



## Agenda Confidential Council Meeting

**Date** 11/12/2023  
**Time** 18:00  
**Location** Council Chamber  
**Chair** K. Edwards  
**Explanation** Dear Councillor

You are hereby summoned to attend a meeting of Falmouth Town Council to be held in the Council Chamber on Monday 11th December 2023 at 1800 hours for the purpose of transacting the following business.

Yours sincerely

Town Clerk

- 1 Apologies**  
To receive and approve apologies for absence.
- 2 Interests & Dispensations**  
To receive declarations of interest in respect of items on the agenda. Councillors are reminded to declare any dispensations granted.
- 3 Minutes**  
To take as read and confirm as accurate the Part I minutes of the meetings held on 18th September 2023. (1-51)
- 4 Community Safety & Fire Report**  
To receive the Falmouth Community Safety and Fire Report.
- 5 Town Mayors Report**  
To receive such communications as the Town Mayor may wish to lay before the Council.
- 6 Deputy Mayors Report**  
To receive such communications as the Deputy Mayor may wish to lay before the Council.
- 7 Presentations**  
7.1 To receive a presentation from Liam Hoban, Senior Apprenticeship Advisor at Cornwall College Camborne, on 14-16 programmes which are aimed at local secondary schools, full time L2 & L3 programmes and L3 apprenticeships.

7.2 To receive a presentation from Drystan Jones, Director Port Development Falmouth, A&P, on the economic impact of cruise ship calls.

**8 Public Questions**

None received.

**9 Police Report**

To receive the Falmouth Community Police Report from PC Cummins.

**10 Community Network Manager Report**

To receive the report of the Falmouth and Penryn Community Area Panel. (52-55)

**11 Cornwall Councillor Reports**

To receive the reports of the Falmouth Cornwall Councillors.

**12 Committee Reports**

To receive and consider the Reports from the following Committees:

12.1 Finance & General Purposes Committee Part I Reports dated 25th September 2023, 30th October 2023 and 27th November 2023. (56-116)

12.2 Planning & Licensing Committee Reports dated 25th September 2023, 16th October 2023, 6th November 2023 and 27th November 2023. (117-154)

12.3 Cultural Services & Leisure Committee Part I Reports dated 11th September 2023 and 4th December 2023. (155-162) (4th December 2023 to follow)

12.4 Grounds Facilities & Environmental Action Committee Part I Reports dated 18th September and 13th November 2023. (163-182)

**13 Motion by Councillor Edwards - White Ribbon Accreditation and Supporter (seconded by Councillor Robinson)**

Councillor Edwards requests that the Council becomes both White Ribbon UK Accredited and a White Ribbon UK Supporter Organisation.

White Ribbon is a national initiative seeking to raise awareness and prevent violence against women, whether it occurs in the workplace, or outside of an organisation.

Gaining accreditation helps the Council make a difference in our community to end violence against women, improves organisational culture, safety, and morale, increases the knowledge and skills of our staff to address violence against women, improves the experience of our residents and stakeholders, helps us become an employer of choice, and enables us to demonstrate that we are meeting the Public Sector Equality Duty under the Equality Act 2010.

By becoming a Supporter Organisation, the Council will take the following awareness raising actions: encourage staff to take the White Ribbon Promise to

never use, excuse or remain silent about men's violence against women, recruiting at least one volunteer White Ribbon Ambassador, hold at least one awareness and fund-raising event or activity a year, and ensuring that women who are experiencing violence know where to go to get help.

**14                      Motion by Councillor Dean Evans - NHS Dentistry in Falmouth (seconded by Councillor Kirkham CC)**

Proposal:

1. The Falmouth Town Council is concerned about the dire situation that exists due to the lack of NHS dentistry treatment in Falmouth and calls upon the Cornwall & Isles of Scilly Integrated Care Board to take what ever action is needed to rectify the situation;
2. Asks the Town Clerk to write to Cheryl Mackrory MP and John Govett, Chair of the Cornwall & Isles of Scilly Integrated Care Board, to express the views of the Council over the urgent need for additional NHS dentists to serve the needs of our residents.

**15                      Environmental Education and Enforcement**

To receive the update report from the Council's Environmental Education and Enforcement Officers.

**16                      Scheme of Delegation**

To note the Scheme of Delegation will be updated to reflect recent Committee and Senior Officer changes. (183-188)

**17                      Representatives on Outside Bodies**

To approve Councillor D V Evans replacing Councillor Rowe as the representative for the Maritime Line Working Party (Rail Branch Network) with Councillor Saunby remaining as alternate.

**18                      Fairtrade**

To receive the Falmouth Fairtrade Report. (189)

**19                      Town Management Report**

To receive the Town Management Report. (190)

**20                      Town Clerks Report Part I**

To receive the Town Clerk's Part I Report. (191-202)

**21                      Exclusion of the Press & Public**

In the public interest to consider the exclusion of the press and public for the following items of business as they may involve the consideration of confidential information in respect of staffing and contractual matters.

## FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Council held on Monday 18th September 2023 at 7.00pm held in the Council Chamber, Municipal Buildings, The Moor, Falmouth. TR11 3QA

Present: Councillors K J Edwards (Town Mayor), D Clegg, L D Coley, S D Eva, G F Evans MBE, A J Jewell CC, J S Kirkham CC, J C Robinson, B M A Ross, D W Saunby CC, E E Seiler, J M Spargo and Z Young.

In Attendance: R Gates	(Town Manager)
V Rogers	(Administration Officer)
D Shankland	(Communications Officer)
L Kapp	(Receptionist/Information Services Assistant)
PC M Cummins	(Devon & Cornwall Police)
PC J Stewart	(Devon & Cornwall Police)

A number of local residents were also in attendance.

### **C5779 APOLOGIES**

Apologies for absence were received and approved from Councillors G Chin-Quee BEM (ill), D Evans BEM (prior engagement) and Rowe (ill). Councillor L Magowan CC also sent his apologies.

### **C5780 INTERESTS AND DISPENSATIONS**

None received.

### **C5781 MINUTES**

It was proposed by Councillor Edwards seconded by Councillor Seiler and

**RESOLVED** that the Part I minutes of the meeting held on 19th June 2023 be confirmed as a correct record and signed by the Chair.

### **C5782 TOWN MAYOR'S REPORT**

The Town Mayor reported on a very busy summer of events which she had attended including the main town events – Sea Shanty, Armed Forces Day, Falmouth Week and Tall Ships. She thanked all those involved in making these events so successful including staff and volunteers and gave a special mention to Richard Gates and Richard Wilcox who had worked tirelessly on these events. During Falmouth Week she had taken part in the Walking Carnival as a dinosaur. She had also attended Cornwall Pride, Seal Sanctuary VIP event, Falmouth Classics, Commonwealth Graves tour, High Sheriff's Garden Party, cheque presentation on behalf of Fairtrade, cruise ship calls and opened the indoor skatepark. She had hosted receptions for 40 French Celticup sailors and for the Biffa team to thank them for their support during events. She had also visited liveaboards with Falmouth Fire Service along with Councillor Kirkham CC and a walkabout with Safer Falmouth. She also attended two local youth group productions, The School of Rock by the Young Generation and The Wizard of Oz by the Starlite Theatre Company and had visited Falmouth Community Football and Fit & Fun. She congratulated Councillor Saunby CC on his well deserved BBC Radio Cornwall 2023 Make a Difference Award in recognition of his 36 years of organising the Martin Jennings Memorial Motorcycle Run raising £175,000 for local and national charities.



#### **C5783 DEPUTY MAYOR'S REPORT**

None received.

#### **C5784 PRESENTATIONS**

##### **1. South West Water**

A presentation was received from Carolyn Cadman of South West Water regarding their plans to alleviate the surface water flooding and sewerage release problems for Falmouth. She answered questions that had been received from the public and presented to her by Councillors. The presentation is attached and forms part of these minutes.

##### **2. Forest for Cornwall**

A presentation was received from Alex Forrester, Project Officer for Forest for Cornwall regarding plans for Prislw Fields, Falmouth. He advised that they are planning to use the Miyawaki Method which is one of the most effective tree planting methods for creating forest cover quickly. They will be planting fruit trees and are looking to empower local people to get involved in tree planting and ongoing maintenance who would be rewarded with Time Credits where their time is rewarded with voucher credits which can be spent at local businesses. A local event has been organised for 23rd October 2023 in the Art Gallery. He advised there would be two planting days during National Tree Week, 25th November – 3rd December and they were working with Cornwall Housing on land at Godolphin Road and Grenville Road. Watson Marlow have planted an orchard in their grounds. Forest of Cornwall aim to 'plant the right tree in the right place'.

#### **C5785 PUBLIC QUESTIONS**

None received.

#### **C5786 POLICE REPORT**

PC Mat Cummins reported on police involvement with the summer events, Sea Shanty, Armed Forces Day, Falmouth Week and Tall Ships and that the busy season is now extended to October. Falmouth Neighbourhood Team were tackling the problems of shop-lifting and were targeting two prolific shop-lifters taking witness statements with a view to civic orders and ASBO. The police were working with schools to tackle the problem of anti-social behaviour on the beaches and have sent extra resources on a weekly basis, he does not feel that the Co-op has exacerbated this problem as alcohol can be obtained from many other places. They are working on a project to educate as well as enforce and working alongside Kate at the Dracaena Centre on creating spaces for young people.

#### **C5787 COMMUNITY SAFETY AND FIRE REPORT**

The Fire Service Report was noted and form part of these minutes.

#### **C5788 COMMUNITY NETWORK MANAGER REPORT**

None received.

#### **C5789 CORNWALL COUNCILLORS REPORTS**

##### **Trescobeas and Budock**

Councillor Saunby reported that a new bus shelter had been installed on Bickland Water Road at Goldenbank. The proposed walking/cycle way along Bickland Water Road will include a pedestrian crossing and will involve reducing the speed limit to 30mph, this will go out to consultation in due course. He will be attending the Persimmon planning appeal and will be defending the boundary that has been in place

between Budock and Falmouth since 1661, he advised that all are welcome to attend. He has been working with a local resident who recently lost his mother with whom he had lived for all his life, the tenancy was in his mother's name and as a result he was not entitled to stay in the property. Councillor Saunby had been able to secure alternative housing in Trevithick Road and the resident was able to stay in his existing home until this was ready for him to inhabit.

#### Boslowick

Councillor Jewell also reported on the new bus shelter on Bickland Water Road at Goldenbank. He reported that the planning appeal for the Boslowick Inn had been dismissed and hoped that it would now be sold for redevelopment and not demolition.

#### Penwerris

Councillor Kirkham had attended a planning appeal that had been dismissed. The Penwerris area had recently lost their Housing Officer and as a result she was now dealing with these issues. Along with the Mayor she had attended a visit to the liveboards with the Fire Service. She had also attended a Band of Brothers event and had spent two days volunteering in the Art Gallery for the Arthur Exhibition and commended the work of the Art Gallery staff.

#### Arwenack

No report.

### **C5790 COMMITTEE REPORTS**

The Finance and General Purposes Committee Part I Report dated 5th June 2023 was presented by Councillor Robinson, Chair of the Committee.

It was proposed by Councillor Robinson, seconded by Councillor Coley and

**RESOLVED** that the Part I Report of the Committee dated 5th June 2023 be approved.

The Finance and General Purposes Committee Part I Report dated 24th July 2023 was presented by Councillor Robinson, Chair of the Committee.

It was proposed by Councillor Robinson, seconded by Councillor Coley and

**RESOLVED** that the Part I Report of the Committee dated 24th July 2023 be approved.

The Planning and Licensing Committee Report dated 26th June 2023 was presented by Councillor Eva, Chair of the Committee.

It was proposed by Councillor Eva, seconded by Councillor Robinson and

**RESOLVED** that the Report of the Committee dated 26th June 2023 be approved.

The Planning and Licensing Committee Report dated 17th July 2023 was presented by Councillor Eva, Chair of the Committee.

It was proposed by Councillor Eva, seconded by Councillor Robinson and

**RESOLVED** that the Report of the Committee dated 17th July 2023 be approved.

The Planning and Licensing Committee Report dated 14th August 2023 was presented by Councillor Eva, Chair of the Committee.

It was proposed by Councillor Eva, seconded by Councillor Robinson and

**RESOLVED** that the Report of the Committee dated 14th August 2023 be approved.

The Planning and Licensing Committee Report dated 4th September 2023 was presented by Councillor Eva, Chair of the Committee.

It was proposed by Councillor Eva, seconded by Councillor Robinson and

**RESOLVED** that the Report of the Committee dated 4th September 2023 be approved.

The Cultural Services and Leisure Committee Part I Report dated 3rd July 2023 was presented Councillor Seiler, Chair of the Committee.

It was proposed by Councillor Seiler, seconded by Councillor Coley and

**RESOLVED** that the Part I Report of the Committee dated 3rd July 2023 be approved.

The Grounds, Facilities and Environmental Action Committee Report dated 15th May 2023 was presented by Councillor Clegg, Chair of the Committee.

It was proposed by Councillor Clegg, seconded by Councillor Edwards and

**RESOLVED** that the Report of the Committee dated 15th May 2023 be approved.

The Grounds, Facilities and Environmental Action Committee Report dated 10th July 2023 was presented by Councillor Clegg, Chair of the Committee.

It was proposed by Councillor Clegg, seconded by Councillor Edwards and

**RESOLVED** that the Report of the Committee dated 10th July 2023 be approved.

**C5791 MARITIME LINE**

The minutes and update of the Maritime Line Forum meeting on 10th May 2023 and journey figures dated 7th June 2023 were duly noted.

**C5792 FAIRTRADE**

The Falmouth Fairtrade Report was duly noted.

**C5793 TOWN MANAGEMENT REPORT**

The Town Manager presented his report which was duly noted and forms part of these minutes.

**C5794 TOWN CLERK'S REPORT – PART I**

The Town Clerk's Part I report was duly noted and forms part of these minutes.

**C5795 EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Edwards, seconded by Councillor Seiler and

**RESOLVED** that in view of the confidential nature of contractual matters and personal information it is advisable in the public interest that the press and public, be excluded from the meeting.



# Falmouth Town Council

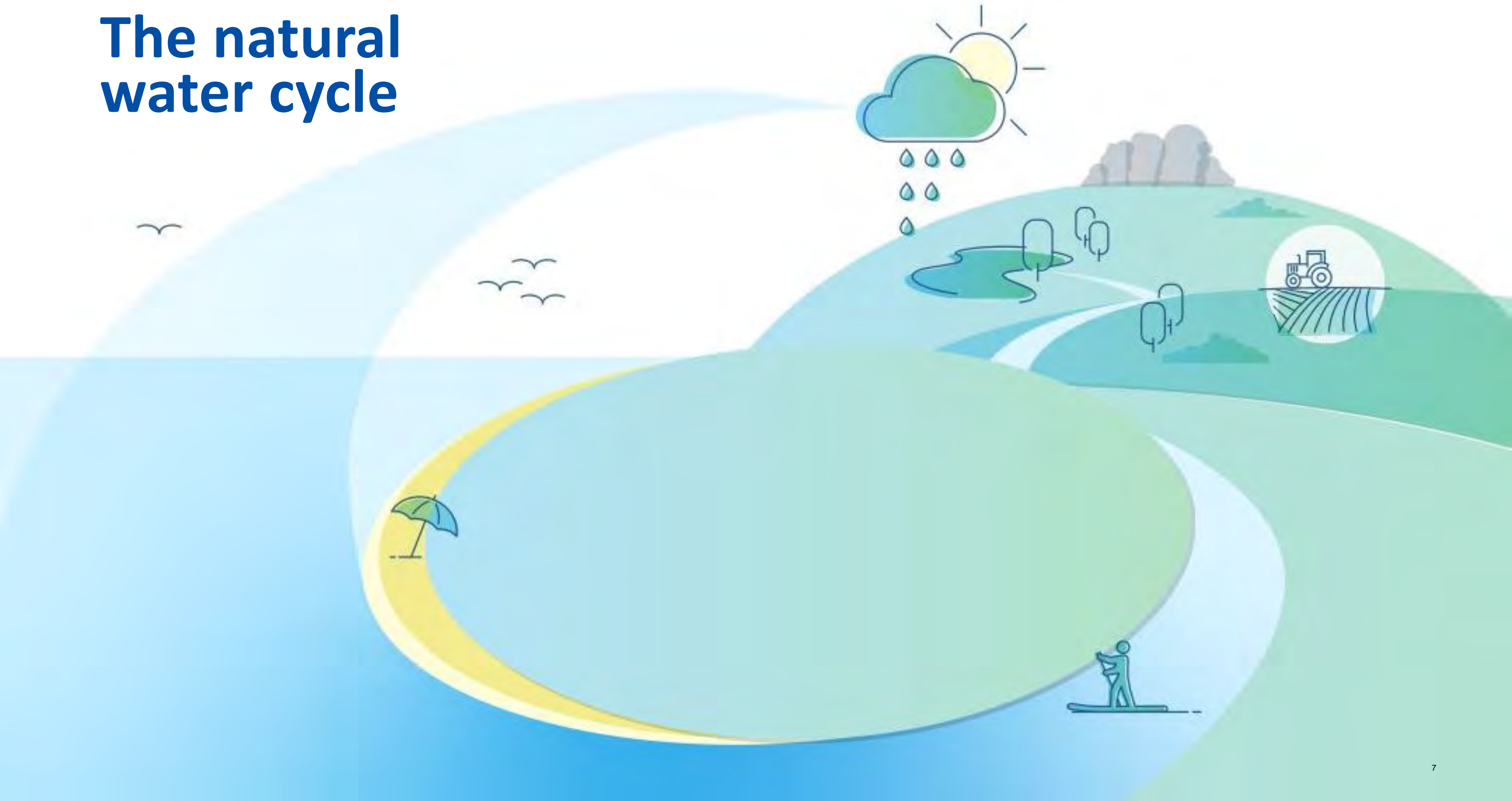
Carolyn Cadman,  
Director of  
Natural Resources

18 September  
2023

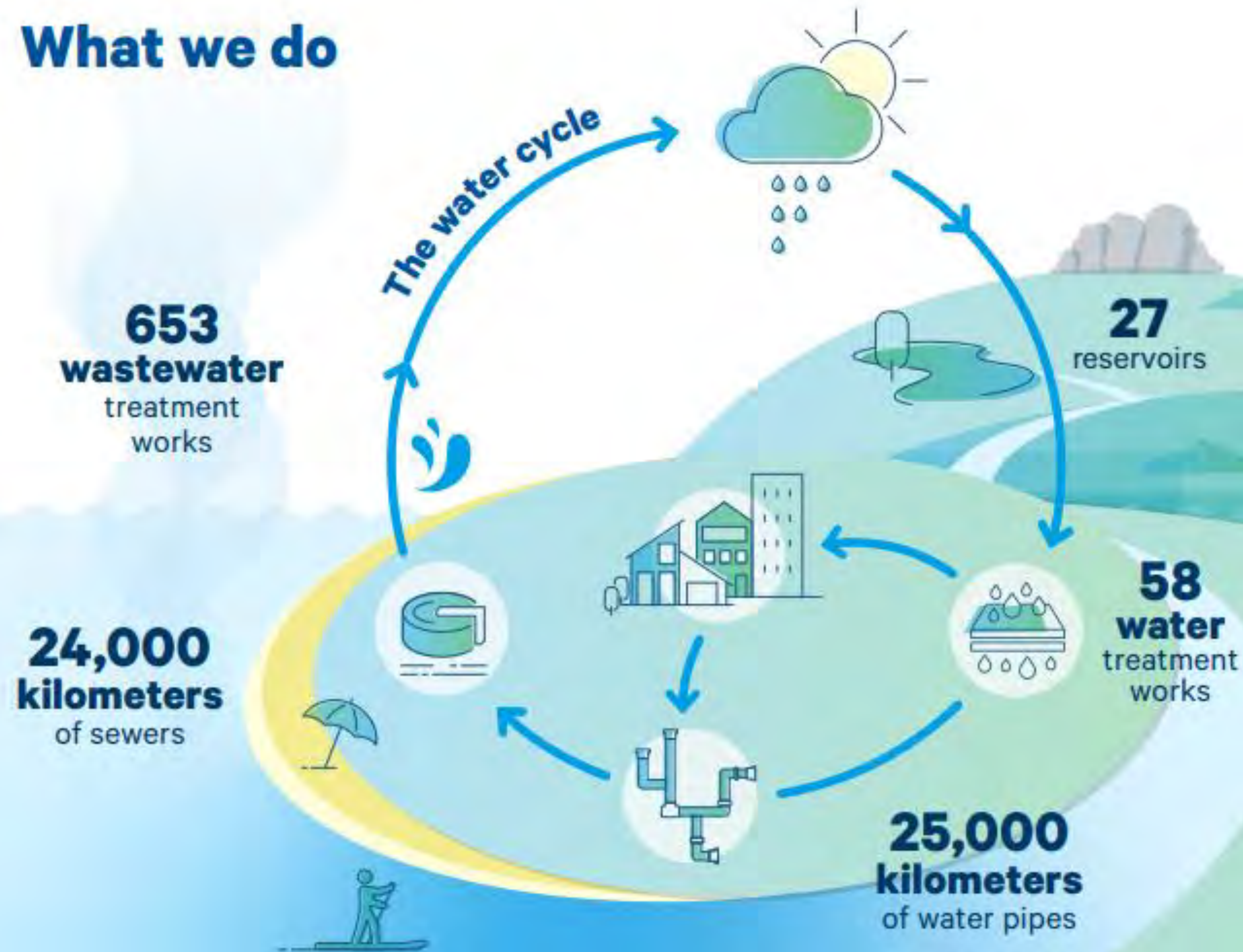




# The natural water cycle



## What we do





# Wastewater in Falmouth





# Drainage & Waste Water Management Plan



## HOW WE'LL MANAGE THE PLAN

We are responsible for providing reliable and efficient wastewater services for customers across a wide area of the South West; from the Isles of Scilly, throughout Cornwall and Devon, and in small areas of Dorset and Somerset.

### PARTNERSHIP WORKING

We share responsibility for drainage – the assets that carry sewerage and surface water and impact on our network – and so we will be working in partnership to achieve the DWMP ambitions. This is not new to us – but what is different is the scale.

We recognise that:

- The responsibilities for drainage are often split between parties
- We have different drivers, objectives and are funded through different routes
- Working across organisations we can access a much broader range of funding and deliver more impactful solutions

### STRATEGIC PLANNING AREAS

Each wastewater treatment works serves an area called a catchment. There are 653 catchments in our region which are grouped into 22 larger Strategic Planning Areas (SPAs). We can use these larger areas to help us manage the region as a system and collaborate with others who also have responsibilities for flooding and river management such as the Environment Agency and local Councils.

We have an individual plan for each Strategic Planning Area, as well as our region. All of these documents can be found on our website.



### SPOTLIGHT

#### STORM OVERFLOWS

Reducing pollution from storm overflows is a priority for our customers and stakeholders. We will invest £400m by 2030, radically improving storm overflow performance across the region.

Storm overflows are a natural part of the drainage system. They occur when the capacity of the sewerage system is exceeded, usually during heavy rain. This can result in raw sewage being discharged into the environment, which is a major concern for our customers and stakeholders.

Our customers can help us reduce the impact of storm overflows by:
 

- Not putting rubbish or chemicals down the drain
- Not washing cars or machinery on the street
- Not pouring oil or paint down the drain

Where are the storm overflows?
 

- Storm overflows are located throughout the region, with a high concentration in the urban areas.
- We have identified 100 storm overflows as a high priority for investment.

Did you know?
 

- We're increasing our river water quality standards at every storm overflow site, providing information on what sites are spilling and the impact of the spill in the river.

Drainage and Wastewater Management Plan - Customer Outline 2023

The current Victorian designed wastewater system that relies on combined sewer overflows is clearly no longer sustainable and we're taking action to replace it.



High priority for investment



# Investing to reduce storm overflows

Sewer flow during dry weather



Sewer flow during heavy rain



# Investing to reduce storm overflows

- Waterfit investment of £330m reducing average spills per location to **20 per year by 2025**.
- DWMP further investment reducing average spills per location to **10 per year by 2040**.
- Accelerated delivery investment to start by 2025
- Significant investment planned for next 25 years



# Investments for Falmouth...

1. **Waterfit – starting by 2025 (£600k by 2025 at Gylly)**

---
2. ~~Storm Overflow Taskforce – top 250 spillers~~

---
3. **Accelerated delivery – Falmouth and Sidmouth  
(£70m = 9CSOs Fal and 6CSOs Sid)**

---
4. ~~Dart and Tavy Inland Bathing Water Pilot~~

---
5. **AMP on AMP programme (Drainage and Wastewater  
Management Plan)**

---



# Current work underway...

- Investigated options with Stantec, Falmouth Town Council involved (thank you)
- Reviewed the options for solutions – two main ones are **building storage tanks** and **surface water separation**
- Analysis and options moving from “concept and design team” to “engineering team”, the team that delivers the solution and manages the appointed contractors
- Some examples of current thinking:
  - **QUEEN MARY GARDENS SPS\_PSCSOEO\_FALMOUTH** Spills resolved by surface water separation.
  - **GROVE PLACE NO. 1\_CSO\_FALMOUTH** Spills resolved by surface water separation.
  - **PR OF WALES PIER SPS\_PSCSOEO\_FALMOUTH** complex solution likely to require a tank on the The Moor with connections to wider infrastructure



# Clean Sweep campaign of the 1990s

- 40% wastewater discharged directly into the sea without any treatment
- Invested over £2bn
- Closed 250 crude sewage outfalls and over 140 projects
- Falmouth investment completed 2000
- Pre-investment, 51% of bathing waters were good or excellent, now 100%



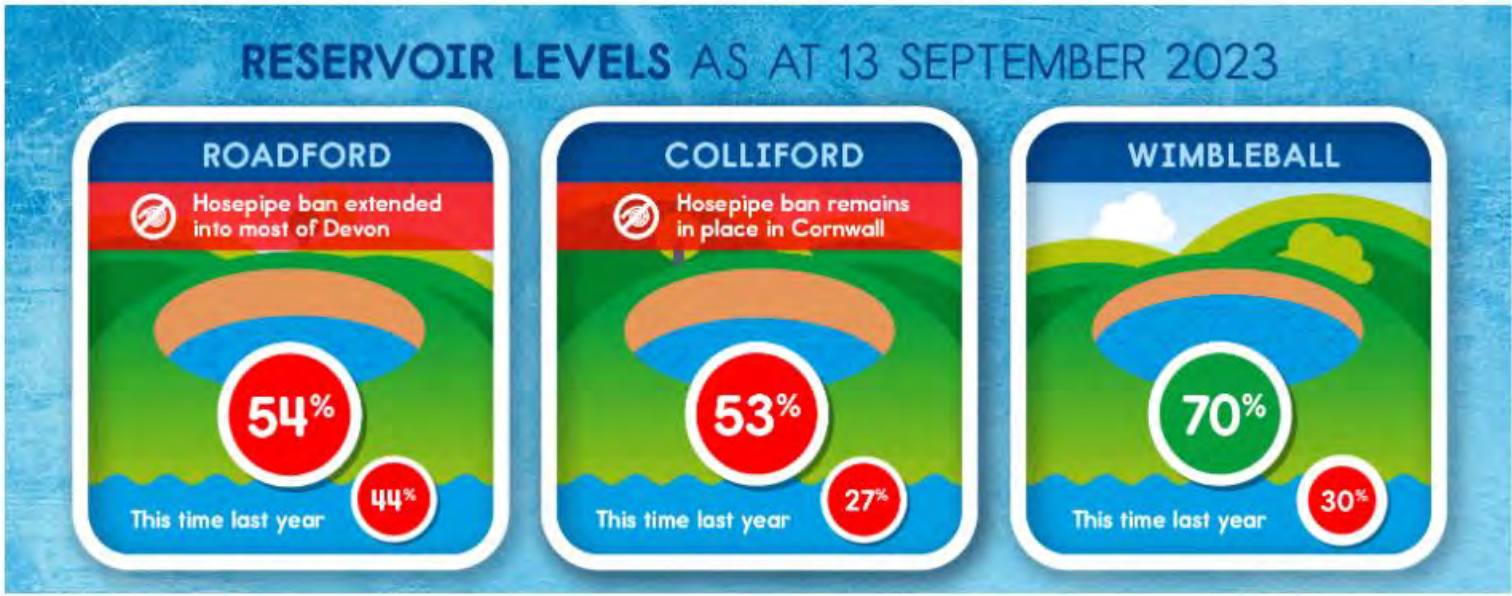
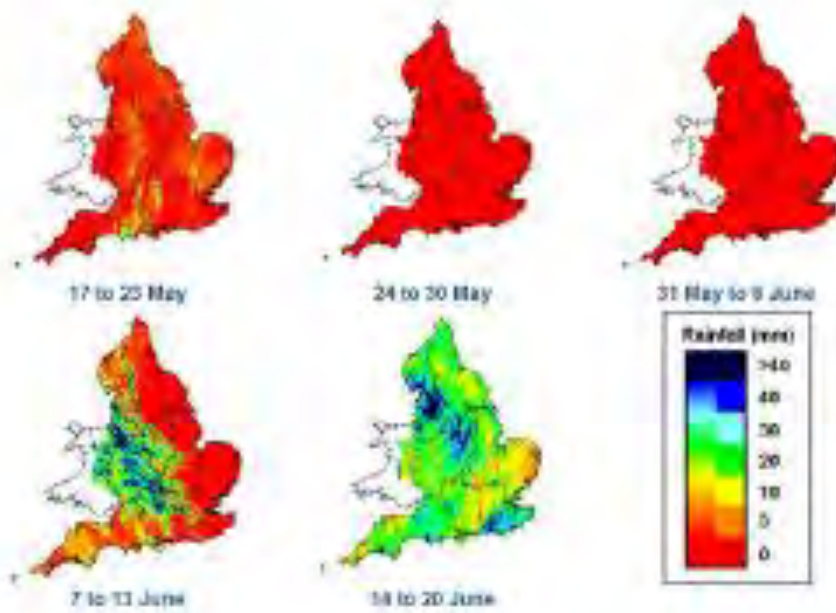
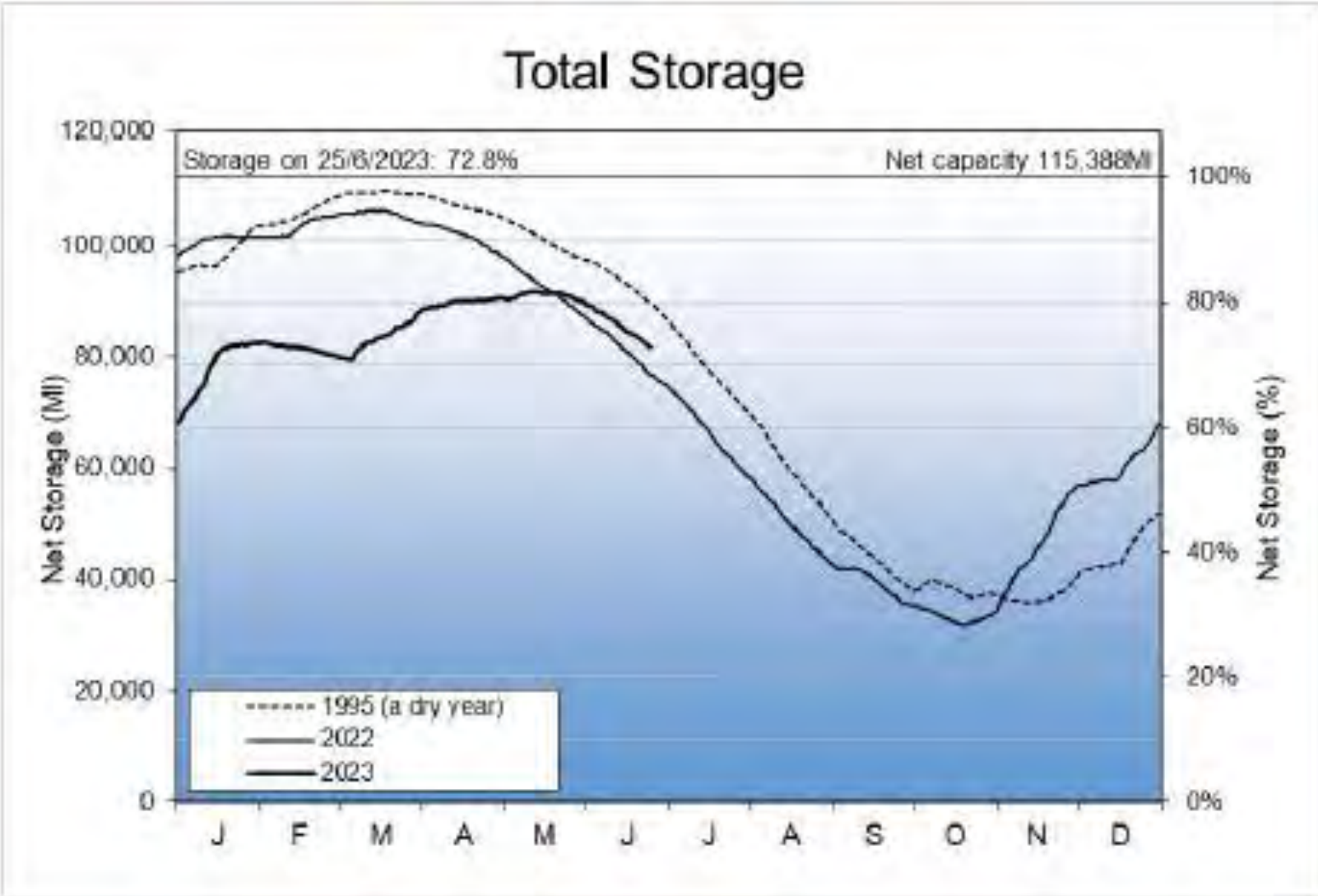


# Drinking water





# Prolonged dry weather



[www.southwestwater.co.uk/environment/water-resources/current-reservoir-storages/](http://www.southwestwater.co.uk/environment/water-resources/current-reservoir-storages/)



# Prolonged dry weather

1. Safely taking spare water
2. Identifying new sources of water





# Prolonged dry weather

## 3. Detecting and fixing leaks

1. Increased capacity of existing leak detective team
2. Created leak taskforce
3. Sniffer dogs





## 4. Water Resources Management Plans



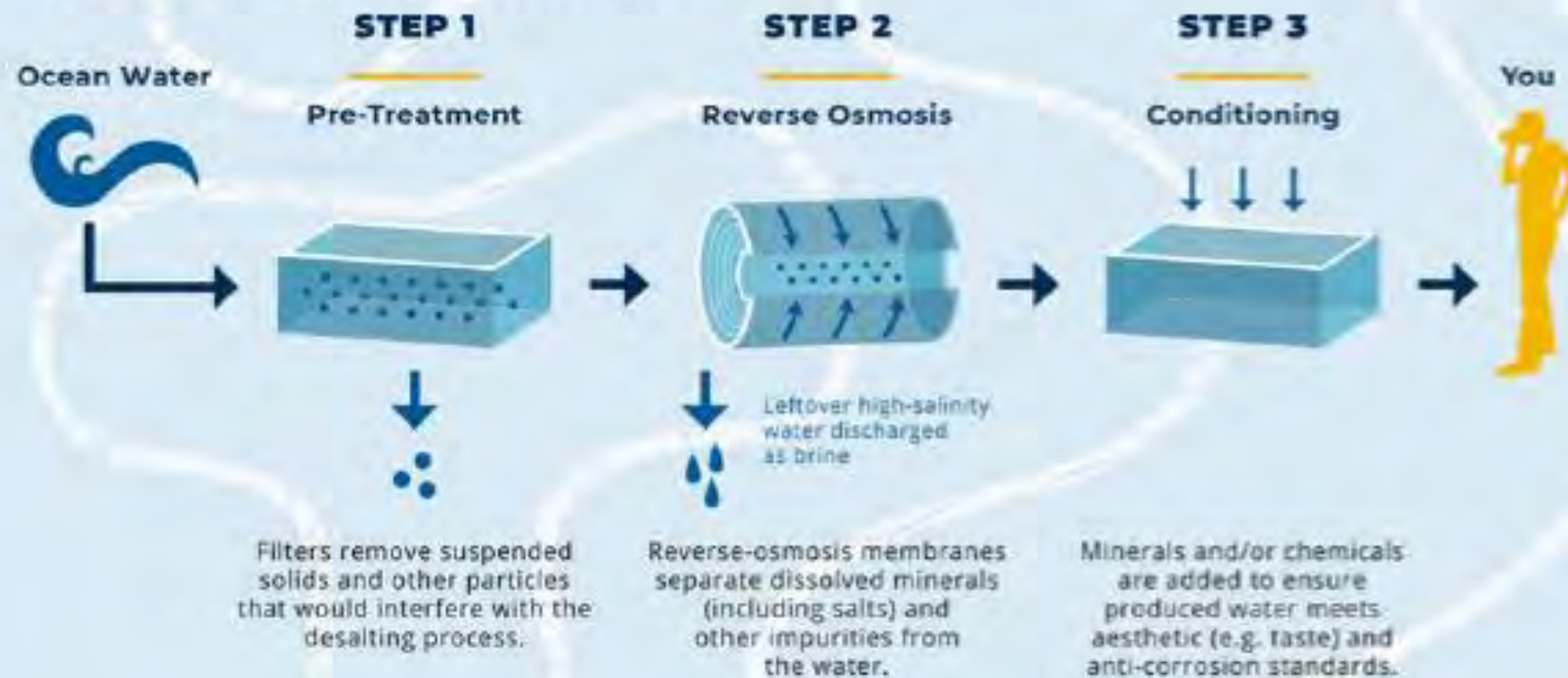


## 5. Desalination



### WHAT IS DESALINATION?

Desalination uses reverse osmosis technology to separate water molecules from seawater. Water from the ocean is forced through thousands of tightly-wrapped, semipermeable membranes under very high pressure. The membranes allow the smaller water molecules to pass through, leaving salt and other impurities behind.






## 6. Save Every Drop

# SAVE EVERY DROP

Ordinary steps really do make an extraordinary difference.




**FREE water-efficiency audits**

**FREE Water-efficiency audits**

Take advantage of our audits that help identify areas where you could become more efficient every day. FREE devices, FREE fixes and FREE advice all in one.


[Find out more >](#)



**FREE Leaky tap repairs**

Got a leaky tap? Even a small leak can add up to a huge amount of unnecessary consumption. Get it fixed for FREE and get your bills down.


[Let us know >](#)



**FREE Supply pipe find and fix**

Suspect you have a leak on your supply pipe? Usually, they're the responsibility of the landowner, but we're offering to find and fix some of these suspected leaks for FREE.

[Report your leak >](#)



**Holiday Park Water audits/Flow moderators**


Specifically for holiday-company-owned static vans and lodges across Cornwall, we're offering flow moderators for FREE (including fitting). Easily save water and money with a simple install.

[Find out more >](#)


[www.southwestwater.co.uk/services/save-water/](http://www.southwestwater.co.uk/services/save-water/)

© South West Water 2022


## SAVING EVERY DROP in your home and garden




Use any leftover water at the end of the day to water your houseplants.




Choose a shower instead of a bath. An average bath uses 80 litres of water.




Install a water butler in your garden to collect rainwater and use on your plants.




Order a replacement shower head today - it uses less water each time you shower without lowering the pressure.







Order an aerator for your household taps to reduce your flow and save water. Don't worry, this will not impact your water pressure.




Turning off the tap whilst brushing your teeth can save 4 litres per minute.




Use the short flush button on a dual flush toilet to save water each time you flush.




Use a watering can instead of a hosepipe to water your garden.




Using the washing machine when you have a full load can save 20 litres and reduce your energy consumption.




Only fill the kettle with what you need - this will save water and electricity!



Let your lawn go brown in the summer months. It will save brownie points when it rains.




A full dishwasher loaded on an eco setting is more efficient than washing dishes by hand.




It's vital to check your home for leaks regularly - please visit our website to find out more.

To get your water-saving devices now, go to: [southwestwater.co.uk/save-water](http://southwestwater.co.uk/save-water)

**SAVE EVERY DROP**



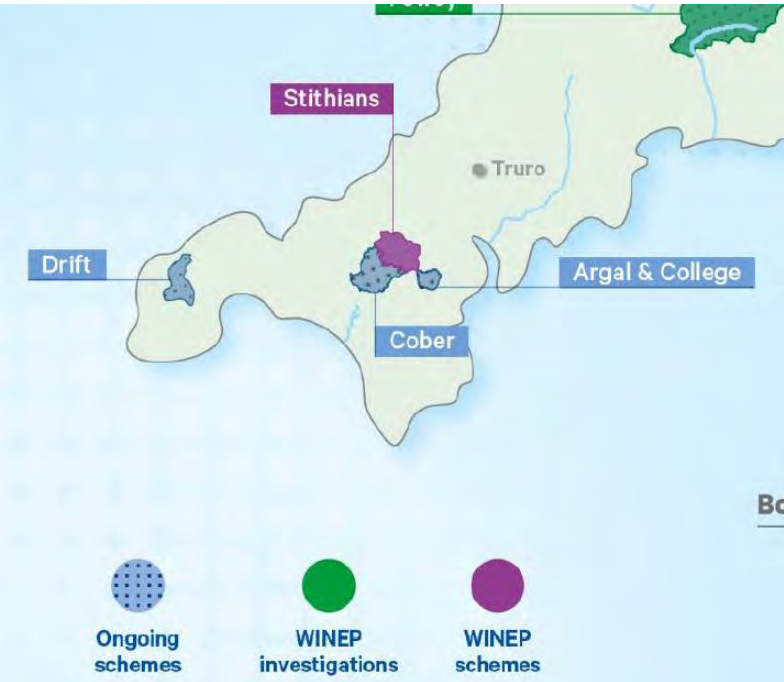
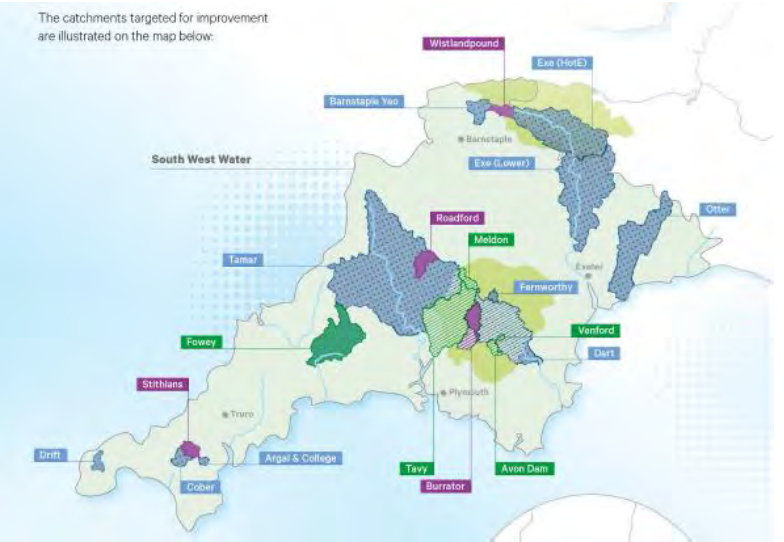
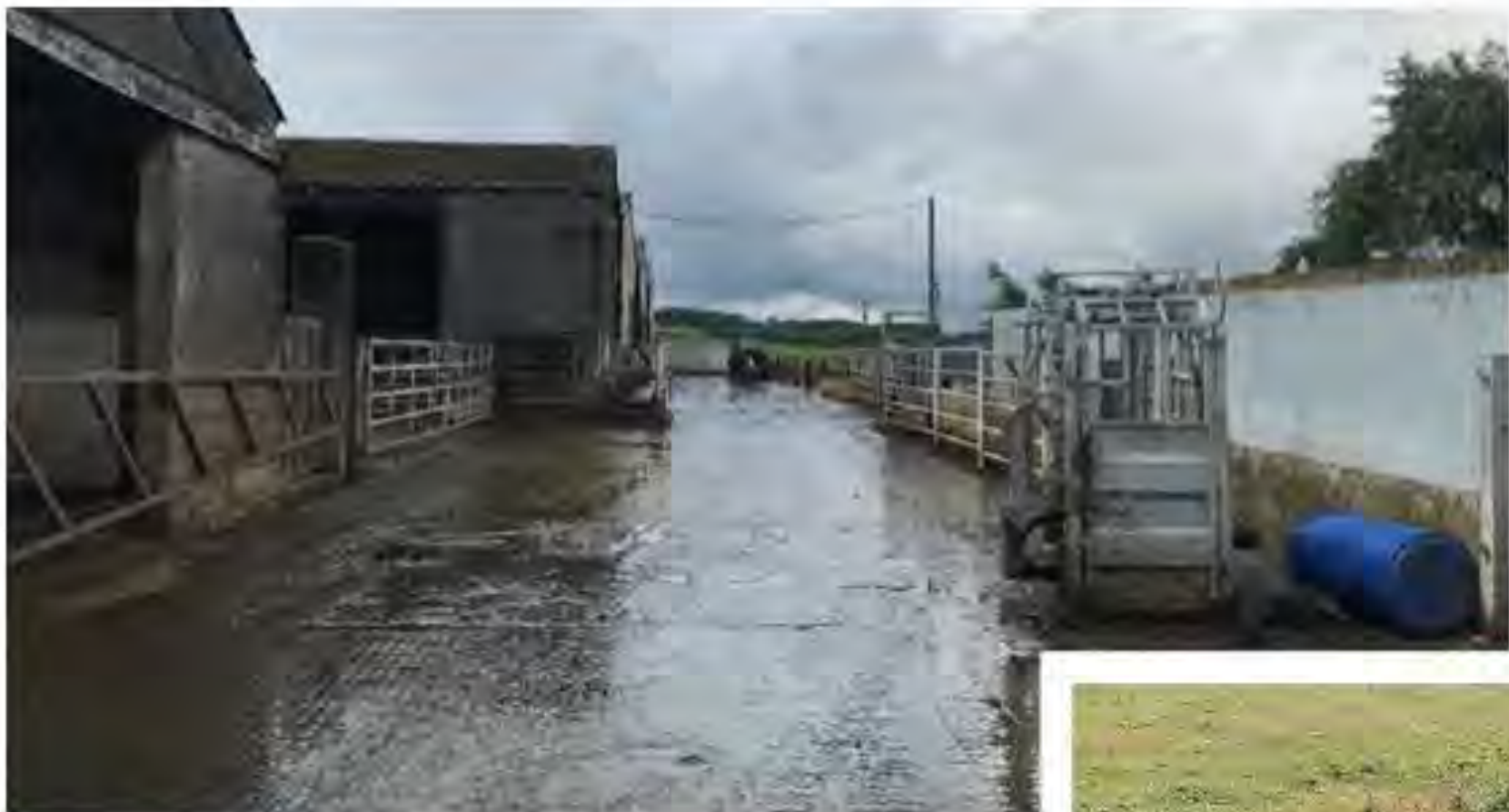
Ordinary steps really do make an extraordinary difference.



22



# Upstream Thinking...





# Natural Resources Team





# Peatland Restoration...

South West  
Peatland  
Partnership



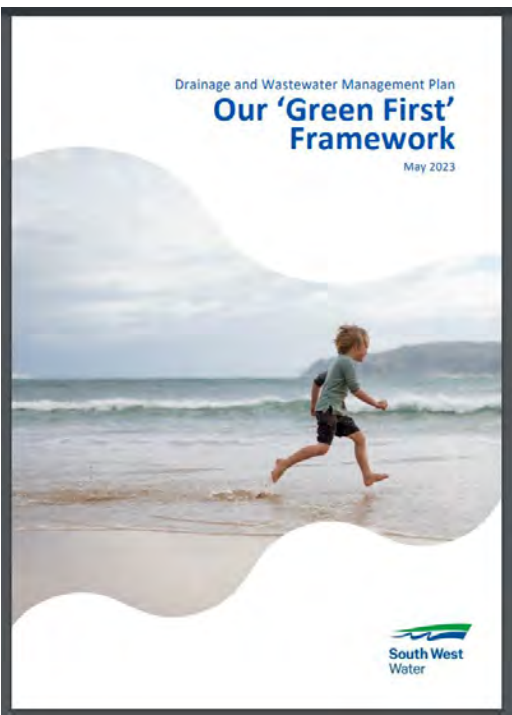


# Controlling invasive non-native species...





# Our “Green First” framework...



## Decision Making Tool

### Urgency

How urgent is the outcome?  
What's driving that need? Is it a regulatory requirement, is it an issue being realised now or predicted to happen etc.

### Certainty

Is a single solution required to deliver the outcome or a combination of approaches?

Multiple solutions may have effects on deliverability, operability and affordability

### Deliverability

Is there land available/ needed to deliver the solution?

Is there a suitable stakeholder/ delivery partner?

Can land be acquired through acquisition or collaborative working?

### Affordability

How will the solution be funded?  
Is sufficient funding available?

Who will own the asset(s) and is there agreement?

How will the asset(s) be maintained, who will do it/is there agreement?

### Operability

Who will operate asset and is there agreement/ability to do so?

Cost to operate and maintain asset affordable?

### Multi-Capital Benefits

Does the solution provide the best/ most possible benefits?

What additional benefits does the solution provide? (Natural/ Social/ Carbon capital?)

Can the infrastructure type:

Provide biodiversity net gain?

Positive societal impact, enhancing community?

Impact embodied carbon?

Increase operational energy cost/ negative impact downstream?

Improve resilience?

### Best Option Selected



To chose the best option:

1. Urgency
2. Certainty
3. Deliverability
4. Affordability
5. Operability
6. Multi-capital benefits



# Dart & Tavy Inland Bathing Water Pilot

## Update on national inland bathing water campaign

4x sites now being consulted on:

- Sykes Lane Bathing Beach, Rutland Water, Rutland
- Whitwell Creek, Rutland Water, Rutland
- Firestone Bay, Plymouth, Devon
- River Deben, Waldringfield, Suffolk



### Campaigners ask why five bathing area applications rejected for English rivers

Exclusive: Defra's commitment to cleaning up Wharfe, Tyne and Kent questioned by conservation groups



Swimmers in the Wharfe near Ilkley in 2020. Three areas of the river were refused bathing water status. Photograph: Danny Lawson/PA

Campaigners are calling for more transparency from government after five applications to turn sections of English rivers into bathing areas were rejected, despite promises from ministers that **cleaning up rivers was a priority**.

### Defra must reveal why bathing status requests for rivers were rejected, furious campaigners say

SAVE BRITAIN'S RIVERS

The Government has rejected all but one application for sites on English rivers to be granted official bathing water status



Bathers in the River Ribble last summer. Defra has rejected an application for a stretch of the river to be granted official bathing status. (Photo: Supplied)

BBC News + Follow New Article

### Campaigners slam government river bathing decision

Mar 10

The government's rejection of all but one application for bathing water status for English rivers is "very disappointing", environmentalists say.



© 2023 Microsoft

Part of the River Deben in Suffolk is still in the running but campaigners for clean water say proposals for eight other river sites were declined.

Designation as an official bathing site obliges the Environment Agency to regularly test water quality.

Campaigners say they have not been told why the decisions have been made.

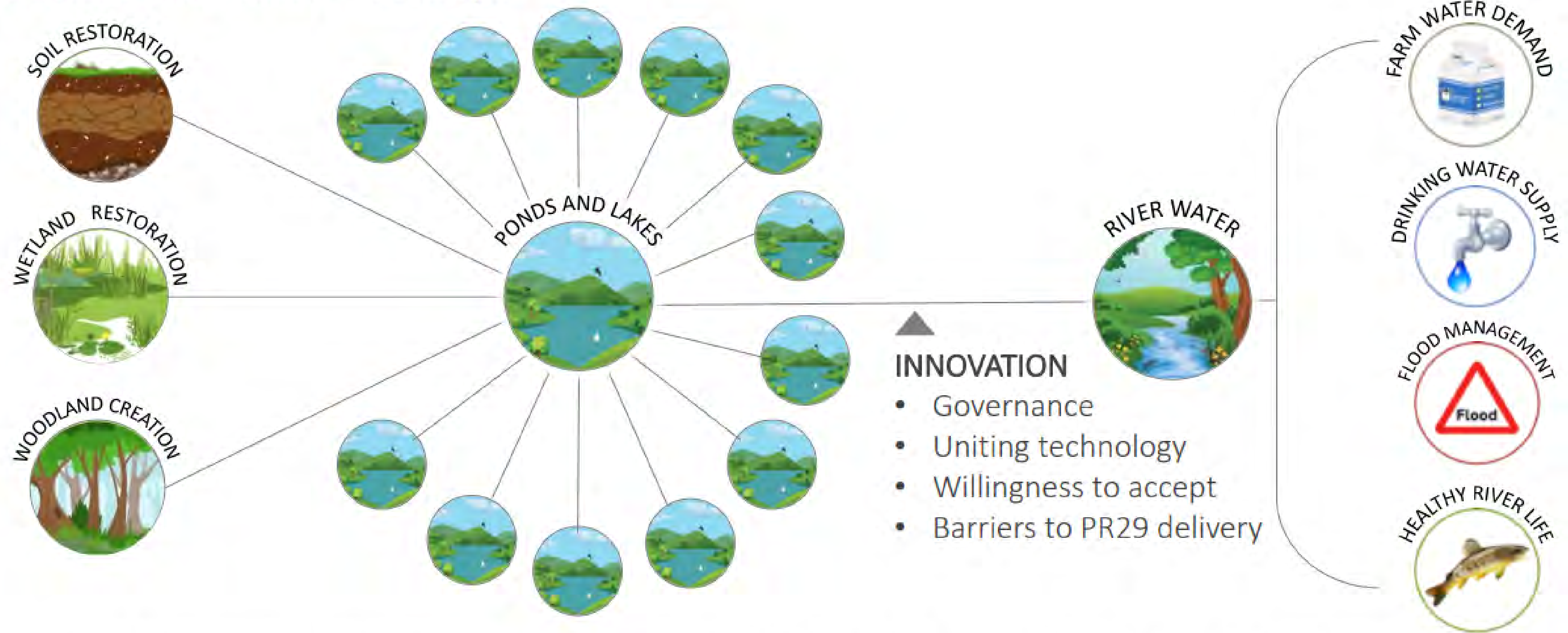
You can still swim in non-designated sites but it's unlikely the water quality will be monitored or tested.

Water companies currently have to provide data on how many hours raw sewage flows into waterways, but there is limited testing of what it means for water quality.

There will now be a period of public consultation on four new sites becoming officially designated as bathing water. Two are at a reservoir in Rutland with the others on the coast in Plymouth, as well as the River Deben in Suffolk.



# Ofwat Innovation - Water Net Gain ...

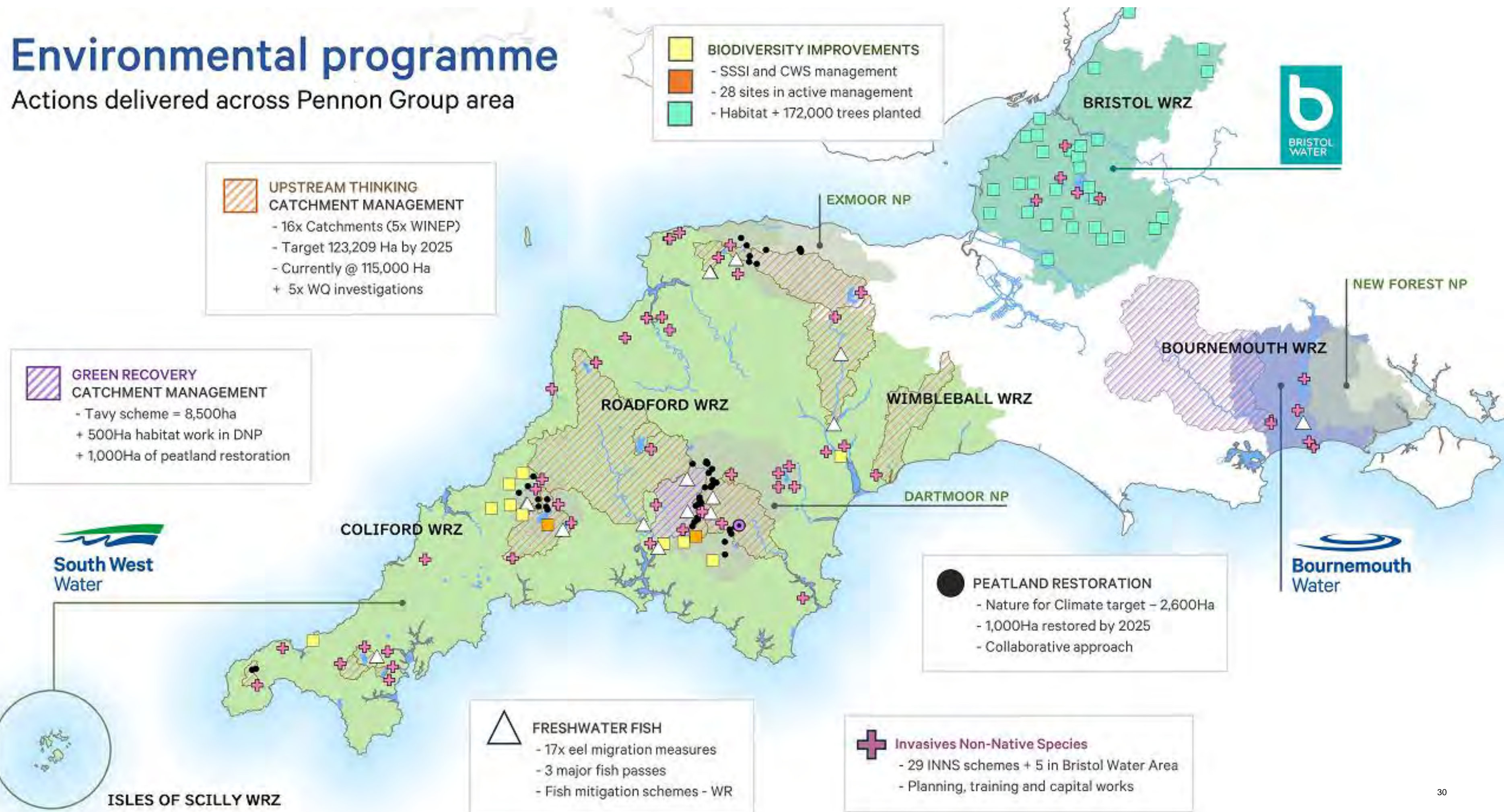


Use Nature Based Solutions to passively contribute to base flows alongside a distributive ecologically connected network of smart ponds offering usable flow to reduce farmer demand, increase supply during drought, dilute summer pollution and provide a net gain for river water.



# Environmental programme

Actions delivered across Pennon Group area





# Your questions





# Your questions...

- Two sets of questions came in on the matter of **dry spills**.
  - What are dry spills?
  - How many have happened in the last year?
  - How do the public know when spills happen – dry or otherwise?
  - If more investment needed, why does SWW continue to pay dividends to shareholders?



# What are dry spills?

- Dry spills are when **water is discharged from the sewage network into water systems despite there being “no significant rainfall”** at the time to trigger the incident. They can be particularly potent as the pollution is likely to be extremely concentrated.
- Task and Finish Group of water companies, Water UK and the Environment Agency are working on a definition. The main area of debate is how to define and measure period with no rain, in relation to when a spill starts
- Recent BBC investigation used 0 rainfall in 96 hours (4 days) before a spill started
- T&F group considering range of options, including 24 hour period



# How many have happened in the last year?

- Along with 5 other water companies, South West Water is under a criminal investigation regarding dry spills.
- At present, South West Water are not sharing requests for dry spill information as this could prejudice the criminal investigation.
- However, this position is under review by the Information Commissioner and may change.



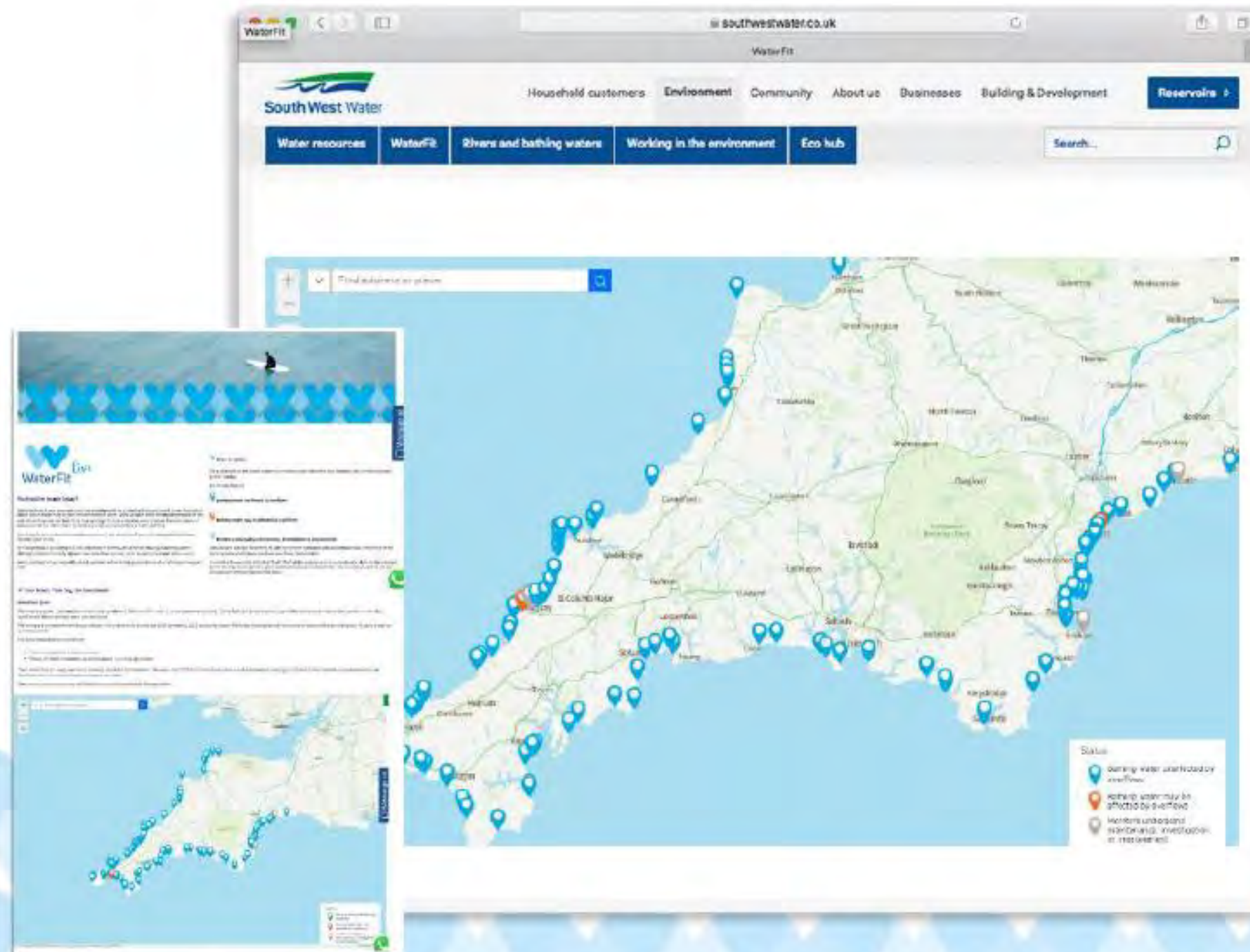


# How do the public know when spills happen – dry or otherwise?



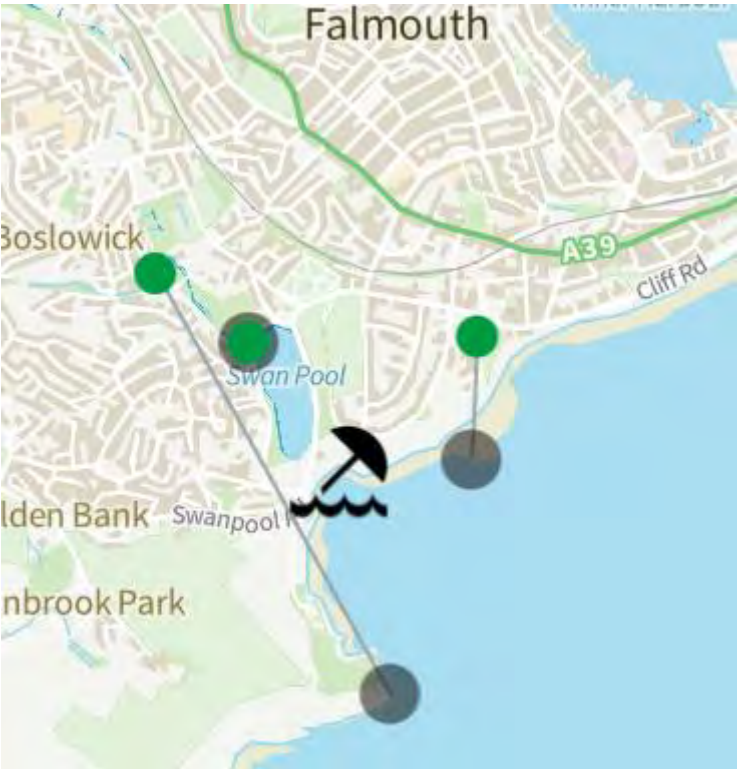
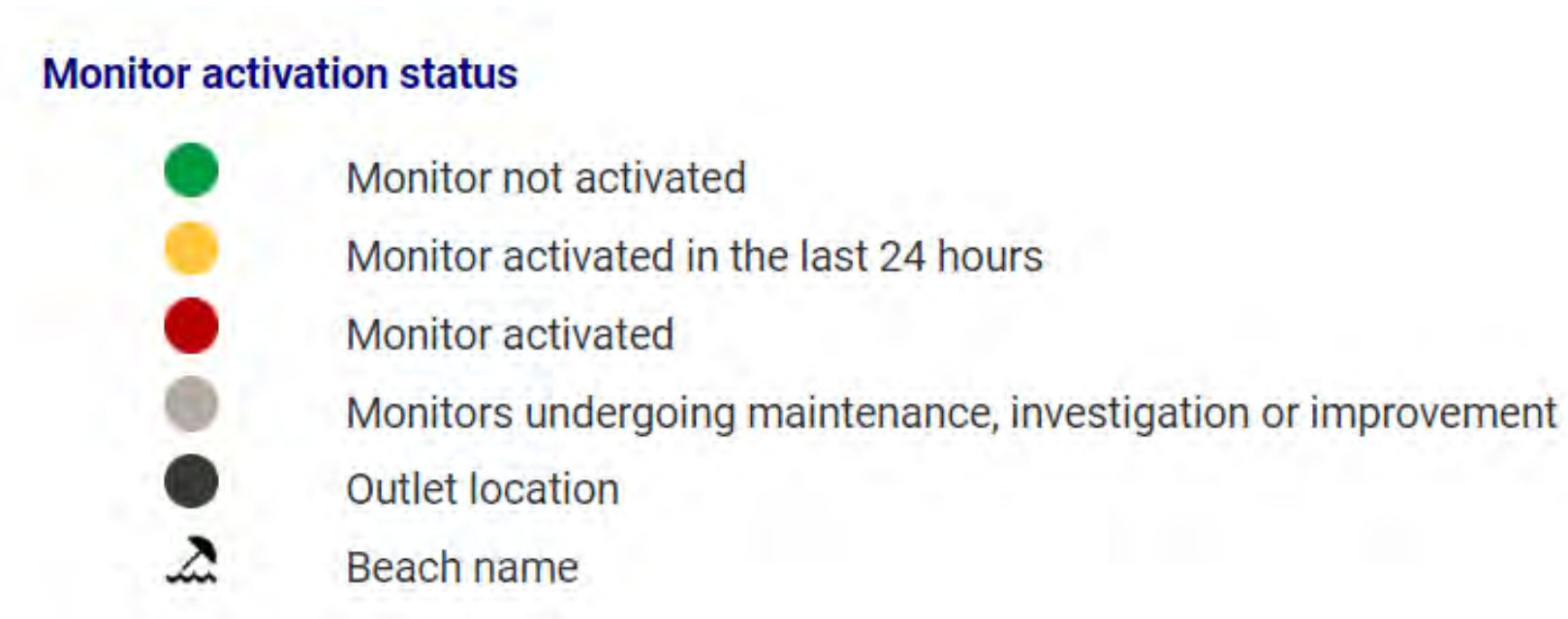
## Our beach map

- Beach status
- Zoom function
- Search by beach name
- Investment information

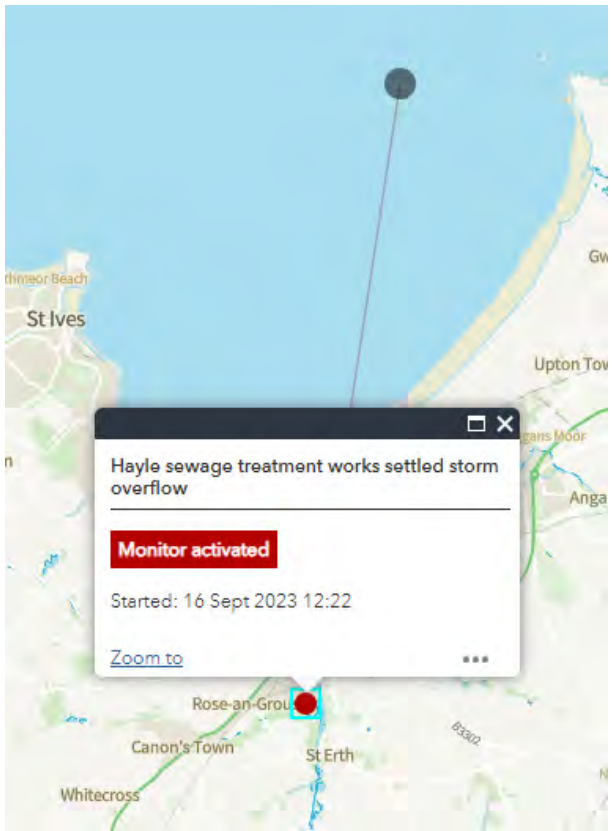




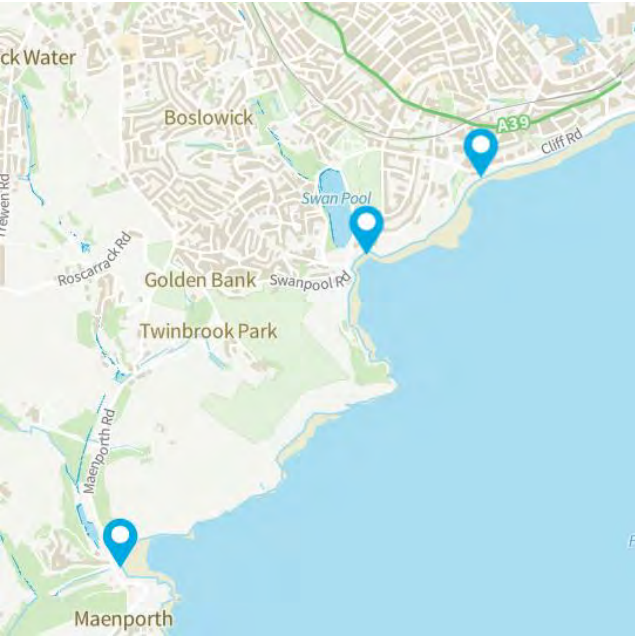
# How do the public know when spills happen – dry or otherwise?



