

FALMOUTH TOWN COUNCIL

Minutes of a Meeting of the Finance and General Purposes Committee held in the Council Chamber, Municipal Buildings, The Moor, Falmouth on Monday 16th July 2018 at 7.00pm.

Present: Councillors R J O'Shea (Chairman), B M A Ross (Vice-Chairman), R J Bonney, G G Chappel, L D Coley, G F Evans CC MBE, A J Jewell CC, P A Minson, M C Morgan, A Parker, D W Saunby CC and J M Spargo.

In Attendance: A M Williams (Town Clerk)
R N Thomas (Finance Officer)
F Neilson and parents (grant applicant)

F6075 APOLOGIES

Apologies were received and approved from Councillors S D Eva (work), A J Gillett (holiday) and J C Robinson (ill).

F6076 INTERESTS

Councillor Minson declared a non-disclosable interest in F6078 grant application for Freddie Neilson as the applicant was her grandson and she left the meeting during the consideration of that item.

F6077 MINUTES

It was proposed by Councillor Chappel, seconded by Councillor Morgan and

RESOLVED that the Part I minutes of the meeting held on 9th April 2018 be confirmed as a correct record of the proceedings and signed by the Chair.

It was proposed by Councillor Morgan, seconded by Councillor Ross and

RESOLVED that the minutes of the meeting held on 4th June 2018 be confirmed as a correct record of the proceedings and signed by the Chair.

F6078 GRANTS

It was proposed by Councillor Bonney, seconded by Councillor Chappel and

RESOLVED that pursuant to Sections 1-8 of the Localism Act 2011 Freddie Nielson be granted £1,000 towards the costs of his training and event attendance representing Falmouth in the Cornwall Junior Mens Artistic Gymnastics Squad.

It was proposed by Councillor O'Shea, seconded by Councillor Spargo and

RESOLVED that pursuant to Sections 1-8 of the Localism Act 2011 Falmouth Firefighters Social Club be granted £175 towards the provision of re-usable drinking water cannisters to support the Plastic Free Falmouth initiative. The cannisters to carry the Council's logo and state supported by Falmouth Town Council.

The 2018/19 grant schedule was duly noted.

F6079 RISK ASSESSMENT

The Council duly noted the Ellis Whittam General Risk Assessment Report, revised and updated health and safety policy and policy statement. The work towards the revised prioritisation plan was agreed.

Further it was noted the work towards updating the volunteer and inspection protocol in terms of risk management and the Risk Register.

F6080 DATA PROTECTION

The Council duly noted the Council continued to work towards GDPR compliance and that the revised Data Protection and Document Retention Policy were now operational and that archiving activity was being undertaken.

F6081 BLUE FLAG AWARD – GYLLYNGVASE BEACH

It was noted with pleasure that Gyllyngvase Beach was one of only eight beaches in Cornwall to receive Blue Flag status in 2018. Sharps Brewery had sponsored the application.

F6082 GREEN FLAG AWARD – KIMBERLEY PARK - EXTRA ITEM

The Chairman agreed to take this as an additional item to update the Council as the announcement had only been made that day. It was noted with pleasure that Kimberley Park had received Green Flag status in 2018

F6083 SAFER FALMOUTH

The Crime and Community Safety Profile for Falmouth was duly noted as was the recent press release from the Community Police Team. Also noted were the draft minutes of the Safer Falmouth Group on 4th June 2018.

It was agreed that Councillor Spargo represents the Town Council on the Safer Falmouth Group. Councillor Parker would attend in his capacity as Chairman of the Falmouth Beaches Management Group. Councillor Kirkham represented Cornwall Council.

F6084 ENVIRONMENTAL EDUCATION AND ENFORCEMENT OFFICER

Pursuant to this matter the Town Clerk reported on operational and funding proposals and his report is attached as part of these minutes.

It was proposed by Councillor Minson, seconded by Councillor Coley and

RESOLVED that the Council proceed with the appointment of the Environmental Education and Enforcement Officer with an initial role focus regarding management for Falmouth's beaches and environmental education initiatives.

Councillor Bonney requested that his name be recorded as having voted against this proposal.

F6085 RESILIENT CORNWALL 2019-22

The Cornwall Fire and Rescue Service Integrated Risk Management Plan for 2019-22 engagement survey was duly noted and Councillors would respond individually.

F6086 FALMOUTH CEMETERY

The completion of the entrance site works were duly noted.

F6087 PONSHARDEN CEMETERIES

It was noted that the first stage funding application for the conservation works at the site had been approved.

F6088 FALMOUTH AREA COASTAL COMMUNITIES TEAM

It was proposed by Councillor O'Shea, seconded by Councillor Chappel and

RESOLVED that the Council endorses the rationalisation of the FACCT and supports its role in providing local input to economic development bids for external funding and assessment linked to the Falmouth 2030 Strategy. Councillor Chappel as the Council's Neighbourhood Plan Stakeholder representative to sit on the FACCT.

F6089 BOWLY PLAY AREA

The completion of surfacing work and new play installation was noted.

F6090 LEDBURY CASE

The Town Clerk reported sector concerns and representations regarding the legal judgement. The decision confines complaints about Councillor behaviour to the Code of Conduct process and may prevent Councils being able to use their existing grievance and complaints procedures. The report was noted.

F6091 STANDARDS COMMITTEE -CORNWALL COUNCIL – ANNUAL REPORT

The correspondence from the Standards Committee Chairman requesting town and parish Councillors to act respectfully and within the Code of Conduct as ethical standards complaints had risen by 50% in twelve months. The report was duly noted.

F6092 COUNCILLOR TRAINING

The Councillor training opportunities were duly noted.

F6093 SOUTHWEST POLITICAL BALANCE

The political make of Councils across the region for 2018 was duly noted.

F6094 NEW NATIONAL JOINT COUNCILS PAY SPINE : APRIL 2019

The additional advice regarding the implementation of the pay spine changes that the Town Council had already agreed to was duly noted.

F6095 FALMOUTH IN BLOOM

The South West In Bloom judging day had taken place on 6th July 2018 and the National In Bloom judges would attend on 6th August 2018. The Town Clerk thanked those Councillors who assisted. The Council agreed that the Council sends a delegation to both the South West and National In Bloom Award Events in 2018.

F6096 POST OFFICE – BAR ROAD, FALMOUTH

The Post Office Ltd notification regarding the establishment of a new Post Office in Premier Bar Stores, Bar Road, Falmouth was duly noted with pleasure.

F6097 LONELINESS STRATEGY

The Government call for evidence to inform its approach to the Loneliness Strategy was noted and Councillors would respond to the consultation individually.

F6098 SUSTAINABLE COMMUNITIES ACT – BUSINESS RATES RELIEF ON PUBLIC TOILETS

It was proposed by Councillor Parker, seconded by Councillor O’Shea and

RESOLVED that

- (i) the Council appeals against the decision of the Secretary of State for the Ministry of Housing, Communities and Local Government to reject the Council’s call for relief on business rates for public toilets
- (ii) the Council seeks to establish with Cornwall Council if it currently enjoys the full level of rate relief for the provision of disabled public toilets.

F6099 GROVE PLACE TOILETS – HOMELESS ACTION GROUP

It was proposed by Councillor Minson, seconded by Councillor Coley and

RESOLVED that the Council agree in principle to the installation and management by the Falmouth Homeless Action Group of a shower/wash and clothes washing facility for rough sleepers within the Grove Place toilet block.

F6100 PAST MAYORS INSIGNIA

It was proposed by Councillor O’Shea, seconded by Councillor Ross and

RESOLVED that the Council commissions past Mayor insignia badges and provides them for former Mayors of Falmouth Town Council at a set up cost of £250 and then each hallmarked silver gilt brooch at £145 per badge and card storage box at £2.50.

Councillor Evans had left the Chamber during the consideration of this matter.

F6101 WORLD WAR I COMMEMORATIVE BENCH

It was proposed by Councillor Chappel, seconded by Councillor Minson and

RESOLVED that as an exception to the Memorial Bench Policy for Kimberley Park the Council acquires and places a commemorative 100 year centenary bench from David Oglivie Engineering at a cost of £650 in the vicinity of the War Memorial and prior to the 2018 Remembrance event.

F6102 ELECTORAL REVIEW OF CORNWALL – FALMOUTH TOWN WARDS

The Town Clerk reported the proposed Ward changes that were likely if the Electoral Review proposal was agreed. Councillors Saunby and Evans advised that the electoral division proposals were again being reviewed by Cornwall Council.

It was proposed by Councillor Saunby, seconded by Councillor O'Shea and

RESOLVED that the Council reiterates its previous representations to the Local Government Boundary Commission for England and requests Cornwall Council to undertake a Community Governance Review to extend the Town boundary north to the A39 at Hillhead and west to incorporate proposed housing development along Bickland Water Road.

F6103 SERVICE AND ASSET DEVOLUTION MATTERS

The Town Clerk provided an update on the fourth tranche devolution package with Cornwall Council.

It was proposed by Councillor O'Shea, seconded by Councillor Ross and

RESOLVED that the asset and service devolution package progresses.

F6104 BUDGET MONITORING

Not available.

F6105 ACCOUNTS AND PETTY CASH

It was proposed by Councillor Ross, seconded by Councillor Minson and

RESOLVED that the Accounts and Petty Cash Schedules for June 2018 (attached) be approved.

F6106 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Councillor O'Shea, seconded by Councillor Chappel and

RESOLVED that the press and public be excluded from the meeting in the public interest for the following business as it involves the consideration of property, funding and contractual matters.



FINANCE AND GENERAL PURPOSES COMMITTEE

PART I

16TH JULY 2018

TOWN CLERKS REPORT

ITEM NO. 9

ENVIRONMENTAL EDUCATION AND ENFORCEMENT OFFICER

Background

This matter has become protracted and the Council has so far failed to determine it.

In October 2017 the Council set a budget to provide a second Environmental Education and Enforcement Officer (EEEE) to support the successful work undertaken by Mike Lynch and to enable additional environmental messaging and enforcement, Commencing 1st April 2018.

The Staffing Committee have approved the recruitment process.

Several Councillors requested that this role be directed towards the enforcement of anti-social behaviour experienced around the beaches, and that seems to have derailed the matter from the wider EEEO role envisaged, which is town-wide.

This Committee subsequently deferred the appointment to establish Cornwall Council and Cormac Solutions Ltd responsibilities around beach management in Falmouth – **it was established that Cormac have no contracted responsibilities.**

Then the Committee deferred it to request the Universities contribute – **The Exeter University in Cornwall have committed financial support for three years.**

Then the Committee deferred it to request Cornwall Council contribute – **both Safer Falmouth and Cornwall Council (for three years) have committed financial support.**

Next the Committee rejected two trial scheme proposals at the 4th June 2018 meeting. And raised concerns over lone-working.

The Operational Role

The EEEO would be a second part-time officer for the Council (21 hours per week as directed). With powers regarding environmental crime (litter, dog fouling, graffiti etc) and anti-social behaviour, deliver the 'good neighbour' messaging and be accredited to the Police Community Safety Scheme (CSAS) and authorised to issue fixed penalty notices by Cornwall Council. An illustrative job description and person specification was agreed by the Staffing Committee and is attached.

The role would work alongside Mike Lynch and respond to environmental management matters around green space and work with schools, colleges and the universities regarding environmental education.

As well as a point of contact for partner resources including Fire Service, Police, Cornwall Council and the Universities.

The Funding

The Council has already set sufficient budget to provide the service in 2017/18. Approximately £12,000 per annum, which it will not be required to use.

The Council had requested that Cornwall Council and the Universities contribute to the service also. Therefore:

		Y1	Y2	Y3	Total Funding Contribution
Annual Cost of Service - inc	21 Hour Model	12570	13145	13404	
Funding					
	University of Exeter in Cornwall	5000	5000	5000	15000
	Safer Falmouth	5000			5000
	Falmouth Bay Residents Association	1000			1000
	Councillor G Evans MBE	1000			1000
Underwriting					
	Cornwall Council	-570	-8145	-8404	-17119

Lone-working

Several Councillors raised reservations regarding lone-working. The Council has a very robust lone-working policy that applies to all its staff and currently have a number of staff members undertaking security and enforcement work, including its existing EEEO. This role would be managed and monitored in the same way.

Personal protective equipment includes stab vest (when required operationally), body camera and radio and mobile telephone links. When planned activities involve dealing with anti-social and confrontational behaviours then other colleagues and/or partners are engaged such as the Police and/or Cornwall Council.

Training is essential and that includes dealing with confrontation, people skills and awareness of personal safety, as well as the Police CSAS accreditation course. The skill set of the individual appointed would also be carefully assessed and identified as appropriate at recruitment. They will need to have undertaken previous enforcement work.

Recommendation

It is unfortunate that this matter has become protracted, as it should have been operational from 1st April 2018.

However, all the outstanding matters have been resolved. A community need for the service has been identified. Partnership funding is in place to fully deliver the service for three years. It is therefore again recommended that the Council proceeds to appoint to this post.

Mark Williams FCIS FILCM

Town Clerk

July 2018

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
BACS	BG Electrical - 2nd fix offices/corridor - 2nd Floor Old Post Office	18/19PO0413	2,469.90	2,469.90	411.65	2,058.25
	J.Brodie Luke - Construction storage bays w/end 20/05/2018-Lawn Cemetery	18/19PO0414	1,666.69	1,666.69	277.78	1,388.91
	J.Brodie Luke - Labour w/end 20/05/2018 - Wodehouse Terrace Allotments	18/19PO0415	1,601.40	1,601.40	266.90	1,334.50
	J.Brodie Luke - Labour w/end 20/05/2018 - Terrace embankment Quarry Car	18/19PO0416	1,392.86	1,392.86	232.14	1,160.72
	Total BACS		4,660.95	4,660.95	1,188.48	5,942.38
BACS	Dean Earl - Labour 1xShelters, 41.5xCem Lodge, 89xOld PO 09/05-01/06/18	18/19PO0417	2,104.00	2,104.00	350.67	1,753.33
BACS	Hudson Accounting - Year end internal audit 2017/18	18/19PO0418	1,000.00	1,000.00	-	1,000.00
BACS	Intent Solutions - Setup/take down Moor Market - May 2018	18/19PO0419	1,440.00	1,440.00	-	1,440.00
	ObjectiveIT- Offsite support/monitoring x 60 May 18 - Admin	18/19PO0420	4,464.00	4,464.00	744.00	3,720.00
	ObjectiveIT- Offsite support/monitoring x 24 May 18 - Town Management	18/19PO0421	1,800.00	1,800.00	300.00	1,500.00
	Total BACS		6,264.00	6,264.00	1,044.00	5,220.00
BACS	Steve White - Labour x 35hrs - Seafront benches etc 29/5-1/6/18	18/19PO0422	350.00	350.00	-	350.00
	Reach Maintenance - Hanging baskets 2018 balance	18/19PO0423	3,000.00	3,000.00	-	3,000.00
	Reach Maintenance - Instalment Christmas lights 2018	18/19PO0424	3,000.00	3,000.00	-	3,000.00
	Total BACS		6,000.00	6,000.00	-	6,000.00
BACS	SLCC - Leadership in Action 6&7 June - Mark Williams	18/19PO0425	486.00	486.00	46.00	440.00
BACS	Triclean - Refurbishment of water supplies - Webber St Toilets	18/19PO0426	220.39	220.39	36.73	183.66
BACS	Triclean - Reactive works toilet not flushing - Exchequer Quay Toilets	18/19PO0427	33.60	33.60	5.60	28.00
BACS	Triclean - Turn boilers off/Lighting - Webber St Toilets	18/19PO0428	24.00	24.00	4.00	20.00
	Total BACS		277.99	277.99	46.33	231.66
BACS	Digital Fab - Site visits/design/drawing- Art Gallery	18/19PO0429	2,604.00	2,604.00	434.00	2,170.00
BACS	Sam Bradbury - Workshop Art & Ecology 05/05/18 - Cultural Service	18/19PO0430	150.00	150.00	-	150.00
	J Brodie Luke - Wodehouse Terrace Allotments - W/end 27/05/18	18/19PO0431	1,273.42	1,273.42	212.24	1,061.18
	J Brodie Luke - Repair Oil Leak Dumper Truck W/end 20/5 & 27/05/18	18/19PO0432	604.25	604.25	100.71	503.54
	J Brodie Luke - Storage Bays - Lawn Cemetery - W/end 27/05/18	18/19PO0433	2,191.44	2,191.44	365.24	1,826.20
	J Brodie Luke - Emergency overhaul/Call outs- Gylly Toilets	18/19PO0434	1,059.34	1,059.34	176.56	882.78
	Total BACS		5,128.45	5,128.45	854.74	4,273.71
BACS	Infinitus Sec & Train - Key Holding/Patrol - Prezzo - May 18	18/19PO0435	424.44	424.44	70.74	353.70
BACS	Passmore Cleaning - Cleaning - M/Building & Old PO - May 18	18/19PO0436	2,551.46	2,551.46	-	2,551.46
BACS	Spooner Bros - Rplace roofing in Atrium above Prezzo	18/19PO0437	8,340.00	8,340.00	1,390.00	6,950.00
17447	English Heritage - Hire of Pendennis Castle - Suhalll Fireworks 13/6/18	18/19PO0438	600.00	600.00	100.00	500.00
17448	Autograffiti - Laminate "Seeling the Sea" - Cultural Services	18/19PO0439	66.00	66.00	11.00	55.00
	Biffa - Trade Waste - Recycling - Municipal Building - May 18	18/19PO0440	34.15	34.15	5.69	28.46
	Biffa - Trade Waste - General - Municipal Building - May 18	18/19PO0441	47.18	47.18	7.86	39.32
	Total Cheque 17449		81.33	81.33	13.56	67.78
17450	Bernie The Mobile Locksmith - Pipe keys cut - Bollard The Moor	18/19PO0442	125.00	125.00	-	125.00
17451	Control Print - A4 posters-Cabaret/Private View Cards - Art Gallery	18/19PO0443	262.80	262.80	43.80	219.00
17452	Cornwall Glass - Supply & Glaze - Shelters Seafront	18/19PO0444	102.38	102.38	17.06	85.32
BACS	J England - Repair Lwr wall on Old PO Building	18/19PO0445	573.60	573.60	95.60	478.00
	Howdens Joinery - Luminium Door Fingerplate - Top Floor Old PO	18/19PO0446	15.06	15.06	2.51	12.55
	Howdens Joinery - Filler/Handles/Bolt/Lever-Top Floor Old PO	18/19PO0447	76.68	76.68	12.78	63.90
	Total Cheque 17453		91.74	91.74	15.29	76.45
	Jewson Ltd-JCB Mini Excavator 1day Hire to 24/05/2018-Cemetery	18/19PO0448	218.40	218.40	36.40	182.00
	Jewson Ltd-JCB Mini Excavator 3 day Hire to 18/05/2018-Cemetery	18/19PO0449	228.00	228.00	38.00	190.00
	Jewson Ltd-Dumper Hire - 3 days to 18/05/18 -Cemetery	18/19PO0450	232.80	232.80	38.80	194.00
	Total Cheque 17454		679.20	679.20	113.20	566.00
17455	The Lightbulb Company-Tub 100w halogen - Art Gallery	18/19PO0451	88.55	88.55	14.76	73.79
17456	Octopus - A4 asst Folder - Admin	18/19PO0452	10.19	10.19	1.70	8.49
	Travis Perkins -Cement/paint/Sealant - Top Floor Old PO	18/19PO0453	46.70	46.70	7.78	38.92
	Travis Perkins -Ronseal varnish - Top floor Old PO	18/19PO0454	34.75	34.75	5.79	28.96
	Travis Perkins - Round skirting - Top Floor Old PO	18/19PO0455	68.33	68.33	11.39	56.94
	Travis Perkins -Ronseal varnish - Top floor Old PO Returned	18/19PO0456	33.85	33.85	5.64	28.21
	Travis Perkins -Ronseal Varnish - Top Floor Old PO	18/19PO0457	33.85	33.85	5.64	28.21
	Total Cheque 17457		149.78	149.78	24.96	124.82
17458	Vospers - Van hire re Paddington - " Promote Falmouth"-Town Management	18/19PO0458	307.20	307.20	51.20	256.00
	Greenham Safety -Sacks - Kimberley Park	18/19PO0459	151.60	151.60	25.27	126.33
	Greenham Safety -Disinfect/Gel/cleaner/tissue/Spartan - Toilets	18/19PO0460	521.45	521.45	86.91	434.54
	Greenham Safety -Strimmer unit with visor - Kimberley Park	18/19PO0461	23.15	23.15	3.86	19.29
	Greenham Safety -Soap/cleaner/tissue - Toilets	18/19PO0462	401.07	401.07	66.85	334.23
	Total Cheque 17459		1,097.27	1,097.27	182.88	914.39
DD	Allstar - Fuel 18-25/05/18 - Toilets/Cem/Kimberley Pk	18/19PO0463	274.98	274.98	45.82	229.16
DD	Allstar - Fuel 3-11/05/18 - Town Team/Toilets/Cem/Kimberley Pk	18/19PO0464	382.75	382.75	63.78	318.97
DD	Asset Monitoring - FM Lite Hosting - Monthly June	18/19PO0465	9.00	9.00	1.50	7.50
DD	Argos - Vax handheld steam cleaner - Library	18/19PO0466	32.74	32.74	5.46	27.28
DD	British Gas - Electricity 01/02-30/04/18 - POW Pier	18/19PO0467	187.41	187.41	8.92	178.49
DD	British Gas - Electricity 01/02-30/04/2018 - Webber St Toilets	18/19PO0468	146.77	146.77	6.98	139.79
DD	Bank of Ireland - Fees 6/04-04/05/18	18/19PO0469	15.90	15.90	-	15.90
DD	Trade - Screwfix-Boots/ Shorts - Jack/Callum/Jonathan Town Team	18/19PO0470	94.96	94.96	9.99	84.97
DD	Trade - B&Q- paint/knife-Toilets. Paint brush-Shelters @ seafront	18/19PO0471	37.35	37.35	6.25	31.10
DD	Trade - B&Q-Teak Oil - Benches at seafront	18/19PO0472	32.00	32.00	5.33	26.67
DD	Trade - B&Q- Sandtex-Cem Lodge. Varlous Items - Webber St Toilets	18/19PO0473	163.50	163.50	27.28	136.22
DD	Trade - B&Q- Screwdriver bit set/Ryobi sander - Town Team	18/19PO0474	85.57	85.57	14.26	71.31
DD	Trade - B&Q- Ronseal wood filler - Old PO	18/19PO0475	8.00	8.00	1.33	6.67
DD	Trade - Screwfix - Door stop/oval stop - Old PO	18/19PO0476	31.22	31.22	5.20	26.02
			49,988.38	49,988.38	6,312.07	43,676.31

FALMOUTH TOWN COUNCIL

Month Jun-18
Meeting Date 16/07/2018

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
DD Trade - Screwfix - Proj Door stop/oval stop - Old PO	18/19PO0477	23.14	23.14	3.85	19.29
DD Trade - Screwfix - Oval door /projection stop - Old PO	18/19PO0478	29.22	29.22	4.87	24.35
DD Trade - B&Q - Paint-W/st Toilet. Oil-Benches. Padlock-T/Tem. Various-Cem Lo	18/19PO0479	318.93	318.93	53.18	265.75
CC Argos - Rolson security cable/bike lock - computers etc Paddington promotion	18/19PO0480	6.99	6.99	-	6.99
CC Park Grand - Accommodation/breakfast - Paddington promotion-R Gates	18/19PO0481	306.00	306.00	51.00	255.00
CC Park Grand - Accommodation/breakfast - Paddington promotion-R Wilcox	18/19PO0482	306.00	306.00	51.00	255.00
CC Park Grand - Accommodation/breakfast - Paddington promotion-N Morant	18/19PO0483	306.00	306.00	51.00	255.00
CC Comptoir - Meal - Paddington Promotion	18/19PO0484	59.01	59.01	8.74	50.27
CC Wilko - Master lock resed/padlock - Paddington (security)	18/19PO0485	20.00	20.00	-	20.00
CC SSP UK - Meal - Paddington Promotion	18/19PO0486	29.00	29.00	-	29.00
CC Tournament House - pens - Paddington promotion	18/19PO0487	7.98	7.98	-	7.98
CC Ristorante Taormina - Meal - Paddington promotion	18/19PO0488	53.90	53.90	-	53.90
CC Parkeon pay and display - Car parking - Paddington promotion 16/05/18	18/19PO0489	28.00	28.00	-	28.00
CC Parkeon pay and display - Car parking - Paddington promotion 17/05/19	18/19PO0490	28.00	28.00	-	28.00
CC Asda - Petrol - Fuel for Paddington re hire van	18/19PO0491	67.22	67.22	11.20	56.02
CC Amazon - 4x3 Dettol mould & mildew remover - Toilets	18/19PO0492	41.52	41.52	6.92	34.60
CC Penryn Plastics - Multipanel/cap/ M/P artic stone - Toilets top floor Old PO	18/19PO0493	475.92	475.92	79.32	396.60
CC Trago - Paint/brush - Toilets	18/19PO0494	21.48	21.48	3.58	17.90
CC Amazon - Duronic steel double desk mount - Reception/IS	18/19PO0495	84.39	84.39	14.07	70.33
CC Apple ID - iCloud MSG75YAKJG - Monthly	18/19PO0496	0.79	0.79	0.13	0.66
CC Microsoft - Office 365 Enterprise E3- S/p-09/05-08/06/18	18/19PO0497	52.80	52.80	-	52.80
CC Microsoft - Office 365 Business Essentials - s/p-21/05-20/06/18	18/19PO0498	68.40	68.40	-	68.40
CC Sprout Social - Deluxe Annual plan/profiles 3/6/18-3/6/19 - Mark Williams	18/19PO0499	700.00	700.00	-	700.00
CC Trago - Brush-seafront benches. Wipes/oxide/oil/scuttle-Top Floor Old PO	18/19PO0500	36.00	36.00	6.00	30.00
CC Direct UK - Blue Dry Eco S/steel hand dryer - Top floor Old PO	18/19PO0501	134.99	134.99	22.50	112.49
17460 Blackwall Green - Property Insurance 01/04/18-31/03/19 Art Gallery	18/19PO0502	10,616.48	10,616.48	-	10,616.48
17461 Cornwall ALC - CALC & NALC Subscriptions 2018/19	18/19PO0503	2,919.59	2,919.59	268.13	2,651.46
Di-Mar - 2-stroke oil/coax duoline - Town Team	18/19PO0504	36.95	36.95	6.16	30.79
Di-Mar - Squar spool/Duoline spool - Town Team	18/19PO0505	200.31	200.31	33.39	166.93
Di-Mar - Services/Repair to Husq No 15 - Town Team	18/19PO0506	182.16	182.16	30.36	151.80
Total Cheque 17462		419.42	419.42	69.90	349.52
BACS Mr G H Pill - Hire of boat re Press for Suhaili - Town Manager	18/19PO0507	350.00	350.00	-	350.00
17463 Ba Heap - Cards for shop stock - Art Gallery	18/19PO0508	9.10	9.10	-	9.10
17464 Carnon Carers - Grant 18/19-GRA010 Mystery tour	18/19PO0509	200.00	200.00	-	200.00
17465 Falmouth Age Concern - Annual Grant 18/19-GRA002	18/19PO0510	1,000.00	1,000.00	-	1,000.00
BACS Kernow First Aid - Annual Grant 3rd year 18/19-GRA005	18/19PO0511	1,000.00	1,000.00	-	1,000.00
BACS Steve White - Labour x 44hrs - 4/6-8/6/18 Seafront Benches	18/19PO0512	440.00	440.00	-	440.00
BACS Keith Shanly - Labour 10hrs-Toilets, 26hrs Lodge, 26.5-Old PO 29/5-8/6/18	18/19PO0513	787.50	787.50	-	787.50
BACS Spencer Gray - Labour 38.5hrs-Old PO. 20hrs Maenporth toilets 29/5-8/6/18	18/19PO0514	1,082.25	1,082.25	-	1,082.25
BACS Dean Earl - Labour 7xCem Lodge. 4xSwanpool toilets. 34xOld PO 4/6-9/6/18	18/19PO0515	720.00	720.00	-	720.00
17466 CILIP - Library and Information Asc - Membership MJ Cardew	18/19PO0516	100.00	100.00	-	100.00
17467 The Heart of a Garden - John Dyer Gallery - Shop stock AG	18/19PO0517	156.36	156.36	26.06	130.30
17469 Digitalid - Paxton proximity cards ISO 4x10 - Admin	18/19PO0518	143.70	143.70	23.95	119.75
17468 Eve Bourrat - Wonders of the Sea workshop - 02/06/18 AG	18/19PO0519	150.00	150.00	-	150.00
17470 Howdens - external softwood door - Swanpool toilets	18/19PO0520	94.78	94.78	15.80	78.98
17471 Objective Tree Consultancy - Tree Survey - Falmouth Cemetery	18/19PO0521	238.75	238.75	-	238.75
Octopus - Tickets/labels - Art Gallery	18/19PO0522	6.62	6.62	1.11	5.51
Octopus - Receipt Books - Admin	18/19PO0523	124.74	124.74	20.79	103.95
Octopus - Printing - Images re: Suhaili	18/19PO0524	39.00	39.00	6.50	32.50
Octopus - Security pass holder x 50 - Suhaili	18/19PO0525	82.92	82.92	13.82	69.10
Octopus - Order bk/Silvine Dup - Art Gallery	18/19PO0526	9.99	9.99	1.66	8.33
Octopus - 3m spraymount 400ml - Art Gallery	18/19PO0527	18.99	18.99	3.17	15.83
Total Cheque 17472		282.26	282.26	47.05	235.22
17473 OTS - Provide service 367 & 363 - May 2018	18/19PO0528	1,774.83	1,774.83	-	1,774.83
17474 PW Media - MyCornwall Advers Issue 48 (June/July) - Cultural Services	18/19PO0529	120.00	120.00	20.00	100.00
17475 Stephen Guy - Automata workshop kits - Caberet of mechanical movement A	18/19PO0530	590.27	590.27	-	590.27
17476 Tickbox - Volunteer Makers 12 months 01/7-30/06/2019	18/19PO0531	108.00	108.00	18.00	90.00
Townswab Archiving Ltd - Cemetery Records- Book viewing licence	18/19PO0532	183.00	183.00	30.50	152.50
Townswab Archiving Ltd - Cemetery Records- Online hosting, maintaince, sup	18/19PO0533	300.00	300.00	50.00	250.00
Total Cheque 17477		483.00	483.00	80.50	402.50
17478 ADT Fire & Security plc-Maintain etc Intruder alarm 1/6/18-31/5/19-K/P Lodge	18/19PO0534	346.09	346.09	57.68	288.41
17479 Vospers - Hire Car Rental - SLCC Conference - Mark Williams	18/19PO0535	136.80	136.80	22.80	114.00
17480 Nationwide Print - Posters/programme- St Pirans Sculpture event	18/19PO0536	170.00	170.00	-	170.00
J Brodie Luke - Labour Storage bays w/ending 31/05/18 Lawn Cemetery	18/19PO0537	928.56	928.56	154.76	773.80
J Brodie Luke - Labour Various site clearance w/end 31/05/18	18/19PO0538	364.31	364.31	60.72	303.59
J Brodie Luke - Labour w/end 01/06/18 - Wodehouse Tce Allotments	18/19PO0539	1,574.30	1,574.30	262.38	1,311.92
J Brodie Luke - Service Dumper Truck w/end 01/06/18 - Cemetery	18/19PO0540	43.04	43.04	7.17	35.87
J Brodie Luke - Terrace embankment 25/05/18 - Quarry Car Park	18/19PO0541	415.44	415.44	69.24	346.20
Total BACS		3,325.65	3,325.65	554.28	2,771.38
BACS Nick Foulkes - Labour 71 hrs 25/05-07/06/18 - Old PO	18/19PO0542	1,420.00	1,420.00	-	1,420.00
17481 FTC Petty Cash	18/19PO0543	234.04	234.04	-	234.04
		82,566.65	82,566.65	7,875.87	74,690.78

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
BACS 17482	Perfect Fit Flooring - Carpet Tiles completion - Old PO 2nd Floor	18/19PO0544	1,854.03	1,854.03	309.00	1,545.03
	Cornwall Council - Planning - Fire Escape 1st Floor North Wing Old Post Office	18/19PO0545	50.00	50.00	-	50.00
BACS	Hine Downing - Legal fees re lease of 4 spaces at Quarry car park	18/19PO0546	580.00	580.00	90.00	490.00
BACS	Steve White - Labour 44hrs 1-15/06/18 - Seafront benches	18/19PO0547	440.00	440.00	-	440.00
	Triclean - Fit new outside tap - Gylly Beach	18/19PO0548	72.00	72.00	12.00	60.00
	Triclean - Fit new outside tap - Castle Beach	18/19PO0549	72.00	72.00	12.00	60.00
	Total BACS		144.00	144.00	24.00	120.00
17483	The Audience Agency - Add Questions/Snap Licence - Art Gallery	18/19PO0550	384.00	384.00	64.00	320.00
17484	Autograffiti Signs & Graphics - Road Closure Stickers - Shanty Festival	18/19PO0551	48.00	48.00	8.00	40.00
17485	BCD Offshore International Ltd - Sponsorship IPRC Powerboat race	18/19PO0552	500.00	500.00	-	500.00
17487	BHGS - Telescopic lance/brass coupling hosesail - Town Team	18/19PO0553	109.85	109.85	18.31	91.54
BACS	Smart Pyrotechnics - Firework display Suhall 13/6/18	18/19PO0554	5,400.00	5,400.00	900.00	4,500.00
	Dell Corporation Ltd - Desktop etc - Purchase order 180	18/19PO0555	2,036.54	2,036.54	339.42	1,697.12
	Dell Corporation Ltd - Servers etc - Purchase order 180	18/19PO0556	3,596.40	3,596.40	599.40	2,997.00
	Total BACS		5,632.94	5,632.94	938.82	4,694.12
17486	Falmouth Mayor Account - Annual Mayoral Allowance 2018/19	18/19PO0557	6,500.00	6,500.00	-	6,500.00
17488	R Booth Ltd - What's on Falmouth Guides - Cultural Services	18/19PO0558	5,795.00	5,795.00	-	5,795.00
17489	P Bond - Repairs to Automato - Art Gallery	18/19PO0559	30.00	30.00	-	30.00
17490	EMC Advertising Gifts Ltd - Consul Rollerballs - FTC engraved	18/19PO0560	384.00	384.00	64.00	320.00
17491	Exco Fire & Safety - CCTV fault - 03/04/18 Municipal Building	18/19PO0561	78.00	78.00	13.00	65.00
17492	Hawkins Motors Ltd - MOT AK07 SYW - Town Team	18/19PO0562	45.00	45.00	-	45.00
17493	Olivia Guppy - Photo shoot/Images etc - Art Gallery	18/19PO0563	150.00	150.00	-	150.00
17494	Jimmy May Scrap Metal Ltd - Skip hire 31/05/2018 - Old PO	18/19PO0564	342.00	342.00	57.00	285.00
	Jewson - Dumper High Tip Hire x 1 day to 30/05/2018 - Cemetery	18/19PO0565	120.12	120.12	20.02	100.10
	Jewson - JCB Mini Excavator Hire x 3 days from 25/05/2018 - Cemetery	18/19PO0566	216.00	216.00	36.00	180.00
	Jewson - G57 panel Hire x 32 days from 30/04/2018 - Bowly	18/19PO0567	95.04	95.04	15.84	79.20
	Jewson - JCB Mini Exc Adj on hire rate x 6 days to 05/06/2018 - Cemetery	18/19PO0568	54.00	54.00	9.00	45.00
	Total Cheque 17495		485.16	485.16	80.86	404.30
17496	Moor News - Local Newspapers 26/5-16/6/18 - Library	18/19PO0570	61.40	61.40	-	61.40
	Octopus - Scapel blades - Art Gallery	18/19PO0571	6.41	6.41	1.07	5.34
	Octopus - Swordfish scapel blades - Art Gallery	18/19PO0572	44.10	44.10	7.35	36.75
	Octopus - Laminating Pouches A4 - Suhall Event	18/19PO0573	24.98	24.98	4.16	20.82
	Total Cheque 17497		75.49	75.49	12.58	62.91
17498	OPUS - Electricity - Mortuary 08/05-07/06/18	18/19PO0574	142.74	142.74	6.80	135.94
17499	Revells - Store/deliver Cabaret Mechanicals 21--22/06/2018 - Art Gallery	18/19PO0575	942.00	942.00	157.00	785.00
	Travis Perkins - Timber etc for display cabinet - Art Gallery	18/19PO0576	362.54	362.54	60.42	302.12
	Travis Perkins - Drywall Joint tape - Old PO	18/19PO0577	19.44	19.44	3.24	16.20
	Travis Perkins - Redwood Timber planed - Exhibition Art Gallery	18/19PO0578	80.28	80.28	13.38	66.90
	Travis Perkins - Tape T-Rex - Exhibition - Art Gallery	18/19PO0579	13.80	13.80	2.30	11.50
	Travis Perkins - Hardboard - Exhibition Art Gallery	18/19PO0580	21.53	21.53	3.59	17.94
	Travis Perkins - Redwood planed timber - Exhibition Art Gallery	18/19PO0581	80.28	80.28	13.38	66.90
	Total Cheque 17500		417.31	417.31	69.55	347.76
17501	Sarah's Bar & Café - Buffet x 150 guests - Sea Sunday Annual Grant 15/07/18	18/19PO0582	900.00	900.00	-	900.00
17502	United - Adhesive / Foamboard - Suhall	18/19PO0583	396.53	396.53	66.09	330.44
17503	SUEZ Recycling & Recovery - Kimberley/Swanvale - May 2018	18/19PO0584	850.84	850.84	141.81	709.03
17504	Exco Fire & Safety - Monitoring Redcare - June 18 - May 19	18/19PO0585	324.00	324.00	54.00	270.00
BACS	Dean Earl - Labour x 8/Maenporth, 30/Shelters, 24/Old PO, 12-24/06/18	18/19PO0586	992.00	992.00	-	992.00
	J Brodie Luke - Labour w/end 10/06/18 - Wodehouse Tce Allotments	18/19PO0587	1,469.23	1,469.23	244.87	1,224.36
	J Brodie Luke - Labour w/end 10/06/18 - Storage bays Lawn Cemetery	18/19PO0588	686.16	686.16	114.36	571.80
	Total BACS		2,155.39	2,155.39	359.23	1,796.16
BACS	Bsmart Training - Recreate app iPad - GBHS Funds - Town Management	18/19PO0589	718.80	718.80	119.80	599.00
BACS	J England - Repairs to roof entrance - Falmouth Cemetery	18/19PO0590	357.34	357.34	59.56	297.78
BACS	Richard Gates - Repayment of top up costs iPhone 6 - Town Management	18/19PO0591	100.00	100.00	-	100.00
BACS	Spencer Gray - Labour x 57hrs - 11-21/06/18 - Old PO	18/19PO0592	1,054.50	1,054.50	-	1,054.50
BACS	Gydeline - GDPR Medium Med size business - Monthly charge	18/19PO0593	180.00	180.00	30.00	150.00
BACS	Keith Shanly - Labour 31xShelters, 33x Old PO, 11-22/06/2018	18/19PO0594	800.00	800.00	-	800.00
	Viviane Vaux - Sea Diorama - family workshop 24/5/18 - Art Gallery	18/19PO0595	60.00	60.00	-	60.00
	Viviane Vaux - Printing the Sea - family workshop 29/5/18 - Art Gallery	18/19PO0596	150.00	150.00	-	150.00
	Total BACS		210.00	210.00	-	210.00
BACS	Steve White - Labour x 45 hrs 18-22/06/18 - Seafront shelters	18/19PO0597	450.00	450.00	-	450.00
BACS	Curlew - Article Falmouth Packet - Safer, Cleaner, Greener - June 2018	18/19PO0598	112.50	112.50	18.75	93.75
17506	Blue Flame - Boilers/Heating Labour/parts - M/Building & Cem Lodge	18/19PO0599	1,233.95	1,233.95	205.66	1,028.29
	Cornwall Council - maintain Open Space CCTV - June 18	18/19PO0600	1,188.64	1,188.64	198.11	990.53
	Cornwall Council - Replacement camera OST004 FAL-FY18-OST004	18/19PO0601	1,046.44	1,046.44	174.41	872.03
	Total Cheque 17507		2,235.08	2,235.08	372.51	1,862.57
17508	Greenham Supplies - Soap/Tissue-Toilets, Hand towel/MB	18/19PO0602	373.44	373.44	62.24	311.20
	Octopus - A3 Digicolour paper - Art Gallery	18/19PO0603	16.74	16.74	2.79	13.95
	Octopus - Initiative paper clips/A3 Paper	18/19PO0604	16.78	16.78	2.80	13.98
	Total Cheque 17509		33.52	33.52	5.59	27.93
17510	Art Gallery Petty Cash	18/19PO0605	286.90	286.90	47.82	239.08
17511	Publicity South West - Distribute Cultural Services Guide- July-Dec	18/19PO0606	691.20	691.20	115.20	576.00
17512	Cabaret Mechanical Theatre Ltd- UPS shipping collection Sarah Alexander AG	18/19PO0607	78.44	78.44	13.07	65.37
17513	Travis Perkins - Sealant/Tape - Disabled toilet Top Floor Old PO	18/19PO0608	45.76	45.76	7.63	38.13
	Total		127,737.76	127,737.76	12,367.74	115,370.02

FALMOUTH TOWN COUNCIL

Month Jun-18
Meeting Date 16/07/2018

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
CC	Cycle2Work- Agreements -AN-1805-1108478 & AN-1805-1096089	18/19PO0609	570.00	570.00	95.00	475.00
CC	Ebuyer - New screens - Reception Old PO	18/19PO0610	327.56	327.56	54.60	272.96
CC	Penryn Plastic - Artic stone - 2nd floor Old PO	18/19PO0611	475.92	475.92	79.32	396.60
CC	Trago - Teak oil-Benches, Cutting dlsc-Shelters	18/19PO0612	30.43	30.43	5.07	25.36
CC	Crowne Plaza - Food/beverage - SLCC Conference Mark Williams	18/19PO0613	6.90	6.90	1.15	5.75
CC	Seasalt - Jute shoppers - Suhaili event - T/Management Team	18/19PO0614	8.00	8.00	1.34	6.66
CC	Halzephron Herb Farm - Fudge/chutney/jam/spices - Suhaili - T/M Team	18/19PO0615	28.58	28.58	-	28.58
CC	Tesco - Beverage - Suhaili event - T/Management Team	18/19PO0616	3.50	3.50	-	3.50
CC	Wilko - Case Reel 20m - Suhaili event - T/Management Team	18/19PO0617	20.00	20.00	3.33	16.67
CC	Viking - Visitor Book/Pen/HI-lighters - Admin Old PO	18/19PO0618	37.16	37.16	6.19	30.97
CC	Amazon - Clear PVC Plastic card holders (credit/fuel cards etc) Admin	18/19PO0619	1.75	1.75	-	1.75
CC	Amazon - Toomies Magnets/Gears Toys - W/shops Cultural Services	18/19PO0620	32.82	32.82	5.48	27.34
DD	Cornwall Council - Business rates June 2018 - Kimberley park Lodge	18/19PO0621	212.00	212.00	-	212.00
DD	Cornwall Council - Business Rates June 2018 - Mortuary	18/19PO0622	225.00	225.00	-	225.00
DD	Cornwall Council - Business rates June 2018-Cemetery Swanpool Rd	18/19PO0623	256.00	256.00	-	256.00
DD	Cornwall Council - Business rates-June 2018-Cemetery Pennance Rd	18/19PO0624	520.00	520.00	-	520.00
DD	Cornwall Council - Business rates June 2018 - Webber Street toilets	18/19PO0625	110.00	110.00	-	110.00
DD	Cornwall Council - Business rates June 2018 - POWP toilets	18/19PO0626	216.00	216.00	-	216.00
DD	Cornwall Council - Business rates June 2018 - Grove Place toilets	18/19PO0627	420.00	420.00	-	420.00
DD	Cornwall Council - Business rates June 2018 - Swanpool toilets	18/19PO0628	71.00	71.00	-	71.00
DD	Cornwall Council - Business rates June 2018 - Maenporth toilets	18/19PO0629	144.00	144.00	-	144.00
DD	Cornwall Council - Business rates June 2018 - PO Building	18/19PO0630	2,157.00	2,157.00	-	2,157.00
DD	Cornwall Council - Business rates June 2018 - PO Building 1st Floor	18/19PO0631	914.00	914.00	-	914.00
DD	Cornwall Council - Business rates June 2018 - PO Building 2ndFloor	18/19PO0632	566.00	566.00	-	566.00
DD	Cornwall Council - Business rates June 2018 - Municipal Building	18/19PO0633	670.00	670.00	-	670.00
DD	Cornwall Council - Business rates June 2018 - Art Gallery	18/19PO0634	1,274.00	1,274.00	-	1,274.00
DD	Cornwall Council - Business rates June 2018 - Quarry Car Park	18/19PO0635	138.00	138.00	-	138.00
	J Brodie Luke - Labour to 15/04/18- New Cemetery Entrance	18/19PO0636	1,087.70	1,087.70	181.28	906.42
	J Brodie Luke - Labour to 13/06/18- Remove goal posts- Dracaena	18/19PO0637	502.16	502.16	83.69	418.47
	J Brodie Luke - Labour to 15/06/18- New Cemetery Entrance	18/19PO0638	1,600.03	1,600.03	266.67	1,333.36
	J Brodie Luke - Labour to 15/6/18- Storage bays - Lawn Cemetery	18/19PO0639	709.94	709.94	118.32	591.62
	Total BACS		3,899.83	3,899.83	649.97	3,249.86
BACS	Nick Foulkes - Labour-56hrsxOld PO, 4xShelters, 4xCemetery 8-22/6/18	18/19PO0640	1,240.00	1,240.00	-	1,240.00
	Hopkins Joinery - Call out - Emergency Door - Municipal Building	18/19PO0641	139.80	139.80	23.30	116.50
	Hopkins Joinery - Sea front Shelter repairs	18/19PO0642	930.00	930.00	155.00	775.00
	Total BACS		1,069.80	1,069.80	178.30	891.50
BACS	Jo Lumber - Workshops April/May 2018 - Cultural Services	18/19PO0643	875.00	875.00	-	875.00
CC	Office Stationery - Café direct Coffee - Meetings Municipal Building	18/19PO0644	40.88	40.88	-	40.88
CC	Radmore & Tucker - Nylum Line - Town Team	18/19PO0645	176.02	176.02	29.34	146.68
CC	DVLA - Vehicle Licence AK07 SYW 12 months	18/19PO0646	252.50	252.50	-	252.50
CC	Devoran Metals - Reinforcing dowel pins - North Staircase - Old PO	18/19PO0647	14.40	14.40	2.40	12.00
CC	B&Q - Paint/brushes - Cemetery	18/19PO0648	177.72	177.72	-	177.72
CC	Denmans - Light bulbs - Library	18/19PO0649	45.00	45.00	7.50	37.50
CC	Amazon - The Gormenghast Trilogy - Art Gallery	18/19PO0650	13.18	13.18	-	13.18
CC	Microsoft Office 365 Business Essentials S/p 21/6-20/7/18	18/19PO0651	68.40	68.40	-	68.40
CC	Microsoft Office 365 Enterprise E3 - S/p 9/6-8/7/18	18/19PO0652	52.80	52.80	-	52.80
CC	ACAS - Behaviour at work - Understanding the unacceptable- M Williams	18/19PO0653	105.00	105.00	-	105.00
CC	Photo Paper Direct - A4 self adhesive paper - Art Gallery	18/19PO0654	65.30	65.30	10.88	54.42
CC	Instaprint - Flyers & leaflets A4 - Art Gallery	18/19PO0655	41.00	41.00	-	41.00
CC	Ironmongery Direct - Facility Indicator bolt - Gylly disabled toilet	18/19PO0656	34.62	34.62	5.77	28.85
CC	Amazon - Slide binders - Admin	18/19PO0657	8.68	8.68	1.45	7.23
CC	Easyjet - 5xflights Re Awards Ceremony 18/10/18 - S Penna	18/19PO0658	310.00	310.00	51.67	258.33
CC	Hampton by Hilton Belfast - Awards Ceremony 18/10/18 - S Penna	18/19PO0659	571.20	571.20	95.20	476.00
CC	StinkyInk.com - Ink Cartridges - Cultural Services	18/19PO0660	171.58	171.58	28.60	142.98
CC	Penryn Plastics - Woodgrain sascia - Top floor disabled toilet - Old PO	18/19PO0661	43.25	43.25	7.21	36.04
CC	Water Irrigation - Hose pipe/Bar Hose Tail - Hanging Baskets	18/19PO0662	32.84	32.84	5.46	27.38
CC	Trago - Padlocks - Town Team vehicles	18/19PO0663	14.70	14.70	2.45	12.25
CC	Safety Label - Anti climb paint hazard sticker/CCTV sticker	18/19PO0664	47.82	47.82	7.97	39.85
CC	Argos - Proporta iPhone 6/6S/7/8 hard shell case - Town Team (Naomi)	18/19PO0665	9.99	9.99	-	9.99
CC	Apple - ICloud 50GB storage to 25/07/18	18/19PO0666	0.79	0.79	0.13	0.66
CC	Amazon - Rotating iPad case - Admin	18/19PO0667	15.98	15.98	2.67	13.31
CC	Trago - paint/brushed - Seafront shelters	18/19PO0668	37.40	37.40	6.23	31.17
DD	Total Gas & Power-Electricity -30/04-31/05/18 - Feeder Pillar Adj Bench	18/19PO0671	59.98	59.98	2.85	57.13
DD	Total Gas & Power-Electricity - 1/5-31/5/18 - Chapel Non-conformist	18/19PO0672	142.98	142.98	6.81	136.17
DD	Total Gas & Power-Electricity - 1/5-31/5/18 - Feeder Pillar o/s PO	18/19PO0673	44.98	44.98	2.15	42.83
DD	Total Gas & Power-Electricity -1/5-31/5/18 - Cemetery CoFe Chapel	18/19PO0674	87.57	87.57	4.17	83.40
DD	Total Gas & Power-Electricity - 1/5/18-31/5/18 - Kimberley Park Lodge	18/19PO0675	51.97	51.97	5.17	46.80
DD	Barclaycard - Charges/Transactions - May 2018	18/19PO0676	74.62	74.62	3.40	71.22
DD	CNG - Gas Fixed charges - May 2018 - Kimberley Park	18/19PO0677	10.87	10.87	0.52	10.35
DD	Datasharp - Cost of Voice calls/Rentals Inc June 18	18/19PO0678	118.78	118.78	19.80	98.98
DD	Bank of Ireland - Fee 8/5-4/6/18	18/19PO0679	13.26	13.26	-	13.26
DD	Trade - B&Q - Brush/Roller/paint-Toilets, Key-K/Park	18/19PO0680	64.84	64.84	10.82	54.02
			147,278.91	147,278.91	13,768.11	133,510.80

FALMOUTH TOWN COUNCIL

Month Jun-18
Meeting Date 16/07/2018

Finance & General Purpose Meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET
DD Trade - B&Q - Teak Oil - Shelters seafront	18/19PO0681	24.00	24.00	3.99	20.01
DD Allstar - Fuel 01/06/18-11/06/2018	18/19PO0682	738.53	738.53	123.09	615.44
DD British Gas - Electricity 1/2-23/4/18 - Castle Beach	18/19PO0683	76.80	76.80	3.66	73.14
DD Argos - iPad 32gb - Emily Admln	18/19PO0684	267.84	267.84	44.64	223.20
DD Trade -Screwfix-Woodscrews/hinges/bolt-new gate back Maenporth toilets	18/19PO0685	26.70	26.70	4.45	22.25
DD Trade-Screwfix - Catch/swivel/hook- Old PO	18/19PO0686	94.26	94.26	15.71	78.55
DD Trade-B&Q-Hose/Chapel. Locks/Vans. Paint/Ponsharden	18/19PO0687	179.79	179.79	29.96	149.83
DD Trade-Screwfix- Dust sheet - Top floor Old PO	18/19PO0688	27.00	27.00	4.50	22.50
DD Trade-B&Q-Beeswax/Felt -Top floor furniture - Old PO	18/19PO0689	36.41	36.41	6.07	30.34
DD Trade-Screwfix- Screw cap- Disabled toilet top floor - Old PO	18/19PO0690	9.99	9.99	1.66	8.33
HMRC - PAYE June 2018	18/19PO0690a	4,807.80	4,807.80	-	4,807.80
HMRC - NI - June 2018	18/19PO0690b	7,735.37	7,735.37	-	7,735.37
HMRC - Student Loans June 2018	18/19PO0690c	156.00	156.00	-	156.00
Total BACS		12,699.17	12,699.17	-	12,699.17
CC - Pension June 2018	18/19PO0690d	11,373.38	11,373.38	-	11,373.38
CC - Penslons - additional payment 3 of 12	18/19PO0690e	775.00	775.00	-	775.00
Total BACS		12,148.38	12,148.38	-	12,148.38
Unison - memberships June 2018	18/19PO0690f	74.90	74.90	-	74.90
Standard Life - AVC Payment - June 2018	18/19PO0690g	65.00	65.00	-	65.00
Nursery Fees King Charles (Falmouth Mat) - June 2018	18/19PO0690h	126.00	126.00	-	126.00
CLOSED		-	-	-	-
		173,873.68	173,873.68	14,005.84	159,867.84

FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Jun-18

Date	Total Amount	VAT	Net	Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Post	Trescobars	Toilet	Webber Hill	Cemetery MISC	Town Exp	TMT PPE	FO Build	Events	Sundry Items	Running Balance
Code	OB						ME	CP	P	TR	T	WH	CR	TT	S	PB	E	SI	
04/06/2018	3.40		3.40	30	ME		3.40												152.36
04/06/2018	8.00		8.00	31	ME		8.00												148.86
04/06/2018	8.00		8.00	32	CP			8.00											140.86
05/06/2018	1.50		1.50	33	CP			1.50											132.86
05/06/2018	28.49		28.49	34	S										28.49				131.36
06/06/2018	2.82		2.82	35	ME		2.82												102.87
08/06/2018	8.85		8.85	36	E												8.85		100.05
11/06/2018	2.02		2.02	37	ME		2.02												91.20
13/06/2018	11.05	1.84	9.21	38	E												9.21		89.18
13/06/2018	10.00		10.00	39	TR					10.00									78.13
15/06/2018						17481													68.13
14/06/2018	0.80		0.80	40	ME		0.80												302.17
14/06/2018	15.15		15.15	41	P				15.15										301.37
15/06/2018	2.10		2.10	42	CP			2.10											286.22
18/06/2018	1.09		1.09	43	me		1.09												284.12
18/06/2018	1.76		1.76	44	me		1.76												283.03
18/06/2018	2.00		2.00	44	PB											2.00			281.27
21/06/2018	9.48		9.48	45	ME		9.48												279.27
22/05/2018	4.2		4.20	46	SI													4.20	269.79
26/06/2018	160.00		160.00	47	WH							160.00							265.59
26/06/2018	4.00		4.00	48	CR								4.00						105.59
26/06/2018	2.67	0.45	2.22	49	TT									2.22					101.59
27/06/2018	3.47		3.47	50	T						3.47								98.92
27/06/2018	10.00		10.00	51	CR								10.00						95.45
27/06/2018	2.59		2.59	52	ME		2.59												85.45
28/06/2018	3.20		3.20	53	CR								3.20						82.86
CLOSED																			79.66
	306.64	2.29	304.35			304.35	31.96	11.60	15.15	10.00	3.47	160.00	17.20	2.22	28.49	2.00	18.06	4.20	
Nominal Codes				5030			5030	5017	5010	6050	5303	6900	5610	5220	5703	5352	5457		5030

Town Clerk _____ Councillor _____ Councillor _____

Finance Use Only
 VAT Journals
 2201 - vat DR £ 2.29 CR
 Various £ 2.29

NB add additional NIL's depending on monthly expenditure

FALMOUTH ART GALLERY PETTY CASH SCHEDULE

Period: Jun-18

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Opening Bal	Visitors Refreshments	Postage	Private View Refreshments	Education	Stationery	Sundry Items	Running Balance
Code	Opening Bal						SF	P	EF	E	S	SI	
01/06/2018	9.34		9.34	3,065	E	123.31	-	-	-	9.34	-	-	123.31
04/06/2018	1.50		1.50	3,066	E		-	-	-	1.50	-	-	113.97
11/06/2018	0.72		0.72	3,067	SF		0.72	-	-	-	-	-	112.47
11/06/2018	0.80		0.80	3,068	SF		0.80	-	-	-	-	-	111.75
11/06/2018	2.55		2.55	3,069	S		-	-	-	-	2.55	-	110.95
11/06/2018	1.85		1.85	3,070	SF		1.85	-	-	-	-	-	108.40
11/06/2018	1.78		1.78	3,071	SF		1.78	-	-	-	-	-	106.55
11/06/2018	5.10		5.10	3,072	E		-	-	-	5.10	-	-	104.77
14/06/2018	3.86		3.86	3,073	SF		3.86	-	-	-	-	-	99.67
14/06/2018	11.75		11.75	3,074	E		-	-	-	11.75	-	-	95.81
14/06/2018	9.20		9.20	3,075	SF		9.20	-	-	-	-	-	84.06
18/06/2018	1.59		1.59	3,076	SF		1.59	-	-	-	-	-	74.86
18/06/2018	0.72		0.72	3,077	SF		0.72	-	-	-	-	-	73.27
18/06/2018	1.05		1.05	3,078	SF		1.05	-	-	-	-	-	72.55
21/06/2018	1.09		1.09	3,079	SF		1.09	-	-	-	-	-	71.50
21/06/2018	1.09		1.09	3,080	SF		1.09	-	-	-	-	-	70.41
21/06/2018	1.50		1.50	3,081	SI		-	-	-	-	-	1.50	69.32
27/06/2018	1.98		1.98	3,082	S		-	-	-	-	1.98	-	67.82
27/06/2018	1.09		1.09	3,083	SF		1.09	-	-	-	-	-	65.84
27/06/2018	4.50		4.50	3,084	E		-	-	-	4.50	-	-	64.75
27/06/2018	11.50		11.50	3,085	SI		-	-	-	-	-	11.50	60.25
27/06/2018	4.50		4.50	3,086	SI		-	-	-	-	-	4.50	48.75
27/06/2018	31.15		31.15	3,087	S		-	-	-	-	31.15	-	44.25
CLOSED													13.10
	110.21		24.84							32.19	35.68	17.50	13.10

Normal Codes

5815 5804 5810 5818 5805 5818

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

DR CR
 2201 - vat £ -
 5818 - NL £ -

NB add additional NL's depending on monthly expenditure