

FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held virtually by Zoom on Monday 24th May 2021 at 7.15pm.

Present: Councillors J C Robinson (Chair), B M A Ross (Vice-Chair), S D Eva, D Evans BEM, D Clegg, A J Jewell CC, J Kirkham CC, and Z Young.

In Attendance: R N Thomas (Responsible Financial Officer)
H M Boex (Cultural Services Director)
K Finnimore and A Westgarth (Grant applicants)

F6521 APOLOGIES

None.

F6522 INTERESTS AND DISPENSATIONS

None received.

F6523 MINUTES

It was proposed by Councillor Ross, seconded by Councillor Eva and

RESOLVED that under the delegated powers agreed by the Council C5449 the Minutes of the meeting held on 26th April 2021 be confirmed as a correct record of the proceedings and signed by the Chair.

F6524 GRANT APPLICATIONS

It was proposed by Councillor Ross, seconded by Councillor Eva and

RESOLVED that under the delegated powers agreed by the Council C5449 and pursuant to sections 1-8 of the Localism Act 2011 Cornwall Care be granted £200 to facilitate the purchase of a shade sail for use at Trevern.

It was proposed by Councillor Eva, seconded by Councillor Evans and

RESOLVED that under the delegated powers agreed by the Council C5449 and pursuant to section 19 of the Local Government Act 1972 Falmouth Town Football Club be awarded £2000 towards the purchase of horticultural grounds maintenance equipment.

Further the 2021/22 Grant Schedule was duly noted.

F6525 PROJECT UPDATES

The Director of Cultural Services presented an update on the, Dracaena Skatepark Development, Youth Services proposals, Princess Pavilion and Gyllyngdune Gardens transfer as well as the operation of Cultural Services. The reports were duly noted and a request was made for the 4 year strategy to be provided in written form to the next meeting of the Committee.

F6526 ACCOUNTS AND ANNUAL RETURN 2020/21

The Responsible Financial Officer (RFO) reported that the year-end accounts were ready to be submitted and that the internal audit had been completed. The supporting Financial Statements and Internal Auditors report were considered.

It was proposed by Councillor Ross, seconded by Councillor Kirkham and

RESOLVED that under the delegated powers agreed by the Council C5449 the Annual Governance and Accountability Return, and the Financial Statements be recommend to the Council for approval (attached)

It was proposed by Councillor Robinson, seconded by Councillor Ross and

RESOLVED that under the delegated powers agreed by the Council C5449 that the RFO respond to the Internal Auditors Report.

F6527 CCLA LOCAL AUTHORITIES PROPERTY FUND

The Market Report for April 2021 and current valuation was received duly noted.

F6528 FEES 2021/22

The Council confirmed Minute F6496 and otherwise deferred consideration of fees and charges pending officer completion and standardisation.

F6529 GRANT APPLICATIONS

The RFO and Director of Cultural Services updated the Committee. The application under the Community Renewal Fund had been unsuccessful as the fund was oversubscribed. Criteria for the Welcome Back Fund had been received and a meeting set to discuss potential aspirations. Cornwall Council had extended the assessment criteria for The Town Vitality Fund and the consideration of the Council's bid was delayed pending this. The report was duly noted.

F6530 REMOTE MEETINGS

The RFO reported that the legal challenge by the sector to the definition in the Local Government Act had been unsuccessful and that the Council has resolved to continue the provision of Covid safe meetings with delegated powers to the Clerk C5449.

F6531 BUS SHELTERS

In the absence of a report this matter was deferred.

F6532 OLD POST OFFICE

The RFO reported that Office 6 has been let, the Atherton Suite continues to be used for staff covid testing and the Information Service had reopened to the public between 1000 and 1300 hours Monday to Friday. The Council Offices had re-opened and were manned but public and councillor access remained restricted. Staff continued to work partially remotely.

F6533 ACCOUNTS AND PETTY CASH

It was proposed by Councillor Ross, seconded by Councillor Robinson and

RESOLVED that under the delegated powers agreed by the Council C5449 that the Accounts and Petty Cash Schedule for April 2021 be approved (attached)

Signed: Date:



Falmouth Town Council

Financial Statements in support of
Annual Return
2020/21

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Further information on the Accounts can be obtained from:

Falmouth Town Council
The Old Post Office
The Moor
FALMOUTH
Cornwall
TR11 3QA

EXPLANATORY FOREWORD

In usual circumstances the Council is required by The Accounts and Audit Regulations 2015 to:

- Complete the Annual Return after 31st March 2021 as set out in 'Governance and Accountability for Smaller Authorities in England (the Practitioners' Guide)' published by the Joint Practitioners Advisory Group (JPAG) in the form requested by proper practices. This Comprises the:
 - Annual Governance Statement (Section 1 of the Annual Return);
 - Accounting Statement (Section 2 of the Annual Return);
 - External Auditors Report and Certificate (Section 3) and
 - Annual Internal Audit Report for the year ended 31st March 2021.
- Certify the Accounting Statements (certified by the Responsible Financial Officer);
- Consider at a meeting of the full authority the internal audit work during the year, the Annual Governance Statement, and the Accounting Statements;
- Approve the Annual Governance Statement at the meeting of the full authority in advance of approving the Accounting Statements (minuted, signed and dated by the Chair and Clerk on the day of approval);
- Approve the Accounting Statements at the meeting of the full authority (minuted, signed and dated by the Chair on the day of approval); the Annual Governance Statement and the Accounting Statements can be considered and approved at the same meeting so long as it is clear from the minute references that they were approved in the right order.
- Publish on a public website the approved, signed, and dated statements, to allow for the date of commencement for the exercise of public rights to cover the first 10 working days of July. It must publish the:
 - Annual Governance Statement
 - Accounting Statements
 - Declaration that the statement of accounts is un-audited.
 - Notice of commencement of the period for the exercise of public rights.
- Send the Annual Return and working papers to the external auditor for Limited Assurance review as soon as approved.

Following completion of the Limited Assurance review the Council shall;

- publish the certified Annual Return (including any continuation pages of the External Auditor Certificate and Report) by 30th September 2021 alongside a Notice of Completion of the Limited Assurance review.

The Council is required to provide additional information to enable the external audit of the Annual Return and this document includes this information. They consist of:

- A copy of the Notice of the Date of Commencement of Public Rights
- Explanations for negative response to assertions in Section 1 of the Annual Return

- Full explanation for any 'no' or 'not covered' responses in the Annual Internal Audit Report
- Explanation of significant variations between 2019/20 and 2020/21
- Details of earmarked reserves held on 31st March 2021.
- Bank Reconciliation on 31st March 2021
- Income and Expenditure Account
- Balance Sheet
- Supporting notes to the above

In response to the Coronavirus pandemic the Ministry for Housing, Communities and Local Government (MHCLG) issued two new Statutory Instruments that impacted the limited assurance regime for smaller authorities.

- **SI2020/392 & SI2020/808** Under these SIs Local authorities were granted permission to allow members, the public and press to attend meetings remotely from 4 April 2020 for all smaller authorities except parish meetings and from 1 August 2020 for parish meetings. The legislation only permits remote attendance at meetings held before 7 May 2021, hence, if no further legislation is passed in 2021 smaller authorities will not be able to hold virtual meetings after this date. Whilst representations are being made to MHCLG from various of the sector bodies, we await further information in this respect. In the meantime, we therefore recommend that if smaller authorities are able to prepare the AGAR and meet remotely to approve it prior to 7 May 2021, that they do so. We will update our website for any further legislative changes as necessary.
- **SI2020/404** **SI2020/404** extended the statutory deadlines by 2 months for the 2019/20 reporting season; however, that legislation was specific to the 2019/20 reporting season only. All statutory timings and deadlines for the 2020/21 reporting season therefore revert to those in place prior to COVID-19 as follows:
 - 30 June 2021 - The date by which smaller authorities must approve Sections 1 & 2 of the 2020/21 AGAR.
 - 30 September 2021 - The statutory deadline for publishing the approved Sections 1 & 2 of the 2020/21 AGAR and for authorities not claiming exemption, Section 3 (the external auditor's certificate).
 - All smaller authorities must include the first 10 working days of July within the 30-working day period they set for the exercise of public rights for 2020/21; this requirement was only removed for 2019/20.

The principal activities of the Council in the year were:

- Supporting, communicating, and continuing to engage with the community during the pandemic. Providing democratic representation and delivering services in both and face to face and virtual manner with increased importance and use of digital means of communication.
- Providing and supporting heritage and culture in a digital world including the delivery of virtual town events.

- Acting as the local Burial Authority and maintaining cemetery sites and burial records to support this function (including the historic Dissenters Burial Ground and Jewish Cemeteries). Successfully bidding for and obtaining grant funding to enable the conservation of the historic site.
- Managing public buildings. Providing office rentals and meeting room hire and developing community event space.
- Providing and supporting face to face information and support services with a centralised co-located service provision for the community with partner agencies and providers and continuing to deliver these as directed by COVID restrictions.
- Providing a successful Town Management service which works alongside and in harmony with the Falmouth Business Improvement District service – prioritising town recovery and support during the various stages of lockdown.
- Provision of nine free to use public conveniences and continued capital improvements to the facilities and continued provision of these services during the pandemic.
- Engaging with the Climate Change Emergency agenda and supporting the work of Plastic Free Falmouth and others
- Providing and supporting good quality open space provision at The Bowly Trelawney Road, Dracaena Playing Fields, Kimberley Park and Trescobeas Park. Co-ordinating Beach Management
- Providing and supporting play provision, including football, at The Bowly Trelawney Road, Dracaena Playing Fields and Sports Pitches, Kimberley Park and Trescobeas Park and continuing to engage with community groups to assist with the replacement of skate-park facilities within the Town.
- Providing award winning parks and gardens.
- Providing community environmental education and enforcement services, a service that proved a vital asset to local management of the pandemic.
- Provide community youth services in conjunction with the Dracaena Centre. Engaging with local educational institutions and providing remote educational outreach and learning packs for local children during the pandemic.
- Assisting and funding local charitable organisations to provide support for young and vulnerable members of the community.
- Providing Cultural Services for the community with digital workshops and enabling remote access to the renowned Falmouth Art Gallery, acting as custodians for the community collection of art works and actively engaging with local education providers to further the learning streams available by holding workshops and other free to access services and in so doing enhance community ownership of the collection.
- Supporting local businesses and commercial activity. Including provision of the public wi-fi, local shuttle bus services and Shop-Mobility.
- Provide community safety. Such as public realm CCTV and Shop watch Radios. And engaging with the Safer Falmouth Initiative.
- Engaging with Cornwall Council regarding the further devolution of community environmental assets to provide the best local management and delivery options.
- Continuing to actively engage with local partners for shared priorities with the public and private sector to pursue devolved and joint delivery of services for the direct benefit of the community.
- Continuing the development of the Neighborhood Plan
- As a Living Wage Council, being a responsible employer and ensuring continued development and training opportunities for employees and councillors. The Council has also adopted the Armed Forces Covenant and the Dying to Work Charter.

