

FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held on Monday 4th March 2013 in the Council Chamber, Municipal Buildings, Falmouth at 7:00pm.

Present: Councillors AK Ayres, Mrs A J Biggins, O K Cramp, Mrs M Davies, G F Evans, A J Jewell, Ms D Merrett and D W Saunby

In Attendance: Mr A M Williams (Town Clerk)
Mrs R N Thomas (Finance Officer)
Sergeant G Watts (Falmouth Police)

F4244 **APOLOGIES**

Apologies for absence were received and approved from Councillors Body (ill), Chin-Quee (work), Mrs Ryan (ill) and Sterratt (ill).

In the absence of the Chairman and Vice-Chairman it was proposed by Councillor Mrs Biggins, seconded by Councillor Ayres and

RESOLVED that Councillor Evans Chairs the meeting.

F4245 **INTERESTS**

Councillor Evans declared a non-registerable interest in the grant application by the Swanvale Allotments Association (Minute F4247) as he was the President of the Association and left the meeting for the consideration of that item. Councillor Mrs Biggins took the Chair.

F4246 **MINUTES**

It was proposed by Councillor Mrs Biggins, seconded by Councillor Ms Merrett and

RESOLVED that the minutes of the meeting held on 13th January 2013 be confirmed as a correct record of the proceedings and signed by the Chairman.

F4247 **GRANT APPLICATIONS**

It was proposed by Councillor Evans, seconded by Councillor Jewell and

RESOLVED that the remaining balances of the Community Grants and Events Grants budgets be pooled to facilitate the following awards.

It was proposed by Councillor Mrs Biggins, seconded by Councillor Jewell and

RESOLVED that pursuant to Section 145 of the Local Government Act, 1972, Young Generation be awarded £200 towards the production costs of 'Les Miserables'.

It was proposed by Councillor Ms Merrett, seconded by Councillor Jewell and

RESOLVED that pursuant to Section 145 of the Local Government Act, 1972, the 2013 Cornwall International Male Voice Choral Festival be granted £1,000 to assist the provision of the Festival.

It was proposed by Councillor Mrs Biggins, seconded by Councillor Ms Merrett and

RESOLVED that pursuant to Section 145 of the Local Government Act, 1972, Falmouth 2013 St Piran's Day Parade be granted £20 to provide refreshments for participating school children.

It was proposed by Councillor Ms Merrett, seconded by Councillor Jewell and

RESOLVED that £1,000 be vired from the Swanvale Allotments Budget to the Community Grants Budget and pursuant to Section 23 of the Smallholdings and Allotments Act, 1908, to assist site security measures.

It was proposed by Councillor Jewell, seconded by Councillor Ms Merrett and

RESOLVED that pursuant to Section 144 of the Local Government Act, 1972, the European Meeting of PhD Students in Evolutionary Biology 19 be granted £500 to provide a public outreach workshop as part of the 2013 Falmouth Conference.

Letters of thanks for grant awards from CHICKS (£722) and Source FM (£2,000) were duly noted.

Falmouth Classic Regatta. Pursuant to Minute C4188 of the Council it was proposed by Councillor Ms Merrett, seconded by Councillor Jewell and

RESOLVED that pursuant to Section 145 of the Local Government Act, 1972, the 2013 Falmouth Classic Regatta be granted £1,700 towards providing and promoting the event.

Taxi Marshals. Pursuant to Minute C4190 the Council had instructed the Committee to identify budget to complete the 2012/13 financial year if funding had not been secured and to review the schemes sustainability in 2013/14 with an aspiration to maintain the worthy service.

Sergeant Watts reported that the scheme had been hugely successful in terms of safety and preventing anti-social behaviour in that area of the town. It greatly aided the night-time atmosphere and he thanked the Council for assisting the administration of the scheme. Commitments for 2013/14 would permit operation but at one evening per week only, he was hopeful further funding would be forthcoming and the service could quickly revert to two evenings per week.

It was proposed by Councillor Mrs Biggins, seconded by Councillor Ayres and

RESOLVED that pursuant to Section 31 of the Local Government and Rating Act, 1997

- (i) The outstanding £1,615 to complete the Taxi Marshal funding for 2012/13 be vired from the Council's Match-funding Budget ; and

- (ii) The Council continues to support the scheme into 2013/14 and provide matched funding from the 2012/13 unspent Match-funding Budget to be ring-fenced so as to quickly increase the service back to two nights per week.

F4248 **FAIRTRADE**

It was noted with pleasure that Falmouth had successfully achieved renewed accreditation as a Fairtrade Town.

F4249 **PRECEPT 2013/14**

It was proposed by Councillor Mrs Biggins, seconded by Councillor Ayres and

RESOLVED that the 2013/14 Precept call be noted as reported as well as the Residents Information letter.

F4250 **FALMOUTH SOUTH WEST COASTAL PATH – LOCAL MAINTENANCE PARTNERSHIP 2013/14**

The Town Clerk reported that the Council's Contractor had advised that indicative costs for the work in 2013/14 would be £8,532. The LMP grant from Cornwall Council would be £4,964.09. The Council should consider whether to decline the LMP extension or provide additionally to ensure the works were undertaken.

