

FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held virtually by Zoom on Monday 23rd August 2021 at 6:00pm.

Present: Councillors J C Robinson (Chair), B M A Ross (Vice-Chair), S D Eva (to point mentioned), D Clegg, D Evans BEM, A J Jewell CC, J Kirkham CC and Z Young.

In Attendance: A M Williams (Town Clerk)
R N Thomas (Responsible Financial Officer)
D Saunby CC
Councillor J Spargo

F6550 APOLOGIES

None received.

F6551 INTERESTS AND DISPENSATIONS

None received.

F6552 MINUTES

It was proposed by Councillor Eva, seconded by Councillor Jewell and

RESOLVED that under the delegated powers agreed by the Council C5449 the Minutes of the meeting held on 12th July 2021 be confirmed as a correct record of the proceedings and signed by the Chair.

F6553 GRANT APPLICATIONS

- 1 The 2021/22 Grant Schedule was duly noted.
- 2 The Community Chest Fund Schedule was duly noted.
- 3 The letter of thanks for grant funding from the Falmouth Golf Club was duly received.

The Committee discussed the grant payment requirement in existing terms and conditions.

It was proposed by Councillor Young, seconded by Councillor Ross and

RESOLVED that under the delegated powers agreed by the Council C5449 the Council's grant award terms and conditions be reviewed ahead of the budget setting process.

F6554 PROJECT AND GRANT UPDATES

The Town Clerk and the RFO presented updates on the following:

- 1 Town Vitality Fund – the committee noted that an administration body was being set with a specific terms of reference and the Council will input to this.
- 2 Welcome Back Fund – Generic notification received confirming that the Councils BID had been received – this was duly noted.
- 3 Swanvale Boardwalk - Nearing completion with opening event due to take place at 2:00pm on the 4th September 2021 – this was duly noted.
- 4 Ponsharden Cemeteries – noted that no update was available.

- 5 Website – the Council had now appointed its new Communication Officer, Donna Sharp who had already been tasked with moving forward this matter. This was duly noted.
- 6 Princess Pavilion – a working party were due to meet on the afternoon of the 25th August 2021 and a report would be submitted to the next meeting of the committee. This was duly noted
- 7 Trescobeas - Lengthy discussions between attendees and Committee Members took place. The recent trialled repair of the surface had not been successful and it was now necessary to close the track as the Councils inspection officer has assessed it as being unfit for use. Councillor SD Eva left the meeting.

It was proposed by Councillor Evans, seconded by Councillor Young and

RESOLVED that under the delegated powers agreed by the Council C5449 the Council's arrange a meeting of the Trescobeas Working Party so that the option for this site can be considered.

- 8 Kimberley Park Lodge – no report available.

F6555 CCLA LOCAL AUTHORITIES PROPERTY FUND

The Market Reports for June and July 2021 and current valuations were received and duly noted.

F6556 LOCAL GOVERNMENT FUNDING

The Committee duly noted the contents of the presentation slides received from Cornwall Council.

F6557 CHANGING PLACES

The Committee noted that Cornwall Council were putting together a team to look at the submission of a funding BID for Government support towards the installation of additional Changing Places facilities in Cornwall.

F6558 FEES 2021/22

Deferred.

F6559 BUS SHELTERS

In the absence of a report this matter was deferred.

F6560 COUNCIL FACILITIES

It was noted the Council had not received any significant increase in meeting room enquiries.

F6561 ACCOUNTS AND PETTY CASH

It was proposed by Councillor Ross, seconded by Councillor Kirkham and

RESOLVED that under the delegated powers agreed by the Council C5449 that the Accounts and Petty Cash Schedule for July 2021 be approved (attached)

Signed: Date:

