

## FALMOUTH TOWN COUNCIL

Minutes of the Meeting of the Council held in the Council Chamber, Municipal Buildings, The Moor, Falmouth on Monday 18<sup>th</sup> September 2018 at 7.00pm.

Present: Councillors G G Chappel (Town Mayor), A Parker (Deputy Mayor), R J Bonney, S D Eva, G F Evans CC MBE, A J Gillett, A J Jewell CC, P A Minson, R J O'Shea, J C Robinson, B M A Ross, D W Saunby CC and J M Spargo.

In Attendance: A M Williams (Town Clerk)  
R J Gates (Town Manager)  
Councillor J Kirkham (Cornwall Council)  
Watch Lead D Coombes (Black Watch, Falmouth Fire Station)  
and Firefighter S Keeble  
Father I Froom (Mayor's Chaplain)

### PRAYERS

Prior to the formal commencement of the meeting prayers were said by the Mayor's Chaplain.

### C5071 APOLOGIES

Apologies for absence were received and approved from Councillors Coley (ill) and Morgan (ill).

### C5072 INTERESTS

None received.

### C5073 MINUTES

It was proposed by Councillor Jewell, seconded by Councillor Ross and

RESOLVED that the Part I minutes of the meeting held on 30<sup>th</sup> July 2018 be confirmed as a correct record and signed by the Chairman.

### C5074 TOWN MAYOR'S REPORT

The Town Mayor advised that the Deputy Mayor had covered functions whilst he was on holiday. On his return he attended the Tin Mining and Pasty Festival and had entertained a Mexican delegation. He also reported on the Twinning Delegation to Douarnenez and he hoped that cultural links between schools and sports clubs could be better developed. He reminded Councillors about Chairmanship training to be delivered by CALC on 19<sup>th</sup> September 2018.

### C5075 PUBLIC QUESTIONS

None received.

### C5076 POLICE REPORT

Attached as part of these minutes and duly noted.

### C5077 COMMUNITY SAFETY AND FIRE REPORT

Black Watch Lead presented the Falmouth Community Fire Station report that is attached as part of these minutes and was duly noted. He responded to Members questions and provided further updates.

### C5078 COMMUNITY NETWORK

No report.

## C5079 CORNWALL COUNCILLORS REPORTS

### Arwenack

Councillor Evans reported upon Community Network funding allocations. The Falmouth Councillors met regularly to co-ordinate Community work. He reported on various planning applications.

### Boslowick

Councillor Jewell reported upon the Community Network and requested that the Town Council representative attended more regularly to ensure balance. He reported site works had damaged a water main at Pool Field . Further he reported licensing matters and electoral division review proposals.

### Trescobeas

Councillor Saunby also reported electoral division proposals, and the called in planning application at 66 Acacia Road. In his other capacity he advised that the Jennings Run had raised £6,556.02 for charity.

### Smithick

Councillor Kirkham report on electoral division review. That Cornwall Council was working towards foundation living wage accreditation. The Council had also debated the merger of a Cornwall and Devon Parliamentary constituency and the proposed Cornwall and Dorset police merger.

### Penwerris

No report.

## C5080 COMMITTEE REPORTS

The Finance and General Purposes Committee Part I Report dated 3<sup>rd</sup> September 2018 was presented by Councillor O'Shea, Chairman of the Committee.

It was proposed by Councillor O'Shea, seconded by Councillor Minson and

RESOLVED that the Part I Report of the Committee dated 3<sup>rd</sup> September 2018 be approved.

The Planning Committee Report dated 30<sup>th</sup> July 2018 was presented by Councillor Jewell, Chairman of the Committee.

It was proposed by Councillor Jewell, seconded by Councillor Spargo and

RESOLVED that the Report of the Committee dated 30<sup>th</sup> July 2018 be approved.

The Planning Committee Report dated 20<sup>th</sup> August 2018 was presented by Councillor Jewell, Chairman of the Committee.

It was proposed by Councillor Jewell, seconded by Councillor Spargo and

RESOLVED that the Report of the Committee dated 20<sup>th</sup> August 2018 be approved.

The Licensing Committee Report dated 3<sup>rd</sup> September 2018 was presented by Councillor Eva, Chair of the Committee.

It was proposed by Councillor Eva, seconded by Councillor Saunby and

RESOLVED that the Report of the Committee dated 25<sup>th</sup> June 2018 be approved.

**C5081 CHRISTMAS ACTIVITIES COMMITTEE**

It was noted that Councillor Parker had resigned from the Committee and that Council retains three representatives thereon: Councillors Eva, Morgan and Spargo.

**C5082 TOWN MANAGEMENT REPORT**

The Town Manager presented his report that was duly noted and forms part of these minutes.

**C5083 TOWN CLERK'S REPORT**

The Town Clerk reported some changes to the meetings schedule in October 2018 that were noted.

**C5084 EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Bonney, seconded by Councillor Jewell and

RESOLVED that in view of the confidential nature of contractual matters and personal information it is advisable in the public interest that the press and public be excluded from the meeting.

## **POLICE REPORT FOR COUNCIL MEETING – 17<sup>th</sup> SEPTEMBER 2018**

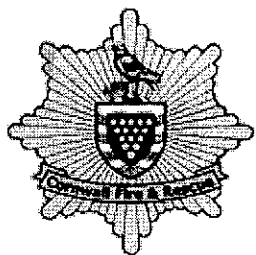
The Police Cadets have had another successful summer with coverage of parades, the carnival, Falmouth Week, assisting students at Falmouth University upon arrival, the Civic Parade yesterday, leaflet drops and speed watch initiatives.

Speedwatch initiatives are being worked on for the area. PCSO Ellie Grey is working with Sarah Corber, the citizens in policing co-ordinator for the area on local speed watch initiatives as well as exploring the possibility of neighbourhood watch .

Falmouth Homeless Action Group are meeting on October the 1<sup>st</sup> and have invited volunteers who are currently active in the area in an effort to co-ordinate aid and help for our local homeless and to structure what it is we should and shouldn't be doing.

There have been a couple of fires recently, both of which the police are investigating and aware of. They are isolated incidents.

There will be targeted work with our partner agencies around the arrival of students in Falmouth for the new academic year and prior to Freshers week. These visits are made with the University, Environmental Health, Community Safety Officer, Fire service etc to educate students on both keeping themselves safe and well and how they should conduct themselves whilst residing in the area also.



## Falmouth Community Fire Station Town Council Report

The following outlines a brief overview of July and August 2018, focusing on three core areas of Protection, Prevention & Response.

### 1. Protection

Watches fulfil their part in the protection arm of the Fire and Rescue Service by undertaking visits at commercial premises. Many larger premises either have in-house staff trained in fire safety or choose to buy in the services of a consultant. Either way that person is ensuring their employer is fulfilling its legal and moral duty to protect staff and customers from the risk of fire. However, many smaller businesses have very little knowledge of their responsibilities and the laws concerned with fire safety. Cornwall Fire and Rescue Service aims to raise the standards within these organisations by visiting, informing and advising on fire safety. Our simple aim for these small businesses is that they fulfil their minimum legal obligations and look to write into their business plan a work schedule which brings their property up to a standard which better reflects the widely accepted best practice.

- a. Tactical Information Files – for higher risk premises  
The watches completed 8 site visits, from The Fabrication Workshop at A&P to RFA Tideforce which is currently under refit in dry-dock. A TIF visit is an information gathering exercise where watches collate and check the data held about commercial premises or on visiting ships and vessels that may be in dock for a considerable period. These are selected as they are either deemed to be at greater risk of a fire breaking out, or should a fire break out, they pose a greater risk to the public or firefighters attending an incident. The TIF data is stored on each fire engine, and at Fire Control, however firefighters are expected to have a broad knowledge of the layouts and risks presented by each of our TIF premises.  
An example of the sort of premises covered by a TIF would be a large manufacturing company, or a medium-large hotel.
- b. Operational Fire Safety Visits – for lower risk premises  
The watches completed 4 site visits, in the Falmouth & Penryn area. An OFSV is a brief visit carried out on premises whose risk is deemed to be more generic. The aims are to identify the use and occupier of the building, and to inform and advise the occupier of their legal responsibility to protect from the risk of fire. In practice this means the crews carry out a brief and informal survey of the building; checking that the occupier has carried out a Fire Risk Assessment; taken steps to reduce the risk of fire; and taken appropriate steps to protect occupants should a fire break out.  
An example of the sort of premises covered by an OFSV would be any commercial property not covered by a TIF; eg. a small shop or industrial unit

### 2. Prevention

At a watch level this area is covered by Home Fire Safety Checks and prevention talks to community groups.

- a. Home Fire Safety Checks  
During this quarter, crews carried out 96 HFSC, in and around the Falmouth and Penryn area. Notable visits were held in Denyer Court and Grovehill Crescent in Falmouth. This is a free service we offer to all residents, be they home owners or tenants. The crew base their advice around a booklet entitled Fire Safety in the Home, but tailor the information specifically to the hazards identified during their visit. The crew also carry free smoke detectors to fit if appropriate.

b. Community Engagement

During the past months, crews were involved in numerous separate community events. Most notable of these was the Fire Station Open Day where various activities and fundraisers were held with a large number of the local community attending. Also Black Watch continue to undertake their work working with Dementia groups in the Dementia Garden initiative. In the summer months crews patrolled the beaches at various times engaging and raising awareness of BBQ and bonfire safety with members of public.

### 3. Response

This area is self-explanatory however members of the general public are often unaware of the breadth of incidents the Fire & Rescue Service are trained and equipped to respond to. The following list summarises only the types of incidents we attended during the quarter:

Summary	Jul	Aug	Total
Fire	17	18	
Special Service	5	12	
False Alarm	16	14	
Grand Total	38	44	

Fire	J	A	Σ
Outdoor	11	5	
Dwelling	2	5	
Vehicle	2	2	
Outdoor Structure	2	1	

Special	J	A	Σ
RTC	1	1	
HAZMAT	0	5	
Animal	0	2	
Rescue from water	2	0	

False Alarm	J	A	Σ
Fire Alarm	7	7	
Good Intent	8	5	
Malicious	1	2	

During this period incidents were divided **78%** by day and **22%** by night.

### 4. Summary

The above overview gives an impression of the range of work that is undertaken by Falmouth Community Fire station on a day to day basis. Alongside the public-facing Protection, Prevention, and Response duties are the internal and preparatory tasks; obviously for each incident or inspection there is the inevitable paperwork trail to complete, all the equipment on our seven response vehicles needs to be regularly tested and maintained, and to ensure the crews are able to fulfil their duties the watches undertake regular training drills and courses. Add to all this the work undertaken by the Phoenix team and the volunteer community work and hopefully it is clear that your local fire station continues to be a busy hub in the community for Community Safety and Protection.



## **Town Management Report to Falmouth Town Council 17/09/18**

### Falmouth Week

Another hugely successful week despite juggling the weather on a few occasions.

#### Pink Wig

Pink Wig as we discussed on the last report was sold out. To see the sea of Pink filling the whole of Church Street from start to finish is always a sight to behold. It was a very positive start to the week.

#### Carnival

The Falmouth Marine Band organised activities at the Recreation Ground and the majority of things were moved indoors before the carnival took place later in the day.

The weather did make this challenging and a big thank you to everyone that helped ensure it was a safe and well run event. Clearly numbers were reduced for participation and crowds, but there was still a great turnout.

#### Red Arrows/ Family Day/ RNLI Fun on the Quay/ Action Sports Tour

The Red Arrows changed to a 'Flat Display' due to the cloud base and there were many things we had to do behind the scenes, more than usual ahead of the display. I changed a few operational points for people leaving Gylly beach and that worked well although we can always have more marshals and safety vehicles. The Harbour Master/RNLI and support boats from the Yacht Clubs kept a clear line for spectator boats to be within.

Travel- This worked much better for 2018 and while there will always be delays the queuing system at Falmouth Docks work well and the majority of passengers used this station instead of Falmouth Town with the short platform.

Opening up additional car parking space as well as various comms via Pirate FM and BBC Radio Cornwall all helped.

#### The Action Sports Tour

They drew large crowds as they always do and it is great to an event in the centre of town.

The Armed Forces have had greater involvement this year with the free use to the public for the climbing wall on the Moor to activities on Custom House Quay for the RNLI Fun Day.

### Fireworks

The weather for the fireworks was much better than originally predicted with clear skies and light winds.

### Science in the Square

This event goes from strength to strength and they even had live link ups with staff from the University on beaches in northern Cyprus helping newly born turtles.

### Comic Movie Fest

For a first year the effort and feedback from this event was superb. It is already confirmed to return in 2019.

### SW Bars events

With such a wide selection of acts for the various nights there really was something for everyone. This really showed with the numbers across all nights being very consistent and feedback has been extremely positive. A big thank you to Tim and his team for a professional and well organised tent.

### The Moor

Naomi worked hard to integrate the Weekly markets & Farmers Market with the other various activities that we planned. A big thank you to Simon Neild for planning the music to ensure there was a good variety and suitable for the Moor.

### Prince of Wales Pier

Having the Big Wheel and then changing to the Simulator gave some variation to the pier.

### Dragonboats

The Dragonboats had 20 teams that entered for the 25<sup>th</sup> Anniversary of this event.

Of course while everything above was taking place the various classes were racing out in the bay and the Carrick Roads with each Yacht Club hosting on a rotation basis.

### Traders meeting

Tues 18<sup>th</sup> Sept 9.30am. Western Power 2019 works & Cornwall Council car park prices summer 2019.

### Bollard Pin pad

You are probably already aware that the rising bollard in town is now pin-code activated for use by emergency vehicles and other authorised users only.

### Town improvements & marketing

Vacant unit EWM and Wifi hoardings- both recently installed in time for Falmouth Week.