

## **FALMOUTH TOWN COUNCIL**

Minutes of a meeting of the Finance and General Purposes Committee held in the Atherton Suite, The Old Post Office, The Moor, Falmouth on Monday 28th February 2022 at 5.04 pm.

Present: Councillors J C Robinson (Chair), D E Clegg, S D Eva, D V Evans BEM, A J Jewell CC, J S Kirkham CC, and B Ross (from point mentioned)

In Attendance R N Thomas (Responsible Financial Officer)  
R Laye, J Larke, (Grants applicants)  
G Thomas and  
M Selwood

### **F6621 APOLOGIES**

An apology for absence was received and approved from Councillor Young (illness).

### **F6622 INTERESTS AND DISPENSATIONS**

None received.

### **F6623 MINUTES**

It was proposed by Councillor Clegg, seconded by Councillor Eva and

**RESOLVED** that the Part I Minutes of the meeting held on 31<sup>st</sup> January 2021 be confirmed as a correct record of the proceedings and signed by the Chair.

Councillors Jewell, Kirkham and Ross joined the meeting

### **F6624 GRANT APPLICATIONS**

It was proposed by Councillor Eva, seconded by Councillor Clegg and

**RESOLVED** that pursuant to section 145 (i) of the Local Government Act 1972 the Cornwall International Male Voice Choir be granted £1000 to facilitate the event taking place this year.

It was proposed by Councillor Evans, seconded by Councillor Eva and

**RESOLVED** that pursuant to section 145 of the Local Government Act 1972 the Pendennis Brass be granted £1125 to cover the cost of transport for their upcoming competition.

It was proposed by Councillor Jewell, seconded by Councillor Evans and

**RESOLVED** that pursuant to section 19 of the Local Government (Miscellaneous Provisions) Act 1976 the Epic Gigability be granted £5000 to facilitate the balance payment due on their new gig.

The Chair allowed consideration of an additional request on behalf of the Falmouth Fairtrade Association.

It was proposed by Councillor Ross, seconded by Councillor Eva and

**RESOLVED** that subject to the submission of a grant application form pursuant to section 145 of the Local Government Act 1972 the Falmouth Fairtrade Association be awarded £200 to assist with funding raising activities

Awards made during the year which remained unclaimed would be carried over. The unallocated balance at year end to be transferred to the Educational Reserve and the Grant Schedule for 2021-2022 was also duly noted.

The Community Chest Fund was duly noted and as Councillor spending commitments needed to be made by 31<sup>st</sup> March 2022 the Responsible Finance Officer would write to Councillors suggesting Grants be made to The Red Cross Ukrainian Crisis Appeal or to Man Down Cornwall.

It was proposed by Councillor Jewell, seconded by Councillor Clegg and

**RESOLVED** that the updated Grant Application Form and letter are agreed.

#### **F6625 PROJECT AND GRANT UPDATES**

1. Kimberley Park Lodge – planning decision awaited.
2. Town Vitality Fund – the Council agreed the action plan at the last meeting and the Director of Cultural Services, with assistance from Matt Williams from Cornwall Council, will take that to procurement.
3. Website – the monitoring and evaluation of tender submissions is ongoing.
4. Changing Places – awaiting further information from Cornwall Council.
5. Prince of Wales Pier – consideration of this by Cornwall Council was going.
6. Place Shaping – Councillor Kirkham gave an update from the Place Shaping Board.
7. Bus Shelters – the contract variation has been agreed and a further report will be made to the Grounds and Facilities Committee.
8. Cornwall Council Payments Facilities – the Town Clerk has requested a meeting with Cornwall Council. Councillors Jewell and Kirkham will follow this up.
9. Pendennis Leisure CIC – following the embargo deadline, Councillor Kirkham reported that the Cornwall Council officers recommendation was, that as no viable bids had been received, the facility was recommended for closure. This would be considered by Cabinet at an extraordinary meeting to be held on the 4<sup>th</sup> March 2022.

#### **F6626 CCLA PUBLIC SECTOR DEPOSIT FUND**

The Council noted the Local Authorities Property Fund Profile and Factsheet for December 2021.

#### **F6627 FINANCIAL REGULATIONS AND SCHEME OF DELEGATION**

It was proposed by Councillor Clegg, seconded by Councillor Ross and

**RESOLVED** that the Financial Regulations and Scheme of Delegation be accepted.

**F6628 ANNUAL INVESTMENT STRATEGY**

It was proposed by Councillor Clegg, seconded by Councillor Ross and

**RESOLVED** that the Annual Investment Strategy be adopted.

**F6629 RISK MANAGEMENT STRATEGY AND POLICY**

It was proposed by Councillor Eva, seconded by Councillor Jewell and

**RESOLVED** that the Risk Management Strategy and Policy be approved.

**F6630 RISK ASSESSMENTS**

It was proposed by Councillor Eva, seconded by Councillor Jewell and

**RESOLVED** that the Risk Assessments for  
(i) Operational and Financial  
(ii) Grounds  
(iii) Facilities  
(iv) Town Management  
be approved.

The risk assessments for Cultural Services and Princess Pavilion would follow when complete.

**F6631 S137 SPENDING LIMITS 2022/23**

Noted.

**F6632 COMMUNITY FRIDGE**

It was proposed by Councillor Robinson, seconded by Councillor Ross and

**RESOLVED** that the Council offer to house the Community Fridge in Reception of The Old Post Office building on The Moor.

**F6633 2022/23 YEAR END FORECAST**

Not available.

**F6634 DRACAENA CENTRE YOUTH SERVICES**

The Council will use part of its Educational Reserve to further support the Dracaena Centre Youth Services (£5,500). This was duly noted.

**F6635 EXPENDITURE AND PETTY CASH**

It was proposed by Councillor Eva, seconded by Councillor Jewell and

**RESOLVED** that that the expenditure and Petty Cash schedules for January 2022 be approved. (attached)

**F6636 EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Robinson, seconded by Councillor Eva and

**RESOLVED** that in view of the confidential nature of contractual matters and personal information it is advisable, in the public interest that the press and public be excluded from the meeting.

**F6637 MINUTES**

It was proposed by Councillor Eva, seconded by Councillor Jewell and

**RESOLVED** that that the Part II minutes of meeting held on the 31<sup>st</sup> January be approved.

There were no reports from the Town Clerk or the Responsible Financial Officer.

There being no further business to transact the Chair declared the meeting closed at 6.30pm.

Signed: ..... Date: .....

**FALMOUTH TOWN COUNCIL**

Month Jan-22  
Meeting Date 28/02/2022

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
DD	Cornwall Council - Business rates Jan 2022- PO Building	21/22PO2057	2,240.00	2,240.00	-	2,240.00
DD	Cornwall Council - Business rates Jan 2022 - Art Gallery	21/22PO2058	1,393.00	1,393.00	-	1,393.00
DD	Cornwall Council - Business rates Jan 2022 - PO Building 1st Floor	21/22PO2059	949.00	949.00	-	949.00
DD	Cornwall Council - Business rates Jan 2022 - Municipal Building	21/22PO2060	707.00	707.00	-	707.00
DD	Cornwall Council - Falmouth Library Jan 2022 - NDBR - August	21/22PO2061	1,762.00	1,762.00	-	1,762.00
DD	Cornwall Council - Business rates Jan 2022 - PO Building 2nd Floor	21/22PO2062	619.00	619.00	-	619.00
DD	Cornwall Council - Business rates-Jan 2022-Cemetery Pennance Rd	21/22PO2063	541.00	541.00	-	541.00
DD	Cornwall Council - Business rates Jan 2022-Cemetery Swanpool Rd	21/22PO2064	266.00	266.00	-	266.00
DD	Cornwall Council-Business reates Jan 2022- Princess Pavilion	21/22PO2065	1,651.00	1,651.00	-	1,651.00
DD	Cornwall Council - Business rates Jan 2022 - Kimberley park Lodge	21/22PO2066	674.00	674.00	-	674.00
DD	Cornwall Council - Business Rates Jan 2022 - Mortuary	21/22PO2067	290.00	290.00	-	290.00
DD	Cornwall Council - Business rates Jan 2022 - Quarry Car Park	21/22PO2068	116.00	116.00	-	116.00
DDR	B&Q - Headtorch, Worklight	21/22PO2069	29.98	29.98	5.00	24.98
DDR	B&Q - Masonry brush,dulux paint - Dracaena, Dewalt pro black trousers	21/22PO2070	86.47	86.47	14.41	72.06
DDR	B&Q - Erbauer TCT Wood 210x30	21/22PO2071	22.00	22.00	3.67	18.33
DDR	B&Q - Safety boots - Keith	21/22PO2072	30.00	30.00	-	30.00
CC	CMUK Visual Safety Ltd - Accident book x2	21/22PO2073	12.60	12.60	2.10	10.50
CC	M&H Media Ltd - Entry Fee Partnership/Temp or Touring	21/22PO2074	288.00	288.00	48.00	240.00
CC	Drink Finder - x6 Oussers Rum	21/22PO2075	161.94	161.94	26.99	134.95
CC	Konnec Ltd-Dettol mould & mildew Spray	21/22PO2076	16.97	16.97	2.83	14.14
CC	Konnec Ltd-Dettol mould & mildew Spray Credit note	21/22PO2077	16.97	16.97	2.83	14.14
CC	Amazon - x2 Dettol mould/mark remover pack of 3 - Toilets	21/22PO2078	17.98	17.98	-	17.98
CC	Timpson - Cylinder keys - Gylyngdune Gardens	21/22PO2079	31.50	31.50	-	31.50
DDR	B&Q Yale PVCU wind handle white finish	21/22PO2080	10.00	10.00	1.67	8.33
DDR	Screwfix - Boots 11-Tom	21/22PO2081	37.99	37.99	-	37.99
DDR	B&Q - orange bucket,sponge,candle,ratchet,padlock,radiator	21/22PO2082	118.04	118.04	19.67	98.37
CC	Microsoft online-bus basic 21/12/21-20/1/22	21/22PO2083	76.00	76.00	-	76.00
CC	Microsoft - online-office 365 09/12/21-08/01/22	21/22PO2084	17.60	17.60	-	17.60
CC	Microsoft - Online bus premium 01/12/21-31/12/21	21/22PO2085	105.70	105.70	-	105.70
DDR	Sage - telephone support, payroll,pensions	21/22PO2086	280.08	280.08	46.68	233.40
DDR	Allstar - Fuel 17/12-28/12/21	21/22PO2087	666.20	666.20	111.03	555.17
DDR	Allstar - Fuel 6/12-8/12/21	21/22PO2088	281.57	281.57	46.93	234.64
BACS	J Brodie Luke- Digger hire - Dec 21 Cem/Lambs Lane	21/22PO2089	915.05	915.05	147.15	767.90
BACS	Denmans-Crompton 6ft tub/flu starter-Art Store Municipal Building	21/22PO2090	10.76	10.76	1.79	8.97