It was proposed by Councillor Cramp, seconded by Councillor Jewell and

RESOLVED that the Local Maintenance Partnership is not extended in 2013/14 to include the South West Coastal Path.

A MOTION proposed by Councillor Jewell and seconded by Councillor Ayres that the Council does undertake the works and makes up the shortfall in grant, fell.

F4251 **MUNICIPAL INSURANCE**

The Town Clerk and the Finance Officer reported insurance quotations for 2013/14. Additional information was required to ensure the quotes could be properly compared and assessed.

It was proposed by Councillor Mrs Biggins, seconded by Councillor Ms Merrett and

RESOLVED that the report be noted and the Town Clerk authorised to proceed to engage the most competitive and effective insurance provider for the Council for a three year term as appropriate.

F4252 **CCTV**

The Stakeholder invoice and operation amendments reported by the Town Clerk were duly noted and endorsed.

F4253 **WEBBER HILL BORDER**

It was proposed by Councillor Ayres, seconded by Councillor Mrs Biggins and

RESOLVED that the Council find the cost of planting the Border and that the Town Clerk be authorised to approve the design once submitted.

F4254 **AMERICAN SHELTER**

It was proposed by Councillor Ms Merrett, seconded by Councillor Jewell and

RESOLVED that the progress report regarding the refurbishment be noted and the emergency authorisation of additional expenditure of £1,500 for roof works by the Town Clerk duly endorsed.

F4255 **VISITOR AND CONTRACTOR POLICY**

It was proposed by Councillor Mrs Biggins, seconded by Councillor Ms Merrett and

RESOLVED that the Visitor and Contractor Policy that is attached as part of these minutes be approved and operated by the Council.

F4256 **BRITAIN IN BLOOM 2013 ETC**

It was proposed by Councillor Evans, seconded by Councillor Ayres and

RESOLVED that the Town Clerk's report be duly noted and the Council continues to support and resource applications to Britain in Bloom, South West in Bloom, Green Flag and Cornwall in Bloom.

F4257 **CARPET AT MUNICIPAL BUILDINGS**

It was proposed by Councillor Cramp, seconded by Councillor Ms Merrett and

RESOLVED that the carpeting in the Municipal Offices be replaced and that the Town Clerk be authorised to approve quotations for this work.

F4258 **CORNWALL LOCAL PLAN**

The Town Clerk reported the recent consideration of the Local Plan by Cornwall Council, who had used the views expressed by the Falmouth and Penryn Community Network Panel to inform local view. A further six week consultation would commence 11th March 2013 when the Town Council could make further representation. The report was duly noted.

F4259 **BEACH MANAGEMENT**

It was proposed by Councillor Ms Merrett, seconded by Councillor Ayres and

RESOLVED that

- (i) the progress on the Beach Management Plan for Falmouth be noted and endorsed : and
- (ii) the Seaweed Community Composting Pilot Scheme be added to the Council's Ground Maintenance arrangements.

F4260 **KIMBERLEY PARK**

It was proposed by Councillor Ayres, seconded by Councillor Ms Merrett and

RESOLVED that

- (i) the Council provides a prize of £300 for Falmouth University to run a design competition for recycling and litter bins for Kimberley Park and possibly other municipal sites :
- (ii) a measured survey of the Lodge had been commissioned by the Town Clerk and this was endorsed :
- (iii) should external community funding for the stage provision not be forthcoming then the Council to fund the provision.

F4261 **BUDGET MONITORING 2012/13**

It was proposed by Councillor Ms Merrett, seconded by Councillor Evans and

RESOLVED that the attached Budget Monitoring Report that forms part of these minutes be duly noted.

F4263 **ACCOUNTS AND PETTY CASH**

It was proposed by Councillor Ms Biggins, seconded by Councillor Ayres and

RESOLVED that the Accounts and Petty Cash Schedules (attached) for January 2013 be approved.

F4264 **JEWISH AND CONGREGATIONAL CEMETERY SITES**

The Town Clerk reported that a survey was required to establish acceptable work to the Schedule Monument in terms of the headstone repairs. The Chairman agreed to take this as an urgent item in view of the urgent nature if the works as headstones may become irretrievably damaged or pieces lost from the site ; and, before the conclusion of the current financial year.

It was proposed by Councillor Ms Merrett, seconded by Councillor Evans and

RESOLVED that the unspent 2012/13 budget for the Sites Conservation Management Plan be vired to facilitate the Repair Report and to action works if appropriate.

F4265 **SWANPOOL CEMETERY**

The Town Clerk reported quotations for cemetery path repairs. The Chairman agreed to this as an urgent item to expediate the works.

It was proposed by Councillor Jewell, seconded by Councillor Ms Merrett and

RESOLVED that the lowest tender of £12,784 submitted by Celtic Surfacing be approved subject to contract.

Further it was proposed by Councillor Saunby, seconded by Councillor Cramp and

RESOLVED that extra containers for rubbish and recycling be provided at the Cemetery as often at weekends the existing provision was over capacity.

There being no further business to transact the Chairman declared the meeting closed at 8.25pm.

Signed.....

Dated.....