

FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held in the Council Chamber, Municipal Buildings, The Moor, Falmouth on Monday 24th July 2017 at 7.00pm.

Present: Councillors C Atherton CC (Chair), R J Bonney, G G Chappel, S D Eva, G F Evans CC, A J Jewell CC, P A Minson, R J O'Shea, J Robinson, B M A Ross and D W Saunby CC

In Attendance: A M Williams (Town Clerk)
Mrs R N Thomas (Finance Officer)
J Smith and two representatives of (Grant Applicants)
Friends of Tregoniggie Woodland

F4964 APOLOGIES

Apologies for absence were received and approved from Councillors Gillett, Morgan, Parker and Spargo (all undertaking Councillor training).

F4965 INTERESTS

Councillor Eva declared an interest in Minute F4967 (grant applications by Friends of Tregoniggie Woodlands and Friends of Boscawen Fields) as he was employed by Di-Mar who serviced the Council's grounds machinery. He duly left the meeting for the consideration of that item.

F4966 MINUTES

It was proposed by Councillor Robinson, seconded by Councillor Ross and

RESOLVED that the Part I minutes of the meeting held on 12th June 2017 be confirmed as a correct record of the proceedings and signed by the Chair.

F4967 GRANT APPLICATIONS

It was proposed by Councillor Eva, seconded by Councillor Minson and

RESOLVED that whilst it was noted the applicant had not attended to present her grant request however pursuant to SS1-8 of the Local Government Act 2011, Bronwyn Casterton be granted £400 towards the costs of representing Falmouth as part of the Cornwall Cricket Under 17's tour to South Africa in February 2018.

It was proposed by Councillor Jewell, seconded by Councillor Chappel and

RESOLVED that pursuant to Section 19 of the Local Government (Miscellaneous Provisions) Act 1976, Active Blind Leisure Enterprises be granted £500 towards the costs of an indoor bowling carpet.

It was proposed by Councillor Atherton, seconded by Councillor Minson and

RESOLVED that the grant applications by Friends of Tregonigge Woodland, and Friends of Boscawen Fields be not considered. The Council to acquire an industrial trimmer for loan to local and constituted volunteer organisations and provide training in use of equipment for members of those bodies, subject to compliance, risk management and appropriate insurance provision.

The letters of thanks for grant awards from Bosvale Community Centre Association and Falmouth Classics were duly noted as was the 2017/18 grant schedule. The Clerk was requested to ascertain the future proposals for the Bosvale Community Centre.

F4968 **RISK ASSESSMENTS**

The progression of the Ellis Whittam recommendations was duly noted. Also the action of the Town Clerk in providing sharps disposal bins at Prince of Wales Pier Public Conveniences as recommended by South West Water be endorsed. De-fibrillator training had been undertaken by some Councillors.

The Town Clerk to request a further meeting with South West Water regarding flood alteration measures at Market Strand.

F4969 **SAFEGUARDING**

Dementia Awareness training would be arranged for Councillors.

F4970 **FUTURE PLANNING AND OBJECTIVES**

The Chair reported that a session for Councillors and Officers had been scheduled for 2nd August 2017 to look at future prioritisation, three year budgeting and creating community objectives. Councillors should come to that session prepared with thoughts and suggestions for future initiatives and priorities.

F4971 **2016/17 ANNUAL RETURN AND SUPPORTING FINANCIAL STATEMENTS**

It was duly noted that the Annual Return and Accounting Statements had been submitted to the External Auditor and advertised locally.

F4972 **2016/17 INTERNAL AUDIT**

It was proposed by Councillor Minson, seconded by Councillor Saunby and

RESOLVED that the report of the Internal Auditor and the Auditor's commentary duly noted. Further

- (1) Due regard should be to the proper practice Guidance when considering the Annual Governance Statement and a documented review of the effectiveness of internal controls produced.
- (2) Full compliance with the Transparency Code is achieved as soon as possible and the information contained in the Model Publication is also published.

F4973 **VAT INSPECTION**

The HMRC VAT Inspection of the Council had been undertaken. Some further VAT checks would be undertaken. The report was duly noted.

F4974 **50TH ANNIVERSARY OF TWINNING**

The Town Mayor requested that a Civic event be held in 2018 to commemorate fifty years of twinning with Landkreis Rottenburg.

It was proposed by Councillor Chappel, seconded by Councillor Atherton and

RESOLVED that the Falmouth Twinning Association be requested to utilise the 2018 twinning grant and underspent 2017 grant towards a commemorative event marking the fiftieth anniversary of twinning with Landkreis Rottenburg.

F4975 **MUNICIPAL BUILDINGS**

The Town Clerk reported upon significant works required that had been identified in the Fire Risk Assessment and that the intruder alarm system would need to be updated. £20,000 had been earmarked for fire safety works but the combined works would likely be in excess of that amount.

It was proposed by Councillor Atherton, seconded by Councillor Minson and

RESOLVED that quotes be sought for the works and that matters be progressed to ensure the compliance matters were actioned.

F4976 **FORMER MORTUARY, SWANPOOL CEMETERY**

It was proposed by Councillor Saunby, seconded by Councillor Ross and

RESOLVED that the surrender of the lease to the Council be noted and that the Council proceeds to utilise the premises for depot and storage uses. The Cemetery Working Party to consider potential vehicle access improvements to the Cemetery site.

F4977 **SOUTH WEST IN BLOOM**

The judging visit for the Falmouth entry in the Champion of Champion Category took place on 6th July 2017. The report was duly noted.

F4978 **CASTLE BEACH TOILETS**

The overspend on the premises for essential safety and weather proofing works and other matters was duly noted.

F4979 **HIGHWAYS ROUNDABOUTS**

It was proposed by Councillor Chappel, seconded by Councillor Jewell and

RESOLVED that the attached Highway Roundabout Sponsorship Policy be agreed and operated by the Council.

F4980 **GENERAL DATA PROTECTION REGULATIONS**

It was proposed by Councillor Atherton, seconded by Councillor McCarthy and

RESOLVED that the Council requests the Local Government Resource Centre to undertake a review of its Data Protection measures to ensure compliance with legislative change in 2018.

F4981 **ELECTORAL REVIEW**

It was proposed by Councillor O'Shea, seconded by Councillor Minson and

RESOLVED that the Council reiterates its endorsement of the Cornwall Association of Local Councils representations in regard to the Electoral Review.

F4982 **OFFICE RELOCATION**

The Town Clerk confirmed the previously noted dates for relocation of the Town Council Office and provision of other co-located services into the Old Post Office premises. There would be some service disruption with the Information Service shut from 24th July 2017. Reopening on 31st July 2017. The report was duly noted.

F4983 **2017 OFF-STREET CONSOLIDATION ORDER**

The consultation was duly noted.

F4984 **CCLA**

The Local Authorities Property Fund Prices and Dividend Yields were duly noted.

F4985 **2017/18 BUDGET MONITORING**

To be considered at the next meeting of the Committee.

F4986 **ACCOUNT AND PETTY CASH**

It was proposed by Councillor Chappel, seconded by Councillor Robinson and

RESOLVED that the Accounts and Petty Cash Schedules for June 2017 (attached) be approved.

F4987 **EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Ross, seconded by Councillor Robinson and

RESOLVED that the press and public be excluded from the meeting for the following business as it involves the consideration of property, funding and contractual matters.

F4988 **MINUTES**

It was proposed by Councillor Robinson, seconded by Councillor Ross and

RESOLVED that the Part II minutes of the meeting held on 12th June 2017 be confirmed as a correct record of the proceedings and signed by the Chair.

There being no further business to transact the Chair declared the meeting closed at 7.50pm.

