, ensuring visitor movement is well-managed while also helping to reduce the pressures of overtourism.
- It was noted that mining heritage sites have a unique role to play in the cultural heritage of Cornwall and it that such sites will be included in discussions and have an important role to play.
- Difficulty in coordinating larger events, such as Armed Forces Day, was highlighted. Cornwall Council suggested making accessing the Event Strategy Toolkit easier, in order to help local councils work through the red tape in organising events.
- The issues of isolated communities, provision of services and the impact of tourism on house prices was discussed and acknowledged.
- Concern was raised around the percentage of housing stock in coastal locations which are run as businesses but are exempt from paying business rates as they fall below the threshold. The loss in housing stocks affects local school provision, community and other services. Cornwall Council has confirmed the new integrated management teams will work with the CAP's and this partnership is the perfect opportunity to build better localism connections.
- The Steering Group would like to know which T&P councils have individual tourist offices so they can map this and build this into their DMO.
- It was noted by St Ives TC that walking is the main tourist attraction, in relation to online searches and historic buildings, such as churches are often found in remote and isolated communities.

4. Roundtable discussion on local council issues

The Chair introduced the open session for members to discuss:

a. Storm Goretti, emergency plans and communications with Cornwall Council

The following points were noted:

- Following the storm, Cornwall didn't meet the threshold in order to declare a state of emergency.
- Comprehensive coverage with 3G/4G is required before 5G is considered as the lack of network left communities vulnerable.
- The storm served as a reminder that councils should ensure tree surveys are being conducted in order to fulfil obligations of insurance to limit council liability and to ensure tree surveys are completed on new assets acquired.

- The storm highlighted the need for local councils to have emergency plans in place and to act as a central point for coordinating action in order to support the community.

b. Topic

The following points were noted:

- That communities became isolated and cutoff without access to the internet and that Cornwall Council should address this issue to ensure utility company communications are strengthened and are more robust.
- Budget setting was shared between councils, ranging from 4.99% to 28% increase in precept.
- St Agnes Parish Council arranged a pre-budget asset walkabout for members to inform budget setting.
- Liskeard developed a 5-year precept strategy for match funding.
- St Austell noted that Cornwall Council is being proactive and informing local councils of Local plan consultation, but they would like to see representatives of larger councils involved in local housing allocations and asked if CALC can alert all councils to this consultation.
- The ONS launched a topic consultation for the 2031 census on the inclusion of specific identities. Members were encouraged to complete the survey which closes on 4 February.

5. Update on upcoming events

- a. Tourism summit – 27th January <https://www.visittruro.org.uk/whats-on/tourism-summit-lets-shape-the-future-of-cornwalls-visitor-economy-together>
- b. Artificial Intelligence online 3-part training – sessions to be held on Tuesday 21 April, Thursday 21 May and Wednesday 17 June with Breakthrough in partnership with Cornwall ALC and Devon ALC.
- c. National Policy Planning Framework (NPPF) online briefing and Q&A – 24th February with Robert Lacey, Adam Birchall, Nic Phillips.
- d. NPPF online training – 9th March with Andrew Towlerton.
- e. Cornwall Local Council Conference (CALC) – 6th October 2026, Wadebridge.

6. To agree the date and time of the next meeting and guest speakers.

The date of the next meeting will be Thursday 23rd April 2026 in Launceston with a guest speaker on the Safer Towns Scheme.

Town Management Report to Falmouth Town Council 17/06/26

BOLLARD MARKET STREET

Since the bollard was relocated at the start of Market Street there has always been the requirement for a common sense approach and the right balance to its operation. Obviously, lots of people (both businesses and the general public) have varied views on the bollard but please see the below info from Keren at Falmouth BID on behalf of many of the towns businesses.

I should also mention that I have highlighted in previous reports that there has been a desire for a seasonal amendment to the bollard and also very importantly it is the community as well businesses, outside of the busy months, that are requesting access (particularly people with disabilities). The majority of these requests are for access to the car park. If a vehicle is simply driving through the town as a cut through then this is of no benefit.

The right balance for the TRO (Traffic Regulation Order), if this could be adjusted, would be a 6/6 option. I.e the bollard is in operation from the start of May through to the end of October from 11am-4pm. This would achieve access to the car park and town centre during the off peak season but would be safe for the summer months.

This would be well received by businesses and also show the Town Council is listening to concerns whilst still being mindful of the reasons for the bollard.

Info from Keren Cooksey Falmouth BID Manager

I'm writing on behalf of a number of town centre businesses who have asked Falmouth BID to formally raise concerns regarding the current operation of the rising bollard at the entrance to Market Street. The businesses have collated a petition containing around 60 signatures from local businesses and individuals who would like Cornwall Council to review the existing arrangements and consider a seasonal approach to the bollard's operation.

Over the past couple of years, accessibility and parking have been recurring themes in conversations with businesses, and the bollard is something that continues to be raised. Many traders feel that its year-round operation has made access to Church Street car park

less straightforward, creating confusion for visitors and reducing the convenience of parking close to the town centre.

While this may be less noticeable during the busy summer season, businesses feel the impact is much greater through the winter months when trade relies more heavily on residents and regular visitors.

The request from those supporting the petition is for Cornwall Council to consider operating the bollard seasonally, allowing vehicle access to Church Street car park between November & April. The view from many businesses is that this would help improve access during the off-season, encourage more frequent visits to the town centre, and provide valuable support to local trade when it is needed most.

