



FALMOUTH TOWN COUNCIL

Agenda Council Meeting

Date	09/03/2026
Time	19:00 -
Location	Council Chamber
Chair	Alan Jewell
Explanation	You are hereby summoned to attend a meeting of Falmouth Town Council to be held in the Council Chamber on Monday 9th March 2025 at 1900 hours for the purpose of transacting the following business.

The meeting will observe the requirements of the Council's commitment to the Civility and Respect Pledge. That is to treat councillors, employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their roles. Behaviour breaching that commitment will not be tolerated.

Yours sincerely

Town Clerk

Mayor's Chaplain

Prior to the start of the meeting prayers will be said by the Mayor's Chaplain.

- 1 Apologies**
To receive and approve apologies for absence.
- 2 Interests & Dispensations**
To receive declarations of interest in respect of items on the agenda. Councillors are reminded to declare any dispensations granted.
- 3 Minutes**
To take as read and confirm as accurate the Part I minutes of the meetings held on 8th December 2025, 19th January 2026 and 3rd February 2026. (1-13).
- 4 Town Mayors Report**
To receive such communications as the Town Mayor may wish to lay before the Council.

- 5 Deputy Mayors report**
To receive such communications as the Deputy Mayor may wish to lay before the Council.
- 6 Public Questions**
None received.
- 7 Police Report**
To receive the Falmouth Community Police Report.
- 8 Community Safety & Fire Report**
To receive the Falmouth Community Safety and Fire Report.
- 9 South West Water: Falmouth Works**
To receive a update from Charlie Ford, Project Manager for South West Water regarding infrastructure works in Falmouth.
- 10 Goldenbank and Swansreach Residents Association**
To receive a presentation from the newly formed Association.
- 11 Youth Council**
To meet the Youth Council Officer and receive an update regarding Youth Council Pilot Set Up.
- 12 Fairtrade**
To receive an update from Falmouth Fairtrade. (14).
- 13 Falmouth and Penryn Community Area Partnership**
13.1 To receive the notes from the meeting on 2nd December 2025 and to note the report of the Falmouth and Penryn Community Link Officer from the meeting held on 2nd December 2025 which includes Councillor Evans' Climate Plan ideas and the Ministry of Housing, Communities and Local Government response letter. (15-24).
13.2 To receive the notes from the meeting on 9th December 2026 and to note the report of the Falmouth & Penryn Community Link Officer from the meeting held on 9th December 2025 which includes Cornwall Council's Priority Plan 2026-2030 presentation. (25-43).
13.3 To receive the notes from the meeting on 13th January 2026. (44-49).
- 14 Falmouth Green Corridor Forum**
To receive the minutes from the meeting of the Falmouth Green Corridor Forum on 21st January 2026. (50-53).
- 15 Cornwall Councillor Reports**
To receive the reports of the Falmouth Cornwall Councillors.

16

Committee Reports

To receive and consider the Reports from the following Committees:

16.1 Planning & Licensing Committee dated 15th December 2025, 12th January 2026, 2nd February 2026 and 23rd February 2026. (54-93).

16.2 Finance & General Purposes Committee Part I Reports dated 19th January 2026 and 2nd March 2026. (94-204).

16.3 Cultural Services & Leisure Committee Reports dated 14th January 2026. (205-226).

16.4 Grounds Facilities & Environmental Action Committee Part I Report dated 14th January 2026. (227-236).

17

Motion by Councillor Stowell - Oyster Fishing, Falmouth Estuary

To support the application by Falmouth Oyster Fisheries for UNESCO (the United Nations Educational, Scientific and Cultural Organisation) intangible cultural heritage status for sail and oar oyster dredging.

18

Motion by Councillor Howes - Cornwall Pension Fund

That the Cornwall Pension Fund be requested to cease investments with those companies mentioned in the attachment, that it does not invest in any part of the arms trade from direct investment in companies that manufacture arms or components of arms, nor organisations that finance arms/components manufacturers nor weaponised information technologies. And that Cornwall Pension Fund drafts and consults upon an external investment policy. (237).

It should be noted that the Council has made its formal employers response to the pension fund consultation. Should the council decide to write to the pension fund on this matter it is separate to its employer's response.

19

Motion by Councillor Walkden - Smartphone Free Childhood

Seconded by Councillor Evans. That Falmouth Town Council support Smartphone Free Childhood and initiates and facilitates a meeting with local school heads, or their representatives, about limiting (or even prohibiting) smartphone use in all Falmouth and Penryn Community Area Partnership (CAP) schools, both secondary schools and their feeder primary schools.

Preamble and recent CAP Presentation attached. (238-254).

20

Schedule of Meetings

To recommend a schedule of meetings for 2026/27 to the Annual Meeting of the Council. Potential options regarding the separation of meetings on Wednesday evening attached, and adjusting the timing of Council meetings. (255-256)

21

Town Mayor and Deputy Mayor Elect 2026/27

The Council at its Annual Meeting (this year 18th May 2026) is required by statute to elect a Chair of the Council (who is entitled to use the title 'Town

Mayor'). The Council may, but is not required to, elect a Vice-Chair ('Deputy Mayor') at the Annual Meeting. It has been the practice of this Council in a year where there are no town-wide elections to nominate a Mayor and Deputy in advance of the Annual Meeting to enable continuity and smoother transition.

These nominations have no standing in law and so do not bind the Annual Meeting but will enable civic planning for the coming year. The Council is therefore recommended to nominate a Mayor and Deputy Mayor for the ensuing 2026/27 municipal year.

22 Council Committees

It is the normal practice of the Council to consider matters of Committee constitution in advance of the Annual Meeting and to make recommendations thereto. The current constitution is attached, and the status quo is recommended which is the usual practice of the Council. (257).

Note: Councillors must have undertaken the training appropriate to enable them to sit on their appointed Committee.

23 Committee Chairs and Vice-chairs

The Council can appoint or confirm Committee Chairs and Vice-Chairs, or it can delegate to the respective committees to determine. The normal practice of the council is to retain its appointments and therefore the status quo is recommended. (258).

24 Appointments of Representatives to Outside Bodies and Councillor Champions

Again, to reduce the content of the Annual Meeting of the Council it has been the normal practice to recommend appointments to Outside Bodies and Champion roles in advance of the meeting. The Council usually retains the status quo for these appointments for the four-year term of office. (259-261).

25 Standing Orders and Financial Regulations

To review and update as necessary Standing Orders and Financial Regulations for approval at the Annual Meeting of the Council. This includes the Scheme of Delegations. (NB these have previously been circulated electronically to all Councillors). Financial Regulations remain in force until May 2027.

Other matters for approval at the Annual Meeting will include General Power of Competence and Risk Management (agreed by the Finance and General Purposes Committee).

26 Town Clerks Report Part I

To receive the Town Clerk's Part I Report.

27 Town Management Report

To receive the Town Management Report. (262-264).

- 28** **Exclusion of the Press & Public**
In the public interest to consider the exclusion of the press and public for the following items of business as they may involve the consideration of confidential information in respect of staffing and contractual matters.
- 29**  **Minutes Part II**
To take as read and confirm as accurate the Part II minutes of the meeting held on 8th December 2025. (265-266).
- 30**  **Committee Reports Part II**
To receive and consider the Part II Reports from the following Committees:
- 30.1 Grounds Facilities & Environmental Action Committee Part II Report dated 14th January 2026. (267-268).
30.2 Finance & General Purposes Committee Part II Reports dated 19th January 2026, 23rd February 2026 and 2nd March 2026. (269-273).
30.3 Staffing Committee Report dated 19th January 2026. (274-275).
30.4 To note the Informal Meeting of the Cultural Services and Leisure Committee held on 11th February 2026. (276-277).
- 31**  **Town Clerks Report Part II**
To receive the Town Clerk's Part II Report.

FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Council held on Monday 8th December 2025 at 7.00pm held in the Council Chamber, Municipal Buildings, The Moor, Falmouth. TR11 3QA

Present: Councillors A J Jewell (Town Mayor), T M Pearce (Deputy Mayor), G P Andrewartha, S R Carmichael, D E Clegg CC, D V Evans BEM CC, L E Lowes, D A Konik, A D Munden, J C Robinson, A L Rowe CC, D W Saunby CC, H M Stephens, J A R Stowell, and J A Walkden.

In Attendance: A M Williams (Town Clerk)
D C Shankland (Communications Officer)
Councillor L Magowan (Cornwall Council, Arwenack ED)
P Fitzpatrick (Falmouth Fairtrade)
P & D Wickes (CEO, & Director, Cornwall Marine Network)
S Good (Community Project Manager, Devon & Cornwall Neighbourhood Watch)
W Wong (Communications Officer, Citizens Advice Cornwall)
A Bruce (Stop the Chop Campaign)

C6125 APOLOGIES

An apology was received and approved from Councillor Holbrook (family matters).

C6126 INTERESTS AND DISPENSATIONS

None.

C6127 MINUTES

It was proposed by Councillor Carmichael seconded by Councillor Konik and

RESOLVED that the minutes of the Meeting held on 15th September 2025 be confirmed as a correct record and signed by the Chair.

C6128 MAYOR'S REPORT

The Mayor reported on over 60 engagements with civic, town events, and meetings attended. Including High Sheriffs event, Anniversary of the Battle of Britain, Oyster Festival, St Nazaire Twinning, Remembrance events, and cruise ships. He recognised the efforts of Stop the Chop campaign in their attempts to prevent the street tree removal at Trelawney Road. He updated on his charity – and fund raising for Pendennis Leisure new swimming pool – the Mayoral Variety Show would be on 13th December 2025 and his Mayoral Civic Ball on 7th February 2026. The report was duly noted.

C6129 DEPUTY MAYOR'S REPORT

The Deputy Mayor reported on civic, town events, and meetings attended. Including St Nazaire Twinning, he thanked the Falmouth Twinning Association for their efforts. Remembrance events, Cornwall College Graduation ceremony, Band of Brothers Homecoming, and Fairtrade Falmouth. He congratulated the Mayor on his civic service, his time in office so far, and particularly his charity fund raising. He recognized the work of the Town Team and the many volunteers for the enjoyable and successful festive weekend and Christmas lights switch on. He thanked Councillor Magowan and Stop the Chop Campaign in trying and prevent

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the removal of highway street trees in Trelawney Road. He hoped Cornwall Council would reinstate Cornwall Housing sites local litter bin removals.

C6130 DEVON AND CORNWALL NEIGHBOURHOOD WATCH

The Community Project Manager advised that the programme was funded by the Office of the Police and Crime Commissioner for designated Safer Towns, and working with existing neighbourhood watch schemes, to grow that network. Addressing perceptions, understanding communities, and building neighbour cohesion. It was a free membership organisation with online signposting to schemes or supporting establishing new schemes, covering insurance, and providing access to funds. Additionally, there was the community safety charter aimed at businesses that worked well with the existing DISC reporting system, and the youth section that looked at local community safety projects.

C6131 CITIZENS ADVICE CORNWALL

The Communications Officer thanked the Council for the annual grant award and engagement from Councillor Stowell, he invited all councillors to attend the Citizens Advice operation. He updated on the local charity status, its work including case studies. As well as detailing the numbers of people assisted, 65% of whom had long term health conditions. The top debt issue for Falmouth residents was council tax arrears. The public were often unaware of the availability of support for council tax payments. Cornwall Council provided relief of up to 75% for low-income earners, some local authorities provided 100%. He felt the use of bailiffs for such arrears was inappropriate and debt advice was an alternative and requested councillors support the formal motion by Councillor Stowell concerning this (C6143).

C6132 CORNWALL MARINE NETWORK

The Chief Executive Officer updated on the work of the Network over 20 years, a private not for profit company, that had seen the creation of over 5000 marine sector jobs and supported 805 marine businesses, 90% of the sector was in membership. Creating £1.2billion GDP to Cornwall. The Network had secured £42million in funding bids. 10,000 marine employees upskilled, and 2,000 new apprenticeships. He presented updates from Parliamentary Under Secretary of State for Maritime, and also the local member of Parliament. He responded to questions.

C6133 PUBLIC QUESTIONS

None received.

C6134 COMMUNITY POLICE REPORT

No report.

C6135 COMMUNITY SAFETY AND FIRE REPORT

No report. It was noted that a new Falmouth Fire Station Manager had been appointed and would attend the next meeting of the Council.

C6136 COMMUNITY AREA PANEL

The update and Highway Scheme was duly noted. Councillor Howes reported on the request by Falmouth Afoot regarding better regulation of the Traffic Regulation Order in the High Street.

It was proposed by Councillor Stephens, seconded by Councillor Howes and

RESOLVED that the following schemes be identified as priorities for the Council for consideration by the Community Area Panel:

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- Highway safety measures near St Francis School (previous crossing removal) and addressing drainage at Mongleath Road;
- Vehicle activated speed signs to be acquired for the Falmouth and Penryn network area;
- Safety improvements to cycle lanes at Ponsharden/Dracaena Terrace;
- Drainage improvements to the A39 at Visick’s Corner to remove standing water on the highway;
- Additional on, and off, street residents parking at Acacia Road.

Further it was proposed by Councillor Howes, seconded by Councillor Jewell and

RESOLVED that

- (i) Cornwall Council and the Police be requested to provide greater resourcing to the enforcement of the traffic restrictions in the High Street; and
- (ii) The Planning and Licensing Committee be requested to review and comment upon the proposal to reverse the traffic flow in the High Street.

C6137 LARGE LOCAL COUNCILS COMMITTEE – CORNWALL ASSOCIATION OF LOCAL COUNCILS

The minutes of the meeting on 16th October 2025 was duly noted.

C6138 FALMOUTH FAIRTRADE

The Fairtrade Falmouth representative reported upon local Fairtrade activity including events, local statistics, and universities engagement. She thanked Councillors Pearce and Walkden for their engagement. She hoped to get better engagement with local businesses and had spoken to the hospitality sector regarding their procurement practice. The report was noted.

C6139 CORNWALL COUNCILLORS’ REPORTS

Boslowick

Councillor Clegg reported that the fire at the former Boslowick Inn would not hinder the approved redevelopment as it was still structurally sound. She was working with residents to try and prevent the disposal of public open spaces by the developer at Goldenbanks and Swan’s Reach. There had been issues with the reinstatement of the footpath at Swanpool and signage at the Golf Club. Consultation regarding traffic improvements at Bickland Water Road would shortly be undertaken. Nature friendly improvements were schedule at Boslowick as part of the Green Corridor. She updated on Trelawney Road tree removals.

Trescobeas and Budock

Councillor Saunby reported local housing issues he had assisted with. He also addressed erroneous rumours regarding the reduction of wards at Falmouth Hospital – patient movements were due to planned heating system repairs. He updated on litter picks at Trescobeas and The Beacon following Cornwall Housing bin removals. He would inquire of Cornwall Council the cost of Trelawney Road tree removals.

Penwerris

Councillor Rowe advised that Cornwall Council had not been transparent regarding Trelawney Road tree removals, the process for which he considered to have been

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flawed. He was concerned at the cost of this, in the context of public bin removals and community safety resourcing. As well as the requirement on police resourcing – he would raise this with the Office of the Police and Crime Commissioner, alongside Councillor Magowan, and Councillor Evans the Council’s OPCC Advocate.

Arwenack

Councillor Magowan reported on the Trelawney Tree removals and commended Stop the Chop Campaign for their efforts in trying to prevent the removals and to make Cornwall Council accountable for their reasoning and evidence for removals. He was concerned at precedent and the future treatment for street trees and the duty to consult. He updated on the recent public meeting by the Cornwall Council strategic director. Other matters: he was pleased that Cornwall Council would progress the matter of Public Space Protection Order for beach fires. He updated on the recent South West Water consultation on their planned works, that included sites in the ownership of the Town Council and as part of Devo4 transfers. The pop-up concession at Queen Mary Gardens was being extended by Cornwall Council into a third year which he was opposed to given local objections.

It was proposed by Councillor Stowell, seconded by Councillor Saunby and

RESOLVED that Standing Order 3(e) be temporarily suspended to allow a representative of Stop the Chop Campaign to address the meeting regarding the Trelawney Road tree removals and the protest.

Stop the Chop thanked the Council and Councillor Magowan for support of the campaign, they updated the Council on the removals that day, as well as what they considered to have been the failings by Cornwall Council, which they hoped would be challenged.

C6140 COMMITTEE REPORTS

The Planning and Licensing Committee Report dated 29th September 2025 was presented by Councillor Jewell, Chair of the Committee.

It was proposed by Councillor Jewell, seconded by Councillor Carmichael and

RESOLVED that the Report of the Committee dated 29th September 2025 be approved.

The Planning and Licensing Committee Report dated 20th October 2025 was presented by Councillor Jewell, Chair of the Committee.

It was proposed by Councillor Jewell, seconded by Councillor Carmichael and

RESOLVED that the Report of the Committee dated 20th October 2025 be approved.

The Planning and Licensing Committee Report dated 10th November 2025 was presented by Councillor Jewell, Chair of the Committee.

It was proposed by Councillor Jewell, seconded by Councillor Carmichael and

RESOLVED that the Report of the Committee dated 10th November 2025 be approved.

The Planning and Licensing Committee Report dated 1st December 2025 was presented by Councillor Jewell, Chair of the Committee.

It was proposed by Councillor Jewell, seconded by Councillor Carmichael and

RESOLVED that the Report of the Committee dated 1st December 2025 be approved.

The Finance and General Purposes Committee Part I Report dated 20th October 2025 was presented by Councillor Pearce, Chair of the Committee.

It was proposed by Councillor Pearce, seconded by Councillor Robinson and

RESOLVED that the Report of the Committee dated 20th October 2025 be approved.

The Finance and General Purposes Committee Part I Report dated 1st December 2025 was presented by Councillor Pearce, Chair of the Committee.

It was proposed by Councillor Pearce, seconded by Councillor Robinson and

RESOLVED that the Report of the Committee dated 1st December 2025 be approved.

The Grounds, Facilities and Environmental Action Committee Report dated 12th November 2025 was presented by Councillor Konik, Chair of the Committee.

It was proposed by Councillor Konik, seconded by Councillor Stowell and

RESOLVED that the Report of the Committee dated 12th November 2025 be approved.

The Cultural Services and Leisure Committee Part I Report dated 12th November 2025 was presented by Councillor Robinson, Chair of the Committee.

It was proposed by Councillor Robinson, seconded by Councillor Stephens and

RESOLVED that the Report of the Committee dated 12th November 2025 be approved.

C6141 FALMOUTH BEACHES MANAGEMENT GROUP

Councillor Robinson presented the notes of the meeting of the Group held on 24th September 2025 that was duly noted.

C6142 MOTION BY COUNCILLOR STOWELL (1) – TRANSPORT CHAMPION

It was proposed by Councillor Stowell seconded by Councillor Rowe and

RESOLVED that the Council creates a Community Transport Councillor Champion role and that Councillor Stowell be appointed

C6143 MOTION BY COUNCILLOR STOWELL (2) – COUNCIL TAX ARREARS AND THE USE OF BAILIFFS

It was proposed by Councillor Stowell and seconded by Councillor Konik and

RESOLVED that Cornwall Council be requested to cease the use of bailiffs in cases of collection of council tax arrears as it was unethical, causing mounting debt issues and distress for vulnerable payers, and counterproductive in recovery of debts pushing residents into debt spirals, and to instead explore different means of recovery.

C6144 TOWN MANAGEMENT REPORT

The Town Clerk presented the Town Management report and responded to questions on his report which was duly noted and forms part of these minutes.

C6145 TOWN CLERK'S REPORT – PART I

It was proposed by Councillor Carmichael, seconded by Councillor Stowell and

RESOLVED that the report of the Town Clerk be noted and that the Council objects to the extension of the catering concession in Queen Mary Gardens by Cornwall Council, as it was inappropriate to extend further the concession that had been objected to and those objections not addressed.

C6146 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Councillor Jewell, seconded by Councillor Pearce and

RESOLVED that in view of the confidential nature of contractual matters and personal information it is advisable in the public interest that the press and public, be excluded from the meeting.

There was a brief adjournment for a comfort break.



FALMOUTH TOWN COUNCIL

8TH DECEMBER 2025

Town Clerk's Report – Part I

Councillor Training

Some requirements for Office for councillors have compliance within six-months, all Falmouth Town Councillors have met those basic training standards. If any Councillors require fresher training sessions or additional training in particular aspects please let me know.

Cornwall Council - Pop-up Concessions

Cornwall Council are extending their pop-up concessions (below). In Falmouth this relates to the concession in Queen Mary Gardens which will now run until 4th April 2027 and there is status quo regarding conditions set.

Pendennis Headland

Following the transfer of this site, there was an outstanding matter regarding title. This has now been resolved with the Land Registry and the Council has possessory title to the outstanding strip of land.

Mark Williams FCG FSLCC

Town Clerk

December 2025

Pop-Up Sites

Overview

Pop-Ups are mobile businesses operating from designated Council-owned locations such as beaches, car parks, open spaces, promenades, woods, and harbours. They provide short-term concessions on Council assets under simple agreements, typically lasting 1–3 years. There are currently 23 in operation across Cornwall.

Key Features

- Low upfront costs for the Council
- The Pop-Up Site project, launched in 2016.
- All income that is generated is re-invested back into the natural and urban environment (Parks, Gardens, Beaches, Woods, car parks and harbours).
- Low risk and cost-effective for both parties
- Ideal for licensees as an opportunity to build a business and develop a loyal customer base
- Commercial use of land unsuitable for permanent structures, supporting regeneration without a big impact on the land.
- Assessed by 3 officers and reviewed internally

Typical Pop-Ups

- Primarily food catering businesses operating from converted vehicles such as Land Rovers, horseboxes, trucks, and vans

Trading Details

- Hours: 6:00 AM – 10:00 PM
- Operates on a financial year basis

Tender Assessment Criteria

- **Annual Rent:** 40%
- **Quality Section:** 60%, split as follows: (Below is a selection of the criteria that we used to assess applications)
 - **Experience (5 marks)**
 - Years of experience in this or similar fields
 - **Business Setup (15 marks)**
 - Investment in staff
 - Market research
 - Business plan
 - **Sustainability & Environmental Protection (20 marks)**
 - Product sourcing
 - Reducing food miles
 - Minimizing food waste
 - Power source (e.g., generator, solar)
 - **Supporting the Local Community (20 marks)**
 - Reward schemes
 - Community support initiatives
 - Charitable events



Town Management Report to Falmouth Town Council 08/12/25

SAFE & SECURE

The DISC website, as part of Falmouth Safe and Secure, has seen positive engagement between businesses over the last 12 months.

Over the last 30 days there have been 420 user logins to the website, highlighting that members are actively engaging with DISC and accessing the information shared and provided regularly. There are currently 146 active members throughout the town.

Over the last 12 months, there have also been 146 police reports sent directly to the police, supporting police and leading to follow-up investigation where necessary.

Currently, there are a total of 76 known subjects and 105 ID-Sought (individuals linked to an incident who are currently not-identified or known) currently logged on the DISC website.

Overall, there have been 70 intelligence reports logged to help identify individuals and move them from ID-sought to the Known Subject category.

BOLLARD MARKET STREET

More and more businesses are requesting that the bollard is lowered during the winter months and particularly during wet weather days for various businesses within Market Street & Church Street. I wanted to highlight this to make Cllrs aware.

CHURCH STREET CAR PARK

Cornwall Council is undertaking work in the car park on the seawall during December. It is important to note that the car park is still operational, it is just a section at the front where they will be working.

TRAGO MILLS

This is obviously a real concern and as I have already mentioned publicly it is the staff first and foremost we all need to be mindful of as well as the impact to the town. As you will likely know it is going through consultation at the moment.

WATER MAIN EMERGENCY

You may well be aware that on the day of the lights switch-on that there was a major water main that burst in Arwenack Street. This was a coordinated effort to ensure everything went

smoothly on the evening for the parades but also getting the road closed quickly for safety and then water back on to businesses and residents.

FALMOUTH BID MANAGER

Over recent weeks, Falmouth BID liaised extensively with local businesses following the publication of new rateable values. The BID alongside Richard formally raised concerns with Jayne Kirkham and gathered feedback from shopkeepers, cafés, pubs and landlords across the town.

A consistent picture emerged: many properties experienced sharp increases in rateable value, in some cases doubling or more, pushing businesses out of Small Business Rate Relief and into full rates for the first time. Several traders reported moving from paying no business rates to facing monthly bills of hundreds and in some cases thousands of pounds. Particular concern has been raised about Killigrew Street, the Moor and Church Street, alongside strong evidence that hospitality and very small independent businesses are being disproportionately affected.

Falmouth BID also raised the issue publicly in an interview with BBC Radio Cornwall, highlighting the potential implications for Falmouth if rising costs prove unsustainable for independent traders. The core message communicated was that while government relief measures exist, they primarily phase in increases rather than prevent them, meaning many businesses still face unaffordable costs.

A media alert was subsequently issued to local outlets and Business Cornwall, drawing attention to the risks to employment, footfall and the character of the town centre if closures occur. In parallel, Falmouth BID has encouraged businesses to check and, where appropriate, formally challenge their new valuations with the Valuation Office Agency, sharing guidance to support a coordinated response where valuations appear inaccurate or unrealistic.

M&S FOOD

Great to see there is interest for M&S to possibly return in some form in the future. It is too early to pin down any detail on this at the moment, but we will be working hard to get more information in due course.

FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Council held on Monday 19th January 2026 at 8.45pm held in the Atherton Suite, The Old Post Office, The Moor, Falmouth. TR11 3QA

Present: Councillors A J Jewell (Town Mayor), T M Pearce (Deputy Mayor), G P Andrewartha, S R Carmichael, D E Clegg CC, D V Evans BEM CC, L E Howes, D A Konik, A L Rowe CC, D W Saunby CC, J A R Stowell, and J A Walkden.

In Attendance: A M Williams (Town Clerk)
R N Thomas (Responsible Financial Officer)

C6148 APOLOGIES

Apologies were received and approved from Councillors Holbrook (holiday), Robinson (ill), and Stephens (work).

C6149 INTERESTS AND DISPENSATIONS

None.

C6150 PRECEPT 2026/27

The Town Mayor requested the Chair of the Finance and General Purposes Committee to present the agreed 2026/27 budget to enable the Council to confirm the 2026/27 precept call which needed to be notified to Cornwall Council. This notification had been delayed from 31st December 2025 to allow the Council to further consider its draft budget. The precept would be paid in two instalments on 1st April 2026 and 1st September 2026.

The Chair of the Finance and General Purposes Committee outlined the process of budget setting through service committees and service leads which had been thorough and considered and a variety of options considered by councillors. He recognised the considerable efforts of the Responsible Financial Officer in preparing the budget recommendation. He reiterated his recommendation to the Finance and General Purposes Committee and thanked the Responsible Financial Officer.

It was proposed by Councillor Clegg, seconded by Councillor Howes.

RESOLVED that the Council confirms the 2026/27 budget (option 7) and sets its precept for 2026/27 at £4,057,218.43.

A Council Tax Band D equivalent increase over 2025/26 of £44.09 per annum (£0.85 per week). Which was an increase 9.93%.

Councillor Evans requested that his name be recorded as having voted against this resolution.

There being no further business to transact the Town Mayor declared the meeting closed at 8.55 pm.

Signed..... Date.....

FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Council held on Tuesday 3rd February 2026 at 6.30pm held in the Atherton Suite, The Old Post Office, The Moor, Falmouth. TR11 3QA

Present: Councillors A J Jewell (Town Mayor), T M Pearce (Deputy Mayor), S R Carmichael, K S Holbrook, D A Konik, D W Saunby CC, J A R Stowell, and J A Walkden.

In Attendance: A M Williams (Town Clerk)
K Cooksey (Falmouth Business Improvement District Manager)
R Maurice (The Cornish Bank)

C6151 APOLOGIES

Apologies were received and approved from Councillors Clegg (Cornwall Council business), Evans (Cornwall Council business), Howes (holiday), and Rowe (work).

C6152 INTERESTS AND DISPENSATIONS

None.

C6153 UK TOWN OF CULTURE 2028

The Town Mayor reported that the Steering Group established under a resolution of the Cultural Services and Leisure Committee advocated the submission of an expression of interest for the UK Town of Culture 2028, and requested that the Council support that, assists the funding of professional services, and acts as the umbrella body for that submission.

Councillor Robinson, as Chair of the Steering Group, advised on the composition of the Steering Group, and outlined the City of Culture 2028 process. Whilst it was a competitive process, which would engender much national interest, she felt the process would be valuable in terms of local collaborations, focus for improvements, and evidence base for further bids. The group wanted to see focus on addressing local exclusion and provision of more accessible cultural activities for local young people. She estimated that professional assistance to help create the bid for the expression of interest would be £3,000. A successful expression of interest would garner £60,000 to prepare a Town of Culture bid.

The Falmouth Business Improvement Manager provided further details of the scheme which if successful would provide £3.2m for revenue delivery. There were three categories, a combined Falmouth bid would be in the mid-sized town category. Runner ups would receive £250,000. She provided details of potential local partnerships, including Penryn Town Council. The Town Clerk identified resourcing as a current issue for the Council, and that external assistance would be required.

Rufus Maurice for the Steering Group advocated the submission and emphasised that youth access and provision was a crucial aspect of the bid, and he was cognisant of high levels of inequality locally that a successful bid could address.

A full debate ensued and it was proposed by Councillor Jewell, seconded by Councillor Robinson

RESOLVED unanimously that the Council engages external support to prepare an expression of interest for the Town of Culture 2028 initiative, and acts as an umbrella body for that submission. The estimated £3,000 cost of external support if not offset by partner contributions be met from General Fund Reserves.

There being no further business to transact the Town Mayor declared the meeting closed at 7.05 pm.

Signed.....

Dated.....

Fairtrade Falmouth Steering Group



Quarterly Report to Town Council Meeting 9th March 2026

Fairtrade Activities

A Coffee morning event in Penryn was planned for Saturday 10th January 2026. Unfortunately, due to storm Goretta, the event was cancelled because of a power cut in Penryn. Event will go ahead at a later date. No Fairtrade events have taken place in 2026, so there is nothing to report

Important Fairtrade dates in 2026

1. World Fair Trade Day 9th May. The day promotes the values of transparency, equity and justice in the global system, advocating for trade that puts people and planet first
2. Great Big Green Week 6th - 14th June. Theme: 'Together for Good'. This theme emphasizes the importance of community action and collaboration to tackle climate change and protect nature
3. Fairtrade Fortnight 21st September - 4th October. An opportunity for Fairtrade campaigners to raise awareness about fair trade practices and encourage consumers to make ethical choices when purchasing products

Fairtrade Campaigns 2026

A short update from the Fairtrade Foundation: The three pillars in the plans for 2026: **Workers' rights**, **Fair pay**, **Climate issues**. The foundation will launch the first campaign on 9th March focusing on workers' rights. Climate will be the focus in the summer and Fair Pay during Fairtrade Fortnight.

The launch in March will be a call to action asking government to introduce laws to encourage responsible businesses that protect people and planet.

Fairtrade Falmouth Possible Future Events

- World Fair Trade Day
- Great Big Green Week
- Fairtrade Wine Tasting Evening
- Parklive
- Fairtrade Fortnight events
- Fun Palace event

Thank you

We would like to take this opportunity to express our thanks to our Town Mayor Alan Jewel and Mark Williams (Town clerk) for responding to our call for help with contacting local businesses. Following the December Town Council meeting their response was immediate as Mark Williams initiated contact between Falmouth BID Manager Keren Cooksey and the Fairtrade Falmouth group. Keren and I met on the 17th December. It was a very helpful meeting. We are extremely grateful to Keren for her advice and support. Thank you Keren.

Something to Ponder

Behind every Fairtrade product is someone fighting for a future where their hard work is valued and their children have opportunities they never had.

When you choose Fairtrade products, you are standing with them. You're helping a farmer weather the next storm, keep their land productive, and build a life defined by dignity rather than struggle. Your everyday choices carry **real hope** when you choose Fairtrade

Pat Fitzpatrick Fairtrade Falmouth Steering Group February 2026

Falmouth and Penryn Community Area Partnership
Action Notes

Meeting	Falmouth and Penryn Community Area Partnership (CAP) Extraordinary Meeting
Date and time	02 December 2025 (6.30-8.00pm)
Location	Teams (online)
Attendance and apologies	See attendance list attached

Item	Notes
1.	<p>Introduction and Welcome</p> <p>The Chair welcomed everyone to the meeting. All present at the meeting introduced themselves.</p>
2.	<p>Declaration Of Interests</p> <p>No interests were declared.</p>
3.	<p>Public Participation</p> <p>There were no items for the public participation session.</p>
4.	<p>Local Growth Funding Letter Response</p> <p>Steve Foster, Localism Manager, explained that in October the CAP wrote to the Secretary of State in support of Cornwall Council's letter urging the Government to include Cornwall in the future Local Growth Fund settlement. The letter highlighted the success of the Shared Prosperity Funding for the area and included some brief case studies. A letter had been received from the Ministry of Housing, Communities & Local Government in response (attached with the notes).</p>
5.	<p>Environment & Climate Priority</p> <p>The Chair introduced the item and provided a brief background to the Action Plan Environment and Climate Priority. He reminded CAP Members that the CAP used to have an active Climate and Environment Working Group and would be keen to see this reintroduced if there were enough volunteers.</p> <p>Steve Foster (SF) guided the CAP Members through the Climate and Environment Priority Action Plan Section which led to a number of discussions:</p> <ul style="list-style-type: none"> • Training – <ul style="list-style-type: none"> - Cornwall Council Climate Literacy Training is mandatory for Cornwall Councillors to attend. It was felt the training should be available for Town and Parish Councillors and other CAP members to attend, with one view being that it should be mandatory <p>SF suggested that links to the training could be made available, and that the CAP could encourage CAP members to complete it, but it would be difficult for the CAP to mandate the training as CAP Members are volunteers.</p> <p>Action: Localism to investigate making this training available</p> - A Parish Councillor shared their experience on a previously attended Cornwall Council Flood Training Course; they found it extremely useful and that it provided a strong insight in how to cope in an emergency situation in the community and how to set up a Resilience Centre. The Councillor wanted to see this continued to further strengthen communities and their resilience in emergency situations.

Falmouth and Penryn Community Area Partnership

Cornwall Flood Forum provide training regarding Flood Prevention.

Action: Cllr Evans to share details of the training.

- Concern was raised regarding the accessibility of some of the online training courses and the format it is currently in – it's not always text based and very colourful, making it very difficult to follow.

Action: SF to raise with the team that coordinate the training so they can work to address the issues and reproduce the training in an accessible format. Eveleen Riordan also undertook to raise this issue with relevant colleagues.

- Flood Resilience –

- A Parish Councillor explained there was discussion some time ago in their Parish regarding flood resilience which led Councillors to consider implications around Sarah's Law ([Sarah's Law \(Child Sex Offender Disclosure Scheme\) | Police.uk](#)). Councillors were very concerned they might be exposing themselves personally to litigation etc if procedures and practices were not right. The Councillor suggested that when this document is shared that some information is provided about how Sarah's Law would affect volunteers, so they have good practical hands-on guidance in delivering some practical assistance in an emergency. SF explained that practical guidance could be provided regarding Safeguarding and Sarah's Law.

- South West Water (making links with SWW) –

- A Falmouth Town Councillor (FTC) explained it has regular meetings with SWW, and also discussions are underway regarding the rise in sea levels especially at Swanpool and Maenporth.
- A Penryn Town Councillor also attended these meetings and explained there was an exhibition in Penryn (Situ Café) the following week to show their plans for Penryn and Falmouth and another exhibition in Falmouth in the next few weeks. **Action:** SF suggested that Esther Richmond (ER) and Falmouth Town Council have a follow up conversation to ensure the CAP is linking in properly with the work already underway.
- FTC had a half day booked in March with the Making Space for Sand Team, and a representative from then Shoreline Management Plan as there were going to be a lot of changes on beaches in the future. They would encourage people to attend.

- University of Exeter –

- Our Green Futures Network - [Green Futures Network – Events | Research | Resources | Collaboration](#). This was the University of Exeter's main way of connecting its climate and environment research with the people actually trying to get things done on the ground – councils, community groups, charities, and businesses. It was a free network that existed to make Exeter's environment and climate work "more accessible to more people", and to increase its real-world impact. Some Cornwall Council officers would already be members. Members received newsletters, briefing papers, opportunities to shape the network, and early access to events and resources. Follow the link to sign up.
- Positive Tipping Points toolkit - [Tipping points experts launch guide to speed positive systems change | Green Futures Solutions](#). The Positive Tipping Points Toolkit was one of the flagship resources developed through the Green Futures

Falmouth and Penryn Community Area Partnership

	<p>Network, in partnership with the Global Systems Institute and practitioners around the world. A tipping point was a threshold where a small change triggered a large, often irreversible shift in a system. Positive tipping points were where that dynamic worked in our favour – for example, when the cost of renewables dropped enough that they rapidly outcompeted fossil fuels, or when a critical mass of people adopted a new low-carbon behaviour. The toolkit was a free, research-based resource designed to help policymakers, community groups, businesses and other changemakers. Follow the link to download the toolkit.</p> <ul style="list-style-type: none"> • Organisations that have knowledge of training resources/opportunities – <ul style="list-style-type: none"> - Transition Falmouth - Transition Constantine • Local Projects involved in Climate and Environment Activities – <ul style="list-style-type: none"> - Exeter University promoted any available training on their social media channels which could then be promoted on the CAP Facebook Page. - Members of the CAP were going to be Ambassadors to their Town and Parish Councils to disseminate the information to them - Falmouth Town Council were currently working on community conversations around the Local Area Energy Partnership with Cornwall Climate Action Coalition and the Cornwall Council Carbon Neutral Team. The Carbon Neutral Team had information they would want to disseminate to people and this could be done effectively through the CAP as well. • Open Spaces in area – <ul style="list-style-type: none"> - FTC was looking to create a Biodiversity Policy next year and some of the local small open spaces would be a way of creating some more biodiverse sites across the town. - Falmouth Green Corridor – all managed by Falmouth Town Council and Voluntary Groups. - Constantine Parish Council had recently responded to a planning application for a small housing development as the consultee. Associated with the development was an expanse of unbuildable land. It was suggested that planning policy should provide that, wherever there is unbuildable land within a development, it ought to be ‘hoovered up’ for the local community and then built into some form of open biodiverse space. - Falmouth was about to lose a number of small open spaces as the developer was currently auctioning them off. • Other ideas – <ul style="list-style-type: none"> - Cllr Evans had a list of other ideas and felt that the Town and Parish Councils needed to be brought into the CAP more to provide them with more guidance and ideas they should be following including best practice for them to adopt. Some further ideas: No Mow timing, managing own lighting, ensuring biodiversity net gain principles are included in planning responses, setting up tool cafes, composting, reusable plastics, environmental education, joining the Transition Towns groups. <p>Action. Cllr Evans to forward his ideas to ER.</p>
6.	Partner Updates

Falmouth and Penryn Community Area Partnership

	<p><u>Dean Evans CC</u></p> <ul style="list-style-type: none"> - Undertaken the first Community Speedwatch in Penryn and had spoken to Devon and Cornwall Police to ask if the various Speedwatch groups in the CAP area could be co-ordinated and work together. - Looking at the Community Highways Improvement Programme (CHIP) to submit a bid for a Vehicle Activated Sign that could be moved throughout the CAP area. <p><u>Cllr John Bastin, Budock Parish Council</u></p> <ul style="list-style-type: none"> - Reported there was a meeting regarding Bickland Water Road. <p><u>David Saunby CC</u></p> <ul style="list-style-type: none"> - Joint litter pick undertaken in Falmouth following the removal of waste bins from Cornwall Housing estates. Trescobeas and Beacon estates: collected 1.2 tonnes of rubbish. This was very positive but there was a concern that if this happened too often Cornwall Council might not discharge its own responsibility to deal with waste on estates. . It was important to keep an eye on this in case it becomes a health hazard. <p>It was felt that CC should be paying for the provision and emptying of waste bins on the estates.</p>
7.	<p>Agree Dates for Future Meetings</p> <ul style="list-style-type: none"> • 9th December – Cornwall Council Priorities and Strategy • 13th January 2025 (Online) – Focus on Health & Wellbeing priority • 10th March 2025 (Online) – Focus on Young People priority

Falmouth and Penryn Community Area Partnership

Falmouth & Penryn Community Area Partnership - Attendance List¹

Representatives		
Cornwall Councillor	Electoral Division	Record of Attendance
Cllr Anna Thomason-Kenyon CC	Constantine, Mabe and Mawnan	Absent
Cllr Alan Rowe	Falmouth Penwerris	Absent
Cllr David Saunby CC	Falmouth Trescobeeas & Budock	Present
Cllr Laurie Magowan CC	Falmouth Arwenack	Absent
Cllr Debra Clegg CC	Falmouth Boslowick	Present
Cllr Ruth Gripper CC	Mylor, Perranarworthal and Ponsanooth	Absent
Cllr Dean Evans CC	Penryn	Present
Town & Parish Councillor	Parish / Town Council (NR = Named representative)	
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Rachel Caunter	University of Exeter	Present
Catriona Taylor	University of Exeter	Apologies
Inspector Rick Milburn	Devon & Cornwall Police	Apologies
Cornwall Council Officers		
Stephen Foster	Localism Manager	Present
Esther Richmond	Community Link Officer	Apologies
Nikki Drewett	Community Support Assistant	Present
Eveleen Riordan	Service Director, Education and Community Health	Present

¹ Attendance record based on register signed by representatives at the meeting or apologies sent.

Environment & Climate Plan.

1. Climate Mitigation Actions (Reducing Emissions)

Council Operations

A Parish/Town Council can commit to:

- Switching all council buildings to renewable electricity.
- Improving insulation and energy efficiency in council-owned buildings.
- Installing heat pumps or solar panels where viable.
- Introducing energy-efficient streetlighting (LED, dimmable, part-night lighting).
- Requiring low-carbon maintenance equipment (electric mowers, tools).

Transport

- Promote walking and cycling routes; identify needed improvements for Cornwall Council.
- Provide secure cycle parking.
- Install off road EV chargers (funded via grants).

Renewable Energy

Parish/Town Councils may:

- Support community-owned solar, wind, or hydro schemes.
- Identify suitable sites through revisions to a Neighbourhood Development Plan.

2. Climate Adaptation & Resilience

Flooding & Water Management

- Collaborate with Cornwall Council and Environment Agency to identify problem spots.
- Install or maintain rain gardens, swales, and permeable surfaces.
- Promote household water-saving measures and community rainwater harvesting.

Storm Resilience

- Audit trees for high-risk areas and plan proactive management.
- Emergency response coordination with local volunteers.

3. Biodiversity and Nature Recovery

A major statutory duty under the Environment Act 2021 and NERC 2006.

On Council Land

- Create pollinator-friendly verges and meadows (“no-mow”, timed mow cycles).
- Expand tree cover; develop a tree strategy.
- Create new wildlife habitats: ponds, hedgerows, wildflower banks.
- Avoid pesticides/herbicides; adopt an Integrated Pest Management Policy.
- Night-time lighting policy to protect bats and insects.

In the Community

- Support local nature groups, citizen science, and tree-warden schemes.
- Encourage wildlife-friendly gardening through parish shows.
- Develop Local Nature Recovery Sites in partnership with Cornwall Council.

Planning Influence (even without being the planning authority)

- Apply Biodiversity Net Gain principles to planning responses.
- Encourage wildlife corridors, hedgerow retention, native planting.
- Use NDP policies to protect habitats, open spaces, heritage landscapes.

4. Waste, Circular Economy & Resource Use

Parish/Town Councils may include:

- Local repair cafés, tool libraries, and “share sheds”.
- Community compost sites.
- Events-waste policy (reusable cups, bans on single-use plastics).
- Reuse of materials in council operations.

5. Community Engagement & Partnerships

Essential because councils are small but well-connected.

Include commitments to:

- Environmental education with schools and youth groups.
- Work with Transition Town groups, climate action groups, wildlife trusts.
- Annual Environment & Climate Forum for residents.
- Support for climate-friendly community events.
- Include local sustainability initiatives in Grants criteria.

6. Procurement & Governance

- Adopt a Sustainable Procurement Policy.
- Ensure ethical, low-carbon purchasing for all goods/services.
- Include climate impact assessment in council decisions.
- Require contractors to minimise emissions and chemical inputs.
- Embed climate considerations in budgeting.

Make Climate literacy training mandatory for all Councillors

7. Monitoring, Reporting & Review

- Annual progress report (often tied to Annual Parish Meeting).



Ministry of Housing,
Communities &
Local Government

**Ministry of Housing, Communities & Local
Government**

2 Marsham Street
London
SW1P 4DF

Our reference: TO2025/29229

Esther Richmond

esther.richmond@cornwall.gov.uk

12 November 2025

Dear Esther Richmond,

Thank you for your correspondence dated 17 October 2025 regarding the role and impact of local growth funding in Cornwall over recent years. The department has received communications from organisations akin to Falmouth & Penryn Community Area Partnership in recent weeks and recognises the role that funds such as UKSPF have played in successfully supporting community projects across the region.

I recognise the concerns you have raised. The Local Growth Fund represents only one component of a more targeted and strategic approach to driving growth, and government support for local growth is broader than any single funding stream. For local government as a whole, the government's funding reforms will move funding to the places that need it.

An additional £3.4 billion of grant funding is being provided in 2028-29 compared to 2024-25. When taken together with a 3% core council tax referendum principle and a 2% adult social care precept, this results in a 2.6% real terms average annual increase in Core Spending Power over the Spending Review period. In particular, the upcoming reforms to the Local Government Finance Settlement (LGFS) will move to a more up-to-date assessment of each council's needs and resources and commit to multi-year allocations. This will help ensure funding is targeted effectively at the places and services that need it most and enable you to focus on delivering meaningful outcomes for Cornwall.

Specific to Cornwall, in 2025-26, Cornwall received £711.4m in Core Spending Power, a 6.1% increase in cash terms from 2024-25. Figures regarding the future multi-year settlement for Cornwall will be published in due course.

Alongside this, on 9 July 2025, the government confirmed that a £28.6 million investment delivered by the National Wealth Fund will help finance the re-opening of the South Crofty Tin Mine situated between Camborne and Redruth. As well as the project itself creating over 300 jobs, it is estimated that a further 1,000 jobs will be created more widely as the company uses more local suppliers like metal fabricators and electricians and the mine itself will fuel supply chains in the UK.

In addition, we have announced a £240 million Growth Mission Fund to expedite local projects to support growth. Access to these funds will not be linked to devolution and further details on the approach of these funds will be set out at the earliest opportunity.

This government remains committed to seeing all of England access devolved powers by establishing Strategic Authorities – a number of councils working together over areas that people recognise and work in – that can make the key decisions to drive economic growth and celebrate local identities. We will continue working in partnership with MPs, local authorities

and residents with an interest in a solution for deepening devolution in Cornwall that carries broad support.

Thank you for writing in on this important matter.

Yours sincerely,

Shuma
Correspondence Unit

Council Priorities Plan 2026-2030 – Falmouth & Penryn Extraordinary CAP meeting.

CAP area: Falmouth & Penryn

Date of meeting: 9th December 2025

Attendance Summary

Names of Cornwall Councillors in attendance:

- Cllr Ruth Gripper
- Cllr Debra Clegg
- Cllr Dean Evans

Number of representatives from parish & town councils and other organisations:

- Cllr John Bastin, Budock PC
- Cllr Chris Painter, Constantine PC
- Cllr Darren Willcocks, Ponsanooth PC
- Cllr Jackie Walkden, Falmouth TC
- Lea Thomas, Perranarworthal PC
- Cllr Georgena Morris, Mawnan PC
- Cllr Mael Garrac, Penryn TC
- Cllr Rachel Killick, Mylor PC
- Catriona Taylor, University of Exeter

Names of Cornwall Council officers in attendance:

- Marie Kerr
- Esther Richmond

Total: 14



Alignment of our CAP priorities to the Draft Council Priorities Plan

DRAFT Council Priority	Falmouth & Penryn CAP Priority Theme 2025-26	Crossovers / Links
A resilient economy creating good growth and jobs	<ul style="list-style-type: none"> Environment & Climate CAP Funding Panel 	Local control and management of open spaces; CAP Funding Panel.
Connected, safe, reliable roads and transport	Transport & Connectivity	Active travel; road safety; Community Speedwatch
Strong, safe, vibrant communities with more decent and affordable homes	Planning & Housing	Engagement in Local Plan
Supporting people to live healthy and dignified lives	Health & Wellbeing	Support local health & wellbeing events/initiatives; Integrated health hubs; Falmouth Hospital
A caring place for families where children build a bright future	Young People	Increase voice of young people on the CAP; raise awareness of activities available for young people.
A clean green Cornwall with healthy rivers and seas	<ul style="list-style-type: none"> Environment & Climate Transport & Connectivity 	Climate literacy training; biodiversity projects; local control and management of open spaces; water quality; climate resilience

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Discussion Summary

Comments re alignment of Draft Council Priorities Plan with the current CAP priorities:

See above table for alignment details

A resilient economy creating good growth and Jobs - Devolution of services

- Current devolution arrangements are seen as passing responsibility for services to local bodies without adequate resources.
- 'Connected, safe, reliable roads and transport' - It's slightly disappointing to see roads coming before sustainable transport.

Budget

- CAP representatives want more control over how funds are allocated within their area, rather than being limited to small discretionary pots.
- CAPs to have a stronger role in shaping local priorities and influencing spending decisions tied to the Council's £840 million revenue budget.

Comments re the improvements CAP members collectively would want to see in this CAP area:

CC Priority 'Connected, safe, reliable roads and transport' – CAP Priority Transport & Connectivity

- Lobby for improved rural transport and digital infrastructure — better bus/service links, community transport schemes, reliable broadband/mobile — to reduce isolation and support local employment.

- Addressing rural road safety, including speed regulation outside villages.
- Need for active travel infrastructure and expansion of LCWIPs to whole CAP area.
- Lack of integrated transport planning for major developments.
- Calls for better infrastructure planning alongside housing and economic growth.
- Better public transport options, especially for rural areas where current services are limited and inefficient.
- Support greater provision of access from rural areas to main arterial routes to towns. As with many rural areas in Cornwall, residents face "transport poverty": limited public transport, long car journeys, and high costs for those who rely on cars.
- Improvements to active travel infrastructure, such as walking and cycling routes, across the CAP area to support health and well-being.
- Enhanced transport links to Newquay Airport, ensuring onward travel is practical and efficient to make the airport viable for residents and visitors.

CC Priority 'Strong, safe, vibrant communities with more decent affordable homes – CAP cross cutting theme Planning & Housing

- Due to the lack of transparency in affordable housing allocation and design, the CAP to be more involved in the design of housing stock for the parishes. Current housing stock often unsuitable for local needs (e.g., too many one-bedroom units vs. family homes).
- Greater provision of infrastructure (schools, pavements, public transport) to support housing growth.
- Greater influence to ensure that developments do not attract non-local buyers, undermining rural communities.
- CAP/Town & Parish Councillors need to have more say in housing and planning. Social housing and affordable housing on Cornish wages needs to be one of the key priorities.
- In the CAP rural villages e.g. Ponsanooth, many local people will struggle as second-home ownership or holiday lets drive up prices; we need housing policy that prioritises local residents, (especially for young families and local workers), not just buyers from outside.

CC Priority 'A resilient economy creating good growth and Jobs' – CAP Priority Young People

- Significant investment in vocational training for Cornwall's residents to ensure jobs go to local workers.
- The CAP would like to support economic priorities with education and youth development.
- Support digital connectivity (broadband/mobile): many rural residents may increasingly work from home, but that only works if infrastructure is reliable.
- Supporting local businesses, encouraging home-based or micro-businesses, and ensuring economic opportunities for residents rather than temporary or tourism-only work would be crucial.

CC Priority 'Supporting people to live healthy and dignified lives' – CAP Priorities Health & Wellbeing and Young People

- Support for initiatives that improve community health, such as active travel programs and local walking/cycling schemes.
- Continued focus on youth engagement, including youth councils, and vocational training opportunities linked to local economic developments (e.g., lithium and battery industries).
- Helping support community resilience: services and support for families, older people, people on low incomes — especially as rural deprivation can be “hidden” in sparse populations.
- Support the improvement of access to services (GPs, social care, mental-health support, youth services, community/voluntary sector) as it is currently limited. Ensuring equitable access is important.
- Supporting community cohesion: village halls, shared spaces, social care networks, support for children and families — to avoid isolation, especially for older people or those on low income.
- Advocate for equity in service provision, so that people living in small villages are not disadvantaged vs urban areas in access to education, health, and support services.

CC Priority ‘A clean, green Cornwall with healthy rivers and seas

- Greater support to ensure local rivers, valleys, farmland and natural spaces are protected, flood risk is managed (given increasingly extreme weather), and any development is sustainable.
- Having a stronger influence over WW is vital. They are the main polluter in Ponsanooth. Raw sewage going straight into the river and onto the road network.

Comments re provision of local leadership in the delivery of aligned priorities:

- Towns and parishes cannot be expected to contribute significantly because they have very limited revenue streams (mainly precepts and small service income). Frustration that current devolution offers limited real power or resources.
- Desire for CAPs to have more control or influence over local spending and priorities.

Other relevant comments:

- How do these priorities mesh with the previous ones or do you suddenly sort of find yourself spinning around in a different world?
- You gave us the figure of the savings to be made. What sort of percentage is that of the total budget?
- And what sort of services are you talking about that will have increased charges for them? Do you know yet or is that just a general rule that will happen?
- The University of Exeter will provide feedback separately through the Economic Forum, it’s been useful to listen to what matters to the CAP to help inform that. The Priorities Plan appears well aligned with our priorities and what matters

to our students—housing, mental health support, public transport (especially buses), and environmental sustainability.

Any follow-up required:

Query action	Who responsible
Invite relevant Officer from Transport Team to the Transport & Connectivity Working Group to give an overview of how the priorities will align to rural areas.	Localism to invite Transport Officer

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Cornwall Council Officers		
Stephen Foster	Localism Manager	Absent
Esther Richmond	Community Link Officer	Present
Nikki Drewett	Community Support Assistant	Apologies
Eveleen Riordan	Service Director, Education and Community Health	Apologies
Zoe Woods	Area Family Hub Co-ordinator	Apologies
Marie Kerr	Chief People Officer	Present

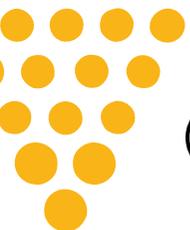
¹ Attendance record based on MS Teams at the meeting or apologies sent.



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Council Priorities Plan 2026-2030

Presentation for Community Area
 Partnerships



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**for our
 residents and
 communities**



We are the UK's fifth nation – proud of our Celtic heritage, shaped by our pioneering history and focused on our future.

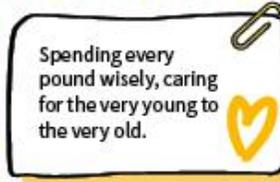
We will work hard to unlock the potential of our people, communities and resources for the benefit of one and all.



We stand for...



Leading courageously, putting people first with common sense decision making.



Spending every pound wisely, caring for the very young to the very old.

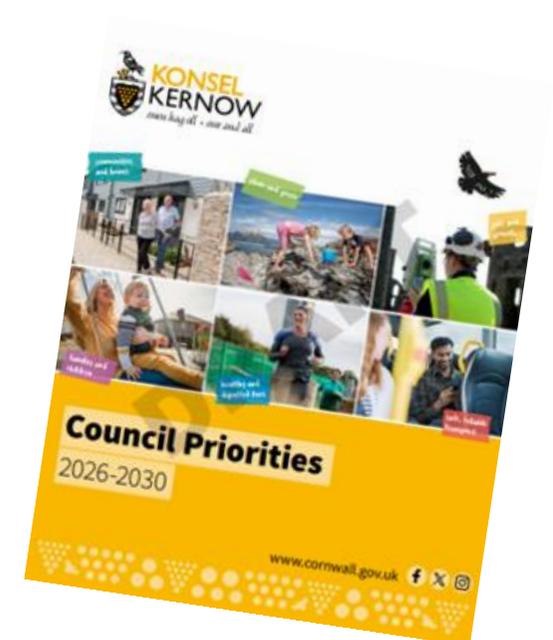


Listening to communities and celebrating Cornwall's unique history, culture and natural environment.





- New administration, new priorities
- The Council Priorities Plan is the Business Plan for the Council
 - Outlines what the Council will focus on in the coming years
 - Underpins financial decision making – including our annual revenue budgets, Medium Term Financial Plans and capital investments.
- Not a wish-list
- Sets out actions to achieve each priority
- Includes a set of guiding financial principles







Strong, safe, vibrant communities with more decent and affordable homes

- **Strengthening partnerships to unlock housing delivery** Working with housing associations, developers and government to lever in investment.
- **Building the homes Cornwall needs** decent and affordable homes for local people, incl. by using our own land, reducing social housing waiting lists and nr of people in temporary accommodation.
- **Building strong communities through partnership** with Town and Parish Councils and Voluntary & Community Sector to deliver services that empower local people.
- **Fostering our planning and place-making through the Cornwall Local Plan** Developing a new Local Plan to 2050 and Neighbourhood Priority Statements.
- **Protecting communities through our Cornwall Fire and Rescue Service**
- **Promoting community safety and connection** Working with the Police and others, including through the Safer Cornwall Partnership to prevent harm and improve outcomes.
- **Improving outcomes for those who need extra help or experience domestic abuse** Providing intensive multi-agency support for people experiencing domestic abuse and sexual violence.





A clean green Cornwall with healthy rivers and seas

- **Fostering community pride** Working with Town & Parish Councils and other partners to keep neighbourhoods cleaner and greener. Building delivery partnerships to facilitate blue flag beaches and green flag parks.
- **Improving access to the countryside and nature** Improving green and blue spaces, incl. by leveraging in private investment. Improving local footpaths.
- **Supporting Cornwall to respond and adapt to the impacts of a changing climate** Embedding climate action in Council operations, supporting our residents and businesses to make sustainable choices. Support community adaptation plans.
- **Improving recycling and reuse** Introducing the collection of plastic bags, plastic wrappings and cartons to drive increases in recycling.





A resilient economy creating good growth and jobs

- **Revitalising town centres** Working with partners to deliver regeneration schemes. Co-locating and managing our services alongside partners.
- **Fostering our planning and place-making** Encouraging the growth and jobs needed that will lift people out of poverty. Skills provision to help people stay in work and return to work.
- **Investing in Good Growth** An Evergreen fund of repayable grants for projects that transform town centres and the economy. Pioneering sustainable agriculture on our farm estates.
- **Focusing on Cornwall's distinctive sectors** Drive investment in sectors with national significance and transformative potential.
- **Partnering on Defence** ensuring Cornwall residents benefit from and can access the significant economic opportunities created by the expansion of the Devonport naval base.
- **Promoting sustainable tourism** Working with the visitor economy sector and the creative sector to make Cornwall a year-round destination
- **Unlocking Cornwall Airport Newquay's potential for innovation and jobs** Harnessing the airport's potential to drive growth, attract investment, and support high-value industries.
- **Fair regulation to enable thriving businesses** Helping businesses with regulatory advice and guidance so they can grow and succeed





A caring place for families where children build a bright future

- **Tackling child poverty** as a cross-council priority. This includes expanding Family Hubs and implementing auto-enrolment for Free School Meals.
- **Championing children's rights and children's voices** Formally adopting the UN Convention on the Rights of the Child and strengthening children's voices, including the Youth Council.
- **Keeping children safe** Ensuring families receive the earliest help possible
- **Being a 'good parent' to our children in care and care leavers**
- **Giving children the best start in life** Working with partners to provide easy access to parenting advice and support.
- **Improving education, skills, and inclusion** Working with the sector to improve mental health support, nurture aspirations, expand apprenticeships, support vulnerable learners.
- **Delivering SEND reform and financial sustainability** Working with parents, carers and schools to reform provision for children with Special Educational Needs and Disabilities.
- **Ensuring the right types of care provision for children and young people and driving value for money** Expanding fostering capacity and ensuring the right range of educational settings and support, incl. for children with complex needs.





Supporting people to live healthy and dignified lives

- **Prevention and early intervention** Targeted investment in reablement, community-based support, and mental health-informed early intervention.
- **Workforce and market sustainability** Stabilise the provider market, reducing staff turnover and recommissioning high-cost services to ensure resilience and value for money.
- **Extra Care and Supported Living housing** Providing more cost-effective, independence-focused accommodation alternatives
- **Improving carer experience and access to information** Improving access to information and informal care networks
- **Making mental health a council-wide priority** including through integrated commissioning and partnerships with communities and frontline providers.
- **Implementing a Council-wide operating model to deliver services closer to the communities we serve** through integrated hubs that bring together council services, health, housing, mental health support, and voluntary sector provision in one place.
- **Productive healthy ageing** including by aiming to become an Age Friendly Community.
- **Taking action on the causes of poor health, not just the symptoms** Tackling early the issues that cause poor health, helping people to make healthier choices and live better lives.





Connected, safe, reliable roads and transport

- **Better integrated public transport** Sustaining and expanding public transport connections, community transport use and promoting healthy travel options especially in rural areas.
- **Promoting active travel** Improving infrastructure to make walking and cycling easier, especially around schools.
- **Delivering safe and reliable roads** Prioritising pothole repairs, tackling accident hotspots.
- **Smarter parking for communities** Fair charging models and better management of on-street parking to support local businesses and improve town accessibility.
- **Strengthening transport for growth** Aligning transport improvements with strategic development sites, integrating transport planning with skills, housing, and economic development to unlock inclusive growth.





Guiding Financial Principles

- **Deliver a visible difference across Cornwall** Focus investment on actions that residents can see and feel — visibly improving places, services, and outcomes.
- **Deliver services through local places and frontline teams** Strengthen co-location and place-based working to improve access, efficiency, and community connection.
- **Use strategic partnerships to unlock value** Work with local, regional and national partners to bring in funding, influence policy, and deliver better outcomes for Cornwall.
- **Drive income and recover costs** Maximise commercial opportunities and ensure services are priced to reflect their true cost.
- **Invest to reduce demand through a One Council approach** Invest in joined-up early help and prevention to build resilience, reduce demand and costs, and maintain public confidence in Council services.
- **Recognise that we cannot do everything** Focus resources on statutory duties and core priorities, resisting unfunded mandates and scope creep.
- **Use capital investment to reduce long-term costs** Invest in infrastructure that enables better outcomes and reduces future costs.
- **Maintain a focus on efficiency** Driving continuous improvement through transformation and innovation, to ensure costs are kept down and delivering value for money

Key dates

- **12 November 2025** – Cabinet agree Draft Council Priorities Plan 2026-2030
- **14 November 2025** – Start of public consultation (until 18 January 2026)
<https://letstalk.cornwall.gov.uk/priorities>
- **26 November 2025** – Chancellor’s Budget Announcement
- **w/c 15 December 2025 (TBC)** Provisional Local Government Finance Settlement
- **17 December 2025** – Cabinet to agree Draft Budget for 26/27 and MTFP 2026-2030
- **19 December 2025** – Start of public consultation (until 21 January 2026)
will be published on <https://letstalk.cornwall.gov.uk>
- **11 February 2026** – Cabinet to agree Final Council Priorities Plan, Budget and MTFP
- **24 February 2026** – Full Council to approve Council Priorities Plan, Budget and MTFP

Please help us to promote these consultations across your networks



Alignment of our CAP priorities to the Draft Council Priorities Plan

DRAFT Council Priority	Falmouth & Penryn CAP Priority Theme 2025-26	Crossovers / Links
A resilient economy creating good growth and jobs	<ul style="list-style-type: none"> Environment & Climate CAP Funding Panel 	Local control and management of open spaces; CAP Funding Panel.
Connected, safe, reliable roads and transport	Transport & Connectivity	Active travel; road safety; Community Speedwatch
Strong, safe, vibrant communities with more decent and affordable homes	Planning & Housing	Engagement in Local Plan
Supporting people to live healthy and dignified lives	Health & Wellbeing	Support local health & wellbeing events/initiatives; Integrated health hubs; Falmouth Hospital
A caring place for families where children build a bright future	Young People	Increase voice of young people on the CAP; raise awareness of activities available for young people.
A clean green Cornwall with healthy rivers and seas	<ul style="list-style-type: none"> Environment & Climate Transport & Connectivity 	Climate literacy training; biodiversity projects; local control and management of open spaces; water quality; climate resilience

Key questions for CAPs

- How do the current CAP priorities align to the Priorities & Actions in the Draft Council Priorities Plan?
- In line with these priorities, what are the improvements you collectively would want to see in this CAP area?
- Where priorities align, how can the CAP (continue to) provide local leadership in the delivery of these priorities?



Thank you / Meur ras

To provide your feedback on the Council
Priorities Plan, please visit

<https://letstalk.cornwall.gov.uk/priorities>

Or email: **haveyoursay@cornwall.gov.uk**

Falmouth and Penryn Community Area Partnership
Action Notes

Meeting	Falmouth and Penryn Community Area Partnership (CAP)
Date and time	13 January 2026 (6.30-8.45pm)
Location	Microsoft Teams
Attendance and apologies	See attendance list attached

Item	Notes
1.	<p>Introduction and Welcome The Chair welcomed everyone to the meeting. All present at the meeting and online introduced themselves.</p>
2.	<p>Declaration Of Interests No interests were declared.</p>
3.	<p>Public Participation There was no public participation.</p>
4.	<p>Cornwall Partnership NHS Foundation Trust <u>Neighbourhood Health and the NHS 10 year plan</u> Derek Thomas, Cornwall Partnership NHS Foundation Trust provided a presentation and update on the Neighbourhood Health and NHS 10 Year Plan. The Presentation can be viewed here: NHS Neighbourhood Health Presentation</p> <p>Questions/Answers/Comments: Q. Are all GP Practices using Brave AI? A. Yes, but for people to be part of our Integrated Neighbourhood Team Transformation Programme and bid for funding they have to have signed up to Brave AI. Falmouth and Penryn are using it already and it is being used as a Primary Care Network (PCN) so GP Practices will be able to use it.</p> <p>Q. Does Brave AI scan the whole of a person's profile? A. The Commissioning Support Unit undertake the data profiling, and it can be asked different questions. Every PCN can ask it a different set of questions and our focus at present is on frailty and the older population. Currently looking at how to protect and work with people deemed as frail and over 65 and not in crisis, from becoming in crisis.</p> <p>Q. Regarding Ageing Well, I understand it's a needs assessment orientated model. Who decides the needs and how, and how is this linked to Brave AI? A. The Multi Agency Teams review with people what their needs are and where and how they would wish to receive their care and this should be guided by individuals and their loved ones. The Dracaena Centre deliver early help support in an integrated multi agency way.</p> <p>Comment: In relation to Preferred Place of Death (PPOD) this can be quite a fearsome task for individuals and loved ones to face up to. Empowering people to make these choices can provide a spiritual comfort to them, as well as the bereaved. I would encourage everyone to face up to this.</p> <p>Q. I am missing the preventative approach. There seems to be no preventative treatment, medication or dental care? With age, dental care becomes so important as it can lead to a poor diet and gastric issues.</p>

Falmouth and Penryn Community Area Partnership

A. We have received feedback from other teams that there is not enough focus on mental health and younger people as well. Ideally, we would want to ensure we cover everything including dental and preventative agendas. In regard to the preventative agenda, totally agree we need to be doing more in that space, but this is a starting point. We are doing some work around metabolic health focusing on diabetes in particular and how to support people to move out of diabetes into a healthy space. Working with colleagues in Active Cornwall to support people to 'get moving' and working with local voluntary organisations with a similar ethos. Dental care is really challenging as commissioning for the Neighbourhood Teams is separate.

Falmouth Community Hospital

Tamsyn Anderson, Cornwall Partnership NHS Foundation Trust provided feedback regarding Falmouth Hospital to CAP Members.

Continue to have a provisional date sometime in May when the hospital may have heating works underway.

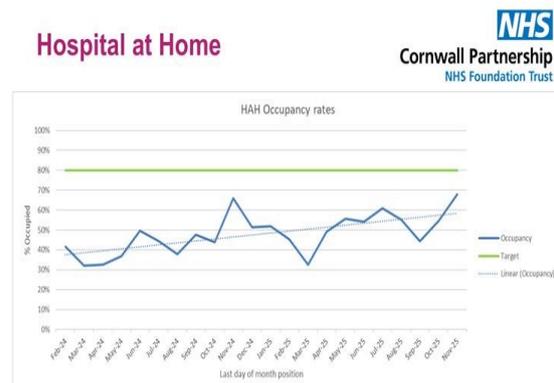
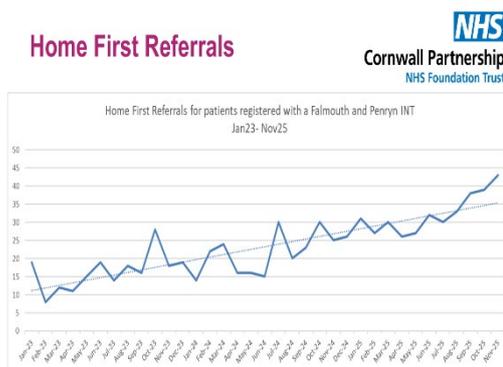
We are part of the model of care that sits alongside the reform programmes that Derek touched on, around what is the support offer for people in their own homes, end of life support and death plan which are all so important for people and families.

The recent storm has been a huge challenge and has tested our plan this last week. It has put our services through their paces with some responding well and others needing work to improve. Looking how to best support vulnerable people when they lose their utilities (electricity/gas/water) and have no heating and water etc. This has been a huge learning curve and has highlighted the gaps that need to be addressed.

Questions/Answers/Comments:

Q. One of the big problems of getting a person back into their home, or keeping them there when there is no family to provide support, inadequate housing etc. How will this be overcome?

A. There has been an increase in people in the Falmouth area being cared for in their own home with a number of reablement services involved with the focus on keeping people as independent as possible. The reablement services support people home from hospital as soon as possible and re able them.



The Hospital at Home slide refers to county wide occupancy but is going up across the board as there is a rise in the Hospital to Home Service.

