

## **FALMOUTH TOWN COUNCIL**

Minutes of a meeting of the Finance and General Purposes Committee held virtually by Zoom on Monday 20th September 2021 at 6:00pm.

Present: Councillors J C Robinson (Chair), B M A Ross (Vice-Chair), S D Eva, D Clegg, D Evans BEM, A J Jewell CC, J Kirkham CC and Z Young.

Also Attending: Councillors K Edwards, A Rowe and J M Spargo and D W Saunby CC

In Attendance: A M Williams (Town Clerk)  
R N Thomas (Responsible Financial Officer)

### **F6562 APOLOGIES**

None received.

### **F6563 INTERESTS AND DISPENSATIONS**

None received.

### **F6564 MINUTES**

It was proposed by Councillor Eva, seconded by Councillor Ross and

**RESOLVED** that under the delegated powers agreed by the Council C5449 the Minutes of the meeting held on 23rd August 2021 be confirmed as a correct record of the proceedings and signed by the Chair.

### **F6565 GRANT APPLICATIONS**

1. The 2021/22 Grant Schedule was duly noted.
2. The Community Chest Fund Schedule was duly noted.

### **F6566 PROJECT AND GRANT UPDATES**

The Town Clerk and the RFO presented updates on the following:

1. Town Vitality Fund – the committee noted that funding of £135,000 had been received.
2. Welcome Back Fund – the RFO reported that following a recent meeting with Cornwall Development Company, evaluation of the Councils proposal resulted in certain items being out of scope with the remainder going forward for funding consideration. This was duly noted.
3. Swanvale Boardwalk - The RFO reported that this was complete and that the claim for CIL funding would be submitted. This was duly noted.
4. Ponsharden Cemeteries – Councillor Ross confirmed that the working party would shortly meet and it was duly noted that no update was available for the Ponsharden site.
5. Website – the RFO updated regarding the Communication Officers progress. This was duly noted.
6. Princess Pavilion

It was proposed by Councillor Robinson, seconded by Councillor Eva and

**RESOLVED** that under delegated powers agreed by the Council C5449 the Minutes of the meeting of the working party held on the 15th September 2021 be confirmed as a correct record of the proceedings and signed by the Chair.

Further it was noted that a mature tree had died and would need to be removed for public safety reasons.

7. Trescobeas - The working party had met and recommended that a consultation exercise be undertaken before the Council consider remedies for the repair of the 'pump' track. This was duly noted.
8. Kimberley Park Lodge – the Chair requested that the working party meet to discuss. This was duly noted.
9. Skatepark - the Town Clerk reported that the planning application had been submitted and that considerable funding would be required to deliver the additional access and road improvement works. The Working party would meet and consider additional promotion and funding sourcing. This was duly noted.

**F6567 PROCUREMENT POLICY REVIEW**

The Chair reported that she had recommended a review of the policy to enable preference for local and sustainable procurement. This would require changes to Financial Regulations and Standing Orders and she would report further on that.

**F6568 CCLA LOCAL AUTHORITIES PROPERTY FUND**

The Market Report and Dividend Yield Projection for August 2021 were received and duly noted.

**F6569 PUBLIC WORKD LOAN BOARD**

The Committee duly noted the update on guidance and terms.

**F6570 CHANGING PLACES**

The Council funding BID for Government support towards the installation of a Changing Places facility in Falmouth had been received and would form part of the Cornwall Council submission. Noted.

**F6571 FEES 2021/22**

Deferred.

**F6572 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2020/21**

The Committee noted that the external auditor had completed the evaluation of the return.

**F6573 2021-22 FORECAST**

The RFO presented the position as at the 31st August 2021. She responded to Councillor queries.

It was proposed by Councillor Robinson, seconded by Councillor Clegg and

**RESOLVED** that under the delegated powers agreed by the Council C5449 that the recommended budget virements contained therein be approved.

**F6574 FOUR-YEAR STRATEGIC PLAN**

Not available.

**F6575 ACCOUNTS AND PETTY CASH**

It was proposed by Councillor Ross, seconded by Councillor Kirkham and

**RESOLVED** that under the delegated powers agreed by the Council C5449 that the Accounts and Petty Cash Schedule for August 2021 be approved (attached)

**F6576 EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Ross, seconded by Councillor Kirkham and

**RESOLVED** that in view of the confidential nature of contractual matters and personal information it is advisable in the public interest that the press and public be excluded from the meeting.

**F6577 TOWN CLERK'S REPORT – PART II**

**(1) Cornwall Council - Leisure Consultation**

The Town Clerk reported that Cornwall Council would be undertaking a consultation regarding its contractors requested changes to the county leisure provision, that would likely have significant implications for the future operation of the Ships & Castles Leisure Centre.

**(2) Independent Internal Auditor**

It was proposed by Councillor Robinson, seconded by Councillor Eva and

**RESOLVED** that Hudson Accounting be appointed as the Council's internal auditor for a three year term.

**(3) 2022/23 Budget**

The 2022/23 budget setting process was underway. Councillors were requested to use further consider the 2021/22 year end forecast and the Four Year budget Plan and to notify the Chair and Responsible Financial Officer of draft budget requests and aspiration in a timely fashion to enable the draft budget to be presented to the next meeting of the Committee. This was duly noted.