FALMOUTH TOWN COUNCIL

Month Jul-21
Meeting Date 23/08/2021

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
CC	Amazon- Clear Tape/Notebooks-Admin	21/22P0539	15.03	15.03	2.51	12.53
CC	Amazon- HB Pencils - Art Gallery	21/22P0540	5.37	5.37	0.90	4.48
CC	Microsoft Azure-Pay-as-you-go 02/05-01/06/21	21/22P0541	129.80	129.80	-	129.80
CC	Microsoft Enterpris Mobility & Security sp 24/06-23/07/21	21/22P0542	291.20	291.20	-	291.20
CC	Microsoft 365 Business Basic sp 21/06-20/07/21	21/22P0543	72.20	72.20	-	72.20
CC	Microsoft 365 Business Premium sp 01-30/06/21	21/22P0544	105.70	105.70	-	105.70
BACS	BG Electrical - Supply fit etc 3phase distribution-The Moor	21/22P0545	3,819.60	3,819.60	636.60	3,183.00
BACS	Cornwall ALC- Membership 2021/22 CALC/NALC	21/22P0546	3,699.09	3,699.09	395.66	3,303.43
BACS	Fire Safety Cornwall-Weekly fire safety visist-Old PO, M/B	21/22P0547	660.00	660.00	-	660.00
BACS	Hawkins Motors-MOT on AK07SYW- TMT Vehicle	21/22P0548	467.90	467.90	70.48	397.42
BACS	Hudson Accounting- 2020/21 Year End Audits	21/22P0549	1,125.00	1,125.00	-	1,125.00
19168	Meaco- RxPiUp upgrade/1yr cloud hosting- Collection Manage AG	21/22P0550	594.00	594.00	99.00	495.00
BACS	Moor News - Local newspapers 06/03-19/06/2021-Admin	21/22P0551	39.30	39.30	-	39.30
BACS	Owl Locksmiths - Repair library office door lock	21/22P0552	114.00	114.00	19.00	95.00
19169	Somerset West and Taunton-Bedding plants/baskets-K/P and GG	21/22P0553	13,427.82	13,427.82	2,237.97	11,189.85
BACS	SWW- Water/sewerage 09/03-07/06/21-Swanpool Toilets	21/22P0554	834.15	834.15	-	834.15
BACS	Swashbuckling - Extra performers June 21 -RHSSF	21/22P0555	2,610.00	2,610.00	-	2,610.00
BACS	Travis Perkins-Screws/tape/trowel etc- Kimberley Park	21/22P0556	99.05	99.05	16.51	82.54
BACS	Jordan Withey Engr-Kabuta F3680 service & Repairs-K/Park	21/22P0557	339.37	339.37	-	339.37
BACS	Xgraphica- Postcards/Advert/posters-AG/CS	21/22P0558	820.00	820.00	-	820.00
CC	Amazon - Round red reflector packs - Planters RHSFF	21/22P0559	204.30	204.30	34.05	170.25
BACS	Passmore Cleaning- Cleaning of various areas - Pavilion	21/22P0560	1,159.20	1,159.20	193.20	966.00
BACS	Sam Bradbury- Automata school w/shop 17/0/21	21/22P0561	120.00	120.00	-	120.00
19170	Charles Heykoop- 30xcards for shop stock Art Gallery	21/22P0562	39.00	39.00	-	39.00
19165	Arkell & Hurcombe - Plaque etc - Powell	21/22P0563	356.52	356.52	59.42	297.10
19166	Ingram Publisher Services- Kurt Jackson's Sea-shop stock AG	21/22P0564	65.91	65.91	-	65.91
19167	Space Engineering- Boiler Service Packs - Pavilion	21/22P0565	1,682.40	1,682.40	280.40	1,402.00
	Total G&P-Electricity 01-31/05/21-CofE Chapel	21/22P0566	84.93	84.93	4.05	80.88
	Total G&P-Electricity 01-31/05/21 - The Park Lodge KP	21/22P0567	21.67	21.67	1.04	20.63
	Total G&P-Electricity 01-31/05/21-Feeder pillar o/s PO	21/22P0568	20.01	20.01	0.96	19.05
	Total G&P-Electricity 04-21/05/21-M/Building site 2	21/22P0569	108.70	108.70	5.18	103.52
	Total G&P-Electricity 04-21/05/21- M/Building	21/22P0570	54.10	54.10	2.58	51.52
	Total G&P-Electricity 01-31/05/21-Chapel Non-Conformist	21/22P0571	193.78	193.78	9.23	184.55
	Total G&P-Electricity 01-31/05/21-Feeder Pillar adj bench	21/22P0572	27.70	27.70	1.32	26.38
DD	Sage- Office 365/payroll support - Admin 01-30/04/21	21/22P0573	274.20	274.20	45.70	228.50
DD	EE- Mobile phone plan 09/05-08/06/21	21/22P0574	86.60	86.60	14.43	72.17
DD	EE- Mobile phone plan 09/04-08/05/21	21/22P0575	84.60	84.60	14.10	70.50
DD	EE- Mobile phone plan 09/06-08/07/21	21/22P0576	85.33	85.33	14.22	71.11