Falmouth and Penryn Community Area Partnership

	<p>Q. ER explained that each CAP area has an action plan to help deliver priorities of which one is Health & Wellbeing. What do you feel could go into the action plan that Town & Parish Councils and other organisations that attend the CAP could help support with the aims and ambitions that you have?</p> <p>A. The Comms Team undertake lots of community engagement events to identify what people are telling us and want and would like to see these included in the CAP action plans in terms of supporting, attending and promoting these.</p> <p>We are really keen to hear from a broader range of people, especially younger people. Education is key and helping people understand where they can get the treatment, they need closest to home as people don't always need to see a GP.</p> <p>The more we can share and communicate with you, the more the CAP can help get people involved and make a real difference to our communities.</p> <p>Comment: 99% of the village I live in lost power during the storm and a Community Centre opened up to offer food, drinks, a place to charge devices and showers etc. Community Hubs are so important and need to be supported, especially in case of an emergency.</p> <p>Community Emergency Planning for local communities is high on the agenda at present following the storm.</p> <p>Mabe Parish Council has a robust Emergency Plan in place, and it was suggested this could be shared to highlight good practice and support other Parishes to develop a plan.</p> <p>A concern was raised regarding how people are identified as being vulnerable in their local community as it can very much depend on the situation. The Utility Companies have their Vulnerable/Priority Customer lists and people might be identified through a health/medical need but in an emergency such as the storm others might be in a vulnerable position too.</p> <p>Tamsyn Anderson responded and agreed that although companies and organisations have their lists, people still fall through the net. Brave AI will really support with segmentation and stratification and help identify who we think could be at risk.</p>
5.	<p>Updates from other local health services</p> <p>Siobhan Florence, Dracaena Centre provided an update on the Community Health & Wellbeing Workers Service (CHWWs) which is based at the Dracaena Centre.</p> <p>There is a lot of partnership work happening at the Dracaena Centre which makes it a well-known local community hub for a lot of local people.</p> <p>Through the PCN there is a Wellbeing Team onsite but in a separate building and this is funded by the NHS. They work with the 4 local GP Surgeries and take referrals. If a person is struggling with their mental health or wellbeing they can see/speak to their GP and ask for a referral straight to the Wellbeing Team. Patients attend through a referral and are then triaged and assigned to the relevant Health & Wellbeing Coach. It's very much a holistic approach to help support a person with various issues that may be attributing to their poor mental health or wellbeing. They can also be signposted to other services that can provide support such as Housing, Drug & Alcohol Teams etc.</p> <p>The CHWWs is quite a new project going into its 3rd year in March. For information on this service please follow the link: Community Health and Wellbeing Workers - Volunteer Cornwall</p>

Falmouth and Penryn Community Area Partnership

	<p>Both projects are funded through the NHS with the Wellbeing Team through the PCN. The project has clearly demonstrated the need for the service and the funding for this is looking sustainable.</p> <p>The CHWW project is also funded by the NHS, but the funding comes to Volunteer Cornwall who then divide it out to the various Community Hubs who directly employ the workers.</p> <p>Zoe Woods, CC Family Hub Area Coordinator provided an introduction to the Family Hub at The Park and The Lighthouse on Old Hill.</p> <p>The Park will be moving to the old Grammar School, Tregenver Road, Falmouth in mid-February. The Hubs work very closely with the Dracaena Centre and Healthy Cornwall. The Family Help Team will signpost to relevant services. Maternity services are gradually integrating into the hubs, and the Health Visitors are based there too, and this supports people to start building networks in their local community.</p>
6.	<p>CAP Action Plan & Sub-groups update</p> <p>Esther Richmond provided feedback to the CAP from the Transport and Connectivity sub-group and Community Highways Improvement Programme.</p> <p>There was a meeting yesterday of the CAP Transport and Connectivity sub-group with constructive conversations. A representative from University of Exeter attended and talked about their sustainability travel plans and the monitoring work they have been undertaking looking at how people travel, the mode of transport used and the distance travelled. It is hoped to have updated active travel information available for students and other people moving to have an awareness of what public services are available so there is not a reliance on cars.</p> <p>Active travel was one area discussed creating a wish list of potential projects needed for transport and connectivity within the CAP area should there be any funding opportunities available.</p> <p>Discussed the Beryl Bikes and the frequency of use - Cllr Evans is currently linking in with the scheme in terms of the journeys travelled etc.</p> <p>Also talked about improving connectivity and public rights of way as well as local planning developments needing to take connectivity in consideration.</p> <p>Reliance of EV Charging Points – can the National Grid accommodate additional need.</p> <p>Community Highways Improvement Programme (CHIP) – a sum of money allocated to this CAP area over a 3-year period and each of the Town & Parishes and Cornwall Councillors have been asked to make one submission in what improvements they would like to see. To date 6 submissions have been received.</p>
7.	<p>Smartphone Free Schools</p> <p>Emily Hudson, Regional Leader for Smartphone Free Childhood in Cornwall and Isles of Scilly provided a presentation on Smartphone Free Schools which can be viewed here: Smartphone Free Schools Presentation</p> <p>PC Paul Stevenson, Youth Police Officer for the Falmouth & Penryn area spoke about the importance of the project and how everybody has a duty to safeguard young people. He explained that he is involved in issues on a daily basis of bullying and abuse that takes place online using a smartphone. PC Stevenson delivers internet safety and internet law to schools right across the age groups and the content young people are saying they are viewing is horrendous and of great concern. This conversation needs to be promoted to all schools to try and promote change to protect young people.</p>

Falmouth and Penryn Community Area Partnership

	<p>Rosie, a Cornwall Council Youth Council Representative provided the view of the Youth Council’s on the initiative.</p> <p>The Youth Council had a debate on this issue at a recent Youth Council Meeting:</p> <ul style="list-style-type: none"> • Last year at Redruth School there was a lock down due to a student being threatened. The students at the time didn’t know what was happening and if they were in danger and were using their smartphones to message family members sending what they thought could perhaps be their last message. This enabled them to keep family updated as the incident progressed. • Concerns were raised that banning smartphones wouldn’t necessarily stop bullying and that it could then turn more physical. Some of the Youth Council members had either seen or been subject to the fights themselves. • Teachers can have phones, and this isn’t setting a good example. • Safety concerns – getting to and from school and managing public transport or walk home without a smartphone could be dangerous or challenging. <p>There was a discussion regarding the use of smartphones in school.</p> <p>Eveleen Riordan, CC Service Director, Education and Community Health clarified that schools do have some autonomy in this, and each Head Teacher and Governing Body sets its own policy. While other professionals or voluntary organisations may be able to advise schools, the decision is down to each school individually. All schools in Cornwall operate some form of mobile free approach during school hours but there are different models within this. From a statutory perspective there isn’t a mandated national ban at present but there is a strong political rhetoric and guidance that encourages restrictions on mobile/smartphone use among children and young people. We should also be listening to the voices of young people and their view. Children of today have grown up in a world of digital technology and mobile/smartphones and don’t know any different.</p> <p>Cllr Jackie Walkden, Falmouth Town Councillor and Dean Evans, CC Penryn agreed to ask both Town Councils if they would agree to a meeting with the Falmouth and Penryn Head Teachers asking them to consider their school becoming smartphone free.</p>
<p>10.</p>	<p>Date of Next Meeting 24th March 2026</p> <p>Focus on:</p> <ul style="list-style-type: none"> • Young People Priority • Falmouth & Penryn CAP Strategy

Falmouth and Penryn Community Area Partnership

Falmouth & Penryn Community Area Partnership - Attendance List¹

Representatives		
Cornwall Councillor	Electoral Division	Record of Attendance
ClIr Anna Thomason-Kenyon CC	Constantine, Mabe and Mawnan	Present
ClIr Alan Rowe	Falmouth Penwerris	Absent
ClIr David Saunby CC	Falmouth Trescobeas & Budock	Apologies
ClIr Laurie Magowan CC	Falmouth Arwenack	Absent
ClIr Debra Clegg CC	Falmouth Boslowick	Apologies
ClIr Ruth Gripper CC	Mylor, Perranarworthal and Ponsanooth	Present
ClIr Dean Evans CC	Penryn	Present
Town & Parish Councillor	Parish / Town Council (NR = Named representative)	
John Bastin	Budock Parish Council (NR)	Present
Phil Burnett	Budock Parish Council	Present
Jon Stowell	Falmouth Town Council (NR)	Absent
Jackie Walkden	Falmouth Town Council	Present
Rachel Killick	Mylor Parish Council (NR)	Absent
Barbara Hewett-Silk	Mabe Parish Council (NR)	Absent
Bea Galke	Mabe Parish Council	Present
Paul Simmons	Mabe Parish Council	Present
Manice Stabbins	Mawnan Parish Council (NR)	Present
Ashley Bridges	Perranarworthal Parish Council (NR)	Absent
Darren Willcocks	Ponsanooth Parish Council (NR)	Apologies
Sinead Hanks	Penryn Town Council (NR)	Apologies
Chris Painter	Constantine Parish Council (NR)	Present
Representatives from other Organisations/Members of the Public		
Stuart Douglas	Perranwell Community Speedwatch	Apologies
Anna Brown	Falmouth University	Absent
Catriona Taylor	University of Exeter	Absent
David Ronchetti	Walking and Cycling Group	Absent
Kate Springfield	Dracaena Centre	Absent
Siobhan Florence	Dracaena Centre	Present
Matthew Thomson	Pendennis Leisure	Absent
Inspector Rick Milburn	Devon & Cornwall Police	Absent
PC Paul Stevenson	Devon & Cornwall Police	Present
Kirstie Edwards	Voluntary Sector Forum	Absent
Derek Thomas	Cornwall Partnership NHS Foundation Trust	Present
Tamsyn Anderson	Cornwall Partnership NHS Foundation Trust	Present
Emma Hart	Cornwall Partnership NHS Foundation Trust	Present
Rosie	Youth Council	Apologies
Emily Hudson	Smartphone Free Childhood	Present
Claire Lewis	Smartphone Free Childhood	Present
Cornwall Council Officers		
Esther Richmond	Community Link Officer	Present
Nikki Drewett	Community Support Assistant	Present
Eveleen Riordan	Service Director, Education and Community Health	Present
Marie Kerr	Chief People Officer	Apologies
Katie Ruddock	Children's Rights Participation Worker	Present
Zoe Woods	Area Family Hub Coordinator	Present

¹ Attendance record based on register signed by representatives at the meeting or apologies sent.



Minutes 21st January 2026

Atherton Suite/10am

Present:

Dean Evans (DE) Chair	Town Councillor Boslowick
Debra Clegg	Boslowick Councillor
Euan McPhee (EmcP)	Friends of Tregoniggle Woods
Jackie Walkden (JW)	Town Councillor Arwenack
Karen Hall (KH)	Falmouth Town Council Environmental
Ken Reid (KR)	Friends of Tregoniggle Woods
Ian MacFarlane (IM)	SWW Misconnections
Lea Thomas (LT)	Community Partnership Officer Cormac
Lily Parsons (LP)	Environment Agency
Lucy Jackson (LJ)	SWW Misconnections
Sali Roberts (SR)	Fawkener Close (FoTW)
Sheila Gowers (SG)	Falmouth Bay Residents Assn/FoSNR
Tessa Marie (TM)	Falmouth Town Council 3EO

Apologies: Melissa Ralph (MR), Simon Penna (SP), Wendy McDonald

1. Matters Arising:

Blocked leat in Allotments: It was confirmed that the leat had no know designation and that it was a matter for FTC who owned the allotments (Simon Penna still on holiday). The allotment tenants want it filled in but it was felt this would be inappropriate and may have repercussions regarding flooding. Enquiries to be made with EA for advice regarding potential flooding **Action DE**

Non-Native Invasive Species (NNIS): KH reported that due to reorganisation within the Marine School the plans for work on the NNIS in the Reserve had stagnated.

2. Treasurer's Report: No changes Balance £628.07

3. Pollution Monitoring, with guests Ian MacFarlane (IM) and Lucy Jackson, SWW Misconnections

Ian MacFarlane (Waste Water Networks Asset Manager) introduced himself and his colleague Lucy Jackson (CBT Technician) and advised that he manages a team of ten operatives who carry out pipework cleaning, CCTV inspections and jetting

He confirmed that there are three pipework systems he looks after:-

- Foul water only (contaminated water)
- Surface water (uncontaminated water)
- Combined water (Foul water mixed with surface water)

Putting surface water into the sewer system is discouraged as during rainfall the sewer system becomes overloaded and overflows can occur.

It was noted that on the Conway Road/Venton Road side of the Bickland stream (built up to the early 1960's), it is a combined sewer system whereas on the Longfield side (built from the 1970's) has separate systems for foul water and surface water

It was also noted that most of the misconnections relate to householders installing washing machines in their garage, or converting their garage to a granny flat or sometimes upgrading their kitchen and connecting to the rainwater system if it happens to be the closest pipework

Ian advised that in all cases where a misconnection is located, it has to be modified at the householders expense and this can be very expensive

It was suggested that SWW could consider there could be a targeted leaflet sent to all houses in the catchment area advising the householder about misconnections and the importance of checking that they are connecting to the correct system when carrying out modifications. **Action IM**

Late last year, the Environment Agency carried out outfall surveys in the Bickland Stream to improve the quality of the water at Swanpool beach and within Tregoniggie Woodland they identified potential pollution at outfalls 3703, 3704, 4602, 2805, 2806 and 1805

SWW provided an update as follows:-

- Outfall 3704 - Eight misconnections identified, 2 have been reconnected, 3 awaiting reconnection and three still being progressed with the householders
- Outfall 2806 - Unable to locate any misconnections
- Outfall 2805 - One located and reconnected

Updates on Outfalls 3703, 4602 and 1805 to be provided. **Action IM**

(It was confirmed that the two properties in Boscundle Avenue have been reconnected)

In future SWW to provide an update for future FGCF meetings confirming the details at each outfall, how many misconnections identified, how many have been reconnected, how many awaiting reconnection and how many are waiting on the householder to respond

It was agreed that it would not normally be necessary for SWW to attend future meeting so long as they provide an update, but they may be invited if there is a specific topic to discuss

It was also agreed that putting outfall numbers at each outfall would be helpful as using "what three words" to identify specific outfalls is not widely available to all walkers in the woodland. **Action IM**

(Thank you to KR for preparing this summary)

4. Reports from Groups and Areas (N to S)

FRIENDS OF TREGONIGGIE WOODS (FoTW)

- Storm Goretta brought down a number of trees in the woodland; the Friends have managed to open up most of the blocked paths, but several very large trees remain that only Cormac will be able to deal with.
- The Empire Way entrance to the woodland is about to have a new easy access ramp constructed to enable less-able people to negotiate what is currently a hazardous steep,

uneven slope. Funding for this has come from Cornwall Council's footpath improvement budget.

- The new footpath from the Longfield steps to Fawkener Close has issues with flooding at a number of places. This will be addressed by the installation of several drainage pipes at key points. Our thanks for Councillor Debra Clegg for a contribution to this work from her Community Chest fund.
- Two University students have taken on the role of promoting our group with students via social media, which has generated more student participation in the work parties, as well as student project work.
- It is hoped that A&P apprentices will be able to carry out welding repairs to our steel tool store and repaint it to help extend its life.
- Tregonigie Woodland Fair will take place on Saturday 9 May. Other FGCF groups are most welcome to have a stall there if they wish. Please let me know if you would like to be there.

QUEEN ANNE GARDENS (QAG): No report received

PRISLOW WOODS (PWCG) and SWANVALE OPEN SPACE (SOS)

Tree Felling in Prislow Woods: It was noted that a number of trees had been felled in Prislow Woods by Cormac and although SP had been notified the information had not been shared with FGCF. Additionally the trees had been felled to the ground and the arisings removed rather than being left as monoliths and the timber left for habitat as is now the norm. **LT will make enquiries**

MR was unable to attend but has arranged the following sessions at Swanvale Open space:
(Please see attached for MR's full report with photos)

- 19th February - Swanvale volunteer gardening
- 20th February - Swanvale Fruit Tree Pruning
- 21st February - Apple Tree Grafting - Swanvale local residents only

BOSVALE (BV) – no report received

FRIENDS OF SWANPOOL NATURE RESERVE (FoSNR)

A successful meeting was held on 6th November with some new members and various future options were discussed, including some practical voluntary work. A further meeting is planned for 22nd January to explore viability and the most practical way forward.

5. Projects and Other Items

POLLUTION MONITORING – see item 3 above

Regarding waste water poured into surface water drains, the meeting was reminded of the previous Yellow Fish Campaign and the previous research TM had done for permanently marking road drains with special plaques or drain covers bearing 'the sea starts here' message. Sadly Highways had vetoed any such initiative. It was suggested that our MP should be approached with a view to introducing these new drain covers to new build areas. **Action TM/DC/DE**

IM confirmed that the residue of individual car washing on the streets entering surface water drains was not a considered a problem

3EO's REPORT:

TM reported that there were improvised camper vans parking up at the Industrial Estate and bags of rubbish had appeared in the area, it is not known if they are connected. TM is dealing with the situation. There was some suggestion of double yellow lines but some businesses were against this and it is notoriously difficult to get any changes to existing road markings.

TM also reported that her colleague Eamonn had left and a replacement was being sought.

TM made considerable efforts to get the culvert adjacent to the Swanpool pumping station cleared before the storms to avoid the road flooding. Unfortunately she was unsuccessful. It is generally accepted that the culvert requires improvement.

6. ANY OTHER BUSINESS

- KH reported that two sets of new finger direction posts are due to be installed in early Feb at the multi-way junction, just south of the boardwalk. These have been funded from the CC Footpath Improvement Fund (applied for through FTC for which SP is thanked). Cleaning up an old metal stake etc to be done by Cormac through S106 funding.
- It was suggested that relevant organisations who generally do not, or cannot, attend FGCF meetings should be asked to send in a report, this would be particularly relevant to SWW and CWT. **Action SG**
- It was proposed that FGCF utilise the Town Council meeting notification system that has an automatic accept/decline option. This will require all members first be notified that their email address would be shared internally with Falmouth Town Council and be given the option to opt out. **Action SG/KH**
- The Falmouth Spring Clean will be on 25th March. Falmouth School Spring Stomp will be on the same day.

7. Date of Next Meeting: 22nd April 2026, 10 am Atherton Suite (booking confirmed)

FALMOUTH TOWN COUNCIL

Minutes of a Meeting of the Planning & Licensing Committee held on Monday 15th December 2025 in the Atherton Suite, The Old Post Office, Falmouth at 6 pm.

Present: Councillors A J Jewell (Chair) S R Carmichael (Vice-chair), D Clegg, D V Evans BEM CC, L E Howes, J A R Stowell, and J Walkden.

Councillors D Saunby CC, A Rowe CC, and L Magowan CC also attended.

In Attendance: E Middleditch (Administrative Officer)
H Attree (Administration Assistant)

Also Attended: J Bevis (PA25/08993)

The Chair reminded attendees that the Council had committed to the Civility and Respect Pledge, that is to treat everyone participating in the meeting tonight with civility and respect in their roles. For us respect is treating others with dignity, recognizing boundaries, being non-judgmental and accepting of differences. Behaviour breaching that commitment will not be tolerated. In dealing with the business of the meeting we will adhere to our agenda and the processes set out in our Standing Orders. Please be aware that the meeting is a public one and there may be recordings of your participation.

P6428 **APOLOGIES**

Apologies for absence were received and approved from Councillor Munden (childcare).

P6429 **INTERESTS AND DISPENSATIONS**

None disclosed.

P6430 **MINUTES**

It was proposed by Councillor Carmichael, seconded by Councillor Stowell and

RESOLVED that that the minutes of the Planning and Licensing Committee held on 1st December 2025 be approved as a correct record of the proceedings and signed by the Chair.

P6431 **PLANNING APPLICATIONS**

Members considered a list of planning applications which had been commented on by the Chair and Vice-Chair, under the delegated procedure agreed in accordance with Minute 6/2474 of the meeting held on the 3rd April 2000 and amended by Minute P3017.

It was proposed by Councillor Clegg, seconded by Councillor Walkden and

RESOLVED that the observations set out in Appendix I, which forms part of these minutes be approved and adopted as the observations of the Town Council.

Members considered a list of planning applications not dealt with under the delegated procedure outlined above. The Chair reported in respect of those applications as appropriate.

It was proposed by Councillor Carmichael, seconded by Councillor Evans and

RESOLVED that the Town Council makes the observations set out in Appendix II which forms part of these minutes.

P6432 LOCAL PLAN

“Call for Sites” and “Call for Large Sites”

Members duly considered Cornwall Councils ‘Call for Sites’ that is welcoming suggestions of sites for development that will help inform the next Local Plan including the distribution of new development and development allocations.

It was proposed by Councillor Carmichael, seconded by Councillor Clegg and

RESOLVED that the Town Council noted that there are no large sites remaining for development within the town boundary for Falmouth.

P6433 ADDITION OF A FOOTPATH AT MIDDLE POINT IN THE PARISH OF FALMOUTH (MODIFICATION ORDER 2023)

Members duly noted the decision notice from Cornwall Council to not confirm a Definitive Map Order.

P6434 HIGHWAYS/TRAFFIC MANAGEMENT/ROAD SAFETY

Infra25-240 – Bus Transport Improvement Plan - West

Members duly noted the proposal by Cormac to introduce bus stop clearway markings and/or waiting restrictions to improve bus movement and accessibility which is often obstructed by other vehicles stopping or waiting.

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Members duly noted the scheduled road closure on Wellington Terrace, Falmouth between 12th December 2025 and 18th December 2025 (24 hours) for Wales & West Utilities to carry out works.

Members duly noted the scheduled road closure on Access To Rear Of Penmere Hill Tregenver Road And Kings Avenue From 6 Kings Avenue, Falmouth and Road To Rear Of 2 To 14 Penmere Hill, Falmouth on 17th December (07:30 to 18:00 hours) for National Grid to carry out works.

Members duly noted the scheduled road closure on Castle Drive, Falmouth between 27th January 2026 and 29th January 2026 (09:30 to 15:00 hours) for Kelly Traffic Management to carry out works.

Members duly noted the scheduled road closure on High Street and Market Strand, Falmouth between 2nd February 2026 and 6th February 2026 for National Grid to carry out works.

P6435 **DECISION LIST**

Members duly noted a list of recent planning decisions made by Cornwall Council.

P6436 **LICENSING**

None.

P6437 **ANY LATE RECEIVED PLANNING APPLICATIONS THAT THE CHAIR CONSIDERS TO BE OF URGENCY**

None.

There being no further business the Chair declared the meeting closed at 6.50pm.

Signed: Dated:

15TH DECEMBER 2025

APPENDIX I

- 1. Arwenack** **Mr and Mrs Cooper**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Proposed 2-storey extension.
43 Marlborough Avenue, Falmouth.

Recommend Approval.

- 2. Boslowick** **Mrs Joanne Pascoe**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Works to Trees covered by a Tree Preservation Order (TPO) - Oak - Extract from medium/large beech tree with 15 degree lean towards neighbouring property garden. Oak to be left in situ as habitat, ensuring it does not roll into watercourse. Hazel - Coppice all within 1m of footway.
Street Record, Fawkener Close, Falmouth.

Recommend Approval.

- 3. Arwenack** **Mr and Mrs Mills**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Resubmission of previously approved proposal for the replacement of the existing conservatory with a single-storey extension. The application is a resubmission of previously approved planning permission PA22/03094, which could not commence within the required timeframe.
43 Woodlane, Falmouth.

Recommend Approval.

- 4. Arwenack** **Mr Rolf Munding**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Works to trees in a conservation area namely Acacia Dealbata, Mimosa Tree at the main entrance to the property and garden. Remove first lowest limb over hanging the path, reduce over hang/crown lift to roughly in line with the boundary hedge but maintaining best athletic balance. Reduce crown in height approx 1.5m and thin crown < 10%. Tree is leaning towards the road and path. Old wound in the base, back of stem, could indicate decay in base. Needs to have weight removed and crown clean to prevent wind throw, risk to life and to increase the likelihood of the future of the tree. Lower limb is at low head height causing obstruction.
Back Flat, 1 Florence Terrace, Falmouth.

For Information Only.

5. **Penwerris** [PA25/08852](#) **Kathie Ellis**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Works to trees in a Conservation Area, namely 1) G3. Group of 3x Ash on boundary hedge.
Health Class 2. Remove crowns of trees to approx. 4m above ground level while still safe to climb (no access for mechanical lifting equipment.)
Newells Travel, 26-27 Killigrew Street, Falmouth.
- For Information Only.
6. **Arwenack** [PA25/08902](#) **Clare Woods**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Works to Trees within a Conservation Area (TCA) - 1 - Cypress - Cut branches back and thin the canopy. 2 - Cherry - Cut back (height and width).
Woodside, Lansdowne Road, Falmouth.
- For Information Only.
7. **Boslowick** [PA25/09079](#) **Block Manager Dean Woods**
(Case Officer: Julia Preece – Julia.Preece@cornwall.gov.uk)
Works to Trees covered by a Tree Preservation Order (TPO) - Tree 2 - Pine - reduce two low over extended limbs over roof. Tree 6 - Sycamore - remove one low branch to give better clearance to garden user's.
Street Record, Tremorvah Court, Swanpool, Falmouth.
- Recommend Approval.
8. **Trescobeas** [PA25/09241](#) **Dr and Prod Hughes and Robinson**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Non material amendment in relation to decision notice PA24/07979 dated 18.11.2024 To install natural slate tiles instead of the approved clay tiles on the extension roof
14 Margaret Place, Falmouth.
- Recommend Approval.

APPENDIX II

- 1. Penwerris** **Mr Phil Naylor**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Partial demolition of existing garage to create new driveway for 2no. vehicles and workshop with reduced footprint.
16 Penwerris Terrace, Falmouth.

Recommend approval.

- 2. Penwerris** **Mr Ed Osman**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)
Proposed loft conversion, extension and garage
3 Park Terrace, Falmouth.

Recommend approval subject to garage being ancillary domestic use only to 3 Park Terrace.

- 3. Boslowick** **Mr & Mrs Boissier Wyles**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Construct a traditional style veranda on the rear aspect of the house, remove the existing tarmac tennis court, build a wall as the rear wall forming part of a walled garden, a proposed greenhouse, potting shed, badminton/pickleball court and swimming pool.
Penrose Farm, Maenporth, Falmouth.

Recommend approval.

- 4. Boslowick** **Mr & Mrs Boissier Wyles**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Listed Building Consent to construct a traditional style veranda on the rear aspect of the house, remove the existing tarmac tennis court, build a wall as the rear wall forming part of a walled garden, a proposed greenhouse, potting shed, badminton/pickleball court and swimming pool.
Penrose Farm, Maenporth, Falmouth.

Recommend approval.

- 5. Arwenack** **Mr Rolf Munding**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)
Demolition of single detached garage to allow construction of parking bays; associated landscaping and perimeter wall. Minor internal modifications with new replacement external fire escape stair from first floor and use of dwellings/flats as one dwelling
Captains House, 2 Florence Terrace, Falmouth.

Recommend approval.

6. Penwerris [PA25/08809](#) **Punch Pubs**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)

Proposed replacement of existing shopfront windows and stallrisers to front and part side elevations with full height bi-folding doors
Prince Of Wales Inn, 4 Market Strand, Falmouth.

Recommend refusal as this building is Grade II Listed and the proposed changes to the frontage would cause harm to the heritage asset which has special architectural, artistic and historic interest which is contrary to the Town and Country (Listed Buildings and Conservation Areas) Planning Act 1990. Neighbourhood Development Plan Policy DG5 also applies. Opening out the frontage will result in overspill onto the pavement which is too narrow for any such activity and would cause obstruction to the highway so further refusal due to highway safety concerns and also due to breach of licensing objectives in relation to increased noise.

7. Penwerris [PA25/08810](#) **Punch Pubs**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)

Listed building consent for a proposed replacement of existing shopfront windows and stallrisers to front and part side elevations with full height bi-folding doors
Prince Of Wales Inn, 4 Market Strand, Falmouth.

Recommend refusal as this building is Grade II Listed and the proposed changes to the frontage would cause harm to the heritage asset which has special architectural, artistic and historic interest which is contrary to the Town and Country (Listed Buildings and Conservation Areas) Planning Act 1990. Neighbourhood Development Plan Policy DG5 also applies. Opening out the frontage will result in overspill onto the pavement which is too narrow for any such activity and would cause obstruction to the highway so further refusal due to highway safety concerns and also due to breach of licensing objectives in relation to increased noise.

8. Penwerris [PA25/08828](#) **Mr and Mrs Chris and Lucy Stamp**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)

Listed Building Consent for alterations and extension to Grade II listed house including construction of rear garage and ancillary home office outbuilding with variation of conditions 2, 3, 4, 5 and 6 in respect of PA25/04841 dated 19/09/2025.
4 Tehidy Terrace, Falmouth.

Recommend approval subject to garage being ancillary domestic use only to 4 Tehidy terrace.

9. Penwerris [PA25/08837](#) **Mr and Mrs Chris and Lucy Stamp**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)

Alterations and extension to Grade II listed house including construction of rear garage and ancillary home office outbuilding with variation of condition 2 and 4 in respect of decision PA25/04840 dated 19/09/2025.
4 Tehidy Terrace, Falmouth.

Recommend approval subject to garage being ancillary domestic use only to 4 Tehidy terrace.

- 10. Arwenack** [PA25/08917](#) **Mr & Mrs Griffee**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)
Internal alterations, new windows and cladding and extension of existing balcony.
76B Melvill Road, Falmouth.

Recommend approval.

- 11. Boslowick** [PA25/08993](#) **Mr and Mrs Bradbury**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)
Permission in Principle for two self-build dwellings (minimum 2, maximum 2).
Land Abutting Swans Reach, Swans Reach, Falmouth.

Recommend refusal as the proposal is in conflict with Neighbourhood Development Plan Policy FOS.1. The site is a significant open space asset that was correctly and properly subjected to the NDP local landscape assessment protocol which resulted in it being designated as high value, thus protecting it from development. The proposal is also contrary to NPPF Open Space and Recreation Policy Paragraphs 104 to 108.

TOWN AND COUNTRY PLANNING ACT 1971

FOR SUBMISSION TO THE COUNCIL ON 15TH DECEMBER 2025

Applicant	Works, Location, and App. Number	Decision
Mr Tom Beverley-Jones	Pre application advice to convert existing garage into an integrated habital room with the main house. 20 Campbeltown Way, Port Pendennis, Falmouth. PA25/01073/PREAPP	Closed – Advice Given
Alison Turner & Ian Lancaster	Renovation and extension to existing property, including minor changes to external and landscaping. The Beach House, Boscawen Road, Falmouth. PA25/05887	Approved
Mrs Francesca Healey	Reconstruction of brick wall. 15 Dunstanville Terrace, Falmouth. PA25/06593	Approved
Mrs Francesca Healey	Reconstruction of brick wall 15 Dunstanville Terrace, Falmouth. PA25/06594	Approved
Dr Caroline Court	Construction of dormers to existing roof and alterations to rear of dwelling. 21 Trevethan Road, Falmouth. PA25/06722	Approved
Ms Emma Lewis	Demolition of a small lean to. Single storey extension, in-filling the side return to the rear of the property. 95 Marlborough Road, Falmouth. PA25/06973	Approved
Miss Charlotte Valles	Change of use from C4 to sui generis to allow a couple to live at this 6-bed HMO. 31 Waterloo Road, Falmouth. PA25/06974	Approved
Mr Tony Evans	Works to Trees subject to a tree preservation order (TPO) T1/T2/G1 – Sycamore – crown raise to 7m / T3 Sycamore – Fell / T4 Monterey Cypress – Crown raise to 6m. 186 Longfield, Falmouth. PA25/07233	Approved
Mr Dave Needham	Works to Trees within a Conservation Area (TCA) – G1 – Eleagnus – Reduce end weight by approx. 50% to reduce the risk of failure. White Wings, Harbour Terrace, Falmouth. PA25/07802	Approved

Mr Stephen Cook	Application for a Lawful Development Certificate for a Proposed Conservatory to form sunroom, including replacement white uPVC glazing and doors, construction of new flat roof with single rooflight, and formation of privacy wall with integrated fanlight. Gylly Lodge, 26 Tredova Crescent, Falmouth. PA25/08061	Withdrawn
M. Saunders	T1 Holly – Fell. T2 Conifer – Fell. Kismet, Woodlane Crescent, Falmouth. PA25/08144	Decided not to make a TPO
Mr & Mrs S. Watson	Works to Tree(s) within a Conservation Area (TCA) T1 Unspecified (Poplar) 20% crown upper reduction by 4m / T2. Dead Cherry. Fell. 7 Grovehill Drive, Falmouth. PA25/08146	Decided not to make a TPO
Mr Chris Bally	Works to Trees within a Conservation Area (TCA) - T1-T6 - 6 x Ash - Fell trees with Ash Dieback class 2-3. T7 - Hawthorn - Fell due to major dieback. Car Park North Of Pendennis Castle, Castle Drive, Falmouth. PA25/08249	Decided not to make a TPO

FALMOUTH TOWN COUNCIL

Minutes of a Meeting of the Planning & Licensing Committee held on Monday 12th January 2026 in the Atherton Suite, The Old Post Office, Falmouth at 6 pm.

Present: Councillors A J Jewell (Chair) S R Carmichael (Vice-chair), D Clegg, D V Evans BEM CC, L E Howes, J A R Stowell, and J Walkden.

Councillors D Saunby CC also attended.

In Attendance: E Middleditch (Administrative Officer)
H Attree (Administration Assistant)

Also Attended: S Cook (Applicant - PA25/09230)

The Chair reminded attendees that the Council had committed to the Civility and Respect Pledge, that is to treat everyone participating in the meeting tonight with civility and respect in their roles. For us respect is treating others with dignity, recognizing boundaries, being non-judgmental and accepting of differences. Behaviour breaching that commitment will not be tolerated. In dealing with the business of the meeting we will adhere to our agenda and the processes set out in our Standing Orders. Please be aware that the meeting is a public one and there may be recordings of your participation.

P6438 **APOLOGIES**

Apologies for absence were received and approved from Councillor Magowan (work).

P6439 **INTERESTS AND DISPENSATIONS**

None disclosed.

P6440 **MINUTES**

It was proposed by Councillor Clegg, seconded by Councillor Evans and

RESOLVED that that the minutes of the Planning and Licensing Committee held on 15th December 2025 be approved as a correct record of the proceedings and signed by the Chair.

P6441 **PLANNING APPLICATIONS**

Members considered a list of planning applications which had been commented on by the Chair and Vice-Chair, under the delegated procedure agreed in accordance with Minute 6/2474 of the meeting held on the 3rd April 2000 and amended by Minute P3017.

It was proposed by Councillor Clegg, seconded by Councillor Evans and

RESOLVED that the observations set out in Appendix I, which forms part of these minutes be approved and adopted as the observations of the Town Council.

Members considered a list of planning applications not dealt with under the delegated procedure outlined above. The Chair reported in respect of those applications as appropriate.

It was proposed by Councillor Munden, seconded by Councillor Howes and

RESOLVED that the Town Council makes the observations set out in Appendix II which forms part of these minutes.

P6442 **HIGHWAYS/TRAFFIC MANAGEMENT/ROAD SAFETY**

Infra24-007 Falmouth, Gweek & Penryn – Consultation

Members duly considered the proposal by Cormac to remove a section of “No waiting at any time” restriction (double yellow lines) along North Parade. This change will allow unrestricted parking in the affected area, increasing the availability of parking spaces for both residents and visitors. Additionally, it is also expected that any parked vehicles will act as informal traffic calming, supporting compliance within the newly installed 20mph speed limit.

It was proposed by Councillor Clegg, seconded by Councillor Evans and

RESOLVED that the Town Council recommend refusal of the proposed changes to remove the section of “No waiting at any time” along North Parade as it would have a negative impact on the safety of road users. The road is already difficult for vehicles and cyclists to navigate with restricted areas to pass due to parked vehicles and the removal of yellow lines would make travel even more difficult.

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Members duly noted the scheduled road closure on Penwerris Lane, Falmouth between 24th February 2026 and 26th February 2026 (24 hours) for Kier on behalf of South West Water to carry out works.

Members duly noted the scheduled road closures on Webber Street, Falmouth between 23rd February 2026 and 27th February 2026 (19:00 hours to 07:00 hours) for Wales & West Utilities to carry out works.

Members duly noted the scheduled road closure on Quay Hill, Falmouth on 3rd March 2026 (08:00 to 18:00 hours) for Keir on behalf of South West Water to carry out works.

Members duly noted the scheduled road closures on High Street, Market Strand and Webber Street between 18th March 2026 and 20th March 2026 (19:00 to 17:00 hours) for Keir on behalf of South West Water to carry out works.

P6443 **DECISION LIST**

Members duly noted a list of recent planning decisions made by Cornwall Council.

P6444 **LICENSING**

None.

P6445 **ANY LATE RECEIVED PLANNING APPLICATIONS THAT THE CHAIR CONSIDERS TO BE OF URGENCY**

None.

There being no further business the Chair declared the meeting closed at 6.20pm.

Signed: Dated:

12TH JANUARY 2026

APPENDIX I

- 1. Trescobeas** **Grainge Architects**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)
Advertisement consent for proposed new and replacement signage for proposed integrated services hub.
Chi Aberfala, Tregenver Road, Falmouth.

Recommend approval.

- 2. Arwenack** **Mr Geraint Thomas**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Listed Building Consent for: Existing shopfront fronting Market Street to be removed and replaced with new shopfront. Existing iron railing fronting Fish Strand Hill to be removed. HSBC, 27B Market Street, Falmouth.

Recommend approval.

- 3. Arwenack** **Mr Geraint Thomas**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Advertisement Consent for 4no. fascia signs.
HSBC, 27B Market Street, Falmouth.

Recommend approval.

- 4. Boslowick** **Mr & Mrs Thaliens**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Garage conversion and construction of new entrance porch.
104 Boslowick Road, Falmouth.

Recommend approval.

- 5. Penwerris** **Mr Alexander Kearns**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Works to Tree covered by a Tree Preservation Order (TPO) - Eucalyptus - Pollard the tree down to a safe height.
Quesada, 18 Berkeley Vale, Falmouth.

Recommend refusal as the work is not properly specified.

APPENDIX II

- 1. Arwenack** [PA25/08130](#) **Ms Megan Lloyd-Laney**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)
Single storey side extension. Internal renovations. Rebuild of stone retaining wall including additional balustrade.
1 Fairview Place, Falmouth.

Recommend refusal as the proposed rebuild of the stone wall using cut stone or stone slips is not in keeping with the Conservation Area. The wall should be rebuilt using the existing stone.

- 2. Arwenack** [PA25/09230](#) **Mr Stephen Cook**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Alterations to the existing ground-floor conservatory to create a sunroom, including replacement white uPVC glazing and doors, construction of a new flat roof with a single rooflight and formation of a privacy wall with integrated fanlight.
Gylly Lodge, 26 Tredova Crescent, Falmouth.

Recommend approval.

- 3. Boslowick** [PA25/09431](#) **Mrs Stacey Tuffery**
(Case Officer: Samuel King – Samuel.King@cornwall.gov.uk)
Certificate of lawfulness for an existing use or development, namely: The conversion of the garage into a bedroom, the addition of a utility room extension at the rear of the garage and spaces used as described since 2014.
47 Trefusis Road, Falmouth.

The Council has no evidence to support or contradict the claim.

TOWN AND COUNTRY PLANNING ACT 1971

FOR SUBMISSION TO THE COUNCIL ON 12TH JANUARY 2026

Applicant	Works, Location, and App. Number	Decision
Mr Terence Steven Wilkes	Pre application advice for a detached dwelling 81 Mongleath Road, Falmouth. PA25/01124/PREAPP	Closed – Advice Given
Mr N Chadwick	Exception notice for 1x mature Elm tree to fell due to tree death and potential danger to property. Carmino House, 2 Sea View Road, Falmouth. PA25/01263/PREAPP	Closed – Advice Given
Mr & Mr K. & S. Hooper & Litster	Proposed double garage, garden room, and demolition of existing garage. 11 Florence Place, Falmouth. PA25/07270	Approved*
Mr & Mr K. & S. Hooper & Litster	Listed building consent for a proposed double garage, garden room, and demolition of existing garage. 11 Florence Place, Falmouth. PA25/07271	Approved*
Ms Clare Leather	Landscaping alterations to include the removal of shrubs and weeds along with the installation of new paving slabs, grasscrete, low level brick planters. The removal of an existing rotten timber stairs and replacement with new preformed concrete stairs with under stair storage. Adaptions/repairs to existing boundary wall to allow for the Installation of a new bi-fold vehicle gate. Installation of a new glass canopy at high level above rear property entrance door. External decoration to the front of the property. 8A Cambridge Place, Falmouth. PA25/05155	Approved
Ms Clare Leather	Listed Building Consent for Landscaping alterations to include the removal of shrubs and weeds along with the installation of new paving slabs, grasscrete, low level brick planters and raised deck. The removal of an existing rotten timber stairs and replacement with new preformed concrete stairs and landing and canopy with under stair storage. Construction of bike shelter. Adaptions/repairs to existing boundary wall to allow for the installation of a new bi-fold vehicle gate. Installation of a new glass canopy at high level	Approved

	above rear property entrance door. External decoration to the front of the property. 8A Cambridge Place, Falmouth. PA25/05156	
Tina Barrett	Works to trees covered by a Tree Preservation Order, namely: T1 – Oak – Remove first lowest branch, crown lift to approximately 3 meters and reduce remaining north east quadrant of canopy by 2-3 meters to viable growth points to improve clearance between the tree and the house, ensuring a natural flowing crown is preserved in accordance with BS3998-2010. 5 Fawkener Close, Falmouth. PA25/05370	Approved
Mr Stephen Robinson and Andrew Philips	Proposal for addition of new balconies and Juliet balconies on lower ground, ground and first floor levels and replacing existing windows with bifold doors for access to balconies. 36 Market Street, Falmouth. PA25/05414	Refused
Mr Drew Langdon	Alteration to existing ground floor retail unit into two residential change of use to form two residential units to the upper floors without compliance with condition 2 of PA22/09551 dated 31.01.2023 (as amended by decision notice PA25/08758). 20 Church Street, Falmouth. PA25/05700	Approved
Mr Drew Langdon	Listed Building Consent for conversion of existing ground floor retail unit into two residential change of use to form two residential units to the upper floors without compliance with condition 2 of PA22/09552 dated 31.01.2023. 20 Church Street, Falmouth. PA25/06371	Approved
Mr Will Gilchrist	Proposed 2 storey extension and alterations. 13 Venton Road, Falmouth. PA25/07067	Approved
Mr Peter Brend	Certification of lawfulness for proposed use: Confirmation of commencement of works in relation to decision notice PA15/05963 dated 03.11.2015 and original cons – proposed improvements and extension to hotel (amendments to planning approval PA13/11783).	Refused

	The Royal Duchy Hotel, 4 Cliff Road, Falmouth. PA25/07398	
Mr William Faux	Rebuild garage. Two storey rear extension. Additional window to the side elevation. Solar panels to street and side roof. Internal renovations. Polmennor, 3 Lansdowne Road, Falmouth. PA25/07644	Approved
E Penna	Change of use of the existing building (previously public toilets and storage. Sui generis) to a café, restaurant and bar (Class E(b)) with minor internal and external alterations. Old Public Toilet, Greenbank Gardens, Falmouth. PA25/07710	Approved
Edinburgh Niamh c/o agent	External alterations, including removal and replacement of cladding and balcony decks (previously approved under lapsed application PA22/03645). Maritime Studios, Pendennis Rise, Falmouth. PA25/07898	Approved
Mr Kevin Higgs	Application for retention of nursery and council family hub buildings in perpetuity and for aesthetic and structural improvements to the building via recladding. Happy Days Day Nursery and Cornwall Council Family Hub, Jubilee Road, Falmouth. PA25/08049	Approved
Mr Kevin Higgs	Siting of staff cabin to provide enhanced staff amenity space and an increase in main building capacity (retrospective). Happy Days South West Ltd, Jubilee Road, Falmouth. PA25/08050	Approved
Michael Hurst	Certificate of lawfulness for the use of the dwellinghouse as a House of Multiple Occupation within use class C4. 7 Pengarth Road, Falmouth. PA25/08082	Granted (CAADs, PIPs and LUs only)
Mr James Herman	Demolition of existing garage and outbuilding and construction of a replacement garage with first floor extension over, loft conversion and replacement of the existing conservatory with removal of condition 2 of decision notice PA22/05603 dated 14.11.2022. 99 Trescobeas Road, Falmouth.	Approved

	PA25/08112	
Beryl Wilson	Works to Trees within a Conservation Area (TCA) - T1 - Conifer - Fell. G1 - Gresilinia - Fell. G2 - Gresilinia - Fell. 15 Arwenack Avenue, Falmouth. PA25/08722	Decided not to make a TPO
Mr Drew Langdon	Non-material amendment in relation to decision notice PA22/09551 dated 31/01/2023 to amend the description wording to read 'Alterations to existing ground floor retail unit with residential change of use to form two residential units to the upper floors'. 20 Church Street, Falmouth. PA25/08758	Approved
Mrs Joanne Pascoe	Works to Trees covered by a Tree Preservation Order (TPO) - Oak - Extract from medium/large beech tree with 15 degree lean towards neighbouring property garden. Oak to be left in situ as habitat, ensuring it does not roll into watercourse. Hazel - Coppice all within 1m of footway. Trees Near Fawkener Close, Falmouth. PA25/08807	Approved
Mr Rolf Munding	Works to trees in a conservation area namely Acacia Dealbata, Mimosa Tree at the main entrance to the property and garden. Remove first lowest limb over hanging the path, reduce over hang/crown lift to roughly in line with the boundary hedge but maintaining best athletic balance. Reduce crown in hight approx 1.5m and thin crown < 10%. Tree is leaning towards the road and path. Old wound in the base, back of stem, could indicate decay in base. Needs to have weight removed and crown clean to prevent wind throw, risk to life and to increase the likelihood of the future of the tree. Lower limb is at low head height causing obstruction. Back Flat, 1 Florence Terrace, Falmouth. PA25/08850	Decided not to make a TPO
Kathie Ellis	Works to trees in a Conservation Area, namely 1) G3. Group of 3x Ash on boundary hedge. Health Class 2. Remove crowns of trees to approx. 4m above ground level while still safe to climb (no access for mechanical lifting equipment.). Newells Travel, 26 - 27 Killigrew Street, Falmouth. PA25/08852	Decided not to make a TPO

Mr and Mrs Bradbury	Permission in Principle for two self-build dwellings (minimum 2, maximum 2). Land Abutting Swans Reach, Swans Reach, Falmouth. PA25/08993	Refused
Dr and Prof Hughes and Robinson	Non material amendment in relation to decision notice PA24/07979 dated 18.11.2024 To install natural slate tiles instead of the approved clay tiles on the extension roof. 14 Margaret Place, Falmouth. PA25/09241	Approved
Meena Venkateswaran	The Electronic Communications Code (Conditions and restrictions) Regulations 2003 (as amended) - Regulation 5 Notice of Intention to Install Fixed Line Broadband Apparatus. Street Record, Mayfield Road, Falmouth. PA25/09704	Closed – Advice Given

FALMOUTH TOWN COUNCIL

Minutes of a Meeting of the Planning & Licensing Committee held on Monday 2nd February 2026 in the Atherton Suite, The Old Post Office, Falmouth at 6 pm.

Present: Councillors A J Jewell (Chair) S R Carmichael,
D V Evans BEM CC (to point mentioned), J A R Stowell
and J Walkden.

In Attendance: AM Williams (Town Clerk)
E Middleditch (Administrative Officer)

The Chair reminded attendees that the Council had committed to the Civility and Respect Pledge, that is to treat everyone participating in the meeting tonight with civility and respect in their roles. Respect is treating others with dignity, recognizing boundaries, being non-judgmental and accepting of differences. Behaviour breaching that commitment will not be tolerated. In dealing with the business of the meeting we will adhere to our agenda and the processes set out in our Standing Orders. Please be aware that the meeting is a public one and there may be recordings of your participation.

P6446 **APOLOGIES**

Apologies for absence were received and approved from Councillor Clegg (family commitment) and Councillor Howes (holiday).

P6447 **INTERESTS AND DISPENSATIONS**

Councillor Carmichael advised he was an acquaintance of the applicant for PA25/09296 and did not vote in regard to the resolution of Appendix 1 at P6449.

P6448 **MINUTES**

It was proposed by Councillor Evans, seconded by Councillor Stowell and

RESOLVED that that the minutes of the Planning and Licensing Committee held on 12th January 2026 be approved as a correct record of the proceedings and signed by the Chair.

P6449 **PLANNING APPLICATIONS**

Members considered a list of planning applications which had been commented on by the Chair and Vice-Chair, under the delegated procedure agreed in accordance with Minute 6/2474 of the meeting held on the 3rd April 2000 and amended by Minute P3017.

It was proposed by Councillor Evans, seconded by Councillor Stowell and

RESOLVED that the observations set out in Appendix I, which forms part of these minutes be approved and adopted as the observations of the Town Council.

Members considered a list of planning applications not dealt with under the delegated procedure outlined above. The Chair reported in respect of those applications as appropriate.

It was proposed by Councillor Jewell, seconded by Councillor Walkden and

RESOLVED that the Town Council makes the observations set out in Appendix II which forms part of these minutes.

Councillor Evans left the meeting at 6.30pm.

P6450 HIGHWAYS/TRAFFIC MANAGEMENT/ROAD SAFETY

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Members duly noted road closures on High Street and Market Strand, Falmouth between 2nd February 2026 and 6th February 2026 (18:00 to 22:00 hours) for National Grid to carry out works.

Members duly noted road closures on High Street, Webber Street, and Market Street, Falmouth on 5th March 2026 (09:30 to 11:00 hours) for the St Pirans Day Childrens Parade to take place.

Members duly noted road closures on High Street and Webber Street, Falmouth on 8th March 2026 (10:00 to 12:20 hours) for the St Nazaire Service of Remembrance to take place.

Members duly noted road closures on Cliff Road and Castle Drive, Falmouth on 15th March 2026 (09:30 to 13:30 hours) for the Falmouth Half Marathon to take place.

Members duly noted road closure on Hulls Lane, Falmouth between 27th April 2026 and 1st May 2026 (24 hours) for Kier on behalf of South West Water to carry out works.

P6451 TOWN AND COUNTRY PLANNING ACT 1990 – APPEAL

River View, 93 North Parade, Falmouth PA25/05858.

Proposed 2-storey dwelling with basement storage. Formation of amenity terrace over the rear extension of no.93 North Parade (pitched roof has approval for removal PA24/03316).

Members duly noted that an Appeal has been made to the Secretary of State.

P6452 DECISION LIST

Members duly noted a list of recent planning decisions made by Cornwall Council.

P6453 LICENSING

None.

P6454 ANY LATE RECEIVED PLANNING APPLICATIONS THAT THE CHAIR CONSIDERS TO BE OF URGENCY

None.

There being no further business the Chair declared the meeting closed at 6.40pm.

Signed: Dated:

2ND FEBRUARY 2026

APPENDIX I

- 1. Penwerris** **Mr Nathan Sheehy**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)
Listed Building Consent for removal of existing gas supply pipe and replacement with a new pipe.
21 High Street, Falmouth.

Recommend Approval
- 2. Arwenack** **Mr Jon Mitchell**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)
Listed building consent for the reinstatement of a storm damaged roof section, infilling of historical structural cracking and the repair of a damaged brick stanchion and pier caps to the external balustrades.
The Chapel, Cliff Road, Falmouth.

Recommend Approval
- 3. Penwerris** **Mr Sean Stratton**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Replace current windows with new.
The Gem Fish And Chips, 6 Quarry Hill, Falmouth.

Recommend Approval
- 4. Arwenack** **Mr Tom Beverley-Jones**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)
Conversion of existing integral garage and utility area into habitable room.
20 Campbeltown Way, Port Pendennis, Falmouth.

Recommend Approval
- 5. Penwerris** **Mr Ffinlo Kilner**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)
Certificate of Lawful development for proposed use namely internal alterations to create a habitable loft room, including installation of a new staircase.
7 Polwhaverall Terrace, Falmouth.

Recommend Approval
- 6. Boslowick** **Mr & Mrs C Harris**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Construction of first floor side extension, ground floor rear extension and raised decking with privacy screen.
157 Boslowick Road, Falmouth.

Recommend Approval

7. **Arwenack** [PA25/09586](#) **Mr & Mrs Rowe**
(Case Officer: **Chloe Britten – Chloe.Britten@cornwall.gov.uk**)
Construction of Garden room.
Cliff Cottage, Pikes Hill, Falmouth.
- Recommend Approval
8. **Arwenack** [PA25/09693](#) **Ms Jane Barrett**
(Case Officer: **Mark Webb – Mark.Webb@cornwall.gov.uk**)
Works to Tree(s) within a Conservation Area (TCA)- Bay Tree to be removed from front wall
to avoid further damage.
10 Florence Terrace, Falmouth.
- For Information Only.
9. **Penwerris** [PA26/00051](#) **Mr Denis Winder**
(Case Officer: **Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk**)
Works to trees under Tree Preservation Orders, namely, 1)T6 - Elm - very dead, at risk of
damaging cars parked underneath. Fell. 2) T5 - Elm - not totally dead but in poor health. Fell.
Propose to replace both Elms with species suitable to be maintained as a street tree. Lime or
Plane. 3) T3 - Plane - clearance around Bt lines. Prune touching branches back to previous
growth point. 4) Sycamore tree covered by conservation area but no TPO. Approx 8-10 inch
diameter at base. Encroaching roof of building. Growing at angle towards building. Coppice.
University Of Falmouth, Falmouth School Of Art & Design Annexe, Wellington Terrace,
Falmouth.
- Recommend Approval
10. **Penwerris** [PA26/00097](#) **Mr Austin**
(Case Officer: **Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk**)
Works to trees in a Conservation Area, namely, 1)The proposal is to remove one young
Magnolia (T1) from the front garden of No.6 Tehidy Terrace. The tree in question is only
young but has quickly out grown its surroundings and is becoming too large for its position.
Its roots are also causing some problems with the nearby drainage.
6 Tehidy Terrace, Falmouth
- For Information Only
11. **Penwerris** [PA26/00130](#) **Mr Stefan Klimek**
(Case Officer: **Abbie Franklin – Abbie.Franklin@cornwall.gov.uk**)
Works to Tree within a Conservation Area (TCA) - Oak - Coppicing of oak tree. Whole crown
reduction to 12m above ground level, to provide sufficient clearance to property.
72 Killigrew Street, Falmouth.
- For Information Only

- 12. Arwenack** [PA26/00254](#) **Mr Kevin Mitchell**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)
Advertisement Consent for proposed internally illuminated projecting sign, proposed internally illuminated fascia sign and lettering to proposed awning valance.
13 Market Street, Falmouth.

Recommend Approval

- 13. Arwenack** [PA26/00332](#) **Mrs Lesley Garside**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)
Works to trees in a Conservation Area, to carry out minor pruning work to 2 Holm Oaks (T1 and T2), 1 young Pine tree (T3), and the reduction of a row of shrubs (G1) along the boundary with No.16.
15 Cliff Road, Falmouth.

For Information Only.

APPENDIX II

1. **Penwerris** [PA25/06694](#) **Ms J Bonner**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)

Proposed development of 4no. flats, communal hub, resting room and demolition of the existing buildings.
9 Tregothnan Road, Falmouth.

Recommend refusal as contrary to Neighbourhood Development Plan Policy DG4. The closeness of the boundaries results in over development and the North East blank elevation is un-neighbourly and overbearing and causes harm to no. 11. The uninspired design and poor fenestration fails to pick up on the local distinctiveness of the immediate area. The Council do support the principle of development.

2. **Arwenack** [PA25/09237](#) **Gail Jones**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)

Proposed reinstatement of historic vehicle access, new gates, driveway & pedestrian gate.
Rosevean, Gyllyngvase Hill, Falmouth.

Recommend refusal due to loss of garden, loss of bio-diversity and drainage and alters the character of the street scene.

3. **Arwenack** [PA26/00149](#) **Mr And Mrs N And S Sillis And Retson**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)

Conversion of existing garage to kitchen for the management flat at Chelsea House, and conversion of external studio to garage.
Chelsea House Hotel, 2 Emslie Road, Falmouth.

Recommend approval.

4. **Trescobeas** [PA26/00204](#) **Mr and Mrs Vincent**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)

Removal of existing porch, proposed rear extension, balcony and internal alterations, including the addition/removal of windows.
38 Venton Road, Falmouth.

Recommend approval.

5. **Penwerris** [PA26/00285](#) **Urban Innovation Company (UIC) Ltd**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)

Installation of smart hub with integrated digital screens at 3 locations within Falmouth
Sites At Grove Place, Killigrew Street, And Market Strand, Falmouth.

Recommend refusal as the design does not satisfy any of the design policy principles of local distinctiveness in the Neighbourhood Development Plan Policies DG3 and DG7 and the hubs do not enhance the Conservation Area. The hubs are disproportionately oversized are not well placed. In Grove Place the hub interferes with the very limited pavement space, and it is an area which is often crowded with pedestrians. It also hides the post box. The Market Strand hub is also out of scale and not a suitable location.

6. Penwerris [PA26/00286](#) **Urban Innovation Company (UIC) Ltd**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)

Advertisement consent for 2x (back-to-back) digital LED displays at 3 locations in Falmouth Sites At Grove Place, Killigrew Street, And Market Strand, Falmouth.

Recommend refusal as the design does not satisfy any of the design policy principles of local distinctiveness in the Neighbourhood Development Plan Policies DG3 and DG7 and the hubs do not enhance the Conservation Area. The hubs are disproportionately oversized are not well placed. In Grove Place the hub interferes with the very limited pavement space, and it is an area which is often crowded with pedestrians. It also hides the post box. The Market Strand hub is also out of scale and not a suitable location.

7. Penwerris [PA26/00372](#) **Mr A Howard**
(Case Officer: Chloe Britten – Chloe.Britten@cornwall.gov.uk)

Proposed loft conversion with dormer, replacement of first floor extension roof, removal of existing kitchen extension and construction of infill extension with flat roof, replacement windows and pitched roof to existing garage.

27 Marlborough Road, Falmouth.

Recommend refusal as the proposed dormer is overbearing and out of character, and does not conform to Neighbourhood Development Plan Design Policies DG3.1 and DG3.2.

TOWN AND COUNTRY PLANNING ACT 1971

FOR SUBMISSION TO THE COUNCIL ON 2nd FEBRUARY 2026

Applicant	Works, Location, and App. Number	Decision
Jamie Johnson	Exception notice for works to Silver Birch tree. 17 Ferndale Road, Falmouth. PA26/00094/PREAPP	Planning Application Required
Mr & Ms Smith & McLennan	Extension to the workshop and conversion to ancillary accommodation. 2-storey extension to form bedroom. Installation of door to form passage. Installation of French doors in place of window. 10 Stratton Terrace, Falmouth. PA25/08624	Approved*
Mr Christopher Snow	Two covered padel courts with perimeter enclosures, lighting and parking provision. Falmouth Cricket Club, Trescobeeas Road, Falmouth. PA25/07443	Approved
Mr W Speed & Mrs T Costin	Application for a Lawful Development Certificate for a proposed development: confirmation of commencement of works in relation to notice PA22/02939 for demolition of the existing restaurant and replacement with a new restaurant and apartment and associated works. Hooked on the Rocks, Swanpool Road, Falmouth. PA25/08005	Granted (CAADs, PIPs and LUs only)
Mr M Bevans	Retention of existing garage, minor amendments to previously approved loft conversion and associated works. 16 Springfield Road, Falmouth. PA25/08268	Approved
Mr Ed Osman	Proposed loft conversion, extension and garage. 3 Park Terrace, Falmouth. PA25/08302	Approved
Mrs V Hancock	Mixed use of the planning unit (land and buildings) within the application site edged red for lock-up/storage purposes and residential purposes (on-site residential use). Avenue Road Lockups, Avenue Road, Falmouth. PA25/08434	Withdrawn
Mr David Floyd	Works to Trees covered by a Tree Preservation Order (TPO) - G833 - Oak - Prune back small lateral tertiary branches growing towards home in order to attain approx. 2-3 m clearance. 834 - Oak - Reduce/remove	Approved

	<p>crown cutting to stump with growth at approx. 10 m. G1 - Oak - Reduce lateral NE crown overhanging property by up to 2m of tree directly overhanging number 60. Reduce lateral crown overhanging property of larger N tree only SE branch only by approx. 2m in length. Further Dead wooding in all areas, subject to the "Five Day notice" order, as in previous applications for general tree management. Twinbrook Park, Goldenbank, Falmouth. PA25/08768</p>	
<p>Mr & Mrs Chis & Lucy Stamp</p>	<p>Listed Building Consent for alterations and extension to Grade II listed house including construction of rear garage and ancillary home office outbuilding with variation of conditions 2, 3, 4, 5 and 6 in respect of PA25/04841 dated 19/09/2025. 4 Tehidy Terrace, Falmouth. PA25/08828</p>	<p>Approved</p>
<p>Mr & Mrs Mills</p>	<p>Resubmission of previously approved proposal for the replacement of the existing conservatory with a single-storey extension. The application is a resubmission of previously approved planning permission PA22/03094, which could not commence within the required timeframe. 43 Woodlane, Falmouth. PA25/08834</p>	<p>Approved</p>
<p>Mr & Mrs Chris & Lucy Stamp</p>	<p>Alterations and extension to Grade II listed house including construction of rear garage and ancillary home office outbuilding with variation of condition 2 and 4 in respect of decision PA25/04840 dated 19/09/2025. 4 Tehidy Terrace, Falmouth. PA25/08837</p>	<p>Approved</p>
<p>Clare Woods</p>	<p>Works to trees within a conservation area (TCA) 1, Cypress – cut branches back and thin the canopy; 2, Cherry – cut back (height and width). Woodside, Lansdowne Road, Falmouth. PA25/08902</p>	<p>Decided not to make a TPO (TCA apps)</p>
<p>Mr & Mrs Griffie</p>	<p>Internal alterations, new windows and cladding and extension of existing balcony. 76B Melvill Road, Falmouth. PA25/08917</p>	<p>Approved</p>
<p>Block</p>	<p>Works to Trees covered by a Tree Preservation Order (TPO) - Tree 2 - Pine - reduce two low over extended</p>	<p>Approved</p>

Manager Dean Woods	limbs over roof. Tree 6 - Sycamore - remove one low branch to give better clearance to garden users. Street Record, Tremorvah Court, Swanpool, Falmouth. PA25/09079	
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FALMOUTH TOWN COUNCIL

Minutes of a Meeting of the Planning & Licensing Committee held on Monday 23rd February 2026 in the Atherton Suite, The Old Post Office, Falmouth at 6 pm.

Present: Councillors A J Jewell (Chair) S R Carmichael, D Clegg CC,
D V Evans BEM CC, L Howes, and J A R Stowell.

Councillor A Rowe CC also attended

In Attendance: AM Williams (Town Clerk)
E Middleditch (Administrative Officer)
H Attree (Administrative Assistant)
T Brunch and K McCann (Falmouth Afoot)

The Chair reminded attendees that the Council had committed to the Civility and Respect Pledge, that is to treat everyone participating in the meeting tonight with civility and respect in their roles. Respect is treating others with dignity, recognizing boundaries, being non-judgmental and accepting of differences. Behaviour breaching that commitment will not be tolerated. In dealing with the business of the meeting we will adhere to our agenda and the processes set out in our Standing Orders. Please be aware that the meeting is a public one and there may be recordings of your participation.

P6455 **APOLOGIES**

Apologies for absence were received and approved from Councillor Munden (work) and Councillor Walkden (council duties).

P6456 **INTERESTS AND DISPENSATIONS**

None received.

P6457 **MINUTES**

It was proposed by Councillor Evans, seconded by Councillor Carmichael and

RESOLVED that the minutes of the Planning and Licensing Committee held on 2nd February 2026 be approved as a correct record of the proceedings and signed by the Chair.

P6458 **PLANNING APPLICATIONS**

Members considered a list of planning applications which had been commented on by the Chair and Vice-Chair, under the delegated procedure agreed in accordance with Minute 6/2474 of the meeting held on the 3rd April 2000 and amended by Minute P3017.

It was proposed by Councillor Evans, seconded by Councillor Carmichael and

RESOLVED that the observations set out in Appendix I, which forms part of these minutes be approved and adopted as the observations of the Town Council.

Members considered a list of planning applications not dealt with under the delegated procedure outlined above. The Chair reported in respect of those applications as appropriate.

It was proposed by Councillor Clegg, seconded by Councillor Carmichael and

RESOLVED that the Town Council makes the observations set out in Appendix II which forms part of these minutes.

P6459 **APPEAL DECISION**

PA22/10666 - Construction of 9 apartments with associated infrastructure – Land SW of Bridge House Apartments, Melvill Road, Falmouth – Mr R Singh, Marble Homes: Appeal Dismissed. No Costs claimed.

Members duly noted the outcome of the appeal.

P6460 **HIGHWAYS/TRAFFIC MANAGEMENT/ROAD SAFETY**

Street Lighting

Members duly considered Cornwall Councils programme to roll out switching off streetlighting around the end of March in Falmouth, Penryn, Penzance and Newlyn. The profile will be switch-off midnight to 5am Sunday through Thursday night, and ultra-dimmed midnight to 5am Friday & Saturday night.

It was proposed by Councillor Carmichael, seconded by Councillor Stowell and

RESOLVED that the Town Council writes to Cornwall Council to state that they are not happy with the proposal as they have public safety concerns, but would be happy with an amended scheme that involved dimming only in all areas of Falmouth except those in the Town Centre, and that Cornwall Council consult further and this including women's safety groups.

Falmouth Afoot

Afoot presented proposals regarding reversing the traffic flow on the High Street, Falmouth as an alternative to Cornwall Council or the Polie being unable to adequately enforce the existing Traffic Regulation Order that was in force there.

It was proposed by Councillor Howes, seconded by Councillor Evans and

RESOLVED that the Town Council writes to Cornwall Council to ask for better civil enforcement of the current Traffic Regulation Order on High Street, Falmouth, and if they are unable to do so, to consider reversing the traffic flow in order to limit the number of vehicles using the road.

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Members duly noted road closure on Webber Street, Falmouth from 23rd February 2026 to 27th February 2026 (19:00 hours to 07:00 hours) for Wales & West Utilities to carry out works.

Members duly noted road closure on Penwerris Lane, Falmouth from 24th February 2026 to 26th February 2026 (24 hours) for Kier on behalf of South West Water to carry out works.

Members duly noted road closures on Quay Hill, Falmouth on 3rd March 2026 (08:00 hours to 18:00 hours) for Kier on behalf of South West Water to carry out works.

Members duly noted road closures on Webber Street, Market Street, and High Street on 5th March 2026 (09:30 hours to 11:00 hours) for the St Piran's Day Children's Parade to take place.

Members duly noted road closures on Webber Street and High Street on 8th March 2026 (10:00 hours to 12:30 hours) for the St Nazaire Service of Remembrance to take place.

P6461 **DECISION LIST**

Members duly noted a list of recent planning decisions made by Cornwall Council.

P6462 **LICENSING**

None.

P6463 **ANY LATE RECEIVED PLANNING APPLICATIONS THAT THE CHAIR CONSIDERS TO BE OF URGENCY**

None.

There being no further business the Chair declared the meeting closed at 6.45pm.

Signed: Dated:

23rd February 2026

APPENDIX I

- 1. Trescobeas** **Katy Senior**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)
Regularisation of refurbishment and remodelling works to the Grade II listed Adult Education building, including repair or replacement of windows and doors, roof works, localised repointing, installation of an access ramp, creation of external play space, and installation of new and replacement signage.
Chi Aberfala, Tregenver Road, Falmouth.

Recommend approval.

- 2. Trescobeas** **Katy Senior**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)
Listed building consent for the regularisation of refurbishment and remodelling works to the Grade II listed Adult Education Building, including repair or replacement of windows and doors, roof works, localised repointing, installation of an access ramp, creation of external play space, and installation of new and replacement signage.
Chi Aberfala, Tregenver Road, Falmouth.

Recommend approval.

- 3. Penwerris** **Mr John Mayo**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Rear single storey flat roof extension and rear sliding doors on to garden, materials in keeping with the existing buildings.
7 Glasney Road, Falmouth.

Recommend approval.

- 4. Arwenack** **Mr Rolf Munding**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)
Listed building consent for demolition of single detached garage to allow construction of parking bays; associated landscaping and perimeter wall. Minor internal modifications with new replacement external fire escape stair from first floor and use of dwellings/flats as one dwelling.
2 Florence Terrace, Falmouth.

Recommend approval.

- 5. Penwerris** **PA26/00448** **Mr Jon Baglow**
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)
Two storey rear extension.
Pendarvis, 37 Budock Terrace, Falmouth.
- Recommend approval.
- 6. Penwerris** **PA26/00590** **P Halswell**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)
Layout Configuration and Loft Conversion.
11 Pellew Road, Falmouth.
- Recommend approval.
- 7. Arwenack** **PA26/00648** **Katie Bawden-Tucknott**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Works to trees in a Conservation Area TCA works include T0015 Ilex Oak – crown reduction.
Gyllyngdune Manor, Emslie Road, Falmouth.
- For Information Only.
- 8. Arwenack** **PA26/00712** **Mr William Clark**
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)
Works to trees subject to a Tree Preservation Order, namely 1) Macrocarpa clump - 3 stems - fell to ground level.
6 Castle Drive, Falmouth.
- Recommend refusal as there is nothing to suggest that the tree requires felling. The tree is in a prominent position with considerable amenity value.
- 9. Arwenack** **PA26/00848** **Mr James Price**
(Case Officer: Abbie Franklin – Abbie.Franklin@cornwall.gov.uk)
Works to trees in a Conservation Area, T1 Cornus, prune branches, T2 Bay, reduce and reshape crown, T6 Silver Birch, reduce and reshape and T9A Holm Oak, remove crown.
Melvill Court, Sea View Road, Falmouth.
- Recommend approval.

APPENDIX II

- 1. Penwerris** **Dan Hatfield**
PA25/08323
(Case Officer: Mark Ball – Mark.Ball@cornwall.gov.uk)
Proposed change of use of the ground floor and second floor of the former Methodist Church to residential accommodation.
Falmouth Methodist Church, Killigrew Street, Falmouth.

Recommend refusal due to loss of retail and community space, and lack of affordable housing provision.

- 2. Penwerris** **Dan Hatfield**
PA25/08324
(Case Officer: Mark Ball – Mark.Ball@cornwall.gov.uk)
Listed building consent to convert the ground floor and second floor of the former Methodist Church to residential accommodation.
Falmouth Methodist Church, Killigrew Street, Falmouth.

Recommend refusal due to loss of retail and community space, and lack of affordable housing provision.

- 3. Arwenack** **Miss Sophie Stephens**
PA26/00217
(Case Officer: Helen Trebilcock – Helen.Trebilcock@cornwall.gov.uk)
Mixed use development comprising retail and residential uses with variation of conditions 2 and 10 of decision PA21/04472 allowed on appeal
APP/D0840/W/22/3292448 dated 27.02.23.
44-46 Market Street, Falmouth.

Recommend refusal as the proposed Juliet balcony are not in keeping with the conservation area and impact the character of the historical roofscape.

- 4. Arwenack** **Mr Kevin Mitchell**
PA26/00253
(Case Officer: Mark Webb – Mark.Webb@cornwall.gov.uk)
Proposed new entrance doors and awning.
13 Market Street, Falmouth.

Recommend approval.