There being no further business to transact the chair declared the meeting closed at 7.20pm.

Signed: ..... Date: .....

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
DD	Cornwall Council - Business rates August 2021- PO Building	21/22PO835	2,240.00	2,240.00	-	2,240.00
DD	Cornwall Council - Business rates August 2021 - Art Gallery	21/22PO836	1,393.00	1,393.00	-	1,393.00
DD	Cornwall Council - Business rates August 2021 - PO Building 1st Floor	21/22PO837	949.00	949.00	-	949.00
DD	Cornwall Council - Business rates August 2021 - Municipal Building	21/22PO838	707.00	707.00	-	707.00
DD	Cornwall Council - Business rates August 2021 - PO Building 2nd Flr	21/22PO839	619.00	619.00	-	619.00
DD	Cornwall Council - Business rates-August 2021-Cemetery Pennance Rd	21/22PO840	541.00	541.00	-	541.00
DD	Cornwall Council - Business rates August 2021-Cemetery Swanpool Rd	21/22PO841	266.00	266.00	-	266.00
DD	Cornwall Council - Business rates August 2021 - Kimberley park Lodge	21/22PO842	674.00	674.00	-	674.00
DD	Cornwall Council - Business Rates August 2021 - Mortuary	21/22PO843	290.00	290.00	-	290.00
DD	Cornwall Council - Business rates August 2021 - Quarry Car Park	21/22PO844	116.00	116.00	-	116.00
	Objective IT- 12xOffsite support/monitoring- July 21	21/22PO845	864.00	864.00	144.00	720.00
	Objective IT- 79xOffsite support/monitoring- July 21	21/22PO846	5,760.00	5,760.00	960.00	4,800.00
	<b>Total BACS</b>		<b>6,624.00</b>	<b>6,624.00</b>	<b>1,104.00</b>	<b>5,520.00</b>
BACS	Reach Maintenance - Christmas lights installment 5	21/22PO847	4,800.00	4,800.00	800.00	4,000.00
BACS	Jenny Richards- Benefits Advice Services - July 2021	21/22PO848	45.00	45.00	-	45.00
BACS	Intent Solutions-Set up etc Market Stalls- July 2021	21/22PO849	1,600.00	1,600.00	-	1,600.00
BACS	Sam Bradbury-Mable Maze/Bug Hotel-28&29July 2021	21/22PO850	300.00	300.00	-	300.00
DD	Argos- HP1000 wired mouse-general use	21/22PO851	20.11	20.11	3.35	16.76
19191	Cornwall Council- Bid Levy 21/05/21-31/03/2022 P/Pavilion	21/22PO852	248.12	248.12	-	248.12
19192	Visit England- Visitor attraction membership 01/08/21-31/07/2022	21/22PO853	495.64	495.64	82.61	413.03
	Greenham-Mini Jumbo toilet rolls - Princess Pavilion	21/22PO854	265.80	265.80	44.30	221.50
	Greenham-WC Set toilet brush & holder-Princess Pavilion	21/22PO855	41.41	41.41	6.90	34.51
	Greenham-Hand towels- Municipal Building	21/22PO856	91.66	91.66	15.28	76.38
	<b>Total BACS</b>		<b>398.87</b>	<b>398.87</b>	<b>66.48</b>	<b>332.39</b>
19194	Cornwall Council- Collect/deliver scooter for repair 13/07/21	21/22PO857	36.00	36.00	6.00	30.00
19193	R J Lawry-Flailing hedges 27/07/2021- Cemetery	21/22PO858	420.00	420.00	70.00	350.00
BACS	Martyn's Maintenance- Labour various sites 06/07-04/08/21	21/22PO859	3,330.00	3,330.00	-	3,330.00
BACS	Chubb-Attend/check/replace Fire extinguishers-P/Pavilion	21/22PO860	170.28	170.28	28.38	141.90
BACS	British Broadcast Audio (bba.media)-Mobile engage RHSSF	21/22PO861	4,000.00	4,000.00	-	4,000.00
19195	D&M Cleaning Services - extraction and ducting PP	21/22PO862	474.00	474.00	79.00	395.00
	TDS - assessment of grandstand compents and bill of quantities PP	21/22PO863	720.00	720.00	120.00	600.00
	TDS - Inspection and report retractable seating and R&M of same PP	21/22PO864	1,324.92	1,324.92	220.82	1,104.10
	<b>Total Cheque 19196</b>		<b>2,044.92</b>	<b>2,044.92</b>	<b>340.82</b>	<b>1,704.10</b>
19197	GMC Distribution - shop stock jewellery	21/22PO865	301.87	301.87	50.31	251.56
19198	Acrylic Design Watford Ltd - clear Acrylic Case - FAG	21/22PO866	446.28	446.28	74.38	371.90
BACS	Autograffiti - advisory sickers for road signs	21/22PO867	6.24	6.24	1.04	5.20