- Protect and improve the maritime and historical heritage and environment of Falmouth whilst promoting sustainable and necessary development e.g., supporting the Cornwall Council Place Shaping Initiative and acting as the responsible body for community grant applications.

The Members of the Council during the year were.

Name	Office held in 2020/21	Ward
R J Bonney		Boslowick
G Chappel BEM		Penwerris
L D Coley	Vice – Chair Staffing	Smithick
S D Eva	Town Mayor	Boslowick
G F Evans CC MBE	Chair of Cultural Services	Arwenack
A Gillett	Vice - Chair of Cultural Services and Licensing	Penwerris
A J Jewell CC	Chair of Planning	Boslowick
Vacancy		Penwerris
P A Minson	Deputy Mayor	Boslowick
M Morgan	Chair of Licensing	Trescobeas
R J O'Shea	Chair of Finance and General Purposes	Arwenack
A Parker		Arwenack
J Robinson	Chair of Staffing	Smithick
B M A Ross	Vice – Chair of Finance and General Purposes	Trescobeas
D W Saunby CC		Trescobeas
J N Spargo	Vice – Chair of Planning	Smithick

Budget Comparison for 2020/21

	Budget	Actual	Variance
	<i>£000's</i>	<i>£000's</i>	<i>£000's</i>
Income:			
Precept	2,208	2,208	-
Cultural Services	108	113	5
Cemetery	33	102	69
Bank Interest	10	8	(2)
Other Income	206	257	51
TOTAL	2,565	2,688	123

Variations in the budgeted and actual income are in the main due to additional grant support funding received to assist with the various period of pandemic recovery; additional financial support towards jointly delivery projects; and grants towards the Ponsharden Cemeteries heritage conversation project.

	<i>Budget</i>	<i>Actual</i>	<i>Variance</i>
	£000's	£000's	£000's
Expenditure:			
Corporate Services	553	566	13
Town Management	37	5	(32)
Mayoral and Civic	12	12	
Grants and S 137 Payments	77	72	(5)
Cultural Services	419	395	(24)
Cemetery Services	62	125	63
Parks and Open Spaces	65	37	(28)
Buildings	232	237	5
Public Conveniences	107	86	(21)
Other Operating Costs	829	590	(239)
Capital	172	66	(106)
TOTAL	2,565	2,191	(374)

During the year, the operations of the Council were impacted by the pandemic. Whilst the Council continued to provide core operational services and community support, with innovative use of digital tools, the delivery of face-to-face service; projects; and events were impacted, and this is reflected in the comparison above. Variations in the comparison between budget and actual expenditure were due in the main part to the following:

- Non delivery of Town Events; Christmas Festival; Falmouth Week.
- Reduction in the number of community grant applications received.
- Reduction in Cultural Exhibitions.
- Closure of public conveniences during periods of pandemic restrictions.
- Delays in project delivery due to pandemic restrictions.

FALMOUTH TOWN COUNCIL

NOTICE OF COMMENCEMENT OF PERIOD FOR THE EXERCISE OF ELECTORS RIGHTS ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2021

The Local Audit and Accountability Act 2014 Sections 26 and 27 The Accounts and Audit Regulations 2015 (SI 2015/234)

1. Date of Announcement - 25th May 2021
2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review. Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts, and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 20, these documents will be available on reasonable notice by application to:

(b) A.M. Williams, FCIS, Town Clerk
Falmouth Town Council, The Old Post Office, The Moor, Falmouth, TR11 3QA.
Telephone – 01326 315559
Email – mark@falmouthtowncouncil.com

commencing on (c) **Tuesday 15th June 2021**

and ending on (d) **Monday 29th July 2021**

3. Local government electors and their representatives also have:
 - The opportunity to question the appointed auditor about the accounting records; and
 - The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority.

The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.

4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is:

PKF Littlejohn LLP (Ref: SBA Team)
1 Westferry Circus
Canary Wharf
London E14 4HD
(sba@pkf-littlejohn.com)

5. This announcement is made by – Ruth Thomas, Responsible Financial Officer

ANNUAL RETURN**COUNCIL: FALMOUTH TOWN COUNCIL**

		Restated			
		18/19			
	31.03.17 £	31.03.18 £	31.03.19 £	31.03.20 £	31.03.21 £
1 Balances B/Fwd	1,081,014	1,043,234	581,438	301,946	-24,302
2 Annual Precept	1,637,436	1,695,575	1,762,398	1,990,645	2,208,221
3 Total Other Receipts	510,964	442,186	573,968	481,049	479,657
4 Staff Costs	673,542	797,293	857,232	899,948	988,724
5 Loan Int/Cap Repay.	120,615	120,615	120,615	120,615	120,615
6 Total Other payments	1,392,023	1,681,649	1,638,010	1,777,379	1,081,900
7 Balances C/Fwd	1,043,234	581,438	301,946	-24,302	472,337
8 Total Cash & Inv.	923,177	514,182	165,372	-115,552	327,058
9 Total Fixed & LT Assets	4,964,404	5,214,736	5,404,257	5,665,466	4,951,340
10 Total Borrowings	1,825,752	1,772,749	1,717,749	1,660,680	1,601,461

FALMOUTH TOWN COUNCIL
EXPLANATIONS FOR VARIANCES
FOR YEAR ENDING 31ST MARCH 2021

Box	2020	2021	Variance (2021 less 2020)	% (Variance divided by 2020 figure multiplied by 100)	Explanation required? Excess of £100k - YES More than 15% - YES Less than 15% - NO
1	301,946	- 24,302	- 326,248	NA	NA
2	1,990,645	2,208,221	217,576	10.93	Yes
3	481,049	479,657	- 1,392	-0.29	No
4	899,948	988,724	88,776	9.86	No
5	120,615	120,615	- 0	0.00	No
6	1,777,379	1,081,900	- 695,479	-39.13	Yes
7	- 24,302	472,337	NA	NA	NA
8	- 115,552	327,058	NA	NA	NA
9	5,665,466	4,951,340	- 714,126	-12.60	Yes
10	1,660,680	1,601,461	- 59,219	-3.57	No

EXPLANATIONS

BOX 6

	£
Figure in 2020 column	1,777,379
Figure in 2021 column	1,081,900
Variance (2021 figure less 2020)	-695,479
Less	£
Pandemic Impact on Project Progression - Kimberley Park Lodge and Dracaena Skatepark	-106000
Pandemic Impact on Civic Events	-4000
Pandemic Impact on Grant applications received and progressed and on Christmas event support	-5000
Pandemic Impact on Toilet running due to closure of facilities	-20000
Pandemic Impact on gallery opening and exhibitions held	-24000
Pandemic Impact on Events	-27241.07
Completion of Building Refurbishment works	-96277
Completion of Outdoor Stage project - Kimberley	-124846
Completion of Outdoor Gym - Dracaena	-70000
Unexplained	-218115.4
%	- 12.27
Confirm unexplained amount is less than 15% of 2020 figure	Yes

EXPLANATIONS

BOX 2

	£
Figure in 2020 column	1,990,645
Figure in 2021 column	2,208,221
Variance (2021 figure less 2020)	217,576
Less	£
Reinstatement of General Reserves	311,990
Unexplained	- 94,414.14
%	- 4.74
Confirm unexplained amount is less than 15% of 2020 figure	Yes

EXPLANATIONS

BOX 9

	£
Figure in 2020 column	5,665,466
Figure in 2021 column	4,951,340
Variance (2021 figure less 2020)	-714,126
Less	£
Review and removal of redundant assets on asset register and adjustments to assets to reflect current position. Includes the removal of gifted works of art	714,126
%	0.48
Confirm unexplained amount is less than 15% of 2020 figure	Yes

FALMOUTH TOWN COUNCIL

Bank Reconciliation as at 31/03/2021

£

Balances per Bank Statements and Petty Cash as at 31/03/2021

Deposit Account	394,137.94		
Current Account	4,961.43		
Mayor's Account	4,269.29		
CCLA PSDF	5,000.00		
Petty Cash - Town Council	311.50	0.00	
Petty Cash - Art Gallery	300.00	0.00	
			408,980.16

Less:

Unpresented Cheques (as attached)			105,949.84
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Plus:

Unpresented Receipts (as attached)			23,967.99
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Adjusted Bank and Cash Balance as at 31st March 21 **326,998.31**

Reconciliation between Boxes 7 & 8 on the Annual Return

Figure in Box 8 of the Annual Return	327,058.29
Less Creditors as at 31st March 2021	-88,269.87
Plus Debtors as at 31st March 2021	233,549.28
Figure for Box 7 of the Annual Return	<u>472,337.70</u>

Date: ##
Time: 11:45:59

Falmouth Town Council

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Bank Report - Unreconciled

Date From : 1/1/1980
Date To : 3/31/2021

**** NOTE: All values shown on this report are in the Bank Account's operating Currency ****

Bank Code : 1211 Bank Name : Mayors Account

No	Type	Date	Ref	Details	Debit	Credit	Balance
108275	BP	12/24/2020	Cancel	Donation - Pupcakes		50.00	-50.00
109313	BP	3/18/2021	000473	FTC - reimbursement of flowers for Margaret Pond		29.99	-29.99
109749	BR	12/24/2020	Cancel	Cancel - see tran 108275	50.00		50.00
				Bank Balance :	50.00	79.99	-29.99
					<u>50.00</u>	<u>79.99</u>	<u>-29.99</u>