TOWN AND COUNTRY PLANNING ACT 1971

FOR SUBMISSION TO THE COUNCIL ON 23rd FEBRUARY 2026

Applicant	Works, Location, and App. Number	Decision
Ms Megan Lloyd-Laney	Single storey side extension. Internal renovations. Rebuild of stone retaining wall including additional balustrade. 1 Fairview Place, Falmouth. PA25/08130	Approved*
Mr Alexander Kearns	Works to Tree covered by a Tree Preservation Order (TPO) - Eucalyptus - Pollard the tree down to a safe height. Quesada, 18 Berkeley Vale, Falmouth. PA25/09497	Approved*
Will Jackson And Tracy Rasburn	Pre application advice for Highly sustainable, highly contextual, low energy, low visual impact replacement dwelling. Boldmere, 13 Spernen Wyn Road, Falmouth. PA25/01316/PREAPP	Closed – Advice Given
S P Tree And Landscaping	Exception notice for trees damaged in the storm. Falmouth Court Care Home, Dracaena Avenue, Falmouth. PA26/00106/PREAPP	Closed – Advice Given
Cormac Solutions Ltd - Alison Rutland	Exception notice for works to T6 - lime tree. Adj 5 Killigrew Place, Killigrew Street, Falmouth. PA26/00160/PREAPP	Closed – Advice Given
Ms J Bonner	Proposed development of 4no. flats, communal hub, resting room and demolition of the existing buildings. 9 Tregothnan Road, Falmouth. PA26/06694	Withdrawn
Mrs Louise Bartlett	Installation of metal shed to house external boilers. Pendennis Castle, Castle Drive, Falmouth. PA25/07735	Approved
Mr Phil Naylor	Partial demolition of existing garage to create new driveway for 2no. vehicles and workshop with reduced footprint. 18 Penwerris Terrace, Falmouth. PA25/08269	Approved
Mr & Mrs Boissier Wyles	Construct a traditional style veranda on the rear aspect of the house, remove the existing tarmac tennis court, build a wall as the rear wall forming part of a walled garden, a proposed greenhouse, potting shed, badminton/pickleball court and swimming pool.	Approved

	Penrose Farm, Maenporth, Falmouth. PA25/08359	
Mr & Mrs Boissier Wyles	Listed building consent to construct a traditional style veranda on the rear aspect of the house, to remove the existing tarmac tennis court, build a wall as the rear wall forming part of a walled garden, a proposed greenhouse, potting shed, badminton/pickleball court and swimming pool. Penrose Farm, Maenporth, Falmouth. PA25/08360	Approved
Mr & Mrs Cooper	Proposed 2-storey extension. 43 Marlborough Avenue, Falmouth. PA25/08668	Approved
Punch Pubs	Proposed replacement of existing shopfront windows and stallrisers to front and part side elevations with full height bi-folding doors. Prince Of Wales Inn, 4 Market Strand, Falmouth. PA25/08809	Refused
Punch Pubs	Listed building consent for a proposed replacement of existing shopfront windows and stallrisers to front and part side elevations with full height bi-folding doors. Prince Of Wales Inn, 4 Market Strand, Falmouth. PA25/08810	Refused
Katy Senior	Advertisement consent for proposed new and replacement signage for proposed integrated services hub. Chi Aberfala, Tregenver Road, Falmouth. PA25/09120	Approved
Mr Stephen Cook	Alterations to the existing ground-floor conservatory to create a sunroom, including replacement white uPVC glazing and doors, construction of a new flat roof with a single rooflight and formation of a privacy wall with integrated fanlight. Gylly Lodge, 26 Tredova Crescent, Falmouth. PA25/09230	Approved
Mr and Mrs Thaliens	Garage conversion and construction of new entrance porch. 104 Boslowick Road, Falmouth. PA25/09447	Approved
Ms Jane Barrett	Works to Tree(s) within a Conservation Area (TCA)- Bay Tree to be removed from front wall to avoid further damage. 10 Florence Terrace, Falmouth.	Decided not to make a TPO (TCA apps)

	PA25/09693	
Mr Austin	<p>Works to trees in a Conservation Area, namely, 1)The proposal is to remove one young Magnolia (T1) from the front garden of No.6 Tehidy Terrace. The tree in question is only young but has quickly out grown its surroundings and is becoming to large for its position. Its roots are also causing some problems with the nearby drainage.</p> <p>6 Tehidy Terrace, Falmouth.</p> <p>PA26/00097</p>	Decided not to make a TPO (TCA apps)
Alex Ostridge	<p>Notification under the Electronic Communications Code (Conditions and Restrictions) Regulations 2003 (AS AMENDED) to utilise permitted development rights.</p> <p>Communications Mast, Falmouth Golf Club, The Green, Falmouth.</p> <p>PA26/00897</p>	Closed – Advise Given

FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held in the Atherton Suite, The Old Post Office, The Moor, Falmouth on Monday 19th January 2026 at 7.30 pm.

Present: T M Pearce (Chair), S R Carmichael, D E Clegg CC, D V Evans BEM CC,
L E Howes, and A J Jewell.

Councillors G P Andrewartha (where mentioned), D A Konik, A L Rowe CC,
D W Saunby CC, J A R Stowell, and J A Walkden also attended.

In Attendance: A M Williams (Town Clerk)
R N Thomas (Responsible Finance Officer)
S Martin & R Beard (Save Our Falmouth, Grant applicants)

F7095 APOLOGIES

An apology for absence was received and approved from Councillors Holbrook (holiday) and Robinson (ill).

F7096 INTERESTS AND DISPENSATIONS

Councillor Jewell declared a disclosable interest in part of the Off-Street Parking Consultation regarding motorhomes parking as he operated a local campsite. Minute F7102 and left the meeting during that part of the consideration.

F7097 MINUTES

It was proposed by Councillor Pearce, seconded by Councillor Evans and

RESOLVED that the Part I Minutes of the meeting held on 1st December 2025 be confirmed as a correct record of the proceedings and signed by the Chair.

F7098 GRANT APPLICATIONS

It was proposed by Councillor Evans, seconded by Councillor Clegg and

RESOLVED that pursuant to section 133 of the Local Government Act 1972, Save Our Falmouth be granted £155 towards the production of the heritage and historical information board at Chi Aberfala (Tregenver).

The Grant Schedule and remaining 2025/26 balance as well as the 2025/26 Councillor Community Chest schedule were duly noted. The Responsible Financial Officer to seek Councillor commitments to outstanding expenditure.

It was proposed by Councillor Howes, seconded by Councillor Carmichael and

RESOLVED that consideration of the annual grant renewal from Falmouth Classics be deferred pending fuller accounts information and spending intentions. This should be the assessment criteria for all annual grant requests and renewals.

F7099 PROJECTS

The Committee noted the following project updates:

Passmore Edwards - Municipal Buildings

The public consultation process for phase 2 and 3 works was underway. The Council would consider if earmarked match funding reserves should continue to be created for 2026/27.

Tranche 4 Devolution – Devo4

The Council had confirmed its request for asset and service transfers to Cornwall Council, and that list had been circulated to councillors. This was being considered by Cornwall Council. Several matters were progressing outside of Devo4 for expediency.

F7100 2026/27 DRAFT BUDGET

The Chair thanked the Responsible Finance Officer and her team, for their efforts regarding budget preparation, as well as service heads, chairs and vice chairs for supporting the budget setting process through their committees. Cornwall Council had agreed that the Town Council could delay its precept notification pending this meeting and the following Special Council meeting. Options had been worked through for budget and precept following feedback from councillors. Town councils were faced with particularly difficult and complex sector challenges, and this has been reflected in the budget for next year. In particular, the unavoidable 40% increase to our insurance premiums, and several years of high inflation and increases in salary related costs has put significant pressure on our town's finances. Furthermore, an expectation to take on local services previously provided by the local authority, Cornwall Council. Our view to this is that we will take on local services where residents ask for it, however that should not be merely to replace a service that Cornwall Council intends to stop doing, as this leads to fair accusations from local residents of double taxation via the precept. In many cases, as a Town Council, we have shown to be more effective custodians of local assets, such as the library, gallery, toilets, our Princess Pavilion, Pendennis Headland and so on. Our view has consistently been that we are willing to engage with Cornwall Council to further the devolution of local assets, as long as this is reasonably cost-neutral to the taxpayer.

He considered that the Council provided significant value for money to local residents and consistently demonstrated a quality service. With an approach to managing local assets putting the community first. The budget sought to maintain those and included new commitments, including launching a town youth council pilot, environmental and energy saving measures. Alongside longer-term commitments, including working to reinstating our swimming pool, protecting, and renovating our Passmore Edwards municipal building and our legal responsibility to provide cemetery space.

Budget options allowed the committee to understand what services it could deliver, depending on the precept option chosen. He recommended, as did the Responsible Financial Officer, an £0.85p a week increase in precept, which equates to 9.93% at Band D. That allowed utilisation of the 2nd home levy to spend on the municipal building and would add to general reserves and earmarked reserves – an action recommended by the auditor. He invited the Committee to further discuss the options.

The Responsible Financial Officer ran through the various options and responded to councillor questions and queries thereon. A full debate ensued.

It was proposed by Councillor Pearce, seconded by Councillor Carmichael and

RESOLVED that the Council agrees Budget Option 7 as attached, as the 2026/27 Budget and that the Council be recommended to set its 2026/27 precept accordingly. This would see an increase of £44.09 per annum for a

Band D Charge payer, that was £0.85 per week, with a total precept call of £4,057,218.43.

Councillor Evans requested that his name be recorded as having voted against this resolution.

F7101 PUBLIC SPACE PROTECTION ORDER (ALCOHOL CONSUMPTION IN PUBLIC SPACES) 2026

It was proposed by Councillor Clegg, seconded by Councillor Evans and

RESOLVED that Cornwall Council be requested to renew the Public Space Protection Order (Alcohol Consumption in Public Places) 2026 under the same conditions and coverage as the existing Order.

F7102 OFF STREET PARKING ORDER - 2026

It was proposed by Councillor Pearce, seconded by Councillor Carmichael and

RESOLVED that the Council objects to the Cornwall Council Off Street Parking Order Consultation 2026, as the basis for increasing car parking charges was unclear and those charges unspecified for certain car parks, and winter charging for Gyllyngvase Car Park would exacerbate local car parking on street parking and congestion problems.

Further it was proposed by Councillor Evans, seconded by Councillor Carmichael and

RESOLVED that the Council objects to the proposal in the Cornwall Council Off Street Parking Order Consultation 2026 to allow overnight including motorhome parking at Gyllyngvase Car Park given the lack of amenities and potential for nuisance, as well as unfairly competing with established local site providers.

Councillor Jewell left the meeting during the consideration of and for the above resolution.

F7103 EXPENDITURE AND PETTY CASH

It was proposed by Councillor Pearce, seconded by Councillor Carmichael and

RESOLVED that the expenditure and petty cash schedules for November 2025 and December 2025 be approved (attached).

F7104 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Councillor Pearce, seconded by Councillor Carmichael and

RESOLVED that in view of the confidential nature of contractual matters and personal information, it is advisable, in the public interest that the press and public be excluded from the meeting.

Councillor Andrewartha left the meeting.

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
November	DD	Cornwall Council - Business rates November 2025	OPO	25/26PO3286	1,518.00	1,518.00	-	1,518.00
November	DD	Cornwall Council - Business rates November 2025 - 1st Floor	OPO	25/26PO3287	873.00	873.00	-	873.00
November	DD	Cornwall Council - Business rates November 2025 - 2nd Floor	OPO	25/26PO3288	561.00	561.00	-	561.00
November	DD	Cornwall Council - Business rates November 2025 -	MB	25/26PO3289	707.00	707.00	-	707.00
November	DD	Cornwall Council - Municipal Building November 2025	Library	25/26PO3290	1,260.00	1,260.00	-	1,260.00
November	DD	Cornwall Council - Business Rates November 2025	Mortuary	25/26PO3291	358.00	358.00	-	358.00
November	DD	Cornwall Council - Business Rates November 2025 - Swanpool	Cemetery	25/26PO3292	308.00	308.00	-	308.00
November	DD	Cornwall Council - Business rates-November 2025-Pennance	Cemetery	25/26PO3293	593.00	593.00	-	593.00
November	DD	Cornwall Council-Business rates November 2025	Pavilion	25/26PO3294	852.00	852.00	-	852.00
November	DD	Cornwall Council - Business Rates November - Car Park	Penndennis Point	25/26PO3295	67.00	67.00	-	67.00
November	DD	Cornwall Council - Business rates November 2025	Quarry Carpark	25/26PO3296	139.00	139.00	-	139.00
November	DD	DVLA - AK07SYW Vehicle tax November 2025	Grounds	25/26PO3297	30.18	30.18	-	30.18
October	BACS	3lanes - Collect 4 models from FAG - Mosely Heritage mus	Cultural	25/26PO3298	2,860.00	2,860.00	-	2,860.00
October	BACS	Arts Marketing - Membership application Ass/officer	Cultural	25/26PO3299	99.60	99.60	16.60	83.00
October	BACS	Arts Marketing - 'Digital Marketing Day 2025' 20/11	Cultural	25/26PO3300	234.00	234.00	39.00	195.00
		Total BACS Arts Marketing			333.60	333.60	55.60	278.00
October	BACS	ADT-21/10 supply-equipment	MB	25/26PO3301	-	Duplicate	-	Duplicate
October	BACS	Beck Veg Grower - Bar services 4/10 Reggae Festival	Pavilion	25/26PO3302	98.00	98.00	-	98.00
October	BACS	BG Electrical - disabled WC alarm pull cord exchequer	Toilets	25/26PO3303	217.20	217.20	36.20	181.00
October	BACS	BG Electrical - Connect switch for outside light	Dracaena	25/26PO3304	42.00	42.00	7.00	35.00
October	BACS	BG Electrical - Supply/fit Eyelid IP66 light fittings Maenporth	Toilets	25/26PO3305	270.00	270.00	45.00	225.00
		Total BACS BG Electrical			529.20	529.20	88.20	441.00
October	BACS	Central Books - X1 Lee Miller HBK-shop stock	Cultural	25/26PO3306	6.59	6.59	-	6.59
October	BACS	CSE - ICR touch software x3 terminals	Pavilion	25/26PO3307	99.00	99.00	16.50	82.50
October	BACS	D Curtis-Adkins x7prs earrings-shop stock	Cultural	25/26PO3308	110.00	110.00	-	110.00
October	BACS	Damys - x85 Finger Buffet-Mayors civic service 19/10	General	25/26PO3309	1,020.00	1,020.00	-	1,020.00
October	BACS	Carey Davies - October Sound tech support	Pavilion	25/26PO3310	1,300.00	1,300.00	-	1,300.00
October	BACS	Digital ID- x5 packs of Ecopass cards, ribbon cleaning	Corporate	25/26PO3311	188.93	188.93	31.49	157.44
October	BACS	Nick Ferris - 23/10 Green waste	KP	25/26PO3312	53.04	53.04	8.84	44.20
October	BACS	Nick Ferris 23/10 Green Waste	KP	25/26PO3313	55.08	55.08	9.18	45.90
October	BACS	Nick Ferris - 27/10 Green Waste-volunteers	Cemetery	25/26PO3314	31.20	31.20	5.20	26.00
		Total BACS Nick Ferris			139.32	139.32	23.22	116.10
October	BACS	Filmbank Media - Deposit Payment for Theatre Screening	Pavilion	25/26PO3315	-	-	-	-
October	BACS	Jackie George-Project Management support October	MB	25/26PO3316	1,120.00	1,120.00	186.67	933.33
October	BACS	Greenhams - PPE Stock Jackets/bodywarmers	Facilities	25/26PO3317	168.70	168.70	28.11	140.59
October	BACS	Stephen Hicks - Reprints 'Lady of Shalott' A4	Cultural	25/26PO3318	69.50	69.50	-	69.50
October	BACS	Stephen Hicks - Reprints of 'Gylly Beach' A4	Cultural	25/26PO3319	58.50	58.50	-	58.50
		Total BACS Stephen Hicks			128.00	128.00	-	128.00
October	BACS	Infinitus - Key Holding for October	Pavilion	25/26PO3320	34.20	34.20	5.70	28.50
October	BACS	Infinitus - Key Holding for October	MB/OPO	25/26PO3321	68.40	68.40	11.40	57.00
		Total BACS Infinitus			102.60	102.60	17.10	85.50
October	BACS	J Gas Supplies - Refill 60/40 mixed gas, 10ltr Co2,30/70	Pavilion	25/26PO3322	198.00	198.00	33.00	165.00
November	BACS	Katharine Langley - Box office 4am crew	Pavilion	25/26PO3323	71.50	71.50	-	71.50
October	BACS	Life - 3pages winter edition - 50/50 split with BID	Corporate	25/26PO3324	840.00	840.00	140.00	700.00
October	BACS	LWC - Sharps offshore, cold river,atlantic pale, stout	Pavilion	25/26PO3325	3,228.99	3,228.99	536.66	2,692.33
October	BACS	Macssalvors - 10 Tread platform steps	Facilities	25/26PO3326	219.95	219.95	36.66	183.29
October	BACS	Macssalvors - Safety gloves size 10 & 11 x6prs	Facilities	25/26PO3327	34.71	34.71	5.79	28.93
		Total BACS Macssalvors			254.66	254.66	42.44	212.22
October	BACS	1157/626 Dining in the Evening 01.11.25- 2 x tickets	Mayoral	25/26PO3328	84.00	84.00	-	84.00
October	BACS	A Reynolds - Falmouth School -Collage Workshop at Gallery	Cultural	25/26PO3329	352.20	352.20	-	352.20
October	BACS	Sam Bradbury- Library workshop -Mummy Wrapping 30/10	Cultural	25/26PO3330	90.00	90.00	-	90.00
October	BACS	Cornwall Council-Parish Recharges 01.05.2025	Corporate	25/26PO3331	23,179.66	23,179.66	-	23,179.66
October	BACS	D Curtis-Adkins- Y5 Falmouth Primary Paper craft workshop	Cultural	25/26PO3332	75.00	75.00	-	75.00
September	BACS	The Westbourne Drink Co. - Duppy share spiced, rum cream	Pavilion	25/26PO3333	3,436.80	3,436.80	572.80	2,864.00
October	BACS	Nick Ferris - Green Waste	KP	25/26PO3334	31.20	31.20	5.20	26.00
October	BACS	Nick Ferris - Mixed construction & Demolition waste & Fridg	MB/Pavilion	25/26PO3335	208.08	208.08	34.68	173.40
		Total BACS Nick Ferris			239.28	239.28	39.88	199.40
October	BACS	ObjectiveIT-x89 support & system monitoring	Corporate	25/26PO3336	7,362.00	7,362.00	1,227.00	6,135.00
October	BACS	ObjectiveIT-x35 support & system monitoring	Pavilion	25/26PO3337	2,940.00	2,940.00	490.00	2,450.00
October	BACS	ObjectiveIT-x39 support & system monitoring	Town Management	25/26PO3338	3,276.00	3,276.00	546.00	2,730.00
October	BACS	ObjectiveIT - x20 support-Lodge	KP	25/26PO3339	1,680.00	1,680.00	280.00	1,400.00
		Total BACS Objective IT			15,258.00	15,258.00	2,543.00	12,715.00
October	BACS	S Palmer - Secrets of the Shores author sessions 25.10.25	Cultural	25/26PO3340	87.00	87.00	-	87.00
October	BACS	Passmore - Heavy Duty Degreaser, Bona Cleaner, Pedal bin	PP/PO/MB	25/26PO3341	247.68	247.68	41.28	206.40
October	BACS	Passmore -Cleaning October 2025	OPO/MB/AS	25/26PO3342	5,816.45	5,816.45	969.41	4,847.04
October	BACS	Passmore - Cleaning & window cleaning October 2025	Pavilion	25/26PO3343	4,994.15	4,994.15	832.36	4,161.79
October	BACS	Passmore - Servicing Beach & town toilets October 2025	Toilets	25/26PO3344	6,173.15	6,173.15	1,028.86	5,144.29
October	BACS	Passmore - Exchequer Quay Monthly charge September 202	Toilets	25/26PO3345	1,364.88	1,364.88	227.48	1,137.40
		Total BACS Passmore			18,596.31	18,596.31	3,099.39	15,496.93
November	BACS	Reach Access-Hanging baskets, BID Bunting & Christmas ligh	Town	25/26PO3346	8,230.00	8,230.00	1,371.66	6,858.34
October	BACS	T Retchford - Meetings in Gallery October 2025	Cultural	25/26PO3347	90.00	90.00	-	90.00
October	BACS	SWPSI - Replace 4 shackles on the basket swing	Trescobeas	25/26PO3348	180.00	180.00	30.00	150.00
October	BACS	Trago - 12w LED 2D WW 4 pin 1pk 2700k	MB	25/26PO3349	20.88	20.88	3.48	17.40
October	BACS	Trago - Wahl Jug blender 500w 1.5L for Splanna	Cultural	25/26PO3350	21.84	21.84	3.64	18.20
		Total BACS Trago			42.72	42.72	7.12	35.60
October	BACS	Verdant - Sundialer Pale Ale & Lightbulb 440ml case	Pavilion	25/26PO3351	341.46	341.46	56.91	284.55
November	BACS	Claire Wilde - Shop stock - 3 x Seashells Magazines	Cultural	25/26PO3352	27.00	27.00	-	27.00
October	BACS	Withey - LM67 HBE -Prep for MOT & MOT test	Grounds	25/26PO3353	308.00	308.00	43.00	265.00
October	BACS	Withey - Asset 28 - Diagnose non start fault, replace starter	KP	25/26PO3354	363.60	363.60	60.60	303.00
October	BACS	Withey - FD69 LFX - Replace cracked/damaged N/S rear ligh	Grounds	25/26PO3355	126.22	126.22	21.04	105.18
October	BACS	Withey - Asset 16 -Fit new 7 pin plug, test light, check over	Grounds	25/26PO3356	102.60	102.60	17.10	85.50
October	BACS	Withey - Service & repair shoring pump, replace broken valv	Cemetery	25/26PO3357	254.69	254.69	42.45	212.24
		Total BACS Withey			1,155.11	1,155.11	184.19	970.93
October	Lloyds CC- ML	Tesco - Biscuits for Gallery meeting	Cultural	25/26PO3358	8.90	8.90	-	8.90
October	Lloyds CC- ML	The Natural Store - Quiche, Tortilla, Bhaji, Houmous for mee	Cultural	25/26PO3359	100.60	100.60	-	100.60
October	Lloyds CC- ML	The Die Happy Pizza Co - Pizzas for Splanna workshop	Cultural	25/26PO3360	63.00	63.00	10.50	52.50
October	Lloyds CC- ML	Tesco - Popcorn, breadsticks, grapes, houmous for Splanna	Cultural	25/26PO3361	16.79	16.79	-	16.79
October	Lloyds CC- ML	The Die Happy Pizza Co - Pizzas for Splanna workshop	Cultural	25/26PO3362	72.00	72.00	12.00	60.00
October	DDR	Sage - Accounts & Payroll packages 01.10.25-31.10.25	Corporate	25/26PO3363	922.20	922.20	153.70	768.50
November	DDR	Sage - Accounts & Payroll packages 01.11.25-30.11.25	Corporate	25/26PO3364	922.20	922.20	153.70	768.50
					93,633.50	93,633.50	9,433.83	84,199.67

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
October	DDR	Deputy - Rota Scheduling 01.10.2025-31.10.25	Pavilion	25/26PO3365	197.88	197.88	32.98	164.90
October	BACS	Ann's Pasties - x40 Lrge S'rolls	Pavilion	25/26PO3366	88.00	88.00	-	88.00
October	BACS	Biffa - Standard Glass, mixed emptying	Pavilion	25/26PO3367	125.16	125.16	20.86	104.30
October	BACS	Biffa - Standard organic Food Waste emptying	OPO/MB	25/26PO3368	119.33	119.33	19.89	99.44
		Total BACS Biffa			244.49	244.49	40.75	203.74
October	BACS	Roasting Room - Brazil Single Estate, Zuma Single Origin	Pavilion	25/26PO3369	308.00	308.00	-	308.00
October	BACS	Roasting Room - Brazil Single Estate, colombia sugar,zuma	Pavilion	25/26PO3370	458.00	458.00	-	458.00
		Total BACS Roasting Room			766.00	766.00	-	766.00
October	BACS	Swift - Large Vinyl Gloves, 2ply blue	Pavilion	25/26PO3371	35.96	35.96	5.99	29.97
October	BACS	Trevarthens - Diced Beef, Cooked ham	Pavilion	25/26PO3372	39.63	39.63	-	39.63
Sept-Oct	DDR	Lloyds Bank- Charges 10/9-9/10 57912060	Corporate	25/26PO3373	11.00	11.00	-	11.00
Sept-Oct	DDR	Lloyds Bank - Charges 10/9-9/10 57911660	Corporate	25/26PO3374	18.87	18.87	-	18.87
October	BOI-CC	Easyspace - Domain princesspavilion.co.uk	Pavilion	25/26PO3375	17.92	17.92	2.99	14.93
October	DDR	Allstar - 16/10-27/10 fuel	Fac/grounds/KP	25/26PO3376	520.20	520.20	86.70	433.50
Aug-Dec	DDR	BT - 1/8-31/12/25 Phone charges	Corporate	25/26PO3377	1,729.90	1,729.90	288.31	1,441.59
October	DDR	BT - 1-31/10/25 Line rental charges	Corporate	25/26PO3378	631.00	631.00	105.16	525.84
Sept-Oct	DDR	BritGas - 26/9-25/10/25 CofE Chapel	Cemetery	25/26PO3379	19.16	19.16	0.91	18.25
Sept-Oct	DDR	BritGas - 23/9-22/10/25 Moor Piazza	General	25/26PO3380	12.60	12.60	0.60	12.00
Sept-Oct	DDR	BritGas - 25/9-20/10/25 Stage	KP	25/26PO3381	11.18	11.18	0.53	10.65
Sept-Oct	DDR	BritGas - 25/9-24/10/25 Castle Beach	Toilets	25/26PO3382	42.75	42.75	2.03	40.72
Annual	DDR	ICO Renewal 28/10/25-27/10/26	Corporate	25/26PO3383	73.00	73.00	-	73.00
October	DDR	St Austell - P/grigio, s/blanc,rosato	Pavilion	25/26PO3384	454.14	454.14	75.69	378.45
October	DDR	B&Q - Magnusson Multi purpose pruner	Facilities	25/26PO3385	10.45	10.45	1.74	8.71
October	DDR	B&Q - Yale lock for office door	MB	25/26PO3386	8.55	8.55	1.43	7.13
October	DDR	B&Q - Adjustable roller, pull handles, nail felt, furniture	Town Management	25/26PO3387	33.51	33.51	5.58	27.93
October	DDR	B&Q - Black cable ties, sewalt bolster size 9-DE	Facilities	25/26PO3388	103.35	103.35	10.56	92.79
October	DDR	WCFruits - Whole/semi/oat milk, cheese slices	Pavilion	25/26PO3389	22.47	22.47	-	22.47
October	DDR	WCFruits - Ciabatta rolls x40	Pavilion	25/26PO3390	36.89	36.89	-	36.89
October	DDR	WCFruits - carrots,milk,cheese slices,bbeans,nuts	Pavilion	25/26PO3391	95.83	95.83	4.26	91.57
October	DDR	WCFruits - Les Pommes Frites, sweetcorn	Pavilion	25/26PO3392	27.58	27.58	-	27.58
October	DDR	WCFruits - Cucumber, parsley,mushrooms,milk,mayo	Pavilion	25/26PO3393	81.00	81.00	3.29	77.71
October	DDR	WCFruits - Petit salad,bakers,onions,clementines,lemon	Pavilion	25/26PO3394	220.79	220.79	-	220.79
October	DDR	WCFruits - Eggs, apples,clementines,milk, clotted cream	Pavilion	25/26PO3395	197.74	197.74	4.22	193.52
October	DDR	WCFruits - Kale, sweet potato, carrots, gammon ham, scone	Pavilion	25/26PO3396	60.58	60.58	-	60.58
August	BACS	Cinnamon Fern - Refund of cancelled Streets, Eats & Beats	Pavilion	25/26PO3397	36.50	36.50	-	36.50
October	BACS	Verdant - Sundialer Pale Ale & Lightbulb Kegstar	Pavilion	25/26PO3398	389.28	389.28	64.88	324.40
November	CN	Verdant - Credit of Lightbulb Kegstar	Pavilion	25/26PO3399	114.60	114.60	19.10	95.50
		Total BACS Verdant			274.68	274.68	45.78	228.90
Oct-Nov	DDR	BritGas - 2/10-3/11/25 Maenporth Beach	Toilets	25/26PO3400	38.11	38.11	1.81	36.30
Oct-Nov	DDR	BritGas - 2/10-1/11/25 POW Pier	Toilets	25/26PO3401	137.94	137.94	6.56	131.38
Oct-Nov	DDR	BritGas - 2/10-1/11/25 Electric	KP	25/26PO3402	29.45	29.45	1.40	28.05
October	DDR	BritGas - 2-31/10/25 Swanpool Beach	Toilets	25/26PO3403	39.19	39.19	1.86	37.33
October	DDR	BritGas - 1-31/10/25 Library Electric	MB	25/26PO3404	214.06	214.06	10.19	203.87
October	DDR	BritGas - 1-31/10/25 CSCP	General	25/26PO3405	336.16	336.16	16.00	320.16
October	DDR	BritGas - 1-31/10/25 Café/Gardens Electric	Pavilion	25/26PO3406	2,389.95	2,389.95	398.32	1,991.63
October	DDR	BritGas - 2-31/10/25 Gyllyngdune Stable Block	Pavilion	25/26PO3407	21.14	21.14	1.00	20.14
October	DDR	BritGas - 1-31/10/25 Theatre	Pavilion	25/26PO3408	1,308.55	1,308.55	218.09	1,090.46
October	DDR	BritGas - 2/10-1/11/25 Mortuary	Cemetery	25/26PO3409	175.33	175.33	8.34	166.99
October	DDR	BritGas - 2/10-1/11/25 Library	MB	25/26PO3410	559.90	559.90	93.31	466.59
Sept-Oct	DDR	BritGas - 21/9-8/10/25 Gas	Pavilion	25/26PO3411	501.34	501.34	83.55	417.79
October	DDR	BritGas - 6/10-5/11/25 Feeder Pillar OPO	General	25/26PO3412	22.57	22.57	1.07	21.50
October	DDR	B&Q - Frame Fixing short ex 6pcs	Cemetery	25/26PO3413	6.50	6.50	1.08	5.42
November	DDR	B&Q - x3 orange buckets,mixing paddle,brush,fiatape	Facilities	25/26PO3414	54.52	54.52	9.10	45.42
November	DDR	B&Q - Nebo 450 flex	Grounds/E30	25/26PO3415	25.00	25.00	4.17	20.83
November	DDR	Screwfix - Roughneck 1.2m Fencing Pins pk10 x2	Pavilion/Gyllyngds	25/26PO3416	91.98	91.98	15.33	76.65
October	DDR	WCFruits - Les Pommes Frites, Croissants	Pavilion	25/26PO3417	60.30	60.30	-	60.30
October	DDR	WCFruits - Cucumber, milk, thyme,lentils,quinoa	Pavilion	25/26PO3418	33.16	33.16	-	33.16
October	DDR	WCFruits - Ciabatta rolls x40	Pavilion	25/26PO3419	36.89	36.89	-	36.89
October	DDR	WCFruits - Squash, apples, eggs, milk, cheese,lemon	Pavilion	25/26PO3420	118.16	118.16	2.10	116.06
October	DDR	WCFruits - Orange, eggs, carrots, milk, cheese, dble cream	Pavilion	25/26PO3421	86.38	86.38	-	86.38
October	DDR	WCFruits - Lemons,limes,tomato salad,clotted cream	Pavilion	25/26PO3422	132.67	132.67	-	132.67
October	DDR	WCFruits - Salad, long grain rice, tortilla chips,salsa	Pavilion	25/26PO3423	64.68	64.68	-	64.68
October	DDR	WCFruits - Raspberries, eggs, carrots, banana,milk	Pavilion	25/26PO3424	151.00	151.00	-	151.00
October	CN	WCFruits - dble cream - not delivered	Pavilion	25/26PO3425	12.94	12.94	-	12.94
October	DDR	WCFruits - Chives,coriander,parsley,swt pots,bakers	Pavilion	25/26PO3426	134.92	134.92	3.63	131.29
October	DDR	WCFruits - Limes, milk-whole/semi/oat	Pavilion	25/26PO3427	18.24	18.24	-	18.24
November	DDR	WCFruits - Eggs, grated cheddar,peanut butter,cannellini	Pavilion	25/26PO3428	218.74	218.74	-	218.74
November	CC-BOI	Amazon - Trayvespace SAD lamp x1	Cultural	25/26PO3429	33.98	33.98	5.66	28.32
November	CC-BOI	Amazon - Sportlink for iPhone SE-s'proof cover	Grounds	25/26PO3430	21.98	21.98	3.66	18.32
November	Lloyds-RG	Solopress - x50 Vouchers for Festive w'end -Mayor	General	25/26PO3431	13.00	13.00	2.17	10.83
November	Lloyds-RG	Tesco - Biscuits for xmas lights meeting 5/11	Town Management	25/26PO3432	3.15	3.15	-	3.15
November	Lloyds-MPW	Amazon - gold bull dog clips x2 packs	Pavilion	25/26PO3433	19.98	19.98	3.34	16.64
November	Lloyds-MPW	Tesco - x6 bottles of Smirnoff red label vodka	Pavilion	25/26PO3434	120.00	120.00	20.00	100.00
November	Lloyds-MPW	Sainsbury - JJWhitartisan vodkas	Pavilion	25/26PO3435	380.80	380.80	63.47	317.33
October	Lloyds-ML	Tesco - Elderflower, sparkling water,apple juice	Cultural	25/26PO3436	13.20	13.20	-	13.20
November	BACS	Absolute Canvas-Main Marquee, lights & blocks for Festive	Town Management	25/26PO3437	4,549.92	4,549.92	758.32	3,791.60
October	BACS	Acland Plant Hire-Hitachi Excavator & Plant Trailer hire	Dracaena	25/26PO3438	664.80	664.80	110.80	554.00
November	BACS	Edward Ametiello-Robo-brandt commission for Where Are V	Cultural	25/26PO3439	42.00	42.00	7.00	35.00
November	BACS	Be-ta-Pest - Inspection & treatment of rodents in waste bin	Pavilion	25/26PO3440	96.00	96.00	16.00	80.00
October	BACS	Biffa-Standard General Waste collection October 2025	OPO/MB	25/26PO3441	1,257.14	1,257.14	209.52	1,047.62
October	BACS	Biffa-Standard mixed dry recycling collection October 2025	OPO/MB	25/26PO3442	431.52	431.52	71.92	359.60
October	BACS	Biffa - Standard mixed glass collection October 2025	OPO/MB	25/26PO3443	203.14	203.14	33.86	169.28
October	BACS	Biffa - Standard waste & mixed dry recycling October 25	Pavilion	25/26PO3444	647.39	647.39	107.90	539.49
October	BACS	Biffa - Standard organic Food Waste October 25	Pavilion	25/26PO3445	54.24	54.24	9.04	45.20
October	BACS	Biffa - Confidential Waste paper collection October 2025	OPO	25/26PO3446	57.14	57.14	9.52	47.62
		Total BACS Biffa			2,650.57	2,650.57	441.76	2,208.81
October	BACS	Eve Bourrat - Making paper 3D palaces workshop 28.10.25	Cultural	25/26PO3448	175.00	175.00	-	175.00
October	BACS	Eve Bourrat - Selection panel for The Artist Take Over 23.10.	Cultural	25/26PO3449	100.00	100.00	-	100.00
		Total BACS Eve Bourrat			275.00	275.00	-	275.00
October	BACS	Broken Sleep Books- Shopstcok- Modern Poeteries	Cultural	25/26PO3450	61.00	61.00	-	61.00
November	BACS	Cartridge Save - HP 142A Black toner cartridge	OPO	25/26PO3451	41.92	41.92	6.99	34.93
					115,738.29	115,738.29	12,469.40	103,268.89

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
October	BACS	Coast Medic - Emergency DCA Ambulance & Paramedic Rem	Civic	25/26PO3452	384.30	384.30	15.30	369.00
October	BACS	Charlie Cooper Dance - The Debut 19.10.2025	Pavilion	25/26PO3453	3,240.00	3,240.00	-	3,240.00
October	BACS	Cornwall Staff- I Kemp Sous Chef temp 30.10.25	Pavilion	25/26PO3454	235.20	235.20	39.20	196.00
October	BACS	FFC - Baby leaks (200g)bunch x 2	Pavilion	25/26PO3455	5.50	5.50	-	5.50
October	BACS	FFC - Mixed salad 2kg, Raddish bunch 250g & winter Radish	Pavilion	25/26PO3456	34.50	34.50	-	34.50
November	BACS	FFC - Mixed Salad 2kg	Pavilion	25/26PO3457	30.00	30.00	-	30.00
		Total BACS FFC			70.00	70.00	-	70.00
November	BACS	Freq Audio - Hire of LiteDeck 01.10.25-06.10.25	Pavilion	25/26PO3458	144.00	144.00	24.00	120.00
October	BACS	Daniel Gaze - Selection Panel 23.10.2025	Cultural	25/26PO3459	100.00	100.00	-	100.00
October	BACS	Paul Joines-Techincal Support 10th,17th,19th 23rd October	Pavilion	25/26PO3460	800.00	800.00	-	800.00
November	BACS	Lays Auctioneers - Insurance Valuation	Cultural	25/26PO3461	1,200.00	1,200.00	200.00	1,000.00
November	BACS	Living Wage Foundation - Employer Accreditation	Corporate	25/26PO3462	338.40	338.40	56.40	282.00
November	BACS	Office Smart-A5 diary, Post it notes 2026 year Planner	Town Management	25/26PO3463	34.87	34.87	5.81	29.06
November	BACS	Ann's Pasties - x40 Large S'rolls	Pavilion	25/26PO3464	88.00	88.00	-	88.00
November	BACS	Autograffiti - A0 Bar Tariff Prints x2	Pavilion	25/26PO3465	96.00	96.00	16.00	80.00
November	BACS	Green Waste Company - Compost & Lorry transport	Grounds	25/26PO3466	678.00	678.00	113.00	565.00
October	BACS	FFC - Mixed Salad, Rainbow Chard	Pavilion	25/26PO3467	40.00	40.00	-	40.00
November	BACS	Infinitus - Guard for Mayor Civic Parade 19/10	General	25/26PO3468	203.04	203.04	33.84	169.20
November	BACS	Infinitus - CCTV Operator Falmouth+ Helston Reclaim	General	25/26PO3469	3,498.98	3,498.98	583.16	2,915.82
November	BACS	Infinitus - Street Rangers + CSAS Accredited Person	General	25/26PO3470	3,187.20	3,187.20	531.20	2,656.00
November	BACS	Infinitus - Alarm Response 24/10	MB	25/26PO3471	38.40	38.40	6.40	32.00
November	BACS	Infinitus - Door Supervisor 17/10, 23/10	Pavilion	25/26PO3472	761.68	761.68	126.95	634.73
		Total Infinitus			7,689.30	7,689.30	1,281.55	6,407.75
October	BACS	Rhiannon Jandrell - Baby Jam Sessions 7/10, 21/10	Cultural	25/26PO3473	150.00	150.00	-	150.00
October	BACS	Rhiannon Jandrell - Rhyme Time 7/10,14/10,21/10	Cultural	25/26PO3473b	150.00	150.00	-	150.00
		Total Rhiannon Jandrell			300.00	300.00	-	300.00
November	BACS	Katharine Langley - Box Office 6/11, 9/11	Pavilion	25/26PO3474	91.00	91.00	-	91.00
November	BACS	LWC - Sharps Pils, Cold River,Stout,Old Mout,Frobisher	Pavilion	25/26PO3475	2,046.35	2,046.35	341.06	1,705.29
November	BACS	Nick Ferris - Green Waste 4/11	Bowling Green	25/26PO3476	46.92	46.92	7.82	39.10
November	BACS	Nick Ferris - Green Waste 5/11	Pavilion	25/26PO3477	75.48	75.48	12.58	62.90
		Total Nick Ferris			122.40	122.40	20.40	102.00
November	BACS	Meaco - Annual Service Plan 1/11/25	Cultural	25/26PO3478	1,152.00	1,152.00	192.00	960.00
November	BACS	Reach Access - PA Services & Operator-Remembrance 9/11	General	25/26PO3479	180.00	180.00	30.00	150.00
November	BACS	Roasting Room - Brazil Estate,Colombia,Zuma	Pavilion	25/26PO3480	314.00	314.00	-	314.00
November	BACS	SLCC - 14th Edition Council Admin + Delivery Charge	Corporate	25/26PO3481	149.40	149.40	0.90	148.50
Aug-Oct	BACS	SWW - 9/8-31/10/25 Maenporth Beach	Toilets	25/26PO3482	1,361.99	1,361.99	-	1,361.99
Oct-Nov	BACS	SWW - 2/10-3/11/25 External Meter	Pavilion	25/26PO3483	19.61	19.61	-	19.61
Oct-Nov	BACS	SWW - 2/10-3/11/25 Meter 1 & 2	Pavilion	25/26PO3484	1,245.35	1,245.35	-	1,245.35
Oct-Nov	BACS	SWW - 2/10-3/11/25 Libray/Gallery	MB	25/26PO3485	160.80	160.80	-	160.80
October	BACS	Speedy - Masonry Props 1-31/10/25	Pavilion	25/26PO3486	96.82	96.82	16.14	80.68
October	BACS	Speedy - Heras Fence Panels 1-31/10/25	Pavilion	25/26PO3487	81.48	81.48	13.58	67.90
		Total Speedy Hire			178.30	178.30	29.72	148.58
October	BACS	Stabilo - Wallet/sharpener 3in1 x20	Cultural	25/26PO3488	189.90	189.90	31.65	158.25
November	BACS	Swift - Mini jumbo 2ply x20packs	Toilets	25/26PO3489	287.76	287.76	47.96	239.80
November	BACS	Swift - Food Cartons, napkins,2 ply blue c/feed, parchmnt	Pavilion	25/26PO3490	123.56	123.56	20.59	102.97
November	BACS	Swift - Jangro Machine dwasher	Pavilion	25/26PO3491	17.98	17.98	3.00	14.98
		Total Swift			429.30	429.30	71.55	357.75
October	BACS	Three Lanes - Collect 4 models from AG-Mosely Heritage	Cultural	25/26PO3492	162.00	162.00	27.00	135.00
November	BACS	Trevarthens - Cooked Ham, Streaky Bacon, Diced Chuck	Pavilion	25/26PO3493	69.27	69.27	-	69.27
October	BACS	Tragos - Slitting Maul, Sledgehammer,anemone,crocus	Grounds/GG	25/26PO3494	93.26	93.26	15.54	77.72
November	BACS	Travis Perkins - Polycell, Black Mamba nitrile gloves	MB	25/26PO3495	35.32	35.32	5.89	29.43
November	BACS	Travis Perkins - Paint Kettle, Masking Tape, brush's	MB	25/26PO3496	42.44	42.44	7.08	35.36
		Total Travis Perkins			77.76	77.76	12.97	64.79
November	BACS	Withey - BN18 NAA 6/11 Replace worn out dr lock	Grounds	25/26PO3497	285.84	285.84	47.64	238.20
October	BOI-CC	AWS - charges 1-31/10/25	Corporate	25/26PO3498	30.14	30.14	4.88	25.26
November	BOI-CC	Tesco - Bites/Flapjacks/Millionaire/shortcake/apple	General	25/26PO3499	50.40	50.40	-	50.40
October	Lloyds-AM	Contract Signs - Sign at Headland Car Park	Pendennis	25/26PO3500	30.00	30.00	5.00	25.00
November	Lloyds-ML	Premier Inn - 7/11/25 L Gill	Corporate	25/26PO3501	137.00	137.00	22.83	114.17
Oct-Nov	DDR	BritGas - 9/10-1/11/25 Grove Place	Toilets	25/26PO3502	215.34	215.34	10.25	205.09
Oct-Nov	DDR	BritGas - 7/10-6/11/25 Feeder Pillar Adj Bench	General	25/26PO3503	25.12	25.12	1.19	23.93
Oct-Nov	DDR	BritGas - 9/10-1/11/25 Webber St	Toilets	25/26PO3504	23.76	23.76	1.13	22.63
November	CN	WCFruits - Mature Cheese overcharge 354261	Pavilion	25/26PO3505	92.54	92.54	-	92.54
September	DDR	BT - Line Rental Charges Sept WM42322100	Corporate	25/26PO3506	726.00	726.00	121.00	605.00
September	DDR	BT - Line Rental Charges Sept WM41400532	Corporate	25/26PO3507	726.00	726.00	121.00	605.00
October	DDR	BT - Line Rental Charges Oct WM42322100	Corporate	25/26PO3508	726.00	726.00	121.00	605.00
November	DDR	BT - Internet Services-Nov - 42732485	Park Lodge	25/26PO3509	528.00	528.00	88.00	440.00
October	DDR	G4S - Cash Collect 1-31/10/25	General	25/26PO3510	209.88	209.88	34.98	174.90
September	DDR	Ram Tracking - Vehicle tracking 18/09-17/10/25	Grounds/Facilities	25/26PO3511	72.00	72.00	12.00	60.00
November	DDR	St Austell - Rattler, p/grigio, prosecco,tamari,water	Pavilion	25/26PO3512	718.88	718.88	119.81	599.07
November	Chq 16	Petty Cash Top-Up	OPO	25/26PO3513	135.98	135.98	-	135.98
November	Chq 17	Petty Cash Top-Up	Pavilion	25/26PO3514	209.44	209.44	-	209.44
November	BACS	Dopplergang3r Ltd-Ticket sales Nu Metal 07.11.2025	Pavilion	25/26PO3515	3,580.19	3,580.19	-	3,580.19
November	BACS	Aardvark-Collect 1 x painting from B17 OEU & deliver	Cultural	25/26PO3516	144.00	144.00	24.00	120.00
November	BACS	Aardvark-Collect 2 x packages & deliver to TR3 6QL	Cultural	25/26PO3517	144.00	144.00	24.00	120.00
		Total Aardvark			288.00	288.00	48.00	240.00
October	BACS	Autograffiti - A0 Bar Tariff & A1 Raggae Fest prints	Pavilion	25/26PO3518	168.00	168.00	28.00	140.00
November	BACS	bba.media - Boardcast of Remembrance Sunday service	Civic	25/26PO3519	250.00	250.00	-	250.00
November	BACS	Cornwall Wood Treatment- 26 x Treated round stakes 100m	Dracaena	25/26PO3520	289.50	289.50	48.25	241.25
October	BACS	D&R Electrical - Balance of installation of MVHR Unit	MB	25/26PO3521	4,729.76	4,729.76	788.30	3,941.46
October	BACS	Event Dispense - 14 taps temp bar for Reggae Fest	Pavilion	25/26PO3522	810.00	810.00	135.00	675.00
November	BACS	Fleet Line Makers - Pitchmaker Super C 10 Ltr	Dracaena	25/26PO3523	995.40	995.40	165.90	829.50
November	BACS	Greenham- Bleach, foaming hand soap, toilet cleaner	Toilets	25/26PO3524	250.70	250.70	41.78	208.92
October	BACS	ICCM- E Middleditch online Exhumation of remains course	Corporate	25/26PO3525	120.00	120.00	20.00	100.00
November	BACS	ICCM - E Middleditch online EROB course 9th & 10th Dec 25	Corporate	25/26PO3526	180.00	180.00	30.00	150.00
		Total ICCM			300.00	300.00	50.00	250.00
October	BACS	K Dale - Stage tech support for Goldie Lookin Chain 17.10.25	Pavilion	25/26PO3527	50.00	50.00	-	50.00
August	BACS	Rainer - RW1-26 replacement keys x 8 & delivery	Toilets	25/26PO3528	79.20	79.20	13.20	66.00
November	BACS	Reef - Legionella resampling female WC hand basin	Pavilion	25/26PO3529	189.60	189.60	31.60	158.00
November	BACS	Royal Mail - Falmouth Christmas calender mail drop	Town Management	25/26PO3530	1,227.94	1,227.94	204.15	1,023.79
November	BACS	Travis Perkins-Plyocell stain block aerosol 500ml	Facilities	25/26PO3531	97.20	97.20	16.20	81.00
November	BACS	Tarvis Perkins - BSW Sawn green treated 22x150mmx4.8m	Cemetery	25/26PO3532	49.34	49.34	8.22	41.12
		Total Travis Perkins			146.54	146.54	24.42	122.12
					157,777.66	157,777.66	17,307.20	140,470.46

Date	Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
November		BACS	SWPSI - Replace missing upright pole	Kimberley Park	25/26PO3533	1,080.00	1,080.00	180.00	900.00
November		BACS	SWPSI - Labour to replace 4 horizontal beams	Kimberley Park	25/26PO3534	288.00	288.00	48.00	240.00
November		BACS	SWPSI - Replace climbing ramp & support beam in play area	Kimberley Park	25/26PO3535	498.00	498.00	83.00	415.00
			Total SWPSI			1,866.00	1,866.00	311.00	1,555.00
November		BACS	Wallgate - Replace 2 x fascia door assembly Thrii Hand wash dr	Toilets	25/26PO3536	3,131.28	3,131.28	521.88	2,609.40
November		BACS	Helston Town Council- 2 tickets for Mayor's murder mystery	Mayoral	25/26PO3537	50.00	50.00	-	50.00
November		BACS	Artstat-Shop stock - Red watercolour tin	Cultural	25/26PO3538	21.60	21.60	3.60	18.00
November		BACS	Artstat- Shop stock- Acrylic colour set, pencil sharpener,DR	Cultural	25/26PO3539	150.89	150.89	25.15	125.74
			Total Artstat			172.49	172.49	28.75	143.74
November		BACS	BG Electrical-Supply,wire&fit 2 gang sockets,Disconnect red	MB	25/26PO3540	1,546.80	1,546.80	257.80	1,289.00
November		BACS	BG Electrical-Supply,wire & fit control sounder in disabled W	Pavilion	25/26PO3541	852.00	852.00	142.00	710.00
			Total BG Electrical			2,398.80	2,398.80	399.80	1,999.00
November		BACS	BigDug-4 x Fully loaded Comfrot Ergo operator task chair	MB	25/26PO3542	608.34	608.34	101.39	506.95
November		BACS	Sam Bradbury- Half term art workshop -Mask making 28.10.	Cultural	25/26PO3543	175.00	175.00	1.00	174.00
Aug-Oct		BACS	J Brodie Luke - Digger Hire - Aug x 5, Sept x 5 & Oct x 3 days	Cemetery	25/26PO3544	1,014.00	1,014.00	169.00	845.00
November		BACS	Cornwall Council - 1 X Learning hub licence renewal K Mulca	Corporate	25/26PO3545	45.60	45.60	7.60	38.00
November		BACS	Cornwall Council-DBS check S Eva & admin fee	Corporate	25/26PO3546	39.50	39.50	3.00	36.50
November		BACS	Cornwall Council-COE provision for SLA patrols October 25	Pendennis	25/26PO3547	209.25	209.25	-	209.25
November		BACS	D&C 4 x 4-Response mileage & expenses for Remembrance	Civic	25/26PO3548	390.00	390.00	-	390.00
November		BACS	Francys de Vos - Robo-brandt commission for Where Are W	Cultural	25/26PO3549	54.00	54.00	-	54.00
November		BACS	S Eva -Macbearing Duties -Sea Sunday, Civic Service & Reme	Civic	25/26PO3550	60.00	60.00	-	60.00
November		BACS	FFC - 2kg x Mixed loose salad	Pavilion	25/26PO3551	30.00	30.00	-	30.00
November		BACS	Hudson Accounting - 2025/26 Interim Audit	Corporate	25/26PO3552	1,250.00	1,250.00	-	1,250.00
November		BACS	Paul Kneebone - Buglar for First Poppy laying & Armistice Da	Civic	25/26PO3553	40.00	40.00	-	40.00
November		BACS	Katharne Langley - Box Office duties Gwenna 15.11.25	Pavilion	25/26PO3554	39.00	39.00	-	39.00
November		BACS	Mass Affect - Lighting & tech for NU Metal night	Pavilion	25/26PO3555	240.00	240.00	40.00	200.00
November		BACS	M Peachey -Macbearing Duties -Sea Sunday, Civic Service &	Civic	25/26PO3556	60.00	60.00	-	60.00
November		BACS	Plymouth Citybus - Provision of bus 67 for November 2025	General Council	25/26PO3557	2,075.25	2,075.25	-	2,075.25
November		BACS	Clear Brew - Full dispense system check & regular line clean	Pavilion	25/26PO3558	154.50	154.50	25.75	128.75
November		BACS	Naomi Frears - Panel for selection process for exhibitions	Cultural	25/26PO3559	100.00	100.00	-	100.00
November		BACS	Nick Ferris - Green Waste	Gyllingdune Garden	25/26PO3560	95.88	95.88	15.98	79.90
November		BACS	Nick Ferris-Tarmac Bitamous mixture for fuel tank install	Cemetery	25/26PO3561	47.88	47.88	7.98	39.90
November		BACS	Nick Ferris - Green Waste	Kimberley Park	25/26PO3562	57.12	57.12	9.52	47.60
			Total Nick Ferris			200.88	200.88	33.48	167.40
November		BACS	LWC-Pils, Cold River Cider,Atlantic Pale, Stout,Old Mount	Pavilion	25/26PO3563	1,977.02	1,977.02	329.50	1,647.52
November		BACS	Plumbstop-Entity Pre-pack adj Brass lever Arm 15mm T0002	Toilets	25/26PO3564	16.45	16.45	2.74	13.71
November		BACS	Property Solutions- Replace plastic pipework & insulate shed	The Moor	25/26PO3565	444.00	444.00	74.00	370.00
November		BACS	Office Smart - Mini tower fan & Scissors	OPO	25/26PO3566	63.50	63.50	10.58	52.92
November		BACS	Owen Gildersleeve-Shop stock- Greetings cards	Cultural	25/26PO3567	41.44	41.44	-	41.44
November		BACS	Reef - Descalce & disinfect spray head taps, water sampling	MB	25/26PO3568	165.00	165.00	27.50	137.50
November		BACS	SLCC - Accommodation & Practioners conference M Williams	Corporate	25/26PO3569	716.00	716.00	66.00	650.00
November		BACS	SWW- Water & sewerage rates 08.07.25-31.10.25 POW	Toilets	25/26PO3570	2,753.40	2,753.40	-	2,753.40
November		BACS	SWW-Water & sewerage rates 19.08.25-12.11.25 Castle Bea	Toilets	25/26PO3571	2,466.24	2,466.24	-	2,466.24
November		BACS	Roasting Room-Brazil single estate,Colombia sugar cane,Zun	Pavilion	25/26PO3572	415.00	415.00	-	415.00
November		BACS	Trago-Gaffer tape White,Tri Hook satin nickel,car key batter	Pavilion	25/26PO3573	27.26	27.26	4.55	22.71
November		BACS	Trago - 15LL Galvanised Incinerator for E20	Grounds	25/26PO3574	6.64	6.64	1.11	5.53
			Total Trago			33.90	33.90	5.66	28.24
November		BACS	Trevarthen-Chicken fillets, cooked ham sliced & minced bee	Pavilion	25/26PO3575	64.03	64.03	-	64.03
November		BACS	Verdant- Lightbulb 24 x440ml case & Sundialer Ale Kegstar	Pavilion	25/26PO3576	541.80	541.80	90.30	451.50
October		BACS	YPO- Durable pen pot, double hole canister, Colouring pencil	Cultural	25/26PO3577	45.90	45.90	7.65	38.25
November		BACS	Waterplus - Water rates 14.10.25-14.11.25	Mortuary	25/26PO3578	20.20	20.20	3.37	16.83
October		BACS	HMRC PAYE - Roll Back Payroll corrections	Corporate	25/26PO3579	92.60	92.60	-	92.60
October		BACS	HMRC NIC - Roll Back Payroll corrections	Corporate	25/26PO3580	108.73	108.73	-	108.73
			Total BACS -HMRC			201.33	201.33	-	201.33
October		BACS	Net Wages - Roll back of Payroll correction	Corporate	25/26PO3581	334.39	334.39	-	334.39
November		BACS	Ann's - 40 large sausage rolls	Pavilion	25/26PO3582	88.00	88.00	-	88.00
November		BACS	Eve Bourrat-Art for Wellbeing & Discover Art workshops Nov	Cultural	25/26PO3583	450.00	450.00	-	450.00
November		BACS	Glasdon - Jubilee Duo 200 Litter bin	Pendennis	25/26PO3584	1,003.76	1,003.76	167.30	836.46
November		CN	Hachette -Credit - Shop Stock Overstock The Graces Hardba	Cultural	25/26PO3585	-	137.50	-	137.50
November		BACS	Nisbets - Taylr heavy duty kitchen scales, Dessert spoon sets	Pavilion	25/26PO3586	116.95	116.95	19.49	97.46
October		BACS	Driving Mobility- Shopmobility 01.12.25-30.11.26	Town Management	25/26PO3587	50.00	50.00	-	50.00
Oct-Nov		DDR	Allstar - Fuel for 31/10-14/11/25	Fac/Gronds/Cem/PP	25/26PO3588	477.03	477.03	79.51	397.53
Oct-Nov		DDR	BOI - Bank Charges 6/10-4/11	Corporate	25/26PO3589	20.57	20.57	-	20.57
November		DDR	BritGas - 2/11-10/11Webber St	Toilets	25/26PO3590	8.97	8.97	0.42	8.55
November		DDR	BritGas - 2/11-10/11 Grove Place	Toilets	25/26PO3591	22.55	22.55	1.07	21.48
Sept-Nov		DDR	BritGas - 25/9-1/11/25 Castle Beach	Toilets	25/26PO3592	58.27	58.27	2.77	55.50
Sept-Nov		CN	BritGas - 25/9-24/10/25 Castle Beach-cancels 805512664	Toilets	25/26PO3593	-	42.75	-	42.75
Sept-Oct		DDR	BritGas - 24/9-23/10/25 Non Conform w/shop	Cemetery	25/26PO3594	128.20	128.20	6.10	122.10
Aug-Sept		DDR	BritGas - 24/8-23/9/25 Non Conform w/shop	Cemetery	25/26PO3595	133.99	133.99	6.38	127.61
Oct-Nov		DDR	Lloyds - 10/10-9/11/25 Bank charges 57912060	Corporate	25/26PO3596	29.25	29.25	-	29.25
Oct-Nov		DDR	Lloyds - 10/10-9/11/25 Bank charges 57911660	Corporate	25/26PO3597	8.50	8.50	-	8.50
Oct-Nov		DDR	Lloyds - 1/10-31/10/25 online banking charge 57911660	Corporate	25/26PO3598	50.00	50.00	-	50.00
Nov-Dec		DDR	Ram Tracking - Vehicle tracking 18/11-17/12/25	Grounds/Facilities	25/26PO3599	72.00	72.00	12.00	60.00
Nov-Dec		DDR	Safe HR - 15/11-14/12/25 Membership for 88 employees	Corporate	25/26PO3600	370.20	370.20	61.70	308.50
November		DDR	St Austell - Mulled wine, rattler, o'grigio, s/blanc,malbec	Pavilion	25/26PO3601	976.54	976.54	162.76	813.78
November		DDR	B&Q - Wham Bam recycled 150L box & lid	Cultural	25/26PO3602	30.00	30.00	5.00	25.00
November		DDR	B&Q - Wardrobe rail, end bracket,corner connector, w/top	OPO	25/26PO3603	129.18	129.18	21.54	107.64
November		DDR	B&Q - Erbauer 230mm, Segment diamond disc	Facilities	25/26PO3604	85.50	85.50	14.25	71.25
November		DDR	Screwfix - Dewalt newark safety boots-J Aston	Grounds	25/26PO3605	68.99	68.99	-	68.99
November		DDR	Screwfix-Orca hybrid boots-J Porter, Outback dealer -Georgi	Grounds	25/26PO3606	154.96	154.96	-	154.96
November		DDR	WCFruits - Whole/semi/oat milk, cheese slices	Pavilion	25/26PO3607	14.19	14.19	-	14.19
November		DDR	WCFruits - Eggs, carrots, cabbage,milk,flour,sugar,flora	Pavilion	25/26PO3608	314.44	314.44	-	314.44
November		DDR	WCFruits - Whole/semi/oat milk, sausages,croissants,flora	Pavilion	25/26PO3609	74.43	74.43	-	74.43
November		DDR	WCFruits - Limes, lemons,banana,apple,clementine	Pavilion	25/26PO3610	140.43	140.43	15.92	124.51
November		DDR	WCFruits - Ginger, cucumber, chives,parsley, milk, sausages	Pavilion	25/26PO3611	350.17	350.17	-	350.17
November		DDR	WCFruits - Salad, celery,eggs,cucumber,carrots,spring onion	Pavilion	25/26PO3612	239.18	239.18	15.34	223.84
November		DDR	WCFruits - Clementines, apples,banana,lemon,limes	Pavilion	25/26PO3613	61.43	61.43	-	61.43
November		DDR	WCFruits - Bakers, coriander,mayo,rapeseed,les pomme	Pavilion	25/26PO3614	147.48	147.48	-	147.48
November		DDR	WCFruits - Squash, cucumber, kale,celery,whole/semi/oat m	Pavilion	25/26PO3615	98.21	98.21	-	98.21
November		DDR	WCFruits - Les Pommes Frites, Scones	Pavilion	25/26PO3616	50.29	50.29	-	50.29
November		DDR	WCFruits - Swt Potato, mushroom,syrup,lemon juice, lime	Pavilion	25/26PO3617	77.48	77.48	-	77.48
November		DDR	WCFruits - Whole/semi/oat milk, cheese slices	Pavilion	25/26PO3618	57.95	57.95	-	57.95
						188,459.99	188,459.99	20,156.66	168,303.33

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
November	DDR	WCFruits - Leek, but squash, whole/semi/oat milk, saffron	Pavilion	25/26PO3619	55.96	55.96	-	55.96
November	DDR	WCFruits - Onions, semi/whole/oat milk, ciabatta rolls	Pavilion	25/26PO3620	25.88	25.88	-	25.88
November	DDR	WCFruits - Kale, salad, swt pots, grated cheddar, butter	Pavilion	25/26PO3621	60.20	60.20	-	60.20
November	DDR	WCFruits - Ciabatta rolls x40	Pavilion	25/26PO3622	38.09	38.09	-	38.09
November	DDR	WCFruits - Limes, apples, cabbage, bakers, carrots, parsley	Pavilion	25/26PO3623	440.64	440.64	52.07	388.57
November	DDR	WCFruits - Ciabatta rolls, shortbread, flapjacks	Pavilion	25/26PO3624	115.05	115.05	-	115.05
November	DDR	WCFruits - Cucumber, lasagne, milk, butter	Pavilion	25/26PO3625	25.35	25.35	-	25.35
November	DDR	WCFruits - Carrots, eggs, celeriac, apples, eggs, mange tout	Pavilion	25/26PO3626	386.34	386.34	8.67	377.67
November	DDR	WCFruits - Les Pommes Frites, flapjacks	Pavilion	25/26PO3627	43.74	43.74	-	43.74
November	DDR	WCFruits - Flapjacks	Pavilion	25/26PO3628	21.74	21.74	-	21.74
November	DDR	WCFruits - Coriander, swt pots, whole/oat milk, thyme	Pavilion	25/26PO3629	124.56	124.56	-	124.56
November	CN	WCFruits - Whole milk - damaged on inv 369354	Pavilion	25/26PO3630	1.57	1.57	-	1.57
November	DDR	WCFruits - Apples, eggs, parsley, pepper, banana, milk	Pavilion	25/26PO3631	95.69	95.69	-	95.69
November	DDR	WCFruits - Les Pommes Frites, ciabatta rolls	Pavilion	25/26PO3632	59.96	59.96	-	59.96
November	BACS	M Palmer Williams - Reinburse Jan24-Aug25 Water for Lodge	Cemetery	25/26PO3633	418.80	418.80	-	418.80
November	BACS	Jack Aston expenses- Milk/tea/coffee and cleaning products	Grounds	25/26PO3634	31.38	31.38	5.23	26.15
November	BACS	M Brotherton expenses - Coffee & Milk	Cemetery	25/26PO3635	15.47	15.47	-	15.47
November	BACS	N Burgess expenses - Printing costs of 500 A5 flyers	Town Management	25/26PO3636	35.99	35.99	-	35.99
November	BACS	S Scott expenses - WC & SS food Bradford Engage Conferenc	Cultural	25/26PO3637	27.10	27.10	-	27.10
November	BACS	Ann's Pasties - x40 S'rolls	Pavilion	25/26PO3638	88.00	88.00	-	88.00
November	BACS	Autograffiti - Xmas/Festive w/end road signs	Town Management	25/26PO3639	99.84	99.84	16.64	83.20
November	BACS	Autograffiti - Banner- train banners x8	Town Management	25/26PO3640	604.50	604.50	99.50	505.00
		Total BACS -Autograffiti			704.34	704.34	116.14	588.20
November	BACS	Booths - x6 A2 Posters waterproof-light switch on	Town Management	25/26PO3641	72.00	72.00	12.00	60.00
November	BACS	Chubb - Call out Charge 17.11.25	Pavilion	25/26PO3642	31.80	31.80	5.30	26.50
August	BACS	Coast Medic - Call out 18/8 + monthly admin fee for cover	Pavilion	25/26PO3643	300.00	300.00	50.00	250.00
November	BACS	Cormac - Radon testing 25/26 Library	MB	25/26PO3644	595.74	595.74	99.29	496.45
November	BACS	CSA - Dean Dawes Sous Chef 16/11 7hrs	Pavilion	25/26PO3645	235.20	235.20	39.20	196.00
November	BACS	D Curtis-Adkins - Half term craft drop in w/shop	Cultural	25/26PO3646	175.00	175.00	-	175.00
September	BACS	Devon Marquee Co- balance of hire 26/9-12/10	Pavilion	25/26PO3647	1,606.56	1,606.56	267.76	1,338.80
November	BACS	Duchy Alarms - 5/11 engineer-replaced battery-intruder alrr	Pavilion	25/26PO3648	31.32	31.32	5.22	26.10
November	BACS	Duchy Dance - Gross ticket sales 16/11	Pavilion	25/26PO3649	3,156.50	3,156.50	-	3,156.50
November	BACS	Duchy Defibs - 20/11 supply x2 replacement pads	Corporate	25/26PO3650	144.00	144.00	24.00	120.00
November	BACS	EE - Monthly charges less duplicated payment(Pay £167.76)	Corporate	25/26PO3651	789.38	789.38	124.90	664.48
November	BACS	Elusive Press - x30 Black T-shirts, x25 sweaters	Pavilion	25/26PO3652	726.00	726.00	121.00	605.00
November	BACS	Exco - 13/11 Intruder alarm fault	OPO	25/26PO3653	93.60	93.60	15.60	78.00
November	BACS	FFC - Mixed Salad	Pavilion	25/26PO3654	15.00	15.00	-	15.00
November	BACS	Falriver - Subsidy for Visitors Information centre	General Council	25/26PO3655	4,000.00	4,000.00	-	4,000.00
November	BACS	Fernbank - x8 Poster for Christmas	Town Management	25/26PO3656	336.00	336.00	56.00	280.00
November	BACS	Nick Ferris - 20/11 Green Waste	Cemetery	25/26PO3657	32.64	32.64	5.44	27.20
November	BACS	Focus - Service charges printing colour/black	OPO/PP	25/26PO3658	180.04	180.04	30.01	150.03
November	CN	Focus - Power up cyber intelligence Sept-Oct	OPO/PP	25/26PO3659	23.98	23.98	4.00	19.98
		Total BACS -Focus			156.06	156.06	26.01	130.05
November	BACS	Greenhams - Rock Salt x40 bags	Cemetery	25/26PO3660	268.80	268.80	44.80	224.00
November	BACS	Hachetts - Book shop stock x12 (CR on Acc £137.50)	Cultural	25/26PO3661	112.39	112.39	-	112.39
November	BACS	Paul Joines - Nov Tech support x10hrs	Pavilion	25/26PO3662	690.00	690.00	-	690.00
November	BACS	Katharine Langley - 22/11 The Orb Box Office	Pavilion	25/26PO3663	45.50	45.50	-	45.50
November	BACS	Elin Manon - x5 2026 Calenders	Cultural	25/26PO3664	45.00	45.00	-	45.00
October	BACS	Tony Meeuwissen - Remarkable animals-shop stock	Cultural	25/26PO3665	42.54	42.54	-	42.54
November	BACS	NALC - Delegate M Williams-The Housing Puzzle	Corporate	25/26PO3666	42.00	42.00	7.00	35.00
November	BACS	Nalders - Land Registry disbursements-Pendennis Hland	Corporate	25/26PO3667	59.80	59.80	-	59.80
November	BACS	Luke Penny - 16/11 Labour for work done Duchy Dance	Pavilion	25/26PO3668	200.00	200.00	-	200.00
November	BACS	Percomm - New asset wifi, connection leads, access points	KP Lodge	25/26PO3669	11,853.36	11,853.36	1,975.55	9,877.81
November	BACS	Percomm - Additional 4 cat6 data outlets & 5 cat6a	KP Lodge	25/26PO3670	606.40	606.40	101.07	505.33
		Total BACS -Percomm			12,459.76	12,459.76	2,076.62	10,383.14
November	BACS	PHS - 18/11/25-17/11/26 Admin/waste & sharps coll	Pavilion	25/26PO3671	974.48	974.48	162.41	812.07
November	BACS	Piano Noble - Loan admin fee x1 artwork R Borchard coll	Cultural	25/26PO3672	180.00	180.00	30.00	150.00
November	BACS	Rabart - Brushes, Alcoat exterior white paint	MB	25/26PO3673	53.69	53.69	8.95	44.74
December	BACS	Reach Access - Bid Bunting/Hanging baskets/xmas lights	Town Management	25/26PO3674	8,230.00	8,230.00	1,371.66	6,858.34
November	BACS	Roasting Room - Brazil estate, columbia sugar cane, zuma	Pavilion	25/26PO3675	533.00	533.00	-	533.00
November	CN	Swift - Hot Dog trays - arrived too late	Pavilion	25/26PO3676	160.78	160.78	26.80	133.98
November	BACS	Swift - 2ply blue feed, glass rinse aid liquid	Pavilion	25/26PO3677	41.96	41.96	6.99	34.97
November	BACS	Swift - Mini jumbo 200m 2ply	Toilets	25/26PO3678	359.70	359.70	59.95	299.75
November	BACS	Swift - Recycled napkins	Pavilion	25/26PO3679	197.94	197.94	32.99	164.95
		Total BACS -Swift			438.82	438.82	73.14	365.68
November	BACS	3Lanes - Collect from AG- Eat Art, del to Naomi Frears	Cultural	25/26PO3680	132.00	132.00	22.00	110.00
November	BACS	Travis Perkins - Fire Panel/pallet hood/soundfoam	Pavilion	25/26PO3681	51.05	51.05	8.51	42.54
November	BACS	Travis Perkins - Timber, nail plate, kee pads-tank install	Cemetery	25/26PO3682	40.80	40.80	6.80	34.00
		Total BACS -Travis Perkins			91.85	91.85	15.31	76.54
November	BACS	Trevarthens - Cooked Ham,	Pavilion	25/26PO3683	12.89	12.89	-	12.89
November	BACS	Wyevale - Purpurea rootball, tristic rootball, pendula	Dracaena	25/26PO3684	3,462.00	3,462.00	577.00	2,885.00
Oct-Nov	DDR	BritGas - 15/10-14/11/25 Electric (Estimated)	OPO	25/26PO3685	1,161.24	1,161.24	193.54	967.70
November	DDR	BritGas - 15/11-20/11/25 Electric (Read)	OPO	25/26PO3686	1,127.04	1,127.04	187.84	939.20
Oct-Nov	DDR	BritGas - 15/10-14/11/25 Gas (Estimated)	MB	25/26PO3687	286.55	286.55	13.64	272.91
November	DDR	BritGas - 15/11-20/11/25 Gas (Read)	MB	25/26PO3688	64.24	64.24	3.05	61.19
November	DDR	BT-Phone, cloud voice, broadband, mobile 01.11.2-30.11.25	Corporate	25/26PO3689	780.06	780.06	130.01	650.05
November	BACS	Friends of Falmouth Hospital Cllr S Carmichael community ch	General Council	25/26PO3690	100.00	100.00	-	100.00
November	DDR	BT-WM42322100- Internet regular charges	Corporate	25/26PO3691	285.92	285.92	47.65	238.27
September	DDR	BT-Phone, cloud voice, broadband, mobile 01.09.25-30.09.25	Corporate	25/26PO3692	780.61	780.61	130.10	650.51
November	DDR	Paymentsense - Terminal rental 01.10.25-31.10.25	Pavilion	25/26PO3693	535.32	535.32	89.22	446.10
October	DDR	Paymentsense - Service charges & fees 01.10.25-31.10.25	Pavilion	25/26PO3694	832.27	832.27	-	832.27
November	DDR	Screwfix-14MMx20M Jute twisted rope, Fencing pins & lock	Pavilion	25/26PO3695	327.89	327.89	54.65	273.24
November	CC	BOI - M Williams annual fee	Corporate	25/26PO3696	25.00	25.00	-	25.00
November	CC	Odyssey - Scuttle the microplastic collecting cuttle x 3	Environmental	25/26PO3697	87.00	87.00	-	87.00
November	CC	Microsoft - Azure standard 01.10.25-31.10.25	Corporate	25/26PO3698	704.62	704.62	117.44	587.18
November	CC	Mailchimp - Standard plan 2500 contacts	Pavilion	25/26PO3699	45.92	45.92	-	45.92
October	loids CC - ML	Transport Wales train ticket Ml for Museums Assoc. confere	Corporate	25/26PO3700	5.50	5.50	-	5.50
November	loids CC - ML	Darleys Street Market - Food & refreshments- Engage conf	Corporate	25/26PO3701	20.50	20.50	-	20.50
November	loids CC - ML	Lela's Café & Brunch - Food & refreshments-Engage conf	Corporate	25/26PO3702	15.45	15.45	-	15.45
November	loids CC - ML	Letteris - Food & refreshments - Engage conference	Corporate	25/26PO3703	19.60	19.60	2.70	16.90
November	loids CC - ML	Tesco - Blueberries, grapes, breadsticks, popcorn for Splanna	Cultural	25/26PO3704	9.50	9.50	-	9.50
November	loids CC - ML	Die Happy Pizza- 7 x Margheritas for Splanna workshop	Cultural	25/26PO3705	63.00	63.00	10.50	52.50
					239,121.25	239,121.25	26,559.71	212,561.54

