

FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held in the Council Chamber, Municipal Buildings, The Moor, Falmouth on Monday 28th November 2016 at 7.30pm

Present: Councillors Ms C Atherton CC (Chair), I J Body, G G Chappel, O K Cramp, S D Eva, Mrs V E Eva, G F Evans CC, S Gray, A J Jewell CC, M T McCarthy, Ms D E Merrett, Mrs P A Minson, B M A Ross and D W Saunby CC.

In Attendance: A M Williams (Town Clerk)
Mrs R N Thomas (Finance Officer)

F4853 APOLOGIES

An apology for absence was received and approved from Councillor Mrs Brock (work).

F4854 INTERESTS

None received.

F4855 MINUTES

It was proposed by Councillor Ms Merrett, seconded by Councillor Chappel and

RESOLVED that the Part I minutes of the meeting held on 17th October 2016 be confirmed as a correct record of the proceedings and signed by the Chair.

F4856 GRANT APPLICATIONS

It was proposed by Councillor Body, seconded by Councillor S D Eva and

RESOLVED that pursuant to Section 145 of the Local Government Act 1972, Nankersey Male Choir be granted £200 towards the cost of a replacement organ.

The Town Mayor and former Mayors Councillors Body and Evans advised upon the community events performed by the Choir.

Letters of thanks for grant awards from Elliot Mier, Cornwall Under 15 Cricket Tour (£200), Falmouth Flamingo's Under 16 Football (£200), Falmouth Poetry Group (£200) and Falmouth United (£300) were duly noted as was the grant schedule for 2016/17.

F4857 RISK ASSESSMENTS

It was noted that the Cultural Services Risk Assessment was still outstanding and that other Services Risk Assessments would receive minor amends.

The Town Clerk and Councillor Body reported upon a Health and Safety Support Service Proposal from Ellis Whittam.

It was proposed by Councillor Mrs Minson, seconded by Councillor Gray and

RESOLVED that
(i) the report be noted
(ii) subject to some negotiation and deletion of the legal fees insurance as the Council already had that cover then Ellis Whittam be engaged to provide Health and Safety Support for three years as reported.

F4858 FINANCE SUB-COMMITTEE

It was proposed by Councillor Ms Atherton, seconded by Councillor Mrs Minson and

RESOLVED that the notes of the meeting of the
Sub-Committee dated 21st November 2016 be agreed.

F4859 TOWN AND PARISH ELECTIONS – 4TH MAY 2017

The Town Clerk reported that a rationalisation of systems by Cornwall Council had seen a change for election recharging to Town and Parish Councils. For elections on 4th May 2017 election fees would be split with Cornwall Council. Ward costs would be : Trescobeas £4,762.67; Arwenack £4221.02; Smithick £4,504.26; Boslowick £4,222.40; and Penwerris £4,494.20. The report was duly noted.

F4860 2015/16 ANNUAL RETURN

The Town Clerk reported that the External Auditor had certified the Council's 2015/16 Annual Return. The audit fee was £2,025 plus VAT. The report was duly noted.

F4861 2016/17 INTERNAL AUDIT

The Town Clerk reported the preliminary internal audit report and the recommendations therein. The report was noted and to be further considered at the next meeting of the Committee.

F4862 PARISH AND TOWN COUNCIL PRECEPTS FOR THE 2017/18 FINANCIAL YEAR

The Town Clerk reported the precept request by Cornwall Council for 31st December 2016. Also Cornwall Council's guidance upon Council Tax Support Grant, Referendums, Devolution matters and Tax Base details. The report was duly noted.

F4863 2017/18 DRAFT BUDGET

The Chair presented the 2017/18 draft budget and the Finance Officer responded to Members questions and queries thereon.

It was proposed by Councillor Body, seconded by Councillor Ms Merrett and

RESOLVED that 2017/18 budget be approved
as presented and as attached as part of these
minutes. This entailed a 1.96% increase (£0.09
per week on a Band D property) on the 2016/17
precept.

Councillors S D Eva and McCarthy requested that their names be recorded as having voted against the above decision. Further Councillor S D Eva wished it recorded that he supported the 2017/18 draft budget but wanted further public input to it.

Councillor Mrs Davies wished it recorded that she distanced herself from the reported views of the Falmouth Liberal Democrat Group which were not reflective of all members of the Group.

The Chair thanked the Finance Officer for her efforts in preparing the budget for Councillors consideration.

F4864 BUDGET MONITORING AND YEAR END FORECASTING 2016/17

The Finance Officer reported the monitoring and forecast report that was duly noted and attached as a part of these minutes.

