

## FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held in the Atherton Suite, The Old Post Office, The Moor, Falmouth on Monday 25<sup>th</sup> September 2023 at 7.00 pm.

Present: J C Robinson (Chair), L D Coley, S D Eva, D V Evans BEM, A J Jewell CC and J S Kirkham CC.

Councillor J Spargo also attended.

In Attendance	R N Thomas	(Responsible Finance Officer)
	V Rogers	(Administration Officer)
	L Kapp	(Receptionist/Information Services Assistant)
	J Bayode	(Grant applicant)

### **F6820 APOLOGIES**

Apologies were received and approved from Councillors Clegg and Rowe (family matters).

### **F6821 INTERESTS AND DISPENSATIONS**

None.

### **F6822 MINUTES**

Councillor D V Evans requested that his comments regarding financial reporting were made explicit in the minutes of 24<sup>th</sup> July 2023. The Chair agreed with the proviso that the minutes were not a verbatim report to add: “Cllr Evans expressed concerns about the financial reporting”

It was proposed by Councillor Coley, seconded by Councillor Eva and

**RESOLVED** that the Part I Minutes of the meeting held on 24<sup>th</sup> July 2023 be confirmed as a correct record of the proceedings and signed by the Chair.

Councillors D V Evans and Jewell voted against this motion.

### **F6823 GRANT APPLICATIONS**

It was proposed by Councillor D V Evans, seconded by Councillor Eva and

**RESOLVED** that the grant request for the UCCF: The Christian Unions be refused as the organisation was not multi-faith and would not be beneficial to the Falmouth Community.

The grant approval schedule for 2023/24 was noted.

The Community Chest Fund schedule was duly noted and the Chair encouraged Councillors to use their allocation.

The letter of thanks from Falmouth Classics was duly noted.

## **F6824 PROJECT UPDATES**

### Kimberley Park

Councillor Kirkham updated on the plans that were moving forward and interviews were currently taking place for the Community Engagement Officer. The Responsible Finance Officer had met with the Facilities Manager to discuss grant payment claims and the evidence that is required to support these reclaim applications. Source FM are continuing fundraising efforts.

### Website

The Responsible Finance Officer reported that the website was currently being built by Connect who had requested a small extension of time to do this. Training was scheduled for 4<sup>th</sup> October for staff in preparation for populating data onto the new website.

### Changing Places

Awaiting a further update.

### Skatepark

The Chair reported that the potential grant funder has requested that a contingency be added to the value of the project and the value of deliverables within the budget for the Skatepark will be adjusted accordingly to evidence this requirement.

The Chair recommended that a contingency fund be considered as it is usual practice for grant funding organisations to require contingencies within project budgets.

## **F6825 EXTERNAL AUDIT**

The external audit and Annual Governance and Accountability Return 2022/23 were duly noted and form part of these minutes.

Further the Internal Audit Proposal was considered.

It was proposed by Councillor Robinson, seconded by Councillor Coley and

### **RESOLVED** that:

- (i) The Council appoint Hudson Accounting as the Council's internal auditor for the 2023/24 municipal year.
- (ii) The Responsible Finance Officer to produce a letter of engagement.
- (iii) The Committee agree the internal auditor programme of work including reference to any identified risks.

## **F6826 BUDGET FORECAST 2023-24**

The Responsible Financial Officer reported the budget forecast to the end of April 2023 and the report was duly noted. She advised that the forecast had been sent to Service Heads for their input, she had received feedback from the Facilities Manager to date.

The Chair reported that a review of the impact and governance for the Tall Ships event had been commissioned and this would be reported to the next meeting along with more detailed costings.

**F6827 CCLA LOCAL AUTHORITIES' PROPERTY FUND**

The CCLA Fund Fact Sheet dated 31<sup>st</sup> August 2023 was duly noted.

**F6828 ENERGY SUPPLIER**

The Responsible Finance Officer reported that the Council has now entered into a new contract for the supply of gas and electricity with British Gas for one year with effect from 1<sup>st</sup> September 2023 saving between 30 and 40% on the previous year. The report was duly noted.

**F6829 RATEABLE VALUATION APPEAL – MUNICIPAL BUILDINGS**

The Responsible Finance Officer reported that the Council had been successful in its appeal against the rateable valuation applied to the Municipal Building – Gallery section for the period 2017 to date and that a rebate in the region of £60,000 will be forthcoming once the billing authority has overcome its IT issues concerning this, which has also delayed the previously agreed rebate for the period 2010 – 2017. The report was duly noted.

**F6830 EXPENDITURE AND PETTY CASH**

It was proposed by Councillor Robinson, seconded by Councillor Coley and

**RESOLVED** that that the expenditure and Petty Cash schedules for July and August 2023 be approved. (attached)

**F6831 EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Robinson, seconded by Councillor Eva and

**RESOLVED** that in view of the confidential nature of contractual matters and personal information, it is advisable, in the public interest that the press and public be excluded from the meeting.

# Annual Governance and Accountability Return 2022/23 Form 3

To be completed by Local Councils, Internal Drainage Boards and other Smaller Authorities\*:

- where the higher of gross income or gross expenditure exceeded £25,000 but did not exceed £6.5 million; or
- where the higher of gross income or gross expenditure was £25,000 or less but that:
  - are unable to certify themselves as exempt (fee payable); or
  - have requested a limited assurance review (fee payable)

## Guidance notes on completing Form 3 of the Annual Governance and Accountability Return 2022/23

1. Every smaller authority in England that either received gross income or incurred gross expenditure exceeding £25,000 **must** complete Form 3 of the Annual Governance and Accountability Return at the end of each financial year in accordance with *Proper Practices*.
2. **The Annual Governance and Accountability Return is made up of three parts, pages 3 to 6:**
  - The Annual Internal Audit Report **must** be completed by the authority's internal auditor.
  - **Sections 1 and 2** **must** be completed and approved by the authority.
  - **Section 3** is completed by the external auditor and will be returned to the authority.
3. The authority **must** approve Section 1, Annual Governance Statement, before approving Section 2, Accounting Statements, and both **must** be approved and published on the authority website/webpage **before 1 July 2023**.
4. An authority with either gross income or gross expenditure exceeding £25,000 or an authority with neither income nor expenditure exceeding £25,000, but which is unable to certify itself as exempt, or is requesting a limited assurance review, **must** return to the external auditor by email or post (not both) **no later than 30 June 2023**. Reminder letters will incur a charge of £40 +VAT:
  - the Annual Governance and Accountability Return Sections 1 and 2, together with
  - a bank reconciliation as at 31 March 2023
  - an explanation of any significant year on year variances in the accounting statements
  - notification of the commencement date of the period for the exercise of public rights
  - Annual Internal Audit Report 2022/23

Unless requested, do not send any additional documents to your external auditor. Your external auditor will ask for any additional documents needed.

Once the external auditor has completed the limited assurance review and is able to give an opinion, the Annual Governance and Accountability **Section 1, Section 2 and Section 3 – External Auditor Report and Certificate** will be returned to the authority by email or post.

## Publication Requirements

Under the Accounts and Audit Regulations 2015, authorities must publish the following information on the authority website/webpage:

Before 1 July 2023 authorities **must** publish:

- Notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited;
- **Section 1 - Annual Governance Statement 2022/23**, approved and signed, page 4
- **Section 2 - Accounting Statements 2022/23**, approved and signed, page 5

Not later than 30 September 2023 authorities **must** publish:

- Notice of conclusion of audit
- **Section 3 - External Auditor Report and Certificate**
- **Sections 1 and 2 of AGAR** including any amendments as a result of the limited assurance review.

It is recommended as best practice, to avoid any potential confusion by local electors and interested parties, that you also publish the Annual Internal Audit Report, page 3.

The Annual Governance and Accountability Return constitutes the annual return referred to in the Accounts and Audit Regulations 2015. Throughout, the words 'external auditor' have the same meaning as the words 'local auditor' in the Accounts and Audit Regulations 2015.

\*for a complete list of bodies that may be smaller authorities refer to schedule 2 to the Local Audit and Accountability Act 2014.

## Guidance notes on completing Form 3 of the Annual Governance and Accountability Return (AGAR) 2022/23

- The authority **must** comply with *Proper Practices* in completing Sections 1 and 2 of this AGAR. *Proper Practices* are found in the *Practitioners' Guide\** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end and the subsequent work by the external auditor.
- Make sure that the AGAR is complete (no highlighted boxes left empty) and is properly signed and dated. Any amendments must be approved by the authority and properly initialled.
- The authority **should** receive and note the Annual Internal Audit Report before approving the Annual Governance Statement and the accounts.
- Use the checklist provided below to review the AGAR for completeness before returning it to the external auditor by email or post (not both) no later than 30 June 2023.
- The Annual Governance Statement (Section 1) must be approved on the same day or before the Accounting Statements (Section 2) and evidenced by the agenda or minute references.
- The Responsible Financial Officer (RFO) must certify the accounts (Section 2) before they are presented to the authority for approval. The authority must in this order; consider, approve and sign the accounts.
- The RFO is required to commence the public rights period as soon as practical after the date of the AGAR approval.
- You must inform your external auditor about any change of Clerk, Responsible Financial Officer or Chairman, and provide relevant authority owned generic email addresses and telephone numbers.**

Make sure that the copy of the bank reconciliation to be sent to your external auditor with the AGAR covers all the bank accounts. If the authority holds any short-term investments, note their value on the bank reconciliation. The external auditor must be able to agree the bank reconciliation to Box 8 on the accounting statements (**Section 2, page 5**). An explanation **must** be provided of any difference between Box 7 and Box 8. More help on bank reconciliation is available in the *Practitioners' Guide\**.

- Explain fully significant variances in the accounting statements on **page 5**. Do not just send a copy of the detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include complete numerical and narrative analysis to support the full variance.
- If the bank reconciliation is incomplete or variances not **fully** explained then additional costs may be incurred.
- Make sure that the accounting statements add up and that the balance carried forward from the previous year (Box 7 of 2022) equals the balance brought forward in the current year (Box 1 of 2023).
- The Responsible Financial Officer (RFO), on behalf of the authority, **must** set the commencement date for the exercise of public rights of 30 consecutive working days which **must** include the first ten working days of July.
- The authority **must** publish on the authority website/webpage the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor **before 1 July 2023**.

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes have been completed?	✓	
	Has all additional information requested, including <b>the dates set for the period for the exercise of public rights</b> , been provided for the external auditor?	✓	
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?	✓	
Section 1	For any statement to which the response is 'no', has an explanation been published?	✓	
Section 2	Has the Responsible Financial Officer signed the accounting statements before presentation to the authority for approval?	✓	
	Has the authority's approval of the accounting statements been confirmed by the signature of the Chairman of the approval meeting?	✓	
	Has an explanation of significant variations been published where required?	✓	
	Has the bank reconciliation as at <b>31 March 2023</b> been reconciled to Box 8?	✓	
	Has an explanation of any difference between Box 7 and Box 8 been provided?	✓	
Sections 1 and 2	Trust funds – have all disclosures been made if the authority as a body corporate is a sole managing trustee? <b>NB:</b> do not send trust accounting statements unless requested.	✓	

\***Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices**, can be downloaded from [www.nalc.gov.uk](http://www.nalc.gov.uk) or from [www.ada.org.uk](http://www.ada.org.uk)

# Annual Internal Audit Report 2022/23

## FALMOUTH TOWN COUNCIL

[www.falmouthtowncouncil.co.uk/financial-information](http://www.falmouthtowncouncil.co.uk/financial-information)

During the financial year ended 31 March 2023, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2022/23 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2021/22, it met the exemption criteria and correctly declared itself exempt. ( <i>If the authority had a limited assurance review of its 2021/22 AGAR tick "not covered"</i> )			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations ( <i>during the 2022-23 AGAR period, were public rights in relation to the 2021-22 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set.</i>	✓		
N. The authority has complied with the publication requirements for 2021/22 AGAR ( <i>see AGAR Page 1 Guidance Notes</i> ).	✓		
O. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes ✓	No	Not applicable

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

Name of person who carried out the internal audit

14/12/2022

25/05/2023

26/05/2023

S P HUDSON C.P.F.A.

