

FALMOUTH TOWN COUNCIL

Minutes of a Meeting of the Finance and General Purposes Committee held online via Zoom on Monday 24th August 2020 at 6.00 pm.

Present: Councillors R J O'Shea (Chairman), B M A Ross (Vice-Chairman), R J Bonney, G G Chappel BEM, L D Coley, S D Eva, G F Evans CC MBE, A J Gillett, A J Jewell CC, P A Minson (from and to point mentioned), M C Morgan, A Parker, J C Robinson, D W Saunby CC and J M Spargo

In Attendance: A M Williams (Town Clerk)
R N Thomas (Finance Officer)
Councillor J Kirkham (Cornwall Council)
John and Janet Pearce (Falmouth Rotary Club – Grant applicants)

F6426 MEETING FORMAT

The Chairman advised that as physical meetings were still unlawful the Committee would meet online for the time being and under the provisions of the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 that allowed local authorities to conduct meetings remotely until May 2021

He reminded Councillors that it was a public meeting that could be recorded by participants. He outlined the process for speaking and voting and stated that otherwise the usual rules for meetings applied and to be cognizant of the Code of Conduct and THAT the Council's Standing Orders remained in force. The Council had resolved to amend Standing Orders to enable remote meetings.

F6427 APOLOGIES

None received.

F6428 INTERESTS AND DISPENSATIONS

None received.

F6429 MINUTES

It was proposed by Councillor Ross, seconded by Councillor Eva and

RESOLVED that the minutes of the meeting held on 10th July 2020 be confirmed as a correct record of the proceedings and signed by the Chair.

Councillor Minson now joined the meeting.

F6430 GRANT APPLICATIONS

It was proposed by Councillor Eva, seconded by Councillor Bonney and

RESOLVED that the pursuant to section 31 of the Local Government and Rating Act 1997 Falmouth Rotary Club be granted £500 towards the purchase of 50 sets of the game 'Mistakes and Ladders' to every Falmouth School.

F6431 RISK ASSESSMENT

Risk management matters had been notified to Councillors in the weekly briefings from the Town Clerk. It was noted that the Ellis Whittam Annual Inspection would take place now on 25th August 2020.

F6432 ACCOUNTS AND ANNUAL RETURN 2019/20

Pursuant to the approval by the Council of the Annual Governance and Accountability Return for 2019/20 the Finance Officer reported that the Council's External Auditor had permitted an extension of the submission period to 31st August 2020 to enable the completion of the financial statements and inclusion of internal audit report. This was duly noted.

F6433 BUDGET MONITORING 2020/21

The Council received and noted the report. The Chairman advised that he would convene a meeting of the Finance Sub-Committee to consider and review 2020/21 budgets and to consider the preparation of a four-year financial plan to commence from 1st April 2021.

F6434 DEVOLUTION: TRANCHE 4

The Town Clerk reported further upon the make-up of the portfolio of asset and service devolution with Cornwall Council. A number of matters were further considered in Part II of the meeting. It was agreed that the Council proceeds in principle on the devolution list as it currently stood, and that Ward Members be circulated the assets and services that were relevant to their Wards.

F6435 MINISTERIAL VISIT

The Town Clerk reported upon the visit of Minister for Regional Growth and Local Government, who had been interested in the partnership delivery of services and covid recovery measures by the Council, as well as its active role in local-place shaping. The Mayor had discussed with him devolution and community delivery of local services.

Further the Leader of the Opposition had also visited Falmouth, co-ordinated by Falmouth Business Improvement District. The Council raised the issues of sector funding and the economic needs of coastal communities.

F6436 COVID-19 EXPENDITURE

The forecasted expenditure of £38,000 to the 30th September 2020 for covid measures, including recovery plans, was noted as was the grant application to Cornwall Council for £22,000 to assist with street closure and security costs.

F6437 COMMUNITY POLICING

The Mayor reported that he had written to both the Chief Constable and the Police and Crime Commissioner regarding his concerns at police resourcing and issues with anti-social behaviour and a street drinking culture developing. As well as issues with the night-time economy. A grant of £1000 from the Police Commissioner was being used towards additional CCTV and marshals during the Bank Holiday weekend. Also the Town Council could fund additional daytime public realm CCTV monitoring at weekends until the end of September and as requested by the Police. The report was noted and the additional CCTV approved.