BACS	Jewson- GS7 panel 30days hire- Dracaena - November 2021	21/22PO2091	172.80	172.80	28.80	144.00
	Octopus - Collins Elite Ext wk 2 view-Victoria.Print cartridges-Emily	21/22PO2092	70.77	70.77	11.80	58.98
	Octopus-Brother Cyan ink - Printer home Julie	21/22PO2093	14.82	14.82	2.47	12.35
	<b>Total BACS</b>		<b>85.59</b>	<b>85.59</b>	<b>14.27</b>	<b>71.33</b>
19318	Katie Schwab-Travel to attend exhibition "thanks for the Apples"-AG	21/22PO2094	124.40	124.40	-	124.40
CC	Amazon-Inateck keyboard case for iPad- R Gates	21/22PO2095	35.98	35.98	6.00	29.98
19319	The CDS Group-Sampling Crew/Engineer/Testing-Budock Cemetery Site	21/22PO2096	6,632.40	6,632.40	1,105.40	5,527.00
	Objective IT- 15xOffsite support/monitoring- December 21	21/22PO2097	1,080.00	1,080.00	180.00	900.00
	Objective IT- 89xOffsite support/monitoring- December 21	21/22PO2098	6,480.00	6,480.00	1,080.00	5,400.00
	Objective IT-6xUPS Lan connection-Pavilion-December 21	21/22PO2099	432.00	432.00	72.00	360.00
	<b>Total BACS</b>		<b>7,992.00</b>	<b>7,992.00</b>	<b>1,332.00</b>	<b>6,660.00</b>
BACS	Reach Maintenance-Christmas Lights/Hanging Baskets	21/22PO2100	6,210.00	6,210.00	1,035.00	5,175.00
BACS	J Richards-Benefits Advice Service-December 2021	21/22PO2101	75.00	75.00	-	75.00
19320	Petty Cash - Art Gallery	21/22PO2102	242.35	242.35	-	242.35
	Biffa-Standard general waste - 01-31/12/2021	21/22PO2103	486.74	486.74	81.12	405.62
	Biffa-Mixed Dry Recycling - 01-31/12/2021	21/22PO2104	160.51	160.51	26.75	133.76
	Biffa-Standard Glass Mixed-01-31/12/2021	21/22PO2105	160.91	160.91	26.82	134.09
	Biffa-Standard General Waste -Princess Pavilion- 01-31/12/2021	21/22PO2106	199.42	199.42	33.24	166.18
	<b>Total BACS</b>		<b>1,007.58</b>	<b>1,007.58</b>	<b>167.93</b>	<b>839.65</b>
BACS	Datasharp- Digital Print to 01/12/2021 - Art Gallery/Admin	21/22PO2107	164.51	164.51	27.42	137.09
BACS	Fire Safety- Weekly fire safety-Old PO/MB 01/10-31/12/2021	21/22PO2108	660.00	660.00	-	660.00
	Greenham-Bleach/soap/act/reosan/jumbo roll-Toilets	21/22PO2109	498.22	498.22	83.04	415.18
	Greenham-Gloves sz 8-TMT. mini jumbo roll-Toilets	21/22PO2110	330.12	330.12	55.02	275.10
	Greenham-Gloves sz 9-TMT	21/22PO2111	38.64	38.64	6.44	32.20
	<b>Total BACS</b>		<b>866.98</b>	<b>866.98</b>	<b>144.50</b>	<b>722.48</b>
BACS	Hudson Accounting- 2021/22 Interim Audit	21/22PO2112	1,250.00	1,250.00	-	1,250.00
BACS	Jewson-Extension reel/Generator hirex1 15/12/21-Lawn Cemetery	21/22PO2113	39.43	39.43	6.57	32.86
BACS	Mallard Consultancy-ASB & Neigh nuisance 24/4/22 SW&TM	21/22PO2114	180.00	180.00	-	180.00
BACS	Billy Munden-Asst Technician 19-26/11/21-Art Gallery	21/22PO2115	608.00	608.00	-	608.00
	Passmore Cleaning- Fogging of Public Convenience-Dec 21	21/22PO2116	1,566.00	1,566.00	261.00	1,305.00
	Passmore Cleaning-Clean indoors/Toilets/Theatre - Pavilion	21/22PO2117	1,915.92	1,915.92	319.32	1,596.60
	<b>Total BACS</b>		<b>3,481.92</b>	<b>3,481.92</b>	<b>580.32</b>	<b>2,901.60</b>
BACS	Kingsley - Heavy duty extra wide 39" refuse sacks-TMT	21/22PO2136	672.00	672.00	112.00	560.00
BACS	Kernow Training- Mowers/Strimmers- Town Maintenance Team	21/22PO2137	1,850.00	1,850.00	-	1,850.00
BACS	Citron-Medical Waste/sanitary disposal- M/Building	21/22PO2138	65.05	65.05	10.84	54.21
BACS	BG Electrical- Fault find/repair- "One Stop Shop" desk light	21/22PO2139	158.40	158.40	26.40	132.00
BACS	YPO-Yorkshire Printing-Paper for baby paint sessions	21/22PO2140	35.52	35.52	5.92	29.60
BACS	Carey Davies-Tech support- 8/9/10 and 15 Dec-P/Pavilion	21/22PO2140a	252.00	252.00	-	252.00
			<b>47,269.37</b>	<b>47,269.37</b>	<b>5,078.45</b>	<b>42,190.92</b>

