

## **FALMOUTH TOWN COUNCIL**

Minutes of a meeting of the Finance and General Purposes Committee held on Monday 29<sup>th</sup> October 2012 in the Council Chamber, Municipal Buildings, Falmouth at 7:00pm.

Present: Councillors Dr D A Sterratt (Chairman), A K Ayres, Mrs A J Biggins, I J Body, C H Choak, O K Cramp, A J Jewell, Ms D Merrett, D M O'Brien, Mrs M Ryan and D W Saunby

In Attendance: Mr A M Williams (Town Clerk)  
Mrs R N Thomas (Finance Officer)

Vol 11

### **F4194 APOLOGIES**

Apologies for absence were received and approved from Councillors Chin-Quee (Cornwall Housing Meeting), Mrs J A Booth (ill), Mrs M Davies (ill), G F Evans (Cornwall Council business) and Mrs S Hrydziuska (public transport strike).

### **F4195 INTERESTS**

Councillor Sterratt declared a non-registerable interest in Minute F4197 - grant application by Falmouth Road Runners as he was related to a Group Member and left the meeting during its consideration. Councillor Mrs Ryan took the Chair for that item.

Councillor Mrs Biggins declared a non-registerable interest in Minute F4209 - Falmouth Cemetery as she was related to the correspondent in this matter and left the meeting during its consideration.

### **F4196 MINUTES**

It was proposed by Councillor Mrs Ryan, seconded by Councillor Body and

RESOLVED that the minutes of the meeting held on 17<sup>th</sup> September 2012 be confirmed as a correct record of the proceedings and signed by the Chairman.

It was noted that Councillor Cramp had submitted his apologies for the meeting held on 17<sup>th</sup> September 2012.

### **F4197 GRANT APPLICATIONS**

It was proposed by Councillor Body, seconded by Councillor Mrs Biggins and

RESOLVED that pursuant to Section 19 of the Local Government (Miscellaneous Provisions) Act, 1976, Falmouth Road Runners be awarded £400 to assist young athletes participating in competitions.

It was proposed by Councillor Body, seconded by Councillor Mrs Ryan and

RESOLVED that pursuant to Section 137 of the Local Government Act, 1972, Falmouth Dementia Action Alliance be awarded £200 to assist the establishment of the Alliance.

A letter of thanks from Dracaena Centre Youth for a recent grant award (£1,000) was received and the 2012/13 grant schedule was duly noted.

F4198 **MEMBERS CODE OF CONDUCT**

It was proposed by Councillor Body, seconded by Councillor Mrs Ryan and

RESOLVED that

- (i) the attached Code of Conduct based upon the Cornwall Model Code for City, Community, Parish and Town Councils be adopted by the Council and observed by Councillors
- (ii) requests for Councillor Dispensations under the Code be considered by the Council.

F4199 **2013/14 DRAFT BUDGET**

The Chairman presented a draft budget and recommended that the Council sets a precept at 0% increase over 2012/13, however this would require the utilisation of reserves. Tax base data was still awaited from Cornwall Council. The draft is attached as part of these minutes.

It was proposed by Councillor Mrs Ryan, seconded by Councillor Jewell and

RESOLVED that the Chairman's recommended draft budget be endorsed as the basis for 2013/14 budgetary consideration and precept setting.

F4200 **2012/13 BUDGET FORCAST**

It was proposed by Councillor Ms Merrett, seconded by Councillor Mrs Ryan and

RESOLVED that the presented forecast be duly noted.

F4201 **MEMORIAL GARDEN, MUNICIPAL BUILDINGS**

It was proposed by Councillor Sterratt, seconded by Councillor Body and

RESOLVED that it be noted the site was subject to a licence with Cornwall Council for £1 per annum and the works undertaken by FG Landscapes and Arboreal Services noted and approved. Further signage replacement be progressed subject to cost.

F4202 **AMERICAN SHELTER, CLIFF ROAD**

The Town Clerk reported that substantial repair was required to the structure and reported maintenance and renovation quotes for comparison.

It was proposed by Councillor Biggins, seconded by Councillor Body and

RESOLVED that the refurbishment quote for £12,340 submitted by Peter Hopkins be approved subject to contract, necessary consents and compliance.

F4203 **GAMBLING ACT 2005 - CONSULTATION**

The draft revised Statement of Principles setting out how Cornwall Council intends to administer its duties under the Gambling Act 2005 were duly noted. It was left to Councillors to make individual representations if they so wished.

F4204 **CCTV**

The Town Clerk reported that CCTV continued to be managed effectively by the Stakeholders. There was a concern that the withdrawal of a financial contribution from Cornwall Council Car Parks Service in 2013/14 would increase the Stakeholders costs.

It was proposed by Councillor Ms Merrett, seconded by Councillor Mrs Ryan and

RESOLVED that the Town Clerk writes to Cornwall Council to establish whether the Car Park Services will contribute to CCTV Stakeholders manning costs in 2013/14, and if not to make strong representation that it continues to do so. Also the Police be requested to join in this representation.

F4205 **EMERGENCY PROCEDURE**

Very occasionally matters will occur that require immediate action or decision by the Council, where the Scheme of Delegation or Standing Orders do not apply.

It was proposed by Councillor Ms Merrett, seconded by Councillor Mrs Ryan and

RESOLVED that where the Council's Scheme of Delegation or Standing Orders do not apply then the Town Clerk be delegated to proceed to address the matter in consultation with the Town Mayor; in the Town Mayor's absence the Deputy Mayor; in the Deputy Mayor's absence then in consultation with a meeting of the Council's standing Committees Chairmen, chaired by the Chairman of the Finance And General Purposes Committee.

F4206 **BEACH STAKEHOLDERS MEETING**

The report of the meeting was not available and would be reported to the next meeting of the Council.

F4207 **ACCOUNTS AND PETTY CASH**

It was proposed by Councillor Body, seconded by Councillor Ms Merrett and

RESOLVED that the Accounts and Petty Cash Schedules (attached) for September 2012 be approved.

F4208 **EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Body, seconded by Councillor Mrs Ryan and

RESOLVED that pursuant to Standing Order 67 in view of the confidential nature of business about to be transacted it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.

F4209 **FALMOUTH CEMETERY**

(Exempt information by virtue of Paragraphs 1 and 3 of Part 1 to Schedule 12A of the Local Government Act, 1972 as amended by the Local Government (Access to Information) (Variation) Order , 2006)

The Town Clerk reported issues pertaining to the ownership of a grave space at Falmouth Cemetery.

It was proposed by Councillor Body, seconded by Councillor O'Brien and

RESOLVED that without prejudice the Council recognises that Mr Michael Sampson is entitled to hold the Deed of Grant to Grave Space PB H 9 at Falmouth Cemetery.

There being no further business to transact the Chairman declared the meeting closed at 8.00pm.

Signed.....

Dated.....