Signature of person who carried out the internal audit

S. P. Hudson

Date

26/05/2023

\*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

\*\*Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

## Section 1 – Annual Governance Statement 2022/23

We acknowledge as the members of:

### Falmouth Town Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2023, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes ✓	No	N/A <i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>

\*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

19th June 2023

and recorded as minute reference:

C 5664

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman



Clerk



[www.falmouthtowncouncil.co.uk](http://www.falmouthtowncouncil.co.uk)

## Section 2 – Accounting Statements 2022/23 for

### Falmouth Town Council

	Year ending		Notes and guidance
	31 March 2022 £	31 March 2023 £	
<b>1.</b> Balances brought forward	472,337	<i>Restated</i> 932,892	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
<b>2.</b> (+) Precept or Rates and Levies	2,723,024	2,863,663	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
<b>3.</b> (+) Total other receipts	<i>Restated</i> 860,090	1,410,728	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
<b>4.</b> (-) Staff costs	1,097,081	1,749,171	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
<b>5.</b> (-) Loan interest/capital repayments	120,615	120,615	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
<b>6.</b> (-) All other payments	1,904,863	2,455,252	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
<b>7.</b> (-) Balances carried forward	<i>Restated</i> 932,892	882,245	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).

<b>8.</b> Total value of cash and short term investments	766,836	567,884	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
<b>9.</b> Total fixed assets plus long term investments and assets	5,240,571	5,335,452	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
<b>10.</b> Total borrowings	1,540,013	1,476,252	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

<b>For Local Councils Only</b>	Yes	No	N/A	
<b>11a.</b> Disclosure note re Trust funds (including charitable)	✓			The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
<b>11b.</b> Disclosure note re Trust funds (including charitable)	✓			The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2023 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

Date 26th May 2023

I confirm that these Accounting Statements were approved by this authority on this date:

19th June 2023

as recorded in minute reference:

C 5664

Signed by Chairman of the meeting where the Accounting Statements were approved

## Section 3 – External Auditor’s Report and Certificate 2022/23

In respect of

EN Falmouth Town Council TY

### 1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2023; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

### 2 External auditor’s limited assurance opinion 2022/23

Except for the matters reported below on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The council has been unable to provide formal documentation which confirms that they have:

- Considered the independence of the internal auditor during 2022-23
- Considered and agreed the internal audit programme of work including reference to any identified risks
- Considered the competence of the internal auditor and agreed a letter of engagement

They have also been unable to provide a copy of the internal auditor letter of engagement.

Other matters not affecting our opinion which we draw to the attention of the authority:

### 3 External auditor certificate 2022/23

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2023.

External Auditor Name

BDO LLP Southampton INTERNAL AUDITOR

External Auditor Signature



Date

19 September 2023

**Falmouth Town Council**  
**Notice of conclusion of audit**

**Annual Governance & Accountability Return for the year ended 31 March 2023**

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

	Notes
1. The audit of accounts for <b>Falmouth Town Council</b> for the year ended 31 March 2023 has been completed and the accounts have been published.	This notice and Sections 1, 2 & 3 of the AGAR must be published by 30 September. This must include publication on the smaller authority's website. The smaller authority must decide how long to publish the Notice for; the AGAR and external auditor report must be publicly available for 5 years.
2. The Annual Governance & Accountability Return is available for inspection by any local government elector of the area of <b>Falmouth Town Council</b> on application to:	
(a) A M Williams, Town Clerk or R N Thomas, Responsible Financial Officer Falmouth Town Council, The Old Post Office, The Moor, Falmouth - TR11 3QA	(a) Insert the names, position and address of the person to whom local government electors should apply to inspect the AGAR.
(b) 10:00 - 16:00 Monday to Friday	(b) Insert the hours during which the inspection rights may be exercised.
3. Copies will be provided to any person on payment of £_5.00(c) for each copy of the Annual Governance & Accountability Return.	(c) Insert a reasonable sum for copying costs.
(d) Announcement made: Ruth Thomas Responsible Financial Officer	(d) Insert the name and position of person placing the notice.
(e) Date of announcement: 21 <sup>st</sup> September 2023	(e) Insert the date of placing of the notice.

## Section 1 – Annual Governance Statement 2022/23

We acknowledge as the members of:

### Falmouth Town Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2023, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes ✓	No	N/A <i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>

\*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

19th June 2023

and recorded as minute reference:

C 5664

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman



Clerk



[www.falmouthtowncouncil.co.uk](http://www.falmouthtowncouncil.co.uk)

## Section 2 – Accounting Statements 2022/23 for

### Falmouth Town Council

	Year ending		Notes and guidance
	31 March 2022 £	31 March 2023 £	
<b>1.</b> Balances brought forward	<b>472,337</b>	<b>Restated 932,892</b>	<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i>
<b>2.</b> (+) Precept or Rates and Levies	<b>2,723,024</b>	<b>2,863,663</b>	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
<b>3.</b> (+) Total other receipts	<b>Restated 860,090</b>	<b>1,410,728</b>	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
<b>4.</b> (-) Staff costs	<b>1,097,081</b>	<b>1,749,171</b>	<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
<b>5.</b> (-) Loan interest/capital repayments	<b>120,615</b>	<b>120,615</b>	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
<b>6.</b> (-) All other payments	<b>1,904,863</b>	<b>2,455,252</b>	<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
<b>7.</b> (=) Balances carried forward	<b>Restated 932,892</b>	<b>882,245</b>	<i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>

<b>8.</b> Total value of cash and short term investments	<b>766,836</b>	<b>567,884</b>	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
<b>9.</b> Total fixed assets plus long term investments and assets	<b>5,240,571</b>	<b>5,335,452</b>	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
<b>10.</b> Total borrowings	<b>1,540,013</b>	<b>1,476,252</b>	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>

For Local Councils Only	Yes	No	N/A	
<b>11a.</b> Disclosure note re Trust funds (including charitable)	✓			<i>The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.</i>
<b>11b.</b> Disclosure note re Trust funds (including charitable)	✓			<i>The figures in the accounting statements above do not include any Trust transactions.</i>

I certify that for the year ended 31 March 2023 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

Date 26th May 2023

I confirm that these Accounting Statements were approved by this authority on this date:

19th June 2023

as recorded in minute reference:

C 5664

Signed by Chairman of the meeting where the Accounting Statements were approved

## Section 3 – External Auditor’s Report and Certificate 2022/23

In respect of

EN Falmouth Town Council TY

### 1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2023; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

### 2 External auditor’s limited assurance opinion 2022/23

Except for the matters reported below on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The council has been unable to provide formal documentation which confirms that they have:

- Considered the independence of the internal auditor during 2022-23
- Considered and agreed the internal audit programme of work including reference to any identified risks
- Considered the competence of the internal auditor and agreed a letter of engagement

They have also been unable to provide a copy of the internal auditor letter of engagement.

Other matters not affecting our opinion which we draw to the attention of the authority:

### 3 External auditor certificate 2022/23

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2023.

External Auditor Name

BDO LLP Southampton INTERNAL AUDITOR

External Auditor Signature

DocuSigned by:  
**BDO LLP**  
F88E8F3322FA4B1...

