

## **FALMOUTH TOWN COUNCIL**

Minutes of a Special Meeting of the Finance and General Purposes Committee held in the Council Chamber, Municipal Buildings, The Moor, Falmouth on Monday 30<sup>th</sup> April 2018 at 7.00pm.

Present: Councillors R J O'Shea (Chairman), B M A Ross (Vice-Chairman), R J Bonney, G G Chappel, L D Coley, G F Evans CC MBE, A J Gillett, A J Jewell CC, M C Morgan, P A Minson, A Parker and J M Spargo.

In Attendance: A M Williams (Town Clerk)  
R N Thomas (Finance Officer)

### **F6047 APOLOGIES**

Apologies for absence were received and approved from Councillors Eva (holiday) and McCarthy (work).

### **F6048 INTERESTS**

None received.

### **F6049 ACCOUNTS AND PETTY CASH**

It was proposed by Councillor O'Shea, seconded by Councillor Evans and

RESOLVED that the Accounts and Petty Cash Schedules for March 2018 (attached) be approved.

### **F6050 2017 YEAR END FORECAST**

The Finance Officer presented the draft 2017/18 year end forecast. This was duly considered including the levels of General Fund Reserves and Ear Marked Reserves as well as income.

It was proposed by Councillor O'Shea, seconded by Councillor Jewell and

RESOLVED that the draft 2017/18 forecast, reserve levels and changes to income be duly noted.

### **F6051 GENERAL DATA PROTECTION REGULATIONS**

The Town Clerk reported the reassurance statement from the Information Commissioner's Office regarding GDPR Compliance and the expectation that all Councils should be substantially advanced towards compliance when the regulations come into force on 25<sup>th</sup> May 2018. The Government had also advised that the Council did not have to appoint a Data Protection Officer prior to the regulations coming into force, and would advise further. The Councils Officer team were working towards mapping data and updating consents. The report was duly noted.

### **F6052 TRANSPARENCY CODE**

The Town Clerk reported the data publication updates being undertaken by the Council as directed by the Transparency Code that was duly noted.

### **F6053 LOCAL GOVERNMENT PAY SCALES 2018/19**

The nationally agreed changes to pay scales in 2018/19 and 2019/20 had been implemented by the Council and had been predicted within 2018/19 budget. The Finance Officer would model the salary schedules to reflect the spinal column point changes in 2019/20 to ensure minimum and living wage requirements. The report was duly noted.

F6054 **SMALLER AUTHORITIES AUDIT APPOINTMENTS**

The Town Clerk reported an update from the SAAA and the revised annual return process. The report was duly noted as was the Council's revised schedule of meetings to better reflect year end and annual return requirements.

F6055 **WODEHOUSE TERRACE ALLOTMENTS**

The Town Clerk reported a request to remain on the waiting list for an allotment even though the individual now resided outside Falmouth. There were mitigating circumstances and the individual hoped to return to the town.

It was proposed by Councillor Chappel, seconded by Councillor O'Shea and

RESOLVED that allotments remain for Falmouth residents however in the case presented then Ms Martindale remains on the waiting list but providing she had returned to reside in Falmouth at such time as an allotment becomes available.

There being no further business to transact the Chair declared the meeting closed at 7.30pm.

Signed: ..... Date: .....

**FALMOUTH TOWN COUNCIL**

Month Mar-18  
Meeting Date 30/04/2018

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
BACS	Steve White - Labour 58.5hrs Old PO - 24/02-02/03/18	17/18PO2708	585.00	585.00	-	585.00
BACS	Keith Shanly - Labour 30hrs Old PO - 26/02-02/03/18	17/18PO2709	375.00	375.00	-	375.00
BACS	ObjectiveITServices - 56x Offsite Support/Monitoring- Feb 2018	17/18PO2710	4,536.00	4,536.00	756.00	3,780.00
BACS	ObjectiveITServices - 12x Offsite Support/Monitoring- Feb 2018	17/18PO2711	864.00	864.00	144.00	720.00
	<b>Total BACS</b>		<b>5,400.00</b>	<b>5,400.00</b>	<b>900.00</b>	<b>4,500.00</b>
17208	Petty Cash FTC	17/18PO2712	234.53	234.53	-	234.53
BACS	Spencer Gray - Labour 67hrs Old PO 19/02-02/03/18	17/18PO2713	1,239.50	1,239.50	-	1,239.50
BACS	Tyrone snell - Service/repair goods trailer	17/18PO2714	563.04	563.04	93.84	469.20
BACS	Triclean Ltd - Call out Investigate leak - Maenporth Toilets	17/18PO2715	77.87	77.87	12.98	64.89
BACS	Triclean Ltd - Investigate cistern leak - POW Ladies Toilets	17/18PO2716	87.60	87.60	14.60	73.00
BACS	Triclean Ltd - Callout temp on boilers - MB Heating	17/18PO2717	12.00	12.00	2.00	10.00
	<b>Total BACS</b>		<b>177.47</b>	<b>177.47</b>	<b>29.58</b>	<b>147.89</b>
BACS	Passmore Cleaning - Clean MB/PO/Holiday cover Toilets(14 days) - Feb 2018	17/18PO2718	3,187.00	3,187.00	-	3,187.00
	SWW - Water/Sewerage- Toilets Grove Pl - 25/10/17-19/01/2018	17/18PO2719	23.87	23.87	-	23.87
BACS	Inflinitus Sec & Train - Key Holding - Monthly Municipal Building	17/18PO2720	25.20	25.20	4.20	21.00
BACS	Natalie Rigby - Fuel - out of County art delivery	17/18PO2721	65.00	65.00	10.83	54.17
17307	Cornwall Council - Re: Loss of Income Car Parks Sat 06/01-17/03/18	17/18PO2722	33,326.06	33,326.06	5,554.34	27,771.72
17209	Petty Cash - Art Gallery	17/18PO2723	262.77	262.77	-	262.77
17210	ARC Distribution- Distribution of leaflets (Art G) (Aug-Dec 17/Jan-July 18)	17/18PO2724	600.00	600.00	-	600.00
17211	BHGS (Hayle)- Nut Lock female adaptor- Hanging Baskets	17/18PO2725	8.74	8.74	1.46	7.28
	Biffa - Trade Waste -Recycling Wheelie bin 01/02-28/02/18 - Municipal Building	17/18PO2726	34.15	34.15	5.69	28.46
	Biffa - Trade Waste - Waste Wheelie bin 01/02-28/02/18 - Municipal Building	17/18PO2727	47.18	47.18	7.86	39.32
	<b>Total Cheque 17212</b>		<b>81.33</b>	<b>81.33</b>	<b>13.56</b>	<b>67.78</b>
17213	Classic Fire - Prepayment - Fire Alarm Annual Service 1/4/18-31/3/19 PO	17/18PO2728	696.00	696.00	116.00	580.00
	The Consortium - AV45 stapler with work tray - Admin	17/18PO2729	29.98	29.98	5.00	24.98
	The Consortium - 923/10mm Staples for Stapler - Admin	17/18PO2730	4.02	4.02	0.67	3.35
	<b>Total Cheque 17214</b>		<b>34.00</b>	<b>34.00</b>	<b>5.67</b>	<b>28.33</b>
	Control Print - Cards/Posters for shop stock - Art Gallery	17/18PO2731	489.60	489.60	81.60	408.00
	Control Print - Love Falmouth Banners/postcards- Love Falmouth Volunteer	17/18PO2732	362.40	362.40	60.40	302.00
	Control Print - Moving Toy Packs for shop stock - Art Gallery	17/18PO2733	466.80	466.80	77.80	389.00
	<b>Total Cheque 17215</b>		<b>1,318.80</b>	<b>1,318.80</b>	<b>219.80</b>	<b>1,099.00</b>
	DI-Mar Garden Machinery - Chainsaw Gloves Small - Town Team	17/18PO2734	18.00	18.00	3.00	15.00
	DI-Mar Garden Machinery- Services on Machinery No's 3, 4, 6, 16	17/18PO2735	532.56	532.56	88.77	443.79
	<b>Total Cheque 17216</b>		<b>550.56</b>	<b>550.56</b>	<b>91.77</b>	<b>458.79</b>
17217	Bex Bourne - Imagine Falmouth 2017 - Cultural Services	17/18PO2736	100.00	100.00	-	100.00
17218	Dulcie May Curtis - Moulding Nature Family drop in Workshop - AG	17/18PO2737	150.00	150.00	-	150.00
17219	Elaine Claxton - Chocolate Tales Event- Library 22/02/18	17/18PO2738	80.00	80.00	-	80.00
17220	Farleys House & Gallery Ltd - Shop stock for Art Gallery	17/18PO2739	71.88	71.88	-	71.88
	Greenhams - Tissue Toilet - Toilets	17/18PO2740	149.11	149.11	24.85	124.26
	Greenhams - Rake/Hoe/Shears/Saw - K/Park & Cemetery	17/18PO2741	384.99	384.99	64.16	320.83
	Greenhams - Sacks/Secateurs - K/Park	17/18PO2742	30.92	30.92	5.16	25.76
	Greenhams - Gloves leather - Spring Festival	17/18PO2743	165.60	165.60	27.60	138.00
	Greenhams - Garden Spade - K/Park & Cemetery	17/18PO2744	99.74	99.74	16.62	83.12
	Greenhams - Cleaner/Soap/Tissue - Toilets	17/18PO2745	492.17	492.17	82.03	410.14
	Greenhams - Shears lopping - Use for Spring Clean then Town Team	17/18PO2746	22.56	22.56	3.76	18.80
	<b>Total Cheque 17221</b>		<b>1,345.09</b>	<b>1,345.09</b>	<b>224.18</b>	<b>1,120.91</b>
17222	Hawkins Motors Ltd - WK15 SZV MOT & Bulb	17/18PO2747	45.43	45.43	0.07	45.36
17223	Howdens - Padbolt/Hinge - Cemetery Lodge	17/18PO2748	27.38	27.38	4.56	22.82
17224	Mary Ford - Postcards for shop stock - Art Gallery	17/18PO2749	34.50	34.50	-	34.50
17225	National Galleries of Scotland-GML W Nicholson galzing costs/Case Hire-AG	17/18PO2750	272.25	272.25	45.38	226.88
	Octopus - A4 Labels - Art Gallery	17/18PO2751	0.72	0.72	0.12	0.60
	Octopus - 510x Round Labels - Love Falmouth Volunteering - Cultural Services	17/18PO2752	33.00	33.00	5.50	27.50
	Octopus - Strung Tickets (100) - Art Gallery	17/18PO2753	4.00	4.00	0.67	3.33
	Octopus - A-Z Dividers - Ponsharden	17/18PO2754	8.87	8.87	1.48	7.39
	Octopus - Env/Memo Pad/A4 Lam Pouches - Admin	17/18PO2755	53.25	53.25	8.88	44.38
	<b>Total Cheque 17226</b>		<b>99.84</b>	<b>99.84</b>	<b>16.64</b>	<b>83.20</b>
17227	Royal Mail - Response Plus Licence - Neighbourhood Plan	17/18PO2756	116.40	116.40	19.40	97.00
	SWW - Water/Sewerage- 1st Floor Old PO - 04/07/17-24/10/17	17/18PO2757	2.12	2.12	-	2.12
	SWW - Water/Sewerage-1st Floor Old PO - 25/10/17-03/01/18	17/18PO2758	69.90	69.90	5.00	64.90
	<b>Total Cheque 17228</b>		<b>67.78</b>	<b>67.78</b>	<b>5.00</b>	<b>62.78</b>
	SUEZ - Recycling/Recovery - K/park & Cemetery - Feb 2018	17/18PO2759	850.84	850.84	141.81	709.03
	SUEZ - Recycling/Recovery - Municipal Building - Feb 2018	17/18PO2760	43.43	43.43	7.24	36.19
	<b>Total Cheque 17229</b>		<b>894.27</b>	<b>894.27</b>	<b>149.05</b>	<b>745.23</b>
	Travis Perkins - Redwood Timber - Top Flr Offices Old PO	17/18PO2761	86.42	86.42	14.40	72.02
	Travis Perkins - D/sheet Cotton Plastic - Top Flr Offices Old PO	17/18PO2762	49.78	49.78	8.30	41.48
	Travis Perkins - Multifinish Plaster - Top Floor Old PO	17/18PO2763	64.80	64.80	10.80	54.00
	Travis Perkins - Clay Roofing Tiles Red - Cemetery Lodge	17/18PO2764	0.95	0.95	0.16	0.79
	Travis Perkins - Knauf Fire Panel/Redwood Timber - Top Flr Offices Old PO	17/18PO2765	273.89	273.89	45.65	228.24
	Travis Perkins - Redwood Timber 42Mtr - Returned as incorrect	17/18PO2766	99.29	99.29	16.55	82.74
	<b>Total Cheque 17230</b>		<b>376.55</b>	<b>376.55</b>	<b>62.76</b>	<b>313.79</b>
17231	Twenty Twenty - Design artwork/supply pavement sign - Falmouth Fairtrade	17/18PO2767	241.20	241.20	40.20	201.00
17232	United - White Sulphite bags - Art gallery	17/18PO2768	22.80	22.80	3.80	19.00
CC	Premier Inn - Accommodation/Breakfast - London - APPG Event (Mark W)	17/18PO2769	192.50	192.50	32.08	160.42
CC	Cornwall Airport Newquay- Car Park - Mark Williams - APPG Event	17/18PO2770	28.00	28.00	4.67	23.33
			<b>52,919.74</b>	<b>52,919.74</b>	<b>7,648.83</b>	<b>45,270.91</b>

**FALMOUTH TOWN COUNCIL**

Month Mar-18

Meeting Date 30/04/2018

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Inv No:	Inv Total	Gross	VAT	NET	
CC	Gatwick Express - Mark W - APPG Event - Mark Williams	17/18PO2771	32.70	32.70	-	32.70
CC	Flybe - Newquay to Gatwick Return - APPG Event - Mark Williams	17/18PO2772	77.98	77.98	13.00	64.98
CC	Amazon - HP Black Cartridge (CN045AE) - Admin	17/18PO2773	74.85	74.85	12.48	62.38
CC	B&Q - Outlet for Swanpool Toilets	17/18PO2774	5.12	5.12	0.85	4.27
CC	Trago - Brass Combination Padlock - Swanpool Toilets	17/18PO2775	7.99	7.99	1.33	6.66
DD	Screwfix - Various Items for Top Floor Old PO	17/18PO2776	135.14	135.14	22.53	112.61
DD	B&Q - Pressure Washer for Dracaena	17/18PO2777	134.00	134.00	22.33	111.67
DD	Screwfix - Stanley tylon tape measure (2) - Town Team	17/18PO2778	9.99	9.99	1.66	8.33
DD	Screwfix - Goldscrew/Rawplugh/Kneeling pad - Old PO	17/18PO2779	102.24	102.24	17.04	85.20
DD	Screwfix - Part Refund of Invoice 0826259475 - Items for Old PO	17/18PO2780	16.98	16.98	2.83	14.15
DD	Screwfix - Blue Circle Concrete x 8 - Cemetery	17/18PO2781	48.00	48.00	8.00	40.00
DD	B&Q - BOSCH 18 Volt twinpack - Town Team	17/18PO2782	135.00	135.00	22.50	112.50
DD	B&Q - Blue Circle Concrete x 6 - Cemetery	17/18PO2783	36.00	36.00	6.00	30.00
DD	Asset Monitoring - Monthly Hosting - March 18	17/18PO2784	9.00	9.00	1.50	7.50
DD	Allstar - Fuel 16/02-23/02/18 - Toilets/Cemetery	17/18PO2785	172.20	172.20	28.69	143.51
BACS	Dean Earl-Labour 2hrsxK/Park, 5xCem Lodge, 62.5xOld PO 27/02-12/03/18	17/18PO2786	1,112.00	1,112.00	-	1,112.00
BACS	Keith Shanly-Labour 5hrsx Cem Lodge, 25hrsx Old PO 05-09/03/18	17/18PO2787	375.00	375.00	-	375.00
BACS	FuseRight - Supply/fit 4ft tubular heaters - Cemetery Chapel	17/18PO2788	366.31	366.31	61.05	305.26
BACS	Reach Maintenance-Second stage of WiFi installation	17/18PO2789	3,250.00	3,250.00	-	3,250.00
BACS	Steve White- Labour 52 hrs Old PO Building 04-09/02/18	17/18PO2790	520.00	520.00	-	520.00
17234	Falmouth St Piran's Day Parade - Annual Grant 17/18GRA009	17/18PO2791	150.00	150.00	-	150.00
17235	Cancelled-HMS Seahawk did not attend St Nazaire	17/18PO2792	-	-	-	-
17236	BHGS - Ground Cover/Mulch Mats - Spring Clean Project	17/18PO2793	136.99	136.99	22.83	114.16
17237	Clear-flow Ltd - Jetting Unit x 1 hour - 06/03/2018	17/18PO2794	132.00	132.00	22.00	110.00
17238	The Consortium - Notice board for ground floor corridor In Old PO	17/18PO2795	34.79	34.79	5.80	28.99
17239	Cormac Solutions Ltd - Install brown tourist sign - Art Gallery	17/18PO2796	312.00	312.00	52.00	260.00
	Cornwall Council - Replacement Camera OST003 Custom House Quay	17/18PO2797	2,667.96	2,667.96	444.66	2,223.30
	Cornwall Council - Insurance rent for parking spaces In Quarry Car park	17/18PO2798	60.00	60.00	10.00	50.00
	<b>Total Cheque 17240</b>		<b>2,727.96</b>	<b>2,727.96</b>	<b>454.66</b>	<b>2,273.30</b>
17241	Councillor Steve Eva - Travel expenses June/Sept/Dec 2017/Feb 2018	17/18PO2799	47.25	47.25	-	47.25
17242	Greenham Supplies - Sack-KP, Sack/Shears/Secateurs-Cem	17/18PO2800	271.34	271.34	45.22	226.12
17243	Howdens - Mitre bond adhesive -Top Flr Skirtings Old PO	17/18PO2801	21.56	21.56	3.59	17.97
	Jewson Ltd - Delivery charge - Equipment Cemetery	17/18PO2802	12.00	12.00	2.00	10.00
	Jewson Ltd - GS7 Panel x 29 days hire- Bowling Green	17/18PO2803	95.04	95.04	15.84	79.20
	Jewson Ltd - 6" Towable Chipper x 8 days hire - Cemetery	17/18PO2804	960.00	960.00	160.00	800.00
	Jewson Ltd - JCB Mix Exc hire x3 days - Cemetery	17/18PO2805	216.00	216.00	36.00	180.00
	<b>Total Cheque 17244</b>		<b>1,283.04</b>	<b>1,283.04</b>	<b>213.84</b>	<b>1,069.20</b>
17245	Jimmy May Scrap- Skip delivered/collected 06/03/18 Old PO	17/18PO2806	312.00	312.00	52.00	260.00
	Octopus - Initiative labels - Art Gallery	17/18PO2807	15.98	15.98	2.66	13.32
	Octopus - Clear tape/petty cash voucher pad - Art Gallery	17/18PO2808	4.92	4.92	0.82	4.10
	<b>Total Cheque 17246</b>		<b>20.90</b>	<b>20.90</b>	<b>3.48</b>	<b>17.42</b>
17247	Occupational Health South West Ltd- 1xTier 4/Audiology assessment-TT	17/18PO2809	245.00	245.00	-	245.00
	OTS - Shuttle bus service Mon-Sat - February 2018	17/18PO2810	5,400.00	5,400.00	-	5,400.00
	OTS - Provide Services 367 & 363 - February 2018	17/18PO2811	1,774.83	1,774.83	-	1,774.83
	<b>Total Cheque 17248</b>		<b>7,174.83</b>	<b>7,174.83</b>	<b>-</b>	<b>7,174.83</b>
17249	Sage (UK) Ltd - P60 Laser Stationery - Admin	17/18PO2812	34.80	34.80	5.80	29.00
CC	C & R Trade Frames - Steel drill bits - Old PO	17/18PO2813	54.80	54.80	9.13	45.67
CC	C & R Trade Frames - Balance payment on supply of window - Old PO	17/18PO2814	378.50	378.50	63.08	315.42
DD	Total Gas - Electricity - The Park Lodge -Feb 18	17/18PO2815	44.41	44.41	2.12	42.29
DD	Total Gas - Electricity - The Moor adj bench - feeder pillar- Feb 18	17/18PO2816	52.44	52.44	2.50	49.94
DD	Total Gas - Electricity - Feeder pillar o/s PO - Feb 18	17/18PO2817	38.84	38.84	1.85	36.99
DD	Total Gas - Electricity - Chapel Non conformist - Feb 18	17/18PO2818	154.30	154.30	7.35	146.95
DD	Total Gas - Electricity - Cemetery Chapel CofE- Feb 18	17/18PO2819	123.71	123.71	5.89	117.82
DD	Total Gas - Electricity - Municipal Building - 23/01-03/03/18	17/18PO2820	203.67	203.67	9.70	193.97
DD	Total Gas - Electricity - Municipal Building site 2 -23/01-03/03/18	17/18PO2821	723.14	723.14	34.44	688.70
DD	Datasharp - Rental/cost of calls	17/18PO2822	120.86	120.86	20.14	100.72
DD	Bank of Ireland - Fees 05/02-02/03/18	17/18PO2823	13.92	13.92	-	13.92
DD	Trade Point - B&Q-Glue/Bolts - Cemetery	17/18PO2824	12.20	12.20	2.03	10.17
DD	CNG Power - Gas fixed charges - Kimberley Park Lodge - Feb 2017	17/18PO2825	9.26	9.26	0.44	8.82
DD	Barclaycard - Monthly Charges - Feb 2018	17/18PO2826	47.42	47.42	3.40	44.02
DD	Cornwall Council - Business rates Mar 2018 - Kimberley park Lodge	17/18PO2827	202.00	202.00	-	202.00
DD	Cornwall Council - Business rates Mar 2018 - POWP toilets	17/18PO2828	250.00	250.00	-	250.00
DD	Cornwall Council - Business rates Mar 2018 - Grove Place toilets	17/18PO2829	411.00	411.00	-	411.00
DD	Cornwall Council - Business rates Mar 2018 - Swanpool toilets	17/18PO2830	69.00	69.00	-	69.00
DD	Cornwall Council - Business rates Mar 2018 - Maenporth toilets	17/18PO2831	140.00	140.00	-	140.00
DD	Cornwall Council - Business rates Mar 2018 - Webber Street toilets	17/18PO2832	100.00	100.00	-	100.00
DD	Cornwall Council - Business rates - Mar 2018 - Cemetery Pennance Road	17/18PO2833	475.00	475.00	-	475.00
DD	Cornwall Council - Business rates Mar 2018 - Cemetery & premises Swanpool	17/18PO2834	246.00	246.00	-	246.00
DD	Cornwall Council - Business rates Mar 2018 - Art Gallery	17/18PO2835	1,053.00	1,053.00	-	1,053.00
DD	Cornwall Council - Business rates Mar 2018 - Municipal Building	17/18PO2836	605.00	605.00	-	605.00
DD	Cornwall Council - Business rates Mar 2018 - PO Building	17/18PO2837	2,096.00	2,096.00	-	2,096.00
DD	Cornwall Council - Business rates Mar 2018 - PO Building First Floor	17/18PO2838	765.00	765.00	-	765.00
DD	Cornwall Council - Business rates Mar 2018 - PO Building Second Floor	17/18PO2839	512.00	512.00	-	512.00
DD	Cornwall Council - Business Rates Mar 2018 - Mortuary	17/18PO2840	302.00	302.00	-	302.00
	<b>81,614.21</b>		<b>81,614.21</b>	<b>8,908.27</b>	<b>72,705.94</b>	