**FALMOUTH TOWN COUNCIL**

Month Jan-22  
Meeting Date 28/02/2022

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
DDR British Gas-Kimberley Park 2/12/21-01/01/22	21/22PO2118	120.87	120.87	5.75	115.12
DDR British Gas - POW Pier 02/12-01/01/22	21/22PO2119	206.33	206.33	9.82	196.51
DDR British Gas - Swanpool 02/12/21- 01/01/22	21/22PO2120	34.07	34.07	1.62	32.45
DDR British Gas - Maenporth toilets 02/11-14/12/21	21/22PO2121	88.13	88.13	4.19	83.94
DDR British Gas - Kimberley Park 25/11-24/12/21	21/22PO2122	30.97	30.97	1.47	29.50
BACS Sames & Littlejohns - Reflect & focus,audit & review,identity refresh	21/22PO2123	1,188.00	1,188.00	198.00	990.00
BACS SWWA - Swanpool toilets 22/09-15/12/21	21/22PO2124	1,305.87	1,305.87	-	1,305.87
BACS Travis Perkins - Dulux paint for mortery x2	21/22PO2125	103.20	103.20	17.20	86.00
BACS Travis Perkins - evo stick,clout,gloves,slate-Kimberley Lodge	21/22PO2126	52.82	52.82	8.81	44.01
BACS Travis Perkins - slate x 30	21/22PO2127	30.96	30.96	5.16	25.80
BACS Travis Perkins - Tape Measure, Sawn Treated	21/22PO2128	32.13	32.13	5.35	26.78
<b>Total BACS</b>		<b>219.11</b>	<b>219.11</b>	<b>36.52</b>	<b>182.59</b>
BACS British Gas - Cliff Road 24/11-23/12/21	21/22PO2129	81.17	81.17	3.86	77.31
BACS Transfer - repayment of Festival Float to F/Week	21/22PO2130	500.00	500.00	-	500.00
BACS Neil Walters - Solid Iroko Timber Panels - bench at Gyllyngdone	21/22PO2131	435.00	435.00	-	435.00
BACS Mrs Diane Clarke-Refund of Market stalls cancelled	21/22PO2132	50.00	50.00	-	50.00
BACS Paul Rowan- Stage lighting maintenance- P/Pavilion Treatre	21/22PO2133	150.00	150.00	-	150.00
Infinitus Security-Key holding-MB/PO. Alarm response MB	21/22PO2134	90.00	90.00	15.00	75.00
Infinitus Security-Key holding/supervisor - Princess Pavilion	21/22PO2135	763.80	763.80	127.30	636.50
<b>Total BACS</b>		<b>853.80</b>	<b>853.80</b>	<b>142.30</b>	<b>711.50</b>
PDP Green Consulting Ltd- Archaeological services-Ponsharden	21/22PO2141	7,132.50	7,132.50	1,188.75	5,943.75
<del>PDP Green Consulting Ltd- Re Inv 7727 readjust to hrs-Ponsharden</del>	<del>21/22PO2142</del>	<del>- 1,006.50</del>	<del>- 1,006.50</del>	<del>- 167.75</del>	<del>- 838.75</del>
<b>Total BACS</b>		<b>6,126.00</b>	<b>6,126.00</b>	<b>1,021.00</b>	<b>5,105.00</b>
BACS New Morning-Music Performance Albin Marklund-Festival wk end	21/22PO2143	75.00	75.00	-	75.00
BACS Jubb-Design/report/site visit- Ponsharden Cemetery	21/22PO2144	2,496.00	2,496.00	416.00	2,080.00
BACS McNeillage Conservation-Removal/repair 6 gravestones-Ponsharden	21/22PO2145	1,710.00	1,710.00	285.00	1,425.00
BACS Carters Packaging- Twist handle bags- Shop Art Gallery	21/22PO2146	87.48	87.48	14.58	72.90
BACS Councillor S Eva- Twining Lunch at Falmouth Golf Club	21/22PO2147	235.80	235.80	-	235.80
DDR British Gas Cliff road toilets 24/11-23/12/21	21/22PO2148	44.36	44.36	2.11	42.25
<b>CR</b> British Gas - Cliff Road 24/11-23/12/21	<b>21/22PO2149</b>	<b>81.17</b>	<b>81.17</b>	<b>3.86</b>	<b>77.31</b>
DDR British Gas - The moor piazza 23/11-22/12/21	21/22PO2150	23.43	23.43	1.11	22.32
CC Microsoft Ltd - azure standard 01/12/21-31/12/21	21/22PO2151	148.73	148.73	24.79	123.94
DDR G4S - funds collected 01/12-31/12/21	21/22PO2152	133.20	133.20	22.20	111.00
DDR Screwfix - combi lock, nylon insert nut	21/22PO2153	30.89	30.89	5.15	25.74
DDR AMS - FML 920 lease 36 months	21/22PO2154	36.00	36.00	6.00	30.00
Jordan Withey -Dumper/leaf blower/plant repairs-TMT	21/22PO2155	200.00	200.00	-	200.00
Jordan Withey-Leaf blower starter motor repair- TMT	21/22PO2156	91.20	91.20	-	91.20
<b>Total BACS</b>		<b>291.20</b>	<b>291.20</b>	<b>-</b>	<b>291.20</b>