Date

19 September 2023









## FALMOUTH TOWN COUNCIL

Month Jul-23  
Meeting Date 25/09/2023

### Finance & General Purpose Meeting

#### Schedule of payments made for approval at above meeting

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
DDR	WCFruits - Semi & Full Fat Milk	23/24PO1371	13.52	13.52	-	13.52
DDR	WCFruits - Basil,bakers,cucumber,onion,parsley,pomeg,cheese	23/24PO1372	251.05	251.05	-	251.05
DDR	WCFruits - Aubergine,mint,rosemary,tarragon,bakers,cabbage	23/24PO1373	19.60	19.60	-	19.60
DDR	WCFruits - Semi & Full Fat Milk	23/24PO1374	13.52	13.52	-	13.52
CN	WCFruits - Demerara sugar sticks from inv 4773913	23/24PO1375	6.90	6.90	-	6.90
DDR	WCFruits - Oat Barista milk, whole fat milk	23/24PO1376	22.09	22.09	-	22.09
DDR	WCFruits - Parsley, kit kat, mayo, oat milk	23/24PO1377	57.28	57.28	2.50	54.78
DDR	WCFruits - Whole Fat Milk	23/24PO1378	10.14	10.14	-	10.14
DDR	WCFruits - Basil,dill,beetroot,cabbage,chard,fennel,salad,feta	23/24PO1379	154.75	154.75	-	154.75
DDR	WCFruits - Semi & Full Fat Milk	23/24PO1380	13.52	13.52	-	13.52
CN	WCFruits - Whole Fat Milk from Inv 4784189	23/24PO1381	10.14	10.14	-	10.14
DDR	WCFruits - Semi & Full Fat Milk	23/24PO1382	13.52	13.52	-	13.52
BACS	Opus Energy - Mortuary elec 8/6-9/7/23	23/24PO1383	167.20	167.20	7.96	159.24
DDR	Total Energies - MB Elec 25/5-30/6	23/24PO1384	229.96	229.96	10.95	219.01
BACS	S Scott Expenses - AG - Travel & subsistence	23/24PO1385	28.00	28.00	-	28.00
BACS	S Scott Expenses - Training expenses Travel & subsistence	23/24PO1386	72.61	72.61	-	72.61
<b>BACS S Scott</b>			<b>100.61</b>	<b>100.61</b>	-	<b>100.61</b>
BACS	M Williams Expenses - Refreshments for TVF Project meeting	23/24PO1387	6.30	6.30	-	6.30
19479	Cornwall Council - AEO - SS July 2023	23/24PO1388	33.96	33.96	-	33.96
BACS	Ann's Pasties - PP - 60 Sausage rolls, 100 small pasties & 100 cocktail pasties	23/24PO1389	450.00	450.00	-	450.00
BACS	AO Printworks - AG - Shop stock - A3 Hemmy print	23/24PO1390	15.00	15.00	-	15.00
BACS	AO Printworks - AG - Shop stock - Lady of Shalott prints & delivery	23/24PO1391	195.50	195.50	-	195.50
<b>BACS AO Printworks</b>			<b>210.50</b>	<b>210.50</b>	-	<b>210.50</b>
BACS	Autograffiti - TM - Stickers for Road closed signs	23/24PO1392	98.28	98.28	16.38	81.90
BACS	Bookspeed - AG - Shop stock - Books	23/24PO1393	252.88	252.88	-	252.88
BACS	Eve Bourrat - AG - Family workshops castle collage	23/24PO1394	90.00	90.00	-	90.00
BACS	Eve Bourrat - AG - Foster parents workshop	23/24PO1395	70.00	70.00	-	70.00
<b>BACS Eve Bourrat</b>			<b>160.00</b>	<b>160.00</b>	-	<b>160.00</b>
BACS	Brandon Hire - Tallships - Road signs, cones & carriage	23/24PO1396	2,626.80	2,626.80	437.80	2,189.00
BACS	Britannia Lanes - AG - hire of self storage 11.07.23 - 07.08.23	23/24PO1397	498.86	498.86	82.34	416.52
BACS	Cornwall Vacuum - OPO - cleaned, serviced pat and function tested.	23/24PO1398	251.57	251.57	41.93	209.64
BACS	Dormakaba - MB - AG roller shutter - test and adjust	23/24PO1399	348.00	348.00	58.00	290.00
BACS	GBS - AG - Shop stock - Last Pre-Raphaelite	23/24PO1400	81.25	81.25	-	81.25
BACS	GBS - AG - Shop stock - Death of King Arthur	23/24PO1401	71.43	71.43	-	71.43
<b>BACS GBS</b>			<b>152.68</b>	<b>152.68</b>	-	<b>152.68</b>
BACS	Greenham - Toilets - Floor cleaner, toilet cleaner & toilet rolls	23/24PO1402	1,139.19	1,139.19	189.97	949.32
BACS	Greenham - Grounds - Keepsafe pro gloves & Litter picker	23/24PO1403	225.72	225.72	37.62	188.10
<b>BACS Greenham</b>			<b>1,364.91</b>	<b>1,364.91</b>	<b>227.59</b>	<b>1,137.42</b>
BACS	Harper Collins - AG - Shop stock Once & Future King	23/24PO1404	42.22	42.22	-	42.22
BACS	Macmillan - AG - Shop stock - The Bluest of Blues	23/24PO1405	15.39	15.39	-	15.39
BACS	Muse Production - AG - Shop stock - Notecards	23/24PO1406	100.00	100.00	-	100.00
BACS	Muse Production - AG - Shop stock - Notecards	23/24PO1407	60.00	60.00	-	60.00
BACS	Muse Production - AG - Shop stock - Notecards	23/24PO1408	97.00	97.00	-	97.00
<b>BACS Muse</b>			<b>257.00</b>	<b>257.00</b>	-	<b>257.00</b>
BACS	National Museums Liverpool - Weston Loan - Conservation, treatment, prep	23/24PO1409	148.80	148.80	24.00	124.80
BACS	Nick Ferris - PP - Mixed construction & demolition waste	23/24PO1410	114.72	114.72	19.12	95.60
BACS	Nick Ferris - PP - Fridge / freezer disposal	23/24PO1411	514.80	514.80	85.80	429.00
<b>BACS Nick Ferris</b>			<b>629.52</b>	<b>629.52</b>	<b>104.92</b>	<b>524.60</b>
BACS	Office Smart - OPO & PP - pins, laminating pouches, pens, Page markers	23/24PO1412	77.83	77.83	12.97	64.86
BACS	Redcliffe Press - AG - Shop stock - 250 copies The Legend of King Arthur	23/24PO1413	2,950.00	2,950.00	-	2,950.00
BACS	RGB - Toilets -POW Korona soft close WC seat	23/24PO1414	35.14	35.14	5.86	29.28
BACS	Rosalie Loves To Sing - PP - Gig 12.07.2023	23/24PO1415	40.00	40.00	-	40.00
BACS	Stones - PP - 40 Rolls & 60 Fruit scones	23/24PO1416	72.25	72.25	-	72.25
BACS	SWW - Old Lower Cemetery water rates 29.03.23-14.06.23	23/24PO1417	19.43	19.43	-	19.43
BACS	Tate Enterprises - AG - Shop stock - The Lady of Shalott	23/24PO1418	84.80	84.80	14.20	70.60
BACS	The Devon Marquee - PP - 30% Deposit for marquees for 14.10.23	23/24PO1419	1,731.60	1,731.60	288.60	1,443.00
BACS	Travis Perkins - PP - SDS + Drill bits, nuts & washer and anchor bolt hexagon	23/24PO1420	32.46	32.46	5.41	27.05
BACS	Travis Perkins - Facilities - Hazard red & white tape & ball bearing hinge	23/24PO1421	13.09	13.09	2.18	10.91
BACS	Travis Perkins - PP - Building sand, multifinish plaster, bonding plaster, mixing	23/24PO1422	144.00	144.00	24.00	120.00
<b>BACS Travis Perkins</b>			<b>189.55</b>	<b>189.55</b>	<b>31.59</b>	<b>157.96</b>
BACS	Verdant Breweing - PP - Lightbulb extra Pale Ale	23/24PO1423	254.40	254.40	42.40	212.00
BACS	Volunteer Cornwall - Tallships - Arranging volunteers for Tall Ships	23/24PO1424	10,000.00	10,000.00	-	10,000.00
BACS	WiFiSparks - 3 months maintenance support, service & access point licence	23/24PO1425	2,443.60	2,443.60	407.26	2,036.34
DDR	BT - Phone, Broadband & Mobile charges 19.05.23-30.09.23	23/24PO1426	693.18	693.18	115.53	577.65
DDR	BT - Phone, Cloud voice, Broadband & Mobile charges 01.07.23-31.07.23	23/24PO1427	1,108.08	1,108.08	184.68	923.40
DDR	BT - Fibre charges 01.06.23-30.06.23	23/24PO1428	726.00	726.00	121.00	605.00
DDR	BT - Fibre charges July 23	23/24PO1429	726.00	726.00	121.00	605.00
DDR	Paymentsense- PP - Terminal rental 01.05.23-31.05.23	23/24PO1430	183.90	183.90	30.65	153.25
DDR	Paymentsense- PP - Terminal rental 01.06.23-30.06.23	23/24PO1431	205.44	205.44	34.24	171.20
DDR	Paymentsense- PP - Service charges & fees 01.06.23-30.06.23	23/24PO1432	508.36	508.36	-	508.36
DDR	Trade - Screwfix - Cemetery - Site trainers 10 for M Brotherton CC Phase One - PP - PCE IMST Distribution Box 32A	23/24PO1433	34.99	34.99	5.83	29.16
		23/24PO1434	269.00	269.00	-	269.00
			<b>222,892.28</b>	<b>222,892.28</b>	<b>25,441.00</b>	<b>197,451.38</b>

## FALMOUTH TOWN COUNCIL

Month Jul-23  
Meeting Date 25/09/2023

### Finance & General Purpose Meeting

#### Schedule of payments made for approval at above meeting

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
CC	Easyspace - Domain Yearly billing fee for falmouthweek.co.uk	23/24PO1435	12.23	12.23	2.04	10.19
CC	Essential Suppliers - 63A Portable power distribution Garo Box	23/24PO1436	393.55	393.55	65.59	327.96
CC	R C Mobile Repair - Grounds - 1phone 7 Digitizer	23/24PO1437	59.99	59.99	-	59.99
DDR	WCFruits - Chives,chilli,courgette,eggs,finebean,garlic,lemon	23/24PO1438	219.96	219.96	-	219.96
DDR	WCFruits - Semi & Whole fat milk	23/24PO1439	13.52	13.52	-	13.52
DDR	WCFruits - Cabbage,oil,cream,chutney	23/24PO1440	50.30	50.30	-	50.30
DDR	WCFruits - Kit Kat, Crisps S&V, Salted, Sweet Chilli	23/24PO1441	95.88	95.88	15.98	79.90
DDR	WCFruits - Eggs, pears,almonds,biscuits,dark choc,coconut milk	23/24PO1442	125.59	125.59	-	125.59
DDR	WCFruits - Semi & Whole fat milk	23/24PO1443	13.52	13.52	-	13.52
DDR	WCFruits - Dairy Milk, kit kat,mars,twix,peanuts,	23/24PO1444	196.82	196.82	32.80	164.02
DDR	WCFruits - Oat barista milk	23/24PO1445	23.90	23.90	-	23.90
DDR	WCFruits - Semi & Whole fat milk	23/24PO1446	13.52	13.52	-	13.52
DDR	WCFruits - Courgette, tomato,pasta	23/24PO1447	29.10	29.10	-	29.10
DDR	WCFruits - Frozen Peas	23/24PO1448	5.30	5.30	-	5.30
DDR	WCFruits - Avocado,chives,dill,cabbage,calabrese,celery	23/24PO1449	96.19	96.19	-	96.19
DDR	WCFruits - Semi & Whole fat milk	23/24PO1450	13.74	13.74	-	13.74
DDR	Wcfruits - Oat Barista Milk	23/24PO1451	8.00	8.00	-	8.00
DDR	WCFruits - Bakers, Flour, Red wine vinegar	23/24PO1452	46.70	46.70	-	46.70
DDR	WCFruits - Oat barista milk, Semi & Whole Milk	23/24PO1453	21.74	21.74	-	21.74
DDR	WCFruits - Chives, Parsley, salad,feta, dble cream	23/24PO1454	33.46	33.46	-	33.46
DDR	WCFruits - Oat Barista Milk & semi & whole milk	23/24PO1455	21.74	21.74	-	21.74
DDR	WCFruits - Thyme, courgette, eggs, peashoots, mushroom	23/24PO1456	148.35	148.35	-	148.35
DDR	WCFruits - Oat barista milk, Semi & Whole Milk	23/24PO1457	21.74	21.74	-	21.74
BACS	Infinitus - PP - Security for Falmouth School Prom	23/24PO1458	333.90	333.90	55.65	278.25
BACS	Infinitus - Atherton - Security for HASS Uni & Cornwall Counil	23/24PO1459	182.40	182.40	30.40	152.00
<b>BACS Infinitus</b>			<b>516.30</b>	<b>516.30</b>	<b>86.05</b>	<b>430.25</b>
BACS	Sam Bradbury - Kaleidoscope making AFD	23/24PO1460	60.00	60.00	-	60.00
BACS	Clear Brew - system check & line clean PP	23/24PO1461	144.00	144.00	24.00	120.00
<b>CN</b>	<b>Corona - Credit inv Apr - Jun '23 MB</b>	<b>23/24PO1462</b>	<b>-</b>	<b>171.08</b>	<b>-</b>	<b>171.08</b>
BACS	FFC - Mixed Salad, rainbow chard, beetroot	23/24PO1463	40.20	40.20	-	40.20
BACS	Meaco - Dehumidifer x4 AG	23/24PO1464	1,199.95	1,199.95	199.99	999.96
BACS	Meaco - Dehumidifer x3 AG	23/24PO1465	899.96	899.96	149.99	749.97
<b>BACS Meaco</b>			<b>2,099.91</b>	<b>2,099.91</b>	<b>349.99</b>	<b>1,749.93</b>
BACS	Roskillys - Ice Cream choc,straw & cream,salt caramel,mint, mango	23/24PO1466	222.63	222.63	37.10	185.53
BACS	Trevarthen - Ham, salami,turkey,sausages,bacon,ham	23/24PO1467	91.45	91.45	-	91.45
DDR	WCFruits - Oat barista milk, Semi & Whole Milk	23/24PO1468	21.74	21.74	-	21.74
DDR	WCFruits-avocado,chives,chilli,garlic,lime,mush,parsley,pots	23/24PO1469	131.88	131.88	-	131.88
DDR	WCFruits - Lemon, lime	23/24PO1470	15.00	15.00	-	15.00
DDR	WCFruits - Crisps C&O, S&V, Salted, Sweet Chilli	23/24PO1471	87.84	87.84	14.64	73.20
DDR	WCFruits - Oat barista milk, Semi & Whole Milk	23/24PO1472	21.74	21.74	-	21.74
DDR	WCFruits - Eggs,lemon,almonds,dark choc,coconut,flour,flora	23/24PO1473	225.85	225.85	-	225.85
DDR	WCFruits - Mature cheese, mayo	23/24PO1474	59.35	59.35	-	59.35
DDR	WCFruits - Frozen Raspberries	23/24PO1475	24.40	24.40	-	24.40
DDR	WCFruits - Oat barista milk, Semi & Whole Milk	23/24PO1476	21.74	21.74	-	21.74
DDR	WCFruits - Semi & Whole fat milk	23/24PO1477	13.74	13.74	-	13.74
DDR	WCFruits - Cabbage, eggs, parsley, pepper, tomato, butter	23/24PO1478	168.71	168.71	-	168.71
DDR	WCFruits - Puff Pastry	23/24PO1479	40.90	40.90	-	40.90
DDR	WCFruits - Cabbage, calabrese, cucumber, leek,tomato	23/24PO1480	69.95	69.95	-	69.95
DDR	WCFruits - Stilton Cheese	23/24PO1481	14.73	14.73	-	14.73
DDR	WCFruits - Oat barista milk, Semi & Whole Milk	23/24PO1482	21.52	21.52	-	21.52
DDR	WCFruits - Bakers, salad, couscous,dble cream, salt	23/24PO1483	79.36	79.36	-	79.36
BACS	HMRC - PAYE July 2023	23/24PO1484	10,975.27	10,975.27	-	10,975.27
BACS	HMRC - NI July 2023	23/24PO1485	16,885.18	16,885.18	-	16,885.18
BACS	Student Loans - July 2023	23/24PO1486	389.00	389.00	-	389.00
<b>Total BACS</b>			<b>28,249.45</b>	<b>28,249.45</b>	<b>-</b>	<b>28,249.45</b>
BACS	CC - Pensions - July 2023	23/24PO1487	28,910.82	28,910.82	-	28,910.82
BACS	CC - Pensions additional pty 4 of 12	23/24PO1488	600.00	600.00	-	600.00
<b>Total BACS</b>			<b>29,510.82</b>	<b>29,510.82</b>	<b>-</b>	<b>29,510.82</b>
BACS	Standard Life - MJC - AVC	23/24PO1489	65.00	65.00	-	65.00
BACS	Kernow Learning MAT - King Charles	23/24PO1490	-	-	-	-
BACS	Unison - Falmouth Subscriptions	23/24PO1491	62.45	62.45	-	62.45
Direct Pay	Net Salary Payments - July 23	23/24PO1492	102,746.06	102,746.06	-	102,746.06
CLOSED			-	-	-	-
			<b>389,212.76</b>	<b>389,212.76</b>	<b>26,051.79</b>	<b>363,161.07</b>

## FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Jul-23

300 148.51 151.49

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Post	Civic	Toilet	Cemetery R/R	Grounds	MB	Facilities	PO Building	Events	Sundry Items	Running Balance	
Code	OB	VAT	Net				ME	CP	P	C	T	CR	GM	MB	F	PB	E	SI	216.61	
03/07/2023	3.10		3.10	932	ME		3.10	-	-	-	-	-	-	-	-	-	-	-	213.51	
05/07/2023	5.00		5.00	933	SI		-	-	-	-	-	-	-	-	-	-	-	5.00	208.51	
07/07/2023	1.40		1.40	934	ME		1.40	-	-	-	-	-	-	-	-	-	-	-	207.11	
10/07/2023	1.55		1.55	935	ME		1.55	-	-	-	-	-	-	-	-	-	-	-	205.56	
11/07/2023	1.55		1.55	936	ME		1.55	-	-	-	-	-	-	-	-	-	-	-	204.01	
12/07/2023	2.90		2.90	937	ME		2.90	-	-	-	-	-	-	-	-	-	-	-	201.11	
14/07/2023	9.50		9.50	938	C		-	-	-	9.50	-	-	-	-	-	-	-	-	191.61	
17/07/2023	3.10		3.10	939	me		3.10	-	-	-	-	-	-	-	-	-	-	-	188.51	
18/07/2023	9.80		9.80	940	F		-	-	-	-	-	-	-	-	9.80	-	-	-	178.71	
19/07/2023	12.65		12.65	941	si		-	-	-	-	-	-	-	-	-	-	-	-	12.65	166.06
24/07/2023	1.55		1.55	942	me		1.55	-	-	-	-	-	-	-	-	-	-	-	-	164.51
27/07/2023	1.30		1.30	943	me		1.30	-	-	-	-	-	-	-	-	-	-	-	-	163.21
28/07/2023	2.75		2.75	944	me		2.75	-	-	-	-	-	-	-	-	-	-	-	-	160.46
28/07/2023	10.40		10.40	945	p		-	-	10.40	-	-	-	-	-	-	-	-	-	-	150.06
31/07/2023	1.55		1.55	946	me		1.55	-	-	-	-	-	-	-	-	-	-	-	-	148.51
CLOSED			-				-	-	-	-	-	-	-	-	-	-	-	-	148.51	
	<b>68.10</b>	<b>0.00</b>	<b>68.10</b>				<b>68.10</b>	<b>20.75</b>	<b>-</b>	<b>10.40</b>	<b>9.50</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9.80</b>	<b>-</b>	<b>-</b>	<b>17.65</b>	

Nominal Codes

5030 5017 5010 5408 5303 5610 5695 5220 5012 5352 5457 5030

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

DR	CR
2201 - vat	-
Various	£ -

NB add additional NL's depending on monthly expenditure

## FALMOUTH ART GALLERY PETTY CASH SCHEDULE

Period: July 2023

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Cashed	Parking	Exhibition	Consumables	Workshops	Stationery	Splanna	Postage	Library Equipment	Gallery Equipment	Running Balance
Code	Opening Bal						PAR	E	C	W	S	SE	Po	LE	GE	289.63
04/07/2023	15.50	1.05	14.45	2006	C		-	-	14.45	-	-	-	-	-	-	274.13
04/07/2023	1.95		1.95	2007	C		-	-	1.95	-	-	-	-	-	-	272.18
04/07/2023	6.40		6.40	2008	C		-	-	6.40	-	-	-	-	-	-	265.78
11/07/2023	13.25	0.81	12.44	2009	C		-	-	12.44	-	-	-	-	-	-	252.53
11/07/2023	10.99		10.99	2010	S		-	-	-	-	10.99	-	-	-	-	241.54
11/07/2023	17.78	2.96	14.82	2011	GE		-	-	-	-	-	-	-	-	14.82	223.76
11/07/2023	2.40		2.40	2012	C		-	-	2.40	-	-	-	-	-	-	221.36
11/07/2023	3.70		3.70	2013	C		-	-	3.70	-	-	-	-	-	-	217.66
11/07/2023	24.70	1.11	23.59	2014	C		-	-	23.59	-	-	-	-	-	-	192.96
25/07/2023	31.22	1.31	29.91	2015	SE		-	-	-	-	-	29.91	-	-	-	161.74
25/07/2023	18.60		18.60	2016	C		-	-	18.60	-	-	-	-	-	-	143.14
25/07/2023	4.44	0.43	4.01	2017	C		-	-	4.01	-	-	-	-	-	-	138.70
25/07/2023	3.40		3.40	2018	C		-	-	3.40	-	-	-	-	-	-	135.30
25/07/2023	2.85		2.85	2019	c		-	-	2.85	-	-	-	-	-	-	132.45
25/07/2023	7.95		7.95	2020	c		-	-	7.95	-	-	-	-	-	-	124.50
18/07/2023	2.00	0.33	1.67	2021	c		-	-	1.67	-	-	-	-	-	-	122.50
18/07/2023	8.49	1.42	7.07	2022	ge		-	-	-	-	-	-	-	-	7.07	114.01
18/07/2023	1.55		1.55	2023	c		-	-	1.55	-	-	-	-	-	-	112.46
18/07/2023	15.98		15.98	2024	S		-	-	-	-	15.98	-	-	-	-	96.48
			-				-	-	-	-	-	-	-	-	-	96.48
	<b>193.15</b>	<b>9.42</b>	<b>183.73</b>				-	-	<b>104.96</b>	-	<b>26.97</b>	<b>29.91</b>	-	-	<b>21.89</b>	
Nominal Codes							<b>5816</b>	<b>5815</b>	<b>5808</b>	<b>5818</b>	<b>5805</b>	<b>5818</b>	<b>5804</b>	<b>5825</b>	<b>5819</b>	

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

	DR	CR
2201 - vat	£	9.42
5819	£	-
5805	-	-
	<hr/>	<hr/>
	£	9.42
	-	-

NB add additional NL's depending on monthly expenditure

## PP - GG PETTY CASH SCHEDULE

**Period:** July 23

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Ope ning Bal	GG - GM	GG - Misc Grounds	PP - Events	PP - R&R	PP - Catering Supplies	PP - Cleaning	PP - Misc	Running Balance
03/07/2023	78.30		78.30	23/030	CS		GM	MG	PE	RR	CS	CL	MC	<b>88.65</b>
27/07/2023	82.50		82.50	23/031	CS		-	-	-	-	78.30	-	-	10.35
27/07/2023	14.10		14.10	23/032	CS		-	-	-	-	82.50	-	-	-72.15
29/07/2023	7.50		7.50	23/033	MC		-	-	-	-	14.10	-	-	-86.25
29/07/2023	4.99	0.83	4.16	23/034	CL		-	-	-	-	-	4.16	-	-93.75
29/07/2023	152.50		152.50	23/035	CS		-	-	-	-	152.50	-	-	-251.24
CLOSED			0.00				-	-	-	-	-	-	-	-251.24
	<b>339.89</b>	<b>0.83</b>	<b>339.06</b>			339.06	-	-	-	-	<b>327.40</b>	<b>4.16</b>	<b>7.50</b>	

