

FALMOUTH TOWN COUNCIL

Minutes of a Meeting of the Finance and General Purposes Committee held in the Council Chamber, Municipal Buildings, The Moor, Falmouth on Monday 15th July 2019 at 7.00pm.

Present: Councillors R J O'Shea (Chairman), R J Bonney, G G Chappel, S D Eva, G F Evans CC MBE, A J Jewell CC, P A Minson, M C Morgan, A Parker, B M A Ross, D W Saunby CC and J M Spargo

In Attendance: A M Williams (Town Clerk)
R N Thomas (Finance Officer)
J Alderman with R Pascoe (Grant applicant)

F6273 **APOLOGIES**

Apologies for absence were received and approved from Councillors Coley (holiday), Gillett (family commitment) and Robinson (holiday).

F6274 **INTERESTS**

None received.

F6275 **MINUTES**

It was proposed by Councillor Eva, seconded by Councillor Saunby and

RESOLVED that the Part I minutes of the meeting held on 3rd June 2019 be confirmed as a correct record of the proceedings and signed by the Chair.

F6276 **VICE-CHAIR**

The Chairman reported that this matter had been deferred from the previous meeting. He sought nominations for Vice-Chairman. One valid nomination was received.

It was proposed by Councillor O'Shea, seconded by Councillor Bonney and

RESOLVED that Councillor Broderick M A Ross be appointed Vice-Chairman of the Committee for the ensuing Municipal year.

F6277 **GRANT APPLICATIONS**

It was proposed by Councillor Ross, seconded by Councillor Minson and

RESOLVED that pursuant to Section SS 1-8 of the Local Government Act 2011 and pursuant to the Council's special circumstances criteria, Jake Alderman be granted £500 towards race entries, fuel, accommodation and other costs associated with his involvement with Saint Piran Cycle Racing Team and his community work. The Council would not consider a further grant award within the usual three year period.

A letter of thanks for grant award and 2019 event update from Falmouth Classics was noted as was the 2019/20 grant award schedule.

F6278 **RISK ASSESSMENT**

The renewal preparatory work for insurance cover in 2020 and that the Chairman would meet with the Council's current insurer in November 2019 was duly noted.

F6279 **ANNUAL RETURN AND FINANCIAL STATEMENTS**

The documentation as submitted and the acknowledgement from the Council's external auditor was duly noted.

F6280 **FALMOUTH NEIGHBOURHOOD DEVELOPMENT PLAN**

The Town Clerk reported that pursuant to Regulation 15 of the Neighbourhood Planning (General) Regulations 2012 the Neighbourhood Plan had been submitted and acknowledged by Cornwall Council.

It was proposed by Councillor O'Shea, seconded by Councillor Ross and

RESOLVED that

- (i) the submission of the Neighbourhood Plan be endorsed
- (ii) the Lead Plan Consultant, the Drafting Team and the Stakeholders Group be acknowledged and thanked for their efforts.

F6281 **COUNCIL STRATEGIC PLAN 2019-2023**

It was proposed by Councillor O'Shea, seconded by Councillor Minson and

RESOLVED that the attached Corporate Objectives in the draft Strategic Plan be endorsed and the Strategic Plan published on that basis.

F6282 **LOCAL FOOTBALL FACILITY PLAN**

The recommendation of pitch improvements at the Trescobeas Recreational Area in the Football Association's Investment Plan was endorsed, and this site to be the Council's priority in regard to pitches improvements.

F6283 **COMMUNITY NETWORK PANEL – HIGHWAYS SCHEMES**

The completion of the Pendennis Rise/Castle Drive Traffic Regulation Order was duly noted. Councillors would inform their Electoral Division members of their highway scheme aspirations by 9th August 2019.

F6284 **COMMUNITY GOVERNANCE REVIEW**

It was proposed by Councillor O'Shea, seconded by Councillor Minson and

RESOLVED that the submission of the Community Governance Review for Falmouth to Cornwall Council be endorsed.

F6285 **CEMETERY EXTENSION – BICKLAND WATER ROAD**

The covenant requirements by Taylor Wimpy for the land transfer were duly noted.

F6286 **BUS SHELTERS**

It was proposed by Councillor Minson, seconded by Councillor O'Shea and

RESOLVED that

- (i) the Council amends its contract with Fernbank to increase its duration and enable enhanced shelters with digital provision and income for the Council, subject where possible to the rationalisation and resiting of existing shelters
- (ii) subject to not affecting Business Rates then the Council extend its arrangement with Fernbank to provide advertising in public toilets on a 50/50 income share for an initial 5 year period.

F6287 **CODE OF CONDUCT**

The Town Clerk reported the proposed changes to the Code regime and provided advice regarding pre-disposition, bias and pre-determination. He advocated Councillors attend the training currently being provided by the Cornwall Association of Local Councils and by Cornwall Council. This was duly noted.

F6288 **NON-DOMESTIC RATING (PUBLIC LAVATORIES) BILL 2017-19**

The progress of the Bill, following the Council's Sustainable Communities Act request was noted with pleasure.

F6289 **ACCOUNTS AND PETTY CASH**

It was proposed by Councillor Evans, seconded by Councillor Chappel and

RESOLVED that the Accounts and Petty Cash Schedules for May and June 2019 (attached) be approved.

Councillor Bonney requested that his name be recorded as having voted against this proposal.

The Chairman advised Councillor Bonney that the accounts were subject to member scrutiny and that he should raise any specific queries he may have with the Council Officers in the first instance outside of the meeting to enable an appropriate response and if concerns remained to then report them to the Committee. He requested the Finance Officer to respond to numerous matters raised by Councillor Bonney.

F6290 **EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor O'Shea, seconded by Councillor Minson and

RESOLVED that the press and public be excluded from the meeting in the public interest for the following business as it involves the consideration of property, funding and contractual matters.

FINANCE AND GENERAL PURPOSES COMMITTEE

PART II
15TH JULY 2019

F6291 **MINUTES**

It was proposed by Councillor O'Shea, seconded by Councillor Ross and

RESOLVED that the Part II minutes of the meeting held on 3rd June 2019 be confirmed as a correct record of the proceedings and signed by the Chairman.

F6292 **OLD POST OFFICE DEVELOPMENT – EXTRA ITEM**

The Mayor reported that the events space would be used for the Sea Sunday Civic event on 21st July 2019. The Atherton Rooms had been the working title in memory of Councillor Candy Atherton who had been instrumental in the development of the building. He felt it fitting that the name be formalised.

It was proposed by Councillor Eva, seconded by Councillor Minson and

RESOLVED unanimously that the Council be recommended to name the second floor events space at the Old Post Office, 'The Atherton Suite'.

The Chairman agreed to take this as an urgent item so the developments could proceed with a formal title.

F6293 **TOWN CLERK'S REPORT – PART II**

The Town Clerk reported that a plant hire item to the Council had been retained on account by the Company as the return documentation had not been completed. The plant item had been acquired by parties unknown. The Council had reported the matter to the Police who required the Plant Hire Company to make a crime report. They refused as the item was still recorded as on hire to the Council. The item had now been written off

It was proposed by Councillor O'Shea, seconded by Councillor Chappel and

RESOLVED that the payments be written off and that all staff be instructed to ensure that 'off hire' documentation and proper scrutiny of invoicing and accounts be undertaken.

The Chairman agreed to take this as an urgent item to allow the matter to be expeditiously resolved and not accrue further fees.

There being no further business to transact the Chair declared the meeting closed at 8.10pm.

Signed: Date: