

FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Grounds and Facilities Committee held in the Atherton Suite, The Old Post Office, The Moor, Falmouth on Monday 9th May 2022 at 6:00pm.

Present: Councillors J C Robinson (Chair), D Clegg, K J Edwards, E E Seiler, J M Spargo and Z Young.

Councillor J Kirkham CC also attended.

In Attendance: A M Williams (Town Clerk)
A Medlin (Facilities Manager)
S J Penna (Grounds Manager)

GF29 APOLOGIES

None received.

GF30 INTERESTS AND DISPENSATIONS

None received.

GF31 MINUTES

It was proposed by Councillor Edwards, seconded by Councillor Clegg and

RESOLVED that the minutes of the Committee dated 7th March 2022 be confirmed as a correct record of the proceedings and signed by the Chair.

GF32 COMMITTEE CONSTITUTION

The Chair noted that the Council's Committee Review recommendations would see the Committee re-constituted as the Grounds, Facilities and Environmental Action Committee, meeting bi-monthly (every two months), with 8 serving Councillors, supported by the Facilities Manager, the Grounds Manager, and the Strategic Environmental Projects Officer. It would assume the delegations of the current Committee and the current Environmental Action Committee.

GF33 FACILITIES MANAGER REPORT

The Facilities Manager reported upon Facilities Management. He advised that the Premises Co-ordinator appointments for Princess Pavilion had been appointed and had commenced, or were about to commence duties. The Premises Co-ordinator appointment for the Municipal Buildings was being recruited.

Works at Princess Pavilion were progressing currently in respect of the veranda. Contractor availability had seen a delay to the flat roof repairs and internal works had progressed in lieu of that. Fire Risk Assessment had been undertaken.

Regarding the Municipal Buildings quotations for the previously reported works were awaited – window replacements, large scaffold and render works. He would look to see if Art Council Grant aid could offset some of these costs.

Changing places facility, he had met the architect regarding the Grove Place site and was awaiting their feasibility report. Ships and Castles equipment would be collected and stored when advised by Cornwall Council, a site had been identified at Princess Pavilion.

Sea front old phone box works would be progressed, and he was project managing the water fountain restoration works from Custom House Quay. Planned preventative maintenance works regarding the public toilets at the beach sites as well as additional support for out of hours call outs, as agreed with the Staffing Committee.

GF34 GROUNDS MANAGER REPORT

The Grounds Manager reported on grounds matters and works. Tree works at Dracaena and Gyllyngdune Gardens had been completed, with some matters left to undertake at Kimberley Park. The social media information had ensured these were well publicised.

Street weed treatment works were well underway. Summer bedding planting was commencing, some with a Jubilee theme. Quotes were awaiting for the renovation works to the BMX track at Trescobeas, an asphalt surface would be preferable enabling a greater variety of potential users.

Budock Cemetery with the Council’s consultant continued to work through options for site layout and access. Ponsharden Cemeteries access arrangements had been agreed for construction works that didn’t affected trees, a compound was now on site and the contractor would commence works shortly.

Paul Miller had been recruited to the Environmental Education and Enforcement Officer post; the required training had been sourced.

Skatepark development community fundraising issues were being pursued as was the possible phasing of the development to enable a quicker start. The climbing frame in Kimberley Park would be reviewed as it may be beyond economic repair.

GF35 ENVIRONMENTAL MATTERS

In lieu of the Strategic Environmental Projects Officer appointment the Chair updated on environmental and carbon auditing matters. The Facilities Manager confirmed that a review of energy costs and providers was underway as well as future premises heating solutions.

There being no further business to transact the Chair declared the meeting closed at 7.10 pm.

Signed Date