# FALMOUTH TOWN COUNCIL

Minutes of a Meeting of the Finance and General Purposes Committee held online via Zoom on Monday 24th August 2020 at 6.00 pm.

Present:

Councillors R J O'Shea (Chairman), B M A Ross (Vice-Chairman), R J Bonney,

G G Chappel BEM, L D Coley, S D Eva, G F Evans CC MBE, A J Gillett,

A J Jewell CC, P A Minson (from and to point mentioned), M C Morgan, A Parker, J

C Robinson, D W Saunby CC and J M Spargo

In Attendance: A M Williams

(Town Clerk)

R N Thomas

(Finance Officer)

Councillor J Kirkham

(Cornwall Council)

John and Janet Pearce

(Falmouth Rotary Club - Grant applicants)

## F6426 MEETING FORMAT

The Chairman advised that as physical meetings were still unlawful the Committee would meet online for the time being and under the provisions of the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 that allowed local authorities to conduct meetings remotely until May 2021

He reminded Councillors that it was a public meeting that could be recorded by participants. He outlined the process for speaking and voting and stated that otherwise the usual rules for meetings applied and to be cognizant of the Code of Conduct and THAT the Council's Standing Orders remained in force. The Council had resolved to amend Standing Orders to enable remote meetings.

#### F6427 APOLOGIES

None received.

## F6428 INTERESTS AND DISPENSATIONS

None received.

#### F6429 MINUTES

It was proposed by Councillor Ross, seconded by Councillor Eva and

RESOLVED that the minutes of the meeting held on 10th July 2020 be confirmed as a correct record of the proceedings and signed by the Chair.

Councillor Minson now joined the meeting.

## F6430 GRANT APPLICATIONS

It was proposed by Councillor Eva, seconded by Councillor Bonney and

RESOLVED that the pursuant to section 31 of the Local Government and Rating Act 1997 Falmouth Rotary Club be granted £500 towards the purchase of 50 sets of the game 'Mistakes and Ladders' to every Falmouth School.

#### F6431 RISK ASSESSMENT

Risk management matters had been notified to Councillors in the weekly briefings from the Town Clerk. It was noted that the Ellis Whittam Annual Inspection would take place now on 25th August 2020.

# F6432 ACCOUNTS AND ANNUAL RETURN 2019/20

Pursuant to the approval by the Council of the Annual Governance and Accountability Return for 2019/20 the Finance Officer reported that the Council's External Auditor had permitted an extension of the submission period to 31<sup>st</sup> August 2020 to enable the completion of the financial statements and inclusion of internal audit report. This was duly noted.

#### F6433 BUDGET MONITORING 2020/21

The Council received and noted the report. The Chairman advised that he would convene a meeting of the Finance Sub-Committee to consider and review 2020/21 budgets and to consider the preparation of a four-year financial plan to commence from 1<sup>st</sup> April 2021.

#### F6434 **DEVOLUTION: TRANCHE 4**

The Town Clerk reported further upon the make-up of the portfolio of asset and service devolution with Cornwall Council. A number of matters were further considered in Part II of the meeting. It was agreed that the Council proceeds in principle on the devolution list as it currently stood, and that Ward Members be circulated the assets and services that were relevant to their Wards.

#### F6435 MINISTERIAL VISIT

The Town Clerk reported upon the visit of Minister for Regional Growth and Local Government, who had been interested in the partnership delivery of services and covid recovery measures by the Council, as well as its active role in local-place shaping. The Mayor had discussed with him devolution and community delivery of local services.

Further the Leader of the Opposition had also visited Falmouth, co-ordinated by Falmouth Business Improvement District. The Council raised the issues of sector funding and the economic needs of coastal communities.

## F6436 COVID-19 EXPENDITURE

The forecasted expenditure of £38,000 to the 30<sup>th</sup> September 2020 for covid measures, including recovery plans, was noted as was the grant application to Cornwall Council for £22,000 to assist with street closure and security costs.

## F6437 COMMUNITY POLICING

The Mayor reported that he had written to both the Chief Constable and the Police and Crime Commissioner regarding his concerns at police resourcing and issues with anti-social behaviour and a street drinking culture developing. As well as issues with the night-time economy. A grant of £1000 from the Police Commissioner was being used towards additional CCTV and marshals during the Bank Holiday weekend. Also the Town Council could fund additional daytime public realm CCTV monitoring at weekends until the end of September and as requested by the Police. The report was noted and the additional CCTV approved.

The Town Clerk reported that Cornwall Council had renewed the Public Space Protection Order regarding street drinking. That was duly noted.

## F6438 CCLA - PUBLIC SECTOR DEPOSIT FUND

The July 2020 fund factsheet was duly noted.

#### F6439 ACCOUNTS AND PETTY CASH

It was proposed by Councillor O'Shea, seconded by Councillor Ross and

**RESOLVED** that the Accounts and Petty Cash Schedules for July 2020 (attached) be approved.

# F6440 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Councillor O'Shea, seconded by Councillor Eva and

RESOLVED that the press and public be excluded from the meeting in the public interest for the following business as it involves the consideration of property, funding and contractual matters.

Month Jul-20 Meeting Date 24/08/2020

Finance & General Purpose Meeting

December		eneral Purpose Meeting payments made for approval at above meeting					
De Commeil Council - Business resta July 2020 - 17 De Lividing 14 Flore  OC Commeil Council - Business resta July 2020 - 17 De Lividing 14 Flore  OC Commeil Council - Business resta July 2020 - 17 De Lividing 14 Flore  OC Commeil Council - Business resta July 2020 - 17 De Lividing 24 Flore  OC Commeil Council - Business resta July 2020 - 17 De Lividing 24 Flore  OC Commeil Council - Business resta July 2020 - 17 De Lividing 24 Flore  OC Commeil Council - Business resta July 2020 - 17 De Lividing 24 Flore  OC Commeil Council - Business resta July 2020 - 17 De Lividing 24 Flore  OC Commeil Council - Business resta July 2020 - 17 De Lividing 24 Flore  OC Commeil Council - Business resta July 2020 - 17 De Lividing 24 Flore  OC Commeil Council - Business resta July 2020 - 17 De Lividing 24 Flore  OC Commeil Council - Business resta July 2020 - 17 De Lividing 24 Flore  OC Commeil Council - Business resta July 2020 - 17 De Lividing 24 Flore  OC Commeil Council - Business resta July 2020 - 17 De Lividing 24 Flore  OC Commeil Council - Business resta July 2020 - 17 De Lividing 25 Flore  OC Commeil Council - Business resta July 2020 - 17 De Lividing 27			inv No:	inv Total		VAT	NET
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Document   Council - Business rates July 2020 - Order   Force   Total   Council - Business rates July 2020 - Order   September   Septemb	00	Cornwall Council - Business rates July 2020 - PO Building 1st Floor				1	
Comment   Countil - Bushess rotes   July 2020 - Descripting 2nd Rote   20/21P045   545.00   55.00   5.50	ga aa	Cornwall Council - Business rates July 2020 - Municipal Building				1	437.00
Comment   Courties						- [	619.00
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Front Services Sealant puri - Curatory   20/12/04/05   51.08   51.08   8.52   4.25   131.4		Travis Perkins- Knife/Ronseal/silicone/primer etc- Decorate Toilets etc					
Involve Person of Wheelie bin Mode Recycling - 0.13/06/2020   20/IPO-66.   195.69							
2017   1985   1986		Travis Perkins- Polyfilla/Decorators Caulk - Ubrary	20/21PO460				
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Priest - Commercial Production Pilk-80, PRE2/PTIDe-Town   20/21P0465   138.90   13			20/2100466				140.00
Firster - Commercial Production Priesd, Price, Flow   228.50   285.80   47.90   229.01   1855   18		Pirate - Commercial Production Announcements 23-30/06/2020 - 10Wh					99.00
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BAC   Screenham - Scribe Suspense - Invitations of Market Print   Section							89.91
Infinitus-Ley holding/lakem response 14830/08/2020   20/21P0471   117.60	BACS	Greenham - Gloves disposable - Municipal Building/Old PO				622,88	3,114,38
Infinitive-feey including slatim regionals included   2002   2002   2002   2004   2004   2005   20		Infinitus- Guard-Road closures-15-30/06/20 - COVID-19					98.00
SAC   PRP   Ultrs   Passanger lift new car doo stake - AG M/Building   20/2IPOAT3   3.34.00   219.00   1,955.0   20   20   20   20   20   20   20	<u></u>		20/21/04/1				3,212.38
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CC Amston-Boyast Laptop stands - Admin   20/1210477   32.80   52.80	L	Amazon-Arama wired cell phone neadacts with thirt cophone-restills				- ]	80.00
CC Microsoft Office 365 Es pt 03/05-06/07/2020 CC Microsoft 365 Business Basic sp 21/05-26/07/2020 CC Microsoft 365 Business Standard ap 27/05-26/06/2020 CC Microsoft 365 Business Standard ap 27/05-26/06/2020 CC Broadband Buyer, com DrayTek Vigor Multi-VNN Broadband Router CC Broadband Buyer, com DrayTek Vigor Multi-VNN Broadband Router CC Tempson - Cylinder keys - Bookoos CC Scaffolding Supplies - Spray & Marker Paint - COVID-19 CS Scaffolding Supplies - Spray & Marker Paint - COVID-19 BACS Scaffolding Supplies - Spray & Marker Paint - COVID-19 CS Scaffolding Supplies - Spray & Marker Pai					173.34	28.92	144.42
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CC Timpson - Oylinder keys - Bockoos CC Seaffolding Supplies - Spray & Marker Paint - COVID-19 CC Seaffolding Supplies - Spray & Marker Paint - COVID-19 ACS Seaffolding Supplies - Spray & Marker Paint - COVID-19 ACS Perch & Ponder - Create designs - Pandors shopfront window 20/21PO488 ACS Greenham - Glove Kep Safe - Town Team 20/21PO488 ACS Justin Wilggan-Digital Engagement Daisychain 2020 Project ACS Justin Wilggan-Digital Engagement Daisychain 2020 ACS 20/21PO488 ACS Justin Wilggan-Digital Engagement Daisychain 2020 ACS 20/21PO489 ACS Justin Wilggan-Digital Engagement Daisychain 2020 ACS 20/21PO499 ACS 20/21PO492 ACS 20/21PO493 ACS 20	500	Report Son Report Company Drow Tek Visor Multi-W/N Broadhand Router		677.09	677.09	112.85	564 <u>.2</u> 4
CC Seaffolding Syppiler - Spray & Marker Paint - COVID-19  CC Seaffolding Syppiler - Spray & Marker Paint - COVID-19  BACS Keith Shanly - Labour 01-07/07/2020 - General labour  BACS Justin Wilgan-Digital Engagement Daisychain 2020 Project  BACS Justin Wilgan-Digital Engagement Dais				18.00	18.00	- 1	18.00
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BACS   Perch & Ponder- Create designs - Pandora shopfront window   20/21P0485   180.00   160.00   2,000.00   2,000.00   2,000.00   185.00   185.00   185.00   185.00   1,080.0	3,00	Voith Chapty - Labour 01-07/07/2020 - General labour	20/21PO484	479.25	479.25	- 1	479.25
BACS   Greenham - Glove   Keep Safe - Town Team   20/21PO485   53.76   2,000.00   2,00	2400	Perch & Ponder- Create designs - Pandora shoofcont window	20/21PO485	180.00	180.00	- 1	180.00
BACS   Justin Wiggan-Digital Engagement Disychain 2020 Project   20/21PO487   2,000.00   1,000.00   180.00			20/21PO486	53.76	53.76	8.96	44.80
18961   PW Media - Ny/Cornwall Magazine Adverts Art Gudies 2020 - AG   20/21PQ488   486.00	RACE	Justin Wiggan-Digital Engagement Daisychain 2020 Project				- 1	2,000.00
BACS   Keith Shaniy - 36hms Labour OS-14/07/2020 - General labour	12961	PW Media - MyCornwall Magazine Adverts Art Gudies 2020 - AG	20/21PO488	1,080.00		180.00	900.00
BACS   Nick Foulkes-Labour 7hrs 6th July 2020-Library Computer Room   20/21P0491   5,760.00   5,7	840	Keith Shaniy -36hrs Labour 08-14/07/2020 - General labour	20/21PO489			- 1	486.00
Objective IT - 78 support /Monitoring - June 2020   28/21PO491   5,760.00   364.00   124.00   720.00   20/21PO492   6,60.00   6,624.00   1,204.00   5,520.00   6,624.00   6,624.00   1,204.00   5,520.00   6,624.00   6,624.00   1,204.00   5,520.00   6,624.00   6,624.00   1,204.00   5,520.00   6,624.00   6,624.00   1,204.00   5,520.00   6,624.00   6,624.00   1,204.00   5,520.00   6,624.00   6,624.00   1,204.00   5,520.00   6,624.00   6,624.00   1,204.00   5,520.00   6,624.00   1,204.00   5,520.00   6,624.00   1,20	BACS	Nick Foulkes- Labour 7hrs 6th July 2020-Library Computer Room	20/21PO490			- 1	140.00
Descrive IT - 12 support / Monitoring - June 2020   20/21PO492   384,00   584,00   584,00   1,04,00   5,520,00   5,520,00   6,524,00   6,524,00   1,04,00   5,520,00   6,524,00   1,04,00   5,520,00   6,500,00		Objective IT - 79 support /Monitoring - June 2020	20/21PO491			1	•
Total BACS   Section   S	I		20/21PO492				720.00
BACS   Mayor's Allowance transfer of funds   20/21PO493   6,500.00   6,500.00   - 6,500.00						1,204,00	5,520.00
BACS Sam Pascoe-Barry Cook Canvas/hang/shop/posters/decor Toilet-AG BACS ADT Fire & Security-BT Redcare alarm monitoring line- M/Ruilding BACS Classic Fire - Call out-Alarm/Apollo smoke head 01/07/2020- 20/21P0497 BACS Classic Fire - Call out-Alarm/Apollo smoke head 01/07/2020- 20/21P0497 BACS Dell-Universal Dock D6000 x 4 - Admin 20/21P0497 BACS Dell-Universal Dock D6000 x 4 - Admin BACS Jirmy May-Skip delivered 26/05/20/collected 15/06/2020-Old PO 20/21P0498 BACS Jirmy May-Skip delivered 26/05/20/collected 15/06/2020-Old PO 20/21P0499 364.80 BACS Owl Locksmiths - Replace 3 security cylinders - Art Gallery M/Ruilding 20/21P0500 BACS Owl Locksmiths - Replace 3 security cylinders - Art Gallery M/Ruilding 20/21P0501 251.48 253.48 BACS Waterplus- Water 05/06-05/07/2020- Mortuary 20/21P0502 14.63 14.63 2.44 12. BACS Foam Kernow - Accesslab - Carnegie Trust (pay 2/4) - C/Services 20/21P0508 2,411.52 2,41	BACS	Mayor's Allowance transfer of funds				- <b> </b>	6,500.00
BACS ADT Fire & Security-BT Redeare alarm monitoring line- M/Euilding 20/21PO495 197.50 197.50 197.50 32.92 164.  BACS Classic Fire - Call out-Alarm/Apollo smoke head 01/07/2020- 20/21PO497 796.13 796.13 132.69 663.  BACS Dell-Universal Dock D5000 x 4 - Admin 20/21PO498 150.00 150.00 - 150.00 - 150.00 150.00 - 150.00 150.00 - 150.00 150.00 - 150.00 150.00 - 150.00 150.00 - 150.00 150.00 - 150.00 150.00 - 150.00 150.00 150.00 - 150.00 150.00 150.00 150.00 - 150.00 150	BACS	Sam Pascoe-Barry Cook Canvas/hang/shop/posters/decor Toilet-AG				-	250.00
BACS   Classic Fire - Call out-Alarm/Apollo smoke head 01/07/2020-   20/21P0496   197.50   197.50   34.32   169.50   197.50   1	BACS	ADT Fire & Security-8T Redcare alarm monitoring line- M/Building					243.65
BACS Dell-Universal Dock D5000 x 4 - Admin 20/2IPO497 /96.13 /96.	BACS	Classic Fire - Call out-Alarm/Apollo smoke head 01/07/2020-					164.58
BACS Fire Safety Cornwall-Fire safety visit/inspection - Old PO/M8 BACS Jimmy May-Skip delivered 26/05/20/collected 15/06/2020-Old PO D/21PO499 BACS Jimmy May-Skip delivered 26/05/20/collected 15/06/2020-Old PO D/21PO500 BACS Jimmy May-Skip delivered 26/05/20/collected 15/06/2020-Old PO D/21PO500 BACS OPUS - Electricity 08/05-07/07/2020- Cemetery Mortuary D/21PO501 BACS Pour Kernow - AccessLab - Carnegie Trust (pay 2/4) - C/Services D/21PO502 Dewson-Continuation GS7 panel hire to 30/06/20250-Dracena Dewson - Continuation GS7 panel hire to 30/06/20250-Dracena Dewson - Continuation Vehicular Access gate hire to 30/06/2020-Dracena Dewson - Continuation Vehicular Access gate hire to 30/06/2020-Dracena Dewson - Continuation Vehicular Access gate hire to 30/06/2020-Dracena Dewson - Continuation Vehicular Access gate hire to 30/06/2020-Dracena Dewson - Continuation Vehicular Access gate hire to 30/06/2020-Dracena Dewson - Continuation Vehicular Access gate hire to 30/06/2020-Dracena Dewson - Continuation Vehicular Access gate hire to 30/06/2020-Dracena Dewson - Continuation Vehicular Access gate hire to 30/06/2020-Dracena Dewson - Continuation Vehicular Access gate hire to 30/06/2020-Dracena Dewson - Continuation Vehicular Access gate hire to 30/06/2020-Dracena Dewson - Continuation Vehicular Access gate hire to 30/06/2020-Dracena Dewson - Continuation Vehicular Access gate hire to 30/06/2020-Dracena Dewson - Continuation Vehicular Access gate hire to 30/06/2020-Dracena Dewson - Continuation Vehicular Access gate hire to 30/06/2020-Dracena Dewson - Continuation Vehicular Access gate hire to 30/06/2020-Dracena Dewson - Continuation Vehicular Access gate hire to 30/06/2020-Dracena Dewson - Continuation Vehicular Access gate hire to 30/06/2020-Dracena Dewson - Continuation Vehicular Access gate hire to 30/06/2020-Dracena Dewson - Continuation Vehicular Access gate hire to 30/06/2020-Dracena Dewson - Continuation Vehicular Access gate hire to 30/06/2020-Dracena Dewson - Continuation Vehicular Access gate hire to 30/06/202	BACS	Dell-Universal Dock D6000 x 4 - Admin	1			132.69	663.44
BACS Jimmy May-Skip delivered 26/05/20/collected 15/06/2020-Old PO  BACS Owl Locksmiths - Replace 3 security cylinders- Art Gallery M/Building 20/21PO500 20/21PO500 20/21PO501 251.48 251.48 21.98 239. 240/21PO502 21.463 21.463 22.44 22.24 239. 240/21PO502 24.463 24.463 24.463 24.41 24.21 251.48	BACS	Fire Safety Cornwall-Fire safety visit/inspection - Old PO/MB					150.00
BACS   Owl Locksmiths - Replace 3 security cylinders- Art Gallery M/Building   20/21P0500   488.02	BACS	Jimmy May-Skip delivered 26/05/20/collected 15/06/2020-Old PO					
### BACS OPUS - Electricity 08/05-07/07/2020- Cemetery Mortuary 20/21P0501 251.48 251.	BAC	Owl Locksmiths - Replace 3 security cylinders- Art Gallery M/Building					
BACS   Waterplus- Water by/out-01/2029   Victor   Victor	BACS	OPUS - Electricity 08/05-07/07/2020- Cemetery Mortuary					239.50 12.19
BACS   Coan Kernov   Access tab   Carmage   Coan Kernov   Carmage   Coan Kernov   Carmage   Ca	BACS	Waterplus- Water 05/06-05/07/2020- Mortuary				4,444	2,411.52
Jewson-Continuation GS7 panel hire to 30/06/20250-Dracena   20/21P0504   327.80	BACS	Foam Kernow - AccessLab - Carnegie Trust (pay 2/4) - C/Services				54.50	273.00
Devision - Continuation Venicular Access gate hire to 30/04/2029-01 states   488.48   438.48   78.08   365.	1	Jewson-Continuation GS7 panel hire to 30/06/20250-Drassens					92.40
Total BACS   Alex Brinnerh-ASC Creations- Set of wall vinyls 122cm- Art Gallery   20/21P0506   20.00   20.00   - 20.00   30.00   - 30.			20/Z1PU5U5				365.40
Alex Brinnen-ABC Creations- Set of Wall Viriy's 120cm - Art Gallery   20/21P0507   30.00   30.00   - 30.			20/2100505			75.00	20.00
Alex Brinnen-ABC Creations - Set of Wall Vilry's 290cm - Air Sailer y   50.00   50.00   - 50.     Total BACS   50.00   50.00   50.00   - 50.     BACS Perran Signs-Window Graphics Wrap - Old Pandora shop   20/21P0508   942.00   942.00   157.00   785.     BACS Penryn Plastics - Cast Acrylic cut to size/screws-information Service PO   20/21P0509   205.63   205.63   34.27   171.     Travis Perkins - Concrete/gravel/pipe/trowel- kimberley Park   20/21P0510   51.85   51		Alex Brinnen-ABC Creations- Set of wall vinyls 122cm- Art Gallery					30.00
Total BACS   Perran Signs-Window Graphics Wrap - Old Pandora shop   20/21P0508   942.00   942.00   157.00   785.	L		20/21PUS0/			<u> </u>	50.00
BACS-Perran Signs-Window Graphics Wrap - Unit Paradial study Park  BACS Perran Signs-Window Graphics Wrap - Unit Paradial study Park  BACS Pennyn Pastics - Cart Acylic cut to size/screws-information Service PO  20/21P0509  205.63  205.63  34.27  171  171 Travis Perkins - Concrete/gravs//pipe/trowel- Kimberley Park  20/21P0510  51.85  51.85  51.85  53.16  53		Total BACS	20/2100509			157.00	785.00
BACS Pennyn Plastics - Cast Acrylic out to size/serews-information service Porting Fravior Perkins - Concrete/gravel/pipe/trowel- kimberley Park 20/21P0510 51.85 51.85 3.64 43.  Travior Perkins - Plywood/Adhesive/screws - Swanpool Toilets 20/21P0511 83.16 33.16 13.85 59.  Travior Perkins - Plywood/Adhesive/screws - Swanpool Toilets 20/21P0512 99.68 99.68 99.68 16.61 83.	BAC	Perran Signs-Window Graphics Wrap - Old Pandora shop					171_36
Travis Perkins - Concrete/grave/pipe/ downer kinderley Fairk   20/21P0511   83.16   83.16   13.85   59.	] BAC	Penryn Plastics - Char Acrylic out to size/screws-information Service PO					43,21
Travis Perkins- Prywood/Americal Strews - 3-wangbox totals Travis Perkins- Screws/tub/Doards/timber - Kimberley Park 20/21P0512 99.68 99.68 16.61 83.	1	I travia Perions - Concrete/graves/paper/receive - Concrete/ Tollers					69.30
Tiravis Perkins-Screws/(tub) positio/ united - Knitedies Faix	1	pravis Perkins- Plywood/Adresive/screws "Swaripoor rolleds			l t	16.61	83.07
	<u></u>	Itsays serving- actional montreal minner - symposical cary		54,669.83		4,998.88	137,750.95