**FALMOUTH TOWN COUNCIL**

Month Mar-18  
Meeting Date 30/04/2018

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
17234	Dracaena Centre - Toy Project - Community Chest Cllr M McCarthy	17/18PO2841	250.00	250.00	-	250.00
17250	Cornwall Harp & Hurdy Gurdy Festival - Balance of Grant 17/18	17/18PO2842	590.00	590.00	-	590.00
BACS	Datasharp - Rental/copier - SC/AG/TC - to 15/03/2018	17/18PO2843	408.32	408.32	68.05	340.27
BACS	BG Electrical - Second Interim payment 2nd Flr offices Old PO	17/18PO2844	11,420.40	11,420.40	1,903.40	9,517.00
BACS	Perkins Communications-4 of 6 Cameras installed Old PO Building	17/18PO2845	1,578.00	1,578.00	263.00	1,315.00
BACS	Keith Shanly - Labour x 38 hrs Old PO - 12/03-16/03/18	17/18PO2846	475.00	475.00	-	475.00
BACS	Steve white - Labour x 56hrs Old PO - 10/03-16/03/18	17/18PO2847	560.00	560.00	-	560.00
BACS	Triclean - Project Management - Weekly site meetings Old PO x 4hrs	17/18PO2848	96.00	96.00	16.00	80.00
BACS	Triclean - Water heaters & installation work to Toilets	17/18PO2849	794.30	794.30	132.38	661.92
	<b>Total BACS</b>		<b>890.30</b>	<b>890.30</b>	<b>148.38</b>	<b>741.92</b>
BACS	Tyrone Snell Trailers - Service twin axle Ansems trailer	17/18PO2850	386.81	386.81	64.47	322.34
17251	Bowser Supply (Positive Cashflow Finance)- Plant Watering Bowser	17/18PO2851	3,186.00	3,186.00	531.00	2,655.00
17252	Maintenance for Open Space CCTV In Falmouth March 2018	17/18PO2852	1,167.85	1,167.85	194.64	973.21
BACS	Nick Foulkes - Labour 44hrs - Old PO 26/02-09/03/18	17/18PO2853	880.00	880.00	-	880.00
BACS	Spencer Gray-Labour 54hrs/Old PO, 11.75hrs T/T, 11.75hrs Cem 5-16/03/18	17/18PO2854	1,433.75	1,433.75	-	1,433.75
	Perkins Comm - 2nd interim for components/extra cabling-Old PO	17/18PO2855	1,035.68	1,035.68	172.61	863.07
	Perkins Comm - Interim - Network upgrade Municipal Building	17/18PO2856	8,339.84	8,339.84	1,389.97	6,949.87
	<b>Total BACS</b>		<b>9,375.52</b>	<b>9,375.52</b>	<b>1,562.59</b>	<b>7,812.93</b>
17253	Fernbank Advertising- W/Power-TM Mitigation works	17/18PO2857	360.00	360.00	60.00	300.00
17254	Greenbank Hotel - Mayor's Ball 23/03/18	17/18PO2858	2,455.00	2,455.00	-	2,455.00
17255	Howdens Joinery Ltd- Plywood/latch - Drying Room at Cemetery	17/18PO2859	36.94	36.94	6.16	30.78
	Jewson - Plywood/board/fence post/handsaw - Cemetery	17/18PO2860	415.03	415.03	69.18	345.85
	Jewson - 6" Towable Chipper hire 2 days to 01/03/18	17/18PO2861	6.00	6.00	1.00	5.00
	<b>Total Cheque 17255</b>		<b>421.03</b>	<b>421.03</b>	<b>70.18</b>	<b>350.85</b>
17257	Falmouth Watersports - Reception buffet for St Nazaire 18/03/2018	17/18PO2862	1,098.00	1,098.00	-	1,098.00
17258	The John Dyer Gallery - 50x Books for shop stock (exhibition) - Art Gallery	17/18PO2863	990.00	990.00	-	990.00
17259	Keep Britain Tidy - Green Flag Award 18/19- kimberley Park	17/18PO2864	382.80	382.80	63.80	319.00
17260	Nomix Enviro - 5x1ltr Garlon Ultra - Town Team	17/18PO2865	196.20	196.20	32.70	163.50
17261	OPUS Energy - Electricity - Mortuary 08/02-07/03/18	17/18PO2866	303.60	303.60	50.60	253.00
17262	Royal British Legion Poppy Appeal - 4x Wreaths - St Nazaire	17/18PO2867	80.00	80.00	-	80.00
17263	CM Richards-Authorship etc.Painting The Colours of The World-AG	17/18PO2868	1,500.00	1,500.00	-	1,500.00
17264	Timberkits Ltd-Caterpillar/T-Rex/Unicyclist Models for shop stock AG	17/18PO2869	199.44	199.44	33.24	166.20
	Travis Perkins - Drywall joint tape - Old PO	17/18PO2870	19.44	19.44	3.24	16.20
	Travis Perkins - MDF Moulded Architrave - Old PO	17/18PO2871	70.48	70.48	11.75	58.73
	Travis Perkins - Trade Paint Matt - Top Floor Old PO (Credit below)	17/18PO2872	259.20	259.20	43.20	216.00
	Travis Perkins - Trade Paint Matt - Top Floor Old PO (Re: inv 9168 ALI220)	17/18PO2873	216.00	216.00	36.00	180.00
	Travis Perkins - Timber/Sillcone - Skirting - Top Floor Old PO	17/18PO2874	54.02	54.02	9.01	45.01
	Travis Perkins - Timber/Batten/Sealant - Top Floor Old PO	17/18PO2875	145.77	145.77	24.30	121.48
	<b>Total Cheque 17265</b>		<b>332.91</b>	<b>332.91</b>	<b>55.49</b>	<b>277.42</b>
BACS	CURLEW-Jilly Easterby- Media relations dissemination of info to general pub	17/18PO2876	225.00	225.00	-	225.00
BACS	CURLEW-Jilly Easterby- Article anti-social behaviour for the Falmouth Packet	17/18PO2877	175.00	175.00	-	175.00
BACS	CURLEW-Jilly Easterby-Article refuse & recycling for the Falmouth Packet	17/18PO2878	125.00	125.00	-	125.00
	<b>Total BACS</b>		<b>525.00</b>	<b>525.00</b>	<b>-</b>	<b>525.00</b>
BACS	Kernow First Aid - St Nazaire Parade 18/03/18	17/18PO2879	100.00	100.00	-	100.00
BACS	Laura Menzies-Workshops-MIND 08/03, Pavilion 19/03, King Charles 20/03	17/18PO2880	200.00	200.00	-	200.00
BACS	Nick Foulkes - Labour 57hrs Old PO - 12-22/03/2018	17/18PO2881	1,140.00	1,140.00	-	1,140.00
BACS	Steve White - Labour x 32hrs - Old PO 20-23/03/2018	17/18PO2882	320.00	320.00	-	320.00
BACS	HMRC - PAYE March 2018	17/18PO2883	4,342.67	4,342.67	-	4,342.67
BACS	HMRC - NI - March 2018	17/18PO2884	7,059.43	7,059.43	-	7,059.43
BACS	HMRC - Student Loans March 2018	17/18PO2885	122.00	122.00	-	122.00
	<b>Total BACS</b>		<b>11,524.10</b>	<b>11,524.10</b>	<b>-</b>	<b>11,524.10</b>
BACS	CC - Pension March 2018	17/18PO2886	10,454.00	10,454.00	-	10,454.00
BACS	CC - Pensions - additional payment 12 of 12	17/18PO2887	658.33	658.33	-	658.33
	<b>Total BACS</b>		<b>11,112.33</b>	<b>11,112.33</b>	<b>-</b>	<b>11,112.33</b>
BACS	Unison - memberships March 2018	17/18PO2888	79.30	79.30	-	79.30
BACS	Standard Life - AVC Payment - March 2018	17/18PO2889	65.00	65.00	-	65.00
BACS	Nursery Fees King Charles (Falmouth Mat) - March 2018	17/18PO2890	126.00	126.00	-	126.00
BACS	Nursery Fees Tarq's Arc - March 2018	17/18PO2891	136.00	136.00	-	136.00
BACS	Morley Glass/Glazing-TGH Clazing Units/Internal Blinds-2nd fir offices Old PO	17/18PO2892	4,498.16	4,498.16	749.69	3,748.47
BACS	Glyn Wynchester-Educational Workshops Jan/Feb/Mar 2018 - AG	17/18PO2893	770.00	770.00	-	770.00
BACS	Glyn Wynchester-Educational Workshops Nov/Dec 17 - AG	17/18PO2894	480.00	480.00	-	480.00
BACS	Glyn Wynchester-Educational Workshops Sept/Oct 17 - AG	17/18PO2895	480.00	480.00	-	480.00
	<b>Total BACS</b>		<b>1,730.00</b>	<b>1,730.00</b>	<b>-</b>	<b>1,730.00</b>
BACS	Perkins Communications-2nd Interim- Q11 KMP-Installation Cable etc	17/18PO2896	2,446.64	2,446.64	407.77	2,038.87
BACS	Perkins Communications-2nd interim- Q05v5/KMP-Installation Cable etc	17/18PO2897	4,832.76	4,832.76	805.46	4,027.30
BACS	Perkins Communications-2nd Interim Paxton Access Control	17/18PO2898	602.48	602.48	100.41	502.07
	<b>Total BACS</b>		<b>7,881.88</b>	<b>7,881.88</b>	<b>1,313.65</b>	<b>6,568.23</b>
BACS	Keith Shanly - Labourx 36.5hrs - Old PO 19-23/03/2018	17/18PO2899	456.25	456.25	-	456.25
BACS	Dean Earl- Labour 51.5hrs Old PO - 13-24/03/18	17/18PO2900	824.00	824.00	-	824.00
BACS	BG Electrical - Temporary wire/connect water heater-Maenporth Toilets	17/18PO2901	376.80	376.80	62.80	314.00
17266	Thyssenkrupp Elevator Uk- Call out 19/12/2017 - Municipal Building	17/18PO2902	412.49	412.49	68.75	343.74
17267	Blue Flame - Mid position valve/pump replaced - Cemetery Lodge	17/18PO2903	471.09	471.09	78.51	392.58
	<b>Total</b>		<b>164,550.48</b>	<b>164,550.48</b>	<b>16,289.37</b>	<b>148,261.11</b>

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
17268	Artstat- Pencils/stamps/pastels- shop stock - Art Gallery	17/18PO2904	83.27	83.27	13.88	69.39
17269	Cormac Solutions - Allotment Tree Works 07/02/18	17/18PO2905	1,428.00	1,428.00	238.00	1,190.00
17270	Classic Fire-Classic Plus Service - Old PO	17/18PO2906	432.42	432.42	72.07	360.35
	DI-Mar - Services Asset No's 24, 19,12 and 26	17/18PO2907	418.82	418.82	69.82	349.00
	DI-Mar - 5 litre chainsaw oil - Town Team	17/18PO2908	16.00	16.00	2.67	13.33
	<b>Total Cheque 17271</b>		<b>434.82</b>	<b>434.82</b>	<b>72.49</b>	<b>362.33</b>
	Greenham - Tissue/Toilets - Sack/Cemetery	17/18PO2909	281.16	281.16	46.86	234.30
	Greenham - Sack/Spring Clean	17/18PO2910	6.53	6.53	1.09	5.44
	Greenham - Tissue/Toilets	17/18PO2911	202.82	202.82	33.80	169.02
	<b>Total Cheque 17272</b>		<b>490.51</b>	<b>490.51</b>	<b>81.75</b>	<b>408.76</b>
17290	Howdens - Softwood Internal Door Lining - Old PO	17/18PO2912	13.19	13.19	2.20	10.99
	Octopus - JiffyLite post bag- Information Service	17/18PO2913	63.17	63.17	10.53	52.64
	Octopus - JiffyLite post bag- Information Service	17/18PO2914	27.10	27.10	4.52	22.58
	Octopus -DL Envelopes/Post It - Admin	17/18PO2915	28.37	28.37	4.73	23.64
	Octopus -Colop Date Stamp 38- Library	17/18PO2916	39.64	39.64	6.61	33.03
	Octopus -Colop Date Stamp 38/Replaced with Colop S260/L1 - Library	17/18PO2917	0.69	0.69	0.12	0.58
	<b>Total Cheque 17274</b>		<b>157.59</b>	<b>157.59</b>	<b>26.27</b>	<b>131.33</b>
17275	Occupational Health South West Ltd- HAVS Tier4/Tier2x1 Audio X2	17/18PO2918	340.00	340.00	-	340.00
17276	RBL Penryn Branch - Refund of donation to War Memorial	17/18PO2919	2,000.00	2,000.00	-	2,000.00
	SWW - Water/Sewerage - Gully Toilets - 12/12/17-12/03/18	17/18PO2920	1,986.73	1,986.73	-	1,986.73
	SWW - Water - New Cemetery - 14/12/17-12/03/18	17/18PO2921	34.04	34.04	-	34.04
	SWW - Water/Sewerage -Old Lwr Cemetery - 12/12/17-12/03/18	17/18PO2922	13.25	13.25	-	13.25
	SWW - Water/Sewerage -Swanpool Toilets - 12/12/17-12/03/2018	17/18PO2923	529.46	529.46	-	529.46
	SWW - Water - Old Lwr Cemetery 12/12/17-12/03/18	17/18PO2924	23.18	23.18	-	23.18
	SWW - Water -Old Cemetery Penance - 12/12/17-12/03/18	17/18PO2925	35.74	35.74	-	35.74
	<b>Total Cheque 17277</b>		<b>2,622.40</b>	<b>2,622.40</b>	<b>-</b>	<b>2,622.40</b>
	Travis Perkins -Bondin Plaster/Tape - 1st/Top Flr Old PO	17/18PO2926	16.42	16.42	2.74	13.68
	Travis Perkins -Shuttering Plywood/Timber - Cemetery Chapel	17/18PO2927	284.43	284.43	47.41	237.03
	Travis Perkins - Timber - Cemetery Lodge	17/18PO2928	41.24	41.24	6.87	34.37
	Travis Perkins - Satinwood Paint - Old PO	17/18PO2929	82.01	82.01	13.67	68.34
	Travis Perkins - Trade Paint/Cement/Sand - Old PO	17/18PO2930	32.49	32.49	5.41	27.08
	Travis Perkins - Trade Pain - RE Inv ALI220 - Old PO	17/18PO2931	21.60	21.60	3.60	18.00
	<b>Total Cheque 17278</b>		<b>434.99</b>	<b>434.99</b>	<b>72.49</b>	<b>362.50</b>
17279	VisitEngland - Visitor Attraction, Accreditation Member Renewal 2018	17/18PO2932	412.80	412.80	68.80	344.00
17280	Wyevale Nurseries - Prunus Amanogawa plants	17/18PO2933	1,650.00	1,650.00	275.00	1,375.00
17281	Biffa Waste Services-Urban Buzz Project (year3)	17/18PO2934	3,500.00	3,500.00	-	3,500.00
CC	Café Direct - Coffee Sachet x 45 - Council Chamber	17/18PO2935	35.99	35.99	-	35.99
CC	Photo Paper Direct - Caption Paper - Art Gallery	17/18PO2936	88.62	88.62	14.77	73.85
CC	Amazon - Trodat Swop Ink Pad for Stamp -Reception/ Information Service	17/18PO2937	12.46	12.46	2.08	10.38
CC	Amazon - 2x HP Ink Cartridge Yellow - Admin	17/18PO2938	31.98	31.98	5.34	26.64
CC	Amazon - IEC C14 to 4 Way Gang Extension Socket	17/18PO2939	12.22	12.22	2.04	10.18
CC	Amazon - Cable-Core VGA Monitor Extension Cable	17/18PO2940	10.98	10.98	1.83	9.15
CC	Comms Express - Geist Temperature Sensor - MB TC Office	17/18PO2941	30.91	30.91	5.15	25.76
CC	Microsoft Office 365 Business Essentials - 21/02-20/03/18	17/18PO2942	68.40	68.40	-	68.40
CC	Microsoft Office 365 Enterprise E3 - 09/02-08/03/18	17/18PO2943	52.80	52.80	-	52.80
CC	Microsoft Office 365 Business Premium - 27/01-26/03/18	17/18PO2944	17.00	17.00	-	17.00
CC	Amazon - i-Blason Armorbox for Apple Iphone- Matt Brotherton	17/18PO2945	11.99	11.99	2.00	9.99
CC	Trago - Silicone Spray/WD40/3 in 1 Aerosol - Town Team	17/18PO2946	10.03	10.03	1.67	8.36
BACS	Gydeline - GDPR Monthly Medium	17/18PO2947	180.00	180.00	30.00	150.00
CC	CILIP - Conference 18-Jane Cardew attending	17/18PO2948	336.00	336.00	56.00	280.00
CC	Premier Inn - Brighton City Centre - Jane Cardew 03-04/04/18 CILIP	17/18PO2949	205.50	205.50	34.25	171.25
CC	Train Line - Train travel to Brighton Jane Cardew CILIP	17/18PO2950	128.55	128.55	21.17	107.38
CC	SJ Andrew & Sons - 302mtr Galv Med P/E - Drying Room Cemetery	17/18PO2951	38.59	38.59	6.43	32.16
CC	Mill Auto Supplies - STD Plate Rear - Number plates for vans	17/18PO2952	45.84	45.84	7.64	38.20
DD	Datasharp -DHS Connect/Rental - March 18	17/18PO2953	41.94	41.94	6.99	34.95
DD	Datasharp - Cost of Voice Calls/ Adv charge Jan 18	17/18PO2954	110.99	110.99	18.50	92.49
DD	Datasharp- Cost of Voice Calls/Adv charges Feb 18	17/18PO2955	114.91	114.91	19.15	95.76
DD	EE - Monthly plan Calls - Cultural Services/Town Management	17/18PO2956	27.00	27.00	4.50	22.50
DD	Trade - B&Q Knee Pad/Rot Res Twine/Petrol Can - General Council/Town Tea	17/18PO2957	29.97	29.97	5.00	24.98
DD	Trade - B&Q Verve Han Pump Sprayer - Old PO	17/18PO2958	21.00	21.00	3.50	17.50
DD	Trade - B&Q Multi-Pocket trouser - Callum Metcalf Town Team	17/18PO2959	20.00	20.00	3.33	16.67
DD	Trade -B&Q - CFL Inspection Light 60cm blk - Cemetery Chapel	17/18PO2960	7.00	7.00	1.17	5.83
DD	Total Gas - Electricity - Municipal Building 23/01-21/03/18	17/18PO2961	79.30	79.30	3.78	75.52
DD	Total Gas - Electricity - Municipal Building site 2 - 23/01-21/03/18	17/18PO2962	65.70	65.70	3.13	62.57
17282	Mrs M Hancock-Council fees remitted due to delay at intement of D E Hancock	17/18PO2963	230.00	230.00	38.33	191.67
BACS	Invoice Amended - Railing KP	17/18PO1315	2,543.00	2,543.00	-	2,543.00
BACS	Revised value repair to railings KP - Kevin Gerry	17/18PO2964	1,498.00	1,498.00	-	1,498.00
BACS	Less Payment on Account Sept 2017		1,000.00	1,000.00	-	1,000.00
	<b>Balance to pay</b>		<b>498.00</b>	<b>498.00</b>	<b>-</b>	<b>498.00</b>
BACS	Steve White - Labour 35hrs - Old PO - 26-30/03/2018	17/18PO2966	350.00	350.00	-	350.00
BACS	BG Electrical - Gallery Basement Lighting - Municipal Building	17/18PO2967	1,323.60	1,323.60	220.60	1,103.00
BACS	J Brodie Luke - Make safe dangerous structure - Allotments	17/18PO2968	4,782.56	4,782.56	797.09	3,985.47
	Reach Maintenance - April instalment on 2018 Christmas Lights balance	17/18PO2969	3,000.00	3,000.00	-	3,000.00
	Reach Maintenance - Annual instals of Art Gallery banners	17/18PO2970	200.00	200.00	-	200.00
	Reach Maintenance - PA provision on POW Pier- St Nazaire	17/18PO2971	75.00	75.00	-	75.00
	<b>TOTAL BACS</b>		<b>3,275.00</b>	<b>3,275.00</b>	<b>-</b>	<b>3,275.00</b>
			<b>188,302.30</b>	<b>188,302.30</b>	<b>18,527.76</b>	<b>169,774.55</b>

**FALMOUTH TOWN COUNCIL**

Month Mar-18  
Meeting Date 30/04/2018

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
17283	Artstat - Line Marker 3 Black - shop stock for Art Gallery	17/18PO2972	9.18	9.18	1.53	7.65
17284	Autograffiti - Signs for Cemetery Blns, General waste/Water Containers	17/18PO2973	78.00	78.00	13.00	65.00
17285	Cornwall Council - 2017-18 Revenue support grant OTS Bus Service	17/18PO2974	11,000.00	11,000.00	-	11,000.00
17286	Kernow Training Ltd- Pesticides/Brushcutters/Mowers/Chainsaws	17/18PO2975	2,375.00	2,375.00	-	2,375.00
17287	Moor News - Local Newspapers 03-24/03/18 - Library	17/18PO2976	48.10	48.10	-	48.10
	OTS - Provide Services 367 & 363 - March 2018	17/18PO2977	1,774.83	1,774.83	-	1,774.83
	OTS - Provide Free Shuttle Bus Service 01-17/03/18	17/18PO2978	3,375.00	3,375.00	-	3,375.00
	<b>Total Cheque 17288</b>		<b>5,149.83</b>	<b>5,149.83</b>	<b>-</b>	<b>5,149.83</b>
17289	Urbanomic Media Ltd - Robin Mackay talk at FOMO Fair- Art Gallery	17/18PO2979	75.00	75.00	-	75.00
DD	Trade B&Q - White faced hardboard -Old PO	17/18PO2980	9.84	9.84	1.64	8.20
CC	Microsoft - Office 354 Business Essentials - SP 21/03-20/04/18	17/18PO2981	68.40	68.40	-	68.40
CC	Microsoft - Office 365 Business Premium- Sub Renewal 27/03/18-26/03/2018	17/18PO2982	3,722.40	3,722.40	-	3,722.40
CC	Microsoft - Office 365 Enterprise E3 - SP 09/03-08/04/18	17/18PO2983	52.80	52.80	-	52.80
BACS	J Brodie Luke-Lawn Cemetery Storage Bays-Interim payment	17/18PO2984	6,000.00	6,000.00	1,000.00	5,000.00
BACS	Eat art - MDF cut to size- Art Gallery	17/18PO2985	38.00	38.00	6.30	31.70
BACS	Infinitus Security & Training-Key Holding March - Municipal Building	17/18PO2986	25.20	25.20	4.20	21.00
BACS	Intent Solutions-Setup/take down market stalls The Moor - March 18	17/18PO2987	1,280.00	1,280.00	-	1,280.00
BACS	Passmore Cleaning - Cleaning MB/Old PO-March. Toilets 48hrs-callout	17/18PO2988	2,888.00	2,888.00	-	2,888.00
	Objective IT Services-20x Offsite support/Monitoring, 2x site visit 14/03	17/18PO2989	1,584.00	1,584.00	264.00	1,320.00
	Objective IT Services-52xOffsite support/Monitoring,13 site visits. Cloud	17/18PO2990	4,752.00	4,752.00	792.00	3,960.00
	<b>Total BACS</b>		<b>6,336.00</b>	<b>6,336.00</b>	<b>1,056.00</b>	<b>5,280.00</b>
BACS	Keith Shanly-Labour x 30hrs - Old PO - 26-30/03/18	17/18PO2991	375.00	375.00	-	375.00
BACS	Triclean - Water Heaters - Toilets	17/18PO2992	99.59	99.59	16.60	82.99
BACS	Triclean - Toilet inspections with Ruth Thomas	17/18PO2993	48.00	48.00	8.00	40.00
	<b>Total BACS</b>		<b>147.59</b>	<b>147.59</b>	<b>24.60</b>	<b>122.99</b>
BACS	Macmillan - Winifred Nicholson - Shop stock - Art Gallery	17/18PO2994	57.97	57.97	-	57.97
	Cormac Solutions-Credit re IN039598 Webber Hill Grounds Maintenance	17/18PO2995	173.58	173.58	28.93	144.65
BACS	BG Electrical - Wire outlets intruder alarm panel etc - Municipal Building	17/18PO2996	1,586.40	1,586.40	264.40	1,322.00
BACS	Dean Earl - Labour = Labour 0.5hrs/Web Toilets. 54 hrs/Old PO-27/3-9/04/18	17/18PO2997	872.00	872.00	-	872.00
BACS	Gylly Beach Sea Swimmer Space - Community Chest Cllr O'Shea	17/18PO2998	125.00	125.00	-	125.00
BACS	Boscawen Fields Action Group - Community Chest Cllr O'Shea	17/18PO2999	125.00	125.00	-	125.00
	Artist Payment -March 2018 - Pauline Hitchens	17/18PO3000	11.70	11.70	-	11.70
	Artist Payment -March 2018 - Sue Bovington	17/18PO3001	16.25	16.25	-	16.25
	Artist Payment -March 2018 - Paul Jowett	17/18PO3002	39.33	39.33	-	39.33
	Artist Payment -March 2018 - Phillip Cox	17/18PO3003	25.03	25.03	-	25.03
	Artist Payment -March 2018 - Mims Grogan	17/18PO3004	11.38	11.38	-	11.38
	Artist Payment -March 2018 - Mags Jowett	17/18PO3005	60.45	60.45	-	60.45
	Artist Payment -March 2018 - Kirstyn Smith	17/18PO3006	101.47	101.47	-	101.47
	Artist Payment -March 2018 - Keri Scott	17/18PO3007	9.75	9.75	-	9.75
	Artist Payment -March 2018 - Karen Narramore	17/18PO3008	6.47	6.47	-	6.47
	Artist Payment -March 2018 - Julia Crimmen	17/18PO3009	29.25	29.25	-	29.25
	Artist Payment -March 2018 - Janet lyle	17/18PO3010	23.40	23.40	-	23.40
	Artist Payment -March 2018 - Jane Beecroft	17/18PO3011	10.40	10.40	-	10.40
	Artist Payment -March 2018 - Helga Abb	17/18PO3012	15.60	15.60	-	15.60
	Artist Payment -March 2018 - Helen James	17/18PO3013	9.75	9.75	-	9.75
	Artist Payment -March 2018 - Glenn Thomas	17/18PO3014	6.18	6.18	-	6.18
	Artist Payment -March 2018 - Dee Frost	17/18PO3015	16.25	16.25	-	16.25
	Artist Payment -March 2018 - Deb Collinson	17/18PO3016	16.25	16.25	-	16.25
	<b>Total BACS</b>		<b>408.91</b>	<b>408.91</b>	<b>-</b>	<b>408.91</b>
BACS	Sarah Scott - Train Travel/Expes - Artsmark/SAPERE - Sarah Scott	17/18PO3017	39.27	39.27	-	39.27
BACS	Nick Foulkes - Labour 49hrs Old PO 23/03-06/04/18	17/18PO3018	980.00	980.00	-	980.00
BACS	Spencer Gray - Labour 57hrs Old PO - 20/3-06/04/2018	17/18PO3019	1,054.50	1,054.50	-	1,054.50
17292	Age UK Cornwall & IOS- Acoustic Cabonet - Cultural Services	17/18PO3020	500.00	500.00	-	500.00
17293	Autograffiti - Graphics only "The Lemonade Factory"- Cultural Services	17/18PO3021	69.60	69.60	11.60	58.00
17294	M Val Baker - Entry Cornwall & Devon Gallerles Gulde - Art Gallery	17/18PO3022	60.00	60.00	-	60.00
	Biffa - Recycling Trade Waste - 01-31/03/18 - Municipal Building	17/18PO3023	34.15	34.15	5.69	28.46
	Biffa - Trade Waste - General 01-31/03/18 - Municipal Building	17/18PO3024	47.18	47.18	7.86	39.32
	<b>Total Cheque 17295</b>		<b>81.33</b>	<b>81.33</b>	<b>13.56</b>	<b>67.78</b>
17296	Cannon Hygiene Ltd - Medical/Sanitary waste - Jan-Mar 18 M/Building	17/18PO3025	73.33	73.33	12.22	61.11
	Classic Fire - Classic Plus Visit 28/03/18- Old PO	17/18PO3026	448.02	448.02	74.67	373.35
	Classic fire - Fire Alarm -Connect to extinguishing devices - Old PO	17/18PO3027	454.32	454.32	75.72	378.60
	<b>Total Cheque 17297</b>		<b>902.34</b>	<b>902.34</b>	<b>150.39</b>	<b>751.95</b>
17298	CC Cornwall Council-Replace faulty camera CCTV- Quote 643020	17/18PO3028	2,919.28	2,919.28	486.55	2,432.73
17299	Jilly Frank - Artists' cards shop stock - Art Gallery	17/18PO3029	17.60	17.60	-	17.60
17300	Britannia Windows (UK) Ltd - Glazing for 2nd Floor - Old PO	17/18PO3030	7,583.70	7,583.70	1,263.95	6,319.75
17301	Greenhams - Soap/mop/Tissue - Toilets	17/18PO3031	288.82	288.82	48.14	240.68
17302	Howdens - Oak/cabinets - Top Floor - Old PO	17/18PO3032	1,043.77	1,043.77	173.96	869.81
17303	Sapere - Licence Fee Level 1 Open Course (funded by MDA)- Sarah Scott	17/18PO3033	610.00	610.00	-	610.00
17304	Shoreshine - Carpet cleaning - Council Chamber/Mayor's Parlour	17/18PO3034	300.00	300.00	-	300.00
17305	SUEZ- Recycling Recovery - Cemetery/Kimberley Pk March 18	17/18PO3035	850.84	850.84	141.81	709.03
	Jewson - JCB Mini Excavator Hire x 24days from 24/02/2018- Cemetery	17/18PO3036	648.00	648.00	108.00	540.00
	Jewson - GS7 Panel - 32days hire from 28/02/18- Bowling Green	17/18PO3037	118.80	118.80	19.80	99.00
	Jewson - Collection charge - 6" Towable Chipper - Cemetery	17/18PO3038	6.00	6.00	1.00	5.00
	<b>Total Cheque 17306</b>		<b>772.80</b>	<b>772.80</b>	<b>128.80</b>	<b>644.00</b>
			<b>249,129.52</b>	<b>249,129.52</b>	<b>23,301.46</b>	<b>225,828.06</b>

**FALMOUTH TOWN COUNCIL**

Month Mar-18  
Meeting Date 30/04/2018

**Finance & General Purpose Meeting**

**Schedule of payments made for approval at above meeting**

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
	J Brodie Luke - Repair front wing on vehicle CN17 CVF	17/18PO3039	549.04	549.04	91.51	457.53
	J Brodie Luke-Make steel pins hold head stones during excavation-Cmtery	17/18PO3040	197.48	197.48	32.91	164.57
	<b>Total BACS</b>		<b>746.52</b>	<b>746.52</b>	<b>124.42</b>	<b>622.10</b>
17308	Twenty Twenty - Flag & flagpole - Falmouth Cruise Shlps	17/18PO3041	238.80	238.80	39.80	199.00
	Travis perkins - Shuttering/knives/tape/lock - Cemetery	17/18PO3042	94.12	94.12	15.69	78.43
	Travis Perkins - CLS profile treated - Top Floor Offices Old PO	17/18PO3043	67.10	67.10	11.18	55.92
	Travis Perkins - Moulding Architrave - Top Floor Offices Old PO	17/18PO3044	295.20	295.20	49.20	246.00
	Travis perkins - Multifinish plaster - Top Floor Old PO	17/18PO3045	33.36	33.36	5.56	27.80
	<b>Total Cheque 17309</b>		<b>489.78</b>	<b>489.78</b>	<b>81.63</b>	<b>408.15</b>
	Hawkins Motors - 6000 mile service - CN17 CVF	17/18PO3046	332.87	332.87	55.48	277.39
	Hawkins Motors - Drivers side wing mirror - CN17 CVF	17/18PO3047	328.80	328.80	54.80	274.00
	<b>Total Cheque 17310</b>		<b>661.67</b>	<b>661.67</b>	<b>110.28</b>	<b>551.39</b>
DD	Barclaycard - Monthly charges/fees - March 18	17/18PO3048	51.84	51.84	3.40	48.44
DD	Datasharp Rental/Cost of calls inc adv charge April 2018	17/18PO3049	116.69	116.69	19.45	97.24
DD	Trade B&Q- Screw Hooks for Cemetery Chapel	17/18PO3050	10.06	10.06	1.68	8.38
DD	British Gas - Electricity - Kimberley Park - 02/02-01/04/18	17/18PO3051	361.35	361.35	17.20	344.15
DD	BT Business Bill MO13 41 Mobile Services -Regular charges March 18	17/18PO3052	914.68	914.68	152.45	762.23
DD	BT Business Bill MO16 Broadband/Internet - March 18s March 18	17/18PO3053	584.40	584.40	97.40	487.00
DD	Trade Screwfix - Dewalt Bolster Safety Sixe 11 - Tom Carthy TT	17/18PO3054	39.99	39.99	-	39.99
DD	Total Gas & Power-Electricity -Park Lodge- March 18	17/18PO3055	49.06	49.06	2.34	46.72
DD	Total Gas & Power-Electricity -el Non-Conformist- March 18	17/18PO3056	206.80	206.80	9.85	196.95
DD	Total Gas & Power-Electricity-Feeder Pillar O/S PO - March 18	17/18PO3057	43.27	43.27	2.06	41.21
DD	Total Gas & Power-Electricity-The Moor Adj the bench- March 18	17/18PO3058	59.05	59.05	2.81	56.24
DD	Total Gas & Power-Electricity-Cemetery Chapel CofE- March 18	17/18PO3059	112.54	112.54	5.36	107.18
DD	Allstar - Fuel various departments - 05-14/03/18	17/18PO3060	302.93	302.93	50.48	252.45
DD	Allstar - Fuel various departments - 15-29/03/18	17/18PO3061	417.61	417.61	69.60	348.01
BACS	RTP Surveyors - Ongoing duties re design upper flrs-Old PO/Prezzo lease	17/18PO3062	2,289.60	2,289.60	381.60	1,908.00
17311	Bytes - Creative Cloud All Apps Multi Platforms ENG - Team Licensing Subs	17/18PO3063	1,417.58	1,417.58	236.26	1,181.32
DD	CNG Contract Natural Gas - Gas March 2018 - Kimberley Park Lodge	17/18PO3064	10.25	10.25	0.49	9.76
CC	BOI - Icloud storage for ipad mini re SW - Town management	17/18PO3065	0.79	0.79	0.13	0.66
DD	DUAL - Outstanding Invoice from April 2017 - PO Building	17/18PO3066	310.49	310.49	51.75	258.74
DD	EDF - Historic Charges PO Feb 2017	17/18PO3067	16.04	16.04	0.76	15.28
DD	EDF - Charges for PO -net only nas no invoices available as account closed	17/18PO3068	78.65	78.65	-	78.65
BACS	Triclean - 1hr Weekly site meeting - Old PO	17/18PO3069	24.00	24.00	4.00	20.00
17314	Opus Energy (Corporate) Ltd-Electric-Mortuary- 08/03-08/04/2018	17/18PO3070	217.81	217.81	10.37	207.44
17315	Acorn Powell Ltd-Cartridge Ass/Shower Head for 641 Beach Shower	17/18PO3071	637.25	637.25	106.21	531.04
17316	Dr Sara Uptal - SAPERE Level 1 Course 14-15/03/18 - (Sara Scott)	17/18PO3072	1,000.00	1,000.00	-	1,000.00
17317	Purchase Power (Pitney Bowes) - Cartridges for franking machine - Admin	17/18PO3073	450.96	450.96	75.16	375.80
17318	SUEZ - Refuse/Recycling-The Mooe - March 2016	17/18PO3074	43.43	43.43	7.24	36.19
BACS	Spooner Brothers - Replace Atrium/roof blinds - Library (PO 163)	17/18PO3075	8,940.00	8,940.00	1,490.00	7,450.00
DD	Bank of Ireland-Fees 05/03-05/04/18	17/18PO3076	14.58	14.58	-	14.58
CC	Wahaca - MW exp for NALC event to be reimbursed by NALC	17/18PO3077	58.80	58.80	-	58.80
CC	Apple - MW - Icloud subscription	17/18PO3078	0.79	0.79	0.13	0.66
CC	Apple - TM - Icloud subscription	17/18PO3079	0.79	0.79	0.13	0.66
17319	CC - NDBR - car parking spaces in quarry car park 17/18	17/18PO3080	185.89	185.89	-	185.89
BACS	Hopkins Joinery- Deposit payment for quote 482 Old PO	17/18PO3081	639.00	639.00	106.50	532.50
BACS	J Brodie Luke - New Cemetery entrance PO155	17/18PO3082	6,465.82	6,465.82	1,077.64	5,388.18
BACS	J Brodie Luke- Design/project planning works Dracaena Centre	17/18PO3083	1,244.76	1,244.76	207.46	1,037.30
BACS	J Brodie Luke- Call outs 04/03&05/03/18-Gylly Toilets	17/18PO3084	276.00	276.00	46.00	230.00
BACS	J Brodie Luke- Lawn Cemetery Storage Bays (Job 6552) Balance	17/18PO3085	187.26	187.26	31.21	156.05
	<b>Total BACS</b>		<b>8,173.84</b>	<b>8,173.84</b>	<b>1,362.31</b>	<b>6,811.53</b>
BACS	J England Roofing - Repairs to seafront Shelter	17/18PO3086	344.88	344.88	57.48	287.40
BACS	J England Roofing - Repairs to flat roof and replacment atrium MB	17/18PO3087	8,037.36	8,037.36	1,339.56	6,697.80
	<b>Total BACS</b>		<b>8,382.24</b>	<b>8,382.24</b>	<b>1,397.04</b>	<b>6,985.20</b>
BACS	Viviane Vaux - CS workshop 22/03/18 - colour theory and making	17/18PO3088	60.00	60.00	-	60.00
BACS	Viviane Vaux - CS Workshop - 22/01/2018 - Sea Sanctuary	17/18PO3089	185.00	185.00	-	185.00
	<b>Total BACS</b>		<b>245.00</b>	<b>245.00</b>	<b>-</b>	<b>245.00</b>
17323	3 lanes Transport - transportation of works for show	17/18PO3090	774.00	774.00	129.00	645.00
17324	Fire Safety Cornwall - Alarm checks for Jan-Mar 2018	17/18PO3091	430.00	430.00	70.00	360.00
17325	Steve Tanner Fotografhics - exhibition photography	17/18PO3092	240.00	240.00	40.00	200.00
	CLOSED		-	-	-	-
			<b>289,118.34</b>	<b>289,118.34</b>	<b>29,560.74</b>	<b>259,557.60</b>



**FALMOUTH ART GALLERY PETTY CASH SCHEDULE**

Period: Mar-18

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Opening Bal	Visitors Refreshments	Postage	Acc and travel	Education	Stationery	Sundry Items	Running Balance
Code	Opening Bal					81.47	SF	P	EF	E	S	SI	81.47
05/03/2018	4.07		4.07	3,025	SF		4.07	-	-	-	-	-	77.40
05/03/2018	1.09		1.09	3,026	SF		1.09	-	-	-	-	-	76.31
05/03/2018	5.00		5.00	3,027	SF		5.00	-	-	-	-	-	71.31
05/03/2018	1.89		1.89	3,028	SF		1.89	-	-	-	-	-	69.42
07/03/2018	13.67		13.67	3,029	SF		13.67	-	-	-	-	-	55.75
07/03/2018	13.57		13.57	3,030	E		-	-	-	13.57	-	-	42.18
07/03/2018	4.95		4.95	3,031	S		-	-	-	-	4.95	-	37.23
						262.77							300.00
12/03/2018	9.90		9.90	3,032	S		-	-	-	-	9.90	-	290.10
12/03/2018	16.91		16.91	3,033	SF		16.91	-	-	-	-	-	273.19
26/03/2018	1.09		1.09	3,034	SF		1.09	-	-	-	-	-	272.10
26/03/2018	1.99		1.99	3,035	S		-	-	-	-	1.99	-	270.11
26/03/2018	1.60		1.60	3,036	SF		1.60	-	-	-	-	-	268.51
28/03/2018	10.59		10.59	3,037	SF		10.59	-	-	-	-	-	257.92
28/03/2018	13.00		13.00	3,038	cf		-	-	13.00	-	-	-	244.92
28/03/2018	9.55		9.55	3,039	SF		9.55	-	-	-	-	-	235.37
<b>CLOSED</b>						108.87							235.37
	<b>108.87</b>						<b>65.46</b>		<b>13.00</b>	<b>13.57</b>	<b>16.84</b>		

Normal Codes

5815 5804 5816 5818 5805 5818

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

DR CR  
 2201 - vat £ -  
 5818 - NL £ -

NB add additional NL's depending on monthly expenditure

**FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE**

Period: Mar-17

Date	Total Amount	VAT	Net	Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Plant	Toilet	Cemetery R/R	MB	Stat	PO Building	Sundry Items	Running Balance
Code	OB						ME	CP	C	T	CR	MB	S	PB	SI	
05/03/2018	6.25		6.25	1283	T					6.25						72.81
05/03/2018	1.09		1.09	1284	me	234.53	1.09									66.56
07/03/2018	-		-													65.47
07/03/2018	2.34		2.34	1285	me		2.34									300.00
08/03/2018	3.00		3.00	1286	CP			3.00								297.66
12/03/2018	2.94		2.94	1287	me		2.94									294.66
14/03/2018	14.08		14.08	1288	me		14.08									291.72
14/03/2018	4.00		4.00	1289	CP			4.00								277.64
15/03/2018	4.58		4.58	1290	me		4.58									273.64
19/03/2018	2.28		2.28	1291	me		2.28									269.06
19/03/2018	2.55		2.55	1291	PB									2.55		266.78
21/03/2018	3.70		3.70	1292	CP			3.70								264.23
21/03/2018	10.85		10.85	1292	CR						10.85					260.53
26/03/2018	2.24		2.24	1293	me		2.24									249.68
27/03/2018	10.83		10.83	1294	CR						10.83					247.44
28/03/2018	3.10		3.10	1295	CR						3.10					236.61
28/03/2018	25.00	4.17	20.83	1296	C				20.83							233.51
28/03/2018	17.99	3.00	14.99	1297	C				14.99							208.51
29/03/2018	8.99		8.18	1298	ME		8.18									190.52
CLOSED																182.34
	<b>125.81</b>	<b>7.17</b>	<b>117.83</b>			<b>117.83</b>	<b>37.73</b>	<b>10.70</b>	<b>35.82</b>	<b>6.25</b>	<b>24.78</b>			<b>2.55</b>		<b>182.34</b>

Nominal Codes

5030 5017 5704 5505 5610 5920 5012 5592 5050

Town Clerk

Councillor

Councillor

Finance Use Only

**VAT Journals**

DR CR  
2201 - vat £ 7.17  
Various £ 7.17

NB add additional NL's depending on monthly expenditure