The Town Clerk reported that Cornwall Council had renewed the Public Space Protection Order regarding street drinking. That was duly noted.

F6438 CCLA – PUBLIC SECTOR DEPOSIT FUND

The July 2020 fund factsheet was duly noted.

F6439 ACCOUNTS AND PETTY CASH

It was proposed by Councillor O'Shea, seconded by Councillor Ross and

RESOLVED that the Accounts and Petty Cash Schedules for July 2020 (attached) be approved.

F6440 **EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor O'Shea, seconded by Councillor Eva and

RESOLVED that the press and public be excluded from the meeting in the public interest for the following business as it involves the consideration of property, funding and contractual matters.

FALMOUTH TOWN COUNCIL

Month Jul-20
Meeting Date 24/08/2020

Finance & General Purpose Meeting
Schedule of payments made for approval at above meeting

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
DD	Cornwall Council - Business rates July 2020 - PO Building	20/21PO440	2,240.00	2,240.00	-	2,240.00
DD	Cornwall Council - Business rates July 2020 - Art Gallery	20/21PO441	1,393.00	1,393.00	-	1,393.00
DD	Cornwall Council - Business rates July 2020 - PO Building 1st Floor	20/21PO442	949.00	949.00	-	949.00
DD	Cornwall Council - Business rates July 2020 - Municipal Building	20/21PO443	707.00	707.00	-	707.00
DD	Cornwall Council - Business rates July 2020 - Grove Place toilets	20/21PO444	437.00	437.00	-	437.00
DD	Cornwall Council - Business rates July 2020 - PO Building 2nd Floor	20/21PO445	619.00	619.00	-	619.00
DD	Cornwall Council - Business rates July 2020-Cemetery Pennance Rd	20/21PO446	541.00	541.00	-	541.00
DD	Cornwall Council - Business rates July 2020 - POWP toilets	20/21PO447	225.00	225.00	-	225.00
DD	Cornwall Council - Business rates July 2020-Cemetery Swanpool Rd	20/21PO448	266.00	266.00	-	266.00
DD	Cornwall Council - Business rates July 2020 - Maenporth toilets	20/21PO449	150.00	150.00	-	150.00
DD	Cornwall Council - Business rates July 2020 - Webber Street toilets	20/21PO450	114.00	114.00	-	114.00
DD	Cornwall Council - Business rates July 2020 - Swanpool toilets	20/21PO451	74.00	74.00	-	74.00
DD	Cornwall Council - Business rates July 2020 - Kimberley park Lodge	20/21PO452	470.00	470.00	-	470.00
DD	Cornwall Council - Business Rates July 2020 - Mortuary	20/21PO453	290.00	290.00	-	290.00
DD	Cornwall Council - Business rates July 2020 - Quarry Car Park	20/21PO454	116.00	116.00	-	116.00
	Reach Maintenance-Hanging baskets final install 2020/water system	20/21PO455	3,780.00	3,780.00	630.00	3,150.00
	Reach Maintenance-Hanging baskets sold	20/21PO456	300.00	300.00	50.00	250.00
	Total BACS		3,480.00	3,480.00	580.00	2,900.00
BACS	M Brotherton - Loss of equipment (insurance)- Cemetery	20/21PO457	1,349.94	1,349.94	-	1,349.94