F4865 COASTAL ACCESS IN CORNWALL

The improvements to the South West Coast Path were noted and welcomed by the Council.

F4866 CCLA – THE LOCAL AUTHORITIES PROPERTY FUND

The fund factsheet and profile were duly noted.

F4867 **TRAFFIC REGULATION ORDERS - FALMOUTH**

It was noted that Cornwall Council had now confirmed it would proceed with the outstanding schemes at the agreed cost to the Town Council.

F4868 **CORNWALL COUNCIL PENSION FUND**

The Town Clerk and Finance Officer reported upon changes to the scheme and their meeting with the funds actuary, Hymans Robertson. The way Town and Parish Councils would be ‘pooled’ was to change. This could see the Council’s contribution rate change after 2020. Current contribution rate was 18.7% plus varying cash contributions to provide for the deficit in respect of the past service of current and previous employees. The report was duly noted.

F4869 **CORNWALL LOCALISM SUMMIT**

The Town Clerk updated the Council upon his attendance at the fourth Cornwall Localism Summit.

F4870 **CORNWALL COUNCIL PORTS AND HARBOURS**

It was proposed by Councillor Evans, seconded by Councillor Ms Merrett and

RESOLVED that the Consultation on the proposal
to create a new trust/municipal governance model
for ports and harbours be supported.

F4871 **MEDIUM TERM FINANCIAL STRATEGY**

The guidance from CIPFA regarding the importance of creating a medium term financial strategy was noted and supported and the incoming Council in 2017 recommended to adopt a strategy.

F4872 **LIBRARY AND OSS (INFORMATION SERVICE) TRANSFER**

The Committee noted with pleasure that the transfer had been completed on 1st November 2016 and that the Information Service would move to the former Post Office Building when redevelopment works allowed.

F4873 **ACCOUNTS AND PETTY CASH**

It was proposed by Councillor Ms Merrett, seconded by Councillor Mrs Minson and

RESOLVED that the Accounts and Petty Cash
Schedules for October 2016 (attached) be approved.

F4874 **ON STREET AND DISPLAY PARKING AND NEW RESIDENTS PARKING SCHEME PROPOSALS (URGETN ITEM)**

The Chair agreed to consider a formal response to the consultation as an urgent matter as the deadline for submission to Cornwall Council was 2nd December 2016.

It was proposed by Councillor Ms Atherton, seconded by Councillor Ms Merrett and

RESOLVED that Cornwall Council be advised:
(i) in regard to the On Street Pay and Display
Parking Proposals the Council identified the
following locations as not suitable for on-street
parking charging, basically this is all of the areas
included in the current consultation. Namely,
the Town Centre, Killigrew Street, Kimberley
Park Road, High Street, Pendennis Headland,
Cliff Road and Swanpool. The Council does
not support any on-street parking charges for the
town and is opposed to the principle. The
proposals are considered detrimental for the
trading environment of the town centre and

further discourages people from visiting. They will also hamper the ability of residents and visitors to access other important locations in Falmouth. The Council feels that pay on exit in existing off street parking places, reasonably priced shorter duration season tickets for off street parking sites, reduced short stay off street costs, enhanced shoppers shuttle bus services from outlying off street sites, and increased and better targeted enforcement are more appropriate measures. As is the progression of additional pedestrian priority measures for Market Street, Church Street and Arwenack Street and would wish to see the existing traffic bollard re-sited to Market Street/ Market Place junction.

- (ii) in regard to Residents Parking Proposals the Council feels that the proposed FH01 to FH12 zones could be introduced but only where a majority of residents in those areas consulted wish them to be. The Council does however wish the following issues addressed and controls to be in place:
 - Permits to be at a reasonable cost per household, say £35 per annum
 - Permitted vehicles to be limited to two per property. Including sub-divided properties.
 - Better enforcement and control of camper vans and people sleeping in vehicles overnight.
 - Provision made for care providers who have to attend to residents in their homes in permit zones.
 - Provision for cross pollination of permits e.g. if a permit holder is unable to park in FH02 say, will their permit allow them to park in adjoining zones FH01 or FH03?
 - There should be further consideration of FH D01 and FH D02 as there was risk of displacement parking from zones FH01 and FH05 exacerbating parking issues therein.
 - FH12 may cause displacement parking in the layby overlooking Falmouth Docks. This would temper the above response regarding limited waiting restrictions in that area.