BACS	BG Electrical - Kimberley Park - Light repair and provision of spares	21/22PO868	48.00	48.00	8.00	40.00
BACS	Eve Bourrat - FAG Workshops held at Pavilion - flying objects	21/22PO869	150.00	150.00	-	150.00
	BHGS - Melcourt Playpark for Kimberley Park	21/22PO870	658.18	658.18	109.70	548.48
	BHGS - Permatex Ground Cover Preium Blue Grit - Gyllyngdune	21/22PO871	79.83	79.83	13.31	66.53
	<b>Total BACS</b>		<b>738.01</b>	<b>738.01</b>	<b>123.00</b>	<b>615.01</b>
	Chubb - annual extinguisher checks and replacements - Cemetery site	21/22PO872	35.70	35.70	5.95	29.75
	Chubb - annual extinguisher checks and replacements - OPO/MB/KP	21/22PO873	535.10	535.10	89.18	445.92
	<b>Total BACS</b>		<b>570.80</b>	<b>570.80</b>	<b>95.13</b>	<b>475.67</b>
BACS	Control Print - postcards for shop FAG	21/22PO874	240.00	240.00	40.00	200.00
	Datasharp - printing FAG/FTC - copies and scans - period end 5/7/21	21/22PO875	143.41	143.41	23.90	119.51
	Datasharp - printing FAG/FTC - copies and scans - period end 5/6/21	21/22PO876	149.96	149.96	24.99	124.97
	<b>Total BACS</b>		<b>293.37</b>	<b>293.37</b>	<b>48.90</b>	<b>244.48</b>
BACS	FFC - cost of kitchen at Pavilion July 2021	21/22PO877	7,632.73	7,632.73	1,272.12	6,360.61
	Jewson - JCB Hire Dumper 3 days from 21/07/21 - Trescobeas	21/22PO878	143.71	143.71	23.95	119.76
	Jewson - Hire of Plate Compactor - 3 days - Trescobeas	21/22PO879	100.32	100.32	16.72	83.60
	<b>Total BACS</b>		<b>244.03</b>	<b>244.03</b>	<b>40.67</b>	<b>203.36</b>
BACS	Jordan Withey Engineering - service plant/machinery 7 items	21/22PO880	282.50	282.50	-	282.50
	Penryn Plastics - 125mm union bracket black - OPO	21/22PO881	3.31	3.31	0.55	2.76
	Penryn Plastics - silicone/15mm hour union and seal rite - Toilets	21/22PO882	31.63	31.63	5.27	26.36
	<b>Total BACS</b>		<b>34.94</b>	<b>34.94</b>	<b>5.82</b>	<b>29.12</b>
BACS	Percomm - provison of Aruba switches and other IT network equip-PP	21/22PO883	11,205.84	11,205.84	1,867.64	9,338.20
BACS	Rajapack Ltd - postal Box B 120x100x80 - pack 50 - SHOP	21/22PO884	30.59	30.59	5.10	25.49
BACS	Source for Business - SWW - Fountain Moor - 29/4-21/7	21/22PO885	28.26	28.26	-	28.26
BACS	Source for Business - POW Toilets - 01/12/20-21/07/21	21/22PO886	9,444.32	9,444.32	-	9,444.32
BACS	Source for Business - Toilets Webber St - 08/10/20-29/07/21	21/22PO887	605.59	605.59	-	605.59
CR	Source for Business - Toilets Webber St - Credit again previous bills	21/22PO887a	- 1,108.86	- 1,108.86	-	- 1,108.86
BACS	Source for Business - Toilets KP - 22/4-29/7	21/22PO888	116.73	116.73	-	116.73
	Travis Perkins - Dulux Trade High Gloss - Shelters Seafont	21/22PO889	25.27	25.27	4.21	21.06
	Travis Perkins - 4 Trade Pt 2 Diaphragm washer - TOILETS	21/22PO890	1.73	1.73	0.29	1.44
	Travis Perkins - Dulux Trade Undercoat White - seafont shelters	21/22PO891	22.64	22.64	3.77	18.87
	<b>Total BACS</b>		<b>49.64</b>	<b>49.64</b>	<b>8.27</b>	<b>41.37</b>
BACS	Tyrefinders - WK15SZV - 4 x tyres	21/22PO892	230.16	230.16	38.36	191.80
BACS	V&A - prep of loan items for FAG exhibition Foxes of Falmouth	21/22PO893	429.00	429.00	71.50	357.50
	Npower - Charges 1-31/7/21 - Pavilion Café	21/22PO894	1,086.74	1,086.74	181.12	905.62
	Npower - Charges 1-31/7/21 - Pavilion Theatre	21/22PO895	264.74	264.74	12.61	252.13
	<b>Total cheque 19199</b>		<b>1,351.48</b>	<b>1,351.48</b>	<b>193.73</b>	<b>1,157.75</b>
19200	WaterPlus - Former Mortuary building - 07/7-07/08	21/22PO896	38.11	38.11	6.35	31.76
BACS	Harbron Home Improvements-Interim pre-finish payment-Boardwalk	21/22PO897	10,000.00	10,000.00	-	10,000.00
19201	R James-Reinstein - Essay/interview- Unholy Trinity-C/Service	21/22PO898	300.00	300.00	50.00	250.00
	<b>Total</b>		<b>76,511.57</b>	<b>76,511.57</b>	<b>6,580.97</b>	<b>69,930.60</b>