	Travis Perkins- Knife/Ronseal/silicone/primer etc- Decorate Toilets etc	20/21PO458	101.10	101.10	18.85	84.25
	Travis Perkins- Sealant gun - Library	20/21PO459	5.51	5.51	0.92	4.59
	Travis Perkins- Polyfilla/Decorators Caulk - Library	20/21PO460	51.08	51.08	8.52	42.56
	Total BACS		157.69	157.69	26.29	131.40
	Biffa - Rental of wheelie bin General Waste - 01-30/06/2020	20/21PO461	166.66	166.66	27.78	138.88
	Biffa - Rental of wheelie bin Mixed Recycling - 01-30/06/2020	20/21PO462	145.49	145.49	24.25	121.24
	Biffa - Rental of wheelie bin glass mixed - 01-30/06/20	20/21PO463	55.92	55.92	9.32	46.60
	Biffa - COVID 19-Temporary suspension of service 2649967 1-30/06/20	20/21PO464	16.81	16.81	2.80	14.01
	Total BACS		384.88	384.88	64.15	320.73
	Pirate - Commercial Production Announcements 23-30/06/2020 - Town	20/21PO465	168.00	168.00	28.00	140.00
	Pirate - Commercial Production PIR-80, PIR2,PT70s-Town	20/21PO466	118.80	118.80	19.80	99.00
	Total BACS		286.80	286.80	47.80	239.00
18959	Living Paintings - Lady of Shalott tactile image/scriptwriting-Art Gallery	20/21PO467	700.00	700.00	-	700.00
BACS	BHGS Cooper CP15 Knapsack sprayer - Cemetery	20/21PO468	186.00	186.00	31.00	155.00
BACS	Greenham - Gloves disposable - Municipal Building/Old PO	20/21PO469	89.91	89.91	-	89.91
	Infinitus - Guard-Road closures-15-30/06/20 - COVID-19	20/21PO470	3,737.26	3,737.26	622.88	3,114.38
	Infinitus - Key holding/alarm response 14&30/06/2020	20/21PO471	117.60	117.60	19.60	98.00
	Total BACS		3,854.86	3,854.86	642.48	3,212.38
BACS	P&P Lifts- Passanger lift new car doo stake- AG M/Building	20/21PO472	1,314.00	1,314.00	219.00	1,095.00
DD	BT Business Broadband/Internet - reg 01-30/06/2020	20/21PO473	584.40	584.40	97.40	487.00
DD	Total G&P-Electricity 22/01-03/06/2020- Municipal Building	20/21PO474	461.40	461.40	21.97	439.43
CC	Amazon-Arama wired cell phone headsets with microphone-Admin	20/21PO475	154.95	154.95	25.85	129.10
CC	Fonemchanx - Phone repair - S Walker Town Team	20/21PO476	80.00	80.00	-	80.00
CC	Amazon-Boyata Laptop stands - Admin	20/21PO477	173.34	173.34	28.92	144.42
CC	Microsoft Office 365 E3 sp 09/06-08/07/2020	20/21PO478	52.80	52.80	-	52.80
CC	Microsoft 365 Business Basic sp 21/06-20/07/2020	20/21PO479	68.40	68.40	-	68.40
CC	Microsoft 365 Business Standard sp 27/05-26/06/2020	20/21PO480	93.95	93.95	-	93.95
CC	Broadband Buyer.com DrayTek Vigor Multi-WN Broadband Router	20/21PO481	677.09	677.09	112.85	564.24
CC	Timpson - Cylinder keys - Bookoos	20/21PO482	18.00	18.00	-	18.00
CC	Scaffolding Supplies - Spray & Marker Paint - COVID-19	20/21PO483	126.00	126.00	21.00	105.00
BACS	Keith Shanly - Labour 01-07/07/2020 - General labour	20/21PO484	479.25	479.25	-	479.25
BACS	Perch & Ponder- Create designs - Pandora shopfront window	20/21PO485	180.00	180.00	-	180.00
BACS	Greenham - Glove Keep Safe - Town Team	20/21PO486	53.76	53.76	8.96	44.80