End of Report

Date: ##
Time: 11:33:26

Falmouth Town Council

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Bank Report - Unreconciled

Date From : 1/1/1980
Date To : 3/31/2021

**** NOTE: All values shown on this report are in the Bank Account's operating Currency ****

Bank Code : 1200		Bank Name :		Deposit Account				
No	Type	Date	Ref	Details		Debit	Credit	Balance
84353	PP	5/31/2018	17442	Purchase Payment			90.01	-90.01
87967	PA	10/3/2018	17757	Purchase Payment			16.00	-16.00
90384	PP	1/2/2019		Purchase Payment			0.10	-0.10
94218	PP	4/24/2019	18279	Purchase Payment			60.00	-60.00
94829	PP	5/15/2019	18334	Purchase Payment			20.00	-20.00
98032	PP	9/18/2019	18564	Purchase Payment			19.50	-19.50
98037	PP	9/18/2019	18569	Purchase Payment			580.00	-580.00
102046	BP	2/25/2020	18842	Artist Payment-Exhibit Sale Feb 2020- Ruby Udy			16.25	-16.25
104185	PP	5/14/2020	18943	Purchase Payment			48.00	-48.00
105651	PA	8/13/2020		Purchase Payment			561.60	-561.60
105652	PP	8/13/2020		Purchase Payment			20.74	-20.74
106201	PP	9/10/2020	18991	Purchase Payment			500.00	-500.00
106298	PP	9/23/2020	18998	Purchase Payment			40.00	-40.00
106313	PP	9/23/2020	19005	Purchase Payment			23.30	-23.30
108553	PP	2/3/2021		Purchase Payment			1448.80	-1448.80
108726	PP	2/18/2021	19075	Purchase Payment			500.00	-500.00
109260	PP	3/18/2021	19084	Purchase Payment			864.00	-864.00
109345	BP	3/24/2021	20/21-PO2249	HMRC - PAYE			5195.60	-5195.60
109346	BP	3/24/2021	20/21-PO2250	HMRC - NI			9201.77	-9201.77
109347	BP	3/24/2021	20/21-PO2251	HMRC - Student Loans			166.00	-166.00
109348	BP	3/24/2021	20/21-PO2252	CC - Falmouth Pensions		14839.41		-14839.41
109349	BP	3/24/2021	20/21-PO2253	CC - Falmouth Pensions Add pyt 12 of 12		900.00		-900.00
109350	BP	3/24/2021	20/21-PO2254	Standard Life - AVC MC			65.00	-65.00
109351	BP	3/24/2021	20/21-PO2255	Unison - Membership fees			81.75	-81.75
109421	PP	3/25/2021	19087	Purchase Payment			100.00	-100.00
109422	PP	3/25/2021	19088	Purchase Payment			100.00	-100.00
109423	PP	3/25/2021	19089	Purchase Payment			100.00	-100.00
109425	PP	3/25/2021	19091	Purchase Payment			100.00	-100.00
109427	PP	3/25/2021	19093	Purchase Payment			100.00	-100.00
109428	PP	3/25/2021	19094	Purchase Payment			100.00	-100.00
109429	PP	3/25/2021	19095	Purchase Payment			100.00	-100.00
109430	PP	3/25/2021	19096	Purchase Payment			100.00	-100.00
109431	PP	3/25/2021	19097	Purchase Payment			100.00	-100.00
109432	PP	3/31/2021	19128	Purchase Payment			100.00	-100.00
109435	PP	3/25/2021	19101	Purchase Payment			100.00	-100.00
109437	PP	3/25/2021	19103	Purchase Payment			100.00	-100.00
109438	PP	3/25/2021	19104	Purchase Payment			100.00	-100.00
109439	PP	3/25/2021	19105	Purchase Payment			100.00	-100.00
109440	PP	3/25/2021	19106	Purchase Payment			100.00	-100.00
109441	PP	3/25/2021	19107	Purchase Payment			200.00	-200.00
109457	PP	3/31/2021	19110	Purchase Payment			100.00	-100.00
109458	PP	3/31/2021	19111	Purchase Payment			100.00	-100.00
109462	PP	3/30/2021	Packet Ship CIC	Purchase Payment			125.00	-125.00
109465	PP	3/31/2021	19112	Purchase Payment			135.00	-135.00
109466	PP	3/31/2021	19113	Purchase Payment			250.00	-250.00
109482	PP	3/31/2021	19114	Purchase Payment			200.00	-200.00
109483	PP	3/31/2021	19116	Purchase Payment			100.00	-100.00
109484	BR	3/31/2021	2084	Mayor reimburse re Flowers Mrs Pond	29.99			29.99
109485	BR	3/31/2021	2084	Mrs Ward EROB	30.00			30.00
109486	SR	3/31/2021	2084	Sales Receipt	250.00			250.00
109516	PP	3/31/2021	DATASHARP	Purchase Payment			96.61	-96.61
109517	PP	3/31/2021	LAWRY	Purchase Payment			3636.00	-3636.00
109518	PP	3/31/2021	PDP	Purchase Payment			1585.20	-1585.20
109519	PP	3/31/2021	SHANLY	Purchase Payment			506.25	-506.25
109520	PP	3/31/2021	CWT	Purchase Payment			3587.04	-3587.04
109521	PP	3/31/2021	SWW	Purchase Payment			14.37	-14.37
109522	PP	3/31/2021	SWW	Purchase Payment			33.92	-33.92
109523	PP	3/31/2021	SWW	Purchase Payment			21.82	-21.82
109524	PP	3/31/2021	SWW	Purchase Payment			16.74	-16.74
109525	PP	3/31/2021	TRAVIS	Purchase Payment			743.74	-743.74
109526	PP	3/31/2021	XGRAPHICA	Purchase Payment			500.00	-500.00
109527	PP	3/31/2021	ZURICH	Purchase Payment			695.46	-695.46
109528	PP	3/31/2021	RICHARDS	Purchase Payment			135.00	-135.00
109529	PP	3/31/2021	HAWKINS	Purchase Payment			295.09	-295.09
109530	PP	3/31/2021	GREENHAM	Purchase Payment			594.21	-594.21
109531	PP	3/31/2021	PLANSUPP	Purchase Payment			379.49	-379.49
109532	PP	3/31/2021	C/COUNCIL	Purchase Payment			854.30	-854.30
109533	PP	3/31/2021	KENNALL	Purchase Payment			2418.75	-2418.75
109549	PP	3/31/2021	19117	Purchase Payment			100.00	-100.00
109551	BR	3/31/2021	Kitley Interment	Beswetherick - fees received	100.00			100.00
109577	PP	3/31/2021	BIFFA	Purchase Payment			877.59	-877.59
109578	PP	3/31/2021	DATASHARP	Purchase Payment			38.83	-38.83
109579	PP	3/31/2021	PASCOE	Purchase Payment			237.50	-237.50

109580	PP	3/31/2021	PENRYNPL	Purchase Payment		95.38	-95.38
109581	PP	3/31/2021	SHANLY	Purchase Payment		303.75	-303.75
109582	PP	3/31/2021	19118	Purchase Payment		38.00	-38.00
109583	PP	3/31/2021	LJR REFRIG	Purchase Payment		2580.00	-2580.00
109584	PP	3/31/2021	CLEARFLOW	Purchase Payment		132.00	-132.00
109585	PP	3/31/2021	INFINITUS	Purchase Payment		6684.60	-6684.60
109586	PP	3/31/2021	OBJECTIVEIT	Purchase Payment		6624.00	-6624.00
109587	PP	3/31/2021	PEG	Purchase Payment		2000.00	-2000.00
109588	PP	3/31/2021	FREARS	Purchase Payment		215.08	-215.08
109591	PP	3/31/2021	PASCOE	Purchase Payment		849.79	-849.79
109592	PP	3/31/2021	withey	Purchase Payment		150.00	-150.00
109593	PP	3/31/2021	19121	Purchase Payment		350.00	-350.00
109604	JC	3/31/2021	19108	Petty Cash - Art Gallery		272.99	-272.99
109607	BR	3/31/2021	069041001PC	CCLA - March 21	0.33		0.33
109616	BR	3/31/2021	Sedgwick - Ins Claim	Sedgwick - Zurich Claim - IT equip and monitor	14724.96		14724.96
109617	BR	3/31/2021	Sedgwick - Ins Claim	Sedgwick - Zurich - building water damage claim	1684.00		1684.00
109618	BR	3/31/2021	Sedgwick - Ins Claim	Sedgwick - Zurich - office equipment and copier	5002.00		5002.00
109635	JC	3/31/2021	19120	FTC Petty Cash		256.53	-256.53
109637	PP	3/31/2021	BALA	Purchase Payment		92.50	-92.50
109658	PP	3/31/2021	BRODIE	Purchase Payment		682.98	-682.98
109659	PP	3/31/2021	TRAVIS	Purchase Payment		264.52	-264.52
109660	PP	3/31/2021	TANNER	Purchase Payment		660.00	-660.00
109661	PP	3/31/2021	COMHEART	Purchase Payment		253.00	-253.00
109664	PP	3/31/2021	COMFRIDGE	Purchase Payment		747.00	-747.00
109665	PP	3/31/2021	PITNEY	Purchase Payment		308.00	-308.00
109666	PP	3/31/2021	PLUMBASE	Purchase Payment		19.92	-19.92
109667	PP	3/31/2021	19122	Purchase Payment		100.00	-100.00
109668	PP	3/31/2021	19123	Purchase Payment		200.00	-200.00
109669	PP	3/31/2021	19124	Purchase Payment		260.00	-260.00
109670	PP	3/31/2021	CITRON	Purchase Payment		88.45	-88.45
109671	PP	3/31/2021	19125	Purchase Payment		1149.73	-1149.73
109672	PP	3/31/2021	FIRESAFE	Purchase Payment		855.00	-855.00
109697	PP	3/31/2021	KELLETT	Purchase Payment		875.00	-875.00
109698	PP	3/31/2021	BGELECT	Purchase Payment		88.80	-88.80
109699	PP	3/31/2021	WESTERNP	Purchase Payment		18748.61	-18748.61
109700	PP	3/31/2021	19126	Purchase Payment		254.80	-254.80
109701	BR	3/31/2021	2086	Ziffit.com-Sale of library books	46.12		46.12
109730	PP	3/31/2021	DRACAENA	Purchase Payment		500.00	-500.00
109731	PP	3/31/2021	OPUS	Purchase Payment		268.68	-268.68
109732	PP	3/31/2021	SWW	Purchase Payment		235.38	-235.38
109733	PP	3/31/2021	MARLBSCH	Purchase Payment		350.00	-350.00
109734	PP	3/31/2021	MARLBSCH	Purchase Payment		350.00	-350.00
109735	PP	3/31/2021	JEWSON	Purchase Payment		307.84	-307.84
109736	PP	3/31/2021	TRAVIS	Purchase Payment		126.60	-126.60
109737	PP	3/31/2021	INTENT	Purchase Payment		952.77	-952.77
109738	PP	3/31/2021	19127	Purchase Payment		400.00	-400.00
109739	PP	3/31/2021	MOORNEWS	Purchase Payment		60.30	-60.30
109747	PP	3/31/2021	SWW	Purchase Payment		522.28	-522.28
109748	PP	3/31/2021	SWW	Purchase Payment		9.83	-9.83
109751	BR	3/31/2021	120975	CC - CIL payment due to Falmouth	548.27		548.27
109765	PP	3/31/2021	19130	Purchase Payment		250.00	-250.00
110033	BR	3/31/2021	626904101	CCLA - Income - Jan to March 21	1502.32		1502.32
Bank Balance :					<u>23917.99</u>	<u>105869.85</u>	<u>-81951.86</u>
					<u>23917.99</u>	<u>105869.85</u>	<u>-81951.86</u>
End of Report							81951.86

FALMOUTH TOWN COUNCIL**INCOME AND EXPENDITURE ACCOUNT****FOR YEAR ENDING 31ST MARCH 2021**

2019/20			2020/21
£		Note	£
	<u>INCOME</u>		
1,990,645	Precept		2,208,221
93,242	Art Heritage and Culture	1	102,094
53,175	Cemetery	2 and 3	112,558
8,987	Bank Interest		8,246
325,645	Other Income	4	256,759
2,471,694	Total Income		2,687,878
	<u>EXPENDITURE</u>		
549,473	Corporate	5	566,487
32,325	Town Management	6	5,083
15,139	Mayoral & Civic	7	11,789
77,261	Grants & S.137 Payments	8	72,148
451,135	Art Heritage and Culture	1	395,124
67,116	Cemetery	2 and 3	125,289
117,761	Parks & Open Spaces	9	37,054
414,873	Municipal Buildings (Inc PO)	10	236,872
128,283	Public Conveniences	11	85,778
517,017	Other Operating Costs	4	589,838
427,560	Capital Expenditure	12	65,775
2,797,943	Total Expenditure		2,191,238
(326,248)	Excess of Income over Expenditure in the Year		496,640
61,938	Transfers (to)/from Earmarked Reserves	13	(228,656)
(264,311)	Movement on General Fund in the Year		267,984
(119,114)	General Fund Balance Brought Forward		(383,425)
(383,425)	General Fund Balance Carried Forward		(115,441)

FALMOUTH TOWN COUNCIL

BALANCE SHEET AS AT 31ST MARCH 2021

Year Ended 31st March 20		Note	Year Ended 31st March 21
£			£
-	<u>Current Assets</u>		
65,864	Debtors	14	118,793
42,265	Recoverable VAT		29,522
9,118	Recoverable PAYE/NI	15	9,118
53,058	Payments in Advance		76,115
(115,552)	Cash & Bank		327,058
54,753	Total Current Assets		560,608
	<u>Current Liabilities</u>		
188	Receipts in advance		(62)
(79,243)	Creditors and Accruals		(88,207)
(79,056)	Total Current Liabilities		(88,270)
(24,302)	Total Assets less Liabilities		472,338
	Represented By:		
359,122	Earmarked Reserves		587,778
(383,425)	Long Term Investment Fund	146,792	(115,441)
	General Fund Balance	16	
(24,302)			472,337

FALMOUTH TOWN COUNCIL
PAYE Employer reference: 470/EZ37284

Change business address

Your address details will be updated.

Falmouth Town Council,the OI
The Moor
Falmouth
England
TR11 3QA

You should be able to view your updated address details through this service within 48 hours.

We recommend you print or save a copy of this page for your records.

Your reference number for this transaction is: ACHL5C4QRCF2 sent on 12 May 2021 at 15:57

Submission ID: KEXXAS2JKQ2U22TJOZEEKUDQKBDGSTMIV5GQVDUNQ2D2

[Return to About your organisation](#)

NOTES TO THE INCOME & EXPENDITURE ACCOUNT

The Income & Expenditure Account for 2020/21 presents the total income and expenditure of services provided by the Council during the financial year.

1. ART, HERITAGE AND CULTURE

	2019/20	2020/21
Income		
Shop Sales	34,750	9,348
Commission	4,887	386
Donations/Misc/Workshops	10,889	1,475
Grants/Sponsorship	42,716	90,885
	93,242	102,094
Expenditure		
Salaries	282,181	313,301
Telephone/Postage/Stat	4,432	3,386
Consumables and Store Materials	197	404
Printing/Artwork	2,105	458
Publications/Subscriptions	20,231	608
Conservation/Collection Management	3,961	4,401
Marketing/Publicity	6,177	4,340
Insurance	11,897	12,013
Exhibition Costs	35,282	12,918
Seminar/Travel/Transportation etc.	2,279	1,212
Gallery Equipment	5,165	-
Education/Workshops	39,377	15,596
Photography/Repro fees	-	-
Stock/resale items	13,226	4,395
Funded Projects	21,576	20,721
Spring Flower Show – new service	1,366	600
Falmouth Image Delivery – new service	1,683	771
	451,135	395,125
Capital	7,917	-
	459,052	395,125
Cost of Service	365,810	293,031

The delivery of cultural services was directly impacted by the national health emergency. Restrictions preventing the opening of the public gallery and library, resulted in a reduction in shop sales, workshop and library income. The Council continued its engagement with partner organisations, supporting local schools with home learning materials and artistic support. The project work with the Cornwall Museum Partnership

continued, with officer placements supporting online digital enhancement of public engagement, delivery of digital workshops and the management of social media. The service continues to offer all events FOC.

2. CEMETERY

The conservation work at the combined Dissenters and Jewish burial sites at Ponsharden, Falmouth continues, with the project successfully securing substantial Round 2 funding from the Heritage Lottery Fund.

3. OPERATIONAL CEMETERY

General cemetery income was as budgeted but slightly reduced from 2019/20.

	2019/20	2020/21
Income		
Burial and other	34,875	32,347
	34,875	32,347
Expenditure		
Admin- Printing/Telephones/Insurance etc	2,745	2,182
Equipment R&R	1,626	1,426
Tree Management	7,449	1,509
Utilities – Electricity	3,770	4,287
Utilities – Rates and Water Rates	14,484	13,779
Bins and Notices	518	518
R&R – Buildings	6,503	13,121
Groundworks and Site Maintenance	11,430	6,411
Misc	13,693	-
Project Work	4,898	10,357
Acquisitions – land	-	-
	67,116	53,591
Capital	75,320	13,261
	142,436	66,852
Cost of Service	107,561	34,506

Site improvement works continue and following a site break in, compound fencing and CCTV have been installed.

4. OTHER INCOME AND OPERATING COSTS

Grants and s106 income received was reduced, due to non-delivery of project works, whilst expenditure increased to facilitate remote working and town recovery and community pandemic support.

	2019/20	2020/21
Income		
Combined	325,645	256,759
	325,645	256,759
Expenditure		
Combined	517,017	589,838
	517,017	589,838
Cost of Service	191,372	333,079

5. CORPORATE EXPENDITURE

Delivery of digital Council services was increased, offset partly by the reduction in physical office running expenses. The Council negotiated with insurance providers and entered into a 3-year agreement with its chosen contractor, thereby reducing costs. Salaries were increased in accordance with sector awards.

	2019/20	2020/21
Income		
Misc	2,389	6,375
Bank and Investment Income	8,987	1,871
	11,376	8,246
Expenditure		
Officers' Salaries	333,814	355,311
Postage/Petty Cash	1,408	936
Telephone	10,191	6,844
Printing/Stationery/Copier	4,954	2,748
IT - maintenance/monitoring and software	83,439	95,739
Advertising	642	-
Publications	155	-
Subscriptions	11,412	11,073
Conference/Seminars and Training	4,081	4,768
Insurance	15,542	7,210
Legal Fees etc. (includes agency costs)	11,671	9,226
Audit Fees	4,650	8,175
Bank Charges	1,146	266
Miscellaneous inc H&S	2,822	2,016
Bad Debts/W/Off/P&L Adjustments		779
Loan Interest	63,545	61,396
	549,473	566,487
Capital	15,359	10,234
	564,832	576,721
Cost of Service	553,456	568,475

6. TOWN MANAGEMENT

	2019/20	2020/21
Income		
Admin and Other	19,386	9,562
	19,386	9,562
Expenditure		
Events Support	30,754	4,369
Operational Budget	1,571	714
	32,325	5,083
Capital	-	-
	32,325	5,083
Cost of Service	12,939	- 4,478

Services were greatly impacted by the national restrictions on gatherings and events, reflected in both the income received and expenditure incurred.

7. MAYORAL AND CIVIC

Reduced as the national health pandemic protection measures implemented reduced the number of mayoral and civic events.

8. GRANTS AND SECTION 137 PAYMENTS

The grants awarded under this or other powers during 2020/21 were as follows:

Bosvale Community Centre - annual grant	£1,000.00
Falmouth Age Concern - annual grant	£1,000.00
Falmouth Benefits Advice Service	£3,250.00
Kernow First Aid - now Coast Medic	£1,000.00
Source FM - annual grant	£2,000.00
Rotary Club of Falmouth	£500.00
Merlin MS Centre	£250.00
Falmouth Golf Club Junior Section	£200.00
Falmouth & Penryn Cycling Campaign	£150.00
Citizens Advice Bureau	£500.00
True Butterflies Foundation	£1,000.00
Gylly Wellbeing Swimmers	£500.00
The Crypt Pre-School	£1,000.00
Falmouth & Penryn Sea Cadets	£1,000.00

Under Section 137 of the Local Government Act 1972 the Council can spend up to £8.32 per head on the electoral role in each year for the benefit of people in the area on activities or projects not specifically authorised by other powers. There were 16,729 registered electors, giving a sum permitted of £139,185.28.

In addition, £12,500 was released to the Falmouth Festival Fund as match funding and the Council made the following organisational grants to further partnership working and meet the shortfall where other funding sources have been withdrawn; Visitor Information Centre £8,000; Dracaena Centre Youth Development £20,000, Falmouth Shuttle Bus Service £10,000.

9. **PARKS AND OPEN SPACES**

	2019/20	2020/21
Income		
Combined	42,038	4,495
	42,038	4,495
Expenditure		
Combined	117,784	37,054
	117,784	37,054
Cost of Service	75,746	32,558

Site improvement works at both Kimberley Park and Dracaena were undertaken in 2019/20.

10. **BUILDINGS - ALL**

	2019/20	2020/21
Income		
Rental Income	74,406	44,851
	74,406	44,851
Expenditure		
Combined	414,873	236,872
	414,873	236,872
Capital	111,122	2,150
	525,996	239,022
Cost of Service	451,590	194,171

Rental income reduced due to loss of tenants during the pandemic. Expenditure is reduced as building refurbishment works undertaken in 2019/20 were complete.

11. PUBLIC CONVENIENCES

	2019/20	2020/21
Income		
Rental Income	-	-
	-	-
Expenditure		
Combined	128,283	85,778
	128,283	85,778
Capital	-	-
	128,283	85,778
Cost of Service	128,283	85,778

The Council continues to provide FOC public conveniences and to invest in repairs to the sites and the facilities contained therein. Utility costs are reduced as facilities were closed during part of 2020/21 to assist national pandemic measures. Since reopening, additional contractor cleaning costs have been incurred to help with site sanitisation.

12. CAPITAL EXPENDITURE

During 2019/20 the Council delivered a permanent community stage installation in the main town park (£124,845), continued improvements to the main cemetery site (£75,319) and pre-project works on the Dracaena site to assist the future Skatepark project (£70,000). Project works scheduled for 2020/21 were delayed due to the pandemic, these will now progress in 2021/22.

13. EARMARKED RESERVES

FALMOUTH TOWN COUNCIL - EARMARKED RESERVES								
EMR					Opening Balance 1st April 2020	Released	Proposed Additions @ Year End	Closing Balance as at 31st March 21
Corporate - CPF's future actuarial evaluation								
Cemetery								
	Site Acquisition				44,608.00			44,608.00
	Site Development				50,000.00	20,000.00		30,000.00
15	Ponsharden Project				31,650.00		29,253.47	60,903.47
								-
Cultural Services Reserves								
	General				17,834.00			17,834.00
	Falmouth Education Charity				22,166.29			22,166.29
11	Falmouth Spring Flower Show				3,588.00	635.00		2,953.00
								-
General Council and Corporate								-
1-4	FTC Community Chest				2,511.83	2,280.33	1,130.00	1,361.50
5	Grant	Carry over form 2020/21			-		8,000.00	8,000.00
6	CIL				-		824.42	824.42
7	Environmental Support				-		18,000.00	18,000.00
8	CC Community Chest				2,680.00	500.00		2,180.00
9	Mayoral	Ball and Charity	COVID19		3,267.55	3,267.55		-
10	Events	INC FFCIC funds			61,866.58		5,000.00	66,866.58
	CCTV				6,000.00	6,000.00		-
12	Place Shaping				-		50,000.00	50,000.00
19	Corporate Development				-		50,000.00	50,000.00
10	CIL				-		824.42	824.42
21	New Corporate Website				-		20,000.00	20,000.00
	Election Costs						9,000.00	9,000.00
								-
Buildings								
	CS/MB building development				50,000.00			50,000.00
14	PO Building security/rent deposits		HOLD		12,700.00			12,700.00
16	KP Lodge				10,000.00		20,000.00	30,000.00
Parks and Gardens								
13	Dracaena	Skatepark Project			35,250.00		41,750.00	77,000.00
20	Trescobeas				5,000.00			5,000.00
Plant and Equipment								
	Plant and	Vehicles			-			-
17	Other				-		7,556.36	7,556.36
Committed Reserves								-
	Various				-			-
								-
Balance at Year End					359,122.25	- 32,682.88	261,338.67	587,778.04
Movement at Year end								228,655.79

14. **DEBTORS**

As at the 31st of March 2021 the following debtors were outstanding:

Cost Centre		
	2019/20 - £	2020/21 - £
Partnership Funding and Rents	728	106,805
Other Debtors	65,136	11,988
Totals	65,864	118,793

15. **RECOVERABLE PAYE/NI/PENSION**

Recovery of mainly statutory maternity pay from a previous period which is recoverable from HMRC.