BACS OHSW Occupational Health Medical Assess Complex 04/01/2021	21/22PO2157	210.00	210.00	-	210.00
BACS Cornwall Council- May 2021 Election recharges	21/22PO2158	6,598.72	6,598.72	-	6,598.72
19321 The Countrymen-Performance 16/10/2021-P/Pavilion Theatre	21/22PO2159	1,075.74	1,075.74	-	1,075.74
19322 James Hankey- Hanging exhibit "Thanks for the Apples"-AG	21/22PO2160	875.00	875.00	-	875.00
19323 Theo Inglis-Design work "Thanks for the Apples" AG	21/22PO2161	500.00	500.00	-	500.00
BACS Intent Solutions- Setup etc Market Stalls - December 2021	21/22PO2162	1,120.00	1,120.00	-	1,120.00
BACS Octopus- Double sided business cards- Matthew Brotherton	21/22PO2163	29.00	29.00	4.83	24.17
DDR TotalEnergies - Cemetry Chapel Elec 01/10/21-03/01/22	21/22PO2164	283.28	283.28	13.49	269.79
DDR Total Energies - The Moor Elec 01/10/21-03/01/22	21/22PO2165	171.29	171.29	8.15	163.14
DDR TotalEnergies - Chapel elec 01/10/21-03/01/22	21/22PO2166	642.58	642.58	30.60	611.98
DDR Total Energies - municipal building 01/10/21-03/01/22	21/22PO2167	724.26	724.26	34.49	689.77
DDR TotalEnergies - Feeder Pillar elec 01/10/21-03/01/22	21/22PO2168	85.75	85.75	4.08	81.67
DDR TotalEnergies - Municipal site 2 01/10/21-03/01/22	21/22PO2169	1,508.01	1,508.01	71.81	1,436.20
DDR TotalEnergies - Park Lodge elec 01/10/21-03/01/22	21/22PO2170	124.36	124.36	5.92	118.44
CC BOL Aggregate Ind - concrete for bench base Kimberley Park	21/22PO2171	54.12	54.12	-	54.12
CC Amazon - Samsung A12 case - Red	21/22PO2172	5.29	5.29	0.88	4.41
CC Amazon - Spigen tough armour case for iphone	21/22PO2173	29.98	29.98	5.00	24.98
CC Amazon - Torras military shockproof case for iphone 12	21/22PO2174	13.58	13.58	2.26	11.32
CC Amazon - Spigen tough armour case x3 for iphone	21/22PO2175	38.97	38.97	6.51	32.46
CC Amazon - Samsung A12 case - black	21/22PO2176	5.29	5.29	0.88	4.41
CC Amazon - Samsung galaxy case - black	21/22PO2177	5.29	5.29	0.88	4.41
CC Amazon - Samsung galaxy case x1 red x1 purple	21/22PO2178	10.58	10.58	1.76	8.82
CC Ionos - website builder support & monthly fee	21/22PO2179	37.08	37.08	6.18	30.90
CC Microsoft - 365 bus basic 15/01-14/02/22	21/22PO2180	7.60	7.60	-	7.60
<del>Tsohost - Fal Art gallery domain renewal 21/01/22-20/01/23</del>	<del>21/22PO2181</del>	<del>-</del>	<del>-</del>	<del>-</del>	<del>-</del>
DDR Allstar - Fuel for Toilets & TMT 07/01-13/01/22	21/22PO2182	168.62	168.62	28.11	140.51
DDR Brit Gas Church st 01/12/21-31/12/21 elec	21/22PO2183	145.61	145.61	6.93	138.68
DDR Brit Gas 01/12-31/12/21 Library Elec	21/22PO2184	362.02	362.02	17.23	344.79
DDR Citrus HR Memb 15/01-14/02/22 47 members	21/22PO2185	141.00	141.00	23.50	117.50
DDR B&Q silicone spray - toilets	21/22PO2186	15.96	15.96	2.66	13.30
DDR B&Q cuprinol shades - benches & aluminium hook -toilets	21/22PO2187	28.00	28.00	4.67	23.33
DDR TotalEnergies - PP 30/11-31/12/21 Gas	21/22PO2188	498.63	498.63	23.75	474.88
BACS J Brodie Luke- Digger hirex6/fuel-Dec 21 -Cemetery	21/22PO2189	567.72	567.72	91.32	476.40
BACS Broadband Buyer.com- Draytek GlobalView Licence17/01/22-17/01/23	21/22PO2190	49.20	49.20	8.20	41.00
Catridge Save.co.uk- Canon ink cartridges	21/22PO2191	70.64	70.64	11.77	58.87
Catridge Save.co.uk- HP ink cartridges	21/22PO2192	29.68	29.68	4.95	24.73
<b>Total BACS</b>		<b>100.32</b>	<b>100.32</b>	<b>16.72</b>	<b>83.60</b>
BACS Infinitus Security-Guard-Xmas w/e, FREC, Booster clinic	21/22PO2196	3,365.40	3,365.40	560.90	2,804.50
19329 Enterprise Rent A Car- Collect artwork from London-HB	21/22PO2222	162.79	162.79	27.13	135.66
		<b>83,650.65</b>	<b>83,650.65</b>	<b>8,284.91</b>	<b>75,365.74</b>