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
November	loids CC - ML	Asda-Breadsticks,hot dogs,bin liners,popcorn for Splanna	Cultural	25/26PO3706	59.34	59.34	3.82	55.52
November	loids CC - ML	Tesco - Biscuits & herbal teas for meeting	Cultural	25/26PO3707	9.20	9.20	-	9.20
November	loids CC - ML	Trago - Storage basket, 4 drawer storage unit & box	Cultural	25/26PO3708	16.03	16.03	2.67	13.36
November	loids CC - RG	Trainline - R Gate -Sherborne to Woking & Return for ATCM	Corporate	25/26PO3709	85.71	85.71	-	85.71
November	loids CC - RG	Microsoft - 365 Business Basic 15.11.25-14.12.25	Corporate	25/26PO3710	9.80	9.80	-	9.80
November	Lloyds CC- RT	Desktronic - 4 x HomeOne desks	MB	25/26PO3711	1,036.00	1,036.00	172.67	863.33
November	Lloyds CC- RT	AO - 5 star membership to 24/11/26	Corporate	25/26PO3712	39.99	39.99	-	39.99
October	yds CC -MPW	Abbotts -Refund on bottle drinks fridge hire	Pavilion	25/26PO3713	28.00	28.00	-	28.00
November	yds CC- MPW	Amazon - Replacement tips compatible Apple Pencil 2 Gen i	Pavilion	25/26PO3714	4.99	4.99	0.83	4.16
November	yds CC- MPW	Amazon - All-in-one Keyboard cleaning kit	Pavilion	25/26PO3715	9.96	9.96	1.66	8.30
November	yds CC- MPW	Wristband company - Black printed Tyvek wristbands	Pavilion	25/26PO3716	156.00	156.00	26.00	130.00
November	yds CC- MPW	Nutribullet - Blender	Pavilion	25/26PO3717	79.99	79.99	13.33	66.66
November	yds CC- MPW	B&Q - 10 x 25w BC B22 Opal golf light bulbs	Pavilion	25/26PO3718	29.97	29.97	5.00	24.98
November	yds CC- MPW	Zoro UK - Square Garden tray black 2 x	Pavilion	25/26PO3719	25.98	25.98	4.32	21.66
November	yds CC- MPW	Amazon - 4 digit manual clicker counter	Pavilion	25/26PO3720	6.29	6.29	1.05	5.24
November	yds CC- MPW	Amazon - Lil-lets period pads, tampons and pantyliners	Pavilion	25/26PO3721	37.29	37.29	-	37.29
November	DDR	BT - Internet Services-01.11.2025-30.11.25	Corporate	25/26PO3722	471.60	471.60	78.60	393.00
November	DDR	St Austell Brewery-S/Blanc, P/Grigio,sparkling apple juice,Tr	Pavilion	25/26PO3723	324.77	324.77	54.13	270.64
November	DDR	WCFruit-Red peppers, red onions,milk, Barista Oat milk	Pavilion	25/26PO3724	66.12	66.12	-	66.12
November	DDR	WCFruit-Potato salad mids,squash,sweet potato,kale,courge	Pavilion	25/26PO3725	195.70	195.70	-	195.70
November	DDR	WCFruit-Eggs, unsalted butter, mincemeat, golden syrup	Pavilion	25/26PO3726	60.39	60.39	-	60.39
November	DDR	WCFruit- Celery, milk, soured cream & grated cheddar	Pavilion	25/26PO3727	51.99	51.99	-	51.99
November	DDR	WCFruit Apple juice cans & Ciabatta rolls	Town Management/	25/26PO3728	298.93	298.93	44.66	254.27
November	DDR	WCFruit-Limes,lemons,bakers,carrots,Spanish onions,tomat	Pavilion	25/26PO3729	279.83	279.83	-	279.83
November	DDR	WCFruit - Ciabatta rolls & Sourdough sliced	Pavilion	25/26PO3730	43.99	43.99	-	43.99
November	DDR	WCFruit - Milk, Barista oak milk, tuna chunks, Burts crisps	Pavilion	25/26PO3731	116.20	116.20	7.99	108.21
November	DDR	WCFruit - Eggs,salad,clementine,milk, Aero, Kitkats, Mars & B	Pavilion	25/26PO3732	321.16	321.16	22.27	298.89
November	DDR	WCFruit- Milk, Barista oat milk, mayonnaise, cooking wine	Pavilion	25/26PO3733	133.76	133.76	-	133.76
November	CN	WCFruit - Plain scones not delivered	Pavilion	25/26PO3734	28.42	28.42	-	28.42
November	BACS	Source FM - Cllrs Robinson & Pearce Community Chest & Ma	General Council	25/26PO3735	300.00	300.00	-	300.00
November	BACS	Friends of Tregonigge - Cllr E Evans Community Chest	General Council	25/26PO3736	80.00	80.00	-	80.00
November	BACS	Sam Bradury - Cllrs Walkden & Stephens Community Chest	General Council	25/26PO3737	110.00	110.00	-	110.00
November	CC	Amazon- Concentrated snow machine fluid 5 L	Town management	25/26PO3738	41.99	41.99	7.00	34.99
November	yds CC- MPW	Meta - Arrested Development & Gong and Henge campaigns	Pavilion	25/26PO3739	76.00	76.00	-	76.00
October	yds CC- MPW	Meta- Gwenno & Arrested Development Campaigns	Pavilion	25/26PO3740	7.64	7.64	-	7.64
October	yds CC- MPW	Meta- Gwenno & Arrested Development Campaigns	Pavilion	25/26PO3741	71.00	71.00	-	71.00
November	BACS	Tresise & Balwin - refund of Bennett-paid in error	Cemetery	25/26PO3742	195.00	195.00	-	195.00
October	CN	BritGas - 2/10-1/11/25 Gyllyngdune Cottage	Pavilion	25/26PO3743	548.62	548.62	91.43	457.19
September	CN	BritGas - 2/9-1/10/25 Gyllyngdune Cottage	Pavilion	25/26PO3744	492.52	492.52	82.08	410.44
August	CN	BritGas - 2/8-1/9/25 Gyllyngdune Cottage	Pavilion	25/26PO3745	466.74	466.74	77.79	388.95
July	CN	BritGas - 2/7-1/8/25 Gyllyngdune Cottage	Pavilion	25/26PO3746	483.93	483.93	80.65	403.28
June	CN	BritGas - 10/6-1/7/25 Gyllyngdune Cottage	Pavilion	25/26PO3747	351.12	351.12	58.52	292.60
June	CN	BritGas - 2/6-9/6/25 Gyllyngdune Cottage	Pavilion	25/26PO3748	695.94	695.94	115.99	579.95
June-Nov	DDR	BritGas - 2/6-24/11/25 revised Gyllyngdune Cottage	Pavilion	25/26PO3749	673.01	673.01	32.04	640.97
Oct-Nov	DDR	BritGas - 13/10-12/11 Electric	Dracaena	25/26PO3750	58.23	58.23	2.77	55.46
Oct-Nov	DDR	BritGas - 24/10-22/11/25 Gyllyngvase	Toilets	25/26PO3751	59.28	59.28	2.82	56.46
Oct-Nov	DDR	BritGas - 25/10-24/11/25 The Park Lodge	KP Lodge	25/26PO3752	733.42	733.42	122.23	611.19
Oct-Nov	DDR	BritGas - 23/10-22/11/25 The Moor Piazza	General Council	25/26PO3753	15.36	15.36	0.73	14.63
Oct-Nov	DDR	BritGas - 26/10-25/11/25 CofE Chapel	Cemetery	25/26PO3754	20.29	20.29	0.96	19.33
Oct-Nov	DDR	BritGas - 24/10-23/11/25 Non Conform workshop	Cemetery	25/26PO3755	141.27	141.27	6.72	134.55
November	DDR	B&Q - Rough sawn treated timber, Tarpaulin	Cemetery	25/26PO3756	44.41	44.41	7.41	37.00
November	DDR	BritGas - 02/10/25-01/11/25 Gyllyngdune Cottage	Pavilion	25/26PO3757	548.62	548.62	91.43	457.19
November	BACS	Artstat-Shop stock- Arcylic ik set & hardback sketchbook	Cultural	25/26PO3758	71.93	71.93	11.99	59.94
November	BACS	Auditoria Services-36 No. T55 chairs-manufacture, deliver &	Pavilion	25/26PO3759	11,879.74	11,879.74	1,979.96	9,899.78
November	BACS	BHGS-Soft tree strapping, cushions & hoop collar	Cemetery	25/26PO3760	195.17	195.17	32.53	162.64
November	BACS	Jake Boex-Shop stock - Pebble cups,Cliff view vases & tea lig	Cultural	25/26PO3761	125.00	125.00	-	125.00
November	BACS	FFC - 2kg x Mixed loose salad	Pavilion	25/26PO3762	30.00	30.00	-	30.00
November	BACS	R Jandrell- Rhyem time sessions 4th,11th,18 & 25th Nov	Cultural	25/26PO3763	200.00	200.00	-	200.00
November	BACS	R Jandrell - Baby Jam sessions 4th & 18th Nov	Cultural	25/26PO3764	150.00	150.00	-	150.00
		Total BACS -Jandrell			350.00	350.00		350.00
November	BACS	Jewson - Cat 4 plus, hire & Dsic cutter 12"	Cemetery	25/26PO3765	101.33	101.33	16.89	84.44
November	BACS	Jewson - Mini digger hire and digger bucket for tree planting	Dracaena	25/26PO3766	156.00	156.00	26.00	130.00
		Total BACS -Jewson			257.33	257.33	42.89	214.44
November	BACS	LWC-Pils, Atlantic Pale,Stout, Old Mout, Coca cola, Frobisher	Pavilion	25/26PO3767	785.86	785.86	130.98	654.88
November	BACS	Moor News - Falmouth Packet papers Oct & Nov 2025	Cultural	25/26PO3768	37.40	37.40	-	37.40
November	BACS	Swift - Bio straws,Wonder sponges,glass & minor cleaner	Pavilion	25/26PO3769	302.18	302.18	50.36	251.82
November	BACS	Swift - Floor cleaner,food cartons,Blue hand towel, parchme	Pavilion	25/26PO3770	158.34	158.34	26.39	131.95
		Total BACS -Swift			460.52	460.52	76.75	383.77
November	BACS	SW Councils-M Williams - Al for leadership,harnessing Al	Corporate	25/26PO3771	72.00	72.00	12.00	60.00
November	BACS	Ragged Band Promotions-This Is Floyd 08.11.2025	Pavilion	25/26PO3772	3,802.00	3,802.00	-	3,802.00
November	BACS	Trago-Gt 85 Multi purpose spray 400ml	MB	25/26PO3773	3.22	3.22	0.54	2.68
November	BACS	Travis Perkins-Roofing B&N M6x25MM BZP Pk 10	Dracaena	25/26PO3774	1.39	1.39	0.23	1.16
November	BACS	Travis Perkins-Roofing B&N M6x25MM BZP Pk 11	Dracaena	25/26PO3775	1.39	1.39	0.23	1.16
		Total BACS -Travis Perkins			2.78	2.78	0.46	2.32
October	BACS	Trevarthen - Pork rolled shoulder & cooked ham sliced	Pavilion	25/26PO3776	61.61	61.61	-	61.61
November	BACS	Withey - Hitachi trailer repair (Brodie Luke's digger)	Cemetery	25/26PO3777	97.20	97.20	16.20	81.00
November	BACS	Withey - Tipping trailer replace damaged / twisted hitch	KP	25/26PO3778	130.74	130.74	21.79	108.95
November	BACS	Withey - Asset No. 19 Replace broken recoil rope	Cemetery	25/26PO3779	97.20	97.20	16.20	81.00
November	BACS	Withey - CN17 CVF Replace gear stick assembly	Facilities	25/26PO3780	685.88	685.88	114.31	571.57
		Total BACS -Withey			1,011.02	1,011.02	168.50	842.52
September	BACS	PHS - Low risk waste collection 22.09.25-17.11.25	Toilets	25/26PO3781	119.66	119.66	19.94	99.72
November	BACS	HMRC - PAYE November 2025	Corporate	25/26PO3782	15,379.87	15,379.87	-	15,379.87
November	BACS	HMRC - NI November 2025	Corporate	25/26PO3783	25,877.05	25,877.05	-	25,877.05
November	BACS	Student Loans - November2025	Corporate	25/26PO3784	488.00	488.00	-	488.00
		Total BACS -HMRC			41,744.92	41,744.92		41,744.92
November	BACS	CC - Pensions - November 2025	Corporate	25/26PO3785	39,905.17	39,905.17	-	39,905.17
November	BACS	CC- Additional for October 25 Roll Back	Corporate	25/26PO3786	125.76	125.76	-	125.76
November	BACS	CC - Pensions additional pyt 08 of 12	Corporate	25/26PO3787	600.00	600.00	-	600.00
		Total BACS - Pensions			40,630.93	40,630.93		40,630.93
November	BACS	Standard Life - MJC - AVC	Corporate	25/26PO3788	90.00	90.00	-	90.00
November	BACS	Unison - Falmouth Subscriptions	Corporate	25/26PO3789	68.70	68.70	-	68.70
November	BACS	Net Wages November 2025	Corporate	25/26PO3790	132,834.50	132,834.50	-	132,834.50
CLOSED					477,806.75	477,806.75	29,242.89	448,563.86

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
December	DD	Cornwall Council - Business rates December 2025	OPO	25/26PO3791	1,518.00	1,518.00	-	1,518.00
December	DD	Cornwall Council - Business rates December 2025 -	MB	25/26PO3794	707.00	707.00	-	707.00
December	DD	Cornwall Council - Municipal Building December 2025	Library	25/26PO3795	1,260.00	1,260.00	-	1,260.00
December	DD	Cornwall Council - Business Rates December 2025	Mortuary	25/26PO3796	358.00	358.00	-	358.00
December	DD	Cornwall Council - Business rates December 2025- Swanpool	Cemetery	25/26PO3797	308.00	308.00	-	308.00
December	DD	Cornwall Council - Business rates-December 2025-Pennance	Cemetery	25/26PO3798	593.00	593.00	-	593.00
December	DD	Cornwall Council-Business rates December 2025	Pavilion	25/26PO3799	852.00	852.00	-	852.00
December	DD	Cornwall Council - Business Rates December - Car Park	Penndennis Point	25/26PO3800	67.00	67.00	-	67.00
December	DD	Cornwall Council - Business rates December 2025	Quarry Carpark	25/26PO3801	139.00	139.00	-	139.00
December	DD	DVLA - AK07SVW Vehicle tax December 2025	Grounds	25/26PO3802	30.18	30.18	-	30.18
October	CC-MPW	Filmbank Media – Deposit payment – to be refunded	Pavilion	25/26PO3803	-	-	-	-
December	BACS	Falmouth Book Festival - Grant + Comm Grant	General council	25/26PO3804	550.00	550.00	-	550.00
December	BACS	King Charles Primary School - Educational Reserve Grant	General council	25/26PO3805	500.00	500.00	83.33	416.67
November	BACS	Aardvark Art-Collect painting from N1 4AW & deliver to AG	Cultural	25/26PO3806	120.00	120.00	20.00	100.00
November	BACS	Ann's - 60 Large sausage rolls	Pavilion	25/26PO3807	132.00	132.00	-	132.00
November	BACS	Autograffiti- A1 Bar Tariff signs	Pavilion	25/26PO3808	72.00	72.00	12.00	60.00
December	BACS	Carey Davies - Sound Tech services November 25 & HE Role	Pavilion	25/26PO3809	2,500.00	2,500.00	-	2,500.00
December	BACS	Celtic Turf- Grade A Soil loose	Cemetery	25/26PO3810	343.20	343.20	57.20	286.00
December	BACS	Linda Chambers-Baby painting sessions 05.11.25 & 28.11.25	Cultural	25/26PO3811	150.00	150.00	-	150.00
December	BACS	Clear Brew- Full Dispense system check & regular line clean	Pavilion	25/26PO3812	154.50	154.50	25.75	128.75
December	BACS	Coast Medic- Emergency DCA ambulance for Light switch on	Town Management	25/26PO3813	683.10	683.10	30.60	652.50
December	BACS	Deb Collinson - Shop stock - Ceramic wares	Cultural	25/26PO3814	20.00	20.00	-	20.00
December	BACS	Cornwall Staff Agency-R Austin Sous chef 17.11.25 & 23.11.25	Pavilion	25/26PO3815	436.80	436.80	72.80	364.00
December	BACS	Cornish Underground-Sound Engineer for Xmas light switch	Town Management	25/26PO3816	350.00	350.00	-	350.00
December	BACS	CSE - ICR Touch software x 3 terminals	Pavilion	25/26PO3817	99.00	99.00	16.50	82.50
November	BACS	District Audio- Halloween Event	Pavilion	25/26PO3818	3,270.24	3,270.24	-	3,270.24
November	BACS	Duchy Landscapes-Install Armo barriers to rear of carpark	Pavilion	25/26PO3819	5,118.22	5,118.22	853.04	4,265.18
November	BACS	Dulux - TR Colour samplers tinted x 4	Cultural	25/26PO3820	22.03	22.03	3.67	18.36
November	BACS	Fireband Brewing- 12 x 440ml Little Wave & ShoreBreak	Pavilion	25/26PO3821	221.40	221.40	36.90	184.50
November	BACS	J Gas - Refill 60/40 Mix Gas & 10 Ltr CO2 cylinders	Pavilion	25/26PO3822	99.00	99.00	16.50	82.50
November	BACS	Jackie George-Project Management Support - TRIP November	MB	25/26PO3823	1,960.00	1,960.00	326.67	1,633.33
November	BACS	Infinitus - Key Holding monthly	MB/OPO	25/26PO3824	68.40	68.40	11.40	57.00
November	BACS	Infinitus - Key Holding monthly	Pavilion	25/26PO3825	34.20	34.20	5.70	28.50
		Total BACS -Infinitus			102.60	102.60	17.10	85.50
November	BACS	Kernow Coatings - KernowPrint Dry toner Matt white sheets	Corporate	25/26PO3826	57.35	57.35	9.56	47.79
December	BACS	Kernow Pipes and Drums- Attendance at Xmas light switch	Town Management	25/26PO3827	400.00	400.00	-	400.00
November	BACS	LWC- Monin Butterscotch 70cl & Cinnamon Roll 70cl	Pavilion	25/26PO3828	33.14	33.14	-	33.14
November	BACS	LWC-Pinot Grigio, Offshore Pils, Cold River Cider, Atlantic Pale	Pavilion	25/26PO3829	6,160.79	6,160.79	1,026.80	5,133.99
November	BACS	LWC-Spiced Rum, Pinot Grigio, Old Mount, Red Stripe, Red B	Pavilion	25/26PO3830	1,793.20	1,793.20	298.87	1,494.33
		Total BACS -LWC			7,987.13	7,987.13	1,325.67	6,661.47
November	BACS	Macmillan - Shop stock-Inventive Animals, 30 postcards,pap	Cultural	25/26PO3831	78.93	78.93	10.41	68.52
November	BACS	Martyn's Maintenance- Prepping & painting, pressure wash	Various Sites	25/26PO3832	4,850.00	4,850.00	-	4,850.00
December	BACS	Miracle Theatre- Real Father Christmas Fee	Town Management	25/26PO3833	100.00	100.00	-	100.00
November	BACS	Nick Ferris - Green waste	Kimberley Park	25/26PO3834	97.92	97.92	16.32	81.60
November	BACS	Nick Ferris - Green waste	Kimberley Park	25/26PO3835	99.96	99.96	16.66	83.30
November	BACS	Nick Ferris - Green waste	Kimberley Park	25/26PO3836	77.52	77.52	12.92	64.60
November	BACS	Nick Ferris - Green waste	Kimberley Park	25/26PO3837	87.72	87.72	14.62	73.10
		Total BACS -Nick Ferris			363.12	363.12	60.52	302.60
December	BACS	ObjectiveIT-x89 support & system monitoring	Corporate	25/26PO3838	7,368.00	7,368.00	1,228.00	6,140.00
December	BACS	ObjectiveIT-x27 support & system monitoring	Pavilion	25/26PO3839	2,268.00	2,268.00	378.00	1,890.00
December	BACS	ObjectiveIT-x42 support & system monitoring	Town Management	25/26PO3840	3,528.00	3,528.00	588.00	2,940.00
December	BACS	ObjectiveIT - x20 support-Lodge	Kimberley Park	25/26PO3841	1,680.00	1,680.00	280.00	1,400.00
		Total BACS Objective IT			14,844.00	14,844.00	2,474.00	12,370.00
November	BACS	Passmore - 4 x 5L liquid soap & Heavy duty Degreaser 5L	Pavilion	25/26PO3842	71.58	71.58	11.93	59.65
November	BACS	Passmore - Cleaning November 2025	OPO/MB/AS	25/26PO3843	5,767.94	5,767.94	961.32	4,806.62
November	BACS	Passmore - Cleaning & window cleaning November 2025	Pavilion	25/26PO3844	5,605.44	5,605.44	934.24	4,671.20
November	BACS	Passmore - Servicing Beach & town toilets November 2025	Toilets	25/26PO3845	6,173.15	6,173.15	1,028.86	5,144.29
November	BACS	Passmore - Exchequer Quay Monthly charge November 2025	Toilets	25/26PO3846	1,364.88	1,364.88	227.48	1,137.40
		Total BACS Passmore			18,982.99	18,982.99	3,163.83	15,819.16
November	BACS	Percomm- Extended all cabling from first floor down to cabi	MB	25/26PO3847	8,476.81	8,476.81	1,412.80	7,064.01
November	BACS	Pips - 20 x Sausage rolls for Christmas light switch on	Mayoral	25/26PO3848	44.00	44.00	-	44.00
November	BACS	Reef- Microbiological resampling staff room	MB	25/26PO3849	169.20	169.20	28.20	141.00
November	BACS	Reef - Injection disinfection, Legionella sample after disinfec	Pavilion	25/26PO3850	450.00	450.00	75.00	375.00
		Total BACS Reef			619.20	619.20	103.20	516.00
November	BACS	Saw & Stage - Gong + Henge Ticket Sales	Pavilion	25/26PO3851	4,600.00	4,600.00	-	4,600.00
December	BACS	SLCC - Membership Fee - R Gates	Corporate	25/26PO3852	415.00	415.00	-	415.00
November	BACS	Swift - Jangro unperfumed ntrl surface sanitiser	Pavilion	25/26PO3853	38.35	38.35	6.39	31.96
November	BACS	Swift-Bio straws,blue hand towel,Kraft hot cups& compostat	Pavilion	25/26PO3854	277.09	277.09	46.18	230.91
November	BACS	Swift- Food prep allergen labels	Pavilion	25/26PO3855	35.98	35.98	6.00	29.98
July	BACS	Swift - Mini jumbo toilet rolls	Toilets	25/26PO3856	359.70	359.70	59.95	299.75
November	CN	Swift - Enviro Conc F3 Floor & surface cleaner	Pavilion	25/26PO3857	17.99	17.99	3.00	14.99
		Total BACS Swift			693.13	693.13	115.52	577.61
November	BACS	SWPSI - Replace rotten floor & sub-frame on shelter in play	Kimberley Park	25/26PO3858	636.00	636.00	106.00	530.00
November	BACS	Travis Perkins - Rom concrete reinforcement steel		25/26PO3859	106.19	106.19	17.70	88.49
November	BACS	Travis Perkins Hardwood plywood, ballast pack, Blue circle	MB/Cemetery/Facs	25/26PO3860	149.87	149.87	24.98	124.89
November	BACS	Travis Perkins - MOT Type 1 Tade Pack - for tank	Cemetery	25/26PO3861	175.04	175.04	29.17	145.87
		Total BACS Travis			431.10	431.10	71.85	359.25
November	BACS	Trago - 200 string lights & 350 glow worm lights-Xmas Tree f	Town Management	25/26PO3862	98.81	98.81	16.47	82.34
November	BACS	Trevarthen - Beef diced chuck, diced turkey, cooked sliced t	Pavilion	25/26PO3863	166.10	166.10	-	166.10
November	BACS	Roasting Room- Brazil single estate, Colombia sugar cane	Pavilion	25/26PO3864	720.00	720.00	-	720.00
November	BACS	Verdant - Sundialer Pale Ale & Lightbulb 24 x 440ml case	Pavilion	25/26PO3865	1,013.04	1,013.04	168.84	844.20
December	BACS	Worknest - Health and Safety Core Year 3	Corporate	25/26PO3866	2,816.84	2,816.84	469.47	2,347.37
December	Chq	Petty Cash Top Up	Cultural	25/26PO3867	176.13	176.13	-	176.13
October	CC-BOI	Survey Monkey - Advantage plan 17/10/25-16/10/26	Cultural	25/26PO3868	320.00	320.00	-	320.00
October	CC-BOI	Amazon - Mxlive USB headphone	Corporate	25/26PO3869	18.98	18.98	-	18.98
November	CC-BOI	Asda - Choc,cakes,wine,cream etc for light switch on	General council	25/26PO3870	195.26	195.26	14.72	180.54
November	CC-BOI	Fal Book Seller- x4 book tokens - xmas card design winners	General council	25/26PO3871	60.00	60.00	-	60.00
November	CC-BOI	Kenro - x1 gold photo frame-mayors parlour	General council	25/26PO3872	15.70	15.70	2.62	13.08
					91,915.89	91,915.89	11,097.54	80,818.36

Date	Expenditure Type	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
November	CC-BOI		The Photo Shop -Photo fopr Mayors chamber	General council	25/26PO3873	5.00	5.00	-	5.00
November	BACS		Biffa - Standard general waste Nov 2025	OPO/MB	25/26PO3874	1,079.28	1,079.28	179.88	899.40
November	BACS		Biffa - Standard mixed dry recycling Nov 25	OPO/MB	25/26PO3875	383.03	383.03	63.84	319.19
November	BACS		Biffa - Standard mixed glass Nov 25	OPO/MB	25/26PO3876	172.08	172.08	28.68	143.40
November	BACS		Biffa - General waste & dry recycling Nov 25	Pavilion	25/26PO3877	482.09	482.09	80.35	401.74
November	BACS		Biffa - Standard mixed glass Nov 25	Pavilion	25/26PO3878	100.13	100.13	16.69	83.44
November	BACS		Biffa - Organic waste food Nov 25	OPO/MB	25/26PO3879	86.78	86.78	14.46	72.32
November	BACS		Biffa - Organic waste food Nov 25	Pavilion	25/26PO3880	43.39	43.39	7.23	36.16
November	BACS		Biffa - Standard paper confidential Nov 25	OPO	25/26PO3881	57.14	57.14	9.52	47.62
			Total BACS Biffa			2,403.92	2,403.92	400.65	2,003.27
Nov-Dec	CC-BOI		Microsoft - 365 Bus Basic 21/11-20/12/25	Corporate	25/26PO3882	87.40	87.40	-	87.40
Nov-Dec	CC-BOI		Microsoft - 365 office E3 9/11/25-8/12/25	Corporate	25/26PO3883	82.40	82.40	-	82.40
November	CC-BOI		Microsoft - 365 Bus Premium 1-30/11/25	Corporate	25/26PO3884	135.20	135.20	-	135.20
Nov-Dec	CC-BOI		Microsoft - Enterprise Mobility + Security 24/11-23/12/25	Corporate	25/26PO3885	869.40	869.40	-	869.40
Nov-Dec	CC-BOI		Microsoft - Planner Plan 1 8/11-7/12/25	Corporate	25/26PO3886	7.70	7.70	-	7.70
November	Lloyds-RG		Moor News - Smarties x200 for Light switch on	Town Management	25/26PO3887	150.00	150.00	25.00	125.00
November	Lloyds-RG		Tesco - x4 quality st tubs for santa's sack	Town Management	25/26PO3888	15.80	15.80	-	15.80
November	Lloyds-ML		GWR - Penmere to Paddington 1/12-2/12/25 ML	Cultural	25/26PO3889	328.00	328.00	-	328.00
October	Lloyds-ML		Tesco - Batteries for keyboard	Cultural	25/26PO3890	6.85	6.85	-	6.85
November	Lloyds-ML		Tesco - Celebrations, cake, biscuits, popcorn, grapes, coins	Cultural	25/26PO3891	19.16	19.16	-	19.16
November	Lloyds-ML		TG Jones Online, Thank you, bookshelves	Cultural	25/26PO3891B	13.00	13.00	-	13.00
December	Lloyds-RT		Argos - Wireless mouse & keyboard x2	Corporate	25/26PO3892	44.01	44.01	7.34	36.68
November	Lloyds-RT		Amazon - Dell Pro Led Monitor x2	Corporate	25/26PO3893	151.42	151.42	25.24	126.18
November	Lloyds-RT		Amazon - Samsung galaxy tablet x1-IT for K Shanly	Corporate	25/26PO3894	79.99	79.99	13.33	66.66
November	Lloyds-RT		Amazon - Case for Samsung galaxy Tab- K Shanly	Corporate	25/26PO3895	19.54	19.54	3.26	16.28
December	Lloyds-RT		Amazon - Phone case for Samsung Galaxy+screen protector	Corporate	25/26PO3896	5.94	5.94	0.99	4.95
December	Lloyds-RT		Amazon - LeYi for iPhone 14 x2	Corporate	25/26PO3897	11.98	11.98	2.00	9.98
December	Lloyds-RT		Amazon - FNTCase for samsung A17 phone case x2	Corporate	25/26PO3898	26.86	26.86	4.48	22.38
November	DDR		Allstar-Fuel for 19/11-28/11/25	PP/Fac/Grounds	25/26PO3899	411.25	411.25	68.54	342.71
Oct-Nov	DDR		BritGas - 21/10-24/11/25 Stage Electric	KP	25/26PO3900	14.96	14.96	0.71	14.25
November	DDR		BritGas - 1-30/11/25 Library Electric	MB	25/26PO3901	224.66	224.66	10.69	213.97
November	DDR		BritGas - 2-30/11/25 Library Electric	MB	25/26PO3902	600.62	600.62	100.10	500.52
November	DDR		BritGas - 25/11-1/12/25 Park Lodge	KP	25/26PO3903	204.26	204.26	34.04	170.22
November	DDR		BritGas - 2/11-1/12/25 Mortuary Electric	Cemetery	25/26PO3904	198.60	198.60	9.45	189.15
November	DDR		BritGas - 1-29/11/25 Stable Block	PP	25/26PO3905	28.93	28.93	1.37	27.56
November	DDR		BritGas - 4/11-1/12/25 Maenporth	Toilets	25/26PO3906	31.84	31.84	1.51	30.33
November	DDR		BritGas - 1/11-1/12/25 Swanpool	Toilets	25/26PO3907	39.36	39.36	1.87	37.49
November	DDR		BritGas - 2/11-1/12/25 W'shops	KP	25/26PO3908	26.88	26.88	1.27	25.61
November	DDR		BritGas - 2/11-24/11/25 Castle Beach	Toilets	25/26PO3909	40.17	40.17	1.91	38.26
December	DDR		Sage - Accounts, HR support Dec '25	Corporate	25/26PO3910	922.20	922.20	153.70	768.50
November	DDR		St Austell - Guinness,tequila,cocacola,lemonade,s/blanc	Pavilion	25/26PO3911	1,127.00	1,127.00	187.83	939.17
November	DDR		Trade-B&Q Drill kit & impact, dewalt combination drill	Facilities	25/26PO3912	191.90	191.90	31.99	159.91
November	DDR		Trade-Screwfix Staples, post digger-Tree planting	Dracaena	25/26PO3913	48.98	48.98	8.17	40.81
November	DDR		WCFruits - Eggs, cucumber, parsley,banana,clementine	Pavilion	25/26PO3914	77.69	77.69	-	77.69
November	DDR		WCFruits - Sourdough	Pavilion	25/26PO3915	13.00	13.00	-	13.00
November	DDR		WCFruits - Apples, eggs, salad, rocket, parsley,milk	Pavilion	25/26PO3916	200.04	200.04	-	200.04
November	DDR		WCFruits - Self Raising Flour	Pavilion	25/26PO3917	13.95	13.95	-	13.95
November	DDR		WCFruits - Chilli, squash,milk,olive oil	Pavilion	25/26PO3918	80.83	80.83	-	80.83
November	DDR		WCFruits - Leek, Celery, carrot,parsnip,squash,chestnuts	Pavilion	25/26PO3919	288.86	288.86	4.50	284.36
November	DDR		WCFruits - Bakers, mushrooms, tomatoes, milk,butter	Pavilion	25/26PO3920	229.73	229.73	-	229.73
November	DDR		WCFruits - Les Pommes frites, croissants, crackers	Pavilion	25/26PO3921	129.41	129.41	8.09	121.32
November	DDR		WCFruits - Whole/semi/oat Milk	Pavilion	25/26PO3922	13.01	13.01	-	13.01
November	DDR		WCFruits - Barista Oat Drink	Cultural	25/26PO3923	47.00	47.00	-	47.00
November	DDR		WCFruits - Kale, apple,chestnuts,mushrooms,pots,lemon	Pavilion	25/26PO3924	283.42	283.42	6.39	277.03
November	DDR		WCFruits - Peas, cranberries, les pommes frites,mulled	Pavilion	25/26PO3925	51.28	51.28	1.01	50.27
November	DDR		WCFruits - Pesto, Butter portions	Pavilion	25/26PO3926	43.68	43.68	-	43.68
November	BACS		Eve Bourrat - Art For wellbeing 15/11 AM & PM w'shop	Cultural	25/26PO3927	308.90	308.90	-	308.90
November	BACS		Eve Bourrat - NHS Patients w'shop 18/11	Cultural	25/26PO3928	150.00	150.00	-	150.00
			Total BACS Bourrat			458.90	458.90	-	458.90
November	BACS		David Roberts Art- Loan Fee of Cindy Sherman artwork	Cultural	25/26PO3929	250.00	250.00	-	250.00
November	BACS		Cwll Glass - 4mm Clear Float- Library replacement	MB	25/26PO3930	255.52	255.52	42.59	212.93
December	BACS		FFC - 2kg Mixed Saled	Pavilion	25/26PO3931	30.00	30.00	-	30.00
November	BACS		Max Jacobm - Sound 22/11 & 28/29.11	Pavilion	25/26PO3932	600.00	600.00	-	600.00
December	BACS		Charles Johns - Watching brief & report	Pendennis	25/26PO3933	1,173.50	1,173.50	-	1,173.50
November	BACS		Katharine Langley - Box Office 28/11, 2/12	Pavilion	25/26PO3934	97.50	97.50	16.25	81.25
December	BACS		Rajapack - BBL Blanket x2	Cultural	25/26PO3935	220.32	220.32	36.72	183.60
Sept-Nov	BACS		SWW - 16/9-27/11/25 Gyllyngvase Beach	Toilets	25/26PO3936	2,904.76	2,904.76	-	2,904.76
Sept-Nov	BACS		SWW - 16/9-27/11/25 Pennance rd near lodge	Cemetery	25/26PO3937	93.38	93.38	-	93.38
November	BACS		SWW - 4/11-1/12/25 Library/Gallery	MB	25/26PO3938	152.44	152.44	-	152.44
November	BACS		SWW - 4/11-1/12/25 Meter 1&2	Pavilion	25/26PO3939	1,039.27	1,039.27	-	1,039.27
November	BACS		SWW - 4/11-1/12/25 External Meter	Pavilion	25/26PO3940	13.18	13.18	-	13.18
December	DDR		Trade-B&Q Brenton Bolt, square bolt,plywood,stripwood	MB	25/26PO3941	107.94	107.94	17.99	89.95
December	DDR		Trade-Screwfix Push button lock-Pink door	OPO	25/26PO3942	25.99	25.99	4.33	21.66
September	BACS		ProMobility - Check veo sport for fault, chassis battery	Town Management	25/26PO3943	169.88	169.88	28.31	141.57
July	BACS		Swift - 2ply blue, sanitiser, dishwash liq, scourers	Pavilion	25/26PO3944	60.89	60.89	10.15	50.74
October	BACS		Swift-Hot Dog Trays (Credit note receive to allocate against)	Pavilion	25/26PO3945	160.78	160.78	26.80	133.98
December	BACS		ADT - Fire Alarm system 5/12/25-4/12/26	MB	25/26PO3946	1,362.13	1,362.13	227.02	1,135.11
December	BACS		Ann's Pasties - x40 Large s'rolls	Pavilion	25/26PO3947	88.00	88.00	-	88.00
November	BACS		Bartletts - Callout for Ice machine x1 dr needed	OPO	25/26PO3948	132.30	132.30	22.05	110.25
November	BACS		Bartletts- Clean AC + cleaning materials/dust sheet	OPO	25/26PO3949	187.13	187.13	31.19	155.94
			Total BACS Bartletts			319.43	319.43	53.24	266.19
December	BACS		Becky Veg - x5.5hrs Bar staff wages	Pavilion	25/26PO3950	77.00	77.00	-	77.00
December	BACS		BG Electrical - Move socket to above w'top height	OPO	25/26PO3951	54.00	54.00	9.00	45.00
December	BACS		BG Electrical - Supply/fit LED light in gardeners w'shop	KP	25/26PO3952	207.60	207.60	34.60	173.00
			Total BACS BG Electrical			261.60	261.60	43.60	218.00
December	BACS		Booth Print - x5 A1 Posters-initial plans	MB	25/26PO3953	90.00	90.00	15.00	75.00
December	BACS		Eve Bourrat - Family w'shop 6/12/25	Cultural	25/26PO3954	150.00	150.00	-	150.00
December	BACS		SJ Brown - Lioghting Services x4 hrs 5/12	Pavilion	25/26PO3955	80.00	80.00	-	80.00
December	BACS		Callestick Farm - Honeycomb x24, vanilla x24x2	Pavilion	25/26PO3956	83.99	83.99	14.00	69.99
December	BACS		David Carne - x4hrs remove bandstand sails & ropes	KP	25/26PO3957	264.00	264.00	44.00	220.00
December	BACS		CPC - Gaffer Tape x6	Pavilion	25/26PO3958	72.43	72.43	12.07	60.36
						112,625.80	112,625.80	12,805.03	99,820.77

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
November	BACS	Coast Medic - Admin Oct/Nov + 12/11 call out paramedic	Pavilion	25/26PO3959	780.00	780.00	80.00	700.00
November	BACS	Coast Medic - Festive w/end x2days DCA/Para/ECA	Town Management	25/26PO3960	2,320.20	2,320.20	61.20	2,259.00
		Total BACS Coast Medic			3,100.20	3,100.20	141.20	2,959.00
December	BACS	CCC - Occ Health Services Nov '25 GF	Corporate	25/26PO3961	360.00	360.00	60.00	300.00
November	BACS	CVS - Replacement part for floor cleaner	Pavilion	25/26PO3962	12.56	12.56	2.09	10.47
November	BACS	Dulux - TR V/Matt med 5l coral charm x3	MB	25/26PO3963	160.51	160.51	26.75	133.76
December	BACS	Exco - Full intruder alarm service 4/12	OPO	25/26PO3964	102.00	102.00	17.00	85.00
December	BACS	FCGC - 6/12 xmas performance Festive w/end	Pavilion	25/26PO3965	175.00	175.00	-	175.00
December	BACS	FFC - Mixed Salad x2	Pavilion	25/26PO3966	30.00	30.00	-	30.00
December	BACS	Nick Ferris - 4/12 Green Waste	KP	25/26PO3967	79.56	79.56	13.26	66.30
December	BACS	Firebrand - x6 12x440ml Shorebreak Pale Ale	Pavilion	25/26PO3968	139.32	139.32	23.22	116.10
November	BACS	Ganymed Press - Mayors xmas cards	General council	25/26PO3969	600.00	600.00	100.00	500.00
December	BACS	Daniel Gaze - Tech work 12/11-13/11 install Library/AG	Cultural	25/26PO3970	205.00	205.00	-	205.00
December	BACS	DG Solutions - 2/12 Tech service for Ozric Tentacles	Pavilion	25/26PO3971	200.00	200.00	-	200.00
December	BACS	Go SW - Bus 67 for Dec 2025 x27	General council	25/26PO3972	2,238.03	2,238.03	-	2,238.03
December	BACS	Gould - BL2008 Battery x1	Town Management	25/26PO3973	40.80	40.80	6.80	34.00
December	BACS	Hachette - Gift sets, Artist box Banksy,Take a line,Miffy	Cultural	25/26PO3974	89.65	89.65	6.50	83.15
November	BACS	Hussey Seatway- Supply/del parts for retractable seating	Pavilion	25/26PO3975	140.40	140.40	23.40	117.00
September	BACS	Infinitus - Alarm response 7/9 & 20/9	Pavilion	25/26PO3976	76.80	76.80	12.80	64.00
December	BACS	Infinitus - Remembrance Day Guard x9hrs	General council	25/26PO3977	203.04	203.04	33.84	169.20
December	BACS	Infinitus - Light switch on x20hrs, cctv x4hrs	General council	25/26PO3978	544.32	544.32	90.72	453.60
December	BACS	Infinitus - CCTV 89.10hrs, helston x59.40-recharge	General council	25/26PO3979	3,571.13	3,571.13	595.19	2,975.94
December	BACS	Infinitus - Street Rangers x130hrs	General council	25/26PO3980	2,932.80	2,932.80	488.80	2,444.00
December	BACS	Infinitus - Door supervisor Nov '25 x 156.25 hrs	Pavilion	25/26PO3981	3,778.15	3,778.15	629.70	3,148.45
		Total BACS Infinitus			11,106.24	11,106.24	1,851.05	9,255.19
December	BACS	Hannah Jacobs - Plan/del Moving Marks 24/11, 1/12	Cultural	25/26PO3982	150.00	150.00	-	150.00
December	BACS	R Jandrell - Early Years Fun Palace Event 18/10	Cultural	25/26PO3983	250.00	250.00	-	250.00
December	BACS	R Jandrell - Primary sch SEN project-Tregolls ARB, materia	Cultural	25/26PO3984	520.00	520.00	-	520.00
December	BACS	R Jandrell - 2/7 SEND Art w/shops, 25/9 SEND w/shop	Cultural	25/26PO3985	255.00	255.00	-	255.00
		Total BACS R Jandrell			1,025.00	1,025.00	-	1,025.00
December	BACS	JC Waste - Materials for internal/external infest Rats	MB	25/26PO3986	1,300.00	1,300.00	-	1,300.00
December	BACS	Jewson - Hessian Sandbag, building sand	Cemetery	25/26PO3987	140.90	140.90	23.48	117.42
December	BACS	Jewson - Plate compactor, cleaning,fuel	GG/PP	25/26PO3988	87.44	87.44	14.57	72.87
		Total BACS Jewson			228.34	228.34	38.06	190.28
December	BACS	Paul Joines - Tech support 21/11-2/12/25 x10hes @E20ph	Pavilion	25/26PO3989	800.00	800.00	-	800.00
December	BACS	Just 4 Kids - Elsa character walk 6-7/12 x7hrs	Town Management	25/26PO3990	525.00	525.00	-	525.00
December	BACS	Jo Lumber - 26/9-21/11 Truro College SEN, comm outreac	Cultural	25/26PO3991	630.00	630.00	-	630.00
December	BACS	Jo Lumber - 21/10-20/11 Welcome to AG, 3-27/11 Travel	Cultural	25/26PO3992	1,370.40	1,370.40	-	1,370.40
		Total BACS Lumber			2,000.40	2,000.40	-	2,000.40
December	CN	LWC - Uplift/return Monin Cinnamon Roll	Pavilion	25/26PO3993	1.80	1.80	-	1.80
December	BACS	LWC - Pinot Grigio, offshore pills,cold river,J20,coca	Pavilion	25/26PO3994	948.42	948.42	158.07	790.35
		Total BACS Lumber			946.62	946.62	158.07	788.55
December	BACS	Macmillan - Under the Sea Kaleidoscope	Cultural	25/26PO3995	17.46	17.46	2.91	14.55
December	BACS	Tanya Noble - 27/11 Golden gloves, 29/11 Dutty Lighting	Pavilion	25/26PO3996	400.00	400.00	-	400.00
December	BACS	Office Smart - Sellotape, Visiors book	Corporate	25/26PO3997	71.09	71.09	11.85	59.24
December	BACS	Office Smart - sellotape dispensers, year planner	Corporate	25/26PO3998	70.10	70.10	11.68	58.42
		Total BACS Lumber			141.19	141.19	23.53	117.66
December	BACS	PSSW - Supply/install new water heater	OPO	25/26PO3999	432.00	432.00	72.00	360.00
December	BACS	Rabart - Crown Matt Emulsion, Paint can,brushes	OPO	25/26PO4000	28.36	28.36	4.73	23.63
December	BACS	Tom Retchford - Research/meet SS 5/11-24/11/25	Cultural	25/26PO4001	75.00	75.00	-	75.00
December	BACS	Roasting Room - Brazil single estate, colombia sugar	Pavilion	25/26PO4002	264.00	264.00	-	264.00
Sept-Nov	BACS	SWW - 16/9-27/11/25 Swanpool	Toilets	25/26PO4003	3,409.81	3,409.81	-	3,409.81
Sept-Nov	BACS	SWW - 16/9-27/11/25 Old Lwr Cemetery 1	Cemetery	25/26PO4004	22.40	22.40	-	22.40
Sept-Nov	BACS	SWW - 16/9-27/11/25 Old Lwr Cemetery 2	Cemetery	25/26PO4005	25.24	25.24	-	25.24
Sept-Nov	BACS	SWW - 16/9-28/11/25 New Cemetery	Cemetery	25/26PO4006	36.59	36.59	-	36.59
December	BACS	Swift - Mini Jumbo 2ply, descaler	Toilets	25/26PO4007	388.42	388.42	64.74	323.68
December	BACS	Swift - Flat lids for soups box of 500	Pavilion	25/26PO4008	51.59	51.59	8.60	42.99
		Total BACS Swift			440.01	440.01	73.34	366.68
November	BACS	SW1 Productions - Arrested Development	Pavilion	25/26PO4009	5,614.27	5,614.27	935.71	4,678.56
December	BOI CC	Amazon -Miso MacBook Air case	Cultural	25/26PO4010	21.99	21.99	3.67	18.33
December	BOI CC	Amazon - USB C Hub 5 in 1 multport adapter	Cultural	25/26PO4011	8.54	8.54	1.42	7.12
December	BOI CC	Amazon - Ultra-slim Bluetooth keyboard for iPad	Cultural	25/26PO4012	20.89	20.89	3.48	17.41
December	BOI CC	Amazon - Wood monitor desk stand riser	Cultural	25/26PO4013	14.99	14.99	2.50	12.49
December	BOI CC	Amazon - TP-Link Archer WiFi 6 bluetooth adapter for CCTV	General council	25/26PO4014	42.21	42.21	7.04	35.18
December	BOI CC	Microsoft - Azure standard 01.11.25-30.11.25	Corporate	25/26PO4015	691.37	691.37	115.23	576.14
December	yds CC - AM	JC Waste and Clean - Materials for infestation of rats	MB	25/26PO4016	1,500.00	1,500.00	-	1,500.00
November	yds CC - ML	Darley Street Markets-Taste of Thai meals for WC & SS	Cultural	25/26PO4017	15.00	15.00	-	15.00
December	yds CC - ML	Tesco - Grapes, blueberries, biscuits, breadsticks for Splanna	Cultural	25/26PO4018	6.30	6.30	-	6.30
December	yds CC - ML	Die Happy Pizza - 5 x Margheritas for Splanna	Cultural	25/26PO4019	45.00	45.00	7.50	37.50
December	yds CC - ML	Natural Store - Hazelnut loglets & Caramel Mocha for volunt	Cultural	25/26PO4020	22.98	22.98	3.83	19.15
December	yds CC - MPW	Abbotts - Oval eared dishes, AFC jugs & salad bowls hire	Pavilion	25/26PO4021	248.16	248.16	41.36	206.80
December	yds CC - RG	Tesco - Quality Street & Celebration tubs for Festive Weeker	Town Management	25/26PO4022	22.50	22.50	-	22.50
December	yds CC - RT	Amazon - USB C plug fast charge, 40W 4-port mult USB	Corporate	25/26PO4023	29.97	29.97	5.01	24.96
December	yds CC - RT	Amazon - 2 pack 1.8M iphone charger cable, USB A to C	Corporate	25/26PO4024	6.30	6.30	1.05	5.25
December	yds CC - RT	Amazon - USB C to Lightning cable 2 pack 1M+2M Mfi certifi	Corporate	25/26PO4025	14.52	14.52	2.42	12.10
December	yds CC - RT	Amazon - Basic USB-C to USB A fast charger cable for androi	Corporate	25/26PO4026	8.54	8.54	1.42	7.12
December	yds CC - RT	Amazon - USB C to USB Adapter (2 pack), 10Gbps	Corporate	25/26PO4027	10.24	10.24	1.70	8.54
December	yds CC - RT	Amazon - Anker USB C to USB C charger cable, New Nylon	Corporate	25/26PO4028	12.33	12.33	2.05	10.28
December	yds CC - RT	Eco action Games-Snakes & Ladders for Environmental	General council	25/26PO4029	40.80	40.80	6.80	34.00
December	DDR	G4S - Cash collections 01.11.2025 - 30.11.2025	General council	25/26PO4030	167.90	167.90	27.98	139.92
November	DDR	Deputy - Rota Scheduling 01.11.2025-30.11.25	Pavilion	25/26PO4031	240.96	240.96	40.16	200.80
December	DDR	Pitney Bowes - Meter refill & underpayment charge	Corporate	25/26PO4032	300.72	300.72	-	300.72
December	DDR	St Austell Brewery-Rattler,Mulled Wine, Ginger Beer,Courvo	Pavilion	25/26PO4033	406.68	406.68	67.78	338.90
December	DDR	B&Q - 240 LED I W Berry Lights G Cable for Festive Weekend	Town Management	25/26PO4034	21.85	21.85	3.64	18.21
December	DDR	Screwfix -Yale Euro cylinder lock for Lodge	Cemetery	25/26PO4035	21.99	21.99	3.67	18.33
November	DDR	WCFruit - Chestnut mushrooms, celery,milk, Oat Milk	Pavilion	25/26PO4036	38.12	38.12	-	38.12
November	DDR	WCFruit - Ciabatta Rolls & Crumble topped Mince pies	Pavilion	25/26PO4037	60.49	60.49	-	60.49
December	DDR	WCFruit - Eggs, Gourmet ratte Potatoes, Radiccio, chives	Pavilion	25/26PO4038	226.58	226.58	-	226.58
December	DDR	WCFruit - Pigs in Blankets	Pavilion	25/26PO4039	35.88	35.88	-	35.88
December	DDR	WCFruit - Limes, milk, Oak milk, Marshmallows,Sea salt flak	Pavilion	25/26PO4040	103.19	103.19	-	103.19
December	DDR	WCFruit - Kit ats, Aeros, Dry Roasted peanuts, Tea bags	Pavilion	25/26PO4041	191.35	191.35	11.97	179.38
					153,885.10	153,885.10	16,746.32	137,138.78

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
December	CN	WCFruit - Barista Oat milk returned	Cultural	25/26PO4042	47.00	47.00	-	47.00
December	DDR	WCFruit - Chestnuts, Potatoo salad mids, Milk, Gravy granule	Pavilion	25/26PO4043	85.04	85.04	-	85.04
December	DDR	WCFruit - Barista Oat milk & Milk	Pavilion	25/26PO4044	19.95	19.95	-	19.95
December	CN	WCFruit - McV tasties digestive biscuits returned	Pavilion	25/26PO4045	48.00	48.00	-	48.00
December	DDR	WCFruit - Chestnut, parsnip, sweet potato, chive, Cordial	Pavilion	25/26PO4046	202.40	202.40	2.39	200.01
December	DDR	WCFruit - Pork sausages, Koffmanns Les Pommes Frites	Pavilion	25/26PO4047	90.13	90.13	-	90.13
December	DDR	WCFruit - Spanish onions, sage, carrots, red cabbage, clotted	Pavilion	25/26PO4048	111.44	111.44	-	111.44
December	DDR	WCFruit - Chuestnut, Jui cing oranges, gourmet salad, Burts C	Pavilion	25/26PO4049	124.34	124.34	7.99	116.35
December	DDR	WCFruit - Bags of Rosemary, Thyme and Sage	Pavilion	25/26PO4050	7.24	7.24	-	7.24
December	DDR	WCFruit - Parsnips, Potatoes prepacked, Chestnut Sweet Pot	Pavilion	25/26PO4051	48.69	48.69	-	48.69
December	DDR	WCFruit - Ciabatta Rolls & Crumble topped Mince pies	Pavilion	25/26PO4052	89.99	89.99	-	89.99
December	DDR	WCFruit- Thyme, milk, Oat milk, KitKats, Aero, Koffmanns Le	Pavilion	25/26PO4053	245.47	245.47	25.26	220.21
December	DDR	WCFruit - Crumble topped Mince Pies	Pavilion	25/26PO4054	29.50	29.50	-	29.50
November	CC-MPW	Falmouth Garden Centre - Fleece for Christmas Tree Festival	Town Management	25/26PO4055	56.25	56.25	9.37	46.88
December	BACS	T Marie - Expenses -AAA Batteries	Grounds	25/26PO4056	2.59	2.59	-	2.59
December	BACS	T Marie - Expenses -Milk, tea bags, sugar & tissues	Grounds	25/26PO4057	15.85	15.85	-	15.85
		Total BACS T Marie			18.44	18.44		18.44
December	BACS	M Williams - Car parking for BID Board meeting	Corporate	25/26PO4058	3.40	3.40	-	3.40
December	BACS	Swift - Scourers, food cartons, gloves, 2ply, caterfoil	Pavilion	25/26PO4059	279.49	279.49	46.58	232.91
December	BACS	Swift - Biocidal odour control fluid	Toilets	25/26PO4060	100.66	100.66	16.78	83.88
		Total BACS Swift			380.15	380.15	63.36	316.79
December	BACS	TJM - Supplies & fitted x3 posts to Verandah	Pavilion	25/26PO4061	4,800.00	4,800.00	800.00	4,000.00
December	BACS	Tragos - Industrial superglue, Utility key	MB	25/26PO4062	5.59	5.59	0.93	4.66
December	BACS	Travis Perkins - Gravel/shingle x3 bags	Facilities	25/26PO4063	14.29	14.29	2.38	11.91
December	BACS	Trevarthen - Diced beef, diced turkey	Pavilion	25/26PO4064	190.96	190.96	-	190.96
December	BACS	Trevarthen - Streaky bacon, diced turkey	Pavilion	25/26PO4065	60.43	60.43	-	60.43
December	BACS	Trevarthen - Turkey Crown	Pavilion	25/26PO4066	158.73	158.73	-	158.73
December	BACS	Trevarthen - Bee diced chuck, cooked turkey	Pavilion	25/26PO4067	67.06	67.06	-	67.06
		Total BACS Trevarthens			477.18	477.18		477.18
December	BACS	Weymouth Land Trains - Festive w'end + accom	Town Management	25/26PO4068	3,108.21	3,108.21	518.04	2,590.18
December	BACS	YPO - Drawing paper, card, masking tape, oil pastrels	Cultural	25/26PO4069	134.00	134.00	22.33	111.67
November	CN	BritGas - 2-24/11/25 Castle Beach cancels inv 813494728	Toilets	25/26PO4070	40.17	40.17	1.91	38.26
November	DDR	BritGas - 2-14/11/25 Revised Castle Beach	Toilets	25/26PO4071	29.71	29.71	1.41	28.30
November	DDR	BritGas - 2/11-1/12/25 POW Pier	Toilets	25/26PO4072	207.42	207.42	9.87	197.55
November	DDR	BritGas - 6/11-5/12/25 Feeder Pillar o/s OPO	General council	25/26PO4073	21.95	21.95	1.04	20.91
November	DDR	BritGas - 11/11-1/12/25 Grove Place	Toilets	25/26PO4074	173.39	173.39	8.25	165.14
November	DDR	BritGas - 11/11-1/12/25 Webber St	Toilets	25/26PO4075	22.12	22.12	1.05	21.07
November	DDR	BritGas - 7/11-6/12/25 Feeder Pillar Adj Bench	General council	25/26PO4076	32.63	32.63	1.55	31.08
November	DDR	BritGas - 1-30/11/25 CSCP	General council	25/26PO4077	307.35	307.35	14.63	292.72
October	DDR	BritGas - 8-20/10/25 Electric	MB	25/26PO4078	767.53	767.53	127.92	639.61
Oct-Nov	DDR	BritGas - 21/10-10/12/25 Electric	MB	25/26PO4079	835.98	835.98	139.33	696.65
Oct-Nov	DDR	BritGas - 9/10-21/11/25 Gas	Pavilion	25/26PO4080	537.66	537.66	25.60	512.06
November	DDR	BritGas - 1-30/11/25 Theatre Electric	Pavilion	25/26PO4081	1,406.67	1,406.67	234.44	1,172.23
November	DDR	BritGas - 1-30/11/25 Café/Gardens Electric	Pavilion	25/26PO4082	2,516.74	2,516.74	419.45	2,097.29
December	BOI CC	AWS Service charges 01.11.25-30.11.25 and bank charges	Corporate	25/26PO4083	29.89	29.89	4.84	25.05
December	BOI CC	Cadsoft - SketchUp Studio Annual Renewal for Gallery	Corporate	25/26PO4084	54.72	54.72	9.12	45.60
December	BOI CC	Lowenna Flowers - Bouquet for Julie Skentlebery	Mayoral	25/26PO4085	35.00	35.00	-	35.00
December	CC-AM	SJ Andrews - 8 kg bags white towling	Facilities	25/26PO4086	89.09	89.09	14.85	74.24
December	CC-ML	Taxi - ML from home to Penmere station for MB Developme	MB	25/26PO4087	7.40	7.40	-	7.40
December	CC-ML	Train from Paddington to Truro upgrade MB development	MB	25/26PO4088	60.00	60.00	-	60.00
December	CC-ML	Underground travelcard ML for MB Developoment	MB	25/26PO4089	16.60	16.60	-	16.60
December	CC-ML	Train London - Tunbridge Wells	MB	25/26PO4090	30.80	30.80	-	30.80
December	CC-ML	Rebooked train London-Penmere for MB Development	MB	25/26PO4091	47.80	47.80	-	47.80
November	CC-MPW	Meta - Campaigns for Arrested Development, Gonge and He	Pavilion	25/26PO4092	81.00	81.00	-	81.00
October	CC-MPW	Meta - Campaigns for Arrested Development & Gwenno	Pavilion	25/26PO4093	66.00	66.00	-	66.00
November	CC-MPW	Meta - Campaigns for The Snowman Helston Band, Suzie Ru	Pavilion	25/26PO4094	19.47	19.47	-	19.47
December	CC-MPW	Meta - Campaigns for The Snowman Helston Band, Christma	Pavilion	25/26PO4095	81.00	81.00	-	81.00
November	CC-RT	Dropbox Plus subscription 06.11.25-06.11.26 Gallery	Corporate	25/26PO4096	95.88	95.88	15.98	79.90
December	CC-SP	Selectequip Shop- HI-Vis jackets, trousers, hoods	Grounds	25/26PO4097	1,351.80	1,351.80	225.30	1,126.50
December	BACS	Pendennis Leisure CIO - transfer of donations	Mayoral	25/26PO4098	1,879.07	1,879.07	-	1,879.07
December	BACS	M Lewis - Expenses - Bus ticket for Museum Asso. Confere	MB	25/26PO4099	10.00	10.00	-	10.00
December	BACS	M Lewis - Expenses -Food for MB Consultation event	MB	25/26PO4100	88.71	88.71	-	88.71
		Total BACS M Lewis			98.71	98.71		98.71
December	BACS	BG Electrical - Disconnect & remove comms wire from rear e	MB	25/26PO4101	72.00	72.00	12.00	60.00
December	BACS	Cartridge Save - Ink cartridges	OPO	25/26PO4102	57.84	57.84	9.65	48.19
December	BACS	Cormac - Aggregates recycling 1st & 2nd Dec	Dracaena	25/26PO4103	932.10	932.10	155.35	776.75
December	BACS	EE - Regular mobile charges	Corporate	25/26PO4104	751.49	751.49	125.25	626.24
December	BACS	Engage - Beyond Awareness W Collins training	Cultural	25/26PO4105	56.67	56.67	-	56.67
December	BACS	Nick Ferris - Green waste	Kimberley Park	25/26PO4106	81.60	81.60	13.60	68.00
December	BACS	Jackie George-Project Management Support - TRIP	MB	25/26PO4107	11,520.00	11,520.00	1,920.00	9,600.00
December	BACS	Jewson - Hessian Sandbags for Xmas Trees	Town Management	25/26PO4108	48.00	48.00	8.00	40.00
December	BACS	Landscape Supply - 2 Stroke Oil 100ml - 50pk	Cemetery	25/26PO4109	251.82	251.82	41.97	209.85
December	BACS	Pendennis Brass - Band services for Festive Weekend	Town Management	25/26PO4110	250.00	250.00	-	250.00
December	BACS	Rabart - Zinsser allcoat exterior, plastic scuttle, prodec adva	Dracaena	25/26PO4111	131.02	131.02	21.84	109.18
December	BACS	Rabart - Zinsser Allcoat Exterior solvent based satin	Pavilion	25/26PO4112	212.52	212.52	35.42	177.10
December	BACS	Rabart -Zinsser Allcoat Exterior & Axus white service HD foar	General council	25/26PO4113	60.44	60.44	10.07	50.37
		Total BACS Rabart			403.98	403.98	67.33	336.65
December	BACS	Redruth Band- Playing at Festive Weekend	Town Management	25/26PO4114	250.00	250.00	-	250.00
December	BACS	AJ Sainsbury - Arrested Development set	Pavilion	25/26PO4115	50.00	50.00	-	50.00
November	BACS	Speedy Asset - Masonry Props 01.11.25-28.11.25	Pavilion	25/26PO4116	84.19	84.19	14.03	70.16
November	BACS	Speedy Asset - Petrol & Belle Compaction plate for Fuel tank	Cemetery	25/26PO4117	51.60	51.60	8.60	43.00
		Total BACS Speedy Asset			135.79	135.79	22.63	113.16
November	BACS	Trago - Tinsel & Compact Lights	MB	25/26PO4118	24.06	24.06	4.01	20.05
December	BACS	Travis - Geocel painters mate white 310ml	Pavilion	25/26PO4119	16.51	16.51	2.75	13.76
December	BACS	Tory Wills - Entertainment 09.12.2025	Pavilion	25/26PO4120	200.00	200.00	-	200.00
December	BACS	A Medlin-Expenses -Concrete 2 You C25/30 20mm Cem for	Cemetery	25/26PO4121	332.64	332.64	55.44	277.20
December	BACS	N Burgess - Tags & ribbons for tree of wishes for Festival	Town Management	25/26PO4122	16.75	16.75	-	16.75
December	BACS	N Burgess -Coffees for meeting for ReSource Project	Kimberley Park	25/26PO4123	10.70	10.70	-	10.70
		Total BACS N Burgess			27.45	27.45		27.45
December	BACS	Pendennis Leisure CIC Annual Grant 25/26-GRA008	General council	25/26PO4124	10,000.00	10,000.00	-	10,000.00
					200,166.96	200,166.96	21,889.07	178,277.89

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
December	BACS	Coast Medic Ambulance - Annual Grant 25/26-GRA003	General council	25/26PO4125	1,000.00	1,000.00	-	1,000.00
December	BACS	Falmouth Agen Concern - Annual Grant 25/26-GRA002	General council	25/26PO4126	1,000.00	1,000.00	-	1,000.00
December	BACS	Ann's Pasties - 60 Large sausage rolls	Pavilion	25/26PO4127	132.00	132.00	-	132.00
September	BACS	Artpress-Shopstock - There's a hedghog in my garden	Cultural	25/26PO4128	151.16	151.16	25.19	125.97
December	BACS	Callestick Farm - Case CC & Strawberries, case of Chocolate f	Pavilion	25/26PO4129	89.38	89.38	14.90	74.48
December	BACS	Cornwall Climate Care-Annual licence fee for screening	Corporate	25/26PO4130	80.00	80.00	-	80.00
December	BACS	Dulcie Curtis-Adkins-Yr 6 Observational drawing workshop	Cultural	25/26PO4131	79.85	79.85	-	79.85
December	BACS	DG Sound - Technical Services for the Mayor's show	Mayoral	25/26PO4132	200.00	200.00	-	200.00
December	BACS	Dutty Moonshine -Gross ticket sales for performance 29.11.25	Pavilion	25/26PO4133	5,523.00	5,523.00	-	5,523.00
December	BACS	Dutty Moonshine -Gross ticket sales for performance 28.11.25	Pavilion	25/26PO4134	5,233.00	5,233.00	-	5,233.00
		Total BACS Dutty Moonshine			10,756.00	10,756.00	-	10,756.00
December	BACS	Ellie Lawrence - Earth pigment mapping workshop	Cultural	25/26PO4135	75.00	75.00	-	75.00
December	BACS	LWC - Pinot Grigio, Orange cordial, Atlantic Pale, J20	Pavilion	25/26PO4136	673.32	673.32	112.22	561.10
December	BACS	Culdrose Military Wives - Performance expenses Festive We	Town Management	25/26PO4137	250.00	250.00	-	250.00
December	BACS	Nick Ferris - Mixed construction & demolition waste	Pavilion	25/26PO4138	224.69	224.69	37.45	187.24
December	BACS	Nick Ferris - Green waste	Kimberley Park	25/26PO4139	67.32	67.32	11.22	56.10
		Total BACS Nick Ferris			292.01	292.01	48.67	243.34
December	BACS	Nisbets - Olympia mini milk jugs stainless steel plain	Pavilion	25/26PO4140	23.29	23.29	3.88	19.41
December	BACS	Nisbets - Olympia drinking straw dispenser	Pavilion	25/26PO4141	21.48	21.48	3.58	17.90
		Total BACS Nisbets			44.77	44.77	7.46	37.31
December	BACS	Piran Sounds - Gross ticket sales Ozric Tentacles/Emerald Da	Pavilion	25/26PO4142	2,757.50	2,757.50	-	2,757.50
December	BACS	River Notes - Performing Christmas Carols at Festive weeken	Town Management	25/26PO4143	50.00	50.00	-	50.00
November	BACS	Speedy Asset- Pedestrian Barrier hire 26.11.25-30.11.25	Pavilion	25/26PO4144	99.17	99.17	16.53	82.64
November	BACS	Speedy Asset - Heras fence panel round top anti-climb hire N	Pavilion	25/26PO4145	71.14	71.14	11.86	59.28
		Total BACS Speedy Asset			170.31	170.31	28.39	141.93
November	BACS	St Stythians Band - Performance 30.11.25 for Christmas Tree	Town Management	25/26PO4146	150.00	150.00	-	150.00
December	BACS	Swift - Birchwood wooden dessert spoons, Food prep labels	Pavilion	25/26PO4147	91.14	91.14	15.19	75.95
December	BACS	Swift - Jangro dishwash liquid	Pavilion	25/26PO4148	17.98	17.98	3.00	14.98
		Total BACS Swift			109.12	109.12	18.19	90.93
December	BACS	Trago - Sakura H/D van seat cover set & front seat cover	Pavilion	25/26PO4149	30.68	30.68	5.11	25.57
November	BACS	Trago - Cable ties, A4 White card & white board marker	Pavilion	25/26PO4150	16.66	16.66	2.77	13.89
December	BACS	Trago - Revolving rolling pin, foil cake pie dishes, LRT jar mix	Pavilion	25/26PO4151	24.32	24.32	4.05	20.27
		Total BACS Trago			71.66	71.66	11.94	59.72
December	BACS	Trevarthen - Pork sausages & turkey crown	Pavilion	25/26PO4152	303.62	303.62	-	303.62
December	BACS	Trevarthen - Turkey crown, smoked streak bacon, cooked ha	Pavilion	25/26PO4153	228.92	228.92	-	228.92
		Total BACS Trevarthen			532.54	532.54	-	532.54
December	BACS	E Watts & Sons - 44 Christmas Trees for festival/buidlings	General council/TM	25/26PO4154	836.00	836.00	-	836.00
November	BACS	And Finally - Phil Collins 23/10/25 80/20 split	Pavilion	25/26PO4155	2,615.60	2,615.60	-	2,615.60
December	BACS	Eve Bourrat - 8/12 Christmas Collage cards - project	Cultural	25/26PO4156	100.00	100.00	-	100.00
September	BACS	Meaco - Dry arete one 25l Dehumidifier x2	Cultural	25/26PO4157	599.98	599.98	100.00	499.98
October	BACS	Thomas Merritt - Show Rep x8 for October	Pavilion	25/26PO4158	1,700.00	1,700.00	-	1,700.00
October	BACS	Thomas Merritt - Office programming & production x54hrs	Pavilion	25/26PO4159	972.00	972.00	-	972.00
November	BACS	Thomas Merritt - Show rep x12 for November	Pavilion	25/26PO4160	2,200.00	2,200.00	-	2,200.00
November	BACS	Thomas Merritt - Office programming & production x72hrs	Pavilion	25/26PO4161	1,440.00	1,440.00	-	1,440.00
		Total BACS Thomas Merritt			6,312.00	6,312.00	-	6,312.00
December	BACS	Rabart - Allcoat Exterior satin tinted 5ltr	Pavilion	25/26PO4162	212.45	212.45	35.41	177.04
December	BACS	Speedy Asset - x45 Pedestrian barriers, collectio charge	Pavilion	25/26PO4163	99.17	99.17	16.53	82.64
December	BACS	Travis Perkins - Torpedo level, drill bits, woodscrews	Facilities	25/26PO4164	33.17	33.17	5.53	27.64
December	BACS	Travis Perkins -Roofing Batten, Timber -for fuel tank	Mortuary	25/26PO4165	45.46	45.46	7.58	37.88
December	BACS	Travis Perkins - Bulk Bag, Mastercrete cement-Tank base	Mortuary	25/26PO4166	128.31	128.31	21.39	106.93
December	BACS	Travis Perkins - Hired cement mixer tip up for Tank base	Mortuary	25/26PO4167	29.91	29.91	4.98	24.93
		Total BACS Travis Perkins			236.85	236.85	39.47	197.38
December	BACS	Expenses-K Hall- Tea & Coffee for councillor meeting	General Council	25/26PO4168	4.95	4.95	-	4.95
November	DDR	Bank of Ireland - Bank charges 5/11-4/12/25	Corporate	25/26PO4169	21.26	21.26	-	21.26
December	DDR	Allstar - Fuel 1-10/12/25	Facilities/Grds/TM	25/26PO4170	410.28	410.28	68.37	341.91
Nov-Dec	DDR	Lloyds - Bank charges 10/11-9/12/25 a/c 57912060	Corporate	25/26PO4171	37.62	37.62	-	37.62
Nov-Dec	DDR	Lloyds - Bank charges 10/11-9/12/25 a/c 57911660	Corporate	25/26PO4172	35.32	35.32	-	35.32
November	DDR	Paymentsense - 1-30/11/25 Merchant card services	Pavilion	25/26PO4173	1,222.96	1,222.96	-	1,222.96
Feb 26-Jan 27	DDR	RHS - 1/2/26-31/1/27 Group Affiliation	Pavilion SFS	25/26PO4174	47.00	47.00	-	47.00
December	DDR	St Austell - Mulled Wine, Water,S/Blanc,baileys	Pavilion	25/26PO4175	309.11	309.11	51.52	257.59
December	DDR	Sage HR - 15/12-14/1/26 Membership x88	Corporate	25/26PO4176	369.60	369.60	61.60	308.00
December	DDR	Trade-B&Q - Adblue, woodscrews	Grounds	25/26PO4177	15.76	15.76	2.62	13.14
December	DDR	Trade-Screwfix-Dewalt Brushless Impact Driver	Grounds	25/26PO4178	119.99	119.99	20.00	99.99
December	DDR	WCFruits - Orange Juice, Whole/semi/oat milk, mulled wine	Pavilion	25/26PO4179	292.71	292.71	27.66	265.05
December	DDR	WCFruits - Eggs, mushrooms,radicchio,milk,sugar	Pavilion	25/26PO4180	241.21	241.21	-	241.21
December	DDR	WCFruits - Ice Cream containers/lids	Pavilion	25/26PO4181	94.61	94.61	15.77	78.84
December	DDR	WCFruits - Petit Salad, apples,chestnuts,milk,bacon	Pavilion	25/26PO4182	66.38	66.38	-	66.38
December	DDR	WCFruits - pigs in blankets, cranberries	Pavilion	25/26PO4183	16.25	16.25	-	16.25
December	DDR	WCFruits - Banana, clementine, sugar, tea, crisps	Pavilion	25/26PO4184	61.45	61.45	6.39	55.06
December	DDR	WCFruits - x6 whole milk-wrong product sent	Pavilion	25/26PO4185	8.29	8.29	-	8.29
December	DDR	WCFruits - Potato, carrot, parsnip,cabbage,chestnuts	Pavilion	25/26PO4186	311.46	311.46	-	311.46
December	DDR	WCFruits - Barista oat milk x6 packs	Cultural	25/26PO4187	47.00	47.00	-	47.00
December	DDR	WCFruits - Eggs, onion, mushroom, celery,apples	Pavilion	25/26PO4188	196.00	196.00	-	196.00
December	DDR	WCFruits - Semi/oat milk, clotted cream, mayo,sourdough	Pavilion	25/26PO4189	142.26	142.26	-	142.26
December	DDR	WCFruits - Limes, orange, banana, kitkat,mayo,mince pies	Pavilion	25/26PO4190	245.43	245.43	18.72	226.71
December	DDR	WCFruits - Whole/semi milk	Pavilion	25/26PO4191	19.63	19.63	-	19.63
December	Lloyds-ML	tesco - Popcorn, breadsticks, biscuits	Cultural	25/26PO4192	5.30	5.30	-	5.30
December	oyds-MPW	Vistaprint - x500 business cards	Pavilion	25/26PO4193	28.95	28.95	4.82	24.13
Dec-Jan	Lloyds-RG	Microsoft - 15/12/25-14/1/26 Microsoft 365 Bus Basic	Corporate	25/26PO4194	9.80	9.80	-	9.80
December	Lloyds-SP	Nisbets - x5 folding tables	Grounds	25/26PO4195	485.94	485.94	80.99	404.95
December	Lloyds-SP	Easy Florists - x20 flower vase, x50 pyramid bottles	Grounds	25/26PO4196	183.00	183.00	30.50	152.50
December	Lloyds-SP	Sainsburys- Tea, clotted cream, oat milk, mince pies	Grounds/Volunteer	25/26PO4197	15.35	15.35	-	15.35
Nov-Dec	BACS	Focus - Service charges 1-31/12 PP, 1/11-30/11 OPO	OPO/PP	25/26PO4198	180.83	180.83	30.14	150.69
Oct-Dec	BACS	The Gem - 27/10-15/12 Veggie chips	Cultural	25/26PO4199	142.70	142.70	23.78	118.92
December	BACS	Knigh-Bennett 'Four Tunes' Saxo quartet-Festive w/end	Town Management	25/26PO4200	150.00	150.00	-	150.00
December	BACS	Roasting Room - Brazil Single, columbia sugar,zuma,syrup	Pavilion	25/26PO4201	729.00	729.00	-	729.00
Nov-Dec	BACS	WaterPlus - 14/11-14/12/25 Mortuary Water	Cemetery	25/26PO4202	16.46	16.46	2.74	13.72
December	BACS	Withey - MOT for FD69 LFX n/s mirror,bulbs	Grounds	25/26PO4203	316.58	316.58	43.60	272.98
December	BACS	Royal Cornwall Polytechnic- Grant 25/26GRA025 & Commu	General Council	25/26PO4204	200.00	200.00	-	200.00
December	BACS	S. Warman - Aquistion of Winifred Freeman Watercolour	Cultural	25/26PO4205	1,000.00	1,000.00	-	1,000.00
December	BACS	Cornwall Pride - Grant 25/26GRA010	General Council	25/26PO4206	1,000.00	1,000.00	-	1,000.00
					238,627.49	238,627.49	22,836.64	215,790.85