Month

Meeting Date 24/08/2020

Jul-20 08/2020

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting NET Inv Total Gross VAT Cheque No 20/21PO513 16.92 16.92 282 14.10 ravis Perkins- Ballast trade pack - Kimberley Parl 251.61 88,289.68 251.61 6,182.40 Fotal BACS 5,152.00 N Blinds and Interiors-Ltd-Blind for back office Old Post Office 20/21PO514 5.182.40 1,030.40 20/21POS15 20/21POS16 225 05 725 95 236.95 18917 SWW -Water/Sewerage 12/02-11/05/2020-Castle Beach Toilets 479.88 479.88 Medisave- 10xAlcohol Hand Gel - COVID-19 General Town Mr T Pond - Macebearer annual retainer 2020/21 20/21PO517 120,00 120.00 120.00 120.00 120,00 120.00 Mr S Pond - Macebearer annual retainer 2020/21. 28/21P0518 Martyn's Maintenance (Lawry)-15/05-20/07/2020-Libray 7K/Park 3,981.00 3,581.00 3.921.00 20/21P0519 Keith Shanly- Labour 35hrs 15-21/07/2020-General TiviT assistance 20/21PO520 486,00 486.00 486,00 23.60 118.00 20/21/0521 Shopify - Tap, chip & swipe reader x 2 - corporate Radmore & Tucker - Strimmer cord - Cemetery 20/21/20522 176.02 176.02 29,34 146.68 CC 30.00 30.00 20/21P0523 30.00 Phone Gadgets- Repair to Miranda's phone- Admin 20/2100524 155.40 155 40 155.40 Drinkfinder- Pussers Rum- Mayor reimbursed 104.52 104.52 17.42 37.10 20/21P052S Trago - Painting items for American Shelter Seafront 20/21PO526 6.35 6.35 6.35 Terralec.com - Sprung surface handle- Art Gallery 46.19 7.70 46.19 Express Matting - Non-slip rubber floor rolls - Art Gallery 20/2120527 20/2120528 77.22 77.22 12.87 64 35 Castors On Line-Castors - Art Gallery UPS- Parcel return Ruckus AP not working 2.50 12,49 20/2100529 14.99 14.99 22.38 111.97 20/21PO530 Argos - Socket/Headset (credit)Masterplus Alistar - Fuel 19/06-26/06/2020 - Town Team 20/21P0531 218.33 218.33 35.39 181.94 36.00 5,00 AMS- FM Lite Hosting - Monthly - Town Team Bank of Ireland- Fees/Transactions 05/06-03/07/2020 20/21P0532 36.00 20/21P0533 6.92 6.92 6,92 CC 1.56 31,23 32,79 British Gas- Electricity 25/04-24/05/2020- Kimberley Park 20/21P0534 32.79 12.87 12.87 1.28 11 50 British Gas-Electricity 05/06-03/07/2020-Webber St Toilet 120.92 126.96 126.96 6.04 British Gas- Electricity 02/04-01/07/2020 - Cliff Rd Toilets 20/21PO536 176.08 176.08 8.38 167,70 20/23P0537 British Gas-Electricity 31/05-30/06/2020-Maenporth Toilets 2.22 British Gas- Electricity 01/06-30/06/2020- Municipal Building 20/21P0538 46.73 45.73 44,51 69.77 69.77 3.32 56.45 20/21P0539 British Gas- Electricity 02/06-01/07/2020-POW Pier Toilets British Gas- Electricity 02/04-01/07/2020-Kimberley Park 20/21PO540 306.15 306.15 14.57 291.58 DE 10.37 10.37 0,49 9.88 CNG Energy-Fixed charge Gas supply June 2020- K/Park Lodge Datasharp- Business Line Rental 01-31/07/2020/call charges-MB 20/21P0541 20/21PO542 112,49 112.49 18.75 93,74 DE 83.60 13.93 69.67 EE- Mobile monthly plan charges July-Admin C/Service/TT 20/21PO543 83,60 122.24 20.37 לא נחר 20/21POS44 122.24 Trade- B&O- Sanding sheet/roller/brush/tape- Dracaena ĎÜ 298.09 Vincent Tractors- Various parts for Kubota 20/21POS4S 357.71 357.71 59.62 DD 94.72 15.79 78.93 20/21P0546 94.72 Trade-8&Q-sockets-TT, Brushes/Paint-sanding sheet-American shelter DĐ Trade-B&Q-Wire staples - Town Team 20/21PO547 496 4 96 0.82 4.14 DD 82,70 13.78 68.92 82,70 rade- 8&Q- Hozelock wall reel/Brass connector 20/21PO548 55.52 55.52 9.25 46.26 Trade-B&Q-Wood/screws/socket/bit/saw-Moor Bollards 20/21PO549 ממ 678.58 20/21P0550 135.72 814.30 814.30 Cornwall Council-CCTV Maintenance Open Space-July 2020 830.00 996.00 996.00 165.00 20/2120551 ernbank Advertising-1 panel x 8 wks -Bus shelter Webber St- C/Service 20/2120552 482 04 482.04 80.34 401.70 Hawkins Motors - WK1SSZV indicator fault/controller unit 432.00 72.00 \$80.00 432.00 Reach Maintenance-Picker hire/operator for WiFi sparks 20/21P0553 20/21P0554 110.00 132.00 Reach Maintenance- Across Street Banner-Wolcome to Falmouth(Covid) 564.00 564.00 94.00 470.00 Total BACS 66 Electrical-Wire spur for atrium blinds - Back office Old PO 20/21P0555 205.00 20/21PO556 60.00 60.00 10.00 \$0.00 3G Electrical-Refit globe in foyer-water damage - M/Building 51.20 256.00 307.20 307.20 Fal Carpet Cleaning-Cleaning Old Office/Council Chamber-M/Building 20/21/20557 50.00 50.00 RAC 499.50 499.50 eith Shanly-Labour 36hrs 22-28/07/2020-General TMT assistance 20/21P0558 499.50 260.00 20/21PO559 332.00 52.00 Autograffiti- Banner - Welcome to Falmouth- Covid-19 BAC 50.00 Nick Banfield-Cost of wellbeing coaching-staff membe 20/2120560 50.00 50.00 334.46 401.35 66,89 20/21POS61 Biffa- Bin empty 09-30/06/20 - Cemetery & Kimberley Park 20/21PO562 Booths Print- High St AZ sign PVC Waterproof- COVID-19 36.00 36.00 6.00 30.00 350.00 1,750.00 2,100.00 Booths Print-Window/Floor Vinyl stickers. Sanitiser stickers-COVID 20/2120563 2,100,00 168.00 168,00 28.00 140.00 20/21P0564 Booths Print- Outdoor floor "face covering" Vinyls-COVID-19 304.00 304,00 384.00 1,920.00 Total BACS 200.00 200.00 20/21PO565 Eve Bourrat-Design of children's activity sheet-Cultural Services 13.84 20/21P0566 83.02 83,02 69.18 Citron Hygiene- Medical/sanitary disposal Apr-June 2020 BAC 53.87 20/21P0567 64,58 Datasharp-Digital print to 01/07/2020-FTC/C-Service 20/2120568 360.00 360.00 60.00 300.00 Fernbank Advertising-10 panels-Welcome to Falmouth-COVID BAC 128.50 154.20 25.70 reenham- Antibacterial Wipes-COVID-19 20/21PO569 154,20 20/2120570 19,98 19.98 19.98 Greenham-Disposable gloves(100)x2M/Building-COVID-19 174.18 25,70 148.48 Total BACS 64.00 320,00 20/23P0571 Iomix Enviro -Service 900 Lease Lance/Renewal-Town Team BAC Penryn Plastics-Seal.Polytop-A/Sheiter. Pipe liner/adaptor-KP 20/21PO572 40.77 40.77 6.79 33.98 18.74 20/21P0573 22,49 Travis Perkins-Drywall s/adh tape/Pva-Library M/Building Travis Perkins-Ballast/circle/timber/brush/trowel-American Shel 22.49 20/2120574 138 98 138.96 23.16 115.80 14.53 17,44 2.91 Travis Perkins-Paint kettle/brush/cleaner-Library M/Building 17.44 20/2120575 Travis Perkins-Handle/bit/wshr/bolt/brush-SwanpoolToilets/A-shelter 63.69 63.69 10.61 53.08 16.91 Travis Perkins-Timber/bow/deadlock/bearing/brush-Mortuary (B-in) 20/21PO577 101.43 101.41 65.99 79.19 20/21PO578 Travis Perkins-Scaffold boards - Cemetery burial 352.55 423.18 70.53 Total BACS 430.00 Kgraphica- Art work logo/Vinyls/advert-Art Gallery 20/21PO579 430.00 20/21PO580 110.00 110.00 110.00 af Carpet Cleaning-Cleaning front/back office- Old PO BAC 49.90 20/21P0581 49\_90 49.90 Instruction Finder - CC purchase April 2020 - SP manual for equipment 20/2120582 4.07 24.42 24.42 20,35 Amazon - Moleskin weekly planner -Admin o 65,97 11.01 7.66 65.97 54,96 Amazon- Laptop chargers - Admin Printerinks - Ink cartridges - S Penns 20/21PC583 00 38.32 20/21PO584 45.98 45,98 11 66 58.90 20/21POS8S rago - Painting items for American benches IONOS - Website Builder - Image Delivery 16/07-16/08/2020 5.18 30.00 20/2120586 37.02 37,03 74.72 20/21P0S87 Microsoft Azure - Pay-as-you-go 02/06-01/07/2020 76.667.3 76,667.35 7,288,32 .459.03