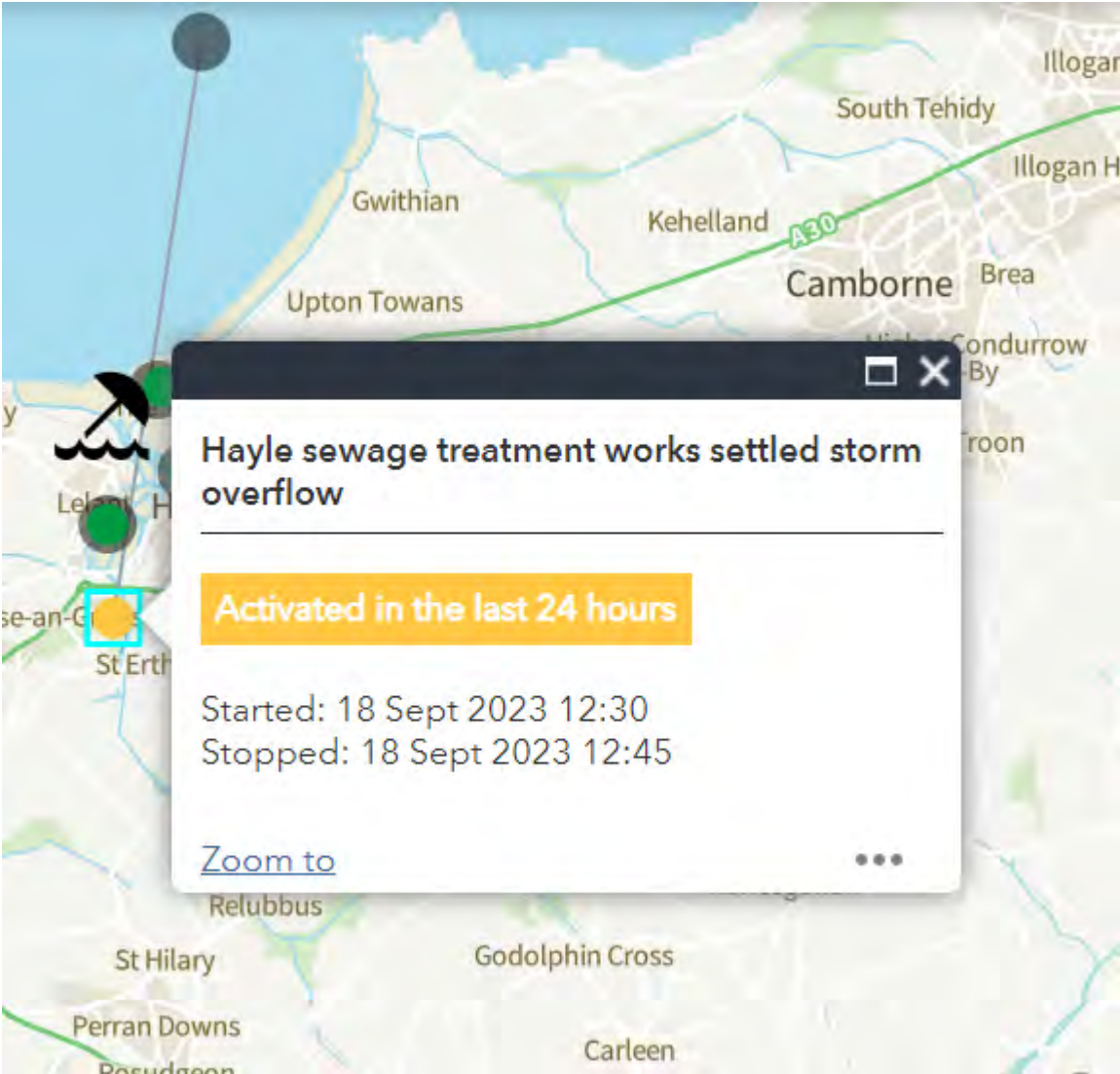
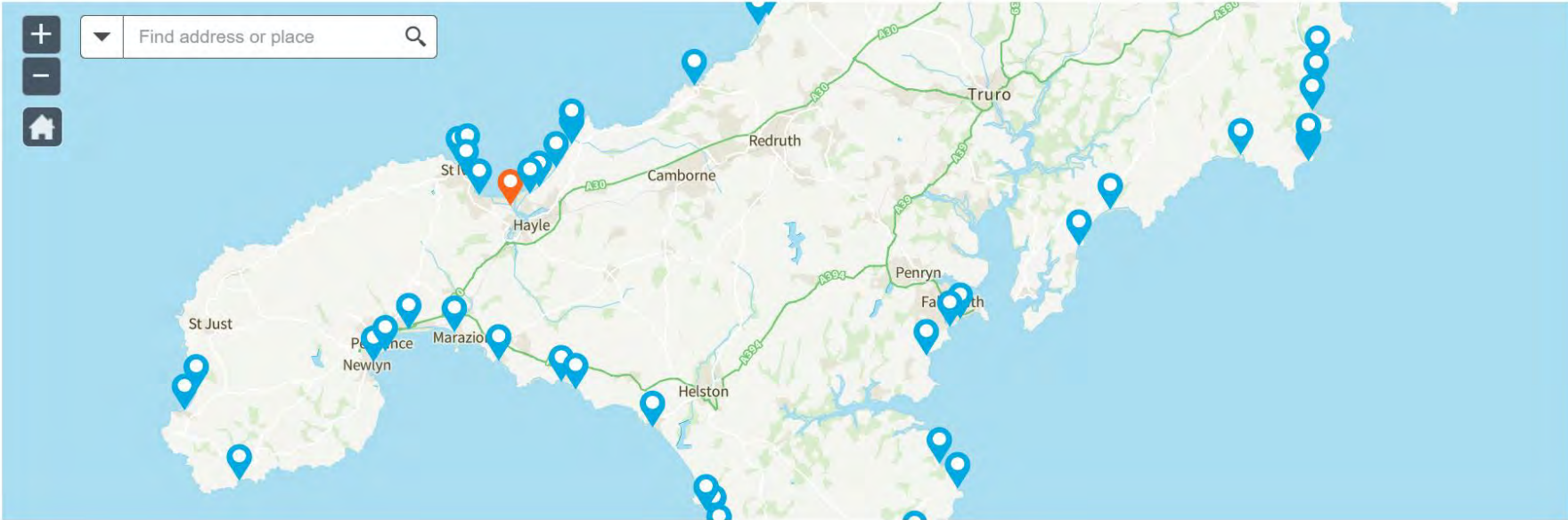
	Number of spills		
	2022	2021	2020
Queen Mary Gardens pumping station overflow, Falmouth	39	40	44
Swanpool pumping station overflow, Falmouth	0	1	2
Swanvale pumping station overflow, Falmouth	20	12	12







This evening 18:06





# If more investment is needed, why does SWW continue to pay dividends to shareholders?





# If more investment is needed, why does SWW continue to pay dividends to shareholders?

- Since the water industry was privatised in 1989, Pennon, has overseen investment of around £13bn in making improvements to the water/wastewater network - nearly double the amount paid in dividends.
- The way shareholders fund investment and generate the returns in dividends is reviewed by our economic regulator, Ofwat.
- Pennon's dividend policy is CPIH (Consumer Prices Index including owner occupiers' housing costs) +2% - and is underpinned by our sustainable earnings and growth strategy, with expectations for continued RORE (return on retained earnings) outperformance during the regulatory period.
- Return on retained earnings (RORE) is a calculation that shows how well a company's profits, after dividend payments, are reinvested and is an indicator of its growth potential.
- South West Water aims to pay a base dividend in line with Ofwat's assessment of fair returns and then adds or subtracts from this any amount relating to outperformance. One item that has been subtracted in recent years relates to the company's overall outcome delivery incentive performance (ODIs). The impact of our performance in areas such as pollutions has not been on target and therefore has reduced the dividend amount that we have paid.
- Since 2020 when we completed our first Watershare+ share issuance, our customers have invested in us by opting to become shareholders rather than having a discount on their bill. Pennon now has more than four times as many customer shareholders (90,000 - in number not value) as Institutional shareholders. Uniquely to us, through WaterShare+, customers are also our shareholders – with around 1 in 14 households in the South West Water region now shareholders, and as a result of our second WaterShare issuance, Bristol customers were also able to opt to become Pennon shareholders.



# Your questions

**QUESTION:** At the Menehay planning enquiry of OCTOBER 2018 ( if my memory is correct) the SWW Regional manager attended and gave evidence against the planning application, stating that ‘ a second primary settling tank will be essential in meeting the housing capacity within 5 years and the existing primary settling tank would require a lid to meet safety standards.’ August 2017 a Planning Application for a luxury apartment development at Middle Point, was refused at appeal with concerns that SWW required land adjacent for an additional treatment works to double the water treatment capacity for future developments?

- Work to identify where additional storm storage sites can be located is ongoing as part of the work mentioned earlier.

**QUESTION:** *In addition, with further developments on the Falmouth/Budock/Constantine Parish boundaries at the west side of Hill Head opposite Kergilliack Road junction into Persimmons development at Eve Park:*

**QUESTION:** *Is their sewerage waste directed towards the Falmouth Treatment works ?*

Constantine has its own sewage treatment works, Budock goes into the Falmouth sewage treatment works

**QUESTION** *Is their surface water collected and stored according to Water Harvesting guidance for new developments?*

This is a question to raise with Cornwall Council. The final section of the Climate Change DPD sets out policies on managing flood risk and Sustainable Urban Drainage



# Your questions

**QUESTION:** *There are MAJOR concerns with the continual pollution of Swanpool brackish lake which is a sssi site, how do you intend to address this issue?*

From Swanpool LNR website: Swanpool's delicate balance is under threat from:

- Increasing nutrient levels from agricultural run-off and domestic detergents.
- Pollution from urban run-off caused by the density of nearby housing development.
- Deliberate introduction of non-native animal species, such as terrapins, to the pool.
- Spread of non-native plant species such as Japanese knotweed, through dumping of garden waste in the area.

We have been working with the Friends of Tregonigge Wood and the Falmouth Green Corridor Forum to get signs printed for local distribution with info on where to report a pollution if spotted.

**QUESTION:** *Lorries are transporting solid waste to the St Dennis incinerator, this is hardly efficient or environmentally friendly! This surely contravenes our Falmouth Town Council and Cornwall Council's green and environmental policies.*

SWW is not transporting solid waste to the St Dennis incinerator Falmouth, that is a municipal facility run by Cornwall Council for generating energy from household waste. In Falmouth, sludge (which is what is left at the end of the sewage treatment process), if compliant with the Farming rules for water, is distributed via our contractors to use by local farmers. If it is not compliant at the end of the sewage treatment process, then it is taken to Tiverton for further treatment, before being distributed to land.



# Your questions

**QUESTION** "What plans do SW water have to renew the sewage treatment plants and extend the sewage pipes further into Falmouth Bay? Currently visitors to Gyllyngvase and Castle beaches with children who play in and on the sand are confronted with dirty sewage contaminated smelly fly infested seaweed. Swimmers like myself, often bathe in murky sea with grey bubbles of contamination apparent on certain tides with an onshore wind. Its a public health hazard."

Waterfit investment and Accelerated Delivery investments which have completed investigation and solutions are being designed.

Extending pipe is not part of the solution

**QUESTION** "How often does SW water measure and publish levels of sea contamination for the public to view at the beaches?"

Waterfit live operates 24 hours a day, 7 days a week, 365 days a year.

With regard to spills or overflows of sewage in the sea, South West Water has installed monitors to record when overflows operate at all storm overflow locations which, if located near to bathing waters, information about spills is shown in what is called "near real time".

Signing of bathing waters is the responsibility of beach managers, mostly Cornwall Council. They work through beach champions, ie Friends of Par Forum, the RNLI and café owners and South West Water engages all these people through the Beachwise Forum which meets at the start and end of the bathing water season each year.

In the bathing water season, May to October, the Environment Agency also issue pollution forecast local decision about whether to put signs up, based on beach managers understanding of the site.

That considers both Waterfitlive and Environment Agency pollution risk forecast.

T



# Thank you!





## Falmouth Town council briefing Sept 2023

### Apologies

Unfortunately, I am unable to attend the meeting tonight and hope that this brief overview of Falmouth Community Fire stations work within the community over the past few months will raise both awareness and assist with subjects for questions to myself during the visit to the station by yourselves Thursday 21st.

As I am sure you are aware we the service is not just about the emergency calls and your firefighters spend a lot of times following different functions to keep Falmouth safe.

With this in mind I have included are a number of headings to include Response /Protection and Prevention.

### Response

Response is about Fire, Road Traffic collisions, industrial accidents, Automatic Fire Calls etc. Most have one feature that stands out....the incursion of us, human beings. Even environmental situations can be linked to our own actions i.e. driving through flood water and becoming trapped. Although we are available to respond 24/7 we are committed to reducing our incidents through education and collaboration with partners and services.

Over June/July/August Falmouth station has attended 139 calls with support from the On-Call as a second pump or as cover at Falmouth station to maintain resiliance in our town.

Some incidents of note which would have caught your attention.

- Penryn Quay Fishermans Café fire ***swift turnout resulted in reducing fire spread to nearby Harbour office and Rowing club***
- Boscawen fields Bonfire ***attendance and discussions with young adults on scene***
- Swanpool beach Café ***Discarded BBQ in bin stopped potential spread to café itself***
- Cardiac arrest Killigrew street ***Crews nearby and provided first aid***
- Mud rescue Devoran and Penpol ***Crews worked along Coastguards at both incidents***



- Falmouth Line track fire ***quickly extinguished and line reopened***
- Boat Fire Falmouth Haven ***early attention to fire in Yacht prior to Tall ships***
- House Cavity Fire Pendra Loweth ***Ignition of plastic airbrick at floor level caused fire in cavity aggressive fire fighting stopped spread to roof***

Utopia is a town/county without incidents and this is where we maintain our focus which leads on to our next titles of Prevention and Protection

## Prevention

To Prevent is to reduce and educate. All watches in Falmouth are actively looking to develop initiatives within the area to support this.

- June/July Targeting all Licenced properties and food outlets with a business engagement letter to include a visit by a watch. Ultimately no fires in the town during the summer the communication proved to be a great success. With watches recognising and acting on potential risks

Behind this Cornwall Council Media team focused on Wildfire/Beach Safety/BBQ safety/Boat Safety.

- Utilised our own Prevention team to set up a stall within town for face to face Prevention messages
- **68** Home fire safety visits around Falmouth
- Falmouth Town walk through with Partners
- Beach safe initiative support
- Café safe initiative ***development following incident at Penryn Quay one watch now visiting all coffee trailers/small popups in area (40) to provide fire safety advice***
- Living aboard Safety initiative ***working with partners to support those living aboard vessels to reduce potential incidents***
- Assist with Cormac teams at Queen Mary gardens alongside local pupils involved in damage during parties
- Tremough Campus LGBGQ week support
- Bibby Stockholm fire safety Site Specific risk information ***one watch tasked with completing full report of risk information shared with Dorset Fire and rescue service***
- Bus safety watch initiative to support school bus road safety education to school passengers



- Fire boat support for Port Health and response development to other ports on the south coast
- Specific risk visits to potential long stay refit ships within Falmouth docks Mounts Bay etc

## Protection

Although a dedicated Fire safety department is routinely auditing premises watches at Falmouth undertake a vital role in ensuring businesses comply with regulations and keep their customers and staff safe.

- **27** low risk visits to specific businesses with some enforcement action taken on poor fire safety.
- List of over **70** sleeping accommodation premises was gathered by crews using local knowledge then shared with Firesafety teams to undertake identified Audits.
- Operational Fire Safety Visits (OFSV) at commercial premises.
- Restriction notices served on a number of premises.
- A detailed survey of all hydrants in the town of Falmouth.

## Training

Throughout this period the crews maintain their own competencies and fitness with training and simulation. The station has welcomed 4 new faces this summer who are in positions as probationary fire fighters (both on-call and whole time) and new Junior officers in a temporary role to support their development.

Also the Assets team (procurement etc) has joined the station as its working base and crews are involved in testing new equipment for the whole service.

- Tall ships table top exercise
- AFD table top exercise
- HMS Scott exercise planning
- Coxswain training
- Standard drills Ladders, Pumps, Line rescue
- Core Code of Ethics
- Trago Mills exercise planning
- Falmouth A+P exercise planning



## Safeguarding

Over the past three months Falmouth crews have identified 3 Safeguarding issues which have all resulted in support. One of the referrals has been a testament to tenacity and foresight into neglect which would have gone unnoticed without our intervention.

## Next few months

Leading up to Christmas I aim to continue on increasing both my own and the stations relationship with yourselves and our partners in the town. Starting with your visit next week its important to showcase our work and also look to support your concerns and look for opportunities to work together.

- In October (Sat 14<sup>th</sup>) we shall be running a station open day inviting representatives from our wider community and other stations to provide an interactive visit to the town's community fire station.
- Falmouth Fireworks continues to be a fantastic event and will be taking place on Nov 5<sup>th</sup> again this year. Huge amounts of work by the station in the background which provides a colossal amount of funds for local charities and groups but ultimately provides a safe event where families can attend without the need to buy fireworks or set their own home made display which unfortunately results in injuries every year.
- To support this the crews will be once again linking with student contacts and repeat successful initiative from 2022 reducing fires on Gylly beach etc during bonfire night.
- Links now formed with Tessa and Eamon our Environmental Education & Enforcement Officers has also supported further initiative which we shall be focusing on....

**Van life** Communication with watches to locate those living in vans in Falmouth and provide support and fire prevention advice.

**Waste advice** Supporting the team to reduce risk with Plastic wheelie bins in risk areas of Falmouth High street etc

**Salvation army visits** Crews will join breakfast and luncheon clubs to give fire safety support to visiting homeless and older generations

**Vapes** undertake investigation to assess how other services are dealing with increasing disposable vape risks



**Homeless individuals onboard** Eamon to share locations of any individuals requiring support and visit

- **Collaboration with Partners** watches undertaking Collaboration with RNLI/Ambulance and Police to deliver the best response to our community.
- **Christmas Grotto date TBC** now in its third year the watches promise something bigger to give our young and not so young residents a little bit of a magic drive through and a chance to meet the big man!

#### Summary

I hope this provides an overview of our work over the summer and look forwards to the councillor visits next week.

In the meantime if there are any questions about the role and duties of Falmouth Community Fire station please do not hesitate to contact me.

Email: [Martyn.addinall@fire.cornwall.gov.uk](mailto:Martyn.addinall@fire.cornwall.gov.uk)

Phone: 07891728999



## Events

Refer to the recent Cultural Services report but safe to say there was a huge amount of work undertaken for a very busy summer season of events including the one-off large-scale activities. This summer, we have supported or delivered Sea Shanty Festival, National Armed Forces Day, Falmouth Week and of course Tall Ships. This has been an enormous amount of work for the Town Team, BID, and other partners, and I'd like to put on record, my thanks to all those who have supported us in getting these major projects over the line.

## Anti-social behaviour/Graffiti/Disc/CCTV

This continues with our team and the police, plus other agencies working on the various challenges, to reduce where possible. Over the last few months, the Moor/Gylly Beach and Queen Mary Gardens have been key focus areas for ASB, there are other places and as we move into the winter months then this will of course adjust. If you witness anything, please ensure you raise this via the usual channels such as 999/101 D&C police website.

You will unlikely be aware of Disc however this is a system that is across the UK as a GDPR compliant method for businesses/organisations to share various info with others as well as the police. There are some logistical points to overcome with D&C police and we are waiting on this at the moment, but subject to Falmouth BID renewal, this will be something the Town Team will be looking to roll out next year as part of an enhanced ASB support project.

The above points sit hand in glove with our CCTV provision and we continue to develop this. More detail on this will be on future reports as we move into next year but essentially it is working with other nearby towns within our police sector to enhance the surveillance provision.

## Roadworks

When returning from leave recently, there were some issues with overdue National Grid works in the town centre. This was meant to be overnight but spilled over into daytime. This is one example amongst many where, working proactively with Streetworks at Cornwall Council, we managed to get this rectified ASAP.

## Wilko

As you know and at the time of compiling this report, the Falmouth branch was about to close. Clearly in the middle of town in addition a few other vacancies in the Market Street vicinity, it is not great but



sadly reflective of the national retailer situation. Along with the BID, we will keep working to see what can be done. People often ask us 'so what will be going in this site?'; I am sure as many of you will know it is certainly not as easy as that and large sites often with complex landlord situations, take time. The ex-M&S site is an example of this.





**FALMOUTH TOWN COUNCIL**

**18<sup>TH</sup> SEPTEMBER 2023**

**TOWN CLERK'S REPORT PART I**

**1. Pendennis Headland**

The transfer of Pendennis Headland to the Town Council from Cornwall Council occurred on 11<sup>th</sup> August 2023. Simultaneously the Town Council leased the former Ships and Castles to the Pendennis Leisure Charity on a 125-year peppercorn arrangement. (The Council had previously agreed to decouple the two matters, if necessary, but this was not required).

This also saw the freehold transfer of Castle Beach Toilets and a small verge adjoining the highway at Cliff Road (brought forward from the proposed Devo 4 transfers).

Pendennis Leisure will look to operate its meanwhile plan of a community leisure centre whilst it looks to secure fund raising for its long-term plan to redevelop the building as a public swimming pool.

The Council will look to implement the recommendations of the recently commissioned Conservation Management Plan for Pendennis Headland now.

The Pendennis Point Car Park will be operated under the recently made Falmouth Off-Street Parking Places Order 2023 and will see no charge for parking and no vehicles permitted to stay overnight.

The Council's application for Section 106 funding for access improvements to Crab Quay was successful and the Council will look now at commissioning a scheme and the consent process for those works.

**Mark Williams**  
**Town Clerk**  
**September 2023**



## Falmouth and Penryn Community Area Partnership

## Action Notes

<b>Meeting</b>	Falmouth and Penryn Community Area Partnership (CAP)
<b>Date and time</b>	31 October 2023 (6.30-8.45pm)
<b>Location</b>	Atherton Suite, Falmouth Town Council, The Moor, Falmouth.
<b>Attendance and apologies</b>	See attendance list attached

Item	Notes
1.	<b>Introduction and Welcome</b> Cllr Bastin (Chair) welcomed all present to the meeting.
2.	<b>Declaration Of Interests</b> None
3.	<b>Workshop to develop the CAP's Community Priorities:</b>  <b>Know Your Area Community Profile:</b> Alex Arthur (AA), Cornwall Council (CC) Senior Strategic Analyst provided a presentation on 'Know Your Area' (This and other supporting papers for the meeting are available on the CAP's webpage: <a href="#">Falmouth and Penryn - Cornwall Council</a> ).  <b>Environmental Profile:</b> Bethany Roberts, Senior Environment Officer, provided a presentation on the 'CAP Environmental Profile'.  Nature Recovery Strategy can be found here: <a href="#">A Nature Recovery Strategy for Cornwall and the Isles of Scilly   Let's Talk Cornwall</a>  Flood Risk: <a href="#">Flood Risk - Cornwall Council</a>  Interactive Mapping System: <a href="#">Use our interactive maps - Cornwall Council</a> Town & Parish Councils can also get enhanced access to the interactive mapping service, however Councils must be signed up to the Ordnance Survey Public Sector Geospatial Agreement (PSGA) <a href="#">The PSGA   Government and public sector   Ordnance Survey</a> . Once you have signed up to the PSGA you can contact Neighbourhood Planning <a href="mailto:Neighbourhoodplanning@cornwall.gov.uk">Neighbourhoodplanning@cornwall.gov.uk</a> to request a username and password.  <b>Actions:</b> <ul style="list-style-type: none"> <li>• AA to share Safer Falmouth Profile with CAP Members once it is published.</li> <li>• BR to refer question re: "where is the worst flood risk in this area" to the Flood Team and feed back to the CAP.</li> </ul> <b>Integrated Care Board (ICB):</b> Jane Mitchell provided an overview and shared current priorities and activities. Priorities: <ul style="list-style-type: none"> <li>• To address and rectify health inequalities and access to services – using a 3-pronged approach – Starting Well, Living Well, Ageing Well.</li> <li>• To ensure the right care is delivered in the right place, at the right time and by the right person.</li> <li>• To understand the needs of each area and address them accordingly.</li> <li>• To deliver more services into the rural areas.</li> <li>• To increase engagement with the population.</li> </ul>



## Falmouth and Penryn Community Area Partnership

	<p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>• JM to enquire regarding Dentistry and provide feedback to CAP via ER (see below).</li> </ul> <p><b>Post meeting feedback:</b></p> <p><i>NHS Cornwall &amp; Isles of Scilly Integrated Care Board (CIOSICB) have taken on accountability for NHS Dentistry from 01/04/2023. The commissioning processes are still the same and the same people from the Collaborative Commissioning Hub (previously known as NHS England) are dealing with them. CIOSICB are currently working with the Collaborative Commissioning Hub to understand the requirements for Cornwall. If members have specific queries, please email <a href="mailto:ciosicb.corporategovernance@nhs.net">ciosicb.corporategovernance@nhs.net</a> with their questions and they will be responded to directly.</i></p> <p><b>Voluntary Sector Forum:</b></p> <p>Laura Barnes provided an overview and shared current priorities and activities.</p> <p>The VSF are very keen to work in collaboration with the CAP and local communities to bring together a mix of skills and local knowledge.</p> <p><b>Post meeting feedback:</b></p> <p><i>Community Hubs - Community hubs are central points that provide support and contact for their communities. Here is a link to the hub <a href="#">map</a> .</i></p> <p><i>Individuals can sign up to <a href="#">the VSF newsletter</a> .</i></p> <p><b>Workshop Session: CAP Priorities</b></p> <p>The meeting proceeded to a workshop format. The workshop comprised of 3 breakout tables each with a concentric circle. A similar workshop was held online. Representatives were asked to write their 3 top priorities on post it notes and place them at the edge of the circles. Representatives were then able to move the priorities into the circle in order of preference. This gave a clear picture of the CAP's main priorities.</p> <p><b>Feedback on key priorities:</b></p> <p>ER thanked everyone for their input and reflected on the 6 clear priorities that came from the workshop:</p> <ul style="list-style-type: none"> <li>• Transport, highways and connectivity</li> <li>• Health and Wellbeing</li> <li>• Housing and affordable housing</li> <li>• Environment and Climate Change</li> <li>• Young People</li> <li>• Asset Based Community Development</li> </ul> <p><b>Outline Next Steps:</b></p> <p>The priorities and actions from the workshop would be collated to form an Action Plan for consideration at the next meeting. The CAP would then need to decide and agree how to take this forward linking in with partners.</p>
4.	<p><b>Action Notes (19 September 2023)</b></p> <p>These were approved and agreed.</p>
5.	<p><b>Sub-group Updates</b></p> <p>Highways Scheme Sub-Group – A meeting was held on 17<sup>th</sup> October to discuss the remaining funding (approx. £35,000 remaining in the budget).</p> <p>It was agreed by the Sub-group to recommend to the Falmouth &amp; Penryn CAP to “Give first refusal to the two parishes that have feasibility studies completed in Year 2</p>

## Falmouth and Penryn Community Area Partnership

	<p>of the scheme to enable them to come to fruition (based on the available budget). If the parishes do not wish to continue with a project (or funds do not allow for the scheme to proceed), the funding would be opened up to all the parishes via the Expression of Interest process.”</p> <ol style="list-style-type: none"> <li>1) Melville Road, Falmouth – a crossing estimated to be £100,00. As it doesn't sit within budget the Town Council and CC Officers have agreed that this scheme will be included on a Local Transport Plan 2025+ Programme for nominations for funding going forward.</li> <li>2) Greenwith Hill, Perranarworthal – Parish Council have confirmed they would like to progress with Option 1 &amp; 5 of the feasibility study to include bus stop road markings and creating some off-road parking spaces. This sits within budget, and a recommendation to take this scheme forward was presented to the CAP.</li> </ol> <p>Councillor Wilmore proposed the recommendation was taken forward and Councillor Whibley seconded the proposal. The CAP Members voted and were all in favour. Peter Williams CC thanked the CAP for agreeing the scheme in Perranarworthal.</p>
6.	<p><b>Any Other Business</b></p> <p>CLUP &amp; CCF funding update – ER explained there is £362,107 of Community Levelling Up Programme funding left to spend and over £42,000 of Community Capacity Funding.</p> <p>ER asked CAP Members to promote these funds to local groups as the funding is time limited. Projects have to have spent and have completed the works by December 2024.</p> <p>Concerns were raised regarding the timeline – the timeline is challenging for Parish Council's to work within.</p> <p>There was a CLUP/CCF Funding event scheduled for Thursday 2<sup>nd</sup> November, however this has now been rescheduled due to the imminent bad weather.</p> <p><b>Post meeting feedback:</b></p> <p><i>The event has now been rescheduled for 15<sup>th</sup> November, 11am to 1pm, The Atherton Suite, Falmouth, TR11 2RT.</i></p>
7.	<p><b>Schedule of Partnership Meetings</b></p> <p>The dates of the Partnership's remaining meetings in 2023/24 were confirmed:</p> <ul style="list-style-type: none"> <li>• Tuesday 23 January 2024 – Online or Hybrid (tbc)</li> <li>• Tuesday 26 March 2024 – Online or Hybrid (tbc)</li> </ul>



## Falmouth and Penryn Community Area Partnership

Falmouth & Penryn Community Area Partnership - Attendance List<sup>1</sup>

Representatives		
Cornwall Councillor	Electoral Division	Record of Attendance
Cllr John Bastin CC	Constantine, Mabe and Mawnan	Present
Cllr David Saunby CC	Falmouth Trescobeas & Budock	Present
Cllr Laurie Magowan CC	Falmouth Arwenack	Absent
Cllr Alan Jewell CC	Falmouth Boslowick	Absent
Cllr Jayne Kirkham CC	Falmouth Penwerris	Present
Cllr Peter Williams CC	Mylor, Perranarworthal and Ponsanooth	Present
Cllr Tamsyn Widdon CC	Penryn	Present
Town & Parish Councillor	Parish / Town Council (NR = Named representative)	
Phil Hart	Budock Parish Council (NR)	Present
Tessa Thomson	Constantine Parish Council (NR)	Present
Dean Evans	Falmouth Town Council (NR)	Present
Michael Willmore	Mylor Parish Council (NR)	Present
Keith West	Mabe Parish Council (NR)	Apologies
Jackie Whibley	Mawnan Parish Council (NR)	Present
Ashley Bridges	Perranarworthal Parish Council (NR)	Present
Darren Willcocks	Ponsanooth Parish Council (NR)	Present
Kirstie Edwards	Falmouth Town Council (NR)	Apologies
Adam Russell	Penryn Town Council (NR)	Present
Chris Painter	Constantine Parish Council (NR)	Present
Rachel Killick	Mylor Parish Council	Present
Robert Reid	Mawnan Parish Council	Present
Phil Burnett	Budock Parish Council	Present
Beate Galke	Mabe Parish Council	Present
Representatives from other Organisations		
Stuart Douglas	Perranwell Community Speedwatch	Present
Inspector Tim Evans	Devon and Cornwall Police	Absent
Jessie Leigh	University of Exeter	Present
Amie Fulton	University of Exeter	Present
Anna Brown	Falmouth University	Present
David Ronchetti	Falmouth & Penryn Cycling Campaign	Absent
Jake Causley	Falmouth University	Absent
Jane Mitchell	Integrated Care Board	Present
Laura Barnes	Voluntary Sector Forum	Present
Kate Springfield	Dracaena Centre	Apologies
Sandra Boreham	Transition Constantine	Absent
Cornwall Council Officers		
Esther Richmond	Community Link Officer	Present
Nikki Drewett	Community Support Assistant	Present
Kate Evan-Hughes	Cornwall Council Leadership Team (CLT) Rep.	Apologies
Ben Rom	Cornwall Council Leadership Team (CLT) Rep.	Present
Olly Bayliss	Community Safety Officer	Present
Alex Arthur	Senior Strategic Analyst	Present
Bethany Roberts	Senior Environment Officer	Present
Sarah Bull	Community Link Officer	Present
Chris Sims	Community Link Officer	Present
Tom Pearce	Resilient Communities - Graduate	Present

<sup>1</sup> Attendance record based on register signed by representatives at the meeting or apologies sent.

## **FALMOUTH TOWN COUNCIL**

Minutes of a meeting of the Finance and General Purposes Committee held in the Atherton Suite, The Old Post Office, The Moor, Falmouth on Monday 25<sup>th</sup> September 2023 at 7.00 pm.

Present: J C Robinson (Chair), L D Coley, S D Eva, D V Evans BEM, A J Jewell CC and J S Kirkham CC.

Councillor J Spargo also attended.

In Attendance	R N Thomas	(Responsible Finance Officer)
	V Rogers	(Administration Officer)
	L Kapp	(Receptionist/Information Services Assistant)
	J Bayode	(Grant applicant)

### **F6820 APOLOGIES**

Apologies were received and approved from Councillors Clegg and Rowe (family matters).

### **F6821 INTERESTS AND DISPENSATIONS**

None.

### **F6822 MINUTES**

Councillor D V Evans requested that his comments regarding financial reporting were made explicit in the minutes of 24<sup>th</sup> July 2023. The Chair agreed with the proviso that the minutes were not a verbatim report to add: "Cllr Evans expressed concerns about the financial reporting"

It was proposed by Councillor Coley, seconded by Councillor Eva and

**RESOLVED** that the Part I Minutes of the meeting held on 24<sup>th</sup> July 2023 be confirmed as a correct record of the proceedings and signed by the Chair.

Councillors D V Evans and Jewell voted against this motion.

### **F6823 GRANT APPLICATIONS**

It was proposed by Councillor D V Evans, seconded by Councillor Eva and

**RESOLVED** that the grant request for the UCCF: The Christian Unions be refused as the organisation was not multi-faith and would not be beneficial to the Falmouth Community.

The grant approval schedule for 2023/24 was noted.

The Community Chest Fund schedule was duly noted and the Chair encouraged Councillors to use their allocation.

The letter of thanks from Falmouth Classics was duly noted.



#### **F6824 PROJECT UPDATES**

##### Kimberley Park

Councillor Kirkham updated on the plans that were moving forward and interviews were currently taking place for the Community Engagement Officer. The Responsible Finance Officer had met with the Facilities Manager to discuss grant payment claims and the evidence that is required to support these reclaim applications. Source FM are continuing fundraising efforts.

##### Website

The Responsible Finance Officer reported that the website was currently being built by Connect who had requested a small extension of time to do this. Training was scheduled for 4<sup>th</sup> October for staff in preparation for populating data onto the new website.

##### Changing Places

Awaiting a further update.

##### Skatepark

The Chair reported that the potential grant funder has requested that a contingency be added to the value of the project and the value of deliverables within the budget for the Skatepark will be adjusted accordingly to evidence this requirement.

The Chair recommended that a contingency fund be considered as it is usual practice for grant funding organisations to require contingencies within project budgets.

#### **F6825 EXTERNAL AUDIT**

The external audit and Annual Governance and Accountability Return 2022/23 were duly noted and form part of these minutes.

Further the Internal Audit Proposal was considered.

It was proposed by Councillor Robinson, seconded by Councillor Coley and

##### **RESOLVED** that:

- (i) The Council appoint Hudson Accounting as the Council's internal auditor for the 2023/24 municipal year.
- (ii) The Responsible Finance Officer to produce a letter of engagement.
- (iii) The Committee agree the internal auditor programme of work including reference to any identified risks.

#### **F6826 BUDGET FORECAST 2023-24**

The Responsible Financial Officer reported the budget forecast to the end of April 2023 and the report was duly noted. She advised that the forecast had been sent to Service Heads for their input, she had received feedback from the Facilities Manager to date.

The Chair reported that a review of the impact and governance for the Tall Ships event had been commissioned and this would be reported to the next meeting along with more detailed costings.

**F6827 CCLA LOCAL AUTHORITIES' PROPERTY FUND**

The CCLA Fund Fact Sheet dated 31<sup>st</sup> August 2023 was duly noted.

**F6828 ENERGY SUPPLIER**

The Responsible Finance Officer reported that the Council has now entered into a new contract for the supply of gas and electricity with British Gas for one year with effect from 1<sup>st</sup> September 2023 saving between 30 and 40% on the previous year. The report was duly noted.

**F6829 RATEABLE VALUATION APPEAL – MUNICIPAL BUILDINGS**

The Responsible Finance Officer reported that the Council had been successful in its appeal against the rateable valuation applied to the Municipal Building – Gallery section for the period 2017 to date and that a rebate in the region of £60,000 will be forthcoming once the billing authority has overcome its IT issues concerning this, which has also delayed the previously agreed rebate for the period 2010 – 2017. The report was duly noted.

**F6830 EXPENDITURE AND PETTY CASH**

It was proposed by Councillor Robinson, seconded by Councillor Coley and

**RESOLVED** that that the expenditure and Petty Cash schedules for July and August 2023 be approved. (attached)

**F6831 EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Robinson, seconded by Councillor Eva and

**RESOLVED** that in view of the confidential nature of contractual matters and personal information, it is advisable, in the public interest that the press and public be excluded from the meeting.



# Annual Governance and Accountability Return 2022/23 Form 3

To be completed by Local Councils, Internal Drainage Boards and other Smaller Authorities\*:

- where the higher of gross income or gross expenditure exceeded £25,000 but did not exceed £6.5 million; or
- where the higher of gross income or gross expenditure was £25,000 or less but that:
  - are unable to certify themselves as exempt (fee payable); or
  - have requested a limited assurance review (fee payable)

## Guidance notes on completing Form 3 of the Annual Governance and Accountability Return 2022/23

1. Every smaller authority in England that either received gross income or incurred gross expenditure exceeding £25,000 **must** complete Form 3 of the Annual Governance and Accountability Return at the end of each financial year in accordance with *Proper Practices*.
2. **The Annual Governance and Accountability Return is made up of three parts, pages 3 to 6:**
  - The **Annual Internal Audit Report** **must** be completed by the authority's internal auditor.
  - **Sections 1 and 2** **must** be completed and approved by the authority.
  - **Section 3** is completed by the external auditor and will be returned to the authority.
3. The authority **must** approve Section 1, Annual Governance Statement, before approving Section 2, Accounting Statements, and both **must** be approved and published on the authority website/webpage **before 1 July 2023**.
4. An authority with either gross income or gross expenditure exceeding £25,000 or an authority with neither income nor expenditure exceeding £25,000, but which is unable to certify itself as exempt, or is requesting a limited assurance review, **must** return to the external auditor by email or post (not both) **no later than 30 June 2023**. Reminder letters will incur a charge of £40 +VAT:
  - the Annual Governance and Accountability Return Sections 1 and 2, together with
  - a bank reconciliation as at 31 March 2023
  - an explanation of any significant year on year variances in the accounting statements
  - notification of the commencement date of the period for the exercise of public rights
  - Annual Internal Audit Report 2022/23

Unless requested, do not send any additional documents to your external auditor. Your external auditor will ask for any additional documents needed.

Once the external auditor has completed the limited assurance review and is able to give an opinion, the Annual Governance and Accountability **Section 1, Section 2 and Section 3 – External Auditor Report and Certificate** will be returned to the authority by email or post.

## Publication Requirements

Under the Accounts and Audit Regulations 2015, authorities must publish the following information on the authority website/webpage:

Before 1 July 2023 authorities **must** publish:

- Notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited;
- **Section 1 - Annual Governance Statement 2022/23**, approved and signed, page 4
- **Section 2 - Accounting Statements 2022/23**, approved and signed, page 5

Not later than 30 September 2023 authorities **must** publish:

- Notice of conclusion of audit
- **Section 3 - External Auditor Report and Certificate**
- **Sections 1 and 2 of AGAR** including any amendments as a result of the limited assurance review.

It is recommended as best practice, to avoid any potential confusion by local electors and interested parties, that you also publish the Annual Internal Audit Report, page 3.

The Annual Governance and Accountability Return constitutes the annual return referred to in the Accounts and Audit Regulations 2015. Throughout, the words 'external auditor' have the same meaning as the words 'local auditor' in the Accounts and Audit Regulations 2015.

\*for a complete list of bodies that may be smaller authorities refer to schedule 2 to the Local Audit and Accountability Act 2014.



## Guidance notes on completing Form 3 of the Annual Governance and Accountability Return (AGAR) 2022/23

- The authority **must** comply with *Proper Practices* in completing Sections 1 and 2 of this AGAR. *Proper Practices* are found in the *Practitioners' Guide\** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end and the subsequent work by the external auditor.
- Make sure that the AGAR is complete (no highlighted boxes left empty) and is properly signed and dated. Any amendments must be approved by the authority and properly initialled.
- The authority **should** receive and note the Annual Internal Audit Report before approving the Annual Governance Statement and the accounts.
- Use the checklist provided below to review the AGAR for completeness before returning it to the external auditor by email or post (not both) no later than 30 June 2023.
- The Annual Governance Statement (Section 1) must be approved on the same day or before the Accounting Statements (Section 2) and evidenced by the agenda or minute references.
- The Responsible Financial Officer (RFO) must certify the accounts (Section 2) before they are presented to the authority for approval. The authority must in this order; consider, approve and sign the accounts.
- The RFO is required to commence the public rights period as soon as practical after the date of the AGAR approval.
- You must inform your external auditor about any change of Clerk, Responsible Financial Officer or Chairman, and provide relevant authority owned generic email addresses and telephone numbers.**  
Make sure that the copy of the bank reconciliation to be sent to your external auditor with the AGAR covers all the bank accounts. If the authority holds any short-term investments, note their value on the bank reconciliation. The external auditor must be able to agree the bank reconciliation to Box 8 on the accounting statements (**Section 2, page 5**). An explanation **must** be provided of any difference between Box 7 and Box 8. More help on bank reconciliation is available in the *Practitioners' Guide\**.
- Explain fully significant variances in the accounting statements on **page 5**. Do not just send a copy of the detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include complete numerical and narrative analysis to support the full variance.
- If the bank reconciliation is incomplete or variances not **fully** explained then additional costs may be incurred.
- Make sure that the accounting statements add up and that the balance carried forward from the previous year (Box 7 of 2022) equals the balance brought forward in the current year (Box 1 of 2023).
- The Responsible Financial Officer (RFO), on behalf of the authority, **must** set the commencement date for the exercise of public rights of 30 consecutive working days which **must** include the first ten working days of July.
- The authority **must** publish on the authority website/webpage the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor **before 1 July 2023**.

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes have been completed?	✓	
	Has all additional information requested, including <b>the dates set for the period for the exercise of public rights</b> , been provided for the external auditor?	✓	
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?	✓	
Section 1	For any statement to which the response is 'no', has an explanation been published?	✓	
Section 2	Has the Responsible Financial Officer signed the accounting statements before presentation to the authority for approval?	✓	
	Has the authority's approval of the accounting statements been confirmed by the signature of the Chairman of the approval meeting?	✓	
	Has an explanation of significant variations been published where required?	✓	
	Has the bank reconciliation as at <b>31 March 2023</b> been reconciled to Box 8?	✓	
	Has an explanation of any difference between Box 7 and Box 8 been provided?	✓	
Sections 1 and 2	Trust funds – have all disclosures been made if the authority as a body corporate is a sole managing trustee? <b>NB:</b> do not send trust accounting statements unless requested.	✓	

*\*Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices, can be downloaded from [www.nalc.gov.uk](http://www.nalc.gov.uk) or from [www.ada.org.uk](http://www.ada.org.uk)*



# Annual Internal Audit Report 2022/23

## FALMOUTH TOWN COUNCIL

[www.falmouthtowncouncil.co.uk/financial-information](http://www.falmouthtowncouncil.co.uk/financial-information)

During the financial year ended 31 March 2023, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2022/23 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2021/22, it met the exemption criteria and correctly declared itself exempt. <i>(If the authority had a limited assurance review of its 2021/22 AGAR tick "not covered")</i>			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations <i>(during the 2022-23 AGAR period, were public rights in relation to the 2021-22 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set)</i> .	✓		
N. The authority has complied with the publication requirements for 2021/22 AGAR <i>(see AGAR Page 1 Guidance Notes)</i> .	✓		
<b>O. (For local councils only)</b> Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable
	✓		

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

14/12/2022

25/05/2023

26/05/2023

Name of person who carried out the internal audit

S P HUDSON C.P.F.A.

Signature of person who carried out the internal audit

S. P. Hudson

Date

26/05/2023

**\*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).**

**\*\*Note:** If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).



## Section 1 – Annual Governance Statement 2022/23

We acknowledge as the members of:

### Falmouth Town Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2023, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
	✓		

**\*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

19th June 2023

and recorded as minute reference:

C 5664

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

Clerk

www.falmouthtowncouncil.co.uk



## Section 2 – Accounting Statements 2022/23 for

### Falmouth Town Council

	Year ending		Notes and guidance
	31 March 2022 £	31 March 2023 £	
1. Balances brought forward	472,337	<i>Restated</i> 932,892	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	2,723,024	2,863,663	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	<i>Restated</i> 860,090	1,410,728	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	1,097,081	1,749,171	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	120,615	120,615	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	1,904,863	2,455,252	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	<i>Restated</i> 932,892	882,245	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	766,836	567,884	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – <b>To agree with bank reconciliation.</b>
9. Total fixed assets plus long term investments and assets	5,240,571	5,335,452	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	1,540,013	1,476,252	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)	✓			The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)	✓			The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2023 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

**Signed by Responsible Financial Officer before being presented to the authority for approval**



Date

26th May 2023

I confirm that these Accounting Statements were approved by this authority on this date:

19th June 2023

as recorded in minute reference:

C 5664

Signed by Chairman of the meeting where the Accounting Statements were approved



## Section 3 – External Auditor’s Report and Certificate 2022/23

In respect of

ENFalmouth Town CouncilITY

### 1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2023; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

### 2 External auditor’s limited assurance opinion 2022/23

Except for the matters reported below on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The council has been unable to provide formal documentation which confirms that they have:

- Considered the independence of the internal auditor during 2022-23
- Considered and agreed the internal audit programme of work including reference to any identified risks
- Considered the competence of the internal auditor and agreed a letter of engagement

They have also been unable to provide a copy of the internal auditor letter of engagement.

Other matters not affecting our opinion which we draw to the attention of the authority:

### 3 External auditor certificate 2022/23

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2023.

External Auditor Name

E BDO LLP SouthamptonTERNAL AUDITOR

External Auditor Signature

DocuSigned by:  
**BDO LLP**  
F88E8F3322FA4B1...

Date

19 September 2023



**Falmouth Town Council**  
**Notice of conclusion of audit**

**Annual Governance & Accountability Return for the year ended 31 March 2023**

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

	Notes
1. The audit of accounts for <b>Falmouth Town Council</b> for the year ended 31 March 2023 has been completed and the accounts have been published.	This notice and Sections 1, 2 & 3 of the AGAR must be published by 30 September. This must include publication on the smaller authority's website. The smaller authority must decide how long to publish the Notice for; the AGAR and external auditor report must be publicly available for 5 years.
2. The Annual Governance & Accountability Return is available for inspection by any local government elector of the area of <b>Falmouth Town Council</b> on application to:	
(a) A M Williams, Town Clerk or R N Thomas, Responsible Financial Officer Falmouth Town Council, The Old Post Office, The Moor, Falmouth - TR11 3QA	(a) Insert the names, position and address of the person to whom local government electors should apply to inspect the AGAR.
(b) 10:00 - 16:00 Monday to Friday	(b) Insert the hours during which the inspection rights may be exercised.
3. Copies will be provided to any person on payment of £5.00(c) for each copy of the Annual Governance & Accountability Return.	(c) Insert a reasonable sum for copying costs.
(d) Announcement made: Ruth Thomas Responsible Financial Officer	(d) Insert the name and position of person placing the notice.
(e) Date of announcement: 21 <sup>st</sup> September 2023	(e) Insert the date of placing of the notice.

## Section 1 – Annual Governance Statement 2022/23

We acknowledge as the members of:

Falmouth Town Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2023, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
	✓		has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.

**\*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

19th June 2023

and recorded as minute reference:

C 5664

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

Clerk

www.falmouthtowncouncil.co.uk



## Section 2 – Accounting Statements 2022/23 for

### Falmouth Town Council

	Year ending		Notes and guidance
	31 March 2022 £	31 March 2023 £	
1. Balances brought forward	472,337	<i>Restated</i> 932,892	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	2,723,024	2,863,663	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	<i>Restated</i> 860,090	1,410,728	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	1,097,081	1,749,171	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	120,615	120,615	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	1,904,863	2,455,252	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	<i>Restated</i> 932,892	882,245	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	766,836	567,884	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – <b>To agree with bank reconciliation.</b>
9. Total fixed assets plus long term investments and assets	5,240,571	5,335,452	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	1,540,013	1,476,252	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)	✓			The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)	✓			The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2023 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

**Signed by Responsible Financial Officer before being presented to the authority for approval**



Date 26th May 2023

I confirm that these Accounting Statements were approved by this authority on this date:

19th June 2023

as recorded in minute reference:

C 5664

Signed by Chairman of the meeting where the Accounting Statements were approved



## Section 3 – External Auditor’s Report and Certificate 2022/23

In respect of

ENFalmouth Town CouncilITY

### 1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2023; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

### 2 External auditor’s limited assurance opinion 2022/23

Except for the matters reported below on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The council has been unable to provide formal documentation which confirms that they have:

- Considered the independence of the internal auditor during 2022-23
- Considered and agreed the internal audit programme of work including reference to any identified risks
- Considered the competence of the internal auditor and agreed a letter of engagement

They have also been unable to provide a copy of the internal auditor letter of engagement.

Other matters not affecting our opinion which we draw to the attention of the authority:

### 3 External auditor certificate 2022/23

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2023.

External Auditor Name

E BDO LLP SouthamptonTERNAL AUDITOR

External Auditor Signature

DocuSigned by:  
**BDO LLP**  
F88E8F3322FA4B1...

Date

19 September 2023



# FALMOUTH TOWN COUNCIL

Month Jul-23  
Meeting Date 25/09/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
DD	Cornwall Council - Business rates July 2023 - PO Building	23/24PO1085	1,518.00	1,518.00	-	1,518.00
DD	Cornwall Council - Business rates July 2023 - Art Gallery	23/24PO1086	655.00	655.00	-	655.00
DD	Cornwall Council - Business rates July 2023 - PO Building 1st Floor	23/24PO1087	896.00	896.00	-	896.00
DD	Cornwall Council - Business rates July 2023 - Municipal Building	23/24PO1088	707.00	707.00	-	707.00
DD	Cornwall Council - Municipal Building July 2023 - Library	23/24PO1089	1,206.00	1,206.00	-	1,206.00
DD	Cornwall Council - Business rates July 2023 - PO Building 2nd Floor	23/24PO1090	576.00	576.00	-	576.00
DD	Cornwall Council - Business rates July 2023 - Cemetery Pennance Rd	23/24PO1091	568.00	568.00	-	568.00
DD	Cornwall Council - Business rates July 2023 - Cemetery Swanpool Rd	23/24PO1092	279.00	279.00	-	279.00
DD	Cornwall Council - Business rates July 2023 - Princess Pavilion	23/24PO1093	852.00	852.00	-	852.00
DD	Cornwall Council - Business rates July 2023 - Kimberley park Lodge	23/24PO1094	737.00	737.00	-	737.00
DD	Cornwall Council - Business Rates July 2023 - Mortuary	23/24PO1095	306.00	306.00	-	306.00
DD	Cornwall Council - Business rates July 2023 - Quarry Car Park	23/24PO1096	122.00	122.00	-	122.00
BACS	J Mallard - Expenses CIPD Annual membership	23/24PO1097	205.00	205.00	-	205.00
BACS	R Thomas - Expenses - Eyetest	23/24PO1098	59.00	59.00	-	59.00
BACS	Abacus - AG - Splanna - Taxi from Budock Water to MB and back	23/24PO1099	39.98	39.98	6.66	33.32
BACS	Baker Tom - PP - 6 pack Ciabatta rolls	23/24PO1100	44.52	44.52	-	44.52
BACS	CCC - TM - Small event - Falmouth Walking Carnival 05.08.23	23/24PO1101	55.00	55.00	-	55.00
BACS	Coast 2 Coast - PP - Security Manchester Calling 24.06.23	23/24PO1102	178.20	178.20	29.70	148.50
BACS	Sarah Cove - AG - Arthur - Condition checking & installation of paintings	23/24PO1103	Duplicate	Duplicate	Duplicate	Duplicate
BACS	CSE - PP - ICR Touch Software x 3 terminals July 23	23/24PO1104	90.00	90.00	15.00	75.00
BACS	Carey Davies - PP - Tech support 01.06.23-30.06.23	23/24PO1105	1,350.00	1,350.00	-	1,350.00
BACS	Devon & Cornwall 4x4 - TM - Response support for Sea Shanty Parade	23/24PO1106	180.00	180.00	-	180.00
BACS	Eagle Plant - Ponsharden - Secure welfare unit 01.06.23-09.06.23, collection	23/24PO1107	413.10	413.10	68.85	344.25
BACS	Goodbox - Monthly Fee for GBx Core SO-01547 invoiced annually	23/24PO1108	252.00	252.00	42.00	210.00
BACS	Intent Solution - Moor - Setup and take down of market stalls- June 23	23/24PO1109	1,400.00	1,400.00	-	1,400.00
BACS	Objective IT - offsite support & system monitor x89	23/24PO1110	7,020.00	7,020.00	1,170.00	5,850.00
BACS	Objective IT - PP Offsite Support & Monitor x22	23/24PO1111	1,848.00	1,848.00	308.00	1,540.00
BACS	Objective IT - FICM offsite support x15	23/24PO1112	1,260.00	1,260.00	210.00	1,050.00
	<b>BACS Objective IT</b>		<b>10,128.00</b>	<b>10,128.00</b>	<b>1,688.00</b>	<b>8,440.00</b>
BACS	Office Smart - OPO - Batteries, Pens, Document wallets & hole punch	23/24PO1113	35.96	35.96	5.99	29.97
BACS	Reach Access - Xmas lights, hang baskets, bunting	23/24PO1114	7,792.50	7,792.50	1,298.75	6,493.75
BACS	Roscoe Communications - AG - Arthur - 2 days a month Marketing campaign	23/24PO1115	720.00	720.00	120.00	600.00
BACS	I Saunders - PP - Mural design	23/24PO1116	1,250.00	1,250.00	208.33	1,041.67
BACS	Martin Stansbury - PP - Sound & technical services for Dave Hankins Big Band	23/24PO1117	180.00	180.00	-	180.00
BACS	Swift - PP - Machine/glass Renovator, Wonder spinges, Steel scouriers, sponge	23/24PO1118	123.86	123.86	20.64	103.22
BACS	Trevarthen - PP - Cooked ham sliced, cooked turkey slices & Salami sliced	23/24PO1119	41.07	41.07	-	41.07
BACS	Trevarthen - PP - Diced lamb & smoked streaky bacon	23/24PO1120	37.78	37.78	-	37.78
	<b>BACS Trevarthen</b>		<b>78.85</b>	<b>78.85</b>	<b>-</b>	<b>78.85</b>
BACS	Withey - Cemetery, Facilities & KP - Mowers, Dumper and vans check overs	23/24PO1121	313.20	313.20	52.20	261.00
CN	Bigfoot Events - Immersive dome refund for 24&25th June AFD	23/24PO1122	- 1,980.00	- 1,980.00	- 330.00	- 1,650.00
DDR	Allstar - Grounds - Fuel	23/24PO1123	111.97	111.97	18.66	93.31
DDR	Deputy - PP monthly charges 01.06.23-30.06.23	23/24PO1124	260.64	260.64	43.44	217.20
DDR	St Austell Brewery - PP - Proper Job, Korev, Rattler, Guinness, San Miguel	23/24PO1125	2,735.37	2,735.37	455.93	2,279.44
CC	Microsoft - 365 Business Standard changes 27.05.23-26.06.23	23/24PO1126	184.31	184.31	-	184.31
CC	Microsoft - 365 Business Basic 21.06.23-20.07.23	23/24PO1127	85.50	85.50	-	85.50
CC	Microsoft - Enterprise Mobility + Security ES 24.06.23-23.07.23	23/24PO1128	632.40	632.40	-	632.40
CC	Microsoft - 365 Business Premium 01.06.23-30.06.23	23/24PO1129	144.80	144.80	-	144.80
CC	TsoHost - WordPress Basic 02.07.23-01.08.23	23/24PO1130	5.99	5.99	1.00	4.99
BACS	23/24GRA018 - Breathe Falmouth Club Grant	23/24PO1131	500.00	500.00	-	500.00
BACS	S Scott - Expenses - AG - Train tickets to Art & the Earth Crisis Conference	23/24PO1132	171.50	171.50	-	171.50
BACS	Eve Bourrat - AG - Arthur Family Workshop	23/24PO1133	90.00	90.00	-	90.00
BACS	Camborne Joinery - PP - Supply & install finishign trims & joinery to The Cott	23/24PO1134	5,385.56	5,385.56	897.59	4,487.97
BACS	Carters Packaging - Art Gallery - shop packaging, Brown Kraft twist handle	23/24PO1135	113.64	113.64	18.94	94.70
BACS	Linda Chambers - AG - Baby painting sessions 09.05.23 & 30.05.23	23/24PO1136	120.00	120.00	-	120.00
BACS	Dell - 4 Dell Latitude 5440 BTX Base	23/24PO1137	4,351.90	4,351.90	725.32	3,626.58
BACS	EC Jones - AG - 12mm Cover & delivery	23/24PO1138	734.62	734.62	122.44	612.18
BACS	FFC - PP - Mixed Salad loose	23/24PO1139	42.90	42.90	-	42.90
BACS	FFC - PP - Mixed Salad loose	23/24PO1140	42.90	42.90	-	42.90
	<b>BACS FFC</b>		<b>85.80</b>	<b>85.80</b>	<b>-</b>	<b>85.80</b>
BACS	Daniel Gaze - AG - Arthur - Work on changing exhibition inc packing previous s	23/24PO1141	1,720.00	1,720.00	-	1,720.00
BACS	J Gas Supplies - PP - Refill 60/40 Mix Gas, 10 Ltr CO2 and 30/70 Mix Gas	23/24PO1142	240.00	240.00	40.00	200.00
BACS	Macmillan - AG - Shop stock - Books and Notebooks	23/24PO1143	380.75	380.75	2.67	378.08
BACS	Tremap - Value Pack Annual subscription Tremap App	23/24PO1144	2,629.00	2,629.00	-	2,629.00
CC	SJ Andrew & Sons - Toilets - Galv Sheet and cutting charge	23/24PO1145	156.04	156.04	26.01	130.03
CC	Amazon - Library - 60 piece Rainbow coloured pencils	23/24PO1146	27.98	27.98	4.66	23.32
CC	Trago - Grounds - Spirit Levels, Comonation Plier, Club Hammer, Claw Hamm	23/24PO1147	63.19	63.19	10.53	52.66
BACS	M Williams - Expenses - car parking for SLCC Branch Meeting	23/24PO1148	6.00	6.00	-	6.00
BACS	Scence - AG - Shop Stock Perfume Balms	23/24PO1149	148.50	148.50	24.75	123.75
BACS	Biffa - Standard General Waste- June 2023	23/24PO1150	776.16	776.16	129.36	646.80
BACS	Biffa - Standard Mixed Recycling Dry Mixed -June 2023	23/24PO1151	167.88	167.88	27.98	139.90
BACS	Biffa - Standard Glass Mixed-June 2023	23/24PO1152	236.33	236.33	39.39	196.94
BACS	Biffa - PP - Standard Glass Mixed - June 2023	23/24PO1153	126.67	126.67	21.11	105.56
BACS	Biffa - PP Standard General Waste & Mixed Recycling - June 2023	23/24PO1154	392.99	392.99	65.50	327.49
BACS	Biffa - OPO - Confidential Waste bags collection	23/24PO1155	7.20	7.20	1.20	6.00
	<b>BACS Biffa</b>		<b>1,707.23</b>	<b>1,707.23</b>	<b>284.54</b>	<b>1,422.69</b>
BACS	Chubb - PP - Service Fire Extinguishers & blanket. Replace 9 extinguishers	23/24PO1156	322.92	322.92	53.82	269.10
BACS	Greenham - Toilets - Foam hand soap & 2 ply toilet rolls	23/24PO1157	891.60	891.60	148.60	743.00
BACS	Greenham- Toilets - Toilet cleaner & Black refuse sacks	23/24PO1158	77.34	77.34	12.89	64.45
	<b>BACS Greenham</b>		<b>968.94</b>	<b>968.94</b>	<b>161.49</b>	<b>807.45</b>
			<b>55,415.72</b>	<b>55,415.72</b>	<b>6,117.92</b>	<b>49,297.80</b>

# FALMOUTH TOWN COUNCIL

Month Jul-23  
Meeting Date 25/09/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
BACS	Passmore Cleaning - PO, MB, Library/Mayors chamber, Atherton Suite June 2	23/24PO1159	4,676.64	4,676.64	779.44	3,897.20
BACS	Passmore Cleaning- PP - Cleaning & Window Cleaning June 23	23/24PO1160	3,936.28	3,936.28	656.05	3,280.23
BACS	Passmore Cleaning - Toilets - Summertime servicing June 2023	23/24PO1161	3,463.80	3,463.80	577.30	2,886.50
	<b>BACS Passmore</b>		<b>12,076.72</b>	<b>12,076.72</b>	<b>2,012.79</b>	<b>10,063.93</b>
BACS	Penryn Plastics - KP - Plasjon 25mm x 3/4 Wall plate elbow	23/24PO1162	19.18	19.18	3.20	15.98
BACS	Reef - OPO - Scheduled services - Descale & disinfect, purge expansion vesse	23/24PO1163	183.84	183.84	30.64	153.20
BACS	Travis - Facilities - Bosch SDS Plus masonry & conc drill bit	23/24PO1164	4.62	4.62	0.77	3.85
BACS	Travis - Fish Strand Hill - Kiln dried timber	23/24PO1165	6.40	6.40	1.07	5.33
	<b>BACS Travis</b>		<b>11.02</b>	<b>11.02</b>	<b>1.84</b>	<b>9.18</b>
DDR	MB - gas identification tape & Yale 1109 Night latch cyclinder	23/24PO1166	17.87	17.87	2.97	14.90
BACS	The Dave Hankin Big Band - PP - Musical content 25.06.23	23/24PO1167	976.60	976.60	-	976.60
BACS	Thomas Merritt - PP - Hours worked April 23 & Wristband printing	23/24PO1168	1,854.30	1,854.30	-	1,854.30
BACS	Thomas Merritt - PP - Hours worked April 23, Wristband printing & Meta ads	23/24PO1169	1,925.98	1,925.98	-	1,925.98
CONTRA	<b>Thomas Merritt Inv 1932 Venue Hire &amp; Security</b>	<b>23/24PO1170</b>	<b>- 900.00</b>	<b>- 900.00</b>	<b>- 150.00</b>	<b>- 750.00</b>
	<b>BACS Thomas Merritt</b>		<b>2,880.28</b>	<b>2,880.28</b>	<b>- 150.00</b>	<b>3,030.28</b>
BACS	CC - Emptying Private litter bins 22/23	23/24PO1171	360.48	360.48	60.08	300.40
CC	Amazon - x1 power bank - Comm use	23/24PO1172	79.99	79.99	13.33	66.66
DDR	BritishGas - Castle Beach 25/2-24/3/23	23/24PO1173	62.90	62.90	3.00	59.90
DDR	BritishGas - Castle Beach 25/5-24/6/23	23/24PO1174	134.01	134.01	6.38	127.63
DDR	BritishGas - CSCP 1-30/6/23	23/24PO1175	1,764.88	1,764.88	294.14	1,470.74
DDR	BritishGas - KP 2/6-1/7/23	23/24PO1176	290.45	290.45	13.83	276.62
DDR	BritishGas - POW 2/6-1/7/23	23/24PO1177	250.26	250.26	11.91	238.35
DDR	BritishGas - MB 2/6-1/7/23	23/24PO1178	103.69	103.69	4.93	98.76
DDR	BritishGas - Library 2/6-1/7/23	23/24PO1179	1,525.65	1,525.65	254.27	1,271.38
DDR	BritishGas - Library 1-30/6/23	23/24PO1180	576.59	576.59	27.45	549.14
DDR	WCFruits - Cabbage,eggs,lemon,orange,parsley,rhubarb,cheese	23/24PO1181	308.81	308.81	-	308.81
DDR	WCFruits - Crisps C&O, S&V, Salted	23/24PO1182	21.96	21.96	3.66	18.30
DDR	WCFruits - Potatoes, Butter, Garlic Puree,oil	23/24PO1183	108.40	108.40	-	108.40
DDR	WCFruits - Frozen Strawberries	23/24PO1184	16.20	16.20	-	16.20
DDR	WCFruits - Aubergine,cabbage,eggs,onion,parsley,almonds	23/24PO1185	374.69	374.69	-	374.69
DDR	WCFruits - Biodeg containers,cups,crisps,milk	23/24PO1186	271.25	271.25	42.11	229.14
DDR	WCFruits - Flour	23/24PO1187	12.95	12.95	-	12.95
DDR	WCFruits - Milk Sticks, Tea bags	23/24PO1188	18.10	18.10	-	18.10
DDR	WCFruits - Eggs	23/24PO1189	9.50	9.50	-	9.50
DDR	WCFruits - herbs,bakers,cabbage,carrots,chard,onion,salad	23/24PO1190	354.50	354.50	-	354.50
DDR	WCFruits - Mint, cucumber,dem & granulated sugar	23/24PO1191	15.85	15.85	-	15.85
DDR	WCFruits - Crisps S&V	23/24PO1192	10.98	10.98	1.83	9.15
DDR	Wcfruits - semi & Whole fat Milk	23/24PO1193	13.52	13.52	-	13.52
DDR	WCFruits - Pomace oil	23/24PO1194	22.70	22.70	-	22.70
DDR	WCFruits - Lemon, Syrup Caramel / vanilla	23/24PO1195	23.50	23.50	-	23.50
DDR	WCFruits - Demerara & white sugar sticks	23/24PO1196	13.30	13.30	-	13.30
DDR	Wcfruits - semi & Whole fat Milk	23/24PO1197	13.52	13.52	-	13.52
DDR	WCFruits - Coriander, celery, bacon,cheese,oil, salt flakes	23/24PO1198	133.12	133.12	-	133.12
DDR	Wcfruits - semi & Whole fat Milk	23/24PO1199	13.52	13.52	-	13.52
CN	<b>WCFruits - Milk Sticks &amp; Tea bags from inv 4771864</b>	<b>23/24PO1200</b>	<b>- 18.10</b>	<b>- 18.10</b>	<b>-</b>	<b>- 18.10</b>
BACS	23/24GRA014 - Dracaena Centre Grant	23/24PO1201	734.08	734.08	-	734.08
BACS	ADT - OPO - Signalling Transmission Servcies 05.07.23-04.07.23	23/24PO1202	367.46	367.46	61.24	306.22
BACS	Ann's Pasties - PP - 20 x Steak & 20 x veg Pasties & 60 Sausage Rolls	23/24PO1203	224.00	224.00	-	224.00
BACS	Ann's Pasties - PP - 60 Sausage Rolls, 40 Medium pasties & 50 Small pasties	23/24PO1204	329.00	329.00	-	329.00
	<b>BACS Ann's Pasties</b>		<b>553.00</b>	<b>553.00</b>	<b>-</b>	<b>553.00</b>
BACS	Baker Tom - PP - Ciabatta Rolls	23/24PO1205	22.26	22.26	-	22.26
BACS	Sam Bradbury - AG - Automata workshop 04.07.23	23/24PO1206	60.00	60.00	-	60.00
BACS	Bentley Orchard - Ponsharden - Balustrade & handrail	23/24PO1207	3,304.80	3,304.80	550.80	2,754.00
BACS	Steven J Brown - PP - Lighting Services 12.06.23, 24.06.23 & 25.06.23	23/24PO1208	468.00	468.00	-	468.00
BACS	K Brayant Highways consulting - Tallships - Work on traffic management plan	23/24PO1209	3,819.10	3,819.10	-	3,819.10
BACS	Citron Hygiene- MB - Contract July 23 to Sept 23	23/24PO1210	142.81	142.81	23.80	119.01
BACS	Citron Hygiene- MB -Medical Waste & Sanitary Disposal Unit - April 23-June	23/24PO1211	82.84	82.84	13.81	69.03
	<b>BACS Citron Hygiene</b>		<b>225.65</b>	<b>225.65</b>	<b>37.61</b>	<b>188.04</b>
BACS	Clear Brew - PP - Full dispense system check and line clean	23/24PO1212	144.00	144.00	24.00	120.00
BACS	Cornwall Staff Agency - PP - A Riley temp chef w.c 26.06.23	23/24PO1213	175.50	175.50	29.25	146.25
BACS	Duchy Landscapes - PP - Patch works in car park & barrier installation	23/24PO1214	5,849.46	5,849.46	974.91	4,874.55
BACS	Fernbank - AG -Arthur - Bus shelter advertising Draceana Ave & Webber St.	23/24PO1215	756.00	756.00	126.00	630.00
BACS	Des Hannigan - AG - Shop stock - Books	23/24PO1216	39.00	39.00	-	39.00
BACS	iBabs - 3rd Quarter 2023 - 30 users	23/24PO1217	1,105.00	1,105.00	-	1,105.00
BACS	Infinitus - MB & OPO monthly Key Holding	23/24PO1218	62.40	62.40	10.40	52.00
BACS	Infinitus - CCTV Operation	23/24PO1219	892.32	892.32	148.72	743.60
BACS	Infinitus - Guard for Reach Access & Sea Shanty	23/24PO1220	1,891.20	1,891.20	315.20	1,576.00
	<b>BACS Infinitus</b>		<b>2,845.92</b>	<b>2,845.92</b>	<b>474.32</b>	<b>2,371.60</b>
BACS	Off The Kerb Production - PP - Tom Allen 31.03.23	23/24PO1221	6,390.40	6,390.40	1,065.07	5,325.33
BACS	Meaco - AG - 1 Year Cloud Hosting from 01.07.23	23/24PO1222	360.00	360.00	60.00	300.00
BACS	Majestic - AG - Arthur - Peroni Red, Brewdog, The Guv'nor, Shiraz	23/24PO1223	220.56	220.56	36.76	183.80
BACS	Rabart - PP - Dulux paint, Polyfilla, masking tape & Zinsser B-I-N 1ltr	23/24PO1224	98.29	98.29	16.38	81.91
BACS	RGB - Toilets - WC Ho Pan, Soft close WC Seat & WC pan fixing kit. KP - Hose	23/24PO1225	98.46	98.46	16.41	82.05
BACS	Roskilly's - PP - Eden 120ml Vibe Mango & Assorted 120ml ice cream tubs	23/24PO1226	270.86	270.86	45.14	225.72
BACS	Select Technology - MacBook Air	23/24PO1227	1,376.56	1,376.56	229.43	1,147.13
BACS	Shaw & Sons - Regal Register & blocking as described	23/24PO1228	498.00	498.00	83.00	415.00
BACS	SWW - Old Lwr Cemetery water rates 29.03.23-29.06.23	23/24PO1229	22.83	22.83	-	22.83
			<b>108,273.59</b>	<b>108,273.59</b>	<b>12,586.59</b>	<b>95,687.00</b>