**FALMOUTH TOWN COUNCIL**

Month Aug-21  
Meeting Date 20/09/2021

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
BACS Opus Energy- Electricity 08/07-07/08/2021-Mortuary	21/22PO899	93.31	93.31	4.44	88.87
DD Total G&P-Gas 30/06-31/07/21- Princess Pavilion	21/22PO900	85.96	85.96	4.09	81.87
CC IONOS- website-imagedelivery.co.uk	21/22PO901	37.08	37.08	6.18	30.90
BACS R Thomas- Refund re SWW Conect plantroom CSCP	21/22PO902	2,201.60	2,201.60	418.60	1,783.00
BACS R Gates-Car parking/congestion charge/fuel-London G7	21/22PO903	164.08	164.08	-	164.08
BACS Bass12-Street performers- 10th-11th Aug 21/Red Arrows	21/22PO904	350.00	350.00	-	350.00
Booths Print-150xA3 Childrens Activity Sheets-C/Service	21/22PO905	99.60	99.60	16.60	83.00
Booths Print-6xStay safe-Covid19. Gaming sign-Town Team	21/22PO906	283.20	283.20	47.20	236.00
<b>Total BACS</b>		<b>382.80</b>	<b>382.80</b>	<b>63.80</b>	<b>319.00</b>
BACS Greenham-Citrus soap/wash liquid/mini jumbo-Toilets	21/22PO907	624.86	624.86	104.14	520.72
BACS Howdens-Wood/hinges/handle-Server room Pavilion	21/22PO908	233.71	233.71	38.95	194.76
DD BT-Phone/Broadband/Mobile-rc 01-30/06/2021	21/22PO909	471.52	471.52	78.59	392.93
DD BT-Phone/Broadband/Mobile-rc 19/02-30/06/2021	21/22PO910	1,098.12	1,098.12	183.02	915.10
DD British Gas-Electricity 04/07-04/08/2021-Webber St Toilets	21/22PO911	21.09	21.09	1.00	20.09
19202 Clean Ice Ltd- Ice machine clean-hygiene assess-Pavilion	21/22PO912	108.00	108.00	18.00	90.00
CC Medisave-Zidac hand gel x6 -General Town-COVID	21/22PO913	151.13	151.13	25.19	125.94
CC Microsoft-365 Business Basic sp 15/08-14/09/2021	21/22PO914	7.60	7.60	-	7.60
CC Dropbox Plus- 10/08/21-10/08/22-R Gates	21/22PO915	95.88	95.88	15.98	79.90
CC NALC-Evenbrite- Levelling up the environment(2xcouncillors/Sarah W)	21/22PO916	116.79	116.79	19.47	97.33
CC Falmouth Garden Centre-Rose for Cemetery	21/22PO917	15.00	15.00	-	15.00
CC NALC-Evenbrite-Future Communities 2021	21/22PO918	64.49	64.49	10.75	53.74
CC Amazon- Bic pen black pens - Admin	21/22PO919	4.44	4.44	0.74	3.70
CC Radmore & Tucker-Stihl FS 460 C-EM Petrol Clearing Saw	21/22PO920	818.00	818.00	136.33	681.67
CC Eureka- GDPR Compliant Business Accident Book-Pavilion	21/22PO921	5.82	5.82	0.97	4.85
CC Amazon-Keybaord/Samsung case/iphone cases	21/22PO922	160.84	160.84	26.79	134.05
CC Amazon- iPhone cable-General	21/22PO923	22.47	22.47	3.75	18.73
CC NALC-Evenbrite-Future Communities 2021-Clr B Ross	21/22PO924	64.49	64.49	10.75	53.74
CC Broadband Buyer.com-Seagate hard drive-Image Delivery	21/22PO925	1,158.64	1,158.64	193.11	965.53
CC NALC-Evenbrite-The Future of our High Streets-Clr J Kirkham	21/22PO926	38.93	38.93	-	38.93
CC Portal Plan Quest-Planning App-Dracaena	21/22PO927	145.00	145.00	4.67	140.33
CC Booking.com-Mount Hotel Wolverhampton-N Rigby Funded Art	21/22PO928	90.68	90.68	4.32	86.36
CC The Sanitiser Station-Pelican Pumps x 30-General Town	21/22PO929	255.00	255.00	42.50	212.50
DD Bank of Ireland-Fee notification 05/07-04/08/2021	21/22PO930	17.66	17.66	-	17.66
DD Citrus HR- Membership 15/08-14/09/2021	21/22PO931	138.00	138.00	23.00	115.00
DD Allstar-Fuel 05-12/08/2021-Various sites	21/22PO932	364.77	364.77	60.79	303.98
DD AMS- FML Lease contract-Town M Team	21/22PO933	36.00	36.00	6.00	30.00
DD British Gas-Electricity-02/07-01/08/2021-Kimberley Park	21/22PO934	121.31	121.31	5.77	115.54
19203 British Gas-Electricity-01-31/07/2021-Library MB	21/22PO935	221.78	221.78	10.56	211.22
DD British Gas-Electricity-02/07-01/08/2021-Swanpool Toilets	21/22PO936	80.93	80.93	3.85	77.08