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
December	BACS	Ann's Pasties - 40 Large sausage rolls	Pavilion	25/26PO4207	88.00	88.00	-	88.00
December	BACS	Artistat - Shopstock - DAS 500g small, Scissors, wax crayons	Cultural	25/26PO4208	51.43	51.43	8.57	42.86
December	BACS	BG Electrical-Supply & fit 2 x Fumagalli IP66 flood lights	Environmental	25/26PO4209	752.40	752.40	125.40	627.00
December	BACS	P Bond - Repairs & refitting bases & motors, motorising Auto	Cultural	25/26PO4210	1,175.00	1,175.00	-	1,175.00
December	BACS	Sam Bradbury - Collaged fish drop in art workshop 06.12.25	Cultural	25/26PO4211	90.00	90.00	-	90.00
December	BACS	Sam Bradbury - Xmas snowman decoration workshop 13.12	Cultural	25/26PO4212	90.00	90.00	-	90.00
		Total BACS Sam Bradbury			180.00	180.00	-	180.00
December	BACS	Cormac - Aggregates recycling 11th Dec	Trecobeas	25/26PO4213	656.78	656.78	109.46	547.32
December	BACS	Cornwall Staff Agency-R Austin Sous chef 12.12.25	Pavilion	25/26PO4214	184.97	184.97	30.83	154.14
December	BACS	Cornwall Council - SLA patrols for November 2025	Pendennis	25/26PO4215	203.25	203.25	-	203.25
December	BACS	Eat Art - Frame in waxed A45 aok 3mm 92% uv glass	Cultural	25/26PO4216	1,080.00	1,080.00	180.00	900.00
December	BACS	FFC - Use of field on 06.11.2025 for Splanna	Cultural	25/26PO4217	100.00	100.00	16.67	83.33
December	BACS	FFC - Rainbow carrots, celeriac, leek & mixed salad	Pavilion	25/26PO4218	50.00	50.00	-	50.00
		Total BACS FFC			150.00	150.00	16.67	133.33
December	BACS	LWC - Frobshers juice, coca cola, Cazcabel coffee	Pavilion	25/26PO4219	235.80	235.80	39.30	196.50
December	BACS	Nick Ferris - Green waste	Kimberley Park	25/26PO4220	83.64	83.64	13.94	69.70
December	BACS	Nick Ferris - Green waste	Kimberley Park	25/26PO4221	99.96	99.96	16.66	83.30
		Total BACS Nick Ferris			183.60	183.60	30.60	153.00
December	BACS	Tony Oliver - Transport of land train from Weymouth & back	Town Management	25/26PO4222	2,400.00	2,400.00	400.00	2,000.00
December	BACS	Rabart - Jumbo refill, Zinsser cleaner & degreaser, mould stop	General Council	25/26PO4223	77.04	77.04	12.84	64.20
December	BACS	Reach Access - Hanging baskets. BID Bunting, Xmas Lights	Town Expenditure	25/26PO4224	8,230.00	8,230.00	1,371.67	6,858.33
December	BACS	Fran Rowse- Cornish Maids Show (open call) Prepayment	Cultural	25/26PO4225	1,000.00	1,000.00	-	1,000.00
December	BACS	The Lodge cafe - Refreshments for volunteers	Kimberley Park	25/26PO4226	60.20	60.20	-	60.20
December	BACS	Swift - Food cartons, glass wash liquid, vinyl glovesm parchm	Pavilion	25/26PO4227	146.33	146.33	24.39	121.94
December	BACS	Travis - Scaffold boards	Cemetery	25/26PO4228	35.16	35.16	5.86	29.30
December	BACS	Voicepath - CAT 5e install, cabling install in library	MB	25/26PO4229	701.81	701.81	116.97	584.84
Apr '24	CN	BritGas - 602256180-CR applied 11/4/25 not advised by BG	KP	25/26PO4230	19.67	19.67	-	19.67
December	BACS	Filmbank media - Polar Express (less dep made)	Pavilion	25/26PO4231	235.20	235.20	39.20	196.00
December	BACS	Filmbank media - Nightmare Before Xmas (less dep made)	Pavilion	25/26PO4232	235.20	235.20	39.20	196.00
December	BACS	Alltech - Castle Beach w-repair pump system 2/12	Toilets	25/26PO4233	336.00	336.00	56.00	280.00
December	BACS	Blue Flame - Call Out, Danfoss 15mm trv Art Gallery	MB	25/26PO4234	230.56	230.56	38.43	192.13
October	BACS	Booth - x13,500 A5 Xmas Flyers	Town Management	25/26PO4235	382.00	382.00	-	382.00
December	BACS	Booth - Dogs on leads signs, Heavenly post sign	Cemetery	25/26PO4236	450.00	450.00	75.00	375.00
		Total BACS R Booth			832.00	832.00	75.00	757.00
December	BACS	Callestick - Choc Fudge + coconut ice cream	Pavilion	25/26PO4237	56.00	56.00	9.34	46.66
December	BACS	Linda Chambers - Baby painting 3/12, 19/12	Cultural	25/26PO4238	150.00	150.00	-	150.00
December	BACS	Clear Brew - Full dispense system & line clean	Pavilion	25/26PO4239	154.50	154.50	25.75	128.75
Jun-Dec	BACS	Cwll Council - Maintenance/energy/BT Open space CCTV	General Council	25/26PO4240	8,552.54	8,552.54	1,425.42	7,127.12
December	BACS	Exco - KP Lodge 4/12 alarm contact moved	KP	25/26PO4241	93.60	93.60	15.60	78.00
December	BACS	Nick Ferris - 19/12 green waste	KP	25/26PO4242	81.60	81.60	13.60	68.00
December	BACS	Nick Ferris - 23/12 Green Waste	PP	25/26PO4243	31.20	31.20	5.20	26.00
		Total BACS Nick Ferris			112.80	112.80	18.80	94.00
December	BACS	Gould - x12 radios 26/11-8/12 lights + Festive wend	Town Management	25/26PO4244	288.00	288.00	48.00	240.00
December	BACS	Gould - Inspect/repair Hytera radios	Town Management	25/26PO4245	100.52	100.52	16.75	83.77
		Total BACS Gould			388.52	388.52	64.75	323.77
December	BACS	Jewson - Plate compactor hire 16/12 Clean/petrol	Trescobeas	25/26PO4246	51.48	51.48	8.58	42.90
December	BACS	LWC - x6 Blackcurrent cordial	Pavilion	25/26PO4247	10.44	10.44	1.74	8.70
December	BACS	Travis Perkins - Geocel painters matt white	OPO	25/26PO4248	12.38	12.38	2.06	10.32
December	BACS	Trevarthens - Diced turkey, chuck, streaky bacon	Pavilion	25/26PO4249	158.23	158.23	-	158.23
December	BACS	Trevarthens - x8 Turkey crowns	Pavilion	25/26PO4250	82.92	82.92	-	82.92
		Total BACS Trevarthens			241.15	241.15	-	241.15
December	BACS	Studio Wignall and Moore - RIBA 1&2 Passmore Edwards	MB	25/26PO4251	203,280.00	203,280.00	33,880.00	169,400.00
December	BACS	Net Salary payment (ADVANCE)	PAV	25/26PO4252	250.00	250.00	-	250.00
December	BACS	Expenses - M Brotherton - Apple Pencil	Corporate	25/26PO4253	79.00	79.00	-	79.00
Oct-Dec	BACS	PHS - x4 Citron bins, x1 waste disposal	OPO	25/26PO4254	379.55	379.55	63.26	316.29
December	BOI-CC	Amazon - Trodent replacement ink pads - pack of 2	Corporate	25/26PO4255	8.68	8.68	1.45	7.23
December	BOI-CC	Amazon - x2 Trodent rubber stamps	Corporate	25/26PO4256	29.90	29.90	4.98	24.92
January	BOI-CC	Easyspace - 21/1/26 1 year Domain falmouthartgallery.com	Corporate	25/26PO4257	22.45	22.45	-	22.45
December	BOI-CC	Amazon - Black cast square grate cover	Pavilion	25/26PO4258	25.95	25.95	4.33	21.63
December	BOI-CC	Mailchimp - Standard Plan 2,500 Contacts	Corporate	25/26PO4259	45.31	45.31	-	45.31
Dec-Jan	BOI-CC	Microsoft - 21/12-20/1/26 365 Business Basic	Corporate	25/26PO4260	87.40	87.40	-	87.40
Dec-Jan	BOI-CC	Microsoft - 24/12-23/1/26 Enterprise Mobility+security E5	Corporate	25/26PO4261	869.40	869.40	-	869.40
Dec-Jan	BOI-CC	Microsoft - 8/12-7/1/26 Planner Plan 1	Corporate	25/26PO4262	7.70	7.70	-	7.70
Dec-Jan	BOI-CC	Microsoft - 9/12-8/1/26 Office 365 E3	Corporate	25/26PO4263	82.40	82.40	-	82.40
December	BOI-CC	Microsoft - 1-31/12/25 365 Business premium	Corporate	25/26PO4264	135.20	135.20	-	135.20
December	BOI-CC	Shopify - x2 Apps, x4 Messaging Fal Art Gallery	Corporate	25/26PO4265	3.45	3.45	-	3.45
December	Lloyds-ML	Natural Store/King Harry Ferry-chocolate + vehicle	Cultural	25/26PO4266	37.74	37.74	5.04	32.70
December	oyds-MPW	Amazon - 5pcs A4 Acrylic Sign Holders T shaped	Pavilion	25/26PO4267	9.94	9.94	1.66	8.28
December	oyds-MPW	Amazon - A4 Acrylic Sign holders x3 L Shaped	Pavilion	25/26PO4268	11.59	11.59	1.93	9.66
December	oyds-MPW	Amazon - Pack of 10 quick filter pods	Pavilion	25/26PO4269	12.99	12.99	2.17	10.83
Dec-Jan	Lloyds-MW	Apple - iCloud with 200 GB 21/12-20/1/26 MW	Corporate	25/26PO4270	2.99	2.99	0.50	2.49
December	Lloyds-RG	M&S/Costa - Hot choc, smoothie,granola bar	Town Management	25/26PO4271	9.50	9.50	0.68	8.82
December	Lloyds - RT	GWR - Train Tickets 6/1 Mayor+ deputy Mayor-Minister	General Council	25/26PO4272	340.55	340.55	-	340.55
December	Lloyds - RT	Premier Inn - 5/6.1.26 -Meet Minister Peacock Parlimnt	General Council	25/26PO4273	239.98	239.98	-	239.98
November	DDR	Lloyds - 57911660 bank charges 1-30/11/25	Corporate	25/26PO4274	50.00	50.00	-	50.00
November	DDR	BT - WM41400532 charges 1-30/11/25	Corporate	25/26PO4275	394.80	394.80	65.80	329.00
November	DDR	BT - WM42732485 charges 1-30/11/25	Corporate	25/26PO4276	528.00	528.00	88.00	440.00
November	DDR	BT - WM42322100 Line rental charges	Corporate	25/26PO4277	394.80	394.80	65.80	329.00
November	DDR	BT - WM42640817 Line Rental Charges	Corporate	25/26PO4278	471.60	471.60	78.60	393.00
December	DDR	BT - GP00258005 Phone,Cloud,Bband,Mobile	Corporate	25/26PO4279	619.23	619.23	103.21	516.03
December	DDR	BT - WM41400532 Charges 1-31/12/25	Corporate	25/26PO4280	394.80	394.80	65.80	329.00
Nov-Dec	DDR	BritGas - 13/11-12/12/25 Electric	Dracaena	25/26PO4281	60.75	60.75	2.89	57.86
Nov-Dec	DDR	BritGas - 21/11-13/12/25 Gas	MB	25/26PO4282	870.86	870.86	145.14	725.72
December	DDR	BritGas - 14/12-22/12/25 Gas	MB	25/26PO4283	248.06	248.06	41.34	206.72
Nov-Dec	DDR	BritGas - 23/11-22/12/25 Moor Piazza	General Council	25/26PO4284	21.98	21.98	1.04	20.94
Nov-Dec	DDR	BritGas - 21/11-14/12/25 Electric	OPO	25/26PO4285	1,342.96	1,342.96	223.82	1,119.14
December	DDR	BritGas - 15-22/12/25 Electric	OPO	25/26PO4286	1,178.54	1,178.54	196.42	982.12
Nov-Dec	DDR	BritGas - 22/11-20/12/25 Gas	Pavilion	25/26PO4287	648.49	648.49	108.08	540.41
December	DDR	BritGas - 2-25/12/25 The Park Lodge	KP	25/26PO4288	663.46	663.46	110.57	552.89
Nov-Dec	DDR	BritGas - 24/11-23/12/25 Non Conform w/shop	Cemetery	25/26PO4289	143.19	143.19	6.81	136.38
Nov-Dec	DDR	BritGas - 26/11-25/12/25 Chapel C of E	Cemetery	25/26PO4290	20.68	20.68	0.98	19.70
					481,915.83	481,915.83	62,399.37	419,516.47

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
Nov-Dec	DDR	BritGas - 23/11-22/12/25 Gyllyngvase Beach	Toilets	25/26PO4291	53.28	53.28	2.53	50.75
Nov-Dec	DDR	BritGas - 25/11-24/12/25 Stage Electric	KP	25/26PO4292	12.86	12.86	0.61	12.25
Nov-Dec	DDR	BritGas - 25/11-24/12/25 Castle Beach	Toilets	25/26PO4293	39.86	39.86	1.89	37.97
Dec-Jan	DDR	Ram Tracking - Vehicle tracking 18/12-17/1/26	Grounds/Facilities	25/26PO4294	72.00	72.00	12.00	60.00
December	DDR	Trade-B&Q - x6 white Brackets	Dracaena	25/26PO4295	28.50	28.50	4.75	23.75
December	DDR	Trade-B&Q - Allweather combi padlock	Pavilion	25/26PO4296	22.50	22.50	3.75	18.75
December	DDR	Trade-B&Q - Trousers KS, Dewalt size 8 boots KS	Facilities	25/26PO4297	53.20	53.20	2.53	50.67
December	DDR	Trade-Screwfix-3.5 tonne tow rope	Grounds	25/26PO4298	12.49	12.49	2.08	10.41
December	DDR	Trade-B&Q - Rigid joint 20pc white 20mm	OPO	25/26PO4299	3.03	3.03	0.51	2.53
December	DDR	WCFruits - Chestnuts, mushrooms,chives,swt pots,milk	Pavilion	25/26PO4300	126.57	126.57	-	126.57
December	DDR	WCFruits - Radicchio, lollo, milk,cheese,brie,walnuts	Pavilion	25/26PO4301	209.61	209.61	7.96	201.65
December	DDR	WCFruits - Whole/semi/skimmed milk, Les Pommes	Pavilion	25/26PO4302	61.95	61.95	-	61.95
December	DDR	WCFruits - Lemon,limes,thyme,fennel,milk,kit kat	Pavilion	25/26PO4303	328.50	328.50	27.66	300.84
December	DDR	WCFruits - Cranberries, pigs in blankets,ciabatta	Pavilion	25/26PO4304	83.12	83.12	-	83.12
December	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO4305	12.77	12.77	-	12.77
December	DDR	WCFruits - Eggs, chestnuts,mushrooms,banana,sultanas	Pavilion	25/26PO4306	150.37	150.37	-	150.37
December	DDR	WCFruits - Whole/semi/oat milk, croissants	Pavilion	25/26PO4307	45.06	45.06	-	45.06
December	DDR	WCFruits - Chestnuts, mince pies, clotted cream	Pavilion	25/26PO4308	44.46	44.46	-	44.46
December	DDR	WCFruits - Thyme, Rapeseed oil, ciabatta rolls	Pavilion	25/26PO4309	68.42	68.42	-	68.42
December	DDR	WCFruits - Pigs in blankets, ciabatta rolls	Pavilion	25/26PO4310	102.75	102.75	-	102.75
December	DDR	WCFruits - Chestnuts	Pavilion	25/26PO4311	13.30	13.30	-	13.30
December	DDR	WCFruits - Potatoes, parsnip, carrot,onion,celery,apple	Pavilion	25/26PO4312	205.79	205.79	6.76	199.03
December	DDR	WCFruits - Whole/semi/oat milk, maple syrup,les pomme	Pavilion	25/26PO4313	49.63	49.63	-	49.63
December	DDR	WCFruits - Chestnuts, whole/semi/oat milk, les pommes	Pavilion	25/26PO4314	70.05	70.05	-	70.05
December	DDR	WCFruits - Whole/semi/oat milk, flapjack	Pavilion	25/26PO4315	49.75	49.75	-	49.75
December	DDR	WCFruits - Whole milk	Pavilion	25/26PO4316	8.29	8.29	-	8.29
December	DDR	WCFruits - Mushrooms, orange, mushrooms,butter,aero	Pavilion	25/26PO4317	224.18	224.18	14.87	209.31
December	DDR	WCFruits - Lemon,limes,salad,chive,orange,apple,milk	Pavilion	25/26PO4318	137.66	137.66	-	137.66
December	DDR	WCFruits - Whole milk	Pavilion	25/26PO4319	16.59	16.59	-	16.59
December	BACS	HMRC - PAYE December 2025	Corporate	25/26PO4320	16,267.47	16,267.47	-	16,267.47
December	BACS	HMRC - NI December 2025	Corporate	25/26PO4321	25,736.53	25,736.53	-	25,736.53
December	BACS	Student Loans - December 2025	Corporate	25/26PO4322	501.00	501.00	-	501.00
Total BACS - HMRC			-	-	42,505.00	42,505.00	-	42,505.00
December	BACS	CC - Pensions - December 2025	Corporate	25/26PO4323	39,712.26	39,712.26	-	39,712.26
December	BACS	CC - Pensions additional pyt 09 of 12	Corporate	25/26PO4324	600.00	600.00	-	600.00
Total BACS - Pensions			-	-	40,312.26	40,312.26	-	40,312.26
December	BACS	Standard Life - MJC - AVC	Corporate	25/26PO4325	90.00	90.00	-	90.00
December	BACS	Unison - Falmouth Subscriptions	Corporate	25/26PO4326	68.70	68.70	-	68.70
December	BACS	Net Wages December 2025	Corporate	25/26PO4327	131424.53	131,424.53	-	131,424.53
CLOSED								
					698,622.86	698,622.86	62,487.26	636,135.60

CLASSIFICATION: DRAFT – NOT YET RATIFIED BY COUNCIL COMMITTEE

FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Nov-25

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Grounds	Civic	Mayoral	Facilities	Pavilions Misc	Town Management	Stat	Kimberley Park	PO Building	Postage	Sundry Items	Running Balance
Code	OB	VAT	Net				ME	CP	G	C	M	F	PP	TM	S	KP	PB	P	SI	204.00
03.11.2025	3.30		3.30	1318	me		3.30	-	-	-	-	-	-	-	-	-	-	-	-	200.70
05.11.2025	5.20		5.20	1319	me		5.20	-	-	-	-	-	-	-	-	-	-	-	-	195.50
06.11.2025	5.70		5.70	1320	me		5.70	-	-	-	-	-	-	-	-	-	-	-	-	189.80
10.11.2025	15.89		15.89	1321	f		-	-	-	-	-	15.89	-	-	-	-	-	-	-	173.91
10.11.2025	4.99		4.99	1322	G		-	-	4.99	-	-	-	-	-	-	-	-	-	-	168.92
08.11.2025	3.25		3.25	1323	si		-	-	-	-	-	-	-	-	-	-	-	-	3.25	165.67
12.11.2025	1.65		1.65	1324	me		1.65	-	-	-	-	-	-	-	-	-	-	-	-	164.02
12.11.2025	7.50		7.50	1325	me		7.50	-	-	-	-	-	-	-	-	-	-	-	-	156.52
13.11.2025			-			135.98	-	-	-	-	-	-	-	-	-	-	-	-	-	292.50
17.11.2025	3.30		3.30	1326	me		3.30	-	-	-	-	-	-	-	-	-	-	-	-	289.20
17.11.2025	13.00		13.00	1327	TM		-	-	-	-	-	-	-	13.00	-	-	-	-	-	276.20
18.11.2025	5.25	0.87	4.38	1328	f		-	-	-	-	-	4.38	-	-	-	-	-	-	-	270.95
18.11.2025	3.00		3.00	1329	me		3.00	-	-	-	-	-	-	-	-	-	-	-	-	267.95
20.11.2025	1.65		1.65	1330	me		1.65	-	-	-	-	-	-	-	-	-	-	-	-	266.30
20.11.2025	4.35		4.35	1331	me		4.35	-	-	-	-	-	-	-	-	-	-	-	-	261.95
24.11.2025	1.65		1.65	1332	me		1.65	-	-	-	-	-	-	-	-	-	-	-	-	260.30
24.11.2025	1.65		1.65	1333	me		1.65	-	-	-	-	-	-	-	-	-	-	-	-	258.65
24.11.2025	1.09		1.09	1334	me		1.09	-	-	-	-	-	-	-	-	-	-	-	-	257.56
26.11.2025	16.15		16.15	1335	me		16.15	-	-	-	-	-	-	-	-	-	-	-	-	241.41
27.11.2025	1.65		1.65	1336	me		1.65	-	-	-	-	-	-	-	-	-	-	-	-	239.76
	100.22	0.87	99.35				135.98		57.84	4.99		20.27		13.00					3.25	

Nominal Codes

VAT
Non-VAT

5030 5017 5703 5408 5405 5755 6359 5109 5012 6470 5352 5109 5030

4.38
15.89

Town Clerk

Councillor

Councillor

CLASSIFICATION: DRAFT – NOT YET RATIFIED BY COUNCIL COMMITTEE

FALMOUTH ART GALLERY PETTY CASH SCHEDULE

300 300.00

Period: November 25

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Cashed	MB - Repairs Renewals	MB - cleaning	MB - Misc Consumables	CS - Stationary photocopy	CS - Consumables	CS - Storeroom Equipment	CS - Printing/Artwork	CS - Publicity and Marketing	CS - parking	CS - Seminar Expenses	CS - Workshops	CS - Gallery and Misc	CS - Shop Items	CS - Education and Outreach	CS - Funded Projects	CS - Library and Misc	CS- OWLS	CS - Arts Council	Running Balance
	Opening Bal						RR	CL	MBC	S	C	SE	PA	PM	PAR	SEM	W	G	SH	EO	FU	L	OWL	ART	181.41
04/11/2025	1.20		1.20	2554	c	-	-	-	-	-	1.20	-	-	-	-	-	-	-	-	-	-	-	-	-	180.21
04/11/2025	1.97	0.33	1.64	2554B	C	-	-	-	-	-	1.64	-	-	-	-	-	-	-	-	-	-	-	-	-	178.24
04/11/2025	1.65		1.65	2555	c	-	-	-	-	-	1.65	-	-	-	-	-	-	-	-	-	-	-	-	-	176.59
04/11/2025	1.80		1.80	2556	c	-	-	-	-	-	1.80	-	-	-	-	-	-	-	-	-	-	-	-	-	174.79
11/11/2025	1.65		1.65	2557	c	-	-	-	-	-	1.65	-	-	-	-	-	-	-	-	-	-	-	-	-	173.14
11/11/2025	3.00		3.00	2558	c	-	-	-	-	-	3.00	-	-	-	-	-	-	-	-	-	-	-	-	-	170.14
18/11/2025	3.00		3.00	2559	c	-	-	-	-	-	3.00	-	-	-	-	-	-	-	-	-	-	-	-	-	167.14
27/11/2025	5.25		5.25	2560	c	-	-	-	-	-	5.25	-	-	-	-	-	-	-	-	-	-	-	-	-	161.89
27/11/2025	2.29		2.29	2561	c	-	-	-	-	-	2.29	-	-	-	-	-	-	-	-	-	-	-	-	-	159.60
27/11/2025	9.80	1.64	8.16	2562	rrr	8.16	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	149.80
27/11/2025	10.39		10.39	2563	c	-	-	-	-	-	10.39	-	-	-	-	-	-	-	-	-	-	-	-	-	139.41
27/11/2025	16.09		16.09	2564	art	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	16.09	123.32
CLOSED			-			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	123.32
	58.09	1.97	56.12			56.12	8.16	-	-	-	31.87	-	-	-	-	-	-	-	-	-	-	-	-	-	16.09
Nominal Codes							5220	5230	5290	5805	5808	5809	5811	5813	5017	5817	5818	5819	5821	5822	5823	5825	5823	5827	
						Non Vat	-	-	-	-	30.23	-	-	-	-	-	-	-	-	-	-	-	-	-	
						Vat	8.16	-	-	-	1.64	-	-	-	-	-	-	-	-	-	-	-	-	-	

Town Clerk

Councillor

Councillor

PP - GG PETTY CASH SCHEDULE

Period: November 25

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Opening Bal	GG - GM	GG - Misc Grounds	PP - Events	PP - SFS	PP - Catering Supplies	PP - Cleaning	PP - Misc	Running Balance
							GM	MG	PE	SFS	CS	CL	MC	90.56
13/11/2025					14	209.44	-	-	-	-	-	-	-	300.00
01/11/2025	8.25		8.25	26	mc		-	-	-	-	-	-	8.25	291.75
03/11/2025	6.45		6.45	27	mc		-	-	-	-	-	-	6.45	285.30
03/11/2025	11.61		11.61	28	cs		-	-	-	-	11.61	-	-	273.69
06/11/2025	7.64		7.64	29	mc		-	-	-	-	-	-	7.64	266.05
11/11/2025	15.75		15.75	30	mc		-	-	-	-	-	-	15.75	250.30
15/11/2025	5.10		5.10	31	cs		-	-	-	-	5.10	-	-	245.20
15/11/2025	6.00		6.00	32	mc		-	-	-	-	-	-	6.00	239.20
23/11/2025	8.00		8.00	33	mc		-	-	-	-	-	-	8.00	231.20
26/11/2025	6.68		6.68	34	mc		-	-	-	-	-	-	6.68	224.52
26/11/2025	7.17	1.20	5.97	35	mc		-	-	-	-	-	-	5.97	217.35
27/11/2025	5.16		5.16	36	cs		-	-	-	-	5.16	-	-	212.19
CLOSED			0.00				-	-	-	-	-	-	-	212.19
	87.81	1.20	86.61			86.61	-	-	-	-	21.87	-	64.74	
			87.81											

Nominal Codes

6300	6302	6362	6364	6356	6351	6359
		non VAT				58.77
		VAT				5.97

Town Clerk

Councillor

Councillor

FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Dec-25

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Grounds	Civic	Mayoral	Facilities	Pavilions Misc	Town Management	Stat	Kimberley Park	PO Building	Postage	Sundry Items	Running Balance
Code	OB	VAT	Net				ME	CP	G	C	M	F	PP	TM	S	KP	PB	P	SI	239.76
01.12.2025	3.30		3.30	1337	me		3.30	-	-	-	-	-	-	-	-	-	-	-	-	236.46
04.12.2025	7.55		7.55	1338	me		7.55	-	-	-	-	-	-	-	-	-	-	-	-	228.91
04.12.2025	9.20		9.20	1339	g		-	-	9.20	-	-	-	-	-	-	-	-	-	-	219.71
05.12.2025	1.65		1.65	1340	me		1.65	-	-	-	-	-	-	-	-	-	-	-	-	218.06
09.12.2025	3.30		3.30	1341	me		3.30	-	-	-	-	-	-	-	-	-	-	-	-	214.76
10.12.2025	6.00		6.00	1342	me		6.00	-	-	-	-	-	-	-	-	-	-	-	-	208.76
15.12.2025	3.30		3.30	1343	me		3.30	-	-	-	-	-	-	-	-	-	-	-	-	205.46
17.12.2025	1.65		1.65	1344	me		1.65	-	-	-	-	-	-	-	-	-	-	-	-	203.81
19.12.2025	2.40		2.40	1345	me		2.40	-	-	-	-	-	-	-	-	-	-	-	-	201.41
22.12.2025	1.20		1.20	1346	me		1.20	-	-	-	-	-	-	-	-	-	-	-	-	200.21
22.12.2025	21.94		21.94	1347	F		-	-	-	-	-	21.94	-	-	-	-	-	-	-	178.27
29.12.2025	3.95		3.95	1348	me		3.95	-	-	-	-	-	-	-	-	-	-	-	-	174.32
31.12.2025	1.65		1.65	1349	me		1.65	-	-	-	-	-	-	-	-	-	-	-	-	172.67
CLOSED			-				-	-	-	-	-	-	-	-	-	-	-	-	-	172.67
	67.09	0.00	67.09				35.95	-	9.20	-	-	21.94	-	-	-	-	-	-	-	

Nominal Codes

VAT
Non-VAT

5030 5017 5705 5408 5405 5755 6359 5109 5012 6470 5352 5010 5030

Town Clerk

Councillor

Councillor

CLASSIFICATION: DRAFT – NOT YET RATIFIED BY COUNCIL COMMITTEE

FALMOUTH ART GALLERY PETTY CASH SCHEDULE

300 300.00

Period: December 25

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Cashed	MB - Repairs Renewals	MB - cleaning	MB - Misc Consumables	CS - Stationary photocopy	CS - Consumables	CS - Storeroom Equipment	CS - Printing/Artwork	CS - Publicity and Marketing	CS - parking	CS - Seminar Expenses	CS - Workshops	CS - Gallery and Misc	CS - Shop Items	CS - Education and Outreach	CS - Funded Projects	CS - Library and Misc	CS - OWLS	CS - Arts Council	Running Balance
	Opening Bal						RR	CL	MBC	S	C	SE	PA	PM	PAR	SEM	W	G	SH	EO	FU	L	OWL	ART	123.32
03/12/2025					19	176.13																			299.45
04/12/2025	2.45		2.45	2565	c		-	-	-	-	2.45	-	-	-	-	-	-	-	-	-	-	-	-	-	297.00
04/12/2025	1.50		1.50	2566	c		-	-	-	-	1.50	-	-	-	-	-	-	-	-	-	-	-	-	-	295.50
04/12/2025	11.49	1.92	9.57	2567	c		-	-	-	-	9.57	-	-	-	-	-	-	-	-	-	-	-	-	-	284.01
04/12/2025	2.40		2.40	2568	c		-	-	-	-	2.40	-	-	-	-	-	-	-	-	-	-	-	-	-	281.61
04/12/2025	14.50	1.50	13.00	2568A	art		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	13.00	267.11
05/12/2025	1.20		1.20	2569	c		-	-	-	-	1.20	-	-	-	-	-	-	-	-	-	-	-	-	-	265.91
05/12/2025	3.70		3.70	2570	c		-	-	-	-	3.70	-	-	-	-	-	-	-	-	-	-	-	-	-	262.21
16/12/2025	1.65		1.65	2571	c		-	-	-	-	1.65	-	-	-	-	-	-	-	-	-	-	-	-	-	260.56
16/12/2025	2.75		2.75	2572	c		-	-	-	-	2.75	-	-	-	-	-	-	-	-	-	-	-	-	-	257.81
16/12/2025	3.00		3.00	2573	c		-	-	-	-	3.00	-	-	-	-	-	-	-	-	-	-	-	-	-	254.81
16/12/2025	4.50		4.50	2574	c		-	-	-	-	4.50	-	-	-	-	-	-	-	-	-	-	-	-	-	250.31
16/12/2025	1.20		1.20	2575	c		-	-	-	-	1.20	-	-	-	-	-	-	-	-	-	-	-	-	-	249.11
16/12/2025	11.40		11.40	2576	c		-	-	-	-	11.40	-	-	-	-	-	-	-	-	-	-	-	-	-	237.71
16/12/2025	5.30		5.30	2577	c		-	-	-	-	5.30	-	-	-	-	-	-	-	-	-	-	-	-	-	232.41
16/12/2025	22.25		22.25	2578	c		-	-	-	-	22.25	-	-	-	-	-	-	-	-	-	-	-	-	-	210.16
23/12/2025	1.20		1.20	2579	c		-	-	-	-	1.20	-	-	-	-	-	-	-	-	-	-	-	-	-	208.96
23/12/2025	0.99		0.99	2580	c		-	-	-	-	0.99	-	-	-	-	-	-	-	-	-	-	-	-	-	207.97
29/12/2025	6.45		6.45	2581	c		-	-	-	-	6.45	-	-	-	-	-	-	-	-	-	-	-	-	-	201.52
29/12/2025	4.90		4.90	2582	c		-	-	-	-	4.90	-	-	-	-	-	-	-	-	-	-	-	-	-	196.62
	102.83	3.42	99.41			99.41	-	-	-	-	86.41	-	-	-	-	-	-	-	-	-	-	-	-	-	13.00

Nominal Codes

5220	5230	5290	5805	5808	5809	5811	5813	5017	5817	5818	5819	5821	5822	5823	5825	5823	5827
Non Vat	-	-	-	76.84	-	-	-	-	-	-	-	-	-	-	-	-	5.50
Vat	-	-	-	9.57	-	-	-	-	-	-	-	-	-	-	-	-	7.50

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

	DR	CR
2201 - vat	£ 3.42	
5816		£ 3.42
5805		-
	£ 3.42	3.42

NB add additional NL's depending on monthly expenditure

CLASSIFICATION: DRAFT – NOT YET RATIFIED BY COUNCIL COMMITTEE

PP - GG PETTY CASH SCHEDULE

Period: December 25

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Opening Bal	GG - GM	GG - Misc Grounds	PP - Events	PP - SFS	PP - Catering Supplies	PP - Cleaning	PP - Misc	Running Balance
							GM	MG	PE	SFS	CS	CL	MC	
30/11/2025	21.00		21.00	37	cs		-	-	-	-	21.00	-	-	191.19
04/12/2025	20.88		20.88	38	cs		-	-	-	-	20.88	-	-	170.31
08/12/2025	9.00		9.00	39	cs		-	-	-	-	9.00	-	-	161.31
10/12/2025	20.88		20.88	40	cs		-	-	-	-	20.88	-	-	140.43
10/12/2025	5.24		5.24	41	mc		-	-	-	-	-	-	5.24	135.19
18/12/2025	13.65		13.65	42	cs		-	-	-	-	13.65	-	-	121.54
19/12/2025	10.00		10.00	43	mc		-	-	-	-	-	-	10.00	111.54
19/12/2025	5.25		5.25	44	cs		-	-	-	-	5.25	-	-	106.29
20/12/2025	8.70		8.70	45	cs		-	-	-	-	8.70	-	-	97.59
24/12/2025	4.50		4.50	46	cs		-	-	-	-	4.50	-	-	93.09
24/12/2025	9.00		9.00	47	cs		-	-	-	-	9.00	-	-	84.09
27/12/2025	11.55		11.55	48	cs		-	-	-	-	11.55	-	-	72.54
CLOSED			0.00				-	-	-	-	-	-	-	72.54
	139.65	0.00	139.65			139.65	-	-	-	-	124.41	-	15.24	
			139.65											

Nominal Codes

non VAT
VAT

6300 6302 6362 6364 6356 6351 6359

Town Clerk

Councillor

Councillor

FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held in the Atherton Suite, The Old Post Office, The Moor, Falmouth on Monday 2nd March 2026 at 6.00 pm.

Present: T M Pearce (Chair), S R Carmichael, D E Clegg CC, K S Holbrook, L E Howes, and A J Jewell.

Councillors D W Saunby CC, and J A R Stowell, also attended.

In Attendance: A M Williams (Town Clerk)
R N Thomas (Responsible Finance Officer)
M Kenworthy-Gomes (Falmouth Pride, Grant Applicant)
D Beard (Falmouth Town Football Club, Grant Applicant)
J Larke (Cornwall International Male Choral Festival, Grant Applicant)
P Pearce (Chair, Falmouth United, Grant Applicant)

F7112 APOLOGIES

Apologies for absence were received and approved from Councillor Evans (Cornwall Council Business), and Robinson (holiday).

F7113 INTERESTS AND DISPENSATIONS

None received.

F7114 MINUTES

It was proposed by Councillor Carmichael, seconded by Councillor Pearce and

RESOLVED that the Part I Minutes of the meeting held on 19th January 2026 be confirmed as a correct record of the proceedings and signed by the Chair.

F7115 GRANT APPLICATIONS

It was noted that the residual balance of the 2025/26 grants budget would be utilised as well as the 2026/27 grants budgets for those approved events and initiatives falling within the 2026/27 financial year. Also, the previously deferred grant request for the Falmouth Classics 2026 event would be further considered at the next meeting of the Committee.

It was proposed by Councillor Howes, seconded by Councillor Pearce and

RESOLVED that pursuant to section 145 of the Local Government Act 1972, Cornwall Pride be granted £2000 as an annual grant towards the annual Falmouth Pride event.

It was proposed by Councillor Carmichael, seconded by Councillor Pearce and

RESOLVED that pursuant to section 19 of the Local Government (Miscellaneous Provisions) Act 1976, Falmouth Town Football Club be granted £2,500 towards flood light replacements.

It was proposed by Councillor Clegg, seconded by Councillor Howes and

RESOLVED that pursuant to section 133 of the Local Government Act 1948, Falmouth Royal Naval Association be granted £250 towards

participation in the national inaugural commemoration of the St Nazaire Memorial at the National Arboretum in May 2027.

It was proposed by Councillor Carmichael, seconded by Councillor Jewell and

RESOLVED that pursuant to section 145 of the Local Government Act 1972, Cornwall International Male Choral Festival be granted £2000 as towards the Falmouth aspects of the 2026 event.

It was proposed by Councillor Pearce, seconded by Councillor Carmichael and

RESOLVED that pursuant to section 19 of the Local Government (Miscellaneous Provisions) Act 1976, Falmouth United Youth Football be granted £900 towards training costs and the 2026 presentation event.

It was proposed by Councillor Carmichael, seconded by Councillor Holbrook and

RESOLVED that Kernow Learning Academy – King Charles Primary School, Year 6 residential trip be granted £2,600 from the Educational Reserve.

It was proposed by Councillor Clegg, seconded by Councillor Carmichael and

RESOLVED that the annual grant award to the Bosvale Community Centre continue in 2026/27.

It was proposed by Councillor Jewell, seconded by Councillor Carmichael and

RESOLVED that the annual grant award to Carnon Carers continue in 2026/27.

The Educational grant award to Kernow Learning Academy – King Charles Primary School – Year 5 (£500) was noted. As was the letter of thanks for grant award from the League of Friends of Falmouth Hospital.

It was proposed by Councillor Clegg, seconded by Councillor Howes and

RESOLVED that the grant awards for Falmouth Docks Table Tennis Club and Falmouth Climate Café Sharing Circle be permitted to carry over into the 2026/27 financial year.

The Grant Schedule and remaining 2025/26 balance as well as the 2025/26 Councillor Community Chest schedule were duly noted.

F7116 PROJECTS

The Committee noted the following project updates:

Passmore Edwards - Municipal Buildings

The public consultation process for phase 2 and 3 works was underway with regular project meetings scheduled. The Chair reminded councillors to contribute to the consultation.

Tranche 4 Devolution – Devo4

The Council had confirmed its request for asset and service transfers to Cornwall Council, and that list had been circulated to councillors. This was still being considered by Cornwall Council. Several matters were progressing outside of Devo4 for expediency.

F7117 FORECAST AT 31 JANUARY 2026

The Responsible Finance Officer presented the forecast and responded to councillor questions thereon. This was duly noted.

F7118 RISK ASSESSMENTS

It was proposed by Councillor Pearce, seconded by Councillor Howes and

RESOLVED that the attached service risk assessments for Corporate/Finance, Cultural Services, Town Management, Princess Pavilion, Grounds, and Facilities services be endorsed and noted.

It was proposed by Councillor Jewell, seconded by Councillor Carmichael and

RESOLVED that the attached Risk Management Strategy be approved.

It was proposed by Councillor Carmichael, seconded by Councillor Clegg and

RESOLVED that the attached and updated Risk Register be approved.

F7119 INVESTMENT STRATEGY

It was proposed by Councillor Howes, seconded by Councillor Holbrook and

RESOLVED that the attached Investment Policy be agreed and that the Responsible Financial Officer investigates more ethical banking options and reports back to the Committee thereon.

F7120 NEIGHBOURHOOD DEVELOPMENT PLAN AND NEIGHBOURHOOD PRIORITY STATEMENTS

The advice from Cornwall Council that review of the Falmouth Neighbourhood Plan be held in abeyance pending changes to Cornwall Local Plan allocations and the National Planning Policy Framework be noted and observed. The update regarding Neighbourhood Priority Statements for Falmouth was noted.

F7121 FEES AND CHRGES 2026/27

It was proposed by Councillor Clegg, seconded by Councillor Carmichael and

RESOLVED that the attached schedule of burial fees and charges for 2026/27 be approved.

It was proposed by Councillor Carmichael, seconded by Councillor Holbrook and

RESOLVED that the attached schedule of fees and charges for 2026/27 for Princess Pavilion be approved, subject to further review of the hire costs of theatre, kitchen, and food corkage for community groups.

It was proposed by Councillor Carmichael, seconded by Councillor Clegg and

RESOLVED that the attached schedule of other and miscellaneous fees and charges for 2026/27 be approved.

F7118 EXPENDITURE AND PETTY CASH

It was proposed by Councillor Carmichael, seconded by Councillor Clegg and

RESOLVED that the attached expenditure to date and petty cash schedules for January 2026 be approved.

F7118 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Councillor Pearce, seconded by Councillor Carmichael and

RESOLVED that in view of the confidential nature of contractual matters and personal information, it is advisable, in the public interest that the press and public be excluded from the meeting.

**FALMOUTH TOWN COUNCIL – RISK ASSESSMENT
OPERATIONAL AND FINANCIAL**

February 2026

This Risk Assessment is supported by service head assessments – Cultural Services, Grounds, Facilities, Town Management and Princess Pavilion.

Reference should also be made to the Climate Change RA a copy of which is annexed to each of the Service RA’s and included in this document.

Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Damage to third party property or individuals	Low	Public Liability Insurance	Annual check on level of cover in place (RFO) System of complaints received, and action taken	Low
Damage to public seating and risk to third party as a consequence of damage	Medium	Public Liability Insurance Ongoing maintenance of public seats Claims for costs in respect of damage pursued whenever possible	Annual check on level of cover in place (RFO) System of complaints received, and action taken Regular inspections carried out by a member of the Council’s maintenance team Condition of public seating monitored as part of annual asset check	Low
Damage to bus shelters and risk to third party as a consequence of damage	Medium	Public Liability Insurance Ongoing maintenance to bus shelters The Council has an agreement with Fern bank Advertising regarding the checking and cleaning of shelters within the town Claims for costs in respect of damage pursued whenever possible	Annual check on level of cover in place (RFO) System of complaints received, and action taken Regular additional inspections carried out by the Council’s maintenance team Condition of bus shelters monitored as part of annual asset checks	Low

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Damage to litter bins and risk to third party as a consequence of damage	Medium	Public Liability Insurance Ongoing maintenance to litter bins Claims for costs in respect of damage pursued whenever possible	Annual check on level of cover in place (RFO) System of complaints received, and action taken Regular additional inspections carried out by the Council’s maintenance team Condition of litter bins monitored as part of annual asset check	Low
Damage to fixtures and fittings of public toilets and risk to third party as a consequence of damage (Many of the Public Toilets buildings are leased from Cornwall Council who are responsible for insuring the building)	High	Public Liability Insurance Ongoing maintenance of fixtures and fittings Claims for costs in respect of damage pursued whenever possible	Annual check on level of cover in place (RFO) System of complaints received, and action taken Regular additional inspections carried out by the Council’s maintenance team	Medium
Damage to play equipment and risk to third party as a consequence of damage	High	Public Liability Insurance Ongoing maintenance to play equipment Claims for costs in respect of damage pursued whenever possible	Annual check on level of cover in place (RFO) System of complaints received, and action taken Weekly, Quarterly and Annual Inspections of Play areas carried out by competent persons	Medium

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OPERATIONAL AND FINANCIAL**

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Protection of Council properties, furniture and equipment	Medium	Insurance Cover obtained Up to date Asset Register Regular Maintenance of equipment Annual Portable Appliance Testing. Annual testing of fire alarm, emergency lighting and fire extinguishers. Annual service of gas hob and gas boiler. Five yearly fixed wire testing. Early warning smoke detection system installed in the municipal buildings and the old post office	Annual check on insurance values (RFO) Asset Register (Year-end) and annual asset check carried out. Use of qualified technicians Use of reputable insurance provider	Low

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OPERATIONAL AND FINANCIAL**

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Security of vulnerable buildings – Municipal Buildings Former PO Building Princess Pavilion	Medium	Fire alarm installed Externally lit area. Provision of Fire extinguishers, fire drills Trained Fire Wardens Secure locks and annual review of security. Record of key holders CCTV Monitored location – partially accessible remotely External contractor emergency keyholder	Annual servicing of fire alarm by competent person Fire protection equipment serviced by competent person Fire Warden training regularly refreshed External keyholder ensures local attendance in the event of alarm activation	Low
Protection of Civic Insignia	High	Civic Insignia included on asset register Appropriate insurance cover obtained	Annual check on insurance values (RFO) Mayor is aware that Civic Insignia must be kept under secure conditions	Low

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Insolvency of insurance company	Low	Use of one of the largest companies providing specialist cover for Councils Free legal service and advice from National Association of Local Councils and Cornwall Association of Local Councils	Reputation within the sector monitored	Low
Legal liability as a consequence of asset ownership	Medium	Public Liability Insurance Professional Indemnity Insurance cover Professional advice available if required from Council’s solicitor, CALC, NALC, SLCC	Annual check on levels of cover in place (RFO)	Low
Personal Accident to Members and Officers	Medium	Employer’s Liability cover Lone worker alarm with fall alert available Health & Safety Handbook provided to Officers. Staff receive relevant health & safety training. Trained first aiders and first aid kits	Annual check on level of cover in place (RFO) Regular refresher training Staff provided with mobile means of communication or instructed to ensure they have their own device with them at all times	Low

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OPERATIONAL AND FINANCIAL**

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Health of Members and Officers	Medium	Council buildings and vehicle are designated no smoking areas Occupational Health Service available	Smoke detectors and early warning smoke detection installed in MB and PO COVID19 – directed signposting available to help support mental wellbeing	Low
Assault to Members and Officers	High	Employer’s Liability cover Premises are secure – office door is locked with access by invitation	Annual check on level of cover in place (RFO) Cash collection service to mitigate staff visits to bank	Medium
Assault of third party by Members and Officers	Low	Public Liability cover	Annual check on level of cover in place (RFO)	Low
Security of officers working alone in building	Medium	Use of digital CCTV and security system in both PO building and the Municipal Buildings – partially accessible remotely	Staff meetings to review and staff appraisals Regular review of the authorised users Weekly alarm checks and manual checks to automatic roll call reports	Low
Security of officers exiting and locking up building after meetings	Medium	Buildings to be locked by authorised member of the team. Use of external professional contracted security personnel to provide additional cover for meetings that are out of hours	Where possible an officer is not left alone to exit building Contracted security personnel to support officers	Low

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
<p>Procedures in place for recording and monitoring members’ interests, gifts and hospitality received</p> <p>Completion of Code of Conduct</p>	<p style="text-align: center;">Low</p>	<p>Code of Conduct signed, and a Register of Interest completed by each Member of the Council</p> <p>Disclosure of interest register kept listing any interests, gifts and hospitality received</p> <p>Disclosure of interests to appear as an item on the agenda as a prompt to members</p>	<p>Internal audit check</p> <p>Register of Interest kept by the Town Clerk with a copy kept by the Cornwall Council Monitoring Officer</p>	<p style="text-align: center;">Low</p>
<p>Loss of cash through theft or dishonesty</p> <p>Cash (on premises or in transit)</p>	<p style="text-align: center;">High</p>	<p>Fidelity Guarantee</p> <p>Premises are secure – access to FTC areas restricted by means of digital key card.</p> <p>Secure storage of cash</p> <p>Money is regularly banked</p> <p>Petty Cash is kept to a minimum</p> <p>Segregation of duties between receipting, recording and banking of cash and cheques</p>	<p>Fidelity Insurance reviewed and increased appropriately annually (RFO)</p> <p>Thorough vetting process of job applicants and annual staff reviews</p> <p>Quarterly internal checks carried out by two Members of the Policy, Finance and Resources Committee</p> <p>Subscription to cash collection service</p> <p>Two staff members to cash up takings on remote sites</p> <p>Daily float checking and recording</p> <p>Digital swipe card access control on safe</p>	<p style="text-align: center;">Low</p>

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Loss of Investments	High	Deposits spread between different providers No stocks and shares investments	Policy, Finance and resources Committee regularly reviews the consolidated bank reconciliation	Medium
Keeping proper financial records in accordance with statutory requirements	High	Use of SAGE 50 accounts by competent employees only Regular scrutiny of financial records and approval of pending expenditure by Members Records kept in accordance with Accounts and Audit Regulations	Standing Orders and Financial regulations reviewed annually by the Finance and General Purposes Committee Quarterly internal checks carried out by two Members of the Finance and General Purposes Committee Annual Internal and External Audit Officer and Member training	Low
Ensuring all requirements met under employment law and Inland Revenue Regulations and Salaries in accordance with adopted scales	Medium	Use of Sage 50 Payroll with legislation updates for salary calculation by trained staff Monthly Full Payment Submissions to Inland Revenue Contracts of employment for all staff	Annual Staffing Review Quarterly internal checks carried out by two Members of the Finance and General Purposes Committee Annual Internal and External Audit	Low

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February 2026

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Unfair dismissal claims	Medium	Grievance and Appeals procedure Council contracts Southwest Councils for advice on personnel management Subscription to platform HR service	Robust policies and procedures. Staff appraisal process. Annual review on the level of insurance cover provided	Low
Failure of Computer system - Hardware - Software	Medium	Remote server monitoring by IT company with support available if required Virus protection installed on server and PC's Daily backups undertaken Scheme of delegation for emergency purchasing in accordance with the Councils Standing Orders and Financial Regulations	Provision reviewed annually by RFO and insured Regular replacement and upgrade to software and hardware Council has engaged an external contractor who advises the Council on compliance and remotely monitors the Council's IT system – reporting any matters of concern as soon as possible on the next working day following detection	Low

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Banking Arrangements	Medium	All payments in line with Financial Regulations. Payments are always signed off by Councillors in accordance with the Councils Financial Regulations. Bank statements are reconciled weekly, and balances are checked by the RFO and Town Clerk	Quarterly internal checks carried out by two Members of the Council Annual Internal and External Audit	Low
Loss of Income, or the need to provide essential services	High	General Reserves	Reviewed annually – general reserves to be held at a level as recommended by the Practitioners Guide Future reserve levels to consider possible pandemic management support	Medium
Ensuring all requirements are met under Customs and Excise regulations	Medium	Council is required to comply with the HMRC Making Tax Digital Legislation	VAT return total compared to VAT control account to ensure totals match	Low

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Ensuring adequacy of annual precept within sound budgeting arrangements	Medium	Budgets prepared to determine amount required. Budget includes current budget and the projected position for following year based on actual costs and projected inflation. Approval of budget by Full Council.	Regular budget monitoring reports to Finance and General Purposes Committee Four-year budget planning	Low
Ensuring all business activities are within legal powers applicable to local councils	Medium	All activity and payments undertaken in accordance with Financial Regulations. Town Clerk consults with CALC or NALC when necessary. Town Clerk consults with Council’s Solicitor as appropriate. Regular scrutiny of financial records by Councillors when undertaking the Internal Audit Checks. Reporting of matters to the Finance and General Purposes Committee Councillor and staff training	Standing Orders and Financial Regulations Internal Audit External Audit	Low
Complying with restrictions on borrowing	Medium	Borrowing approval authorised by Council in line with current restrictions	Reference to Local Council Administration Book (Charles Arnold Baker) and National Association of Local Councils and CALC	Low

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Ensuring proper use of funds granted to local community groups under specific powers or under 137	Medium	Identification of items paid under Section 137 and reported in the Annual Accounts	Annual Independent Internal Audit	Low
Breach of Confidentiality	High	Registration under the Data Protection Act Procedures for dealing with confidential data Included in Contracts of Employment Where necessary confidential matters considered with Public or Press involvements Passwords on computer systems stored in restricted server file	Town Clerk maintains up to date registration entry Regular Members and Officer training Input of Service Heads considering the data storage and protection of the information they use which is relevant to their service Redaction of shared documents as necessary Access to sensitive company data restricted	Medium
Proper, timely and accurate reporting of Council business in minutes	Medium	Minutes properly numbered with a master copy kept in safekeeping Minutes circulated	Minutes approved and signed at next meeting of Council or Committee Internal Audit check	Low

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Failure to respond to electors wishing to exercise their rights of inspection	Medium	New website in place Minutes published on Council website and placed in library for public inspection Financial Information published on Website Advertising of end of year accounts and available for inspection to the public as required under the Accounts and Audit Regulations Freedom of Information Publication Scheme	Elector informed of Council’s complaints procedure Council compliance with the Transparency Code – section of website set up dedicated to this matter – partially completed	Low

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Document control – correspondence, postage, storage and filing, etc	Medium	<p>Filing systems maintained in lockable cabinets</p> <p>Mailing record maintained</p> <p>Regular review of need to retain documents and other records</p> <p>Any deeds or other legal documents stored in fireproof safe</p> <p>Computer backed up daily and back up copy kept in fire safe.</p> <p>Remote backups to cloud storage are undertaken daily.</p>	<p>Internal checks carried out by two Members of the Council</p> <p>Access to sensitive information restricted to authorised personnel only</p>	Low
Provision of amenities/facilities for occasional use by third parties and community groups	Medium	<p>Booking Application Forms in place for use/hire of facilities by third parties and community groups</p> <p>Health and Safety Issues highlighted to hirers and contractors</p>	<p>Use of facilities restricted to authorised end users only</p> <p>Review and management of use by Town Team – Events</p> <p>Review and management of use by Grounds and Facilities Team – parks etc.</p> <p>Future access in line with Government Guidance and with mitigation measure in place</p>	Low

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Changes to legislation and procedures	Medium	Provide effective training for Staff and Councillors Subscribe to Society of Local Council Clerks and Cornwall Association of Local Councils Standing Orders, policies and procedures reviewed regularly	Provide adequate budget for staff and Councillor training Annual Review of Internal Controls carried out by two Members of the Finance and General Purposes Committee	Low
Loss of Officers due to sudden departure or long-term illness	High	Multiple staff trained in different duties. Production of detailed instructions for key tasks e.g. salaries, posting payments. SLCC offer a locum Clerk in case of sudden departure or incapacity of staff members. Insurance provision for cover for key members of staff	Regular appraisals Annual staffing report presented to the Staffing Committee Staffing Structure	Medium

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Supplies and Services provided to the Council	High	<p>Contract for services advertised and awarded in line with Standing Orders and Financial Regulations</p> <p>Ensure Contractors have adequate insurance and public liability cover</p> <p>Ensure Contractors have appropriate Health and Safety policy</p>	<p>Regular contract compliance monitoring</p> <p>Sight of insurance certificate before award of contract</p>	Medium
Project Management	Medium	<p>Identify staff responsible for specific projects</p> <p>Enable staff to seek professional guidance from preferred contractors locally.</p> <p>Report project progress to the Finance and General Purposes Committee</p>	Scheme of delegation in place	Medium

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Breakdown/ Accidents with Council Vehicle	Medium	Annual service and MOT of vehicles. Vehicle routinely inspected by the authorised town maintenance team member with any faults recorded and immediately reported to the relevant manager Use of vehicles only by authorised personnel – licenses for drivers checked annually and only permitted to drive once approved.	A valid driving license is presented to the Town Clerk prior to a new driver using the vehicle. Annual check of authorised personnel driving licenses to ensure they remain current/valid.	Low

Service and control measure changes for the current year are highlighted

FALMOUTH TOWN COUNCIL	12.1.1	Climate Change Risk Assessment		Risk to	Service Area								

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Risk Type	Risk ID	Risk / Opportunity	Urgency (CCRA defined)	assets	staff	Council Services	Environment	Central and other services	restaurants and cafes	Environmental services	Cultural services	toilets
Council	C01	Risks from flooding	HIGH	x				x	x	x	x	x
	C02	Risks to infrastructure from coastal change from erosion, flooding and extreme weather events	HIGH	x				x	x	X	X	x
	C03	Risks from water scarcity	MED	x				x	x	X	x	X
	C04	Risks from reduced employee productivity due to infrastructure disruption and higher temperatures in working environments	MED		X	X		X	X	X	X	

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	C05	Risks from disruption to supply chains and distribution networks	HIGH	x		X						
	C06	Opportunities for business from changes in demand for goods and services	MED	x								
Health and the Built Environment	H01	Risks to health and wellbeing from high temperatures	HIGH		x							
	H02	Risks to people, communities and buildings from flooding	HIGH	x	x	x		x	x		x	
	H03	Risks to infrastructure from sea level rise	HIGH	x	x	x						
	H04	Risks to building fabric	MED	x	x	x						
	H05	Risks to health and wellbeing from changes in air quality	MED		x						x	
	H06	Risks to food safety and food security	MED		x				x	x		
	H07	Risks to water quality and water supplies	MED		x	x		x	x	x	x	x

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	H08	Risks to cultural heritage	HIGH	x	x							x	
Infrastructure	I01	Risks to infrastructure networks (water, energy, transport, ICT) from cascading failures	HIGH	x	x	x		x				x	x
	I02	Risks to infrastructure services from river, surface water and groundwater flooding	HIGH	x	x	x		x					x
	I03	Risks to infrastructure services from coastal flooding and erosion	MED	x	x	x		x			x		x
	I04	Risks to subterranean and surface infrastructure from subsidence	MED	x	x	x		x					x
	I05	Risks to public water supplies from reduced water availability	HIGH	x	x	x		x	x		x		x
	I06	Risks to energy generation from reduced water availability	MED	x	x	x		x	x			x	x
	I06	Risks to energy from high and low temperatures, high winds, lightning	MED	x	x	x		x	x			x	x
International Dimensions	ID01	Risks to UK food availability, safety, and quality from climate change overseas	HIGH		x	x				x	x		

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	ID02	Risk to the UK finance sector from climate change overseas	LOW	x		x						
	ID03	Systemic risk arising from the amplification of named risks cascading across sectors and borders	HIGH	x	x	x	x	x				
Natural Environment and Assets	N01	Risks to terrestrial species and habitats from changing climatic conditions and extreme events, including temperature change, water scarcity, wildfire, flooding, wind, and altered hydrology (including water scarcity, flooding and saline intrusion).	HIGH				x					
	N02	Risks to terrestrial species and habitats from pests, pathogens and invasive species	HIGH				x			x		
	N03	Opportunities from new species colonisations in terrestrial habitats	MED				x			x		
	N04	Risk to soils from changing climatic conditions, including seasonal aridity and wetness.	HIGH				x			x		
	N05	Risks and opportunities for natural carbon stores, carbon sequestration from changing climatic conditions, including temperature change and water scarcity	HIGH				x			x		
	N06	Risks to forestry from pests, pathogens and invasive species	HIGH	x						x		
	N07	Risks to freshwater species and habitats from changing climatic conditions and extreme events, including higher water temperatures, flooding, water scarcity and phenological shifts.	HIGH				x			x		

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	N08	Risks to freshwater species and habitats from pests, pathogens and invasive species	HIGH				x			x		
	N09	Risks and opportunities to coastal species and habitats due to coastal flooding, erosion and climate factors.	HIGH				x			x		
	N10	Risks and opportunities from climate change to landscape character	MED				x			x	x	



FALMOUTH TOWN COUNCIL

This Risk Assessment has been written to support the activities and duties undertaken by the Cultural Service at the locations within the Municipal Building Falmouth and where applicable, at other authorised locations.

Key to risk level employed

Likelihood	Consequences				
	Insignificant	Minor	Moderate	Major	Severe
Almost certain	M	H	H	E	E
Likely	M	M	H	H	E
Possible	L	M	M	H	E
Unlikely	L	M	M	M	H
Rare	L	L	M	M	H

Risk assessment

Signed: M Lewis	9.1.4.25-26	Date:	25/02/2026
Subject to review, monitoring and revision by: M Lewis	In the event of a service delivery failure	Every:	Year

Organisation name: Falmouth Town Council - Cultural Services

In addition to the service risks identified below, consideration should be given to the FTC Climate Change Risk Assessment (12.1.1 25-26) annexed.