Signed: Date:



FALMOUTH TOWN COUNCIL ROUNDABOUT SPONSORSHIP POLICY

Background

Falmouth Town Council has entered into an agreement with Cornwall Council to take on the management of 5 iconic roundabouts in and around Falmouth; reductions in Cornwall Council's available budget would otherwise see a decline in the standard of maintenance, leaving them looking unkempt at best or in the worst-case scenario planting schemes would be removed and roundabouts returned to grass. It is the Town Council's desire to increase the maintenance standards to further enhance and better maintain these roundabouts as it is felt that these amenity assets offer a feeling of wellbeing to the community as well as offering a pleasing welcome to visitors to the town that compliments Falmouth's association with award-winning parks & gardens. In order to lessen the financial burden on the Council Tax payer the Council has resolved to seek sponsorship to assist in bringing about this desire.

Purpose and aim of the policy

The purpose of this policy is to ensure that the Council has considered adequately Highway safety and ongoing liabilities when approving the sponsorship of a specific roundabout. This policy aims to provide a balanced framework that allows others to promote the betterment of the highway whilst duly considering the Council's duty of care to highway users.

Scope

For the purposes of this policy the public areas covered include:
Central islands on roundabout junctions

Policy statement

The Council will endeavour to enhance the appearance of roundabouts by agreeing sponsorship within strict guidelines without compromising Highway safety.

POLICY DETAILS

Definition of Terms:

Council – Falmouth Town Council.

Roundabout – A road junction in which traffic streams circulate around a central island that forms part of the highway.

Verge - Strip a highway land adjacent to the carriageway or footway that is unpaved and (generally) grassed

Embankment - Extension of a verge that slopes down towards the carriageway, normally in a cutting

Landscaped area - Non-paved areas of land (associated with the highway) which may include verges, embankments, lay-bys etc

Sponsorship – Where an individual or group that makes financial payment to the Council to undertake maintenance on their behalf.

Agreement – A properly executed and legally binding contract
Term of Agreement – Period of time to which parties to the agreement will be bound (typically three years).

Partner - Individual or group that enters into an Agreement with the Council.

Who may sponsor a roundabout?

The Council will consider requests to sponsor roundabouts from any organisation, community group or commercial enterprise.

The public will see these signs as advertisements. The Council will take a conservative approach when approving sponsors. Requests will not be accepted from sponsors where they are seen to promote alcohol, political groups/parties, tobacco, the sex industry and or any illegal activity/product.

Sites that may be sponsored

- **The Cannons/Anchor roundabout Hillhead.**
- **The Shingle roundabout Ponsharden.**
- **The Herbaceous/shrub roundabout Ponsharden (nr Park & Float.)**
- **The Recreation ground roundabout (nr Falmouth Rugby ground.)**
- **The New Union Corner roundabout**

Signing

The incentive for sponsorship will be Council approval for the placement of advertising signs on the roundabout within highway limits, in accordance with the following criteria outlined in Cornwall Council's own Sponsorship Policy. These signs will become the property of the Council once installed. Under normal circumstances neither the signs nor the posts will be returned to the sponsor at the end of the agreement.

Sponsorship signs fall under the Town and Country Planning (Control of Advertisements) (England) Regulations 2007. They are considered to have deemed consent under Part 1 of Section.

Signing criteria (will be in accordance with Appendix A):

No more than three (sponsorship signs) in total at one roundabout – numbers being site dependent (only one sign on The Recreation roundabout)

Must not exceed 0.3 square metres in area (per sign)

Must have a white background

Must have lettering not exceeding 60mm 'X' height

Must not be retro-reflective or fluorescent

Must not be illuminated other than by existing street lighting or daylight

May include a coloured logo(s) (not exceeding 250mm x 250mm) (see Appendix A)

Must be of a robust construction and mounted on two suitable anodised posts

Must not be higher than 800mm from surface level to top of sign

Must be installed by a person who is Street Works accredited and appropriately qualified.

Must not include wording or symbols that direct traffic

Must not include wording or symbols that may cause offence

Must be placed in areas that will not distract drivers or impair visibility (i.e. may be erected only in locations agreed as part of the scheme design)

Must be maintained in a safe condition

Will be removed, repaired and or replaced, where agreed with the sponsor, in the event of vandalism or damage within a reasonable timeframe dictated by the Council. This period will reflect the hazard or distraction the damaged sign represents to the highway user. The costs for doing so will be charged to the sponsor except where, on behalf of the sponsor and where practical, the Council can recover these costs from those who caused the damage. Where joint sponsorship is agreed multiple logos may appear on the sponsorship signs
see Appendix A (although no more than three signs will be permitted).

The Bidding System

The 5 roundabouts will be offered for sponsorship on the basis that the existing planting/design is inherited. Interested parties will be able to submit a sealed bid for each of the roundabouts that are of interest. There will be a deadline for bids to be received and bids will be revealed to a panel of Councillors & Council staff at 10am on the following day. The award of the sponsorship will be made to the highest bidder for each roundabout. The Council reserves the right not to award sponsorship if it sees fit.

Duration of Sponsorship

For a minimum 3-year period. Once a sponsorship agreement has been entered into, and subject to mutual agreement, the three-year term may be extended for a further 3 years.

On safety grounds, or for any other legitimate reason, at any time the Council may have to impose changes to the design or direct alterations to the maintenance regime. Any changes will be made with due consideration and reasonableness toward the agreement. In these circumstances, the Council would look favourably on any request from a sponsor who wishes to terminate the agreement.

There may be times when the Highway Authority has to temporarily remove sponsorship signs to facilitate vehicular movements etc. The Council will not make pro-rata reimbursements or any other compensation payments for these periods.

Sponsorship agreements must not be extended to additional parties (i.e. there must be no "sub" arrangements – sponsors cannot sell on sponsored roundabouts etc to any other individual or group).

Costs to Sponsors

In addition to the bid amount submitted for the maintenance & upkeep of the roundabout the sponsor will bear the initial cost of the production and installation of the advertising signs.

A set annual advertising fee will also be applied as follows:

- A. The Cannons/Anchor roundabout (3 Signs) £1000**
- B. The shingle roundabout Ponsharden (3 Signs) £1000**
- C. The herbaceous/shrub roundabout Ponsharden (3 Signs) £1000**
- D. The recreation ground roundabout (1 Sign) £350**
- E. The new Union Corner roundabout (3 Signs) £1000**

Typical costs borne by the sponsor:

1. Own administration costs
2. Own legal expenses associated with the agreement and resolution of issues
3. Design, production & erection of sponsorship signs.
4. Repair/replacement of any loss or damage to the signs throughout the agreement period
5. Public liability insurance (where required)