Nominal Codes

non VAT	<b>6300</b>	<b>6302</b>
VAT		-
		4.16

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

2201 - vat	DR £	0.83
Various		CR £
		0.83

NB add additional NL's depending on monthly expenditure





## FALMOUTH TOWN COUNCIL

Month Aug-23  
Meeting 25/09/2023

### Finance & General Purpose Meeting

#### Schedule of payments made for approval at above meeting

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
BACS	Swift - PP - Recycled Napkins, Blue paper hand towel. Wrapmaster Parchment	23/24PO1629	105.91	105.91	17.65	88.26
BACS	Swift - PP - Recycled Napkins	23/24PO1630	43.19	43.19	7.20	35.99
BACS	Swift - PP - Wrapmaster clingfilm & parchment	23/24PO1631	127.15	127.15	21.19	105.96
BACS	Swift - PP - Recycled Napkins	23/24PO1632	86.38	86.38	14.40	71.98
<b>BACS Swift</b>			<b>362.63</b>	<b>362.63</b>	<b>60.44</b>	<b>302.19</b>
BACS	The Juniper Club - Tallships - Tall Ships Gin	23/24PO1633	420.00	420.00	70.00	350.00
BACS	The Printing Chambers - PP - A5 & A4 posters for Beach Boys Tribute	23/24PO1634	34.00	34.00	-	34.00
BACS	The Printing Chambers - PP - Summer Sessions August & Streets Eats & Summe	23/24PO1635	68.00	68.00	-	68.00
<b>BACS The Printing Chambers</b>			<b>102.00</b>	<b>102.00</b>	-	<b>102.00</b>
BACS	Travis - PP - Polycell All Purpose Polyfilla	23/24PO1636	14.86	14.86	2.48	12.38
BACS	Travis - Grpunds - WD-40 Smart Straw 450ml	23/24PO1637	7.45	7.45	1.24	6.21
BACS	Travis - PP - Sika 1 Integral liquid waterproofer & bucket	23/24PO1638	119.96	119.96	19.99	99.97
<b>BACS Travis</b>			<b>142.27</b>	<b>142.27</b>	<b>23.71</b>	<b>118.56</b>
BACS	Trevarthen - PP - Smoked back bacon	23/24PO1639	32.48	32.48	-	32.48
BACS	Viviane Vaux - AG - Young Womens Group workshops June & July 23	23/24PO1640	900.00	900.00	-	900.00
BACS	Viviane Vaux - AG - Discover Art July Workshop 11.07.23	23/24PO1641	105.00	105.00	-	105.00
BACS	Viviane Vaux - AG - Arthis Saturday Family Workshop 08.07.23	23/24PO1642	90.00	90.00	-	90.00
<b>BACS Vaux</b>			<b>1,095.00</b>	<b>1,095.00</b>	-	<b>1,095.00</b>
BACS	Wallgate - Toilets - Slate fascia door assembly Thrii hand wash drier	23/24PO1643	898.31	898.31	149.72	748.59
BACS	S Wills - PP - Solo Act tory 18.07.23	23/24PO1644	200.00	200.00	-	200.00
BACS	Wildbrown - PP - Marketing support services July 23	23/24PO1645	922.50	922.50	-	922.50
BACS	Withey - POW repair and straighten mounting on sign	23/24PO1646	79.20	79.20	13.20	66.00
BACS	Withey - Stigma Mower Deck Rebuild 04.07.23-01.08.23	23/24PO1647	1,166.21	1,166.21	194.37	971.84
<b>BACS Withey</b>			<b>1,245.41</b>	<b>1,245.41</b>	<b>207.57</b>	<b>1,037.84</b>
BACS	Npower - PP Elec 1/7-31/7/23	23/24PO1648	35.45	35.45	1.69	33.76
BACS	Npower - PP café/lodge/gardens 1/7-31/7/23	23/24PO1649	6,619.15	6,619.15	1,103.19	5,515.96
BACS	SWW - Library/gallery 4/7-1/8/23	23/24PO1650	128.99	128.99	-	128.99
CC	Amazon - usb power adapter VR	23/24PO1651	29.98	29.98	5.00	24.98
CC	Amazon - 2 tier computer stand	23/24PO1652	24.99	24.99	4.17	20.83
CC	Microsoft - Project Plan 1 8/7-7/23	23/24PO1653	8.20	8.20	-	8.20
CC	Microsoft - Enterprise Mobility+security E5 24/7-23/8	23/24PO1654	688.50	688.50	-	688.50
CC	Microsoft - 365 Bus Basic 21/7-20/8	23/24PO1655	93.10	93.10	-	93.10
CC	Microsoft - Office 365 E3 9/7-8/8/23	23/24PO1656	66.00	66.00	-	66.00
CC	Hello Print Boat Flags/art work/delivery	23/24PO1657	627.57	627.57	104.60	522.98
CC	Light Shop - x20 117mm energy saving halogen linear PP	23/24PO1658	29.59	29.59	-	29.59
CC	Eventbrite - Subscription 26/7-26/8/23 - Tallships	23/24PO1659	19.00	19.00	-	19.00
CC	Tsohost - Wordpress basic 2/8-1/9/23	23/24PO1660	5.99	5.99	1.00	4.99
CC	John Lewis - AG-Junior indoor table tennis	23/24PO1661	299.99	299.99	-	299.99
DDR	Allstar - Fuel 17/7-20/7 Grounds/KP/Cemetery/Facilities	23/24PO1662	886.71	886.71	147.75	738.96
DDR	Brit Gas - Gyllynvase Beach 24/6-25/7/23	23/24PO1663	154.90	154.90	7.37	147.53
DDR	Brit Gas - Moor Piazza 23/6-22/6	23/24PO1664	53.15	53.15	2.53	50.62
DDR	Brit Gas - KP Stage 25/6-24/7	23/24PO1665	31.82	31.82	1.51	30.31
DDR	Brit Gas - CSCP 1-31/7/23	23/24PO1666	299.73	299.73	14.27	285.46
DDR	Brit Gas - Castle Beach 25/6-24/7	23/24PO1667	113.09	113.09	5.38	107.71
DDR	Brit Gas - KP 2/7-1/8/23	23/24PO1668	379.99	379.99	18.09	361.90
DDR	Brit Gas - POW 2/7-1/8/23	23/24PO1669	244.74	244.74	11.65	233.09
DDR	Brit Gas - swanpool 2/7-1/8/23	23/24PO1670	89.11	89.11	4.24	84.87
DDR	Brit Gas - Library - 2/7-1/8/23 (603477332)	23/24PO1671	1,554.85	1,554.85	259.14	1,295.71
DDR	Brit Gas - Library 1/7-31/7/23 (603495793)	23/24PO1672	643.97	643.97	30.66	613.31
DDR	BT - line rental package 1-31/7/23	23/24PO1673	726.00	726.00	121.00	605.00
DDR	G4S - FIS cash collection x4 1-31/7/23	23/24PO1674	135.12	135.12	22.52	112.60
DDR	Ram tracking - vehicle tracking 28/7-27/8/23	23/24PO1675	45.00	45.00	7.50	37.50
DDR	Sage - accounts support 1-31/7/23	23/24PO1676	621.60	621.60	103.60	518.00
DDR	Screwfix - 5ltr air cooler, 2 section ladder AG	23/24PO1677	210.98	210.98	35.16	175.82
DDR	Screwfix - Ladder tag kit 21 pc facilities	23/24PO1678	51.99	51.99	8.66	43.33
DDR	St austell brewery-proper job,korev,guinness,J20,tonis water,cola	23/24PO1679	1,866.67	1,866.67	311.17	1,555.50
DDR	WCFruits - Lemons	23/24PO1680	3.60	3.60	-	3.60
DDR	WCFruits - Clotted cream portions, strawberry jam	23/24PO1681	70.75	70.75	-	70.75
DDR	WCFruits - Barista oat milk, semi & whole fat milk	23/24PO1682	21.52	21.52	-	21.52
DDR	WCFruits - Carrots,courgette,fennel,parsley,cheese,garlic puree	23/24PO1683	174.27	174.27	-	174.27
DDR	WCFruits - Herbs,courgette,cucumber,eggs,grapes,peashoots,tomato	23/24PO1684	277.30	277.30	-	277.30
DDR	WCFruits - Barista oat milk, semi & whole fat milk	23/24PO1685	21.52	21.52	-	21.52
DDR	Wcfruits - Herbs, salad,tomato,cabbage,carrot,grapes,eggs,almonds	23/24PO1686	266.57	266.57	-	266.57
DDR	WCFruits - Potatoes, salad, cheese	23/24PO1687	40.70	40.70	-	40.70
DDR	WCFruits - Barista oat milk, semi & whole fat milk	23/24PO1688	17.52	17.52	-	17.52
DDR	WCFruits - eggs, Pear,almonds,biscuits,cherries,dark choc,flora	23/24PO1689	180.22	180.22	-	180.22
DDR	WCFruits - Semi & Whole fat milk	23/24PO1690	13.52	13.52	-	13.52
DDR	WCFruits - Barista oat milk, semi & whole fat milk	23/24PO1691	21.52	21.52	-	21.52
<b>CN WCFruits - x6 Milk whole fat milk</b>		<b>23/24PO1692</b>	<b>10.14</b>	<b>10.14</b>	-	<b>10.14</b>
DDR	WCFruits - Lemon, Crisps C&O, S&V, Salted, Sweet Chilli	23/24PO1693	48.12	48.12	7.32	40.80
DDR	WCFruits - Dry roasted peanuts	23/24PO1694	14.64	14.64	2.44	12.20
DDR	WCFruits - Frozen b'berries, petitis peas	23/24PO1695	15.80	15.80	-	15.80
DDR	WCFruits - Beetroot, mushroom,onion,parsley,tomato,bacon,cheese	23/24PO1696	107.66	107.66	-	107.66
DDR	WCFruits - Caggabe,cucumber,eggs,tomato,feta,dble cream,peppers	23/24PO1697	99.35	99.35	-	99.35
DDR	WCFruits - Bakers, carrots, potatoes,cheese,feta	23/24PO1698	106.55	106.55	-	106.55
DDR	WCFruits - Semi & Whole fat milk	23/24PO1699	13.52	13.52	-	13.52

165,680.02 165,680.02 17,496.60 148,183.42

## FALMOUTH TOWN COUNCIL

Month Aug-23  
Meeting 25/09/2023

### Finance & General Purpose Meeting

#### Schedule of payments made for approval at above meeting

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
CN	WCFruits - Dry roasted peanuts from inv 4828430	23/24PO1700	- 14.64	- 14.64	- 2.44	- 12.20
DDR	WCFruits - Herbs, beetroot,cabbage,grapes,pomegranate,feta	23/24PO1701	166.55	166.55	-	166.55
DDR	WCFruits - mayo, ketchup	23/24PO1702	69.25	69.25	-	69.25
DDR	WCFruits - Barista oat milk, semi & whole fat milk	23/24PO1703	21.52	21.52	-	21.52
DDR	WCFruits - Potatoes, bacon, feta cheese	23/24PO1704	46.60	46.60	-	46.60
DDR	WCFruits - Barista oat milk, semi & whole fat milk	23/24PO1705	21.52	21.52	-	21.52
DDR	WCFruits - Lemon, lime	23/24PO1706	22.16	22.16	-	22.16
DDR	WCFruits - Basil,cabbage,carrots,cucumber,eggs,onion,parsley,salad	23/24PO1707	439.45	439.45	-	439.45
DDR	WCFruits - St martins sourdough	23/24PO1708	40.00	40.00	-	40.00
DDR	WCFruits - Courgette,lemon,onion,beans,dble cream,ice cream	23/24PO1709	184.44	184.44	11.15	173.29
DDR	WCFruits - Whole fat milk	23/24PO1710	10.14	10.14	-	10.14
19481	Cash - Tallships - for Volunteer support / lunch	23/24PO1711	1,300.00	1,300.00	-	1,300.00
BACS	Hachette - Art game,playing cards,cards	23/24PO1712	357.10	357.10	59.52	297.58
BACS	Opus - Mortuary elec 10/7-7/8/23	23/24PO1713	157.77	157.77	7.51	150.26
BACS	Roskillys - Ice cream-mango,clotted cream,chocolate,strawberry	23/24PO1714	318.05	318.05	53.00	265.05
BACS	SWW - Castle Beach Toilets 27/5-3/8/23	23/24PO1715	295.37	295.37	-	295.37
BACS	Stones - x40 Rolls PP	23/24PO1716	18.70	18.70	-	18.70
BACS	Trevarthens - Shoulder of lamb	23/24PO1717	95.86	95.86	-	95.86
BACS	Wallgate - Gilly Beach to fit fascias	23/24PO1718	827.36	827.36	137.89	689.47
CC	Microsoft - 1-31/7/23 azure standard	23/24PO1719	125.48	125.48	20.91	104.57
CC	Sullys Framing - John Dyer Print framing for Tall Ships	23/24PO1720	99.00	99.00	16.50	82.50
DDR	Total Energies - Park Lodge Elec 30/6/23	23/24PO1721	1.97	1.97	0.09	1.88
DDR	Total Energies - MB site 2 28/6-30/6/23 elec	23/24PO1722	51.66	51.66	2.46	49.20
DDR	Total Energies - Chapel Non Con 30/6/23 Elec	23/24PO1723	15.45	15.45	0.73	14.72
DDR	Total Energies - Moor Adj bench 30/6/23 Elec	23/24PO1724	3.07	3.07	0.15	2.92
DDR	Total Energies - Chapel C of E 30/6/23 Elec	23/24PO1725	2.99	2.99	0.14	2.85
DDR	WCFruit - Whole fat milk	23/24PO1726	10.14	10.14	-	10.14
DDR	WCFruits - Cucumber, bacon,oil,pasta,sugar,tomatoes,greek yoghurt	23/24PO1727	89.45	89.45	-	89.45
DDR	WCFruits - Frozen Mixed Berries	23/24PO1728	10.70	10.70	-	10.70
DDR	WCFruits - Eggs, Lemon, Almonds,biscuits,dark choc,flour,flora,nuts	23/24PO1729	361.50	361.50	-	361.50
DDR	WCFruits - Barista oat milk, semi & whole fat milk	23/24PO1730	21.52	21.52	-	21.52
DDR	Wcfruits - Chives, cabbage, pepper, potatoes, dble cream, yoghurt	23/24PO1731	89.46	89.46	-	89.46
DDR	WCFruits - Barista oat milk, semi & whole fat milk	23/24PO1732	21.52	21.52	-	21.52
DDR	WCFruits - Parsley, Garlic Puree, Pear halves, pesto,blue cheese	23/24PO1733	50.26	50.26	-	50.26
DDR	WCFruits - Semi & Whole fat milk	23/24PO1734	13.52	13.52	-	13.52
DDR	WCFruits - Lemons	23/24PO1735	4.80	4.80	-	4.80
DDR	WCFruits - Crisps C&O, S&V, Salted, Peanuts	23/24PO1736	47.58	47.58	7.93	39.65
DDR	WCFruits - Basil, Bakers, cucumber, eggs, fennel, parsley, tomatoes	23/24PO1737	149.66	149.66	-	149.66
DDR	WCFruits - Barista oat milk, semi & whole fat milk	23/24PO1738	21.52	21.52	-	21.52
DDR	WCFruits - Frozen Petits Pois	23/24PO1739	5.30	5.30	-	5.30
DDR	WCFruits - Beetroot, Carrots, Pomegranate, salad, tomatoes	23/24PO1740	107.10	107.10	-	107.10
DDR	WCFruits - Barista oat milk, semi & whole fat milk	23/24PO1741	21.52	21.52	-	21.52
DDR	WCFruits - Barista oat milk, semi & whole fat milk	23/24PO1742	21.52	21.52	-	21.52
DDR	WCFruits - Semi & Whole fat milk	23/24PO1743	13.52	13.52	-	13.52
DDR	WCFruits - Lemon thyme, cabbage, grape, pepper, salad, brie, feta	23/24PO1744	173.10	173.10	-	173.10
19482	Cash - Tallships Cashfloats for ticket sales	23/24PO1745	1,000.00	1,000.00	-	1,000.00
19843	Cash - PP Petty Cash	23/24PO1746	551.24	551.24	-	551.24
BACS	S Eva - Mayoral underspend	23/24PO1747	49.90	49.90	-	49.90
BACS	Ann's Pasties - PP - 60 sausage rolls, 75 Steak & 75 Cheese pasties	23/24PO1748	435.00	435.00	-	435.00
BACS	Baker Tom's - PP - Scones	23/24PO1749	88.25	88.25	-	88.25
CN	BSI - Subscribing Membership	23/24PO1750	- 325.20	- 325.20	- 54.20	- 271.00
BACS	Sam Bradbury - Library - Art workshop 08.08.23	23/24PO1751	50.00	50.00	-	50.00
BACS	Britannia Lanes - AG - Self storage unit 08.08.23-04.09.23	23/24PO1752	498.86	498.86	82.34	416.52
BACS	Steven J Brown - PP - Lighting servies 07.07.23, 08.07.23, 15.07.23, 27.07.23 & 2	23/24PO1753	738.00	738.00	-	738.00
BACS	Sarah Cove - AG - "Heads" 1933 Ben Nicholson	23/24PO1754	620.00	620.00	-	620.00
BACS	Datasharp - Business Line Rental 01.08.23-31.08.23	23/24PO1755	24.14	24.14	4.02	20.12
BACS	FFC - PP - Mixed loose salad	23/24PO1756	21.00	21.00	-	21.00
BACS	FFC - PP - Mixed loose salad	23/24PO1757	28.00	28.00	-	28.00
	<b>BACS FFC</b>		<b>49.00</b>	<b>49.00</b>	-	<b>49.00</b>
BACS	International Events - PP - The Jersey's Ticket sales	23/24PO1758	5,385.44	5,385.44	897.57	4,487.87
BACS	Nibsets - PP - APS Zero platter melamine	23/24PO1759	146.83	146.83	24.47	122.36
BACS	Pizza Jockey - AG - Splanna - food for workshop	23/24PO1760	79.00	79.00	13.17	65.83
BACS	Plymouth City Bus - Provision of 67 for July & August 23	23/24PO1761	3,453.76	3,453.76	-	3,453.76
BACS	Rabart - Toilets - Polycell stain block aerosol & paint brushes	23/24PO1762	62.70	62.70	10.45	52.25
BACS	The Printing Chambers - PP - A3 & A4 posters	23/24PO1763	8.00	8.00	-	8.00
BACS	Trevarthens - PP - Pork Sausages	23/24PO1764	28.55	28.55	-	28.55
BACS	Trevarthens - PP - Parma ham, Salami sliced & sliced cooked Turkey	23/24PO1765	27.90	27.90	-	27.90
	<b>BACS Trevarthens</b>		<b>56.45</b>	<b>56.45</b>	-	<b>56.45</b>
19484	Cash - OPO - Petty Cash	23/24PO1766	239.79	239.79	-	239.79
BACS	Ask - removal of asbestos - KP coach hse	23/24PO1767	576.00	576.00	96.00	480.00
BACS	Autograffiti - AG digital print A2 on to foamex	23/24PO1768	36.00	36.00	6.00	30.00
BACS	Autograffiti - visitor signage for Tall Ships	23/24PO1769	1,789.20	1,789.20	298.20	1,491.00
	<b>BACS Autograffiti</b>		<b>1,825.20</b>	<b>1,825.20</b>	<b>304.20</b>	<b>1,521.00</b>
BACS	Corona - MB gas Jul - Aug 23	23/24PO1770	444.94	444.94	21.19	423.75
			<b>187,647.83</b>	<b>187,647.83</b>	<b>19,211.36</b>	<b>168,436.48</b>