#### FALMOUTH TOWN COUNCIL

Finance & General Purpose Meeting
Schedule of payments made for approval at above meeting

Month Jul-20 Meeting Date 24/08/2020

ue No  CC BannerWorld - Sand safe - EEEO Town Team CC Amazon - Deil charger for V Rogers - Admin CC Shopify- Test donation re set up payments CC Snapfish - personalized face masks - COVID-19 CC Amazon - Dahle A3 trimmer - Admin CC Radmore & Tucker - Nyllum Line - Town Team CC Microsoft Office 365 sp 09/07-08/08/2020 CC Sprout Social - Marketing Plan/profiles DD Total G&P - Electricity 01/05-30/08/2020 - Feeder Pillar o/s PO DD Total G&P - Electricity 01/06-30/08/2020 - Feeder Pillar adj bench DD Total G&P - Electricity 01/06-01/07/2020 - Cemetery CofE Chapel DD Total G&P - Electricity 01/06-01/07/2020 - Cemetery CofE Chapel DD Total G&P - Electricity 01/06-01/07/2020 - Cemetery CofE Chapel DD Total G&P - Electricity 01/06-01/07/2020 - Cemetery CofE Chapel DD Total G&P - Electricity 01/06-01/07/2020 - Cemetery CofE Chapel	20/21P0588 20/21P0589 20/21P0590 20/21P0590 20/21P0592 20/21P0593 20/21P0593 20/21P0595 20/21P0596 20/21P0597 20/21P0599 20/21P0690	100 Total 519.50 22.50 1.00 461.54 34.91 176.02 52.80 772.13 15.36 119.57 18.31	519.60 22.50 1.00 461.54 34.31 176.02 52.80 772.13 15.55 119.57	86.60 3.75 - 5.72 29.34 - 0.73 5.59	433.0 18.7 1.0 461.5 28.5 146.6 52.8 772.1 14.6
CC Amazon - Deil charger for V Rogers - Admin CC Shopify-Test donation re set up payments CC Snopfish - personalised face masks - COVID-19 CC Amazon - Dahle A3 trimmer - Admin CC Radmore & Tucker - Nyllum Line - Town Team CC Microsoft Office 365 sp 09/07-08/92/020 CC Sprout Social - Marketing Plan/profiles DD Total G&P - Electricity 01/05-30/06/2020 - Feeder Pillar o/s PO DD Total G&P - Electricity 01/06-30/06/2020 - Chapel Non conformist DD Total G&P - Electricity 01/06-30/06/2020 - Peeder Pillar adj bench DD Total G&P - Electricity 01/06-30/07/2020 - Genetery Coffe Chapel	20/21P0589 20/21P0590 20/21P0591 20/21P0593 20/21P0593 20/21P0595 20/21P0596 20/21P0597 20/21P0598 20/21P0598 20/21P0599 20/21P0600	1.00 461.54 34.31 176.02 52.80 772.13 15.36 119.57 18.11	1.00 461.54 34.31 176.02 52.80 772.13 15.55 119.57	5.72 29,34 - - 0.73	1.0 461.5 28.5 146.6 52.8 772.1 14.6
CC Shopify- Test donation re set up payments CC Snapfish - personalized face masks - COVID-19 CC Amazon - Daihe A3 trimmer - Admin CC Radmore & Tucker - Nylium Line - Town Team CC Microsoft Office 365 sp 09/07-08/08/2020 CC Sprout Social - Marketing Plan/profiles DD Total G&P - Electricity 01/08-30/06/2020 - Feeder Pillar o/s PO DD Total G&P - Electricity 01/06-30/06/2020 - Chapel Non conformist DD Total G&P - Electricity 01/06-30/06/2020 - Peeder Pillar adj bench DD Total G&P - Electricity 01/06-30/06/2020 - Genetery Coffe Chapel	20/21PO590 20/21PO591 20/21PO592 20/21PO593 20/21PO594 20/21PO596 20/21PO596 20/21PO598 20/21PO598 20/21PO599 20/21PO600	461.54 34.31 176.02 52.80 772.13 15.36 119.57 18.11 112.49	461.54 34.31 176.02 52.80 772.13 15.36 119.57	5.72 29,34 - - 0.73	461.5 28.5 146.6 52.8 772.1 14.6
CC Snapfish - personalised face masks - COVID-19 CC Amazon - Dahle A3 trimmer - Admin CC Radmore & Tucker - Nylium Line - Town Team CC Microsoft Office 365 sp 09/07-08/08/2020 CC Sprout Social - Marketing Plan/profiles DD Total G&P - Electricity 01/06-30/06/2020 - Feeder Pillar o/s PO DD Total G&P - Electricity 01/06-30/06/2020 - Chapel Non conformist DD Total G&P - Electricity 01/06-30/06/2020 - Feeder Pillar adj bench DD Total G&P - Electricity 01/06-01/07/2020 - Cemetery Coff Chapel	20/21PO591 20/21PO592 20/21PO593 20/21PO594 20/21PO596 20/21PO596 20/21PO599 20/21PO599 20/21PO599 20/21PO600	34.31 176.02 52.80 772.13 15.36 119.57 18.11 112.49	34.31 176.02 52.80 772.13 15.35 119.57	5.72 29,34 - - 0.73	28.5 146.6 52.8 772.1 14.6
CC Amazon - Dahle A3 trimmer - Admin CC Radmore & Tucker - Nyllum Line - Town Team CC Microsoft Office 365 sp 09/07-08/08/2020 CC Sprout Social - Marketing Plan/profiles DD Total G&P - Electricity 01/06-30/06/2020 - Feeder Pillar o/s PO DD Total G&P - Electricity 01/06-30/06/2020 - Chapel Non conformist DD Total G&P - Electricity 01/06-30/06/2020 - Peeder Pillar adj bench DD Total G&P - Electricity 01/06-30/07/2020 - Genetery Coff Chapel	20/21PO592 20/21PO593 20/21PO594 20/21PO595 20/21PO596 20/21PO597 20/21PO598 20/21PO599 20/21PO600	176.02 52.80 772.13 15.36 119.57 18.11 112.49	176.02 52.80 772.13 15.35 119.57	29,34 - - 0.73	146.6 52.8 772.1 14.6
CC Radmore & Tucker - Nylium Line - Town Team CC Microsoft Office 365 sp 09/07-08/08/2020 CC Sprout Social - Marketing Plan/profiles DD Total G&P - Electricity 01/05-30/06/2020 - Feeder Pillar o/s PO DD Total G&P - Electricity 01/06-30/06/2020 - Chapel Non conformist DD Total G&P - Electricity 01/06-30/06/2020 - Peeder Pillar adj bench DD Total G&P - Electricity 01/06-30/06/2020 - Feeder Pillar adj bench DD Total G&P - Electricity 01/06-30/07/2020 - Cemetery Coffe Chapel	20/21P0594 20/21P0595 20/21P0596 20/21P0597 20/21P0598 20/21P0599 20/21P0600	52.80 772.13 15.36 119.57 18.11 112.49	52.80 772.13 15.36 119.57	- - 0.73	52.8 772.1 14.6
CC Microsoft Office 355 sp 09/07-08/08/2020 CC Sprout Social - Marketing Plan/profiles DD Total G&P - Electricity 01/06-30/08/2020 - Feeder Pillar o/s PO DD Total G&P - Electricity 01/06-30/08/2020 - Chapel Non conformist DD Total G&P - Electricity 01/06-30/08/2020 - Feeder Pillar adj bench DD Total G&P - Electricity 01/06-01/07/2020 - Cemetery CofE Chapel	20/21P0595 20/21P0596 20/21P0597 20/21P0598 20/21P0599 20/21P0600	772.13 15.36 119.57 18.11 112.49	772.13 15.36 119.57	0.73	772.1 14.6
CC Sprout Social - Marketing Plan/profiles DD Total G&P - Electricity 01/06-30/06/2020 - Feeder Pillar o/s PO DD Total G&P - Electricity 01/06-30/06/2020 - Chapel Non conformist DD Total G&P - Electricity 01/06-30/06/2020 - Ceeder Pillar adj bench DD Total G&P - Electricity 01/06-01/07/2020 - Cemetery CofE Chapel	20/21P0595 20/21P0596 20/21P0597 20/21P0598 20/21P0599 20/21P0600	15.36 119.57 18.11 112.49	15.36 119 <i>5</i> 7	0.73	14.6
DD Total G&P - Electricity 01/05-30/06/2020 - Feeder Pillar o/s PO DD Total G&P - Electricity 01/06-30/06/2020 - Chapel Non conformist DD Total G&P - Electricity 01/06-30/06/2020 - Peeder Pillar adj bench DD Total G&P - Electricity 01/06-01/07/2020 - Cemetery Coff Chapel	20/21P0596 20/21P0597 20/21P0598 20/21P0599 20/21P0600	119.57 18.11 112.49	119.57		
DD Total G&P - Electricity 01/06-30/06/2020 - Chapel Non conformist DD Total G&P - Electricity 01/06-30/06/2020 - Feeder Pillar adj bench DD Total G&P - Electricity 01/06-01/07/2020 - Cemetery CofE Chapel	20/21PO597 20/21PO598 20/21PO599 20/21PO600	119.57 18.11 112.49		5.59	
DD Total G&P - Electricity 01/06-30/06/2020 - Feeder Pillar adj bench DD Total G&P - Electricity 01/06-01/07/2020 - Cemetery CofE Chapel	20/21P0599 20/21P0600	112.49	18.11		113.2
DD Total G&P - Electricity 01/06-01/07/2020 - Cemetery Coff Chapel	20/21P0599 20/21P0600			0.86	17.2
	20/21P0600		112,49	5.36	107.1
		17.93	17.93	0.25	17.0
DD Bank of Ireland - Quarterly Transactions x 116	20/21P0601	13.92	13.92	- 1	13.9
DDIAlistar - Fuel 07/07-13/007/2020-TT/Cem/Toilets/KP	20/21PO602	486,60	486.60	81.10	405.5
DD British Gas - 25/06-24/07/2020 - Kimberley park Phase 3 supply	20/21P0503	60.62	60.62	1.32	59.3
DD BT- Mobile Service - r 01-31/07/2020	20/21P0604	1,060.48	1,060.48	176.75	883.7
DD 8T-3 Phone services/broadband/mobile u 18/04-19/07/2020	20/21PG605	990,25	990.25	165.04	825.
BACS Sage - Laser payslips (250)	20/21PO606	43.80	43.80	7.30	36.
BACS Classic Fire - Fire alarm/call point complete/trunking-M/Building	20/21PO607	120.28	120.28	20.05	100.
BACS Cornwall Glass - safety glass - American Shelter	20/21PO608	127.80	127,80	21.30	106.
BACS Jewson- Parker Hessian sandbag- road closure signs - COVID-19	20/21PO609	41.71	41.71	6.95	34.
BACS HMRC PAYE - July 2020	20/21PO610	4,810.00	4,810.00	-	4,810.0
	20/21PC611	3,510.64	8,510,64		8,510.0
BACS HMRC - NI - July 2020 BACS HMRC - Student Loans -2020	20/21PO612	147.00	147.00	_	147.
Total BACS Comments and Comment	20/22/04	13,467.64	13,467.64	25	13,467.
BACS CC - Pensions - July 2020	20/2120613	13,692,82	13,692.82	-	13,692.
BACS CC - Pension - Add 4 of 12	20/21P0614	900.00	900.00		900.
Total BACS	20/21/0014	14,592,82	14.592.82		14,592.
BACS Unison - Membership payments -July 2020	20/21PO515	81.75	81.75		81
BACS Standard Life - AVC - July 2020	20/2100616	65.00	65,00	-	65.
SACS Net Salary Payments July 2020	20/21PO617	50,773.61	50,773.61	_	50,773.
SACS Greenham - Mini Jumbo toilet roll - Toilets	20/21P0618	748.80	748,80	124.80	524.
	20/21PO619	39.20	39.20	-	39.
BACS Moor News - Newspapers for library - 28/03-11/07/2020	20/21PO620	250.00	250.00	- 1	250.
18955 Nick Winchester- Video production/editing-back to visiting-COVID-19	20/21P0621	21.70	11.70		12.
18966 SWW- Water/sewerage- 09/04-13/07/2020-Kimberley Park Lodge	20/21P0622	1,928.33	1,928.33	-	1,928.
SWW- Water/sewerage- 07/01-06/07/2020- Toilets Grove Place	20/21P0623	25.18	25.18		25.
SWW- Water/sewerage- 01/05-14/07/2020- Display fountain The Moor	20/21P0624	35.59	35,59	2.65	32
SWW- Water/sewerage- 01/05-06/07/2020-The Old Post Office	20/21PO62S	35.59	35,59	2.65	32
SWW- Water/sewerage- 01/05-06/07/2020-1st Floor The Old Post Office	20/21P0626	0.96	0.96	2.55	0.
SWW- Water/sewerage- 24/01-13/07/2020-Glasshouses Kimberley Park	20/21P0627	95.19	96.19	_	96.
SWW- Water/sewerage- 28/04-20/07/2020-Toilets Kimberley Park		443.77	443.77		443.
SWW- Water/sewerage 21/04-20/07/2020-Toilets Webber Street	20/2170628		2,565.61	5.30	2.560.
Total BACS	01/0100000	2,565.61 250.05	250.05	41.68	208
18968 Petty Cash - FTC	20/21/20629	450,05	250,05	4⊥00	دوبي
LOSED		159,513,53	159,513.53	7,460.09	240,133.