Councillor S D Eva requested that his name be recorded as having voted against this proposal. An amendment by Councillor S D Eva and seconded by Councillor Mrs V E Eva that the Council rejects the consultation as not fit for purpose was lost on the casting vote of the Chair.

F4875 **EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Ms Atherton, seconded by Councillor Ms Merrett and

RESOLVED that the press and public be excluded from the meeting for the following business as it involves the consideration of property, funding and contractual matters.

F4876 **MINUTES**

It was proposed by Councillor Mrs Minson, seconded by Councillor Gray and

RESOLVED that the Part II minutes of the meeting held on
17th October 2016 be confirmed as a correct record of the
proceedings and signed by the Chair.

There being no further business to transact the Chair declared the meeting closed at 8.55pm.

Signed: Date:



Falmouth Town Council

Budget
2017 - 2018

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EXPLANATORY FOREWORD

The services delivered by the Council have continued to change. As well continuing to deliver the traditional services usually associated with Town and Parish Councils, including the previously devolved provision of public toilets, the Council has now taken over the running of the Library and Information Service functions from Cornwall Council. The Council has provided Seagull Proof Sacks which are available for all residents who require them FOC. The Council has liaised with the Highways Authority and we will shortly have a series of traffic regulation orders in place, paid for by Falmouth Town Council. The transfer of the pitches at the Dracaena Centre to this Council will shortly be completed and we have already invested in the pitches to ensure that they are kept in the best condition possible for use by the various local groups and teams.

The budget for 16/17 anticipated these changes and budgets were adjusted to enable this package of devolution to take place.

Planning the budget for the 17/18 financial year, consideration has been given to the continuation of these service as directed by Council.

The principal additional services and areas of consideration included within the 2017/18 budget are as follows:

- Facilitation of Cultural Services in the Municipal Buildings, including integrated library service
- Facilitation of Registrar and Point of Contact Services in Former Post Office and to continue the development of that site as previously agreed
- Maintaining Education Outreach Service
- Continued support for the Town Maintenance Team including professional development for team members
- Public toilets maintenance and management programmes
- Enviro-crime provision – to be progressed in 2017
- Tapering Council Tax Support Grant
- Street furniture asset transfer – works already progressed to ensure that the deterioration of the condition of these assets is halted and the assets secured for the future
- Setting a budget which will ensure that services are retained at least the current delivery levels
- Continuation of the refurbishment works at the former PO Building
- Delivery of solar provision within the PO building

Additional matters of note are referred to in the text accompanying each of the cost centre shown on the following pages.

Falmouth Town Council - 2017/2018

	Budget 2016/17	Forecast 2016/17	Proposed 2017/18
CORPORATE SERVICES			
Expenditure			
Officers Salaries	178,672	155,251	188,672
Postage/Petty Cash	1,200	2,440	2,500
Telephone	3,264	3,041	3,100
Printing/Stationery/Copier	6,200	4,685	4,700
Publications	150	126	150
Advertising	5,700	4,714	5,700
Computer Maintenance and Support	32,100	37,685	38,000
Subscriptions	9,800	9,489	9,500
Insurance	9,701	9,048	9,800
Legal Fees etc. (includes agency costs)	14,242	40,330	25,000
Conference/Seminars and Training	15,140	5,886	15,140
Audit Fees	5,000	5,000	5,000
Bank Charges	1,200	999	1,200
Miscellaneous inc H&S	1,500	5,699	5,500
Loan Interest	69,534	60,005	69,450
	353,402	344,398	383,412
IT Capital expenditure	5,000	6,588	5,000
	5,000	6,588	5,000
Income			
Bank Interest and other income	7,600	11,185	9,550
	7,600	11,185	9,550
COST OF SERVICE	350,802	339,800	378,862

Notes

The cost of providing Corporate Services will require an 8% increase for the 2017/18 year due to

- Increased staffing costs – change of operations to include One Stop Shop Provision
- Changes to the IT budget to include services transfer to new base of operations.
- Provision for pension enrolment should employees request to join the LGPS this Council's staging date is April 2017
- Increased budget for the provision of H&S

TOWN MANAGEMENT SERVICES	Budget	Forecast	Proposed
	2016/17	2016/17	2017/18
Expenditure			
Salaries	66,833	66,583	72,000
Telephones (Mobile) and Landline	2,232	2,105	2,232
Stationery and Copying	-	796	-
Professional Subscriptions and Memberships	800	636	800
IT Support	-	631	-
Misc. including postage	1,000	7,591	1,000
Operational Budget	3,500	3,424	3,500
	74,365	81,767	79,532
Income			
	0	6,433	6,500
	0	6,433	6,500
COST OF SERVICE	75,365	82,924	74,032

Notes

The cost of providing Town Management Services will be slightly reduced (-1.77%) for the 2017/18 year due to

- Provision for pension enrolment should employees request to join the LGPS this Councils staging date is April 2017
- Income generation from the provision of events support and PM

CULTURAL SERVICES	Budget 2016/17	Forecast 2016/17	Proposed 2017/18
Expenditure			
Salaries	218,289	204,700	264,817
Postage/Petty Cash }	-	-	-
Stationery/Photocopier }	8,500	7,362	8,500
Telephone }	-	-	-
Publications/Subscriptions	2,780	1,862	2,780
Storeroom Materials	500	528	500
Printing/Artwork	5,500	6,039	5,500
Publicity/Marketing	8,500	20,158	8,500
Insurance	14,594	10,380	10,500
Exhibition/Preview Costs	20,837	17,168	20,837
Staff Travel Expenses	1,665	3,935	2,800
Workshops/Misc.	15,000	15,212	15,000
Materials	1,250	932	950
Photography/Repro Fees	1,250	1,000	1,250
Stock/Resale Items	8,500	7,096	8,500
Conservation - Works of Art	4,225	1,643	2,550
Consumables	4,675	2,039	4,675
Library and OSS year one costs		42,251	-
Externally Funded Projects		16,157	-
	316,065	358,461	357,659
Cultural Services Capital Expenditure			
CS Equipment	1,000	-	3,500
Acquisitions both funded and unfunded	5,000	5,929	5,000
	6,000	5,929	8,500
Income			
Misc Sales/Income	21,000	17,886	18,000
Commission	4,000	18,878	4,000
Donations	5,500	5,022	5,500
Sponsorship/Grants/SW Arts	34,000	52,347	40,000
Reproduction Fees	200	1,079	1,800
Grants re Acquisitions	10,000	14,046	10,000
	74,700	109,258	79,300
COST OF SERVICE	247,365	255,131	286,859

Notes

The cost of providing Cultural Services will increase by 15.97% for the 2017/18 year due to

- The completion of the transfer of the library and information services from Cornwall Council to Falmouth Town Council.
- Provision for pension enrolment should employees request to join the LGPS this Council's staging date is April 2017
- The provision of the education outreach service following the TUPE transfer from Tempus leisure.
- Anticipated increase in income relating to the provision of chargeable workshops and commission on value of art sales

GENERAL COUNCIL SERVICES	Budget	Forecast	Proposed
	2016/17	2016/17	2017/18
Expenditure			
Town Plaques/Souvenirs	1,250	1,000	1,250
Repairs - Civic Regalia	500	450	500
Seasonal festivities and storage	24,500	35,551	25,500
Mayor's Allowance	7,000	6,089	7,000
Community Chest Councillors	4,000	4,000	4,000
Twinning	1,500	1,500	1,500
Macebearer's Fees	800	857	800
Civic Expenses - Misc./Services/Licenses	7,500	7,689	7,500
Election Expenses	11,850	-	11,850
War Memorials	800	714	800
Traffic Management	38,698	35,641	38,698
Tourism	10,500	16,214	10,500
Joint funding	51,250	50,459	51,250
Grants	33,000	32,921	36,000
Newsletter - Fathom	11,967	11,950	11,967
Town Enhancements	58,750	58,343	63,750
CCTV	23,514	22,788	23,514
Hanging Baskets	16,000	15,978	17,000
The Moor	6,750	12,688	9,500
Project works - unaccounted for elsewhere	15,000	14,536	15,000
	325,129	329,369	337,879
General Council Capital			
Rolling programme of replacement of lighting/infrastruc	5,000	5,000	5,000
Town Capital Budget	5,000	28,275	5,000
	10,000	33,275	10,000
Income			
Donation - Xmas Lights	10,000	10,079	10,000
Misc	2,000	3,305	2,500
Use of Moor	4,200	9,409	9,500
Active Partnerships	26,890	9,340	9,500
Project Grant Funding	4,500	28,730	8,500
	47,590	60,862	40,000
COST OF SERVICE	287,539	301,782	307,879

Notes

The cost of providing General Council Services will increase by 7.07% for the 2017/18 year due to

- Provision of enhanced Market Facilities – the Moor
- Anticipated increase to the cost of providing hanging baskets and supporting the Town in the various 'In Bloom' competitions.
- Continued support for all other service provision with small inflation increase to some headings only.