DD	Cornwall Council - Business rates (Date) 2021- PO Building	21/22P0577	2,240.00	2,240.00	-	2,240.00
DD	Cornwall Council - Business rates (Date) 2021 - Art Gallery	21/22P0578	1,393.00	1,393.00	-	1,393.00
DD	Cornwall Council - Business rates (Date) 2021 - PO Building 1st Floor	21/22P0579	949.00	949.00	-	949.00
DD	Cornwall Council - Business rates (Date) 2021 - Municipal Building	21/22P0580	707.00	707.00	-	707.00
DD	Cornwall Council - Business rates (Date) 2021 - PO Building 2nd Floor	21/22P0581	619.00	619.00	-	619.00
DD	Cornwall Council - Business rates-(Date) 2021-Cemetery Pennance Rd	21/22P0582	541.00	541.00	-	541.00
DD	Cornwall Council - Business rates (Date) 2021-Cemetery Swanpool Rd	21/22P0583	266.00	266.00	-	266.00
DD	Cornwall Council - Business rates (Date) 2021 - Kimberley park Lodge	21/22P0584	674.00	674.00	-	674.00
DD	Cornwall Council - Business Rates (Date) 2021 - Mortuary	21/22P0585	290.00	290.00	-	290.00
DD	Cornwall Council - Business rates (Date) 2021 - Quarry Car Park	21/22P0586	116.00	116.00	-	116.00
BACS	Martyn's Maintenance- Labour 02/06-05/07/2021-Pavilion	21/22P0587	3,211.96	3,211.96	-	3,211.96
BACS	Harbron Home- 20% on commencement - Boardwalk	21/22P0588	15,186.24	15,186.24	-	15,186.24
	Infinitus- Key holding-Pavilions. Alarm response-M/B 30/06-June	21/22P0589	61.20	61.20	10.20	51.00
	Infinitus- Key holding-M/B/PO. Alarm response-M/B-26/06x2	21/22P0590	122.40	122.40	20.40	102.00
	Infinitus- Town Marshals June 2021- COVID	21/22P0591	3,225.60	3,225.60	537.60	2,688.00
	Total BACS		3,409.20	3,409.20	568.20	2,841.00
	Objective IT- 12xOffsite support/monitoring-June 21	21/22P0592	864.00	864.00	144.00	720.00
	Objective IT- 79xOffsite support/monitoring-June 21	21/22P0593	5,760.00	5,760.00	960.00	4,800.00
	Total BACS		6,624.00	6,624.00	1,104.00	5,520.00
BACS	HP InC Uk Ltd- HP 470G717.3" FHD Laptop	21/22P0594	939.60	939.60	156.60	783.00
BACS	Reach Maintenance- Christmas Lights - July	21/22P0595	4,800.00	4,800.00	800.00	4,000.00
	Waterplus- Water - Mortuary INV04881965	21/22P0596	14.82	14.82	2.47	12.35
	Waterplus Water - Mortuary INV04779205	21/22P0597	14.77	14.77	2.46	12.31
	Waterplus Water- Mortuary 07/03-07/07/2021	21/22P0598	26.03	26.03	4.34	21.69
BACS	Doors4security.com-Security doors-Plant room Church St Car Park	21/22P0599	3,966.00	3,966.00	661.00	3,305.00
CC	Zoom - Standard Pro Annual 04/0621-03/06/22 MW	21/22P0600	143.88	143.88	23.98	119.90
CC	Amazon- Adeptna soaker hose pipe- Gyllyngdune Gdns	21/22P0601	30.80	30.80	5.14	25.66
CC	Amazon- Latern lawn sprinkler/Ulable swing sprinkle-Gyllyngdune Gdns	21/22P0602	63.96	63.96	10.66	53.30
CC	Amazon- Cast Iron hanging basket brackets-Gyllyngdune Gdn	21/22P0603	44.97	44.97	7.50	37.48
CC	Amazon-YongFoto Photo Backdrop- TMT Sea Shanty virtual	21/22P0604	53.54	53.54	-	53.54
CC	Amazon- Leowefowa vinyl seav vie backdrop-TMT Sea Shanty	21/22P0605	54.89	54.89	-	54.89
CC	Amazon-Paxton Net2 ISO cards-Faulty	21/22P0606	23.75	23.75	3.96	19.79
CC	Amazon- IKEA floating ledge - DW Art Gallery	21/22P0607	20.80	20.80	3.46	17.34
CC	Flagpole Express - Fiberglass flagpole-Gylly Beach	21/22P0608	388.80	388.80	64.80	324.00
CC	Amazon- Allenjoy summer beach backdrop-TMT Sea Shanty	21/22P0609	18.99	18.99	3.17	15.83
CC	Newitts- Harrod goal post hooks - Dracaena	21/22P0610	96.15	96.15	16.03	80.13
BACS	ADT Fire -British Redcom Redcare 05/07/2021-04/07/2022	21/22P0611	307.00	307.00	51.17	255.83
BACS	Art Angels- Merly/Bert/Sailing at Dusk-Shop stock AG	21/22P0618	486.86	486.86	81.14	405.72
BACS	J Richards- Benefits Advice Service - June 2021	21/22P0619	105.00	105.00	-	105.00
			81,440.46	81,440.46	7,700.43	73,740.03