There is also a feeling that improved winter access would particularly benefit older residents, families with young children, and those with mobility issues, for whom parking further out of town can be a barrier to visiting regularly.

I appreciate there are a number of factors to consider and that there will be differing views on the matter. However, given the level of support demonstrated through the attached petition, I wanted to bring the request to your attention and ask whether a review of the current arrangements might be possible.

SAFE & SECURE

DISC (our crime reporting system) remains an important tool for reporting anti-social behaviour and crime, enabling the Police to receive timely, accurate intelligence from the town's business community. During 2026 to date, 89.8% of incident reports were escalated to police for ongoing investigation. This is a rise of 4.4% compared with 2025.

There are now 259 members signed into DISC with a total of 11,183 logins over the last 12 months, and Town link radios continue to play an active part in keeping businesses connected. The radio system ensures proactive communication between businesses, Street Rangers, CCTV and the Town Team, which helps to provide advanced warning of prolific shoplifters in the area and enables businesses to share intelligence quickly, request support when needed and coordinate an effective response to incidents as they arise.

There have been 78 intelligence reports submitted to date, providing invaluable insight in identifying offenders and linking incidents across the town. The DISC Instant Messenger system has also become a well-used asset between businesses, Street Rangers and the Town Team, leading to 14 ID-Sought subjects being identified and named within the last 12 months.



Town Management Report to Falmouth Town Council 17/06/26

ROADWORKS/CLOSURES

There have been many works some planned and various emergencies and where possible I have kept the town updated especially for the emergency ones and chased accordingly. If they occur on main arterial routes then they obviously have a key impact on access to the town.



FALMOUTH TOWN COUNCIL

15th June 2026

Town Clerk's Report – Part I

Financial Considerations:

None. Councillor training budget is extant.

Environmental Considerations:

None.

1. Councils to no longer publish an elected or co-opted member's home address

From 29 June 2026, section 65 of the English Devolution and Community Empowerment Act 2026 ("2026 Act") removes the requirement for a local government member's home address to be published in council registers of interest. The newly added section 32A of the Localism Act 2011 requires that councils do not publish details of a member's home address in public registers of interest unless an individual member explicitly requests it.

To aid transparency, public registers of interest will still state that an interest exists but that the address is withheld under the new section 32A. The exact address details will still need to be declared, remain available internally to councils and will continue to prevent conflicts of interest. Further, the register of member contact details maintained under section 100G of the Local Government Act 1972 must no longer include home addresses when made available for public inspection.

If members have questions about these new requirements, please email lgstandardsandconduct@communities.gov.uk

Due to the format of existing records, Cornwall Council cannot easily update over 2,000 forms or identify members who wish to keep their home address public. Therefore all current Registers of Interests will be removed from the Cornwall Council website on 29 June 2026. The records will still be held by the Monitoring Officer.

Members should then submit a new Register of Interests form, confirming whether they want their address published or withheld.

2. Cormac summer workshops for local councillors

Cormac Ltd is inviting town and parish councillors, clerks, and Cornwall councillors to attend Meet the Team workshops this summer.

Supported by Councillor Dan Rogerson (Cornwall Council Portfolio Holder for Transport) and Councillor Loic Rich (Cornwall Council Portfolio Holder for Environment and Climate Change), the workshops will: Provide updates on current projects and Cormac services and offer opportunities to ask questions directly to Cormac managers.

You have already been advised by email of the workshop venues and dates to book as required. Agendas are available for each session. If you have specific topics you would like to discuss, please let Cormac know in advance. To attend, please RSVP to Mark James at Mark.1.James@cormacltd.co.uk with details of which session your council would like to attend and how many people will be coming so that refreshments and lunch can be arranged.

3. Smartphone Free Childhood

Further to the Council resolution on this matter a preliminary meeting with local schools, and the Police has been held, facilitated by Councillor Walkden, and actions going forward have been set. Councillor Walkden can update further.

4. Councillor Training

Councillors are regularly sent training opportunities, some of which are mandatory. Please review those and make bookings through Hannah Attree as required.

5. Residents Surgeries

Councillors have struggled to commit to monthly surgery attendance. A schedule has been prepared and you should now know when your attendance is required. If you are unable to make the date scheduled please advise us as soon as you are able.

6. Youth Council

The Falmouth Youth Council pilot has been established and is setting its governance and project aspirations. Thank you to Councillor Stephens and other Councillors in the Working Group. The Youth Council will present to the next meeting of the Council in September 2026.

7. Strategic Plan 2027-2031

The Council will create the next iteration of its Strategic Plan and external facilitation will be engaged to lead that process during 2026. Councillors should start to consider and review those priority objectives.

8. Age Friendly Communities

Age Friendly Communities are recognised by the World Health Organisation as places that help people live a good later life. Public Health Cornwall is working in partnership to support an application for Cornwall to become an Age Friendly Community.

The Town Council should engage with this and consider how it develops its local approach and support, as part of its next Strategic Plan iteration. Councillor Evans is our Access (including older persons) Champion.

9. Public Space Protection Order Renewals

Cornwall Council are seeking to renewal four PSPOs that have been in force for three years. They are consulting on that, as attached. And intend to renewal those orders in their extant format.

- Dog Fouling
- Dog Exclusion Order
- Dogs on Leads
- Dogs on Leads by Direction

Mark Williams FCG FSLCC
Town Clerk
June 2026