DD British Gas-Electricity-02/07-01/08/2021-POW Pier Toilets	21/22PO937	107.70	107.70	5.12	102.58
DD British Gas-Electricity-23/06-22/07/2021-The Moor	21/22PO938	14.47	14.47	0.68	13.79
DD British Gas-Electricity-25/06-24/07/2021-K/Park 3phase	21/22PO939	14.68	14.68	0.69	13.99
DD British Gas-Electricity-24/06-23/07/2021-Gilly Beach Toilets	21/22PO940	119.11	119.11	5.67	113.44
DD BT-Phone/broadband/mobile-rc01-31/07/2021	21/22PO941	600.48	600.48	100.08	500.40
DD Sage-Automated Pensions PDX	21/22PO942	281.98	281.98	46.99	234.99
CC Booking.com-Crown & Mitre-Funded Art -Natalie Rigby	21/22PO943	64.80	64.80	3.09	61.71
DD Allstar- Fuel 19-30/07/2021-various sites	21/22PO944	583.72	583.72	97.29	486.43
DD Argos- Logitech wireless MK270-General	21/22PO945	23.98	23.98	3.99	19.99
DD Total G&P-Electricity-01-31/07/2021-K/Park Lodge	21/22PO946	26.48	26.48	1.27	25.21
Total G&P-Electricity-01-31/07/2021-CofE Chapel	21/22PO947	83.59	83.59	3.99	79.60
Total G&P-Electricity-01-31/07/2021-Feeder Pillar adj bench	21/22PO948	39.60	39.60	1.89	37.71
Total G&P-Electricity-01-31/07/2021-Non-Conformist Chapel	21/22PO949	108.83	108.83	5.19	103.64
Total G&P-Electricity-01-31/07/2021-Feeder pillar os PO	21/22PO950	13.77	13.77	0.66	13.11
Total G&P-Electricity-04/07-03/08/2021-M/Building site 2	21/22PO951	275.80	275.80	13.14	262.66
Total G&P-Electricity-04-30/07/2021-M/Building	21/22PO952	173.02	173.02	8.24	164.78
DD EE-Mobile phone plan -August 2021	21/22PO953	88.63	88.63	3.36	85.27
DD EE-Mobile Phone plan-July 2021	21/22PO954	85.36	85.36	0.63	84.73
DD CNG Energy Ltd- Gas -July 2021-K/Park Lodge	21/22PO955	1.30	1.30	0.06	1.24
DD G4S-Collections - July 21- Information Service	21/22PO956	7.20	7.20	1.20	6.00
DD G4S-Collections - Sept 2021- Information Service	21/22PO957	104.40	104.40	17.40	87.00
DD G4S-Collections- missed services- Information Service	21/22PO958	52.20	52.20	8.70	43.50
BACS Booth Print- 100xA3 Children's activity sheets-C/Services	21/22PO959	74.40	74.40	12.40	62.00
BACS R Thomas- Reimbursement Dell Keyboard/screen	21/22PO960	527.66	527.66	87.94	439.72
BACS CALC-Finance 4 Councillors-Dean Evans	21/22PO961	36.00	36.00	6.00	30.00
BACS SLCC-National Conference 2021- M Williams	21/22PO962	120.00	120.00	20.00	100.00
BACS Duchy Alarms-Intruder Alarms-Princess Pavilion	21/22PO963	78.00	78.00	13.00	65.00
CC Microsoft-365 Business Basic sp 21/04-20/05/2021 Mssed	21/22PO964	72.20	72.20	-	72.20
CC I&I IONOS ltd - hosting image delivery 16/6-16/07	21/22PO965	37.08	37.08	6.18	30.90
DD Cornwall Council - Falmouth Library - NDBR - August	21/22PO966	1,762.75	1,762.75	-	1,762.75
Passmore Cleaning-Clean PO/MB/Library/Atherton-July 21	21/22PO967	3,411.36	3,411.36	568.56	2,842.80
Passmore Cleaning-Toilets/Building-Pavilion- July 21	21/22PO968	1,242.00	1,242.00	207.00	1,035.00
Passmore Cleaning-Toilet cover - July 21	21/22PO969	811.44	811.44	135.24	676.20
Passmore Cleaning-Foggingetc Toilets/Touch points Old PO-July 21	21/22PO970	1,872.72	1,872.72	312.12	1,560.60
<b>Total BACS</b>		<b>7,337.52</b>	<b>7,337.52</b>	<b>1,222.92</b>	<b>6,114.60</b>
19204 Arkell & Hurcombe- Plaque/inscription etc- Burial	21/22PO971	227.70	227.70	37.95	189.75
Penryn Plastics- Acrylic sheet cut to size - Server room-Pavilion	21/22PO974	35.88	35.88	5.98	29.90
Penryn Plastics- Felxi duct - Server room - Pavilion	21/22PO975	8.74	8.74	1.46	7.28
<b>Total BACS</b>		<b>44.62</b>	<b>44.62</b>	<b>7.44</b>	<b>37.18</b>
		<b>88,139.85</b>	<b>88,139.85</b>	<b>7,970.00</b>	<b>80,169.85</b>