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
External Events						
Major epidemic – COVID-19.	<i>All staff, operatives & service delivery.</i>	<i>Hands, space, face - one way systems -</i>	Respond in accordance with national COVID-19 guidelines and local FTC risk assessments.	Emergency	<i>All service heads according to NHS/Central government.</i>	<i>Put in place March 2020 – to be rolled out in the event</i>
Major natural disaster.	<i>All staff, operatives & service delivery.</i>	Respond in accordance with national guidelines.		Emergency	<i>Central government.</i>	<i>In the event</i>
War.	<i>All staff, operatives & service delivery.</i>	Respond in accordance with national guidelines		Emergency	<i>Central government.</i>	<i>In the event</i>
Extreme weather conditions.	<i>All staff, operatives & service delivery.</i>	Assess the safety of providing services and respond accordingly, asking staff to remain at home if necessary.		Medium	Director CS	<i>In the event</i>
Social unrest or rioting.	<i>All staff, operatives & service delivery.</i>	Liaise with police with regard to safe service provision.		Medium	Police & Central government.	<i>In the event</i>
Radical political change.	<i>Service delivery.</i>	Respond in accordance with the Council's direction.	Council need to have a plan in place.	High	The town Clerk &	Outstanding

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Loss of power Loss of heating/water	All staff and customers	Library: Notify CC LIS team Assess need to close and signpost to another branch Notify FTC and facilities manager	Good relationship with Western Power and other service providers Knowledge of location of generator hire if necessary	Medium	Director CS	<i>In the event</i>
Municipal Building, offices						
Bomb Threat	<i>All staff, operatives & members of the public</i>	Vigilance for unattended packages and suspicious behaviour	Ring 999, evacuate building	Emergency	All staff, reporting to Director CS	<i>In the event</i>
Fire in Municipal Building	<i>All staff, operatives & service delivery.</i> <i>Town Council Art Collection</i> <i>Cornwall Council Book Stock</i>	Weekly fire drills and evacuation procedure ensures safety of personnel <ul style="list-style-type: none"> • Employees have radio communications. • Emergency services – fire relayed information on the traffic management plan and the event management plan • No smoking permitted • Emergency exits identified and kept clear. • Fire-fighting equipment available. • Smoke alarms regularly tested and serviced See also Emergency Plan for Art Gallery	CC LIS Library close branch and signpost to alternative branch	Emergency	Director CS, Collections Manager Senior Librarian CC LIS team	Weekly – Thursday AM
Electrics – shock, Use of laptops, electrical items	All team members Faulty Equipment Check for home working	All equipment regularly tested and certified by a PAT testing qualified/accredited electrician	Ensure up to date and retest/certify every 12 months If homeworking then ensure home-working risk assessment complete	Medium	Director CS	Annually before PAT expiry
Screens – eye sight damage	All team members Continually looking at a monitor Check for home working	Take regular breaks away from the screen DSE assessments completed by all staff and required remedial action implemented	Ensure staff at risk have regular eye tests If homeworking then ensure home-working risk assessment complete	Low	Director CS	<i>In the event</i>
IT – back problems	All team members Poor posture from being seated for long periods Check for home working	Use of appropriate seating and regular breaks DSE assessments completed by all staff and required remedial action implemented	Ensure seating in good order If homeworking then ensure home-working risk assessment complete	Medium	Director CS	<i>in the event</i>
Art Gallery Exhibitions Risk						
Public Entry Injury to the public through open	Employees/volunteers/ Members of the public	<ul style="list-style-type: none"> • Erect barriers to partition off the installation area from the rest of the gallery • Signs around space to warn members of public of any hazards 	<ul style="list-style-type: none"> • No workshops or events to be scheduled during installation weeks 	Low Exhibition team is trained and experienced	Access & Interpretation manager (DW) to oversee	<i>in the event</i>

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
exhibition space when installing		<ul style="list-style-type: none"> Verbal direction from staff to visitors Objects to be placed around the edge of the rooms to prevent trip hazards Any tools/artworks are to be monitored at all times by at least one member of staff. 	<ul style="list-style-type: none"> Any tools/artworks are to be tidied away when not in use 			
Brexit threat to loans/customs duty from 1 st Jan 2021	Major loans from European museums and art galleries planned for exhibitions	<ul style="list-style-type: none"> Get correct customs paperwork in place Ensure carrier used has correct customs paperwork in place Ensure there are no budgetary implications 		Medium	Director CS Collections Manager	Feb 2021 ongoing
Use of scaffolding and working at height - Physical injury	<ul style="list-style-type: none"> Employees/volunteers Members of the public 	<ul style="list-style-type: none"> Scaffolding /ladders erected properly – please see guidance notes for proper usage Adequate staffing for scaffolding, i.e. 2 members of staff to steer scaffolding/ladder and up to 3 people on top platform Scaffolding towers to be climbed up on the inside and never the outside Tools to be passed up to the platform after the staff member is in position Tools placed on platforms and not on trap doors 	New LED lighting tracks in all three galleries have reduced the use of scaffolding tower Working at height training for step ladders and towers	Low	Access & Interpretation manager (DW) to oversee	<i>in the event</i>
Movement of large structures - Physical injury	Employees / volunteers	<ul style="list-style-type: none"> Movement of large structures/artworks to be scheduled in advance Extra staff to be scheduled in before the installation day Arrange for lifting equipment e.g. manual scissor lifts to be hired if necessary 	<ul style="list-style-type: none"> Movement to be handled by experienced staff with object handling skills. Inspection of structure/fixings to be completed before installation. Heavy objects to be lifted by a team of experienced staff with a safe weight distribution guide of 7-10kg for each person Only staff and volunteers who have completed the in-house object handling training can lift or handle artworks 	Low Exhibition team is trained and experienced	Access & Interpretation manager (DW)/ Collections Manager to oversee	<i>in the event</i>
Object handling	Employees/volunteers Lenders	<ul style="list-style-type: none"> Only staff and volunteers who have completed the in-house object handling training can lift or handle artworks Staff and volunteers to read and be aware of the Falmouth Art Gallery Art Object Handling guide All artworks to be condition checked and quarantined if necessary before handling 		Low Exhibition team is trained and experienced	Collections Manager	<i>in the event</i>

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Art Gallery Collection Risk						
Disposal/Sale of Art Gallery Collections	<ul style="list-style-type: none"> Collection's Accreditation status, resulting in reduced access to grant funding FTC reputational risk Art Collection through dispersal 	<ul style="list-style-type: none"> FAMAG abides by the Museum Association code of ethics and is strongly supported by FTC. Ensure all Town Councillors are aware of the significance of the collection 	<ul style="list-style-type: none"> Maximising access to the collection Public support and pride in the collection Further consideration to fundraising for collections care 	Low (but impact High)	Collections Manager and Director CS	<i>ongoing</i>
Outdated/tired displays	<ul style="list-style-type: none"> Loss of visitors / income /collections development opportunities Reputational risk 	<ul style="list-style-type: none"> Rotate exhibitions on a regular, planned basis Formulate an exciting and attractive programme of exhibitions 	Ensure visitors aware of the offer through effective marketing	Low (but high impact)	Access & Interpretation manager (DW /Director CS	<i>ongoing</i>
Lack of space for stored collections	<ul style="list-style-type: none"> Puts contemporary and future collecting at jeopardy; Bequests and gifts may have to be refused; Risk of loss through overcrowding 	<ul style="list-style-type: none"> Evaluate all new acquisitions to ensure adequate storage (and environmental conditions) available. Collections audit to be carried out Planned reconfiguration of key spaces within building to free up collections storage 	Space in the basement of FTC Old Post Office building converted to accommodate collections	High	Collections Manager or Director CS	From Apr 2023
Theft from Mezzanine Art Store	FTC financially and reputationally	<ul style="list-style-type: none"> Volunteers/contractors/visitors should be accompanied at all time in the mezzanine and back-of-house areas CCTV operating Enforce maximum capacities on tours 	Register of visitors – sign in plus address	Low	All staff	<i>in the event</i>

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Lone member of staff in Gallery whilst art store tours ongoing – especially on Saturdays	Employees	<ul style="list-style-type: none"> Store visits only if three staff members plus volunteers in the building All grills to be opened before any member of the public taken to mezzanine level Awareness of entering any security codes in front of visitors including volunteers Use of radios and personal alarms Front desk made aware of visits Review staffing levels in Gallery on Saturdays 	<ul style="list-style-type: none"> Register of visitors – sign in plus address Evacu-chair fitted at top of stair to library corridor 	Medium	All staff	<i>in the event</i>
Damage to wall works	<ul style="list-style-type: none"> Condition of Collection Financial implication Reputational damage if it involves loaned works 	<ul style="list-style-type: none"> Extra care to be taken when carrying large objects (and tables) through corridors or in areas where wall works are hung Bags, coats etc to be left in the Gallery Office or the Pat Webster Archive Room Barriers set out in front of particularly valuable/vulnerable works 		Medium	All staff	<i>in the event</i>
Environmental monitoring system fails	<ul style="list-style-type: none"> Condition of Collection Financial implication (insurance claim for damage) 	<ul style="list-style-type: none"> Maintain regular checks (see Collections Management Plan) Contact Meaco system provider as soon as failure is identified Monitoring migrated to cloud based system (Summer 2022) 		High	Collections Manager/ Collections Assistant	<i>ongoing</i>
Cultural Services (Art Gallery/Library and Youth Services) Systems, staff and generally						
Websites poorly maintained Social media poorly maintained	FTC reputation	<ul style="list-style-type: none"> Appoint web champion Appoint social media champion Work with designer to refresh and enhance site New website launched Sept 2024 	Digital engagement officer in post till 2027. FTC to develop digital strategy and ensure website stays up to date.	Low	Director CS/ FTC Comms Manager/ CS Digital Officer	New website launched autumn 2024
Server fails	Data	<ul style="list-style-type: none"> Regular server back ups New cloud-based CMS to be rolled out Spring/Summer 2025 	Security copy of data to be regularly exported from CMS to FTC Server in Old Post Office basement	Low	Director CS/ Collections Manager	
Failure to comply with GDPR	FTC reputationally and financially?	<ul style="list-style-type: none"> All personal data amalgamated into one encrypted Access database Awareness of all further guidance of GDPR Make all staff aware of relevant passages in Staff Handbook 		Medium	Director CS/ Collections Manager	In the event

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Health & Wellbeing	<ul style="list-style-type: none"> All staff, contractors and volunteers Other visitors 	<ul style="list-style-type: none"> Signposting to Wellbeing resources Refer to Occupational Health Reasonable adjustments to working patterns 		Medium	Director CS/ FTC HR Manager	March 2020 and ongoing
Verbal and Physical abuse	All staff, volunteers and members of the public From members of the public	<ul style="list-style-type: none"> De-escalation training undertaken by public-facing staff Diplomatic approach Use of radio Review staffing levels in Gallery on Saturdays Use of DISC system for ASB reporting 	<ul style="list-style-type: none"> Inform police/Infinitus if required / CCTV Saturday staffing levels being restructured Spring 2026 to increase capacity 	Medium	Director CS/All staff	Ongoing
Visitors needs not understood/recognised	All staff, volunteers and members of the public	<ul style="list-style-type: none"> Staff training– we are just people serving people Face to face visitor surveys Feedback from volunteers and room invigilators Monitor social media for adverse comment 	<ul style="list-style-type: none"> Agree approach for structured visitor data gathering 	Medium (impact high)	Director CS/ Visitor Services manager	Ongoing
Staff succession not managed	All employees	<ul style="list-style-type: none"> All staff have job descriptions Roles are regularly reviewed and staff are aware of one another's roles Issues raised at regular staff meetings Annual appraisals Volunteer support 	<ul style="list-style-type: none"> Written succession plan to be drafted (end 2025/26) 	Low (impact high)	Director CS	Ongoing
Safe-guarding incident	All employees, volunteers members of the public	<ul style="list-style-type: none"> Ensure all safe-guarding, vulnerable adult and children and young people policies are up to date and regularly reviewed Ensure all DBS checks are regularly reviewed Ensure all staff know what to do in the event of a safe-guarding incident 	<ul style="list-style-type: none"> Inform FTC safeguarding leads/ police / social services /CCTV 	Low (impact high)	Director CS/ Access & Interpretation Manager (SS)	Ongoing
Implementation of Martyn's Law	All employees, volunteers members of the public – lack of compliance if mitigation not implemented	<ul style="list-style-type: none"> Information-sharing and awareness-raising of scope and content of legislation Preparedness plan for implementation should the need arise 		Low	Director/Visitor Services Manager	Ongoing

FALMOUTH TOWN COUNCIL

This Risk Assessment has been written to support the activities and duties undertaken by members of the Falmouth Town Management Team in their workplace and whilst employed on outside events.

Key to risk level employed.

Likelihood	Consequences				
	Insignificant	Minor	Moderate	Major	Severe
Almost certain	M	H	H	E	E
Likely	M	M	H	H	E
Possible	L	M	M	H	E
Unlikely	L	M	M	M	H
Rare	L	L	M	M	H

Signed:		Date:	25/02/2026	
Subject to review, monitoring and revision by: RICHARD GATES or Proxy	9.1.2.25-26 – Town Management Team	Every:	Twelve months	or sooner if work activity changes

Organisation name: FALMOUTH TOWN COUNCIL – TOWN MANAGEMENT TEAM and FALMOUTH B.I.D. Richard Gates / Ruth Abraham / Hayley Nicholson / Adele Cole / Keren Cooksley

In addition to the service risks identified below, consideration should be given to the FTC Climate Change Risk Assessment (12.1.1 25-26) annexed.

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
External Events						
Contact with vehicles Vehicle movement within the road closure.	All staff, security, volunteers and Members of the Public.	Barriers to prevent vehicles entering the area and marshals wearing high visibility clothing. Employment of D & C 4 x 4 Response personnel and vehicles to prevent access.	Use of radios to alert personnel of possible threats. Use of CCTV Monitoring throughout the event. Ensure road traffic management training is kept up to date	Emergency	Event Manager / Security and Marshals.	<i>During the event</i>
Defective Surfaces Causing Slips, Trips and Falls	All staff, volunteers and Members of the Public	Regular checks and reporting of defects.		Medium	All Managers and Team Members.	<i>During the event</i>
Extreme weather conditions. Injury from flying equipment/debris	All staff, performers, volunteers and Members of the Public	Monitor weather forecasts and plan accordingly. Assess the safety of the event going ahead. Ensure all equipment and structures are secured and weighted down. Use of protective clothing.	Keep monitoring weather forecast ahead of the event for changes and amend plans in accordance.	Medium	Event Manager	<i>Prior to the event</i>
Major epidemic – COVID.	All staff, operatives & service delivery.	<i>Hands, space, face - one-way systems -</i>	Respond in accordance with any national COVID or epidemic guidelines and local F.T.C risk assessments.	Medium	All Managers, Team Members and Visitors.	<i>Put in place March 2020 - ongoing.</i>
Major Natural Disaster Serious Injury or death	All	Attention to national guidelines / recommendations and take the appropriate actions.	Communication of all relevant information.	Medium	Central Government	<i>In the event of</i>
Manual handling / lifting.	Management team and Marshals.	Assess safety condition of equipment. Personnel aware of correct lifting procedures.	Ensure First Aid kits available and contents kept up to date.	Medium	Event Managers and	<i>During the event</i>

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Back injury. Scuffs and Cuts					Team Members	
Threatening Behaviour Verbal/Physical Abuse	All staff, volunteers and Members of the Public	Diplomatic approach to offender. Use of Shop Watch Radio	Inform Police. Use of C.C.T.V. monitoring Ensure that lone working is minimised	Medium	All Managers and Team Members	<i>During the event.</i>
Offices						
Bomb Threat Injury or death from explosion	All staff, contractors and Members of the Public	Vigilance for unattended packages and suspicious behaviour	Ensure that event staff and volunteers etc are aware of building evacuation protocols Ring 999, evacuate building	Emergency	All	<i>In the event of</i>
C.C.T.V Monitoring Eyesight Damage Back Problems	All qualified C.C.T.V. Monitoring Personnel.	Limit time sat watching screens and take regular breaks. Use of suitable furniture.	Ensure all equipment / furniture in safe and good working order.	Low	C.C.T.V. Operators	<i>Ongoing</i>
Electrics Shock from use of laptops, electrical items	All team members Faulty Equipment	All equipment regularly tested and certified by a PAT testing qualified/accredited electrician	Ensure up to date and retested /certified every 12 months. If homeworking, then ensure home-working risk assessment complete	Medium	All	<i>Annually</i>
Fire within the Building Burns and smoke inhalation	All staff, contractors, visitors, and Members of the Public	Regular fire drills and evacuation procedure ensures safety of personnel. Fire detectors and alarms regularly tested and serviced. Fire Wardens to ensure safe evacuation and all personnel accounted for. No smoking permitted. Emergency exits identified and kept clear. Fire-fighting equipment available.		Emergency	All	<i>In the event of</i>
I.T. Back problems	All team members Poor posture from being seated for long periods. Check for home working conditions	Use of appropriate seating and regular breaks	Ensure seating in good order. If homeworking, then ensure home-working risk assessment complete	Medium	All	<i>Ongoing</i>
Manual Handling Physical Injury	All. Moving, lifting or transferring equipment and sundries	Use of correct lifting / handling procedures. Assistance of colleagues.	Ensure staff fully trained.	Low	All	<i>Ongoing</i>
Screens Eyesight damage	All team members Continually looking at a monitor Check for home working	Take regular breaks away from the screen.	Ensure staff at risk have regular eye tests. If homeworking, then ensure home-working risk assessment complete	Low	All	<i>Ongoing</i>

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
The Moor						
Gazebos Injury from insecure infrastructure	Market Traders, performers, staff, and Members of the Public	Gazebos erected and dismantled by professional contractor. Gazebos regularly checked for any damage and faults reported. Adequate number of weights available for number of Gazebos.	Regular liaison with contractor responsible for erecting and dismantling of equipment.	Low	Contractor	<i>Ongoing</i>
Crowd Control Crushing from overcrowding within the area	Staff, marshals, performers and Members of the Public.	Entry and egress of the area kept clear at all times. Numbers monitored of people entering the area to ensure sufficient space for people. Clear route for pedestrians to pass by. Exit routes identified prior to the event.	C.C.T.V. coverage during events to monitor numbers and behaviour. Report when it is considered that area is at capacity to restrict further entry.	Low	Staff, marshals and C.C.T.V operators.	<i>During event</i>

FALMOUTH TOWN COUNCIL

This Risk Assessment has been written to support the activities and duties undertaken at the Princess Pavilion Site in Melvill Road, Falmouth.

Key to risk level employed

Likelihood	Consequences				
	Insignificant	Minor	Moderate	Major	Severe
Almost certain	M	H	H	E	E
Likely	M	M	H	H	E
Possible	L	M	M	H	E
Unlikely	L	M	M	M	H
Rare	L	L	M	M	H

Risk assessment

Signed: M Palmer Williams	9.1.4.25-26	Date:	25/02/2026
Subject to review, monitoring and revision by:	In the event of a service delivery failure	Every:	Year

Organisation name: Falmouth Town Council - Princess Pavilion

In addition to the service risks identified below, consideration should be given to the FTC Climate Change Risk Assessment (12.1.1 25-26) annexed.

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
External Events						
Major natural disaster.	<i>All staff, operatives & service delivery.</i>	Respond in accordance with national guidelines.		Emergency	<i>Central government.</i>	<i>In the event</i>
War.	<i>All staff, operatives & service delivery.</i>	Respond in accordance with national guidelines		Emergency	<i>Central government.</i>	<i>In the event</i>
Extreme weather conditions.	<i>All staff, operatives & service delivery.</i>	Assess the safety of providing services and respond accordingly, asking staff to remain at home if necessary.		Medium	Director CS	<i>In the event</i>
Social unrest or rioting.	<i>All staff, operatives & service delivery.</i>	Liaise with police with regard to safe service provision.		Medium	Police & <i>Central government.</i>	<i>In the event</i>
Loss of power Loss of heating/water	All staff and customers	Close to the general public with signs on all external access points. Back-up measures for freezers, fridges and cellar (see further measures) All non-necessary staff sent home.	Good relationship with Western Power and other service providers Knowledge of location of generator hire if necessary	Medium	PP Management team	<i>In the event</i>
Princes Pavilion, Garden Room Cafe						
Bomb Threat	<i>All staff, operatives & members of the public</i>	Vigilance for unattended packages and suspicious behaviour	Ring 999, evacuate building	Emergency	PP Management team	<i>In the event</i>

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Terror Attack	<i>All staff, operatives & members of the public</i>	Daily observation of threat level, evacuation drills in place. Review of National Terror Threat and local intelligence. Maintain blue light access to site by ensuring vehicular entryways are clear to car park. Site sweep ahead of event starts. Ensure Security is onsite for large scale events. CCTV installed. Review event and security plans ahead of events. All onsite staff to have radio communications.	Ring 999, evacuate building	Emergency	PP Management team/all staff	<i>Daily, in the event.</i>
Fire in kitchen/Garden Room Café :	<i>All staff, operatives & members of the public</i> <i>Stock</i>	Weekly fire drills and evacuation procedure ensures safety of personnel Employees have radio communications. Emergency services – fire relayed information on the event management plan No smoking permitted Emergency exits identified and kept clear. Fire-fighting equipment available. Smoke alarms regularly tested and serviced Signage and muster points clearly visible to public Fire Marshalls briefed on where equipment is.	All kitchen equipment regularly serviced and fire blankets available next to gas rings No use of table candles/naked flame inside Garden Room Fire extinguisher should be placed adjacent to any birthday cake presentation	Emergency	PP Management team	Weekly – Thursday AM TBC
Electrics – shock, Use of laptops, electrical items	<i>All staff, operatives & members of the public</i>	All in-house equipment regularly tested and certified by a PAT testing qualified/accredited electrician Customers using own laptops responsible for their own safety All visiting DJs/bands to be risk assessed for their equipment	Ensure up to date and retest/certify every 12 months If homeworking then ensure homeworking risk assessment complete	Medium	PP Management team	PAT Testing still O/S

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Crowd control - Crushing injury due to excessive crowd	Employees/volunteers Members of the public Performers/vendors	Crash barriers separate public from stage Theatre licenced for the numbers expected. Competent stewards in attendance, clearly identifiable. Stewards fully briefed on emergency procedures prior to event. PA system on site to communicate with spectators. Stewards remove barriers to facilitate rapid crowd dispersal. Identified Respite area in case of an emergency. Written emergency procedures in place (including evacuation plan) and advised to all involved.	Organisers to be aware of numbers expected to attend. Maximum capacity and procedures in place to monitor/count. Stewards have radio communications Where barriers are to be used stewards are to received strict instructions on removal after the events to avoid incident Directional signage displayed.	High	Programme Manager, SIA.	
Biological Danger of infection from micro-organisms e.g. Legionella, Weil's disease. Covid 19 - Threat of transmission and spread of the Virus.	Contractors, Employees, Members of the Public, Performers and Volunteers	Provision of sanitising stations around the premises All staff wearing face coverings Signage advising the public to social distance and wash / sanitise hands regularly.	All pre-visit communications/ticket sales should make clear that customers and visitors who feel unwell should not come to the event Ensure any employees/contractors/performers who feel unwell do not come to work Ensure areas are clean and sanitised before use. Including the use of antiviral and antibacterial products Ensure hand washing facilities are available. NHS QR code prominently displayed at key points Display informative posters downloadable from PHE website on protective measures 'hands, face, space' etc. Masks available to public should they forget their own All six industrial roof ventilators on maximum extraction in theatre All doors and windows in Garden Room open and all entry and exit doors on hold open All theatre double fire doors opened in the interval		Event & Venue Manager and PP Management Team	

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
			Public attendees encouraged to drink outside on lawn terrace in interval All performers to remain in their bubble back stage No public to be allowed backstage Ensure all and any cleaning can be done with PPE (masks, gloves)			
Injury from lifting and moving heavy objects	Injury to staff/ performers/ Technicians	Taking care when lifting following manual handling guidelines, using mechanical aids where possible, Manual handling training, Crew SSOW 2.3 section 3	All in-house staff to have manual handling training Mechanical aids in place All external 3 rd party crew building staging, rigging, marquees require manual handling training.	Medium	Stage manager/ Lighting & Sound Engineers etc.	
Performers/ vendors/ contractors - Injury to members of the public	Members of the public	Performance requirements assessed and precautions in place before event held. Equipment safety checks e.g. portable appliance testing.	Competence checked. Use of authorised vendors only in clearly identified space i.e. the bar in the Garden Room/veranda etc Public liability insurance checked. Barriers and stewards in place for crowd control. Suitable insurance cover in place for vehicles in authorised areas	Medium	Venue and Events Manager	
Stalls collapsing - Physical injury	Employees/volunteers Members of the public Vendors	Stalls erected by competent persons. Stalls erected on stable ground. Canopies securely fixed and checked. Stalls not erected if weather conditions are unsuitable on day of event - e.g. flooding, windy, etc. Check health and safety and insurance documentation of stall holders.				
		•	•			

Server fails	Data	<ul style="list-style-type: none"> Regular server back ups 	All data including catalogue held on FTC Servicer in Old Post Office basement	Low	Director CS	
Failure to comply with GDPR	FTC reputationally	<ul style="list-style-type: none"> All personal amalgamated into one encrypted Access database Awareness of all further guidance of GDPR Make all staff aware of relevant passages in Staff Handbook 		Medium	Director CS	
Health & Wellbeing	All staff, contractors and volunteers Young people in Falmouth	<ul style="list-style-type: none"> Wellbeing team created New Personal Plans implemented – pilot scheme with Cultural Services Youth services tackling Covid-19 aggravated mental health issues in young people away from the structure of schooling 		Medium	Director CS Wellbeing Team	March 2020 and ongoing
Electrics – shock, Use of laptops, electrical items	All team members Faulty Equipment Check for home working	All equipment regularly tested and certified by a PAT testing qualified/accredited electrician	Ensure up to date and retest/certify every 12 months If homeworking then ensure home-working risk assessment complete	Medium	Director CS	Dec 2021
Screens – eye sight damage	All team members Continually looking at a monitor Check for home working	Take regular breaks away from the screen	Ensure staff at risk have regular eye tests If homeworking then ensure home-working risk assessment complete	Low	Director CS	In the event
IT – back problems	All team members Poor posture from being seated for long periods Check for home working	Use of appropriate seating and regular breaks	Ensure seating in good order If homeworking then ensure home-working risk assessment complete	Medium	Director CS	n the event
Verbal and Physical abuse	All staff, volunteers and members of the public From members of the public	<ul style="list-style-type: none"> Training undertaken by Front of House staff Diplomatic approach Use of radio 	Inform police if required / CCTV	Medium	All staff	

Visitors needs not understood/recognised	All staff, volunteers and members of the public	<ul style="list-style-type: none"> • Staff training – we are just people serving people • Face to face visitor surveys and Audience Finder • Feedback from volunteers and room invigilators • Monitor social media for adverse comment 	New open plan shop layout from 2020 – more welcoming	Medium (impact high)	Director CS	
Staff succession not managed	All employees	<ul style="list-style-type: none"> • All staff have job descriptions • Roles are regularly reviewed and staff are aware of one another's roles • Issues raised at regular staff meetings • Annual appraisals • Volunteer support 		Low (impact high)	Director CS	
Safe-guarding incident	All employees, volunteers members of the public	<ul style="list-style-type: none"> • Ensure all safe-guarding, vulnerable adult and children and young people policies are up to date and regularly reviewed • Ensure all DBS checks are regularly reviewed • Ensure all staff know what to do in the event of a safe-guarding incident 	Inform police / social services /CCTB	Low (impact high)	Director CS	

Risk assessment

FALMOUTH TOWN COUNCIL

This Risk Assessment has been written to support the provision of Grounds Management Services for Falmouth Town Council

Signed: S.Penna	9.1.3.25/26 – Grounds	Date:	25/02/2026		
Subject to review, monitoring and revision by: S.Penna,	In the event of a service delivery failure	Every:	Year		

Organisation name: Falmouth Town Council – Grounds

In addition to the service risks identified below, consideration should be given to the FTC Climate Change Risk Assessment (12.1.1 25-26) annexed.

Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Unable to operate Grounds operations due to major theft of equipment.	Operational delivery issue affecting the Council	Increased level of security for depot areas. Fencing, CCTV, Door cages and new/further locks and alarm.	More care taken by staff of keys, phones and other access equipment. Keep alert to thieves casing premises. Use the chains and padlocks provided.	Medium	G Manager.	In place
Financial risk from devolution of assets from CC	FTC	Detailed costing of tasks per site, incoming generating assets to be also transferred to ensure cost neutrality.	Transfer parking assets from CC to FTC to not only cover the cost implication but also sufficient to future-proof the continued delivery in years to come. FTC Council need to take into account the ongoing running costs of car parks and should not be tempted to reduce parking charges.	Medium	<i>Elected members & staff</i>	<i>Ongoing at present.</i>
Major epidemic.	<i>All staff, operatives & service delivery.</i>	<i>Inoculation</i>	Respond in accordance with national guidelines.	Medium	<i>NHS Central government.</i>	<i>In the event</i>

Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
War.	<i>All staff, operatives & service delivery.</i>		Respond in accordance with national guidelines.	High	<i>Central government.</i>	<i>In the event</i>
Fire in MB/PO	<i>All staff, operatives & service delivery.</i>	Observe fire precautions. External compliance service engaged	The Council & staff would need temporary premises, suspend all non-essential operations as necessary. New enhanced smoke detection system has been installed	Medium to G&F delivery, but High to the operations of the council	The town Clerk & Council need to have a plan in place.	Outstanding
Fuel strike or shortage.	<i>Service delivery.</i>	Limit fuel usage to essential service provision. Stockpile if possible. Reduce the need for travel.		Medium	G&F Managers.	<i>In the event</i>
Extreme weather conditions.	<i>All staff, operatives & service delivery.</i>	Assess the safety of providing services and respond accordingly, asking staff to remain at home if necessary.		Medium	G&F Managers.	<i>In the event</i>
Social unrest or rioting.	<i>All staff, operatives & service delivery.</i>	Liaise with police with regard to safe service provision.		Medium	Police & <i>Central government.</i>	<i>In the event</i>
Major natural disaster.	<i>All staff, operatives & service delivery.</i>	Respond in accordance with national guidelines.		Medium	<i>Central government.</i>	<i>In the event</i>
Radical political change.	<i>Service delivery.</i>	Respond in accordance with the Council's direction.		Medium to G&F delivery, but High to the operations of the council	The town Clerk & Council need to have a plan in place.	Outstanding
Mechanical breakdown, preventing interment.	<i>Service delivery.</i>	Excavate in advance, allowing time for machinery replacement.	FTC have accounts with several plant hire companies. Hire agreement with JBL for easier access to digger.	Medium	G Manager.	In place
Insufficient trained staff, preventing interment.	<i>Service delivery.</i>	4+ Trained operatives.	Contractor/Agency labour. Further training carried out 2022	Low	G Manager.	In place
Grave collapse, preventing interment..	<i>Operatives & service delivery</i>	Use of grave shoring equipment. Check integrity of grave well in advance of funeral.	Substantial amount of extra shoring purchased	Low	G Manager.	In place

Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Grave flooding, preventing interment.	<i>Service delivery.</i>	Monitor weather forecast. Pump kept at Dracaena store for the purpose.	If necessary, acquire a further pump from local hire firm. Alert funeral directors to the possibility and the likelihood of cancellation. Pump relocated to old mortuary.	Low	G Manager.	In place
Major accident, preventing interment.	<i>All staff, operatives & service delivery.</i>	Follow safe systems of work at all times.	Inform funeral directors interments suspended pending HSE investigation.	Medium	G Manager, all operatives.	In place
Insufficient funding, preventing interment.	<i>Service delivery.</i>	Burial rates reviewed with the view to being cost neutral.	Ongoing price reviews	Low	Council cemeteries committee	On-going
Lack of suitably experienced staff, preventing facilities/play inspection & testing.	<i>All staff, operatives, members of the public & service delivery.</i>	3 Operatives now ROSPA Trained	Refresher training ongoing. Further members of the Facilities team now trained for stand-in.	Low	F Manager.	On-going

Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Insufficient funding for R&M, preventing facilities/play inspection & testing..	<i>All staff, operatives, members of the public & service delivery.</i>	Increase inspection/reporting regime. Decommission faulty equipment.		Low	Council F&GP Committee. Council G&FE Committee F Manager.	On-going
Insufficient staff to provide WC facilities fit for use.	<i>Service delivery.</i>	Short term use of contractors or agency staff.	Passmore Cleaning Services engaged to provide this service.	Low	F Manager.	<i>In the event</i>
Major breakdown of infrastructure such as main drains preventing the delivery of WC facilities	<i>Service delivery.</i>	Close toilet block until infrastructure repaired.	In the event notify SWW or other appropriate organisation.	Medium	Service delivery companies.	<i>In the event</i>

Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Insufficient funding to provide WC facilities fit for use.	<i>Service delivery.</i>	Close WCs	Consider community toilet scheme	Low	Council F&GP Committee. F Manager.	On-going
Disease outbreak necessitating closure of WC facilities to prevent spreading of infection.	<i>All staff, operatives, members of the public & service delivery.</i>	Close WCs until epidemic controlled and safe to re-open WCs.		Medium	<i>NHS Central government.</i> F Manager.	<i>In the event.</i>
Lack of personnel to deliver grounds maintenance and reactive works.	<i>Service delivery.</i>	Short term use of contractors or agency staff.		Medium	Council F&GP Committee. Council G&FE Committee G&F Managers.	On-going
Fire at the Chapel causing damage to machinery & tools preventing the delivery of grounds maintenance and reactive works.	<i>All staff, operatives & service delivery.</i>	Some equipment kept at KP & Old Mortuary. Observe fire precautions.	In the event inform insurers. Hire equipment required for service delivery. The Old Mortuary in the Lawn Cemetery can provide alternative operative depot facilities.	Medium	G&F Managers, all operatives.	In place, <i>In the event.</i>
Insufficient funds preventing the delivery of grounds maintenance and reactive works.	<i>Service delivery.</i>	Operate efficiently.	In the event reduce staffing & standards until cost neutral.	Medium	Council F&GP Committee. Council G&FE Committee	On-going.
Ban on the use of Glyphosate, preventing the delivery of street weed spraying.	<i>Service delivery.</i>	Keep abreast of situation and alternatives.	Keep abreast of situation and alternatives.	Medium	G Manager.	In place

Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Fire at Dracaena centre, preventing the delivery of sports facilities.	<i>All staff, operatives, members of the public & service delivery.</i>	Observe fire precautions.	In the event provide portakabin temporary changing facilities.	Medium	Dracaena centre manager. G Manager.	<i>In the event.</i>
Fire in old changing rooms, preventing the delivery of sports facilities.	<i>All staff, operatives, members of the public & service delivery.</i>	Keep secure from vandals. Observe fire precautions.	In the event inform insurers. Items in store to be replaced asap(not that high value)	Low	G&F Managers.	In place
Lack of experienced staff, preventing the delivery of sports facilities.	<i>Service delivery.</i>	All operatives capable of service delivery	In the event some operatives may need some basic instruction.	Low	G Manager.	In place
Lack of funding, preventing the delivery of sports facilities.	<i>Service delivery.</i>	Ensure realistic match fees. Maximise income by providing services for as many fixtures as possible.	In the event, reduce maintenance to essential areas and tasks. Advise service users.	Medium	Council F&GP Committee. Council G&FE Committee G Manager.	On-going.

Likelihood	Consequences				
	Insignificant	Minor	Moderate	Major	Severe
Almost certain	M	H	H	E	E
Likely	M	M	H	H	E
Possible	L	M	M	H	E
Unlikely	L	M	M	M	H
Rare	L	L	M	M	H

Risk assessment

FALMOUTH TOWN COUNCIL

This Risk Assessment has been written to support the provision of Facilities

Signed: Andy Medlin	9.1.5.25-26. – Facilities	Date:	25/02/2026		
Subject to review, monitoring and revision by:	In the event of a service delivery failure	Every:	Year		

Organisation name: Falmouth Town Council – Facilities

In addition to the service risks identified below, consideration should be given to the FTC Climate Change Risk Assessment (12.1.1 25-26) annexed.

Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Financial risk from devolution of assets from CC	FTC	Detailed costing of tasks per site, incoming generating assets to be also transferred to ensure cost neutrality.	Transfer parking assets from CC to FTC to not only cover the cost implication but also sufficient to future-proof the continued delivery in years to come. FTC Council need to take into account the ongoing running costs of car parks and should not be tempted to reduce parking charges.	Medium	<i>Elected members & staff</i>	<i>Ongoing at present.</i>
Financial risk from lack of use of public / business assets – income and rental streams.	FTC	Public facilities and business units to be fit for purpose, appropriately maintained and cleaned.	Appropriate allocation of staffing levels to optimise / generate business growth. Marketing strategy to be developed.	Medium	<i>Elected members and staff</i>	<i>Ongoing</i>

Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Major incident, breach of H&S / environmental regulation	FTC	Management and staff to be aware of SHEQ responsibilities. Training and site inspection processes.	External professional support services (SHEQ and compliance)	Medium	<i>Management team (SMG)</i>	<i>Ongoing</i>
Service failure resulting in negative publicity, loss of public confidence	FTC, public.	Allocation of appropriate levels of staff with supporting levels of competence and experience.	Sub-contracted resource capable of back up service functions. Periodic service reviews based upon compliments, complaints and elected members feedback.	Medium	<i>SMG</i>	<i>Ongoing</i>
No out of hours process for emergency works	Public and local business	Introduction of formal process and communication details of contracted support service including call handling.	Review management responsible person for out of hours escalation confirmation.	Medium	<i>Facility Manager</i>	<i>Complete</i>
Major epidemic.	<i>All staff, operatives & service delivery.</i>	<i>Inoculation</i>	Respond in accordance with national guidelines.	Medium	<i>NHS Central government.</i>	<i>In the event</i>
War.	<i>All staff, operatives & service delivery.</i>		Respond in accordance with national guidelines.	High	<i>Central government.</i>	<i>In the event</i>
Fire in MB.	<i>All staff, operatives & service delivery.</i>	Observe fire precautions. External compliance service engaged. Regular fire test, inspection and evacuation processes incorporating fire marshalls.	The Council & staff would need temporary premises, suspend all non-essential operations as necessary. New enhanced smoke detection system has been installed	Medium to G&F delivery, but High to the operations of the council	The town Clerk & Council need to have a plan in place.	Outstanding
Fuel strike or shortage.	<i>Service delivery.</i>	Limit fuel usage to essential service provision. Stockpile if possible. Reduce the need for travel.	Work from home arrangements for all admin and management.	Medium	G&F Manager.	<i>In the event</i>
Extreme weather conditions.	<i>All staff, operatives & service delivery.</i>	Assess the safety of providing services and respond accordingly, asking staff to remain at home if necessary.		Medium	G&F Manager.	<i>In the event</i>
Social unrest or rioting.	<i>All staff, operatives & service delivery.</i>	Liaise with police with regard to safe service provision.		Medium	Police & Central government.	<i>In the event</i>
Major natural disaster.	<i>All staff, operatives & service delivery.</i>	Respond in accordance with national guidelines.		Medium	<i>Central government.</i>	<i>In the event</i>
Radical political change.	<i>Service delivery.</i>	Respond in accordance with the Council's direction.		Medium to G&F delivery, but	The town Clerk &	Outstanding

Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
				High to the operations of the council	Council need to have a plan in place.	
Mechanical breakdown, preventing interment.	<i>Service delivery.</i>	Excavate in advance, allowing time for machinery replacement.	FTC have accounts with several plant hire companies. Hire agreement with JBL for easier access to digger.	Medium	Grounds Manager.	In place
Insufficient trained staff, preventing interment.	<i>Service delivery.</i>	4+ Trained operatives.	Contractor/Agency labour. Further training carried out 2019	Low	Grounds Manager.	In place
Major accident, preventing interment.	<i>All staff, operatives & service delivery.</i>	Follow safe systems of work at all times.	Inform funeral directors interments suspended pending HSE investigation.	Medium	Grounds Manager, all operatives.	In place
Lack of suitably experienced staff, preventing facilities/play inspection & testing.	<i>All staff, operatives, members of the public & service delivery.</i>	2 Operatives now ROSPA Trained	Training undertaken in 2023	Medium	Facilities Manager.	complete

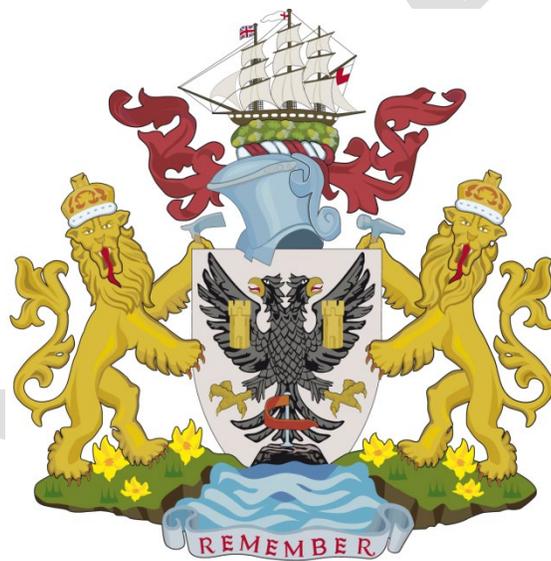
Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Insufficient funding for R&M, preventing facilities/play inspection & testing..	<i>All staff, operatives, members of the public & service delivery.</i>	Increase inspection/reporting regime. Decommission faulty equipment and areas of premises which are unsafe.		Medium	Council F&GP Committee. Council G&F Committee	On-going
Insufficient staff to provide WC facilities fit for use.	<i>Service delivery.</i>	Short term use of contractors or agency staff.	Passmore Cleaning Services engaged to provide cover.	Low	Facilities Manager.	<i>In the event</i>
Major breakdown of infrastructure such as main drains preventing	<i>Service delivery.</i>	Close toilet block until infrastructure repaired.	In the event notify SWW or other appropriate organisation.	Medium	Service delivery companies.	<i>In the event</i>

Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
the delivery of WC facilities						
Insufficient funding to provide WC facilities fit for use.	<i>Service delivery.</i>	Close WCs	Consider community toilet scheme	Medium	Council F&GP Committee. G&F Manager.	On-going
Disease outbreak necessitating closure of WC facilities to prevent spreading of infection.	<i>All staff, operatives, members of the public & service delivery.</i>	Close WCs until epidemic controlled and safe to re-open WCs.		Medium	<i>NHS Central government.</i>	<i>In the event.</i>
Fire at the Chapel causing damage to machinery & tools preventing the delivery of grounds maintenance and reactive works.	<i>All staff, operatives & service delivery.</i>	Some equipment kept at KP. Observe fire precautions including control measures identified in fire risk assessment.	In the event inform insurers. Hire equipment required for service delivery. The Old Mortuary in the Lawn Cemetery can provide alternative operative depot facilities.	Medium	G&F Manager, all operatives.	In place, <i>In the event.</i>
Insufficient funds preventing the delivery of grounds maintenance and reactive works.	<i>Service delivery.</i>	Operate efficiently incorporating value for money procurement principles.	In the event reduce staffing & standards until cost neutral.	Medium	Council F&GP Committee. Council G&F Committee	On-going.
Fire at Dracaena centre, preventing the delivery of sports facilities.	<i>All staff, operatives, members of the public & service delivery.</i>	Observe fire precautions.	In the event provide portakabin temporary changing facilities.	Medium	Dracaena centre manager. G&F Manager.	<i>In the event.</i>

Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Fire in old changing rooms, preventing the delivery of sports facilities.	<i>All staff, operatives, members of the public & service delivery.</i>	Keep secure from vandals. Observe fire precautions.	In the event inform insurers. Items in store to be replaced asap(not that high value)	Low	G&F Manager.	In place
Lack of experienced staff, preventing the delivery of sports facilities.	<i>Service delivery.</i>	All operatives capable of service delivery	In the event some operatives may need some basic instruction.	Low	Grounds Manager.	In place
Lack of funding, preventing the delivery of sports facilities.	<i>Service delivery.</i>	Ensure realistic match fees. Maximise income by providing services for as many fixtures as possible.	In the event, reduce maintenance to essential areas and tasks. Advise service users.	Medium	Council F&GP Committee. Council G&F Committee Grounds Manager.	On-going.

Likelihood	Consequences				
	Insignificant	Minor	Moderate	Major	Severe
Almost certain	M	H	H	E	E
Likely	M	M	H	H	E
Possible	L	M	M	H	E
Unlikely	L	M	M	M	H
Rare	L	L	M	M	H

Risk Management Strategy



FALMOUTH TOWN COUNCIL

February 2026

Author
Adopted
Minute

Ruth Thomas

Introduction

- 1.1 This document and attached procedure notes and annexes form the Council's Risk Management Strategy. It sets out the framework on which risk management processes at Falmouth Town Council are based. This framework should assist in ensuring that a consistent approach is taken across the Council for the identification, assessment and evaluation of risks, and for ensuring that actions are proportionate to identified risks thereby efficiently and effectively utilising resources and maintaining a balance between risks and controls.
- 1.2 The Strategy defines:
- What is meant by risk management;
 - Why the Council needs a risk management strategy;
 - An overview of the methodology to be adopted and its links with existing processes;
 - An outline of the associated roles of Elected Members, senior officers and other employees; and
 - A summary of future monitoring and reporting lines for risk management.

2 What is Risk Management?

- 2.1 **Risk** - *'Risk is the combination of the probability of an event and its consequence. Consequences can range from positive to negative.'*

Risk Management – *'Process which aims to help organisations understand, evaluate and take action on all their risks with a view to increasing the probability of success and reducing the likelihood of failure.'*

Institute of Risk Management (IRM)

- 2.2 Risk management is an essential feature of good governance. An organisation that manages risk well is more likely to achieve its objectives. It is vital to recognise that risk management is not simply about health and safety, but applies to all aspects of the Council's work.
- 2.3 Risks can be classified into various types but it is important to recognise that for all categories the direct financial losses may have less impact than the indirect costs such as disruption of normal working. The examples below are not exhaustive:

Strategic Risk – long term adverse impacts from poor decision making or poor implementation. Risks causing damage to the reputation of the Council, loss of public confidence, in a worse case scenarios, Government intervention.

Compliance Risk - failure to comply with legislation, or laid down procedures or the lack of documentation to prove compliance. Risks exposure to prosecution, judicial review, employment tribunals, inability to enforce contracts etc.

Financial Risk – fraud and corruption, waste, excess demand for services, bad debts. Risk of additional audit investigation, objection to accounts, reduced service delivery, dramatically increased Council tax levels/impact on Council reserves.

Operating Risk – failure to deliver services effectively, malfunctioning equipment, hazards to service users, the general public or staff, damage to property. Risk of insurance claims, higher insurance premiums, lengthy recovery processes.

- 2.4 Not all these risks are insurable and for some the premiums may not be cost effective. Even where insurance is available, money may not be an adequate recompense. The emphasis should always be on terminating or treating the risk, before the costly steps to transfer risk to another party are considered.
- 2.5 Risk is not restricted to potential threats but can be connected with opportunities. Good risk management can facilitate proactive, rather than merely defensive responses. Measures to manage adverse risks are likely to help with managing positive ones.

3 Why does the Council need a Risk Management Strategy?

- 3.1 Risk management will strengthen the ability of the Council to achieve its objectives and enhance the value of services provided.
- 3.2 The Risk Management Strategy will help to ensure that all Committees/departments across the Council have an understanding of 'risk' and that the Council adopts a uniform approach to identifying and prioritising risks. This should in turn lead to conscious choices as to the most appropriate method of dealing with each risk, be it elimination, reduction, transfer or acceptance.
- 3.3 Strategic risk management is also an integral part of the Best Value process and as such is an important element in demonstrating continuous service improvement.
- 3.4 There is an Audit requirement under the Accounts and Audit Regulations 2003 (SI 2003/533) to establish and maintain a systematic strategy, framework and process for managing risk. Risks and their control will be collated in a Risk Register. A statement about the system of internal control and the management

of risk will be included as part of the Annual Statement of Accounts and summarised in the Council's Best Value Performance Plan.

4 What is the Risk Management Process?

- 4.1 Implementing the Strategy involves identifying, analysing/prioritising, managing and monitoring risks.
- 4.2 Risk Identification – Identifying and understanding the hazards and risks facing the Council is crucial if informed decisions are to be made about policies or service delivery methods. The risks associated with these decisions can then be effectively managed. All risks identified will be recorded in the Council's Risk Register.
- 4.3 Risk Analysis – Once risks have been identified they need to be systematically and accurately assessed using proven techniques. Analysis should make full use of any available data on the potential frequency of events and their consequences. If a risk is seen to be unacceptable, then steps need to be taken to control it or respond to it.
- 4.4 Risk Prioritisation - An assessment should be undertaken of the impact and likelihood of risks occurring, with impact and likelihood being scored Low (1), Medium (2) and High (3).

The scores for impact and likelihood are added together. Risks scoring 4 and above will be subject to detailed consideration and preparation of a contingency/action plan to appropriately control the risk.

- 4.5 Risk Control – Risk control is the process of taking action to minimise the likelihood of the risk event occurring and/or reducing the severity of the consequences should it occur. Typically, risk control require the identification and implementation of revised operating procedures, but in exceptional cases more drastic action will be required to reduce the risk to an acceptable level.

Options for control include:

- Elimination – the circumstances from which the risk arises are ceased so that the risk no longer exists;
- Reduction – loss control measures are implemented to reduce the impact/ likelihood of the risk occurring ;
- Transfer – the financial impact is passed to others e.g. by revising contractual terms;
- Sharing the risk with another party;

- Insuring against some or all of the risk to mitigate financial impact; and
- Acceptance – documenting a conscious decision after assessment of areas where the Council accepts or tolerates risk.

4.6 Risk Register – Extract attached in Annex I

4.7 Risk Monitoring – The risk management process does not finish with putting any risk control procedures in place. Their effectiveness in controlling risk must be monitored and reviewed. It is also important to assess whether the nature of any risk has changed over time.

The information generated from applying the risk management process will help to ensure that risks can be avoided or minimised in the future. It will also inform judgements on the nature and extent of insurance cover and the balance to be reached between self-insurance and external protection.

5 Roles and Responsibilities

5.1 It is important that risk management becomes embedded into the everyday culture and performance management process of the Council. The roles and responsibilities set out below, are designed to ensure that risk is managed effectively right across the Council and its operations, and responsibility for risk is located in the right place. Those who best know the risks to a particular service are those responsible for it. The process must be driven from the top but must also involve staff throughout the organisation.

5.2 **Elected Members** – risk management is seen as a key part of the Elected Member’s stewardship role and there is an expectation that Elected Members will lead and monitor the approach adopted, in a similar way to the implementation of Best Value. This will include:

- Approval of the Risk Management Strategy;
- Analysis of key risks in reports on major projects, ensuring that all future projects and services undertaken are adequately risk managed;
- Consideration, and if appropriate, endorsement of the Annual Statement of Internal Control; and
- Assessment of risks whilst setting the budget, including any bids for resources to tackle specific issues.

5.3 **Senior Officers** -

- will act as the risk champions for each department, assisting with identifying all risks in their departments and the compilation of the Risk Register.

- They will manage risk effectively in their particular service areas or projects and report how threats and risks have been managed to the Town Clerk. This includes identifying, analysing, prioritising, monitoring and reporting on service risks and any control actions taken.

Specific duties relating to individual officers are detailed in paras 5.4, 5.5, 5.6 and 5.7 below

5.4 The Town Clerk – will:

- will act as the Lead Officer on Risk Management, overseeing the implementation of the detail of the Risk Management Strategy.
- provide advice as to the legality of policy and service delivery choices;
- provide advice on the implications of potential service actions for the Council’s corporate aims, objectives and Best Value targets;
- update Council and departments on the implications of new or revised legislation;
- assist in handling any litigation claims;
- provide advice on any human resource issues relating to strategic policy options or the risks associated with operational decisions and assist in handling cases of work related illness or injury;
- advise on any health and safety implications of the chosen or proposed arrangements for service delivery; and
- report progress to Council via the Finance and General Purposes Committee as detailed in para 6.3 below.

5.5 Responsible Financial Officer – will:

- work with the Town Clerk to assess and implement the Council’s insurance requirements;
- assess the financial implications of strategic policy options;
- provide assistance and advice on budgetary planning and control;
- ensure that the Financial Information System allows effective budgetary control; and
- inform investment decisions made by the Council.

5.6 Project Officers and Service Managers - will:

- ensure that Risk Management is an integral part of the Review Process;
- ensure that recommendations for risk control are detailed in Service Review Reports; and
- will assist in developing and monitoring Performance Indicators for Risk Management.

It is also essential that all projects or recommended service changes ensure that risks are identified and the measures to eliminate or control risk are

documented in agenda reports/briefing papers to be considered by Council and committees.

5.7 **Employees** – will:

- undertake their job within risk management guidelines ensuring that the skills and knowledge passed to them are used effectively.
- All employees will maintain an awareness of the impact and costs of risks and how to feed data into the formal process.
- They will work to control risks or threats within their jobs, monitor progress and report on job related risks to their line manager.

5.8 **Role of Internal Audit** – the Internal Audit Team provides an important scrutiny role carrying out audits to provide independent assurance to the Finance and General Purposes Committee that the necessary risk management systems are in place and all significant business risks are being managed effectively.

Internal Audit assists the Council in identifying both its financial and operational risks and seeks to assist the Council in developing and implementing proper arrangements to manage them, including adequate and effective systems of internal control to reduce or eliminate the likelihood of errors or fraud.

The Internal Audit Report, and any recommendations contained within it, will help to shape the Annual Statement of Internal Control.

5.9 **Finance and General Purposes Committee** - Development of the Risk Management Strategy and compilation of the Risk Register will be overseen by the Committee, comprising:

5.10 **Training** – Risk Management training will be provided to Elected Members, service managers and key staff via a number of facilitated workshops. The aim will be to ensure that both Elected Members and staff have the skills necessary to identify, evaluate and control the risks associated with the services they provide.

5.11 In addition to the roles and responsibilities set out above, the Council is keen to promote an environment within which individuals/groups are encouraged to report adverse incidents promptly and openly. To assist with this aspect, the Council has developed an Anti-Fraud, Theft and Corruption Policy (adopted 2007 – updated 2019 pending approval) and a Whistleblowing Policy (adopted June 2012 updated 2019 pending approval).

6 Future Monitoring

- 6.1 Review of Risk Management Policy – This Policy will be reviewed on a regular basis as part of the Council’s continuing review of its Policy Documents, Standing Orders and Financial Regulations. Recommendations for change will be reported to the Policy Committee. The date of the next review will be Feb 2022.
- 6.2 Register – it is crucial that the information is regularly reviewed and updated. New risks will emerge and need to be controlled. Feedback from Internal and External Audit can identify areas for improvement, as can the sharing for best practice via professional bodies, including the Institute of Risk Management, the National Association of Local Councils, Society of Local Council Clerks, Institute of Local Council Management and Association of Accounting Technicians.
- 6.3 Reporting on Progress – An annual report will be delivered to the Finance and General Purposes Committee detailing progress on risk management over the year and containing a summary of the Risk Register.

7 Conclusion

- 7.1 The adoption of a sound risk management approach should achieve many benefits for the Council. It will assist in demonstrating that the Council is committed to continuous service improvement and demonstrating effective corporate governance.

8 Alternative Formats

- 8.1 Equality Act 2010 – copies of this document in large print (A3 Format) or larger font size, or recorded onto tape as a ‘talking book’ or as a digital audio file can be made available for those with sight impairment on request from the Council Office or by telephoning 01326 315559 or email to admin@falmouthtowncouncil.com
- 8.2 The Council can also arrange to provide versions in other languages for Councillors/staff whose first language is not English.

9 Freedom of Information

- 9.1 In accordance with the Freedom of Information Act 2000, this document will be posted on the Council’s website www.falmouthtowncouncil.com and copies of this document and the Risk Register will be available for inspection, on prior notice, from the Council Office.



Falmouth Town Council - Risk Register

Category	Group	Type	Location	Site Specific	Frequency	Number	
1	Buildings	1	Non-dwelling	Municipal Buildings - TR11 2RT	Falmouth Town Council Area	annually	1.1.1
		1	Non-dwelling	Municipal Buildings	Falmouth Art Gallery Area	annually	1.1.2
		1	Non-dwelling	Municipal Buildings	FTC and FAG Fire	annually	1.1.3
		1	Non-dwelling	Municipal Buildings	FTC and FAG Electricity	annually	1.1.4
		1	Non-dwelling	Municipal Buildings	FTC and FAG Gas	annually	1.1.5
		1	Non-dwelling	Municipal Buildings	FTC and FAG Cleaning	annually	1.1.6
		1	Non-dwelling	Municipal Buildings	Balcony Working	annually	1.1.7
		2	Non-dwelling	Kimberley Park - TR11 2DA	Sheds	annually	1.2.1
		2	Non-dwelling	Kimberley Park - TR11 2DA	Sheds - Fire	annually	1.2.2
		2	Non-dwelling	Kimberley Park - TR11 2DA	Sheds - Electrical	annually	1.2.3
		2	Non-dwelling	Kimberley Park - TR11 2DA	Sheds - Gas	annually	1.2.4
		2	Non-dwelling	Kimberley Park - TR11 2DA	Sheds - Cleaning	annually	1.2.5
		3	Non-dwelling	Kimberley Park - TR11 2DA	WC's	annually	1.3.1
		4	Dwelling	Kimberley Park - TR11 2DA	Lodge	annually	1.4.1
		4	Dwelling	Kimberley Park - TR11 2DA	Lodge - Fire	annually	1.4.2
		4	Dwelling	Kimberley Park - TR11 2DA	Lodge - Electrical	annually	1.4.3
		4	Dwelling	Kimberley Park - TR11 2DA	Lodge - Gas	annually	1.4.4
		4	Dwelling	Kimberley Park - TR11 2DA	Lodge - Cleaning	annually	1.4.5
		5	Dwelling	ry - Old Upper - Pennance Rd - TR11 4ED	Lodge	annually	1.5.1
		5	Dwelling	Cemetery - Old Upper	Lodge - Fire	annually	1.5.2
		5	Dwelling	Cemetery - Old Upper	Lodge - electrical	annually	1.5.3
		5	Dwelling	Cemetery - Old Upper	Lodge - Gas	annually	1.5.4
		5	Dwelling	Cemetery - Old Upper	Lodge - Cleaning	annually	1.5.5
		6	Non-dwelling	Cemetery - Old Upper - TR11 4ED	Chapel - 1 - Main	annually	1.6.1
		6	Non-dwelling	Cemetery - Old Upper	Chapel - 1 - Fire	annually	1.6.2
		6	Non-dwelling	Cemetery - Old Upper	Chapel - 1 - Electrical	annually	1.6.3
		6	Non-dwelling	Cemetery - Old Upper	Chapel - 1 - Gas	annually	1.6.4
		6	Non-dwelling	Cemetery - Old Upper	Chapel - 1 - Cleaning	annually	1.6.5
		7	Non-dwelling	Cemetery - Old Upper	Chapel -2 - Main	annually	1.7.1
		7	Non-dwelling	Cemetery - Old Upper	Chapel -2 - Fire	annually	1.7.2
		7	Non-dwelling	Cemetery - Old Upper	Chapel -2 - Electrical	annually	1.7.3
		7	Non-dwelling	Cemetery - Old Upper	Chapel -2 - Gas	annually	1.7.4
		7	Non-dwelling	Cemetery - Old Upper	Chapel -2 - Cleaning	annually	1.7.5
		8	Non-dwelling	Cemetery - Old Upper	Store Room - Main	annually	1.8.1
		8	Non-dwelling	Cemetery - Old Upper	Store Room - Fire	annually	1.8.2
		8	Non-dwelling	Cemetery - Old Upper	Store Room - Electrical	annually	1.8.3
		8	Non-dwelling	Cemetery - Old Upper	Store Room - Gas	annually	1.8.4
		8	Non-dwelling	Cemetery - Old Upper	Store Room - Cleaning	annually	1.8.5
		9	Non-dwelling	Cemetery New - Pennance Rd - TR11 4ED	Mortuary	annually	1.9.1
		9	Non-dwelling	Cemetery New	Mortuary - Fire	annually	1.9.2
		9	Non-dwelling	Cemetery New	Mortuary - Electrical	annually	1.9.3
		9	Non-dwelling	Cemetery New	Mortuary - Gas	annually	1.9.4
		9	Non-dwelling	Cemetery New	Mortuary - Cleaning	annually	1.9.5
		11	Non-dwelling	The Old Post Office	Ground Floor	annually	1.11.1

		11	Non-dwelling	The Old Post Office	1st Floor - Common Areas inc function rooms	annually	1.11.2
		11	Non-dwelling	The Old Post Office	1st Floor - Kitchen	annually	1.11.3
		11	Non-dwelling	The Old Post Office	1st Floor - Common Areas and Meeting room	annually	1.11.4
		11	Non-dwelling	The Old Post Office	Whole - Fire	annually	1.11.5
		11	Non-dwelling	The Old Post Office	Whole - Electric	annually	1.11.6
		11	Non-dwelling	The Old Post Office	Whole - Gas	annually	1.11.7
		11	Non-dwelling	The Old Post Office	Whole - Cleaning	annually	1.11.8
		12	Non-Dwelling	Hiring of Facility - Use by External	The Old Post Office	annually	1.12.1
		12	Non-Dwelling	Hiring of Facility - Internal use	The Old Post Office	annually	1.12.2
		13	Non-dwelling	Princess Pavilion	Garden Room/Kitchen/Bar	annually	1.13.1
		13	Non-dwelling	Princess Pavilion	Auditorium	annually	1.13.2
		13	Non-dwelling	Princess Pavilion	Kitchen	annually	1.13.3
		13	Non-dwelling	Princess Pavilion	External	annually	1.13.4
		13	Non-dwelling	Princess Pavilion	Toilets - All	annually	1.13.5
		13	Non-dwelling	Princess Pavilion	Whole - Electric	annually	1.13.6
		13	Non-dwelling	Princess Pavilion	Whole - Gas	annually	1.13.7
		13	Non-dwelling	Princess Pavilion	Whole - Cleaning	annually	1.13.8
		14	Non-dwelling	Gyllyngdune Cottage	Whole	annually	1.14.1
		14	Non-dwelling	Stable Block	Whole	annually	1.14.2
2	Bus Shelters	1	Non-dwelling	Cliff Road	American		2.1.1
		1	Non-dwelling	Bickland Water Road	o/s Tregonnigie Ind Est		2.1.2
		1	Non-dwelling	Boslowick Road	adj to Boslowick Close		2.1.3
		1	Non-dwelling	Boslowick Road	junction with Messack Close		2.1.4
		1	Non-dwelling	Falmouth Golf Club	Outside of entrance		2.1.6
		1	Non-dwelling	Melvill Road	Rear of Falmouth Hotel		2.1.7
		1	Non-dwelling	Mongleath Avenue	near 38 Mongleath Avenue		2.1.8
		1	Non-dwelling	Old Hill	Halfway up the hill		2.1.9
		1	Non-dwelling	Swanpool Beach	adj to car park entrance		2.1.10
		1	Non-dwelling	The Beacon	Outside of the Nursery		2.1.11
		1	Non-dwelling	Trescobeas Road	Before school nr Union Corner		2.1.12
		1	Non-dwelling	Acacia	at Junction with Oakfield		2.1.13
		1	Non-dwelling	Longfield	before turning for 142-174 evens		2.1.14
		1	Non-dwelling	Spernen Wyn Road	adjacent to car park		2.1.15
		1	Non-dwelling	Gyllyngvase	Junction of Stracey Road and Cliff Road		2.1.16
		1	Non-dwelling	Gyllyngvase	Spernen Wyn Road -by car park		2.1.17
		1	Non-dwelling	Oakfield	opposite/outside Number 40		2.1.18
		1	Non-dwelling	Acacia	Outside number 45		2.1.19
	Fernbank	2	Non-dwelling	Bar Road	22		2.2.1
	Fernbank	2	Non-dwelling	Trescobeas Road	23		2.2.2
	Fernbank	2	Non-dwelling	Bickland Water Road	32		2.2.3
	Fernbank	2	Non-dwelling	Falmouth Road	ooo1		2.2.4
	Fernbank	2	Non-dwelling	North Parade	ooo2		2.2.5
	Fernbank	2	Non-dwelling	Dracaena Av - opp 116	ooo3		2.2.6
	Fernbank	2	Non-dwelling	Melvill Road jct Gyllyngvase	ooo5		2.2.7
	Fernbank	2	Non-dwelling	Killigrew Street	ooo7		2.2.8
	Fernbank	2	Non-dwelling	Falmouth Road opp Waterside	ooo9		2.2.9
	Fernbank	2	Non-dwelling	Dracaena Av - opp Mitsubishi	oo12		2.2.10
	Fernbank	2	Non-dwelling	Falmouth Road - opp Ponsharden Park	oo14		2.2.11
	Fernbank	2	Non-dwelling	¹⁸¹ Dracaena Av - j/o North Parade	oo24		2.2.12
	Fernbank	2	Non-dwelling	Trescobeas Road o/s Falmouth School	oo30		2.2.13

	Fernbank	2	Non-dwelling	The Moor - Weatherspoons	oo34	2.2.14	
	Fernbank	2	Non-dwelling	The Moor - (bottom) Centre of Fal	oo35	2.2.15	
	Fernbank	2	Non-dwelling	The Moor - (middle) Centre of Fal	oo36	2.2.16	
	Fernbank	2	Non-dwelling	The Moor - (top) Centre of Fal	oo37	2.2.17	
	Fernbank	2	Non-dwelling	Woodlane Crescent	oo38	2.2.18	
	Fernbank	2	Non-dwelling	Melvill Road - opp Lansdowne Rd	oo39	2.2.19	
	Fernbank	2	Non-dwelling	Webber Street - o/s municipal building	oo40	2.2.20	
	Fernbank	2	Non-dwelling	The Moor - o/s Weatherspoons 2	oo82	2.2.21	
3	Outdoor facilities						
		1	Allotments	Swanvale	General	3.1.1	
		1	Allotments	Wodehouse Terrace	General	3.1.2	
		2	Parks and Recreation Grounds	Kimberley Park - Kimberley Park Road	General	3.2.1	
		2	Parks and Recreation Grounds	Kimberley Park	Pond	3.2.2	
		2	Parks and Recreation Grounds	Kimberley Park	Play Equipment	3.2.3	
		2	Parks and Recreation Grounds	Kimberley Park	Automata Project	3.2.4	
		2	Parks and Recreation Grounds	Kimberley Park	Covid19	3.2.5	
		3	Parks and Recreation Grounds	Trelawney Road - Bowly	General	3.3.1	
		3	Parks and Recreation Grounds	Trelawney Road - Bowly	Play Equipment	3.3.2	
		3	Parks and Recreation Grounds	Trelawney Road - Bowly	Covid19	3.3.3	
		4	Parks and Recreation Grounds	Dracaena - Dracaena Avenue	Open Space and Play equipment	3.4.1	
		4	Parks and Recreation Grounds	Dracaena -Outdoor Gym	Covid19	3.4.2	
		4	Parks and Recreation Grounds	Dracaena - Skatepark	Open Space and Play equipment	3.4.3	
		5	Parks and Recreation Grounds	Trescobeas - Lambs Lane	General	3.5.1	
		5	Parks and Recreation Grounds	Trescobeas	All Weather Pitch	3.5.2	
		5	Parks and Recreation Grounds	Trescobeas	BMX track	3.5.3	
		5	Parks and Recreation Grounds	Trescobeas	Play Equipment	3.5.4	
		5	Parks and Recreation Grounds	Trescobeas	Covid19	3.5.5	
		6	Cemetery	Old Pennance - Upper	General	3.6.1	
		6	Cemetery	Old Pennance - Lower	General	3.6.2	
		6	Cemetery	New Swanpool Hill	General	3.6.3	
		6	Cemetery	Old Jewish - Dracaena Avenue	General	3.6.4	
Not done		7	Open Space	The Moor - TR11 2RT	General	3.7.1	
		8	Gyllyngdune Gardens - PP	Melvill Road through to Castle Drive	General - Volunteers Ground Works	3.8.1	
		8	Gyllyngdune Gardens	Melvill Road through to Castle Drive	Play Equipment	3.8.2	
		8	Gyllyngdune Gardens	Melvill Road through to Castle Drive	General	3.8.3	
		9	Pendennis Headland	Whole excluding leased and EH/PL	General	3.9.1	
		10	Land at Goldenbank	Trenoweth Road	Play Areas	3.10.1	
4	Car Parks						
			Cemetery	New Cemetery	General	4.1.1	
			Princess Pavilion	Melvill Road	General	4.1.2	
			Pendennis Headland	Lower	General	4.1.3	
5	Events						
		1	Open /Fun Days	Trescobeas	General	Per Event	5.1.1
		2	Open /Fun Days	Kimberley	General	Per Event	5.2.1
					Source FM Park Live	Per Event	5.2.2
		3	Open /Fun Days	Trelawney	General	Per Event	5.3.1
		4	Open /Fun Days	Skatepark	General	Per Event	5.4.1
		5	Town Events	Falmouth	General - Civic Parade	Per Event	5.5.1
					350 Enactment	Per Event	5.5.2
					Oyster Festival Schools Parade	Per Event	5.5.3
					St Nazaire Memorial Service	Per Event	5.5.4
					Remembrance Sunday Parade	Per Event	5.5.5
					Xmas Light Switch on Event	Per Event	5.5.6
				182			

					Olympic Torch Event	Per Event	5.5.7
					Sea Sunday	Per Event	5.5.8
					Falmouth Week	EMP	5.5.9
					Falmouth Week	Reds Emerg M	5.5.9.a.
					Falmouth Week	Red's Traffic M	5.5.9.b.
					Christmas Nativity	Annually	5.5.10
					Harmony Choir	Annually	5.5.11
					St Piran's Day Parade	Annually	5.5.12
					Parklive	Various	5.5.13
					Armed Forces Day	Various	5.5.14
					Christmas Late Night	Various	5.5.15
					Games on The Moor	Various/Mont	5.5.16
					Royal Navy Freedom of The Town	One Off	5.5.17
					Tall Ships Event	Per Event	5.5.18
					Kimberley Park Council Run Events	Per Event	5.5.19
					Various - Memorial Parades	Per Event	5.5.20
					Falmouth Sea Shanty Festival	Per Event	5.5.21
					Frozen in Falmouth	Per Event	5.5.21
					ATC 75th Anniversary Parade	One Off	5.5.22
					Sea Shanty	PE annual	5.5.23
					Christmas Festive Weekend	Annually	5.5.24
					Spring Festival	Annually	5.5.25
					Tours of Britain	Event Specific	5.5.26
					Falmouth goes to London Paddington	Event Specific	5.5.27
6	Health and Safety		1	Control of Sub - COSHH		Per Item	6.1.1
			2	Bandsaw works			6.2.1
			3	Stress			6.3.1
			4	Office Based Work Assessment	Office		6.4.1
			5	COVID 19	Office	Additional workplace measures	6.5.1
7	Art Gallery Installations		1	Decorations	MB Balcony	Exterior Building Decoration	Per Item
			2	Art Gallery Public Art Installation	The Moor	Dedicated area for construction	Per Item
			4	General Gallery Exhibitions	Falmouth Art Gallery	annual	7.2.4
8	Operations		1	CC / Cormac as Service Provider	Kimberley Park	Tree Works	Annually
			1	WeedSpraying	Falmouth	Use of Pesticides to control weeds	Annually
			1	Burial Works	Cemetery	Exhumation	Annually
			1	Use of Chainsaw	All Sites		Annually - or n
			1	Use of Hedge Trimmer	All Sites		Annually - or n
			1	Use of ride on pedestrain mower	All Sites		Annually - or n
			1	Use of WoodChipper	All Sites		Annually - or n
			1	Use of Pole Pruner	All Sites		Annually - or n
			1	Use of Strimmer/Brush Cutter	All Sites		Annually - or n
			1	Use of a Scaffold Tower	All Sites	Generic	Annually - or n
			1	Resurfacing at KP	Kimberley Park	replacement of grass matting	Every install
			1	Digging and Back Filling of Graves	Falmouth Cemetery	All Sites	Annually - or n
			1	Cleaning of Public Toilets	All Sites	All 7 sites	Annually - or n
			1	Tractors Side Arm Flailing	All Sites		Each Occasion
9	Corporate			Operational and Financial	FTC as a whole	RA of general Council activities	every 6 weeks
				Town Management	Service head assessment	RA to support O&F specific to TM	annually
				Grounds	Service head assessment	RA to support O&F specific to Grounds	annually
				Cultural Services	Service head assessment	RA to support O&F specific to CS	annually

			Facilities Princess Pavilion Ops and Fin	Service head assessment Service head assessment Front Desk Only	RA to support O&F specific to Facilities RA to support O&F specific to Pavilion RA to identify risk associated with this	annually annually annually	9.1.5 9.1.6.24-25 9.1.7
10	Cultural Services		Event	Municipal Buildings	FOMO Artist publishing book fair	New - annual?	10.1.1
		Cultural Services	Event	Municipal Buildings - Library	Santa's Grotto	Annual	10.1.2
11	Princess Pavilion		Events and Operational	41 Melvill Road	Operational on site	New - annual?	11.1.1
12	Climate Change		Impact on Services and Community	Falmouth	No - applicable to all	Annual review	12.1.1



Annual Investment Strategy 2025-2026

Falmouth Town Council

INTRODUCTION

Falmouth Town Council acknowledges the importance of prudently investing the temporarily surplus funds held on behalf of the community.

This Strategy complies with the revised requirements set out in the Office of the Deputy Prime Minister's *Guidance on Local Government Investments* and Chartered Institute of Public Finance and Accountancy's *Treasury Management in Public Services: Code of Practice and Cross Sectoral Guidance Notes* and takes account of the Section 15(1)(a) of the Local Government Act 2003 (for financial years commencing on or after 1st April 2018)

INVESTMENT OBJECTIVES

In accordance with Section 15(1) of the 2003 Act, the Council will have regard (a) to such guidance as the Secretary of State may issue, and (b) to such other guidance as the Secretary of State may by regulations specify.

The Council's investment priorities are the security of reserves and liquidity of its investments.

The Council will aim to achieve the optimum return on its investments commensurate with proper levels of security and liquidity.

All investments will be made in sterling.

The Department for Communities and Local Government maintains that borrowing of monies purely to invest, or to lend and make a return, is unlawful and this Council will not engage in such activity.

Where external investment managers are used, they will be contractually required to comply with the Strategy.

SPECIFIED INVESTMENTS

Specified Investments are those offering high security and high liquidity, made in sterling and with a maturing date of no more than a year. Such short-term investments made with the UK Government or a local authority or town parish council will automatically be Specified Investments.

For the prudent management of its treasury balances, maintaining sufficient levels of security and liquidity, the Council will use:

- Deposits with banks, building societies, local or other public authorities.
- Specialised Sector Investment Managers CCLA
- The debt management agency of HM Government

Current investments are with the Church, Charities and Local Authorities Investment Management Ltd (CCLA), Lloyds Bank and the Bank of Ireland UK.

NON-SPECIFIED INVESTMENTS

These investments have greater potential risk – examples include investment in the money market, stock and shares.

Given the unpredictability and uncertainties surrounding such investments, the Council will not use this type of investment.

LIQUIDITY OF INVESTMENTS

The Responsible Finance Officer will determine the maximum periods for which funds may prudently be committed so as not to compromise liquidity.

Investments will be regarded as commencing on the date the commitment to invest is entered into, rather than the date on which the funds are paid over to the counterpart.

LONG TERM INVESTMENTS

Long term investments are defined in the Guidance as greater than 12 months.

The Council does hold funds invested in the Local Authorities Property Fund managed by the CCLA.

The funds invested within this sector are reserves and are held on the basis of maximising return.

END OF YEAR INVESTMENT REPORT

Investment forecasts for the coming financial year were accounted for when budget was prepared. At the end of the financial year, the Responsible Financial Officer will report on investment activity to the Finance and General Purposes Committee.

REVIEW AND AMENDMENT OF REGULATIONS

The strategy will be reviewed annually. The Annual Strategy for the coming financial year will be prepared by the Responsible Financial Officer and presented for approval at the Finance and General Purposes Committee Meeting.

The Council reserves the right to make variations to the Strategy at any time, subject to the approval of the full Council. Any variations will be made available to the public.

ALTERNATIVE FORMATS

If you require this document in amended formats, please contact the Council on 01326 315559 or e-mail ruththomas@falmouthtowncouncil.com

FREEDOM OF INFORMATION

In accordance with the Freedom of Information Act 2000, this Document will be posted on the Council's Website www.falmouthtowncouncil.co.uk

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FEBRUARY 2026:

APPROVED:

MINUTE:



FALMOUTH TOWN COUNCIL

TOWN OF FALMOUTH TABLE OF BURIAL FEES, PAYMENTS AND SUMS FOR 2026/27

The fees, payments and sums set out below apply where the person to be interred or in respect of whom the right is granted, is or immediately before his/her death was an inhabitant or parishioner of the Town and Parish of Falmouth or, in the case of a stillborn child, where the parents (or one of them) are, or at the time of interment were, such inhabitants or parishioners.

IN ALL OTHER CASES the fees, payments and sums will be **TRIPLED**, except those set out in Parts 1 and 3 where the exclusive right of burial in the grave in question was acquired at the single fee as set out in Part 2.

PART 1. **INTERMENTS**

The fees indicated below include the digging of the grave.

