

FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held in the Council Chamber, Municipal Buildings, The Moor, Falmouth on Monday 18th January 2016 at 7.00pm

Present: Councillors Ms C Atherton CC (Chair), I J Body, Mrs R D Brock, G G Chappel, S D Eva, Mrs V E Eva, G F Evans CC, S Gray, A J Jewell CC, M McCarthy, Ms D E Merrett, Mrs P A Minson, B M A Ross and D W Saunby CC.

In Attendance: A M Williams (Town Clerk)
Mrs R N Thomas (Finance Officer)
S Besford-Foster (Neighbourhood Plan and Article 4 Direction Consultant)

F4696 **APOLOGIES**

Apologies for absence were received and approved from Councillors Cramp (ill) and Mrs Davies (ill).

F4697 **INTERESTS**

Councillor Gray declared a disclosable non-percuinary interest in respect of lease to Sea Scouts at Trescobeas (Minute F4708) as he was a member of the Scouts Committee and he left the meeting during the consideration of that matter.

F4698 **MINUTES**

It was proposed by Councillor Body, seconded by Councillor Ms Merrett and

RESOLVED that the minutes of the meeting held on 7th December 2015 be confirmed as a correct record of the proceedings and signed by the Chair.

F4699 **GRANTS**

It was proposed by Councillor S D Eva, seconded by Councillor Mrs Minson and

RESOLVED that the grant request by Falmouth Classics of £1,500 for the 2016 event be refused. The applicants be advised to consider an annual grant request.

A Motion proposed by Councillor Jewell, and seconded by Councillor Chappel that a grant of £1,000 be made was lost.

The grant schedule for 2015/16 was duly noted.

F4700 **FALMOUTH NEIGHBOURHOOD PLAN AND ARTICLE 4 DIRECTION**

Mr Besford-Foster updated the Council regarding the consultation and preparation work. He outlined the current policy and strategic plan context and how the plan would be created. He rehearsed the engagement process, emerging issues and timescales for adoption. He responded to members questions and the report was duly noted.

F4701 **FALMOUTH LIBRARY AND ONE STOP SHOP**

The Town Clerk provided an update report. The library transfer remained scheduled for 1st April 2016 and some staffing matters and other details remained to be resolved. The One Stop Shop transfer, to be located in the former Post Office building, was also scheduled for transfer on 1st April 2016 and adapted to provide a more comprehensive service. The report was duly noted.

F4702 **FORMER POST OFFICE REDEVELOPMENT**

The Town Clerk reported some delays due to the revision of procurement requirements. Other works were on schedule and meetings were taking place with the Registrar Service to facilitate their relocation into the premises. The report was duly noted.

F4703 **2016/17 BUDGET AND PRECEPT CALL**

The Town Clerk reported pursuant to Minute C 4631 the precept call had been made and payment would be by equal instalments from Cornwall Council in April and September 2016. The residents letter had been prepared. Cornwall Council had also advised that the Government would not be applying referendum principles in 2016/17.

It was proposed by Councillor Body, seconded by Councillor Gray and

RESOLVED that the report be noted and the residents letter approved (as attached as part of these minutes).

A Motion proposed by Councillor McCarthy, seconded by Councillor S D Eva that the residents letter be revised was lost.

F4704 **MARKETS ON THE MOOR**

The Town Clerk reported a positive meeting with stallholders seeking to revitalise the Thursday and Saturday Markets on the Moor. The report was noted and the Town Manager requested to report further to the Council.

F4705 **MUNICIPAL INSURANCE**

It was proposed by Councillor Jewell, seconded by Councillor Ms Merrett and

RESOLVED that the Council extends its existing insurance cover by twelve months with Zurich Municipal whilst the Council reviews its operational need during 2016 and then to seek quotes for a further fixed period cover from 1st April 2017.

F4706 **CCLA COIF CHARITY FUND CHANGES**

The report of the Fund Manager notifying changes to the funds was duly noted.

F4707 **PROCUREMENT**

The Town Clerk reported changes to procurement practice. The report was duly noted and the Town Clerk and Finance Officer requested to make the necessary changes to the Council's Financial Regulations when Standing Orders are reviewed.

F4708 **TRESCOBEAS FIELDS**

It was proposed by Councillor S D Eva, seconded by Councillor Jewell and

RESOLVED that public toilets do not form part of the Sea Scouts development and provision requirement deleted from the lease as there would be insufficient demand and a risk of vandalism.

F4709 **2015/16 BUDGET MONITORING**

The budget monitoring report was duly noted.

F4710 **ACCOUNTS AND PETTY CASH**

It was proposed by Councillor Body, seconded by Councillor Ms Merrett and

RESOLVED that the Accounts and Petty
Cash Schedules December 2015 (attached)
be approved.

F4711 **SMALLER AUTHORITIES AUDIT APPOINTMENTS LIMITED- EXTRA ITEM**

The Town Clerk reported upon the detail of the Public Sector Audit Body to procure audit for smaller authorities including Town and Parish Councils. Fees would not exceed those charged in the 2014/15 financial year.

It was proposed by Councillor Ms Atherton, seconded by Councillor Jewell and

RESOLVED that the Council reaffirms its
decision to opt into the new external audit
arrangement with the Public Sector Audit
Body.

The Chair agreed to consider this as an urgent item to enable the Council to reaffirm its decision in light of the update and within the timescale.

F4712 **TOWN PARKING REVIEW – EXTRA ITEM**

The Town Clerk reported the Cornwall Council Parking Review Survey for Falmouth and Penryn, which was duly noted.

The Chair agreed to consider this matter as an urgent item to enable Councillors to notify their residents within their Wards within the timescales.

F4713 **BEDDING AND BASKET PLANTS QUOTES – EXTRA ITEM**

The Town Clerk reported the quotes for bedding and basket plants for 2016.

It was proposed by Councillor Ms Atherton, seconded by Councillor Gray and

RESOLVED that the lowest quote by
Taunton Council of £4,595.61 be approved.

The Chair agreed to take this matter as an urgent item to enable bedding and basket plants to be acquired expeditiously.

There being no further business to transact the Chair declared the meeting closed at 8.15pm.

Signed: Date: