

## **FALMOUTH TOWN COUNCIL**

Minutes of a meeting of the Finance and General Purposes Committee held on Monday 8<sup>th</sup> July 2013 in the Council Chamber, Municipal Buildings, Falmouth at 7.00pm.

Present: Councillors Ms C Atherton CC (Chairman), G G Chappel,  
G W Chin- Quee BEM, O K Cramp, Mrs M Davies, S D Eva, Mrs V E Eva,  
S Gray, A J Jewell CC, Ms D E Merrett, Mrs P A Minson, B M A Ross,  
and D W Saunby CC

In Attendance: Mr A M Williams (Town Clerk)  
Mrs R N Thomas (Finance Officer)

### F4294 **APOLOGIES**

Apologies for absence were received and approved from Councillors Body (holiday), Mrs Brock (holiday) and Evans (family illness).

### F4295 **INTERESTS**

Councillor Mrs Davies declared a registerable interest in respect of F4309 as she was the President of the Falmouth Twinning Association and left the meeting during its consideration.

### F4296 **MINUTES**

It was proposed by Councillor Ms Merrett, seconded by Councillor Mrs Davies and

RESOLVED that the minutes of the meeting held on 3<sup>rd</sup> June 2013 be confirmed as a correct record of the proceedings and signed by the Chairman.

### F4297 **GRANTS**

It was proposed by Councillor S D Eva, seconded by Councillor Chin- Quee and

RESOLVED that pursuant to Section 145 of the Local Government Act, 1972 the 2013 Falmouth Oyster Festival Children's Parade be granted £750 to enable the Parade and provide a children's cookery event.

Further letters of thanks for grant awards from Falmouth Classics (£1700), Falmouth Spring Flower Show (£863), Carnon Carers (£200) and Fal River Festival (£500) were duly noted as was the 2013/14 Grant Schedule.

### F4298 **EARMARKED RESERVES**

The report upon Earmarked Reserves for 2013/14 was duly noted.

### F4299 **COUNCILLOR EMAIL ADDRESSES**

It was proposed by Councillor S D Eva, seconded by Councillor Chin- Quee and

RESOLVED that:

- (i) Councillors be provided with a corporate email address (falmouthtowncouncil.com) at a cost of £28.91 per mailbox per annum.

- (ii) The Councillor Email Policy attached as part of these minutes be agreed and observed by Councillors.
- (iii) those Councillors that were also members of Cornwall Council should use that Council's provided email address.
- (iv) an initial batch of 300 business cards per Councillor be provided at a cost of £216 plus vat per Councillor.

F4300 **COUNCILLOR MILEAGE AND CAR PARKING RECLAIMS FOR OFFICIAL DUTIES**

The Town Clerk and Finance Officer reported that Cornwall Council had advised they could not offer free car parking in off- street sites for Town Councillors attending official meetings.

It was proposed by Councillor S D Eva, seconded by Councillor Ms Merrett and

RESOLVED that Town Councillors be permitted to claim for mileage and car parking associated with approved Council duties and that the Policy be attached as part of these minutes be approved and observed by Councillors.

F4301 **ASSET MANAGEMENT**

It was duly noted that boiler and heating servicing arrangements and fire safety equipment checking and servicing had been rationalised. Also that an Asbestos Survey had been carried out at Kimberley Park Lodge, with other Council properties to now be inspected. Further it was noted that planning permission had been granted by the Planning Authority for the change of use at Kimberley Park Lodge.

F4302 **COUNCIL AIMS AND OBJECTIVES**

It was proposed by Councillor Ms Atherton, seconded by Councillor Gray and

RESOLVED that the Town Clerk, in consultation with the Chairman re-drafts the Council's Aims and Objectives to bring them up to date. Councillors should input to this and advise the Town Clerk and Chairman accordingly.

F4303 **SECTION 106 GROUP**

It was proposed by Councillor Ms Atherton, seconded by Councillor Ms Merrett and

RESOLVED that the Town Clerk liaises with the Cornwall Council Open Spaces Manager and recommend a constitution for a Section 106 Group to assist and instruct the allocation of Section 106 monies in Falmouth.

F4304 **ELECTIONS**

The portion of the Town Council's contribution of Town-wide elections in May 2013 of £12,036.43 was duly noted.

F4305 **CORNWALL ARMED FORCES DAY 2013**

The MOD Grant of £8,500 towards the costs of the event was duly noted and that final costings were awaited.

Further the Council should consider a commemoration of 100 years since the start of the First World War in 2014 by integrating an event with the St. Nazaire or Remembrance Sunday events.

F4306 **CCTV**

It was proposed by Councillor Ms Atherton, seconded by Councillor Ms Merrett and

RESOLVED that the Town Clerk's response to Cornwall Council in respect of the consultation on CCTV be endorsed and the Council recognises a continuing commitment to county-wide Public Space CCTV provision.

F4307 **TAXI (CARRICK ZONE) AND PRIVATE HIRE FORUM**

The minutes of the meeting of the forum held on 25<sup>th</sup> July 2013 were duly noted.

F4308 **ACCOUNTS AND PETTY CASH**

It was proposed by Councillor Ms Merrett, seconded by Councillor Mrs Davies and

RESOLVED that the Accounts and Petty Cash Schedules (attached) May and June 2013 be approved.

F4309 **TWINNING ANNIVERSARY 2013: URGENT ITEM**

The Chairman had agreed to take this as an urgent item as the event would occur before the next scheduled meeting of the Committee.

She reported a request for the Council to assist the cost to plant a tree at Gyllyngdune Gardens to commemorate thirty years of Town Twinning between Douarnenez and Falmouth on 2<sup>nd</sup> September 2013. The tree would cost approximately £150. Also a request to recognise the recently refurbished Webber Hill Border as a commemorative garden.

It was proposed by Councillor Mrs V E Eva, seconded by Councillor S D Eva and

RESOLVED that:

- (i) the Council contributes £150 towards the cost of a commemorative tree at Gyllyngdune Gardens
- (ii) the Webber Hill garden be recognised as a commemorative garden subject to the support of the Town Mayor.

There being no further business to transact the Chairman declared the meeting closed at 7.30pm.

Signed.....

Dated.....