BACS	Justin Wiggan-Digital Engagement Daisychain 2020 Project	20/21PO487	2,000.00	2,000.00	-	2,000.00
18961	PW Media - MyCornwall Magazine Adverts Art Gudies 2020 - AG	20/21PO488	1,080.00	1,080.00	180.00	900.00
BACS	Keith Shanly - 36hrs Labour 08-14/07/2020 - General labour	20/21PO489	486.00	486.00	-	486.00
BACS	Nick Foulkes- Labour 7hrs 6th July 2020-Library Computer Room	20/21PO490	140.00	140.00	-	140.00
	Objective IT - 79 support /Monitoring - June 2020	20/21PO491	5,760.00	5,760.00	960.00	4,800.00
	Objective IT - 12 support /Monitoring - June 2020	20/21PO492	864.00	864.00	144.00	720.00
	Total BACS		6,624.00	6,624.00	1,104.00	5,520.00
BACS	Mayor's Allowance transfer of funds	20/21PO493	6,500.00	6,500.00	-	6,500.00
BACS	Sam Pascoe-Barry Cook Canvas/hang/shop/posters/decor Toilet-AG	20/21PO494	250.00	250.00	-	250.00
BACS	ADT Fire & Security-8T Redcare alarm monitoring line- M/Building	20/21PO495	292.38	292.38	48.73	243.65
BACS	Classic Fire - Call out-Alarm/Apollo smoke head 01/07/2020-	20/21PO496	197.50	197.50	32.92	164.58
BACS	Dell-Universal Dock D6000 x 4 - Admin	20/21PO497	796.13	796.13	132.69	663.44
BACS	Fire Safety Cornwall-Fire safety visit/inspection - Old PO/MB	20/21PO498	150.00	150.00	-	150.00
BACS	Jimmy May-Skip delivered 26/05/20/collected 15/06/2020-Old PO	20/21PO499	364.80	364.80	60.80	304.00
BACS	Owl Locksmiths - Replace 3 security cylinders- Art Gallery M/Building	20/21PO500	486.02	486.02	81.00	405.02
BACS	OPUS - Electricity 08/05-07/07/2020- Cemetery Mortuary	20/21PO501	251.48	251.48	11.98	239.50
BACS	Waterplus- Water 05/06-05/07/2020- Mortuary	20/21PO502	14.63	14.63	2.44	12.19
BACS	Foam Kernow - AccessLab - Carnegie Trust (pay 2/4) - C/Services	20/21PO503	2,411.52	2,411.52	-	2,411.52
BACS	Jewson-Continuation GS7 panel hire to 30/06/2020-Draacena	20/21PO504	327.60	327.60	54.60	273.00
BACS	Jewson - Continuation Vehicular Access gate hire to 30/06/2020-Draacena	20/21PO505	110.88	110.88	18.48	92.40
	Total BACS		438.48	438.48	78.08	360.40
	Alex Brinnen-ABC Creations- Set of wall vinyls 122cm - Art Gallery	20/21PO506	20.00	20.00	-	20.00
	Alex Brinnen-ABC Creations- Set of wall vinyls 290cm - Art Gallery	20/21PO507	30.00	30.00	-	30.00
	Total BACS		50.00	50.00	-	50.00
BACS	Perran Signs-Window Graphics Wrap - Old Pandora shop	20/21PO508	942.00	942.00	157.00	785.00
BACS	Perryn Plastics - Cast Acrylic cut to size/screws-Information Service PO	20/21PO509	205.63	205.63	34.27	171.36
	Travis Perkins - Concrete/gravel/pipe/trowel- Kimberley Park	20/21PO510	51.85	51.85	8.64	43.21
	Travis Perkins- Plywood/Adhesive/screws - Swanpool Toilets	20/21PO511	83.16	83.16	13.86	69.30
	Travis Perkins- Screws/tub/boards/timber - Kimberley Park	20/21PO512	99.68	99.68	16.61	83.07
	Total BACS		54,669.83	54,669.83	4,998.88	137,750.95

FALMOUTH TOWN COUNCIL

Month Jul-20
Meeting Date 24/08/2020

Finance & General Purpose Meeting
Schedule of payments made for approval at above meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET	
	Travis Perkins- Ballast trade pack - Kimberley Park	20/21P0513	16.92	16.92	2.82	14.10
	Total BACS		251.61	251.61	41.94	88,289.68
18916	SW Blinds and Interiors-Ltd-Blind for back office Old Post Office	20/21P0514	5,182.40	6,182.40	1,030.40	5,152.00
18917	SWW -Water/Sewerage 12/02-11/05/2020-Castle Beach Toilets	20/21P0515	236.95	236.95	-	236.95
	BACS Medisave- 10xAlcohol Hand Gel - COVID-19 General Town	20/21P0516	479.88	479.88	79.98	399.90
18963	Mr T Pond - Macebearer annual retainer 2020/21	20/21P0517	120.00	120.00	-	120.00
18964	Mr S Pond - Macebearer annual retainer 2020/21	20/21P0518	120.00	120.00	-	120.00
	BACS Martyn's Maintenance (Lawry)-15/06-20/07/2020-Library ?K/Park	20/21P0519	3,981.00	3,981.00	-	3,981.00
	BACS Keith Shanly- Labour 36hrs 15-21/07/2020-General TMT assistance	20/21P0520	486.00	486.00	-	486.00
	CC Shopify - Tap,chip & swipe reader x 2 - corporate	20/21P0521	141.60	141.60	23.60	118.00
	CC Radmore & Tucker - Strimmer cord - Cemetery	20/21P0522	176.02	176.02	29.34	146.68
	CC Phone Gadgets- Repair to Miranda's phone- Admin	20/21P0523	30.00	30.00	-	30.00
	CC Drinkfinder- Pussers Rum- Mayor reimbursed	20/21P0524	155.40	155.40	-	155.40
	CC Trago - Painting items for American Shelter Seafrost	20/21P0525	104.52	104.52	17.42	87.10
	CC Terralec.com - Sprung surface handle- Art Gallery	20/21P0526	6.35	6.35	-	6.35
	CC Express Matting - Non-slip rubber floor rolls - Art Gallery	20/21P0527	46.19	46.19	7.70	38.49
	CC Castors On Line- Castors - Art Gallery	20/21P0528	77.22	77.22	12.87	64.35
	CC UPS- Parcel return Ruckus AP not working	20/21P0529	14.99	14.99	2.50	12.49
	DD Argos - Socket/Headset (credit)Masterplug	20/21P0530	134.35	134.35	22.58	111.77
	DD Allstar - Fuel 19/06-26/06/2020 - Town Team	20/21P0531	218.33	218.33	36.39	181.94
	DD AMS- FM Lite Hosting - Monthly - Town Team	20/21P0532	36.00	36.00	6.00	30.00
	DD Bank of Ireland- Fees/Transactions 05/06-03/07/2020	20/21P0533	6.92	6.92	-	6.92
	DD British Gas- Electricity 25/04-24/06/2020- Kimberley Park	20/21P0534	32.79	32.79	1.56	31.23
	DD British Gas- Electricity 05/06-03/07/2020-Webber St Toilet	20/21P0535	12.87	12.87	1.26	11.59
	DD British Gas- Electricity 02/04-01/07/2020 - Cliff Rd Toilets	20/21P0536	126.96	126.96	6.04	120.92
	DD British Gas- Electricity 31/05-30/06/2020-Maenporth Toilets	20/21P0537	176.08	176.08	8.38	167.70
	DD British Gas- Electricity 01/06-30/06/2020- Municipal Building	20/21P0538	46.73	46.73	2.22	44.51
	DD British Gas- Electricity 02/06-01/07/2020-POW Pier Toilets	20/21P0539	69.77	69.77	3.32	66.45
	DD British Gas- Electricity 02/04-01/07/2020-Kimberley Park	20/21P0540	306.15	306.15	14.57	291.58
	DD CNG Energy-Fixed charge Gas supply June 2020- K/Park Lodge	20/21P0541	10.37	10.37	0.49	9.88
	DD DataSharp- Business Line Rental 01-31/07/2020/call charges-M8	20/21P0542	112.49	112.49	18.75	93.74
	DD EE- Mobile monthly plan charges July-Admin C/Service/TT	20/21P0543	83.60	83.60	13.93	69.67
	DD Trade- B&Q- Sanding sheet/roller/brush/tape- Dracaena	20/21P0544	122.24	122.24	20.37	101.87
	DD Vincent Tractors- Various parts for Kubota	20/21P0545	357.71	357.71	59.62	298.09
	DD Trade-B&Q-sockets-TT, Brushes/Paint-sanding sheet-American shelter	20/21P0546	94.72	94.72	15.79	78.93
	DD Trade-B&Q-Wire staples - Town Team	20/21P0547	4.96	4.96	0.82	4.14
	DD Trade- B&Q- Hozelock wall reel/Brass connector-	20/21P0548	82.70	82.70	13.78	68.92
	DD Trade-B&Q-Wood/screws/socket/bit/saw-Moor Bollards	20/21P0549	55.52	55.52	9.26	46.26
	BACS Cornwall Council-CCTV Maintenance Open Space- July 2020	20/21P0550	814.30	814.30	135.72	678.58