**FALMOUTH TOWN COUNCIL**

Month Aug-21  
Meeting Date 20/09/2021

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at the above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
BACS Edge IT System Ltd- Epitaph 3rd yr of 5 contract services	21/22PO972	680.40	680.40	113.40	567.00
BACS Plumbase- Ball valve/sanitary silicone- Pavilion	21/22PO973	8.85	8.85	1.48	7.38
BACS Plymouth Citybus- Service 67 - August 2021	21/22PO976	1,528.56	1,528.56	-	1,528.56
Travis Perkins- Fire panel/packers/drill bit-Server Rm-Pavilion	21/22PO977	336.80	336.80	56.13	280.67
Travis Perkins-CLS profile-Server room- Pavilion	21/22PO978	230.40	230.40	38.40	192.00
Travis Perkins-Wood screw/CLS profile-Server Room Pavilion	21/22PO979	106.57	106.57	17.76	88.81
<b>Total BACS</b>		<b>673.77</b>	<b>673.77</b>	<b>112.30</b>	<b>561.48</b>
19205 National Trust Images- Photo Library Arthur Exhibit-AG	21/22PO980	138.00	138.00	23.00	115.00
BACS Octopus - Receipt bks/DL Envelopes/Letter Opener	21/22PO981	200.39	200.39	33.40	166.99
BACS Purchase Power-Pitney Bowes-Service contract Franking machine	21/22PO982	317.94	317.94	52.99	264.95
BACS Blue Flame- Programmer/sundries-Library Boiler M/Building	21/22PO983	1,229.59	1,229.59	204.93	1,024.66
BACS BG Electrical- Install power distribution board etc - Church St C/Park	21/22PO984	15,634.80	15,634.80	2,605.80	13,029.00
BACS HMRC PAYE- August 2021	21/22PO985	5,621.07	5,621.07	-	5,621.07
BACS HMRC NI- August 2021	21/22PO986	9,764.95	9,764.95	-	9,764.95
BACS HMRC Student Loans -August 2021	21/22PO987	159.00	159.00	-	159.00
<b>Total BACS</b>		<b>15,545.02</b>	<b>15,545.02</b>	<b>-</b>	<b>15,545.02</b>
BACS Pensions Contributions - August 2021	21/22PO988	15,340.00	15,340.00	-	15,340.00
BACS Pensions Contributions - 5 of 12	21/22PO989	900.00	900.00	-	900.00
<b>Total BACS</b>		<b>16,240.00</b>	<b>16,240.00</b>	<b>-</b>	<b>16,240.00</b>
BACS Standard Life AVC	21/22PO990	65.00	65.00	-	65.00
BACS Unison Membership Fees	21/22PO991	81.75	81.75	-	81.75
Net Salaries - Aug 2021	21/22PO992	57,519.07	57,519.07	-	57,519.07
DD Trade-Screwfix-Dewalt boots 10/shorts-J Wilkinson TMT	21/22PO993	74.98	74.98	3.33	71.65
DD Trade-B&Q-Sandtex Cornish Cream-A.Shelter/Dewalt Knee pads-K Shanly	21/22PO994	73.00	73.00	12.16	60.84
BACS Jewson-GS7 Panels 48 panels x31 days hire- July 21	21/22PO995	138.24	138.24	23.04	115.20
19206 Fleet- Rubber handle pitchmarker - Dracaena	21/22PO996	7.20	7.20	1.20	6.00
BACS Denmans-Crompton lights-Chapel	21/22PO997	26.47	26.47	4.41	22.06
BACS Clear-flow - Jetting 26/07/2021- Gylly Beach Toilets	21/22PO998	174.00	174.00	29.00	145.00
Greenham-Soap/towels/sacks-Toilets. Barrier Fencing-Cemetery	21/22PO999	587.32	587.32	97.88	489.44
Greenham-Wash liq/tissue/Reosan/Jumbo/liners etc-Toilets	21/22PO1000	619.89	619.89	103.32	516.58
Greenham-Caddy liners -Toilets	21/22PO1001	4.20	4.20	0.70	3.50
Greenham-Foam soap/tissue/jumbo tissue-Toilets	21/22PO1002	778.82	778.82	129.81	649.01
Greenham-Mini Jumbo - Toilets	21/22PO1003	531.60	531.60	88.60	443.00