FALMOUTH TOWN COUNCIL

Month Jul-21
Meeting Date 23/08/2021

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
CC DVLA- Tax 12 months AK07SYW-TMT	21/22P0611	277.50	277.50	-	277.50
CC Amazon- Apple silicone case Masafe iPhone12-Admin	21/22P0612	49.00	49.00	8.17	40.83
CC The Z Bath Hotel- N Rigby Funded Art	21/22P0613	49.50	49.50	2.36	47.14
CC The Train Line- Penmere to Bath - N Rigby Funded Art	21/22P0614	167.68	167.68	-	167.68
CC Sanitizer Station- 5ltr Pelican Pumps - COVID General Town	21/22P0615	190.80	190.80	31.80	159.00
CC Stormfront Technology - 13" MacBook Air - Apple M1 -RT	21/22P0616	1,249.00	1,249.00	208.17	1,040.83
BG Electrical-Assess uplighter etc - Art Gallery	21/22P0620	147.60	147.60	24.60	123.00
BG Electrical-Lamps in WC fittings - Kimberley Park	21/22P0621	75.60	75.60	12.60	63.00
Total BACS		223.20	223.20	37.20	186.00
BACS BHGS-Pipe/dripper etc-irrigation system hanging baskets	21/22P0622	81.66	81.66	13.61	68.05
Biffa- Standard general waste-24-30/06/2021-P/Pavilion	21/22P0623	115.67	115.67	19.28	96.39
Biffa-Bin collections 01-22/06/2021 Cem/KP	21/22P0624	413.35	413.35	68.89	344.46
Biffa-Standard general waste 01-30/06/2021 collections	21/22P0625	684.48	684.48	114.08	570.40
Biffa-Mxd recycling dry waste 01-30/06/2021 collections	21/22P0626	167.76	167.76	27.96	139.80
Biffa-Glass mixed 01-30/06/2021 collections	21/22P0627	167.52	167.52	27.92	139.60
Total BACS		1,548.78	1,548.78	258.13	1,290.65
19173 Blackwall Green- Property Insurance Art Gallery	21/22P0628	11,157.72	11,157.72	1,859.62	9,298.10
BACS Sam Bradbury-Y5 St Francis at Gyllyngdune Gdns-C/Services	21/22P0629	120.00	120.00	20.00	100.00
BACS J Brodie Luke- soil-KP. Soil-Dracaena. Hedge Row-Budock Cemetery	21/22P0630	938.40	938.40	156.40	782.00
BACS Eve Bourrat-Exhibit children activity sheet - C/Services	21/22P0631	250.00	250.00	-	250.00
BACS Linda Chambers-Baby Paint sessions 02/06&25/06/21	21/22P0632	120.00	120.00	20.00	100.00
BACS Cornwall Council-CCTVx19 qtr2 July/Aug/Sept	21/22P0633	5,981.58	5,981.58	996.93	4,984.65
BACS Cornwall Wood Treatment-Saw timber-Planters RHSSF	21/22P0634	505.44	505.44	84.24	421.20
BACS Falmouth Food Co-op-Purchase of soft drinks-Pavilion	21/22P0635	1,636.99	1,636.99	272.83	1,364.16
BACS Nick Ferris- Skip hire 05/07/21-P/Pavilion	21/22P0636	480.00	480.00	80.00	400.00
Greenham-Gloves disposable-Toilets	21/22P0637	31.46	31.46	5.24	26.22
Greenham-hand soap/mini jumbo-Toilets	21/22P0638	479.46	479.46	79.91	399.55
Greenham-coverall med/large/x-large-Protective clothing	21/22P0639	199.80	199.80	33.30	166.50
Greenham-Dispenser small mini jumbo-P/Pavilion	21/22P0640	231.60	231.60	38.60	193.00
Greenham-Mini Jumbo toilet rolls-Toilets	21/22P0641	797.40	797.40	132.90	664.50
Greenham-Toilet Act/Drain cleaner-MB	21/22P0642	80.52	80.52	13.42	67.10
Greenham-Reosan/air freshener-MB	21/22P0643	59.83	59.83	9.97	49.86
Total BACS		1,880.07	1,880.07	313.35	1,566.73
BACS Howdens-Silver size 3 door closer-Exchequer Quay Toilets	21/22P0644	23.99	23.99	4.00	19.99
BACS Jewson- Cultivator hirex 5 days off 18/06/21-Dracaena Pitch	21/22P0645	117.78	117.78	19.63	98.15
BACS Macsalvors - Rustins matt blk/brush set-Grove Toilets	21/22P0646	37.51	37.51	6.25	31.26
Passmore Cleaning- 4-30/06/21-Princess Pavilion	21/22P0647	695.52	695.52	115.92	579.60
Passmore Cleaning-Fogging/touch points COVID - Toilets June	21/22P0648	1,984.32	1,984.32	330.72	1,653.60
Passmore Cleaning-Clean Old PO/MB/Atherton-June	21/22P0649	3,593.52	3,593.52	598.92	2,994.60
Total BACS		6,273.36	6,273.36	1,045.56	5,227.80
BACS Rabart-Brush/drill fit stirrer-Princess Pavilion	21/22P0650	16.04	16.04	2.67	13.37
Travis Perkins-Combi lock/padlock/knife blades-Bollards	21/22P0651	107.96	107.96	17.99	89.97
Travis Perkins-Mask tape/brush/sealant-P/Pavilion	21/22P0652	17.83	17.83	2.97	14.86
Travis Perkins-Ballast/Builders tub-The Moor	21/22P0653	31.89	31.89	5.32	26.58
Travis Perkins-Pan conect bend/drill bit-P/Pavilions	21/22P0654	19.59	19.59	3.27	16.33
Total BACS		177.27	177.27	29.55	147.73
19172 Waggle-Deposit LED screen hire Tour of Britain	21/22P0655	359.10	359.10	59.85	299.25
BACS Wallgate-Service plan 01/04/21-31/03/22-Toilets	21/22P0656	23,976.00	23,976.00	3,996.00	19,980.00
BACS Jordan Withey Engineering-Plant repairs 25/06/21	21/22P0657	77.00	77.00	-	77.00
19172 Corona Energy-Gas 01/06-01/07/21 Library	21/22P0658	553.68	553.68	92.28	461.40
BACS Tate Images (Enterprise)-Licence for Arthur- Art Gallery	21/22P0659	483.60	483.60	80.60	403.00
19174 National Trust Enterprises-NTE Photo Library-Arthur-Art Gallery	21/22P0660	756.00	756.00	126.00	630.00
Dulux-Tinted sea breexe/sea nettle- Princess Pavilion Building	21/22P0661	77.02	77.02	12.84	64.18
Dulux-Diamon eggshell/colour sample-Princess Pavilion Building	21/22P0662	69.28	69.28	11.55	57.73
Dulux-Sea nettle paint - Princess Pavilion Building	21/22P0663	39.20	39.20	6.53	32.67
Dulux- Brush/scuttle - Princess Pavilion Building	21/22P0664	15.52	15.52	2.59	12.93
TotalCheque 19175		201.02	201.02	33.50	167.52
19176 Cornwall Care - Grant award 21/22	21/22P0665	200.00	200.00	-	200.00
DD Allstar - Fuel 16-28/06/202-various departments	21/22P0666	407.06	407.06	67.84	339.22
DD British Gas- electricity 25/05-24/06/2021-K/Park 3Phase	21/22P0667	18.66	18.66	0.88	17.78
DD British Gas-Electricity 25/05-23/06/21-Gylly Toilets	21/22P0668	70.23	70.23	3.34	66.89
DD British Gas-Electricity 04/06-22/06/2021-Lwr Moor 3 Phase	21/22P0669	106.82	106.82	5.08	101.74
DD British Gas-Electricity 02/06-01/07/21-Kimberley Park	21/22P0670	113.08	113.08	5.38	107.70
DD British Gas-Electricity 04/06-22/06/2021-Lwr Moor 3 Phase	21/22P0671	106.82	106.82	17.80	89.02
DD British Gas-Electricity 04/06-22/06/2021-Lwr Moor 3 Phase	21/22P0672	8.69	8.69	0.41	8.28
19177 British Gas-Electricity 01-30/06/2021- Library	21/22P0673	194.57	194.57	9.26	185.31
DD British Gas-Electricity 02/06-01/07/2021-POW Pier Toilets	21/22P0674	104.60	104.60	4.98	99.62
DD British Gas-Electricity 04/03-05/04/2021-Grove PI Toilets	21/22P0675	354.63	354.63	59.10	295.53
DD British Gas-Electricity 06/04-06/05/2021-Grove PI Toilets	21/22P0676	379.65	379.65	63.27	316.38
DD British Gas-Electricity 07/05-04/06/2021-Grove PI Toilets	21/22P0677	346.52	346.52	57.75	288.77
DD British Gas-Electricity 05/06-03/07/2021-Webber St Toilets	21/22P0678	18.74	18.74	0.89	17.85
DD British Gas-Electricity 05/06-03/07/2021-Grove PI Toilets	21/22P0679	348.86	348.86	58.14	290.72
DD Bank of Ireland- Quarterly transactions Apr-June 2021	21/22P0680	15.24	15.24	-	15.24
		143,980.66	143,980.66	17,877.65	126,103.02