	BACS Fernbank Advertising-1 panel x 2 wks -Bus shelter Webber St- C/Service	20/21P0551	996.00	996.00	166.00	830.00
	BACS Hawkins Motors - WK15SZV indicator fault/controller unit	20/21P0552	482.04	482.04	80.34	401.70
	Reach Maintenance- Picker hire/operator for WIFI sparks	20/21P0553	482.00	482.00	72.00	360.00
	Reach Maintenance- Across Street Banner-Welcome to Falmouth(Covid)	20/21P0554	132.00	132.00	22.00	110.00
	Total BACS		564.00	564.00	94.00	470.00
	B&G Electrical- Wire spur for atrium blinds - Back office Old PO	20/21P0555	247.20	247.20	41.20	206.00
	B&G Electrical-Refit globe in foyer-water damage - M/Building	20/21P0556	60.00	60.00	10.00	50.00
	Total BACS		307.20	307.20	51.20	256.00
	BACS Fal Carpet Cleaning-Cleaning Old Office/Council Chamber-M/Building	20/21P0557	50.00	50.00	-	50.00
	BACS Keith Shanly- Labour 36hrs 22-28/07/2020-General TMT assistance	20/21P0558	499.50	499.50	-	499.50
	BACS Autograffiti- Banner -Welcome to Falmouth- Covid-19	20/21P0559	312.00	312.00	52.00	260.00
	BACS Nick Banfield- Cost of wellbeing coaching- staff member	20/21P0560	50.00	50.00	-	50.00
	BACS Biffa- Bin empty 09-30/06/20 - Cemetery & Kimberley Park	20/21P0561	401.35	401.35	66.89	334.46
	Booths Print- High St A2 sign PVC Waterproof- COVID-19	20/21P0562	36.00	36.00	6.00	30.00
	Booths Print- Window/Floor Vinyl stickers, Sanitiser stickers-COVID	20/21P0563	2,100.00	2,100.00	350.00	1,750.00
	Booths Print- Outdoor floor "face covering" Vinyls-COVID-19	20/21P0564	168.00	168.00	28.00	140.00
	Total BACS		2,304.00	2,304.00	384.00	1,920.00
	BACS Eve Bourrat-Design of children's activity sheet- Cultural Services	20/21P0565	200.00	200.00	-	200.00
	BACS Citron Hygiene- Medical/sanitary disposal Apr-June 2020	20/21P0566	83.02	83.02	13.84	69.18
	BACS DataSharp-Digital print to 01/07/2020-FTC/C-Service	20/21P0567	64.58	64.58	10.76	53.82
	BACS Fernbank Advertising-10 panels-Welcome to Falmouth-COVID	20/21P0568	360.00	360.00	60.00	300.00
	Greenham- Antibacterial Wipes-COVID-19	20/21P0569	154.20	154.20	25.70	128.50
	Greenham-Disposable gloves(100bx2M/Building-COVID-19	20/21P0570	19.98	19.98	-	19.98
	Total BACS		174.18	174.18	25.70	148.48
	BACS Nomix Enviro -Service 900 Lease Lance/Renewal-Town Team	20/21P0571	384.00	384.00	64.00	320.00
	BACS Penryn Plastics-Seal,Polytop-A/Shelter, Pipe liner/adaptor-KP	20/21P0572	40.77	40.77	6.79	33.98
	Travis Perkins-Drywall s/adh tape/Pva-Library M/Building	20/21P0573	22.49	22.49	3.75	18.74
	Travis Perkins-Ballast/circle/limber/brush/trowel-American Shelter	20/21P0574	138.96	138.96	23.16	115.80
	Travis Perkins-Paint kettle/brush/cleaner-Library M/Building	20/21P0575	17.44	17.44	2.91	14.53
	Travis Perkins-Handle/bit/wshr/bolt/brush-SwanpoolToilets/A-shelter	20/21P0576	63.69	63.69	10.61	53.08
	Travis Perkins-Timber/bow/deadlock/bearing/brush-Mortuary (B-in)	20/21P0577	101.41	101.41	16.91	84.50
	Travis Perkins-Scaffold boards - Cemetery burial	20/21P0578	79.19	79.19	13.20	65.99
	Total BACS		423.18	423.18	70.53	352.65
	BACS Xgraphics- Art work logs/Vinyls/advert-Art Gallery	20/21P0579	430.00	430.00	-	430.00
	BACS Fal Carpet Cleaning-Cleaning front/back office- Old PO	20/21P0580	110.00	110.00	-	110.00
	CC Instruction Finder - CC purchase April 2020 - SP manual for equipment	20/21P0581	49.90	49.90	-	49.90
	CC Amazon - Moleskin weekly planner -Admin	20/21P0582	24.42	24.42	4.07	20.35
	CC Amazon- Laptop chargers - Admin	20/21P0583	65.97	65.97	11.01	54.96
	CC Printerinks - Ink cartridges - S Penna	20/21P0584	45.38	45.98	7.66	38.32
	CC Trago - Painting items for American benches	20/21P0585	69.96	69.96	11.66	58.30
	CC IONOS - Website Builder - Image Delivery 16/07-16/08/2020	20/21P0586	37.08	37.08	6.18	30.90
	CC Microsoft Azure - Pay-as-you-go 02/06-01/07/2020	20/21P0587	74.72	74.72	-	74.72
			76,667.35	76,667.35	7,288.32	157,459.03