# FALMOUTH TOWN COUNCIL

Month Jul-23

Meeting Date 25/09/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
BACS Stones - PP - 40 Rolls	23/24PO1230	18.70	18.70	-	18.70
BACS Stones - PP - 5 x Large sourdough & 40 x Rolls	23/24PO1231	35.49	35.49	-	35.49
<b>BACS Stones</b>		<b>54.19</b>	<b>54.19</b>	<b>-</b>	<b>54.19</b>
BACS St Ives Steeplejacks - MB, OPO & PP - Lighting test & inspection	23/24PO1232	600.00	600.00	100.00	500.00
BACS Swift - PP - Fold recycled napkins	23/24PO1233	43.19	43.19	7.20	35.99
BACS Trevarthen - PP - Cooked ham sliced	23/24PO1234	20.95	20.95	-	20.95
BACS Tyrefinders - KP - Kubota mower 18/850R8 MG54 6PR, call out,	23/24PO1235	120.00	120.00	20.00	100.00
BACS Withey - Cemetery - Asset No 14 Replace started recoil housing assembly	23/24PO1236	161.45	161.45	26.91	134.54
BACS Withey - KP - Trailer tail gate spring adjustment	23/24PO1237	79.20	79.20	13.20	66.00
<b>BACS Withey</b>		<b>240.65</b>	<b>240.65</b>	<b>40.11</b>	<b>200.54</b>
BACS G4S - Cash collections 01.06.23-30.06.23	23/24PO1238	168.90	168.90	28.15	140.75
DDR Sage - Payroll support July 23	23/24PO1239	581.88	581.88	96.98	484.90
DDR St Austell Brewery - PP - Proper job Korev, Rattle, Frobisher Orange, lime co	23/24PO1240	1,246.72	1,246.72	207.80	1,038.92
CC Airtable - PP - Pro plan 27.04.23-07.03.24	23/24PO1241	337.86	337.86	-	337.86
CC Airtable - PP - Pro plan 26.05.23-07.03.24	23/24PO1242	146.34	146.34	-	146.34
CC Autopa - Moor - 3 x SS Bollards	23/24PO1243	1,013.76	1,013.76	168.96	844.80
CC DVLA - Grounds van - AK07 SYW vehicle tax	23/24PO1244	332.50	332.50	-	332.50
CC Stage Depot - PP - T26/T27 240v 650w GY9.5 Theatre Lamp	23/24PO1245	116.40	116.40	19.41	96.99
BACS Juliet Ceresole - AG - expenses for exhibition support	23/24PO1246	60.00	60.00	-	60.00
BACS UK Timber - Ponsharden - Sleepers & Solid Oak cubes	23/24PO1247	2,058.91	2,058.91	343.15	1,715.76
19478 PP - Petty Cash	23/24PO1248	295.05	295.05	-	295.05
BACS Ann's - PP - 60 Sausage rolls & 20 Steak pasties	23/24PO1249	172.00	172.00	-	172.00
BACS Autograffiti - TM - Stickers for road sign Pig Wig Parade / Falmouth Carnival	23/24PO1250	106.08	106.08	17.68	88.40
BACS BHGS - Gyllyngdune Gardens - Plant labels & Felco seceateurs	23/24PO1251	136.88	136.88	22.81	114.07
BACS Cartridge Save - OPO - High capacity 4 colour toner cartridge	23/24PO1252	344.40	344.40	57.40	287.00
BACS Engine House Media - AG - Bespoke newsletter in Cocrwall Living	23/24PO1253	672.00	672.00	112.00	560.00
BACS FFC - PP - Mixed Salad loose	23/24PO1254	21.45	21.45	-	21.45
BACS J Brodie Luke - Cemetery/ Ponsharden/ Dracaena - Digger hire	23/24PO1255	1,512.00	1,512.00	252.00	1,260.00
BACS KEAP - AG - Arthur - Development of writing workshops lined	23/24PO1256	350.00	350.00	-	350.00
BACS The Museums Association- AG - AMA Annual Fee M Lewis professiona devel	23/24PO1257	120.00	120.00	-	120.00
BACS Swift - PP - Laundry powder and Oxy stain removing powder	23/24PO1258	48.56	48.56	8.09	40.47
BACS Travis - PP - Shuttering plywood	23/24PO1259	53.18	53.18	8.86	44.32
BACS Travis - Dracaena - Ballast pack, Blue circle cement & builders tub black	23/24PO1260	83.43	83.43	13.91	69.53
BACS Travis - PP - Sugar soap & Geocel painters mate	23/24PO1261	23.92	23.92	3.99	19.93
BACS Travis - PP - Broadfix flat packers and carpenters pencil	23/24PO1262	28.12	28.12	4.69	23.43
BACS Travis - PP - CLS Profile / KP - Treated Decking	23/24PO1263	40.60	40.60	6.76	33.84
<b>BACS Travis</b>		<b>229.25</b>	<b>229.25</b>	<b>38.20</b>	<b>191.05</b>
BACS Viviane Vaux - AG - WILD June workshop 27.06.23	23/24PO1264	105.00	105.00	-	105.00
BACS Viviane Vaux - AG - Discover Art workshop 13.06.23	23/24PO1265	105.00	105.00	-	105.00
BACS Viviane Vaux - AG - Saturday Family Dream Worlds workshop 01.06.23	23/24PO1266	90.00	90.00	-	90.00
<b>BACS Viviane Vaux</b>		<b>300.00</b>	<b>300.00</b>	<b>-</b>	<b>300.00</b>
CC Amazon - Library - A4 vertical Stand up display stands	23/24PO1267	24.75	24.75	4.15	20.60
CC Booking.com - AG - Weston Loan - Accommodation 12.06.23-14.06.23	23/24PO1268	124.00	124.00	-	124.00
CC PEL - AG - Proisorb Full-size Cassettes & delivery	23/24PO1269	323.94	323.94	53.99	269.95
DDR American Express - June 23 fees	23/24PO1270	4.05	4.05	-	4.05
BACS Cornwall Staff Agency - PP - A Riley & D McCormick temp chefs w.c 03.07.23	23/24PO1271	357.76	357.76	59.63	298.13
BACS Duchy Alarms - PP - Annual maintenance inspection on the emergency lighting	23/24PO1272	192.00	192.00	32.00	160.00
BACS Greenham - Toilets - Keep safe gloves, foam hand soap & 2 ply toilet rolls	23/24PO1273	610.78	610.78	101.80	508.98
BACS Greenham - Toilets - Thin bleach, foan hand soap and Mophead	23/24PO1274	170.64	170.64	28.44	142.20
BACS Greenham - Toilets - Eco 2 ply toilet tissue	23/24PO1275	138.42	138.42	23.07	115.35
BACS Greenham - Toilets - 2 Ply toilet rolls	23/24PO1276	833.28	833.28	138.88	694.40
CN Greenham - Toilets - Credit against Pearlised hand soap	23/24PO1277	-	-	4.60	-
CN Greenham - Toilets - Credit against Pearlised hand soap	23/24PO1278	-	-	9.20	-
<b>BACS Greenham</b>		<b>1,670.29</b>	<b>1,670.29</b>	<b>278.38</b>	<b>1,391.91</b>
BACS Somerset Council - PP, KP, Moor, Town - Bedding plants & hanging baskets	23/24PO1279	14,127.00	14,127.00	2,354.50	11,772.50
BACS RGB - Toilets - Soft close WC seat	23/24PO1280	35.14	35.14	5.86	29.28
BACS Roskilly's - PP - Assorted 120ml Ice cream tubs	23/24PO1281	254.44	254.44	42.40	212.04
BACS Trevarthen - PP - Pork sausages	23/24PO1282	28.55	28.55	-	28.55
BACS SWW - OPO - Water rates 05.04.23-05.07.23	23/24PO1283	171.85	171.85	-	171.85
BACS Wildbrow - PP - Meta campaing ads for Peter Doherty, Rock for Heros & B	23/24PO1284	140.00	140.00	-	140.00
BACS Wildbrow - PP - Design & supply A4 Spring Whatson Booklets	23/24PO1285	125.00	125.00	-	125.00
<b>BACS Wildbrow</b>		<b>265.00</b>	<b>265.00</b>	<b>-</b>	<b>265.00</b>
BACS Duchy Defibrillators - Pads, battery 50% PP 50% OPO	23/24PO1286	1,048.44	1,048.44	174.74	873.70
BACS Kirsten Shanks - Baking June 23	23/24PO1287	678.38	678.38	-	678.38
BACS Landscape Supply Co- Visor holder x7	23/24PO1288	24.78	24.78	4.13	20.65
BACS Npower - PP Electric 1-30/6/23	23/24PO1289	6,994.64	6,994.64	1,165.77	5,828.87
BACS NPower - PP 1-30/6/23	23/24PO1290	34.30	34.30	1.63	32.67
BACS Thomas Merritt- PA for AFD	23/24PO1291	210.00	210.00	-	210.00
BACS SWW - POP 1st floor 5/4-5/7/23	23/24PO1292	103.90	103.90	8.04	95.86
CC Timpson - Plaque & Engraving spring flower trophy	23/24PO1293	25.00	25.00	-	25.00
DDR British Gas - Grove Place 2/6-1/7/23	23/24PO1294	941.72	941.72	156.95	784.77
DDR British Gas - Webber St - 2/6-1/7/23	23/24PO1295	34.66	34.66	1.65	33.01
DDR Total Energies - PP Gas 31/5-30/6/23	23/24PO1296	261.70	261.70	12.47	249.23
DDR Total Energies - Cemetery CofE 1-29/6/23	23/24PO1297	26.26	26.26	1.25	25.01
DDR Total Energies - Moor Bench 1-29/6/23	23/24PO1298	47.18	47.18	2.25	44.93
DDR Total Energies - Chapel Non Com 1-29/6/23	23/24PO1299	150.98	150.98	7.19	143.79
DDR Total Energies - MB site 2 25/5-27/6/23	23/24PO1300	634.83	634.83	30.23	604.60
		<b>148,519.05</b>	<b>148,519.05</b>	<b>18,523.75</b>	<b>129,995.30</b>

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
DDR	Total Energies - Feeder Pillar OPO 1-30/6/23	23/24PO1301	37.02	37.02	1.77	35.25
DDR	Total Energies - Park Lodge 1-29/6/23	23/24PO1302	37.16	37.16	1.77	35.39
BACS	Nigel Rees- Dracaena & Town - JCB Telehandler & driver hire	23/24PO1303	225.00	225.00	-	225.00
BACS	BG Electrical - PP - Supply & fit 4 x 24w colour selectable IP44	23/24PO1304	212.40	212.40	35.40	177.00
BACS	BG Electrical - Toilets - Replace broken red pull cord, Refit disabled alarm pu	23/24PO1305	163.20	163.20	27.20	136.00
	<b>BACS BG Electrical</b>		<b>375.60</b>	<b>375.60</b>	<b>62.60</b>	<b>313.00</b>
BACS	CCC - Maintenance for Open Space CCTV July 23	23/24PO1306	1,398.89	1,398.89	233.15	1,165.74
BACS	Fire Safety Cornwall - PP - Weekly fire safety visits 01.04.23-30.06.23	23/24PO1307	504.00	504.00	84.00	420.00
BACS	Fire Safety Cornwall - OPO & MB- Weekly fire safety visits 01.04.23-30.06.23	23/24PO1308	792.00	792.00	132.00	660.00
	<b>BACS BG Electrical</b>		<b>1,296.00</b>	<b>1,296.00</b>	<b>216.00</b>	<b>1,080.00</b>
BACS	Greenham - Toilets - Bleach, foam hand soap, Disinfectant, mophead & toilet	23/24PO1309	1,063.87	1,063.87	177.31	886.56
BACS	Nisbets - PP - Olympia Chafing Liquid fuel 4 hour	23/24PO1310	28.78	28.78	4.79	23.99
BACS	Stones - PP - 40 Rolls	23/24PO1311	18.70	18.70	-	18.70
BACS	Sumo Services - Toilets - Surveying services	23/24PO1312	2,394.00	2,394.00	399.00	1,995.00
BACS	The Total Stone Roses - PP - Performances 24.06.23	23/24PO1313	3,151.92	3,151.92	-	3,151.92
BACS	The Printing Chambers - PP - A2, A3 & A4 Summer Eats & Summer Beats post	23/24PO1314	51.00	51.00	-	51.00
BACS	Peter Wheeler - Tallships - Medal for crew sports day	23/24PO1315	257.00	257.00	-	257.00
DDR	Trade - B&Q - Toilets - Caustic soda & Pro strength Drain opener	23/24PO1316	46.40	46.40	7.73	38.67
CC	Zoom - MW Zoom One Pro Annual renewal 04.06.23-03.06.24	23/24PO1317	143.88	143.88	23.98	119.90
BACS	Ann's Pasties - PP - 60 Sausage rools, 50 steak & 50 cheese pasties	23/24PO1318	330.00	330.00	-	330.00
BACS	Aquasource - Ponsharden HLF - Application 3	23/24PO1319	10,017.92	10,017.92	1,669.65	8,348.27
BACS	Artstat - AG - Shop stock - Round brush wallets	23/24PO1320	7.42	7.42	1.24	6.18
BACS	Artstat - AG - Shop stock - sketch books, watercolour set, round brish wallets	23/24PO1321	465.77	465.77	77.63	388.14
	<b>BACS Artstat</b>		<b>473.19</b>	<b>473.19</b>	<b>78.87</b>	<b>394.33</b>
BACS	FFC - PP - Mixed salad	23/24PO1322	21.00	21.00	-	21.00
BACS	Hachette - AG - Shop stock - Books and cards	23/24PO1323	220.86	220.86	23.27	197.59
BACS	Jewson - Ponsharden HLF - Plate compactor 400mm (16") Petrol	23/24PO1324	50.00	50.00	8.33	41.67
BACS	Kessells - Civic - Biffa thank you lunch - reimbursed by Mayor's Acc	23/24PO1325	277.44	277.44	46.24	231.20
BACS	McNeilgae Conservation - Ponsharden HLF - Final invoice for defeats liability	23/24PO1326	751.96	751.96	125.33	626.63
BACS	Nisbets - PP - APS PC -GN 1/2 lid & Blue plasters	23/24PO1327	130.83	130.83	21.80	109.03
BACS	Smith & Reed - L Kapp temp w.e02.07.2023	23/24PO1328	572.21	572.21	95.37	476.84
BACS	Swift - PP - blue vinyl gloves, ply 2 ply hand towel rolls, black gauntlet gloves	23/24PO1329	69.54	69.54	11.59	57.95
BACS	Swift - PP - Alcohol free wipes, Double sided dressing, microporus tape	23/24PO1330	67.12	67.12	11.19	55.93
BACS	Swift - PP - Parchment, Wash up liquid, dishwasher liquid, Rubber gloves	23/24PO1331	87.61	87.61	14.60	73.01
CN	Swift - PP - Credit for Black industrial gloves	23/24PO1332	- 1.79	- 1.79	- 0.30	- 1.49
	<b>BACS Swift</b>		<b>222.48</b>	<b>222.48</b>	<b>37.08</b>	<b>185.40</b>
BACS	SWW - Toilets - Grove Place - Water rates 05.04.23-05.07.23	23/24PO1333	3,240.94	3,240.94	-	3,240.94
BACS	UK Timber - Ponsharden - Douglas Fir Railway sleepers & Delivery	23/24PO1334	737.83	737.83	122.97	614.86
BACS	Trevarthen - PP - Cooked sliced Turkey	23/24PO1335	37.19	37.19	-	37.19
BACS	Macmillan - AG - Shop stock - Postcards & Notecards	23/24PO1336	244.86	244.86	40.81	204.05
BACS	Nick Sharp - AG - Arthur - Installation of The Legend Of King Arthur	23/24PO1337	2,000.00	2,000.00	-	2,000.00
BACS	Artpress - AG - Shop stock .	23/24PO1338	304.56	304.56	50.76	253.80
BACS	Engine House Media - AG - Advert in Drift magazine Issue 31	23/24PO1339	420.00	420.00	70.00	350.00
BACS	Perch & Ponder - Mayor's Account - 5 x 3' Bespoke printed flag with rope & t	23/24PO1340	160.80	160.80	26.80	134.00
BACS	Rabart - AG - Zinnser allcoat paint, mini rollers & black plastic scuttle	23/24PO1341	59.45	59.45	9.91	49.54
BACS	Eve Swanson - AG - Splanna Workshops June & July and materials/food	23/24PO1342	908.52	908.52	-	908.52
BACS	Tate Enterprises - AG - Shop stock - Postcards	23/24PO1343	42.60	42.60	7.10	35.50
BACS	Travvarthen - PP - Pork sausages	23/24PO1344	30.27	30.27	-	30.27
BACS	Wildbrow - PP - Marketing support services June 2023	23/24PO1345	630.00	630.00	-	630.00
BACS	Creative Roots - AG - Splanna workshops & materials	23/24PO1346	315.00	315.00	-	315.00
BACS	Martyn's Maintenance - Seaford, Toilets, Roundabouts, Chapel, PP & MB - Pro	23/24PO1347	4,400.00	4,400.00	-	4,400.00
DDR	Allstar - Grounds & Facilities Fuel	23/24PO1348	374.80	374.80	62.46	312.34
DDR	BOI - Electronic transaction fees 05.06.23-04.07.23	23/24PO1349	17.45	17.45	-	17.45
DDR	CitrusHR - Membership for 80 employees 15.07.23-14.08.23	23/24PO1350	240.00	240.00	40.00	200.00
DDR	Datasharp - Business Line Rental 01.07.23-31.07.23	23/24PO1351	24.14	24.14	4.02	20.12
DDR	St Austell Brewery - PP - Proper Job, Harbour Artic Sky, Korev, Rattler, Heiner	23/24PO1352	1,942.77	1,942.77	323.81	1,618.96
DDR	St Austell Brewery - PP - Bitter Lemon, Coca-Cola and Lemonade	23/24PO1353	142.83	142.83	23.81	119.03
DDR	St Austell Brewery - PP - Proper Job, Korev, Rattler, Tribute, Corona	23/24PO1354	1,357.47	1,357.47	226.27	1,131.20
DDR	Trade - B&Q - PP - Squire combi padlock, Goodhome Brush set & Sandtex sm	23/24PO1355	94.00	94.00	15.66	78.34
CC	Generation Hire - MB - HD Anticlimb round top panel, Round top ped gate &	23/24PO1356	252.00	252.00	42.00	210.00
CC	Cyan - MB - Balmoral Bench, Brass plaque & delivery	23/24PO1357	700.00	700.00	116.67	583.33
CC	Microsoft - 365 Business basic 15.07.23-14.08.23	23/24PO1358	9.00	9.00	-	9.00
CC	Printerland - OPO HP Laserjet Pro and Black toner cartridge	23/24PO1359	382.37	382.37	63.73	318.64
BACS	Budock Village Hall - Goodbox donations	23/24PO1360	370.84	370.84	-	370.84
DDR	BOI - EFT Transfers April to June 23 - 228 @ 12p each	23/24PO1361	27.36	27.36	4.56	22.80
DDR	WCFruits - Eggs, Mushrooms, tomatoes	23/24PO1362	31.70	31.70	-	31.70
DDR	WCFruits - Semi & Whole fat milk	23/24PO1363	13.52	13.52	-	13.52
DDR	WCFruits - Frozen Raspberries	23/24PO1364	24.40	24.40	-	24.40
DDR	WCFruits - Apple, eggs, orange, almonds, choc, flora, oil, polenta	23/24PO1365	206.07	206.07	-	206.07
DDR	WCFruits - Semi & Whole fat milk	23/24PO1366	13.52	13.52	-	13.52
DDR	WCFruits - Labels, demerara & gran sachets	23/24PO1367	22.95	22.95	1.70	21.25
CN	WCFruits - Double Cream from inv 4782120	23/24PO1368	- 9.90	- 9.90	-	- 9.90
DDR	WCFruits - Oat Barista Milk	23/24PO1369	23.90	23.90	-	23.90
DDR	WCFruits - Carrots, potatoes, spring onions, double cream	23/24PO1370	35.97	35.97	-	35.97
			<b>191,941.34</b>	<b>191,941.34</b>	<b>23,010.82</b>	<b>168,930.52</b>



**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
DDR	WCFruits - Semi & Full Fat Milk	23/24PO1371	13.52	13.52	-	13.52
DDR	WCFruits - Basil,bakers,cucumber,onion,parsley,pomeg,cheese	23/24PO1372	251.05	251.05	-	251.05
DDR	WCFruits - Aubergine,mint,rosemary,tarragon,bakers,cabbage	23/24PO1373	19.60	19.60	-	19.60
DDR	WCFruits - Semi & Full Fat Milk	23/24PO1374	13.52	13.52	-	13.52
CN	WCFruits - Demerara sugar sticks from inv 4773913	23/24PO1375	6.90	6.90	-	6.90
DDR	WCFruits - Oat Barista milk, whole fat milk	23/24PO1376	22.09	22.09	-	22.09
DDR	WCFruits - Parsley, kit kat, mayo, oat milk	23/24PO1377	57.28	57.28	2.50	54.78
DDR	WCFruits - Whole Fat Milk	23/24PO1378	10.14	10.14	-	10.14
DDR	WCFruits - Basil,dill,beetroot,cabbage,chard,fennel,salad,feta	23/24PO1379	154.75	154.75	-	154.75
DDR	WCFruits - Semi & Full Fat Milk	23/24PO1380	13.52	13.52	-	13.52
CN	WCFruits - Whole Fat Milk from Inv 4784189	23/24PO1381	10.14	10.14	-	10.14
DDR	WCFruits - Semi & Full Fat Milk	23/24PO1382	13.52	13.52	-	13.52
BACS	Opus Energy - Mortuary elec 8/6-9/7/23	23/24PO1383	167.20	167.20	7.96	159.24
DDR	Total Energies - MB Elec 25/5-30/6	23/24PO1384	229.96	229.96	10.95	219.01
BACS	S Scott Expenses - AG - Travel & subsistence	23/24PO1385	28.00	28.00	-	28.00
BACS	S Scott Expenses - Training expenses Travel & subsistence	23/24PO1386	72.61	72.61	-	72.61
	<b>BACS S Scott</b>		<b>100.61</b>	<b>100.61</b>	<b>-</b>	<b>100.61</b>
BACS	M Williams Expenses - Refreshments for TVF Project meeting	23/24PO1387	6.30	6.30	-	6.30
19479	Cornwall Council - AEO - SS July 2023	23/24PO1388	33.96	33.96	-	33.96
BACS	Ann's Pasties - PP - 60 Sausage rolls, 100 small pasties & 100 cocktail pasties	23/24PO1389	450.00	450.00	-	450.00
BACS	AO Printworks - AG - Shop stock - A3 Hemmy print	23/24PO1390	15.00	15.00	-	15.00
BACS	AO Printworks - AG - Shop stock - Lady of Shalott prints & delivery	23/24PO1391	195.50	195.50	-	195.50
	<b>BACS AO Printworks</b>		<b>210.50</b>	<b>210.50</b>	<b>-</b>	<b>210.50</b>
BACS	Autograffiti - TM - Stickers for Road closed signs	23/24PO1392	98.28	98.28	16.38	81.90
BACS	Bookspeed - AG - Shop stock - Books	23/24PO1393	252.88	252.88	-	252.88
BACS	Eve Bourrat - AG - Family workshops castle collage	23/24PO1394	90.00	90.00	-	90.00
BACS	Eve Bourrat - AG - Foster parents workshop	23/24PO1395	70.00	70.00	-	70.00
	<b>BACS Eve Bourrat</b>		<b>160.00</b>	<b>160.00</b>	<b>-</b>	<b>160.00</b>
BACS	Brandon Hire - Tallships - Road signs, cones & carriage	23/24PO1396	2,626.80	2,626.80	437.80	2,189.00
BACS	Britannia Lanes - AG - hire of self storage 11.07.23 - 07.08.23	23/24PO1397	498.86	498.86	82.34	416.52
BACS	Cornwall Vacuum - OPO - cleaned, sefviced pat and function tested.	23/24PO1398	251.57	251.57	41.93	209.64
BACS	Dormakaba - MB - AG roller shutter - test and adjust	23/24PO1399	348.00	348.00	58.00	290.00
BACS	GBS - AG - Shop stock - Last Pre-Raphaelite	23/24PO1400	81.25	81.25	-	81.25
BACS	GBS - AG - Shop stock - Death of King Arthur	23/24PO1401	71.43	71.43	-	71.43
	<b>BACS GBS</b>		<b>152.68</b>	<b>152.68</b>	<b>-</b>	<b>152.68</b>
BACS	Greenham - Toilets - Floor cleaner, toilet cleaner & toilet rolls	23/24PO1402	1,139.19	1,139.19	189.97	949.32
BACS	Greenham - Grounds - Keepsafe pro gloves & Litter picker	23/24PO1403	225.72	225.72	37.62	188.10
	<b>BACS Greenham</b>		<b>1,364.91</b>	<b>1,364.91</b>	<b>227.59</b>	<b>1,137.42</b>
BACS	Harper Collins - AG - Shop stock Once & Future King	23/24PO1404	42.22	42.22	-	42.22
BACS	Macmillan - AG - Shop stock - The Bluest of Blues	23/24PO1405	15.39	15.39	-	15.39
BACS	Muse Production - AG - Shop stock - Notecards	23/24PO1406	100.00	100.00	-	100.00
BACS	Muse Production - AG - Shop stock - Notecards	23/24PO1407	60.00	60.00	-	60.00
BACS	Muse Production - AG - Shop stock - Notecards	23/24PO1408	97.00	97.00	-	97.00
	<b>BACS Muse</b>		<b>257.00</b>	<b>257.00</b>	<b>-</b>	<b>257.00</b>
BACS	National Museums Liverpool - Weston Loan - Conservation, treatment, prep	23/24PO1409	148.80	148.80	24.00	124.80
BACS	Nick Ferris - PP - Mixed construction & demolition waste	23/24PO1410	114.72	114.72	19.12	95.60
BACS	Nick Ferris - PP - Fridge / freezer disposal	23/24PO1411	514.80	514.80	85.80	429.00
	<b>BACS Nick Ferris</b>		<b>629.52</b>	<b>629.52</b>	<b>104.92</b>	<b>524.60</b>
BACS	Office Smart - OPO & PP - pins, laminating pouches, pens, Page markers	23/24PO1412	77.83	77.83	12.97	64.86
BACS	Redcliffe Press - AG - Shop stock - 250 copies The Legend of King Arthur	23/24PO1413	2,950.00	2,950.00	-	2,950.00
BACS	RGB - Toilets -POW Korona soft close WC seat	23/24PO1414	35.14	35.14	5.86	29.28
BACS	Rosalie Loves To Sing - PP - Gig 12.07.2023	23/24PO1415	40.00	40.00	-	40.00
BACS	Stones - PP - 40 Rolls & 60 Fruit scones	23/24PO1416	72.25	72.25	-	72.25
BACS	SWW - Old Lower Cemetery water rates 29.03.23-14.06.23	23/24PO1417	19.43	19.43	-	19.43
BACS	Tate Enterprises - AG - Shop stock - The Lady of Shalott	23/24PO1418	84.80	84.80	14.20	70.60
BACS	The Devon Marquee - PP - 30% Depopit for marquees for 14.10.23	23/24PO1419	1,731.60	1,731.60	288.60	1,443.00
BACS	Travis Perkins - PP - SDS + Dill bits, nuts & washer and anchour bolt hexagon	23/24PO1420	32.46	32.46	5.41	27.05
BACS	Travis Perkins - Facilities - Hazard red & white tape & ball bearing hinge	23/24PO1421	13.09	13.09	2.18	10.91
BACS	Travis Perkins - PP - Building sand, multifinish plaster, bonding plaster, mixing	23/24PO1422	144.00	144.00	24.00	120.00
	<b>BACS Travis Perkins</b>		<b>189.55</b>	<b>189.55</b>	<b>31.59</b>	<b>157.96</b>
BACS	Verdant Breweing - PP - Lightbulb extra Pale Ale	23/24PO1423	254.40	254.40	42.40	212.00
BACS	Volunteer Cornwall - Tallships - Arranging volunteers for Tall Ships	23/24PO1424	10,000.00	10,000.00	-	10,000.00
BACS	WiFiSparks - 3 months maintenence support, service & access point licence	23/24PO1425	2,443.60	2,443.60	407.26	2,036.34
DDR	BT - Phone, Broadband & Mobile charges 19.05.23-30.09.23	23/24PO1426	693.18	693.18	115.53	577.65
DDR	BT - Phone, Cloud voice, Broadband & Mobile charges 01.07.23-31.07.23	23/24PO1427	1,108.08	1,108.08	184.68	923.40
DDR	BT - Fibre charges 01.06.23-30.06.23	23/24PO1428	726.00	726.00	121.00	605.00
DDR	BT - Fibre charges July 23	23/24PO1429	726.00	726.00	121.00	605.00
DDR	Paymentsense- PP - Terminal rental 01.05.23-31.05.23	23/24PO1430	183.90	183.90	30.65	153.25
DDR	Paymentsense- PP - Terminal rental 01.06.23-30.06.23	23/24PO1431	205.44	205.44	34.24	171.20
DDR	Paymentsense- PP - Service charges & fees 01.06.23-30.06.23	23/24PO1432	508.36	508.36	-	508.36
DDR	Trade - Screwfix - Cemetery - Site trainers 10 for M Brotherton	23/24PO1433	34.99	34.99	5.83	29.16
CC	Phase One - PP - PCE IMST Distribution Box 32A	23/24PO1434	269.00	269.00	-	269.00
			<b>222,892.28</b>	<b>222,892.28</b>	<b>25,441.00</b>	<b>197,451.38</b>

# FALMOUTH TOWN COUNCIL

Month Jul-23

Meeting Date 25/09/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
CC Easyspace - Domain Yearly billing fee for falmouthweek.co.uk	23/24PO1435	12.23	12.23	2.04	10.19
CC Essential Suppliers - 63A Portable power distribution Garo Box	23/24PO1436	393.55	393.55	65.59	327.96
CC R C Mobile Repair - Grounds - 1phone 7 Digitizer	23/24PO1437	59.99	59.99	-	59.99
DDR WCFruits - Chives,chilli,courgette,eggs,finebean,garlic,lemon	23/24PO1438	219.96	219.96	-	219.96
DDR WCFruits - Semi & Whole fat milk	23/24PO1439	13.52	13.52	-	13.52
DDR WCFruits - Cabbage,oil,cream,chutney	23/24PO1440	50.30	50.30	-	50.30
DDR WCFruits - Kit Kat, Crisps S&V, Salted, Sweet Chilli	23/24PO1441	95.88	95.88	15.98	79.90
DDR WCFruits - Eggs, pears,almonds,biscuits,dark choc,coconut milk	23/24PO1442	125.59	125.59	-	125.59
DDR WCFruits - Semi & Whole fat milk	23/24PO1443	13.52	13.52	-	13.52
DDR WCFruits - Dairy Milk, kit kat,mars,twix,peanuts,	23/24PO1444	196.82	196.82	32.80	164.02
DDR WCFruits - Oat barista milk	23/24PO1445	23.90	23.90	-	23.90
DDR WCFruits - Semi & Whole fat milk	23/24PO1446	13.52	13.52	-	13.52
DDR WCFruits - Courgette, tomato,pasta	23/24PO1447	29.10	29.10	-	29.10
DDR WCFruits - Frozen Peas	23/24PO1448	5.30	5.30	-	5.30
DDR WCFruits - Avocado,chives,dill,cabbage,calabrese,celery	23/24PO1449	96.19	96.19	-	96.19
DDR WCFruits - Semi & Whole fat milk	23/24PO1450	13.74	13.74	-	13.74
DDR WCFruits - Oat Barista Milk	23/24PO1451	8.00	8.00	-	8.00
DDR WCFruits - Bakers, Flour, Red wine vinegar	23/24PO1452	46.70	46.70	-	46.70
DDR WCFruits - Oat barista milk, Semi & Whole Milk	23/24PO1453	21.74	21.74	-	21.74
DDR WCFruits - Chives, Parsley, salad,feta, dble cream	23/24PO1454	33.46	33.46	-	33.46
DDR WCFruits - Oat Barista Milk & semi & whole milk	23/24PO1455	21.74	21.74	-	21.74
DDR WCFruits - Thyme, courgette, eggs, peashoots, mushroom	23/24PO1456	148.35	148.35	-	148.35
DDR WCFruits - Oat barista milk, Semi & Whole Milk	23/24PO1457	21.74	21.74	-	21.74
BACS Infinitus - PP - Security for Falmouth School Prom	23/24PO1458	333.90	333.90	55.65	278.25
BACS Infinitus -Atherton - Security for HASS Uni & Cornwall Council	23/24PO1459	182.40	182.40	30.40	152.00
<b>BACS Infinitus</b>		<b>516.30</b>	<b>516.30</b>	<b>86.05</b>	<b>430.25</b>
BACS Sam Bradbury - Kaleidoscope making AFD	23/24PO1460	60.00	60.00	-	60.00
BACS Clear Brew - system check & line clean PP	23/24PO1461	144.00	144.00	24.00	120.00
<b>CN Corona - Credit inv Apr - Jun '23 MB</b>	<b>23/24PO1462</b>	<b>171.08</b>	<b>171.08</b>	<b>17.40</b>	<b>153.68</b>
BACS FFC - Mixed Salad, rainbow chard, beetroot	23/24PO1463	40.20	40.20	-	40.20
BACS Meaco - Dehumidifier x4 AG	23/24PO1464	1,199.95	1,199.95	199.99	999.96
BACS Meaco - Dehumidifier x3 AG	23/24PO1465	899.96	899.96	149.99	749.97
<b>BACS Meaco</b>		<b>2,099.91</b>	<b>2,099.91</b>	<b>349.99</b>	<b>1,749.93</b>
BACS Roskillys - Ice Cream choc,straw & cream,salt caramel,mint, mango	23/24PO1466	222.63	222.63	37.10	185.53
BACS Trevarthen - Ham, salami,turkey,sausages,bacon,ham	23/24PO1467	91.45	91.45	-	91.45
DDR WCFruits - Oat barista milk, Semi & Whole Milk	23/24PO1468	21.74	21.74	-	21.74
DDR WCFruits-avocado,chives,chilli,garlic,lime,mush,parsley,pots	23/24PO1469	131.88	131.88	-	131.88
DDR WCFruits - Lemon, lime	23/24PO1470	15.00	15.00	-	15.00
DDR WCFruits - Crisps C&O, S&V, Salted, Sweet Chilli	23/24PO1471	87.84	87.84	14.64	73.20
DDR WCFruits - Oat barista milk, Semi & Whole Milk	23/24PO1472	21.74	21.74	-	21.74
DDR WCFruits - Eggs,lemon,almonds,dark choc,cocnut,flour,flora	23/24PO1473	225.85	225.85	-	225.85
DDR WCFruits - Mature cheese, mayo	23/24PO1474	59.35	59.35	-	59.35
DDR WCFruits - Frozen Raspberries	23/24PO1475	24.40	24.40	-	24.40
DDR WCFruits - Oat barista milk, Semi & Whole Milk	23/24PO1476	21.74	21.74	-	21.74
DDR WCFruits - Semi & Whole fat milk	23/24PO1477	13.74	13.74	-	13.74
DDR WCFruits - Cabbage, eggs, parsley, pepper, tomato, butter	23/24PO1478	168.71	168.71	-	168.71
DDR WCFruits - Puff Pastry	23/24PO1479	40.90	40.90	-	40.90
DDR WCFruits - Cabbage, calabrese, cucumber, leek,tomato	23/24PO1480	69.95	69.95	-	69.95
DDR WCFruits - Stilton Cheese	23/24PO1481	14.73	14.73	-	14.73
DDR WCFruits - Oat barista milk, Semi & Whole Milk	23/24PO1482	21.52	21.52	-	21.52
DDR WCFruits - Bakers, salad, couscous,dble cream, salt	23/24PO1483	79.36	79.36	-	79.36
BACS HMRC - PAYE July 2023	23/24PO1484	10,975.27	10,975.27	-	10,975.27
BACS HMRC - NI July 2023	23/24PO1485	16,885.18	16,885.18	-	16,885.18
BACS Student Loans - July 2023	23/24PO1486	389.00	389.00	-	389.00
<b>Total BACS</b>		<b>28,249.45</b>	<b>28,249.45</b>	<b>-</b>	<b>28,249.45</b>
BACS CC - Pensions - July 2023	23/24PO1487	28,910.82	28,910.82	-	28,910.82
BACS CC - Pensions additional pyt 4 of 12	23/24PO1488	600.00	600.00	-	600.00
<b>Total BACS</b>		<b>29,510.82</b>	<b>29,510.82</b>	<b>-</b>	<b>29,510.82</b>
BACS Standard Life - MJC - AVC	23/24PO1489	65.00	65.00	-	65.00
BACS Kernow Learning MAT - King Charles	23/24PO1490	-	-	-	-
BACS Unison - Falmouth Subscriptions	23/24PO1491	62.45	62.45	-	62.45
Direct Pay Net Salary Payments - July 23	23/24PO1492	102,746.06	102,746.06	-	102,746.06
CLOSED		-	-	-	-
		<b>389,212.76</b>	<b>389,212.76</b>	<b>26,051.79</b>	<b>363,161.07</b>



FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Jul-23 300 148.51 151.49

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Post	Civic	Toilet	Cemetery R/R	Grounds	MB	Facilities	PO Building	Events	Sundry Items	Running Balance
Code	OB	VAT	Net				ME	CP	P	C	T	CR	GM	MB	F	PB	E	SI	216.61
03/07/2023	3.10		3.10	932	ME		3.10	-	-	-	-	-	-	-	-	-	-	-	213.51
05/07/2023	5.00		5.00	933	SI		-	-	-	-	-	-	-	-	-	-	-	5.00	208.51
07/07/2023	1.40		1.40	934	ME		1.40	-	-	-	-	-	-	-	-	-	-	-	207.11
10/07/2023	1.55		1.55	935	ME		1.55	-	-	-	-	-	-	-	-	-	-	-	205.56
11/07/2023	1.55		1.55	936	ME		1.55	-	-	-	-	-	-	-	-	-	-	-	204.01
12/07/2023	2.90		2.90	937	ME		2.90	-	-	-	-	-	-	-	-	-	-	-	201.11
14/07/2023	9.50		9.50	938	C		-	-	-	9.50	-	-	-	-	-	-	-	-	191.61
17/07/2023	3.10		3.10	939	me		3.10	-	-	-	-	-	-	-	-	-	-	-	188.51
18/07/2023	9.80		9.80	940	F		-	-	-	-	-	-	-	-	9.80	-	-	-	178.71
19/07/2023	12.65		12.65	941	si		-	-	-	-	-	-	-	-	-	-	-	12.65	166.06
24/07/2023	1.55		1.55	942	me		1.55	-	-	-	-	-	-	-	-	-	-	-	164.51
27/07/2023	1.30		1.30	943	me		1.30	-	-	-	-	-	-	-	-	-	-	-	163.21
28/07/2023	2.75		2.75	944	me		2.75	-	-	-	-	-	-	-	-	-	-	-	160.46
28/07/2023	10.40		10.40	945	p		-	-	10.40	-	-	-	-	-	-	-	-	-	150.06
31/07/2023	1.55		1.55	946	me		1.55	-	-	-	-	-	-	-	-	-	-	-	148.51
CLOSED			-				-	-	-	-	-	-	-	-	-	-	-	-	148.51
68.10		0.00	68.10			68.10	20.75	-	10.40	9.50	-	-	-	-	9.80	-	-	17.65	

Nominal Codes 5030 5017 5010 5408 5303 5610 5695 5220 5012 5352 5457 5030

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

2201 - vat DR £ - CR  
Various £ -

NB add additional NL's depending on monthly expenditure

FALMOUTH ART GALLERY PETTY CASH SCHEDULE

Period: July 2023

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Cashed	Parking	Exhibition	Consumables	Workshops	Stationery	Splanna	Postage	Library Equipment	Gallery Equipment	Running Balance
Code	Opening Bal						PAR	E	C	W	S	SE	Po	LE	GE	289.63
04/07/2023	15.50	1.05	14.45	2006	C		-	-	14.45	-	-	-	-	-	-	274.13
04/07/2023	1.95		1.95	2007	C		-	-	1.95	-	-	-	-	-	-	272.18
04/07/2023	6.40		6.40	2008	C		-	-	6.40	-	-	-	-	-	-	265.78
11/07/2023	13.25	0.81	12.44	2009	C		-	-	12.44	-	-	-	-	-	-	252.53
11/07/2023	10.99		10.99	2010	S		-	-	-	-	10.99	-	-	-	-	241.54
11/07/2023	17.78	2.96	14.82	2011	GE		-	-	-	-	-	-	-	-	14.82	223.76
11/07/2023	2.40		2.40	2012	C		-	-	2.40	-	-	-	-	-	-	221.36
11/07/2023	3.70		3.70	2013	C		-	-	3.70	-	-	-	-	-	-	217.66
11/07/2023	24.70	1.11	23.59	2014	C		-	-	23.59	-	-	-	-	-	-	192.96
25/07/2023	31.22	1.31	29.91	2015	SE		-	-	-	-	-	29.91	-	-	-	161.74
25/07/2023	18.60		18.60	2016	C		-	-	18.60	-	-	-	-	-	-	143.14
25/07/2023	4.44	0.43	4.01	2017	C		-	-	4.01	-	-	-	-	-	-	138.70
25/07/2023	3.40		3.40	2018	C		-	-	3.40	-	-	-	-	-	-	135.30
25/07/2023	2.85		2.85	2019	c		-	-	2.85	-	-	-	-	-	-	132.45
25/07/2023	7.95		7.95	2020	c		-	-	7.95	-	-	-	-	-	-	124.50
18/07/2023	2.00	0.33	1.67	2021	c		-	-	1.67	-	-	-	-	-	-	122.50
18/07/2023	8.49	1.42	7.07	2022	ge		-	-	-	-	-	-	-	-	7.07	114.01
18/07/2023	1.55		1.55	2023	c		-	-	1.55	-	-	-	-	-	-	112.46
18/07/2023	15.98		15.98	2024	s		-	-	-	-	15.98	-	-	-	-	96.48
CLOSED			-				-	-	-	-	-	-	-	-	-	96.48
							183.73	-	-	104.96	-	26.97	29.91	-	-	21.89

Nominal Codes

5816 5815 5808 5818 5805 5818 5804 5825 5819

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

2201 - vat	DR		CR
	£	9.42	
5819		£	-
5805			-
	£	9.42	-

NB add additional NL's depending on monthly expenditure



PP - GG PETTY CASH SCHEDULE

Period: July 23

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Ope ning Bal	GG - GM	GG - Misc Grounds	PP - Events	PP - R&R	PP - Catering Supplies	PP - Cleaning	PP - Misc	Running Balance
							GM	MG	PE	RR	CS	CL	MC	88.65
03/07/2023	78.30		78.30	23/030	CS		-	-	-	-	78.30	-	-	10.35
27/07/2023	82.50		82.50	23/031	CS		-	-	-	-	82.50	-	-	-72.15
27/07/2023	14.10		14.10	23/032	CS		-	-	-	-	14.10	-	-	-86.25
29/07/2023	7.50		7.50	23/033	MC		-	-	-	-	-	-	7.50	-93.75
29/07/2023	4.99	0.83	4.16	23/034	CL		-	-	-	-	-	4.16	-	-98.74
29/07/2023	152.50		152.50	23/035	CS		-	-	-	-	152.50	-	-	-251.24
CLOSED			0.00				-	-	-	-	-	-	-	-251.24
	339.89	0.83	339.06			339.06	-	-	-	-	327.40	4.16	7.50	

Nominal Codes		6300	6302		6350	6356	6351	6359
	non VAT							
	VAT				-		4.16	

Town Clerk	Councillor	Councillor
------------	------------	------------

Finance Use Only	VAT Journals			
	DR			CR
2201 - vat	£	0.83		
Various			£	0.83
NB add additional NL's depending on monthly expenditure				

# FALMOUTH TOWN COUNCIL

Month Aug-23  
Meeting 25/09/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
DD	Cornwall Council - Business rates (August) 2023 - PO Building	23/24PO1493	1,518.00	1,518.00	-	1,518.00
DD	Cornwall Council - Business rates (August) 2023 - Art Gallery	23/24PO1494	655.00	655.00	-	655.00
DD	Cornwall Council - Business rates (August) 2023 - PO Building 1st Floor	23/24PO1495	896.00	896.00	-	896.00
DD	Cornwall Council - Business rates (August) 2023 - Municipal Building	23/24PO1496	707.00	707.00	-	707.00
DD	Cornwall Council - Municipal Building (August) 2023 - Library	23/24PO1497	1,206.00	1,206.00	-	1,206.00
DD	Cornwall Council - Business rates (August) 2023 - PO Building 2nd Floor	23/24PO1498	576.00	576.00	-	576.00
DD	Cornwall Council - Business rates (August) 2023 - Cemetery Pennance Rd	23/24PO1499	568.00	568.00	-	568.00
DD	Cornwall Council - Business rates (August) 2023 - Cemetery Swanpool Rd	23/24PO1500	279.00	279.00	-	279.00
DD	Cornwall Council - Business rates (August) 2023 - Princess Pavilion	23/24PO1501	852.00	852.00	-	852.00
DD	Cornwall Council - Business rates (August) 2023 - Kimberley park Lodge	23/24PO1502	737.00	737.00	-	737.00
DD	Cornwall Council - Business Rates (August) 2023 - Mortuary	23/24PO1503	306.00	306.00	-	306.00
DD	Cornwall Council - Business rates (August) 2023 - Quarry Car Park	23/24PO1504	122.00	122.00	-	122.00
BACS	Art Gallery of Ontario - AG - Arthur - Loan Pre Raphaelite exhibiton	23/24PO1505	2,831.73	2,831.73	-	2,831.73
19480	AG / Library - Petty Cash	23/24PO1506	208.48	208.48	-	208.48
BACS	Age Concern Annual Grant- 23/24-GRA002	23/24PO1507	1,000.00	1,000.00	-	1,000.00
BACS	Allsop & Pitts - PP - Cake & Bread mixer repair	23/24PO1508	139.20	139.20	23.20	116.00
BACS	Ann's Pasties - PP -50 Steak & 50 Cheese Pasties	23/24PO1509	210.00	210.00	-	210.00
BACS	Bailey's Country Store - Gyllungdune Gardens - Compost & Potting grit	23/24PO1510	59.50	59.50	9.91	49.59
BACS	Booth Prints - AG - Arthir - A3 Childrens Activity sheets	23/24PO1511	176.40	176.40	29.40	147.00
BACS	Carters Packaging - AG - Strung manilla tags & Brown Kraft twisted handle	23/24PO1512	76.93	76.93	12.82	64.11
BACS	Cornwall Staff Agency - PP - A Riley temp chef w.c 17.07.2023	23/24PO1513	337.50	337.50	56.25	281.25
BACS	Cscape - PP - Fees for Tree Shows at Woods 14.07.23 & 15.07.23	23/24PO1514	746.00	746.00	-	746.00
BACS	CSE - PP - ICR Touch Software x 3 terminals August 23	23/24PO1515	90.00	90.00	15.00	75.00
BACS	Carey Davies - PP - Tech support 01.07.23-31.07.23	23/24PO1516	1,818.00	1,818.00	-	1,818.00
BACS	Duchy Defibrillators - Town - Supply & fit new replacement defibrillator	23/24PO1517	384.00	384.00	64.00	320.00
BACS	Duchy Defibrillators - Town - 2 x Debfrillator plus cabinet	23/24PO1518	2,400.00	2,400.00	400.00	2,000.00
	<b>BACS Duchy Defibrillators</b>		<b>2,784.00</b>	<b>2,784.00</b>	<b>464.00</b>	<b>2,320.00</b>
BACS	FFC - PP - Mixed salad & Rainbow chard	23/24PO1519	37.48	37.48	-	37.48
BACS	Greenham - Toilets - Foam hand soap, toilet rolls, hand towels & dust bags	23/24PO1520	741.91	741.91	123.65	618.26
BACS	Greenham - Toilets -Disinfectant	23/24PO1521	56.45	56.45	9.41	47.04
	<b>BACS Greenham</b>		<b>798.36</b>	<b>798.36</b>	<b>133.06</b>	<b>665.30</b>
BACS	Harper Collins - AG - Shop Stock - Malory Life Times King Arthurs	23/24PO1522	65.72	65.72	-	65.72
BACS	Harper Collins - AG - Shop Stock -Illustrated Tales King Arthur	23/24PO1523	136.50	136.50	-	136.50
	<b>BACS Harper Collins</b>		<b>202.22</b>	<b>202.22</b>	<b>-</b>	<b>202.22</b>
BACS	Charles Heykoop - AG - Shop stock - Cards	23/24PO1524	39.00	39.00	-	39.00
BACS	Intent Solution - Moor - Setup and take down of market stalls- July 23	23/24PO1525	1,400.00	1,400.00	-	1,400.00
BACS	Jewson - Facilities - Hessian Sandbags	23/24PO1526	45.12	45.12	7.52	37.60
BACS	Tim Kellett Urban Design - Ponsharden - Project Management Jan to July 2023	23/24PO1527	700.00	700.00	-	700.00
BACS	Landscape Supply - Grounds - 2 stroke oil & Visor combination	23/24PO1528	160.01	160.01	26.67	133.34
BACS	Moor News - FTC Packet Newspapers w.e 13.05.23-22.07.23	23/24PO1529	37.40	37.40	-	37.40
BACS	The Museums Association - AG - D Westlake membership renewal	23/24PO1530	94.00	94.00	2.77	91.23
BACS	Nick Foulkes - PP - re-pointing, re-render, apply new angle beads	23/24PO1531	1,000.00	1,000.00	-	1,000.00
BACS	Nisbets - PP - Spirit pourer dust caps, slate boards, Non slip trays, Aroma mugs	23/24PO1532	258.62	258.62	43.10	215.52
BACS	Nisbets - PP - Blue detectable plasters	23/24PO1533	11.20	11.20	1.86	9.34
	<b>BACS Nisbets</b>		<b>269.82</b>	<b>269.82</b>	<b>44.96</b>	<b>224.86</b>
BACS	Objective IT - offsite support & system monitor x89	23/24PO1534	7,020.00	7,020.00	1,170.00	5,850.00
BACS	Objective IT - PP Offsite Support & Monitor x22	23/24PO1535	1,848.00	1,848.00	308.00	1,540.00
BACS	Objective IT - FTCM offsite support x15	23/24PO1536	1,260.00	1,260.00	210.00	1,050.00
	<b>BACS Objective IT</b>		<b>10,128.00</b>	<b>10,128.00</b>	<b>1,688.00</b>	<b>8,440.00</b>
BACS	Penryn Plastics - Toilets - 68mm Round Downpipe Clip Black	23/24PO1537	1.99	1.99	0.33	1.66
BACS	Penryn Plastics - Toilets - 68mm Round Downpipe Clip Black & Black Hopper He	23/24PO1538	13.43	13.43	2.24	11.19
	<b>BACS Penryn Plastics</b>		<b>15.42</b>	<b>15.42</b>	<b>2.57</b>	<b>12.85</b>
BACS	Rabart - PP - Paint brushes, black plastic scuttle & Zinsser Allcoat paint	23/24PO1539	87.22	87.22	14.54	72.68
BACS	Rabart - Toilets - Zinsser Allcoat paint & paint mixer	23/24PO1540	343.08	343.08	57.18	285.90
	<b>BACS Rabart</b>		<b>430.30</b>	<b>430.30</b>	<b>71.72</b>	<b>358.58</b>
BACS	Reach Access - Xmas lights, hang baskets, bunting	23/24PO1541	7,792.50	7,792.50	1,298.75	6,493.75
BACS	Imogen Saunders - PP - Mural Painting	23/24PO1542	1,250.00	1,250.00	-	1,250.00
BACS	James Shead - PP - Performance at Sundown sessions 12.07.2023	23/24PO1543	40.00	40.00	-	40.00
BACS	Stones - PP - 40 Rolls	23/24PO1544	18.70	18.70	-	18.70
BACS	SWW - POW Toilets - Water rates 01.05.23-21.07.23	23/24PO1545	1,925.57	1,925.57	-	1,925.57
BACS	SWW - Webber St Toilets - Water rates 26.04.23-21.07.23	23/24PO1546	277.46	277.46	-	277.46
BACS	SWW - KP Toilets - Water rates 26.04.23-21.07.23	23/24PO1547	230.15	230.15	-	230.15
BACS	SWW - MB - Water rates 02.06.23-03.07.23	23/24PO1548	108.96	108.96	-	108.96
BACS	Trevarthen - PP - Chicken fillets & smoked bacon	23/24PO1549	34.18	34.18	-	34.18
BACS	Trevarthen - PP - Cooked turkey sliced, coooked ham sliced, Parma ham & Salar	23/24PO1550	41.30	41.30	-	41.30
	<b>BACS Trevarthen</b>		<b>75.48</b>	<b>75.48</b>	<b>-</b>	<b>75.48</b>
BACS	Victoria's Dance Academy - PP Ticket sales for Once Upon A Time	23/24PO1551	2,053.60	2,053.60	-	2,053.60
BACS	Rachael Watson - PP - Sundown Session 14.06.23	23/24PO1552	40.00	40.00	-	40.00
BACS	Wellington Catering Co - Tallships - Catering, serving staff and equipment hire	23/24PO1553	1,153.20	1,153.20	-	1,153.20
BACS	Withey - Grounds - Asset no. 9 - Welding repair on trimax flail mower	23/24PO1554	133.20	133.20	22.20	111.00
BACS	Withey - Cemetery, Facilities & KP - Mowers, Dumper and vans check overs	23/24PO1555	333.00	333.00	55.50	277.50
BACS	Withey - Cemetery, Facilities & KP - Mowers, Dumper and vans check overs	23/24PO1556	313.20	313.20	52.20	261.00
	<b>BACS Withey</b>		<b>779.40</b>	<b>779.40</b>	<b>129.90</b>	<b>649.50</b>
BACS	JEB Supplies - Toilets - Radar Lock & handle set	23/24PO1557	263.84	263.84	43.97	219.87
BACS	JEB Supplies - Toilets -Tubular Deadbolt	23/24PO1558	65.40	65.40	10.90	54.50
	<b>BACS JEB Supplies</b>		<b>329.24</b>	<b>329.24</b>	<b>54.87</b>	<b>274.37</b>
BACS	Coast Medic - Tallships - Emergency DCA Ambulance, Paramedics, First Respon	23/24PO1559	16,254.00	16,254.00	2,709.00	13,545.00
BACS	Greenbank Hotel - Tallships - Accommodation -75% Balance	23/24PO1560	11,403.75	11,403.75	1,900.63	9,503.13
			<b>77,988.88</b>	<b>77,988.88</b>	<b>8,681.00</b>	<b>69,307.88</b>



**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
BACS	Castle Water - PP - Water Rates 01.02.22-30.06.23	23/24PO1561	19,072.59	19,072.59	1,361.85	17,710.74
BPYT	NALC - Falmouth Week - TM contribution	23/24PO1562	10,000.00	10,000.00	-	10,000.00
BACS	Abacus - AG - Splanna - Taxi from Budock to MB	23/24PO1563	10.00	10.00	1.67	8.33
BACS	Allsop & Pitts - PP - Apollo mixer fault	23/24PO1564	139.20	139.20	23.20	116.00
BACS	Ann's Pasties - PP - 60 Sausage rolls, 50 steak pasties & 50 cheese pasties	23/24PO1565	330.00	330.00	-	330.00
BACS	Ann's Pasties - PP - 60 Sausage rolls	23/24PO1566	120.00	120.00	-	120.00
	<b>BACS Withey</b>		<b>450.00</b>	<b>450.00</b>	<b>-</b>	<b>450.00</b>
BACS	AO Printworks - AG - Shopstock - Lady of Shalott prints & delivery	23/24PO1567	390.00	390.00	-	390.00
BACS	Autograffiti - TM - Digital print on Correx A2 signage	23/24PO1568	178.20	178.20	29.70	148.50
BACS	Bartlett - PP - Under counter fridge Dixell probe	23/24PO1569	32.98	32.98	5.50	27.48
BACS	Biffa - Standard General Waste- July 2023	23/24PO1570	807.17	807.17	134.53	672.64
BACS	Biffa - Standard Mixed Recycling Dry Mixed -July 2023	23/24PO1571	233.14	233.14	38.86	194.28
BACS	Biffa - Standard Glass Mixed-July 2023	23/24PO1572	201.22	201.22	33.54	167.68
BACS	Biffa - PP - Standard Glass Mixed - July 2023	23/24PO1573	77.95	77.95	12.99	64.96
BACS	Biffa - PP Standard General Waste & Mixed Recycling - July 2023	23/24PO1574	406.54	406.54	67.76	338.78
BACS	Biffa - PP -Confidential standard paper	23/24PO1575	18.00	18.00	3.00	15.00
	<b>BACS Biffa</b>		<b>1,744.02</b>	<b>1,744.02</b>	<b>290.67</b>	<b>1,453.35</b>
BACS	Booths Print - Grounds - QR Lables for Butt tins	23/24PO1576	36.00	36.00	6.00	30.00
BACS	Sam Bradbury -AG - Toy Arthirian custome making workshop 29.07.23	23/24PO1577	100.55	100.55	-	100.55
BACS	Sam Bradbury -Library - Fishing game workshop Summer reading challenge 01.0	23/24PO1578	53.99	53.99	-	53.99
BACS	Sam Bradbury - AG - Carnival castle float making	23/24PO1579	349.79	349.79	-	349.79
	<b>BACS Sam Bradbury</b>		<b>504.33</b>	<b>504.33</b>	<b>-</b>	<b>504.33</b>
BACS	Linda Chambers - AG - Baby painting sessions 14.07.23 & 28.07.23	23/24PO1580	120.00	120.00	-	120.00
BACS	Chubb - MB & OPO - Attendance fee service fire extinguishers & replacements	23/24PO1581	478.64	478.64	79.77	398.87
BACS	Chubb - Chapels & Mortuary - Attendance fee service fire extinguishers & replac	23/24PO1582	103.02	103.02	17.17	85.85
	<b>BACS Chubb</b>		<b>581.66</b>	<b>581.66</b>	<b>96.94</b>	<b>484.72</b>
BACS	Clockwork Soldier - AG - Shopstock "Create your own"	23/24PO1583	521.64	521.64	86.94	434.70
BACS	Coast 2 Coast - PP - Security for The Jerseys 28.07.23	23/24PO1584	89.10	89.10	14.85	74.25
BACS	Coast Medic - Tallships - Ambulance boat, crew & paramedics	23/24PO1585	1,687.20	1,687.20	281.20	1,406.00
BACS	Ctrl Print - AG - Shop stock - Postcards	23/24PO1586	172.80	172.80	28.80	144.00
BACS	Ctrl Print - AG - Shop stock - Postcards	23/24PO1587	128.40	128.40	21.40	107.00
	<b>BACS Ctrl Print</b>		<b>301.20</b>	<b>301.20</b>	<b>50.20</b>	<b>251.00</b>
BACS	CCC - Maintenance for Open Space CCTV August 23	23/24PO1588	1,398.89	1,398.89	233.15	1,165.74
BACS	Sarah Cove - AG - Arthur - Condition cheking and conservation advice/estimate	23/24PO1589	150.00	150.00	-	150.00
BACS	Cornwall Staff - PP - F Pipe Temp chef w.c 24.07.2023	23/24PO1590	405.00	405.00	67.50	337.50
BACS	Dulux - PP - Dulux TR V/Matt Tinted Ext 2.5L & Refund Tester pot	23/24PO1591	28.10	28.10	4.68	23.42
BACS	Exco Fire & Safety - MB, Bookoos & OPO - Test emergency lighting & Battery SLA	23/24PO1592	307.20	307.20	51.20	256.00
BACS	Fernbank Advertising AG - Webber St panel for 4 weeks 31.07.23-27.08.23	23/24PO1593	504.00	504.00	84.00	420.00
BACS	FFC - PP Running social eating space June 23	23/24PO1594	942.20	942.20	23.99	918.21
BACS	FFC - PP Running social eating space May 2023	23/24PO1595	1,321.24	1,321.24	26.36	1,294.88
	<b>BACS FFC</b>		<b>2,263.44</b>	<b>2,263.44</b>	<b>50.35</b>	<b>2,213.09</b>
BACS	Freq Audio Systems - Tallships - Hire of Power distro	23/24PO1596	84.00	84.00	14.00	70.00
BACS	Freq Audio Systems - Tallships -Hire of Lighting for Event 16.08.23	23/24PO1597	360.00	360.00	60.00	300.00
	<b>BACS Freq Audio Systems</b>		<b>444.00</b>	<b>444.00</b>	<b>74.00</b>	<b>370.00</b>
BACS	Grantham Book Services - AG - Shop Stock Death of King Arthur	23/24PO1598	214.30	214.30	-	214.30
BACS	Greenham - Grounds - Trousers & Regatta Action Shorts	23/24PO1599	62.45	62.45	10.41	52.04
BACS	Greenham - Toilets - Foam hand soap & Toilet rolls	23/24PO1600	686.23	686.23	114.37	571.86
BACS	Greenham - Toilets -Soap Handwash	23/24PO1601	75.06	75.06	12.51	62.55
BACS	Greenham - Grounds - Sweatshirts, Polo Shirts, Waterproof jackets & T Shirts	23/24PO1602	348.92	348.92	58.16	290.76
	<b>BACS Greenham</b>		<b>1,172.66</b>	<b>1,172.66</b>	<b>195.45</b>	<b>977.21</b>
BACS	J Gas Supplies - PP - Refill 60/40 Mix Gas, 10 Ltr CO2 and 30/70 Mix Gas	23/24PO1603	150.00	150.00	25.00	125.00
BACS	Junk Mail Art - AG - Shop stock	23/24PO1604	180.00	180.00	-	180.00
BACS	Hometown Journals - AG - Shopstock - 5 x Journals	23/24PO1605	38.95	38.95	-	38.95
BACS	Infinitus - MB & OPO monthly Key Holding, Alarm response and Town Marshall	23/24PO1606	230.76	230.76	38.46	192.30
BACS	Infinitus - CCTV Operation	23/24PO1607	1,845.48	1,845.48	307.58	1,537.90
BACS	Infinitus - OPO Alarm response 17.07.23	23/24PO1608	34.80	34.80	5.80	29.00
	<b>BACS Infinitus</b>		<b>2,111.04</b>	<b>2,111.04</b>	<b>351.84</b>	<b>1,759.20</b>
BACS	Landscape Supply - General use - Oregon Nylum Squareline Strimmer Cord	23/24PO1609	239.76	239.76	39.96	199.80
BACS	Macmillan - AG - Shop stock - William Morris postcards and books	23/24PO1610	684.57	684.57	28.32	656.25
BACS	Nisbets - PP - Beaumont Round non slip trays	23/24PO1611	30.19	30.19	5.03	25.16
BACS	Off Road Parking - BMX Track - To carry put works & supply of materials	23/24PO1612	1,800.00	1,800.00	-	1,800.00
BACS	Passmore Cleaning - PO, MB, Library/Mayors chamber, Atherton Suite July 2023	23/24PO1613	4,800.84	4,800.84	800.14	4,000.70
BACS	Passmore Cleaning - PP - Cleaning & Window Cleaning July 23	23/24PO1614	3,992.58	3,992.58	665.43	3,327.15
BACS	Passmore Cleaning - Toilets - Summertime servicing July 2023	23/24PO1615	3,981.30	3,981.30	663.55	3,317.75
	<b>BACS Passmore</b>		<b>12,774.72</b>	<b>12,774.72</b>	<b>2,129.12</b>	<b>10,645.60</b>
BACS	Pinnacle Response - Grounds - PR7 Non ENC Onboard BWV	23/24PO1616	482.40	482.40	80.40	402.00
BACS	Pips - Celticup Sailors Mayor to reimburse -40 Medium, 10 Cheese/Veg & 1 Glut	23/24PO1617	144.20	144.20	-	144.20
BACS	Plumbstop - Toilets - POW Torbeck 1/2" side entry plastic shank	23/24PO1618	37.32	37.32	6.22	31.10
BACS	Rabart - PP - Zinsser Alcoat paint, plastic scuttle and paint brushes	23/24PO1619	80.10	80.10	13.35	66.75
BACS	Rabart - Toilets - Zinnsser Alcoat paint	23/24PO1620	97.99	97.99	16.33	81.66
	<b>BACS Rabart</b>		<b>178.09</b>	<b>178.09</b>	<b>29.68</b>	<b>148.41</b>
BACS	RGB - Toilets - Korona soft close WC seat	23/24PO1621	26.77	26.77	4.46	22.31
BACS	RGB - Toilets - Korona soft close WC seat	23/24PO1622	31.20	31.20	5.20	26.00
	<b>BACS RGB</b>		<b>57.97</b>	<b>57.97</b>	<b>9.66</b>	<b>48.31</b>
BACS	Roskilly's - PP Assorted 120ml ice-cream tubs	23/24PO1623	222.63	222.63	37.10	185.53
BACS	Roskilly's - PP Assorted 120ml ice-cream & sorbet tubs	23/24PO1624	318.05	318.05	53.00	265.05
	<b>BACS Roskilly's</b>		<b>540.68</b>	<b>540.68</b>	<b>90.10</b>	<b>450.58</b>
BACS	Select Technology - Macbook Air	23/24PO1625	949.06	949.06	158.18	790.88
BACS	Kirsten Shanks - PP - Baking in July 2023	23/24PO1626	816.75	816.75	-	816.75
BACS	Sharps Brewery - PP - Cold River Cider	23/24PO1627	-	-	-	-
BACS	Stones Bakery - PP - 40 Rolls	23/24PO1628	18.70	18.70	-	18.70
			<b>141,968.99</b>	<b>141,968.99</b>	<b>14,643.56</b>	<b>127,325.43</b>

# FALMOUTH TOWN COUNCIL

Month Aug-23  
Meeting 25/09/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
BACS Swift - PP - Recycled Napkins, Blue paper hand towel. Wrapmaster Parchment &	23/24PO1629	105.91	105.91	17.65	88.26
BACS Swift - PP - Recycled Napkins	23/24PO1630	43.19	43.19	7.20	35.99
BACS Swift - PP - Wrapmaster clingfilm & parchment	23/24PO1631	127.15	127.15	21.19	105.96
BACS Swift - PP - Recycled Napkins	23/24PO1632	86.38	86.38	14.40	71.98
<b>BACS Swift</b>		<b>362.63</b>	<b>362.63</b>	<b>60.44</b>	<b>302.19</b>
BACS The Juniper Club - Tallships - Tall Ships Gin	23/24PO1633	420.00	420.00	70.00	350.00
BACS The Printing Chambers - PP - A5 & A4 posters for Beach Boys Tribute	23/24PO1634	34.00	34.00	-	34.00
BACS The Printing Chambers - PP - Summer Sessions August & Streets Eats & Summe	23/24PO1635	68.00	68.00	-	68.00
<b>BACS The Printing Chambers</b>		<b>102.00</b>	<b>102.00</b>	<b>-</b>	<b>102.00</b>
BACS Travis - PP - Polycell All Purpose Polyfilla	23/24PO1636	14.86	14.86	2.48	12.38
BACS Travis - Grpunds - WD-40 Smart Straw 450ml	23/24PO1637	7.45	7.45	1.24	6.21
BACS Travis - PP - Sika 1 Integral liquid waterproofer & bucket	23/24PO1638	119.96	119.96	19.99	99.97
<b>BACS Travis</b>		<b>142.27</b>	<b>142.27</b>	<b>23.71</b>	<b>118.56</b>
BACS Trevarthen - PP - Smoked back bacon	23/24PO1639	32.48	32.48	-	32.48
BACS Viviane Vaux - AG - Young Womens Group workshops June & July 23	23/24PO1640	900.00	900.00	-	900.00
BACS Viviane Vaux - AG - Discover Art July Workshop 11.07.23	23/24PO1641	105.00	105.00	-	105.00
BACS Viviane Vaux - AG - Arthis Saturday Family Workshop 08.07.23	23/24PO1642	90.00	90.00	-	90.00
<b>BACS Vaux</b>		<b>1,095.00</b>	<b>1,095.00</b>	<b>-</b>	<b>1,095.00</b>
BACS Wallgate - Toilets - Slate fascia door assembly Thrii hand wash drier	23/24PO1643	898.31	898.31	149.72	748.59
BACS S Wills - PP - Solo Act tory 18.07.23	23/24PO1644	200.00	200.00	-	200.00
BACS Wildbrow - PP - Marketing support services July 23	23/24PO1645	922.50	922.50	-	922.50
BACS Withey - POW srepair and straighten mounting on sign	23/24PO1646	79.20	79.20	13.20	66.00
BACS Withey - Stigma Mower Deck Rebuild 04.07.23-01.08.23	23/24PO1647	1,166.21	1,166.21	194.37	971.84
<b>BACS Withey</b>		<b>1,245.41</b>	<b>1,245.41</b>	<b>207.57</b>	<b>1,037.84</b>
BACS Npower - PP Elec 1/7-31/7/23	23/24PO1648	35.45	35.45	1.69	33.76
BACS Npower - PP café/lodge/gardens 1/7-31/7/23	23/24PO1649	6,619.15	6,619.15	1,103.19	5,515.96
BACS SWW - Library/gallery 4/7-1/8/23	23/24PO1650	128.99	128.99	-	128.99
CC Amazon - usb power adapter VR	23/24PO1651	29.98	29.98	5.00	24.98
CC Amazon - 2 tier computer stand	23/24PO1652	24.99	24.99	4.17	20.83
CC Microsoft - Project Plan 1 8/7-7/8/23	23/24PO1653	8.20	8.20	-	8.20
CC Microsoft - Enterprise Mobility+security E5 24/7-23/8	23/24PO1654	688.50	688.50	-	688.50
CC Microsoft - 365 Bus Basic 21/7-20/8	23/24PO1655	93.10	93.10	-	93.10
CC Microsoft - Office 365 E3 9/7-8/8/23	23/24PO1656	66.00	66.00	-	66.00
CC Hello Print Boat Flags/art work/delivery	23/24PO1657	627.57	627.57	104.60	522.98
CC Light Shop - x20 117mm energy saving halogen linear PP	23/24PO1658	29.59	29.59	-	29.59
CC Eventbrite - Subscription 26/7-26/8/23 - Tallships	23/24PO1659	19.00	19.00	-	19.00
CC Tsohost - Wordpress basic 2/8-1/9/23	23/24PO1660	5.99	5.99	1.00	4.99
CC John Lewis - AG-Junior indoor table tennis	23/24PO1661	299.99	299.99	-	299.99
DDR Allstar - Fuel 17/7-20/7 Grounds/KP/Cemetery/Facilities	23/24PO1662	886.71	886.71	147.75	738.96
DDR Brit Gas - Gyllynvase Beach 24/6-25/7/23	23/24PO1663	154.90	154.90	7.37	147.53
DDR Brit Gas - Moor Piazza 23/6-22/6	23/24PO1664	53.15	53.15	2.53	50.62
DDR Brit Gas - KP Stage 25/6-24/7	23/24PO1665	31.82	31.82	1.51	30.31
DDR Brit Gas - CSCP 1-31/7/23	23/24PO1666	299.73	299.73	14.27	285.46
DDR Brit Gas - Castle Beach 25/6-24/7	23/24PO1667	113.09	113.09	5.38	107.71
DDR Brit Gas - KP 2/7-1/8/23	23/24PO1668	379.99	379.99	18.09	361.90
DDR Brit Gas - POW 2/7-1/8/23	23/24PO1669	244.74	244.74	11.65	233.09
DDR Brit Gas - swanpool 2/7-1/8/23	23/24PO1670	89.11	89.11	4.24	84.87
DDR Brit Gas - Library - 2/7-1/8/23 (603477332)	23/24PO1671	1,554.85	1,554.85	259.14	1,295.71
DDR Brit Gas - Library 1/7-31/7/23 (603495793)	23/24PO1672	643.97	643.97	30.66	613.31
DDR BT - line rental package 1-31/7/23	23/24PO1673	726.00	726.00	121.00	605.00
DDR G4S - FIS cash collection x4 1-31/7/23	23/24PO1674	135.12	135.12	22.52	112.60
DDR Ram tracking - vehicle tracking 28/7-27/8/23	23/24PO1675	45.00	45.00	7.50	37.50
DDR Sage - accounts support 1-31/7/23	23/24PO1676	621.60	621.60	103.60	518.00
DDR Screwfix - Sltr air cooler, 2 section ladder AG	23/24PO1677	210.98	210.98	35.16	175.82
DDR Screwfix - Ladder tag kit 21 pc facilities	23/24PO1678	51.99	51.99	8.66	43.33
DDR St austell brewery-proper job,korev,guinness,J20,tonis water,cola	23/24PO1679	1,866.67	1,866.67	311.17	1,555.50
DDR WCFruits - Lemons	23/24PO1680	3.60	3.60	-	3.60
DDR WCFruits - Clotted cream portions, strawberry jam	23/24PO1681	70.75	70.75	-	70.75
DDR WCFruits - Barista oat milk, semi & whole fat milk	23/24PO1682	21.52	21.52	-	21.52
DDR WCFruits - Carrots,courgette,fennel,parsley,cheese,garlic puree	23/24PO1683	174.27	174.27	-	174.27
DDR WCFruits - Herbs,courgette,cucumber,eggs,grapes,peashoots,tomato	23/24PO1684	277.30	277.30	-	277.30
DDR WCFruits - Barista oat milk, semi & whole fat milk	23/24PO1685	21.52	21.52	-	21.52
DDR WCFruits - Herbs, salad,tomato,cabbage,carrot,grapes,eggs,almonds	23/24PO1686	266.57	266.57	-	266.57
DDR WCFruits - Potatoes, salad, cheese	23/24PO1687	40.70	40.70	-	40.70
DDR WCFruits - Barista oat milk, semi & whole fat milk	23/24PO1688	17.52	17.52	-	17.52
DDR WCFruits - eggs, Pear,almonds,biscuits,cherries,dark choc,flora	23/24PO1689	180.22	180.22	-	180.22
DDR WCFruits - Semi & Whole fat milk	23/24PO1690	13.52	13.52	-	13.52
DDR WCFruits - Barista oat milk, semi & whole fat milk	23/24PO1691	21.52	21.52	-	21.52
<b>CN WCFruits - x6 Milk whole fat milk</b>	<b>23/24PO1692</b>	<b>10.14</b>	<b>10.14</b>	<b>-</b>	<b>10.14</b>
DDR WCFruits - Lemon, Crisps C&O, S&V, Salted, Sweet Chilli	23/24PO1693	48.12	48.12	7.32	40.80
DDR WCFruits - Dry roasted peanuts	23/24PO1694	14.64	14.64	2.44	12.20
DDR WCFruits - Frozen b'berries, petitis peas	23/24PO1695	15.80	15.80	-	15.80
DDR WCFruits - Beetroot, mushroom,onion,parsley,tomato,bacon,cheese	23/24PO1696	107.66	107.66	-	107.66
DDR WCFruits - Caggabe,cucumber,eggs,tomato,feta,dble cream,peppers	23/24PO1697	99.35	99.35	-	99.35
DDR WCFruits - Bakers, carrots, potatoes,cheese,feta	23/24PO1698	106.55	106.55	-	106.55
DDR WCFruits - Semi & Whole fat milk	23/24PO1699	13.52	13.52	-	13.52
		<b>165,680.02</b>	<b>165,680.02</b>	<b>17,496.60</b>	<b>148,183.42</b>



# FALMOUTH TOWN COUNCIL

Month Aug-23  
Meeting 25/09/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
CN WCFruits - Dry roasted peanuts from inv 4828430	23/24PO1700	14.64	14.64	2.44	12.20
DDR WCFruits - Herbs, beetroot,cabbage,grapes,pomegranate,feta	23/24PO1701	166.55	166.55	-	166.55
DDR WCFruits - mayo, ketchup	23/24PO1702	69.25	69.25	-	69.25
DDR WCFruits - Barista oat milk, semi & whole fat milk	23/24PO1703	21.52	21.52	-	21.52
DDR WCFruits - Potatoes, bacon, feta cheese	23/24PO1704	46.60	46.60	-	46.60
DDR WCFruits - Barista oat milk, semi & whole fat milk	23/24PO1705	21.52	21.52	-	21.52
DDR WCFruits - Lemon, lime	23/24PO1706	22.16	22.16	-	22.16
DDR WCFruits - Basil,cabbage,carrots,cucumber,eggs,onion,parsley,salad	23/24PO1707	439.45	439.45	-	439.45
DDR WCFruits - St martins sourdough	23/24PO1708	40.00	40.00	-	40.00
DDR WCFruits - Courgette,lemon,onion,beans,dbie cream,ice cream	23/24PO1709	184.44	184.44	11.15	173.29
DDR WCFruits - Whole fat milk	23/24PO1710	10.14	10.14	-	10.14
19481 Cash - Tallships - for Volunteer support / lunch	23/24PO1711	1,300.00	1,300.00	-	1,300.00
BACS Hachette - Art game,playing cards,cards	23/24PO1712	357.10	357.10	59.52	297.58
BACS Opus - Mortuary elec 10/7-7/8/23	23/24PO1713	157.77	157.77	7.51	150.26
BACS Roskillys - Ice cream-mango,clotted cream,chocolate,strawberry	23/24PO1714	318.05	318.05	53.00	265.05
BACS SWW - Castle Beach Toilets 27/5-3/8/23	23/24PO1715	295.37	295.37	-	295.37
BACS Stones - x40 Rolls PP	23/24PO1716	18.70	18.70	-	18.70
BACS Trevarthen's - Shoulder of lamb	23/24PO1717	95.86	95.86	-	95.86
BACS Wallgate - Gylly Beach to fit fascias	23/24PO1718	827.36	827.36	137.89	689.47
CC Microsoft - 1-31/7/23 azure standard	23/24PO1719	125.48	125.48	20.91	104.57
CC Sullys Framing - John Dyer Print framing for Tall Ships	23/24PO1720	99.00	99.00	16.50	82.50
DDR Total Energies - Park Lodge Elec 30/6/23	23/24PO1721	1.97	1.97	0.09	1.88
DDR Total Energies - MB site 2 28/6-30/6/23 elec	23/24PO1722	51.66	51.66	2.46	49.20
DDR Total Energies - Chapel Non Con 30/6/23 Elec	23/24PO1723	15.45	15.45	0.73	14.72
DDR Total Energies - Moor Adj bench 30/6/23 Elec	23/24PO1724	3.07	3.07	0.15	2.92
DDR Total Energies - Chapel C of E 30/6/23 Elec	23/24PO1725	2.99	2.99	0.14	2.85
DDR WCFruit - Whole fat milk	23/24PO1726	10.14	10.14	-	10.14
DDR WCFruits - Cucumber, bacon,oil,pasta,sugar,tomatoes,greek yoghurt	23/24PO1727	89.45	89.45	-	89.45
DDR WCFruits - Frozen Mixed Berries	23/24PO1728	10.70	10.70	-	10.70
DDR WCFruits - Eggs, Lemon, Almonds,biscuits,dark choc,flour,flora,nuts	23/24PO1729	361.50	361.50	-	361.50
DDR WCFruits - Barista oat milk, semi & whole fat milk	23/24PO1730	21.52	21.52	-	21.52
DDR Wcfruits - Chives, cabbage, pepper, potatoes, dble cream, yoghurt	23/24PO1731	89.46	89.46	-	89.46
DDR WCFruits - Barista oat milk, semi & whole fat milk	23/24PO1732	21.52	21.52	-	21.52
DDR WCFruits - Parsley, Garlic Puree, Pear halves, pesto,blue cheese	23/24PO1733	50.26	50.26	-	50.26
DDR WCFruits - Semi & Whole fat milk	23/24PO1734	13.52	13.52	-	13.52
DDR WCFruits - Lemons	23/24PO1735	4.80	4.80	-	4.80
DDR WCFruits - Crisps C&O, S&V, Salted, Peanuts	23/24PO1736	47.58	47.58	7.93	39.65
DDR WCFruits - Basil, Bakers, cucumber, eggs, fennel, parsley, tomatoes	23/24PO1737	149.66	149.66	-	149.66
DDR WCFruits - Barista oat milk, semi & whole fat milk	23/24PO1738	21.52	21.52	-	21.52
DDR WCFruits - Frozen Petits Pois	23/24PO1739	5.30	5.30	-	5.30
DDR WCFruits - Beetroot, Carrots, Pomegranate, salad, tomatoes	23/24PO1740	107.10	107.10	-	107.10
DDR WCFruits - Barista oat milk, semi & whole fat milk	23/24PO1741	21.52	21.52	-	21.52
DDR WCFruits - Barista oat milk, semi & whole fat milk	23/24PO1742	21.52	21.52	-	21.52
DDR WCFruits - Semi & Whole fat milk	23/24PO1743	13.52	13.52	-	13.52
DDR WCFruits - Lemon thyme, cabbage, grape, pepper, salad, brie, feta	23/24PO1744	173.10	173.10	-	173.10
19482 Cash - Tallships Cashfloats for ticket sales	23/24PO1745	1,000.00	1,000.00	-	1,000.00
19843 Cash - PP Petty Cash	23/24PO1746	551.24	551.24	-	551.24
BACS S Eva - Mayoral underspend	23/24PO1747	49.90	49.90	-	49.90
BACS Ann's Pasties - PP - 60 sausage rolls, 75 Steak & 75 Cheese pasties	23/24PO1748	435.00	435.00	-	435.00
BACS Baker Tom's - PP - Scones	23/24PO1749	88.25	88.25	-	88.25
CN BSI - Subscribing Membership	23/24PO1750	325.20	325.20	54.20	271.00
BACS Sam Bradbury - Library - Art workshop 08.08.23	23/24PO1751	50.00	50.00	-	50.00
BACS Britannia Lanes - AG - Self storage unit 08.08.23-04.09.23	23/24PO1752	498.86	498.86	82.34	416.52
BACS Steven J Brown - PP - Lighting servies 07.07.23, 08.07.23, 15.07.23, 27.07.23 & 2	23/24PO1753	738.00	738.00	-	738.00
BACS Sarah Cove - AG - "Heads" 1933 Ben Nicholson	23/24PO1754	620.00	620.00	-	620.00
BACS Datasharp - Business Line Rental 01.08.23-31.08.23	23/24PO1755	24.14	24.14	4.02	20.12
BACS FFC - PP - Mixed loose salad	23/24PO1756	21.00	21.00	-	21.00
BACS FFC - PP - Mixed loose salad	23/24PO1757	28.00	28.00	-	28.00
<b>BACS FFC</b>		<b>49.00</b>	<b>49.00</b>	<b>-</b>	<b>49.00</b>
BACS International Events - PP - The Jersey's Ticket sales	23/24PO1758	5,385.44	5,385.44	897.57	4,487.87
BACS Nisbets - PP - APS Zero platter melamine	23/24PO1759	146.83	146.83	24.47	122.36
BACS Pizza Jockey - AG - Splanna - food for workshop	23/24PO1760	79.00	79.00	13.17	65.83
BACS Plymouth City Bus - Provision of 67 for July & August 23	23/24PO1761	3,453.76	3,453.76	-	3,453.76
BACS Rabart - Toilets - Polycell stain block aerosol & paint brushes	23/24PO1762	62.70	62.70	10.45	52.25
BACS The Printing Chambers - PP - A3 & A4 posters	23/24PO1763	8.00	8.00	-	8.00
BACS Trevarthen - PP - Pork Sausages	23/24PO1764	28.55	28.55	-	28.55
BACS Trevarthen - PP - Parma ham, Salami sliced & sliced cooked Turkey	23/24PO1765	27.90	27.90	-	27.90
<b>BACS Trevarthen</b>		<b>56.45</b>	<b>56.45</b>	<b>-</b>	<b>56.45</b>
19484 Cash - OPO - Petty Cash	23/24PO1766	239.79	239.79	-	239.79
BACS Ask - removal of asbestos - KP coach hse	23/24PO1767	576.00	576.00	96.00	480.00
BACS Autograffiti - AG digital print A2 on to foamex	23/24PO1768	36.00	36.00	6.00	30.00
BACS Autograffiti - visitor signage for Tall Ships	23/24PO1769	1,789.20	1,789.20	298.20	1,491.00
<b>BACS Autograffiti</b>		<b>1,825.20</b>	<b>1,825.20</b>	<b>304.20</b>	<b>1,521.00</b>
BACS Corona - MB gas Jul - Aug 23	23/24PO1770	444.94	444.94	21.19	423.75
		<b>187,647.83</b>	<b>187,647.83</b>	<b>19,211.36</b>	<b>168,436.48</b>

# FALMOUTH TOWN COUNCIL

Month Aug-23  
Meeting 25/09/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
BACS BHGS - Cooper pegler cp15 evolution	23/24PO1771	222.04	222.04	37.01	185.03
BACS BHGS - Roundup pro active	23/24PO1772	90.00	90.00	15.00	75.00
<b>BACS BHGS</b>		<b>312.04</b>	<b>312.04</b>	<b>52.01</b>	<b>260.03</b>
BACS Corserv - FTC lift monitoring Aug23-31st July 2024	23/24PO1773	108.00	108.00	18.00	90.00
BACS Greenbank Hotel - Tall Ships Captain Dinner x 102 + Room hire	23/24PO1774	6,324.00	6,324.00	1,054.00	5,270.00
BACS Greenbank Hotel - Tall Ships Captain Dinner x1 additional	23/24PO1775	62.00	62.00	10.33	51.67
BACS Greenbank Hotel - Tall Ships Captain Dinner x1 additional	23/24PO1776	62.00	62.00	10.33	51.67
<b>BACS Greenbank Hotel</b>		<b>6,448.00</b>	<b>6,448.00</b>	<b>1,074.67</b>	<b>5,373.33</b>
BACS Henden Events	23/24PO1777	2,724.36	2,724.36	-	2,724.36
BACS Nick Foulkes - Repair work at PP 4-14/8/23	23/24PO1778	775.00	775.00	-	775.00
BACS Nisbets - PP APS PC GN 1/2 lid	23/24PO1779	125.23	125.23	20.87	104.36
BACS Office Smart - Ruled Exec Pad A4 pk 10	23/24PO1780	19.49	19.49	3.25	16.24
BACS Prolux -PP Dble glazed unit replacement	23/24PO1781	143.72	143.72	23.95	119.77
BACS Smith & Reed - Temp Hannah C Purshouse	23/24PO1782	597.31	597.31	99.55	497.76
BACS SWW - Display Fountain 5/4-31/7/23	23/24PO1783	55.53	55.53	-	55.53
BACS Withey - Chapel mower & flail,pod van & AG Van, KP mower,Dumper	23/24PO1784	313.20	313.20	52.20	261.00
BACS Zurich- Pendennis - 1/4/23-31/3/24	23/24PO1785	4,423.48	4,423.48	-	4,423.48
CC Amazon - x6 Star Stamps - Tall Ships	23/24PO1786	59.70	59.70	9.96	49.74
CC Working Boat - dinner for VR, MB, EM Tall Ships	23/24PO1787	85.00	85.00	-	85.00
DDR Allstar - Fuel for Facilities & Town Manager	23/24PO1788	180.93	180.93	30.16	150.78
DDR British Gas - Webber st Toilets 2/7-1/8/23	23/24PO1789	37.62	37.62	1.79	35.83
DDR British Gas - Grove Place Toilets 2/7-1/8/23	23/24PO1790	789.58	789.58	131.59	657.99
BACS Sam Bradbury - Art Workshop 15/8 2-3.30	23/24PO1791	50.00	50.00	-	50.00
BACS Clear Brew - PP dispense system check & regular line clean	23/24PO1792	144.00	144.00	24.00	120.00
BACS Travis Perkins - PP-Protec Proplex clack sheet, duck cloth	23/24PO1793	17.18	17.18	2.86	14.32
BACS Travis Perkins - PP Building sand	23/24PO1794	9.17	9.17	1.53	7.64
BACS Travis Perkins - PP -Mastercrete Cement	23/24PO1795	9.18	9.18	1.53	7.65
BACS Travis Perkins - PP -Building Sand	23/24PO1796	9.17	9.17	1.53	7.64
<b>BACS Travis</b>		<b>44.70</b>	<b>44.70</b>	<b>7.45</b>	<b>37.25</b>
DDR Bank of Ireland - Monthly fees 5/7-4/8/23	23/24PO1797	21.25	21.25	-	21.25
DDR WCFruits - Chard, Fennel, Parsley, Pomegranate,strawberries,tomato	23/24PO1798	64.29	64.29	-	64.29
DDR WCFruits - Whole Fat Milk	23/24PO1799	16.90	16.90	-	16.90
DDR WCFruits - Courgette, Eggs, Mushrooms, parsley, tomato, bacon	23/24PO1800	133.96	133.96	-	133.96
DDR WCFruits - Barista Milk & Whole & Semi Milk	23/24PO1801	21.52	21.52	-	21.52
DDR WCFruits - Mini Clotted Creams	23/24PO1802	16.60	16.60	-	16.60
DDR WCFruits - Lemon, KitKat, Mars, Crisps C&O, S&V, Salted, Sweet Chilli	23/24PO1803	104.28	104.28	16.68	87.60
DDR WCFruits - Eggs, Pears, almonds, Biscuits, Dark Choc, Cocoa,flora	23/24PO1804	194.36	194.36	-	194.36
DDR WCFruits - Barista Milk & Whole & Semi Milk	23/24PO1805	21.52	21.52	-	21.52
DDR WCFruits - Basil, Cabbage, Carrot, Cucumber, fennel, onion,salad	23/24PO1806	171.58	171.58	-	171.58
DDR WCFruits - Chives, Eggs, Potatoes, bacon, brie, chorizo	23/24PO1807	121.14	121.14	-	121.14
DDR WCFruits - Puff Pastry	23/24PO1808	40.90	40.90	-	40.90
DDR WCFruits - Bakers, Cheese, Mirin,Noodles, yeast, soy sauce, tofu,salt	23/24PO1809	190.00	190.00	-	190.00
DDR WCFruits - Barista Milk & Whole & Semi Milk	23/24PO1810	21.52	21.52	-	21.52
DDR WCFruits - Lemon, Lime	23/24PO1811	21.84	21.84	-	21.84
DDR WCFruits - Barista Milk & Whole & Semi Milk	23/24PO1812	21.52	21.52	-	21.52
DDR WCFruits - Dairy Milk,KitKat,Mars,clotted cream, crisps C&O,S&V,Salted	23/24PO1813	270.32	270.32	32.04	238.28
DDR WCFruits - Salad, bbq sauce,feta,garlic,noodles,sesame seeds,cumin	23/24PO1814	89.81	89.81	-	89.81
DDR WCFruits - Eggs, Pears, almonds, Biscuits, Dark Choc, Cocoa,flora	23/24PO1815	9.50	9.50	-	9.50
DDR WCFruits - Cabbage,ppmush,salad,spring onion,chips,mayo,seaweed	23/24PO1816	114.16	114.16	-	114.16
DDR WCFruits - Mayo, Barista milk,whole & semi milk,sugar,syrup,ketchup	23/24PO1817	161.31	161.31	-	161.31
DDR WCFruits - Barista Milk & Whole & Semi Milk	23/24PO1818	21.52	21.52	-	21.52
BACS Green Goblet - PP - 1 Pint & 1/2 pint cups & delivery	23/24PO1819	1,140.00	1,140.00	190.00	950.00
BACS Trusted Tech - OPO - IT & computer recycling. Data destruction.	23/24PO1820	321.25	321.25	-	321.25
BACS Waterstones - AG - Shop stock - Books	23/24PO1821	160.00	160.00	-	160.00
DDR BritishGas Maenporth toilets 2/6-6/7/23	23/24PO1822	113.43	113.43	5.40	108.03
DDR Total Energies - PP/Gardens Gas 1/7-31/7/23	23/24PO1823	650.60	650.60	31.00	619.60
CN Total Energies - Invoice 303164163/23 June '23 cancelled	23/24PO1823A	- 377.24	- 377.24	- 17.98	- 359.26
CN Total Energies - Invoice 306385051/23 July '23 cancelled	23/24PO1824B	- 261.70	- 261.70	- 12.47	- 249.23
DDR Pozitive Energy - Park Lodge Gas 2/8/22-31/8/22	23/24PO1824	47.43	47.43	2.26	45.17
DDR Pozitive Energy - Park Lodge -meter removal inv	23/24PO1825	132.77	132.77	22.13	110.64
DDR Pozitive Energy - Park Lodge 1/4-30/4/23	23/24PO1826	47.25	47.25	2.25	45.00
DDR American Express - July 23 fees	23/24PO1827	2.37	2.37	-	2.37
BACS Bartlett - OPO Tank Pump, pipework, ofn Panasonic AC	23/24PO1828	765.95	765.95	127.66	638.29
BACS Blue Iris - AG Condition assessment of x3 framed watercolours	23/24PO1829	95.00	95.00	-	95.00
BACS J.Brodie.Luke - Digger hire March '23	23/24PO1830	258.00	258.00	43.00	215.00
BACS J.Brodie.Luke - Digger hire April '23	23/24PO1831	180.00	180.00	30.00	150.00
BACS J.Brodie.Luke - Digger hire May '23	23/24PO1832	594.00	594.00	99.00	495.00
BACS J.Brodie.Luke - Digger hire July '23	23/24PO1833	360.00	360.00	60.00	300.00
<b>BACS J.Brodie.Luke</b>		<b>1,392.00</b>	<b>1,392.00</b>	<b>232.00</b>	<b>1,160.00</b>
DDR Deputy - PP Monthly employee timesheets	23/24PO1834	179.76	179.76	29.96	149.80
BACS Eve Bourrat - x5 Art Wellbeing Sessions 26/6,3/10/24/31 July	23/24PO1835	500.00	500.00	-	500.00
BACS Nisbets - PP HiBall glasses, juice glasses,tea spoons,wine glasses	23/24PO1836	673.58	673.58	112.26	561.32
BACS Rabart - Cemetery-weathershield,black scuttle,brush,paint mixer	23/24PO1837	58.55	58.55	9.76	48.79
BACS Stones - Sourdough, rolls	23/24PO1838	35.49	35.49	-	35.49
CC Greek Trad Souvlaki - RW Tall Ships	23/24PO1839	30.00	30.00	-	30.00
BACS Greg Dyer/Descafeinat - DJ set for market 20/7/23 PP	23/24PO1840	150.00	150.00	-	150.00
DDR Total - C of E Cemetery elec 1-31/7/23	23/24PO1841	27.38	27.38	1.30	26.08
		<b>212,818.39</b>	<b>212,818.39</b>	<b>21,545.05</b>	<b>191,273.34</b>



# FALMOUTH TOWN COUNCIL

Month Aug-23  
Meeting 25/09/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
DDR	Total - Moor-bench elec 1-31/7/23	23/24PO1842	39.46	39.46	1.88	37.58
DDR	Total - Chapel Non Con elec 1-31/7/23	23/24PO1843	136.06	136.06	6.48	129.58
DDR	Total - MB site 2 elec 1-31/7/23	23/24PO1844	280.73	280.73	13.37	267.36
DDR	Total - Park Lodge Elec 1-31/7/23	23/24PO1845	37.24	37.24	1.77	35.47
BACS	Coast Medic - Tallships - Paramedic/emergency care assistant	23/24PO1846	1,479.60	1,479.60	246.60	1,233.00
BACS	PEG - July Event management project planning- Tallships	23/24PO1847	6,575.00	6,575.00	-	6,575.00
BACS	P&P Lifts AG lift door call door	23/24PO1848	864.00	864.00	144.00	720.00
BACS	Ann's Pasties (Angegnyn) sausage rolls, pasties	23/24PO1849	330.00	330.00	-	330.00
BACS	Ann's Pasties (Angegnyn) sausage rolls, pasties	23/24PO1850	420.00	420.00	-	420.00
	<b>BACS Angegnyn</b>		<b>750.00</b>	<b>750.00</b>	<b>-</b>	<b>750.00</b>
BACS	Autograffiti - Black on yellow road stickers	23/24PO1851	6.24	6.24	1.04	5.20
BACS	Baker Tom's - scones, organic white	23/24PO1852	137.58	137.58	-	137.58
BACS	BG Electrical - AG supply/wire & fit trailing lead socket, mid gallery	23/24PO1853	132.00	132.00	22.00	110.00
BACS	BSI - 1year BSI Subscribing membership	23/24PO1854	334.80	334.80	55.80	279.00
BACS	Bartlett - PP - x4 door seals	23/24PO1855	414.25	414.25	69.04	345.21
BACS	Charlotte Rotheram - PP Sundown Sessions 9/8/23	23/24PO1856	40.00	40.00	-	40.00
BACS	Coast Medic - Tall ships additional medic cover	23/24PO1857	784.80	784.80	130.80	654.00
BACS	Connect - Website build	23/24PO1858	9,059.22	9,059.22	1,509.87	7,549.35
BACS	CC Port Health-hire of CPHA office for Tall Ships	23/24PO1859	3,000.00	3,000.00	-	3,000.00
BACS	Devon & Cwll 4x4 response - Tall ships event lead/responders	23/24PO1860	360.15	360.15	-	360.15
BACS	DJ Atgani - Eats & Beats DJ session 17/8 5-9pm PP	23/24PO1861	80.00	80.00	-	80.00
BACS	Falmouth Haven - Tall Ships Fuel/marshall	23/24PO1862	73.58	73.58	12.26	61.32
BACS	Falmouth Haven - Tall Ships Fuel/marshall	23/24PO1863	65.77	65.77	10.96	54.81
BACS	Falmouth Haven - Tall Ships Fuel/marshall - Diesel Propulsion	23/24PO1864	48.58	48.58	2.31	46.27
BACS	Falmouth Haven - Tall Ships Fuel/marshall - Diesel Propulsion	23/24PO1865	14.36	14.36	0.68	13.68
BACS	Falmouth Haven - Tall Ships Fuel/marshall	23/24PO1866	24.79	24.79	4.13	20.66
BACS	Falmouth Haven - Tall Ships Fuel/marshall	23/24PO1867	50.11	50.11	8.35	41.76
BACS	Falmouth Haven - Tall Ships Fuel/marshall	23/24PO1868	88.67	88.67	14.78	73.89
BACS	Falmouth Haven - Tall Ships Fuel/marshall	23/24PO1869	67.45	67.45	11.24	56.21
	<b>BACS Fal Haven</b>		<b>433.31</b>	<b>433.31</b>	<b>64.72</b>	<b>368.59</b>
BACS	Greenham - Pristine Mini jumbo toilet rolls	23/24PO1870	416.64	416.64	69.44	347.20
BACS	Greenham - Pristine Mini jumbo toilet rolls	23/24PO1871	833.28	833.28	138.88	694.40
BACS	Greenham - Pristine Hand soap, toilet cleaner, mini jumbo toilet rolls	23/24PO1872	1,177.46	1,177.46	196.24	981.22
BACS	Greenham - Pristine Mini jumbo toilet rolls	23/24PO1873	416.64	416.64	69.44	347.20
	<b>BACS Greenham</b>		<b>2,844.02</b>	<b>2,844.02</b>	<b>474.00</b>	<b>2,370.02</b>
BACS	Hugh Hastings - Tall ships photographer opening/parade/depart	23/24PO1874	725.00	725.00	-	725.00
BACS	Nisbets - bolero folding banquet tables PP	23/24PO1875	1,517.90	1,517.90	252.98	1,264.92
BACS	OTS - Tall Ships coach for 15/8 & 16/8	23/24PO1876	688.00	688.00	-	688.00
BACS	P&P Lifts - AG - supply & install new rubber buffer	23/24PO1877	168.00	168.00	28.00	140.00
BACS	The Printing Chamber - PP Seeds of Vandana Shiva A2 poster	23/24PO1878	7.00	7.00	-	7.00
BACS	Reach Lasers - Tall Ships balance payment for lasers	23/24PO1879	6,552.00	6,552.00	1,092.00	5,460.00
BACS	Roskillis - Ice Cream - mango/clotted/straw&cream/mint/orange	23/24PO1880	190.83	190.83	31.80	159.03
BACS	SLCC - Nat conference MW B&B x2 nights + conference	23/24PO1881	566.80	566.80	67.80	499.00
BACS	Swift - Round palm plates PP	23/24PO1882	23.99	23.99	4.00	19.99
BACS	Swift - Wonder sponges, scourers,dishwash liq,2 ply,wrapmaster	23/24PO1883	82.73	82.73	13.79	68.94
BACS	Swift - compostable soup containers,flat lids,food cartons	23/24PO1884	274.75	274.75	45.79	228.96
BACS	Swift - food cartons, napkins,wooden knives Pp	23/24PO1885	235.15	235.15	39.19	195.96
BACS	Swift - Wooden forks, chopsticks PP	23/24PO1886	29.38	29.38	4.90	24.48
	<b>BACS Swift</b>		<b>646.00</b>	<b>646.00</b>	<b>107.67</b>	<b>538.33</b>
BACS	Tall Ships Race Int - recharge for race team meals 13th & 16th August	23/24PO1887	373.12	373.12	62.19	310.93
BACS	Travis Perkins - Grounds - hose repair connector	23/24PO1888	6.56	6.56	1.09	5.47
BACS	Verdant - Lightbulb extra pale ale PP	23/24PO1889	127.20	127.20	21.20	106.00
19485	Cornwall Council - AEO - SS August 2023	23/24PO1890	37.63	37.63	-	37.63
BACS	DWP - DEA - PG August 2023	23/24PO1891	124.44	124.44	-	124.44
BACS	Royal Naval Association Trafalgar Dinner - x 2 tickets	23/24PO1892	70.00	70.00	-	70.00
BACS	RAMPS - PP - Sales for Promoter "Musicals under the stars 19.07.2023	23/24PO1893	856.00	856.00	142.67	713.33
CONTRA	RAMPS Inv 2234 PP - Venue Hire & Sound Technician	23/24PO1894	- 408.00	- 408.00	- 68.00	- 340.00
	<b>BACS RAMPS</b>		<b>448.00</b>	<b>448.00</b>	<b>74.67</b>	<b>373.33</b>
BACS	BSI - 1year BSI Subscribing membership (credit on Sage account)	23/24PO1895	325.20	325.20	54.20	271.00
BACS	Passmore - Tallships - Litter icking & cleanup. Extra toilet checks	23/24PO1896	2,442.60	2,442.60	407.10	2,035.50
BACS	Preservation Equipment - AG- Unbuffed Tan barrier & delivery	23/24PO1897	261.54	261.54	43.59	217.95
BACS	Preservation Equipment - AG- Tyvek 3000mm x 50M, Plastic sheeting, tissue pa	23/24PO1898	711.77	711.77	118.63	593.14
	<b>BACS Preservation Equipment</b>		<b>973.31</b>	<b>973.31</b>	<b>162.22</b>	<b>811.09</b>
BACS	Booths Print - AG - Children's A3 Activity sheets	23/24PO1899	176.40	176.40	29.40	147.00
BACS	Cornwall Staff Agency - PP - F Pipe & C Blades temp chef	23/24PO1900	783.02	783.02	130.51	652.51
BACS	Gould Electronics - Ofcom Technically assigned licence & Ofcom fee	23/24PO1901	208.80	208.80	9.80	199.00
BACS	Thomas Merritt - PP - Hours 01.06.23-30.06.23 & sound hire	23/24PO1902	2,480.00	2,480.00	-	2,480.00
BACS	Thomas Merritt - Tallships ticketing and accreditation management- 16th, 16th	23/24PO1903	450.00	450.00	-	450.00
	<b>BACS Thomas Merritt</b>		<b>2,930.00</b>	<b>2,930.00</b>	<b>-</b>	<b>2,930.00</b>
BACS	Smith & Reed - AG - H Purshouse temp w.c 07.08.23	23/24PO1904	685.44	685.44	114.24	571.20
BACS	Smith & Reed - AG - H Purshouse temp w.c 14.08.23	23/24PO1905	587.50	587.50	97.92	489.59
	<b>BACS Smith &amp; Reed</b>		<b>1,272.94</b>	<b>1,272.94</b>	<b>212.16</b>	<b>1,060.79</b>
BACS	Waterplus - Mortuary - Water rates 20.07.23-20.08.23	23/24PO1906	37.28	37.28	6.21	31.07
DDR	BT - Phone,broadband,mobile 4/7-31/8/23	23/24PO1907	1,229.26	1,229.26	204.88	1,024.38
DDR	British Gas - Maenporth 7/7-14/8/23	23/24PO1908	125.29	125.29	5.96	119.33
DDR	British Gas - Moor Piazza 23/7-22/8/23	23/24PO1909	111.88	111.88	5.32	106.56
DDR	WCFruits - Barista oat milk + semi & whole Milk	23/24PO1910	21.52	21.52	-	21.52
DDR	WCFruits - Frozen Blueberries	23/24PO1911	9.97	9.97	-	9.97
DDR	WCFruits - Eggs, almonds,biscuits,cherries,dark choc,flour,lemon	23/24PO1912	372.77	372.77	-	372.77
DDR	WCFruits - Carrots, cucumber, pepper,cups,pasta,peach,yoghurt	23/24PO1913	158.82	158.82	18.62	140.20
			<b>264,034.39</b>	<b>264,034.39</b>	<b>27,272.19</b>	<b>236,762.20</b>

# FALMOUTH TOWN COUNCIL

Month Aug-23  
Meeting 25/09/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
DDR WCFruits - Barista Oat Milk, semi & whole fat milk	23/24PO1914	61.32	61.32	-	61.32
DDR WCFruits - Frozen Raspberries	23/24PO1915	23.18	23.18	-	23.18
DDR WCFruits - Lemons, Polenta, sugar icing, bananas	23/24PO1916	18.86	18.86	-	18.86
DDR WCFruits - Cabbage, carrot, cucumber,pepper, mayo	23/24PO1917	25.31	25.31	-	25.31
DDR WCFruits - Barista Oat Milk, semi & whole fat milk	23/24PO1918	20.44	20.44	-	20.44
DDR WCFruits - Bakers, cabbage, carrot, onion, parsley, pepper, cheese, garlic	23/24PO1919	1,132.68	1,132.68	-	1,132.68
DDR WCFruits - Whole Milk	23/24PO1920	3.21	3.21	-	3.21
DDR WCFruits - Salted Butter	23/24PO1921	64.12	64.12	-	64.12
DDR WCFruits - Cabbage, carrot, cress, salad, grated cheese, oil, salt	23/24PO1922	95.75	95.75	-	95.75
DDR WCFruits - Semi & Whole fat milk	23/24PO1923	12.57	12.57	-	12.57
DDR WCFruits - Rice	23/24PO1924	8.98	8.98	-	8.98
DDR WCFruits - Herbs, celery,onion,pepper,potatoes,bacon,feta,cream	23/24PO1925	334.26	334.26	-	334.26
DDR WCFruits - Barista Oat Milk, semi & whole fat milk	23/24PO1926	20.17	20.17	-	20.17
DDR WCFruits - Basil, coriander, mint, lemon, tomato	23/24PO1927	29.12	29.12	-	29.12
DDR WCFruits - G/F Bread	23/24PO1928	34.67	34.67	-	34.67
DDR WCFruits - Cress, eggs, cheese	23/24PO1929	41.18	41.18	-	41.18
DDR WCFruits - Whole Milk	23/24PO1930	9.63	9.63	-	9.63
BACS Fal Pilot Services - Pilotage/boarding 14/8 - Cuauhtemoc	23/24PO1931	815.00	815.00	-	815.00
BACS Fal Pilot Services - Pilotage/boarding 14/8 1hr attend Captain Miranda	23/24PO1932	691.00	691.00	-	691.00
BACS Fal Pilot Services - Pilotage/boarding 14/8 Dar Mlodziezy	23/24PO1933	1,096.00	1,096.00	-	1,096.00
BACS Fal Pilot Services - Pilotage/boarding 15/8 Fryderyk Chopin	23/24PO1934	620.00	620.00	-	620.00
BACS Fal Pilot Services - Pilotage/boarding 15/8 Georg Stage	23/24PO1935	565.00	565.00	-	565.00
BACS Fal Pilot Services - Pilotage/landing 19/8 Captain Miranda	23/24PO1936	620.00	620.00	-	620.00
BACS Fal Pilot Services - Pilotage/landing 19/8/23 Cuauhtemoc	23/24PO1937	815.00	815.00	-	815.00
BACS Fal Pilot Services - Pilotage/landing 19/8 Georg Stage	23/24PO1938	686.00	686.00	-	686.00
BACS Fal Pilot Services - Pilotage/landing 19/8 Fryderyk Chopin	23/24PO1939	620.00	620.00	-	620.00
BACS Fal Pilot Services - Pilotage/landing 19/8 Dar Mlodziezy	23/24PO1940	1,096.00	1,096.00	-	1,096.00
<b>BACS Fal Pilot Services</b>		<b>7,624.00</b>	<b>7,624.00</b>	<b>-</b>	<b>7,624.00</b>
BACS Waterplus - Mortuary Swanpool 7/6-20/6/23	23/24PO1941	27.34	27.34	4.56	22.78
BACS S Williams - Discretionary payment of wages	23/24PO1942	500.00	500.00	-	500.00
CN SWW - Glassshes - credit 15/7/22-5/7/23 over paid	23/24PO1943	137.50	137.50	-	137.50
BACS SWW - Glassshes adjusted bill 15/7/22-5/7/23	23/24PO1943	86.72	86.72	-	86.72
DDR Apple icloud subscription MW - May	23/24PO1944	2.49	2.49	0.41	2.08
DDR Apple icloud subscription MW - June	23/24PO1945	2.49	2.49	0.41	2.08
DDR Apple icloud subscription MW - July	23/24PO1946	2.49	2.49	0.41	2.08
DDR Apple icloud subscription MW - August	23/24PO1947	2.49	2.49	0.41	2.08
CC Dropbox subscription RT	23/24PO1948	95.88	95.88	15.98	79.90
CC BOI - CC Annual Fee xxxxxxxxxxx1447	23/24PO1949	25.00	25.00	-	25.00
CC BOI - Amazon - Ethernet cable for Cemetery Workshop use	23/24PO1950	9.99	9.99	1.67	8.33
CC BOI - Facebook Advertising Gallery Arthur Exhibition - 18/06	23/24PO1951	42.00	42.00	-	42.00
CC BOI - Facebook Advertising Gallery Arthur Exhibition - 21/06	23/24PO1952	42.00	42.00	-	42.00
CC BOI - Facebook Advertising Gallery Arthur Exhibition - 23/06	23/24PO1953	42.00	42.00	-	42.00
CC BOI - Facebook Advertising Gallery Arthur Exhibition - 26/06	23/24PO1954	60.00	60.00	-	60.00
CC BOI - Facebook Advertising Gallery Arthur Exhibition - 01/07	23/24PO1955	90.00	90.00	-	90.00
CC BOI - Facebook Advertising Gallery Arthur Exhibition - 07/07	23/24PO1956	125.00	125.00	-	125.00
CC BOI - Meta - Facebook Advertising Gallery Arthur Exhibition - 15/07	23/24PO1957	136.57	136.57	-	136.57
CC BOI - Microsoft - Office 365 E3 licenses - 28/05-27/06	23/24PO1958	66.00	66.00	-	66.00
CC Amazon - 2 x pcks 144 hexagonal pencils - FAG	23/24PO1959	15.98	15.98	-	15.98
CC Amazon - 2 x pandaHall Elite 12 slot nexlace jewellery display stands	23/24PO1960	24.18	24.18	-	24.18
CC Amazon - clipper organic everyday teabags	23/24PO1961	11.00	11.00	-	11.00
CC BOI - Meta - Facebook Advertising Gallery Arthur Exhibition - 25/07	23/24PO1962	200.00	200.00	-	200.00
CC Amazon - Umbrella stand - FAG	23/24PO1963	19.99	19.99	3.33	16.66
CC Amazon - Retevis RT27 Walkie Talkie x 6 - FAG	23/24PO1964	132.99	132.99	22.17	110.83
CC Viking - RAJA Group - Storge Boxes for PO Basement	23/24PO1965	172.69	172.69	28.78	143.91
CC Microsoft - Azure subscription - 01/06-30/06	23/24PO1966	107.00	107.00	17.83	89.17
CC Amazon - Inflatable T-Rex Costume - mayoral	23/24PO1967	35.99	35.99	6.00	29.99
CC Microsoft - 365 business premium - 28/06-27/07	23/24PO1968	144.80	144.80	-	144.80
BACS Data Skytrack - Grounds - Ford Ranger BN18 NAA	23/24PO1969	10,560.00	10,560.00	1,760.00	8,800.00
19486 EllyMental Jewellery - AG - Shop Stock- Chough brooches & Necklaces	23/24PO1970	210.00	210.00	-	210.00
19487 Joanna Mattingly - AG - Shop Stock - 4 x Books	23/24PO1971	40.00	40.00	-	40.00
BACS A Olliver - Tallships Expenses	23/24PO1972	574.80	574.80	-	574.80
BACS Sketch Club Falmouth - Cllr Kirkham Cornwall Council Grant	23/24PO1973	150.00	150.00	-	150.00
BACS V Love - Expenses - Tallships - White tack and double sided tape	23/24PO1974	5.59	5.59	-	5.59
BACS M Lewis - Expenses - AG - Weston Loan - Trailine Falmouth to London and Retu	23/24PO1975	87.99	87.99	-	87.99
BACS Barnaby Attwell - AG - Shop Stock - Books & A3 Print	23/24PO1976	80.00	80.00	-	80.00
BACS Acapella Moonshine - Tallships - Performance at Captains' Dinner 15.08.23	23/24PO1977	250.00	250.00	-	250.00
BACS Barlett - PP - Cutter grid for Ice machine	23/24PO1978	109.80	109.80	18.30	91.50
BACS Brandon Hire - Tallships - Event toilets and disabled toilet. Transport	23/24PO1979	449.80	449.80	74.97	374.83
BACS Brandon Hire - Tallships - Event toilets and disabled toilet. Transport	23/24PO1980	449.80	449.80	74.97	374.83
BACS Brandon Hire - Tallships - 30 x 2M Hurdle Barriers and transport	23/24PO1981	441.00	441.00	73.50	367.50
BACS Brandon Hire - Tallships - Event toilets and disabled toilet. Transport	23/24PO1982	449.80	449.80	74.97	374.83
BACS Brandon Hire - Tallships - Disabled toilet hire3	23/24PO1983	98.68	98.68	16.45	82.23
<b>BACS Brandon Hire</b>		<b>1,889.08</b>	<b>1,889.08</b>	<b>314.85</b>	<b>1,574.23</b>
		<b>289,636.68</b>	<b>289,636.68</b>	<b>29,467.29</b>	<b>260,169.39</b>



# FALMOUTH TOWN COUNCIL

Month Aug-23  
Meeting 25/09/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
BACS BG Electrical - PP - Supply & fit 3 hr emergency bulkhead light fitting	23/24PO1984	976.80	976.80	162.80	814.00
BACS BG Electrical - MB - Supply, wire & fit 2 x 2 Gang socket via unswitched fuse spur	23/24PO1985	492.00	492.00	82.00	410.00
<b>BACS BG Electrical</b>		<b>1,468.80</b>	<b>1,468.80</b>	<b>244.80</b>	<b>91,557.00</b>
BACS Megan Chapman - PP - Performance at Sundown sessions	23/24PO1986	40.00	40.00	-	40.00
BACS Cornwall Museums Partnership - GA - Harwell insurance 2023-2024	23/24PO1987	110.66	110.66	-	110.66
BACS Coast 2 Coast - Tallships - Security at Tallships Disco 16.08.23	23/24PO1988	456.30	456.30	76.05	380.25
BACS Datasharp - Photocopying August 2023	23/24PO1989	176.11	176.11	29.35	146.76
BACS Discovery Quay Enterprises - Tallships - Hire of learning centre & hire of lecture	23/24PO1990	2,046.00	2,046.00	341.00	1,705.00
BACS Falmouth Cargo Handling - Tallships - Wharf dues, mooring & unmooring, float	23/24PO1991	27,415.00	27,415.00	-	27,415.00
BACS Falmouth Cargo Handling - Tallships - Provide land for public access 15th to 17th	23/24PO1992	22,963.20	22,963.20	3,827.20	19,136.00
<b>BACS Falmouth Cargo Handling</b>		<b>50,378.20</b>	<b>50,378.20</b>	<b>3,827.20</b>	<b>46,551.00</b>
BACS FFC - AG - Splanna - Hire of Loveland 15th, 22nd & 29th June 2023	23/24PO1993	600.00	600.00	-	600.00
BACS Greenham - Toilets - Thin bleach, foam hand soap, toilet cleaner & toilet rolls	23/24PO1994	994.40	994.40	165.73	828.67
BACS Helm & the all star band - PP - Solo set 09.08.23	23/24PO1995	40.00	40.00	-	40.00
BACS Kbyrant.highwaysconsulting Ltd - Tallships - Traffic management works	23/24PO1996	6,175.00	6,175.00	-	6,175.00
BACS Landscspe Supply - Grounds - Stihl Autocut head 46-2 & spool/inner, Sartra tin	23/24PO1997	350.28	350.28	58.38	291.90
BACS Jo Lumber - AG - Learning & Engagement June-July 2023	23/24PO1998	1,110.00	1,110.00	-	1,110.00
BACS Martyn's Maintenance - PP, Toilets, MB, Town, Cemetery, OPO - Painting	23/24PO1999	4,120.00	4,120.00	-	4,120.00
BACS Mike Ward Event Services- Tallships - Event planning and operational delivery	23/24PO2000	12,500.00	12,500.00	-	12,500.00
BACS Nick Ferris -PP - Mixed construction & demolition waste	23/24PO2001	78.00	78.00	13.00	65.00
BACS Nick Ferris -PP - Mixed construction & demolition waste	23/24PO2002	78.00	78.00	13.00	65.00
BACS Nick Ferris -PP - Mixed construction & demolition waste	23/24PO2003	97.51	97.51	16.25	81.26
<b>BACS Nick Ferris</b>		<b>253.51</b>	<b>253.51</b>	<b>42.25</b>	<b>211.26</b>
BACS Nick Foulkes - PP - Re-rendering, seal windows with frame sealant	23/24PO2004	550.00	550.00	-	550.00
BACS Nigel Rafferty - Cemetery - Ego any insert line trimmer head & carriage	23/24PO2005	78.58	78.58	13.10	65.48
BACS Rabart - OPO - Paint brush, paint mised & Zinsser B-I-N	23/24PO2006	41.24	41.24	6.87	34.37
BACS RGB - Toilets - Korona soft close D shape WC Seat	23/24PO2007	59.52	59.52	9.92	49.60
BACS Rainer - UXT Cylinder housing, core Npo@ TW1-27, ERA 2 Deadlock & delivery	23/24PO2008	740.28	740.28	123.38	616.90
BACS Rainer - UXT Core + 50 keys, Control Key No: C-T and delivery	23/24PO2009	470.88	470.88	78.48	392.40
<b>BACS Rainer</b>		<b>1,211.16</b>	<b>1,211.16</b>	<b>201.86</b>	<b>1,009.30</b>
BACS Technical Design Servcies - PP - Inspect & report on retractable seating system	23/24PO2010	675.00	675.00	112.50	562.50
BACS Travis - PP - Frog masking tape, nitrile gloves, industrial wipes & dust sheet	23/24PO2011	67.49	67.49	11.25	56.24
BACS Travis - PP - Building sand & Soudal exterior frame silicone	23/24PO2012	37.08	37.08	6.18	30.90
<b>BACS Travis</b>		<b>104.57</b>	<b>104.57</b>	<b>17.43</b>	<b>87.14</b>
BACS Withey - Cemetery, Facilities & KP - Mowers, Dumper and vans check overs	23/24PO2013	273.60	273.60	45.60	228.00
BACS Withey - Grounds - Asset No.10 Repair bar & chain on pole saw	23/24PO2014	233.38	233.38	38.90	194.48
<b>BACS Withey</b>		<b>506.98</b>	<b>506.98</b>	<b>84.50</b>	<b>422.48</b>
DDR DVLA - Grounds - BN18 NAA Tax	23/24PO2015	320.00	320.00	53.33	266.67
DDR CitrusHR - Membership for 78 employees 15.08.23-14.09.23	23/24PO2016	234.00	234.00	39.00	195.00
DDR Ram Tracking - Grounds & Facilities - Vehicle tracking 28.08.23-27.09.23	23/24PO2017	45.00	45.00	7.50	37.50
DDR Paymentsense- PP - Terminal rental 01.06.23-30.06.23	23/24PO2018	205.44	205.44	34.24	171.20
DDR Paymentsense- PP & Tallships- Terminal rental 01.07.23-31.07.23	23/24PO2019	541.44	541.44	90.24	451.20
DDR Paymentsense- PP - Service charges & fees 01.07.23-31.07.23	23/24PO2020	483.57	483.57	-	483.57
DDR Association for Cultural Enterprises - AG - Membership 30.07.23-30.07.24	23/24PO2021	150.00	150.00	-	150.00
DDR St Austell Brewery - PP - Wines, Bacardi, Jameson, Gin, Prosecco	23/24PO2022	2,699.21	2,699.21	449.91	2,249.30
DDR St Austell Brewery - PP - Proper Job & Harbour Artic Sky	23/24PO2023	356.59	356.59	59.43	297.16
DDR St Austell Brewery - PP - Wines, Prosecco, Whent Still water Alu Refil	23/24PO2024	2,148.36	2,148.36	358.10	1,790.26
DDR St Austell Brewery - PP - Proper Job, Harbour Arctuc Sky, Korev, Rattler & Mixer	23/24PO2025	3,534.51	3,534.51	589.13	2,945.38
DDR Trade - B&Q - Toilets - Caustic soda & Insect killer	23/24PO2026	30.30	30.30	5.05	25.25
DDR Trade - B&Q - Facilities - Alchimy metal bracket White	23/24PO2027	36.00	36.00	6.00	30.00
DDR Trade - Screwfix - Ponsharden - Squire Padlock 50mm	23/24PO2028	59.18	59.18	9.86	49.32
DDR Trade - Screwfix - AG - 5 ltr Air Cooler	23/24PO2029	79.99	79.99	13.33	66.66
DDR Trade - Screwfix - Facilities - Diagnal Plier & cable ties	23/24PO2030	18.14	18.14	3.02	15.12
CC Greek Trad - Tallships - Expenses for R Gates & R Wilcox	23/24PO2031	60.00	60.00	10.00	50.00
CC The Wristband Company - Tallships - Tyvek Wristbands	23/24PO2032	105.06	105.06	17.51	87.55
CC The Wristband Company - Tallships - Tyvek Wristbands	23/24PO2033	105.06	105.06	17.51	87.55
CC Dash Drive - M Williams car hire form National conference SLCC 10.10.23	23/24PO2034	324.00	324.00	54.00	270.00
CC Tesco - Tallships - R Wilcox incidentals	23/24PO2035	4.75	4.75	-	4.75
CC Amazon - Tallships - Prinatble place cards & which white card	23/24PO2036	28.25	28.25	4.72	23.53
CC Amazon - Mayoral - Dinosaur custom - to be reimburse	23/24PO2037	35.99	35.99	6.00	29.99
CC Solopress - Tallships - Business cards for drinks tokens	23/24PO2038	42.56	42.56	7.09	35.47
CC Solopress - Tallships - Business cards for drinks tokens	23/24PO2039	28.00	28.00	4.67	23.33
CC Spar - Tallships - R Gates & R Wilcox - lunches	23/24PO2040	10.09	10.09	-	10.09
CC Microsoft - 365 Business Basic 15.08.23-14.09.23	23/24PO2041	9.00	9.00	-	9.00
CC Chainlocker - AG - Weston Loan - 1 x Room B&B 08.10.23	23/24PO2042	139.00	139.00	23.17	115.83
CC Wpforms - AG - WPForms basic renewal	23/24PO2043	64.02	64.02	-	64.02
CC Meta - AG - Facebook Advertising 09.08.23-14.08.23	23/24PO2044	90.85	90.85	-	90.85
CC Meta - AG - Facebook Advertising 24.07.23-10.08.23	23/24PO2045	300.00	300.00	-	300.00
CC Meta - AG - Facebook Advertising 05.08.23	23/24PO2046	0.01	0.01	-	0.01
CC ACAS- J Mallard - The changinf face of Employment Relations digital conference	23/24PO2047	115.00	115.00	-	115.00
CC Microsoft - 365 Business Basic 01.08.23-31.07.24	23/24PO2048	176.40	176.40	-	176.40
BACS Coast Medic - Tallships - Emergency DCA Ambulance, 4 x 4 Ambulance, Param	23/24PO2049	8,160.00	8,160.00	1,360.00	6,800.00
BACS M Williams - Expenses - Refreshments for meeting with English Heritage	23/24PO2050	16.05	16.05	-	16.05
BACS R Thomas - Expenses - tallships mobile broadband	23/24PO2051	58.00	58.00	-	58.00
BACS Sam Bradbury - Library - Mini play set art workshop 29.08.23	23/24PO2052	60.00	60.00	-	60.00
BACS Sam Bradbury - AG - Horse steed art workshop 30.08.24	23/24PO2053	90.00	90.00	-	90.00
<b>BACS Sam Bradbury</b>		<b>150.00</b>	<b>150.00</b>	<b>-</b>	<b>150.00</b>
BACS Falmouth Haven - Tallships - Fuel	23/24PO2054	59.55	59.55	9.93	49.63
		<b>394,667.52</b>	<b>394,667.52</b>	<b>38,132.84</b>	<b>356,534.69</b>

# FALMOUTH TOWN COUNCIL

Month Aug-23  
Meeting 25/09/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
BACS	Rabart - PP - Masking tape, paint brushes, Zinsser Allcoat exterior paint	23/24PO2055	85.85	85.85	14.31	71.54
BACS	RGB - Toilets - Viva WC pan fixing kit angled	23/24PO2056	12.91	12.91	2.15	10.76
BACS	Smith & Reed - AG - H Purshouse -temp w.c 21.08.23	23/24PO2057	734.40	734.40	122.40	612.00
BACS	Unicorn Publishing Group - AG - Shop stock - 5 x books	23/24PO2058	50.99	50.99	-	50.99
DDR	BT - Phone, Cloud voice, Broadband & Mobile charges 04.07.23-31.08.23	23/24PO2059	1,229.26	1,229.26	204.88	1,024.38
DDR	BT - Fibre charges 01.08.23-31.08.23	23/24PO2060	726.00	726.00	121.00	605.00
DDR	BT - Fibre charges August 23	23/24PO2061	726.00	726.00	121.00	605.00
CC	TsoHost - WordPress Basic 02.09.23-01.10.23	23/24PO2062	5.99	5.99	1.00	4.99
BACS	HMRC - PAYE August 2023	23/24PO2063	11,362.87	11,362.87	-	11,362.87
BACS	HMRC - NI August 2023	23/24PO2064	16,797.65	16,797.65	-	16,797.65
BACS	Student Loans - August 2023	23/24PO2065	337.00	337.00	-	337.00
	<b>Total BACS</b>		<b>28,497.52</b>	<b>28,497.52</b>	<b>-</b>	<b>28,497.52</b>
BACS	CC - Pensions - August 2023	23/24PO2066	28,665.53	28,665.53	-	28,665.53
BACS	CC - Pensions additional pyt 5 of 12	23/24PO2067	600.00	600.00	-	600.00
	<b>Total BACS</b>		<b>29,265.53</b>	<b>29,265.53</b>	<b>-</b>	<b>29,265.53</b>
BACS	Standard Life - MJC - AVC	23/24PO2068	65.00	65.00	-	65.00
BACS	Unison - Falmouth Subscriptions	23/24PO2069	62.45	62.45	-	62.45
	Net Salary Payments -August 23	23/24PO2070	102,470.50	102,470.50	-	102,470.50
CLOSED			-	-	-	-
			<b>558,599.92</b>	<b>558,599.92</b>	<b>38,719.57</b>	<b>519,880.35</b>



## FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Aug-23

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Post	Civic	Toilet	Cemetery R/R	Grounds	MB	Facilities	Kimberley Park	Events	Sundry Items	Running Balance
Code	OB	VAT	Net				ME	CP	P	C	T	CR	GM	MB	F	KP	E	SI	148.51
02/08/2023	1.75		1.75	947	MB		-	-	-	-	-	-	-	1.75	-	-	-	-	146.76
03/08/2023	5.30		5.30	948	ME		5.30	-	-	-	-	-	-	-	-	-	-	-	141.46
04/08/2023	1.30		1.30	949	me		1.30	-	-	-	-	-	-	-	-	-	-	-	140.16
04/08/2023	3.50		3.50	950	gm		-	-	-	-	-	-	3.50	-	-	-	-	-	136.66
04/08/2023	12.60	2.65	9.95	951	gm		-	-	-	-	-	-	9.95	-	-	-	-	-	124.06
07/08/2023	1.55		1.55	952	me		1.55	-	-	-	-	-	-	-	-	-	-	-	122.51
08/08/2023	20.01	3.33	16.68	953	f		-	-	-	-	-	-	-	-	16.68	-	-	-	102.50
08/08/2023	9.00		9.00	954	SI		-	-	-	-	-	-	-	-	-	-	-	9.00	93.50
09/08/2023	1.55		1.55	955	me		1.55	-	-	-	-	-	-	-	-	-	-	-	91.95
11/08/2023	1.99		1.99	956	SI		-	-	-	-	-	-	-	-	-	-	-	1.99	89.96
11/08/2023	11.60		11.60	957	KP		-	-	-	-	-	-	-	-	-	11.60	-	-	78.36
14/08/2023	18.15		18.15	958	me		18.15	-	-	-	-	-	-	-	-	-	-	-	60.21
17/08/2023			-	19484		239.79	-	-	-	-	-	-	-	-	-	-	-	-	300.00
18/08/2023	5.10		5.10	959	t		-	-	-	-	5.10	-	-	-	-	-	-	-	294.90
21/08/2023	3.10		3.10	960	me		3.10	-	-	-	-	-	-	-	-	-	-	-	291.80
23/08/2023	11.00		11.00	961	E		-	-	-	-	-	-	-	-	-	-	11.00	-	280.80
25/08/2023	3.68		3.68	962	F		-	-	-	-	-	-	-	-	3.68	-	-	-	277.12
25/08/2023	1.55		1.55	963	me		1.55	-	-	-	-	-	-	-	-	-	-	-	275.57
30/08/2023	16.74		16.74	964	KP		-	-	-	-	-	-	-	-	-	16.74	-	-	258.83
31/08/2023	1.30		1.30	965	me		1.30	-	-	-	-	-	-	-	-	-	-	-	257.53
CLOSED			-				-	-	-	-	-	-	-	-	-	-	-	-	257.53
	130.77	5.98	124.79			124.79	33.80	-	-	-	5.10	-	13.45	1.75	20.36	28.34	11.00	10.99	

Nominal Codes

5030 5017 5010 5408 5303 5610 5695 5220 5012 5352 5457 5030

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

	DR		CR
2201 - vat	£	5.98	
Various			£ 5.98

FALMOUTH ART GALLERY PETTY CASH SCHEDULE

Period: August 2023

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Cashed	Parking	Exhibition	Consumables	Workshops	Stationery	Splanna	Postage	Library Equipment	Gallery Equipment	Running Balance
Code	Opening Bal						PAR	E	C	W	S	SE	Po	LE	GE	96.48
01/08/2023	3.00		3.00	2025	c		-	-	3.00	-	-	-	-	-	-	93.48
01/08/2023	2.00		2.00	2026	c		-	-	2.00	-	-	-	-	-	-	91.48
03/08/2023			-			208.48	-	-	-	-	-	-	-	-	-	299.96
15/08/2023	7.25		7.25	2027	c		-	-	7.25	-	-	-	-	-	-	292.71
15/08/2023	1.75		1.75	2028	c		-	-	1.75	-	-	-	-	-	-	290.96
15/08/2023	1.55		1.55	2029	c		-	-	1.55	-	-	-	-	-	-	289.41
15/08/2023	2.65		2.65	2030	c		-	-	2.65	-	-	-	-	-	-	286.76
22/08/2023	6.35		6.35	2031	c		-	-	6.35	-	-	-	-	-	-	280.41
22/08/2023	1.10		1.10	2032	c		-	-	1.10	-	-	-	-	-	-	279.31
22/08/2023	9.29	1.55	7.74	2033	w		-	-	-	7.74	-	-	-	-	-	270.02
22/08/2023	13.40		13.40	2033	c		-	-	13.40	-	-	-	-	-	-	256.62
22/08/2023	1.99		1.99	2034	c		-	-	1.99	-	-	-	-	-	-	254.63
22/08/2023	3.55		3.55	2035	c		-	-	3.55	-	-	-	-	-	-	251.08
22/08/2023	12.25	2.04	10.21	2036	GE		-	-	-	-	-	-	-	-	10.21	238.83
22/08/2023	6.50		6.50	2037	c		-	-	6.50	-	-	-	-	-	-	232.33
22/08/2023	6.20		6.20	2038	c		-	-	6.20	-	-	-	-	-	-	226.13
22/08/2023	3.90		3.90	2039	c		-	-	3.90	-	-	-	-	-	-	222.23
25/08/2023	3.95		3.95	2040	c		-	-	3.95	-	-	-	-	-	-	218.28
29/08/2023	2.35		2.35	2041	c		-	-	2.35	-	-	-	-	-	-	215.93
29/08/2023	2.45		2.45	2042	c		-	-	2.45	-	-	-	-	-	-	213.48
29/08/2023	4.00		4.00	2043	c		-	-	4.00	-	-	-	-	-	-	209.48
29/08/2023	5.25		5.25	2044	c		-	-	5.25	-	-	-	-	-	-	204.23
29/08/2023	2.10		2.10	2045	c		-	-	2.10	-	-	-	-	-	-	202.13
CLOSED			-				-	-	-	-	-	-	-	-	-	202.13
102.83							99.24	-	-	81.29	7.74	-	-	-	-	10.21
Nominal Codes							-	5816	5815	5808	5818	5805	5818	5804	5825	5819

Town Clerk

Councillor

Councillor

Finance Use Only			VAT Journals		
			DR		CR
2201 - vat	£	3.59			
5819			£	-	
5805				-	
	£	3.59		-	



PP - GG PETTY CASH SCHEDULE

Period: August 23

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Ope ning Bal	GG - GM	GG - Misc Grounds	PP - Events	PP - R&R	PP - Catering Supplies	PP - Cleaning	PP - Misc	Running Balance
							GM	MG	PE	RR	CS	CL	MC	43.81
08/08/2023	8.00	1.33	6.67	23/036	CL		-	-	-	-	-	6.67	-	35.81
17/08/2023			0.00			551.24	-	-	-	-	-	-	-	587.05
03/08/2023	4.99		4.99	23/037	MC		-	-	-	-	-	-	4.99	582.06
09/08/2023	9.90		9.90	23/038	CS		-	-	-	-	9.90	-	-	572.16
10/08/2023	4.99		4.99	23/039	MC		-	-	-	-	-	-	4.99	567.17
14/08/2023	8.40		8.40	23/040	CS		-	-	-	-	8.40	-	-	558.77
15/08/2023	2.60		2.60	23/041	CS		-	-	-	-	2.60	-	-	556.17
16/08/2023	37.75		37.75	23/042	CS		-	-	-	-	37.75	-	-	518.42
20/08/2023	7.20		7.20	23/043	CS		-	-	-	-	7.20	-	-	511.22
23/08/2023	3.75		3.75	23/044	CS		-	-	-	-	3.75	-	-	507.47
24/08/2023	6.55		6.55	23/045	CS		-	-	-	-	6.55	-	-	500.92
27/08/2023	6.00		6.00	23/046	CS		-	-	-	-	6.00	-	-	494.92
CLOSED														
	100.13	1.33	98.80			98.80	-	-	-	-	82.15	6.67	9.98	

Nominal Codes

non VAT  
VAT

630063026350635663516359

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

2201 - vatDR  
Various£1.33CR  
£1.33

NB add additional NL's depending on monthly expenditure

## **FALMOUTH TOWN COUNCIL**

Minutes of a meeting of the Finance and General Purposes Committee held in the Atherton Suite, The Old Post Office, The Moor, Falmouth on Monday 30<sup>th</sup> October 2023 at 7.00 pm.

Present: J C Robinson (Chair), D E Clegg (Vice Chair), L D Coley, S D Eva, D V Evans BEM, A J Jewell CC, J S Kirkham CC, and A L Rowe.

Councillors J M P Spargo, D W Saunby CC and Z Young (from point mentioned) also attended.

In Attendance	A M Williams	(Town Clerk)
	R N Thomas	(Responsible Finance Officer)
	R J Gates	(Town Manager)

### **F6834 APOLOGIES**

None received.

### **F6835 INTERESTS AND DISPENSATIONS**

None received.

### **F6836 MINUTES**

It was proposed by Councillor Coley, seconded by Councillor Eva and

**RESOLVED** that the Part I Minutes of the meeting held on 25<sup>th</sup> September 2023 be confirmed as a correct record of the proceedings and signed by the Chair.

### **F6837 GRANT APPLICATIONS**

It was proposed by Councillor D V Evans, seconded by Councillor Coley and

**RESOLVED** that pursuant to Section 19 of the Local Government (Miscellaneous Provisions) Act 1976 Age UK - Falmouth Day Centre be granted £1000 for redecoration of the Day Centre in Killigrew Street.

The current grant approval schedule for 2023/24 was noted.

The Community Chest Fund schedule was duly noted, and the Chair again encouraged Councillors to use their allocation, and advised that given current pressures the grant review should now be better undertaken in early 2024.

### **F6838 WEBSITE**

The Town Clerk reported that the Comms Officer advised that the new website(s), being built by Connect, was in the first stage of user acceptance testing, with uploading content and testing for bugs. Once sufficient content had been uploaded then Councillors would be invited to take part in second stage user testing. Following that the site would go live. The report was duly noted.



**F6839 REFERENCE FROM CULTURAL SERVICES AND LEISURE COMMITTEE**

The Chair reported upon the Special meeting of the Cultural Services and Leisure Committee regarding the Business Report for Princess Pavilion and that there were no references for the Finance and General Purposes Committee therefrom. This was duly noted.

Councillor Young now entered the meeting.

**F6840 BUDGET FORECAST 2023-24**

The Chair reported that forecasting was better reported to the proceeding meeting to enable more accurate comparisons alongside draft budget setting. This was duly noted.

**F6841 DRAFT BUDGET 2024/25**

The Responsible Financial Officer reported upon current budget pressures which included various recruitments undertaken by the Council in the 2023/24 financial year, the unresolved 2023/24 national pay award and the expected 2024/25 national pay award, as well as notified aspirational items including an earmarked Corporate Development Reserve, and an earmarked reserve for Community Ownership Fund matched funding. Savings on current year had been realised at Princess Pavilion and utility costs were expected to recede. The 2024/25 taxbase figures were still awaited from Cornwall Council.

It was proposed by Councillor Eva, seconded by Councillor Coley and

**RESOLVED** that the Report be noted, and the Committee consider the draft budget at its next meeting for the Council to then set the 2024/25 precept demand in its December 2023 meeting or at a Special meeting to be convened in January 2024. Cornwall Council to be requested to allow an extension for notification if required.

A MOTION proposed by Councillor D V Evans, seconded by Councillor Jewell, that, excepting for national pay awards, the Council fetter its draft 2024/25 budget by setting an otherwise 0% precept increase for 2024/25 financial year was lost.

**F6842 POLLING DISTRICT REVIEW**

The Returning Officer's notification of review of polling stations was duly noted and that Ward Councillors would respond individually to the Returning Officer thereon regarding provision and access matters in their Wards.

**F6843 COMMUNITY INFRASTRUCTURE LEVY – NEIGHBOURHOOD PARISH PAYMENTS**

The Responsible Financial Officer reported that an additional payment of £13,377.60 had been made under the Parish Payments CIL scheme. The Council CIL reserve was now standing at approximately £79,000. This was duly noted as was the CIL Guidance for Town and Parish Councils on the Neighbourhood Portion.

**F6844 MARKET STREET GATEWAY**

It was noted that Cornwall Council were not yet in a position to advise the outcome of the public consultation on the Market Street Gateway Scheme.

**F6845 GYLLYNGDUNE CHAPEL**

It was noted that Cornwall Council had included the site in its Cornwall Council Vacant Chapels Project, but the site was unlikely to be tendered at the current time due to its poor structural condition.

**F6846 MAGELLAN-ELCANO FALMOUTH TALLSHIPS EVENT**

The Town Manager reported upon the event income and expenditure which required underwriting by the Town Council as previously agreed. Sail Training International had reduced the port fee to enable the event to proceed, and some key contractors had also reduced their estimates, and most ticket sales had been advance sales.

The Chair thanked the Town Manager, the officer team, contractors, partners, and volunteers for their efforts in holding a significant and successful event for Falmouth. She reported that the Cultural Services and Leisure Committee would receive the independently commissioned event debrief at its next meeting.

The Chair considered that Councillor Young was in breach of Standing Order 2 a. Councillor Eva requested that the vote be taken. It was proposed by Councillor Robinson, seconded by Councillor Eva and

**RESOLVED** that the overview financial report of the Town Manager (attached) be approved with the event underwriting element of £98,000.

**F6847 VIRTUAL MEETINGS**

The Town Clerk reported that despite the sector request and cross-party support the Government had rejected the amendment by the House of Lords to include an amendment to the Levelling Up and Regeneration Bill, that would have allowed local authorities to hold virtual meetings, as it felt in person meetings maintained good governance. The sector would continue to campaign for the change which would allow greater democratic participation. The report was noted.

**F6848 EXPENDITURE AND PETTY CASH**

It was proposed by Councillor Robinson, seconded by Councillor Rowe and

**RESOLVED** that that the expenditure and Petty Cash schedules for September 2023 be approved. (attached)

**F6849 EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Robinson, seconded by Councillor Eva and

**RESOLVED** that in view of the confidential nature of contractual matters and personal information, it is advisable, in the public interest that the press and public be excluded from the meeting.