16. **GENERAL FUND**

Following early progress on projects in 2019/20 the Council has partially reinstated the general fund balance during 2020/21 and has further set budget for 2021/22 to bring this up to the level recommended in the Practitioner's Guide.

The Council also holds an investment in the LAPF which is now identified as an asset (non-cash).

FALMOUTH TOWN COUNCIL

Month Mar-21
Meeting Date 26/04/2021

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
DD	Cornwall Council - Business rates March 2021 - PO Building	20/21PO2089	2,240.00	2,240.00	-	2,240.00
DD	Cornwall Council - Business rates March 2021 - Art Gallery	20/21PO2090	1,393.00	1,393.00	-	1,393.00
DD	Cornwall Council - Business rates March 2021 - PO Building 1st Floor	20/21PO2091	949.00	949.00	-	949.00
DD	Cornwall Council - Business rates March 2021 - Municipal Building	20/21PO2092	707.00	707.00	-	707.00
DD	Cornwall Council - Business rates March 2021 - Grove Place toilets	20/21PO2093	437.00	437.00	-	437.00
DD	Cornwall Council - Business rates March 2021 - PO Building 2nd Floor	20/21PO2094	619.00	619.00	-	619.00
DD	Cornwall Council - Business rates-March 2021-Cemetery Pennance Rd	20/21PO2095	541.00	541.00	-	541.00
DD	Cornwall Council - Business rates March 2021 - POWP toilets	20/21PO2096	225.00	225.00	-	225.00
DD	Cornwall Council - Business rates March 2021-Cemetery Swanpool Rd	20/21PO2097	266.00	266.00	-	266.00
DD	Cornwall Council - Business rates March 2021 - Maenporth toilets	20/21PO2098	150.00	150.00	-	150.00
DD	Cornwall Council - Business rates March 2021 - Webber Street toilets	20/21PO2099	114.00	114.00	-	114.00
DD	Cornwall Council - Business rates March 2021 - Swanpool toilets	20/21PO2100	74.00	74.00	-	74.00
DD	Cornwall Council - Business rates March 2021 - Kimberley park Lodge	20/21PO2101	470.00	470.00	-	470.00
DD	Cornwall Council - Business Rates March 2021 - Mortuary	20/21PO2102	290.00	290.00	-	290.00
DD	Cornwall Council - Business rates March 2021 - Quarry Car Park	20/21PO2103	116.00	116.00	-	116.00
BACS	Reach Maintenance- Hanging Flower Baskets 2021-Final payment	20/21PO2104	4,200.00	4,200.00	700.00	3,500.00
	Objective IT- 79x offsite support/monitoring- Feb 21	20/21PO2105	5,760.00	5,760.00	960.00	4,800.00
	Objective IT- 16 x offsite support/monitoring- Feb 21	20/21PO2106	1,152.00	1,152.00	192.00	960.00
	Objective IT- 15x Parallels RAS 3 years	20/21PO2107	2,753.82	2,753.82	458.97	2,294.85
	Total BACS		9,665.82	9,665.82	1,610.97	8,054.85
BACS	Passmore Cleaning - M/Building, PO. Fogging Toilets-COVID	20/21PO2108	3,176.64	3,176.64	529.44	2,647.20
19082	Expertrees Ltd- Felling/pruning etc scheduled works-Ponsharden	20/21PO2109	8,952.00	8,952.00	1,492.00	7,460.00
BACS	SWW-Water/sewerage 15/10-19/01/2021-The Old PO	20/21PO2110	144.62	144.62	11.77	132.85
	C/Note Bigfoot Events - CN11123 - against invoice riased 2020	20/21PO2111	- 23,460.00	- 23,460.00	- 3,910.00	- 19,550.00
	C/Note Argos - credit note for headphones INV92079164 - 300620	20/21PO2112	- 26.86	- 26.86	- 4.47	- 22.39
DD	Argos = Logitech MK330 - wireless keyboard - 92079164	20/21PO2113	28.79	28.79	4.80	23.99
DD	EE - Telephone account December 2020	20/21PO2114	83.60	83.60	13.93	69.67
BACS	Gylly Wellbeing Swimmers- Grant award 20/21-GRA017	20/21PO2115	500.00	500.00	-	500.00
BACS	Royal Mail- Response Plus Licence/Fee Annual	20/21PO2116	119.40	119.40	19.90	99.50
BACS	J Brodie Luke -Digger hire-Feb-Cemetery/Telehandler-K/Park	20/21PO2117	807.03	807.03	133.12	673.91
	Greenham-Pedal bin/bin liners-re: lateral flow tests-COVID	20/21PO2118	46.34	46.34	7.72	38.62
	Greenham-Mini jumbo toilet roll- Toilets	20/21PO2119	256.80	256.80	42.80	214.00
	Greenham-Mini jumbo toilet roll- Toilets	20/21PO2120	256.80	256.80	42.80	214.00
	Total BACS		559.94	559.94	93.32	466.62
BACS	Infinitus- Key holding - February 2021 -MB/Old PO	20/21PO2121	55.20	55.20	9.20	46.00
BACS	Mallard Consultancy - FPN & Patrolling training (Teams)-Sara W	20/21PO2122	90.00	90.00	15.00	75.00
BACS	Objective Tree- Arboricultural consultancy/tree inspect-Cemetery	20/21PO2123	145.00	145.00	-	145.00
BACS	Perfect Events Group-Tall Ships 21- Feb meetings etc(4 days)	20/21PO2124	1,600.00	1,600.00	-	1,600.00
BACS	Plymouth City Bus- Provision of service 67-March 2021	20/21PO2125	1,863.00	1,863.00	-	1,863.00
BACS	Keith Shanly- Labour 37.5hrs 02-08/03/2021-General - COVID	20/21PO2126	506.25	506.25	-	506.25
BACS	TyreFinders-Falken Van01 tyres- WK64BWC	20/21PO2127	169.85	169.85	28.31	141.54
BACS	Westcountry Group-A4 copier paper white -Admin/Library	20/21PO2128	187.20	187.20	31.20	156.00
BACS	Bigfoot Events-25% deposit Snow machine hire 11 & 12/12/21	20/21PO2129	1,950.00	1,950.00	325.00	1,625.00
CC	Cornwall Council-Planning App PA20/11036-Skatepark	20/21PO2130	468.00	468.00	-	468.00
CC	Mark Harrod - Heavy duty football goals- Swanpool POS	20/21PO2131	744.00	744.00	124.00	620.00
CC	Cornwall Council-Repayment of PA20/00592/PREAPP	20/21PO2132	- 270.00	- 270.00	- 45.00	- 225.00
CC	Radmore & Tucker-Chainsaw oil - General use	20/21PO2133	35.21	35.21	5.87	29.34
CC	Radmore & Tucker-Oregon Yukon Leather boots	20/21PO2134	82.95	82.95	-	82.95
CC	Microsoft- Enterprise Mobility & Security E5 sp 24/02-23/03/21	20/21PO2135	291.20	291.20	-	291.20
CC	Microsoft - 365 Business Basic - sp 21/02-20/03/21	20/21PO2136	72.20	72.20	-	72.20
BACS	Ground Guards - Lite Track budget mats - Cemetery	20/21PO2137	2,994.00	2,994.00	499.00	2,495.00
BACS	Plymouth CAST(St Mary's Sch)-Community Chest Grant - Cllr R Bonney	20/21PO2138	158.34	158.34	-	158.34
BACS	Intent Solutions- Set up etc Market stalls-The Moor-Feb 21	20/21PO2139	320.00	320.00	-	320.00
BACS	Clear-flow- Jetting 25/02/21 main drain issue-Gylly Toilets	20/21PO2140	90.00	90.00	15.00	75.00
BACS	Travis Perkins- Builders tub/cords/cement etc- The Moor	20/21PO2141	79.35	79.35	13.23	66.13
BACS	Tim Kellett Urban Design-Project Management-Feb21 Ponsharden	20/21PO2142	770.00	770.00	-	770.00
DD	CNG- Gas supply fixed charges- Feb 2021 - KP Lodge	20/21PO2143	9.84	9.84	0.47	9.37
DD	British Gas- Electricity 02/02-01/03/2021- K/Park	20/21PO2144	65.84	65.84	3.13	62.71
DD	Trade-Screwfix- Self-drilling 4.8x16mm- T Eddy	20/21PO2145	3.79	3.79	0.63	3.16
DD	Trade-Screwfix-Scraper blades/knife blade/drill bits-Gylly Gates	20/21PO2146	12.95	12.95	2.15	10.80
	C/Note G4S - ACE Credit Note AR 00475026	20/21PO2147	- 78.30	- 78.30	- 13.05	- 65.25
CC	Instantprint - FAG - posters 10/09/20	20/21PO2148	33.99	33.99	5.67	28.33
CC	Microsoft - Office 365 ED0800D7EKS - period end 28/12/20	20/21PO2149	52.80	52.80	-	52.80
DD	BT - Fibre leased line 01-31/1/21 - WM41400532	20/21PO2150	666.00	666.00	111.00	555.00
DD	BT - Mobile phone One phone provision 1-31/03/21	20/21PO2151	305.00	305.00	50.83	254.17
BACS	Clearfow - Jetting Gyllyngvase Toilets 24/02/2021	20/21PO2152	90.00	90.00	15.00	75.00
DD	B&Q -Tradepoint - evostick/braided rope and Sisal twist	20/21PO2153	64.38	64.38	10.73	53.65
DD from CR	British Gas - electricity Maenporth toilets - 2/2-4/3/21	20/21PO2154	34.95	34.95	1.66	33.29
DD	British Gas - Grove Place - 02/10-03/11 - 601921276	20/21PO2155	668.28	668.28	111.38	556.90
DD	British Gas - Grove Place - 04/12-01/01/21 - 601921276	20/21PO2156	421.93	421.93	70.32	351.61
DD	British Gas - Grove Place - 02/01 - 02/02/21 - 601921276	20/21PO2157	388.80	388.80	64.80	324.00
			28,640.58	28,640.58	2,176.41	26,464.17

FALMOUTH TOWN COUNCIL

Month Mar-21

Meeting Date 26/04/2021

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
DD British Gas - Grove Place - 03/02-03/03/21 - 601921276	20/21PO2158	331.74	331.74	55.29	276.45
CC Microsoft - E0600DXBK8 - 15/3/-14/4 Office Bus Basic	20/21PO2159	7.60	7.60	-	7.60
DD British Gas - POW Toilets - 602328820 - 02/02-01/03	20/21PO2160	63.38	63.38	3.01	60.37
DD British Gas - MB - 602328821 - 02/02-01/03	20/21PO2161	48.88	48.88	2.32	46.56
DD British Gas - Webber Street Toilets - 601922020 - 03/02-03/03	20/21PO2162	18.74	18.74	0.89	17.85
DD British Gas - Webber Street Toilets - 601922020 - 02/01-02/02	20/21PO2163	21.31	21.31	1.01	20.30
BACS Kernow Learning MAT - Falmouth PC-Grant Chappelcomm pot	20/21PO2164	250.00	250.00	-	250.00
BACS Source FM - Grant Councillor Ross	20/21PO2165	83.33	83.33	-	83.33
BACS Dracaena Centre - Grant Councillor O'Shea	20/21PO2166	125.00	125.00	-	125.00
DD Citrus HR - membership - 15/3-14/04	20/21PO2167	117.00	117.00	19.50	97.50
BACS Source FM - payment of Grant Award 2020/21	20/21PO2168	2,000.00	2,000.00	-	2,000.00
BACS Coast Medic - Annual Grant 2020/21	20/21PO2169	1,000.00	1,000.00	-	1,000.00
BACS Bigfoot Events - Deposit 111/12/12/21 - Ice Rink	20/21PO2170	3,168.00	3,168.00	528.00	2,640.00
DD Total G&P - FF MB - 04/01-10/03 - 3003497300	20/21PO2171	214.78	214.78	10.23	204.55
19083 ART - Uk Partnership Scheme - annual fee - 01/01/21-31/12/21	20/21PO2172	1,080.00	1,080.00	180.00	900.00
19084 Tickbox VM License fee 1/1/21 - 28/2/22 - volunteer platform	20/21PO2173	864.00	864.00	144.00	720.00
BACS Classic Fire - annual fire alarm service fee - 1/4/21-31/3/22	20/21PO2174	756.00	756.00	126.00	630.00
BACS Zurich Municipal - Corporate Insurance Renewal for 2021-22	20/21PO2175	16,683.00	16,683.00	356.51	16,326.49
BACS Greenham - Items for Lateral Flow Testing - COVID 19	20/21PO2177	173.25	173.25	28.88	144.38
BACS Greenham - Cleanline Disinfectant 5ltr x 12 and Lemon floor gel x 6	20/21PO2178	109.65	109.65	18.27	91.38
Total BACS		282.90	282.90	47.15	235.76
BACS Keith Shanly - providing additional support for COVID working 9-15/3	20/21PO2179	506.75	506.75	-	506.75
BACS Jewson - Faithfull Hickory Pick Handle and head - Moor slab for Elec	20/21PO2180	43.36	43.36	7.23	36.13
BACS Jewson - GS7 Panel 3.5m x 2.0 inc block coupler - hire 28 days	20/21PO2176	138.24	138.24	23.04	115.20
Total BACS		181.60	181.60	30.27	151.33
CC The Sanitiser Station - 5 Ltr Pelican Pumps x 10	20/21PO2181	102.60	102.60	17.10	85.50
BACS Source for Business - SWW - Gyllyngvase PC 6/12-5/3/21	20/21PO2182	892.59	892.59	-	892.59
BACS Opus - Mortuary Workshop - Swanpool - 08/02-07/03	20/21PO2183	340.38	340.38	56.73	283.65
DD Allstar - Fuel Account - 05-15/3/21 - WK64BWC/CN17CVF/WK15SZV	20/21PO2184	390.77	390.77	65.13	325.64
CC Apple - MW - online storage - February 2021	20/21PO2185	0.79	0.79	0.13	0.66
CC Apple - EW - online storage - February 2021	20/21PO2186	0.79	0.79	0.13	0.66
CC Apple - MW - online storage - March 2021	20/21PO2187	0.79	0.79	0.13	0.66
CC Apple - EW - online storage - March 2021	20/21PO2188	0.79	0.79	0.13	0.66
BACS Friends of Tregonnigie - Grant - B Ross	20/21PO2189	110.00	110.00	-	110.00
CC IONOS - Fal Image Delivery - hosting 16/03-16/04	20/21PO2190	37.08	37.08	6.18	30.90
DD SAGE - 01/03-31/03-21 - cloud payroll and accounting	20/21PO2191	274.20	274.20	45.70	228.50
BACS BG Electrical - electrical condition report and compliance for MB	20/21PO2192	5,689.20	5,689.20	948.20	4,741.00
BACS Dracaena Centre - Grant Councillor Gillett	20/21PO2193	200.00	200.00	-	200.00
CC Hampshire Flag - Union Jack purchase	20/21PO2194	121.73	121.73	20.29	101.44
DD EE - mobile phone changes 9/3-4/4-21 - data/shared SIM and Lib	20/21PO2195	83.60	83.60	13.93	69.67
BACS Age Concern Falmouth - Annual Grant	20/21PO2196	1,000.00	1,000.00	-	1,000.00
BACS Bosvale Community Centre - Annual Grant	20/21PO2197	1,000.00	1,000.00	-	1,000.00
DD British Gas - 10126 - Castle Beach Toilets - 24/01-23/02	20/21PO2198	61.72	61.72	2.93	58.79
DD Allstar - Fuel Account - 15/02-28/02 - WK15SZV and WK61CGV	20/21PO2199	219.87	219.87	36.64	183.23
DD AMS - FML920- tracking Lite March 2021	20/21PO2200	36.00	36.00	6.00	30.00
DD BT - 1/02 - 28/02 - Fibre Leased Line	20/21PO2201	666.00	666.00	111.00	555.00
19087 Falmouth Meditation.com - online coourse BENOW FESTIVAL	20/21PO2202	100.00	100.00	-	100.00
19088 Mrs A Lempriere - Talk for BENOW FESTIVAL	20/21PO2203	100.00	100.00	-	100.00
19089 Kate Megeary - workshop for BENOW FESTIVAL	20/21PO2204	100.00	100.00	-	100.00
19090 Angeline Morrison - workshop for BENOW FESTIVAL	20/21PO2205	100.00	100.00	-	100.00
19091 Dr Sarah Perry - Workshop for BENOW FESTIVAL	20/21PO2206	100.00	100.00	-	100.00
19092 Lucinda Pimlott - Yoga workshop for BENOW FESTIVAL	20/21PO2207	100.00	100.00	-	100.00
19109 The Eyelids - panel discussion for BENOW FESTIVAL	20/21PO2208	400.00	400.00	-	400.00
19093 Lydia Hounat - Panel talk for BENOW FESTIVAL	20/21PO2209	100.00	100.00	-	100.00
19094 Emelye Parker - Zine Workshop for BENOW FESTIVAL	20/21PO2210	100.00	100.00	-	100.00
19095 Ruth Purdy - Make it Better workshop for BENOW FESTIVAL	20/21PO2211	100.00	100.00	-	100.00
19096 Molly Taylor - Zine Workshop for BENOW FESTIVAL	20/21PO2212	100.00	100.00	-	100.00
19097 Dr Nneamaka Ekebuisi - podcast for BENOW FESTIVAL	20/21PO2213	100.00	100.00	-	100.00
19098 Kate Elliott - Workshop for BENOW FESTIVAL	20/21PO2214	100.00	100.00	-	100.00
19099 Miss N Swift - speaking engagement for BENOW FESTIVAL	20/21PO2215	100.00	100.00	-	100.00
19100 Annemarie Bala - Broadcasting for BENOW FESTIVAL	20/21PO2216	100.00	100.00	-	100.00
19101 Amy Lawrence - Talk for BENOW FESTIVAL	20/21PO2217	100.00	100.00	-	100.00
19102 Kelly Stevens - Write Café for BENOW FESTIVAL	20/21PO2218	100.00	100.00	-	100.00
19103 Miss C Stocker - Panel Discussion - BENOW FESTIVAL	20/21PO2219	100.00	100.00	-	100.00
BACS Eve Bourrat - online workshop - BENOW FESTIVAL	20/21PO2220	100.00	100.00	-	100.00
19104 Sara Clasper - mending workshop BENOW FESTIVAL	20/21PO2221	100.00	100.00	-	100.00
19116 Black Voices Cornwall - BENOW FESTIVAL	20/21PO2222	100.00	100.00	-	100.00
19105 Isable Losada - digital interviews BENOW FESTIVAL	20/21PO2223	100.00	100.00	-	100.00
19106 Pam McCarthy - event for BENOW FESTIVAL	20/21PO2224	100.00	100.00	-	100.00
19107 Nature Connects CIC - BENOW FESTIVAL participation	20/21PO2225	200.00	200.00	-	200.00
BACS K Shanly - 16-22nd March - COVID 19 team support	20/21PO2226	506.25	506.25	-	506.25
BACS Hawkins Motors - MOT CN17CVF	20/21PO2227	45.00	45.00	-	45.00
BACS Kernow Learning MAT - St Francis School - comm pot - Bonney	20/21PO2228	158.33	158.33	-	158.33
71,183.07		71,183.07	5,010.94	66,172.13	