All new graves will be dug to a double depth (or deeper if requested)

For the interment in a grave:-

	For the first interment	For any intrement after the first
of the body of a resident stillborn child, or the body of a child whose age at the time of death DID NOT EXCEED 16 years	Free of Charge	Free of charge
of the body of a non resident stillborn child, or the body of a child whose age at the time of death DID NOT EXCEED 16 years	£175	£175
of the body of a person whose age at the time of death EXCEEDED 16 years	£540	£455
of cremated remains in an existing grave	£145	£145
Additional Fees:		
Brick Grave - Double depth	POA	
Triple Depth Grave	£290	

PART 2. EXCLUSIVE RIGHTS OF BURIAL IN EARTHEN GRAVES

For the exclusive right of burial in an earthen grave for a period not exceeding 100 years:-

1	In an earthen grave 8 feet by 4 feet	
(a)	Selected IN ROTATION or in a grave in which interment has previously been made	£320
2	In an earthen grave 6 feet by 3 feet	
(a)	In the Children's Section or otherwise and under 16 years	Residents free of charge
(b)	In the Children's Section (non resident)	£145

The fees indicated above include the Deed of Grant and all the expenses thereof.

PART 3. MONUMENTS, GRAVESTONES, TABLETS AND MONUMENTAL INSCRIPTIONS

For the right to erect or place on a grave or vault in respect of which the exclusive right of burial has been purchased. The detail and drawings in duplicate of the proposed memorial to be attached to the application in order that the appropriate fees may be advised. (NOTE: Items 1 and 2 would incur a fee of £50 as fees must be combined).

1	A headstone or cross not exceeding 5 feet in height	£200
2	Kerbstone	£105
3	A flatstone not exceeding 3 feet in length 1 foot in width and 9 inches in height	£85
4	A wooden cross not exceeding 3 feet in height	£80
5	A monument in the form of a stone vase not exceeding 1 foot 6 inches in height	£85
6	Any other monument	£270
7	For each additional inscription after the first	£95

Part of the above Section is applicable only to the Upper and Lower Sections of the Old Cemetery. The relevant details of the Lawn Cemetery monuments forms a separate Section of the Regulations. Though fees above may be applicable throughout all parts of the Cemetery.

PART 4 MEMORIAL GARDEN AND GARDEN OF REMEMBRANCE PHASE I

This Section for the interment of cremated remains is now closed, but the retention of Exclusive Rights for a second and final interment of cremated remains together with retainment of the plaque remains available on payment of the prescribed fee.

1	Second and final interment of cremated remains	£145
2	For a permit whereby a plaque may be retained in situ following the initial period of ten years and for a further period of five years	£75
3	For the scattering of cremated remains in the Memorial Garden	£75

Failure to obtain a permit for the retention of a plaque within twenty eight days from the date of renewal will terminate the agreement of exclusive rights and permit the earthen grave to be utilised for further cremated remains.

PART 5 GARDEN OF REMEMBRANCE PHASE V

It is the Council's policy to only permit interment of remains at Falmouth Cemetery in receptacles of proven bio-degradable materials, as a first preference wood, but always to the satisfaction of the Council.

1	Interment of cremated remains in a new plot permitted in this section as nominated by the Council	£145
2	For the right to place a flat memorial head stone including the first inscription	£175
3	For the second and final interment of cremated remains	£145
4	For the second and final inscription	£95

PART 6 CREMATED REMAINS NOT IN GARDEN OF REMEMBRANCE PHASE I OR PHASE II OR IN AN EXISTING GRAVE- CR PORTION OF LAWN CEMETERY

1	Interment of cremated remains in a new plot in this section as nominated by the Council. Fees include purchase of grave of a limited size and depth suitable for cremated remains.	£145
2	For each additional interment of cremated remains	£145
3	Erection of a headstone or cross including the first inscription, to be in accordance with the following: (Details and drawings in duplicate of Memorial with application form).	£175

Base: 3" x 1'6" x 10 Head: 1'8" x 1'4" x 3"

Plinth - Not to be included in the above measurements but form part of the Headstone or cross but to be below ground level.

4	For each additional inscription	£95
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PART 7 ADDITIONAL FEES

1	For the exhumation of a coffin from any grave or vault	POA
2	For the exhumation of a casket of cremated remains from any grave or vault.	POA
3	For the use of the Chapel in connection with an interment which takes place at the Cemetery or an approved religious ceremony.	£145
4	Family Research Fee	£40 (+VAT)
5	Transfer of Exclusive Rights of Burial	£45

PART 8 INTERMENTS

SURCHARGES

1	Surcharge to be levied on any working day to apply to any funeral not having vacated the Cemetery or Chapel by 2.15 p.m	£180
2	Saturday interments (available from 10am to 1pm only)	
	Full Interment	£360
	Cremated Remains	£220

The foregoing Table of Fees, Payments and Sums was made and adopted by Falmouth Town Council as the Burial Authority for the said Town at a Meeting of the Council held on 9th March 2026 and shall come into operation on the 1st April, 2026.

**PRICING - ALL
SUBJECT TO VAT
AT CURRENT RATE**

CURRENT										
	FULL SITE HIRE	THEATRE - 9AM - 2PM	THEATRE 2PM - 11PM	GARDEN ROOM	GARDEN ROOM WAKE RATE	BAR	TECHS	SECURITY	KITCHEN HIRE*	FOOD CORKAGE
COMMERCIAL/CORPORATE	£3,950	£400	£600	£400 - 5PM - 11PM	£200 - 5PM - 8PM	NA	£200 EACH	£21.15 PER HR, PER SIA	£500	£5PP
COMMUNITY/CHARITY	£2,500	£25 PER HR	£500	£25 PER HR, 5PM - 11PM	£200 - 5PM - 8PM	NA	£200 EACH	£21.15 PER HR, PER SIA		
GIGS	POA	NA	£600 COMMERCIAL - INCLUDES THEATRE SUPERVISOR	£100 PER HR	NA	NA	£200 EACH	£21.15 PER HR, PER SIA	NA	NA
		NA	£500 COMMUNITY - INCLUDES THEATRE SUPERVISOR							

PROPOSED										
	FULL SITE HIRE	THEATRE - 9AM - 2PM	THEATRE 2PM - 11PM	GARDEN ROOM	GARDEN ROOM WAKE RATE	BAR **	TECHS	SECURITY	KITCHEN HIRE	FOOD CORKAGE
COMMERCIAL/CORPORATE	£3,950	£450	£650	£400 - 5PM - 11PM	£200 - 5PM - 8PM	£200	£200 EACH	£21.15 PER HR, PER SIA	£550	£5.50PP
COMMUNITY/CHARITY	£2,500	£30 PER HR	£550	£30 5PM - 11PM	£200 - 5PM - 8PM	NA	£200 EACH	£21.15 PER HR, PER SIA	£550	£5.50PP
GIGS	POA	NA	£650 COMMERCIAL - INCLUDES THEATRE SUPERVISOR	£400 - 5PM - 11PM	NA	£200	£200 EACH	£21.15 PER HR, PER SIA	NA	NA
		NA	£550 COMMUNITY - INCLUDES THEATRE SUPERVISOR							

* £500/£550 up to 100 people, then £5pp or £5.50 over 100
 ** Exclusive use for larger events that won't fit in the Garden Room due to higher numbers

ATHERTON SUITE

2026-2027

ALL FEES ARE SUBJECT TO VAT AT THE PREVAILING RATE

FEES, RENTAL SPACE & OTHER CHARGEABLE COSTS											
	MAIN ROOM		CONSERVATORY		SUITE		ALL	SECURITY	TEA & COFFEE	CATERING	TECH
	MON - FRI, 9am - 5pm*****		MON - FRI, 9am - 5pm*****		MON - FRI 9am - 5pm****		EVENINGS AND WEEKENDS				
	Hourly	3 hour session	Hourly	3 hour session	Hourly	3 hour session	COST ACCORDING TO TYPE OF EVENT - PLEASE ENQUIRE FOR FURTHER DETAILS				
PRIVATE AND COMMERCIAL HIRE (INCLUDES POLITICAL)	£50 per hr	£120.00	£50 per hr	£120.00	£75 per hr	£175.00		£21.50 per hr, 4.5 hr min	£2pp	POA	Included
CHARITY HIRE (INC COUNCIL PARTNERS AND NPO'S)	£25 per hr	£60.00	£25 per hr	£60.00	£40 per hr	£100.00		£21.50 per hr, 4.5 hr min	£2pp	POA	Included

Our kitchen is available for hire - please enquire at time of booking for rate.

Security is charged at £21.50+VAT per SIA officer, per hour, with a 4.5 hour minimum per SIA officer.

***** Security must be booked outside of these hours to open/close the building.

Municipal Buildings 2026/2027

ALL FEES ARE SUBJECT TO VAT AT THE PREVAILING RATE

FEES, RENTAL SPACE & OTHER CHARGEABLE COSTS											
	COUNCIL CHAMBER		GALLERY		LIBRARY		ALL	SECURITY	TEA & COFFEE	CATERING	TECH
	MON - FRI, 9am - 5pm*****		OUT OF HOURS HIRE		OUT OF HOURS HIRE		EVENINGS AND WEEKENDS				
	Hourly	3 hour session	Hourly	3 hour session	Hourly	3 hour session	COST ACCORDING TO TYPE OF EVENT - PLEASE ENQUIRE FOR FURTHER DETAILS				
PRIVATE AND COMMERCIAL HIRE (INCLUDES POLITICAL)	£21.00	£50.00	NA	£90.00	NA	£50.00		£21.50 per hr, 4.5 hr min	£2pp	POA	Included
CHARITY HIRE (INC COUNCIL PARTNERS AND NPO'S)	£10.50	£30.00	NA	£60.00	NA	£30.00		£21.50 per hr, 4.5 hr min	£2pp	POA	Included

Security is charged at £21.50+VAT per SIA officer, per hour, with a 4.5 hour minimum per SIA officer.

***** Security must be booked outside of these hours to open/close the building.

ALL CHARGES ARE SUBJECT TO VAT AT THE PREVAILING RATE

Falmouth Town Council

Fees and Charges

2026/27

Allotments - Wodehouse

Per Plot

No Concessions

£35

NEW

Market on The Moor

Per Market

Event Market

FTC Market Pitch Only

£12.5 NV

£40

FTC Market Gazebo Hire

£20.0 (INC vat)

£20

(INC VAT)

FTC Market Food Traders Pitch only

£36.5

£60

Farmers Market Hire - Per Pitch Sold

£5.5

(INC vat)

The Moor Piazza

Per Day

Exclusive

Independent Organisation - non exclusive + VAT

£125

£500

Noticeboards

Per Month

A4 laminated poster display

£10

(INC vat)

Dracaena Pitch Hire Fees

Football

Room

£475

Season - Pitch only

£378

Single - inc changing

£45

Single - pitch only

£35

Shinty

Single - pitch only

£15

room

£25

Other

marking

£25

Shop Mobility

Per Day

Electronic Scooter Hire

£5

Manual Wheelchair

£5

Walker

£5

Cemetery

See separate Table of Fees and Charges

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
January	DD	Cornwall Council - Business rates January 2026	OPO	25/26PO4328	1,518.00	1,518.00	-	1,518.00
January	DD	Cornwall Council - Business rates January 2026 -	MB	25/26PO4329	707.00	707.00	-	707.00
January	DD	Cornwall Council - Municipal Building January 2026	Library	25/26PO4330	1,260.00	1,260.00	-	1,260.00
January	DD	Cornwall Council - Business Rates January 2026	Mortuary	25/26PO4331	358.00	358.00	-	358.00
January	DD	Cornwall Council - Business rates January 2026- Swanpool R	Cemetery	25/26PO4332	308.00	308.00	-	308.00
January	DD	Cornwall Council - Business rates-January 2026-Pennance R	Cemetery	25/26PO4333	593.00	593.00	-	593.00
January	DD	Cornwall Council-Business rates January 2026	Pavilion	25/26PO4334	852.00	852.00	-	852.00
January	DD	Cornwall Council - Business Rates January 2026- Car Park	Penndennis Point	25/26PO4335	67.00	67.00	-	67.00
January	DD	Cornwall Council - Business rates January 2026	Quarry Carpark	25/26PO4336	139.00	139.00	-	139.00
January	DD	DVLA - AK07SYW Vehicle tax January 2026	Grounds	25/26PO4337	30.18	30.18	-	30.18
December	BACS	M Brotherton-Expenses-Pipe, insert & straight coupler	Cemetery	25/26PO4338	15.14	15.14	-	15.14
December	BACS	Ibabs - 1st Quarter 2026 30 users	Corporate	25/26PO4339	1,212.30	1,212.30	-	1,212.30
January	BACS	Pennennis Leisure CIO - transfer of donations	Mayoral	25/26PO4340	1,209.33	1,209.33	-	1,209.33
December	BACS	Biffa - Standard general waste December 2025	OPO/MB	25/26PO4341	1,124.12	1,124.12	187.35	936.77
December	BACS	Biffa - Standard dry mixed recycling December 2025	OPO/MB	25/26PO4342	383.53	383.53	63.92	319.61
December	BACS	Biffa - Standard mixed glass December 2025	OPO/MB	25/26PO4343	96.79	96.79	16.13	80.66
December	BACS	Biffa - Standard General waste & mixed recycling Dec 25	Pavilion	25/26PO4344	580.70	580.70	96.78	483.92
December	BACS	Biffa - Standard mixed glass December 2025	Pavilion	25/26PO4345	100.13	100.13	16.69	83.44
December	BACS	Biffa - Standard Organic Food waste December 2025	OPO/MB	25/26PO4346	32.54	32.54	5.42	27.12
December	BACS	Biffa - Standard Organic Food waste December 2025	Pavilion	25/26PO4347	108.48	108.48	18.08	90.40
December	BACS	Biffa - Standard Confidential Waste Dec 25	OPO	25/26PO4348	57.14	57.14	9.52	47.62
		Total BACS Biffa			2,483.43	2,483.43	413.91	2,069.53
January	BACS	CSE - ICR Touch Software x 3 terminals	Pavilion	25/26PO4349	99.00	99.00	16.50	82.50
December	BACS	Nisbets - Hygiplas serrated Pastry knife	Pavilion	25/26PO4350	22.17	22.17	3.69	18.48
January	BACS	ObjectiveIT-x89 support & system monitoring	Corporate	25/26PO4351	7,368.00	7,368.00	1,228.00	6,140.00
January	BACS	ObjectiveIT-x32 support & system monitoring	Town Management	25/26PO4352	2,688.00	2,688.00	448.00	2,240.00
January	BACS	ObjectiveIT-x27 support & system monitoring	Pavilion	25/26PO4353	2,268.00	2,268.00	378.00	1,890.00
January	BACS	ObjectiveIT - x20 support-Lodge	Kimberley Park	25/26PO4354	1,848.00	1,848.00	308.00	1,540.00
		Total BACS Objective IT			14,172.00	14,172.00	2,362.00	11,810.00
December	BACS	Passmore - Foam wash, paper towels,toilet rolls	MB/Pavilion	25/26PO4355	500.36	500.36	83.39	416.97
December	BACS	Passmore - Cleaning December 2025	OPO/MB/AS	25/26PO4356	5,549.68	5,549.68	924.95	4,624.73
December	BACS	Passmore- Commercial cleaning & window cleaning Dec 25	Pavilion	25/26PO4357	4,914.58	4,914.58	819.10	4,095.48
December	BACS	Passmore - Servicing beach & town toilets Dec 25	Toilets	25/26PO4358	6,173.15	6,173.15	1,028.86	5,144.29
December	BACS	Passmore - Exchequer Quay Penryn cleaning	Toilets	25/26PO4359	1,364.88	1,364.88	227.48	1,137.40
		Total BACS Passmore			18,502.65	18,502.65	3,083.78	15,418.88
December	BACS	Infinitus - Key Holding monthly	OPO/MB	25/26PO4360	68.40	68.40	11.40	57.00
December	BACS	Infinitus - Key Holding monthly	Pavilion	25/26PO4361	34.20	34.20	5.70	28.50
		Total BACS Infinitus			102.60	102.60	17.10	85.50
January	BACS	SLCC - M Williams membership fee 01.01.2026	Corporate	25/26PO4362	595.00	595.00	-	595.00
December	DDR	Allstar - Vans fuel & Cans December 2025	Facs/Grounds/Cem	25/26PO4363	320.52	320.52	53.42	267.10
January	DDR	Sage - Accounts & Payroll Software Jan 2026	Corporate	25/26PO4364	997.66	997.66	166.28	831.38
January	Chq 20	Petty Cash Top up	OPO	25/26PO4365	140.32	140.32	-	140.32
January	Chq 21	Petty Cash Top up	Pavilion	25/26PO4366	227.26	227.26	-	227.26
January	BACS	Ann's Pasties - 40 large sausage rolls	Pavilion	25/26PO4367	88.00	88.00	-	88.00
January	BACS	Carey Davies - Technical services December 2025	Pavilion	25/26PO4368	1,225.00	1,225.00	-	1,225.00
December	BACS	Elly Mental Jewellery-Shop stock- Brooches	Cultural	25/26PO4369	84.50	84.50	-	84.50
December	BACS	Infinitus - Door Supervisor for Events & Alarm responses	Pavilion	25/26PO4370	828.52	828.52	138.09	690.43
January	BACS	Nick Ferris - Green Waste from Jewish Cemetery	Cemetery	25/26PO4371	69.36	69.36	11.56	57.80
January	BACS	Nick Ferris - Green waste	Cemetery	25/26PO4372	31.20	31.20	5.20	26.00
November	BACS	Nick Ferris - Green waste	Gyllyngdune Garden	25/26PO4373	53.04	53.04	8.84	44.20
		Total BACS Nick Ferris			153.60	153.60	25.60	128.00
December	BACS	Pillowpress - washing of Tableclothes XL	Pavilion	25/26PO4374	42.91	42.91	7.15	35.76
January	BACS	PPL PRS - The Music Licence 01.02.26-31.01.27	Pavilion	25/26PO4375	1,019.33	1,019.33	169.89	849.44
January	BACS	Tom Retchford - Researching an meetings with Sarah & Olive	Cultural	25/26PO4376	45.00	45.00	-	45.00
Feb-25	BACS	The Salisbury Museum-Part removal of Trinity Buoy Wharf ex	Cultural	25/26PO4377	450.00	450.00	75.00	375.00
December	BACS	Trago - Trachycarpus Fortunei 19cm for wooden planters	The Moor	25/26PO4378	91.16	91.16	15.19	75.97
December	BACS	Trago -Superglue tube,Sheen PBW, Staple gun, Mop refills	Chapel	25/26PO4379	54.16	54.16	9.02	45.14
		Total BACS Trago			145.32	145.32	24.21	121.11
January	BACS	Travis - 4Trade square plate washers for Benches	Seafront	25/26PO4380	5.33	5.33	0.89	4.44
January	BACS	Travis - Rawlplugs resin studs for benches	Seafront	25/26PO4381	17.44	17.44	2.91	14.53
		Total BACS Travis			22.77	22.77	3.80	18.98
January	BACS	Withey-Asset No.14 - Service chain saw and consumables	Grounds	25/26PO4382	153.02	153.02	25.50	127.52
January	BACS	Withey - Asset No. 11 - Service hedge cutter & consumables	Grounds	25/26PO4383	165.10	165.10	27.52	137.58
January	BACS	Withey - Asset No. 20 - Service Pressure washer & consumab	Cemetery	25/26PO4384	220.28	220.28	36.71	183.57
		Total BACS Withey			538.40	538.40	89.73	448.67
January	BACS	AWS Service charges 01.12.25-31.12.25 & bank charges	Corporate	25/26PO4385	29.45	29.45	4.75	24.70
December	CC	Microsoft - Office 365 E3 09.12.25-08.01.26	Corporate	25/26PO4386	82.40	82.40	-	82.40
December	CC	Microsoft - 365 Business Premium 01.12.25-31.12.25	Corporate	25/26PO4387	135.20	135.20	-	135.20
December	DDR	Deputy - Rota scheduling 01.12.2025-31.12.2025	Pavilion	25/26PO4388	239.40	239.40	39.90	199.50
January	DDR	Trade-B&Q- Outdoor tap connector	Pavilion	25/26PO4389	2.00	2.00	0.33	1.67
January	DDR	Trade - B&Q- A48 pillar basin mixer pair Netley & solvent	Facilities	25/26PO4390	27.94	27.94	4.66	23.28
January	DDR	Trade-B&Q-Harris essentials W&C & Gloss, Roller set, drain	Pavilion	25/26PO4391	146.24	146.24	24.37	121.87
January	DDR	Trade-B&Q-15mmx1/2 Conn,bucket,Blomma wire Hasp & st	Pavilion	25/26PO4392	68.11	68.11	11.36	56.75
December	DDR	WCFruit-Milk & Barista Oat Milk	Pavilion	25/26PO4393	12.77	12.77	-	12.77
December	DDR	WCFruit-Clementine, mustard, Lefkro pomace blend oil, Mc	Pavilion	25/26PO4394	154.04	154.04	-	154.04
December	DDR	WCFruit-Tomatoes, basil, milk, Oat milk, chopped tomatoes	Pavilion	25/26PO4395	84.55	84.55	-	84.55
December	DDR	WCFruit- Choice garden peas	Pavilion	25/26PO4396	10.34	10.34	-	10.34
December	DDR	WCFruit- Hot Chocolate powder & Burts crisps	Pavilion	25/26PO4397	32.20	32.20	1.96	30.24
December	DDR	WCFruit-Milk & Barista Oat Milk	Pavilion	25/26PO4398	12.77	12.77	-	12.77
December	DDR	WCFruit - Gourmet salad, milk, butter portions,les pommes	Pavilion	25/26PO4399	108.92	108.92	-	108.92
January	CN	WCFruit - Credit against milk	Pavilion	25/26PO4400	-	-	-	2.77
December	BACS	Katy Gusterson - 3 hours Workshop 04.12.2025	Cultural	25/26PO4401	150.00	150.00	-	150.00
December	CN	Hachette - Shop stock -Damaged Extraordinary things to Cut	Cultural	25/26PO4402	-	-	-	11.04
December	BACS	J Gas - Refill 60/40, 30/70 and 10 Ltr CO2 cylinders	Pavilion	25/26PO4403	198.00	198.00	33.00	165.00
December	BACS	Thomas Merritt - Show rep for December	Pavilion	25/26PO4404	1,046.37	1,046.37	-	1,046.37
December	BACS	Thomas Merritt - Programming & production x42hrs	Pavilion	25/26PO4405	840.00	840.00	-	840.00
		Total BACS Thomas Merritt			1,886.37	1,886.37	0.00	1,886.37
December	DDR	BritGas - 13-22/12/25 Dracaena Store	Dracaena	25/26PO4406	11.56	11.56	0.55	11.01
December	DDR	BritGas - 2/12/25-1/1/26 -Workshops	KP	25/26PO4407	26.57	26.57	1.26	25.31
December	DDR	BritGas - 2/12/25-1/1/26 Swanpool	Toilets	25/26PO4408	37.78	37.78	1.79	35.99
					54,017.71	54,017.71	6,774.07	47,243.64

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
December	DDR	BritGas - 1/12/25-1/1/26 Library Electric	MB	25/26PO4409	667.46	667.46	111.24	556.22
December	DDR	BritGas - 30/11-31/12/25 Stable Block Electric	PP	25/26PO4410	22.22	22.22	1.05	21.17
December	DDR	BritGas - 2/12/25-1/1/26 Mortuary Electric	Cemetery	25/26PO4411	271.42	271.42	12.92	258.50
December	DDR	BritGas - 1-31/12/25 Theatre Electric	PP	25/26PO4412	1,212.08	1,212.08	202.01	1,010.07
December	DDR	BritGas - 1-31/12/25 Caf�/Gardens	PP	25/26PO4413	2,837.31	2,837.31	472.88	2,364.43
December	DDR	BritGas - 1-31/12/25 CSCP Electric	General Council	25/26PO4414	307.94	307.94	14.66	293.28
December	DDR	BritGas - 1-31/12/25 Library Electric	MB	25/26PO4415	247.57	247.57	11.78	235.79
December	DDR	BritGas - 2/12/25-1/1/26 POW Pier	Toilets	25/26PO4416	148.63	148.63	7.07	141.56
December	DDR	BritGas - 6/12/25-5/1/26 OPO Feeder Pillar	General Council	25/26PO4417	21.81	21.81	1.03	20.78
December	DDR	BritGas - 7/12/25-6/1/26 Feeder Pillar adj Bench	General Council	25/26PO4418	33.26	33.26	1.58	31.68
December	DDR	BritGas - 2/12/25-1/1/26 Webber St Estimated	Toilets	25/26PO4419	31.46	31.46	1.49	29.97
January	DDR	BritGas - 2/1-7/1/26 Webber St Revised	Toilets	25/26PO4420	8.86	8.86	0.42	8.44
Nov-Jan	DDR	BritGas - 25/11/25-1/1/26 Gyllyndune Cottage Est	Pavilion	25/26PO4421	232.92	232.92	11.09	221.83
January	DDR	BritGas - 2-7/1/26 Gyllyngdubne Cottage Revised	Pavilion	25/26PO4422	360.39	360.39	60.06	300.33
December	DDR	BritGas - 2/12/25-1/1/26 Grove Place	Toilets	25/26PO4423	168.46	168.46	8.02	160.44
January	DDR	BritGas - 2-7/1/26 Grove Place	Toilets	25/26PO4424	37.99	37.99	1.80	36.19
January	DDR	BT - Internet services 1-31/1/26	Corporate	25/26PO4425	528.00	528.00	88.00	440.00
December	DDR	G45 - Cash Collection 1-31/12/25	General Council	25/26PO4426	167.90	167.90	27.98	139.92
January	DDR	Trade-Screwfix-PPE-Gloves, Boots size 10-MB	Grounds	25/26PO4427	99.65	99.65	8.77	90.88
January	BOI-CC	Amazon - x2 wireless keyboard & mouse combo	Corporate	25/26PO4428	87.38	87.38	14.56	72.82
January	Lloyds-ML	World of Books - Art for Baby,Dogs don't do ballet, snail	Cultural	25/26PO4429	12.60	12.60	-	12.60
January	Lloyds-ML	Sensory Education- Rainbow Wooden Rainmaker x1	Cultural	25/26PO4430	20.98	20.98	2.99	17.99
January	Lloyds-RT	Tesco - Mobile Phone payg + top up + Sim	Corporate	25/26PO4431	24.00	24.00	-	24.00
January	BACS	Cwll Council - New Learning Hub for Sophie Palmer	Corporate	25/26PO4432	46.80	46.80	7.80	39.00
November	BACS	Reach access - POW Pier Part supplied & fitted to pole	Non FTC Site	25/26PO4433	109.20	109.20	18.20	91.00
December	BACS	SWW - 2/12/25-2/1/26 Library/Gallery	MB	25/26PO4434	105.69	105.69	-	105.69
December	BACS	SWW - 2/12/25-2/1/26 External Use Meter	Pavilion	25/26PO4435	11.09	11.09	-	11.09
December	BACS	SWW - 2/12/25-2/1/26 Meter 1 & 2	Pavilion	25/26PO4436	1,041.54	1,041.54	-	1,041.54
January	BACS	3 Lanes - Collect 1 x work from Eat Art & deliver to gallery	Cultural	25/26PO4437	114.00	114.00	19.00	95.00
January	BACS	ATCM- 2026 Small Town Membership	Corporate	25/26PO4438	402.00	402.00	67.00	335.00
January	BACS	Booths Print - A4,A3 & A2 posters	Cultural	25/26PO4439	114.00	114.00	19.00	95.00
January	BACS	Booths Print - A1 posters plans	Cemetery	25/26PO4440	84.00	84.00	14.00	70.00
		Total BACS Booths Print			198.00	198.00	33.00	165.00
January	BACS	Callestick - Case Sea Salt Caramel, CC Vanilla, Mango Sorbet	Pavilion	25/26PO4441	115.50	115.50	19.26	96.24
January	BACS	Cartridge Save - Tri colour HP & Black HO cartridges	Cemetery	25/26PO4442	28.86	28.86	4.81	24.05
January	BACS	Cornwall Council - Provision for SLA patrols for Dec 25	Penndennis Point	25/26PO4443	236.25	236.25	-	236.25
October	BACS	Crosstown Concerts- Ticket sales Goldie Lookin Chain	Pavilion	25/26PO4444	5,085.00	5,085.00	847.50	4,237.50
December	BACS	Devon & Cornwall 4x4 - Response fro Harmony Choir 24.12.	Town Management	25/26PO4445	435.00	435.00	-	435.00
January	BACS	Enterprise - R Gates Hire Car for ATCM Conference Dec 25	Corporate	25/26PO4446	256.18	256.18	42.70	213.48
January	BACS	Expert Access Solutions - Maintenance of AG doors	MB	25/26PO4447	277.20	277.20	46.20	231.00
January	BACS	Fire Safety - Weekly fire safety visits Oct-Dec 2025	Pavilion	25/26PO4448	504.00	504.00	84.00	420.00
January	BACS	Fire Safety - Weekly fire safety visits Oct-Dec 2025	MB/OPO	25/26PO4449	792.00	792.00	132.00	660.00
		Total BACS Fire Safety			1,296.00	1,296.00	216.00	1,080.00
January	BACS	Helston Town Band - The Snowman 23.12.2025 ticket sales	Pavilion	25/26PO4450	9,078.00	9,078.00	-	9,078.00
January	BACS	Infinitus - Street Ranger December 25	Town Management	25/26PO4451	3,147.12	3,147.12	524.52	2,622.60
January	BACS	Infinitus -CCTV Operator Falmouth & Helston Dec 25	General Council	25/26PO4452	3,927.81	3,927.81	654.64	3,273.18
January	BACS	Infinitus - Guard Festive Weekend, Fire Station & Harmony C	Town Management	25/26PO4453	4,230.00	4,230.00	705.00	3,525.00
		Total BACS Infinitus			11,304.93	11,304.93	1,884.16	9,420.78
January	BACS	R Jandrell - Baby Jam session in AG 02.12.2025	Cultural	25/26PO4454	75.00	75.00	-	75.00
January	BACS	R Jandrell - Rhyme Time session in library 02.12.25	Cultural	25/26PO4455	50.00	50.00	-	50.00
January	BACS	R Jandrell - SEND Art workshop at Falmouth ARB 05.12.25	Cultural	25/26PO4456	90.00	90.00	-	90.00
		Total BACS R Jandrell			215.00	215.00	-	215.00
January	BACS	Key Machine - 10 Mortice keys cut to pattern	MB	25/26PO4457	50.00	50.00	8.33	41.67
January	BACS	Nick Ferris - Green waste	Cemetery	25/26PO4458	31.20	31.20	5.20	26.00
January	BACS	Luke Penny - Lighting for Healey's Cider Christmas Party	Pavilion	25/26PO4459	200.00	200.00	-	200.00
January	BACS	Stewart Tree Surgeons - Emergency Tree works	Cemetery/KP	25/26PO4460	910.00	910.00	-	910.00
January	BACS	Reef - Descale & disinfect shower heads & hoses, spray head	Pavilion	25/26PO4461	79.20	79.20	13.20	66.00
January	BACS	Reef - Descale & disinfect shower heads & hoses, spray head	OPO	25/26PO4462	358.44	358.44	59.74	298.70
		Total BACS Reef			437.64	437.64	72.94	364.70
January	BACS	Trevarthen - Cooked turkey sliced, honey roast ham, salami	Pavilion	25/26PO4463	53.37	53.37	-	53.37
January	CC	Microsoft - Azure Standard 01.12.25-31.12.25	Corporate	25/26PO4464	717.32	717.32	119.55	597.77
November	byds CC - AM	Amazon - No smoking or vaping safety signs pack of 2	Facilities	25/26PO4465	20.74	20.74	3.45	17.29
January	byds CC - MLL	Tesco - Teabags, jaffa cakes, herbal teabags, apples for Spla	Cultural	25/26PO4466	16.14	16.14	-	16.14
January	byds CC - MLL	NYA Youth Work - Youth Council Uk Membership	General Council	25/26PO4467	50.00	50.00	-	50.00
January	byds CC - MLL	Timpson - 7 x keys for new office AG	MB	25/26PO4468	44.00	44.00	7.33	36.67
January	byds CC - RG	Gear4Music - Shure SE215 Sound Isolating Earphones	Town Management	25/26PO4469	99.00	99.00	16.50	82.50
January	byds CC - SP	Sam Turner & Sons - STIH Scabbard, petrol chainsaw power	Assets Grounds	25/26PO4470	1,407.97	1,407.97	234.66	1,173.31
January	DDR	Trade - B&Q - Squire 50mm Allweather combi padlock 26m	The Moor	25/26PO4471	19.24	19.24	3.21	16.03
January	DDR	WCFruit - Balsamic glaze reduction, Violife vegan creamy,Cri	Pavilion	25/26PO4472	547.13	547.13	5.52	541.61
January	DDR	WCFruit - Apples, banana, milk, Barista Oat milk	Pavilion	25/26PO4473	15.97	15.97	-	15.97
January	DDR	WCFruit - Grated cheese, Flapjacks & Shortbread	Pavilion	25/26PO4474	66.19	66.19	-	66.19
January	DDR	WCFruit - Pork sausages, Flapjacks, Ciabatta rolls	Pavilion	25/26PO4475	74.21	74.21	-	74.21
January	DDR	WCFruit - Salad tomatoes, Sweet potatoes, fennel, milk,oat	Pavilion	25/26PO4476	77.24	77.24	-	77.24
January	DDR	WCFruit-Eggs, apples, clemetines,bananas, grapes,blueberri	Pavilion	25/26PO4477	257.54	257.54	-	257.54
January	DDR	WCFruit-Pork sausages, Marmite portions, Marmalade porti	Pavilion	25/26PO4478	109.24	109.24	-	109.24
January	DDR	LWC - Coors 11g Keg	Pavilion	25/26PO4479	264.00	264.00	44.00	220.00
January	DDR	Swift - Hot cups, Prosan plus purple beerline, sponges,kitche	Pavilion	25/26PO4480	100.75	100.75	16.79	83.96
January	BACS	J Moss - Expenses - Safety boots for PASMA training	Cultural	25/26PO4481	37.99	37.99	-	37.99
January	BACS	M Lewis - Expenses Refreshements for TRIP	MB	25/26PO4482	12.70	12.70	-	12.70
January	BACS	Dracaena Centre - Balance of Annual Grant 25/26-GRA000	General Council	25/26PO4483	12,500.00	12,500.00	-	12,500.00
December	BACS	BG Electrical - Supply & fit 2 x 600watt Rointe elcctric radiat	MB	25/26PO4484	892.80	892.80	148.80	744.00
January	BACS	Cornwall Council - Order & Admin St Nazaire Service of Rem	Civic	25/26PO4485	61.00	61.00	-	61.00
January	BACS	EE - Regular phone charges	Corporate	25/26PO4486	747.16	747.16	124.53	622.63
January	BACS	Nick Ferris - Green Waste	Cemetery	25/26PO4487	93.84	93.84	15.64	78.20
January	BACS	Nick Ferris - Mixed construction & demoliton waste	Pavilion	25/26PO4488	210.19	210.19	35.03	175.16
		Total BACS Nick Ferris			304.03	304.03	50.67	253.36
January	BACS	Percomm-Installation of Paxton Net2 access control at Lodg	KP	25/26PO4489	3,558.13	3,558.13	593.02	2,965.11
January	BACS	Plymouth City Bus- The provision for bus 67 for Jan 26	General Council	25/26PO4490	2,238.03	2,238.03	-	2,238.03
January	BACS	Trevarthen - Cooked honey roast ham sliced & turkey sliced	Pavilion	25/26PO4491	133.73	133.73	-	133.73
January	BACS	Verdant - 2 x Lightbulb 24 x 440ml Case	Pavilion	25/26PO4492	133.56	133.56	22.26	111.30
					118,112.26	118,112.26	12,517.87	105,594.39

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
January	BACS	Withey-Asset No.12 Service Leaf blower & consumables	Grounds	25/26PO4493	128.88	128.88	21.48	107.40
January	BACS	Withey-Asset No.15 Service chainsaw & consumables	Grounds	25/26PO4494	220.51	220.51	36.75	183.76
January	BACS	Withey-Asset No.16 Service water bowser & honda pump	Grounds	25/26PO4495	180.98	180.98	30.16	150.82
January	BACS	Withey - Various site vehicles check over & consumables	Grounds/Fac/Pav/Ce	25/26PO4496	355.20	355.20	59.20	296.00
		Total BACS Withey			885.57	885.57	147.60	737.98
January	BACS	Dash - Car Hire for M Williams - 27.01.26-30.01.26	Corporate	25/26PO4497	233.01	233.01	38.84	194.18
October	BACS	Kernow Training - PASMA Scaffolding Training Jan 26	Corporate	25/26PO4498	225.00	225.00	-	225.00
January	BACS	Nalders - search fees for Goldenbank	Corporate	25/26PO4499	100.00	100.00	-	100.00
January	Lloyds-RG	GWR - Penryn-Truro x1 25/2/25 KC	Town Management	25/26PO4500	7.30	7.30	-	7.30
January	Lloyds-RG	GWR - Turo to London x2 25/2/26 RG&KC	Town Management	25/26PO4501	179.40	179.40	-	179.40
January	Lloyds-RG	GWR - London - Truro x2 26/2/26 RG&KC	Town Management	25/26PO4502	219.10	219.10	-	219.10
January	Lloyds-RG	Microsoft - 365 Business Basic 15/1-14/2/26	Town Management	25/26PO4503	9.20	9.20	-	9.20
August	Lloyds ML	Canva - For Teams subs	Cultural	25/26PO4504	63.52	63.52	-	63.52
January	Lloyds-RT	Secret Garden - Flowers for RG & family	Corporate	25/26PO4505	46.56	46.56	7.76	38.80
January	Lloyds-RT	Dunelm - x1 Counter height bar stool	OPO	25/26PO4506	44.95	44.95	-	44.95
January	BOI-CC	Intuit Mailchimp - 2,500 standard plan	Pavilion	25/26PO4507	45.13	45.13	-	45.13
Dec-Jan	DDR	Lloyds - 57911660 charges 10/12/25-9/1/26	Corporate	25/26PO4508	16.01	16.01	-	16.01
Dec-Jan	DDR	Lloyds - 57912060 charges 10/12/25-9/1/26	Corporate	25/26PO4509	16.75	16.75	-	16.75
January	DDR	BOI - EFT Transfers x220 qrtly charges	Corporate	25/26PO4510	26.40	26.40	-	26.40
Dec-Jan	DDR	BOI - 5/12/25-2/1/26 bank charges 16591140	Corporate	25/26PO4511	19.56	19.56	-	19.56
January	DDR	Allstar - Fuel 5/1/26-13/1/26	Grounds/Facilities	25/26PO4512	274.82	274.82	45.80	229.02
Dec-Jan	DDR	BritGas - 11/12/25-7/1/26 Electric	MB	25/26PO4513	462.06	462.06	77.01	385.05
January	DDR	Certas - 3000 HVO white RTFC, unit price £138.98 Fuel	Grounds	25/26PO4514	5,003.28	5,003.28	833.88	4,169.40
December	DDR	Payment Sense - 1-31/12/26 Merchant charges	Pavilion	25/26PO4515	687.57	687.57	-	687.57
Nov-Dec	DDR	Payment Sense - Terminal rental,PCI compliance	Pavilion	25/26PO4516	535.32	535.32	89.22	446.10
Jan-Feb	DDR	SafeHR - 15/1-14/2/26 Membership x88 employees	Corporate	25/26PO4517	369.60	369.60	61.60	308.00
January	DDR	Trade-B&Q - x4 Metal brackets, grey oak mfc-Library	MB	25/26PO4518	48.73	48.73	8.12	40.61
January	DDR	Trade-B&Q - Dewalt knee pads, black trousers KS	Facilities	25/26PO4519	48.73	48.73	8.12	40.61
January	DDR	Trade-B&Q - Tarpaulin 2x3m Mortuary	Cemetery	25/26PO4520	22.22	22.22	3.70	18.52
January	DDR	Trade-B&Q - Wardrobe rail, sockets x3-Kitchen	OPO	25/26PO4521	24.37	24.37	4.06	20.31
January	DDR	Trade-B&Q - shelf support-Kitchen	OPO	25/26PO4522	3.30	3.30	0.55	2.75
January	DDR	Trade-Screwfix - Dewalt Stone Boots-KS	Facilities	25/26PO4523	39.99	39.99	-	39.99
January	DDR	Trade-Screwfix - Jumpleads, booster cable	Facilities	25/26PO4524	102.98	102.98	17.17	85.81
January	BACS	A Jewell EXP 6/1 Refreshments + accom to meet Mr Peacock	General Council	25/26PO4525	127.49	127.49	20.00	107.49
January	BACS	Barriers Direct- replacement barriers and padlock	Pavilion	25/26PO4526	793.62	793.62	132.27	661.35
January	BACS	Eve Bourrat - 13/1/ Discover arts, 20/1 Hme Ed w/shop	Cultural	25/26PO4527	185.00	185.00	-	185.00
January	BACS	Clear Brew - Full Dispense & line check	Pavilion	25/26PO4528	154.50	154.50	25.75	128.75
November	BACS	CSE - Hire x1 till/draw/licence/printer	Pavilion	25/26PO4529	111.60	111.60	18.60	93.00
January	BACS	Cwll Ferries - Membership for 2026	Pavilion	25/26PO4530	1,620.00	1,620.00	270.00	1,350.00
December	BACS	Focus - 1-31/12/26 printing costs black/colour	Corporate	25/26PO4531	218.06	218.06	36.34	181.72
January	BACS	Nick Ferris - 14/1 Green waste	Cemetery	25/26PO4532	81.60	81.60	13.60	68.00
January	BACS	Nick Ferris - 15/1 Green waste Gyllyngdune grdns	Pavilion	25/26PO4533	55.08	55.08	9.18	45.90
		Total BACS Nick Ferris			136.68	136.68	22.78	113.90
January	BACS	FuseRight - PAT Testing x201 portable,extension,rewire	Pavilion	25/26PO4534	852.47	852.47	142.08	710.39
January	BACS	Jewson - Socks-MB, Ratchet strap, ply	Cemetery	25/26PO4535	348.89	348.89	58.15	290.74
January	BACS	Jewson - Screws, plywood	Cemetery	25/26PO4536	333.02	333.02	55.50	277.52
		Total BACS Jewson			681.91	681.91	113.65	568.26
January	BACS	EC Jones - x4 Enclosures for exhibition	Cultural	25/26PO4537	730.26	730.26	121.71	608.55
January	BACS	Kernow Training - Polesaw course 20/1 JP,chainsaw JP/TC	Corporate	25/26PO4538	785.00	785.00	-	785.00
January	BACS	Landscape Supply - Chain oil, chainsaw file, poly visor	Grounds	25/26PO4539	126.12	126.12	21.02	105.10
November	BACS	Laura Mac - Theatre Hire 21/11/25-tickets sold-contr	Pavilion	25/26PO4540	3,347.00	3,347.00	-	3,347.00
January	BACS	Nisbets - Handsfree Airport-Chambers	MB	25/26PO4541	65.98	65.98	10.99	54.99
January	BACS	Office Smart - Shorthand notebook x10	Corporate	25/26PO4542	36.67	36.67	6.11	30.56
January	BACS	Office Smart - Tippex, black pens, post-it notes	Corporate	25/26PO4543	67.62	67.62	11.27	56.35
January	BACS	Office Smart - Neon z notes, bpoint security ink	Corporate	25/26PO4544	6.01	6.01	1.00	5.01
January	BACS	Office Smart - White c5 envelopes	Corporate	25/26PO4545	44.52	44.52	7.42	37.10
		Total BACS Office Smart			154.82	154.82	25.80	129.02
January	BACS	Penryn Plastics - Holesaw 38mm/32mm, silicone	OPO	25/26PO4546	21.10	21.10	3.51	17.59
Oct-Jan	BACS	SWW - 8/10-14/1/26 Grove Place Water	Toilets	25/26PO4547	4,404.55	4,404.55	-	4,404.55
January	BACS	Stewart Tree Surgeons - Emergency Tree works	Cemetery	25/26PO4548	1,885.00	1,885.00	-	1,885.00
January	BACS	Surface Coffee-Runner hse roast	Pavilion	25/26PO4549	200.00	200.00	-	200.00
January	BACS	Travis Perkins - Building sand, cement	Pavilion	25/26PO4550	44.85	44.85	7.47	37.38
Dec-Jan	BACS	WaterPlus - 14/12/25-14/1/26 Mortuary	Cemetery	25/26PO4551	20.20	20.20	3.37	16.83
November	BACS	Westwood-Frame - Carpet Tiles-office above library	MB	25/26PO4552	1,401.60	1,401.60	233.60	1,168.00
December	BACS	Clear Flow - 2/12 Tanker-removed flooded water in cp	Dracaena	25/26PO4553	408.00	408.00	68.00	340.00
January	BACS	Ann's Pasties - 40 large sausage rolls	Pavilion	25/26PO4554	88.00	88.00	-	88.00
January	BACS	Booths Print - A1 poster plans for TRIP Project	MB	25/26PO4555	90.00	90.00	15.00	75.00
January	BACS	Head Conservation - Maurice Sumary restoration of painting	Cultural	25/26PO4556	461.00	461.00	-	461.00
January	BACS	LWC - Pinot Grigio, Guinness Stout, Rattler, J2O, Cordial, Co	Pavilion	25/26PO4557	498.02	498.02	83.00	415.02
January	BACS	Reach Access - BID bunting, Christmas Lights & hanging bask	Town Expenditure	25/26PO4558	8,230.00	8,230.00	1,371.66	6,858.34
January	BACS	Swift - Conc wash up liquid,vinyl gloves,Compostable bin lin	Pavilion	25/26PO4559	187.73	187.73	31.29	156.44
December	BACS	The Exhibitions Group-Membership fees to 01.08.2026	Cultural	25/26PO4560	78.00	78.00	-	78.00
November	BACS	The Museums Assoc. - Understanding copyright conference	Corporate	25/26PO4561	46.00	46.00	-	46.00
January	BACS	Tim Shaw - Artist Takeover selction panel & parking	Cultural	25/26PO4562	106.00	106.00	1.00	105.00
January	BACS	Trevarthen - Green streaky bacon & Pork sausages	Pavilion	25/26PO4563	76.89	76.89	-	76.89
January	pyds CC - RG	Rust-oluem - Garden paint - Raspberry, Dijon & Cerulean	Town Management	25/26PO4564	554.85	554.85	92.49	462.36
January	pyds CC - RT	The Packet Station - Breakfast Meeting for HVO use	Cemetery	25/26PO4565	47.11	47.11	7.85	39.26
January	DDR	Ram Tracking-Tracking Service & maintenance 18.01.26-17.0	Grounds & Facilities	25/26PO4566	72.00	72.00	12.00	60.00
January	DDR	WCFruit-Celeriac,Sweet potato,salad tomato,Gourmet petit	Pavilion	25/26PO4567	105.80	105.80	-	105.80
January	DDR	WCFruit-P&S Shortbread Chocolate caramel, G/F Classic cho	Pavilion	25/26PO4568	196.92	196.92	-	196.92
January	DDR	WCFruit-Little Wave larger,Sparkling Elderflower,Sparkling A	Pavilion	25/26PO4569	99.53	99.53	16.59	82.94
January	DDR	WCFruit-Bananas, Oat Milk, Milk, KitKats, Burts Crisps	Pavilion	25/26PO4570	80.31	80.31	4.55	75.76
January	DDR	WCFruit-Parsley, Bakers, Vegetable stock, Plant based sausa	Pavilion	25/26PO4571	96.65	96.65	-	96.65
January	DDR	WCFruit-Eggs,Apples,Fennel,Cucumber,Spring onions,Milk	Pavilion	25/26PO4572	169.25	169.25	-	169.25
January	DDR	WCFruit-Eggs, Rapeseed Oil,butter portions,dairy Mascarpo	Pavilion	25/26PO4573	232.16	232.16	-	232.16
January	DDR	WCFruit- Milk & Oat milk	Pavilion	25/26PO4574	12.17	12.17	-	12.17
January	DDR	WCFruit - Grapes, Ricotta cheese,Voilift Vegan greek white	Pavilion	25/26PO4575	114.96	114.96	-	114.96
January	DDR	WCFruit-Carrots,baby spinach, ginger,bakers,celery,Bananas	Pavilion	25/26PO4576	107.31	107.31	-	107.31
January	DDR	WCFruit-Koffmanns Les Pommes Frites	Pavilion	25/26PO4577	35.14	35.14	-	35.14
January	DDR	WCFruit-Gourmet salad, chicory,Milk, Oat Milk	Pavilion	25/26PO4578	32.81	32.81	-	32.81
January	DDR	WCFruit-Eggs,Cucumber,Milk,Oat Milk, Bamboo skewers	Pavilion	25/26PO4579	224.97	224.97	0.97	224.00
					158,392.08	158,392.08	16,774.65	141,617.43

Date Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
January	DRR	WCFFruit- Corninh Breakfast Tea	Pavilion	25/26PO4580	40.92	40.92	-	40.92
January	CN	WCFFruit - Shipton mill Self raising flour	Pavilion	25/26PO4581	13.95	13.95	-	13.95
January	CN	WCFFruit-G/F White Bread/Burger rolls	Pavilion	25/26PO4582	11.12	11.12	-	11.12
January	BACS	BG Electrical - Disconnect & make safe supply at base of light	Pavilion	25/26PO4583	48.00	48.00	8.00	40.00
January	BACS	BG Electrical-Supply, wire & for IP66 weatherproof switch-HV	Cemetery	25/26PO4584	1,245.60	1,245.60	207.60	1,038.00
		Total BACS BG Electrical			1,293.60	1,293.60	215.60	1,078.00
January	BACS	Greenham-Bodywarmers, sweatshirts & jackets with FTC logo	Grounds	25/26PO4585	156.88	156.88	26.15	130.73
January	BACS	Greenham- Washproof plasters	Corporate	25/26PO4586	57.24	57.24	9.54	47.70
		Total BACS Greenham			214.12	214.12	35.69	178.43
January	BACS	Rabart - All purpose paint brushes, Quick dry satinwood putty	OPO	25/26PO4587	36.96	36.96	6.16	30.80
January	BACS	Swift - Toilet & washroom descaler, toilet rolls & bleach	Toilets	25/26PO4588	620.28	620.28	103.38	516.90
January	DDR	Trade-B&Q- Cottage primed panel & pine stripwood	Mortuary	25/26PO4589	163.09	163.09	27.18	135.91
January	BACS	Status Audio Visual - AS-168IX	Assets-Cultural	25/26PO4590	3,408.00	3,408.00	568.00	2,840.00
January	BACS	Aardvark-7 x Paintings collected from Edinburgh & delivered to	Cultural	25/26PO4591	180.00	180.00	30.00	150.00
January	BACS	Ann's - 40 Large sausage rolls	Pavilion	25/26PO4592	88.00	88.00	-	88.00
January	BACS	Blue Iris - Conservation treatment & mounting of Acacia Tree	Cultural	25/26PO4593	962.00	962.00	-	962.00
January	BACS	Callestick - Case CC Vanilla, chocolate fudge, Sea salt caramels	Pavilion	25/26PO4594	140.00	140.00	23.35	116.65
January	BACS	Cornwall Council - Learning Hub licence renewal R Pescod	Corporate	25/26PO4595	46.80	46.80	7.80	39.00
January	BACS	Duchy Alarms - Reported faults with smoke detector, replacement	Pavilion	25/26PO4596	199.44	199.44	33.24	166.20
January	BACS	Elusive Press- JC001 tees & printed logos	Pavilion	25/26PO4597	87.60	87.60	14.60	73.00
January	BACS	Charles Heykoop - Shop stock - 24 x greetings cards	Cultural	25/26PO4598	33.60	33.60	-	33.60
December	BACS	Kennall Consulting-TRIP project-Procurement support & purchase	MB	25/26PO4599	892.08	892.08	148.68	743.40
November	BACS	Kernow Pipes and Drums-Remembrance Parade 2025	Civic	25/26PO4600	400.00	400.00	-	400.00
January	BACS	Moor News - Packet Newspaper 29.11.25-17.01.26	Cultural	25/26PO4601	38.00	38.00	-	38.00
January	BACS	Nisbets - Buffalo Hands free Airpot 4.7 Ltr	Atherton Suite	25/26PO4602	65.98	65.98	10.99	54.99
January	BACS	Nick Ferris - Green Waste	Cemetery	25/26PO4603	87.72	87.72	14.62	73.10
January	BACS	Nick Ferris - Green Waste	Cemetery	25/26PO4604	71.40	71.40	11.90	59.50
January	BACS	Nick Ferris - Skip hire 8 yd enclosed mixed	Cemetery	25/26PO4605	524.40	524.40	87.40	437.00
		Total BACS Nick Ferris			683.52	683.52	113.92	569.60
January	BACS	Plumbstop - Torbeck type ball valve washer W24, BPUW2 pipe	Pavilion	25/26PO4606	33.32	33.32	5.56	27.76
January	BACS	Rabart - Dulux trade vinyl matt tinted 5 ltr Jasmine white	MB	25/26PO4607	208.42	208.42	34.74	173.68
January	BACS	Sullys Framing - Frame of 'Boy Bathing' Tuke. Repair corners	Cultural	25/26PO4608	474.00	474.00	79.00	395.00
December	BACS	Squashbox Theatre -Performance of 'The Christmassy Christmas	Pavilion	25/26PO4609	650.00	650.00	-	650.00
January	BACS	SWPSI - Replace rope balance end support post, inc new foot	Kimberley Park	25/26PO4610	564.00	564.00	94.00	470.00
January	BACS	SWW- Water rates 08.10.25-19.01.26 Display fountain	The Moor	25/26PO4611	54.91	54.91	-	54.91
January	BACS	SWW-Water rates 08.10.25-19.01.26 - 1st floor	OPO	25/26PO4612	129.69	129.69	10.05	119.64
January	BACS	SWW- Water rates 08.10.25-19.01.26 - 2nd floor	OPO	25/26PO4613	244.76	244.76	18.63	226.13
January	BACS	Matthew Thomason-Performance for Xmas lights switch on	Town Management	25/26PO4614	175.00	175.00	-	175.00
January	BACS	Travis Perkins- Polycell all purpose polyfilla	MB	25/26PO4615	14.44	14.44	2.41	12.03
January	BACS	Travis Perkins- 4Trade carpet protector 600x 50	MB	25/26PO4616	24.47	24.47	4.08	20.39
January	BACS	Travis Perkins - Squire padlock 50mm long shackle for skip	Mortuary	25/26PO4617	63.38	63.38	10.56	52.82
January	BACS	Travis Perkins- 4Trade carpet protector 600x 50	MB	25/26PO4618	24.47	24.47	4.08	20.39
		Total BACS Travis Perkins			126.76	126.76	21.13	105.63
January	BACS	Nisbets - Kilner drinks dispenser stand & clip top round drink	Pavilion	25/26PO4619	90.45	90.45	15.07	75.38
January	BACS	Nisbets - Vouge st/st -GN 1/3 150mm, st/st lid -GN 1/3, App	Pavilion	25/26PO4620	73.65	73.65	12.27	61.38
		Total BACS Nisbets			164.10	164.10	27.34	136.76
January	BACS	Surface Coffee - Runner house roast, Makai, Hot Chocolate &	Pavilion	25/26PO4621	566.50	566.50	-	566.50
January	Boys CC - ML	Amazon - Ugreen USB C hub for AG	Cultural	25/26PO4622	8.54	8.54	1.42	7.12
January	Boys CC - ML	Lucky Rod - 7 x Lucky Margs pizzas for Splanna workshop	Cultural	25/26PO4623	56.00	56.00	-	56.00
January	Boys CC - RG	ATCM- The Placement Management Conference 2026	Corporate	25/26PO4624	234.00	234.00	39.00	195.00
January	CC	Hampshire Flag Company-Ukraine sewn flag	Civic	25/26PO4625	81.11	81.11	13.52	67.59
January	CC	Microsoft - Office 365 E3 09.01.26-08.02.26	Corporate	25/26PO4626	82.40	82.40	-	82.40
January	CC	Microsoft - Planner Plan 1 08.01.26-07.02.26	Corporate	25/26PO4627	7.70	7.70	-	7.70
January	CC	Microsoft - 365 Business Premium 01.01.26-31.01.26	Corporate	25/26PO4628	135.20	135.20	-	135.20
January	CC	Microsoft - Enterprise Mobility + Security E5 24.01.26-23.02.26	Corporate	25/26PO4629	869.40	869.40	-	869.40
January	CC	Microsoft - 365 Business Basic 21.01.26-20.02.26	Corporate	25/26PO4630	87.40	87.40	-	87.40
January	CC	Tesco-Biscuits,juice,milk, wine & guinness for Marine Band	Mayoral	25/26PO4631	42.40	42.40	-	42.40
January	DDR	Lloyds Bank charges 01.12.2025-31.12.2025	Corporate	25/26PO4632	0.20	0.20	-	0.20
January	DDR	Lloyds Bank charges 01.12.2025-31.12.2025	Corporate	25/26PO4633	50.00	50.00	-	50.00
January	DDR	BT - Regular internet charges & line rental	Corporate	25/26PO4634	471.60	471.60	78.60	393.00
January	DDR	BT - Regular internet charges & line rental	Corporate	25/26PO4635	394.80	394.80	65.80	329.00
January	DDR	BT - Phone, cloud voice, broadband & mobile 01.01.26-31.01.26	Corporate	25/26PO4636	786.06	786.06	131.01	655.05
January	DDR	Certas - TITFMP3500 Titam 3500 FuelMaster Pro -HVO Tank	Cemetery	25/26PO4637	7,198.80	7,198.80	1,199.80	5,999.00
January	DDR	DVLA - FD69LFX Vehicle Tax 01.02.26 for 12 months	Grounds	25/26PO4638	340.00	340.00	-	340.00
January	CN	St Austell Brewery - 75cl Gravel & Loam s/blanc 13.0%	Pavilion	25/26PO4639	4.30	4.30	0.72	3.58
January	DDR	Trade-Screwfix - Eclipse BB hinge mild steel & stanley tape	MB	25/26PO4640	31.97	31.97	5.33	26.64
January	BACS	Lifting Equipment-Webbing slings,Green pin standard bow stop	Grounds-Assets	25/26PO4641	2,962.25	2,962.25	493.71	2,468.54
January	BACS	Ann's Pasties - 40 large sausage rolls	Pavilion	25/26PO4642	88.00	88.00	-	88.00
January	BACS	Artpress-Shop stock-Cat trapped in greenhouse, Butterfly B&Q	Cultural	25/26PO4643	262.08	262.08	43.68	218.40
January	BACS	Biffa - Standard general Jan 26	OPO/MB	25/26PO4644	1,181.48	1,181.48	196.91	984.57
January	BACS	Biffa - Standard mixed dry recycling Jan 26	OPO/MB	25/26PO4645	402.01	402.01	67.00	335.01
January	BACS	Biffa - Standard mixed glass Jan 26	OPO/MB	25/26PO4646	181.14	181.14	30.19	150.95
January	BACS	Biffa - General waste & dry recycling Jan 26	Pavilion	25/26PO4647	459.30	459.30	76.55	382.75
January	BACS	Biffa - Standard mixed glass Jan 26	Pavilion	25/26PO4648	71.34	71.34	11.89	59.45
January	BACS	Biffa - Organic waste food Jan 26	OPO/MB	25/26PO4649	165.56	165.56	27.59	137.97
January	BACS	Biffa - Organic waste food Jan 26	Pavilion	25/26PO4650	118.26	118.26	19.71	98.55
January	BACS	Biffa - Standard paper confidential Jan 26	OPO	25/26PO4651	65.14	65.14	10.86	54.28
		Total BACS Biffa			2,644.23	2,644.23	440.71	2,203.53
January	BACS	Ollie Blakey-House Technician- Marlborough School Play & Elf	Pavilion	25/26PO4652	300.00	300.00	-	300.00
January	BACS	Booths Print - 1 x Vinyl proof	Cultural	25/26PO4653	12.00	12.00	2.00	10.00
January	BACS	Booths Print - A1 Map	Environmental	25/26PO4654	24.00	24.00	4.00	20.00
		Total BACS Booths Print			36.00	36.00	6.00	30.00
January	BACS	Cornwall Council - A Heyfron Asist training course 6th & 7th	Corporate	25/26PO4655	36.00	36.00	-	36.00
January	BACS	Cornwall Council - Small Event - St Pirans Day Childrens Para	Town Management	25/26PO4656	61.00	61.00	-	61.00
January	BACS	Cornwall Ferries - Fal River Membership 2026	Cultural	25/26PO4657	1,190.40	1,190.40	198.40	992.00
January	BACS	CSE - 20 x 80mm Thermal Rolls	Pavilion	25/26PO4658	83.28	83.28	13.88	69.40
January	BACS	Cornwall Scrapstore - Membership 2026	Cultural	25/26PO4659	50.00	50.00	-	50.00
January	BACS	Dulux - Zinsser Allcoat gloss & Primer, Dulux TR V/Matt tinted	Cultural	25/26PO4660	250.08	250.08	41.68	208.40
January	BACS	England Roofing - Lodge Roof repair	Cemetery	25/26PO4661	2,860.01	2,860.01	476.67	2,383.34
January	BACS	England Roofing - Lodge Cement repair to top of chimney	Cemetery	25/26PO4662	240.00	240.00	40.00	200.00
		Total BACS England Roofing			3,100.01	3,100.01	516.67	2,583.34
					193,289.07	193,289.07	21,692.17	171,596.90

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
January	BACS	The Falmouth Hotel - mayors ball 2026	Mayoral	25/26PO4663	2,268.00	2,268.00	378.00	1,890.00
January	BACS	Mylor Scaffolding Services - roof access pavilion	Pavilion	25/26PO4664	700.00	700.00	-	700.00
January	BACS	Greenham - 2 x Navy Jackets with FTC logos	Facilities	25/26PO4665	71.02	71.02	11.84	59.18
December	BACS	Nick Jennings - Audio Engineer for Arrested Development	Pavilion	25/26PO4666	200.00	200.00	-	200.00
January	BACS	Paul Joines - Technical Support Duchy Panto 16.01.26	Pavilion	25/26PO4667	200.00	200.00	-	200.00
January	BACS	Junk Mail - Shop stock - Assorted cards	Cultural	25/26PO4668	45.00	45.00	-	45.00
January	BACS	LWC- Sharps Offshore Pils & Atlantic Pale Ale, Frobishers, Di	Pavilion	25/26PO4669	407.81	407.81	67.97	339.84
January	BACS	Office Smart - Purple Lever Arch files x 10	OPO	25/26PO4670	59.62	59.62	9.94	49.68
January	BACS	Parc Signs - Outdoor fingerprinter 100x100mm green oak p	Footpaths	25/26PO4671	1,613.10	1,613.10	268.85	1,344.25
January	BACS	Plymouth City Bus- The provision for bus 67 for Feb 26	General Council	25/26PO4672	1,989.36	1,989.36	-	1,989.36
January	BACS	Sailflags - Heavy Duty Textile Banner	Pavilion	25/26PO4673	74.94	74.94	12.49	62.45
January	BACS	Cornwall Council- Park Lodge business rates Dec 25-March 2	Kimberley Park	25/26PO4674	1,616.97	1,616.97	-	1,616.97
January	BACS	SWW- Water Rates 08.10.26-19.01.26 Ground Floor	OPO	25/26PO4675	252.77	252.77	19.20	233.57
January	BACS	Swift - Double pocket oven glove & blue hand towel	Pavilion	25/26PO4676	35.36	35.36	5.89	29.47
January	BACS	Swift - Wonder sponges, dishwasher liquid, sink & drain clea	Pavilion	25/26PO4677	147.49	147.49	24.58	122.91
		Total BACS Swift			182.85	182.85	30.48	152.38
January	BACS	Trago - A5 Subject project notebook & White window marke	Pavilion	25/26PO4678	2.41	2.41	0.40	2.01
January	BACS	Travis - Barratine banish oil & Evo-stik stay white sanitary sil	OPO/Facs	25/26PO4679	38.63	38.63	6.44	32.19
January	BACS	Trevarthen - Smoked streaky bacon, gluten free sausages, Sa	Pavilion	25/26PO4680	66.83	66.83	-	66.83
January	BACS	Withey-Asset No. 21 Remove dumper wheel & take for punc	Cemetery	25/26PO4681	91.20	91.20	15.20	76.00
January	BACS	Withey-Asset 14 Replace broke chain brake spring & test	Grounds	25/26PO4682	96.48	96.48	16.08	80.40
January	BACS	Withey-Asset 36 Replace damaged chain & supply spare cha	Grounds	25/26PO4683	144.98	144.98	24.16	120.82
		Total BACS Withey			332.66	332.66	55.44	277.22
January	BACS	HMRC - PAYE January 2026	Corporate	25/26PO4683A	14,358.86	14,358.86	-	14,358.86
January	BACS	HMRC - NI January 2026	Corporate	25/26PO4683B	24,047.23	24,047.23	-	24,047.23
January	BACS	Student Loans - January 2026	Corporate	25/26PO4683C	485.00	485.00	-	485.00
		Total BACS -HMRC			38,891.09	38,891.09	-	38,891.09
January	BACS	CC - Pensions -January 2026	Corporate	25/26PO4683D	37,345.19	37,345.19	-	37,345.19
January	BACS	CC - Pensions additional pyt 10 of 12	Corporate	25/26PO4683E	600.00	600.00	-	600.00
		Total BACS - Pensions			37,945.19	37,945.19	-	37,945.19
January	BACS	Standard Life - MJC - AVC	Corporate	25/26PO4683F	90.00	90.00	-	90.00
January	BACS	Unison - Falmouth Subscriptions	Corporate	25/26PO4683G	68.70	68.70	-	68.70
January	BACS	Net Wages January 2026	Corporate	25/26PO4683H	122577.05	122,577.05	-	122,577.05
CLOSED								
					402,983.07	402,983.07	22,553.21	380,429.86

FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Jan-26

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Municipal Building	Civic	Mayoral	Facilities	Pavilions Misc	Stat	Kimberley Park	Sundry Items	Running Balance
	OB	VAT	Net				ME	CP	MB	C	M	F	PP	S	KP	SI	172.67
02.01.2026	6.99		6.99	1350	me		6.99	-	-	-	-	-	-	-	-	-	165.68
05.01.2026	3.30		3.30	1351	me		3.30	-	-	-	-	-	-	-	-	-	162.38
06.01.2026	2.70		2.70	1352	me		2.70	-	-	-	-	-	-	-	-	-	159.68
08.01.2026	8.75		8.75	1353	me		8.75	-	-	-	-	-	-	-	-	-	150.93
08.01.2026			-			140.32	-	-	-	-	-	-	-	-	-	-	291.25
08.01.2026	5.50		5.50	1354	me		5.50	-	-	-	-	-	-	-	-	-	285.75
12.01.2026	3.30		3.30	1355	me		3.30	-	-	-	-	-	-	-	-	-	282.45
13.01.2026	1.59		1.59	1356	f		-	-	-	-	-	1.59	-	-	-	-	280.86
19.01.2026	2.50		2.50	1357	si		-	-	-	-	-	-	-	-	-	2.50	278.36
19.01.2026	3.30		3.30	1358	me		3.30	-	-	-	-	-	-	-	-	-	275.06
26.01.2026	3.30		3.30	1359	me		3.30	-	-	-	-	-	-	-	-	-	271.76
27.01.2026	6.70	1.11	5.59	1360	cp		-	5.59	-	-	-	-	-	-	-	-	265.06
30.01.2026	33.45		33.45	1361	me		33.45	-	-	-	-	-	-	-	-	-	231.61
30.01.2026	9.20	1.53	7.67	1362	mb		-	-	7.67	-	-	-	-	-	-	-	222.41
	90.58	2.64	87.94				140.32	70.59	5.59	7.67	-	-	1.59	-	-	2.50	

Nominal Codes

VAT	5030	5017	5290	5408	5405	5755	6359	5012	6470	5030
Non-VAT		5.59	7.67							
		0	0							

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

	DR	CR
2201 - vat	£ 2.64	
Various		£ 2.64

NB add additional NL's depending on monthly expenditure

FALMOUTH ART GALLERY PETTY CASH SCHEDULE

300 300.00

Period: January 26

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Cashed	MB - Repairs Renewals	MB - cleaning	MB - Misc Consumables	CS - Postage	CS - Stationary photocopy	CS - Consumables	CS - Storeroom Equipment	CS - Printing/Artwork	CS - Publicity and Marketing	CS - parking	CS - Seminar Expenses	CS - Workshops	CS - Gallery and Misc	CS - Shop Items	CS - Education and Outreach	CS - Funded Projects	CS - Library and Misc	CS- OWLS	CS - Arts Council	Running Balance
	Opening Bal						RR	CL	MBC	PO	S	C	SE	PA	PM	PAR	SEM	W	G	SH	EO	FU	L	OWL	ART	196.62
06/01/2026	3.30		3.30	2583	c		-	-	-	-	-	3.30	-	-	-	-	-	-	-	-	-	-	-	-	-	193.32
06/01/2026	6.96		6.96	2584	PO		-	-	-	6.96	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	186.36
06/01/2026	5.05		5.05	2585	C		-	-	-	-	-	5.05	-	-	-	-	-	-	-	-	-	-	-	-	-	181.31
06/01/2026	4.50		4.50	2586	c		-	-	-	-	-	4.50	-	-	-	-	-	-	-	-	-	-	-	-	-	176.81
13/01/2026	10.90	1.82	9.08	2587	rr		9.08	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	165.91
13/01/2026	3.50		3.50	2588	c		-	-	-	-	-	3.50	-	-	-	-	-	-	-	-	-	-	-	-	-	162.41
13/01/2026	3.60		3.60	2589	PO		-	-	-	3.60	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	158.81
15/01/2026	1.65		1.65	2590	C		-	-	-	-	-	1.65	-	-	-	-	-	-	-	-	-	-	-	-	-	157.16
20/01/2026	1.75		1.75	2591	c		-	-	-	-	-	1.75	-	-	-	-	-	-	-	-	-	-	-	-	-	155.41
20/01/2026	6.85		6.85	2592	c		-	-	-	-	-	6.85	-	-	-	-	-	-	-	-	-	-	-	-	-	148.56
20/01/2026	8.10		8.10	2593	c		-	-	-	-	-	8.10	-	-	-	-	-	-	-	-	-	-	-	-	-	140.46
27/01/2026	1.74		1.74	2594	c		-	-	-	-	-	1.74	-	-	-	-	-	-	-	-	-	-	-	-	-	138.72
	CLOSED		-				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	138.72
	57.90	1.82	56.08			56.08	9.08	-	-	10.56	-	36.44	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Nominal Codes	5220	5230	5290	5804	5805	5808	5809	5811	5813	5017	5817	5818	5819	5821	5822	5823	5825	5823	5827
Non Vat	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vat	9.08	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Town Clerk

Councillor

Councillor

PP - GG PETTY CASH SCHEDULE

Period: January 26

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Opening Bal	GG - GM	GG - Misc Grounds	PP - Events	PP - SFS	PP - Catering Supplies	PP - Cleaning	PP - Misc	Running Balance
							GM	MG	PE	SFS	CS	CL	MC	
08/01/2026			0.00		21	227.46	-	-	-	-	-	-	-	300.00
11/01/2026	4.75		4.75	49	mc		-	-	-	-	-	-	4.75	295.25
13/01/2026	8.02		8.02	50	cs		-	-	-	-	8.02	-	-	287.23
16/01/2026	4.34	0.72	3.62	51	mc		-	-	-	-	-	-	3.62	282.89
17/01/2026	11.40		11.40	52	cs		-	-	-	-	11.40	-	-	271.49
CLOSED			0.00				-	-	-	-	-	-	-	271.49
	28.51	0.72	27.79			27.79	-	-	-	-	19.42	-	8.37	
			28.51											

Nominal Codes

non VAT
VAT

6300	6302	6362	6364	6356	6351	6359
						4.75
						3.62

Town Clerk

Councillor

Councillor

CLASSIFICATION: DRAFT – NOT YET RATIFIED BY COUNCIL COMMITTEE
FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Cultural Services and Leisure Committee held on 14th January 2026 at 6:00 pm in the Atherton Suite, The Old Post Office, The Moor, Falmouth.

Present: Councillors J C Robinson (Chair), H M Stephens (Vice Chair), G P Andrewartha, S R Carmichael, L E Howes, D A Konik and J A R Stowell.

Also present: Councillors D V Evans BEM CC, T M Pearce and J A Walkden.

Attendance: R N Thomas (Responsible Financial Officer)
M C Palmer-Williams (General Manager, Princess Pavilion)
M J A Lewis (Cultural Services Director)
V Rogers (Administrative Officer)

The Chair reminded attendees that the Council had committed to the Civility and Respect Pledge, that is to treat everyone participating in the meeting tonight with civility and respect in their roles. For us respect is treating others with dignity, recognizing boundaries, being non-judgmental and accepting of differences. Behaviour breaching that commitment will not be tolerated. In dealing with the business of the meeting we will adhere to our agenda and the processes set out in our Standing Orders. Please be aware that the meeting is a public one and there may be recordings of your participation.

A1066 APOLOGIES

None received.

A1067 INTERESTS AND DISPENSATIONS

None received.

A1068 MINUTES

It was proposed by Councillor Howes, seconded by Councillor Stephens and

RESOLVED that the Part I minutes of meeting held on 12th November 2025 be confirmed as a correct record of the proceedings and signed by the Chair.

The Chair thanked all members of staff who had dealt with many issues following Storm Goretti which had a huge impact on the local community.

A1069 TOWN MANAGER REPORT

The Responsible Financial Officer presented the Town Manager's report which was duly noted and forms part of these minutes.

The Festive Weekend had been a huge success with the wet weather plan implemented. A few concerns had been raised regarding the snow machines and these would be discussed further at the Christmas wash-up meeting.

A1070 CULTURAL SERVICES REPORT

The Cultural Services Director presented her report which was noted and forms part of these minutes.

She requested that Councillors engage with the new Youth Council Engagement Officer, Sophie Palmer.

CLASSIFICATION: DRAFT – NOT YET RATIFIED BY COUNCIL COMMITTEE

Councillor Stephens advised that the Youth Council Steering Group, made up of Councillors Carmichael, Konik, Jewell, Pearce, Stephens and Walkden, would finalise a date for the first meeting shortly.

The public consultations had been well attended. The consultation planned for 8th January was postponed due to Storm Goretti and a new date will be agreed shortly with a further public consultation planned for the end of February. The Steering Group meeting dates would be circulated shortly.

The Museum project would be included in the report for the next meeting.

A1071 PRINCESS PAVILION REPORT

The Princess Pavilion General Manager presented his report which was duly noted and forms part of these minutes.

He advised that the 5 year plan would aim to reduce the cost of running the Princess Pavilion with more large events and weddings whilst maintaining community usage. Staff had recently received training in proactively calling customers to promote the services available with an aim to increase bookings.

Councillor Robinson thanked all the staff at the Princess Pavilion for providing a welcoming community and event space and that the free screenings at Christmas had been very popular with residents.

Councillor Stowell requested a tour of the site for Councillors and the General Manager confirmed that this will be arranged.

Storm Goretti had caused some damage to the roof which had been made safe, three small trees had been brought down and the gardens were closed whilst these were removed.

Rainwater collection is working well and is proving a talking point with customers.

A1072 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Councillor Robinson, seconded by Councillor Stephens and

RESOLVED that in view of the confidential nature of contractual matters and personal information, it is advisable, in the public interest that the press and public, be excluded from the meeting.



Town Management report to Cultural Services 14/01/26

Remembrance

This went all to plan, despite the pouring rain. There was a medical incident, but all dealt with in a professional and efficient manner.

Christmas 2025

Below is a detailed evaluation that Hayley in my team has put together which is very comprehensive and makes sense to include as the focus of this report.

It will not include Harmony Choir as I am compiling this report before Christmas Eve. Various staff are supporting this as well as the various organisations we work with. As you will all know the town centre is extremely busy so it is imperative it is monitored closely and managed effectively.



FALMOUTH

the spirit of the sea

CHRISTMAS EVENTS 2025 EVALUATION REPORT

Falmouth's Christmas events 2025 successfully delivered a range of engaging festive experiences for the local community and visitors, despite challenging weather conditions that required implementation of contingency planning. The events achieved strong attendance and engagement across all marketing channels and demonstrated the value of thorough risk planning.

This report provides an overview of the 2025 Christmas events and will serve as a benchmark for planning future events.

Christmas Events Objectives:

- Increase footfall and spend within Falmouth businesses.
- Provide a variety of activities to engage and include Falmouth's community.
- Attract both residents and visitors from surrounding areas to Falmouth.

Event Format & Overview

Christmas Lights Switch-On

The annual Christmas Lights Switch-On traditionally features a parade through the town centre, culminating in performances and the official switch-on by a community nominee on The Moor. On the afternoon of the event, a burst water main in the town centre required the parade route to be rapidly reconfigured. Quick decision-making by the Town Team enabled the parade to proceed with the new addition of festive tractors via an alternative route, avoiding cancellation and maintaining the community tradition.

Festive Weekend

The Festive Weekend traditionally operates as a fully outdoor town centre event. The original 2025 plan positioned the ice rink, curling lane, makers marquee and Santa's Grotto at Events Square, snow globe, live music and the usual market placed on The Moor, 'snowy streets' on Church Street, and the festive land train touring a town-wide route. Three new elements were introduced for 2025: Santa's Grotto and makers marquee (planned for 2024 but cancelled) and the High Street Market.

Following the 2024 event cancellation due to severe weather, a comprehensive contingency plan was developed. When adverse weather forecasts necessitated its implementation for 2025, core attractions requiring weather protection (ice rink, snow globe, Santa's Grotto, and live music) were relocated indoors to the Princess Pavilion. Weather-resilient elements proceeded in their planned town centre locations: the new

High Street market, market on The Moor, makers marquee (originally planned for Events Square but relocated to The Moor as contingency), ‘Snowy Streets’ on Church Street, and the festive land train on its town-wide route. This hybrid indoor/outdoor approach maintained town centre presence while ensuring visitor comfort and safety.

Element	Original Format (2023) <i>All outdoor town centre locations</i>	Contingency Format (2025) <i>Mostly indoor at the Princess Pavilion</i>
Ice Rink	Events Square	Princess Pavilion
Snow Globe	The Moor	Princess Pavilion
Santas Grotto	N/A (planned new for 2024 on Events Square)	Princess Pavilion
Live Music	The Moor	Princess Pavilion
Makers Marquee	N/A (planned new for 2024 on Event Square)	The Moor
High Street Market	N/A (new for 2025)	High Street (as planned)
Market on The Moor	The Moor	The Moor (as planned)
Snowy Streets	Church Street	Church Street (as planned)
Festive Land Train	Town-wide route	Town-wide route (as planned)

Festive Weekend Income

Attractions - Attractions income totalled £3,586.35, representing a 39% decrease compared to the 2023 outdoor format (£5,868.71). However, this must be viewed in context: 2024's cancellation generated zero income, while 2025's adapted format allowed the event to proceed and deliver value to both organisers and venue partners.

Princess Pavilion – The partnership with Princess Pavilion proved mutually beneficial, with the venue generating £6,175.15 in income over the weekend (£3,938.10 Saturday, £2,237.05 Sunday). This demonstrates that the contingency approach created genuine economic value for our venue partner, strengthening the case for continued collaboration.

Christmas Lights Switch-on Footfall

The 2025 event was expected to be the busiest to date, with surrounding towns cancelling their switch-ons, an enhanced parade featuring festive tractors, and a performance by crowd-drawing local favourites the Oggymen. However, extremely changeable weather conditions likely deterred attendees, with observed footfall comparable to 2024 rather than exceeding it.

Festive Weekend Footfall

Comprehensive footfall data is not yet available due to the retrospective nature of the town's footfall reporting software, preventing real-time measurement during the event

period. However, multiple indicators suggest strong attendance, particularly on Saturday, though likely lower than the 2023 outdoor event format.

Comparative Attendance Analysis

The 2025 Festive Weekend showed a 39% decrease in attraction income suggesting a lower overall attendance compared to the dispersed outdoor format last carried out in 2023.

Saturday vs Sunday Pattern

Saturday significantly outperformed Sunday across all measurable indicators, continuing the traditional pattern for Falmouth's Festive Weekend. The Princess Pavilion income shows this with a 43% decrease from Saturday to Sunday. The Saturday free car parking offer in Cornwall Council car parks likely contributed to this peak attendance.

Demand Indicators

Despite lower overall attendance compared to 2023, Saturday afternoon demonstrated strong demand, with queues for the ice rink and snow globe reaching wait times of approximately 40 minutes. These extended waits demonstrate genuine public interest in the relocated attractions, though they also highlight capacity constraints within the indoor venue format.

Town Centre Distribution

The relocation of core attractions to the Princess Pavilion fundamentally changed footfall patterns. Events Square experienced significantly reduced footfall compared to its planned role as a primary activity hub, while the Princess Pavilion concentrated visitors in a single indoor location. The lack of directional signage at Events Square to guide visitors to the Princess Pavilion also likely contributed to visitor confusion and may have resulted in missed opportunities for engagement.

Marketing Campaign

A comprehensive multi-channel marketing campaign was implemented to maximise awareness and attendance.

- Royal Mail door drop – distributed to over 13,000 homes across Falmouth and Penryn
- Bus shelter advertising in high footfall locations
- Noticeboard posters – community boards throughout the town
- PR campaign – focused on local media outlets
- Advertising banners – in high-visibility locations across town
- Feature website pages – dedicated event pages with comprehensive information
- Cross-channel social media activity – coordinated across Facebook and Instagram

Website:

Top pages/screens

PAGE TITLE AND SCREEN CLASS	VIEWS	ACTIVE USERS	EVENT COUNT	BOUNCE RATE
Welcome to Falmouth, The Spirit of The Sea O...	5K	3.1K	16K	28.4%
Festive Weekend - Falmouth Official	3.9K	2.4K	13K	43.6%
Christmas Lights Switch On - Falmouth Official	2.6K	1.5K	7.3K	61.2%
Falmouth Events Archives - Falmouth Official	1.9K	985	4.2K	10.0%
Falmouth After 5 - Falmouth Official	1.2K	807	3.7K	49.6%
Princess Pavilion Falmouth	1.1K	761	3.7K	35.5%
Falmouth's Christmas Calendar 2025 - Falmout...	960	632	2.7K	40.3%

[View pages and screens](#) →

As you can see from the above table, the Festive Weekend and Christmas Lights Switch-on pages demonstrated strong performance on the Falmouth destination website, ranking as the second and third most viewed pages respectively over the 90-day evaluation period.

Social Media:

The Festive Weekend campaign was focused on Facebook and Instagram, utilising stories, grid posts and reels.

Insights:

Overall performance (1 October – 9 December 2025 vs previous year)

- Impressions increased by 42.6% - demonstrating significantly expanded reach during the festive campaign period
- Engagement rate per impression of 2.4% - within the industry average benchmark of 1-3% for destination marketing
- Engagement rate decreased by 41.3% compared to previous year – indicating wider reach to new audiences who may require multiple touchpoints before engaging

Profile	Audience	Net Audience Growth	Published Posts	Impressions	Engagements	Engagement Rate (per Impression)	Video Views
Reporting Period Oct 1, 2025 – Dec 9, 2025	83,856 ↗ 8.4%	344 ↗ 41%	452 ↗ 283.1%	1,322,901 ↗ 42.6%	31,944 ↘ 16.3%	2.4% ↘ 41.3%	38,596 ↘ 34.5%
Compare To Oct 1, 2024 – Dec 9, 2024	77,386	244	118	927,496	38,185	4.1%	58,931
Falmouth Cornwall UK	60,618	158	81	799,122	27,256	3.4%	13,572
lovefalmouth	23,238	186	371	523,779	4,688	0.9%	25,024

Highest Performing Posts:

Christmas events-related content dominated engagement metrics, with festive posts claiming four of the top five performing posts during the campaign period. This demonstrates strong audience interest in seasonal content and validates the strategic focus on Christmas programming.

f Top content by views

Boost content See all content

This grid displays five Facebook posts. The first post, titled 'FALMOUTH'S FESTIVE WEEKEND...', shows a large outdoor event at dusk with 48.1K views, 226 likes, and 48 shares. The second post, 'Are you ready for the big Christmas...', features a night scene of buildings with lights and 35.3K views, 186 likes, and 27 shares. The third post, 'We're thrilled to share that The Boathouse...', shows a group of people at a pub and has 34.9K views, 212 likes, and 16 shares. The fourth post, 'Nominations for the 2025 Christmas Ligh...', depicts a man in a Santa costume and has 30.5K views, 344 likes, and 41 shares. The fifth post, 'Falmouth's Festive Weekend is almost...', shows a family and has 26.7K views, 120 likes, and 18 shares.

ig Top content by views

Boost content See all content

This grid displays five Instagram posts. The first post, 'Huge congratulations to...', shows a group of people at a pub and has 13.1K views, 367 likes, and 11 shares. The second post, 'Are you ready for the big Christmas...', features a night scene of buildings with lights and 10K views, 191 likes, and 4 shares. The third post, 'Nominations for the 2025 Christmas Ligh...', shows a man with a large jar of candy and has 7.8K views, 103 likes, and 5 shares. The fourth post, 'We're sorry to share that this Friday's...', depicts a Santa costume and has 30.8K views, 121 likes, and 5 shares. The fifth post, 'Falmouth's Festive Weekend is almost...', shows a family and has 6.7K views, 91 likes, and 1 share.

Media Coverage:

The Christmas events generated substantial media coverage across approximately 20 published articles spanning local, regional and digital first publications.

Publication	Type	Link
BBC	Digital	https://www.bbc.co.uk/news/articles/cvg4d05lrpqq
Cornish Stuff	Digital	https://cornishstuff.com/falmouth/who-will-light-up-falmouth-nominations-open-for-2025-christmas-lights-switch-on/
Falmouth Packet	Digital	https://www.falmouthpacket.co.uk/news/25635697.falmouth-local-hero-danny-trick-switch-christmas-lights/
Falmouth Packet	Digital	https://www.falmouthpacket.co.uk/news/25551378.christmas-falmouth-switching-festive-lights-nominations/
Cornish Stuff	Digital	https://cornishstuff.com/events/christmas/cornwalls-christmas-light-switch-ons-2025-which-will-you-visit-this-year/
Cornish Stuff	Digital	https://cornishstuff.com/falmouth/crowds-gather-for-falmouths-christmas-lights-switch-on/
Falmouth Packet	Digital	https://www.falmouthpacket.co.uk/news/25645185.guid-e-christmas-lights-switch-on-event-cornwall/
Voice Newspapers	Digital	https://www.voicenewspapers.co.uk/news/west-cornwall-towns-to-light-up-with-christmas-lights-celebrations-854045

Falmouth Packet	Digital/Print	https://www.falmouthpacket.co.uk/news/25658149.falmouth-crowds-gather-christmas-lights-switch-on/
Falmouth Packet	Digital	https://www.falmouthpacket.co.uk/news/25627234.falmouth-winter-wonderland-festive-weekend-returns/
Cornwall Live	Digital	https://www.cornwalllive.com/whats-on/cornwall-christmas-markets-2025-everything-10588820
Cornish Stuff	Digital	https://cornishstuff.com/event/falmouths-festive-weekend/2025-12-06/
Cornish Stuff	Digital	https://cornishstuff.com/events/christmas/falmouth-set-for-a-christmas-weekend-you-wont-want-to-miss/
Cornish Stuff	Digital	https://cornishstuff.com/events/christmas/falmouth-festive-weekend-to-go-ahead-with-wet-weather-plan/
Falmouth Packet	Digital	https://www.falmouthpacket.co.uk/news/25671178.falmouths-festive-weekend-go-ahead-despite-forecasts/
Yahoo News	Digital	https://uk.news.yahoo.com/falmouth-festive-weekend-ahead-despite-171113699.html
Cornish Stuff	Digital	https://cornishstuff.com/falmouth/crowds-enjoy-activities-at-falmouths-festive-weekend/
Yahoo News	Digital	https://uk.news.yahoo.com/snow-much-fun-festive-weekend-190000487.html
Falmouth Packet	Digital	https://www.falmouthpacket.co.uk/news/25682073.falmouths-festive-weekend-brought-joy-town/

Anecdotal Feedback

Positives:

Just a really quick note to say well done to all of you, the staff and volunteers who organised the Festive Weekend in quite challenging circumstances. The town was packed on Saturday and thank goodness the rain and gales stayed away. But I know there was a lot of reorganisation involved to take into consideration the potential stormy conditions, which wouldn't have been easy for you all. So thank you for doing a such great job!

One of the busiest weekends ever!

One of the busiest Saturday the street has seen in a while and whilst it wasn't translating into big sales, there were lots of little sales.

It was a pleasure for me and Bryher's Boys to perform once again at this years' Falmouth festive weekend, and a FAB move to relocate at the Pavilions due to the forecast ! We enjoyed our closing set yesterday, and my family loved the usual ice-skating and snow globe experience. Well done to you and the town team (I did give you all a big shout-out at the end of our set) and the PA team were brilliant.

Challenges

This is extremely frustrating for the already struggling businesses on events square. No footfall as is and we were hoping this would bring some much needed winter business.

These snow machines throughout Falmouth make walking through town a horrible experience. I don't want foam, or whatever it is that they're spraying, going in my eyes, on my body or my clothes, and I honestly question how it's legal to spray this over people. People look quite uncomfortable and the machines themselves are loud and an eyesore. Please get rid of them and never bring them back.

Overheard a conversation with a customer that the snow machines made a mess and she hated it.

Did not want to continue hosting a machine as the 'snow' was falling on his vegetables. (This was rectified by relocating the machine to Little Nelly who requested to be a snow machine host).

Key Insights & Analysis

Strengths:

- *Contingency planning* – The development and execution of a wet weather contingency plan proved invaluable following the 2024 cancellation. The ability to pivot key attractions to the Princess Pavilion demonstrated organisation agility and commitment to event delivery.
- *Strong digital engagement* – Website and social media metrics demonstrate significant public interest in the festive programme.
- *Comprehensive media relations* – Securing over 20 pieces of coverage demonstrates effective media relations and compelling story angles. The coverage spanned pre-event promotion, real-time updates and post-event celebration providing plenty of opportunities to engage with potential audiences.
- *Community-centred approach* – The nomination of local hero Danny Trick for the lights switch-on, combined with performances from local school and trader engagement through the window competition, strengthened community ownership of the events.
- *Partnership working* – Supporting the High Street with the implementation of a brand-new market offering by extending the road closures and paying for a traffic marshal, increased footfall in the area with businesses reporting it as the busiest weekend of the year, and in turn will strengthen the BIDs relationship with those businesses.

Areas for development:

- *Weather dependency* – Despite successful contingency planning, the recurring weather challenges in 2024 and 2025 highlight ongoing vulnerability to

Cornwall's winter climate. This had a particular impact on Events Square, leading to disappointment from businesses in the area and lower footfall levels at this end of town. Future planning should consider potential event dates, additional indoor capacity or alternative formats less dependent on weather or outdoor spaces.

- *Social media engagement* – While impressions increased significantly, engagement rate per impression decreased suggesting the expanded reach brought in less engaged audiences. The 2.4% engagement rate, whilst within industry standards, indicates opportunity for more content optimisation to convert awareness into active engagement.
- *Measurement capabilities* – While digital metrics are strong, direct measurement of footfall and economic impact remains challenging due to the delayed receipt of data. Future events would benefit from partnerships with local businesses to gather sales data, visitor surveys to understand origin and spending patterns, and accurate event specific footfall counting technology in key locations.

Conclusion

Falmouth's Christmas Events 2025 successfully delivered festive programming under challenging circumstances, demonstrating the value of thorough contingency planning and organisational adaptability. While the Christmas Lights Switch-On maintained its position as a popular community tradition despite route changes and changeable weather, the Festive Weekend's hybrid indoor/outdoor format proved operationally successful in avoiding a second consecutive cancellation.

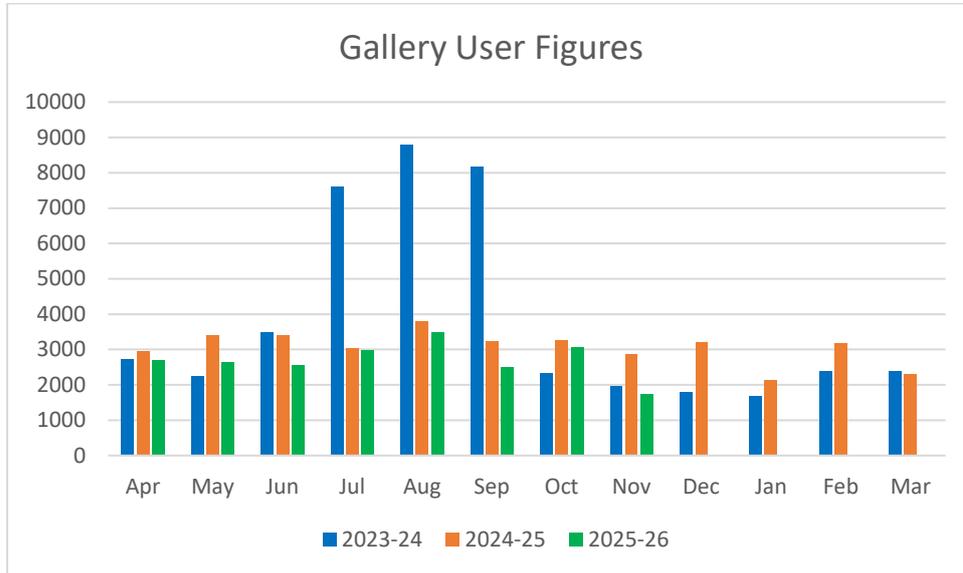
The 39% reduction in attractions income and lower overall footfall compared to 2023's outdoor format demonstrates that contingency arrangements, while necessary, cannot fully replicate the reach and impact of the traditional town-wide event. Events Square businesses experienced particular disappointment with reduced footfall, and some elements—such as the snow machines—received mixed feedback requiring review for future events.

Looking ahead, the focus should be on building upon the successful contingency model while addressing identified weaknesses: enhanced signage and wayfarer systems, improved footfall measurement capabilities, refined social media engagement strategies, and continued exploration of weather-resilient programming that maintains broad town centre distribution.

Report to	Cultural Services & Leisure Committee
Date of Committee	14 th January 2026
Report title	Cultural Services Report
Prepared by	Morwenna Lewis
Approved by	Town Clerk
Purpose of report	Regular update report to committee appraising of recent and forthcoming activity
Recommendations	To note the report

1. Background	Regular report to committee
2. Financial Implications	Activity funded from core and ACE funding
3. Legal/Policy Implications	N/A
4. Risk Assessment	N/A
5. Consultation	Items 2 & 3 report on consultation with public/local stakeholders
6. Appendices	N/A

Morwenna Lewis
Cultural Services Director
2nd January 2026

Part 1
1. Attendance


NB the Gallery User Figures for 2025-26 does not currently include engagement data (e.g. schools)

Library footfall data is expected; the Director will provide an update.

2. Activity Report

- The work to improve some of the Library spaces continues, with a new study area set up in the former children’s section. The PC units will be moved in January 2026, after which point work will start on creating an engagement and learning space in the former computer room.
- Cornwall Council’s annual library survey has been released, with a 98% satisfaction rate across the county. The data for individual sites is due to be released in the coming weeks so the Director will circulate the main feedback for Falmouth Library when it is available.
- Successful recruitments have been made of a new library assistant (there was a second recent departure in November) and the Youth Council Engagement Officer. Both are due to start in January.
- Work funded by the Cornwall Council TRIP funding secured in October has started in earnest, with a multi-session engagement event on 8th December. 34 members of the public (individuals and organisation reps) attended the public sessions, along with 23 staff members and councillors attending the internal sessions. Valuable feedback was gathered from these sessions which the architects are using to inform the updated version of the proposals, due to be published ahead of the next consultation event on Thursday 8th January (see details below).
- Phase 1 of the Municipal Building improvement works has been complete, allowing staff to move back into the office space.

3. Upcoming and current events & exhibitions

4 th October -24 th January	Exhibition – Out of Paper	Closing soon – Exhibition developed in partnership with Falmouth School of Art, Falmouth University. Looking beyond the realms of illustration and showcasing works by Cornwall-based artists who are exploring concepts and form using techniques such as cutting, folding, collaging and pulping.
Saturday 3 rd January, 10:00-13:00	Free monthly workshop – Origami animals	Learn the ancient art of origami with Willow. Fold your paper animals, decorate their faces, and then build your very own hanging mobile using string and lolly sticks.
1 st & 3 rd Monday of each month, 10:00- 12:00	Healthy Cornwall @ Falmouth Library	Drop in to access information on stopping smoking, weight loss, nutrition, physical activity suggestions and signposting to other helpful services.
5 th -22 nd January	Community Gallery Display	A selection of work by Falmouth University students
Thursday 8 th January, 17:30-19:00, Council Chamber	Public Consultation – Municipal Building Plans	Have your say about the future of Falmouth’s Library and Art Gallery. Explore proposals for the town’s Passmore Edwards Municipal Building and make sure your voice is heard in future plans for this community resource.
Saturday 21 st February, 10:30-12:30	Art for Wellbeing Saturday Workshop	Design and create your own articulated puppet using collage techniques. Tickets are £15, available via the booking link .
Monday 23 rd February – Monday 9 th March, 13:00-15:00	Art for Wellbeing 3-week course	Explore movement in art through playful, self-led techniques such as intuitive mark-making, working with gravity, layering colours, and elements of neurographic art. The course takes place over three Monday afternoons: 23rd February,

		2nd March and 9th March, from 1-3pm.
Various	Little Fingers, Baby Jam & Baby Paint	Our early years core offer - check website for details
Various	Sketch Club	Regular roving drawing group held in the Gallery – check website for upcoming dates

4. January maintenance closure

Note that the Gallery will be closed for three weeks from Monday 26th January, reopening on Monday 16th February, and access to the Library is going to be only via the rear accessible entrance. This is due to maintenance works (floor-cleaning and painting) and exhibition installs in the Gallery and essential in-situ cleaning of the large artworks in the lobby and landing areas. All Library services will still be available during this period.

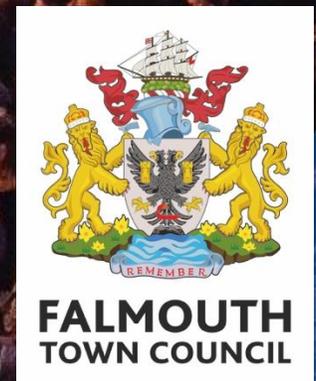
5. Steering groups

Steering group members (Cultural Strategy and Municipal Building) will be contacted in early January about arrangement of the first meetings.



The Princess Pavilion

Cultural Services Report January 2026
Chas Palmer-Williams General Manager

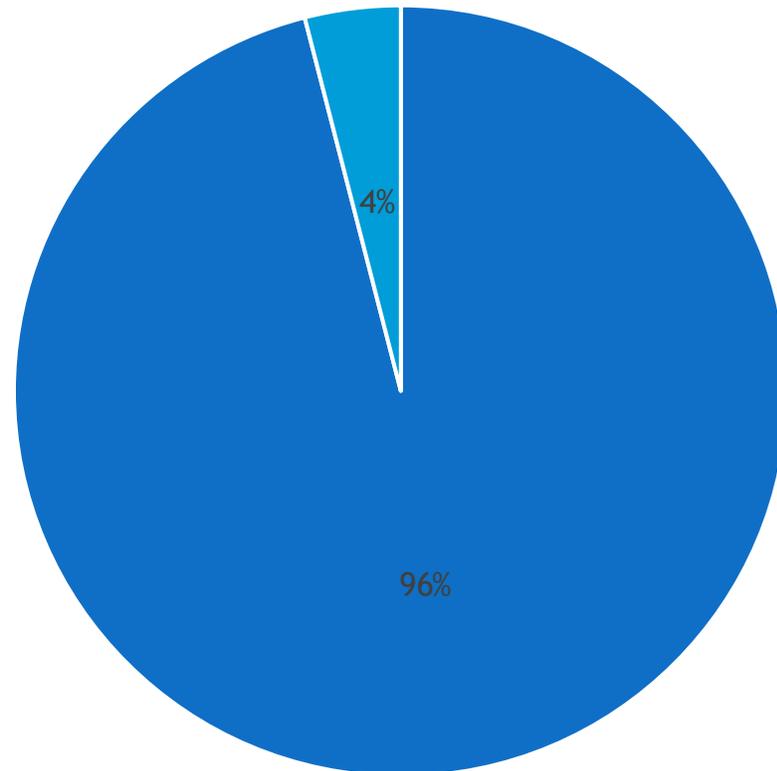


2024-2025 Summary

- ▶ 1105 events took place last year
- ▶ Large increase in daily community usage
- ▶ Café/Community space daytime 2023-2025 turnover increase 70.8%
- ▶ Café/Community space daytime 2024-2025 turnover increase 26.4%
- ▶ 56,000 cups of tea and coffee (Cornish suppliers)
- ▶ 39,000 pints of beer (Cornish suppliers)
- ▶ Largest event in the Princess Pavilion's history
- ▶ 21% increase in free community group usage

Princess Pavilion Usage

2024-2025



■ Open to The Community ■ Closed for Full Venue Hire

2026 and beyond



5 YEAR PLAN



**PRO-ACTIVE SALES
OUTREACH**



GRANTS AND BIDS

Thank you to
our team



CULTURAL SERVICES & LEISURE COMMITTEE
PART II MINUTES – 14TH JANUARY 2026

A1073 MINUTES PART II

It was proposed by Councillor Howes, seconded by Councillor Carmichael and

RESOLVED that Part II minutes of meeting held on
12th November 2025 be confirmed as a correct record of
the proceedings and signed by the Chair.

There being no further business to transact the Chair declared the meeting closed at 6.35pm.

Signed: Date:

FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Grounds, Facilities and Environmental Action Committee held on 14th January 2026 at 7.30pm in the Atherton Suite, The Old Post Office, The Moor, Falmouth.

Present: Councillors D A Konik (Chair), J A Walkden (Vice-chair), G P Andrewartha, D V Evans BEM CC, L E Howes and J A R Stowell

Also present: Councillors T M Pearce (to point mentioned)

In attendance: R N Thomas (Responsible Financial Officer)
A Medlin (Facilities Manager)
K M Hall (Strategic Environmental Projects Officer)
V Rogers (Administrative Officer)

The Chair reminded attendees that the Council had committed to the Civility and Respect Pledge, that is to treat everyone participating in the meeting tonight with civility and respect in their roles. For us respect is treating others with dignity, recognizing boundaries, being non-judgmental and accepting of differences. Behaviour breaching that commitment will not be tolerated. In dealing with the business of the meeting we will adhere to our agenda and the processes set out in our Standing Orders. Please be aware that the meeting is a public one and there may be recordings of your participation.

GFEA208 APOLOGIES

An apology for absence was received and approved from Councillor Holbrook (holiday).

GFEA209 INTERESTS AND DISPENSATIONS

None received.

GFEA210 MINUTES

It was proposed by Councillor Howes, seconded by Councillor Stowell and

RESOLVED that the Part I minutes of the meeting held on 12th November 2025 be agreed as a correct record and signed by the Chair.

GFEA211 GROUNDS MANAGER OVERVIEW AND UPDATE

The Responsible Financial Officer present the Grounds Manager report and responded. The report was duly noted and forms part of these minutes.

The Chair noted that the Grounds Manager would be resigning at the end of March and wished to thank him for setting up and establishing the Grounds Team.

The Chair thanked the Grounds and Facilities teams for all their hard work dealing with the aftermath of Storm Goretti.

The Chair also thanked the Environmental Education and Enforcement Officer for assisting an elderly gentleman at the Princess Pavilion following a medical emergency.

CLASSIFICATION: DRAFT - NOT YET RATIFIED BY COUNCIL COMMITTEE

Councillor Stowell requested that protected characteristics are not used in future reports that are available to the public.

GFEA212 FACILITIES MANAGER OVERVIEW AND UPDATE

The Facilities Manager presented his report and responded to questions. The report was duly noted and forms part of these minutes.

He thanked Councillor Andrewartha for his assistance with works carried out at the Princess Pavilion.

The Health and Safety Audit Report would be made available to Councillors.

GFEA213 STRATEGIC ENVIRONMENTAL PROJECTS OFFICER OVERVIEW AND UPDATE

The Strategic Environmental Projects Officer's presented her report and responded to questions. The report was duly noted and is attached as part of these minutes.

She advised that the Green Corridor fingerpost/signposts would be installed on the boardwalk at the end of February and confirmed that funding from Cornwall Council had been received to cover the purchase and installation costs.

A report on the Charter of the Sea would be deferred to the next meeting for Councillor Holbrook to provide an update.

GFEA214 LOCAL MAINTENANCE PARTNERSHIP 2026/27

The correspondence was noted.

GFEA215 CONSULTATION PSPO RENEWAL (ALCOHOL CONSUMPTION IN PUBLIC SPACES) 2026

It was proposed by Councillor Evans, seconded by Councillor Walkden and

RESOLVED that the proposals are approved in principle.

It was noted that some Cornwall Councillors were prepared to contribute towards the cost of adding Gyllyngvase Beach to the order from their Community Chest grants.

GFEA216 BIODIVERSITY POLICY

It was proposed by Councillor Konik, seconded by Councillor Stowell and

RESOLVED to work towards the adoption of a Biodiversity Policy and Action Plan with a recommendation to the Staffing Committee that the job description for the recruitment of a Grounds Manager includes biodiversity experience.

A previous MOTION by Councillor Evans recommending adopting the policy was withdrawn.

Councillor Pearce now left the meeting.

It was proposed by Councillor Howes, seconded by Councillor Walkden and

RESOLVED that in view of the confidential nature of contractual matters, it is advisable in the public interest that the press and public be excluded from the meeting.

Grounds Report 14/01/26

Please accept my apologies for this meeting as I won't be able to attend.

Trescobeas

We have cut back the vegetation from and remade the footpath using recycled material.

Dracaena

Car park levels roughly sorted with recycled materials to direct water to the newly installed land drain to increase parking area by removal of standing water. Trees all planted. Road drains cleared of debris and jetted. Potholes filled.

Street weed treatment

Looking to start in late February, weather dependant.

Ponsharden Cemeteries

Harras fencing removed and the roadside bank tidied up (No need for tractor & flail thank you Mr Mayor)

General:

We are currently recruiting for an EEO officer following the resignation of the previous officer.

This is the time of year when we carry out new and refresher training, this does impact on daily operations several courses are already booked and others requested.

Tree inspections of all our sites are ongoing, no reports back yet.

**Environmental Education and Enforcement Officer E30 Report
for November/December 2025**

All normal patrols and duties plus

- 5th November – Bonfire night pre work, worked wonders in that we had no incidents with the public on the night. We will look to do the same work in 2026.
- Motivation talk/lecture at Falmouth Uni Penryn, *Environmental Bootcamp*. On working in the Environmental field, about my job, what I do and how much I love it. I was blown away by the response I got from the attendees and they seemed to love my talk and power point.
- Employer Briefing for the Speed Networking Session – I was asked back to the uni at the end of the boot camp, to take part in some speed networking (think speed dating but for job talk), to help build confidence at interviews. Again, this was very rewarding.
- I was asked to be part of a film Cornwall Council are making about partner working and I spent the day being followed by a camera crew and drone! Three films in 2025 done.
- Falmouth Van Count. On 12th November we had 35 van dwellers in Falmouth. Count done between 7am and 8am. This was then reported to the Cross County Van Dwellers meeting. (I meet four times a year with colleagues across the country).
- Please note we have had a few vans starting to park up at Dracaena centre car park, I am moving them on but some clear signage would be useful.
- I am looking to continue my work with young people drinking Alcohol on the streets, I have been working with DC on projects.
- Beach management meeting – I am currently looking at beach signage for the summer, and I will get this ordered Jan.
- I supported the Festive Weekend on both days.
- I was invited to give a talk at Wildlife Groundswell on Lizard. Sharing environmental projects that I have done which have been successful in Falmouth. This was very well received.
- The Romanian cohort are back Christmas begging. Working with policing family to remove the signs. Just running around in circles, as they just put them back out when we go.
- High Street flats noise complaints – quickly sorted by Sanctuary Housing and myself. Zero tolerance on any ASB in this area. Co working on this is working really well.
- I was called to PP to assist an elderly confused gentleman who was lost and found wondering the gardens. I calmed the man and dealt with the situation, called support from the 999 service. Lucky we did this as it turned out he had a bleed on the brain and would have died within hours if we had not acted. He is recovering in hospital.

Tessa Marie



**Grounds, Facilities & Environment Committee
14th January 2026**

Facilities Manager Update:

1. Princess Pavilion:

Works undertaken within the period and proposed in January include the following:

- Bandstand: Preparation and redecoration of steel work completed by volunteers. (supported by Cllr Andrewartha)
- Front entrance area : Scaffold placement to enable general redecoration and replacement of fascias to high level areas and steel uprights and access railings works. (W/C 12.01.26)
- Rear entrance veranda tower : Scaffold placement and redecoration to high level joinery.
- Veranda : Replacement of 3No timber uprights including redecoration.
- Underground water harvesting tank : Reinstatement of service pipework and pump to enable operation of below ground tank servicing the internal toilets and irrigation to the pavilion greenhouse. Works will include cleansing of all associated rainwater guttering and pipework to ensure consistent volume of supply. (W/C 05.01.2026)
- Stable block : Works relating to the replacement of the external masonry netting and guttering repairs will progress on the 23.02.2026. (St Ives Safety Netting) Traffic control will be in place throughout the works duration to support a safe system of work incorporating a scissor lift.
- All works have been undertaken within current year maintenance budget allocation.

2. HVO fuel tank installation:

Facilities maintenance team have undertaken the excavation and concrete reinstatement of a base in advance of HVO tank installation in early January. Commissioning works will incorporate digital management of fuel use (operative fuel fobs).

3. Xmas Event Support

Our teams supported numerous events during the period including the lights switch on, festive weekend and Harmony Choir supervision on Xmas Eve. The Community Engagement Officer successfully managed the Christmas Tree Festival at the Pavilion with positive feedback from the wider community.

4. Health and Safety:

The FTC Health & Safety Committee will convene on the 22nd January and will be supported by staff representation from each area of the business. The annual Health & Safety Audit will commence on 27th January (external consultant / Worknest) The audit will focus upon all aspects of our maintenance activities and will review

management systems for health & safety, risk assessments, safe systems of work, training, welfare and compliance records.

**January 2026 – Strategic Environmental Projects
Report for Grounds, Facilities & Environmental Action Committee**

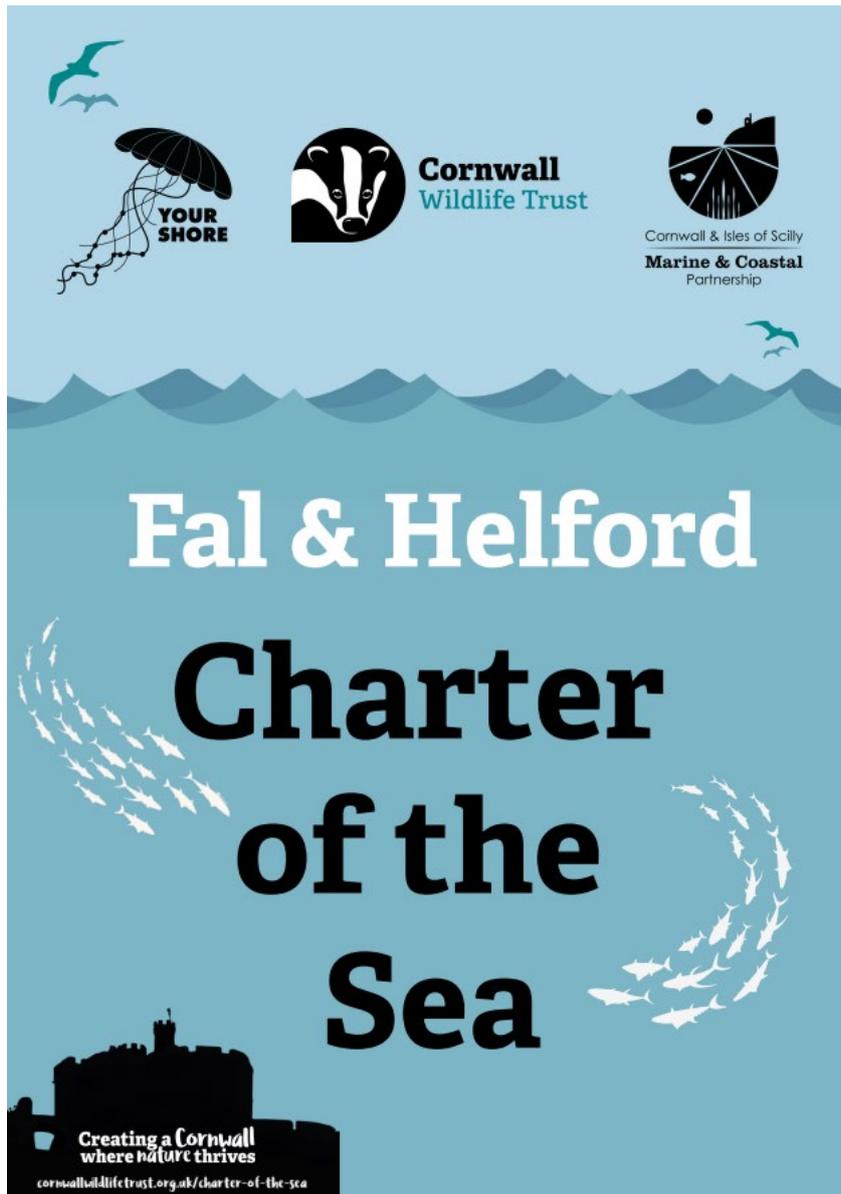
Focus	Action taken	Next steps
Carbon Reduction	<p>Princess Pavilion (COF) – New LED spotlights commissioned for outside theatre.</p> <p>Passmore Edwards Municipal Building – Total cost c. £3million. Funding options to be investigated. Temporary draught prevention measures on front doors enacted.</p> <p>Mortuary Building – budget proposed for solar installation</p> <p>HVO tank being delivered to Mortuary Building during w/c 5 Jan.</p>	<p>Regular meetings to monitor further energy saving measures at PP.</p> <p>Continue replacing florescent lights with LED throughout library as funds allow.</p> <p>Drivers to be briefed on HVO usage</p> <p>Diesel vehicles and machinery converted to low carbon fuel source during January.</p> <p>If budget approved procurement process for Mortuary building solar installation in 2026/7.</p>
Biodiversity	<p>Green Corridor project stalled with Falmouth Marine School due to changes internally. No further progress.</p> <p>Invasive species (INNS) removal programme discussions with Cornwall Wildlife Trust underway for sections of the Green Corridor.</p> <p>UoE intern commissioned to create maps on <i>Parish On-line</i> of all FTC park & open spaces.</p>	<p>Councillors to develop and take to Committee</p> <ul style="list-style-type: none"> • Declaration of an ecological emergency • Biodiversity policy
Events	<p>Planning underway to explore a second Festival for the Ocean in June (close to World Ocean Day)</p>	<p>Apple tree grafting workshop @ PP 21 Feb</p> <p>Coastal Resilience 14 March (Cllr Clegg lead)</p> <p>Town-wide spring clean 25 March</p> <p>Water-saving event @ PP 12 April</p> <p>Nature Day on Sunday 24 May in K Park.</p>
Water	<p>SWW monthly update meetings set up with SEPO. Website with details of works Falmouth Sewer Improvement Scheme (southwestwater.co.uk).</p> <p>Rainwater harvesting system restation underway at PP in January.</p>	<p>Communication to encourage residents to be aware of resilience methodologies.</p> <p>SWW to present suite of plans to full Council on 9 March.</p>

Focus	Action taken	Next steps
Community Engagement	SEPO attends Fal Energy Partnership monthly meetings, Fal/Helford SAC meetings quarterly. FTC attend Falmouth Green Corridor meetings quarterly. Attended inaugural meeting of the Friends of Swanpool	Events scheduling process to commence.
Ocean Recovery	Liaison with Falmouth Marine Conservation to assess FTC involvement with various projects including snorkel safaris and Pacific Oyster management.	Blue Meadows seagrass restoration in Falmouth Bay planned may commence in spring 2026 subject to funding. Committee to adopt the Fal & Helford Charter. Work with new CC Fal & Helford Officer to promote best practice on the ocean.
Transport	Promote cycle events organised by Councillor Evans via socials.	
Communication	Litterpick organised by others, promoted via FTC channels	
Other	SME energy saving app being trialed amongst BID businesses. Provided by <i>Fairer Warmth for SMEs</i>	Support S106 project at Swanvale open space and verges around Swanpool commencing Feb.
Budget	£7,000 allocated in 2025/26 budget; £400 - Festival for the Ocean £200 - Green Week £200 – Sustainable drinks @ Christmas celebration £1,000 – Community Resilience event £670 – new emergency lighting at PP £750 – Snorkel safaris from Falmouth Marine Conservation Running total - £3,220	

Decisions requested from **Grounds, Facilities & Environmental Action Committee;**

To endorse the Fal & Helford Charter of the Sea

Prepared by Karen Hall, Strategic Environmental Projects Officer
December 2025



Vision

To protect and celebrate the rich marine heritage of the Fal & Helford estuaries by fostering stewardship, enhancing water quality, reducing pollution and restoring our coastal and marine environments. Ensuring a thriving sea for generations to come.

Priorities

Education & Engagement

Water quality

Plastic Pollution & Marine Litter

Wrecks & Abandoned Boats

[Fal & Helford Charter of the Sea Document](https://www.cornwallwildlifetrust.org.uk/charter-of-the-sea)

CC Ethical pension investment strategy

Motion by Cllr L. Howes

Recently there has been a consultation around the Cornwall Pension Fund (CPF), the pension fund provided to our town council employees, and therefore funded by Falmouth residents' council tax precept. However, during the consultation, there was no way of commenting on the types investments made. So, I am bringing this motion forward so we can write a letter to Cornwall Councils Pension committee and make some requests before their next meeting on the 12/03/2026.

Over the past few years Concerns have been raised regarding the types of investments the CPF has. The CPF has investments with BlackRock, a major financier of the fossil fuel industry as well as investments in companies connected to surveillance technology and human rights violations in China. The CPF also has investments in Safran SA, Hindustan Aeronautics Ltd, MTU Aero Engines AG, Axon Enterprise Inc and General Electrics which are all involved in the arms trade directly linked to usage in the genocide in Gaza. The CPF also has investments with Siemens AG which was complicit in helping fund the Sudanese genocide during the 2000s.

A previous pension committee chair Jayne Krikham when questioned around the concerns of CPF investments stated that the authority does not invest in "controversial weapons" but does invest in "aerospace and defence" companies. This brings forward the question as to why the CPF is investing in weapons in the first place.

Two important things to note when bringing forward this motion is

- 1) Under the Local Government Pension Scheme Guidance, Cornwall Council is permitted to take non-financial considerations into account and may forgo financial return to generate social impact, provided that it would not involve a risk of significant financial detriment to the scheme and where they have good reason to believe that scheme members would support the decision.
- 2) Since Russias invasion of Ukraine, there has been no Cornwall Pension fund investments in Russian Markets.

So, this motion requests:

- 1) That CPF cease investments with the companies mentioned above.
- 2) That CPF does not invest any part of the arms trade from direct investments in companies that manufacture arms or components of arms, nor organisations that finance arms/component manufacturers nor weaponised information technologies.
- 3) That Cornwall Council drafts an ethical pension investment policy and opens that up to consultation.

These are extremely reasonable requests and I am sure that the Cornish people would not want their council tax to be funding violence, pain and suffering.

Preamble:

Smartphone Free Childhood is a UK charity that promotes delaying access to smartphones to avoid bullying and children accessing and circulating inappropriate (even criminal content). Their research suggests that:

- 97% of parents would like more restrictions on phones
- A high proportion of 16-18 year olds feel they were allowed phones when they were too young and unable to cope
- Teachers also find smartphones affect learning, friendships and focus
- Young people wish tech didn't have such a hold on their lives and
- Healthcare professionals link smartphone use to poor mental health.

They also find that it is easier for schools to act as a group when implementing bans and restrictions than for them to produce individual policies that don't always align. It also means that parents are not pressurised by children to provide smartphones - the argument that everyone else uses them no longer applies.

In addition, PC Paul Stevenson has reported that some young people are, sometimes unknowingly, sharing illegal content. The initiative of promoting a smartphone free childhood would rest with the CAP but we are suggesting Falmouth Town Council help facilitate it, through use of meeting space and facilitation.

<https://www.smartphonefreechildhood.org/>



**SMARTPHONE
FREE CHILDHOOD**

Smartphone free Schools.

Presentation to Community Area Partnership



Types of phone



Basic Phone

Calls, Texts and games



Smartphone

Full internet access, Social Media, Forward and rear facing camera/video camera, games, apps, calls and texts



Current situation with children and smartphones

27%

of **3 and 4 year-olds**
in the UK own their
own smartphone
this rises to 89% by
the age of 12.

35hrs

the average time
British teens spend on
their smartphone per
week



The status quo isn't working for anyone

94%

of parents think
smartphones
are harmful

Parentkind nationwide poll of 2,496
people, April 24

67%

of 16-18 year olds
think smartphones
are harmful

Parentkind poll, 2024

242

87%

of teachers agree for
teens the negatives
of smartphones
outweigh the
benefits

Teacher Tapp survey, 2025

SMARTPHONES DISRUPT LEARNING AND SLEEP

237

The average
teen gets 237
notifications a day.
It takes 23 minutes
to refocus

Common Sense Media 2023
Mark, University of California Irvine 2024



GloucestershireLive

NEWS

WHAT'S ON

CELEBS & TV

INYOU

FUNERAL NOTICES

JOB5

BOOK AN AD

BUY A PAPER

ADVERTISE WITH US

PUBLIC

Teacher discovers 9,000 WhatsApp messages from year 6 pupils in one night



Exposure to Harmful Content

Every child interviewed by media watchdog had watched violent material on the internet



Children browse the internet on mobile devices. Almost every leading tech firm was mentioned by those interviewed by Ofcom. Photograph: Radius Images/Alamy

“There’s peer pressure to pretend it’s funny,” one 11-year-old girl said. “You feel uncomfortable on the inside, but pretend it’s funny on the outside.”

The Guardian 15 March 2024



SMARTPHONES AFFECT ALL ASPECTS OF SCHOOL LIFE



ATTENTION

Bedtime use of smartphones doubles children's risk of poor sleep, hindering their learning



BULLYING

84% of bullying now takes place on a device, spilling into the school day



TRUANCY

In many schools children leave or skip lessons to reply to messages or watch videos



FIGHTS

Teachers tell us fights escalate more because students are filming them



SOCIALISING

Smartphones reduce face to face socialising at break and lunchtimes



CRIME

500 children a day were mugged in 2020 in the UK, almost all for smartphones



Items currently prohibited or controlled

Prohibited items

Harmful content in paper form

Video player showing harmful content.

Items likely to cause offence.

Age restricted items -cigarettes, alcohol, age rated films.

Addictive items

Expensive personal items

Toys/games

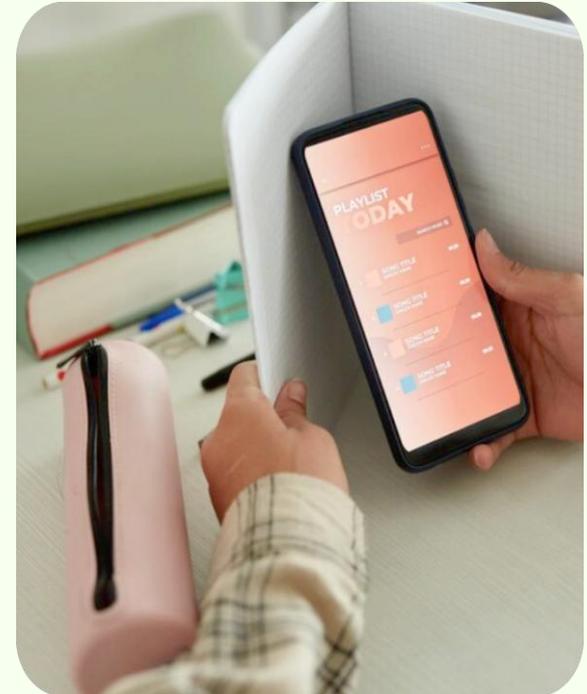
Computer or video games

Items controlled or managed

Cameras or video camcorders- used by staff with guidance

Strangers – Visitors are accompanied on the school site by a member of staff and chaperoned for the duration of visit.

Allowed items



Situation in Cornwall..

Of the 293 schools in Cornwall:

13 are fully smartphone free

3 provide lockable storage for all year groups during the lesson time

Currently most secondary schools tell pupils to have their phones switched off and in their bag

most primary schools tell pupils to hand their phone into a teacher or at the office.

Both policies mean that students are using smartphones whilst walking to school, on the school bus, in toilet cubicles, changing rooms and behind teacher's backs. Both policies contribute to peer pressure.

What about lockable pouches?



Pupils retain their smartphone and can still be distracted by notifications during lessons and can use the smartphone whilst walking to and from school.

Pouches cost £24 per pupil plus the cost of the unlocking magnets and annual subscription.

Pupils buy their own unlocking magnets off ebay or just lock away their calculator.

Pouches cement the idea that a smartphone ownership is expected

Doesn't tackle the social norm

A fully smartphone free school only allows pupils to bring a basic phone onto the premises. It challenges the social norm of early ownership and presents a neutral environment where children can focus on learning.

An exemption is made for pupils with Type 1 Diabetes as a smartphone is the only way to monitor their condition.



What is a fully Smartphone Free School and why does this matter?

A fully Smartphone Free School only allows basic phones onto school premises.



Neutral Environment

By only allowing basic phones onto school grounds it provides a neutral environment on the issue. Smartphones can't be shown off on the way to school or at the gates.



Protect mental health

When smartphones are removed from the school day, mental health improves² and cyber-bullying is reduced.



Improve behaviour

Many schools that have gone smartphone free have reported a significant improvement in behaviour across their school within weeks.

²https://papers.ssrn.com/sol3/papers.cfm?abstract_id=4735240



Create safer spaces

By removing unsupervised access to phones during the school day, children can learn in a safer environment and are also safer on the journey to and from school.



Protect childhood

Without the pressure of constant notifications, children have the freedom to be children: they chat more, engage more and play more.



Safeguarding incidents report from a fully smartphone free school dropped by 60% in two years

**ACADEMIC YEAR
2021-2022**

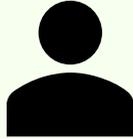
62 cases of sexual harassment or violence.

**ACADEMIC YEAR
2023-2024**

25 cases of sexual harassment or violence



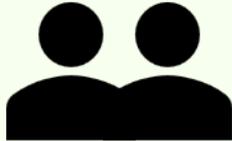
Isn't the decision to have a smartphone free school up to the headteacher or the Trust?



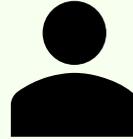
Primary Headteachers

"I'd like to make my school smartphone free but I feel I can't make this decision alone, if the local secondary school did it, I would join in. It is parental choice"

"I bought my child a smartphone because all his friends had one, I didn't really want to but didn't want him to be bullied for being the odd one out. I worry about it, he uses it far too much and has less time for friends and hobbies "

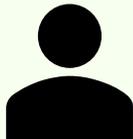


Parents



Secondary Headteachers

"I would like to ban smartphones in my school, but if all the yr7s coming into my school have had phones in primary school it is too difficult to bring this change in. It is up to the Primary Headteachers or the Multi Academy Trust Chief Executives to decide this for academy schools."



Multi Academy Chief Executives

"I empower the Headteachers to make decisions for their own school community. It is up to the Headteachers to decide. If they wanted to pursue this we would support their choice."



Newquay Smartphone free schools collective action initiative.



In March 2025 a secondary school teacher approached Newquay Town Council and asked them to take the lead on this issue. Newquay Town Council voted in favour and invited the Headteachers from the Newquay Schools and the feeder primaries to a meeting.

At the meeting it was decided that the schools would act collectively and become fully smartphone free. The secondary schools are starting a rolling introduction in September 2026 and the primary schools are introducing the new policy this academic year.

Other areas in Cornwall..



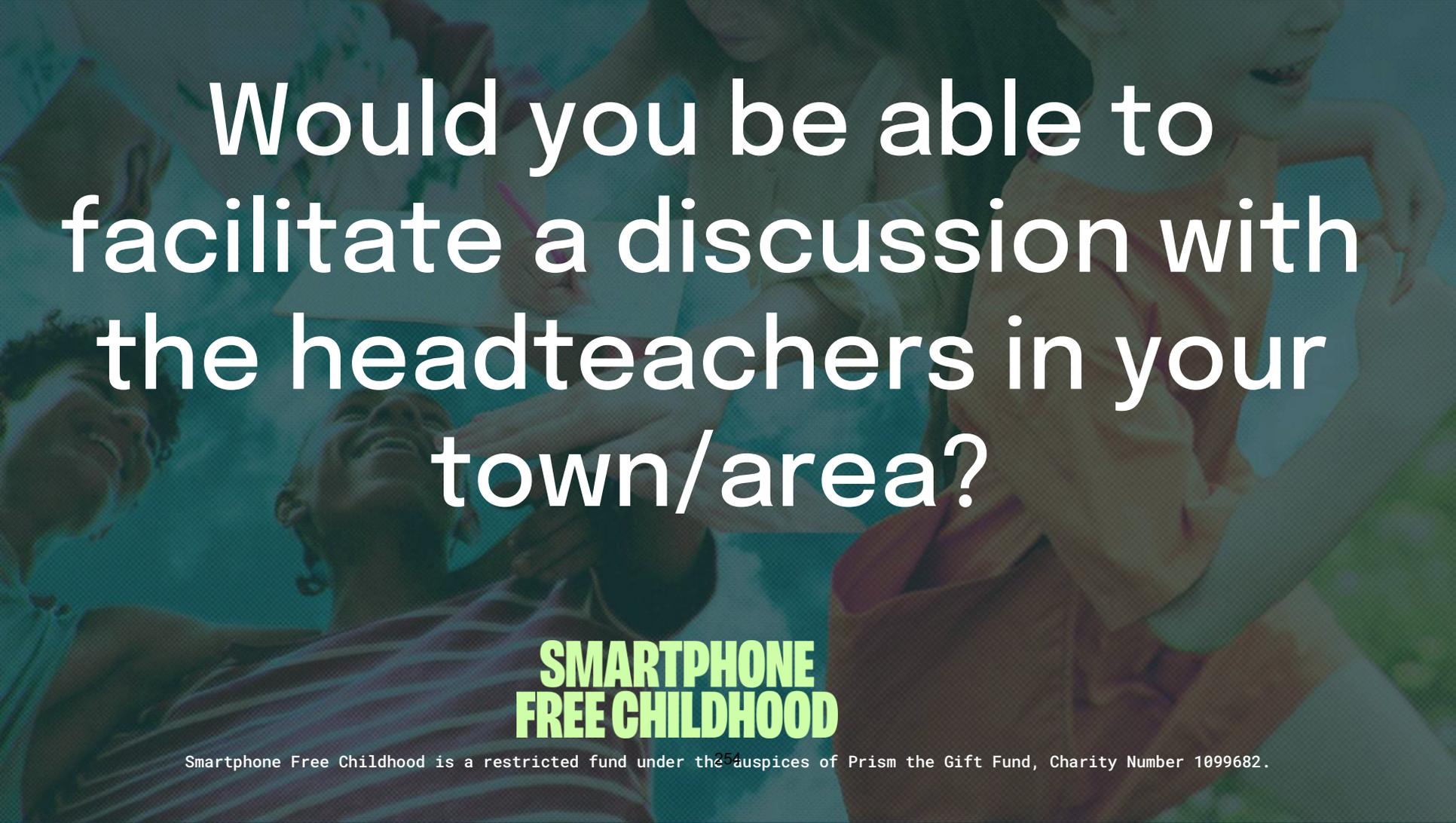
In September 2025 Penzance Town Council voted to invite the Penzance Headteachers to a meeting about Smartphone Free Schools.



In October 2025 Truro City Council voted on inviting the schools in the parish to a meeting on this issue.

The offer of a presentation has gone out to all Community Area Partnerships from Hilary Frank, Portfolio Holder for Children, Schools and Families.

Following presentations to Camel Valley, Bodmin and Wadebridge Town Councils are both now taking action and inviting their Headteachers to a discussion.



Would you be able to
facilitate a discussion with
the headteachers in your
town/area?

**SMARTPHONE
FREE CHILDHOOD**

Smartphone Free Childhood is a restricted fund under the ²⁵⁴auspices of Prism the Gift Fund, Charity Number 1099682.



FALMOUTH TOWN COUNCIL

Falmouth Town Council Schedule of Meetings 2026 - 2027 Municipal Year

APPENDIX VI

2026

May

- 11th Planning & Licensing (AS)
18th Annual Council (Princess Pavilion) (7pm)

June

- 1st Planning & Licensing (AS)
8th Finance & General Purposes (AS)
10th Cultural Services & Leisure (AS)
15th Staffing (AS)
Council (Council Chamber) (7pm)
17th Grounds, Facilities & Environmental Action (AS)
22nd Planning & Licensing (AS)

July

- 13th Planning & Licensing (AS)
20th Finance & General Purposes (AS)

August

- 3rd Planning & Licensing (AS)
10th Finance & General Purposes (AS)
24th Planning & Licensing (AS)

September

- 9th Cultural Services & Leisure (AS)
14th Planning & Licensing (AS)
16th Grounds, Facilities & Environmental Action (AS)
21st Council (Council Chamber) (7pm)

October

- 5th Planning & Licensing (AS)
12th Staffing (AS)
19th Finance & General Purposes (AS)
26th Planning & Licensing (AS)

November

- 11th Cultural Services & Leisure (AS)
16th Planning & Licensing (AS)
Staffing (AS) (7:30pm)
18th Grounds, Facilities & Environmental Action (AS)
30th Finance & General Purposes (AS)

December

- 7th Planning & Licensing (AS)
14th Council (Council Chamber) (7pm)
21st Planning & Licensing (AS)

2027

January

- 11th Planning & Licensing (AS)
13th Cultural Services & Leisure (AS)
20th Grounds, Facilities & Environmental Action (AS)
18th Staffing (AS)
25th Finance & General Purposes (AS)

February

- 1st Planning & Licensing (AS)
22nd Planning & Licensing (AS)

March

- 1st Finance & General Purposes (AS)
8th Council (Council Chamber) (7pm)
15th Planning & Licensing (AS)
17th Cultural Services & Leisure (AS)
24th Grounds, Facilities & Environmental Action (AS)
22nd Staffing (AS)
TBC APM (AS)

April

- 5th Planning & Licensing (AS)
19th Finance & General Purposes (AS)
26th Planning & Licensing (AS)

May

- 17th Planning & Licensing (AS)
24th Annual Council (Princess Pavilion) (7pm)

Note All Planning and primary meetings will commence at 6pm where no other meeting is scheduled, where another meeting is scheduled the meeting will commence at 7.30pm.

The Annual Meeting and Annual Parish Meeting (APM) will commence at 7pm.

Holidays

Bank holidays in 2026 are on the 4th & 25th May, 31st August, 25th & 28th December.

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Venues

Where specified. The Council Chamber and Art Gallery are in the Municipal Building, The Moor, Falmouth, TR11 2RT and the Atherton Suite (AS) is in The Old Post Office, The Moor, Falmouth TR11 2SA.



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24th Planning & Licensing (AS)

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2027

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FALMOUTH TOWN COUNCIL

STANDING COMMITTEES 2026/27

Cultural Services and Leisure Committee (8):

Councillors Robinson (Chair); Stephens (Vice Chair); Andrewartha; Carmichael; Howes, Konik, Saunby; and Stowell.

Finance and General Purposes Committee (8):

Councillors Pearce (Chair); Robinson (Vice-chair); Carmichael; Clegg, Evans, Holbrook, Howes, and Jewell.

Grounds, Facilities and Environmental Action Committee (8):

Councillors Konik (Chair); Walkden (Vice-chair); Andrewartha; Evans; Holbrook; Howes; Munden and Stowell.

Planning and Licensing Committee (8)*:

Councillors Jewell (Chair); Carmichael (Vice-Chair); Clegg, Evans, Howes, Munden, Stowell, and Walkden

Staffing Committee(6)*:

Councillors Rowe (Chair); Stowell (Vice-chair); Konik, Pearce, Robinson, and Stephens.

*These Committees have a training requirement to be eligible to sit.
All committee chairs and vice-chairs have a training requirement to be eligible for role.



FALMOUTH TOWN COUNCIL

**CHAIR AND VICE-CHAIR
2026/27 MUNICIPAL YEAR**

CULTURAL SERVICES AND LEISURE COMMITTEE	Chair – J C Robinson Vice-chair – H Stephens
FINANCE AND GENERAL PURPOSES COMMITTEE	Chair – T Pearce Vice-chair – J C Robinson
GROUNDS FACILITIES AND ENVIRONMENTAL ACTION COMMITTEE	Chair – D Konik Vice-chair – J Walkden
PLANNING AND LICENSING COMMITTEE	Chair – A J Jewell Vice-chair – S Carmichael
STAFFING COMMITTEE	Chair – A Rowe Vice-chair – J Stowell

NB there is a training requirement to be eligible to serve as Chair or Vice-Chair of a Committee



FALMOUTH TOWN COUNCIL

REPRESENTATIVES ON OUTSIDE BODIES 2026/27

Age Concern	Evans
Beach Management Group	Robinson
CCTV Stakeholders	Carmichael
Cornwall Association of Local Councils	Rowe
Cornwall Association of Larger Councils – Local Councils Committee (includes NALC Super Councils Network)	Rowe
Cornwall Flood Forum	Walkden
Falmouth Conservation Committee	Jewell + Carmichael
Falmouth Fairtrade	Walkden + Pearce
Falmouth Gardeners & Allotment Society	Clegg
Falmouth and Penryn Community Area Panel	Walkden (alternate Jewell)
Falmouth Car Club Steering Committee	
Fal and Helford Advisory Committee	Clegg
Falmouth in Bloom	Andrewartha + Konik
Falmouth Christmas Activities Committee	Andrewartha, Robinson, Rowe + Stephens
Falmouth Citizens Advice	Stowell
Falmouth Green Corridor Group	Evans + Konik
Falmouth Neighbourhood Plan Stakeholders Committee	Robinson + Rowe
Falmouth Place Shaping Group	

Falmouth Twinning Association	Mayor (Ex-Officio) and Pearce + Walkden
Maritime Line Working Party (Rail Branch Line)	Saunby
Mencap	Rowe
Police Liaison/OPCC Advocate	
Plastic Free Falmouth	Stowell
Safer Falmouth	Carmichael
Swanpool Nature Reserve	Clegg (alternate Andrewartha)
Friends of Tregoniggy Woods	Konik (alternate Andrewartha + Robinson)
Taxi and Private Hire Forum	Clegg
Universities Liaison	

NB: The Town Clerk represents the Council in the following aspects:

Moor Stakeholders, Management Group

CALC – Large Councils Committee

NALC – Super Councils Network

Falmouth Business Improvement District Board (non-voting)

Falmouth NDP Stakeholders

Cornwall Council Place Shaping Group

Administrator – Kimberley Park Charity

The Town Manager represents the Council in the following aspects:

Events Committees/Groups

Falmouth Traders Group

Safer Falmouth

Police Liaison Group

The Responsible Financial Officer in the following aspects:

LGPS

Pendennis Leisure CIO

NB: The Civic Officers will be: Mark Peachy and Steve Eva as Macebearers (reserve Mark Averiss) and Robert Inman as Town Crier.



**FALMOUTH TOWN COUNCIL
COUNCILLOR CHAMPIONS 2026/27**

Health and Safety	Evans
Safeguarding	Evans
University and Schools Liaison	Stephens (plus Mayor for Comms Group)
Community Engagement (incl NDP)	Stowell
Town Centre/Night-time Economy	Carmichael
Tourism/Events	Stowell
Environment/Sustainability	Walkden
Community Emergency Plans	Walkden
Food Justice	Holbrook + Howes
Accessibility	Evans
CCTV Liaison	Carmichael
Access + Data Security	Howes
White Ribbon	Rowe

NB Also Steve Eva will represent the Mayor and Council as Armed Forces Champion (non-councillor).



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South Wester Water – essential works

South West Water are doing essential works on 18th March - 20th March from 7pm-7am and the following roads will be impacted:

- High Street will be closed
- One way system between the Webber Street junction and 8 Market Stand will be suspended
- Webber Street will be closed
- Killigrew Street will have a one way system suspension in place and a parking bay suspension

Anti-social behaviour

Some businesses have reported an increase in anti-social behaviour across the town over the past few weeks. The Street Rangers are on duty 3 days a week but due to budget reduction this will be reduced to 2-3 days a week from April. We have raised the ASB issues with the police and asked for extra presence in the town.

CCTV

The town's CCTV system is undergoing some issues – latency on the system and the current workstation is not meeting demand. The latency issue should be rectified this month (the issue has been caused by damaged fibre cables) and we are currently investigating options for a new workstation.

Shanty Festival 2026

Planning is in full swing for The Falmouth International Sea Shanty Festival and the town team are currently implementing a new piece of scheduling software plus a consumer event app is in development.

Spring Clean 2026

The annual Spring Clean will take place on March 25th throughout the town. If any councillors would like to volunteer, please contact Karen Hall.

Town of Culture

The Town of Culture bid writing is underway and is due for completion at the end of March. Please find below a short overview of the idea in Appendix A.

Parish to Port: A Whole-Place Cultural Movement

Core Proposition

Our Town of Culture project will rebalance the flow of culture, opportunity and visibility across our whole place - from parish to port.

A programme connecting:

Land (Parishes) → Town (Penryn & Falmouth) → Water (Estuary)

Culture moves like the tide - outward into rural communities, inward to the harbour, and constantly between the two.

This is not a waterfront festival or rural outreach.

It is a structural rebalancing of cultural visibility, investment and opportunity across our whole place.

Emotional Framing:

Falmouth and Penryn are places of striking contrast:

- Multi-million-pound yachts within sight of food banks
- International festivals alongside children who cannot afford to participate
- Rural parishes rich in heritage but distant from cultural investment
- Prosperity and exclusion existing side by side

While many coastal towns face inequality, few also carry the complexity of rural isolation. Limited transport, fragmented youth provision and affordability pressures create real barriers to participation.

Our Town of Culture year will **rebalance the flow**, ensuring culture travels to communities rather than expecting communities to travel to culture.

The Whole-Place Cultural Arc

1. Parish-to-Port Culture Grants

Micro-commissions empowering parishes to design projects linked to the estuary and shared themes of land, water and flow.

2. The Great Shared Table

Communal meals beginning in rural parishes and culminating in a harbour-side finale, tracing the journey of Cornish food from field to water and incorporating the agrifood industry of our parishes.



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3. The Parish Games

Inter-parish sport as democratic connector, culminating on the waterfront.

4. The Rolling Tide Stage

A mobile cultural “ferry” touring parishes, estates and farms before docking at quays and slipways.

5. Night on the Water + Parish Light

Large-scale projection and floating light works paired with parish-scale installations, forming a unified visual identity.

6. Estuary & Parish Stories

Oral histories, AR trails, climate storytelling and large-scale commissions connecting land and sea.

Overarching all of this - The Youth Tide

Young people lead the cultural flow:

- Parish Games captains
- Rolling Stage curators
- Light designers
- Food programme apprentices
- Estuary storytellers

Culminating in **The Tide Weekend** - a youth-led convergence from parish to harbour (we are still developing this strand)