## FALMOUTH TOWN COUNCIL

Month Aug-23  
Meeting 25/09/2023

### Finance & General Purpose Meeting

#### Schedule of payments made for approval at above meeting

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
BACS	BHGS - Cooper pegler cp15 evolution	23/24PO1771	222.04	222.04	37.01	185.03
BACS	BHGS - Roundup pro active	23/24PO1772	90.00	90.00	15.00	75.00
	<b>BACS BHGS</b>		<b>312.04</b>	<b>312.04</b>	<b>52.01</b>	<b>260.03</b>
BACS	Corser - FTC lift monitoring Aug23-31st July 2024	23/24PO1773	108.00	108.00	18.00	90.00
BACS	Greenbank Hotel - Tall Ships Captain Dinner x 10 + Room hire	23/24PO1774	6,324.00	6,324.00	1,054.00	5,270.00
BACS	Greenbank Hotel - Tall Ships Captain Dinner x1 additional	23/24PO1775	62.00	62.00	10.33	51.67
BACS	Greenbank Hotel - Tall Ships Captain Dinner x1 additional	23/24PO1776	62.00	62.00	10.33	51.67
	<b>BACS Greenbank Hotel</b>		<b>6,448.00</b>	<b>6,448.00</b>	<b>1,074.67</b>	<b>5,373.33</b>
BACS	Henden Events	23/24PO1777	2,724.36	2,724.36	-	2,724.36
BACS	Nick Foulkes - Repair work at PP 4-14/8/23	23/24PO1778	775.00	775.00	-	775.00
BACS	Nisbets - PP APS PC GN 1/2 lid	23/24PO1779	125.23	125.23	20.87	104.36
BACS	Office Smart - Ruled Exec Pad A4 pk 10	23/24PO1780	19.49	19.49	3.25	16.24
BACS	Prolux -PP Dble glazed unit replacement	23/24PO1781	143.72	143.72	23.95	119.77
BACS	Smith & Reed - Temp Hannah C Purhouse	23/24PO1782	597.31	597.31	99.55	497.76
BACS	SWW - Display Fountain 5/4-31/7/23	23/24PO1783	55.53	55.53	-	55.53
BACS	Withey - Chapel mower & flail,pod van & AG Van, KP mower,Dumper	23/24PO1784	313.20	313.20	52.20	261.00
BACS	Zurich Pendennis - 1/4/23-31/3/24	23/24PO1785	4,423.48	4,423.48	-	4,423.48
CC	Amazon - x6 Star Stamps - Tall Ships	23/24PO1786	59.70	59.70	9.96	49.74
CC	Working Boat - dinner for VR, MB, EM Tall Ships	23/24PO1787	85.00	85.00	-	85.00
DDR	Allstar - Fuel for Facilities & Town Manager	23/24PO1788	180.93	180.93	30.16	150.78
DDR	British Gas - Webber st Toilets 2/7-1/8/23	23/24PO1789	37.62	37.62	1.79	35.83
DDR	British Gas - Grove Place Toilets 2/7-1/8/23	23/24PO1790	789.58	789.58	131.59	657.99
BACS	Sam Bradbury - Art Workshop 15/8 2-3.30	23/24PO1791	50.00	50.00	-	50.00
BACS	Clear Brew - PP dispense system check & regular line clean	23/24PO1792	144.00	144.00	24.00	120.00
BACS	Travis Perkins - PP-Protec Proplex clack sheet, duck cloth	23/24PO1793	17.18	17.18	2.86	14.32
BACS	Travis Perkins - PP Building sand	23/24PO1794	9.17	9.17	1.53	7.64
BACS	Travis Perkins - PP -Mastercrete Cement	23/24PO1795	9.18	9.18	1.53	7.65
BACS	Travis Perkins - PP -Building Sand	23/24PO1796	9.17	9.17	1.53	7.64
	<b>BACS Travis</b>		<b>44.70</b>	<b>44.70</b>	<b>7.45</b>	<b>37.25</b>
DDR	Bank of Ireland - Monthly fees 5/7-4/8/23	23/24PO1797	21.25	21.25	-	21.25
DDR	WCFruits - Chard, Fennel, Parsley, Pomegranate,strawberries,tomato	23/24PO1798	64.29	64.29	-	64.29
DDR	WCFruits - Whole Fat Milk	23/24PO1799	16.90	16.90	-	16.90
DDR	WCFruits - Courgette, Eggs, Mushrooms, parsley, tomato, bacon	23/24PO1800	133.96	133.96	-	133.96
DDR	WCFruits - Barista Milk & Whole & Semi Milk	23/24PO1801	21.52	21.52	-	21.52
DDR	WCFruits - Mini Clootted Creams	23/24PO1802	16.60	16.60	-	16.60
DDR	WCFruits - Lemon, KitKat, Mars, Crisps C&O, S&V, Salted, Sweet Chilli	23/24PO1803	104.28	104.28	16.68	87.60
DDR	WCFruits - Eggs, Pears, almonds, Biscuits, Dark Choc, Cocoa,flora	23/24PO1804	194.36	194.36	-	194.36
DDR	WCFruits - Barista Milk & Whole & Semi Milk	23/24PO1805	21.52	21.52	-	21.52
DDR	WCFruits - Basil, Cabbage, Carrot, Cucumber, fennel, onion,salad	23/24PO1806	171.58	171.58	-	171.58
DDR	WCFruits - Chives, Eggs, Potatoes, bacon, brie, chorizo	23/24PO1807	121.14	121.14	-	121.14
DDR	WCFruits - Puff Pastry	23/24PO1808	40.90	40.90	-	40.90
DDR	WCFruits - Bakers, Cheese, Mirin,Noodles, yeast, soy sauce, tofu,salt	23/24PO1809	190.00	190.00	-	190.00
DDR	WCFruits - Barista Milk & Whole & Semi Milk	23/24PO1810	21.52	21.52	-	21.52
DDR	WCFruits - Lemon, Lime	23/24PO1811	21.84	21.84	-	21.84
DDR	WCFruits - Barista Milk & Whole & Semi Milk	23/24PO1812	21.52	21.52	-	21.52
DDR	WCFruits - Dairy Milk,KitKat,Mars,clotted cream, crisps C&O,S&V,Salted	23/24PO1813	270.32	270.32	32.04	238.28
DDR	WCFruits - Salad, bbq sauce,feta,garlic,noodles,sesame seeds,cumin	23/24PO1814	89.81	89.81	-	89.81
DDR	WCFruits - Eggs, Pears, almonds, Biscuits, Dark Choc, Cocoa,flora	23/24PO1815	9.50	9.50	-	9.50
DDR	WCFruits - Cabbage,ppmush,salad,spring onion,chips,mayo,seaweed	23/24PO1816	114.16	114.16	-	114.16
DDR	WCFruits - Mayo, Barista milk,whole & semi milk,sugar,syrup,ketchup	23/24PO1817	161.31	161.31	-	161.31
DDR	WCFruits - Barista Milk & Whole & Semi Milk	23/24PO1818	21.52	21.52	-	21.52
BACS	Green Goblet - PP - 1 Pint & 1/2 pint cups & delivery	23/24PO1819	1,140.00	1,140.00	190.00	950.00
BACS	Trusted Tech - OPO - IT & computer recycling. Data destruction.	23/24PO1820	321.25	321.25	-	321.25
BACS	Waterstones - AG - Shop stock - Books	23/24PO1821	160.00	160.00	-	160.00
DDR	BritishGas Maenporth toilets 2/6-6/7/23	23/24PO1822	113.43	113.43	5.40	108.03
DDR	Total Energies - PP/Gardens Gas 1/7-31/7/23	23/24PO1823	650.60	650.60	31.00	619.60
CN	Total Energies - Invoice 303164163/23 June '23 cancelled	23/24PO1823A	377.24	377.24	17.98	359.26
CN	Total Energies - Invoice 306385051/23 July '23 cancelled	23/24PO1824B	261.70	261.70	12.47	249.23
DDR	Positive Energy - Park Lodge Gas 2/8/22-31/8/22	23/24PO1824	47.43	47.43	2.26	45.17
DDR	Positive Energy - Park Lodge -meter removal inv	23/24PO1825	132.77	132.77	22.13	110.64
DDR	Positive Energy - Park Lodge 1/4-30/4/23	23/24PO1826	47.25	47.25	2.25	45.00
DDR	American Express - July 23 fees	23/24PO1827	2.37	2.37	-	2.37
BACS	Bartlett - OPO Tank Pump, pipework, ofn Panasonic AC	23/24PO1828	765.95	765.95	127.66	638.29
BACS	Blue Iris - AG Condition assessment of x3 framed watercolours	23/24PO1829	95.00	95.00	-	95.00
BACS	J.Brodie.Luke - Digger hire March '23	23/24PO1830	258.00	258.00	43.00	215.00
BACS	J.Brodie.Luke - Digger hire April '23	23/24PO1831	180.00	180.00	30.00	150.00
BACS	J.Brodie.Luke - Digger hire May '23	23/24PO1832	594.00	594.00	99.00	495.00
BACS	J.Brodie.Luke - Digger hire July '23	23/24PO1833	360.00	360.00	60.00	300.00
	<b>BACS J.Brodie.Luke</b>		<b>1,392.00</b>	<b>1,392.00</b>	<b>232.00</b>	<b>1,160.00</b>
DDR	Deputy - PP Monthly employee timesheets	23/24PO1834	179.76	179.76	29.96	149.80
BACS	Eve Bourrat - x5 Art Wellbeing Sessions 26/6,3/10/24/31 July	23/24PO1835	500.00	500.00	-	500.00
BACS	Nisbets - PP HiBall glasses, juice glasses,tea spoons,wine glasses	23/24PO1836	673.58	673.58	112.26	561.32
BACS	Rabart - Cemetery-weathershield,black scuttle,brush,paint mixer	23/24PO1837	58.55	58.55	9.76	48.79
BACS	Stones - Sourdough, rolls	23/24PO1838	35.49	35.49	-	35.49
CC	Greek Trad Souvlaki - RW Tall Ships	23/24PO1839	30.00	30.00	-	30.00
BACS	Greg Dyer/Descafeinat - DJ set for market 20/7/23 PP	23/24PO1840	150.00	150.00	-	150.00
DDR	Total - C of E Cemetery elec 1-31/7/23	23/24PO1841	27.38	27.38	1.30	26.08
			<b>212,818.39</b>	<b>212,818.39</b>	<b>21,545.05</b>	<b>191,273.34</b>