FALMOUTH TOWN COUNCIL

Month Mar-21

Meeting Date 26/04/2021

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
BACS Alison Smith - Conservation Mouat William Loudan	20/21PO2229	4,750.00	4,750.00		4,750.00
BACS SWW - Swanpool Toilets - 09/12-08/03 - 3133375001	20/21PO2230	302.22	302.22	50.37	251.85
BACS Tyrefinders - 4 tyres for CN17 CVF	20/21PO2231	364.80	364.80	60.80	304.00
19085 Corona Energy - February 2021 - Gas MB 12662209	20/21PO2232	1,605.01	1,605.01	267.50	1,337.51
BACS Jewson - JCB - Dumper Hire - 7 days off hire 10/03/21	20/21PO2233	165.67	165.67	27.61	138.06
BACS Jewson - Delivery Charge for Dumper Hire	20/21PO2234	9.00	9.00	1.50	7.50
BACS Jewson - Scaffolding Board MS x 4 @ 20.17	20/21PO2235	96.82	96.82	16.14	80.68
BACS Jewson - Scaffolding Board MS x 4 @ 20.17	20/21PO2236	96.82	96.82	16.14	80.68
Total BACS		368.31	368.31	61.39	306.93
BACS Travis Perkins Vallance Linseed Oil Putty - MB windows	20/21PO2237	5.99	5.99	1.00	4.99
BACS Travis Perkins Oakey Liberty Green Roll 115mmx 10m - MB window	20/21PO2238	37.12	37.12	6.19	30.93
BACS Travis Perkins - Drill Bits/Discs/Saw Blades and Coping Saw - General	20/21PO2239	39.55	39.55	6.60	32.95
Total BACS		82.66	82.66	13.79	68.87
CC Radmore and Tucker - Stihl Lawmover - asset addition	20/21PO2240	600.00	600.00	100.00	500.00
19086 British Gas - 10173 - Falmouth Library 1-28/2/21	20/21PO2241	239.49	239.49	11.40	228.09
DD British Gas - 603208911 - Kimberley Park Sheds - 25/1-24/2	20/21PO2242	27.82	27.82	1.32	26.50
DD British Gas - entry to clear historic payment with no invoices 2015/17	20/21PO2243	519.25	519.25	-	519.25
BACS Keep Britain Tidy - Green Flag App - Kimberley Park 2021/22	20/21PO2244	526.80	526.80	87.80	439.00
BACS NoMix Enviro - NomixGUK1X5L/CDA Cleaner UK 1X5L/ Roundup	20/21PO2245	817.56	817.56	136.26	681.30
DD B&Q - General - Linseed Oil/saws/Manhole Keys/Brushes/valves	20/21PO2246	67.80	67.80	11.29	56.51
DD B&Q Trade point - KP replacement sledge hammer	20/21PO2247	25.00	25.00	4.17	20.83
CR Screwfix - Utility Knife and window scrapers	20/21PO2248	2.97	2.97	0.49	2.48
HMRC PAYE- March 2021	20/21PO2249	5,195.60	5,195.60	-	5,195.60
HMRC NI- March 2021	20/21PO2250	9,201.77	9,201.77	-	9,201.77
HMRC Student Loans - March 2021	20/21PO2251	166.00	166.00	-	166.00
Total BACS		14,563.37	14,563.37	-	14,563.37
Pensions Contributions - March 2021	20/21PO2252	14,839.41	14,839.41	-	14,839.41
Pensions Contributions - 12 of 12	20/21PO2253	900.00	900.00	-	900.00
Total BACS		15,739.41	15,739.41	-	15,739.41
BACS Standard Life AVC	20/21PO2254	65.00	65.00	-	65.00
BACS Unison Membership Fees	20/21PO2255	81.75	81.75	-	81.75
BACS Net Salaries - March 2021	20/21PO2256	53,919.74	53,919.74	-	53,919.74
19108 Petty Cash - Art Gallery	20/21PO2257	272.99	272.99	-	272.99
19110 Permanently Brilliant(Manda Brookman)-BENOW FESTIVAL	20/21PO2258	100.00	100.00	-	100.00
19111 R A Pethybridge- I'm Every Woman-BENOW FESTIVAL	20/21PO2259	100.00	100.00	-	100.00
19112 Moogie Wonderland- W/shop-Conversation BENOW FESTIVAL 2020	20/21PO2260	135.00	135.00	-	135.00
BACS Packet Ships CIC - Grant Councillor O'Shea	20/21PO2261	125.00	125.00	-	125.00
19113 Coral Walters- Website work for BENOW FESTIVAL	20/21PO2262	250.00	250.00	-	250.00
BACS Datasharp- Digital Print AG to 02/03. FTC to 01/03	20/21PO2263	96.61	96.61	16.10	80.51
BACS Martyn's Maintenance(Lawry)-202hrs 03/02-28/03/2021-Various	20/21PO2264	3,636.00	3,636.00	-	3,636.00
BACS PDP Green Consulting-Heritage Restoration RIBA Stage4-Ponsharden	20/21PO2265	1,585.20	1,585.20	264.20	1,321.00
BACS Keith Shanly-23-29/03/2021 COVID General Town	20/21PO2266	506.25	506.25	-	506.25
BACS Cornwall Wood Treatments-Sawn Timber- Planters for Town Centre	20/21PO2267	3,587.04	3,587.04	597.84	2,989.20
BACS SWW-Water 09/12/20-18/03/21-Old Cem Pennance Rd	20/21PO2268	14.37	14.37	-	14.37
BACS SWW-Water 09/12/20-17/03/21-New Cemetery	20/21PO2269	33.92	33.92	-	33.92
BACS SWW-Water 09/12/20-18/03/21-Old Lower Cemetery	20/21PO2270	21.82	21.82	-	21.82
BACS SWW-Water 09/12/20-03/21-Old Lwr Cemetery	20/21PO2271	16.74	16.74	-	16.74
Travis Perkins-Sashlock 3 lever/silicone-Pavilion Greenhouses	20/21PO2272	28.37	28.37	4.73	23.64
Travis Perkins-spirit/brushes/paint/cleaner-M/Build Windows	20/21PO2273	51.38	51.38	8.56	42.82
Travis Perkins- Plywood/Nails/Timber/Felt-Chapel	20/21PO2274	663.99	663.99	110.66	553.33
Total BACS		743.74	743.74	123.95	619.79
BACS Xgraphica-Fal Culture opo up banner-C/Services	20/21PO2275	500.00	500.00	-	500.00
BACS Zurich -CYBER001 01/04/21-31/03/2022 Insurance	20/21PO2276	695.46	695.46	-	695.46
BACS Jenny Richards-Benefits Advice Grant - March 2021	20/21PO2277	135.00	135.00	-	135.00
BACS Hawkins Motors-MOT & Repairs for WK15SZV	20/21PO2278	295.09	295.09	41.68	253.41
BACS Greenhams- Disinfectant/ACT/Jumbo rolls-ToiletsLiners-MB/PO	20/21PO2279	594.21	594.21	99.03	495.18
PlanSupport- Domain Renewal- NDP 31/01/2021	20/21PO2280	29.49	29.49	-	29.49
PlanSupport-Additional mapping/NDP text adjustment	20/21PO2281	350.00	350.00	-	350.00
Total BACS		379.49	379.49	-	379.49
Cornwall Council-Dog Fouling Signs- Footpaths/Pavilions	20/21PO2282	40.00	40.00	6.67	33.33
Cornwall Council-Maintenance CCTV Open Space-March 2021	20/21PO2283	814.30	814.30	135.72	678.58
Total BACS		854.30	854.30	142.38	711.92
19114 Falmouth Golf Club-Junior Section-Grant award 2020/21	20/21PO2284	200.00	200.00	-	200.00
BACS Kennall Consulting- Procurement Advisory Support Jan-Mar-Various	20/21PO2285	2,418.75	2,418.75	403.13	2,015.63
CC Weighbridge Ticket- Spring Festival	20/21PO2286	42.84	42.84	7.14	35.70
CC BIGDUG-Shelving for basement - Old Post Office	20/21PO2287	912.00	912.00	152.00	760.00
CC Microsoft- 365 Business Standard sp 27/03/21-26/03/22	20/21PO2288	4,399.20	4,399.20	-	4,399.20
CC Microsoft- Enterprise Mobility & Security E%- sp 24/03-23/04/21	20/21PO2289	291.20	291.20	-	291.20
CC Microsoft- 365 Business Basic sp 21/03-20/04/21	20/21PO2290	72.20	72.20	-	72.20
CC Radmore & Tucker- Stihl Autocut stimmer heads	20/21PO2291	175.68	175.68	29.28	146.40
DD Bank of Ireland- Fee Notification 05/02-04/04/2021	20/21PO2292	8.24	8.24	-	8.24
DD Trade-Sandtex Masonry paint - Dracaena changing rooms	20/21PO2293	19.00	19.00	3.17	15.83
DD BT- Broadband & Internet-01-31/03/2021	20/21PO2294	666.00	666.00	111.00	555.00
19117 Angie Beilby (Dublin)- Movement for Wellbeing-BENOW Festival	20/21PO2295	100.00	100.00	-	100.00
		189,829.43	189,829.43	7,807.43	182,022.01