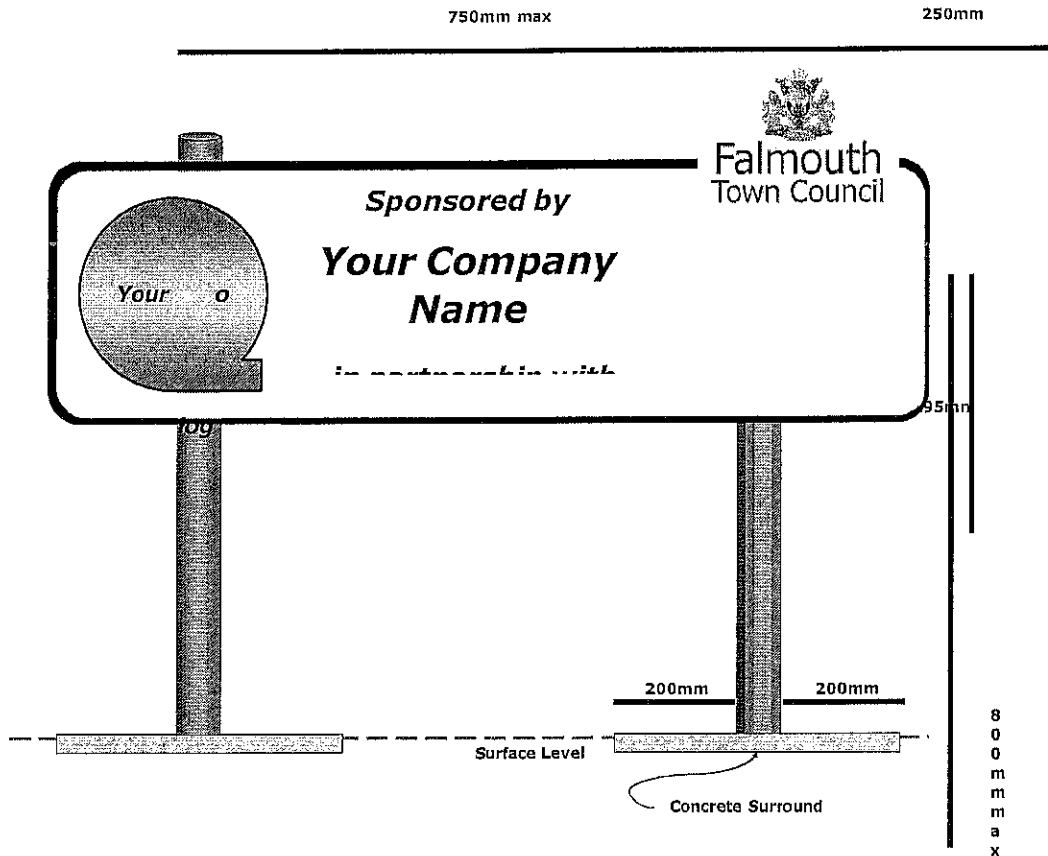
Typical costs borne by the Council:

1. Own Administration
2. General advice

The Council will seek to recover all costs associated with a breach of agreement. Where possible and practical the Council will seek to recover costs resulting from a road traffic accident. In this instance cost recovery will be limited to repairing damage to the roundabout (and associated planting scheme) – costs will not be sought for theoretical or actual loss of income due to missing or damaged advertising signs.

Insert Appendix A.

Appendix. A.



Appendix B.

Sponsorship Agreement

This Agreement dated day of 201X is made between ("the Sponsor") and Falmouth Town Council, The Municipal Buildings, The Moor, Falmouth Cornwall TR11 2RT ("the Council").

Whereas

1. the Council is offering an opportunity to sponsor a roundabout(s).
2. Sponsor agreements will be made in line with the Falmouth Town Council Roundabout Sponsorship Policy
3. Sponsors enter into a three-year contract with the Council paying an annual fee that will be used to carry out the maintenance and betterment of the roundabout and to contribute to the improvement of the environment.
4. In return, advertising signs displaying the Sponsor's name (and logo) may be erected and displayed at the agreed position(s).
5. The purpose of this sponsorship agreement is to bind the Sponsor and the Council to the obligations detailed herein and within the Falmouth Town Council Roundabout Sponsorship Policy.

The Sponsor agrees to sponsor (enter name) Roundabout for a Term of three (3) years at a cost of £(enter cost) + VAT ("the Sponsorship Fee"), in accordance with the Falmouth Town Council Roundabout Sponsorship Policy appended to the agreement. This amount includes the cost of the Council providing (X..... number of) sponsorship signs.

The Sponsor agrees that once erected the Council will own the sponsorship signs. However, all costs of replacement or repair of damaged sponsorship signs will be borne by the Sponsor (where the Council is unable to recover costs through a third party).

If there is a need to move a sign/feature/plant(s) either temporarily or permanently, the Council will advise the sponsor of the reasons.

Cornwall Council as the Highway Authority will reserve the right to remove or re-site any sign/feature/plant(s) as it sees fit for the purposes of road safety or traffic management.

The Council will invoice the Sponsor who agrees to pay the Council the annual fee in two half yearly instalments in advance of £(enter cost) + VAT within twenty eight (28) days.

The Council reserves the right to terminate this agreement if the fee is not paid in accordance with the Falmouth Town Council Roundabout Sponsorship Policy appended to this document. If the contract is terminated the Council reserves the right to offer the sponsorship agreement for this Roundabout to any other interested party or parties as it considers appropriate.

The Council will ensure that the roundabout will receive regular maintenance throughout the three-year period and will ensure from the outset that the standard of maintenance will not decline.

Before executing this Agreement, regard should be given for the Notes below and the Policy Statement – Falmouth Town Council Roundabout Sponsorship Policy (appended to this document) which forms part of the Agreement.

By signing this Agreement, the signatories confirm that they have the necessary authority to enter into the Agreement and that they accept and agree to the terms set out herein.

Signed for and on behalf of the Council

Mr Mark Williams
Falmouth Town Clerk

Signed

by (name in capitals)

for and on behalf of (company name)

position in company

Notes

- The Council will not enter into a sponsorship agreement with any business which is in legal or financial conflict with the Council or which connects the Council with any political party or pressure group.
- No business/person entering a sponsorship agreement must regard it as a means of gaining favourable terms from the Council.
- The sponsorship agreement must be completed before the manufacture of any signs is undertaken.
- Three months before the end of the three-year sponsorship agreement period the Sponsor may, at the sole discretion of the Council, be offered the opportunity to renew sponsorship of the roundabout for a further three years subject to the terms of the policy. However, this is not binding upon the Council. The Council reserves the right to offer the sponsorship to another party where it considers it is in the Council's interests to do so.
- The Sponsor is advised to carefully read the Policy Statement - Falmouth Town Council Roundabout Sponsorship Policy which forms part of the binding agreement.