## FALMOUTH TOWN COUNCIL

Month Aug-23  
Meeting 25/09/2023

### Finance & General Purpose Meeting

#### Schedule of payments made for approval at above meeting

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
DDR	Total - Moor-bench elec 1-31/7/23	23/24PO1842	39.46	39.46	1.88	37.58
DDR	Total - Chapel Non Con elec 1-31/7/23	23/24PO1843	136.06	136.06	6.48	129.58
DDR	Total - MB site 2 elec 1-31/7/23	23/24PO1844	280.73	280.73	13.37	267.36
DDR	Total - Park Lodge Elec 1-31/7/23	23/24PO1845	37.24	37.24	1.77	35.47
BACS	Coast Medic - Tallships - Paramedic/emergency care assistant	23/24PO1846	1,479.60	1,479.60	246.60	1,233.00
BACS	PEG - July Event management project planning- Tallships	23/24PO1847	6,575.00	6,575.00	-	6,575.00
BACS	P&P Lifts AG lift door call door	23/24PO1848	864.00	864.00	144.00	720.00
BACS	Ann's Pasties (Angegyn) sausage rolls, pasties	23/24PO1849	330.00	330.00	-	330.00
BACS	Ann's Pasties (Angegyn) sausage rolls, pasties	23/24PO1850	420.00	420.00	-	420.00
<b>BACS Angegyn</b>			<b>750.00</b>	<b>750.00</b>	-	<b>750.00</b>
BACS	Autograffiti - Black on yellow road stickers	23/24PO1851	6.24	6.24	1.04	5.20
BACS	Baker Tom's - scones, organic white	23/24PO1852	137.58	137.58	-	137.58
BACS	BG Electrical - AG supply/wire & fit trailing lead socket, mid gallery	23/24PO1853	132.00	132.00	22.00	110.00
BACS	BSI - 1year BSI Subscribing membership	23/24PO1854	334.80	334.80	55.80	279.00
BACS	Bartlett - PP - x4 door seals	23/24PO1855	414.25	414.25	69.04	345.21
BACS	Charlotte Rotheram - PP Sundown Sessions 9/8/23	23/24PO1856	40.00	40.00	-	40.00
BACS	Coast Medic - Tall ships additional medic cover	23/24PO1857	784.80	784.80	130.80	654.00
BACS	Connect - Website build	23/24PO1858	9,059.22	9,059.22	1,509.87	7,549.35
BACS	CC Port Health-hire of CPHA office for Tall Ships	23/24PO1859	3,000.00	3,000.00	-	3,000.00
BACS	Devon & Cwll 4x4 response - Tall ships event lead/responders	23/24PO1860	360.15	360.15	-	360.15
BACS	DJ Atgani - Eats & Beats DJ session 17/8 5-9pm PP	23/24PO1861	80.00	80.00	-	80.00
BACS	Falmouth Haven - Tall Ships Fuel/marshall	23/24PO1862	73.58	73.58	12.26	61.32
BACS	Falmouth Haven - Tall Ships Fuel/marshall	23/24PO1863	65.77	65.77	10.96	54.81
BACS	Falmouth Haven - Tall Ships Fuel/marshall - Diesel Propulsion	23/24PO1864	48.58	48.58	2.31	46.27
BACS	Falmouth Haven - Tall Ships Fuel/marshall - Diesel Propulsion	23/24PO1865	14.36	14.36	0.68	13.68
BACS	Falmouth Haven - Tall Ships Fuel/marshall	23/24PO1866	24.79	24.79	4.13	20.66
BACS	Falmouth Haven - Tall Ships Fuel/marshall	23/24PO1867	50.11	50.11	8.35	41.76
BACS	Falmouth Haven - Tall Ships Fuel/marshall	23/24PO1868	88.67	88.67	14.78	73.89
BACS	Falmouth Haven - Tall Ships Fuel/marshall	23/24PO1869	67.45	67.45	11.24	56.21
<b>BACS Fal Haven</b>			<b>433.31</b>	<b>433.31</b>	<b>64.72</b>	<b>368.59</b>
BACS	Greenham - Pristine Mini jumbo toilet rolls	23/24PO1870	416.64	416.64	69.44	347.20
BACS	Greenham - Pristine Mini jumbo toilet rolls	23/24PO1871	833.28	833.28	138.88	694.40
BACS	Greenham - Pristine Hand soap, toilet cleaner,mini jumbo toilet rolls	23/24PO1872	1,177.46	1,177.46	196.24	981.22
BACS	Greenham - Pristine Mini jumbo toilet rolls	23/24PO1873	416.64	416.64	69.44	347.20
<b>BACS Greenham</b>			<b>2,844.02</b>	<b>2,844.02</b>	<b>474.00</b>	<b>2,370.02</b>
BACS	Hugh Hastings - Tall ships photographer opening/parade/depart	23/24PO1874	725.00	725.00	-	725.00
BACS	Nisbets - bolero folding banquet tables PP	23/24PO1875	1,517.90	1,517.90	252.98	1,264.92
BACS	OTS - Tall Ships coach for 15/8 & 16/8	23/24PO1876	688.00	688.00	-	688.00
BACS	P&P Lifts - AG - supply & install new rubber buffer	23/24PO1877	168.00	168.00	28.00	140.00
BACS	The Printing Chamber - PP Seeds of Vandana Shiva A2 poster	23/24PO1878	7.00	7.00	-	7.00
BACS	Reach Lasers - Tall Ships balance payment for lasers	23/24PO1879	6,552.00	6,552.00	1,092.00	5,460.00
BACS	Roskillys - Ice Cream - mango/clotted/straw&cream/mint/orange	23/24PO1880	190.83	190.83	31.80	159.03
BACS	SLCC - Nat conference MW B&B x2 nights + conference	23/24PO1881	566.80	566.80	67.80	499.00
BACS	Swift - Round palm plates PP	23/24PO1882	23.99	23.99	4.00	19.99
BACS	Swift - Wonder sponges, scourers,dishwash liq,2 ply,wrapmaster	23/24PO1883	82.73	82.73	13.79	68.94
BACS	Swift - compostable soup containers,flat lids,food cartons	23/24PO1884	274.75	274.75	45.79	228.96
BACS	Swift - food cartons, napkins,wooden knives Pp	23/24PO1885	235.15	235.15	39.19	195.96
BACS	Swift - Wooden forks, chopsticks PP	23/24PO1886	29.38	29.38	4.90	24.48
<b>BACS Swift</b>			<b>646.00</b>	<b>646.00</b>	<b>107.67</b>	<b>538.33</b>
BACS	Tall Ships Race Int - recharge for race team meals 13th & 16th August	23/24PO1887	373.12	373.12	62.19	310.93
BACS	Travis Perkins - Grounds - hose repair connector	23/24PO1888	6.56	6.56	1.09	5.47
BACS	Verdant - Lightbulb extra pale ale PP	23/24PO1889	127.20	127.20	21.20	106.00
19485	Cornwall Council - AEO - SS August 2023	23/24PO1890	37.63	37.63	-	37.63
BACS	DWP - DEA - PG August 2023	23/24PO1891	124.44	124.44	-	124.44
BACS	Royal Naval Association Trafalgar Dinner - x 2 tickets	23/24PO1892	70.00	70.00	-	70.00
BACS	RAMPS - PP - Sales for Promoter "Musicals under the stars 19.07.2023	23/24PO1893	856.00	856.00	142.67	713.33
CONTRA	RAMPS INV 2234 PP - Venue Hire & Sound Technician	23/24PO1894	-	408.00	-	68.00
<b>RAMPS INV 2234 PP - Venue Hire &amp; Sound Technician</b>			<b>408.00</b>	<b>408.00</b>	<b>- 68.00</b>	<b>- 340.00</b>
<b>BACS RAMPS</b>			<b>448.00</b>	<b>448.00</b>	<b>74.67</b>	<b>373.33</b>
BACS	BSI - 1year BSI Subscribing membership (credit on Sage account)	23/24PO1895	325.20	325.20	54.20	271.00
BACS	Passmore - Tallships - Litter picking & cleanup. Extra toilet checks	23/24PO1896	2,442.60	2,442.60	407.10	2,035.50
BACS	Preservation Equipment - AG- Unbuffed Tan barrier & delivery	23/24PO1897	261.54	261.54	43.59	217.95
BACS	Preservation Equipment - AG- Tyvek 3000mm x 50M, Plastic sheeting, tissue pa	23/24PO1898	711.77	711.77	118.63	593.14
<b>BACS Preservation Equipment</b>			<b>973.31</b>	<b>973.31</b>	<b>162.22</b>	<b>811.09</b>
BACS	Booths Print - AG - Children's A3 Activity sheets	23/24PO1899	176.40	176.40	29.40	147.00
BACS	Cornwall Staff Agency - PP - F Pipe & C Blades temp chef	23/24PO1900	783.02	783.02	130.51	652.51
BACS	Gould Electronics - Ofcom Technically assigned licence & Ofcom fee	23/24PO1901	208.80	208.80	9.80	199.00
BACS	Thomas Merritt - PP - Hours 01.06.23-30.06.23 & sound hire	23/24PO1902	2,480.00	2,480.00	-	2,480.00
BACS	Thomas Merritt - Tallships ticketing and accreditation management- 16th, 16th	23/24PO1903	450.00	450.00	-	450.00
<b>BACS Thomas Merritt</b>			<b>2,930.00</b>	<b>2,930.00</b>	-	<b>2,930.00</b>
BACS	Smith & Reed - AG - H Purhouse temp w.c 07.08.23	23/24PO1904	685.44	685.44	114.24	571.20
BACS	Smith & Reed - AG - H Purhouse temp w.c 14.08.23	23/24PO1905	587.50	587.50	97.92	489.59
<b>BACS Smith &amp; Reed</b>			<b>1,272.94</b>	<b>1,272.94</b>	<b>212.16</b>	<b>1,060.79</b>
BACS	Waterplus - Mortuary - Water rates 20.07.23-20.08.23	23/24PO1906	37.28	37.28	6.21	31.07
DDR	BT - Phone,broadband,mobile 4/7-31/8/23	23/24PO1907	1,229.26	1,229.26	204.88	1,024.38
DDR	British Gas - Maenporth 7/7-14/8/23	23/24PO1908	125.29	125.29	5.96	119.33
DDR	British Gas - Moor Piazza 23/7-22/8/23	23/24PO1909	111.88	111.88	5.32	106.56
DDR	WCFruits - Barista oat milk + semi & whole Milk	23/24PO1910	21.52	21.52	-	21.52
DDR	WCFruits - Frozen Blueberries	23/24PO1911	9.97	9.97	-	9.97
DDR	WCFruits - Eggs, almonds,biscuits,cherries,dark choc,flour,lemon	23/24PO1912	372.77	372.77	-	372.77
DDR	WCFruits - Carrots, cucumber, pepper,cups,pasta,peach,yoghurt	23/24PO1913	158.82	158.82	18.62	140.20
			<b>264,034.39</b>	<b>264,034.39</b>	<b>27,272.19</b>	<b>236,762.20</b>