FALMOUTH TOWN COUNCIL

Month Mar-21

Meeting Date 26/04/2021

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
	Biffa- Bin Empty 09/02-02/03/2021- Cem/Kimberly Park	20/21P02296	401.35	401.35	66.89	334.46
	Biffa- Standard General Waste- 01-31/03/21	20/21P02297	338.09	338.09	56.35	281.74
	Biffa- Standard Mixed dry recycling 01-31/03/2021	20/21P02298	114.07	114.07	19.01	95.06
	Biffa-Standard Glass mixed 01-31/03/2021	20/21P02299	24.08	24.08	4.01	20.07
	Total BACS		877.59	877.59	146.27	731.33
BACS	Datasharp- Digital printing- FTC to 02/02 AG to 01/02/21	20/21P02300	38.83	38.83	6.47	32.36
BACS	Sam Pascoe- Prep HS Tuke works for photography- Art Gallery	20/21P02301	237.50	237.50	-	237.50
BACS	Penryn Plastic- Materials for replacement roof-lean to shed Chapel	20/21P02302	95.38	95.38	15.90	79.48
BACS	Keith Shanly hours 30/03-01/04/2021-General COVID	20/21P02303	303.75	303.75	-	303.75
CC	Amazon- Easter Egg Hunt KP-Community Engagement S/Services	20/21P02304	65.82	65.82	10.97	54.85
CC	Amazon- Paldin office filing storage- chapel Town Team	20/21P02305	77.99	77.99	13.00	64.99
CC	Microsoft- 365 Business Premium sp 29/03-30/04/2021	20/21P02306	105.70	105.70	-	105.70
DD	Trade-B&Q-Painting of canon - Roundabout	20/21P02307	108.47	108.47	18.08	90.39
19118	Lucy Apple Art- The Pleasant Pheasant bk/cards-AG shop stock	20/21P02308	38.00	38.00	-	38.00
BACS	LJR Refrigeration-Supply/install 2.5kw ac system-server room Old PO	20/21P02309	2,580.00	2,580.00	430.00	2,150.00
BACS	Clear-flow - Jetting 31/03/2021 - Gylly Toilets	20/21P02310	132.00	132.00	22.00	110.00
	Infinitus Security- Guards Covid Marshals 4-31/03. Shanty Film 11/03/21	20/21P02311	6,567.00	6,567.00	1,094.50	5,472.50
	Infinitus Security-Key Holding/Alarm Response-MB/PO	20/21P02312	117.60	117.60	19.60	98.00
	Total BACS		6,684.60	6,684.60	1,114.10	5,570.50
	Objective IT-12 offsite support/monitoring-March 21	20/21P02313	864.00	864.00	144.00	720.00
	Objective IT-79 offsite support/monitoring-March 21	20/21P02314	5,760.00	5,760.00	960.00	4,800.00
	Total BACS		6,624.00	6,624.00	1,104.00	5,520.00
BACS	Perfect Events Group - Tall Ships 2021-March	20/21P02315	2,000.00	2,000.00	-	2,000.00
19119	Naomi Frears Hogg-Thanks for the Apples w/end-C/Services	20/21P02316	215.08	215.08	-	215.08
BACS	Sam Pascoe-Construction of store area - Basement Old PO	20/21P02317	849.79	849.79	-	849.79
BACS	Jordan Withey-Labour/parts for repair to Victa-TMT	20/21P02318	150.00	150.00	-	150.00
19121	True Butterflies-Grant 20/21-GRA016 part payment	20/21P02319	350.00	350.00	-	350.00
CC	Amazon- Manuscript Book A4 - Admin COVID Testing	20/21P02320	10.14	10.14	1.69	8.45
CC	Amazon- Mirror with lights/Test tube holder-COVID Testing	20/21P02321	38.56	38.56	6.42	32.14
CC	Amazon- FELCO cutting blades - Town M Team	20/21P02322	51.32	51.32	8.56	42.76
BACS	J Brodie Luke- Digger hire/fuel - March 2021-Cemetery	20/21P02323	682.98	682.98	111.81	571.17
	Travis Perkins-Ronseal wood filler - Library	20/21P02324	5.98	5.98	1.00	4.98
	Travis Perkins-Dulux brilliant white paint- MB/Chapel	20/21P02325	24.86	24.86	4.14	20.72
	Travis Perkins-tarpaulin/nails/screws/timber-Chapel	20/21P02326	165.28	165.28	27.55	137.73
	Travis Perkins-Bit holder/Punk/dust sheet- General TMT	20/21P02327	49.10	49.10	8.18	40.92
	Travis Perkins-Batten/Chalk/Screws-Chapel	20/21P02328	19.30	19.30	3.22	16.08
	Total BACS		264.52	264.52	44.09	220.43
BACS	Steve Tanner Photographics- Exhibition photography-Art Gallery	20/21P02329	660.00	660.00	-	660.00
BACS	Community Heart CIC-Grants for community fridge	20/21P02330	1,000.00	1,000.00	-	1,000.00
BACS	Purchase Power-Pitney Bowes franking machine upload	20/21P02331	308.00	308.00	-	308.00
BACS	Plumbase- Flush cone/fixing kit/sealant-Swanpool Toilet	20/21P02332	19.93	19.93	3.32	16.61
19122	Un-rap (Hannah Pearce)-Guest speaker BENOW Festival-C/S	20/21P02333	100.00	100.00	-	100.00
19123	Falmouth Tyres- Electricity supplied-Christmas lights 2019&2020	20/21P02334	200.00	200.00	-	200.00
19124	Sessions Surf Shop- Electricity supplies-Christmas lights 2019&20	20/21P02335	260.00	260.00	-	260.00
	Fire Safety Cornwall-Weekly testing/inspection fire-Old PO/MB	20/21P02336	660.00	660.00	-	660.00
	Fire Safety Cornwall-Regulatory Reform Fire Safe- Old PO-Bookoo	20/21P02337	195.00	195.00	-	195.00
	Total BACS		855.00	855.00	-	855.00
CC	Microsoft Azure -Pay-As-You-Go billing 02/02-01/03/21	20/21P02338	79.82	79.82	-	79.82
DD	Allstar - Fuel 22-29/03/2021- TMT/Toilets	20/21P02339	258.04	258.04	43.00	215.04
DD	Total G&P-Electricity-04/01-31/03/21-KP Lodge	20/21P02340	52.82	52.82	2.52	50.30
DD	Total G&P-Electricity-04/01-31/03/21-Feeder Pillar o/s PO	20/21P02341	43.21	43.21	2.06	41.15
DD	Total G&P-Electricity-04/01-03/04/21-M/Building Site 2	20/21P02342	868.94	868.94	41.38	827.56
DD	Total G&P-Electricity-04/01-03/04/21-M/Building	20/21P02343	94.85	94.85	4.52	90.33
DD	Total G&P-Electricity-04/01-31/03/21-Chapel Non-Conformist	20/21P02344	713.17	713.17	33.97	679.20
DD	Total G&P-Electricity-04/01-31/03/21-Feeder Pillar adj bench	20/21P02345	46.70	46.70	2.23	44.47
DD	Total G&P-Electricity-04/01-31/03/21-Cemetery CofE Chapel	20/21P02346	251.81	251.81	12.00	239.81
DD	British Gas-Electricity-02/01-01/04/2021-MB Library	20/21P02347	1,630.18	1,630.18	271.69	1,358.49
DD	British Gas-Electricity-24/02-23/03/21-Cliff Rd Toilets	20/21P02348	27.45	27.45	1.30	26.15
DD	British Gas-Electricity-25/01-24/02/2021-K/Park	20/21P02349	27.82	27.82	1.32	26.50
DD	British Gas-Electricity-25/02-24/03/21-K/Park	20/21P02350	19.20	19.20	0.91	18.29
DD	British Gas-Electricity-02/03-01/04/2021- M/Building	20/21P02351	50.80	50.80	2.41	48.39
BACS	Citron - Medical/Sanitary disposal Jan-Mar 2020-MB	20/21P02352	88.45	88.45	14.74	73.71
19125	Corona Enegery- Gas 01/03-01/04/2021- Library MB	20/21P02353	1,149.73	1,149.73	191.62	958.11
BACS	Tim Kellett Urban Design- Project Management- Mar 21	20/21P02354	875.00	875.00	-	875.00
BACS	BG Electrical- 7 Watt emergency light-T/Wardens Office Old PO	20/21P02355	88.80	88.80	14.80	74.00
DD	CNG Energy- Gas fixed charge supply- K/Park Lodge	20/21P02356	11.04	11.04	0.53	10.51
DD	British Gas- Electricity 04/03-05/04/2021- Webber st Toilets	20/21P02357	21.28	21.28	1.01	20.27
	Western Power- Electricity connections works- The Moor Piazza	20/21P02358	7,871.50	7,871.50	1,311.92	6,559.58
	Western Power- Electricity connections works-Church St Car Park	20/21P02359	10,877.11	10,877.11	1,812.85	9,064.26
	Total BACS		18,748.61	18,748.61	3,124.77	15,623.84
DD	British Gas- Electricity 02/03-01/04/2021- K/Park	20/21P02360	147.65	147.65	7.03	140.62
DD	British Gas- Electricity 02/03-01/04/2021 POW Pier Toilets	20/21P02361	40.76	40.76	1.94	38.82
19126	British Gas- Electricity 01-31/03/2021 - Library M/Building	20/21P02362	254.80	254.80	12.13	242.67
DD	Datasharp-Business Line Rental-01-31/03/2021	20/21P02363	118.96	118.96	19.83	99.13
BACS	Dracaena Centre-Community Chest grant Cllr MM-Boiler	20/21P02364	500.00	500.00	-	500.00
BACS	OPUS- Electricity 8/03-07/04/21-Mortuary	20/21P02365	268.68	268.68	12.79	255.89
BACS	SWW-Water/sewerage 21/07/20-25/01/21 adjusted-Webber St Toilet	20/21P02366	235.38	235.38	-	235.38
			242,528.33	242,528.33	14,684.59	227,843.74

FALMOUTH TOWN COUNCIL

Month Mar-21
Meeting Date 26/04/2021

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
BACS	Marlborough School- Grant 19/20-GRA023/Community Chest	20/21PO2367	700.00	700.00	-	700.00
	Jewson-GS7 Panel hire 31 days - March 2021	20/21PO2368	172.80	172.80	28.80	144.00
	Jewson-JCB Dumper - Delivery 26/03/2021-Cemetery	20/21PO2369	9.00	9.00	1.50	7.50
	Jewson-JCB Dumper - 2 days hire March -Cemetery	20/21PO2370	117.04	117.04	19.51	97.53
	Jewson-JCB Dumper - Collection 30/03-Cemetery	20/21PO2371	9.00	9.00	1.50	7.50
	Total BACS		307.84	307.84	51.31	256.53
	Travis Perkins- Fascia/evo-stik/blades-Chapel	20/21PO2372	117.60	117.60	19.61	97.99
	Travis Perkins-Treated timber-Chapel	20/21PO2373	9.00	9.00	1.50	7.50
	Total BACS		126.60	126.60	21.11	105.49
BACS	Intent Solutions-Set up etc Market-March/straps/sidewalls	20/21PO2374	952.77	952.77	-	952.77
DD	Bank of Ireland- Fee notification - 05/03-01/04/2021	20/21PO2375	6.66	6.66	-	6.66
DD	G4S- Cancellation of collection 19/03,26/03,09/04/2021-IS	20/21PO2376	- 78.30	- 78.30	- 13.05	- 65.25
BACS	SWW - Water/sewerage 21/01-07/04/2021- Grove PI Toilets	20/21PO2377	522.28	522.28	-	522.28
BACS	SWW - Water/sewerage 22/01-19/04/21-KP Lodge	20/21PO2378	9.83	9.83	-	9.83
	Mrs B Graham - workshop online 22/03/21	20/21PO2379	250.00	250.00	-	250.00
CC	Microsoft AZURE - service costs 2/3-01/04/21	20/21PO2380	105.04	105.04	-	105.04
	CLOSED		-	-	-	-
			245,431.05	245,431.05	14,743.96	230,687.09

FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Mar-21

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Post	Civic	Toilet	Cemetery R/R-Misc	H&S	Stat	PO Building	Events	Sundry Items	Running Balance
Code	OB	VAT	Net				ME	CP	P	C	T	CR		S	PB	E	SI	92.91
09/03/2021	3.75	0	3.75	556	SI		-	-	-	-	-	-	-	-	-	-	3.75	89.16
11/03/2021	7.2		7.20	557	E		-	-	-	-	-	-	-	-	-	7.20	-	81.96
12/03/2021	5	0.83	4.17	558	S		-	-	-	-	-	-	-	4.17	-	-	-	76.96
17/03/2021	6		6.00	559	T		-	-	-	-	6.00	-	-	-	-	-	-	70.96
19/03/2021	4	0.66	3.34	560	PB		-	-	-	-	-	-	-	-	3.34	-	-	66.96
22/03/2021	11.99	2	9.99	561	T		-	-	-	-	9.99	-	-	-	-	-	-	54.97
CLOSED			-				-	-	-	-	-	-	-	-	-	-	-	54.97
	37.94	3.49	34.45			34.45	-	-	-	-	15.99	-	-	4.17	3.34	7.20	3.75	

Nominal Codes

5030 5017 5010 5408 5303 5610 5220 5012 5352 5457 5030

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

DR CR
2201 - vat £ 3.49
Various £ 3.49

NB add additional NL's depending on monthly expenditure

FALMOUTH ART GALLERY PETTY CASH SCHEDULE

Period: 31/03/2021

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Ope ning Bal	Exhibition Cost	Postage	Consumables	Workshops	Gallery Equipment	Seminar Expenses	Running Balance
Code	Opening Bal					46.76	EC	P	C	W	GE	SE	46.76
16/03/2021	5.95		5.95	3,488	c		-	-	5.95	-	-	-	40.81
16/03/2021	1.60		1.60	3,489	c		-	-	1.60	-	-	-	39.21
29/03/2021	1.60		1.60	3,490	c		-	-	1.60	-	-	-	37.61
29/03/2021	10.60		10.60	3,491	c		-	-	10.60	-	-	-	27.01
CLOSED			-				-	-	-	-	-	-	27.01
	19.75						-	-	19.75	-	-	-	

Nominal Codes 5815 5804 5808 5818 5819 5817

Town Clerk Councillor Councillor

Finance Use Only VAT Journals

2201 - vat DR £ - CR
5818 - NL £ -

NB add additional NL's depending on monthly expenditure