FALMOUTH TOWN COUNCIL

Month Jun-17
Meeting Date 24/07/2017

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
CC	Scan Computer - New drive for server	17/18-PO268	242.84	242.84	40.47	202.37
CC	DVLA - WK15 SZV Road Tax 12 Months - Town Team	17/18-PO269	242.50	242.50	-	242.50
CC	Stadla Sports - Expandable safety net hook - Dracaena	17/18-PO270	96.00	96.00	16.00	80.00
CC	Trago Mills - Rubber Seat Cover - Mike Lynch	17/18-PO271	18.98	18.98	3.16	15.82
CC	Trago Mills - Misc Items - PO Building	17/18-PO272	35.66	35.66	5.94	29.72
CC	Amazon - Kevkus_Berlin - Oilcloth rolls - Art Gallery	17/18-PO273	144.75	144.75	-	144.75
16383	RTP Surveyors - professional fees to 31/05/17 - PO Building	17/18-PO274	2,467.20	2,467.20	411.20	2,056.00
16384	Catch Publishing - Art Gallery shop stock	17/18-PO275	392.20	392.20	-	392.20
16385	Blackwell Green - Mayoral endorsement chains of office	17/18-PO276	50.00	50.00	-	50.00
16386	Moor News - Library newspapers 29/04/17-20/05/17	17/18-PO277	46.10	46.10	-	46.10
16387	Hawkins Motors Ltd - repairs to Council vehicle WK15SZV	17/18-PO278	151.75	151.75	25.29	126.46
16388	Museums Association - Natalie Rigby membership April 2017 - March 2018	17/18-PO279	80.00	80.00	-	80.00
	DI-Mar Garden Machinery - Town Team equipment	17/18-PO280	39.50	39.50	6.58	32.92
	DI-Mar Garden Machinery - Town Team equipment	17/18-PO281	47.73	47.73	7.96	39.78
	DI-Mar Garden Machinery - Town Team equipment	17/18-PO282	355.20	355.20	59.20	296.00
	DI-Mar Garden Machinery - Town Team equipment	17/18-PO283	32.20	32.20	5.37	26.83
	DI-Mar Garden Machinery - Town Team equipment	17/18-PO284	34.72	34.72	5.79	28.93
	Cheque 16389		509.35	509.35	84.89	424.46
16390	Bosvale Community Centre Association - Annual grant 2017/18	17/18-PO285	1,000.00	1,000.00	-	1,000.00
16391	Octopus - stationery FTC	17/18-PO286	21.25	21.25	3.53	17.72
16392	Kernow First Aid - Grant Award 2016/17	17/18-PO287	760.00	760.00	-	760.00
16393	A Sheldon-Fentem - Art Gallery shop stock	17/18-PO288	13.00	13.00	-	13.00
16394	D A A Halsgrove Ltd - Art Gallery shop stock	17/18-PO289	194.94	194.94	-	194.94
BACS	Laura Menzies - Falcare project workshops x 7 - Art Gallery	17/18-PO290	500.00	500.00	-	500.00
16395	BT - Telephone cline rental charges FTC May 2017	17/18-PO291	589.20	589.20	98.20	491.00
16396	CCF Ltd - misc items for PO Building	17/18-PO292	1,578.82	1,578.82	263.14	1,315.68
	Travis Perkins - misc items for PO Building	17/18-PO293	23.84	23.84	3.97	19.87
	Travis Perkins - misc items for PO Building	17/18-PO294	52.65	52.65	8.77	43.88
	Travis Perkins - misc items for PO Building	17/18-PO295	44.68	44.68	7.45	37.23
	Travis Perkins - misc items for PO Building	17/18-PO296	134.36	134.36	22.39	111.97
	Cheque 16401 (replaces 16397)		255.53	255.53	42.58	212.95
16398	Artstat - Art Gallery exhibition costs	17/18-PO298	84.48	84.48	14.08	70.40
16399	Origin Coffee Ltd - tea/coffee supplies FTC	17/18-PO299	116.47	116.47	-	116.47
16400	Nick Ferris Skip Hire Ltd - skip for PO Building 29/05/17-28/06/17	17/18-PO300	90.00	90.00	-	90.00
Direct Pay	Will Byrne - expenses (work boots)	17/18-PO301	22.00	22.00	-	22.00
Direct Pay	Natalie Rigby - expenses machook repair	17/18-PO302	50.00	50.00	-	50.00
CC	Packaging Products Online - parking notice wallets Environmental Officer	17/18-PO303	16.10	16.10	2.68	13.42
CC	Penryn Plastics polycarb sheet - PO Building	17/18-PO304	41.39	41.39	6.90	34.49
CC	Trago Mills - misc items for toilets	17/18-PO305	68.15	68.15	11.36	56.79
CC	Flower Studio - flowers for Di Merrett from Councillors & staff	17/18-PO306	36.99	36.99	6.17	30.83
CC	Stinkyink.com - Art Gallery stationery	17/18-PO307	68.42	68.42	11.40	57.02
CC	Trago Mills - misc items for Town Team	17/18-PO308	52.49	52.49	8.75	43.74
CC	Trago Mills - misc items for Grove Place toilet refurb	17/18-PO309	52.77	52.77	8.80	43.98
CC	Trago Mills - misc items for Grove Place toilet refurb	17/18-PO310	31.90	31.90	5.32	26.58
CC	National Windscreens - supply & fit windscreen to Council vehicle	17/18-PO311	192.00	192.00	32.00	160.00
CC	Asda - refreshments for Mayor Making	17/18-PO312	137.00	137.00	-	137.00
CC	Stinkyink.com - Art Gallery stationery	17/18-PO313	68.42	68.42	11.40	57.02
CC	Direct 365 Online Ltd - tissue dispensers for public toilets	17/18-PO314	208.44	208.44	34.74	173.70
CC	DVLA vehicle tax GX12FCM	17/18-PO315	167.50	167.50	-	167.50
CC	Trago Mills storage boxes for Town Manager office	17/18-PO316	34.47	34.47	5.75	28.73
CC	Trago Mills storage boxes for Town Manager office	17/18-PO317	97.50	97.50	16.25	81.25
CC	British Gas electricity site visit - PO Building	17/18-PO318	383.29	383.29	63.88	319.41
CC	Chartered Inst of Public Finance & Accountancy membership 01/01/17-31/12/17	17/18-PO319	151.00	151.00	-	151.00
BACS	MNS Construction - Labour for blockwork pier to new office - PO Building	17/18-PO320	79.80	79.80	13.30	66.50
BACS	Alex Blyth - Labour 52hrs -Painting/filler etc 30/05-06/06/17 - PO Building	17/18-PO321	442.00	442.00	-	442.00
BACS	Stefan Spitteri - Painting/filler etc 23/05-06/06/17 - PO Building	17/18-PO322	1,080.00	1,080.00	-	1,080.00
BACS	Triclean - Project Manage/Labour 22/05-02/06/17 - PO Building	17/18-PO323	1,024.31	1,024.31	170.72	853.59
BACS	Objective IT - IT upgrade infrastructure - PO Building	17/18-PO324	4,800.00	4,800.00	800.00	4,000.00
	Greenham Supplies - spectacle safety keep safe - Town Team	17/18-PO325	3.12	3.12	0.52	2.60
	Greenham Supplies - Gloves/Toilet Tissue/Sacks etc - Toilets/Cemetery	17/18-PO326	1,093.05	1,093.05	182.17	910.88
	Greenham Supplies - Soap/Toilet Rolls - Toilets	17/18-PO327	754.85	754.85	125.81	629.04
	Greenham Supplies - Fencing Pin/Poly Roll - Dracaena	17/18-PO328	205.39	205.39	34.23	171.16
	Cheque 16402		2,056.41	2,056.41	342.73	1,713.68
16403	PW Media & Publishing - MyCornwall advert (Issue 42 June/July) Cultural	17/18-PO329	120.00	120.00	20.00	100.00
16404	What's on Cornwall - Partnership - Art Gallery	17/18-PO330	20.00	20.00	-	20.00
	TownsWeb Archiving Ltd-Cemetery Records-Year 5 - 61 Books - Admin	17/18-PO331	183.00	183.00	30.50	152.50
	TownsWeb Archiving Ltd-Cemetery Records-Year 5 -Subscription- Admin	17/18-PO332	300.00	300.00	50.00	250.00
	Cheque 16405		483.00	483.00	80.50	402.50
16406	Cornwall Mobility - Invacare Colibri Scooter - Town Management	17/18-PO333	151.02	151.02	25.17	125.85
16407	Suez - Refuse/Recycling 01/04-30/04/17 - Municipal Building	17/18-PO334	42.26	42.26	7.04	35.22
16408	Swamp Circus - Dance workshop 05/08/17 - Cultural Services	17/18-PO335	200.00	200.00	-	200.00
16409	Cornwall Council -S Balstrocci - Child & Adult Workforce Admin and DBS checks	17/18-PO336	56.00	56.00	2.00	54.00
			22,115.65	22,115.65	2,695.34	19,420.31