# FALMOUTH TOWN COUNCIL

Month Sep-23  
Meeting Date 30/10/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
DD	Cornwall Council - Business rates (September) 2023- PO Building	23/24PO2071	1,518.00	1,518.00	-	1,518.00
DD	Cornwall Council - Business rates (September) 2023 - Art Gallery	23/24PO2072	655.00	655.00	-	655.00
DD	Cornwall Council - Business rates (September) 2023 - PO Building 1st Floor	23/24PO2073	896.00	896.00	-	896.00
DD	Cornwall Council - Business rates (September) 2023 - Municipal Building	23/24PO2074	707.00	707.00	-	707.00
DD	Cornwall Council - Municipal Building (September) 2023 - Library	23/24PO2075	1,206.00	1,206.00	-	1,206.00
DD	Cornwall Council - Business rates (September) 2023 - PO Building 2nd Floor	23/24PO2076	576.00	576.00	-	576.00
DD	Cornwall Council - Business rates (September) 2023-Cemetery Pennance Rd	23/24PO2077	568.00	568.00	-	568.00
DD	Cornwall Council - Business rates (September) 2023-Cemetery Swanpool Rd	23/24PO2078	279.00	279.00	-	279.00
DD	Cornwall Council-Business rates (September) 2023- Princess Pavilion	23/24PO2079	852.00	852.00	-	852.00
DD	Cornwall Council - Business rates (September) 2023 - Kimberley park Lodge	23/24PO2080	737.00	737.00	-	737.00
DD	Cornwall Council - Business Rates (September) 2023 - Mortuary	23/24PO2081	306.00	306.00	-	306.00
DD	Cornwall Council - Business rates (September) 2023 - Quarry Car Park	23/24PO2082	122.00	122.00	-	122.00
BACS	C Wright - Grounds - Windscreen repair - broken	23/24PO2083	125.00	125.00	-	125.00
BACS	Ann's Pasties - PP - 40 Sausage Rolls, 50 Steak & 50 Cheese Pasties	23/24PO2084	290.00	290.00	-	290.00
BACS	Ann's Pasties - PP - 60 Sausage Rolls & 50 Steak Pasties	23/24PO2085	225.00	225.00	-	225.00
	<b>BACS Ann's</b>		<b>515.00</b>	<b>515.00</b>	<b>-</b>	<b>515.00</b>
BACS	Art Angels - AG - Shop stock	23/24PO2086	514.87	514.87	85.81	429.06
BACS	Holly Astle - Tallships - Illustrated Design	23/24PO2087	500.00	500.00	-	500.00
BACS	Brandon Hire - Tallships - Heras Fence Panel set & Crowd Control Barriers	23/24PO2088	2,277.00	2,277.00	379.50	1,897.50
BACS	Carey Davies - PP - Tech support 01.08.23-31.08.23	23/24PO2089	1,248.00	1,248.00	-	1,248.00
BACS	Carters Packaging - AG - Ufix Foam Corners	23/24PO2090	377.20	377.20	62.87	314.33
BACS	CSE - PP - ICR Touch Software x 3 terminals September 23	23/24PO2091	90.00	90.00	15.00	75.00
BACS	Datasharp - Phocopying July 2023	23/24PO2092	230.77	230.77	38.46	192.31
BACS	Discovery Quay - Tallships - Hire of Square 12.08.23-19.08.23	23/24PO2093	3,360.00	3,360.00	560.00	2,800.00
BACS	Falmouth Twinning Association - Annual Grant	23/24PO2094	1,500.00	1,500.00	-	1,500.00
BACS	FFC - PP - Mixed Salad	23/24PO2095	21.00	21.00	-	21.00
BACS	FFC - PP - Mixed Salad	23/24PO2096	21.00	21.00	3.50	17.50
	<b>BACS FFC</b>		<b>42.00</b>	<b>42.00</b>	<b>3.50</b>	<b>38.50</b>
BACS	Freq Audio Systems - PP - Equinox Fusin 200 spot, Elumen8 Alu Hex, LEDJ DMX cable	23/24PO2097	6,331.50	6,331.50	1,055.25	5,276.25
BACS	Hawkins Motors - Grounds - LM67 HBE- Headligh Assembly & labour	23/24PO2098	495.89	495.89	82.65	413.24
BACS	Hine Downing - Wodehouse Terrace Allotments - Legal Fees	23/24PO2099	623.60	623.60	103.93	519.67
BACS	Hine Downing - Granting a of Lease of Ships & Castles to Pendennis Leisure - Legal F	23/24PO2100	5,954.40	5,954.40	992.40	4,962.00
BACS	Hine Downing - Transfer of Pendennis Headland from Cornwall Council - Legal Fees	23/24PO2101	3,760.20	3,760.20	610.86	3,149.34
	<b>BACS Hine Downing</b>		<b>10,338.20</b>	<b>10,338.20</b>	<b>1,707.19</b>	<b>8,631.01</b>
BACS	J Gas Supplies - PP - Refill 60/40 Mix gas cylinder	23/24PO2102	60.00	60.00	10.00	50.00
BACS	Looksystems - Annual CMS30 website hosting from 01.09.2023	23/24PO2103	432.00	432.00	72.00	360.00
BACS	Nathan May - PP - In-house Technician Cover 25.08.23	23/24PO2104	100.00	100.00	-	100.00
BACS	Objective IT - offsite support & system monitor x89	23/24PO2105	7,020.00	7,020.00	1,170.00	5,850.00
BACS	Objective IT - PP Offsite Support & Monitor x20	23/24PO2106	1,680.00	1,680.00	280.00	1,400.00
BACS	Objective IT - FTCM offsite support x12	23/24PO2107	1,008.00	1,008.00	168.00	840.00
	<b>BACS Objective IT</b>		<b>9,708.00</b>	<b>9,708.00</b>	<b>1,618.00</b>	<b>8,090.00</b>
BACS	Pendennis Leisure - Rent 11.08.23-28.09.23	23/24PO2108	959.91	959.91	-	959.91
BACS	Port Pendennis Marina - Tallships - Berthing & Electricity 14.08.23-19.08.23	23/24PO2109	3,360.00	3,360.00	535.00	2,825.00
BACS	Roskilly's - PP - Assorted 120ml tubs	23/24PO2110	254.44	254.44	42.40	212.04
BACS	Roskilly's - PP - Assorted 120ml tubs	23/24PO2111	159.02	159.02	26.50	132.52
	<b>BACS Roskilly's</b>		<b>413.46</b>	<b>413.46</b>	<b>68.90</b>	<b>344.56</b>
BACS	Smith & Reed - AG - H Purhouse temp w.c 24.07.23	23/24PO2112	68.54	68.54	11.42	57.12
BACS	SWW - Maenporth Toilets - Water rates 10.05.23-25.08.23	23/24PO2113	364.51	364.51	-	364.51
BACS	Stones Bakery - PP - 40 Rolls	23/24PO2114	18.70	18.70	-	18.70
BACS	Stones Bakery - PP - 40 Rolls & 50Large Sourdough	23/24PO2115	35.49	35.49	-	35.49
	<b>BACS Stones</b>		<b>54.19</b>	<b>54.19</b>	<b>-</b>	<b>54.19</b>
BACS	Swift - PP - Hot cups, sponge backed scourers, Galvanised steel scourers, Washing up	23/24PO2116	123.80	123.80	20.63	103.17
BACS	Swift - PP - Blue paper hand towel & Enviro Conc F3 Floor & Surface	23/24PO2117	47.96	47.96	7.99	39.97
	<b>BACS Swift</b>		<b>171.76</b>	<b>171.76</b>	<b>28.63</b>	<b>143.13</b>
BACS	The Printing Chambers - PP - A2, A3 & A4 posters for Sundown Sessions	23/24PO2118	15.00	15.00	-	15.00
BACS	Trevvarthen - PP - Streaky bacon & Cooked ham sliced	23/24PO2119	89.62	89.62	-	89.62
BACS	Withey - Cemetery -Asset No. 30 Diagnose drive fault with mower, refit bely & adjus	23/24PO2120	79.20	79.20	13.20	66.00
BACS	Withey - Cemetery - Fabricate new desk mounting bracket for Stigma mower	23/24PO2121	100.80	100.80	16.80	84.00
BACS	Withey - Cemetery - AK07 SYW - Call out for non start. Flat battery.	23/24PO2122	99.00	99.00	16.50	82.50
	<b>BACS Withey</b>		<b>279.00</b>	<b>279.00</b>	<b>46.50</b>	<b>232.50</b>
BACS	CCC - PP - Annual Premises Licence/ Certificate Fee	23/24PO2123	180.00	180.00	-	180.00
BACS	Artpress - AG - Shop stock	23/24PO2124	323.28	323.28	53.88	269.40
			<b>52,946.70</b>	<b>52,946.70</b>	<b>6,434.57</b>	<b>46,512.14</b>

# FALMOUTH TOWN COUNCIL

Month Sep-23  
Meeting Date 30/10/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
BACS BG Electrical - KP - Recpnnect and refit disabled toilet alarm pull cord	23/24PO2125	42.00	42.00	7.00	35.00
BACS Biffa - Standard General Waste- August 2023	23/24PO2126	776.35	776.35	129.39	646.96
BACS Biffa - Standard Mixed Recycling Dry Mixed -August 2023	23/24PO2127	233.14	233.14	38.86	194.28
BACS Biffa - Standard Glass Mixed-August 2023	23/24PO2128	248.54	248.54	41.42	207.12
BACS Biffa - PP - Standard Glass Mixed - August 2023	23/24PO2129	116.93	116.93	19.49	97.44
BACS Biffa - PP Standard General Waste & Mixed Recycling - August 2023	23/24PO2130	482.69	482.69	80.45	402.24
BACS Biffa - PP -Confidential standard paper	23/24PO2131	18.00	18.00	3.00	15.00
<b>BACS Biffa</b>		<b>1,875.65</b>	<b>1,875.65</b>	<b>312.61</b>	<b>1,563.04</b>
BACS Sam Bradbury - AG - Arthurian Art Workshop 08.08.23	23/24PO2132	90.00	90.00	-	90.00
BACS Duchy Alarms - PP - The Cottage supplied & replace 10 x Aico smoke detectors	23/24PO2133	1,004.10	1,004.10	167.35	836.75
BACS Greenham - Toilets - Foam hand soap, Mophead & Toilet rolls	23/24PO2134	734.87	734.87	122.48	612.39
BACS Kernow Training - First Aid training 06.09.23 & 17.09.23	23/24PO2135	1,050.00	1,050.00	175.00	875.00
BACS Muse Productions - AG - Shop stock	23/24PO2136	100.00	100.00	-	100.00
BACS P&P Lifts - MB - Call out to AG lift - Out of Service	23/24PO2137	480.00	480.00	80.00	400.00
BACS Passmore Cleaning - PO, MB, Library/Mayors chamber, Atherton Suite August 2023	23/24PO2138	4,697.34	4,697.34	782.89	3,914.45
BACS Passmore Cleaning- PP - Cleaning & Window Cleaning August 23	23/24PO2139	3,555.24	3,555.24	592.54	2,962.70
BACS Passmore Cleaning - Toilets - Summertime servicing August 2023	23/24PO2140	3,463.80	3,463.80	577.30	2,886.50
<b>BACS Passmore</b>		<b>11,716.38</b>	<b>11,716.38</b>	<b>1,952.73</b>	<b>9,763.65</b>
BACS Rabart - PP - Ice Fusion paint brush	23/24PO2141	7.80	7.80	1.30	6.50
BACS Rabart - PP - Ice Fusion paint brush & Zinsser Alcoat Exterior paint	23/24PO2142	106.73	106.73	17.79	88.94
<b>BACS Rabart</b>		<b>114.53</b>	<b>114.53</b>	<b>19.09</b>	<b>95.44</b>
BACS RGB - Toilets - Primaflow pack adjustable lever arm, cistern handle, Float valve	23/24PO2143	15.76	15.76	2.63	13.13
BACS Eve Swanson - AG - Co-ordinating Splanna workshops July 23 & Invigilating June,July	23/24PO2144	823.30	823.30	-	823.30
BACS OTS - Tallships - Shuttle service from Ships & Castles to Docks 15-18 Aug 23	23/24PO2145	1,569.40	1,569.40	-	1,569.40
BACS Hail Productions - PP - Lighting tech cover for Beach Boys Tribute & A Trip Down Bro	23/24PO2146	300.00	300.00	-	300.00
BACS TownsWeb Archiving - Annual renewal of SSI Certificate 01.09.23-31.08.24	23/24PO2147	124.73	124.73	20.79	103.94
BACS Infinitus - MB & OPO monthly Key Holding	23/24PO2148	62.40	62.40	10.40	52.00
BACS Infinitus - PP monthly Key Holding & Alarm response 24.08.23	23/24PO2149	66.00	66.00	11.00	55.00
<b>BACS Infinitus</b>		<b>128.40</b>	<b>128.40</b>	<b>21.40</b>	<b>107.00</b>
BACS Ann's Pasties - PP - 20 Sausage Rolls, 50 Chesse pasties & 140 Cocktail pasties	23/24PO2150	313.00	313.00	-	313.00
BACS Big Foot Events - TM -25% Deposit for Snow Machine Hire & Giant Snow Globe	23/24PO2151	3,150.00	3,150.00	525.00	2,625.00
BACS Big Foot Events - TM -40% Deposit forice Rink & Curling Lane	23/24PO2152	6,480.00	6,480.00	1,080.00	5,400.00
<b>BACS Big Foot Events</b>		<b>9,630.00</b>	<b>9,630.00</b>	<b>1,605.00</b>	<b>8,025.00</b>
BACS Biffa - Tallships - General waste & Recycling collection at Events Square Aug 2023	23/24PO2153	1,131.60	1,131.60	188.60	943.00
BACS Biffa - Tallships - General waste & Recycling collection at Falmouth Docks Aug 2024	23/24PO2154	840.00	840.00	140.00	700.00
<b>BACS Biffa</b>		<b>1,971.60</b>	<b>1,971.60</b>	<b>328.60</b>	<b>1,643.00</b>
BACS CCC - Maintenance for Open Space CCTV September 2023	23/24PO2155	1,398.89	1,398.89	233.15	1,165.74
BACS Infinitus - Tallships - Management Lead & Guard Asset Proction and cover 15.08.23-	23/24PO2156	23,288.52	23,288.52	3,881.42	19,407.10
BACS Infinitus - CCTV Operator and equipment supply	23/24PO2157	1,500.24	1,500.24	250.04	1,250.20
BACS Infinitus - Falmouth Week - Guard & CCTV Operator-	23/24PO2158	Duplicate	Duplicate	-	-
<b>BACS Infinitus</b>		<b>24,788.76</b>	<b>24,788.76</b>	<b>4,131.46</b>	<b>20,657.30</b>
BACS Reach Access - Xmas lights, hang baskets, bunting	23/24PO2159	7,792.50	7,792.50	1,298.75	6,493.75
BACS Ann's Pasties - PP - 20 Sausage Rolls, 80 Chesse pasties & 120 Cocktail pasties	23/24PO2160	476.00	476.00	-	476.00
BACS Autograffiti - Black on Yellow stickers - oyster festival	23/24PO2161	31.20	31.20	5.20	26.00
BACS Baileys Country Stores - Bulldog Shovel - Ponsharden	23/24PO2162	41.99	41.99	7.00	34.99
<b>CN Castle Waters - PP Water 1/6-31/7/23</b>	<b>23/24PO2163</b>	<b>367.50</b>	<b>367.50</b>	<b>25.78</b>	<b>341.72</b>
BACS Castle Waters - PP 1-31/7/23	23/24PO2164	825.38	825.38	137.56	687.82
BACS Castle Waters - PP 1-31/7/23	23/24PO2165	111.26	111.26	7.84	103.42
BACS Castle Waters - PP 1-31/8/23	23/24PO2166	14.86	14.86	1.08	13.78
<b>BACS Castle Waters</b>		<b>584.00</b>	<b>584.00</b>	<b>120.70</b>	<b>463.30</b>
BACS Celia Pike - AG Shop Stock Greetings Cards	23/24PO2167	33.00	33.00	-	33.00
BACS Contract Sigh Systems - Pendennis Headland Car Park Signage	23/24PO2168	114.00	114.00	19.00	95.00
BACS Fal Food Co-Op - Miked Salad	23/24PO2169	21.00	21.00	-	21.00
BACS Fleet - Grounds - Kombi Classic, pitchmarker, nozzle tip cleaner, clean brush	23/24PO2170	1,892.65	1,892.65	315.44	1,577.21
BACS Intent Solutions - Market stalls for Fal Weekle Market in August x7	23/24PO2171	1,225.00	1,225.00	-	1,225.00
BACS Kirsten Shanks - PP Baking 31/7-29/8	23/24PO2172	958.50	958.50	-	958.50
BACS Nick Foulkes - Work carried out at PP windows, floor, rendered	23/24PO2173	725.00	725.00	-	725.00
BACS Nisbets - PP Olympia stacking cups	23/24PO2174	118.14	118.14	19.69	98.45
BACS Nisbets - PP Olympia Display Cover, cutting boards, table fork, spirit dust caps	23/24PO2175	153.74	153.74	25.62	128.12
BACS Nisbets - PP Beaumont Bottle skip	23/24PO2176	91.78	91.78	15.29	76.49
<b>BACS Nisbets</b>		<b>363.66</b>	<b>363.66</b>	<b>60.60</b>	<b>303.06</b>
BACS Npower - PP Electric 1-31/8/23 Stable block standing charge	23/24PO2177	35.45	35.45	1.69	33.76
BACS Npower - PP Electric 1-31/8/23 Lodge/PP/Gardens	23/24PO2178	6,745.12	6,745.12	1,124.19	5,620.93
BACS Penryn Plastic - PP External Angle Black, stixall black	23/24PO2179	32.42	32.42	5.41	27.01
BACS Penryn Plastics - KP Ball Valve	23/24PO2180	15.06	15.06	2.51	12.55
BACS Penryn Plastics - PP Freefoam white liner/dble corner/internal corner/dble jnt	23/24PO2181	104.99	104.99	17.49	87.50
<b>BACS Penryn Plastics</b>		<b>152.47</b>	<b>152.47</b>	<b>25.41</b>	<b>127.06</b>
BACS Pitney Bowes - Annual Service contract 4/9/23-3/9/24	23/24PO2182	360.42	360.42	60.07	300.35
BACS PEL - AG - UV torch with white light x3 for Arthur	23/24PO2183	69.36	69.36	11.56	57.80
BACS The Printing Chamber - 10 A2 Colour posters for Reggae festival	23/24PO2184	45.00	45.00	-	45.00
BACS The Printing Chamber - Colour posters for Tory Willis & Street Eats/Summer	23/24PO2185	64.00	64.00	-	64.00
<b>BACS The Printing Chamber</b>		<b>109.00</b>	<b>109.00</b>	<b>-</b>	<b>109.00</b>
BACS RGB - Toilets - Soft close universal wc seat	23/24PO2186	28.34	28.34	4.72	23.62
BACS SWW - Library/Gallery 2/8-1/9/23	23/24PO2187	129.82	129.82	-	129.82
BACS Travis Perkins - Treated Decking KP	23/24PO2188	9.50	9.50	1.58	7.92
BACS Travis Perkins - White Vinyl Matt Paint OPO	23/24PO2189	7.36	7.36	1.23	6.13
BACS Travis Perkins - Silicone, penny washer, caulking gun Facilities	23/24PO2190	38.01	38.01	6.34	31.68
BACS Travis Perkins - Rapid set cement, ballast, builders tub, gauging trowel	23/24PO2191	43.86	43.86	7.31	36.55
<b>BACS Travis Perkins</b>		<b>98.73</b>	<b>98.73</b>	<b>16.46</b>	<b>82.28</b>
BACS Wild Brown - PP Marketing support July '23 x29.5 hours	23/24PO2192	663.75	663.75	110.63	553.13
BACS Withey - Chapel mower, KP mower, Cemetery dumper, Facilities truck, ford	23/24PO2193	333.00	333.00	55.50	277.50
BACS Withey - Repair to leaf blower starter cord	23/24PO2194	84.60	84.60	14.10	70.50
<b>BACS Withey</b>		<b>417.60</b>	<b>417.60</b>	<b>69.60</b>	<b>348.00</b>
CC AWS - service charges 1-31/7/23 video content management	23/24PO2195	3.43	3.43	0.56	2.87
		<b>134,290.06</b>	<b>134,290.06</b>	<b>18,865.42</b>	<b>115,424.64</b>



# FALMOUTH TOWN COUNCIL

Month Sep-23  
Meeting Date 30/10/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
CC DPD - Return of handsets following Tall ships	23/24PO2196	13.34	13.34	2.22	11.12
CC Microsoft - Microsoft Azure/security/storage/compute/networking 1-31/8/23	23/24PO2197	362.00	362.00	60.32	301.68
CC Microsoft - Enterprise mobility & Security E5 24/8-23/9/23	23/24PO2198	688.50	688.50	-	688.50
CC Mirosoft - Office 365 E3 9/8-8/9/23	23/24PO2199	66.00	66.00	-	66.00
CC Microsoft - Project Plan 1 8/8-7/9/23	23/24PO2200	8.20	8.20	-	8.20
CC Microsoft - 365 Business Basic 21/8-20/9/23	23/24PO2201	93.10	93.10	-	93.10
CC Microsoft - 365 Business Premium 1-31/8/23	23/24PO2202	144.80	144.80	-	144.80
CC Seat in Introduction to web accessibility with verified certificate	23/24PO2203	80.05	80.05	-	80.05
DDR B&Q - Facilities - detail sheet, Bosh cordless multi sander	23/24PO2204	125.02	125.02	20.84	104.18
DDR BritGas - Maenporth elec 15/8-31/8/23	23/24PO2205	82.11	82.11	3.91	78.20
DDR BritGas - Library elec 1-31/8/23	23/24PO2206	645.43	645.43	30.73	614.70
DDR BritGas - Library elec 2/8-1/9/23	23/24PO2207	1,537.40	1,537.40	256.23	1,281.17
DDR BritGas - Webber St elec 2/8-1/9/23	23/24PO2208	37.05	37.05	1.76	35.29
DDR BritGas - Swanpool elec 2/8-1/9/23	23/24PO2209	127.59	127.59	6.07	121.52
DDR BritGas - POW Elec 2/8-1/9/23	23/24PO2210	313.22	313.22	14.91	298.31
DDR Brit Gas - KP elec 2/8-1/9/23	23/24PO2211	386.22	386.22	18.39	367.83
DDR Brit Gas - Grove Place elec 2/8-1/9/23	23/24PO2212	949.64	949.64	158.27	791.37
DDR BritGas - CSCP elec 1-31/8/23	23/24PO2213	4,154.12	4,154.12	692.35	3,461.77
DDR American Express - global merchant services Aug '23	23/24PO2214	2.21	2.21	-	2.21
DDR B&Q - Grounds - Timber, orange bucket,bituminous,masonry paint,brush,tape	23/24PO2215	63.09	63.09	10.53	52.56
DDR G4S - Cash collect August '23	23/24PO2216	135.12	135.12	22.52	112.60
DDR Sage - Subscription/payroll support	23/24PO2217	621.60	621.60	103.60	518.00
DDR Screwfix - 5-Tier rivet shelving unit AG	23/24PO2218	140.00	140.00	23.33	116.67
DDR St Austell - Proper Job,Artic sky,Korev,Rattler,guinness,heineken	23/24PO2219	2,664.33	2,664.33	444.07	2,220.26
DDR St Austell - Korev,rattler,guinness,sunpride orange,gin,bacardi,smirnoff	23/24PO2220	586.21	586.21	97.71	488.50
DDR St Austell - Korev,cider,J20,Frobishers,p/grigio, st austell keg	23/24PO2221	688.18	688.18	114.70	573.48
DDR St Austell - Proper Job, korev,rattler,guinness,tribute,healeys,cola,tonic	23/24PO2222	1,061.43	1,061.43	176.92	884.51
DDR St Austell - Korev,corona,san miguel,heineken,J20,Cider,Cola,lemonade	23/24PO2223	1,085.73	1,085.73	180.99	904.74
DDR Total Energies - Moor Bench elec 1-31/8/23	23/24PO2224	49.85	49.85	2.37	47.48
DDR Total Energies - Chapel CofE 1-31/8/23 elec	23/24PO2225	29.09	29.09	1.39	27.70
DDR Total Energies - Park Lodge 1-31/8/23	23/24PO2226	46.50	46.50	2.21	44.29
DDR Total Energies - OPO feeder pillar 1-31/8/23	23/24PO2227	29.14	29.14	1.39	27.75
DDR Total Energies - Non Com Chapel elec 1-31/8/23	23/24PO2228	181.86	181.86	8.66	173.20
DDR Total Energies - PP Gas 31/7-31/8/23	23/24PO2229	285.67	285.67	13.60	272.07
DDR WCFruits - Courgettes,eggs,mushrooms,tomatoes,bacon,baked beans,yoghurt	23/24PO2230	135.22	135.22	-	135.22
DDR WCFruits - Barista Oat milk, Semi & whole fat milk	23/24PO2231	20.17	20.17	-	20.17
DDR WCFruits - Carrots, finebeans,salad,cheese,mustard	23/24PO2232	76.32	76.32	-	76.32
DDR WCFruits - Barista Oat milk, Semi & whole fat milk	23/24PO2233	20.17	20.17	-	20.17
DDR WCFruits - Lemons	23/24PO2234	3.99	3.99	-	3.99
DDR WCFruits - Whole Fat Milk	23/24PO2235	9.63	9.63	-	9.63
DDR WCFruits - Clotted Cream	23/24PO2236	5.13	5.13	-	5.13
DDR WCFruits - Mini clotted cream portions, salted crisps	23/24PO2237	27.96	27.96	3.48	24.48
DDR WCFruits - Cabbage,carrots,cucumber,eggs,tomato,bacon,feta,dbel cream	23/24PO2238	86.70	86.70	-	86.70
DDR WCFruits - Mini clotted cream portions, strawberry jam	23/24PO2239	35.67	35.67	-	35.67
DDR WCFruits - Duchy fries, bacon	23/24PO2240	44.46	44.46	-	44.46
DDR WCFruits - Semi & Whole fat milk	23/24PO2241	12.57	12.57	-	12.57
DDR WCFruits - Lemons, Whole fat milk	23/24PO2242	23.83	23.83	-	23.83
DDR WCFruits - Bakers, Parsley, salad, cheese,chips	23/24PO2243	67.59	67.59	-	67.59
DDR WCFruits - Herbs, grapes,grapefruit,orange,pomegranate,tomato,feta	23/24PO2244	75.03	75.03	-	75.03
DDR WCFruits - Mini clotted cream, strawberry jam,canderel,demerara	23/24PO2245	89.53	89.53	-	89.53
DDR WCFruits - Semi & Whole fat milk	23/24PO2246	12.57	12.57	-	12.57
DDR WCFruits - Semi & Whole fat milk	23/24PO2247	12.57	12.57	-	12.57
DDR WCFruits - Beetroot,Carrots,courgettes,eggs,mushrooms,parsley,potatoes	23/24PO2248	406.40	406.40	-	406.40
DDR WCFruits - G/F bread, puff pastry	23/24PO2249	77.80	77.80	-	77.80
DDR WCFruits - Semi & Whole fat milk	23/24PO2250	12.57	12.57	-	12.57
DDR WCFruits - Apples, eggs,lemons,almonds,biscuits,caraway,dark choc,flour	23/24PO2251	266.22	266.22	-	266.22
CN WCFruits - Flora Margarine from inv 4905452	23/24PO2252	39.90	39.90	-	39.90
DDR WCFruits - Flora Margarine, syrup,vanilla essence	23/24PO2253	65.07	65.07	-	65.07
DDR WCFruits - Frozen Blackcurrants	23/24PO2254	12.25	12.25	-	12.25
DDR WCFruits - Semi & Whole fat milk	23/24PO2255	12.57	12.57	-	12.57
DDR WCFruits - Cucumber, eggs, peppers, macaroni, sater sugar	23/24PO2256	73.56	73.56	-	73.56
CN WCFruits - Vanilla extract from inv 4905452	23/24PO2257	65.00	65.00	-	65.00
DDR WCFruits - Lemons, Limes	23/24PO2258	19.19	19.19	-	19.19
DDR WCFruits - Semi & Whole fat milk	23/24PO2259	12.57	12.57	-	12.57
DDR WCFruits - Calabrese, stilton, dble cream	23/24PO2260	28.07	28.07	-	28.07
DDR WCFruits - Mint, cucumber, potatoes, tomatoes,garlic puree, lemon juice	23/24PO2261	101.06	101.06	-	101.06
DDR WCFruits - Mars bars, crisps C&O, S&V, salted	23/24PO2262	49.53	49.53	8.26	41.28
DDR WCFruits - Barista Oat milk, Semi & whole fat milk	23/24PO2263	19.88	19.88	-	19.88
DDR WCFruits - Salad, grated cheese,chips,olives,fine salt	23/24PO2264	67.64	67.64	-	67.64
DDR WCFruits - Barista Oat milk, Semi & whole fat milk	23/24PO2265	19.88	19.88	-	19.88
DDR WCFruits - Parsley, pomegranate,salad,feta,dbel cream,tomatoes	23/24PO2266	57.19	57.19	-	57.19
		153,729.52	153,729.52	21,347.16	132,382.37

# FALMOUTH TOWN COUNCIL

Month Sep-23  
Meeting Date 30/10/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
DDR	WCFruits - Barista oat milk & semi + whole fat milk	23/24PO2267	19.88	19.88	-	19.88
DDR	WCFruits - Table Salt	23/24PO2268	7.98	7.98	-	7.98
DDR	WCFruits - Barista oat milk & semi + whole fat milk	23/24PO2269	19.88	19.88	-	19.88
DDR	WCFruits - Garlic, Pomegranate, tomatoes	23/24PO2270	18.94	18.94	-	18.94
BACS	Castle Water - PP Late payment interest	23/24PO2271	202.58	202.58	-	202.58
BACS	FFC - Donations received at PP- Period April-August 2023	23/24PO2272	538.45	538.45	-	538.45
BACS	Association for Cultural Enterprise - Class ML Maximising your Venue	23/24PO2273	130.00	130.00	-	130.00
BACS	Blue Iris - In situ condition assessment of x3 w'colours by J Williams	23/24PO2274	95.00	95.00	-	95.00
BACS	Carters - 7" Bagasse plate - compostable plates PP	23/24PO2275	45.00	45.00	7.50	37.50
BACS	CPC - PP Leads, jack plugs	23/24PO2276	37.50	37.50	6.25	31.25
BACS	Dormakaba - PP Defect relating to rear door to veranda	23/24PO2277	266.40	266.40	44.40	222.00
BACS	Fal Rugby - Tall Ships sports day additional catering	23/24PO2278	335.40	335.40	55.90	279.50
BACS	Greenham - Grove Place toilets-mini jumbo t'rolls, black refuse sacks	23/24PO2279	640.14	640.14	106.69	533.45
BACS	Greenham - Grove Place-foil blanket, refill first aid kit	23/24PO2280	81.55	81.55	13.59	67.96
<b>BACS Greenham</b>			<b>721.69</b>	<b>721.69</b>	<b>120.28</b>	<b>601.41</b>
BACS	Infinitus - Tall Ships equipment support x50 radio's	23/24PO2281	1,328.40	1,328.40	221.40	1,107.00
BACS	Museums Assoc-Individual membership fee L Broughton	23/24PO2282	49.00	49.00	1.44	47.56
BACS	Nick Ferris - Mixed construction & dem waste removal-basement opo	23/24PO2283	114.72	114.72	19.12	95.60
BACS	Nisbets - PP Olympia pavement board	23/24PO2284	140.38	140.38	23.39	116.99
BACS	Roskilys - PP Ice cream vanilla/salted caramel/strawberries/mint	23/24PO2285	222.63	222.63	37.10	185.53
BACS	SW Bars & Events - Gala concert	23/24PO2286	3,940.18	3,940.18	656.70	3,283.48
BACS	Steven Brown - PP Lighting for Pete Doherty act 30/4/23	23/24PO2287	150.00	150.00	-	150.00
BACS	Swift - Kraft dble wall hots cups PP	23/24PO2288	47.99	47.99	8.00	39.99
BACS	Verdant - PP Extra Pale ale	23/24PO2289	190.80	190.80	31.80	159.00
BACS	Opus - Mortuary elec 8/8-7/9/23	23/24PO2290	197.53	197.53	9.41	188.12
BACS	Falmouth Comm Youth Football - community grants - JR/JK/DC and SDE from res	23/24PO2291	200.00	200.00	-	200.00
BACS	Feel Safe Initiative (T&D N Watch) - grant from FTC C/Chst - JR/ES/DC/DE/KE/JS	23/24PO2292	300.00	300.00	-	300.00
CC	TeamGantt - Subscripion - payable monthly - online PM portal 31/7/23	23/24PO2293	19.33	19.33	-	19.33
CC	Meta - Facebook advertising for FAG - Arthur 31/7/21	23/24PO2294	10.00	10.00	-	10.00
CC	TeamGantt - Subscripion - payable monthly - online PM portal May and June 23	23/24PO2295	29.18	29.18	-	29.18
BACS	<del>Ann's Pasties - Sausage Rolls, Sml &amp; Cocktail Pasties PP</del>	<del>23/24PO2296</del>	<del>Duplicate</del>	<del>Duplicate</del>	<del>-</del>	<del>-</del>
BACS	BG Electrical - PP Disconnect & make safe 2way switch position, aircon	23/24PO2297	162.00	162.00	27.00	135.00
BACS	BG Electrical - Cottage PP-Supply/fit IP65 Glass light fitting	23/24PO2298	144.00	144.00	24.00	120.00
BACS	BG Electrical - Grove Place-Connect 230volt supply defibrillator	23/24PO2299	54.00	54.00	9.00	45.00
BACS	BG Electrical - KP-Reconnect disabled toilet pull cord alarm	23/24PO2300	42.00	42.00	7.00	35.00
<b>BACS BG Electrical</b>			<b>402.00</b>	<b>402.00</b>	<b>67.00</b>	<b>335.00</b>
BACS	Clear Brew - Full dispense system check & line clean	23/24PO2301	144.00	144.00	24.00	120.00
BACS	Control Print - Fal Lady of Shalott postcards for shopstock AG	23/24PO2302	98.40	98.40	16.40	82.00
BACS	Eve Bourrant - AG Family Art workshop 9/9/23	23/24PO2303	90.00	90.00	-	90.00
BACS	FFC - July '23 salaries/wholesale goods	23/24PO2304	1,546.40	1,546.40	13.33	1,533.07
BACS	Trevvarthen - Pork Rolled Shoulder	23/24PO2305	44.07	44.07	-	44.07
BACS	Trevvarthen - Cooked ham, beef mince steak	23/24PO2306	351.49	351.49	-	351.49
BACS	Trevvarthen - Beef Mince, chicken fillets, cooked ham	23/24PO2307	48.70	48.70	-	48.70
BACS	Trevvarthen - Cooked Ham, salami	23/24PO2308	29.69	29.69	-	29.69
<b>BACS Trevvarthen</b>			<b>473.95</b>	<b>473.95</b>	<b>-</b>	<b>473.95</b>
CN	BritishGas - POW Toilets - 2/8-1/9/23	23/24PO2309	- 313.22	- 313.22	- 14.91	- 298.31
DDR	BritishGas - POW Toilets 2/8-1/9 revised	23/24PO2310	308.52	308.52	14.69	293.83
CN	BritishGas - KP 2/8-1/9/23 Cancelled bill	23/24PO2311	- 386.22	- 386.22	- 18.39	- 367.83
DDR	British Gas - KP 2/8-1/9 revised	23/24PO2312	380.42	380.42	18.11	362.31
CN	British Gas Grove Place Toilets 2/8-1/9/23 Cancelled bill	23/24PO2313	- 949.64	- 949.64	- 158.27	- 791.37
DDR	BritishGas - Grove Place Toilets 2/8-1/9/23 Revised	23/24PO2314	935.90	935.90	155.98	779.92
DDR	BritishGas - Webber St Toilets 2/8-1/9/23	23/24PO2315	36.71	36.71	1.74	34.97
DDR	B&Q - Allweather combi padlock - Facilities	23/24PO2316	47.50	47.50	7.92	39.58
DDR	Paymentsense - Aug '23 card processing charges	23/24PO2317	537.97	537.97	-	537.97
DDR	Screwfix - Brass cistern lever arm, dispose gloves facilities/toilets	23/24PO2318	34.89	34.89	5.82	29.08
DDR	WCFruit - courgette, eggs, mushrooms,parsley,tomato,bacon,cheese	23/24PO2319	96.35	96.35	-	96.35
DDR	WCFruits - Barista oat milk & semi + whole fat milk	23/24PO2320	20.17	20.17	-	20.17
DDR	WCFruit - Mint,cabbage,chilli,lettuce,mushrooms,orange,potatoes,feta	23/24PO2321	91.15	91.15	-	91.15
DDR	WCFruits - Eggs,biscuits,cherries,dark choc,lemon,flora,marshmellos,milk	23/24PO2322	260.82	260.82	-	260.82
DDR	WCFruits - Barista oat milk & semi + whole fat milk	23/24PO2323	19.88	19.88	-	19.88
DDR	WCFruits - S/R Flour, Vanilla Essence	23/24PO2324	15.96	15.96	-	15.96
DDR	WCFruits - Veg Oil	23/24PO2325	36.19	36.19	-	36.19
DDR	WCFruits - Mini Clotted cream portions	23/24PO2326	14.19	14.19	-	14.19
DDR	WCFruits - Barista oat milk & semi + whole fat milk	23/24PO2327	19.88	19.88	-	19.88
DDR	WCFruits - Eggs	23/24PO2328	18.05	18.05	-	18.05
DDR	WCFruits - Frozen sweet corn	23/24PO2329	5.51	5.51	-	5.51
DDR	WCFruits - Thyme,bacon,feta, grated cheese, peppers, dble creamy	23/24PO2330	77.32	77.32	-	77.32
DDR	WCFruits - Barista oat milk & semi + whole fat milk	23/24PO2331	19.88	19.88	-	19.88
DDR	WCFruits - Garlic, rocket, salad, tomato,feta, dble cream,quinoa,nat yoghurt	23/24PO2332	59.41	59.41	-	59.41
DDR	WCFruits - Barista oat milk & semi + whole fat milk	23/24PO2333	20.15	20.15	-	20.15
DDR	WCFruits - Barista oat milk & semi + whole fat milk	23/24PO2334	20.15	20.15	-	20.15
CC	AWS - Amazon Web Service - subs	23/24PO2335	21.16	21.16	-	21.16
CC	AWS - Amazon Web Service - subs	23/24PO2336	3.43	3.43	-	3.43
CC	Shopfitting - Lockable suggestion box leaflet holder	23/24PO2337	45.48	45.48	7.58	37.90
CC	Amazon - Bic Tipp-ex pocket mouse soft grip	23/24PO2338	20.62	20.62	3.44	17.18
			<b>167,381.69</b>	<b>167,381.69</b>	<b>22,734.27</b>	<b>144,647.42</b>



# FALMOUTH TOWN COUNCIL

Month Sep-23

Meeting Date 30/10/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
CC Chainlocker - 8/10/23 1 adult B&B Alastair Johnson AG	23/24PO2339	258.00	258.00	-	258.00
CC Trainline paddington - Falmouth Town return x1 M Lewis 8-10/10/23	23/24PO2340	140.61	140.61	-	140.61
CC Trainline - Fal - Paddington x2 18/10/23	23/24PO2341	280.62	280.62	-	280.62
BP Bank of Ireland - Charges ddr/dc/credits	23/24PO2342	20.10	20.10	-	20.10
BACS The Greenbank Hotel - Food TS STI Event 14th September	23/24PO2343	520.00	520.00	86.67	433.33
BACS M Brotherton - Expenses - New shoes for overseeing funerals	23/24PO2344	29.99	29.99	-	29.99
BACS R Thomas - Expenses - New microwave for OPO	23/24PO2345	40.00	40.00	-	40.00
BACS Ann's Pasties - PP - 60 Sausage Rolls, 180 Cocktail pasties & 50 Small Pasties	23/24PO2346	441.00	441.00	-	441.00
BACS Excess Energy - Tallships - PR & Communications	23/24PO2347	3,600.00	3,600.00	-	3,600.00
BACS Grantham Book Services - AG - Shopstock - Books	23/24PO2348	42.22	42.22	-	42.22
BACS Nisebts - PP - 2 Olympia pavement board	23/24PO2349	164.13	164.13	27.35	136.78
BACS Office Smart - OPO - Wireless Keyboard / Mouse	23/24PO2350	70.94	70.94	11.82	59.12
BACS Office Smart - Library - A4 Diary, Rubber bands & Sellotape	23/24PO2351	28.18	28.18	4.70	23.48
BACS Office Smart - Facilities - A5 Hardback Books & Security Popper Wallets	23/24PO2352	19.94	19.94	3.32	16.62
BACS Office Smart - OPO - Trodat Pad for Blue/Red stamp	23/24PO2353	19.66	19.66	3.28	16.38
<b>BACS Office Smart</b>		<b>138.72</b>	<b>138.72</b>	<b>23.12</b>	<b>115.60</b>
BACS PEG - Tallships - Event management project planning & event delivery	23/24PO2354	8,975.00	8,975.00	-	8,975.00
BACS RGB - Toilets - Copper tube, compression elbow, tube cutter fast cut, compression c	23/24PO2355	25.79	25.79	4.30	21.49
BACS RGB - Toilets - Floplast overflow pipe, straight coupler & Reducer	23/24PO2356	4.39	4.39	0.73	3.66
BACS RGB - Toilets - Floplast Tee 50mm, straight coupler, 90 degree bend, reducer & waste	23/24PO2357	69.29	69.29	11.55	57.74
<b>BACS RGB</b>		<b>99.47</b>	<b>99.47</b>	<b>16.58</b>	<b>82.89</b>
BACS Southwest Bars - Tallships - Emergency water supply 15th & 17th August 2023	23/24PO2358	864.00	864.00	144.00	720.00
BACS Stones-PP- 40 Rolls, 5 large Farmhouse, 5 Focaccia, 50 croissants, 25 Pain aux Raisins	23/24PO2359	226.95	226.95	-	226.95
BACS Swift - PP - Round palm plates	23/24PO2360	287.93	287.93	47.99	239.94
BACS Swift - PP - Recycled Napkins, 2 Ply Blue hand towel, Exel Big white mop	23/24PO2361	112.55	112.55	18.76	93.79
BACS Swift - PP - Kraft double all Hot cups, wooden stirrers & recycled Napkins	23/24PO2362	140.58	140.58	23.43	117.15
<b>BACS Swift</b>		<b>541.06</b>	<b>541.06</b>	<b>90.18</b>	<b>450.88</b>
BACS Travis Perkins - MB - 4Trade PVA & masonry brush	23/24PO2363	28.44	28.44	4.74	23.70
BACS Travis Perkins - PP - Frog Masking Tape & Big Wipes	23/24PO2364	31.13	31.13	5.19	25.94
<b>BACS Travis Perkins</b>		<b>59.57</b>	<b>59.57</b>	<b>9.93</b>	<b>49.64</b>
DDR Allstar - Grounds, Facilities & K.P - Fuel and cans	23/24PO2365	711.44	711.44	118.58	592.86
DDR Allstar - Grounds & Cemetery - Fuel & cans	23/24PO2366	331.43	331.43	55.24	276.19
CC EXL Displays - PP - Black Windstorm Pro Outdoor Pavement sign & delivery	23/24PO2367	122.40	122.40	20.40	102.00
BACS Bailey's Country Store - Gyllyngdune Gardens - Multi Purpose Compost	23/24PO2368	51.00	51.00	8.50	42.50
BACS Select - Macbook Air 13.6inch - Fal Town Team 50% recharge of net to Bid	23/24PO2369	1,376.56	1,376.56	229.43	1,147.13
BACS Autograffiti - AG-vinyl - exhibition	23/24PO2370	54.00	54.00	9.00	45.00
BACS Castle Water - PP Adjusted bill 1-31/8/23	23/24PO2371	813.33	813.33	57.06	756.27
BACS National Trust - AG Loan admin fee Arthur. Assessment, prepare report/travel	23/24PO2372	2,142.00	2,142.00	357.00	1,785.00
BACS Penryn Plastics - KP Plasjon coupling, piper liner, class c & class d, tube	23/24PO2373	23.09	23.09	3.85	19.24
BACS Penryn Plastics - Facilities - Plasjon 1/2 normal gauge	23/24PO2374	2.45	2.45	0.41	2.04
<b>BACS Penryn Plastics</b>		<b>25.54</b>	<b>25.54</b>	<b>4.26</b>	<b>21.28</b>
BACS The Printing Chambers - Summer Sessions posters PP	23/24PO2375	20.00	20.00	-	20.00
BACS The Printing Chambers - What's On posters PP	23/24PO2376	33.00	33.00	-	33.00
<b>BACS Printing Chambers</b>		<b>53.00</b>	<b>53.00</b>	<b>-</b>	<b>53.00</b>
CC Team Gantt-monthly subs PP	23/24PO2377	19.56	19.56	-	19.56
CC Display Sense - PP x15 A3 black poster snap frames	23/24PO2378	101.55	101.55	16.93	84.63
CC Microsoft - 365 Bus basic 15/9-14/10/23	23/24PO2379	9.00	9.00	-	9.00
CC Viking - Slingsby chair trolley PP	23/24PO2380	239.86	239.86	39.98	199.88
CC Timpson - External suitekey PP	23/24PO2381	135.00	135.00	-	135.00
DDR Citrus HR- membership 15/9-14/10/23 79 members	23/24PO2382	237.00	237.00	39.50	197.50
CN British Gas - Webber st 2/8-1/9 cancels 801669341	23/24PO2383	37.05	37.05	1.76	35.29
DDR British Gas - Webber Street 2/8-1/9/23	23/24PO2384	37.05	37.05	1.76	35.29
DDR British Gas - Library 2/8-1/9/23	23/24PO2385	1,537.40	1,537.40	256.23	1,281.17
CN British Gas - Library 2/8-1/9/23 Cancels 822452404	23/24PO2386	1,537.40	1,537.40	256.23	1,281.17
DDR British Gas - Library 2/8-1/9 revised bill	23/24PO2387	1,517.31	1,517.31	252.88	1,264.43
DDR St Austell -PP Proper Job, rattler, guinness, korev, san miguel, cider, cola	23/24PO2388	2,339.46	2,339.46	389.94	1,949.52
DDR Total - MB 28/7-31/7/23 electric	23/24PO2389	21.03	21.03	1.01	20.02
DDR Total - MB 1-31/8/23 electric	23/24PO2390	337.94	337.94	16.09	321.85
DDR Total - MB2 14/7-31/7/23 electric	23/24PO2391	260.83	260.83	12.42	248.41
DDR Total - MB2 1-31/8/23 electric	23/24PO2392	1,092.19	1,092.19	52.01	1,040.18
DDR WCFruits - Barista Oat milk, Semi & whole fat milk	23/24PO2393	20.15	20.15	-	20.15
DDR WCFruits - Cabbage, courgette, eggs, parsley, tomato, bacon, greek yoghurt	23/24PO2394	54.51	54.51	-	54.51
DDR WCFruits - While sliced bread	23/24PO2395	3.42	3.42	-	3.42
DDR WCFruits - Beetroot, carrot, eggs, lemon, parsley, bacon, oil, vinegar	23/24PO2396	107.22	107.22	-	107.22
DDR WCFruits - Carrots, cress, eggs, iceberg, lettuce, pepper, radish, sugar snaps	23/24PO2397	438.48	438.48	-	438.48
DDR WCFruits - Barista Oat milk, Semi & whole fat milk	23/24PO2398	20.15	20.15	-	20.15
DDR WCFruits - Calabrese, eggs, iceberg, lettuce, tomato, bacon, feta, stilton, pickle	23/24PO2399	395.90	395.90	-	395.90
DDR WCFruits - Apples, banana, clm, lemon	23/24PO2400	53.62	53.62	-	53.62
DDR WCFruits - Crisps, canderall, sugar, tea bags	23/24PO2401	100.15	100.15	5.22	94.93
DDR WCFruits - Puff Pastry	23/24PO2402	38.85	38.85	-	38.85
DDR WCFruits - cucumber, parsley, radish, cheese, chick peas, olives	23/24PO2403	78.78	78.78	-	78.78
DDR WCFruits - Beetroot, calabrese, salad, chips, peppers, vinegar, salt flakes	23/24PO2404	56.73	56.73	-	56.73
DDR WCFruits - Barista Oat milk, Semi & whole fat milk	23/24PO2405	11.54	11.54	-	11.54
DDR WCFruits - Lemon, limes	23/24PO2406	10.54	10.54	-	10.54
DDR WCFruits - Semi skimmed milk	23/24PO2407	4.82	4.82	-	4.82
BACS DWP - DEA - PG September 2023	23/24PO2408	124.44	124.44	-	124.44
BACS Reach Access - KP - Picker hire after storm damage	23/24PO2409	51.60	51.60	8.60	43.00
		<b>197,385.46</b>	<b>197,385.46</b>	<b>24,826.12</b>	<b>172,559.34</b>

# FALMOUTH TOWN COUNCIL

Month Sep-23  
Meeting Date 30/10/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
BACS Eve Bourrat - AG - Famil art workshop 09.09.2023 duplicated	23/24PO2410	Duplicate	Duplicate	-	-
BACS FFC - PP - Mixed salad & Beetroot	23/24PO2411	23.90	23.90	-	23.90
BACS Nisbets - PP - Beaumont insert for condiment holder	23/24PO2412	8.59	8.59	1.43	7.16
BACS Pips - Reimburse from Mayor's - 20 x medium, 4 x veggie & 1 x gluten pasties	23/24PO2413	100.30	100.30	-	100.30
BACS Soul Street - PP - Made in Tennessee 10.06.2023	23/24PO2414	4,813.60	4,813.60	802.27	4,011.33
DDR St Austell - PP - Korvev	23/24PO2415	566.83	566.83	94.47	472.36
CC Universeal UK - PP - Re-usable & tamper-evident secure cash bags	23/24PO2416	136.80	136.80	22.80	114.00
BACS Coast 2 Coast - Event Team 80/90's night 15/9 PP	23/24PO2417	89.10	89.10	14.85	74.25
BACS Cwll Staff Agency - w/c 11/9 S Symons & T Attwood chef de partie's PP	23/24PO2418	486.00	486.00	81.00	405.00
BACS Harper Collins Publishers - Arthur high king of brit x5	23/24PO2419	43.95	43.95	-	43.95
CN Harper Collins Publishers - Arthur high king of brit x5	23/24PO2420	39.95	39.95	-	39.95
BACS Harper Collins Publishers - Arthur high king of brit x5	23/24PO2421	19.98	19.98	-	19.98
<b>BACS Harper Collins</b>		<b>23.98</b>	<b>23.98</b>	<b>-</b>	<b>23.98</b>
BACS RGB - Ice Machine hose PP	23/24PO2422	4.81	4.81	0.80	4.01
BACS Stones Bakery - rolls x40, sourdough x5	23/24PO2423	35.49	35.49	-	35.49
CN BritishGas - 15-31/8/23 Maenporth cancels 827251184	23/24PO2424	82.11	82.11	3.91	78.20
CN British Gas 2/8-1/9/23 Swanpool cancels 840037002	23/24PO2425	127.59	127.59	6.07	121.52
DDR BritishGas - 25/7-24/8/23 KP Stage	23/24PO2426	263.99	263.99	12.57	251.42
DDR BritishGas - 2/8-1/9/23 swanpool revised	23/24PO2427	125.68	125.68	5.98	119.70
DDR BritishGas - 25/7-24/8/23 Castle Beach	23/24PO2428	112.78	112.78	5.37	107.41
DDR BritishGas - 15-31/8/23 revised Maenporth	23/24PO2429	82.11	82.11	3.91	78.20
DDR BritishGas - 26/7-24/8/23 Gyllyngvase	23/24PO2430	165.94	165.94	7.90	158.04
BACS Grapefruit Moon - PP - Sundowner session	23/24PO2431	40.00	40.00	-	40.00
BACS BDO LLP - Limited Assurance Review for the year ended 31.03.2023	23/24PO2432	4,032.00	4,032.00	672.00	3,360.00
BACS Artist Sales 01.04.2023-01.09.2023 - Esther Smith	23/24PO2433	496.60	496.60	-	496.60
BACS Artist Sales 01.04.2023-01.09.2023 - Linda Styles	23/24PO2434	52.00	52.00	-	52.00
BACS Artist Sales 01.04.2023-01.09.2023 - June Hicks	23/24PO2435	81.25	81.25	-	81.25
BACS Artist Sales 01.04.2023-01.09.2023 - Jan Robson	23/24PO2436	26.00	26.00	-	26.00
BACS Artist Sales 01.04.2023-01.09.2023 - Dulcie Curtis-Atkins	23/24PO2437	25.68	25.68	-	25.68
BACS Artist Sales 01.04.2023-01.09.2023 - Bonnie Steward	23/24PO2438	10.08	10.08	-	10.08
BACS Artist Sales 01.04.2023-01.09.2023 - Bonnie Steward	23/24PO2439	295.75	295.75	-	295.75
CC Moss Brothers - Prurchase of suit for mayors consort	23/24PO2440	285.85	285.85	-	285.85
BACS Ann's Pasties - PP - 80 Sausage rolls & 25 Small pasties	23/24PO2441	212.50	212.50	-	212.50
BACS Baker Tom's - PP - 8 Focaccia	23/24PO2442	26.32	26.32	-	26.32
BACS Beach Boyz - PP - Performance 22.08.2023	23/24PO2443	2,053.90	2,053.90	-	2,053.90
BACS Britannia Lanes - AG - Self storage unit 05.09.23-02.10.23	23/24PO2444	249.46	249.46	41.18	208.28
BACS Britannia Lanes - AG - Self storage unit 05.09.23-02.10.24	23/24PO2445	249.46	249.46	41.18	208.28
<b>BACS Britannia Lanes</b>		<b>498.92</b>	<b>498.92</b>	<b>82.36</b>	<b>416.56</b>
BACS Cartidge Save - OPO - Ink cartridges for Admin	23/24PO2446	55.14	55.14	9.20	45.94
BACS Grantham Book Services - AG - Shop stock - Books	23/24PO2447	137.04	137.04	-	137.04
BACS Greenham - Toilets - Keepsafe Pro gloves & 2 ply Toilet rolls	23/24PO2448	636.55	636.55	106.09	530.46
BACS Jewson - Ponsharden - Hanson Fast set Postfix	23/24PO2449	95.40	95.40	15.90	79.50
BACS Junk Mail Art - AG - Shop stock - Cards	23/24PO2450	195.00	195.00	-	195.00
BACS Macmillan - AG - Shop stock - Books	23/24PO2451	76.97	76.97	-	76.97
BACS Pitney Bowes -OPO - Meter reset & transcation fee	23/24PO2452	308.00	308.00	-	308.00
BACS Rabart - Chapel - Rust stain remover, brush & plastic paint can	23/24PO2453	33.19	33.19	5.53	27.66
BACS Tate Enterprises - AG - Shop stock - Books	23/24PO2454	380.02	380.02	-	380.02
BACS The Book Services - AG - Shop stock - Books	23/24PO2455	97.50	97.50	-	97.50
CC Apple iCloud storage - September, October & November 2023	23/24PO2456	8.97	8.97	1.50	7.48
CC B&Q - AG - Dially Dolly 400kg	23/24PO2457	78.00	78.00	13.00	65.00
CC Amazon - Prime Membership fee	23/24PO2458	95.00	95.00	-	95.00
CC Amazon - AG - USB C Hub Docking station	23/24PO2459	26.99	26.99	4.50	22.49
CC Amazon - AG - Urmust Laptop Stand Holder	23/24PO2460	22.77	22.77	3.80	18.98
CC Amazon - AG - Avery Printable Place cards	23/24PO2461	8.75	8.75	1.46	7.29
CC Amazon - AG - Carphone Warehouse 3.5mm headphone Jack adapter	23/24PO2462	9.99	9.99	1.67	8.32
CC Amazon - AG - Pack of 288 small Half Size Wooden HB pencils	23/24PO2463	13.49	13.49	-	13.49
CC Amazon - AG - Mini Wireless Keyboard & mouse set	23/24PO2464	20.69	20.69	3.45	17.24
CC Amazon - AG - Pack of 10 furniture moving van removal fabric blankets	23/24PO2465	23.99	23.99	4.00	19.99
CC Meta - Facebook advertising 14.08.2023-05.09.2023	23/24PO2466	400.00	400.00	-	400.00
DDR Paymentsense - PP Terminal rental 01.08.23-31.08.23	23/24PO2467	239.04	239.04	39.84	199.20
DDR St Austell - PP - Proper Job, Korev, Guinness, Tribute & Corona	23/24PO2468	2,098.18	2,098.18	349.73	1,748.45
CN St Austell Brewery - PP - Cans of Korev	23/24PO2469	91.15	91.15	15.19	75.96
BACS Ann's Pasties - PP - 60 Sausage rolls & 110 Cocktail pasties	23/24PO2470	252.00	252.00	-	252.00
BACS Celtic Fish and Game - PP - Fresh smoked mackerel fillets	23/24PO2471	242.94	242.94	-	242.94
BACS Mark Claxton - PP - Sound engineer for Orang Fest	23/24PO2472	210.00	210.00	-	210.00
BACS Datasharp - OPO & PP - Printing & photocopying to 01.09.2023	23/24PO2473	143.87	143.87	23.98	119.89
BACS Datasharp - AGP - Printing & photocopying to 01.09.2023	23/24PO2474	85.16	85.16	14.19	70.97
<b>BACS Datasharp</b>		<b>229.03</b>	<b>229.03</b>	<b>38.17</b>	<b>190.86</b>
BACS FFC - PP - Salaries Aug 2023 & wholesale zero-rated goods	23/24PO2475	1,203.93	1,203.93	41.54	1,162.39
BACS FFC - AG - Splanna - Hire of Loveland 06.07.23 & 13.07.23	23/24PO2476	400.00	400.00	-	400.00
<b>BACS FFC</b>		<b>1,603.93</b>	<b>1,603.93</b>	<b>41.54</b>	<b>1,562.39</b>
BACS Rhiannon Jandrell - AG - Baby Jam & Rhyme Time sessions May to Sept 23	23/24PO2477	510.00	510.00	-	510.00
BACS Elin Manon Illustration - AG - Shop stock 2024 Calenders	23/24PO2478	180.00	180.00	-	180.00
BACS Rabart - PP - Zinsser alcoat paint, brushes & plasic scuttle	23/24PO2479	122.54	122.54	20.42	102.12
BACS The Printing Chambers - PP - A2 posters	23/24PO2480	25.00	25.00	-	25.00
		<b>220,697.47</b>	<b>220,697.47</b>	<b>27,268.45</b>	<b>193,429.02</b>



**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
BACS	Trevarthen - PP - Lamb mince	23/24PO2481	76.38	76.38	-	76.38
BACS	Trevarthen - PP - Chorizo sausage & Cooked ham sliced	23/24PO2482	41.96	41.96	-	41.96
BACS	Trevarthen - PP - Pork sausages	23/24PO2483	11.15	11.15	-	11.15
	<b>BACS Trevarthen</b>		<b>129.49</b>	<b>129.49</b>	<b>-</b>	<b>129.49</b>
BACS	Wildbrow - PP - Meta campaigns for Sundown sessions, Street Eats & Summer Bets	23/24PO2484	139.36	139.36	-	139.36
19488	Petty Cash Top Up - AG/Library	23/24PO2485	269.45	269.45	-	269.45
BACS	Corona - MB Gas Adjusted bill June '23(-£245.22) + Aug '23	23/24PO2486	18.28	18.28	0.87	17.41
BACS	Julian Berry - 'well Behaved Dogs' duo PP 6/9/23	23/24PO2487	40.00	40.00	-	40.00
BACS	Office Smart - x8 Page markers, Tipp ex(returned)	23/24PO2488	67.16	67.16	11.19	55.97
	Office Smart - White envelopes	23/24PO2489	90.19	90.19	15.03	75.16
	Office Smart - x4 Year Planners	23/24PO2490	7.34	7.34	1.22	6.12
	Office Smart - x5 A5 Diaries	23/24PO2491	7.68	7.68	1.28	6.40
	Office Smart - x1 Adjustable tilted laptop stand	23/24PO2492	69.53	69.53	11.59	57.94
	Office Smart - Wireless keyboard, notebooks,A4 lam pouch,A3 Lam pouch,tac	23/24PO2493	124.92	124.92	20.82	104.10
	<b>BACS Office Smart</b>		<b>366.82</b>	<b>366.82</b>	<b>61.14</b>	<b>305.68</b>
BACS	Rawle Gammon-x2 Viva Pan fixing kits Toilets)	23/24PO2494	3.38	3.38	0.56	2.82
BACS	Westcountry Group - White copier paper - library	23/24PO2495	510.00	510.00	85.00	425.00
CC	Amazon - x1 shock resistant laptop case - Michelle	23/24PO2496	9.99	9.99	1.67	8.33
CC	Instantprint - x4 silk poster prints A2, x50 Silk poster prints A4 AG	23/24PO2497	54.96	54.96	9.16	45.80
CC	Amazon - Scola Artmix 6 x 600 Paint AG	23/24PO2498	24.99	24.99	4.17	20.83
DDR	BritishGas - The Moor Piazza Elec 23/8-22/9/23	23/24PO2499	31.72	31.72	1.51	30.21
DDR	BT - Line rental package Sept '23	23/24PO2500	726.00	726.00	121.00	605.00
BACS	Heritage - AG shop - Makeup bags,pouches,notebooks,coasters	23/24PO2501	1,289.28	1,289.28	214.88	1,074.40
	HMRC - PAYE September 2023	23/24PO2502	11,765.87	11,765.87	-	11,765.87
	HMRC - NI September 2023	23/24PO2503	17,342.64	17,342.64	-	17,342.64
	Student Loans - September 2023	23/24PO2504	423.00	423.00	-	423.00
	<b>Total BACS</b>		<b>29,531.51</b>	<b>29,531.51</b>	<b>-</b>	<b>29,531.51</b>
	CC - Pensions -September 2023	23/24PO2505	29,370.31	29,370.31	-	29,370.31
	CC - Pensions additional pyt 6 of 12	23/24PO2506	600.00	600.00	-	600.00
	<b>Total BACS</b>		<b>29,970.31</b>	<b>29,970.31</b>	<b>-</b>	<b>29,970.31</b>
	Standard Life - MJC - AVC	23/24PO2507	65.00	65.00	-	65.00
	Kernow Learning MAT - King Charles	23/24PO2508	90.00	90.00	-	90.00
	Unison - Falmouth Subscriptions	23/24PO2509	62.45	62.45	-	62.45
	Net Salary Payments -September 23	23/24PO2510	100,415.23	100,415.23	-	100,415.23
CLOSED			-	-	-	-
			<b>384,445.69</b>	<b>384,445.69</b>	<b>27,768.40</b>	<b>356,677.29</b>

## FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Sep-23

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Post	Civic	Toilet	Cemetery R/R	Grounds	MB	Facilities	Kimberley Park	Events	Sundry Items	Running Balance
Code	OB	VAT	Net				ME	CP	P	C	T	CR	GM	MB	F	KP	E	SI	257.53
04.09.2023	1.55		1.55	966	ME		1.55	-	-	-	-	-	-	-	-	-	-	-	255.98
06.09.2023	8.6		8.60	967	me		8.60	-	-	-	-	-	-	-	-	-	-	-	247.38
06.09.2023	1.55		1.55	968	me		1.55	-	-	-	-	-	-	-	-	-	-	-	245.83
13.09.2023	5.60		5.60	969	me		5.60	-	-	-	-	-	-	-	-	-	-	-	240.23
18.09.2023	1.55		1.55	970	me		1.55	-	-	-	-	-	-	-	-	-	-	-	238.68
22.09.2023	4.85		4.85	971	me		4.85	-	-	-	-	-	-	-	-	-	-	-	233.83
22.09.2023	10.45		10.45	972	me		10.45	-	-	-	-	-	-	-	-	-	-	-	223.38
22.09.2023	3.10		3.10	973	me		3.10	-	-	-	-	-	-	-	-	-	-	-	220.28
22.09.2023	1.50		1.50	974	me		1.50	-	-	-	-	-	-	-	-	-	-	-	218.78
25.09.2023	2.80		2.80	975	me		2.80	-	-	-	-	-	-	-	-	-	-	-	215.98
26.09.2023	1.55		1.55	976	me		1.55	-	-	-	-	-	-	-	-	-	-	-	214.43
29.09.2023	2.09		2.09	977	SI		-	-	-	-	-	-	-	-	-	-	-	2.09	212.34
CLOSED			-				-	-	-	-	-	-	-	-	-	-	-	-	212.34
	45.19	0.00	45.19			45.19	43.10	-	-	-	-	-	-	-	-	-	-	2.09	

Nominal Codes

5030 5017 5010 5408 5303 5610 5695 5220 5012 5352 5457 5030

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

	DR	CR
2201 - vat	£ -	
Various		£ -



FALMOUTH ART GALLERY PETTY CASH SCHEDULE

Period: September 23

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Cashed	Parking	Exhibition	Consumables	Workshops	Stationery	Splanna	Postage	Library Equipment	Gallery Equipment	Running Balance
Code	Opening Bal						PAR	E	C	W	S	SE	Po	LE	GE	202.13
05/09/2023	6.00	1	5.00	2046	s		-	-	-	-	5.00	-	-	-	-	196.13
05/09/2023	19.80		19.80	2047	c		-	-	19.80	-	-	-	-	-	-	176.33
05/09/2023	6.80		6.80	2048	c		-	-	6.80	-	-	-	-	-	-	169.53
05/09/2023	3.40		3.40	2049	c		-	-	3.40	-	-	-	-	-	-	166.13
05/09/2023	3.50		3.50	2050	c		-	-	3.50	-	-	-	-	-	-	162.63
05/09/2023	11.80		11.80	2051	po		-	-	-	-	-	-	11.80	-	-	150.83
05/09/2023	4.69		4.69	2052	c		-	-	4.69	-	-	-	-	-	-	146.14
09/09/2023	47.80		47.80	2053	par		47.80	-	-	-	-	-	-	-	-	98.34
12/09/2023	1.85		1.85	2054	c		-	-	1.85	-	-	-	-	-	-	96.49
12/09/2023	1.55		1.55	2055	c		-	-	1.55	-	-	-	-	-	-	94.94
15/09/2023	1.85		1.85	2056	c		-	-	1.85	-	-	-	-	-	-	93.09
15/09/2023	3.60		3.60	2057	c		-	-	3.60	-	-	-	-	-	-	89.49
19/09/2023	2.40		2.40	2058	c		-	-	2.40	-	-	-	-	-	-	87.09
19/09/2023	7.40		7.40	2059	c		-	-	7.40	-	-	-	-	-	-	79.69
19/09/2023	4.05		4.05	2060	c		-	-	4.05	-	-	-	-	-	-	75.64
19/09/2023	5.00		5.00	2061	c		-	-	5.00	-	-	-	-	-	-	70.64
19/09/2023	1.75		1.75	2062	c		-	-	1.75	-	-	-	-	-	-	68.89
19/09/2023	3.40		3.40	2063	c		-	-	3.40	-	-	-	-	-	-	65.49
26/09/2023	1.75		1.75	2064	c		-	-	1.75	-	-	-	-	-	-	63.74
26/09/2023	2.45		2.45	2065	c		-	-	2.45	-	-	-	-	-	-	61.29
26/09/2023	25.49		25.49	2066	c		-	-	25.49	-	-	-	-	-	-	35.80
26/09/2023	3.00	0.50	2.50	2067	ge		-	-	-	-	-	-	-	-	2.50	32.80
26/09/2023	2.25		2.25	2068	po		-	-	-	-	-	-	2.25	-	-	30.55
28/09/2023			-			269.45	-	-	-	-	-	-	-	-	-	300.00
closed			-				-	-	-	-	-	-	-	-	-	300.00

	171.58	1.50	170.08	170.08	47.80	-	100.73	-	5.00	-	14.05	-	2.50
Nominal Codes					5816	5815	5808	5818	5805	5818	5804	5825	5819

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals			
	DR		CR
2201 - vat	£	1.50	
5819		£	-
5805			-
	£	1.50	-
NB add additional NL's depending on monthly expenditure			

## PP - GG PETTY CASH SCHEDULE

Period: September23

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Ope ning Bal	GG - GM	GG - Misc Grounds	PP - Events	PP - R&R	PP - Catering Supplies	PP - Cleaning	PP - Misc	Running Balance
							GM	MG	PE	RR	CS	CL	MC	494.92
							-	-	-	-	-	-	-	494.92
16/08/2023	12.60		12.60	23/048	cs		-	-	-	-	12.60	-	-	482.32
01/09/2023	4.90		4.90	23/049	cs		-	-	-	-	4.90	-	-	477.42
03/09/2023	3.10		3.10	23/050	cs		-	-	-	-	3.10	-	-	474.32
06/09/2023	6.75		6.75	23/051	cs		-	-	-	-	6.75	-	-	467.57
09/09/2023	4.20		4.20	23/052	cs		-	-	-	-	4.20	-	-	463.37
10/09/2023	4.90		4.90	23/053	cs		-	-	-	-	4.90	-	-	458.47
12/09/2023	4.99		4.99	23/054	mc		-	-	-	-	-	-	4.99	453.48
13/09/2023	9.60		9.60	23/055	cs		-	-	-	-	9.60	-	-	443.88
13/09/2023	28.35		28.35	23/056	cs		-	-	-	-	28.35	-	-	415.53
13/09/2023	24.00		24.00	23/057	cs		-	-	-	-	24.00	-	-	391.53
14/09/2023	9.35		9.35	23/058	cs		-	-	-	-	9.35	-	-	382.18
16/09/2023	7.20		7.20		cs		-	-	-	-	7.20	-	-	374.98
16/09/2023	20.00	3.33	16.67		MC		-	-	-	-	-	-	16.67	354.98
16/09/2023	3.25	0.54	2.71	23/059	CL		-	-	-	-	-	2.71	-	351.73
16/09/2023	35.20		35.20	23/060	cs		-	-	-	-	35.20	-	-	316.53
17/09/2023	30.40		30.40	23/061	cs		-	-	-	-	30.40	-	-	286.13
19/09/2023	14.60		14.60	23/062	cs		-	-	-	-	9.60	-	5.00	271.53
19/09/2023	22.78	3.80	18.98	23/063	mc		-	-	-	-	-	-	18.98	248.75
19/09/2023	19.34	3.22	16.12	23/064	mc		-	-	-	-	-	-	16.12	229.41
26/09/2023	9.08		9.08	23/065	cs		-	-	-	-	9.08	-	-	220.33
26/09/2023	20.00		20.00	23/066	cs		-	-	-	-	20.00	-	-	200.33
	<b>294.59</b>	<b>10.89</b>	<b>283.70</b>			283.70	-	-	-	-	<b>219.23</b>	<b>2.71</b>	<b>61.76</b>	

### Nominal Codes

	6300	6302	6350	6356	6351	6359
non VAT			-	-		5.00
VAT			-	-	2.71	56.76

Town Clerk

Councillor

Councillor

Finance Use Only

### VAT Journals

	DR		CR
2201 - vat	£	10.89	
Various			£ 10.89

NB add additional NL's depending on monthly expenditure



## **FALMOUTH TOWN COUNCIL**

Minutes of a meeting of the Finance and General Purposes Committee held in the Atherton Suite, The Old Post Office, The Moor, Falmouth on Monday 27<sup>th</sup> November 2023 at 7.00 pm.

Present: J C Robinson (Chair), D E Clegg (Vice Chair), L D Coley, S D Eva, D V Evans BEM, A J Jewell CC, J S Kirkham CC, and A L Rowe (from point mentioned)

Councillor Z Young also attended

In Attendance	A M Williams	(Town Clerk)
	R N Thomas	(Responsible Finance Officer)
	N Banfield	(Grant applicant)

### **F6852 APOLOGIES**

None received.

### **F6853 INTERESTS AND DISPENSATIONS**

None received.

### **F6854 MINUTES**

It was proposed by Councillor D V Evans, seconded by Councillor Jewell and

**RESOLVED** that the Part I Minutes of the meeting held on 30<sup>th</sup> October 2023 be confirmed as a correct record of the proceedings and signed by the Chair, subject to the following amendment, in respect of Minute F6843 the failed motion be recorded as ‘excepting for national pay awards, the Council aims to set a draft budget that results in an otherwise 0% precept increase for the 2024/25 financial year’.

Councillor Rowe now entered the meeting.

### **F6855 GRANT APPLICATIONS**

It was proposed by Councillor Eva, seconded by Councillor Robinson and

**RESOLVED** that the Council does not make a further grant award to Gylly Wellbeing Swimmers as they had been recent recipient of grant awards from the Council.

The Chair invited Councillors to consider the use of their unspent Community Chest funds to support the grant applicant if they wished.

The current grant approval schedule for 2023/24 was noted.

The Community Chest Fund schedule was duly noted, and the Chair again encouraged Councillors to ensure they used their allocation.

### **F6856 WEBSITE**

The Town Clerk reported that the website was progressing through testing and content uploading and would shortly go live. The report was noted.

#### **F6857 FUTURE PROJECTS**

The Chair reported the progress on, and conclusion of, several major projects including Re:Source, Skatepark, Pendennis Transfer, Arthur Exhibition, Changing Place, Ponsharden Cemeteries, and she invited the Committee to be cognisant of that success and to identify future project provision.

The Responsible Financial Officer updated upon the Building Surveys for the Municipal Building and funding opportunities.

The Committee identified as well as general consolidation then the Repairs and Maintenance Programme for the Municipal Building, interpretation works around Pendennis Headland, environmental, sustainability and safety improvements to asset stock, and a dedicated resource in regard to external funding bid preparation and project evaluation be identified as priorities for 2024/25.

#### **F6858 FORECAST 2023/24**

The Responsible Financial Officer presented the forecast report. Net reserves predicted at £849,000. She responded to questions thereon and advised upon the recommended level of General Fund Reserves that the Council would be below.

It was proposed by Councillor Clegg, seconded by Councillor Kirkham and

**RESOLVED** that the forecasting report be noted.

#### **F6859 CCLA LOCAL AUTHORITIES PUBLIC SECTOR DEPOSIT FUND**

The Committee noted the Local Authorities Public Sector Deposit Fund Fact Sheet for October 2023.

#### **F6860 FALMOUTH BUS SERVICE 60 – ELECTRIC ZERO EMISSION PROVISION**

The Responsible Financial Officer reported a request for the Council to make up a shortfall (£5000) of matched funding for the Department of Transport supported scheme for electric zero emissions bus provision (on the Service 60 Falmouth Town route). The service operator OTS would contribute £105,000 and Cornwall Council £35,000.

It was proposed by Councillor D V Evans, seconded by Councillor Jewell and

**RESOLVED** that the Council contributes £5000 towards the match-funding portion of the acquisition of a zero emissions bus for the Falmouth Route 60 service, from its Environmental Support Earmarked Reserve.

#### **F6861 MUNICIPAL BUILDINGS**

The Responsible Financial Officer reported that the Town Clerk had authorised emergency roof repairs for the Municipal Buildings to prevent water ingress, a contractor had been engaged for the lowest received quotation at £7,915. Further the Facilities Manager had now received the Structural Survey Report which required works at £1.2 million. Those would be programmed now with the Grounds, Facilities and Environmental Action Committee and the Cultural Services Committee. The Council were actively seeking external funding to offset the core costs of those works.



It was proposed by Councillor Robinson, seconded by Councillor D V Evans and

**RESOLVED** that the emergency roof repair works be approved in retrospect and the programming of future repair and maintenance works supported.

**F6862 PROTECT DUTY**

The Town Clerk reported upon The Terrorism (Protection of Premises) Bill and the likely future resourcing provisions that the Council would have to make to ensure the safety and compliance of its venues and events. This was duly noted.

**F6863 REFERENCE FROM GROUNDS, FACILITIES AND ENVIRONMENTAL ACTION COMMITTEE**

Pursuant to Minute GFEA103 the Chair requested Councillor Edwards to update upon the Dracaena Skatepark Development and the consideration of the Grounds, Facilities and Environmental Action Committee recommendation for use of the Town Council held community portion of the Community Infrastructure Levy for outstanding works to achieve onsite drainage connection compliance. Councillor Edwards advised that there were confidential contractual matters still outstanding.

It was proposed by Councillor Eva, seconded by Councillor Robinson and

**RESOLVED** that further consideration of this matter be in Part II of the meeting, in the public interest, as there were outstanding confidential contractual matters. .

**F6864 EXPENDITURE AND PETTY CASH**

It was proposed by Councillor Robinson, seconded by Councillor Clegg and

**RESOLVED** that that the expenditure and Petty Cash schedules for October 2023 be approved. (attached)

**F6865 EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Robinson, seconded by Councillor Clegg and

**RESOLVED** that in view of the confidential nature of contractual matters and personal information, it is advisable, in the public interest that the press and public be excluded from the meeting.