FALMOUTH TOWN COUNCIL

Month Jul-21
Meeting Date 23/08/2021

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
DD Datasharp-Business Line Rental 01-30/06/2021	21/22P0681	116.21	116.21	19.37	96.84
DD Sage-Subscriptions office 365/payroll 01-30/06/2021	21/22P0682	274.20	274.20	45.70	228.50
DD Sage-Subscriptions office 365/payroll-01-31/07/2021	21/22P0683	274.20	274.20	45.70	228.50
DD Trade-Screwfix- 25xWood toilet seat-Princess Pavilion	21/22P0684	374.75	374.75	62.46	312.29
DD Trade-B&Q- S/sheen E/care-tap connect-POW Pier Toilets	21/22P0685	48.25	48.25	8.05	40.20
DD Trade-B&Q-Oak/sheet/kaze box/lid-Princess Pavilion	21/22P0686	69.18	69.18	11.53	57.65
DD Trade-B&Q-Oak/sheet/kaze box/lid-Princess Pavilion	21/22P0686a	95.53	95.53	15.93	79.60
DD CNG Energy Ltd- Gas fixed charge-KP Lodge - June 2021	21/22P0687	8.62	8.62	0.41	8.21
Total G&P-Electricity 01-31/06/21-CofE Chapel	21/22P0688	81.45	81.45	3.88	77.57
Total G&P-Electricity 01-31/06/21 - The Park Lodge KP	21/22P0689	26.80	26.80	1.28	25.52
Total G&P-Electricity 01-31/06/21-Feeder pillar o/s PO	21/22P0690	17.58	17.58	0.84	16.74
Total G&P-Electricity 22/05-03/07/21-M/Building site 2	21/22P0691	437.32	437.32	20.83	416.49
Total G&P-Electricity 22/05-03/07/21- M/Building	21/22P0692	130.42	130.42	6.22	124.20
Total G&P-Electricity 01-31/06/21-Chapel Non-Conformist	21/22P0693	115.41	115.41	5.50	109.91
Total G&P-Electricity 01-31/06/21-Feeder Pillar adj bench	21/22P0694	28.62	28.62	1.36	27.26
BACS Falmouth Food Co-op -Charge time kitchen/goods-Pavilion	21/22P0695	2,577.55	2,577.55	429.59	2,147.96
19178 Nisbets - Soup Kettle x 2/coffee grinder/strainer and thermometer	21/22P0696	615.93	615.93	102.65	513.28
19179 Touring Exhibitions Group - membership NR to 23/6/22	21/22P0697	78.00	78.00	-	78.00
19180 Water Plus - charges Mortuary 7/6 to 7/7	21/22P0698	12.49	12.49	2.08	10.41
19181 DAS Structure Ltd - Cals for Plant Room CSCP Falmouth	21/22P0699	200.00	200.00	-	200.00
19182 Fernbank - Posters for Sand Safe Campaign	21/22P0700	144.00	144.00	24.00	120.00
19183 Junk Mail Art - shop stock cards	21/22P0701	54.00	54.00	-	54.00
19184 Art Works Exhibition Services - Transportation to Norfolk	21/22P0702	2,090.40	2,090.40	348.40	1,742.00
19185 Hachette Uk Distribution - cards for shop stock - VAT and NV	21/22P0703	224.00	224.00	29.21	194.79
CC Amazon - scissors/stapler/hole punch	21/22P0704	12.26	12.26	2.05	10.21
CC Amazon - bulk BIC pens x 50	21/22P0705	9.79	9.79	1.63	8.16
CC Amazon - Rubber bands x 2 pcks 500gms BIC crystal black pk 50	21/22P0706	18.29	18.29	3.05	15.24
CC Amazon - Creative sticky notes bulk pack 5	21/22P0707	33.30	33.30	5.55	27.75
CC Amazon - Logitech K380 wireless keyboard / JUNEU Laptop stand- FAG	21/22P0708	60.14	60.14	10.02	50.12
CC Amazon - Anker Ergonomic Optical USB wired mouse	21/22P0709	13.99	13.99	2.33	11.66
CC Amazon - Extra Wide Poster Rolls x 8 -Library	21/22P0710	44.49	44.49	7.42	37.08
CC Amazon - Removable labels 10 x 750	21/22P0711	25.02	25.02	4.17	20.85
CC Amazon - Felco 5 spare blade - Cemetery	21/22P0712	19.57	19.57	-	19.57
CC Amazon - Fusion 5 10" windows tablet - Cllr Ross	21/22P0713	189.95	189.95	31.66	158.29
CC Trainline -NR - C/S - Wolverhapton to Truro - 20/8/21 - funded	21/22P0714	58.39	58.39	-	58.39
CC Trainline - NR - C/S - Carlisle to Wolverhampton - 19/08/21 - funded	21/22P0715	28.58	28.58	-	28.58
CC Trainline - NR - C/R - Truro to Carlisle - 19/08/21 - funded	21/22P0716	161.15	161.15	-	161.15
CC G Johns and Sons - disabled door handles for WC's	21/22P0717	30.48	30.48	5.08	25.40
CC Microsoft Azure - 02/06-01/07	21/22P0718	120.56	120.56	-	120.56
CC Microsoft - 365 Business Basic sub - 15/04-14/05	21/22P0719	7.60	7.60	-	7.60
CR Microsoft - Office 365 E3 - 3 - 14/04-08/05 adj and 09/05-08/06 new	21/22P0720	11.73	11.73	-	11.73
CC ASDA - water for grounds team - 52 bottles	21/22P0721	18.24	18.24	-	18.24
CC IONOS - Falmouth Image delivery hosting 16/07-16/08	21/22P0722	37.08	37.08	6.18	30.90
DD British Gas - Swanpool Toilets - 2/6-1/7 electricity	21/22P0723	30.24	30.24	1.61	28.63
DD G4S - cash collection - 1-31 August	21/22P0724	104.40	104.40	17.40	87.00
CR G4S - credit missed collections	21/22P0725	26.10	26.10	4.35	21.75
19190 Total G&P - Gas Invoice - PP 2x meters - 21/5-30/6	21/22P0726	133.75	133.75	6.37	127.38
DD BOI - bank charges 7/6-2/7	21/22P0727	15.56	15.56	-	15.56
DD Citrus HR - membership - 15/7-14/8	21/22P0728	129.00	129.00	21.50	107.50
BACS Booths Print - sand safe posters x 100	21/22P0729	30.00	30.00	-	30.00
BACS BG Electrical - gft twin LED batten - sheds KP	21/22P0730	136.80	136.80	22.80	114.00
BACS OPUS energy - Mortuary - 8/6-7/7	21/22P0731	125.24	125.24	5.96	119.28
BACS Zurich Municipal - additional premium re PP/GG	21/22P0732	905.89	905.89	150.98	754.91
BACS Proludic Ltd - square polysafe cushion x 2	21/22P0733	131.52	131.52	21.92	109.60
BACS Octopus - paper for library reading challenge	21/22P0734	31.97	31.97	5.32	26.65
BACS J Brodie Luke Ltd - Cemetery Digger Hire June	21/22P0735	289.69	289.69	48.37	241.32
BACS Cornwall Council - CCTV maintenance agreement July 21	21/22P0736	937.38	937.38	156.23	781.15
BACS J E Richards - benefits advice service June 21	21/22P0737	105.00	105.00	-	105.00
BACS Nick Ferris - skip hire - 14/7 - 1 x 12yd	21/22P0738	480.00	480.00	80.00	400.00
BACS SKB Sails - storage of covers for outdoor umbrellas 3/4-27/6	21/22P0739	57.60	57.60	9.60	48.00
BACS Plymouth City Bus - provision of service 67 July 21	21/22P0740	1,528.56	1,528.56	-	1,528.56
BACS Sam Pascoe - exhibition support - Ingenious 2 invoices	21/22P0741	687.00	687.00	-	687.00
BACS TotalJobsGroup - advertisement cost 5 weeks mark/cmms role	21/22P0742	353.98	353.98	59.00	294.98
19186 Petty Cash - Princess Pavilion	21/22P0746	165.18	165.18	-	165.18
HMRC PAYE- July 2021	21/22P0754	5,568.46	5,568.46	-	5,568.46
HMRC NI- July 2021	21/22P0755	9,678.26	9,678.26	-	9,678.26
HMRC Student Loans -July 2021	21/22P0756	159.00	159.00	-	159.00
Total BACS		15,405.72	15,405.72	-	15,405.72
Pensions Contributions - July 2021	21/22P0757	15,218.45	15,218.45	-	15,218.45
Pensions Contributions - 4 of 12	21/22P0758	900.00	900.00	-	900.00
Total BACS		16,118.45	16,118.45	-	16,118.45
Standard Life AVC	21/22P0759	65.00	65.00	-	65.00
Nursery Fees (Kernow Learning)	21/22P0760	40.00	40.00	-	40.00
Unison Membership Fees	21/22P0761	81.75	81.75	-	81.75
Net Salaries - July 2021	21/22P0762	56,945.16	56,945.16	-	56,945.16
Ellis Whittam - Legionella risk survey - Princess Pavilion	21/22P0763	1,614.00	1,614.00	269.00	1,345.00
Ellis Whittam - Legionella risk survey - Princess Pavilion	21/22P0764	1,614.00	1,614.00	269.00	1,345.00
		247,961.46	247,961.46	19,744.48	228,216.98