FALMOUTH TOWN COUNCIL

Month Jun-17
Meeting Date 24/07/2017

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Inv No:	Inv Total	Gross	VAT	NET	
16410	Smith and Reed Recruitment - Proud/Admin-Way/PO Building-wk/end 04/06/2017	17/18-PO337	865.26	865.26	144.21	721.05
	Travis Perkins - Punk drill+bit-PO Building	17/18-PO338	14.97	14.97	2.49	12.48
	Travis Perkins -Trade Paint/Satinwood - PO Building	17/18-PO339	123.50	123.50	20.58	102.92
	Travis Perkins -Evo-stik/Rollers/Primer - PO Building	17/18-PO340	31.06	31.06	5.18	25.88
	Travis Perkins -Damp Proof/Angle bead/Wall kit/Filler - PO Building	17/18-PO341	98.59	98.59	16.43	82.16
	Travis Perkins -Hire High duty breaker 110 volt 2 days- PO Building	17/18-PO342	44.93	44.93	7.49	37.44
	Cheque 16411		313.05	313.05	52.17	260.88
	Jewson - Site Fencing - on going rental 32 days - Trescobas	17/18-PO343	7.20	7.20	1.20	6.00
	Jewson - Rotavator Light Duty - 16 days- Kimberley Park	17/18-PO344	316.46	316.46	52.74	263.72
	Cheque 16412		323.66	323.66	53.94	269.72
16413	TyreFinders Ltd - WK15 SZV - Puncture Fitting charge - (Will) Town Team	17/18-PO345	12.00	12.00	2.00	10.00
16414	SUEZ - Recycling/Refuse- 01/05-31/05/17-K/Park and Cemetery	17/18-PO346	806.20	806.20	134.37	671.83
	CC B&Q Trade Point - Ceramic Tile - Toilets	17/18-PO347	23.76	23.76	3.96	19.80
	DD Cornwall Council - business rates June 2017 - Kimberley Park Lodge	17/18-PO348	202.00	202.00	-	202.00
	DD Cornwall Council - business rates June 2017 - POWP toilets	17/18-PO349	250.00	250.00	-	250.00
	DD Cornwall Council - business rates June 2017 - Grove Place toilets	17/18-PO350	411.00	411.00	-	411.00
	DD Cornwall Council - business rates June 2017 - Swanpool toilets	17/18-PO351	69.00	69.00	-	69.00
	DD Cornwall Council - business rates June 2017 - Maenporth Beach toilets	17/18-PO352	140.00	140.00	-	140.00
	DD Cornwall Council - business rates June 2017 - Webber Street toilets	17/18-PO353	100.00	100.00	-	100.00
	DD Cornwall Council - business rates June 2017 - Cemetery Pennance Road	17/18-PO354	475.00	475.00	-	475.00
	DD Cornwall Council - business rates June 2017 - Cemetery & Premises Swanpool Road	17/18-PO355	246.00	246.00	-	246.00
	DD Cornwall Council - business rates June 2017 - Art Gallery	17/18-PO356	1,053.00	1,053.00	-	1,053.00
	DD Cornwall Council - business rates June 2017 - Municipal Building	17/18-PO357	605.00	605.00	-	605.00
	DD Cornwall Council - business rates June 2017 - Post Office Building	17/18-PO358	2,096.00	2,096.00	-	2,096.00
	DD Cornwall Council - business rates June 2017 - Post Office Building - first floor	17/18-PO359	765.00	765.00	-	765.00
	DD Cornwall Council - business rates June 2017 - Post Office Building - second floor	17/18-PO360	512.00	512.00	-	512.00
	DD Total Gas - Electricity - 01/05-31/05/2017- The Park Lodge	17/18-PO361	50.99	50.99	2.43	48.56
	DD Total Gas - Electricity - 21/04-25/05/17 - Municipal Building	17/18-PO362	142.08	142.08	6.77	135.31
	DD Total Gas - Electricity 21/04-25/05/17 - Municipal Building site 2	17/18-PO363	464.38	464.38	22.11	442.27
	DD Total Gas - Electricity - 01/05-31/05/17 - Feeder Pillar	17/18-PO364	43.37	43.37	2.07	41.30
	DD Total Gas - Electricity - 01/08-31/05/17 - Chapel Non Conformist	17/18-PO365	119.84	119.84	5.71	114.13
	DD Total Gas - Electricity - 01/05-31/05/17 - Moor Adj Feeder Pillar	17/18-PO366	59.15	59.15	2.82	56.33
	DD Total Gas - Electricity 01/05-31/05/17 - Cemetery Chapel Coffe	17/18-PO367	228.83	228.83	10.90	217.93
	DD Screwfix - Pallet Truck 25 Tonne'	17/18-PO368	389.99	389.99	65.00	324.99
16415	Di-Mar Garden Machinery-Aluminium Jet Head - Town Team	17/18-PO369	35.00	35.00	5.83	29.17
16416	Duchy Alarms - Call Out- Error in setting system - Library	17/18-PO370	126.00	126.00	21.00	105.00
16417	Ecoremoval Systems - (Bibby Factors) Ecogum/oil remover/day pack-General Tow	17/18-PO371	1,692.00	1,692.00	282.00	1,410.00
	CC Howden Joinery Ltd - Ball Bearing Hinge/Lining - PO Building	17/18-PO372	113.99	113.99	19.00	94.99
	Jewson - Dumper High Tip/Fuel 12 days hire - Cemetery	17/18-PO373	449.82	449.82	74.97	374.85
	Jewson - Mini Excavator/Buckets - 32 days hire - Cemetery/Dracaena/Kimberley	17/18-PO374	950.40	950.40	158.40	792.00
	Cheque 16418		1,400.22	1,400.22	233.37	1,166.85
16419	Octopus - Legal Pad/Envelopes - Admin	17/18-PO375	49.57	49.57	8.26	41.31
16420	OTS - Service 367 & 363 - May 2017 contract service	17/18-PO376	1,774.83	1,774.83	-	1,774.83
16421	Smith and Reed Recruitment - Proud/Admin-Way/PO Building-wk/end 28/05/2017	17/18-PO377	812.14	812.14	135.36	676.78
16422	Teleshore (UK) Ltd - Special Sign 30"x24" Black on Yellow - Cemetery	17/18-PO378	688.80	688.80	114.80	574.00
	BACS Intent Solutions - Market Stalls set up May 2017 x8	17/18-PO379	1,280.00	1,280.00	-	1,280.00
	Objective IT - Offsite Support & Systems Monitoring x56- May 2017	17/18-PO380	4,104.00	4,104.00	684.00	3,420.00
	Objective IT - Offsite Support & Systems Monitoring x 12 (FTCM)- May 2017	17/18-PO381	864.00	864.00	144.00	720.00
	BACS		4,968.00	4,968.00	828.00	4,140.00
	Perkins communications - Supply 18U Cabinet - Admin IT	17/18-PO382	684.31	684.31	114.05	570.26
	Perkins Communications - OM3 08 Core Fibre Cable etc - Admin IT	17/18-PO383	332.08	332.08	55.35	276.73
	Perkins Communications - Cabling/Controller/Trunking/Boxes etc - Admin IT	17/18-PO384	5,305.62	5,305.62	884.27	4,421.35
	Perkins Communications - Install/Terminat Cable - Admin IT	17/18-PO385	720.00	720.00	120.00	600.00
	Perkins Communications - Install Cabling/Controller etc - Admin IT	17/18-PO386	9,022.51	9,022.51	1,503.75	7,518.76
	BACS		16,064.52	16,064.52	2,677.42	13,387.10
DD	Contract Natural Gas - GasFixed Charges May 2017- KP Lodge	17/18-PO387	10.21	10.21	0.49	9.72
DD	Datasharp-Cost of Voice Calls31/05/17-Rental Advance 06/17- Admin/Cultural	17/18-PO388	225.92	225.92	37.65	188.27
DD	Datasharp - DHS Rental - End 31/05/2017 - Admin	17/18-PO389	38.21	38.21	6.37	31.84
DD	Barclaycard - Bank Charges 01/05-31/05/17 - Admin	17/18-PO390	58.69	58.69	3.40	55.29
BACS	BG Electrical - Wiring/Cables/Distribution Board - PO Building	17/18-PO391	978.00	978.00	163.00	815.00
16262	Falmouth Stroke Club - Mayor's Charity Ball Proceeds	17/18-PO392	1,624.60	1,624.60	-	1,624.60
BACS	C K Automata - Art Gallery shop stock	17/18-PO393	150.00	150.00	-	150.00
BACS	Spencer Gray - work to PO Building 06/06/17 - 09/06/17	17/18-PO394	582.75	582.75	-	582.75
BACS	Passmore Cleaning - Mun Building Cleaning 08/05/17-05/06/17 & Public toilets 14	17/18-PO395	1,388.00	1,388.00	-	1,388.00
16423	STickySource Ltd - website domain purchase and web hosting	17/18-PO396	172.50	172.50	-	172.50
DD	Asset Monitoring Solutions - FM Lite monthly hosting	17/18-PO397	9.00	9.00	1.50	7.50
16424	Cornwall Council - CCTV maintenance June 2017	17/18-PO398	1,167.85	1,167.85	194.64	973.21
16426	3 Lanes Transport Ltd - Art Gallery transportation	17/18-PO399	342.00	342.00	57.00	285.00
	ADT Fire & Security PLC - Municipal Building Alarm system 30/06/17-29/06/17	17/18-PO400	428.58	428.58	71.43	357.15
	ADT Fire & Security PLC - Kimberley Park intruder alarm 01/06/17- 31/05/18	17/18-PO401	333.43	333.43	55.57	277.86
	Cheque 16425		762.01	762.01	127.00	635.01
			69,397.02	69,397.02	8,119.90	61,277.12

FALMOUTH TOWN COUNCIL

Month Jun-17
Meeting Date 24/07/2017

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
Direct Pay	Natalie Wright - Artist Pay May 2017	17/18-PO402	39.00	39.00	-	39.00
Direct Pay	Wendy Newton - Artist Pay May 2017	17/18-PO403	8.13	8.13	-	8.13
Direct Pay	Suzie Baker - Artist Pay May 2017	17/18-PO404	13.00	13.00	-	13.00
Direct Pay	Sue Bovington - Artist Pay May 2017	17/18-PO405	6.50	6.50	-	6.50
Direct Pay	Sarah Lyons - Artist Pay May 2017	17/18-PO406	5.20	5.20	-	5.20
Direct Pay	Philip Cox - Artist Pay May 2017	17/18-PO407	25.03	25.03	-	25.03
Direct Pay	Pauline Hitchens - Artist Pay May 2017	17/18-PO408	23.73	23.73	-	23.73
Direct Pay	Rachel Hopkins - Artist Pay May 2017	17/18-PO409	14.63	14.63	-	14.63
Direct Pay	Melanie Chadwick - Artist Pay May 2017	17/18-PO410	13.00	13.00	-	13.00
Direct Pay	Kirstyn Smith - Artist Pay May 2017	17/18-PO411	56.55	56.55	-	56.55
Direct Pay	Karl Scott - Artist Pay May 2017	17/18-PO412	9.75	9.75	-	9.75
Direct Pay	Karen Narramore - Artist Pay May 2017	17/18-PO413	12.68	12.68	-	12.68
Direct Pay	Julla Murdoch-George - Artist Pay May 2017	17/18-PO414	40.30	40.30	-	40.30
Direct Pay	Julla Crimmen - Artist Pay May 2017	17/18-PO415	29.25	29.25	-	29.25
Direct Pay	Jenny Ashford - Artist Pay May 2017	17/18-PO416	7.80	7.80	-	7.80
Direct Pay	Hilary Bravo - Artist Pay May 2017	17/18-PO417	10.08	10.08	-	10.08
Direct Pay	Glenn Thomas - Artist Pay May 2017	17/18-PO418	3.22	3.22	-	3.22
Direct Pay	Dee Frost - Artist Pay May 2017	17/18-PO419	19.50	19.50	-	19.50
Direct Pay	Debbie Smith - Artist Pay May 2017	17/18-PO420	32.83	32.83	-	32.83
Direct Pay	Deb Collinson - Artist Pay May 2017	17/18-PO421	9.75	9.75	-	9.75
Direct Pay	Becky Lanyon - Artist Pay May 2017	17/18-PO422	25.35	25.35	-	25.35
Direct Pay	Amanda Crago - Artist Pay May 2017	17/18-PO423	4.55	4.55	-	4.55
Direct Pay	Ailsa Poll - Artist Pay May 2017	17/18-PO424	26.00	26.00	-	26.00
	Greenham Suppliers - Toilet Tissue - Toilets	17/18-PO425	830.52	830.52	138.42	692.10
	Greenham Suppliers - Toilet Tissue/Hand Towel - Municipal Buildings	17/18-PO426	74.11	74.11	12.35	61.76
	Cheque 16427		904.63	904.63	150.77	753.86
16428	SLCC Enterprises Ltd - CPD VAT Course 21/06/2017 - Mark W/Ruth T/Julie P	17/18-PO427	228.00	228.00	38.00	190.00
16429	Travis Perkins - Sand/Intel/block etc - PO Building	17/18-PO428	137.34	137.34	22.89	114.45
	Howdens Joinery - Flush Doors - PO Building	17/18-PO429	1,528.80	1,528.80	254.80	1,274.00
	Howdens Joinery - Ply/handle/fingerplate - PO Building	17/18-PO430	165.49	165.49	27.58	137.91
	Cheque 16430		1,694.29	1,694.29	282.38	1,411.91
DD	EE - Mobile Phone charges - Various	17/18-PO431	527.08	527.08	77.09	449.99
CC	Indeed - Advertising June 2017 - Multiskilled Operative - Town Team	17/18-PO432	15.01	15.01	2.50	12.51
BACS	Royal Mail - Door to Door Distribution - 10/07/2017 - General Council	17/18-PO433	1,764.78	1,764.78	294.13	1,470.65
BACS	Tony Johns - Workshops May/June - Art Gallery	17/18-PO434	650.00	650.00	-	650.00
BACS	Cornwall Garage Door - supply/install SWS Seceuro Grill Shutter-PO Building	17/18-PO435	828.00	828.00	138.00	690.00
BACS	Alex Blyth - Various Work 09-13/06/2017 - PO Building	17/18-PO436	170.00	170.00	-	170.00
	Perkins communications - Provide Aruba Hardware -Network System	17/18-PO437	25,828.30	25,828.30	4,304.72	21,523.58
	Perkins Communications - Provide Ruckus Hardware - Network System	17/18-PO438	15,410.56	15,410.56	2,568.43	12,842.13
	Total BACS		41,238.86	41,238.86	6,873.14	34,365.72
16431	Suez - Cardboard/Sacks for recycling- Municipal Building	17/18-PO439	42.26	42.26	7.04	35.22
16432	South West councils - The Council as Employer- Councilor Inductions	17/18-PO440	562.50	562.50	93.75	468.75
16433	Jewson Ltd - Mini excavator and buckets - hire to 31/05/17- Cemetery	17/18-PO441	137.04	137.04	22.84	114.20
16434	Andrew Campbell - Art Gallery exhibition prints & panels	17/18-PO442	37.50	37.50	-	37.50
16435	Dulux Decorator Centre - paint for Art Gallery exhibition	17/18-PO443	78.30	78.30	13.05	65.25
16436	South West Water Ltd - water bill Gylly Beach toilets 21/03/17-09/06/17	17/18-PO444	355.47	355.47	-	355.47
	Moor News newspapers for Library 27/05/17-17/06/17	17/18-PO445	46.10	46.10	-	46.10
	Moor News newspapers for FTC 11/03/2017-10/06/2017	17/18-PO446	29.40	29.40	-	29.40
	Total Cheque No 16437		75.50	75.50	-	75.50
16438	Westcountry Group - stationery (paper) for FTC	17/18-PO447	136.80	136.80	22.80	114.00
16439	3 Lanes Transport Ltd Art Gallery transportation	17/18-PO448	246.00	246.00	41.00	205.00
16440	Fernbank Advertising Ltd - Zestifal posters (BID to reimburse)	17/18-PO449	360.00	360.00	60.00	300.00
16441	Greenham Safety & Workplace cleaning supplies for Cemetery & Toilets	17/18-PO450	998.25	998.25	166.38	831.88
16442	BHGS seeds etc for Dracaena	17/18-PO451	822.00	822.00	64.00	758.00
16444	Jan Robson (Cornwall cards) - Art Gallery shop stock	17/18-PO452	39.45	39.45	-	39.45
	Cormac Solutions Limited Falmouth Library cleaning May 2017	17/18-PO453	120.48	120.48	20.08	100.40
	Cormac Solutions Limited Falmouth Library cleaning April 2017	17/18-PO454	602.50	602.50	100.42	502.08
	Total Cheque No 16445		722.98	722.98	120.50	602.48
16446	Nick Ferris Skip Hire Ltd - skip for PO Building	17/18-PO455	340.80	340.80	56.80	284.00
16447	Publicity South West - marketing Art Gallery	17/18-PO456	921.60	921.60	153.60	768.00
16448	PW Media & Publishing Ltd - Art Gallery advertising My Cornwall June/July 2017	17/18-PO457	120.00	120.00	20.00	100.00
16449	Sue Haseman - Art Gallery shop stock	17/18-PO458	68.00	68.00	-	68.00
16450	PJ & SJ Spooner - Art Gallery shop stock	17/18-PO459	63.80	63.80	10.60	53.20
16451	Smith & Reed Recruitment (SW) Ltd - office cover/PO Bld cover w/e 11/06/17	17/18-PO460	622.39	622.39	103.73	518.66
16452	Tor Mark Press - Art Gallery shop stock	17/18-PO461	116.87	116.87	-	116.87
	Travis Perkins - timber for PO Building	17/18-PO462	90.72	90.72	15.12	75.60
	Travis Perkins - timber for PO Building	17/18-PO463	29.36	29.36	4.89	24.47
	Travis Perkins - sand & buckets for PO Building	17/18-PO464	22.46	22.46	3.74	18.72
	Travis Perkins - trade panel pins for PO building	17/18-PO465	7.88	7.88	1.31	6.57
	Total Cheque No 16453		150.42	150.42	25.07	125.35
16454	Trinity College London Arts Award - Art Gallery exhibition costs	17/18-PO466	24.50	24.50	-	24.50
	Howdens - Silver Briton dr closer - PO Building	17/18-PO467	900.00	900.00	150.00	750.00
	Howdens - Round bar 19mm oval - PO Building	17/18-PO468	51.82	51.82	8.64	43.18
	Howdens - Sashlock/Oval cylinder/(round bar-returned -below credit) PO Build	17/18-PO469	124.34	124.34	20.72	103.62
	Howdens - Round bar 19mm oval - (above Invoice) -PO Building	17/18-PO470	51.82	51.82	8.64	43.18
	Total Cheque No 16455		1,024.34	1,024.34	170.72	853.62
			126,018.61	126,169.03	17,175.76	108,993.28

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
16456	United - Envelopes C4 Manilla/CS White - Art Gallery	17/18-PO471	59.22	59.22	9.87	49.35
16457	Cornwall Arts Marketing - What's on Cornwall - Marketing- Cultural Services	17/18-PO472	20.00	20.00	-	20.00
16458	Xgraphica - Steve Collinson - Marketing & Exhibition Costs - Cultural Services	17/18-PO473	1,390.00	1,390.00	-	1,390.00
16460	Keith Newstead Automata-Second Service and Repair-Automata-Kimberley Park	17/18-PO474	400.00	400.00	-	400.00
BACS	Stefan Spitteri - Painting to traffic warden block etc - PO Building	17/18-PO475	1,080.00	1,080.00	-	1,080.00
BACS	Spencer Gray - Labour 40hrs - Car Park/Expanding Foam - PO Building	17/18-PO476	819.81	819.81	11.55	808.26
CC	Trago Mills- Black Bin for Chapel, Gaffer Tape/Adhesive-Town Team	17/18-PO477	33.29	33.29	5.55	27.74
CC	Instantprint - Art Work (Donna) - Art Gallery	17/18-PO478	30.99	30.99	5.16	25.83
DD	Allstar - Fuel Various Departments 05/06- 12/06/2017	17/18-PO479	322.05	322.05	53.67	268.38
DD	Screwfix - Prairie Boots 10 - Jack - Town Team	17/18-PO480	39.99	39.99	-	39.99
DD	Screwfix - Prairie Boots 10/Metal Paint Black- Tony Eddy - Dracaena	17/18-PO481	47.18	47.18	1.20	45.98
DD	Screwfix - Power Pack 12v - Lee Mitchell - Cemetery	17/18-PO482	49.99	49.99	8.33	41.66
DD	Screwfix - Hex Bolts (re below invoice)- Kimberley Park	17/18-PO483	8.29	8.29	1.38	6.91
DD	Screwfix - Bolts (credited)Washers/Nuts - Kimberley Park	17/18-PO484	18.94	18.94	3.15	15.79
DD	Screwfix - Metal Cutting Disc - Town Team	17/18-PO485	8.99	8.99	1.50	7.49
DD	Bank of Ireland - Charges/Fees 05/05-02/06/2017	17/18-PO486	15.29	15.29	-	15.29
16459	Petty Cash - FTC	17/18-PO487	113.18	113.18	-	113.18
BACS	Stefan Spitteri - exhibition preparation work Art Gallery	17/18-PO488	220.00	220.00	-	220.00
BACS	Hudson Accounting Ltd - year end internal audit 2016/17	17/18-PO489	1,000.00	1,000.00	-	1,000.00
BACS	Dell Corporation Ltd - IT equipment for move to PO Building	17/18-PO490	8,524.80	8,524.80	1,420.80	7,104.00
BACS	Nick Foulkes - work to PO Building 14/05/17-24/06/17	17/18-PO491	2,470.00	2,470.00	-	2,470.00
BACS	Alex Blyth - work to PO Building 22/06/17-24/06/17	17/18-PO492	144.50	144.50	-	144.50
BACS	Triclean Ltd - Project Management & work PO Bld 06/06/17-22/06/17	17/18-PO493	663.00	663.00	110.50	552.50
BACS	Dracaena Centre - Youth Work grant fund April 2017-September 2017	17/18-PO494	10,000.00	10,000.00	-	10,000.00
BACS	Councillor Trish Minson - Deputy Mayor expenses June 2017	17/18-PO495	29.64	29.64	-	29.64
BACS	Councillor Trish Minson - travel expenses May/June 2017	17/18-PO496	29.79	29.79	-	29.79
	Total BACS		59.43	59.43	-	59.43
BACS	Reach Maintenance - Emergency call for work which required cherry picker	17/18-PO497	30.00	30.00	-	30.00
BACS	Reach Maintenance - repairs and cleaning of town gazebos for events	17/18-PO498	300.00	300.00	-	300.00
	Total BACS		330.00	330.00	-	330.00
	Travis Perkins - paint etc for PO Building	17/18-PO499	204.72	204.72	34.11	170.61
	Travis Perkins - timber & ballast for PO Building	17/18-PO500	12.60	12.60	2.10	10.50
	Travis Perkins - misc items for PO Building	17/18-PO501	139.96	139.96	23.33	116.63
	Cheque No 16461		357.28	357.28	59.54	297.74
16462	South West Play - Kimberley Park play equipment (baby swing)	17/18-PO502	156.70	156.70	26.12	130.58
16465	Nick Ferris Skip Hire - skip for PO Building 20/06/17	17/18-PO503	340.80	340.80	56.80	284.00
16463	Clearflow - Swanpool Beach toilets blockage	17/18-PO504	90.00	90.00	15.00	75.00
16464	Coast 2 Coast Security - Sea Shanty Security The Moor	17/18-PO505	496.80	496.80	82.80	414.00
16466	Cornwall ALC Limited - Internal Audit Training 19th June 2017	17/18-PO506	60.00	60.00	10.00	50.00
16467	Oi-Mar Garden Machinery - clearing saw for Town Team	17/18-PO507	732.00	732.00	122.00	610.00
16468	Octopus - stationery for Art Gallery	17/18-PO508	10.99	10.99	1.83	9.16
16469	Autograffiti - Marketing material for Art Gallery	17/18-PO509	223.20	223.20	37.20	186.00
16470	Booths Print - Activities & events Guide Summer issue	17/18-PO510	5,750.00	5,750.00	-	5,750.00
16471	Cormac Solutions Ltd - Chapter 8 training Town Team	17/18-PO511	696.00	696.00	116.00	580.00
16472	Gould Electronics - town radio equipment	17/18-PO512	211.07	211.07	35.18	175.89
16473	Cornwall Council Level 4 Event Management programme RG & SW	17/18-PO513	850.00	850.00	-	850.00
16474	G T Glassmasters Limited - broken window in Library	17/18-PO514	190.96	190.96	31.83	159.13
16475	Smith & Reed Recruitment - office cover & PO Bld cover w/e 18/06/17	17/18-PO515	850.09	850.09	141.68	708.41
16476	Duchy Alarms Ltd - Library alarm work	17/18-PO516	60.00	60.00	10.00	50.00
16477	Cornwall Mobility Centre Ltd - shop mobility	17/18-PO517	205.02	205.02	34.17	170.85
16478	Cambrooke Fine Art Publishers Ltd - Art Gallery shop stock	17/18-PO518	132.00	132.00	22.00	110.00
16479	Cornwall Council - Cornwall Pension Fund Training Day - MW	17/18-PO519	150.00	150.00	25.00	125.00
16480	Artstat - Art Gallery shop stock	17/18-PO520	61.04	61.04	10.17	50.87
16481	Bernie the Mobile Locksmith - Gilly Beach Flagpole access	17/18-PO521	65.00	65.00	-	65.00
16482	Control Print Ltd - private view exhibition cards - Art Gallery	17/18-PO522	93.60	93.60	15.60	78.00
16483	ATCM - 2017 Summer School RG & RW	17/18-PO523	228.00	228.00	38.00	190.00
DD	Screwfix - fire retardant silicone & foam gun PO Building	17/18-PO524	45.24	45.24	7.54	37.70
DD	B&Q misc items for items for Bowling Green, roundabouts & American shelter	17/18-PO525	137.13	137.13	22.86	114.28
CC	TFH Gazebos - gazebo equipment	17/18-PO526	345.05	345.05	57.51	287.54
CC	Comms Express - IT equipment	17/18-PO527	594.71	594.71	99.12	495.59
DD	Allstar - fuel for town vehicles and equipment	17/18-PO528	381.32	381.32	63.55	317.77
BACS	HMRC PAYE - May 2017	17/18-PO528a	2,737.47	2,737.47	-	2,737.47
BACS	HMRC NI Contributions May 2017	17/18-PO528b	6,876.13	6,876.13	-	6,876.13
BACS	HMRC Student Loan Contributions May 2017	17/18-PO528c	120.00	120.00	-	120.00
	Total BACS		9,733.60	9,733.60	-	9,733.60
BACS	Cornwall Council - pension contributions May 2017	17/18-PO528d	10,522.30	10,522.30	-	10,522.30
BACS	Cornwall Council - additional pension contributions May 2017	17/18-PO528e	658.34	658.34	-	658.34
	Total BACS		11,180.64	11,180.64	-	11,180.64
BACS	Standard Life - AVC May 2017	17/18-PO528f	65.00	65.00	-	65.00
BACS	Happy Days Nursery fees - Mat 2017	17/18-PO528g	243.00	243.00	-	243.00
BACS	Unison fees May 2017	17/18-PO528i	97.40	97.40	-	97.40
	CLOSED		-	-	-	-
			188,645.39	188,795.81	19,937.27	168,761.14