# FALMOUTH TOWN COUNCIL

Month October  
Meeting 27/11/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
DD	Cornwall Council - Business rates (October) 2023- PO Building	23/24PO2511	1,518.00	1,518.00	-	1,518.00
DD	Cornwall Council - Business rates (October) 2023 - Art Gallery	23/24PO2512	655.00	655.00	-	655.00
DD	Cornwall Council - Business rates (October) 2023 - PO Building 1st Floor	23/24PO2513	896.00	896.00	-	896.00
DD	Cornwall Council - Business rates (October) 2023 - Municipal Building	23/24PO2514	707.00	707.00	-	707.00
DD	Cornwall Council - Business rates (October) 2023 - PO Building 2nd Floor	23/24PO2515	576.00	576.00	-	576.00
DD	Cornwall Council - Business rates-(October) 2023-Cemetery Pennance Rd	23/24PO2516	568.00	568.00	-	568.00
DD	Cornwall Council - Business rates (October) 2023-Cemetery Swanpool Rd	23/24PO2517	279.00	279.00	-	279.00
DD	Cornwall Council - Business rates (October) 2023 - Kimberley park Lodge	23/24PO2518	737.00	737.00	-	737.00
DD	Cornwall Council - Business Rates (October) 2023 - Mortuary	23/24PO2519	306.00	306.00	-	306.00
DD	Cornwall Council - Business rates (October) 2023 - Quarry Car Park	23/24PO2520	122.00	122.00	-	122.00
DD	Cornwall Council - Municipal Building (October) 2023 - Library	23/24PO2521	1,206.00	1,206.00	-	1,206.00
DD	Cornwall Council-Business reates (October) 2023- Princess Pavilion	23/24PO2522	852.00	852.00	-	852.00
BACS	Universeal Ltd - x10 Secure Cash Bag PP	23/24PO2523	106.80	106.80	17.80	89.00
CC	Microsoft - 365 Bus Premium 1/9-30/9/23	23/24PO2524	144.00	144.00	-	144.00
CC	Microsoft - office 365 E3 9/9-8/10/23	23/24PO2525	66.00	66.00	-	66.00
CC	Microsoft -Enterprise Mobility + security E5 24/8-31/8/23	23/24PO2526	730.75	730.75	-	730.75
CC	Microsoft - Project Plan 1 8/9-7/10/23	23/24PO2527	8.20	8.20	-	8.20
CC	Microsoft - 365 Bus Basic - 21/9-20/10/23	23/24PO2528	93.10	93.10	-	93.10
CC	Microsoft - 365 Bus Standard 27/8-26/3/24	23/24PO2529	60.71	60.71	-	60.71
CC	Amazon - x2 Wireless keyboards x1 reception x1 M Bennett	23/24PO2530	49.28	49.28	8.22	41.06
DDR	B&Q - Ponsharden-multi drill bit,twisted bar,cls timber	23/24PO2531	59.51	59.51	9.92	49.59
DDR	BritishGas - KP Stage electric - 25/8-24/9/23	23/24PO2532	120.50	120.50	5.73	114.77
DDR	Ram Tracking - Vehicle tracking 28/9-27/10/23	23/24PO2533	45.00	45.00	7.50	37.50
DDR	Screwfix - Ponsharden-rebar cutter 38"	23/24PO2534	57.99	57.99	9.66	48.33
DDR	WCFruits - Barista Oat Milk + semi & whole fat milk	23/24PO2535	11.54	11.54	-	11.54
DDR	WCFruits - Cocktail sticks	23/24PO2536	3.42	3.42	0.57	2.85
DDR	WCFruits - Veg Oil	23/24PO2537	37.33	37.33	-	37.33
DDR	WCFruits - Barista Oat Milk	23/24PO2538	1.90	1.90	-	1.90
DDR	WCFruits - Cabbage,cucumber,radish,mayo	23/24PO2539	14.48	14.48	-	14.48
DDR	WCFruits - Barista Oat Milk + semi & whole fat milk	23/24PO2540	11.54	11.54	-	11.54
CN	WCFruits - Barista Oat Milk	23/24PO2541	1.90	1.90	-	1.90
DDR	WCFruits - Frozen Peas	23/24PO2542	5.03	5.03	-	5.03
DDR	WCFruits - Old manor house scones	23/24PO2543	11.21	11.21	-	11.21
DDR	WCFruits - Mini clotted cream portions	23/24PO2544	9.46	9.46	-	9.46
DDR	WCFruits - Traybake Lemon Drizzle, Flapjacks,scones,brownies	23/24PO2545	148.48	148.48	-	148.48
DDR	WCFruits - Mini Clotted cream portions, strawberry jam	23/24PO2546	38.82	38.82	-	38.82
DDR	WCFruits - Barista Oat Milk + semi & whole fat milk	23/24PO2547	11.54	11.54	-	11.54
DDR	WCFruits - Herbs,cabbage,carrot,eggs,grapes,onion,pots,salad,bacon	23/24PO2548	387.32	387.32	-	387.32
DDR	WCFruits - Barista Oat Milk + semi & whole fat milk	23/24PO2549	11.54	11.54	-	11.54
DDR	WCFruits - Tomato,parsley,eggs,bacon,dbel cream,peppers	23/24PO2550	62.51	62.51	-	62.51
DDR	WCFruits - Crisps C&O, S&V, Salted, Sweet chilli	23/24PO2551	41.72	41.72	6.96	34.76
DDR	WCFruits - Barista Oat Milk + semi & whole fat milk	23/24PO2552	11.64	11.64	-	11.64
DDR	WCFruits - Bakers, Salad, Butter, chips	23/24PO2553	108.81	108.81	-	108.81
DDR	WCFruits - Olives, peppers,gherkins,spices,caster sugar, mayo	23/24PO2554	671.84	671.84	-	671.84
DDR	WCFruits - Barista Oat Milk + semi & whole fat milk	23/24PO2555	11.64	11.64	-	11.64
DDR	WCFruits - Frozen B'berries & R'berries	23/24PO2556	36.38	36.38	-	36.38
DDR	WCFruits - Dill, Chilli,cucumber,pomegranate,salad,oil,greek yoghurt	23/24PO2557	139.66	139.66	-	139.66
DDR	WCFruits - Barista Oat Milk & semi skimmed milk	23/24PO2558	14.77	14.77	-	14.77
DDR	WCFruits - Mozzarella Balls	23/24PO2559	13.25	13.25	-	13.25
DDR	WCFruits - Barista Oat Milk + semi & whole fat milk	23/24PO2560	11.64	11.64	-	11.64
DDR	WCFruits - Cous Cous	23/24PO2561	10.26	10.26	-	10.26
DDR	WCFruits - Carrots, potatoes,spring onion,s'berries,clotted cream,dbel cream	23/24PO2562	118.05	118.05	-	118.05
DDR	WCFruits - Mint, cucumber, lemon,orange,s'berries	23/24PO2563	20.92	20.92	-	20.92
CN	WCFruits - Dble Cream	23/24PO2564	65.83	65.83	-	65.83
CC	TotalDrinks - PP Reggae Festival Tonic wine, guinness	23/24PO2565	241.95	241.95	-	241.95
CC	VKF Renzel - x15 Menu Card Holders PP	23/24PO2566	94.20	94.20	15.70	78.50
CC	Currys - x3 Samsung tv's for CCTV room	23/24PO2567	1,497.00	1,497.00	249.50	1,247.50
CC	Instantprint - AG - x50 silk poster prints A4 & x4 Poster prints A2	23/24PO2568	60.44	60.44	10.07	50.37
CC	Amazon - x10 Grapefruit drinks PP Reggae Festival	23/24PO2569	88.80	88.80	-	88.80
CC	Paul Mitchell Sacks - PP Roll of hessian for Reggae Festival	23/24PO2570	48.00	48.00	8.00	40.00
CC	The Stable - deposit for x30 christmas party menus FTC-to be reimbursed	23/24PO2571	151.50	151.50	-	151.50
DDR	B&Q - Squire combi shackle x4 (Trescobeas),puched ros sheets(Grounds)	23/24PO2572	85.39	85.39	14.24	71.15
DDR	BritishGas - Castle Beach 25/8-24/9/23 Elec	23/24PO2573	90.95	90.95	4.33	86.62
DDR	BritishGas - POW Toilets 2/9-1/10/23 Elec	23/24PO2574	132.02	132.02	6.28	125.74
DDR	BritishGas - Library 1-30/9/23 Elec	23/24PO2575	252.56	252.56	12.02	240.54
DDR	BritishGas - Gylly toilets 25/8-23/9/23 Elec	23/24PO2576	111.90	111.90	5.32	106.58
DDR	BritishGas - CSCP 1-30/9/23 Elec	23/24PO2577	370.90	370.90	17.66	353.24
DDR	BritishGas - Library 2/9-1/10/23 Elec	23/24PO2578	889.47	889.47	148.24	741.23
DDR	BritishGas - Maenporth 1/9-2/10/23 Elec	23/24PO2579	56.88	56.88	2.70	54.18
DDR	BritishGas - Swanpool 2/9-1/10/23 Elec	23/24PO2580	61.65	61.65	2.93	58.72
DDR	Data Protection Fee - GDPR/Data	23/24PO2581	55.00	55.00	-	55.00
DDR	St Austell - Keg,foreign, proper job,harbour,korev,rattler,heineken	23/24PO2582	1,396.08	1,396.08	232.72	1,163.36
			17,557.50	17,557.50	796.07	16,761.43



# FALMOUTH TOWN COUNCIL

Month October  
Meeting 27/11/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
DDR	TotalEnergies - Feeder Pillar 1-31/7/23 Elec	23/24PO2583	20.35	20.35	0.97	19.38
DDR	TotalEnergies - MB 1-27/7/23 Elec	23/24PO2584	200.11	200.11	9.53	190.58
DDR	WCFruits - Eggs, mushrooms,parsley,tomato,bacon,baked beans	23/24PO2585	136.90	136.90	-	136.90
DDR	WCFruits - Barista Oat Milk & Semi & Whole Fat Milk	23/24PO2586	11.64	11.64	-	11.64
DDR	WCFruits - Butternut Squash,cabbage,chilli,leeks	23/24PO2587	30.62	30.62	-	30.62
DDR	WCFruits - Eggs, lemons,pear,coconut,almonds,biscuits,cherries, choc	23/24PO2588	202.55	202.55	-	202.55
DDR	WCFruits - Barista Oat Milk & Semi & Whole Fat Milk	23/24PO2589	11.64	11.64	-	11.64
DDR	WCFruits - Icing Sugar	23/24PO2590	5.13	5.13	-	5.13
DDR	WCFruits - Barista Oat Milk & Semi & Whole Fat Milk	23/24PO2591	11.64	11.64	-	11.64
DDR	WCFruits - Crisps, Barista Milk	23/24PO2592	21.78	21.78	1.74	20.04
DDR	WCFruits - Dill, eggs, garlic,lemons,parmesan,flour	23/24PO2593	37.93	37.93	-	37.93
DDR	WCFruits - Barista Oat Milk & Semi & Whole Fat Milk	23/24PO2594	11.54	11.54	-	11.54
DDR	WCFruits - Cabbage, Dble whippable oat cream	23/24PO2595	18.04	18.04	-	18.04
DDR	WCFruits - Barista Oat Milk & Semi & Whole Fat Milk	23/24PO2596	11.54	11.54	-	11.54
DDR	WCFruits - Plain Scones	23/24PO2597	22.42	22.42	-	22.42
DDR	WCFruits - Barista Oat Milk & Semi & Whole Fat Milk	23/24PO2598	11.54	11.54	-	11.54
DDR	WCFruits - Barista Oat Milk & Semi & Whole Fat Milk	23/24PO2599	62.96	62.96	-	62.96
DDR	WCFruits - Vanilla Syrup	23/24PO2600	9.02	9.02	-	9.02
DDR	WCFruits - Herbs,beetroot,carrot,horseradish,onion,parslay,rocket,tomato	23/24PO2601	175.29	175.29	-	175.29
DDR	WCFruits - Biodeg cups	23/24PO2602	60.42	60.42	10.07	50.35
DDR	WCFruits - Leeks, feta cheese,dble cream,peppers	23/24PO2603	47.88	47.88	-	47.88
DDR	WCFruits - Puff Pastry	23/24PO2604	38.85	38.85	-	38.85
DDR	WCFruits - Butternut Squash, parsley,bacon,lentils,salt flakes	23/24PO2605	56.70	56.70	-	56.70
BACS	Pendennis Leisure CIO - Shops & Castles - Grant F6819	23/24PO2606	28,600.00	28,600.00	-	28,600.00
BACS	S Scott - Expenses - AG -Accommodation London 18.10.2023	23/24PO2607	134.50	134.50	-	134.50
BACS	Southwest Vars & Events - Tallships - Production/Event delivery. Entertainment	23/24PO2608	60,000.00	60,000.00	10,000.00	50,000.00
BACS	Clr A Rowe - Expenses - Mileage	23/24PO2609	26.10	26.10	-	26.10
BACS	A Johnson - AG - Art couriers per Diems	23/24PO2610	90.00	90.00	-	90.00
BACS	C Grewal Schultz - AG - Art couriers per Diems	23/24PO2611	60.00	60.00	-	60.00
BACS	David Berie - AG - Photography	23/24PO2612	250.00	250.00	-	250.00
BACS	Greymatter - GFI Archiver -Subscription Licence Renewal 1 year	23/24PO2613	127.20	127.20	21.20	106.00
BACS	AO Printworks - AG - Shop stock - Lady of Shalott prints & postage	23/24PO2614	102.50	102.50	-	102.50
BACS	Autograffiti - PP - Digital Prints	23/24PO2615	78.00	78.00	13.00	65.00
BACS	Baker Tom - PP - Scones	23/24PO2616	35.30	35.30	-	35.30
BACS	Steven Brown - PP - Lighting services Aug & Sept 2023	23/24PO2617	756.00	756.00	-	756.00
BACS	Castle Sports - Tallships - Caps, tote bags & hoodies	23/24PO2618	598.32	598.32	99.72	498.60
BACS	Clear Brew - PP - Full dispense system check & regular line clear	23/24PO2619	144.00	144.00	24.00	120.00
BACS	Bespoke Cornwall - Pinsharden - balance of gaates & balustrade, stonework	23/24PO2620	2,755.98	2,755.98	459.33	2,296.65
BACS	Cornwall Staff - PP - Temp chefs Sept 2023	23/24PO2621	918.00	918.00	153.00	765.00
BACS	CSE - PP - ICR Touch Software x 3 terminals October 23	23/24PO2622	90.00	90.00	15.00	75.00
BACS	FFC - PP - Mixed salad	23/24PO2623	21.00	21.00	-	21.00
BACS	Grantham Book Service - AG - Shop stock - Making Simple Automata	23/24PO2624	42.22	42.22	-	42.22
BACS	Greenham - Toilets - 2 ply toilet rolls	23/24PO2625	833.28	833.28	138.88	694.40
BACS	Liftman UK - MB - Carry out service on passenger lift	23/24PO2626	132.00	132.00	22.00	110.00
BACS	Lubbe & Sons - Rewinding fund - Bulbs	23/24PO2627	1,070.70	1,070.70	178.45	892.25
BACS	Lubbe & Sons - Rewinding fund - Bulbs	23/24PO2628	1,368.00	1,368.00	228.00	1,140.00
	<b>BACS Lubbe &amp; Sons</b>		<b>2,438.70</b>	<b>2,438.70</b>	<b>406.45</b>	<b>2,032.25</b>
BACS	Nisbets - PP - Mezclar Tin on Tin set Boston can, Hand held Lime Press, Spirit Po	23/24PO2629	182.35	182.35	30.39	151.96
BACS	Steve Patterson - AG - Arthurian talk 09.09.23	23/24PO2630	80.00	80.00	-	80.00
BACS	Penryn Plastics - Toilets - Faithfull 51mm Holesaw & Arbor 32-210mm	23/24PO2631	19.95	19.95	3.33	16.63
BACS	Percomm -Repalcement APC Battery pack for the UPS in the basement	23/24PO2632	792.90	792.90	132.15	660.75
BACS	Reach Access - Xmas lights,hang baskets,bunting	23/24PO2633	7,792.50	7,792.50	1,298.75	6,493.75
BACS	Reef - Toilets - Scheduled services	23/24PO2634	57.60	57.60	9.60	48.00
BACS	Reef -Cemetery chapel - Scheduled services	23/24PO2635	81.60	81.60	13.60	68.00
BACS	Reef -PP - Scheduled services	23/24PO2636	217.19	217.19	36.20	180.99
BACS	Reef - OPO - Scheduled services	23/24PO2637	352.80	352.80	58.80	294.00
	<b>BACS Reef</b>		<b>709.19</b>	<b>709.19</b>	<b>118.20</b>	<b>590.99</b>
BACS	Smith & Reed - AG - H Purshouse temp w.c 18.09.23	23/24PO2638	435.74	435.74	72.62	363.12
BACS	Stones Bakery - PP - 40 Rolls	23/24PO2639	18.70	18.70	-	18.70
BACS	Swashbuckling - TM - Stilt walkers 09.12.2023 & 10.12.2023	23/24PO2640	1,120.00	1,120.00	-	1,120.00
BACS	Swift Catering - PP - Bamboo paddle picks, Oxy stain removing powder, laundry s	23/24PO2641	70.14	70.14	11.69	58.45
BACS	Swift Catering - PP - Food pre allergen labels	23/24PO2642	17.99	17.99	3.00	14.99
	<b>BACS Swift Catering</b>		<b>88.13</b>	<b>88.13</b>	<b>14.69</b>	<b>73.44</b>
BACS	Tate Enterprises - AG - Shop stock - Books	23/24PO2643	380.02	380.02	-	380.02
BACS	Wildbrown - PP - Marketing support September 23	23/24PO2644	911.25	911.25	-	911.25
BACS	BG Electrical - PP - Assess 4 x outside lighth around The Cottage	23/24PO2645	490.80	490.80	81.80	409.00
BACS	BG Electrical - OPO - Disconnect old / redundant supply for Defibrillator	23/24PO2646	108.00	108.00	18.00	90.00
BACS	BG Electrical - Chapel -Assess options to improve internal lighting	23/24PO2647	368.40	368.40	61.40	307.00
	<b>BACS BG Electrical</b>		<b>967.20</b>	<b>967.20</b>	<b>161.20</b>	<b>806.00</b>
BACS	Sam Bradbury - AG - Art workshop 30.09.2023	23/24PO2648	90.00	90.00	-	90.00
BACS	Linda Chambers - AG - Baby painting sessions 08.09.23 & 29.09.23	23/24PO2649	120.00	120.00	20.00	100.00
BACS	Citron Hygiene - MB - Minimum contract value	23/24PO2650	142.81	142.81	23.80	119.01
BACS	Citron Hygiene - MB - Medical waste service & sanitary disposal unit	23/24PO2651	82.84	82.84	13.81	69.03
	<b>BACS Citron Hygiene</b>		<b>225.65</b>	<b>225.65</b>	<b>37.61</b>	<b>188.04</b>
BACS	Classic Fire - BooKooos - Battery S.L.A 12 volt 3AH	23/24PO2652	165.60	165.60	27.60	138.00
BACS	Constantine Stores - PP - Spie Rum & Banana Rum	23/24PO2653	60.57	60.57	10.10	50.48
			<b>131,166.84</b>	<b>131,166.84</b>	<b>14,097.59</b>	<b>117,069.25</b>

# FALMOUTH TOWN COUNCIL

Month      October  
Meeting      27/11/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
<b>CN Contract sign system - A4 snap frame</b>	<b>23/24PO2654</b>	<b>18.00</b>	<b>18.00</b>	<b>3.00</b>	<b>15.00</b>
BACS Cormac - Tallships - Signage 2023	23/24PO2655	14,429.05	14,429.05	2,404.84	12,024.21
BACS Sarah Cove - AG - Arthur - Condition checking painting and conservation advice	23/24PO2656	117.00	117.00	19.50	97.50
BACS Coast 2 Coast - PP - Streets, Eats & Summer Beats event team	23/24PO2657	188.10	188.10	31.35	156.75
BACS Edge IT Systems - Epitaph Online 5 contract	23/24PO2658	759.60	759.60	126.60	633.00
BACS Fal River - Tallships - Programmes sold	23/24PO2659	56.00	56.00	-	56.00
BACS Fire Safety - OPO & MB - Weekly fire safety visit 01.07.23-30.09.23	23/24PO2660	792.00	792.00	132.00	660.00
BACS Fire Safety - PP - Weekly fire safety visit 01.07.23-30.09.23	23/24PO2661	504.00	504.00	84.00	420.00
<b>BACS Fire Safety</b>		<b>1,296.00</b>	<b>1,296.00</b>	<b>216.00</b>	<b>1,080.00</b>
BACS Grantham Book Services - AG - Shop Stock	23/24PO2662	120.15	120.15	-	120.15
BACS Greenham - Toilets - Foam hand soap, disinfectant & toilet rolls	23/24PO2663	798.55	798.55	133.09	665.46
BACS Hachette - AG - Shop stock - Books & cards	23/24PO2664	535.81	535.81	51.96	483.85
BACS Jewson - Ponsharden - All in Ballast & Multicem cement	23/24PO2665	88.56	88.56	14.76	73.80
BACS Infinitus - MB & OPO monthly Key Holding	23/24PO2666	62.40	62.40	10.40	52.00
BACS Infinitus - PP monthly Key Holding	23/24PO2667	31.20	31.20	5.20	26.00
BACS Infinitus - Atherton Suite - Guard 10/09/23	23/24PO2668	115.20	115.20	19.20	96.00
BACS Infinitus - CCTV - Operator & Equipment supply	23/24PO2669	2,308.87	2,308.87	384.81	1,924.06
<b>BACS Infinitus</b>		<b>2,517.67</b>	<b>2,517.67</b>	<b>419.61</b>	<b>2,098.06</b>
BACS J Gas Supplies - PP - Refill 60/40 Mix gas, 10 Ltr CO2 & 30/70 Mix gas cylinder	23/24PO2670	150.00	150.00	25.00	125.00
BACS Macsalvors - KP - S/S Comm D Shackle 5mm	23/24PO2671	19.27	19.27	3.21	16.06
BACS Meaco - AG 0 Annual Service plan from 01.11.23	23/24PO2672	1,106.40	1,106.40	184.40	922.00
BACS Objective IT - offsite support & system monitor x89	23/24PO2673	7,260.00	7,260.00	1,210.00	6,050.00
BACS Objective IT - PP Offsite Support & Monitor x20	23/24PO2674	1,848.00	1,848.00	308.00	1,540.00
BACS Objective IT - FTCM offsite support x19	23/24PO2675	1,596.00	1,596.00	266.00	1,330.00
<b>BACS Objective IT</b>		<b>10,704.00</b>	<b>10,704.00</b>	<b>1,784.00</b>	<b>8,920.00</b>
BACS McNeillage Conservation - Ponsharden - Expenses for re-location work	23/24PO2676	240.00	240.00	40.00	200.00
BACS Passmore - Toilets - Extra cleaning	23/24PO2677	84.00	84.00	14.00	70.00
BACS Passmore - Toilets - Emergency callout	23/24PO2678	42.00	42.00	7.00	35.00
<b>BACS Passmore</b>		<b>126.00</b>	<b>126.00</b>	<b>21.00</b>	<b>105.00</b>
BACS SLCC - 13th Edition Local Council Administration book & delivery	23/24PO2679	141.80	141.80	0.80	141.00
<b>CN SLCC - 13th Edition Local Council Administration book Discount</b>	<b>23/24PO2680</b>	<b>10.00</b>	<b>10.00</b>	<b>-</b>	<b>10.00</b>
<b>BACS SLCC</b>		<b>131.80</b>	<b>131.80</b>	<b>0.80</b>	<b>131.00</b>
BACS SWW - Gyllynvase toilets water rates 15.06.23-25.09.23	23/24PO2681	1,650.88	1,650.88	-	1,650.88
BACS SWW - Swanpool toilets water rates 15.06.23-25.09.23	23/24PO2682	809.20	809.20	-	809.20
BACS SWW - Old Cemetery water rates 15.06.23-25.09.23	23/24PO2683	26.62	26.62	-	26.62
BACS SWW - New Cemetery water rates 21.06.23-25.09.23	23/24PO2684	34.70	34.70	-	34.70
BACS SWW - Old Lower Cemetery water rates 30.06.23-25.09.23	23/24PO2685	21.98	21.98	-	21.98
BACS S Wills - PP - Solo Act 26.09.2023	23/24PO2686	200.00	200.00	-	200.00
<b>CN Universeal - returned cash bags as too small</b>	<b>23/24PO2687</b>	<b>82.80</b>	<b>82.80</b>	<b>13.80</b>	<b>69.00</b>
CC Abbotts - PP Bottle drinks fridge + refundable damage deposit	23/24PO2688	349.00	349.00	41.50	307.50
CC Amazon - x1 displayport to HDMI Rgates	23/24PO2689	7.99	7.99	1.33	6.66
CC CPC - PP Pulse Black wire safety bond x10. Lighting safety Bond x20	23/24PO2690	132.36	132.36	22.06	110.30
CC Dash - Hire car Mark Williams	23/24PO2691	324.00	324.00	54.00	270.00
CC Easyspace - Domain 12 months for princesspavilion.co.uk	23/24PO2692	12.23	12.23	2.04	10.19
CC Easyspace - Domain 12 months for Falmouthtowncouncil.co.uk	23/24PO2693	12.23	12.23	2.04	10.19
CC Office Space - x2 Response mesh chairs for CCTV room	23/24PO2694	405.60	405.60	67.60	338.00
DDR American Express - monthly card fees	23/24PO2695	10.80	10.80	-	10.80
DDR Bank of Ireland - EFT transfers x223 July - Sept '23	23/24PO2696	26.76	26.76	-	26.76
DDR BritGas - Grove Place 2/9-1/10/23 Elec	23/24PO2697	569.25	569.25	94.87	474.38
DDR BritGas - Webber Street 2/9-1/10/23 Elec	23/24PO2698	26.43	26.43	1.25	25.18
DDR BT - Line Rental	23/24PO2699	726.00	726.00	121.00	605.00
DDR B&Q - Facilities-Town Flat Brush,white spirit,roller frame,roller tray	23/24PO2700	29.45	29.45	4.91	24.54
DDR G4S - Cash collection FIS x5	23/24PO2701	168.90	168.90	28.15	140.75
DDR Sage - Payroll, support 1-30/9/23	23/24PO2702	621.60	621.60	103.60	518.00
DDR St Austell - Proper Job, Harbour Artic, korev,rattler,guinness,tribute	23/24PO2703	4,884.54	4,884.54	814.16	4,070.38
DDR TotalEnergies - Chapel C of E 1-29/9/23	23/24PO2704	28.64	28.64	1.36	27.28
DDR Total Energies - Moor Adj the bench 1-29/9/23	23/24PO2705	53.35	53.35	2.54	50.81
DDR Total Energies - Chapel Non Conformist 1-29/9/23	23/24PO2706	184.48	184.48	8.78	175.70
DDR Total Energies - MB 1-28/9/23	23/24PO2707	321.53	321.53	15.31	306.22
DDR Total Energies - Feeder Pillar opo 1-29/9/23	23/24PO2708	17.88	17.88	0.85	17.03
DDR Total Energies - MB site 2 25/8-30/9/23	23/24PO2709	737.09	737.09	35.10	701.99
DDR Total Energies - Park Lodge 1-29/9/23	23/24PO2710	39.02	39.02	1.86	37.16
DDR Total Energies - PP Gas 31/8-30/9/23	23/24PO2711	341.60	341.60	16.27	325.33
DDR WCFruits - Semi & Whole fat milk	23/24PO2712	19.26	19.26	-	19.26
DDR WCFruits - Barista Oat milk & Semi & Whole fat milk	23/24PO2713	11.54	11.54	-	11.54
DDR WCFruits - Mini clotted cream portions & Strawberry jam	23/24PO2714	31.54	31.54	-	31.54
DDR WCFruits - Traybake Lemon & Polenta cake	23/24PO2715	27.98	27.98	-	27.98
DDR WCFruits - Large Oranges	23/24PO2716	7.90	7.90	-	7.90
DDR WCFruits - Lemons	23/24PO2717	5.51	5.51	-	5.51
DDR WCFruits - Eggs, butter, dark choc, coconut milk,flora,sugar	23/24PO2718	89.77	89.77	-	89.77
DDR WCFruits - Barista Oat milk & Semi & Whole fat milk	23/24PO2719	15.34	15.34	-	15.34
DDR WCFruits - Barista Oat milk & Semi & Whole fat milk	23/24PO2720	11.54	11.54	-	11.54
DDR WCFruits - Frozen Peas	23/24PO2721	5.03	5.03	-	5.03
DDR WCFruits - Dble Cream	23/24PO2722	9.40	9.40	-	9.40
DDR WCFruits - Traybake Brownie & Lemon & Polenta	23/24PO2723	53.20	53.20	-	53.20
DDR WCFruits - Eggs, bacon,butter beans,butter,mustard,stock,tomatoes	23/24PO2724	125.85	125.85	-	125.85
		<b>177,637.97</b>	<b>177,637.97</b>	<b>20,997.50</b>	<b>156,640.48</b>



# FALMOUTH TOWN COUNCIL

Month October  
Meeting 27/11/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
DDR WCFruits - Whole fat milk	23/24PO2725	8.03	8.03	-	8.03
DDR WCFruits - Lemon,Lime,Dairy Milk,Kitkat,mars,twix,crisps,Barista milk	23/24PO2726	158.88	158.88	21.39	137.49
DDR WCFruits - Cabbage -white/red	23/24PO2727	6.03	6.03	-	6.03
DDR WCFruits - Barista Oat milk + Semi & Whole fat milk	23/24PO2728	11.54	11.54	-	11.54
DDR WCFruits - Puff Pastry sheets	23/24PO2729	38.85	38.85	-	38.85
DDR WCFruits - Bakers, leek, salad,feta, cheese, dble cream, virgin olive oil	23/24PO2730	131.23	131.23	-	131.23
DDR WCFruits - Barista Oat milk + Semi & Whole fat milk	23/24PO2731	11.54	11.54	-	11.54
DDR WCFruits - Barista Oat milk + Semi & Whole fat milk	23/24PO2732	20.98	20.98	-	20.98
DDR WCFruits - Chips	23/24PO2733	16.62	16.62	-	16.62
DDR WCFruits - Barista Oat milk + Semi & Whole fat milk	23/24PO2734	20.44	20.44	-	20.44
BACS R Gates - Expenses - Replacement TV	23/24PO2735	80.00	80.00	-	80.00
BACS Ann's Pasties - PP - 40 Sausage rools & 50 small pasties	23/24PO2736	185.00	185.00	-	185.00
BACS Ann's Pasties - PP - 40 Sausage rools & 50 small pasties	23/24PO2737	185.00	185.00	-	185.00
<b>BACS Ann's Pasties</b>		<b>370.00</b>	<b>370.00</b>	<b>-</b>	<b>370.00</b>
BACS Autograffiti - PP - 2 x Digital prints for sign board	23/24PO2738	78.00	78.00	13.00	65.00
BACS Bailey's Country Store - Gyllyngdune Gardens - Mult purpose compost	23/24PO2739	100.00	100.00	16.67	83.33
BACS BG Electrical - PP - Re-clip lighting cables along wall in bin store	23/24PO2740	81.60	81.60	13.60	68.00
BACS BG Electrical - PP - Supply & fit 2gang unswitched socket and box	23/24PO2741	72.00	72.00	12.00	60.00
BACS BG Electrical - PP - Supply & fit 2ganf socket in back room of ticket office	23/24PO2742	60.00	60.00	10.00	50.00
BACS BG Electrical - PP - The Cottage supply, wire and fit Rointe Sygma elctic radiators	23/24PO2743	5,992.80	5,992.80	998.80	4,994.00
<b>BACS BG Electrical</b>		<b>6,206.40</b>	<b>6,206.40</b>	<b>1,034.40</b>	<b>5,172.00</b>
BACS BHGS - General use - Roundup Pro Active, Premier shovel & grass seed	23/24PO2744	313.97	313.97	52.33	261.64
BACS Biffa - Standard General Waste- August 2023	23/24PO2745	714.53	714.53	119.09	595.44
BACS Biffa - Standard Mixed Recycling Dry Mixed -August 2023	23/24PO2746	220.20	220.20	36.70	183.50
BACS Biffa - Standard Glass Mixed-August 2023	23/24PO2747	200.83	200.83	33.47	167.36
BACS Biffa - PP - Standard Glass Mixed - August 2023	23/24PO2748	77.95	77.95	12.99	64.96
BACS Biffa - PP Standard General Waste & Mixed Recycling - August 2023	23/24PO2749	342.46	342.46	57.08	285.38
BACS Biffa - PP -Confidential standard paper	23/24PO2750	18.00	18.00	3.00	15.00
<b>BACS Biffa</b>		<b>1,573.97</b>	<b>1,573.97</b>	<b>262.33</b>	<b>1,311.64</b>
BACS Eight Wire - Hosating of the website Drupal hosting extension until 01.05.2024	23/24PO2751	360.00	360.00	60.00	300.00
BACS Eva Bourrat - AG - Creative journaling, book making workshop	23/24PO2752	150.00	150.00	-	150.00
BACS Carey Davies - PP - Tech support 01.09.2023-30.09.23	23/24PO2753	498.00	498.00	-	498.00
BACS Castle Water - PP - Water rates 01.09.23-30.09.23	23/24PO2754	158.97	158.97	11.19	147.78
BACS Mark Claxton - PP - Sound Engineer for William the Conqueror	23/24PO2755	180.00	180.00	-	180.00
BACS Coast 2 Coast - PP - Security for Wheatus Music Event	23/24PO2756	545.40	545.40	90.90	454.50
BACS Coast 2 Coast - PP - Security for Gary Delaney	23/24PO2757	198.00	198.00	33.00	165.00
BACS Coast 2 Coast - PP - Asset Protection for Arts Festival	23/24PO2758	534.60	534.60	89.10	445.50
<b>BACS Coast 2 Coast</b>		<b>1,278.00</b>	<b>1,278.00</b>	<b>213.00</b>	<b>1,065.00</b>
BACS Connect - 40% project costs - new website & development	23/24PO2759	18,118.44	18,118.44	3,019.74	15,098.70
BACS CCC - Maintenance for Open Space CCTV October 2023	23/24PO2760	1,398.89	1,398.89	233.15	1,165.74
BACS Sarah Cove - AG - Arthur - Condition checking paintings & de-installation of exh	23/24PO2761	156.80	156.80	-	156.80
BACS Dormakaba - AG - Roller shutter insufficient tension	23/24PO2762	266.40	266.40	44.40	222.00
BACS Dulux - AG - Dulux TR V/Matt PBW 7.5L paint	23/24PO2763	119.95	119.95	19.99	99.96
BACS Essential Trading - PP - Teabags, hot chocolate, squash, Coffee beans	23/24PO2764	466.23	466.23	2.76	463.47
BACS FFC - September 2023 salaries/wholesale goods	23/24PO2765	1,293.96	1,293.96	-	1,293.96
BACS FFC - PP - Mixed loose salad, beetroot, parsley, spinaach & rainbow chard	23/24PO2766	46.31	46.31	-	46.31
<b>BACS FFC</b>		<b>1,340.27</b>	<b>1,340.27</b>	<b>-</b>	<b>1,340.27</b>
BACS Goodman Nash - Impemenation of special business rates recovery	23/24PO2767	40,278.40	40,278.40	6,713.07	33,565.33
BACS Greenham - Toilets - Floor cleaner, ex py socket mop & toilet rolls	23/24PO2768	929.53	929.53	154.92	774.61
BACS John Harry & Son - AG - Transport & labour fr collection & dleivery of art exhibit	23/24PO2769	420.00	420.00	70.00	350.00
BACS Ibabs - NIBA0013 4th Quarter 2023 * 30 users	23/24PO2770	1,080.00	1,080.00	-	1,080.00
BACS Ibabs - NIBA0012 Correction & NIBA0013 1st Quarter 2023 * 30 users	23/24PO2771	880.00	880.00	-	880.00
<b>BACS Ibabs</b>		<b>1,960.00</b>	<b>1,960.00</b>	<b>-</b>	<b>1,960.00</b>
BACS Intaglio - AG - Safe wash relief Ink, Artools Rollers 80mm, Steel plates, Fabric rol	23/24PO2772	146.78	146.78	24.46	122.32
BACS Travor Kemp - PP -Sundown Saisons performance 04.10.23	23/24PO2773	40.00	40.00	-	40.00
BACS Macsalvors - KP - S/S coom D shackles	23/24PO2774	19.63	19.63	3.27	16.36
BACS Moor News -Library Packets papers 29.07.23-07.10.23	23/24PO2775	37.40	37.40	-	37.40
BACS Office Furniture - OPO - Chair with arms for Reception	23/24PO2776	132.00	132.00	22.00	110.00
BACS Office Smart - PP - Whitebiard Care Kit with pens	23/24PO2777	8.30	8.30	1.38	6.92
CN Office Smart - OPO - Credit of Tipp-Ex pocket mouse	23/24PO2778	27.42	27.42	4.57	22.85
BACS Office Smart - PP - M1 mini pocket LED ultra portable Projector	23/24PO2779	195.85	195.85	32.64	163.21
BACS Office Smart - PP - Bostick Stick N Fix Tack	23/24PO2780	4.70	4.70	0.78	3.92
BACS Office Smart - OPO/Towns/Grounds - A4 & A4 2024 Diaries & Collins WTV Refill	23/24PO2781	34.61	34.61	5.77	28.84
BACS Office Smart - OPO - Shorthand note book, Company visitors Book & A4 2024 Di	23/24PO2782	83.92	83.92	13.99	69.93
BACS Office Smart - PP - Casio Calculator	23/24PO2783	7.63	7.63	1.27	6.36
<b>BACS Office Smart</b>		<b>307.59</b>	<b>307.59</b>	<b>51.27</b>	<b>256.33</b>
BACS P&P Lifts - AG - Passenger lift - Carry out servicing works	23/24PO2784	354.00	354.00	59.00	295.00
BACS Passmore Cleaning - PO, MB, Library/Mayors chamber, Atherton Suite Sept 2023	23/24PO2785	4,783.22	4,783.22	797.20	3,986.02
BACS Passmore Cleaning- PP - Cleaning & Window Cleaning September 23	23/24PO2786	3,332.64	3,332.64	555.44	2,777.20
BACS Passmore Cleaning - Toilets - Summertime servicing September 2023 & Emerger	23/24PO2787	4,641.60	4,641.60	773.60	3,868.00
<b>BACS Passmore</b>		<b>12,757.46</b>	<b>12,757.46</b>	<b>2,126.24</b>	<b>10,631.22</b>
BACS K M Patterson - Civic - Flowers for Mrs Pond	23/24PO2788	35.00	35.00	-	35.00
BACS Pillowpress - PP - Washing, drying Table cloths	23/24PO2789	596.88	596.88	99.48	497.40
BACS Plymouth City Bus - Provision of 67 for Sept & Oct 23	23/24PO2790	3,453.76	3,453.76	-	3,453.76
		<b>272,744.83</b>	<b>272,744.83</b>	<b>35,325.55</b>	<b>237,419.28</b>

# FALMOUTH TOWN COUNCIL

Month October  
Meeting 27/11/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
BACS Rabart - Library - Cwatrol Mould stop, Zinsser Alcoat Exterior paint, plastic pain	23/24PO2791	111.70	111.70	18.62	93.08
BACS Rabart - Library - Brushes, plastic scuttl, Dulux vinyl mMatt tinted, Swatrol Moul	23/24PO2792	155.69	155.69	25.95	129.74
BACS Rabart - Lambs Lane - Rota cage frame Plastic handle Push fit & Rota Sliver strip	23/24PO2793	5.42	5.42	0.90	4.52
BACS Rabart - Library - Zinnsser IN 1 Ltr	23/24PO2794	27.76	27.76	4.63	23.13
<b>BACS Rabart</b>		<b>300.57</b>	<b>300.57</b>	<b>50.10</b>	<b>250.48</b>
BACS Reef - MB - Scheduled services water sampling	23/24PO2795	129.60	129.60	21.60	108.00
BACS RGB - Toilets - Viva internal flush cones	23/24PO2796	2.16	2.16	0.36	1.80
BACS RGB - Toilets - Viva Dual flush Drop valve	23/24PO2797	11.56	11.56	1.93	9.63
BACS RGB - Toilets - Dudley Dual push button	23/24PO2798	76.80	76.80	12.80	64.00
<b>BACS RGB</b>		<b>90.52</b>	<b>90.52</b>	<b>15.09</b>	<b>75.43</b>
BACS Roskilly's - PP - Assoprted 120ml tubs of Ice cream	23/24PO2799	318.05	318.05	53.00	265.05
BACS Paul Simmons Music - Pp - Sundown Sesisions performance 06.09.23	23/24PO2800	40.00	40.00	-	40.00
BACS SWW - MB - Water rates 02.09.23-02.10.23	23/24PO2801	140.47	140.47	-	140.47
BACS SWW - OPO - Water rates 06.07.23-03.10.23	23/24PO2802	157.08	157.08	-	157.08
BACS SWW - Grove Place toilets - Water rates 06.07.23-03.10.23	23/24PO2803	3,034.45	3,034.45	-	3,034.45
BACS SWW - Display Fountain - Water rates 01.08.23-03.10.23	23/24PO2804	17.11	17.11	-	17.11
BACS SWW - KP Glasshouse - Water rates 06.07.2023-03.10.23	23/24PO2805	28.54	28.54	-	28.54
BACS SWW - OPO 1st Floor - Water rates 06.07.2023-03.10.2023	23/24PO2806	128.93	128.93	-	128.93
BACS SWW - OPO 2nd Floor - Water rates 28.07.2023 - 03.10.2023	23/24PO2807	106.37	106.37	-	106.37
BACS South West Play - KP - 50% Invoice KP & The Bowling Green Remove & dispose	23/24PO2808	1,162.80	1,162.80	193.80	969.00
BACS Space Engineering - PP - Investogate leak on water cylinder	23/24PO2809	3,239.54	3,239.54	539.92	2,699.62
BACS Stones Bakery - PP - Tarts, Polentas, Banana Bread, Brownies, Blondies & Ginger	23/24PO2810	94.20	94.20	-	94.20
BACS Stones Bakery - PP - 40 Rolls	23/24PO2811	18.70	18.70	-	18.70
<b>BACS Stones</b>		<b>112.90</b>	<b>112.90</b>	<b>-</b>	<b>112.90</b>
BACS Swift - PP - Blue Nitrile gloves & Conc Floor & surface cleaner	23/24PO2812	63.54	63.54	10.59	52.95
BACS Swift - PP -Workplace First Aid Kit	23/24PO2813	35.99	35.99	6.00	29.99
BACS Swift - PP - Wonder sponges, Galv steel scourers. Conc wash up, Industrial glove	23/24PO2814	165.95	165.95	27.66	138.29
<b>BACS Swift</b>		<b>265.48</b>	<b>265.48</b>	<b>44.25</b>	<b>221.23</b>
BACS The Printing Chambers - PP - A2 posters	23/24PO2815	18.00	18.00	-	18.00
BACS Tyrefinders - WK64 BWC tyres & wheel balancing	23/24PO2816	208.60	208.60	34.77	173.83
BACS Tyrefinders - KW67 FWZ tyres & wheel balancing	23/24PO2817	65.94	65.94	10.99	54.95
<b>BACS Tyrefinders</b>		<b>274.54</b>	<b>274.54</b>	<b>45.76</b>	<b>228.78</b>
BACS Travis Perkins - Facilities - Wood screws, SDS+Drill bit, Construction marker	23/24PO2818	33.40	33.40	5.57	27.83
BACS Travis Perkins - PP - Tasking tape	23/24PO2819	10.00	10.00	1.67	8.33
BACS Travis Perkins - OPO Dib - Plywood, Redwood PAR, Exterior Frame Silicone	23/24PO2820	52.78	52.78	8.80	43.98
BACS Travis Perkins - Facilities - Percussion Drill bit & Corning silicone waterseal	23/24PO2821	25.32	25.32	4.22	21.10
BACS Travis Perkins - PP - Redwood Unsorted PAR, Wood screws, Clout Galv Nails.	23/24PO2822	27.24	27.24	4.54	22.70
BACS Travis Perkins - Library - OX Type disposable coverall	23/24PO2823	7.06	7.06	1.18	5.88
BACS Travis Perkins - Seafront bench - Anchor bolt & square plate washer	23/24PO2824	14.20	14.20	2.37	11.83
<b>BACS Travis Perkins</b>		<b>170.00</b>	<b>170.00</b>	<b>28.33</b>	<b>141.67</b>
BACS Trevanthen - PP - Cooked sliced ham & smoked streaky bacon	23/24PO2825	22.99	22.99	-	22.99
BACS Verdant - PP - Lightbulb Extra pale Ale	23/24PO2826	254.40	254.40	42.40	212.00
BACS Westcountry Group - PP & OPO A4 paper	23/24PO2827	510.00	510.00	85.00	425.00
BACS Withey - Chapel mower, KP mower,Cemetery dumper, Facilities truck, ford	23/24PO2828	352.80	352.80	58.80	294.00
BACS Withey - Dracaena - Bolts for goal posts & Ss nuts & bolts	23/24PO2829	49.44	49.44	8.24	41.20
BACS Withey - Cemetery - Asset 26 - Repair Victa mower drive fault in gearbox	23/24PO2830	184.80	184.80	30.80	154.00
BACS Withey - Cemetery - Stiga mower repair stone damage to blades	23/24PO2831	193.39	193.39	32.23	161.16
BACS Withey - Trescobas - Litter bin repair, hasp & staple latches & ss fixings	23/24PO2832	194.94	194.94	32.49	162.45
BACS Withey - Ships & Castles - Gates repairs, ss fixings, steel plate & paint	23/24PO2833	217.20	217.20	36.20	181.00
BACS Withey - Dracaena - Outdoor gym equipmnt repairs, roler bearings & paint	23/24PO2834	232.63	232.63	38.77	193.86
BACS Withey - KP - Play area swing bracket repairs	23/24PO2835	123.60	123.60	20.60	103.00
BACS Withey - Cemetery - Rpelace burst hose on shoring pump & hose assembly	23/24PO2836	96.31	96.31	16.05	80.26
BACS Withey - Mortuary - Replace weather strip with wider aluminium strip	23/24PO2837	115.20	115.20	19.20	96.00
BACS Withey - WK64 BWC - MOT, repairs, retest.	23/24PO2838	1,249.48	1,249.48	199.08	1,050.40
<b>BACS Withey</b>		<b>3,009.79</b>	<b>3,009.79</b>	<b>492.47</b>	<b>2,517.33</b>
BACS YPO - AG - Gluesticks & Staedtler pencils	23/24PO2839	24.66	24.66	4.11	20.55
BACS ZLC Energy - OPO - Maintenance works on commerical renewab;e energy system	23/24PO2840	360.00	360.00	60.00	300.00
BACS WiFi Spark - Monthly maintenance support, managed services & Ruckus Virtual	23/24PO2841	2,443.60	2,443.60	407.27	2,036.33
BACS Sullys Framing - AG - Conservation costs	23/24PO2842	346.80	346.80	57.80	289.00
BACS P French - Refund tickets for Mayors Charity ball	23/24PO2843	245.00	245.00	-	245.00
BACS FFC - PP - Water Squash	23/24PO2844	18.88	18.88	-	18.88
BACS Charles Heykoop - PP - 16 Greetings cards	23/24PO2845	20.00	20.00	-	20.00
BP Bank of Ireland - Transactions charges 5/9-4/10/23	23/24PO2846	18.11	18.11	-	18.11
CC Amazon - pack of blue waterproof first aid tape PP	23/24PO2847	6.15	6.15	1.03	5.13
CC Amazon - 16 pack of AA Batteries PP	23/24PO2848	8.99	8.99	1.50	7.49
CC Amazon - 24 pack of AAA alkaline batteries	23/24PO2849	12.39	12.39	2.07	10.33
CC Amazon - Blue refill masterchef HSE20 Reliance medical x10 PP	23/24PO2850	37.98	37.98	6.33	31.65
CC Amazon - x250 safety pins PP	23/24PO2851	3.60	3.60	-	3.60
CC Amazon - Cleasing wipes,dressings PP	23/24PO2852	31.95	31.95	5.31	26.64
CC Amazon - x1 headset earpiece for walkie talkie PP	23/24PO2853	15.99	15.99	2.67	13.33
CC Amazon - Betron screen cleaner x2 RG	23/24PO2854	17.98	17.98	3.00	14.98
CC Amazon - USB C Hub x3 PP	23/24PO2855	77.97	77.97	13.00	64.98
CC Amazon -USB C to HDMI Cable x4 PP	23/24PO2856	26.64	26.64	4.44	22.20
BACS Divergent Promotions - PP - Wheatus 28.10.2023	23/24PO2857	4,956.00	4,956.00	826.00	4,130.00
CC Amazon - x1 headset earpiece for walkie talkie PP	23/24PO2858	15.99	15.99	2.67	13.33
CC Amazon - x1 headset earpiece for walkie talkie PP	23/24PO2859	15.99	15.99	2.67	13.33
CC Amazon - x1 headset earpiece for walkie talkie PP	23/24PO2860	15.99	15.99	2.67	13.33
		<b>294,997.62</b>	<b>294,997.62</b>	<b>38,339.75</b>	<b>256,657.87</b>



# FALMOUTH TOWN COUNCIL

Month October  
Meeting 27/11/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
BACS <del>Kirstie Edwards - refund of deposit pd PP</del>	<del>23/24PO2861</del>		-	-	-
CC Microsoft - 365 Bus Basic 15/10-14/11/23	23/24PO2862	9.00	9.00	-	9.00
CC RSH x3 Glenfell Medals Fal Spring Flower Show - donation	23/24PO2863	30.00	30.00	-	30.00
DDR Allstar - Fuel Grounds/facilities/M Williams 4-12/10/23	23/24PO2864	339.50	339.50	56.58	282.92
DDR B&Q - Dewalt Pro black trousers for Dean	23/24PO2865	42.75	42.75	7.13	35.63
DDR B&Q - Silentnight air purifier - OPO	23/24PO2866	52.25	52.25	8.71	43.54
DDR B&Q - Boots-Keith, rawlplugs,drill bits,roofing screws,washers Facilities	23/24PO2867	98.04	98.04	10.21	87.83
DDR Citrus HR - Monthly employee memberships 15/10-14/11 x85	23/24PO2868	255.00	255.00	42.50	212.50
DDR Datasharp - Bus Line Rental 1-31/10/23	23/24PO2869	24.14	24.14	4.02	20.12
DDR Screwfix - Cable ties, countersink, bosch drill bits-facilities	23/24PO2870	24.36	24.36	4.06	20.30
DDR Screwfix - Fan Heater - Kate OPO	23/24PO2871	35.98	35.98	6.00	29.98
DDR St Austell - Spiced rum, vodka,foreign cask,st austell keg, prober job, guinness	23/24PO2872	5,660.79	5,660.79	943.49	4,717.30
DDR St Austell - Kovev, rattler, st asutell keg, foreign cask	23/24PO2873	6,637.76	6,637.76	1,106.29	5,531.47
DDR St Austell - Smirnoff Red	23/24PO2874	397.15	397.15	66.19	330.96
DDR WCFruits - B'nut squash,cabbage,eggs,m'rooms,parsley,tomato,bacon,cheese	23/24PO2875	117.42	117.42	-	117.42
DDR WCFruits - Barista Oat Milk + Semi & Whole fat milk	23/24PO2876	11.54	11.54	-	11.54
DDR WCFruits - Carrots,eggs,horseradish,leek,lettuce,chick peas, tom/chilli chut	23/24PO2877	65.23	65.23	-	65.23
DDR WCFruits - Eggs,biscuits,cherries,flour,flora,marshmallows,condensed mlk	23/24PO2878	152.79	152.79	-	152.79
DDR WCFruits - Barista Oat Milk + Semi & Whole fat milk	23/24PO2879	15.34	15.34	-	15.34
DDR WCFruits - B'nut squash,onions,mayo,pesto green	23/24PO2880	54.69	54.69	-	54.69
DDR WCFruits - Barista Oat Milk + Semi & Whole fat milk	23/24PO2881	11.54	11.54	-	11.54
DDR WCFruits - Lemons, lime, peanuts	23/24PO2882	21.49	21.49	1.95	19.54
DDR WCFruits - B'nut squash, cabbage	23/24PO2883	18.81	18.81	-	18.81
DDR WCFruits - Carrots, eggs, parsley, bacon, flour	23/24PO2884	68.19	68.19	-	68.19
DDR WCFruits - Barista Oat Milk + Semi & Whole fat milk	23/24PO2885	11.54	11.54	-	11.54
DDR WCFruits - Chips	23/24PO2886	16.62	16.62	-	16.62
DDR WCFruits - grated cheese	23/24PO2887	14.25	14.25	-	14.25
DDR WCFruits - Parsley, salad	23/24PO2888	12.75	12.75	-	12.75
DDR WCFruits - Lime, Pineapple, strawberry syrup	23/24PO2889	52.91	52.91	-	52.91
DDR WCFruits - Barista Oat Milk + Semi & Whole fat milk	23/24PO2890	11.54	11.54	-	11.54
DDR WCFruits - Lemon, Lime	23/24PO2891	58.71	58.71	-	58.71
DDR WCFruits - Thyme, cabbage,salad,squash,feta,grated cheese,dble cream	23/24PO2892	143.41	143.41	-	143.41
DDR WCFruits - Barista Oat Milk + Semi & Whole fat milk	23/24PO2893	11.54	11.54	-	11.54
DDR WCFruits - Lemon, Lime, Pineapple	23/24PO2894	72.18	72.18	-	72.18
DDR WCFruits - Barista Oat Milk + Semi & Whole fat milk	23/24PO2895	20.13	20.13	-	20.13
BACS Verdant - x20 Lightbulb extra pale ale	23/24PO2896	1,272.00	1,272.00	212.00	1,060.00
BACS ArtStat - x4 Botanical sets, x5 pigment art black sets AG	23/24PO2897	50.44	50.44	8.41	42.03
BACS ArtStat - x6 A4 gecko sketchbooks, x5 artgecko postcards,x5 tiles AG	23/24PO2898	62.30	62.30	10.38	51.92
BACS ArtStat - x9 Line maker wallets, x6 sketching colouring tins AG	23/24PO2899	130.25	130.25	21.71	108.54
<b>BACS Artstat</b>		<b>242.99</b>	<b>242.99</b>	<b>40.50</b>	<b>202.49</b>
BACS Baker Tom's - scones PP	23/24PO2900	21.18	21.18	-	21.18
BACS Cwll Staff Agency - w/c 25/9 Chef Zoe Lovering PP	23/24PO2901	162.00	162.00	27.00	135.00
BACS CSE - Hire x4 terminals, cash drawers & Software PP	23/24PO2902	384.00	384.00	64.00	320.00
BACS DELL - PP	23/24PO2903	555.98	555.98	92.66	463.32
BACS Essential - Machu Picchu,decaf coffee,teabags,hot choc,lentil chips PP	23/24PO2904	643.57	643.57	-	643.57
BACS Greenhams - Hand soap, toilet cleaner, mophead,toilet rolls	23/24PO2905	778.82	778.82	129.80	649.02
BACS Gull Rock - Tallships debrief	23/24PO2906	720.00	720.00	120.00	600.00
BACS Hachette - Shop Stock books AG	23/24PO2907	181.68	181.68	-	181.68
BACS Intent - Set up & take down market gazebo Sept '23	23/24PO2908	875.00	875.00	-	875.00
BACS Kessells - sandwiches Mayor to reimburse	23/24PO2909	16.80	16.80	-	16.80
BACS Macmillan - Shop Stock books AG	23/24PO2910	235.88	235.88	-	235.88
BACS Macmillan - Shop stock books AG - Williams Morris/Illustrated Letters and V&A	23/24PO2911	189.90	189.90	-	189.90
<b>BACS MacMillan</b>		<b>425.78</b>	<b>425.78</b>	<b>-</b>	<b>425.78</b>
BACS CC - Sept '23 DBS checks Sburton + Admin fees	23/24PO2912	36.00	36.00	3.00	33.00
BACS Crown - Collect & return artwork King Arthur AG - Bournemouth etc	23/24PO2913	17,962.80	17,962.80	2,993.80	14,969.00
BACS Datasharp - Sept printing AG /OPO/Pavilion	23/24PO2914	276.40	276.40	46.07	230.33
BACS Exco - OPO annual central station monitoring Oct 23 - Sept 24	23/24PO2915	144.00	144.00	24.00	120.00
BACS Malcolm Joseph - Box Office 6/10 & 8/10 PP	23/24PO2916	87.50	87.50	-	87.50
BACS Freq - Hire/install projector Gary Delaney show PP 7/10	23/24PO2917	636.00	636.00	106.00	530.00
BACS Freq - Hire/build stage cover Xmas light switch on 30/11 50% deposit	23/24PO2918	2,700.00	2,700.00	450.00	2,250.00
BACS Freq - Hire/build stage for xmas weekend 9th/10th Dec 50% deposit	23/24PO2919	2,450.55	2,450.55	408.42	2,042.13
<b>BACS Freq</b>		<b>5,786.55</b>	<b>5,786.55</b>	<b>964.42</b>	<b>4,822.13</b>
BACS Greenham - Toilet Rolls, Hand Towels-Toilets	23/24PO2920	987.18	987.18	164.53	822.65
BACS MBA Consulting - PP Structural Engineering assess theatre roof	23/24PO2921	2,340.00	2,340.00	390.00	1,950.00
BACS Megan Chapman - Cancelled event due to be held 3/11 PP Mayors Ball	23/24PO2922	75.00	75.00	-	75.00
BACS Nomix - Weed killer for street spraying	23/24PO2923	1,125.12	1,125.12	187.52	937.60
BACS Npower - Final Elec bill PP 1-30/9/23	23/24PO2924	34.30	34.30	1.63	32.67
BACS Office Smart - Highlighter pens,USBC cable,scissors,post it notes,pen cap	23/24PO2925	71.84	71.84	11.97	59.87
BACS Office Smart - Wireless Keyboard & Mouse	23/24PO2926	84.40	84.40	14.07	70.33
<b>BACS Office Smart</b>		<b>156.24</b>	<b>156.24</b>	<b>26.04</b>	<b>130.20</b>
BACS P&P - Supply & install x4 car door shoes & rubbing blocks AG	23/24PO2927	1,564.80	1,564.80	260.80	1,304.00
BACS Penryn Plastic - Freefoam flat square fascia Kimberley Park	23/24PO2928	22.76	22.76	3.79	18.97
BACS Rabart - Zinsser 2.25ltr Library	23/24PO2929	59.76	59.76	9.96	49.80
BACS Reef - Remedial services PP legionella resampling female WC	23/24PO2930	156.00	156.00	26.00	130.00
BACS Sarah Cove - Heads AG Fees,materials,perspex,cleaning,acrylic	23/24PO2931	1,639.32	1,639.32	-	1,639.32
		<b>348,300.49</b>	<b>348,300.49</b>	<b>46,384.41</b>	<b>301,916.08</b>

# FALMOUTH TOWN COUNCIL

Month October  
Meeting 27/11/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
BACS	Reach - Call out - access to cut hanging limb at cemetery	23/24PO2932	84.00	84.00	14.00	70.00
BACS	Reach - Picker hire x3 visits Draceana Centre to remove cladding	23/24PO2933	361.20	361.20	60.20	301.00
	<b>BACS Reach</b>		<b>445.20</b>	<b>445.20</b>	<b>74.20</b>	<b>371.00</b>
BACS	RGB - Dambuster drain unblocker, cistern lever PP	23/24PO2934	25.20	25.20	4.20	21.00
BACS	RBG - Brass Cap, toilet handle kit Facilities	23/24PO2935	5.72	5.72	0.95	4.77
	<b>BACS RBG</b>		<b>30.92</b>	<b>30.92</b>	<b>5.15</b>	<b>25.77</b>
BACS	Steven Brown - Lighting at PP 6-8th October + 13-14th October	23/24PO2936	1,020.00	1,020.00	-	1,020.00
BACS	Swift - Food cartons, hots cups, 2 ply blue towels PP	23/24PO2937	239.66	239.66	39.94	199.72
BACS	Nicola Edwards & Friends Music 4/10/23 Sundown Sessions PP	23/24PO2938	40.00	40.00	-	40.00
BACS	Travis Perkins - Skirting, architrave, plywood, silicone Library/shop front	23/24PO2939	113.06	113.06	18.84	94.22
BACS	Travis Perkins - Builders Tub, Plastering Trowel, bucket trowel,hose repair	23/24PO2940	32.04	32.04	5.34	26.70
	<b>BACS Travis Perkins</b>		<b>145.10</b>	<b>145.10</b>	<b>24.18</b>	<b>120.92</b>
BACS	TruCru - Stage deck hire for bar - PP	23/24PO2941	300.00	300.00	50.00	250.00
BACS	UrbanHygiene - x50 packs of graffitti wipes - Facilities	23/24PO2942	198.99	198.99	33.17	165.83
BACS	Warnes Plants - x300 Moor x3000 Gyllyndune Gardens	23/24PO2943	1,782.00	1,782.00	297.00	1,485.00
BACS	Withey - Chapel Mower, Art Gallery Van,KP Mower, Cemetery Dumper	23/24PO2944	273.60	273.60	45.60	228.00
BACS	York Insignia - x25 shields medium mounts printed	23/24PO2945	1,402.50	1,402.50	233.75	1,168.75
CC	Mill Auto - 3d front seat covers black	23/24PO2946	64.25	64.25	10.71	53.54
CN	Mill Auto refund - incorrect covers	23/24PO2947	22.44	22.44	3.74	18.70
CC	Amazon - Kitchen pre-rinse spray head & shower hose PP	23/24PO2948	65.88	65.88	10.98	54.90
CC	Lidl - Oaty barista milk, milk,bleach,handwash,coffee	23/24PO2949	23.50	23.50	0.46	23.04
CC	Tsohost - Planfor falmouth - wordpress 2/10-1/11/23 Email starter	23/24PO2950	5.99	5.99	1.00	4.99
DDR	Allstar - Fuel for Grounds/Cemetery/Facilities 21/9-27/9/23	23/24PO2951	426.31	426.31	71.05	355.26
DDR	B&Q - Magnusson aligning bar, powergear,multipurp oil, hand fork Grounds	23/24PO2952	123.61	123.61	20.60	103.01
DDR	Paymentsense - Additional terminal rental 1-30/9/23	23/24PO2953	241.62	241.62	40.27	201.35
DDR	Paymentsense - Transaction service charges 1-30/9/23 PP	23/24PO2954	408.62	408.62	-	408.62
DDR	Screwfix - AA batteries - Facilities	23/24PO2955	60.98	60.98	10.16	50.82
DDR	WCFruits - Butternut squash,courgette,eggs,fennel,mushrooms,parsley	23/24PO2956	157.39	157.39	-	157.39
DDR	WCFruits - Barista oat milk, semi & whole fat milk	23/24PO2957	11.31	11.31	-	11.31
DDR	WCFruits - Eggs, walnuts,icing sugar	23/24PO2958	22.61	22.61	-	22.61
DDR	WCFruits - Eggs, biscuits, dark choc,flora,condensed milk	23/24PO2959	74.00	74.00	-	74.00
DDR	WCFruits - Barista oat milk, semi & whole fat milk	23/24PO2960	15.11	15.11	-	15.11
DDR	WCFruits - Kitkat,twix,crisps C&O,S&V,Salted,Sweet chilli	23/24PO2961	156.93	156.93	26.16	130.78
DDR	WCFruits - Strawberry Jam	23/24PO2962	19.90	19.90	-	19.90
BACS	Allannah Jackson - Printing event signage	23/24PO2963	102.03	102.03	-	102.03
DDR	WCFruits - Mint, veg oil, greek yoghurt	23/24PO2964	47.16	47.16	-	47.16
DDR	WCFruits - Barista oat milk, semi & whole fat milk	23/24PO2965	11.31	11.31	-	11.31
DDR	WCFruits - Butternut squash, dble cream	23/24PO2966	21.08	21.08	-	21.08
DDR	WCFruits - Traybakes-apple crumble,carrot, honeycomb,lemon & polenta	23/24PO2967	338.20	338.20	-	338.20
DDR	WCFruits - Peppers, potatoes,bacon,feta,dble cream	23/24PO2968	89.01	89.01	-	89.01
DDR	WCFruits - Barista oat milk, semi skimmed milk	23/24PO2969	14.53	14.53	-	14.53
DDR	WCFruits - Brown Sauce, caramel syrup, tom ketchup	23/24PO2970	75.05	75.05	-	75.05
DDR	WCFruits - Salted butter, olive oil	23/24PO2971	95.94	95.94	-	95.94
DDR	WCFruits - Barista oat milk, semi skimmed milk	23/24PO2972	7.27	7.27	-	7.27
DDR	WCFruits - Cabbage, eggs, salad, dble cream, flour,vinegar cider	23/24PO2973	43.26	43.26	-	43.26
DDR	WCFruits - Clotted cream portions, demerara sugar, gran sugar	23/24PO2974	23.47	23.47	-	23.47
DDR	WCFruits - Barista oat milk, semi & whole fat milk	23/24PO2975	22.32	22.32	-	22.32
DDR	WCFruits - Barista oat milk, semi & whole fat milk	23/24PO2976	13.21	13.21	-	13.21
DDR	WCFruits -Butternut squash, carrots, leek, lemon,salad,bacon,crème fraiche	23/24PO2977	64.39	64.39	-	64.39
DDR	WCFruits - Barista oat milk, semi & whole fat milk	23/24PO2978	20.13	20.13	-	20.13
BACS	Carey Davies - Supply loudspeakers for dressing rm + brackets	23/24PO2979	150.00	150.00	-	150.00
BACS	CSA - w/c 16/10 chef de partie D McCormick PP	23/24PO2980	189.00	189.00	31.50	157.50
BACS	Crown - Return of John Waterhouse artwork King Arthur exhibition	23/24PO2981	8,039.00	8,039.00	-	8,039.00
BACS	Falriver subsidy for visitors information centre	23/24PO2982	4,000.00	4,000.00	-	4,000.00
BACS	Martyn Lawry - Painting29/8-20/10 OPO/Cem/PP/Dracaena/MB/Toilets	23/24PO2983	5,750.00	5,750.00	-	5,750.00
DDR	BritGas - MB gas 1-14/10/23	23/24PO2984	196.23	196.23	9.34	186.89
DDR	Total - Non Comformist elec 30/9/23	23/24PO2985	5.88	5.88	0.28	5.60
DDR	Total - OPO feeder elec 30/9	23/24PO2986	0.72	0.72	0.04	0.68
DDR	Total - Park Lodge elec 30/9	23/24PO2987	1.36	1.36	0.06	1.30
DDR	Total - Moor bench elec 30/9	23/24PO2988	1.45	1.45	0.07	1.38
DDR	Total - CofE chapel elec 30/9	23/24PO2989	1.47	1.47	0.07	1.40
DDR	Total - MB elec 29/9-30/9	23/24PO2990	16.14	16.14	0.77	15.37
19490	Cash - PP Petty Cash Top Up	23/24PO2991	287.56	287.56	-	287.56
BACS	DWP - DEA - PG October 2023	23/24PO2992	124.44	124.44	-	124.44
BACS	AO Printworks - AG - Shop stock -Lady Shalott prints	23/24PO2993	72.65	72.65	-	72.65
			<b>375,858.29</b>	<b>375,858.29</b>	<b>47,417.18</b>	<b>328,441.11</b>



# FALMOUTH TOWN COUNCIL

Month October  
Meeting 27/11/2023

## Finance & General Purpose Meeting

### Schedule of payments made for approval at above meeting

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
BACS	Reach Access - Xmas lights shipping costs	23/24PO2994	1,200.00	1,200.00	200.00	1,000.00
BACS	Reach Access - Xmas lights, hanging baskets, bid bunting summer dressing	23/24PO2995	7,792.50	7,792.50	1,298.75	6,493.75
	<b>BACS Reach Access</b>		<b>8,992.50</b>	<b>8,992.50</b>	<b>1,498.75</b>	<b>7,493.75</b>
BACS	Ann's Pasties - PP - 40 Sausage rolls & 37 Small pasties	23/24PO2996	157.70	157.70	-	157.70
BACS	Ann's Pasties - PP - 60 Sausage rolls & 50 Small pasties	23/24PO2997	225.00	225.00	-	225.00
BACS	Ann's Pasties - PP - 80 Sausage rolls & 75 Small pasties	23/24PO2998	317.50	317.50	-	317.50
	<b>BACS Ann's</b>		<b>700.20</b>	<b>700.20</b>	<b>-</b>	<b>700.20</b>
BACS	Art Angels - AG - Shop stock	23/24PO2999	712.08	712.08	118.68	593.40
BACS	Artstat - AG - Shop stock	23/24PO3000	446.47	446.47	74.41	372.06
BACS	Baker Tom - PP - Plain scones	23/24PO3001	21.18	21.18	-	21.18
BACS	Baker Tom - PP - Plain scones	23/24PO3002	21.18	21.18	-	21.18
	<b>BACS Baker Tom</b>		<b>42.36</b>	<b>42.36</b>	<b>-</b>	<b>42.36</b>
BACS	Sam Bradbury - AG - Half term workshop	23/24PO3003	90.00	90.00	-	90.00
BACS	Mark Claxton - PP - Sound engineering for Reggae Fest	23/24PO3004	400.00	400.00	-	400.00
BACS	Clear Brew - PP - Full dispense system check & line clean	23/24PO3005	144.00	144.00	24.00	120.00
BACS	Coast 2 Coast - PP - Security for Reggae Festival	23/24PO3006	2,503.50	2,503.50	417.25	2,086.25
BACS	CPC - PP - Gaffa tape, insulation tape, cable tie hook, cable ties releasable	23/24PO3007	250.03	250.03	41.67	208.36
BACS	Denmans - Toilets - CLS3SCW Crompton Dulux	23/24PO3008	5.33	5.33	0.89	4.44
BACS	Devon & Cornwall 4x4 - Tallships - 4x4 Response for Sailors parade	23/24PO3009	135.00	135.00	-	135.00
BACS	Devon & Cornwall 4x4 - Oyster Festival - 4x4 Response	23/24PO3010	185.00	185.00	-	185.00
	<b>BACS Devon &amp; Cornwall</b>		<b>320.00</b>	<b>320.00</b>	<b>-</b>	<b>320.00</b>
BACS	Fernbank - PP - Printing of psoters for Oyster Festival	23/24PO3011	316.80	316.80	52.80	264.00
BACS	Daniel Gaze - AG - Weston Loan - Work to change exhibitions	23/24PO3012	2,012.49	2,012.49	-	2,012.49
BACS	FFC - PP - Mixed Salad, Winter Squash & Leeks	23/24PO3013	47.10	47.10	-	47.10
BACS	FFC - PP - Mixed Salad, Leeks & Beetroot	23/24PO3014	28.05	28.05	-	28.05
BACS	FFC - PP - Mixed Salad	23/24PO3015	21.00	21.00	-	21.00
	<b>BACS FFC</b>		<b>96.15</b>	<b>96.15</b>	<b>-</b>	<b>96.15</b>
BACS	Gould Electronics - Hyera charger and power supply	23/24PO3016	72.00	72.00	12.00	60.00
BACS	Greenham - Toilets - Foam hand soap, disinfectant & toilet rolls	23/24PO3017	569.81	569.81	94.97	474.84
BACS	Thomas Merritt - PP - Hours dor July & Aug 2023 & Wristbands	23/24PO3018	2,844.35	2,844.35	-	2,844.35
BACS	Hormann Architects - KP Lodge ReSource - Prep of set of 1st draft drawings & m	23/24PO3019	6,180.00	6,180.00	1,030.00	5,150.00
BACS	Moor News - OPO - Newspapers 01.07.23-14.10.23	23/24PO3020	42.90	42.90	-	42.90
BACS	Nisbets - PP - Thimble Measure & No Stik Heavy Duty oven protector	23/24PO3021	63.31	63.31	10.55	52.76
BACS	Sam Pascoe - AG - De-install The Legend of King Arthur & install of Line	23/24PO3022	2,040.00	2,040.00	-	2,040.00
BACS	Penryn Plastics - KP - Freefoam 5m x 175mm flat square Fascia	23/24PO3023	22.76	22.76	3.79	18.97
BACS	RGB - Toilets - Lever Iso valve, Ball valve, Torbeck valve & Fibre cap & Lining was	23/24PO3024	12.79	12.79	2.13	10.66
BACS	Roskilly's - PP - Assorted 120ml Ice cream & yohurt tubs	23/24PO3025	318.05	318.05	53.00	265.05
BACS	Rumbaclaat - PP - Rumbaclaat Rum	23/24PO3026	1,840.32	1,840.32	306.72	1,533.60
BACS	Kirsten Shanks - PP - Baking September 2023	23/24PO3027	479.25	479.25	-	479.25
BACS	Nick Sharp - AG - Weston Loan - De-install of The Legend of King Arthur	23/24PO3028	1,400.00	1,400.00	-	1,400.00
BACS	Stones Bakery - PP - 40 Rolls	23/24PO3029	18.70	18.70	-	18.70
BACS	Stones Bakery - PP - 40 Rolls & 5 large Sourdough	23/24PO3030	35.49	35.49	-	35.49
BACS	Stones Bakery - PP - 34 Rolls	23/24PO3031	15.90	15.90	-	15.90
	<b>BACS Stones</b>		<b>70.09</b>	<b>70.09</b>	<b>-</b>	<b>70.09</b>
BACS	Swift - PP - Bio straws, blue plasters & black gauntlet gloves	23/24PO3032	53.87	53.87	8.98	44.89
BACS	Swift - PP - Food cartons	23/24PO3033	76.79	76.79	12.80	63.99
BACS	Swift - PP - Bio straws	23/24PO3034	3.59	3.59	0.60	2.99
	<b>BACS Swift</b>		<b>134.25</b>	<b>134.25</b>	<b>22.38</b>	<b>111.88</b>
BACS	Timberkits - AG - Shopstock	23/24PO3035	354.24	354.24	45.54	308.70
BACS	Travis Perkins - PP - Cabin Hook 150mm galvanised	23/24PO3036	9.37	9.37	1.56	7.81
BACS	Withey - Grounds - MOT for Environmental Team van	23/24PO3037	446.42	446.42	66.07	380.35
BACS	HMRC - PAYE October 2023	23/24PO3038	12,091.06	12,091.06	-	12,091.06
BACS	HMRC - NI October 2023	23/24PO3039	17,615.23	17,615.23	-	17,615.23
BACS	Student Loans - October 2023	23/24PO3040	375.00	375.00	-	375.00
	<b>BACS</b>		<b>30,081.29</b>	<b>30,081.29</b>	<b>-</b>	<b>30,081.29</b>
BACS	CC - Pensions - October 2023	23/24PO3041	30,538.91	30,538.91	-	30,538.91
BACS	CC - Pensions additional pyt 7 of 12	23/24PO3042	600.00	600.00	-	600.00
	<b>BACS</b>		<b>31,138.91</b>	<b>31,138.91</b>	<b>-</b>	<b>31,138.91</b>
BACS	Standard Life - MJC - AVC	23/24PO3043	65.00	65.00	-	65.00
BACS	Kernow Learning MAT - King Charles	23/24PO3044	90.00	90.00	-	90.00
BACS	Unison - Falmouth Subscriptions	23/24PO3045	62.45	62.45	-	62.45
BACS	Net Wages October 2023	23/24PO3046	105,168.34	105,168.34	-	105,168.34
CLOSED			-	-	-	-
			<b>576,396.10</b>	<b>576,396.10</b>	<b>51,294.35</b>	<b>525,101.75</b>

## FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Oct-23

300 107.25 192.75

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Mayoral	Post	Civic	Toilet	Cemetery R/R	Grounds	MB	Facilities	Kimberley Park	Events	Sundry Items	Running Balance
Code	OB	VAT	Net				ME	M	P	C	T	CR	GM	MB	F	KP	E	SI	212.34
03.10.2023	1.55		1.55	978	me		1.55	-	-	-	-	-	-	-	-	-	-	-	210.79
03.10.2023	21.05		21.05	979	si		-	-	-	-	-	-	-	-	-	-	-	21.05	189.74
04.10.2023	5.39		5.39	980	me		5.39	-	-	-	-	-	-	-	-	-	-	-	184.35
04.10.2023	3.15		3.15	981	me		3.15	-	-	-	-	-	-	-	-	-	-	-	181.20
06.10.2023	9.30		9.30	982	me		9.30	-	-	-	-	-	-	-	-	-	-	-	171.90
09.10.2023	1.55		1.55	983	me		1.55	-	-	-	-	-	-	-	-	-	-	-	170.35
12.10.2023	1.30		1.30	984	me		1.30	-	-	-	-	-	-	-	-	-	-	-	169.05
13.10.2023	0.90		0.90	985	me		0.90	-	-	-	-	-	-	-	-	-	-	-	168.15
16.10.2023	3.10		3.10	986	me		3.10	-	-	-	-	-	-	-	-	-	-	-	165.05
17.10.2023	8.00		8.00	987	SI		-	-	-	-	-	-	-	-	-	-	-	8.00	157.05
19.10.2023	18.05		18.05	988	gm		-	-	-	-	-	-	18.05	-	-	-	-	-	139.00
20.10.2023	17.75		17.75	989	me		17.75	-	-	-	-	-	-	-	-	-	-	-	121.25
23.10.2023	1.55		1.55	990	me		1.55	-	-	-	-	-	-	-	-	-	-	-	119.70
25.10.2023	1.55		1.55	991	me		1.55	-	-	-	-	-	-	-	-	-	-	-	118.15
27.10.2023	0.90		0.90	992	me		0.90	-	-	-	-	-	-	-	-	-	-	-	117.25
27.10.2023	5.50		5.50	993	M		-	5.50	-	-	-	-	-	-	-	-	-	-	111.75
30.10.2023	3.10		3.10	994	me		3.10	-	-	-	-	-	-	-	-	-	-	-	108.65
31.10.2023	1.40		1.40	995	me		1.40	-	-	-	-	-	-	-	-	-	-	-	107.25
CLOSED			-				-	-	-	-	-	-	-	-	-	-	-	-	107.25
<b>105.09</b>		<b>0.00</b>	<b>105.09</b>				105.09	<b>52.49</b>	<b>5.50</b>	-	-	-	<b>18.05</b>	-	-	-	-	<b>29.05</b>	

Nominal Codes

5030 5405 5010 5408 5303 5610 5695 5220 5012 5352 5457 5030

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

	DR	CR
2201 - vat	£ -	
Various		£ -

NB add additional NL's depending on monthly expenditure



FALMOUTH ART GALLERY PETTY CASH SCHEDULE

Period: 300 38.59 261.41  
October 23

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Cashed	Parking	Exhibition	Consumables	General Council	Municipal Building	Splanna	Postage	Library Equipment	Gallery Equipment	Running Balance
Code	Opening Bal						PAR	E	C	ME	MB	SE	Po	LE	GE	300.00
03/10/2023	12.59		12.59	2069	C		-	-	12.59	-	-	-	-	-	-	287.41
03/10/2023	4.45	0.74	3.71	2070	GE		-	-	-	-	-	-	-	-	3.71	282.96
03/10/2023	3.88		3.88	2071	C		-	-	3.88	-	-	-	-	-	-	279.08
05/10/2023	15.58	2.60	12.98	2072	ge		-	-	-	-	-	-	-	-	12.98	263.50
05/10/2023	3.30		3.30	2073	ME		-	-	-	3.30	-	-	-	-	-	260.20
10/10/2023	40.00	0.70	39.30	2074	c		-	-	9.80	-	29.50	-	-	-	-	220.20
10/10/2023	7.19	1.20	5.99	2075	MB		-	-	-	-	5.99	-	-	-	-	213.01
10/10/2023	3.30		3.30	2076	c		-	-	3.30	-	-	-	-	-	-	209.71
10/10/2023	1.55		1.55	2077	c		-	-	1.55	-	-	-	-	-	-	208.16
20/10/2023	7.50		7.50	2078	c		-	-	7.50	-	-	-	-	-	-	200.66
20/10/2023	2.90		2.90	2079	c		-	-	2.90	-	-	-	-	-	-	197.76
20/10/2023	27.94		27.94	2080	e		-	27.94	-	-	-	-	-	-	-	169.82
23/10/2023	2.85		2.85	2081	c		-	-	2.85	-	-	-	-	-	-	166.97
23/10/2023	1.55		1.55	2082	c		-	-	1.55	-	-	-	-	-	-	165.42
23/10/2023	3.55		3.55	2083	c		-	-	3.55	-	-	-	-	-	-	161.87
23/10/2023	17.70		17.70	2084	c		-	-	17.70	-	-	-	-	-	-	144.17
23/10/2023	33.39	5.56	27.83	2085	ge		-	-	-	-	-	-	-	-	27.83	110.78
23/10/2023	26.42	4.40	22.02	2086	E		-	22.02	-	-	-	-	-	-	-	84.36
23/10/2023	1.30		1.30	2087	c		-	-	1.30	-	-	-	-	-	-	83.06
23/10/2023	2.40		2.40	2088	c		-	-	2.40	-	-	-	-	-	-	80.66
31/10/2023	6.60		6.60	2089	par		6.60	-	-	-	-	-	-	-	-	74.06
31/10/2023	2.30		2.30	2090	c		-	-	2.30	-	-	-	-	-	-	71.76
31/10/2023	2.20		2.20	2091	c		-	-	2.20	-	-	-	-	-	-	69.56
31/10/2023	9.00		9.00	2092	c		-	-	9.00	-	-	-	-	-	-	60.56
31/10/2023	21.97		21.97	2093	Various		-	14.20	-	-	-	7.77	-	-	-	38.59
CLOSED							-	-	-	-	-	-	-	-	-	38.59
261.41		15.20	246.21			246.21	6.60	64.16	84.37	3.30	35.49	7.77	-	-	44.52	
Nominal Codes							5816	5815	5808	5408	5290	5818	5804	5825	5819	

Town Clerk

Councillor

Councillor

Finance Use Only										VAT Journals						
2201 - vat				DR					CR							
				£	15.20											
5819					£				-							
5805									-							
				£	15.20				-							

**PP - GG PETTY CASH SCHEDULE**

**Period:** October 23

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Ope ning Bal	GG - GM	GG - Misc Grounds	PP - Events	PP - R&R	PP - Catering Supplies	PP - Cleaning	PP - Misc	Running Balance
							GM	MG	PE	RR	CS	CL	MC	200.33
01/10/2023	14.50		14.50	23/067	CS		-	-	-	-	14.50	-	-	185.83
02/10/2023	5.00		5.00	23/068	MC		-	-	-	-	-	-	5.00	180.83
02/10/2023	23.00		23.00	23/069	CS		-	-	-	-	23.00	-	-	157.83
09/10/2023	4.99		4.99	23/070	mc		-	-	-	-	-	-	4.99	152.84
09/08/2023	12.00	2.00	10.00	23/071	mc		-	-	-	-	-	-	10.00	140.84
07/08/2023	6.65	1.11	5.54	23/072	rr		-	-	-	5.54	-	-	-	134.19
26/10/2023	13.50		13.50	23/073	CS		-	-	-	-	13.50	-	-	120.69
28/09/2023	12.50	2.08	10.42	23/074	mc		-	-	-	-	-	-	10.42	108.19
20/10/2023	7.25		7.25	23/075	mc		-	-	-	-	-	-	7.25	100.94
14/10/2023	30.00		30.00	23/076	cs		-	-	-	-	30.00	-	-	70.94
14/10/2023	39.00	6.50	32.50	23/077	cs		-	-	-	-	32.50	-	-	31.94
14/10/2023	19.50	3.25	16.25	23/078	cs		-	-	-	-	16.25	-	-	12.44
CLOSED							-	-	-	-	-	-	-	12.44
	187.89	14.94	172.95			172.95	-	-	-	5.54	129.75	-	37.66	
			187.89											
Nominal Codes							6300	6302		6350	6356	6351	6359	
						non VAT				-	81.00		17.24	
						VAT				5.54	48.75		20.42	

**Town Clerk**

**Councillor**

**Councillor**

Finance Use Only

## VAT Journals

	DR	CR
2201 - vat		
Various		£ -
NB add additional NL's depending on monthly expenditure		



## **FALMOUTH TOWN COUNCIL**

Minutes of a Meeting of the Planning & Licensing Committee held on Monday 25th September 2023 in the Atherton Suite, The Old Post Office, Falmouth at 6.00 pm.

Present: Councillors S D Eva (Chair), G F Evans MBE, A Jewell CC,  
J Robinson and J Spargo

In Attendance: E Middleditch (Administration Officer)  
V Rogers (Administration Officer)

### **P6089 APOLOGIES**

Councillors Clegg (family commitment), Rowe (family commitment) and Ross (family commitment).

### **P6090 INTERESTS**

Councillor Robinson declared a non-disclosable interest in PA23/07256 as she is a colleague of the applicant and left the meeting during the consideration thereof.

### **P6091 MINUTES**

It was proposed by Councillor Eva, seconded by Councillor Robinson and

RESOLVED that that the minutes of the Planning and Licensing Committee held on 4th September 2023 be approved as a correct record of the proceedings and signed by the Chair.

### **P6092 PLANNING APPLICATIONS**

Members considered an amended list of planning applications which had been commented on by the Chair and Vice-Chair, under the delegated procedure agreed in accordance with Minute 6/2474 of the meeting held on the 3<sup>rd</sup> April 2000 and amended by Minute P3017.

It was proposed by Councillor Eva, seconded by Councillor Jewell and

RESOLVED that the observations set out in Appendix I, which forms part of these minutes be approved and adopted as the observations of the Town Council with the exception of PA23/07180 which the Chair requested be moved to Appendix 2 to allow for Councillor Robinson to leave the meeting during the consideration thereof.

Members considered an amended list of planning applications not dealt with under the delegated procedure outlined above. The Chair reported in respect of those applications as appropriate.

It was proposed by Councillor Jewell, seconded by Councillor Spargo and

RESOLVED that the Town Council makes the observations set out in Appendix II which forms part of these minutes.

P6093 **WITHDRAWN APPLICATION**

PA23/02747 – Loft conversion with 2 dormer windows, 18 Tregenver Road, Falmouth

Members duly noted the withdrawn application.

P6094 **HIGHWAYS/TRAFFIC MANAGEMENT/ROAD SAFETY**

None received.

P6095 **DECISION LIST**

Members duly noted a list of recent planning decisions made by Cornwall Council.

P6096 **LICENSING**

Pavement License

Palacio Lounge, The Moor, Falmouth

Members duly considered the application to extend pavement license in exactly the same terms as previously granted until 30<sup>th</sup> September 2024.

It was proposed by Councillor Jewell, seconded by Councillor Eva and

RESOLVED to support the application.

P6097 **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS TO BE OF URGENCY**

None.

There being no further business the Chair declared the meeting closed at 6.15pm.

Signed: ..... Dated: .....



**APPENDIX I**  
**25<sup>TH</sup> SEPTEMBER 2023**

- 1. Arwenack** **PA23/05946** **Mr and Mrs Geake**  
(Case Officer: James Moseley 01209 614004, [jmoseley1@cornwall.gov.uk](mailto:jmoseley1@cornwall.gov.uk))  
Erection of shed (demolition of existing garage)  
5 Florence Terrace, Falmouth.

Recommend Approval.
- 2. Boslowick** **PA23/06069** **Mr Gavin Hogg**  
(Case Officer: Nigel Brabyn. 01872 224461, [nbrabyn@cornwall.gov.uk](mailto:nbrabyn@cornwall.gov.uk))  
First floor side extension over existing attached garage and kitchen/garage alterations.  
6 Darwin Drive, Falmouth.

Recommend Approval.
- 3. Penwerris** **PA23/06303** **Rachel & David Moxom**  
(Case Officer: Nigel Brabyn. 01872 224461, [nbrabyn@cornwall.gov.uk](mailto:nbrabyn@cornwall.gov.uk))  
Full pitched roof replacement and installation of 2 x Velux windows . Replace existing back room window with door , replace current utility room back door and window with bi-fold doors. Expand opening on back wall to create new window opening in place of existing small window.  
34 Trelawney Road, Falmouth.

Recommend Approval
- 4. Penwerris** **PA23/06750** **Mrs M Erlam**  
(Case Officer: Nigel Brabyn. 01872 224461, [nbrabyn@cornwall.gov.uk](mailto:nbrabyn@cornwall.gov.uk))  
Proposed change of use of No.66 Kimberley Park Road from a hotel to a dwelling.  
Broadmead Hotel, 66 - 68 Kimberley Park Road, Falmouth.

Recommend Approval
- 5. Penwerris** **PA23/06860** **Barclays Bank plc**  
(Case Officer: Ellis Crompton-Brown. 01872224453, [Ellis.Crompton-Brown@cornwall.gov.uk](mailto:Ellis.Crompton-Brown@cornwall.gov.uk) )  
Removal of existing external signage and branding, removal of external ATM and repair existing window to match existing and removal of existing night safe and replace window panel with glazing pane to match existing

Recommend Approval

**6. Boslowick** **PA23/07068** **Mr Paul Archer**  
(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))  
Works to trees subject to a Tree Preservation Order - removal of one low branch from T1 Sycamore and removal of two limbs from Beech tree located in neighbouring property.  
2 Chi Lowen Drive, Falmouth.

Recommend Approval as pruning is minimal and would have no negative impact on the trees.

**7. Penwerris** **PA23/07135** **Amy Bennetts**  
(Case Officer: Matthew Lean. [matthew.lean@cornwall.gov.uk](mailto:matthew.lean@cornwall.gov.uk))  
Works to a tree in a Conservation Area for Bay Tree (T1) - coppice to approximately 0.5m.  
The Seven Stars, 1 The Moor, Falmouth.

Recommend Approval

**8. Arwenack** **PA23/07158** **Mr Thomas Hill**  
(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))  
Works to tree within a Conservation Area - 'tree top' Yew tree 2m above ground level.  
6 Sea View Road, Falmouth.

Recommend Approval

**9. Penwerris** **PA23/07180** **Mrs Smith**  
(Case Officer: Matthew Lean. [matthew.lean@cornwall.gov.uk](mailto:matthew.lean@cornwall.gov.uk))  
Works to trees within a Conservation Area - T1 (Holm Oak) re shape crown by reducing extended growth by approx 2m and crown lift to 2.5m above pavement and T2 (Beech) 0.75-1m crown reduction.  
Stratton House, 1 Stratton Terrace, Falmouth.

Recommend Approval

**10. Arwenack** **PA23/07256** **Mr And Mrs C And A Bruce**  
(Case Officer: Mark Ball, 01726 223495, [Mark.Ball@cornwall.gov.uk](mailto:Mark.Ball@cornwall.gov.uk))  
Non Material Amendment in relation to decision notice PA22/07740 dated 13/10/2022 Alterations to rear extension - reduction in size of the proposed rear extension.  
Sunway, Albany Road, Falmouth.

Recommend Approval

**11. Penwerris** **PA23/07508** **Shine**  
(Case Officer: Matthew Lean. [matthew.lean@cornwall.gov.uk](mailto:matthew.lean@cornwall.gov.uk))  
Works to a tree in a Conservation Area for Bay Tree (T1) - fell. Tree has outgrown its space and removal would allow for redesign of garden to create a more useable space.  
2 Harbour Terrace, Falmouth.



Recommend Approval

**12. Arwenack** **PA23/07509** **Eco Active Arborists Ltd**  
**(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))**

Works to trees in a Conservation Area for Cherry (T1) - crown lift lower canopy over footway to allow for suitable pedestrian clearance. Bay Tree (T2) - pollard to manage tree into a smaller shape and form as tree has outgrown its space. Works will also give more room to neighbouring trees and shrubs. Holly (T3) - reduce crown by up to 1.5 metres to manage form. Works will also improve density of canopy and nesting characteristics for birds long-term.

The Hayloft, Grove House, 2 Woodlane, Falmouth.

Recommend Approval

## **APPENDIX II**

- 1. Penwerris** **PA21/08923** **Mr Halloran**  
(Case Officer: Nigel Brabyn. 01872 224461, [nbrabyn@cornwall.gov.uk](mailto:nbrabyn@cornwall.gov.uk))  
Proposed new dwelling. (Amended Plan)  
Land to the rear of 30 Beacon Road, Falmouth.

Recommend approval.

- 2. Trescobeas and Budock** **PA23/06574** **Mr & Mrs Keanie**  
(Case Officer: Nigel Brabyn. 01872 224461, [nbrabyn@cornwall.gov.uk](mailto:nbrabyn@cornwall.gov.uk))  
Renovations and extension.  
8 Kelley Road, Falmouth.

Recommend approval.

- 3. Penwerris** **PA23/07366** **Mr Paul Day**  
(Case Officer: Mark Webb: [Mark.Webb@cornwall.gov.uk](mailto:Mark.Webb@cornwall.gov.uk))  
Conservation repairs and re-slating of existing garden walls and alterations and replacement of existing doors and windows to rear of property (part retrospective).  
4 Tehidy Terrace, Falmouth

Recommend approval.

- 4. Penwerris** **PA23/07367** **Mr Paul Day**  
(Case Officer: Mark Webb: [Mark.Webb@cornwall.gov.uk](mailto:Mark.Webb@cornwall.gov.uk))  
Listed building consent for conservation repairs and re-slating of existing garden walls and alterations and replacement of existing doors and windows to rear of property (part retrospective).  
4 Tehidy Terrace, Falmouth

Recommend approval.

- 5. Penwerris** **PA23/07525** **Mr and Mrs Bragg**  
(Case Officer: Francine Wearne [Francine.wearne@cornwall.gov.uk](mailto:Francine.wearne@cornwall.gov.uk))  
Certificate of lawfulness for existing use for use of property as a 4 bed HMO (C4 Use Class)  
14 Tregothnan Road, Falmouth.

Recommend refusal due to lack of information on existing use.



**TOWN AND COUNTRY PLANNING ACT 1971**  
**FOR SUBMISSION TO THE COUNCIL ON 25<sup>TH</sup> SEPTEMBER 2023**

Mr And Mrs C Heckstall	Demolition of conservatory, garden sheds and various other structures and construction of new dwelling with off-road parking. Land Adj To 77 Tresillian Road, Falmouth. PA22/08544	Approved
Roberts	Demolition of existing building and erection of 3 dwellings. Anchorage, 28 North Parade, Falmouth. PA23/03515	Refused
Mr Steven Bond	Removal of existing single storey rear extension, construction of replacement two storey rear extension and internal alterations. 9 Norfolk Road, Falmouth. PA23/03585	Approved
Mr Toby Coker	Remove part of North West wall in the front garden, to form a driveway. Drop the kerb. 79 Mongleath Road, Falmouth. PA23/04042	Approved
Mrs Jennifer Naish	To remove Black Aluminium Windows and Doors and replace them with Black UPVC Windows and Door and a Composite Front door. 6 And 7 Burley Court, New Street, Falmouth. PA23/04496	Approved
Mr Simon Banks	Re-covering of dry slate roof covering. Structural alterations to roof structure central valley element. Extension of hip rafters to create single ridge line maintaining mop roll clay glazed hip/ridge tiles. Removal of solar array, provision for solar panel. The Vicarage, 12 Stratton Terrace, Falmouth. PA23/04827	Approved
Mr Simon Banks	Listed building consent for recovering of dry slate roof covering. Structural alterations to roof structure central valley	Approved

	element. Extension of hip rafters to create single ridge line maintaining mop roll clay glazed hip / ridge tiles and more. The Vicarage, 12 Stratton Terrace, Falmouth. PA23/04828	
Mr Ashwin	Conversion of dining room to a garage with extended entrance porch & rebuild Utility Room as an integrated part of the house. Beech House, 6A Grovehill Drive, Falmouth. PA23/05344	Approved
Mr Philip Hall	Works to trees under a tree preservation order (TPO) namely: Japanese Red Cedar (6890) Remove the two lower branches and some dead minor growth around. 1 The Walled Garden, Penmere Drive, Falmouth. PA23/05353	Approved
Bunker	Construction of single story rear extension. Chylean, 17 Spernen Wyn Road, Falmouth. PA23/05578	Approved
Mr & Mrs Oliver	Proposed Annexe Extension. 14 Rosva Morgowr, Falmouth. PA23/05847	Approved
Mr F Garside	Works to a tree subject to a Tree Preservation Order for Monterey Cypress (T1) - fell.Replant with Monterey Pine. Falmouth Community School, Trescobeas Road, Falmouth. PA23/06033	Approved



## **FALMOUTH TOWN COUNCIL**

Minutes of a Meeting of the Planning & Licensing Committee held on Monday 16th October 2023 in the Atherton Suite, The Old Post Office, Falmouth at 6.00 pm.

Present: Councillors S D Eva (Chair), D Clegg, G F Evans MBE, A Jewell CC, B Ross and J Spargo

In Attendance: E Middleditch (Administration Officer)  
M Bennett (Administration Assistant)

P6098 **APOLOGIES**  
Councillors Rowe (work) and Robinson (ill).

P6099 **INTERESTS**  
None.

P6100 **MINUTES**  
It was proposed by Councillor Eva, seconded by Councillor Clegg and

RESOLVED that that the minutes of the Planning and Licensing Committee held on 25th September 2023 be approved as a correct record of the proceedings and signed by the Chair.

P6101 **PLANNING APPLICATIONS**  
Members considered an amended list of planning applications which had been commented on by the Chair and Vice-Chair, under the delegated procedure agreed in accordance with Minute 6/2474 of the meeting held on the 3<sup>rd</sup> April 2000 and amended by Minute P3017.

It was proposed by Councillor Clegg, seconded by Councillor Jewell and

RESOLVED that the observations set out in Appendix I, which forms part of these minutes be approved and adopted as the observations of the Town Council.

Members considered an amended list of planning applications not dealt with under the delegated procedure outlined above. The Chair reported in respect of those applications as appropriate.

It was proposed by Councillor Spargo, seconded by Councillor Jewell and

RESOLVED that the Town Council makes the observations set out in Appendix II which forms part of these minutes.

P6102 **WITHDRAWN APPLICATION**  
PA23/04824 - Demolition of existing domestic garage and erection of new dwelling and landscaping, 130 Dracaena Avenue Falmouth.

Members duly noted the withdrawn application.

P6103 **HIGHWAYS/TRAFFIC MANAGEMENT/ROAD SAFETY**

**Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic**

Members duly noted road closure on Tregulow Road, Falmouth on 6th November 2023 (08:00 to 18:00 hours) to allow essential works by Kelly Communications to take place.

**Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic**

Members duly noted road closure on North Parade, Tehidy Terrace, Stratton Terrace, Stratton Place and Dunstanville Terrace from the 16th October to 20th October 2023 (07:30 to 17:30 hours) for Cornwall to carry out essential works.

P6104 **DECISION LIST**

Members duly noted a list of recent planning decisions made by Cornwall Council.

P6105 **LICENSING**

**Premises License Applications**

**Curry Corner, 1 Market Strand, Falmouth.**

Members duly considered variation to existing license to include off sales of alcohol with the purchase of food between the hours of 11:00am to 1:00am.

It was proposed by Councillor Clegg, seconded by Councillor Jewell and

RESOLVED to support the application.

**Kernow Dine & Deli, 22 Killigrew Street, Falmouth.**

Members duly considered grant to license for on and off sales of alcohol between the hours of 10:00 and 22:30. With an extension for New Years Eve for 10:00 until 00:30 and to play recorded music during opening hours and extended for New Years Eve.

It was proposed by Councillor Jewell, seconded by Councillor Ross and

RESOLVED to support the application.

**11-12 Church Street, Falmouth.**

Members duly considered grant to license for sale by retail of alcohol, Monday - Sunday 10:00 - 02:00 and recorded music (indoors only) Monday - Sunday 23:00 - 02:00 in grade 2 listed building that until recently was a Subway franchise and the building is currently empty. The plan is to operate as a cafe/coffee shop during the day serving food and drinks and in the evening will be serving food and drinks.

It was proposed by Councillor Eva, seconded by Councillor Jewell and

RESOLVED to refuse the application as the late night opening hours up to 0200 would likely contribute to anti-social behaviour and would be problematic for police and residents alike which would be against the CI Zone for the Town. The Council could be minded to consider a license up to 11pm at the latest.'

**Street Trading Renewals**

Mr Richard Paul Williams, Entrance to Prince of Wales Pier, Falmouth

Members duly considered street trading renewal for Mr Richard Paul Williams who wishes to continue trading at the entrance to Prince of Wales Pier, Falmouth selling daffodils from 1st December 2023 to 30th April 2024 Mondays, Tuesdays, Thursdays, Fridays and Saturdays from 0830 to 1700 hours.

It was proposed by Councillor Eva, seconded by Councillor Jewell and

RESOLVED to support the application.

Kris Trevelyan, Tidal Coffee, Queen Mary Road, Falmouth.

Members duly considered street trading renewal for Kris Trevelyan to continue trading at Queen Mary Road, Falmouth selling coffee, tea, bakery items, snacks and ice cream from 1 January to 31 December 2024, Monday to Sundays between the hours of 0700 to 2100 hours.

It was proposed by Councillor Clegg, seconded by Councillor Ross and

RESOLVED to support the application.

**Licensing Act Policy Review**

Members duly noted the revised policy that has now been drafted which includes changes in legislation, statutory guidance, best practice as well as a number of minor updates/amendments.

P6106 **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS TO BE OF URGENCY**

None.

There being no further business the Chair declared the meeting closed at 6.30pm.

Signed: ..... Dated: .....



**APPENDIX I**  
**16<sup>TH</sup> OCTOBER 2023**

- 1. Penwerris** **PA23/03722** **Mr Andrew Rowley**  
**(Case Officer: Ellis Crompton-Brown. 01872224453,**  
**[Ellis.Crompton-Brown@cornwall.gov.uk](mailto:Ellis.Crompton-Brown@cornwall.gov.uk) )**  
Small extension to side and rear of ground floor to create an additional surgery taking the practice from a four to a five surgery practice.  
29 Kimberley Park Road, Falmouth.

Recommend Approval
- 2. Trescobeas and Budock** **PA23/06546** **Mr and Mrs C Webber**  
**(Case Officer: Ellis Crompton-Brown. 01872224453,**  
**[Ellis.Crompton-Brown@cornwall.gov.uk](mailto:Ellis.Crompton-Brown@cornwall.gov.uk) )**  
Proposed Rear Extension.  
1 Fairfield Road, Falmouth.

Recommend Approval
- 3. Boslowick** **PA23/07037** **Mr & Miss Davidson & Brett**  
**(Case Officer: Claire Broughton: )**  
Proposed Extensions and alterations  
22 Duncannon Drive, Falmouth.

Recommend Approval
- 4. Penwerris** **PA23/07225** **Mr Anthony Garner-Patel**  
**(Case Officer: Mark Webb: [Mark.Webb@cornwall.gov.uk](mailto:Mark.Webb@cornwall.gov.uk))**  
Proposed re-pointing and re-capping of rear garden walls, new retaining garden wall.  
5 Tehidy Terrace, Falmouth.

Recommend Approval
- 5. Penwerris** **PA23/07226** **Mr Anthony Garner-Patel**  
**(Case Officer: Mark Webb: [Mark.Webb@cornwall.gov.uk](mailto:Mark.Webb@cornwall.gov.uk))**  
Listed building application for proposed re-pointing and re-capping of rear garden walls, new retaining garden wall.  
5 Tehidy Terrace, Falmouth.

Recommend Approval

6. **Arwenack** **PA23/07280** **Mr Nigel Carpenter**  
(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))  
Works to trees subject to a tree preservation order (TPO)- T13 Monterey Cypress  
remove limb, and fell T12 Sycamore.  
St Michaels Resort, 7 Stracey Road, Falmouth

There are 2 trees that the application covers, firstly there is the removal of a limb from a Monterey Cypress that has been previously (badly) pruned, this limb is in direct conflict with the new apartments and its removal back to the main stem is prudent and will have little to no effect to the mature tree. Approve.

Secondly there's a Sycamore that is near to the opposite end of the same apartments, this tree forms part of the woody boundary planting that in my view adds to both the visual amenity of St Michaels and Falmouth, in my view this semi-mature tree is not currently impacting the building structurally and could be sympathetically pruned so that it is allowed to grow rather than be felled; as it reaches maturity it will grow up and above the building and not present a problem but will continue to provide the visual amenity that is synonymous with the hotel. Do not approve.

7. **Arwenack** **PA23/07586** **Barclay**  
(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))  
Works to trees within a Conservation Area (CA) namely: SST1 - Sweet Chestnut: Re-pollard tree removing all small diameter growth back to stem wood.  
Treslothan Lodge, Fenwick Road, Falmouth.

*For information only.*

8. **Arwenack** **PA23/07609** **Dr Ben Longdon**  
(Case Officer: Mark Webb: [Mark.Webb@cornwall.gov.uk](mailto:Mark.Webb@cornwall.gov.uk))  
Single storey rear extension  
60 Melvill Road, Falmouth.

Recommend Approval

9. **Boslowick** **PA23/07625** **Alicia Sullivan**  
(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))  
Works to trees under a tree preservation order (TPO): T1 - 1 Oak - re-pollard at approx 3.5m height.  
1 Queen Anne Gardens, Falmouth.

Approve as the works are necessary to preserve the tree due to decay at the base.

- 10. Arwenack PA23/07631 Jane Barret**  
**(Case Officer: Matthew Lean. [matthew.lean@cornwall.gov.uk](mailto:matthew.lean@cornwall.gov.uk))**  
 Works to a tree subject to a Tree Preservation Order and in a Conservation Area for Eucalyptus (T1) – fell to ground level due to impaired condition (tree is in decline).  
 10 Florence Terrace, Falmouth.
- Approve felling as tree has developed rot in the base.
- 11. Boslowick PA23/07774 Webber**  
**(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))**  
 Application for tree works in a Tree Preservation Order (TPO): Reduce crown on a Birch tree.  
 184 Longfield, Falmouth.
- This Birch has considerable rot at the base and is likely to fail, it is noted in the application that the owners wish to preserve the tree for as long as possible, reducing the crown to reduce the likelihood of the tree failing and remove the conservatory as a target is prudent. I would recommend approval of the application and the planting of a replacement for when the Birch fails.
- 12. Arwenack PA23/07792 Mr A Booth**  
**(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))**  
 Construction of ground floor garden room & associated works.  
 12 St Anthony Way, Falmouth.
- Recommend Approval
- 13. Arwenack PA23/07866 Price**  
**(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))**  
 Works to trees in a Conservation Area for Elm (T1) - fell multi-stemmed tree that has outgrown its space. The tree is the most Western of a group occupying the top of a bank. Parts of the tree are now interfering with outbuilding and fence. Mimosa (T2) – fell. Tree has already had all of its canopy removed so it is now advised the remaining stem is removed. Cypress (T3) - fell. Tree has outgrown its space and could become problematic in the future.
- For Information Only.*
- 14. Trescobeas and Budock PA23/07952 Mr A.Anderson**  
**(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))**  
 Application for tree works in a Tree Preservation Order: Reduce and thin branch ends on a Mature Pinus Radiata.  
 Monterey House, 44A Trescobeas Road, Falmouth.
- Minimal pruning will have no negative impact on the Pine. Approve



- 15. Penwerris** **PA23/08006** **Mr Bernard Vella**  
(Case Officer: Mark Webb: [Mark.Webb@cornwall.gov.uk](mailto:Mark.Webb@cornwall.gov.uk))  
Single storey extension in rear garden, side infill extension, minor alterations including internal works and driveway.  
5 Tregothnan Road, Falmouth.

Recommend Approval

- 16. Arwenack** **PA23/08029** **Jonathan Sharp**  
(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))  
Application for tree works in a Tree Preservation Order: A mix of removal or reduction of limbs, pruning and crown reduction of 4 Beech trees.  
Marlborough Farm, 1 Silverdale Road, Falmouth.

Approve as the Beech surrounding the cottage at Marlborough are quite oppressive these pruning works are aimed at reducing that feeling for the residents and will have minimal impact on the visual amenity that they provide.

## **APPENDIX II**

- 1. Penwerris PA23/04217 Mr M Espinosa**  
**(Case Officer: James Moseley 01209 614004, [jmoseley1@cornwall.gov.uk](mailto:jmoseley1@cornwall.gov.uk))**  
Proposed extensions and improvements to the existing dwelling and loft conversion with dormer extension.  
31 Dracaena Avenue, Falmouth.

Recommend approval.
- 2. Arwenack PA23/05693 ArkiPlan Architecural Ltd**  
**(Case Officer: James Moseley 01209 614004, [jmoseley1@cornwall.gov.uk](mailto:jmoseley1@cornwall.gov.uk))**  
Conversion of existing dwelling into two separate dwellings with dormer loft conversion.  
17 Vernon Place, Falmouth.

Recommend refusal. This is in the Conservation Area, and NDP Policies DG3 and DG7 apply. The proposal does not conform, especially to DG7. The roof conversion is the aspect that is unacceptable and out of character. Both dormers, front and back, especially the flat roofed one at the rear are unsightly. The back dormer will be visible from Smithick Hill, and from the water. This is an overdevelopment of the property and unsuitable in the Conservation Area.
- 3. Penwerris PA23/07628 JD Wetherspoon PLC**  
**(Case Officer: James Moseley 01209 614004, [jmoseley1@cornwall.gov.uk](mailto:jmoseley1@cornwall.gov.uk))**  
Creation of roof level terrace (Resubmission of application PA17/06817) with non compliance of conditions 2 and 6 of PA20/01473 dated 23/02/2021 without compliance of condition 2 in relation to decision notice PA22/09730 dated 11/07/2023  
The Packet Station,4 The Moor, Falmouth.

Recommend approval.
- 4. Penwerris PA23/07938 Mr T Anik**  
**(Case Officer: Ellis Crompton-Brown. 01872224453, [Ellis.Crompton-Brown@cornwall.gov.uk](mailto:Ellis.Crompton-Brown@cornwall.gov.uk) )**  
Retention of UPVC windows, over fascia strip lighting and retention of non-illuminated plaque sign.  
Kebab On The Corner, 8 Market Strand, Falmouth.

Recommend refusal. The site is in the Conservation Area and is a listed building (Grade II). NDP Policies DG3, DG6 and DG7 apply, and also DG5 on shopfronts. The use of UPVC windows is out of character with other timber windows in the surrounding area.
- 5. Penwerris PA23/07939 Mr T Anik**  
**(Case Officer: Ellis Crompton-Brown. 01872224453,**

[Ellis.Crompton-Brown@cornwall.gov.uk](mailto:Ellis.Crompton-Brown@cornwall.gov.uk) )

Listed building consent for the retention of UPVC windows, over fascia strip lighting and retention of non-illuminated plaque sign.

Kebab On The Corner, 8 Market Strand, Falmouth.

Recommend refusal. The site is in the Conservation Area and is a listed building (Grade II). NDP Policies DG3, DG6 and DG7 apply, and also DG5 on shopfronts. The use of UPVC windows is out of character with other timber windows in the surrounding area.

**6. Arwenack PA23/08055 Nigel Carpenter**  
**(Case Officer: Mark Ball, 01726 223495, [Mark.Ball@cornwall.gov.uk](mailto:Mark.Ball@cornwall.gov.uk))**

'Provision of 7no. apartments on site of former dwelling without compliance of condition 2 in relation to decision notice PA20/09117 dated 31/03/2021.' with variation of condition 7 of decision PA23/02531 dated 26/07/2023.

The Captains Apartments, 5 Stracey Road, Falmouth.

Recommend deferral as there are currently no plans available to view therefore the application cannot be assessed.



**TOWN AND COUNTRY PLANNING ACT 1971**  
**FOR SUBMISSION TO THE COUNCIL ON 16<sup>th</sup> OCTOBER 2023**

Mr Steve Peglau	Proposed New Dwelling (Change of use from Ancillary Use to Independent Dwelling) Little Eyrin, Swanpool, Falmouth. PA23/03557	Approved*
Ms K. Stephens	Proposed loft conversion and extension with deck above. 29 Beacon Road, Falmouth. PA23/05797	Approved*
Dr James Eckersley	Non-material amendment to decision PA17/10554 dated 16.01.2018 to enlarge the kitchen window from 1250mm wide by 1050 high to 1770mm wide by 1000mm high. 5 Stewart Court, Falmouth. PA23/06531	Approved*
Nigel Carpenter	Non-material amendment in relation to decision notice PA14/07349 dated 10/12/2014 to omit the number of units from the original description. St Michaels Resort, 7 Stracey Road, Falmouth. PA23/03382	Approved
Mr Martin Palmer	Demolition of existing structure and reconstruction of dry dock enclosure to raise height of roof to the level of the adjoining buildings and new external door to seaward elevation. Pendennis Shipyard Ltd, Bridon Building, Third Floor, Falmouth Docks, Falmouth. PA23/03575	Approved
Mr Nick Voller	Addition of an external gantry to allow for window cleaning and maintenance. Quayside, 20A North Parade, Falmouth. PA23/04857	Approved
Mrs Janet and Christine Oates	Change of use of incidental residential studio to self-contained residential accommodation. The Old Shop, Waterloo Road, Falmouth. PA23/04965	Refused

Mr Freddie Riley	Application to request permission to install solar (PV) panels to the front roof section of the property. 10 Marlborough Road, Falmouth. PA23/05764	Approved
Katherine Harrall	Dismantle crumbling chimney stack and re-build to same size and design using cottage bricks or similar and new chimney pots. Remove existing gutter/walkway between roofs of no4 and no6, make good roofs and replace with GRP box gutter and lead flashings. 4 New Street, Falmouth. PA23/06087	Approved
Katherine Harrall	Dismantle crumbling chimney stack and re-build to same size and design using cottage bricks or similar and new chimney pots. Remove existing gutter/walkway between roofs of no4 and no6, make good roofs and replace with GRP box gutter and lead flashings. 4 New Street, Falmouth. PA23/06088	Approved
Mr H Stiles	Application to determine if prior approval is required for proposed change of use from light industrial to a residential dwelling without compliance of condition PA.2(2) of Part 2 of Schedule 2 of the GDPO in relation to decision notice PA20/04919 dated 26.10.2020. Penrose Sailmakers, Upton Slip, Church Street, Falmouth. PA23/06234	Approved

## **FALMOUTH TOWN COUNCIL**

Minutes of a Meeting of the Planning & Licensing Committee held on Monday 6th November 2023 in the Atherton Suite, The Old Post Office, Falmouth at 6.00 pm.

Present: Councillors S D Eva (Chair), D Clegg, G F Evans MBE, A Jewell CC, B Ross and J Spargo

In Attendance: E Middleditch (Administration Officer)  
M Bennett (Administration Assistant)

### **P6107 APOLOGIES**

Councillors Rowe (work) and Robinson (personal).

### **P6108 INTERESTS**

None.

### **P6109 MINUTES**

It was proposed by Councillor Evans, seconded by Councillor Ross and

RESOLVED that that the minutes of the Planning and Licensing Committee held on 16th October 2023 be approved as a correct record of the proceedings and signed by the Chair.

### **P6110 PLANNING APPLICATIONS**

Members considered an amended list of planning applications which had been commented on by the Chair and Vice-Chair, under the delegated procedure agreed in accordance with Minute 6/2474 of the meeting held on the 3<sup>rd</sup> April 2000 and amended by Minute P3017.

It was proposed by Councillor Jewell, seconded by Councillor Clegg and

RESOLVED that the observations set out in Appendix I, which forms part of these minutes be approved and adopted as the observations of the Town Council.

Members considered an amended list of planning applications not dealt with under the delegated procedure outlined above. The Chair reported in respect of those applications as appropriate.

It was proposed by Councillor Spargo, seconded by Councillor Clegg and

RESOLVED that the Town Council makes the observations set out in Appendix II which forms part of these minutes.

### **P6111 HIGHWAYS/TRAFFIC MANAGEMENT/ROAD SAFETY**

Members duly noted road closure on Bar Road, Falmouth from 20th November 2023 to 21st November 2023 (2100 to 0500 hours) for bridge inspection works to be carried out by Network Rail.



Members duly noted the road closure on Kelley Road, Falmouth from 20th November 2023 to 24th November 2023 (24 hours) for DA Giles to carry out water inspection works.

Members duly noted the road closure on Pendarves Road and Penwerris Lane, Falmouth from 4th December 2023 to 13th December 2023 (0730 to 1700 hours) for Cormac Solutions Ltd to carry out surfacing works.

Members duly noted the road closure on Emslie Road to Pendennis Road, Falmouth from 4th December 2023 to 8th December 2023 (0730 to 1800 hours) for Whitebox Construction Management to carry out works on the highway.

P6112 **DECISION LIST**

Members duly noted a list of recent planning decisions made by Cornwall Council.

P6113 **LICENSING**

**Street Trading Renewals**

Mr Daniel King, Kings Ice Cream, Site 1, Pendennis Point, Falmouth.

Members duly considered street trading renewal for Mr Daniel King who wishes to continue trading at Site 1, Pendennis Point, Falmouth selling ice cream, lollies, hot and cold drinks from 1 January to 31 December 2024, Monday to Sunday from 10:00 to 20:00 hours.

It was proposed by Councillor Eva, seconded by Councillor Clegg and

RESOLVED to support the application.

Mr Grzegorz Jurkiewicz, Family J Ice Creams Ltd, Site 1, Cliff Road, Falmouth.

Members duly considered street trading renewal for Mr Grzegorz Jurkiewicz who wishes to continue trading at Site 1, Cliff Road, Falmouth selling ice cream, cold drinks and snacks from 1 March to 31 December 2024, Monday to Sunday from 0900 to 1900 hours.

It was proposed by Councillor Eva, seconded by Councillor Spargo and

RESOLVED to support the application.

**Premises License**

The King's Head, 32 Church Street, Falmouth.

Members duly considered Cornwall Councils decision that the variation to license be refused. If the Council is aggrieved by this decision then it may appeal Cornwall Council's decision to the West Cornwall Magistrates Court. All correspondence should be addressed to the Clerk to the Justices at the West Cornwall Magistrates Court, Launceston Road, Bodmin PL31 2AL. You have 21 days from being notified of this decision to appeal.

It was proposed by Councillor Eva, seconded by Councillor Clegg and

RESOLVED that the Council do not contest Cornwall Councils decision as the application is in the Cumulative Impact Zone (CIZ).

P6114 **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS TO BE OF URGENCY**

None.

There being no further business the Chair declared the meeting closed at 6.20pm.

Signed: ..... Dated: .....

**APPENDIX I**  
**6<sup>TH</sup> NOVEMBER 2023**

- 1. Penwerris** **PA23/07053** **Miss Amy Lloyd**  
(Case Officer: Nigel Brabyn. 01872 224461, [nbrabyn@cornwall.gov.uk](mailto:nbrabyn@cornwall.gov.uk))  
Retention and completion of internal alterations and loft conversion including the creation of a rear dormer and roof windows allowing for master bedroom with ensuite. General refurbishment with addition of energy efficiency upgrades.  
44 Trelawney Road, Falmouth.

Recommend Approval
- 2. Arwenack** **PA23/07940** **Mr Dan Robb**  
(Case Officer: Mark Webb: [Mark.Webb@cornwall.gov.uk](mailto:Mark.Webb@cornwall.gov.uk))  
The renewal of a defective, dilapidated two flue brick end chimney stack to the rear elevation roof.  
18 Wodehouse Terrace, Falmouth.

Recommend Approval
- 3. Arwenack** **PA23/07941** **Mr Dan Robb**  
(Case Officer: Mark Webb: [Mark.Webb@cornwall.gov.uk](mailto:Mark.Webb@cornwall.gov.uk))  
Listed Building Consent for the renewal of a defective, dilapidated two flue brick end chimney stack to the rear elevation roof.  
18 Wodehouse Terrace, Falmouth.

Recommend Approval
- 4. Arwenack** **PA23/07798** **Mr and Mrs Slade**  
(Case Officer: Nigel Brabyn. 01872 224461, [nbrabyn@cornwall.gov.uk](mailto:nbrabyn@cornwall.gov.uk))  
Proposed rear extension.  
14 Marlborough Road, Falmouth.

Recommend Approval
- 5. Trescobeas and Budock** **PA23/08189** **A&A James Simeoli**  
(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))  
Two-storey side extension.  
9 Tregulow Road, Falmouth.

Recommend Approval
- 6. Penwerris** **PA23/08193** **Mr Chris Silk**  
(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))



Works to trees within a conservation area: G1- To re-coppice several Sycamore stems growing from 2 stools on boundary bank. There is evidence of incipient decay within the attachment points of some of the stems.

British Telecom, Park Hill, Falmouth.

*For Information Only.*

**7. Arwenack PA23/08200 Mr Howard Brazier  
(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))**

Works to trees in a Conservation Area for Apple (T1) - remove one large limb overhanging footway to prevent possibility of future failure and to ensure safety of pedestrians. Cherry (T2) - minor pruning works to maintain tree at a suitable size. Myrtle - (T3) minor pruning works to maintain tree at a suitable size.  
10 Stracey Road, Falmouth.

*For Information Only.*

**8. Boslowick PA23/08329 Mrs Yvonne Day  
(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))**

Works to an Oak tree subject to a Tree Preservation Order (TPO): 1) Crown lift of 6 metres and removal of epicormic growth from the trunk. 2) Crown thinning by 10%. 3) Crown reduction and spread to 10 metres.  
2 Boscundle Avenue, Falmouth.

Recommend approval as the pruning of the Oak behind 2 Boscundle Avenue has been carried out before, several years ago, and it is reasonable given its position that this is repeated periodically.

**9. Arwenack PA23/08359 Mr Peter George  
(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))**

Works to trees in a conservation area (CA), works include reduce bay trees to make more of a hedge and remove some low branches off fir tree to create more space and light for various shrubs beneath. Behind the fir, in the corner, there are a couple of large bay trees which would like to coppice the large stems and allow to regenerate.  
Glenesk, 2 Foxs Lane, Falmouth.

*For Information Only.*

**10. Trescobeas and Budock PA23/08363 Mr David Jones  
(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))**

Enlargement of rear doors to garden and replacement of the existing lean-to Conservatory with a new veranda.  
5 Highfield Road, Falmouth

Recommend Approval

**11. Trescobeas and Budock**                      **PA23/08392**                      **Mr and Mrs Julian and Nicola Lempiere**  
(Case Officer: Nigel Brabyn. 01872 224461, [nbrabyn@cornwall.gov.uk](mailto:nbrabyn@cornwall.gov.uk))  
New Front Porch, New render and external insulation, new rear and side windows. New Deck/Terrace. Widened vehicular access, new surface to driveway.  
20 Western Terrace, Falmouth.

Recommend Approval

**12. Penwerris**                                      **PA23/08417**                                      **Mr Burnie**  
(Case Officer: Helen Trebilcock.)  
Construction of a garage at the rear of a terraced property.  
2 Belmont Road, Falmouth.

Recommend Approval

**13. Boslowick**                                      **PA23/08574**                                      **Mr & Mrs Keenan**  
(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))  
Proposed first floor extension.  
14 Treverbyn Road, Falmouth

Recommend approval.

**14. Arwenack**                                      **PA23/08591**                                      **Crudgington**  
(Case Officer: Morwenna Milburn.)  
Works to a tree in a Conservation Area for Holly Tree - pollard tree to first union point (approximately 12' high).  
7 Woodlane, Falmouth.

*For information only*

**15. Arwenack**                                      **PA23/08773**                                      **Mrs Abigail Mark**  
(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))  
Works to trees in a Conservation Area for Bay Tree (T1) - prune as shown in accompanying photo. Tree has grown out of hand and overhangs the footway. Reduction will ensure tree is kept to a manageable size. Holly Tree (T2) - prune as shown in accompanying photo. This will help keep the tree to a manageable size and clear from overhead lines. The works should not greatly impact health or appearance.  
3 Florence Terrace, Falmouth.

*For information only.*

## **APPENDIX II**

- 1 Penwerris** **PA23/04728** **Mr Jason Mackerness**  
(Case Officer: Nigel Brabyn. 01872 224461, [nbrabyn@cornwall.gov.uk](mailto:nbrabyn@cornwall.gov.uk))  
Replacement roof with raised ridge level and dormer window to front (West) elevation.  
Change of roof to kitchen at rear, replacement windows, thermal upgrades and a new porch.  
51 North Parade, Falmouth.

Recommend refusal due to poor design and not in keeping with the street scene.

- 2. Arwenack** **PA23/05983** **Mr Dan Mccoll**  
(Case Officer: Mark Webb: [Mark.Webb@cornwall.gov.uk](mailto:Mark.Webb@cornwall.gov.uk))  
Replacement of sheds with shipping container with roof terrace and balcony off the promenade.  
Dive In, Castle Beach, Falmouth.

Recommend refusal as the site is in the Conservation Area, close to the Grade II listed Falmouth Hotel, and in Character Area 6. Neighbourhood Development Plan design policies DG3 and DG7 apply, so to would DG5 on the appropriateness of signage. Policy BE3 also applies in part. This is a poor design with inadequate drawings. The proposal for a roof terrace is entirely out of character as is the spiral staircase. The signage is also insensitive.

- 3. Budock** **PA23/08160** **C/O of agent**  
(Case Officer: Mark Webb: [Mark.Webb@cornwall.gov.uk](mailto:Mark.Webb@cornwall.gov.uk))  
Detailed planning application for the erection of 133 residential dwellings (including affordable housing) with associated access, estate roads, car parking, infrastructure and open space without compliance of condition 2 in relation to decision notice PA19/10381 dated 10/12/2021.  
Pen Bethan Land, Adjacent To Hillhead Road, Falmouth.

Defer consideration pending clarification of Condition 2.



**TOWN AND COUNTRY PLANNING ACT 1971**  
**FOR SUBMISSION TO THE COUNCIL ON 6<sup>th</sup> NOVEMBER 2023**

Mr David Hughes	Construction of two dwellings. Land South Of Site 1A, Golden Bank, Swanpool Road, Falmouth. PA23/00419	Refused
Mr And Mrs Jenkins	Listed building consent for replacement of existing roof covering inclusive of 2 no dormer windows. Bay Tree, 32 Woodlane, Falmouth. PA23/04298	Approved
Mrs Abigail Squibb	Works to trees subject to a Tree Preservation Order (TPO), Monterey Pine - T5 - Fell and replace. Marlborough Junior & Infant School, Ferndale Road, Falmouth. PA23/05477	Approved
Mr Gavin Hogg	First floor side extension over existing attached garage and kitchen/garage alterations. 6 Darwin Drive, Falmouth. PA23/06069	Approved
Mr & Mrs Keanie	Renovations and extension. 8 Kelley Road, Falmouth. PA23/06574	Approved
Mrs M Erlam	Proposed change of use of No.66 Kimberley Park Road from a hotel to a dwelling. Broadmead Hotel, 66 - 68 Kimberley Park Road, Falmouth. PA23/06750	Approved
Mr Nigel Carpenter	Works to trees subject to a tree preservation order (TPO)- T13 Monterey Cypress remove limb, and fell T12 Sycamore. St Michaels Resort, 7 Stracey Road, Falmouth. PA23/07280	Part Approved/Part Refused
Alicia Sullivan	Works to trees under a tree preservation order (TPO): T1 - 1 Oak - re-pollard at approx 3.5m height. 1 Queen Anne Gardens, Falmouth.	Approved

	PA23/07625	
Webber	Application for tree works in a Tree Preservation Order (TPO): Reduce crown on a Birch tree. 184 Longfield, Falmouth. PA23/07774	Approved
Mr A. Anderson	Application for tree works in a Tree Preservation Order: Reduce and thin branch ends on a Mature Pinus Radiata. Monterey House, 44A Trescobeas Road, Falmouth. PA23/07952	Approved
Jonathan Sharp	Application for tree works in a Tree Preservation Order: A mix of removal or reduction of limbs, pruning and crown reduction of 4 Beech trees. Marlborough Farm, 1 Silverdale Road, Falmouth. PA23/08029	Approved

## **FALMOUTH TOWN COUNCIL**

Minutes of a Meeting of the Planning & Licensing Committee held on Monday 27th November 2023 in the Atherton Suite, The Old Post Office, Falmouth at 6.00 pm.

Present: Councillors S D Eva (Chair), D Clegg, G F Evans MBE, A Jewell CC, J Robinson and B Ross

In Attendance: E Middleditch (Administration Officer)  
M Bennett (Administration Assistant)  
N Carpenter (Applicant – PA23/02532 and PA23/08055)  
D Monk (Chartered Surveyor – PA23/08616)

### P6115 **APOLOGIES**

Councillors Rowe (work) and Spargo (ill).

### P6116 **INTERESTS**

None.

### P6117 **MINUTES**

It was proposed by Councillor Eva, seconded by Councillor Clegg and

RESOLVED that that the minutes of the Planning and Licensing Committee held on 6<sup>th</sup> November 2023 be approved as a correct record of the proceedings and signed by the Chair.

### P6118 **PLANNING APPLICATIONS**

Members considered an amended list of planning applications which had been commented on by the Chair and Vice-Chair, under the delegated procedure agreed in accordance with Minute 6/2474 of the meeting held on the 3<sup>rd</sup> April 2000 and amended by Minute P3017.

It was proposed by Councillor Eva, seconded by Councillor Robinson and

RESOLVED that the observations set out in Appendix I, which forms part of these minutes be approved and adopted as the observations of the Town Council.

Members considered an amended list of planning applications not dealt with under the delegated procedure outlined above. The Chair reported in respect of those applications as appropriate.

It was proposed by Councillor Jewell, seconded by Councillor Robinson and

RESOLVED that the Town Council makes the observations set out in Appendix II which forms part of these minutes.



P6119 **APPEALS**

PA20/09821 - Demolition of building and construction of 28 residential apartments and associated works - Sheldon House Nursing Home, Falmouth - Appeal Allowed.  
No Costs claimed.

Members duly noted the appeal decision.

P6120 **HIGHWAYS/TRAFFIC MANAGEMENT/ROAD SAFETY**

Members duly noted road closure on Trevethan Rise on 8<sup>th</sup> December 2023 to 14<sup>th</sup> December 2023 (0730 to 1700 hours) for Cormac to carry out essential works.

Members duly noted road closure Cliff Road and Castle Drive, for their entire length, on 3<sup>rd</sup> December 2023 (0945 to 1145 hours) for Falmouth Mob Match.

Members duly noted road closure from Emslie Road to Pendennis Road on 4<sup>th</sup> December 2023 to 8<sup>th</sup> December 2023 (0730 to 1800 hours) for Whitebox Construction Management to carry out essential works.

Members duly noted the cancellation of the road closure on Pendarves Road and Penwerris Lane on 4<sup>th</sup> December 2023 (0730 to 1700 hours)

Members duly noted the outcome of the Infra 22-179 Falmouth & Penryn CNP2 Year 2 – Scheme Decision Letter.

P6121 **DECISION LIST**

Members duly noted a list of recent planning decisions made by Cornwall Council.

P6122 **LICENSING**

**Street Trading Renewals**

Mr Lance Turton, Dough an Dowr, Queen Mary Road, Falmouth.

Members duly considered street trading renewal for Mr Lance Turton who wishes to continue trading at Queen Mary Road, Falmouth selling pizzas, bagels and coffee from 1 January 2024 to 31 December 2024, Monday to Sunday from 08:00 to 22:00 hours.

It was proposed by Councillor Clegg, seconded by Councillor G Evans and

RESOLVED to support the application.

Mr Lee Alexander, Café Kernow, Site 2, Pendennis Point, Falmouth.

Members duly considered street trading renewal for Mr Lee Alexander who wishes to continue trading at Site 2, Pendennis Point, Falmouth selling Cornish coffee, milkshakes, cream teas, pasties, pastries, sweet treats and Cornish ice cream from 1 January 2024 to 31 December 2024, Monday to Sunday from 08:00 to 18:00 hours.

It was proposed by Councillor Clegg, seconded by Councillor G Evans and

RESOLVED to support the application.

Mr Lee Alexander, Falmouth Dairy, Site 2, Pendennis Point, Falmouth.

Members duly considered street trading renewal for Mr Lee Alexander who wishes to continue trading at Site 2, Pendennis Point, Falmouth selling ice creams, ice lollies, cold drinks, snacks and sweets from 1 January 2024 to 31 December 2024, Monday to Sunday from 09:00 to 22:00 hours.

It was proposed by Councillor Clegg, seconded by Councillor Ross and

RESOLVED to support the application.

Mr Masaya Shibasaki, Shibasaki Awesome Hair, Site 2, Cliff Road, Falmouth.

Members duly considered street trading renewal for Mr Masaya Shibasaki who wishes to continue trading at Site 2, Cliff Road, Falmouth selling hair styling products such as shampoos, conditioners, mousses and hairbrushes from 1 January 2024 to 31 December 2024, Wednesdays, Fridays and Saturdays from 09:00 to 18:30 hours.

It was proposed by Councillor Ross, seconded by Councillor Eva and

RESOLVED to support the application.

Miss Anchalee Blake, Panchi, Site 3, Cliff Road, Falmouth.

Members duly considered street trading renewal for Miss Anchalee Blake who wishes to continue trading at Site 3, Cliff Road, Falmouth selling Thai rolled ice cream, bubble tea, hot drinks and canned drinks from 1 April 2024 to 31 October 2024, Monday to Sunday from 08:00 to 19:00 hours.

It was proposed by Councillor G Evans, seconded by Councillor Ross and

RESOLVED to support the application.

Ms Alice Farthing & Mr Salim Sabah, M Salih Trading as Fal Falafel Ltd, The Moor, Falmouth.

Members duly considered street trading renewal for Ms Alice Farthing and Mr Salim Sabah who wish to continue trading at The Moor, Falmouth selling fresh homemade middle-eastern street food and drinks from 1 January 2024 to 31 December 2024, Monday to Sunday from 10:00 to 23:00 hours.

It was proposed by Councillor Eva, seconded by Councillor Clegg and

RESOLVED to support the application.

P6123 **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS TO BE OF URGENCY**

None.

There being no further business the Chair declared the meeting closed at 6.45pm.

Signed: ..... Dated: .....



**APPENDIX LIST I**  
**27<sup>TH</sup> NOVEMBER 2023**

1. **Arwenack** **PA23/06861** **Mr and Mrs Craig Wright**  
(Case Officer: Mark Webb: [Mark.Webb@cornwall.gov.uk](mailto:Mark.Webb@cornwall.gov.uk) )  
Addition of external deck.  
19 Boscawen Road, Falmouth
- Recommend approval.
2. **Budock** **PA23/08160** **C/O of agent**  
(Case Officer: Mark Webb: [Mark.Webb@cornwall.gov.uk](mailto:Mark.Webb@cornwall.gov.uk))  
Detailed planning application for the erection of 133 residential dwellings (including affordable housing) with associated access, estate roads, car parking, infrastructure and open space without compliance of condition 2 in relation to decision notice PA19/10381 dated 10/12/2021.  
Pen Bethan Land, Adjacent To Hillhead Road, Falmouth.
- Recommend approval.
3. **Arwenack** **PA23/08805** **Mr. Richards**  
(Case Officer: Ellis Crompton-Brown. 01872224453, [Ellis.Crompton-Brown@cornwall.gov.uk](mailto:Ellis.Crompton-Brown@cornwall.gov.uk))  
Works to trees in a Conservation Area for 2 x Cherry Trees (T1) - reduce to below the guttering on property and allow trees to reform into a smaller more manageable size. Both trees have grown tall and are affecting roof and guttering. Bay Tree (T2) - reduce as shown in accompanying photo. The tree has a sparse upper crown and is currently spreading over neighbouring garden. Reduction will help to maintain a nice shape and more suitable size. Whitebeam (T3) - fell tree. Tree had a large portion of dead wood on the road side of the tree, minor pruning works were carried out to remove the dead wood with the aim of reducing the chance of failure. Unfortunately, this tree is now showing further dieback and owner is worried about potential damage to property.  
Wyn Cottage, 20 Spernen Wyn Road, Falmouth.
- For Information Only*
4. **Boslowick** **PA23/09067** **Burt**  
(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))  
Works to a tree subject to a Tree Preservation Order for Oak (T18) - crown reduce tree by 1.5 metres all-round from approximately 8 - 6.5 metres height and 7.5 - 6 metres spread. Following substantial limb failures from Storm Ciaran, the tree has now been left compromised and exposed on its outer extremities. The works aim to retrench the veteran tree and manage in a more compact form.  
131 Longfield, Falmouth
- Recommend approval.



Recommend Approval



## **APPENDIX II**

- 1. Penwerris PA23/08710 Mr Anthony Garner-Patel**  
**(Case Officer: Ellis Crompton-Brown. 01872224453, [Ellis.Crompton-Brown@cornwall.gov.uk](mailto:Ellis.Crompton-Brown@cornwall.gov.uk))**  
Listed Building Consent for the proposed re-roofing of existing outbuilding  
5 Tehidy Terrace Falmouth Cornwall TR11 2SZ

Recommend approval.
- 2. Penwerris PA23/08709 Mr Anthony Garner-Patel**  
**(Case Officer: Ellis Crompton-Brown. 01872224453, [Ellis.Crompton-Brown@cornwall.gov.uk](mailto:Ellis.Crompton-Brown@cornwall.gov.uk))**  
Proposed re-roofing of existing outbuilding.  
5 Tehidy Terrace Falmouth Cornwall TR11 2SZ

Recommend approval.
- 3. Penwerris PA23/08834 Mr Simon Banks**  
**(Case Officer: Mark Webb: [Mark.Webb@cornwall.gov.uk](mailto:Mark.Webb@cornwall.gov.uk))**  
Listed Building Consent to remove and dispose of all hip tiles, ridge tiles and rafters and replace with new. Remove lead-lined roof covering to first floor bay window replace with alternative. Rebuild chimney stacks as required to match existing, but with cement render finishes replaced with a lime render.  
The Vicarage, 12 Stratton Terrace, Falmouth.

Recommend approval.
- 4. Arwenack PA23/02532 Nigel Carpenter**  
**(Case Officer: Mark Ball. 01726 223495, [Mark.Ball@cornwall.gov.uk](mailto:Mark.Ball@cornwall.gov.uk))**  
Variation of Condition 2 (approved plans) of Application No. PA14/07349 dated 10<sup>th</sup> December 2014 (Creation of spa and wellness leisure resort (including a total of 73 residential apartments) utilising the site and remaining buildings associated with the former Falmouth Beach Hotel together with the current St Michael's Hotel. The proposal will comprise of the following elements:- Erection of extensions and alterations to existing building to create resort reception, bistro, extended function suite and improved spa facilities (St Michaels Hotel building); erection of extension and alterations to existing building to create additional hotel bedrooms and improved health club facilities (Croft building); erection of new multi-use resort building providing 56 residential apartments, cafe/restaurant and 'village' shop and covered

parking for 104 cars (The Liner); demolition of Captains House and Tremor buildings and erection of 14 residential apartments; demolition of The Cottage and erection of 3 residential apartments; erection of 4 x woodland lodges to provide additional hotel bedrooms with living space; demolition of Mermaid building and formation of pedestrian and vehicular access from Cliff Road; associated hard and soft landscaping.

St Michaels Resort, 7 Stracey Road, Falmouth

Recommend approval.

5. **Arwenack** **PA23/08055** **Nigel Carpenter**  
(Case Officer: Chloe Britten. [chloe.britten@cornwall.gov.uk](mailto:chloe.britten@cornwall.gov.uk))

Provision of 7no. apartments on site of former dwelling without compliance of Condition 2 in relation to decision notice PA20/09117 dated 31/03/2021.' With variation of condition 7 of decision PA23/02531 dated 26/07/2023.

The Captains Apartments, 5 Stracey Road, Falmouth

Recommend approval.

6. **Penwerris** **PA23/08616** **c/o Jodie Macmillan Ocean BMW**  
(Case Officer: Mark Ball. 01726 223495, [Mark.Ball@cornwall.gov.uk](mailto:Mark.Ball@cornwall.gov.uk))

Extension and alterations to existing car sales and service building

Cornwall Car Centre Ltd, Dracaena Avenue, Falmouth

Recommend approval.

7. **Penwerris** **PA23/06485** **Mr & Mrs A Fletcher**  
(Case Officer: James Moseley 01209 614004, [jmoseley1@cornwall.gov.uk](mailto:jmoseley1@cornwall.gov.uk))

Loft conversion, alterations to existing ground floor extension and associated works.

16 Budock Terrace, Falmouth, TR11 3N

Recommend approval.

8. **Arwenack** **PA23/07320** **Mr C Dawes**  
(Case Officer: Mark Webb: [Mark.Webb@cornwall.gov.uk](mailto:Mark.Webb@cornwall.gov.uk))

Proposed dormer

1 Burley Court, New Street, Falmouth.

Recommend approval.

9. **Arwenack** **PA23/09284** **Mrs J Winslade**  
(Case Officer: Helen Trebilcock NO CONTACT DETAILS)

Application for a permission in principle for the Construction of a single dwelling

St Ruan, Tresahar Road, Falmouth

Recommend approval in principle subject to appropriate size, position and access.

**TOWN AND COUNTRY PLANNING ACT 1971**  
**FOR SUBMISSION TO THE COUNCIL ON 27<sup>th</sup> NOVEMBER 2023**

Mr & Mrs Burley	Replacement roof to create first floor accommodation with rear balcony, infill extension to carport, internal alterations and front porch.  9 Trelawney Avenue, Falmouth. PA22/03768	Approved*
Mr And Mrs Geake	Erection of shed (demolition of existing garage) 5 Florence Terrace, Falmouth. PA23/05946	Approved
Barclays Bank plc	Removal of existing external signage and branding, removal of external ATM and repair existing window to match existing and removal of existing night safe and replace window panel with glazing pane to match existing. 6 Killigrew Street, Falmouth. PA23/06860	Approved
Jane Barret	Works to a tree subject to a Tree Preservation Order and in a Conservation Area for Eucalyptus (T1) - fell to ground level due to impaired condition (tree is in decline). 10 Florence Terrace, Falmouth. PA23/07631	Approved



## FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Cultural Services and Leisure Committee held on 11<sup>th</sup> September 2023 at 6:00 pm in the Atherton Suite, The Old Post Office, The Moor, Falmouth TR11 2RT.

Present: Councillors E Seiler (Chair), L Coley (Vice Chair),  
D V Evans BEM, G F Evans MBE, G W Chin-Quee BEM (to point  
mentioned) J Spargo and Z Young.

In Attendance: R.Gates (Town Manager)  
M. Lewis (Cultural Services Director)  
M.Palmer-Williams (Princess Pavilion General Manager)  
M.Bennett (Admin Assistant)

### **A949 APOLOGIES**

An apology for absence was received and approved from Councillor Edwards (ill).

### **A950 INTERESTS AND DISPENSATIONS**

None received.

### **A951 MINUTES**

It was proposed by Councillor Seiler and seconded by Councillor Coley

**RESOLVED** that the part I minutes of meeting held on  
3<sup>rd</sup> July 2023 be confirmed as a correct record  
of the proceedings and signed by the Chair.

### **A952 TOWN MANAGER REPORT**

The Town manager presented his report to the committee which was duly noted and forms part of these minutes. Further updates were offered on Tall Ships incomes and budgets, Christmas activities and the Festive weekend.

### **A953 CULTURAL SERVICES REPORT**

The Cultural Services Director presented her part 1 report, including a further update on the reading challenge figures, which was duly noted and forms part of these minutes. In response to questions, she updated on recent recruitment within the art gallery.

### **A954 PRINCESS PAVILION REPORT**

The Princess Pavilion General Manager presented his report to the committee which was duly noted and forms part of these minutes. Further updates were offered on the projection figures for 2024, food and beverage sales which are up 60% year on year and additional signage for the Princess Pavilion. In response to questions he updated on the suggestion book and emailing list.

It was proposed by Councillor Seiler and seconded by Councillor Young

**RESOLVED** that a special meeting in Part II be held before the next scheduled Cultural Services Committee meeting to consider the business plan report including feedback from the Princess Pavilion suggestion box to agree some priorities.

A further proposal by Councillor D Evans and seconded by Councillor Young to take to full council a proposition to reestablish the Princess Pavilion Working Party for this financial year was not supported.

#### **A955     SHORT, MEDIUM & LONG TERM PLANS**

##### **SHORT TERM (1 YEAR)**

- Develop a Cultural Strategy
- Meeting room for community use
- MEND Application – moved from long term. Define, agree and apply for building funding
- Staffing – moved from medium term
- Loaning art inclusive of an admin fee
- Well-being champions and to reach people with a well being through art course.

##### **MEDIUM TERM (2-5 YEARS)**

- Cultural Interpretation of the headland – cultural input plan including signage and potential public art. Plan in the interim
- Building redevelopment – MEND and LIF funds with match funding from the government decarbonisation scheme.