FALMOUTH LIBRARY - PETTY CASH SCHEDULE

Period:	July	2020											
Date	Total	VAT	NET	Voucher	Code	Cheque Rec'd/Ope	Cheque Visitors and Staff Rec'd/Ope Refreshments	Postage	Xmas	Education	Stationery	Sundr	Running Balance
	Amount	1				36.52	N.	Ь	W	w	S	S	36.32
					a's	36.52	-	,	•			, ,	36,52
NONE	0	7			5		ī	١		-	_	,	
	CLOSED								•	•			
	0,00	0.00	0.00				5819	5804	5404	5818	5805	5818	
													1
					1			Councillor		1		Councillor	
	Town Clerk												
Finance Use Only	Only						VAT Journals						
								DR	8				
							2201 vat 5818 - NL	, <del>u</del> l	r u				

NB add additional NL's depending on monthly expenditure

FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Jul-20

Period:

Period:	07-IDE										-			Dunming
						Cachod		1	100	Ofot	2	Events	Sundry	Kurining
	Total			Rec'pt	Code	Chambe	Toilet	Town Exp	1.01	ואופ	Building		Items	Balance
Date	Amount					Cheque	E	124	44	٥	BB		- S	164.14
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Code	8	1								4,33				
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2000/10/00	,	000	20.00	465  tt	יי			_	20177				,	130.15
03/0//5070				700			9,00			-	•			77004
07/01/2020	9.00	00'0		400				20.48			t	,	'	109'01
0202/20/20	20,48	00'0	20.48		11					,			1.09	108.58
07/20/20		00'0	1.09		SI		•	_			,		5,19	103.39
7000120			5.19	468 SI	<u>55</u>		,		,		603	,	,	95,21
09/01/2020					92		1	1		1	70'0			10,000
10/07/2020	0 8.18	1.36			409 rp			'	,	t	1	-	0.80	34,41
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07/07/2020		00'0	08.0	472 SI	Si		'	-		1	,		•	59,86
0,00,0		00'0	-						1	7 00	683	 	7,88	
CLUSED	36.50		102.92			102.92	9,00	54,23	00,02	60.4				
	97'+01			. 16									000	
							5304	1 5457	, 6706	8012	5552	6016		
Nominal Codes	S.													

Councillar

**Town Clerk** 

VAT Journals

VAT Journals ೮ DR 2201 - vat £ 1.36 Various

NB add additional NL's depending on monthly expenditure

£ 1.36