FALMOUTH ART GALLERY PETTY CASH SCHEDULE

Period: Jun-17

Date	Total Amount	VAT	NFT	Voucher	Code	Cheque Rec'd/Opening Bal	Visitors Refreshments	Postage	Private View Refreshments	Education	Stationery	Sundry Items	Running Balance
Code	Opening Bal					248.06	SF	P	PF	E	S	SI	248.06
12/06/2017	3.99		3.99	2,894	SF		3.99	-	-	-	-	-	244.07
12/06/2017	3.00		3.00	2,895	SI		-	-	-	-	-	3.00	241.07
12/06/2017	0.79		0.79	2,896	S		-	-	-	-	0.79	-	240.28
12/06/2017	5.00		5.00	2,897	SI		-	-	-	-	-	5.00	235.28
12/06/2017	1.00		1.00	2,898	SF		1.00	-	-	-	-	-	234.28
12/06/2017	11.00		11.00	2,899	SF		11.00	-	-	-	-	-	223.28
14/06/2017	4.59		4.59	2,900	SF		4.59	-	-	-	-	-	218.69
14/06/2017	3.49		3.49	2,901	S		-	-	-	-	3.49	-	215.20
22/06/2017	1.00		1.00	2,902	SF		1.00	-	-	-	-	-	214.20
22/06/2017	2.08		2.08	2,903	E		-	-	-	2.08	-	-	212.12
22/06/2017	2.50		2.50	2,904	SI		-	-	-	-	-	2.50	209.62
26/06/2017	12.00		12.00	2,905	SF		12.00	-	-	-	-	-	197.62
26/06/2017	16.89		16.89	2,906	SF		16.89	-	-	-	-	-	180.73
26/06/2017	3.50		3.50	2,907	SF		3.50	-	-	-	-	-	177.23
28/06/2017	6.50		6.50	2,908	SI		-	-	-	-	-	6.50	170.73
28/06/2017	1.00		1.00	2,909	SF		1.00	-	-	-	-	-	169.73
CLOSED													
	78.33					78.33	54.97	-	-	2.08	4.28	17.00	169.73

Nominal Codes

5815 5804 5810 5818 5805 5818

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

2201 - vat

DR

CR

£

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FALMOUTH ART GALLERY PETTY CASH SCHEDULE

Period: Jun-17

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Opening Bal	Visitors Refreshments	Postage	Private View Refreshments	Education	Stationery	Sundry Items	Running Balance
Code	Opening Bal						SF	P	EF	E	S	SI	
12/06/2017	3.99		3.99	2,894	SF	248.06	3.99	-	-	-	-	-	244.07
12/06/2017	3.00		3.00	2,895	SI		-	-	-	-	-	3.00	241.07
12/06/2017	0.79		0.79	2,896	S		-	-	-	-	0.79	-	240.28
12/06/2017	5.00		5.00	2,897	SI		-	-	-	-	-	5.00	235.28
12/06/2017	1.00		1.00	2,898	SF		1.00	-	-	-	-	-	234.28
12/06/2017	11.00		11.00	2,899	SF		11.00	-	-	-	-	-	223.28
14/06/2017	4.59		4.59	2,900	SF		4.59	-	-	-	-	-	218.69
14/06/2017	3.49		3.49	2,901	S		-	-	-	-	3.49	-	215.20
22/06/2017	1.00		1.00	2,902	SF		1.00	-	-	-	-	-	214.20
22/06/2017	2.08		2.08	2,903	E		-	-	-	2.08	-	-	212.12
22/06/2017	2.50		2.50	2,904	SI		-	-	-	-	-	2.50	209.62
26/06/2017	12.00		12.00	2,905	SF		12.00	-	-	-	-	-	197.62
26/06/2017	16.89		16.89	2,906	SF		16.89	-	-	-	-	-	180.73
26/06/2017	3.50		3.50	2,907	SF		3.50	-	-	-	-	-	177.23
28/06/2017	6.50		6.50	2,908	SI		-	-	-	-	-	6.50	170.73
28/06/2017	1.00		1.00	2,909	SF		1.00	-	-	-	-	-	169.73
CLOSED													
	78.33					78.33	54.97	-	-	2.08	4.28	17.00	

Nominal Codes

5815 5804 5810 5818 5805 5818

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

2201 - vat £ - £
5818 - NL £ - £

NB add additional NL's depending on monthly expenditure