##### **LONG TERM (5 YEARS +)**

- Layout of Municipal buildings – to reimagine and reorganise the municipal buildings for maximum effectiveness.
- Large public art / multi-media installation at Prince of Wales Pier.

Councillor Chin-Quee left the meeting at this point.

#### **A956     INCOME GENERATORS**

It was agreed that the following matters be considered:

- Meeting room for community use,
- Loaning art for a fee,
- Well-being champions and well-being through art courses.

**A957      EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Seiler and seconded by Councillor Spargo and

**RESOLVED** that in view of the confidential nature of contractual matters and personal information, it is advisable, in the public interest that the press and public, be excluded from the meeting.



## Events

### Falmouth Week

- This all came together well. Starting with the Pink Wig event that this year raised over £32,000 for Breast Cancer awareness which is an unbelievable amount and testament to all involved.
- The Falmouth Carnival had a larger entrant turn out from last year despite the very strong winds which we surprised about but great that the sun was out.
- The various evening entertainment in the tent was very well attended throughout the week including the fireworks on the Friday evening.
- The Action Sports Tour bike display team on Events Sq had a larger crowd than last year and while the week did not have as much activity without the air display in the daytime we have to be sensible on what can be achieved from a budget perspective but also from a physical point of view as well.

### Tall Ships

- This as you know has been a mammoth event with so much planning as well as the event originally taking place in 2020, then 2021 and then finally this year.
- The feedback from the ships/crews/Captains has been phenomenal.
- There is no hiding from the fact that there were challenges with the queuing on day 1 but everyone worked so hard to rectify this and day 2 and 3 went very smoothly.
- Of course, we had the storm, and it was not an easy decision to make to cancel the Parade of Sail but it was entirely the right one. This was a collective decision from all the professionals involved and we all came to the same agreement.
- As is always the case certain areas being busier than others depending on the various activities taking place.
- I will discuss in much more detail at the meeting, but the atmosphere of the town was brilliant. The crew parade really added to this as well as the various entertainment.
- Our staff and partners worked incredibly hard to achieve a successful event and I would like to thank each and every one of them.

### Falmouth Oyster Festival

- While this is under the umbrella of South West Bars and Events so we are not involved with the planning except for a small amount it will take place 13<sup>th</sup>-15<sup>th</sup> October.

### Remembrance Sunday

- As per usual; we will organise the traffic management and safety for this very important annual event.

### Falmouth Christmas activities

- The Christmas Lights Switch-On is coming together and this will ramp up in September linking with the schools/performers etc
- While we have not publicised Falmouth's Festive Weekend it is likely to go ahead, we are just waiting on availability of a couple of things. When time allowed we worked on this during July but as per the switch-on more developments will take place in Sept.
- We will liaise with the Harmony Choir for the Christmas Eve event. Please note as Christmas Eve falls on a Sunday the event will take place on 23<sup>rd</sup> (Saturday).

## Part One

### Visitor figures - Gallery

	Apr	May	Jun*	Jul
Total Onsite	2680	2171	3140	7324
Adults	183	123	110	56
CYP	251	190	201	201
Unknown (clicker)	2246	1858	2829	7067

\*Closed 5<sup>th</sup>- 16<sup>th</sup> June for exhibition rehang

### User Figures - Library

	Apr	May	Jun	Jul
Total Issues	6748	6063	6492	8720
New borrowers	63	61	80	167
Public Network Usage (Computers)	371	320	509	532

### Cornwall Libraries Satisfaction Survey

Data from the Cornwall Libraries Customer Satisfaction Survey was released in July and incredibly Falmouth library delivered a 100% satisfaction rate amongst respondents (32.5% satisfied; 67.5% very satisfied). The findings also reported that 72% of respondents visit more than once a month, with a third of these visiting once a week, demonstrating how well used the library facilities are.

### Gallery attendance data analysis

	17 Jun - 31 Jul	% inc/ dec YOY	% Inc/ Dec vs Pre-covid	Jan - Jul	% inc/ dec YOY	% Inc/ Dec vs Pre-covid
2019	6336			25201		
2022	3383	-47%		15067	-40%	
2023	9728	187%	54%	18758	24%	-26%

The CS Director will provide a verbal report to accompany these figures, but in summary, we are seeing encouraging growth in a return to pre-covid visitor numbers, the post covid deficits are almost exactly line with the national averages; ALVA (Association of Leading Visitor Attractions) measured a 40% drop nationally in 2021-22 and this March it was at 23% for 2022-23.

In addition to higher than average visitor figures, the Gallery has seen a significant uptick in shop revenue, close to 141% for the period 17<sup>th</sup> June – 31<sup>st</sup> August compared with the same period in 2022, around 25% of which was from catalogue sales alone. The CS Director can provide a more detailed analysis to those councillors who require it.

### Exhibitions

The Legend of King Arthur – A Pre-Raphaelite Love Story is in its final month and the response from visitors has been overwhelmingly positive. Alongside the exhibition itself, the Gallery has hosted a number of workshops, tours and talks. The success of the show demonstrates the



capacity that the Gallery has for future endeavours of this type, and there will be an evaluation of the exhibition following its conclusion, which we will use to inform our strategic development.

Below are just a few quotes from the Gallery visitor book:

- 'Fantastic exhibition – wonderful to see these in Cornwall'
- 'Fantastic and all for free, paintings and art I wouldn't have had the opportunity to see.'
- 'Exquisite! I came all the way from Canberra Australia to see this'
- 'Very interesting exhibition and very helpful and informative volunteer guide who brought the exhibition to life. Thank you!'
- 'The best I've seen, who needs to go to London!'
- 'Made me want to cry, it is so beautiful.'
- 'Truly beautiful. I have loved these paintings since I was a child. Unbelievably grateful to see them in person.'

Following this, the next exhibitions will be 'Line', a two-room show, which will be on from 14<sup>th</sup> October – 6<sup>th</sup> January 2024, and will explore one of the fundamental elements of art, It follows the lines in the Gallery collection and explores the many uses of this deceptively simple element.

Also from October to January will be a one-room exhibition of 'Falmouth Favourites', where the Lady of Shalott study will continue to be exhibited, along with a selection of works by Tuke, Opie, Hemy, Anderson, and other notable artists in our collection.

#### **Staff activity (additional to routine events)**

##### **Library Reading challenge**

This year's reading challenge has seen a record number of sign-ups. The challenge ends on 16<sup>th</sup> September so in the remaining fortnight with luck more will complete their challenge.

Starters: 463      Finishers: 171      % Finishers: 37%

##### **Arts for Wellbeing 6-week course**

In July, 12 participants completed our pilot Art for Wellbeing series of workshops, a paid-for programme designed by our Access and Interpretation Manager and one of our freelance art practitioners to explore different aspects art in support of positive wellbeing. With the success of this pilot programme, the Gallery intends to roll this out for the next exhibition series.

**Princess Pavilion's General Manager Report:**

**11<sup>th</sup> September 2023**

- The Princess Pavilion business plan is complete, we are just waiting on August's figures so we can input numbers into our projections to improve the accuracy of our estimates. This will be ready by the second week of September. This will show how essential investment into the Pavilion will continue to grow the business.
- The structural engineer has assessed the theatre roof and deemed the main roof structure as in good condition. There is need to fix the internal structure and walk way in the loft. Report is pending.
- We are now beginning to program and book 2024.
- Our initial marketing campaign is having a large impact, with one particular post reaching 25k people.
- Some lighting fittings in the theatre have been deemed unsafe as they are Chinese copies by our new lighting technician.
- On average, Income has been constantly good over the summer.
- The team have worked extremely hard over a busy summer to the point of capacity, and are on target to deliver our goal of 200+ events this year, and 200+ community group meetings.

## **FALMOUTH TOWN COUNCIL**

Minutes of a meeting of the Grounds, Facilities and Environmental Action Committee held on 18th September 2023 at 6pm at the Council Chamber, The Municipal Building, The Moor, Falmouth.

Present: Councillors D E Clegg (Chair), J S Kirkham CC (Vice-chair), K J Edwards, D W Saunby CC, J M Spargo, and Z Young.

Also present: Councillors S D Eva and J Robinson (from point mentioned)

In attendance: V Rogers (Administration Officer)  
A Medlin (Facilities Manager)  
S J Penna (Grounds Manager)  
L Kapp (Receptionist/Information Services Assistant)

2 members of the public also attended

### **GFEA88 APOLOGIES**

Apologies were received and approved from Councillors D Evans BEM (prior engagement) and Rowe (ill).

### **GFEA89 INTERESTS AND DISPENSATIONS**

None received.

### **GFEA90 MINUTES**

It was proposed by Councillor Clegg, seconded by Councillor Saunby and

**RESOLVED** that the minutes of the meeting held on 10th July 2023 be agreed as a correct record and signed by the Chair.

### **GFEA91 GROUND MANAGER OVERVIEW AND UPDATE**

The Grounds Manager presented his report that is attached as part of these minutes.

Further he advised the Committee that the road closure on Pendennis Headland was no longer required by Cormac and had been cancelled and that the work will now take place on a rolling basis. He has now met with Dave Nicoll and Kirsty Hedderly and they are looking to set up a Working Group of volunteers to assist with ongoing maintenance of the Headland. He advised that providing the Skatepark funding is successful the build will commence in December 2023. Kimberley Park Lodge project to commence in January 2024.

Councillor Saunby raised concerns that the Cycle Pump Track work had not been completed by the contractor who had been paid in full and recommended that contractors should not be paid in full until the work has been completed.

Councillor Eva raised concerns that the lanes at Hayman Way and Tregulrow Road/Acacia Road were overgrown and impassable and requested that Councillor Saunby and Simon Penna report these to Cormac.



Councillor Young made reference to alcohol licensing at the beach. Councillor Edwards advised that the new owners were liaising with Safer Cornwall and the next Beach Management meeting was scheduled for October.

Councillor Clegg thanked those involved in the Skatepark project.

The Grounds Manager presented the report from the Environmental Education and Enforcement Officers that is attached as part of these minutes.

Councillor Robinson now entered the meeting.

**GFEA92      FACILITIES MANAGER OVERVIEW AND UPDATE**

The Facilities Manager presented his report that is attached as part of these minutes and was duly noted.

**GFEA93      STRATEGIC ENVIRONMENTAL PROJECTS OFFICER OVERVIEW AND UPDATE**

The Strategic Environmental Projects Officer's report was received and is attached as part of these minutes and was duly noted.

Councillor Young was happy to attend the Emergency Planning Workshop on 8th November 2023 and an invite should be sent to all Councillors.

There being no further business to transact the Chair closed the meeting at 6.40 pm.

Signed ..... Dated.....

### **Grounds Report 18/09/23**

Succeeded in being invited to stage 2 of NLCF application for skatepark funding; second stage to be submitted around the end of September.

Hanging baskets, reduced in number by 15% and an alternative cheaper supplier found, quote expected soon that should deliver an overall 25% saving at least. Plant sales at Princess Pavilion are producing around £1k/month throughout the spring/summer months, offsets the costs of bedding plants.

New vehicle purchased Ford Ranger, suitable and safer for pulling a bowser, very good deal from a contact in the trade.

Ponsharden Cemeteries project progressing well, new doors in situ, landscaping elements looking good, extension to the license from Sainsburys requested for end of September, however works will extend way past that date. The main remaining tasks are the front bank stabilisation and installation of railings at the bottom of the Jewish Cemetery for which we have been invited to apply for additional funds from the NLHF once we have firm costs.....difficulty finding contractor.

Headland transferred in a poor state raised pavement was inaccessible, with no time to apply for a road closure (wouldn't get one in the summer anyhow) needed to flail back the boundary hedge at the rear of the pavement these works have had to be completed by hand, done to an excellent standard. Trees down across footpath dealt with. Road closure booked for 10th+11th/10 to lift trees over the highway.

Seasonal bedding season approaching in mid-October.

- Welcomed Eamonn (August) as the new EEOO, Training and Introductions.
  - September, Student HELLO welcome - visiting student dwellings offering advice on Refuse and Recycling, Sand Safe (Open Fires), How to be a good neighbour, ASB, Wellbeing signposting.
  - Refuse and Recycling - Tuesday morning rounds.
  - Dogs on beaches all summer. 1 FPN issued for repeat offender.
  - Local community groups outreach - Boscawen, Tregonigie Woodland, Rob's litter picking group, Salvation Army (Homeless/Locals In need outreach)
  - Outreach with Safer Falmouth, St Patrocs.
  - Outreach with Fire and Rescue Black Watch - Live a board visits (Via Fire Boat), Street Patrol (assessing local fire risks in buildings and opes), Forward planning Bonfire night, organising monthly street patrols.
  - Routine Patrols of Parks and Green Spaces including toilets on PWP.
  - Night Patrols - Primarily Youth Outreach in conjunction with Dracaena centre and local policing teams (thanks to Matt, Jonathan, and Pat for supporting this while awaiting new starter).
  - First referral from Devon and Cornwall Police regarding large Bonfire in garden.
  - First on scene to major assault on female on the Moor, coordinated the emergency services.
  - Cigarette Butt Tins engagement. Patrols on Beach, Parks and high Street distributing Tins and educating about the harm to environment from Cig Butts going down storm drains etc.
  - Traffic Management Powers Training with Devon and Cornwall Police (To be completed)
  - Traffic awareness on Church Road regarding 'No through traffic 11-4'.
  - Public environmental issues that have come in e.g. Over hanging trees, fly tips, lost dogs.
  - Joint patrols with the university teams, home visit on noise complaints. Ongoing.
  - Story Time on the beach - With Falmouth Library and Local Children reading their own environmental/beach stories. A fantastic afternoon.
  - Sand Safe - Outreach all summer.
  - Park Safe-Working to keep our locals park safe and clean for everyone to enjoy- Lots of school visits around this.
  - Secondary School outreach- Patrols around End of exams, End of term celebrations.
  - Queen Mary Gardens - From outset of issues we have worked with our Young people, Coop, Police, Biffa, and Cormac to evoke change. Organised clean up with youths from Falmouth School (with Jacqui Owen).
  - Gylly Beach Cafe (GBC) - welcomed new owners, fielded concerns from public regarding alcohol sales on beach. Currently helping organise October's Beach Management Meeting with new partners (GBC).
  - Pendennis Headland - looking signage and wild camping.
  - Signed up for emigration training TBC.
  - June• Visit from JEFFERY Louise 57341 from CSAS Police team to join Tessa on patrol and see what we do. Surprise of Award!
  - July• Multi agency patrols with Safer Falmouth, Police, Fire and Rescue, Cornwall Council, Environment Agency, Biffa, Mayor and councillors looking at ongoing issues around town.
- July- Work experience placement from Falmouth School 1 week



**Grounds, Facilities & Environment Committee****18th September 2023****Facilities Manager Update:****1. ReSource Lodge Project**

CC Grant Funding Agreement is in place for the progression of the Kimberley Park Lodge remodelling project. The Project incorporates the creation of a Cafe and recording studio which will be operated by our project partners Source FM and will be accessible to and inclusive to all elements of our community. (plans attached)  
The project budget is based upon the following income sources:

Shared Prosperity Fund	500k
FTC	77k
NLCF/NLHF/ACE	30k
Crowdfunder	5k
Total	610k

The project team are currently finalising the internal design in order to progress quotations for professional services (Structural Engineer, QS, Accoustic and Energy Surveyors). Correlation of this information will enable the preparation of a detailed bill of quantites to support the formal tendering process for the principle contractor. Commencement of the site construction phase is provisionally planned for early January 2024. Target completion date is March 2025.

A key element of the project is the measurement of community involvement specifically relating to community group / schools useage, digital, numeracy and literacy improvements and a sense of pride, place and ownership of the facility. In order to satisfy and evidence these areas of inclusivity the project budget includes the post of Community Engagement Officer. This post will be responsible for reporting back to the project team / CC on outputs and performance. The post (18 month fixed contract) will report to the Facilities Manager and will be advertised on the 5th September.

**2. Changing Places Project**

Programmed commencement of the site preparation works are now dependent upon BT openreach activities relating to the relocation of the ATM/kiosk. Planning approval is in place for this and all associated survey work has now been completed. Proposed site location plans have been forwarded to CC Property Services for progression of lease agreement for the adjacent land. Completion of all works is planned for December 2023.

**3. Municipal Building**

RTP Building surveyors have undertaken a building condition survey and associated costed 5 year repair schedule which will inform priority works and associated budgetary requirements over the period. The report will form the basis of future

funding applications which require detailed assessments of building condition and component replacement budgets. The survey scope also identified options to replace the end of life heating system with a low carbon option. Early indications suggest that due to the listed status of the building options may be limited to an air source system. Progression and successful operation of this system would be reliant upon an extensive programme of insulation throughout the building which would require significant investment and potential reorganisation of the library and gallery facilities. External energy consultants have been approached by Karen (SEPO) in order to suggest appropriate funding streams in support of our decarbonisation objectives (South West Net Zero Hub). The final surveyors report will be released in late September.

4. **Compliance Activity**

Legionella – Annual buildings monitoring

Lift Servicing – Old PO & MB

Fire Extinguishers – all premises

5. **Health & Safety** : Committee meeting is scheduled for the 22nd September with attendees from all areas of the business. Further First Aid training was undertaken by 18 employees on the 6th & 7th September.

Andy Medlin

Facilities Manager













**July 2023 – Strategic Environmental Projects**  
**Report for Grounds, Facilities & Environmental Action Committee (SEPO on holiday 13 Sept – 2 Oct)**

<b>Focus</b>	<b>Action taken</b>	<b>Next steps</b>
<b>Environmental Projects/ initiatives</b>	Forest for Cornwall (F4C) – Prislow Fields identified for planting. UNESCO Biosphere – FTC has formally supported this project for their bid for funding. In-kind match included (NB no budget required) FTC redundant IT equipment recycled via Truro-based company Trusted Tech. WEEE regulations adhered to. Cornwall Green Energy Plans – event held in Falmouth to consult on LAEP on 5 Sept.	F4C to prepare plans and engage with local communities on new tree planting in autumn. Event on 16 September. Promotion required.
<b>Carbon Reduction</b>	Princess Pavilion – EOI submitted for Community Ownership Fund Possible fund identified to implement carbon saving improvements to Municipal building – Public Sector Decarbonisation Scheme (PSDS). Building Condition survey of Municipal Building underway. Separate decarbonisation plan commissioned to enable submission to PSDS NB match funding of c. 20% is likely to be needed in 2024/25 budget. Ecosia replaced as default search engine on Microsoft Edge on staff computers.	SEPO to discuss potential fund availability within TC budget for solar panel installation at PP in autumn. SEPO to update Carbon Audit once all energy consumption has been recorded for financial year 2022/23. Bid to be prepared for PSDS in advance of anticipated fund opening in ‘autumn’ 2023.
<b>Events</b>	Trial of Energy Advice Sessions by CEP negotiated. First session set up for 19/09 at PP.	Sustainable events strategy brief to be considered by Town Team. Promote Energy Advice session to be held at PP on 19 <sup>th</sup> Sept.
<b>Water</b>	Water efficiency site visits undertaken by consultants on behalf of SWW at 12 FTC sites. Water saving devices installed at Grove Place toilets. Falmouth Town Council now a full member of the Cornwall Community Flood Forum. Draft emergency plan - Princess Pavilion assessed and approved as rest centre.	SWW to present approach at Council meeting on 18 September. EA to provide details of flood alleviation plan once approved by MMO. Water/Gas Service Diversions road - 30/09 - 18/10/24 BT Service Diversions on pier - 28/10 - 15/11/24

Focus	Action taken	Next steps
	EA provisional plan supplied for Prince of Wales Pier flood alleviation - seeking MMO approval and then will submit a planning application.	Main construction works - 30/09/24 - 12/02/25 Workshop to be held on 8 Nov to populate Emergency plan (incorporating flood plan)
<b>Community Engagement</b>	SEPO attending F&P Climate Change Working group, Fal Energy Partnership and Transition Falmouth monthly meetings F&P Climate Change Working group on hold until autumn 2023.	Green Guide to be issued and promoted to wider audience Future of CCWG to be discussed as part of new CC CAP
<b>Ocean Recovery</b>	Declaration made in Jan 2022. SEPO attended SAC Management Forum meeting on 16 August 2023.	Support Harbour Commission to deliver artificial reef and living sea wall off Church Street Car Park. Tile installation due in Sept dependent on tides.
<b>Energy Supplier</b>	British Gas appointed to provide Green Electricity (guaranteed 70% renewable) + gas to commence across all sites from 1 Oct 2023.	
<b>Communication</b>	Discussions held with Communications Officer. Agreed to include specific environmental section on new website. Volunteer recruitment being promoted via Lovefalmouthvolunteers	Environmental section to be prepared for new website. Environmental projects to be promoted; Yellow Fish, Sandsafe, volunteering
<b>Budget</b>	£5,000 allocated in approved budget. Expenditure directed by F&GP committee; £950 to support Rotary Club Carbon Neutral event in March 2024 £982 to contribute to interpretation panel for marine habitats in Church St. car park. Additional commitment of £3000 towards Decarbonisation Plan	Balance remaining <b>£68</b>

Decisions requested from **Grounds, Facilities & Environmental Action Committee**;

**Agree representatives to attend Emergency Planning workshop on 8 November 3.30 – 6pm**

Prepared by Karen Hall, Strategic Environmental Projects Officer September 2023



## **FALMOUTH TOWN COUNCIL**

Minutes of a meeting of the Grounds, Facilities and Environmental Action Committee held on 13th November 2023 at 6pm at the Atherton Suite, The Old Post Office, The Moor, Falmouth.

Present: Councillors D E Clegg (Chair), J S Kirkham CC (Vice-chair) (from point mentioned), K J Edwards, A Rowe (to point mentioned), D W Saunby CC, and Z Young

Also present: Councillor S D Eva

In attendance: A M Williams (Town Clerk)  
A Medlin (Facilities Manager)  
S J Penna (Grounds Manager)  
K Hall (Strategic Environmental Projects Officer)

### **GFEA94 APOLOGIES**

An apology for absence was received and approved from Councillors Spargo (holiday).

### **GFEA95 INTERESTS AND DISPENSATIONS**

None received.

### **GFEA96 MINUTES**

It was proposed by Councillor Clegg, seconded by Councillor Edwards and

**RESOLVED** that the minutes of the meeting held on 18<sup>th</sup> September 2023 be agreed as a correct record and signed by the Chair.

Councillor Kirkham now entered the meeting.

### **GFEA97 GROUND MANAGER OVERVIEW AND UPDATE**

The Grounds Manager presented his report that is attached as part of these minutes. He presented further on storm remediation works and with Councillor Edwards on Skatepark development.

The Chair thanked the Grounds Manager and Councillor Edwards for their efforts with the Skatepark and the Grounds and Facilities Teams for their efforts with storm damage remediation. She also recognised cost efficiencies in bedding planting.

A contractual matter relating to the Skatepark Development was moved to Part II of the meeting on the advice of the Town Clerk.

It was proposed by Councillor D V Evans, seconded by Councillor Clegg and

**RESOLVED** that the report be noted and ongoing maintenance costings for Dracaena Skatepark be included within the Grounds Service budget.

**GFEA98      FACILITIES MANAGER OVERVIEW AND UPDATE**

The Facilities Manager presented his report that is attached as part of these minutes and was duly noted. The Chair thanked the Facilities Manager and Councillor Kirkham for their efforts with The ReSource Lodge Project.

**GFEA99      STRATEGIC ENVIRONMENTAL PROJECTS OFFICER OVERVIEW AND UPDATE**

The Strategic Environmental Projects Officer's report was received and is attached as part of these minutes and was duly noted.

**GFEA100      OCEAN RECOVERY DECLARATION**

The Strategic Environmental Project Officer reported that the declaration signed by the Council in 2022 need to be reviewed for progress upon the Council's net zero carbon target pledge to recover our ocean.

The Mayor advised that she would follow up with the South West Water representative if there remained unanswered councillor submitted questions from the presentation to the last Council meeting.

It was proposed by Councillor Clegg, seconded by Councillor Edwards and

**RESOLVED** that

- (i) the Chair, be delegated in consultation with Councillor Edwards and the Council's Environmental Strategic Projects Officer to review and update the Council's progress on the Ocean Recovery Declaration Pledge, and report back to the Committee thereon.
- (ii) the Council reiterates its decision not to consider the retrofitting of public toilets to composting toilets due to the substantial cost in doing so and the logistical and capacity considerations.
- (iii) that the Mayor renew the formal request of the Government for the various measures to put the ocean into net recovery by 2030.
- (iv) that Councillor Kirkham renew the formal request of Cornwall Council for the various measures to put the ocean into net recovery by 2030.

**GFEA101      MOTION BY COUNCILLOR YOUNG – CAMPERVAN WASTE DISPOSAL FACILITY**

A motion by Councillor Young that the Facilities Manager with the Environmental Projects Officer (sic) investigates the viability, in terms of siting, cost and ongoing operation to the Council, of providing a waste disposal point (sewage) for use by campervans and similar vehicles visiting Falmouth, was not considered as the seconder of the motion withdrew.

The Town Clerk advised that the subject of the motion was not an officer recommendation to the committee.

It was proposed by Councillor Kirkham, seconded by Councillor Edwards and

**RESOLVED** on an amendment that Cornwall Council be requested to consider providing a managed waste disposal point (sewage) for use by campervans and similar visiting Falmouth on a site maintained by them.

A motion by Councillor D V Evans, seconded by Councillor Young, that the Council investigates the viability, in terms of siting, cost and ongoing operation to the Council, of providing a waste disposal point (sewage) for use by campervans and similar vehicles visiting Falmouth, was lost.

**GFEA102      EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Clegg, seconded by Councillor Edwards and

**RESOLVED** that in view of the confidential nature of contractual matters, it is advisable in the public interest that the press and public be excluded from the meeting.

Councillor Rowe now left the meeting.



Grounds Report 13/11/23.

### **Ponsharden Cemeteries**

Landscaping works completed. Options for roadside bank priced for HE to scrutinise, following approval from HE an application to the lottery for further funds, but likely to be too much for HLF. Quote received for railings to enclose the lower of Jewish cems to make the site “inaccessible” when locked.

### **Skatepark**

Second stage application submitted together with additional info requested, accepted by the NL and we have been awarded £130k capital funding and £15k revenue funding. Awaiting drainage quote back from Contractor. Rewilding works underway of surrounding areas other than area of drainage works. Working on CIL Application for phase 3 includes funds for basketball court.

Wild flower seeding and bulb planting of some surrounding areas outside of where the drainage needs to go next week.

### **Street weed spraying**

Budock/Penryn completed. Falmouth to be treated in Jan following the clearance of seasonal leaf fall as we wish to see if this will give a better result than the usual Autumn application and have the town looking better next Spring.

### **Apprentice position**

Re-advertised, unfortunately our original candidate dropped out.

### **Storm Ciaran**

2 very large trees down in lawn cemetery(9 grave spaces.) 1 fallen across Madeira walk. 1 badly leaning at Dracaena. 1 down in old cemetery. 1 in Swanvale.....so far

### **KP**

New tipping trailer purchased.

### **Seasonal bedding for the coming Spring all planted and looking good**

### **EEEE's report**

This is where our work has led us this month.

- Sand Safe Stand at the Wind and Fire Conference, Roswick Farm, Lizard OUTCOMES- Link to education project in Plymouth to follow up. Meet up with partner agencies.
- Environmental Education Stand at Falmouth Marine School Freshers Week – focusing on littering/cigarette disposable and how this impacts our environment. Also looking for volunteers. OUTCOMES We signed up the whole college for an impact day of cleaning up environmental issues through our town centre (date tbc), also a 60-hour volunteer work experience student for future projects 2024. We also made connections with the education team at Biffa, now looking at ways to work together on youth impact projects. Invite to give a talk in November.

- Healey's Cider Company, Gylly Beach Café. Meetings with Joe Healey and staff, looking at development plans and how we can work together to keep Gylly safe for everyone to use.
- Aqua Culture – working with Callum and team, introducing him to the beach management committee and looking as how best to manage seaweed in the summer months.
- Tregoniggie Woods – Eamonn supporting with ongoing grounds work, Tessa supporting woodland autumn guided walks – looking to expend to FGC guided walks in the future.
- Trescobeia Park – this month the Vine Church congregation came along to do a litter pick in the park and surrounding green spaces. Seven bags of rubbish were removed. E30 supported with equipment, and we managed to paint out in the inside of one tunnel despite the rain!
- Reggie Festival – Supported on Friday night – moving on campers incorrectly parked (in a nice way) and being a visual presence.
- Gave a report to Lee Trehwela BBC/Cornwall Live, with the support of Demelza. Very pleased with the article that went out, giving a full rounded view of how we are engaging with youth and the ongoing issues.  
<https://www.falmouthpacket.co.uk/news/23841320.gyllyngvase-beach-falmouth-tackling-anti-social-behaviour/>
- Organised the instalment of the Recycled dog bin on Boscawen Field's. Promoting the 'scoop your dog's poop' initiative.
- Boscawen Field. We have started finding Dogs and their owners in the Dog free field, we have not encountered this before. Also had a dog in the Bowley. We will keep on with our dusk patrols and we will need to start FPN's if folk ignore. I will chase the Dog warden on this.
- Attended Safer Falmouth, Beach Management meetings.
- Dealt with email and telephone issues concerning Defibs, toilets, Cornwall Council and National Grid in a professional and efficient way.
- Vape recycling – Looking at ways to get disposable vapes recycled as they are causing fires in refuse trucks, and we are finding them down our drains. Working with Fire Brigade and police on this.
- Salvation Army – Monday and Thursday mornings 10-12 is outreach and we have been going along to be a presence from the council. Offering advice and signposting to all of those in need.
- We dealt with one incident of fly tipping on the high street and are still engaging with all parties for a resolution.
- We have one Dogs on Beach FPN (Fixed Penalty Noice) unpaid which I am in the process of filling to the magistrate. Hearing date TBC.
- Evening Patrols – now we are two, evening patrols are continuing. Much quieter now and large groups of youths are chilled out and seem to be from out of town. No issues this month.
- We have being talking to our young people have now worked with the Dracaena Centre to provide Youth Club every evening!! We had a request from our male 16 years olds that they wanted their own club with Pool and Table tennis – this has now been arranged. Full details to follow.
- Local Business – We have done an engagement patrol this month on Church Street Business. Outcomes – talks re bollard, ASB, Shoplifting, Town radios, Information sharing platforms. We encouraged everyone to report and discussed the platforms to do this.
- We intercepted a Palestinian protest on Fri 20<sup>th</sup> at 7pm.
- Assisted with the removal of the many 'Free Palestine' graffiti around town.

## Grounds, Facilities & Environment Committee

13th November 2023

### Facilities Manager Update:

#### 1. ReSource Lodge Project

An external quotation process relating to the procurement of specialist services has been undertaken with the following consultants now forming the Project Design and Management team:

M.Hormann Architect, Falmouth  
Crossley Hill Chartered Surveyors, Truro  
Martin Perry & Associates Structural Engineers, Liskeard

The project team recently visited the Eden Project to review the operation of The Green Build Hub which is a BREEAM outstanding project delivering a living laboratory where eco-building products are installed and monitored to produce objective performance data in a real building setting. The building has been developed prioritising energy efficiency through sustainable design.

An option to partner with Cornwall Sustainable Building Trust (GBH) is currently being reviewed where an initial energy survey of the lodge will identify the appropriate technology to be installed delivering energy efficiencies whilst minimising operational running costs. It is anticipated that an air source heat pump, underfloor heating and solar panels will compliment extensive thermal and acoustic insulation.

The Trust currently partners with a local renewable energy provider (Blue Flame) and endorses operational water saving cistern installations from Propelair. (Vacuum flush cisterns which utilise 1ltr of water as opposed to domestic 7 ltr flushes)

Provisional programme timelines identify the tendering of the Principle Contractor build package in December with a planned site commencement of March 2024 (10 month construction phase period) Demolition of the rear structure will be undertaken prior to this period in early December.

The Community Engagement & Outreach Officer commenced duties on the 30<sup>th</sup> October. The role will initially focus upon the identification and engagement with all elements of the local community with a view to reviewing and supporting upskilling in the areas of digital, numeracy and literacy. The role is responsible for the evidencing of prescribed training targets and outcomes contained within the Grant Funding Agreement managed by CC.



2. **Changing Places Project**

Confirmation of works relating to the relocation of the ATM/kiosk are yet to be defined by BT Openreach. The date of these preparatory works directly affects the planning of the delivery and commissioning of the modular unit. FTC instructed the works in March and have now progressed matters to the Executive Complaints and Escalation Team at BT Openreach. The deadline for completion of works and release of grant funding is March 2024.

A contingency review of alternative sites within the town is currently underway in order to secure the project and funding. The limited availability of accessible locations, services and timescales will potentially risk the delivery of this project.

3. **Municipal Building**

RTP Building surveyors have undertaken a building condition survey which has been released in draft form. We are still awaiting the costed schedule of works (5 year plan) which will collectively inform priority and planned works with associated funding submissions. Energy option appraisal surveys have also been instructed to provide specialist information to support future green technology funding.

4. **Responsive Maintenance**

The team has recently been employed on storm / flood related drainage works at Prince of Wales, Webber Street and The Grove Place public conveniences. Flat roof repair quotations have been invited for various locations in the Municipal Building.

5. **Defibrillators**

Servicing work and registration of the following appliances has been updated on the national database. ('thecircuit'):

The Old Post Office, Grove Place PC's, Prince of Wales PC's, Princess Pavilion, Castle Beach, Swanpool Beach, Maenporth Beach and Gyllyngvase Beach.

Andy Medlin  
Facilities Manager

**November 2023 – Strategic Environmental Projects**  
**Report for Grounds, Facilities & Environmental Action Committee**

<b>Focus</b>	<b>Action taken</b>	<b>Next steps</b>
<b>Environmental Projects/ initiatives</b>	Forest for Cornwall (F4C) – Prislow Fields event took place on 16 Sept and update provided to Full Council on 18 Sept. Christmas tree purchase from Watt & Co in Playing Place and disposal in place to re-use chippings post festive period.	Prislow Fields planting day on 25 <sup>th</sup> November. Promotion to be undertaken.
<b>Carbon Reduction</b>	Princess Pavilion – Application for funding submitted for Community Ownership Fund Public Sector Decarbonisation Scheme (PSDS) deadline for submission was 11 Oct. Cost for creating the detailed decarbonisation plan too high and not feasible in the time scales so put on hold. Instead an Energy options appraisal will be undertaken to ensure council is prepared for future bids.	SEPO to update Carbon Audit once all energy consumption has been recorded for financial year 2022/23. Commission Energy options appraisal for Municipal Building
<b>Events</b>	Trial of Energy Advice Sessions by CEP negotiated. Two sessions held at PP. Forest for Cornwall engagement event held at Art Gallery on 23 Oct to promote tree planting especially at Prislow Fields. Initial discussion held with BIFFA regards improving recycling at our events.	Sustainable events strategy brief to be considered by Town Team.
<b>Water</b>	Draft emergency plan outline prepared, Princess Pavilion assessed and approved as rest centre. EA provisional plan supplied for Prince of Wales Pier flood alleviation - seeking MMO approval and then will submit a planning application. SWW presented approach at Council meeting on 18 September.	EA to provide details of flood alleviation plan once approved by MMO. Main construction works - 30/09/24 - 12/02/25 Workshop to be held to populate Emergency plan (incorporating flood plan) – date TBA following discussion with Town Team
<b>Community Engagement</b>	SEPO attending F&P Climate Change Working group, Fal Energy Partnership and Transition Falmouth monthly meetings	Future of CCWG to be discussed as part of new CC CAP

Focus	Action taken	Next steps
	F&P Climate Change Working group on hold until autumn 2023.	
<b>Ocean Recovery</b>	Declaration made in Jan 2022. SEPO attended SAC Management Forum meeting on 8 Nov 2023. Habitiles installed on harbour wall on Church Street Car Park on 3 Oct. Blue Meadows project underway by Ocean Conservation Trust. Update provided in separate summary.	SEPO exploring 'the sea starts here' campaign to replace yellow fish. Habitiles Interpretation panel to be produced and installed on railings in car park.
<b>Communication</b>	Discussions held with Communications Officer. Agreed to include specific environmental section on new website. Text supplied. Volunteer recruitment being promoted via Lovefalmouthvolunteers	Environmental section to be published when new website goes live. Environmental projects to be promoted; 'The Sea Starts here', Sandsafe, volunteering
<b>Budget</b>	£5,000 allocated in approved budget. Expenditure directed by F&GP committee; £950 to support Rotary Club Carbon Neutral event in March 2024 £982 to contribute to interpretation panel for marine habitats in Church St. car park. Additional commitment of £3000 towards Energy Plan for Municipal Building	Balance remaining <b>£68</b>

Decisions requested from **Grounds, Facilities & Environmental Action Committee**;

Prepared by Karen Hall, Strategic Environmental Projects Officer November 2023



# Recycled waste tiles to transform harbour

By Paul Armstrong

A FALMOUTH harbour wall which had a sparse amount of wildlife is set to become a thriving habitat of marine flora and fauna due to the installation of tiles designed to increase biodiversity.

New "Habitiles" attached to the east wall of Cornwall Council owned, Church Street Car Park are designed to provide niche habitats for a wide variety of inter-tidal marine species, helping to increase and maintain biodiversity in the heart of the harbour.

Falmouth Harbour has been working with Cornish environmental charity Our Only World in partnership with Falmouth Town Council and ABC Marine - a British company providing environmentally friendly solutions to the marine industry.

"A flat harbour wall doesn't have the nooks and crannies which attract a diverse marine habitat and this is what the tiles aim to replicate," says Tina Robinson from Our Only World. "We'll see seaweeds and algae making their home here which then provide shelter and food for small invertebrates which in turn become a food source for larger animals."

The textured tiles designed by ABC Marine (recently nominated for the prestigious Earth Shot prize) are made locally in Truro, Cornwall utilising the waste by products from the granite and quarrying industries. ABC Marine's concrete has 91% reduced emissions when compared with Ordinary Portland Cement (OPC) and will soon be certified carbon neutral.



The new tiles made out of recycled quarry waste have been installed in Falmouth Harbour to promote marine life

They have also been certified to ensure they do not leach any toxic material into the environment and do not contain any plastics or steel reinforcement which can lead to concrete degradation once exposed to seawater.

Julian Chenoweth Manufacturing Director ABC Marine says "ABC Marine are proud to be delivering our products so close to our manufacturing facility."

"This project has already been a great learning experience in designing habitat enhancing features on existing sea walls and what species may benefit from rising and falling tides. We can't wait to see the colonisation of marine organisms in the coming months and to improve these designs further on a much larger scale."

In March this year an ecological survey of the harbour wall was

completed to establish a baseline level for biodiversity, with an aim to repeat this process again next year to monitor whether biodiversity increases.

"This is such an exciting project as we thoroughly expect the sea wall to go from a fairly barren expanse to a complex area hosting a greater variety of species," says Falmouth Harbour's Environment Manager Vicki Spooner. "And this gives us a great opportunity to work with local schools, colleges and universities to monitor the colonisation of these structures and develop survey skills."

"We're really grateful to Our Only World and their funders Sea-Changes and the Matthew Good Foundation for facilitating this installation and we can't wait to find out more about how these tiles can help to increase biodiversity within our harbour."

## Cosy cottage with a view

A COTTAGE with one of the most important views in Helston for the people of the town has come on the market for £250,000.

If you want to see the Helia Flora Day dances from the comfort of your own home this cottage in Penrose Road the perfect place for you.

The First Dance starts from the Guildhall and goes up Meneage Street dancing its way out of a number of premises before coming back down a turning right into Wendron Street and Godolphin Road. Turning back at Godolphin House, it proceeds into Pen Road, Church Street and C Street. It moves down Pen Hill into St. John's Road, C Green, Monument Road, C Couragehall Street, ending at the Godolphin Club.

According to Rightmove the cottage offers spacious bedroom accommodation a generous amount of living space with a lovely warm rear.

## Police in speed crackdown on drivers at roadworks

SPEED checks will be carried out on a busy section of roadworks in Cornwall after fears were raised for the safety workers at the site.

Devon & Cornwall Police is deploying speed detection officers to carry out enforcement on the A395 around Threemilestone.

The route is currently undergoing work as part of the Chiverton Cross upgrade, Northern Access Road and the Saints Trails. Contractors Cormac have said some

drivers are not complying to the temporary 30mph speed limit.

As a result, the firm have expressed concerns about the safety of their workers and asked Devon & Cornwall Police to support with speed checks around the area.

Adrian Leisk, Devon & Cornwall Police's Head of Road Safety and chair of the Vision Zero South West enforcement group, said: "While I appreciate tempo-

rary speed limits can sometimes be frustrating, safety has to be our primary concern."

"We have a duty of care to those working on this road - as well as all other road users - so I would ask anyone driving on this route to respect the speed limits."

"Our speed detection officers will be operating in and around this area over the coming weeks to enforce the 30mph speed limit."

**Brewers DECORATOR CENTRES**

**Which? Recommended Provider**

**Your choice for paint and wallpaper and the very best in free advice**

**20% OFF**

**YOUR FIRST PURCHASE WITH A BREWERS CARD**

Call 0800 031 9114

Over 190 stores nationwide



# Scheme of Delegation

## Falmouth Town Council

### Introduction

This scheme of delegation sets out how the Council delegates some of its powers and duties to the Town Clerk and other Officers within the Council. These delegations are necessary for the effective day to day running of the Council and to prevent every decision having to come to a Council meeting for agreement. This scheme of delegation will be reviewed by Council at least annually along with the review of the Council's Standing Orders and Financial Regulations.

The Town Clerk is the Council's Proper Officer and is responsible for the management of the Council. Separately the Council has appointed a Responsible Financial Officer.

The Town Clerk and the Responsible Financial Officer may delegate these duties and powers to other officers identified within the Council's Senior Management Team, namely:

- Town Manager (and Deputy Proper Officer)
- Cultural Services Director
- Administrative Officer
- Grounds Manager
- Facilities Manager
- General Manager – Princess Pavilion
- HR Manager

This Scheme should be used in conjunction with the terms of reference and delegation of functions to the Council's Committees which are listed separately. As well as statutory obligations and regulations in force at the time.

**Mark Williams FCG FSLCC**  
**Town Clerk**

### Table of Contents

Introduction	1
Extent of Delegation	2
General Matters	2
Financial Matters	3
Staffing Matters	4
Property Matters	5
Reserved Matters	5
Urgency	5
Emergency Planning	5
Procedural	6
Health and Safety	6
Legal Proceedings	6

## **List of Amendments**

The Scheme of Delegation was reviewed in May 2023.

## **Extent of Delegation**

All delegated functions shall be deemed to be exercised on behalf of and in the name of the Council.

The Town Clerk will exercise these powers in accordance with:

- approved budgets
- the Council's Standing Orders and Financial Regulations
- the Council's Policy Framework and other adopted policies of the Council
- all statutory common law and contractual requirements

The Town Clerk may do anything pursuant to the delegated power, or duty, which it would be lawful for the Council to do including anything reasonably implied or incidental to that power or duty.

Provided that such authorisation is not prohibited by statute the Town Clerk to whom a power, duty or function is delegated may authorise another Officer to exercise that power, duty or function the name of the Town Clerk

A delegation to a subordinate Officer shall not prevent the Town Clerk from exercising the same power or duty at the same time.

## **General Delegations**

The Town Clerk is authorised to undertake the duties of the Proper Officer as directed by Council Standing Order 16. Managing the operation of the Council and all of its services including:

- Sign, or where appropriate, have sealed on behalf of the Town Council, any Orders, Deeds or Documents necessary to give effect to any of the matters contained in reports or in any resolution passed by the Town Council.
- Take any proceedings or other steps as may be necessary to enforce and recover any debt owing or other obligation due to the Council.
- Institute and appear, or ensure representation, in any legal proceedings authorised by the Council.
- To appear or make representation to any tribunal or public inquiry into any matter in which the Council has an interest or instruct an agent so to do (in its own right or on behalf of the citizens of Falmouth).
- To call extra meetings of the Council or any committee as necessary, having consulted with Town Mayor or relevant Committee Chair.
- Cancel or alter the date or time of a Council Committee, or other meeting but, before doing so, shall consult the Mayor of the Council, or chair of the Committee or meeting concerned.
- Deal with day-to-day matters relating to the use of council property, services, or office accommodation space.
- Negotiate and enter into contractual arrangements in relation to events held in Falmouth organised by the Town Council.
- Services agreed under contract for other authorities and bodies.
- Websites and social media accounts relating to the council and council activities.
- To act as the Council's designated Officer for the purposes of the Freedom of Information Act 2000.



- To apply for planning consent for the carrying out of development by the Council.
- To respond to consultations on planning applications and licensing applications subject to the comments by the Planning Committee.
- Under the Regulation of Investigatory Powers Act 2000 to authorise directed surveillance or the use of a human intelligence source.
- To respond to complaints made under the Council's complaints procedure and to make such ex-gratia payments in settlement of such complaints as are considered justified, subject to ratification by an appropriate Committee.

## **Financial Management**

The Responsible Financial Officer shall act for Council for the purposes of Section 151 of the Local Government Act 1972 under Standing Order 17 and in accordance with Standing Orders 18 and 19 and The Council's Financial Regulations. Including:

- Operate the Council's banking arrangements including arranging overdrafts.
- Incur expenditure up to a maximum as set by Financial Regulations on any item for which provision is made in the appropriate revenue budget provided that any action taken complies with any legislative provisions and the requirements of the Council's Constitution and Financial Regulations.
- Undertake payroll administration, including pensions, and make employee contracted payments.
- Pay all accounts properly incurred.
- Pay all subscriptions to organisations to which the Council belongs.
- Make all necessary arrangements for the provision of an internal and external audit service for the Council.
- In consultation where appropriate with the relevant Chair, introduce, set, and vary as necessary fees and charges for the delivery of Council services and for the issue of any license, registration, consent, or approval.
- Negotiate settlements in connection with claims made by and against the Council in consultation with the Council's insurers where appropriate.
- Incur expenditure on revenue items within the approved estimates and budgets.
- Incur expenditure on capital schemes within the Council's approved capital Programme.
- Use the Repairs and Maintenance Budgets for the maintenance, replacement or repair of existing plant, vehicles, or equipment.
- Enter into leasing and contract hire agreements for the acquisition of vehicles machinery and equipment on such terms as are considered appropriate.
- Accept quotations or tenders for work supplies or services (where tenders are required by the Council's Financial Regulations), subject to: the cost not exceeding the approved estimate; the tender being the lowest price or the most economically advantageous to the Council according to the criteria set out in the tender documentation; all the requirements of the Council's Financial Regulations being complied with.
- Insure all the requirements of the Council's external funders and lenders are complied with.
- Carry out virement of sums between cost centres in accordance with the Council's Financial Regulations.
- Manage investments and raise and repay loans as appropriate and obtain such other to manage, monitor and review the Council's internal control procedures.
- To manage, monitor and review the Council's Corporate Risk Management Strategy.
- sources of credit as are required in accordance with the Financial Regulations.
- Authorise action for the recovery of debts.

- Write-off debts up to the level set by the Council.
- Maintain a Register of Assets and Inventory of Equipment.
- Determine the Town Council's insurance requirements on the Council's behalf.
- Make all necessary arrangements for the Council's insurances.
- Prepare a draft budget for consideration by the Council.
- Prepare the final accounts for each financial year.
- Manage the Council's credit cards.
- Manage the Council's fuel cards.

### **Staffing matters**

The Town Clerk is given delegated powers to manage the Council staff in accordance with the Council's policies, procedures, and budget, including:

- Day to day supervision and control of all staff employed by the Council.
- Appointments to posts including employees and casual workers.
- Employment of permanent, fixed and temporary employees.
- Employment of casual workers and agency workers.
- Preparation of vacancies including job description and person specifications; job advertisements; applications apck; shortlisting; interview arrangements; appointment; offer.
- Put induction arrangements in place.
- Management of staff performance appraisals.
- Control of discipline and performance, including the power of suspension and dismissal.
- Exercise of disciplinary, capability and grievance procedures in accordance with the Council's procedures.
- Determine approved duties for the payment of travel and subsistence expenses to Members and Officers where they represent the Council outside of the Town Council area.
- Approve or refuse applications for re-grading and to authorise salary increments and accelerated increments.
- Approve payment of overtime.
- Agree changes or variations to employment contracts in accordance with guidance and legislation.
- Implement and monitor the arrangements for annual leave, flexible working, sickness absence, maternity, and paternity leave in accordance with the Council's policies.
- Authorise training in line with the Council's policies.
- Authorise the provision of uniforms or protective clothing.
- Approve payment of claims from employees for compensation for loss of or damage to personal property.
- Negotiate and agree settlements on behalf of the Council, including in relation to any proceedings associated with an Employment Tribunal.
- Agree to ill health early retirement in conjunction with occupational health and pension provider advice, guidance and certification.
- Terminate employment during probation.
- Undertake redundancies in accordance with guidance and legislation.
- Commission occupational health and health and well being services.
- Commission legal and professional advice on staffing matters.

## **Property Matters**

The Town Clerk is given authority to manage the land and property of the Council including:

- Agreeing the terms of any lease, licence, conveyance, or transfer.
- The granting or refusal of the Council's consent under the terms of any lease.
- Variations of restrictive covenants of a routine nature.
- The granting of easements, wayleaves, and licences over Council land.
- Initiating legal action or proceedings against unauthorised encampments or encroachments on Council land.
- Directing the custody of Town Council property and documents in accordance with the provisions of Local Government Act 1972 S226.
- Exercising responsibility for the safe custody and maintenance of the civic regalia.

## **Reserved Matters**

The following are matters for the Council to decide, notwithstanding that the appropriate committee(s) may make recommendation thereon:

- Appointment of the Town Clerk
- Appointment of the Responsible Financial Officer
- Setting the precept
- Borrowing money
- Approval of the Council's Annual Accounts and the Annual Return
- Making, amending, or revoking Standing Orders, Financial Regulations, or the Scheme of Delegation
- Making orders under statutory powers
- Making, amending, or revoking bylaws
- Matter of principle or policy
- Nomination and appointment of representatives of the Council to any other authority, organisation, or body (excepting approved conferences or meetings)
- Any proposed new undertakings (following a recommendation from the Clerk)
- Responses to legislative or other allied consultations
- Prosecution or defence in a court of law other than an employment tribunal
- Nomination or appointment of representatives of the Council at any inquiry on matters affecting the Town, excluding those matters specific to committee.
- To co-opt members to fill casual vacancies where the Council are authorised to do so by Cornwall Council.

## **Urgency**

The Town Clerk is authorised to act on behalf of the Council in cases of urgency or emergency. Any such action is to be reported to the next meeting of the Council or relevant Committee. The Town Mayor and the Chair(s) of any relevant Committee are to be consulted where possible before such action is taken.

## **Emergency Planning**

The Town Clerk is authorised to implement the Council's Emergency Plan and to incur any necessary expenditure in accordance with the Council's Standing Orders and Financial Regulations.



Any such action is to be reported to the next meeting of the Council or relevant Committee. The Town Mayor, and the Chair of any relevant Committee are to be consulted where possible before such action is taken.

### **Procedural**

The Town Clerk can:

- Authorise Officers to exercise statutory powers of entry and inspection for the purposes of any function under their control.
- Serve requests for information as to ownership occupation and other interests in land for the purposes of any function under their control.
- Appoint consultants and other professionals to carry out any function and provide any service under their control, subject to the Council's Constitution and Financial Regulations.

### **Health and Safety at Work**

The Town Clerk is authorised to oversee the discharge of the Council's responsibilities under the Health and Safety at Work Act 1974.

### **Legal proceedings**

The Town Clerk is authorised to:

- Take and discontinue legal proceedings in any Court or at any Tribunal.
- Take Counsel's advice or instruct Counsel to represent the Council.
- Seek injunctions and commence proceedings for the purposes of enforcement in accordance with the Council's policies - recovering money due to the Council - recovering or otherwise preserving possession of the Council's land or property - defending the interests of the Council - appealing against a decision affecting the interests of the Council and responding to appeals against action taken by the Council.
- Represent the Council at Court or any Tribunal or to make arrangements for appropriate representation.
- Negotiate and settle the terms of documents to give effect to a decision of the Council or any of the Committees or of any Officer acting under delegated powers.
- Apply the affixing of the Common Seal of the Council to documents in accordance with Standing Orders.
- Be the responsible Officer for the co-ordination and operation of the legal requirements under the Data Protection Act and the Freedom of Information Act.
- Serve Requisitions for Information.



## **Falmouth Town Fairtrade Steering Group**

### **Quarterly Report to Falmouth Town Council 11<sup>th</sup> December 2023**

**Introduction** - Our Fairtrade Steering Group continues to encourage and publicise the importance of supporting the millions of poor farmers in developing countries. Fairtrade is the world's most recognised ethical label; a global network dedicated to transforming the economic system to be inclusive, equitable and regenerative.

Many small - scale farmers in the developing world producing the coffee, tea chocolate and bananas we so enjoy, are exploited by the big international companies, creating a huge power imbalance in global trade. One that leaves millions unable to afford essentials like decent food, medical treatment or education for their children. Choosing Fairtrade products means farmers can build a better quality of life for their families and communities. Many small-scale farmers are also suffering the impact of climate change. Farmers and workers in low income countries, have the lowest carbon footprint (compared to countries in the global north) and yet they are experiencing the highest impact. Not only do these farmers need trade justice, they need climate justice. They need us to speak out, to act, to do whatever we can to show our support. In the first week of COP 28 we have seen that people power works. Governments have committed over \$400 million to a new loss and damage fund following decades of campaigning, now we need to push for this to be scaled up and urgently delivered. **Will you join the the FT farmers calls for climate justice?**

**sign to support climate justice**

**Falmouth - The First Fairtrade Town in Cornwall** - We thank Falmouth Town Council for the resolution that was passed In 2005 when Councillors took the initiative to become a Fairtrade town, to support businesses, organisations and individuals who wished to be part of the global movement for fair and ethical trading. Part of the town's commitment to Fairtrade includes using Fairtrade tea, coffee and sugar in the municipal building and offices. And like many Fairtrade towns, we are sure your support for FT is reflected in your procurement policy.

Our Fairtrade Town accreditation renewal is due 31<sup>st</sup> December and will be submitted within the next few weeks. Our steering group is grateful to town council members for the encouragement and support we have received over the years and we look forward to deepening this partnership as we continue to work together. In 2025, it will be Falmouth Town's 20<sup>th</sup> anniversary as a Fairtrade town, We would like to celebrate this important anniversary in a special way and hope we can look to the Town Council to help our small group mark this important milestone.

**Fairtrade Products** - In the last three months procurement of FT products to sell at events and monthly Church FT stalls has become much more difficult since Traidcraft went into administration. Some stock is no longer available which is disappointing for our regular customers. Throughout this year, we have been showcasing the choice and price of Fairtrade goods in local stores and supermarkets. In this current financial climate, many people are having to make hard choices. By sharing information about the cost and choice of FT goods available locally, people can make the choice that is right for them.

As we all begin look towards Christmas, can we invite you to consider making some of your Christmas gifts FT? From jewellery to chocolates and biscuits, to soaps, flowers, spiced tea, wine, and much, much more – the choice is yours. By choosing Fairtrade you are sharing good tidings, fairer prices and better terms of trade. After all, when you choose Fairtrade, you are investing in the fairer future millions of Fairtrade farmers are working hard every day to build.

**Falmouth and Penryn Freshers Week** - We were delighted to take part in Freshers Week again this year. The event was over a three week period. Unfortunately due to illness, we only managed to cover two weeks. We were present two days at the Penryn campus and three days at the Woodlane campus in Falmouth. Both Fairtrade stands stayed up for a week on each campus. Fairtrade goods were available to buy, we had an information stall with lots of flyers to take away, a FT products quiz highlighting the variety of FT goods available in local stores (including the COOP shop on the Penryn campus site). We had some excellent conversations with well informed students. Students also had the opportunity to sign an online petition appealing for fair funding for communities living with the worst effects of the climate crisis. Expenses for the Freshers event came to £26.41. We are very grateful to the university sustainability team for their support.

**Fairtrade Fortnight 30 year celebration 9<sup>th</sup> - 22<sup>nd</sup> September 2024** - Our plans for Fairtrade Fortnight will be an agenda item at our January meeting. Our hope is that we can combine some events with both university campuses.

**Volunteers and future events** - We continue to have a loyal team of volunteers who help our small team run events. We look forward to participating in future town events such as Park Live and would love to see a return of the Tea Festival and Fun Palace. We hope to have a Fairtrade stand at Mylor Horticultural Show in July 2024. We have been in touch with the organising team and have received a very positive response.

## **TOWN MANAGER REPORT - DECEMBER 2023**

### **Christmas Lights**

I wanted to mention Gwyn Richards and his team at Reach Access who I am sure you will all agree have done a wonderful job on implementing the Christmas Lights this year. It takes many many hours installing them in all weathers often when it is cold and wet and they give a real impact within the town.

Coming off the back of November it is clearly a positive and welcome addition.

Certainly, the lights switch-on nomination was very well received by the community and a big thank you to the Mayor for hosting the family during the evening.

### **Comms with businesses and also the Princess Pavilion**

As is always the case in this role there are frequent comms with the community and businesses for a whole variety of topics/support/guidance. As well as this I am having regular catchups with Chas and the Management Team as the Pavilion develops.

Market Street is another focus for the New Year subject to approvals and many Cllrs know it can take a long time to get agreements on the various vacant site but we will certainly be trying to make improvements.

### **Roadworks**

There has been a large volume of roadworks in various locations and more next month after the festive period. This is taking up an increasing amount of my time, but it is important to ensure where possible roadworks is causing the least impact. I am also dealing with roadworks such as Commercial Road in Penryn as clearly this affects the traffic approaching and leaving Falmouth.

### **Defibs**

Over the last few months, we have checked all the defibrillators across the town and there have been various occasions where the defib has been removed from the cabinets when 999 has been called. I am pleased to say that although they were taken to an incident they have not as yet been actually used.

### **Covid Clinics**

We have the final Covid Clinic for vaccinations Monday 11<sup>th</sup> Dec (today) in the Atherton Suite. This started up again with request from the NHS.

### **CiLCA**

I am starting the CiLCA course (Certificate in Local Council Administration) this month to improve my skillset and knowledge.





## **FALMOUTH TOWN COUNCIL**

**11<sup>th</sup> DECEMBER 2023**

### **TOWN CLERK'S REPORT PART I**

#### **1. CODE OF CONDUCT COMPLAINT OUTCOMES**

##### **1.1 CCN098, CCN099 & CCN 100**

The Cornwall Council Monitoring Officer has rejected complaints from Councillors D V Evans, Jewell and Saunby in respect of Councillor Robinson. (Attached)

##### **1.2 CCN079**

The Cornwall Council Monitoring Officer has rejected a complaint from the Falmouth Bay Residents Association in respect of Councillor Young, as a breach of the Code was considered a minor one. (Attached).

#### **2. CORNWALL 2024 OFF-STREET PARKING ORDER**

Cornwall Council is proposing to make a new Off-Street Parking Order, and in doing so make some alterations to car park operations and charges. Attached is the formal notice which sets out the proposed changes, any consultation response should be made to Cornwall Council before 21<sup>st</sup> December 2023. (Attached).

Mark Williams Town Clerk

December 2023

## **CODE OF CONDUCT COMPLAINT**

### **COMPLAINT REJECTED**

<b>Reference Number</b>	CCN098, 99 & 100/23/24
<b>Subject Member:</b>	Cllr J Robinson, Falmouth Town Council
<b>Complainants:</b>	Cllrs A Jewell, Da Saunby and Evans
<b>Person conducting the decision:</b>	Simon Mansell – Group Manager (Assurance)
<b>Date of Consideration:</b>	17 November 2023

#### **Summary of the allegations considered:**

That due to comments made to another member at a Committee meeting of Falmouth Town Council the Complainants consider that the Subject Member has breached the Code of Conduct.

#### **Decision**

Part 3 of Cornwall Council's procedures for the assessment and determination of breaches of the Code of Conduct provide for the application of a Public Interest Test against which complaints will be filtered, to determine whether the allegation should be rejected or proceed to formal assessment. The Public Interest Test criteria have been approved by the Standards Committee.

The complaint is rejected under paragraph 3.5 (vii)

*'the Subject Member has remedied or made reasonable endeavours to remedy the issues to which the complaint relates and the complaint does not disclose sufficiently serious potential breaches of the Code of Conduct to merit further consideration'*

And

3.5 (ix)

*‘the complaint is from a councillor about another councillor of their council and the Monitoring Officer considers the allegations to be such that the issues between the councillors ought to be capable of resolution between them, whether with or without the assistance of their Clerk or some other person’*

### The Complaint

The complainants have set out their complaints slightly differently, but they all make the same allegation, and this is that; at a meeting of the Town Councils Finance and General Purposes the Subject Member, who was the Chair of the Committee, told another member, who is not a member of the Committee but was speaking, to ‘shut up’.

The Complainants have set out that they consider that the language used at the meeting by the Subject Member was inappropriate in the circumstances.

### Consideration of the Facts

The ethical standards regime requires that all complaints are considered on the balance of probabilities which is, would a reasonable person in consideration of all of the facts be objectively of the opinion that the actions of the Subject Member amount to a breach of the Code of Conduct.

Therefore, as well as the complaints that are set out above, I have also taken into consideration the fact that the member who was speaking was not a member of the Committee, they were advised that the points they were seeking to make were not relevant for that Committee, but they continued to talk over the Subject Member who was the Chair of the Committee.

Additionally, I have noted that the Subject Member emailed members of the Committee on 1 November 2023 to apologise for her actions.

### Findings

With regards to the actions of the Subject Member at the meeting, it is considered that the approach taken was the wrong one with regards preventing the member from further speaking.



In retrospect the Subject Member has noted that she should have stood as this should have prevented the member present from further speaking and telling her to 'shut up' was not the correct way to manage the situation, and this is agreed with.

However, having taken into account all of the facts it is disappointing that even after an apology was given, the complaints relating to the conduct of the Subject Member were made. The Code of Conduct has always accepted that decisions made in the heat of the moment may later be seen to be incorrect and therefore the option is given to members, who may have acted inappropriately to remedy the situation, which in this case the Subject Member has done.

I also note the complaints are made by members of the council and I do consider that, given the conciliatory approach taken by the Subject Member in her apology, the matter is one which could have been resolved locally, and have achieved a more lasting local result, than by way of the ethical standards regime.

Therefore, and whilst this finding should not be taken as an endorsement of the actions of the Subject Member, this complaint is rejected under paragraphs, 3.5 (vii) and (ix) of the procedures as adopted by Cornwall Council.

### **How to challenge this decision**

As this is a rejection of a complaint, there is no right of review.

If you do not agree with the rejection of the complaint or the reasons for rejecting it, you should address these concerns to the Local Government and Social Care Ombudsman. They will not investigate if the Code has been breached but will consider if you have suffered maladministration or injustice by the rejection of this complaint.

The LGSCO can be contacted at the following address:

The Local Government and Social Care Ombudsman  
PO Box 4771  
Coventry  
CV4 0EH

The LGSCO can also be contacted online – <https://www.lgo.org.uk/>

### **Additional help**

If you need additional support in relation to this or future contact with us, please let us know as soon as possible. If you have difficulty reading this notice we can make

reasonable adjustments to assist you, in line with the requirements of the Disability Discrimination Act 2000.

We can also help if English is not your first language.

Note: This rejected complaint will be included in the ethical standards complaints report that is made to the Standards Committee and as such the outcome will be placed into the public domain.

## **CODE OF CONDUCT COMPLAINT**

### **COMPLAINT REJECTED**

<b>Reference Number</b>	CCN079/23/24
<b>Subject Member:</b>	Cllr Z Young, Falmouth Town Council
<b>Complainant:</b>	Falmouth Bay Residents Association
<b>Person conducting the decision:</b>	Simon Mansell – Group Manager (Assurance)
<b>Date of Consideration:</b>	10 October 2023

#### **Summary of the allegations considered:**

The Complainants consider that the Subject Member has breached the Code of Conduct due to a post made on social media, further details of which are set out below.

#### **Decision**

Part 3 of Cornwall Council's procedures for the assessment and determination of breaches of the Code of Conduct provide for the application of a Public Interest Test against which complaints will be filtered, to determine whether the allegation should be rejected or proceed to formal assessment. The Public Interest Test criteria have been approved by the Standards Committee.

The complaint is rejected under paragraph 3.5 (v) as the complaint discloses such a minor technical breach of the Code of Conduct that it is not in the public interest to pursue.

### The Complaint

The Complainants have set out that they consider that a post which appeared on the Subject Members social media page on 2 or 3 October 2023 has breached the Code of Conduct as it has failed to treat the Falmouth Bay Resident Association with respect. The post, a screen shot of which has been provided, sets out that;

*'Maybe this could be used as a little extra info point and ticket office for the Princess Pavilion and also sell tickets for overnight seafront parking, plus access codes to use the public loos out of hours. Could also sell teas in winter & ice cream in summer. Good idea?*

*No real idea how we'd get from here to there given the levels of prejudice evident in the residents' association and local councils but hey, a councillor can dream... and make occasional suggestions'.*

In summary the Complainants have stated that this is the latest in a series of social media comments which they consider undermines the integrity of the members of the residents Association, who it is stated are the Subject Members constituents, and they are of the opinion that this misrepresents their views and does unknown harm to their reputation in the community.

### Consideration of the Facts

Whilst it is noted that the complainants have set out that the post is the latest in a series of social media comments, the complaint has to be considered as has been made, and this is with regards to the post which was made on 2 or 3 October 2023.

As with all ethical standards complaints this is assessed against the Code of Conduct and the procedures for assessing complaints adopted by Cornwall Council. The information provided is assessed on the balance of probabilities this is, would a reasonable person objectively considering of all the facts be of the view it is more likely than not that the actions of the Subject Member amount to a breach of the Code of Conduct.

In seeking to apply the Code of Conduct to the facts, the application of Article 10(1) of the European Convention on Human Rights (ECHR), needs to be considered as Article 10 can protect both the substance of what is said, and also the manner in which it is conveyed.

As a result of this Article 10 protects the right to express honestly held views in the political context, even if those views are incorrect. Further, statements which are described as "immoderate, offensive, shocking, disturbing, exaggerated, provocative, polemical, colourful, emotive, non-rational and aggressive", that would not be acceptable outside the political context are tolerated, unless it can be shown that the statement is knowingly false.



Whilst the concerns of the concerns of the Complainants are noted about the comments, viewed objectively the comments do not directly reference the Complainants and the comments cannot be considered to be "immoderate, offensive, shocking, disturbing, exaggerated, provocative, polemical, colourful, emotive, non-rational and aggressive" which would breach the rights granted to the Subject Member under article 10(2).

However, the comments are on the cusp of what could be classed as acceptable , and I accept the fact that being referred to as 'prejudice' can be disconcerting, even though 'local councils' were classed as having similar views.

As a result, on the balance of probabilities this may fall into the more likely than not that a reasonable person would view the comments as breach, but, as is set out above, this is on the cusp of what may be acceptable and therefore if this was to be considered as a breach of the Code, it would be a minor one.

Therefore, the complaint is rejected under paragraph 3.5(v) as the complaint discloses such a minor technical breach of the Code of Conduct that it is not in the public interest to pursue, in this it should be noted that even if this were sent for a full assessment I do not consider, after reviewing the complaint as made, that this would result in a different outcome.

### **How to challenge this decision**

As this is a rejection of a complaint, there is no right of review.

If you do not agree with the rejection of the complaint or the reasons for rejecting it, you should address these concerns to the Local Government and Social Care Ombudsman. They will not investigate if the Code has been breached but will consider if you have suffered maladministration or injustice by the rejection of this complaint.

The LGSCO can be contacted at the following address:

The Local Government and Social Care Ombudsman  
PO Box 4771  
Coventry  
CV4 0EH

The LGSCO can also be contacted online – <https://www.lgo.org.uk/>

### **Additional help**

If you need additional support in relation to this or future contact with us, please let us know as soon as possible. If you have difficulty reading this notice we can make

reasonable adjustments to assist you, in line with the requirements of the Disability Discrimination Act 2000.

We can also help if English is not your first language.

Note: This rejected complaint will be included in the ethical standards complaints report that is made to the Standards Committee and as such the outcome will be placed into the public domain.

**Your ref:** 2024 Off-street Parking Order

**Date:** 30<sup>th</sup> November 2023

Dear Local Council,

### **2024 Off-Street Parking Order**

Cornwall Council is proposing to make a new Off-Street Parking Order, and in doing so make some alterations to car park operations and charges. Attached is the formal notice which sets out the proposed changes.

You can read more about the proposals on our website

**[www.cornwall.gov.uk/TrafficConsult](http://www.cornwall.gov.uk/TrafficConsult)**

If you have any comments to make on the proposals, I would be grateful to receive them no later than:

<b>21<sup>st</sup> December 2023</b>
--------------------------------------

To respond to this proposal, you can either:

1. Visit our website - **[www.cornwall.gov.uk/TrafficConsult](http://www.cornwall.gov.uk/TrafficConsult)** once registered you will be able to submit your response.
2. Email Parking Services on **[parking@cornwall.gov.uk](mailto:parking@cornwall.gov.uk)**, quoting the above title and indicating your support or objection to the proposals.
3. Respond in writing using the attached Response Form, indicating your support or objection to the proposals and return it to the address shown at the foot of the form.

If you wish to discuss any aspect of this, please contact me.

Yours faithfully

Zoe Hall

Strategic Parking Manager

**Environment and Connectivity Service**

Email: [parking@cornwall.gov.uk](mailto:parking@cornwall.gov.uk)



### **The Cornwall Council (Off Street Parking Places) Order 2024**

Notice is hereby given that Cornwall Council proposes to make a new Order under Section 35(1) of the Road Traffic Regulation Act 1984, in accordance with Schedule 9 of the Act.

The proposed Order will revoke and replace The Cornwall Council (Off Street Parking Places) Order 2023 whilst also making the following amendments:

1. Amendments to the Multi-purchase Sessions
2. Extension of the maximum stay period in Old Bridge Street, Truro
3. The following car parks will be revoked from the Order:
  - The Sloop, St Ives
  - Grenfell Avenue, Saltash
  - Pentire Headland, Newquay
  - Poldhu Cove, Mullion
  - Chy An Gweal, Carbis Bay
4. The following car parks will be added to the Order:
  - Permarin, Penryn
  - Ponsharden, Falmouth
5. Introduction of the resident season ticket
6. Introduction of a self-contained motorhome tariff in The Crescent, Bude
7. Removal of 'Reserved Permit parking' from Church Street, Falmouth

This Notice is intended to provide an indication of the Order's provisions. A copy of the draft Order may be inspected at any Cornwall Council library (check locally for opening times) using the public access computers. Copies may also be viewed at – **[www.cornwall.gov.uk/TrafficConsult](http://www.cornwall.gov.uk/TrafficConsult)**

Representations (objection or support) to the proposed Order should be in writing and received by **21st December 2023** - addressed to: **Parking Services, PO Box 664, Truro, Cornwall, TR1 9DH**, to **[parking@cornwall.gov.uk](mailto:parking@cornwall.gov.uk)** or via the above website.



# Response Form

**Scheme Name:** 2024 Off-Street Parking Order

**Start of Response Period:** 30<sup>th</sup> November 2023

**End of Response Period:** 21<sup>st</sup> December 2023

**Title:** Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other ☐

**Name:**

Please print in block capitals

**Organisation:**

(if applicable)

**Address:**

**Postcode:**

**E-mail:**

**Date:**

..... / ..... / .....  
DD MM YYYY

1. What is your view on this scheme?  
(please tick one)

**Support** ☐

**Object** ☐

2. Please use the box below to provide any comments you have with regards to these proposals. If you wish to object, you **must** state your reasons for doing so.


Please continue overleaf if necessary

**Please return this form to:** Parking Services, PO BOX 664, Truro, Cornwall, TR1 9DH

## Data Protection and Freedom of Information Notice

Any information which you may provide in response to this proposal shall be processed by Cornwall Council in accordance with the Data Protection Act 1998 and GDPR 2018 for the purposes of processing this proposal.

Please note that it may be necessary for the Council to include any information you provide in publicly available documents or to disclose it to third parties under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004. Please contact the above if you have any concerns or queries regarding the processing of your information.