FALMOUTH TOWN COUNCIL

Month Jul-21
Meeting Date 23/08/2021

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
BACS P Johns - exhibition engagement generations - FAG	21/22P0743	400.00	400.00	-	400.00
BACS Mr S Bradbury - workshop for Mythological Creature Mawnan CofE	21/22P0744	60.00	60.00	-	60.00
BACS Laura Menzies - evaluation and instruction re OPP	21/22P0745	200.00	200.00	-	200.00
BACS Clearflow- Jetting 20/07/21-Gyllyngvase	21/22P0747	90.00	90.00	15.00	75.00
BACS Jordan Withey- Small plant repairs 07/07 & 14/07/21-Cemetery	21/22P0748	50.00	50.00	-	50.00
BACS MNS Construction-Material/labour-plant room Church St Car Park	21/22P0749	16,800.00	16,800.00	2,800.00	14,000.00
BACS WiFi Sparks-Ruckus virtual access licence Yr 2 of 5	21/22P0750	1,410.34	1,410.34	235.06	1,175.28
BACS Sam Pascoe-ingenious show prep/install-Tables repair-Pavilion	21/22P0751	487.50	487.50	-	487.50
BACS Tim Kellet Urban Design-Project Management June21-Ponsharden	21/22P0752	630.00	630.00	-	630.00
BACS Allsop & Pitts-Cleaning materials/gas certif/labour-P/Pavilion	21/22P0753	1,620.00	1,620.00	270.00	1,350.00
CC Aggregate Industries - Concrete - Bike Track Dracaena	21/22P0765	734.40	734.40	122.40	612.00
CC Aggregate Industries - Concrete - Bike Track Dracaena	21/22P0766	734.40	734.40	122.40	612.00
CC Aggregate Industries - Concrete - Bike Track Dracaena	21/22P0767	734.40	734.40	122.40	612.00
CC Aggregate Industries - Concrete - Bike Track Dracaena	21/22P0768	734.40	734.40	122.40	612.00
CC Radmore & Tucker-Strimmer Cord - TMT General Use	21/22P0769	336.44	336.44	56.08	280.36
CC Microsoft 365 Business Basic - sp 15/06-14/07/2021	21/22P0770	7.60	7.60	-	7.60
CC Microsoft 365 Business Basic-sp 15/07-14/08/21	21/22P0771	7.60	7.60	-	7.60
CC Amazon - Hozelock 2in1 reel with hose-Pavilion Gardens	21/22P0772	48.89	48.89	8.15	40.74
CC Apple iCloud-April - EW	21/22P0773	0.79	0.79	0.13	0.66
CC Apple iCloud-May - EW	21/22P0774	0.79	0.79	0.13	0.66
CC Apple iCloud-June - EW	21/22P0775	0.79	0.79	0.13	0.66
CC Apple iCloud - July - EW	21/22P0776	0.79	0.79	0.13	0.66
CC Apple iCloud - April - MW	21/22P0777	0.79	0.79	0.13	0.66
CC Apple iCloud - May - MW	21/22P0778	0.79	0.79	0.13	0.66
CC Apple iCloud - June - MW	21/22P0779	0.79	0.79	0.13	0.66
CC Apple iCloud - July - MW	21/22P0780	0.79	0.79	0.13	0.66
CC Microsoft 365 Business Premium sp 01-31/07/2021	21/22P0781	105.70	105.70	-	105.70
CC Microsoft Enterprise Mobility + Security E5 sp 24/07-23/08/2021	21/22P0782	291.20	291.20	-	291.20
CC Microsoft 365 Business Basic sp 21/07-20/08/21	21/22P0783	72.20	72.20	-	72.20
CC Microsoft Office 365- sp 09/07-08/08/2021	21/22P0784	17.60	17.60	-	17.60
CC Amazon- OROPY floating picture shelves- Art Gallery	21/22P0785	47.98	47.98	8.00	39.98
CC Amazon- 36 Business Basic	21/22P0786	17.60	17.60	-	17.60
CC Safetysigns4less- Health & Safety Law Poster A2	21/22P0787	16.68	16.68	2.78	13.90
CC Radmore & Tucker-Replacement strimmer heads-TMT General	21/22P0788	198.43	198.43	33.07	165.36
CC British Gas- HH New connection - Church St Car Park	21/22P0789	368.54	368.54	61.42	307.12
CC Later.com- Premium subscription - Cultural Services (Oilly)	21/22P0790	141.15	141.15	-	141.15
DD British Gas-Electricity 15/06-14/07/2021- Maenporth Toilets	21/22P0791	26.72	26.72	1.27	25.45
DD Trade- B&Q- Abrasive roll/Erbauer/nuts-Pavilion. Comp Tap-Cem	21/22P0792	45.44	45.44	7.57	37.87
DD Trade- B&Q- John Innes/edging Shear/fork/tap-Gylly	21/22P0793	71.60	71.60	11.93	59.67
DD Trade-B&Q-Bath S/Sheen - POW Pier Toilets	21/22P0794	60.00	60.00	10.00	50.00
DD Trade-B&Q-screws/hooks/brackets etc- Art Gallery	21/22P0795	201.61	201.61	33.61	168.00
DD Trade-B&Q-Taps/fixings- Gylly Toilets	21/22P0796	76.97	76.97	12.83	64.14
DD Trade-Screwfix- Timber Gate- Dracaena	21/22P0797	94.99	94.99	15.83	79.16
DD Allstar - Fuel 08/07-13/07/2021-Toilets/G&F/KP	21/22P0798	255.80	255.80	42.63	213.16