Greenham-WC set toilet brush holder/Mini jumbo-Toilets	21/22PO1004	874.31	874.31	145.72	728.59
<b>Total BACS</b>		<b>3,387.74</b>	<b>3,387.74</b>	<b>564.62</b>	<b>2,823.12</b>
BACS Jordan Withey-Mower/deck/Kubota repairs -machinery TMT	21/22PO1005	1,330.50	1,330.50	-	1,330.50
BACS Harbron - Completion of boardwalk final payment	21/22PO1006	27,965.60	27,965.60	4,660.93	23,304.67
CC Zoom - RG - annual subscription renewal 22/03/2021	21/22PO1007	119.90	119.90	-	119.90
DD PWLB - pyt 14 of 60	21/22PO1008	60,307.29	60,307.29	-	60,307.29
CC Microsoft 365 Business Basic subs- sp 01/08/21-31/07/22	21/22PO1009	136.80	136.80	-	136.80
CC Amazon-Q Connect 26/6 staples - Admin	21/22PO1010	4.75	4.75	0.79	3.96
CC Cornwall Council-License Red Arrows Tens	21/22PO1011	21.00	21.00	-	21.00
BACS Travis Perkins - Screws/Hinge/padlock etc-Plant Room CSCP	21/22PO1012	109.77	109.77	18.30	91.48
BACS J Brodie Luke-Digger hire-July 21-Cem/Lambs Lane	21/22PO1013	1,028.39	1,028.39	168.11	860.28
BACS Jewson-XH Anti Climb Panel 24x31 days-Goal mouths Dracaena	21/22PO1014	230.40	230.40	38.40	192.00
CC Sanitiser Station- Pelican Pumps (increase of order)-COVID	21/22PO1015	162.00	162.00	27.00	135.00
CC Amazon-Dell J60J5 battery for Latitude E7470 laptop	21/22PO1016	79.99	79.99	13.33	66.66
BACS Ellis Whittam-Legionella risk assessment-Pavilions	21/22PO1017	1,614.00	1,614.00	269.00	1,345.00
BACS Travis Perkins-Dulux undercoat bril-white-Shelters Seafront	21/22PO1018	24.86	24.86	4.14	20.72
Greenham-Rollins rake - Town M Team	21/22PO1019	27.84	27.84	4.64	23.20
Greenham- Gloves/soap/Reosan/Mophead/roll-Toilets	21/22PO1020	786.96	786.96	131.16	655.80
Greenham- Citrus foam soap - Toilets	21/22PO1021	16.15	16.15	2.69	13.46
Greenham- Slimroll hand towel dispenser-Pavilions	21/22PO1022	0.07	0.07	0.01	0.06
Greenham-Slimroll hand towel- Toilets	21/22PO1023	91.66	91.66	15.28	76.38
Greenham-Reosan -Toilets	21/22PO1024	7.39	7.39	1.23	6.16
Greenham-Hand soap/tissue/roll- Toilets	21/22PO1025	778.82	778.82	129.80	649.02
<b>Total BACS</b>		<b>1,676.59</b>	<b>1,676.59</b>	<b>279.43</b>	<b>1,397.16</b>
BACS Clear-flow - Jetting 24/08/2021- Castle Toilets	21/22PO1026	135.00	135.00	22.50	112.50
BACS Hormann Architects- Survey site/drawings etc-Boardwalk	21/22PO1027	1,435.00	1,435.00	-	1,435.00
BACS Sam Pascoe - Painting tables/wedding prep -Pavilions	21/22PO1028	350.00	350.00	-	350.00
BACS Jo Lumber-Summer Term 2021 Wokshops/Activities-C/Service	21/22PO1029	1,080.00	1,080.00	-	1,080.00
BACS Sam Bradbury- Library Reading Challenge 5th & 12th August	21/22PO1030	300.00	300.00	-	300.00
BACS Booths Print- 5,000 Neighbourhood plan Leaflets	21/22PO1031	317.00	317.00	-	317.00
BACS DataSharp-Digital print costs- Art Gallery/Admin	21/22PO1032	147.02	147.02	24.50	122.52
BACS Autograffiti-Blk on Ylw Road Stickers-Tour of Britain road signs	21/22PO1033	15.60	15.60	2.60	13.00
BACS The Cornish Store- 51 ties embroidered with Town Crest	21/22PO1034	581.40	581.40	96.90	484.50
<b>CLOSED</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
		<b>300,368.23</b>	<b>300,368.23</b>	<b>17,266.12</b>	<b>283,102.11</b>

## FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Aug-21

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Post	Civic	Toilet	Cemetery R/R	Cemetery Misc	MB	Stat	PO Building	Events	Sundry Items	Running Balance	
Code	OB	VAT	Net				ME	CP	P	C	T	CR	CM	MB	S	PB	E	SI		
02/08/2021	1.15		1.15	616	ME		1.15	-	-	-	-	-	-	-	-	-	-	-	-	199.56
02/08/2021	0.35		0.35	616	PB		-	-	-	-	-	-	-	-	-	0.35	-	-	-	198.06
03/08/2021	22.50		22.50	617	S		-	-	-	-	-	-	-	-	22.50	-	-	-	-	175.56
04/08/2021	7.40		7.40	618	T		-	-	-	-	7.40	-	-	-	-	-	-	-	-	168.16
10/08/2021	1.15		1.15	619	me		1.15	-	-	-	-	-	-	-	-	-	-	-	-	167.01
11/08/2021	4.60		4.60	620	E		-	-	-	-	-	-	-	-	-	-	4.60	-	-	162.41
12/08/2021	0.85		0.85	621	me		0.85	-	-	-	-	-	-	-	-	-	-	-	-	161.56
13/08/2021	6.30		6.30	622	me		6.30	-	-	-	-	-	-	-	-	-	-	-	-	155.26
13/08/2021	21.98		21.98	623	SI		-	-	-	-	-	-	-	-	-	-	-	21.98	-	133.28
16/08/2021	21.65		21.65	624	si		-	-	-	-	-	-	-	-	-	-	-	21.65	-	111.63
19/08/2021	5.64		5.64	625	CM		-	-	-	-	-	-	5.64	-	-	-	-	-	-	105.99
20/08/2021	3.50		3.50	626	ME		3.50	-	-	-	-	-	-	-	-	-	-	-	-	102.49
20/08/2021	4.00		4.00	627	me		4.00	-	-	-	-	-	-	-	-	-	-	-	-	98.49
23/08/2021	9.00		9.00	628	T		-	-	-	-	9.00	-	-	-	-	-	-	-	-	89.49
25/08/2021	1.15		1.15	629	ME		1.15	-	-	-	-	-	-	-	-	-	-	-	-	88.34
27/08/2021	4.85		4.85	630	me		4.85	-	-	-	-	-	-	-	-	-	-	-	-	83.49
31/08/2021	1.15		1.15	631	me		1.15	-	-	-	-	-	-	-	-	-	-	-	-	82.34
31/08/2021	3.20		3.20	632	CM		-	-	-	-	-	-	3.20	-	-	-	-	-	-	79.14
CLOSED			-				-	-	-	-	-	-	-	-	-	-	-	-	-	79.14
	<b>120.42</b>	<b>0.00</b>	<b>120.42</b>				120.42	<b>24.10</b>	-	-	-	<b>16.40</b>	-	<b>8.84</b>	-	<b>22.50</b>	<b>0.35</b>	<b>4.60</b>	<b>43.63</b>	

Nominal Codes

5030      5017      5010      5408      5303      5610      5695      5220      5012      5352      5457      5030

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

	DR	CR
2201 - vat	£ -	
Various		£ -

NB add additional NL's depending on monthly expenditure

## FALMOUTH ART GALLERY PETTY CASH SCHEDULE

Period: August 21

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Opening Bal	Exhibition Cost	Postage	Consumables	Workshops	Stationery	Seminar Expenses	Gallery Equipment	Running Balance
Code	Opening Bal						EC	P	C	W	S	SE	GE	260.02
02/08/2021	35.03		35.03	3528	SE		-	-	-	-	-	35.03	-	224.99
03/08/2021	5.30		5.30	3,529	P		-	5.30	-	-	-	-	-	219.69
03/08/2021	12.70		12.70	3,530	w		-	-	-	12.70	-	-	-	206.99
03/08/2021	12.98		12.98	3,531	c		-	-	12.98	-	-	-	-	194.01
03/08/2021	4.00		4.00	3,532	c		-	-	4.00	-	-	-	-	190.01
03/08/2021	6.90		6.90	3,533	c		-	-	6.90	-	-	-	-	183.11
03/08/2021	0.85		0.85	3,534	c		-	-	0.85	-	-	-	-	182.26
03/08/2021	14.10		14.10	3,535	ec		14.10	-	-	-	-	-	-	168.16
03/08/2021	4.70		4.70	3,536	c		-	-	4.70	-	-	-	-	163.46
17/08/2021	3.50		3.50	3,537	w		-	-	-	3.50	-	-	-	159.96
17/08/2021	2.58		2.58	3,538	c		-	-	2.58	-	-	-	-	157.38
17/08/2021	6.05		6.05	3,539	c		-	-	6.05	-	-	-	-	151.33
17/08/2021	4.25		4.25	3,540	c		-	-	4.25	-	-	-	-	147.08
17/08/2021	5.10		5.10	3,541	c		-	-	5.10	-	-	-	-	141.98
31/08/2021	2.90		2.90	3,542	c		-	-	2.90	-	-	-	-	139.08
31/08/2021	15.00		15.00	3,543	ge		-	-	-	-	-	-	15.00	124.08
31/08/2021	5.60		5.60	3,544	c		-	-	5.60	-	-	-	-	118.48
<b>CLOSED</b>			-				-	-	-	-	-	-	-	118.48
	<b>141.54</b>					141.54	<b>14.10</b>	<b>5.30</b>	<b>55.91</b>	<b>16.20</b>	<b>-</b>	<b>35.03</b>	<b>15.00</b>	
<b>Nominal Codes</b>							<b>5815</b>	<b>5804</b>	<b>5808</b>	<b>5818</b>	<b>5805</b>	<b>5817</b>	<b>5819</b>	

Town Clerk

Councillor

Councillor

Finance Use Only

**VAT Journals**

	DR		CR
2201 - vat	£	-	
5818 - NL		£	-

NB add additional NL's depending on monthly expenditure