FALMOUTH TOWN COUNCIL

Month Jul-20

Meeting Date 24/08/2020

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Inv No	Inv Total	Gross	VAT	NET
CC BannerWorld - Sand safe - ESEO Town Team	20/21PO588	519.60	519.60	86.60	433.00
CC Amazon - Dell charger for V Rogers - Admin	20/21PO589	22.50	22.50	3.75	18.75
CC Shopify- Test donation re set up payments	20/21PO590	1.00	1.00	-	1.00
CC Snapfish - personalised face masks - COVID-19	20/21PO591	461.54	461.54	-	461.54
CC Amazon - Dahle A3 trimmer - Admin	20/21PO592	34.31	34.31	5.72	28.59
CC Radmore & Tucker - Nylum Line - Town Team	20/21PO593	176.02	176.02	29.34	146.68
CC Microsoft Office 365 sp 09/07-08/08/2020	20/21PO594	52.80	52.80	-	52.80
CC Sprout Social - Marketing Plan/profiles	20/21PO595	772.13	772.13	-	772.13
DD Total G&P - Electricity 01/06-30/06/2020 - Feeder Pillar o/s PO	20/21PO596	15.36	15.36	0.73	14.63
DD Total G&P - Electricity 01/06-30/06/2020 -Chapel Non conformist	20/21PO597	119.57	119.57	5.69	113.88
DD Total G&P - Electricity 01/06-30/06/2020 - Feeder Pillar adj bench	20/21PO598	18.11	18.11	0.86	17.25
DD Total G&P - Electricity 01/06-01/07/2020 - Cemetery Coffe Chapel	20/21PO599	112.49	112.49	5.36	107.13
DD Total G&P - Electricity 01/06-30/06/2020- K/Park Park Lodge	20/21PO600	17.93	17.93	0.85	17.08
DD Bank of Ireland - Quarterly Transactions x 116	20/21PO601	13.92	13.92	-	13.92
DD Allstar - Fuel 07/07-13/007/2020- TT/Cem/Toilets/XP	20/21PO602	486.60	486.60	81.10	405.50
DD British Gas - 25/06-24/07/2020 - Kimberley park Phase 3 supply	20/21PO603	60.62	60.62	1.32	59.30
DD BT- Mobile Service - r 01-31/07/2020	20/21PO604	1,060.48	1,060.48	176.75	883.73
DD BT- 3 Phone services/broadband/mobile u 18/04-19/07/2020	20/21PO605	990.25	990.25	165.04	825.21
BACS Sage - Laser payslips (250)	20/21PO606	43.80	43.80	7.30	36.50
BACS Classic Fire - Fire alarm/call point complete/trunking-M/Building	20/21PO607	120.28	120.28	20.05	100.23
BACS Cornwall Glass - safety glass - American Shelter	20/21PO608	127.80	127.80	21.30	106.50
BACS Jewson - Parker Hessian sandbag- road closure signs - COVID-19	20/21PO609	41.71	41.71	6.95	34.76
BACS HMRC PAYE - July 2020	20/21PO610	4,810.00	4,810.00	-	4,810.00
BACS HMRC - NI - July 2020	20/21PO611	8,510.64	8,510.64	-	8,510.64
BACS HMRC - Student Loans -2020	20/21PO612	147.00	147.00	-	147.00
Total BACS		13,467.64	13,467.64	-	13,467.64
BACS CC - Pensions - July 2020	20/21PO613	13,692.82	13,692.82	-	13,692.82
BACS CC - Pension - Add 4 of 12	20/21PO614	900.00	900.00	-	900.00
Total BACS		14,592.82	14,592.82	-	14,592.82
BACS Unison - Membership payments -July 2020	20/21PO615	81.75	81.75	-	81.75
BACS Standard Life - AVC - July 2020	20/21PO616	65.00	65.00	-	65.00
BACS Net Salary Payments July 2020	20/21PO617	50,773.61	50,773.61	-	50,773.61
BACS Greenham - Mini Jumbo toilet roll - Toilets	20/21PO618	748.80	748.80	124.80	624.00
BACS Moor News - Newspapers for library - 28/03-11/07/2020	20/21PO619	39.20	39.20	-	39.20
18965 Nick Winchester- Video production/editing-back to visiting-COVID-19	20/21PO620	250.00	250.00	-	250.00
18966 SWW- Water/sewerage- 09/04-13/07/2020-Kimberley Park Lodge	20/21PO621	11.70	11.70	-	11.70
SWW- Water/sewerage- 07/01-06/07/2020- Toilets Grove Place	20/21PO622	1,928.33	1,928.33	-	1,928.33
SWW- Water/sewerage- 01/05-14/07/2020- Display fountain The Moor	20/21PO623	25.18	25.18	-	25.18
SWW- Water/sewerage- 01/05-06/07/2020-The Old Post Office	20/21PO624	35.59	35.59	2.65	32.94
SWW- Water/sewerage- 01/05-06/07/2020-1st Floor The Old Post Office	20/21PO625	35.59	35.59	2.65	32.94
SWW- Water/sewerage- 24/01-13/07/2020-Glasshouses Kimberley Park	20/21PO626	0.96	0.96	-	0.96
SWW- Water/sewerage- 28/04-20/07/2020-Toilets Kimberley Park	20/21PO627	96.19	96.19	-	96.19
SWW- Water/sewerage- 21/04-20/07/2020-Toilets Webber Street	20/21PO628	443.77	443.77	-	443.77
Total BACS		2,565.61	2,565.61	5.30	2,560.31
18968 Petty Cash - FTC	20/21PO629	250.05	250.05	41.68	208.38
CLOSED		-	-	-	-
		159,513.53	159,513.53	7,460.09	240,133.44