## FALMOUTH TOWN COUNCIL

Month Aug-23  
Meeting 25/09/2023

### Finance & General Purpose Meeting

#### Schedule of payments made for approval at above meeting

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
BACS	Rabart - PP - Masking tape, paint brushes, Zinsser Allcoat exterior paint	23/24PO2055	85.85	85.85	14.31	71.54
BACS	RGB - Toilets - Viva WC pan fixing kit angled	23/24PO2056	12.91	12.91	2.15	10.76
BACS	Smith & Reed - AG - H Purshouse -temp w.c 21.08.23	23/24PO2057	734.40	734.40	122.40	612.00
BACS	Unicorn Publishing Group - AG - Shop stock - 5 x books	23/24PO2058	50.99	50.99	-	50.99
DDR	BT - Phone, Cloud voice, Broadband & Mobile charges 04.07.23-31.08.23	23/24PO2059	1,229.26	1,229.26	204.88	1,024.38
DDR	BT - Fibre charges 01.08.23-31.08.23	23/24PO2060	726.00	726.00	121.00	605.00
DDR	BT - Fibre charges August 23	23/24PO2061	726.00	726.00	121.00	605.00
CC	TsoHost - WordPress Basic 02.09.23-01.10.23	23/24PO2062	5.99	5.99	1.00	4.99
BACS	HMRC - PAYE August 2023	23/24PO2063	11,362.87	11,362.87	-	11,362.87
BACS	HMRC - NI August 2023	23/24PO2064	16,797.65	16,797.65	-	16,797.65
BACS	Student Loans - August 2023	23/24PO2065	337.00	337.00	-	337.00
<b>Total BACS</b>			<b>28,497.52</b>	<b>28,497.52</b>	-	<b>28,497.52</b>
BACS	CC - Pensions - August 2023	23/24PO2066	28,665.53	28,665.53	-	28,665.53
BACS	CC - Pensions additional pvt 5 of 12	23/24PO2067	600.00	600.00	-	600.00
<b>Total BACS</b>			<b>29,265.53</b>	<b>29,265.53</b>	-	<b>29,265.53</b>
BACS	Standard Life - MJC - AVC	23/24PO2068	65.00	65.00	-	65.00
BACS	Unison - Falmouth Subscriptions	23/24PO2069	62.45	62.45	-	62.45
CLOSED	Net Salary Payments -August 23	23/24PO2070	102,470.50	102,470.50	-	102,470.50
			<b>558,599.92</b>	<b>558,599.92</b>	<b>38,719.57</b>	<b>519,880.35</b>

## FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Aug-23

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Post	Civic	Toilet	Cemetery R/R	Grounds	MB	Facilities	Kimberley Park	Events	Sundry Items	Running Balance
Code	OB	VAT	Net				ME	CP	P	C	T	CR	GM	MB	F	KP	E	SI	148.51
02/08/2023	1.75		1.75	947	MB		-	-	-	-	-	-	-	1.75	-	-	-	-	146.76
03/08/2023	5.30		5.30	948	ME		5.30	-	-	-	-	-	-	-	-	-	-	-	141.46
04/08/2023	1.30		1.30	949	me		1.30	-	-	-	-	-	-	-	-	-	-	-	140.16
04/08/2023	3.50		3.50	950	gm		-	-	-	-	-	-	3.50	-	-	-	-	-	136.66
04/08/2023	12.60	2.65	9.95	951	gm		-	-	-	-	-	9.95	-	-	-	-	-	-	124.06
07/08/2023	1.55		1.55	952	me		1.55	-	-	-	-	-	-	-	-	-	-	-	122.51
08/08/2023	20.01	3.33	16.68	953	f		-	-	-	-	-	-	-	-	16.68	-	-	-	102.50
08/08/2023	9.00		9.00	954	SI		-	-	-	-	-	-	-	-	-	-	-	9.00	93.50
09/08/2023	1.55		1.55	955	me		1.55	-	-	-	-	-	-	-	-	-	-	-	91.95
11/08/2023	1.99		1.99	956	SI		-	-	-	-	-	-	-	-	-	-	-	1.99	89.96
11/08/2023	11.60		11.60	957	KP		-	-	-	-	-	-	-	-	-	11.60	-	-	78.36
14/08/2023	18.15		18.15	958	me		18.15	-	-	-	-	-	-	-	-	-	-	-	60.21
17/08/2023		-	19484			239.79	-	-	-	-	-	-	-	-	-	-	-	-	300.00
18/08/2023	5.10		5.10	959	t		-	-	-	-	5.10	-	-	-	-	-	-	-	294.90
21/08/2023	3.10		3.10	960	me		3.10	-	-	-	-	-	-	-	-	-	-	-	291.80
23/08/2023	11.00		11.00	961	E		-	-	-	-	-	-	-	-	-	-	11.00	-	280.80
25/08/2023	3.68		3.68	962	F		-	-	-	-	-	-	-	-	3.68	-	-	-	277.12
25/08/2023	1.55		1.55	963	me		1.55	-	-	-	-	-	-	-	-	-	-	-	275.57
30/08/2023	16.74		16.74	964	KP		-	-	-	-	-	-	-	-	-	16.74	-	-	258.83
31/08/2023	1.30		1.30	965	me		1.30	-	-	-	-	-	-	-	-	-	-	-	257.53
CLOSED			-				-	-	-	-	-	-	-	-	-	-	-	-	257.53
	<b>130.77</b>	<b>5.98</b>	<b>124.79</b>				<b>124.79</b>	<b>33.80</b>	<b>-</b>	<b>-</b>	<b>5.10</b>	<b>-</b>	<b>13.45</b>	<b>1.75</b>	<b>20.36</b>	<b>28.34</b>	<b>11.00</b>	<b>10.99</b>	

Nominal Codes

5030 5017 5010 5408 5303 5610 5695 5220 5012 5352 5457 5030

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

2201 - vat	DR
Various	£ 5.98
	£ 5.98

## FALMOUTH ART GALLERY PETTY CASH SCHEDULE

Period: August 2023

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Cashed	Parking	Exhibition	Consumables	Workshops	Stationery	Splanna	Postage	Library Equipment	Gallery Equipment	Running Balance
Code	Opening Bal						PAR	E	C	W	S	SE	Po	LE	GE	96.48
01/08/2023	3.00		3.00	2025 c			-	-	3.00	-	-	-	-	-	-	93.48
01/08/2023	2.00		2.00	2026 c			-	-	2.00	-	-	-	-	-	-	91.48
03/08/2023		-				208.48	-	-	-	-	-	-	-	-	-	299.96
15/08/2023	7.25		7.25	2027 c			-	-	7.25	-	-	-	-	-	-	292.71
15/08/2023	1.75		1.75	2028 c			-	-	1.75	-	-	-	-	-	-	290.96
15/08/2023	1.55		1.55	2029 c			-	-	1.55	-	-	-	-	-	-	289.41
15/08/2023	2.65		2.65	2030 c			-	-	2.65	-	-	-	-	-	-	286.76
22/08/2023	6.35		6.35	2031 c			-	-	6.35	-	-	-	-	-	-	280.41
22/08/2023	1.10		1.10	2032 c			-	-	1.10	-	-	-	-	-	-	279.31
22/08/2023	9.29	1.55	7.74	2033 w			-	-	-	7.74	-	-	-	-	-	270.02
22/08/2023	13.40		13.40	2033 c			-	-	13.40	-	-	-	-	-	-	256.62
22/08/2023	1.99		1.99	2034 c			-	-	1.99	-	-	-	-	-	-	254.63
22/08/2023	3.55		3.55	2035 c			-	-	3.55	-	-	-	-	-	-	251.08
22/08/2023	12.25	2.04	10.21	2036 GE			-	-	-	-	-	-	-	-	10.21	238.83
22/08/2023	6.50		6.50	2037 c			-	-	6.50	-	-	-	-	-	-	232.33
22/08/2023	6.20		6.20	2038 c			-	-	6.20	-	-	-	-	-	-	226.13
22/08/2023	3.90		3.90	2039 c			-	-	3.90	-	-	-	-	-	-	222.23
25/08/2023	3.95		3.95	2040 c			-	-	3.95	-	-	-	-	-	-	218.28
29/08/2023	2.35		2.35	2041 c			-	-	2.35	-	-	-	-	-	-	215.93
29/08/2023	2.45		2.45	2042 c			-	-	2.45	-	-	-	-	-	-	213.48
29/08/2023	4.00		4.00	2043 c			-	-	4.00	-	-	-	-	-	-	209.48
29/08/2023	5.25		5.25	2044 c			-	-	5.25	-	-	-	-	-	-	204.23
29/08/2023	2.10		2.10	2045 c			-	-	2.10	-	-	-	-	-	-	202.13
CLOSED		-					-	-	-	-	-	-	-	-	-	202.13
	<b>102.83</b>	<b>3.59</b>	<b>99.24</b>				<b>99.24</b>	-	-	<b>81.29</b>	<b>7.74</b>	-	-	-	<b>10.21</b>	

Nominal Codes

5816      5815      5808      5818      5805      5818      5804      5825      5819

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

2201 - vat	DR £	CR £
5819	3.59	-
5805	-	-
	£ 3.59	-

## PP - GG PETTY CASH SCHEDULE

Period: August 23

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Ope ning Bal	GG - GM	GG - Misc Grounds	PP - Events	PP - R&R	PP - Catering Supplies	PP - Cleaning	PP - Misc	Running Balance
08/08/2023	8.00	1.33	6.67	23/036	CL		GM	MG	PE	RR	CS	CL	MC	43.81
17/08/2023			0.00			551.24	-	-	-	-	-	6.67	-	35.81
03/08/2023	4.99		4.99	23/037	MC		-	-	-	-	-	-	-	587.05
09/08/2023	9.90		9.90	23/038	CS		-	-	-	-	9.90	-	-	582.06
10/08/2023	4.99		4.99	23/039	MC		-	-	-	-	-	-	4.99	572.16
14/08/2023	8.40		8.40	23/040	CS		-	-	-	-	8.40	-	-	567.17
15/08/2023	2.60		2.60	23/041	CS		-	-	-	-	2.60	-	-	558.77
16/08/2023	37.75		37.75	23/042	CS		-	-	-	-	37.75	-	-	556.17
20/08/2023	7.20		7.20	23/043	CS		-	-	-	-	7.20	-	-	518.42
23/08/2023	3.75		3.75	23/044	CS		-	-	-	-	3.75	-	-	511.22
24/08/2023	6.55		6.55	23/045	CS		-	-	-	-	6.55	-	-	507.47
27/08/2023	6.00		6.00	23/046	CS		-	-	-	-	6.00	-	-	500.92
CLOSED														494.92
	<b>100.13</b>	<b>1.33</b>	<b>98.80</b>				<b>98.80</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>82.15</b>	<b>6.67</b>	<b>9.98</b>

Nominal Codes

non VAT	6300	6302
VAT	6350	6356
	6351	6359

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

DR	1.33	CR
2201 - vat	£	
Various		£ 1.33

NB add additional NL's depending on monthly expenditure