**FALMOUTH TOWN COUNCIL**

Month Jan-22  
Meeting Date 28/02/2022

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
BACS	CIPFA-Professional qualification 01/01-31/12/2022- R Thomas	21/22PO2193	166.50	166.50	-	166.50
BACS	Daniel Gaze- Thanks for the Apples assist exhibit-Art Gallery	21/22PO2194	1,075.00	1,075.00	-	1,075.00
BACS	Greenham-Mini jumbo toilet roll-Toilets	21/22PO2195	291.48	291.48	48.58	242.90
BACS	Tim Kellett Urban Design-Project Manage Dec-21-Ponsharden	21/22PO2197	490.00	490.00	-	490.00
BACS	Octopus-Lam Pouchs A3 & A4/Year Planner/Index tabs	21/22PO2198	92.97	92.97	15.49	77.48
	Pomodoro- Pizzas SPLANNA project 06/01/22- Cultural Services	21/22PO2199	76.00	76.00	-	76.00
	Pomodoro- Pizzas SPLANNA project-13/01/22 Cultural Services	21/22PO2200	75.00	75.00	-	75.00
	<b>Total BACS</b>		<b>151.00</b>	<b>151.00</b>	<b>-</b>	<b>151.00</b>
BACS	Reach Maintenance-Town dressing 3yr contract 2022-24-50% due	21/22PO2201	15,480.00	15,480.00	2,580.00	12,900.00
	Paul Rowan-Performance lighting-3 daft monkeys 4/12/21-PP Theatre	21/22PO2202	200.00	200.00	-	200.00
	Paul Rowan-Performance lighting-RNLI 10/12/21-PP Theatre	21/22PO2203	180.00	180.00	-	180.00
	<b>Total BACS</b>		<b>380.00</b>	<b>380.00</b>	<b>-</b>	<b>380.00</b>
BACS	SWW-water/sewerage 22/07-16/12/2021- POW Pier Toilets	21/22PO2204	5,023.36	5,023.36	-	5,023.36
BACS	SWW-water/sewerage 02/12/21-04/01/2022-Library/Gallery-MB	21/22PO2205	72.90	72.90	-	72.90
BACS	Waterplus-Water 15/12/21-01/01/22-Mortuary	21/22PO2206	6.47	6.47	1.08	5.39
19324	nPower-Electricity Princess Pavilion site- 01-31/12/2021	21/22PO2207	5,472.12	5,472.12	912.02	4,560.10
19325	South West Loos- 2 portable toilets 09/12/21-Princess Pavilion	21/22PO2208	192.00	192.00	32.00	160.00
19326	Astutis-HEMA certificat Enviro Manage distance learning -S Walker	21/22PO2209	955.20	955.20	159.20	796.00
BACS	Ethical Addictions-Machare Kilimanjaro coffee/filters-Atherton	21/22PO2210	98.40	98.40	0.90	97.50
BACS	Corona Energy- Gas 01/12/21-01/01/22-Library M/Building	21/22PO2211	2,340.79	2,340.79	390.13	1,950.66
BACS	OPUS Energy-Electricity 08/12/21-07/01/2022-Mortuary	21/22PO2212	441.29	441.29	21.01	420.28
DDR	AMS - FML 920 lease 36 months Sept	21/22PO2213	36.00	36.00	6.00	30.00
DDR	BOL - Bank fees 06/12/21-04/01/22	21/22PO2214	15.75	15.75	-	15.75
DDR	Brit Gas 601922020 Webber street elec 04/12/21-01/01/22	21/22PO2215	17.61	17.61	0.83	16.78
DDR	Screwfix - corner braces,shear nuts,hss drill bit for R Gervais bench	21/22PO2216	30.95	30.95	5.14	25.81
19328	ATCM - Small Town Membership 2022	21/22PO2217	366.00	366.00	61.00	305.00
BACS	BT - Fibre at Princess Pavilion - Monthly	21/22PO2218	726.00	726.00	121.00	605.00
BACS	Bryher's Boys - 2 performances festive weekend	21/22PO2219	150.00	150.00	-	150.00
19327	Attachment of Earnings-316024081	21/22PO2220	133.53	133.53	-	133.53
BACS	Dorma Uk Ltd (Dormakaba)-Reception shutters-P/Pavilion	21/22PO2221	880.80	880.80	146.80	734.00
	Digital Id-Fargo colour ribbon/BioBadge clear card holders	21/22PO2223	81.12	81.12	13.52	67.60
	Digital Id- 100 Falmouth Lanyards	21/22PO2224	164.40	164.40	27.40	137.00
	<b>Total BACS</b>		<b>245.52</b>	<b>245.52</b>	<b>40.92</b>	<b>204.60</b>
BACS	Exco Fire & Safety- Service security system-new party line Old PO	21/22PO2225	90.00	90.00	15.00	75.00
BACS	Octopus-Business Cards- T Marie/S Walker	21/22PO2226	76.00	76.00	12.66	63.34
BACS	Space Engineering-Theatre boiler locking out-P/Pavilion	21/22PO2227	142.92	142.92	23.82	119.10
BACS	SWW-Water/sewerage 05/10-01/12/21-Library/gallery MB	21/22PO2228	189.26	189.26	-	189.26
BACS	SWW-Water/sewerage 27/10/21-14/01/2022-1st flr Old PO	21/22PO2229	124.58	124.58	9.04	115.54
COA	SWW-Water/sewerage 27/10/21-14/01/2022-2nd Flr Old PO	21/22PO2230	125.58	125.58	9.17	116.41
BACS	SWW-Water/sewerage 27/10/21-14/01/2022- Old PO	21/22PO2231	152.67	152.67	11.05	141.62
BACS	SWW-Water/sewerage 22/09-14/12/2021- Toilets Gylly	21/22PO2232	4,803.70	4,803.70	-	4,803.70
BACS	Trident- 50% of works to be carried out at Lodge Cemetery	21/22PO2233	3,503.00	3,503.00	583.83	2,919.17
	BG Electrical- Alarm pull cord-disabled K/Park Toilets	21/22PO2234	63.60	63.60	10.60	53.00
	BG Electrical-Red pull cord - disabled Old PO	21/22PO2235	39.60	39.60	6.60	33.00
	<b>Total BACS</b>		<b>103.20</b>	<b>103.20</b>	<b>17.20</b>	<b>86.00</b>
BACS	Cornwall Council - Litter/dog bin charges 2020/21- Lambs Lane	21/22PO2236	342.00	342.00	57.00	285.00
	Jewson- GS7 panel hire - Dec 21 -Dracaena	21/22PO2237	138.24	138.24	23.04	115.20
	Jewson- Bulldog w/Country shovel - Facilities Team	21/22PO2238	57.42	57.42	9.57	47.85
	Jewson- NOVIPro anti cut gloves- General Town M Team	21/22PO2239	7.97	7.97	1.33	6.64
	Jewson-Hire extension reel/generator x 1 day 12/01/2022-K/P Lodge	21/22PO2240	39.43	39.43	6.57	32.86
	<b>Total BACS</b>		<b>243.06</b>	<b>243.06</b>	<b>40.51</b>	<b>202.55</b>
BACS	Passmore Cleaning- Old PO/M-Building/Library/Parlour/chairs	21/22PO2241	3,463.92	3,463.92	577.32	2,886.60
	Travis Perkins- Materials for base Fitzroy barometer- C/House Quay	21/22PO2242	188.19	188.19	31.37	156.83
	Travis Perkins-Knee pads/nitrile gloves-Cemetery	21/22PO2243	45.37	45.37	7.56	37.81
	<b>Total BACS</b>		<b>233.56</b>	<b>233.56</b>	<b>38.93</b>	<b>194.63</b>
BACS	Jordan Withey- Kabuta flairs sharpen/guard chain-Cemetery	21/22PO2244	55.00	55.00	-	55.00
	Net Salary Payments	21/22PO2245	62,811.58	62,811.58	-	62,811.58
	HMRC - PAYE January 2022	21/22PO2246	5,243.96	5,243.96	-	5,243.96
	HMRC - NI January 2022	21/22PO2247	11,157.79	11,157.79	-	11,157.79
	Student Loans - January 2022	21/22PO2248	174.00	174.00	-	174.00
	<b>Total BACS</b>		<b>16,575.75</b>	<b>16,575.75</b>	<b>-</b>	<b>16,575.75</b>
	CC - Pensions - January 2022	21/22PO2249	17,145.83	17,145.83	-	17,145.83
	CC - Pensions additional pyt 10 of 12	21/22PO2250	900.00	900.00	-	900.00
	<b>Total BACS</b>		<b>18,045.83</b>	<b>18,045.83</b>	<b>-</b>	<b>18,045.83</b>
	Standard Life - MJC - AVC	21/22PO2251	65.00	65.00	-	65.00
	Kernow Learning MAT - King Charles	21/22PO2252	99.00	99.00	-	99.00
	Unison - Falmouth Subscriptions	21/22PO2253	81.75	81.75	-	81.75
	Vincent Tractors - Thwaites 1 ton dumper 2014	21/22PO2254	11,760.00	11,760.00	1,960.00	9,800.00
	<b>Vincent Tractors - Sale of AUSA D100 AHA high tip dumper</b>	<b>21/22PO2255</b>	<b>- 3,600.00</b>	<b>- 3,600.00</b>	<b>- 600.00</b>	<b>- 3,000.00</b>
	<b>Total BACS</b>		<b>8,160.00</b>	<b>8,160.00</b>	<b>1,360.00</b>	<b>6,800.00</b>
DDR	American Express - PP Monthly charges - December 21	21/22PO2256	0.82	0.82	-	0.82
DDR	American Express - PP Monthly charges - November 21	21/22PO2257	0.11	0.11	-	0.11
DDR	BOI Bank Charges oct - Dec 21	21/22PO2258	16.32	16.32	-	16.32
DDR	B&Q - x6 Bath/shower Sheen, Sander Sheet x2 - POW Pier	21/22PO2259	151.18	151.18	25.20	125.98
			<b>238,638.08</b>	<b>238,638.08</b>	<b>15,607.73</b>	<b>223,030.35</b>