DD Allstar - Fuel 02/06-14/06/2021-TMT/Cem/KP	21/22P0799	382.98	382.98	63.82	319.16
DD G4S- Services-April 21 collections Information Services	21/22P0800	104.40	104.40	17.40	87.00
19187 ICSA-Chartered Governance Institute-Membership MW	21/22P0801	380.00	380.00	-	380.00
Owl Locksmiths- Obtain entry to strong room - Art Gallery MB	21/22P0802	337.87	337.87	56.31	281.56
Owl Locksmiths-Radar key fitting - Swanpool Toilets	21/22P0803	365.92	365.92	60.99	304.93
Owl Locksmiths- Radar key fitting - Grove Place Toilets	21/22P0804	365.92	365.92	60.99	304.93
Total BACS		1,069.71	1,069.71	178.29	891.43
BACS Cornwall Council- A4 poster - Sand Safe project	21/22P0805	162.00	162.00	27.00	135.00
BACS Autograffiti- Stickers black on yellow - events in town	21/22P0806	198.12	198.12	33.02	165.10
nPower -Electricity 21-31/05/2021- Princess Pavilion Café	21/22P0807	102.85	102.85	4.90	97.95
nPower -Electricity 01-30/06/2021- Princess Pavilion Café	21/22P0808	537.85	537.85	89.64	448.21
nPower-Electricity 21-31/05/2021- Princess Pavilion Theatre	21/22P0809	43.81	43.81	2.09	41.72
nPower-Electricity 01-30/06/2021-Princess Pavilion Theatre	21/22P0810	156.15	156.15	7.44	148.71
Total Cheque 18189		840.66	840.66	104.07	736.59
19188 Enterprise Rent-A-Car - G7 Event- London RG & Rw	21/22P0811	155.69	155.69	25.95	129.74
Jewson-XH Anti Climb Panel- 24 panels x17days-Dracaena Goalmouths	21/22P0812	172.80	172.80	28.80	144.00
Jewson-GS7 panels 48 x 30 days- Dracaena - June 21	21/22P0813	138.24	138.24	23.04	115.20
Jewson- Post hole borer 1 man(2-stroke)1day06/07/21-Swanvale	21/22P0814	58.32	58.32	9.72	48.60
Total BACS		369.36	369.36	61.56	307.80
Travis Perkins-Safety glasses - Swanvale goal posts	21/22P0815	15.52	15.52	2.59	12.93
Travis Perkins-cutting disc-Swanvale. Cutting disc-general town	21/22P0816	2.18	2.18	0.36	1.82
Travis Perkins-Wood screws/hooks- Toilets	21/22P0817	21.34	21.34	3.56	17.78
Travis Perkins-Pan connector-Pavilions	21/22P0818	23.35	23.35	3.89	19.46
Travis Perkins-Kilsaran post 20kg- Swanvale football ground	21/22P0819	37.80	37.80	6.30	31.50
Travis Perkins-Kilsaran post/ballast.marking paint-Goals Swanvale	21/22P0820	27.92	27.92	4.66	23.26
Travis Perkins-Polycell stain block-Atherton Suite Old PO	21/22P0821	31.03	31.03	5.17	25.86
Travis Perkins-Paint/pad/scuttle/sugar soap-Sea front shelters	21/22P0822	151.72	151.72	25.29	126.43
Travis Perkins-Sharp/grit sand - Bike Track Dracaena	21/22P0823	18.65	18.65	3.11	15.54
Travis Perkins-Plywood/plugs/screws- Church St Electric cabinet	21/22P0824	193.12	193.12	32.19	160.93
Total BACS		522.63	522.63	87.11	435.52
		279,349.51	279,349.51	24,458.59	254,890.92

FALMOUTH TOWN COUNCILMonth Jul-21
Meeting Date 23/08/2021**Finance & General Purpose Meeting****Schedule of payment made for approval at above meeting**

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
BACS	Datasharp- Digital print to 01/06/2021-FTC & C/S	21/22P0825	149.96	149.96	24.99	124.97
BACS	DAA Halsgrove- Various items for shop stock - Art Gallery	21/22P0826	389.88	389.88	-	389.88
BACS	Ninepoint Design Consultants-750 copies Unholy Trinity-Exhibition	21/22P0827	2,712.00	2,712.00	-	2,712.00
BACS	Macsalvors- Gloss/miniroller-POW Pier Toilets	21/22P0828	29.40	29.40	4.90	24.50
BACS	Bryher's Boys -Grant 21/22-GRA014	21/22P0829	200.00	200.00	-	200.00
BACS	SWW-Water/sewerage-22/04-19/07/21-Old PO	21/22P0830	155.95	155.95	11.30	144.65
BACS	SWW-Water-22/04-19/07/21-Glasshouses K/Park	21/22P0831	88.40	88.40	-	88.40
BACS	SWW-Water/Sewerage-23/04-19/07/21-Old PO	21/22P0832	116.28	116.28	8.47	107.81
BACS	SWW-Water/Sewerage-23/04-19/07/21-Old PO 2nd Floor	21/22P0833	152.91	152.91	11.13	141.78
BACS	SWW-Water/Sewerage-08/04-19/07/21-Grove PI Toilets	21/22P0834	4,456.96	4,456.96	-	4,456.96
	Closed		-	-	-	-
			287,801.25	287,801.25	24,519.38	263,281.86

FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Jul-21

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Post	TMT	Toilet	Cemetery R/R	Cemetery Misc	MB	Stat	PO Building	Events	Sundry Items	Running Balance	
Code	OB	VAT	Net				ME	CP	P	TMT	T	CR	CM	MB	S	PB	E	SI		
01/07/2021				19157		279.31	-	-	-	-	-	-	-	-	-	-	-	-	-	300.00
01/07/2021	6.48		6.48	602	me		6.48	-	-	-	-	-	-	-	-	-	-	-	-	293.52
01/07/2021	11.99	2.00	9.99	603	T		-	-	-	-	9.99	-	-	-	-	-	-	-	-	281.53
06/07/2021	1.09		1.09	604	me		1.09	-	-	-	-	-	-	-	-	-	-	-	-	280.44
06/07/2021	2.93		2.93	605	P		-	-	2.93	-	-	-	-	-	-	-	-	-	-	277.51
06/07/2021	1.29		1.29	606	SI		-	-	-	-	-	-	-	-	-	-	-	-	1.29	276.22
08/07/2021	12.75		12.75	607	T		-	-	-	-	12.75	-	-	-	-	-	-	-	-	263.47
09/07/2021	6.00		6.00	608	cm		-	-	-	-	-	-	6.00	-	-	-	-	-	-	257.47
13/07/2021	1.09		1.09	609	me		1.09	-	-	-	-	-	-	-	-	-	-	-	-	256.38
14/07/2021	6.48		6.48	610	tmt		-	-	-	6.48	-	-	-	-	-	-	-	-	-	249.90
14/07/2021	24.98		24.98	611	SI		-	-	-	-	-	-	-	-	-	-	-	-	24.98	224.92
15/07/2021	3.50		3.50	612	CM		-	-	-	-	-	-	3.50	-	-	-	-	-	-	221.42
19/07/2021	17.91		17.91	613	t		-	-	-	-	17.91	-	-	-	-	-	-	-	-	203.51
23/07/2021	2.80		2.80	614	PB		-	-	-	-	-	-	-	-	-	2.80	-	-	-	200.71
26/07/2021	1.15		1.15	615	ME		1.15	-	-	-	-	-	-	-	-	-	-	-	-	199.56
CLOSED			-				-	-	-	-	-	-	-	-	-	-	-	-	-	199.56
	100.44	2.00	98.44			98.44	9.81	-	2.93	6.48	40.65	-	9.50	-	-	2.80	-	26.27		

Nominal Codes

5030 5017 5010 5703 5303 5610 5695 5220 5012 5352 5457 5030

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

	DR	CR
2201 - vat	£ 2.00	
Various		£ 2.00

NB add additional NL's depending on monthly expenditure

FALMOUTH ART GALLERY PETTY CASH SCHEDULE

Period: July 21

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Opening Bal	Exhibition Cost	Postage	Consumables	Workshops	Stationery	Seminar Expenses	Running Balance
Code	Opening Bal						EC	P	C	W	S	SE	20.82
						264.40							285.22
07/12/2021	2.00		2.00	3,519	w		-	-	-	2.00	-	-	283.22
07/12/2021	7.35		7.35	3,520	C		-	-	7.35	-	-	-	275.87
07/12/2021	3.28		3.28	3,521	SE		-	-	-	-	-	3.28	272.59
07/12/2021	3.89		3.89	3,522	C		-	-	3.89	-	-	-	268.70
12/07/2021	1.89		1.89	3,523	C		-	-	1.89	-	-	-	266.81
27/07/2021	1.50		1.50	3,524	C		-	-	1.50	-	-	-	265.31
27/07/2021	2.00		2.00	3,525	C		-	-	2.00	-	-	-	263.31
27/07/2021	1.29		1.29	3,526	P		-	1.29	-	-	-	-	262.02
27/07/2021	2.00		2.00	3,527	C		-	-	2.00	-	-	-	260.02
CLOSED			-				-	-	-	-	-	-	260.02
	<u>25.20</u>					25.20	-	1.29	18.63	2.00	-	3.28	

Nominal Codes

5815 5804 5808 5818 5819 5817

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

	DR		CR
2201 - vat	£	-	
5818 - NL		£	-

NB add additional NL's depending on monthly expenditure

PP - GG PETTY CASH SCHEDULE

Period: July 21

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Opening Bal	GG - GM	GG - Misc Grounds	PP - R&R	PP - Catering Supplies	PP - Cleaning	PP - Misc	Running Balance
Code	Opening Bal					0.00	GM	MG	RR	CS	CL	MC	0.00
22/07/2021	9.30		9.30	1	CS		-	-	-	9.30	-	-	(9.30)
21/07/2021	15.90	2.65	13.25	2	RR		-	-	13.25	-	-	-	(25.20)
26/07/2021	19.99	3.33	16.66	3	RR		-	-	16.66	-	-	-	(45.19)
22/07/2021	19.99	3.33	16.66	4	RR		-	-	16.66	-	-	-	(65.18)
Cheque			-		19186	165.18	-	-	-	-	-	-	100.00
CLOSED			-				-	-	-	-	-	-	100.00
	<u>65.18</u>	<u>9.31</u>	<u>55.87</u>				<u>-</u>	<u>-</u>	<u>46.57</u>	<u>9.30</u>	<u>-</u>	<u>-</u>	

Nominal Codes

6300

6302

6350

6356

6351

6359

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

	DR		CR
2201 - vat	£	9.31	
Various			£ 9.31

NB add additional NL's depending on monthly expenditure