FALMOUTH LIBRARY - PETTY CASH SCHEDULE

Period: July 2020

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Opening Bal	Visitors and Staff Refreshments	Postage	Xmas	Education	Stationery	Sundry Items	Running Balance
						36.52	VR	P	W	E	S	SI	36.52
	0	0	0		VR	36.52							36.52
	CLOSED												36.52
	0.00	0.00	0.00										

Nominal Codes

5819 5804 5404 5818 5805 5818

Councillor

Councillor

Town Clerk

VAT Journals

Finance Use Only

	DR	CR
2201 - vat	£	
5818 - NL		£

NB add additional NL's depending on monthly expenditure

FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Jul-20

Date	Total Amount	VAT	Net	Rec't	Code	Cashed Cheque	Toilet	Town Exp	TMT	Stat	PO Building	Events	Sundry Items	Running Balance
Code	OB						T	TE	YT	S	PB	E	SI	
01/07/2020	4.99	0.00	4.99	464 s			-	-	-	4.99	-	-	-	164.14
03/07/2020	20.00	0.00	20.00	465 tt			-	-	20.00	-	-	-	-	159.15
07/07/2020	9.00	0.00	9.00	466 T		9.00	9.00	-	-	-	-	-	-	139.15
07/07/2020	20.48	0.00	20.48	467 TE			-	20.48	-	-	-	-	-	109.67
07/07/2020	1.09	0.00	1.09	467 SI			-	-	-	-	-	-	1.09	108.58
09/07/2020	5.19	0.00	5.19	468 SI			-	-	-	-	-	-	5.19	103.39
10/07/2020	8.18	1.36	6.82	469 PB			-	-	-	-	6.82	-	-	95.21
21/07/2020	0.80	0.00	0.80	470 SI			-	-	-	-	-	-	0.80	94.41
21/07/2020	33.75	0.00	33.75	471 TE			-	33.75	-	-	-	-	-	60.66
27/07/2020	0.80	0.00	0.80	472 SI			-	-	-	-	-	-	0.80	59.86
CLOSED														
	104.28	1.36	102.92				9.00	54.23	20.00	4.99	6.82	-	7.88	

Nominal Codes

5804 5457 5706 5012 5852 5109 5030

Councillor

Town Clerk

VAT Journals

Finance Use Only

DR CR
2201 - vat £ 1.36
Various £ 1.36

NB add additional NL's depending on monthly expenditure