**FALMOUTH TOWN COUNCIL**

Month Jan-22  
Meeting Date 28/02/2022

**Finance & General Purpose Meeting**

**19322**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
DDR BT - Phone/broadband/mobile 19/11-31/3/22	21/22PO2260	602.28	602.28	100.38	501.90
DDR Screwfix - elbow, Isolating Valve - plumbing Toilets	21/22PO2261	22.18	22.18	3.69	18.49
DDR Screwfix - Dewalt Cordless drill & impact driver	21/22PO2262	159.99	159.99	26.66	133.33
CC BOI - Annual Fee	21/22PO2263	25.00	25.00	-	25.00
CC BOI - St Piran Flag	21/22PO2264	88.73	88.73	14.79	73.94
CC BOI - Icloud storage plan- monthly charge Dec/Jan for VL	21/22PO2265	1.58	1.58	0.26	1.32
CC BOI - Icloud Storage Plan- monthly charge Dec/Jan for MW	21/22PO2266	1.58	1.58	0.26	1.32
CC BOI - Microsoft - mobility + security E5 24/11-23/12/21	21/22PO2267	367.36	367.36	-	367.36
CC BOI - Microsoft 365 Bus Prem 28/12/21-27/1/22	21/22PO2268	131.52	131.52	-	131.52
CC BOI - Microsoft office 365 E3 - 28/12/21-27/1/22	21/22PO2269	17.60	17.60	-	17.60
CC BOI- Microsoft - 365 Bus Basic 28/12/21-27/1/22	21/22PO2270	71.22	71.22	-	71.22
CC BOI - Microsoft - enterprise mobility + security E5 24/12/21-23/1/22	21/22PO2271	390.55	390.55	-	390.55
CC BOI - Planning Portal for Park Lodge	21/22PO2272	28.00	28.00	-	28.00
DDR SWWA - 3133 3858 01 webber street toilets 30/7-21/10/21	21/22PO2273	195.09	195.09	-	195.09
BACS FFC - invoice materials and costs Pavilion 1-31 January 2022	21/22PO2274	15,124.22	15,124.22	2,520.70	12,603.52
BACS Allsop and Pitts - balance of servicing invoice Pavilion	21/22PO2275	471.34	471.34	78.56	392.78
DDR Allstar - Fuel for Toilets,Cemetery,TMT,Grounds 20/1-28/1/22	21/22PO2276	451.27	451.27	75.21	376.06
DDR British Gas - Maenporth road toilets 15/12/21-14/1/22	21/22PO2277	59.73	59.73	2.84	56.89
DDR British Gas - Piazza 23/12/21-22/1/22	21/22PO2278	14.97	14.97	0.71	14.26
DDR British Gas - Kimberley Park 25/12/21-24/1/22	21/22PO2279	40.54	40.54	1.93	38.61
DDR BT WM41400532 01/1-31/1/22	21/22PO2280	726.00	726.00	121.00	605.00
DDR Screwfix - Air Compressor,Screws,Nut,Hex Key sets Pavilions	21/22PO2281	87.90	87.90	14.65	73.25
CC Phone Gadgets 4U x3 Ipad Cases-for cllrs meeting	21/22PO2282	59.97	59.97	9.99	49.98
CC Phone Gadgets 4U x3 Ipad Cases-for cllrs meeting	21/22PO2283	59.97	59.97	9.99	49.98
CC Trago Mills - Top sheet,Pine board,bracket Gyllyngdune gardens	21/22PO2284	71.37	71.37	11.90	59.48
19330 Falmouth Agency Ltd- Sand Safe Video 2021	21/22PO2285	1,154.98	1,154.98	192.50	962.48
19331 Redruth Town Band- Services 12th Dec 2021 Festival Weekend	21/22PO2286	150.00	150.00	-	150.00
Daniel Sinsel- Travel exps-Prussia Cove Nov 2019-AG	21/22PO2287	119.50	119.50	-	119.50
Daniel Sinsel-Travel exps-Opening Thanks for the Apples-AG	21/22PO2288	128.25	128.25	-	128.25
<b>Total Cheque 19332</b>		<b>247.75</b>	<b>247.75</b>	<b>-</b>	<b>247.75</b>
19333 Trinity College London Arts Award-Arts Award-Gold	21/22PO2289	46.50	46.50	-	46.50
BACS Audio Source-Hire costs show 22/01/2022	21/22PO2290	480.00	480.00	80.00	400.00
BACS BG Electrical-Stip light in passage kitchen/bar-Princess Pavilion	21/22PO2291	328.80	328.80	54.80	274.00
BACS Linda Chambers- Baby painting 10& 17/12/21-Dracaena	21/22PO2292	120.00	120.00	-	120.00
Eve Bourrat- Paper engineering w/shop-SPLANNA	21/22PO2293	120.00	120.00	-	120.00
Eve Bourrat- Family art on fabric w/shop	21/22PO2294	120.00	120.00	-	120.00
<b>Total BACS</b>		<b>240.00</b>	<b>240.00</b>	<b>-</b>	<b>240.00</b>
BACS Deb Collinson-Bowls/plates/vase- shop stock AG	21/22PO2295	108.50	108.50	-	108.50
BACS Duchy Alarms- 10/01/22 XP95 Smoke detector-Princess Pavilion	21/22PO2296	122.34	122.34	20.39	101.95
BACS EXCo Fire & Safety- Attend security system16/12/21-Atherton Suite	21/22PO2297	78.00	78.00	13.00	65.00
BACS J Brodie Luke- Hire concrete blocks 11/10-07/12/21-Lambs Lane	21/22PO2298	1,912.80	1,912.80	318.80	1,594.00
BACS Penryn Plastics-Pipe etc - Princess Pavilion	21/22PO2299	126.50	126.50	21.08	105.42
BACS Pomodoro- Pizzas - SPLANNA- C/Services	21/22PO2300	74.00	74.00	-	74.00
BACS Space Engineering- Extractor fans defective/replace-P/Pavilion	21/22PO2301	8,274.00	8,274.00	1,379.00	6,895.00
<b>CLOSED</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
		<b>271,126.69</b>	<b>271,126.69</b>	<b>20,639.91</b>	<b>250,486.79</b>



## FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Jan-22

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Post	Civic	Toilet	Cemetery R/R	Cemetery Misc	MB	TMT - Vehicle	PO Building	Events	Sundry Items	Running Balance
Code	OB	VAT	Net				ME	CP	P	C	T	CR	CM	MB	S	PB	E	SI	201.87
04/01/2022	1.30		1.30	694	me		1.30	-	-	-	-	-	-	-	-	-	-	-	200.57
04/01/2022	8.00		8.00	695	T		-	-	-	-	8.00	-	-	-	-	-	-	-	192.57
11/01/2022	1.30		1.30	696	me		1.30	-	-	-	-	-	-	-	-	-	-	-	191.27
11/01/2022	5.20		5.20	697	CM		-	-	-	-	-	-	5.20	-	-	-	-	-	186.07
13/01/2022	5.75		5.75	698	me		5.75	-	-	-	-	-	-	-	-	-	-	-	180.32
14/01/2022	0.95		0.95	699	me		0.95	-	-	-	-	-	-	-	-	-	-	-	179.37
17/01/2022	1.30		1.30	700	me		1.30	-	-	-	-	-	-	-	-	-	-	-	178.07
18/01/2022	5.50	0.92	4.58	701	E		-	-	-	-	-	-	-	-	-	-	4.58	-	172.57
19/01/2022	3.20		3.20	702	me		3.20	-	-	-	-	-	-	-	-	-	-	-	169.37
22/01/2022	0.60		0.60	703	me		0.60	-	-	-	-	-	-	-	-	-	-	-	168.77
24/01/2022	4.00		4.00	704	E		-	-	-	-	-	-	-	-	-	-	4.00	-	164.77
24/01/2022	2.60		2.60	705	ME		2.60	-	-	-	-	-	-	-	-	-	-	-	162.17
25/01/2022	0.95		0.95	706	me		0.95	-	-	-	-	-	-	-	-	-	-	-	161.22
27/01/2022	0.95		0.95	707	me		0.95	-	-	-	-	-	-	-	-	-	-	-	160.27
28/01/2022	0.65		0.65	708	ME		0.65	-	-	-	-	-	-	-	-	-	-	-	159.62
31/01/2022	25.00		25.00	709	s		-	-	-	-	-	-	-	-	25.00	-	-	-	134.62
31/01/2022	0.90		0.90	710	me		0.90	-	-	-	-	-	-	-	-	-	-	-	133.72
CLOSED			-				-	-	-	-	-	-	-	-	-	-	-	-	133.72
	<b>68.15</b>	<b>0.92</b>	<b>67.23</b>			<b>67.23</b>	<b>20.45</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8.00</b>	<b>-</b>	<b>5.20</b>	<b>-</b>	<b>25.00</b>	<b>-</b>	<b>8.58</b>	<b>-</b>	

Nominal Codes

5030      5017      5010      5408      5303      5610      5695      5220      5012      5352      5457      5030

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

	DR	CR
2201 - vat	£ 0.92	
Various		£ 0.92

NB add additional NL's depending on monthly expenditure



**PP - GG PETTY CASH SCHEDULE**

Period: Aug - Dec 21

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Opening Bal	GG - GM	GG - Misc Grounds	PP - R&R	PP - Catering Supplies	PP - Cleaning	PP - Misc	Running Balance
<b>Code</b>	<b>Opening Bal</b>					<b>0.00</b>	<b>GM</b>	<b>MG</b>	<b>RR</b>	<b>CS</b>	<b>CL</b>	<b>MC</b>	<b>100.00</b>
10/08/2021	35.15		35.15	5	CS		-	-	-	35.15	-	-	64.85
12/08/2021	12.70	-	12.70	6	CS		-	-	-	12.70	-	-	52.15
03/09/2021	5.10	-	5.10	7	CS		-	-	-	5.10	-	-	47.05
14/09/2021	7.25	-	7.25	8	CS		-	-	-	7.25	-	-	39.80
25/09/2021	4.60	-	4.60	9	CS		-	-	-	4.60	-	-	35.20
26/10/2021	12.41	-	12.41	10	CS		-	-	-	12.41	-	-	22.79
<b>CLOSED</b>							-	-	-	-	-	-	22.79
	<u>77.21</u>	<u>0.00</u>	<u>77.21</u>				-	-	-	<u>77.21</u>	-	-	

Nominal Codes

6300                      6302                      6350                      6356                      6351                      6359

Town Clerk

Councillor

Councillor

Finance Use Only

**VAT Journals**

	DR		CR
2201 - vat	£	-	
Various		£	-

NB add additional NL's depending on monthly expenditure