CEMETERY SERVICES	Budget	Forecast	Proposed
	2016/17	2016/17	2017/18
Expenditure			
Printing/Insurance/Phones	5,600	3,850	3,900
Repairs/Replacements	16,904	15,090	16,904
Trees/Tree Surgery	23,000	20,068	13,000
Electricity	2,300	2,229	2,300
Rates/Water/Council Tax	10,250	11,570	10,250
Dog Notices/Bins	1,250	613	650
Building and Infrastructure Repairs	4,500	3,031	4,500
Grounds Maintenance	19,250	16,313	17,320
Miscellaneous	2,200	7,388	6,500
Cemetery and Burial Project Work	5,250	3,580	3,600
Acquisition of New Land	1,000	1,361	1,000
	91,504	85,092	79,924
Cemeteries Capital			
New Cemetery Site	-	-	-
Other Capital Site Improvements	27,500	20,000	12,500
	27,500	20,000	12,500
Income			
Cemetery Fees	32,435	22,894	25,630
	32,435	22,894	25,630
COST OF SERVICE	86,569	82,198	66,794

Notes

The cost of providing Cemetery and Burial Services will decrease by 22.84% for the 2017/18 year due to

- Reduction in the number of burials anticipated
- Reduction in the budget required for tree works as partly completed from 2016/17 budget

TOWN MAINTENANCE TEAM	Budget 2016/17	Forecast 2016/17	Proposed 2017/18
Expenditure			
Salaries	262,027	242,069	262,027
PPE and workwear	3,500	3,328	3,750
Plant and Vehicle Costs	12,244	11,075	12,244
Materials and Supplies - general	7,662	5,275	5,500
Equipment - under £300	1,200	1,736	1,800
Repairs and Renewals	1,000	3,827	3,900
Misc. - licenses and on costs	5,500	4,836	5,500
Contractor Costs	2,500	-	2,500
	295,633	272,147	285,321
Town Maintenance Team Capital			
Plant and Machinery	20,000	28,822	5,000
	20,000	28,822	5,000
Income			
	0	2,336	2,500
	0	2,336	2,500
COST OF SERVICE	315,633	298,633	287,821

Notes

The cost of providing the Town Maintenance Team will decrease by 8.81% for the 2017/18 year due to

- Provision for pension enrolment should employees request to join the LGPS this Councils staging date is April 2017 off set by
- Income generation by the provision of services to adjacent Councils
- Reduction in the need for contractor services

BUILDINGS - MUNICIPAL and OTHER	Budget	Forecast	Proposed
	2016/17	2016/17	2017/18
Expenditure			
Repairs & Renewals	45,000	42,277	45,000
Cleaning Costs - contract and other	11,078	9,277	10,500
Business/Water Rates	44,274	27,800	44,274
Utilities - E and G	18,213	6,165	18,213
Alarm and Amplification System	3,900	2,177	3,900
Consumables and misc (inc telephone)	3,366	690	2,650
CCTV Security System	3,859	3,354	3,859
	129,690	91,739	128,396
Buildings - Municipal Capital			
		0	
Income			
Rent - Lodge/Cemetery	3,372	3,156	3,372
Rent - Mortuary	5,000	4,927	5,000
Rent - Other	1,500	300	1,500
	9,872	8,383	9,872
COST OF SERVICE	119,818	83,356	118,524

Notes

The cost of providing the Buildings – Municipal budget will decrease by 1.08% for the 2017/18 year due to

- Slight reductions in the cost of cleaning and other consumable items

BUILDINGS - TOILETS	Budget	Forecast	Proposed
	2016/17	2016/17	2017/18
Expenditure			
Rates and Water Rates and other utilities	37,250	31,648	32,648
Utilities (G&E)	6,500	4,826	4,900
Contractor Cleaning Costs	3,500	5,068	4,500
Repairs and Refurbishments	25,000	24,587	25,000
Misc. - facilities management and waste etc	5,250	2,751	3,500
Consumables	19,000	20,583	21,000
Telephones - inc employee welfare	1,500	186	1,500
	98,000	89,650	93,048
Buildings - Toilets Capital			
			0
Income			
Rent - Other	0	-	-
	0	0	0
COST OF SERVICE	98,000	89,650	93,048

Notes

The cost of providing the Buildings – Toilets budget will decrease by 5.05% for the 2017/18 year due to –

- Lower than anticipated year one set up costs

BUILDINGS - FORMER PO	Budget	Forecast	Proposed
	2016/17	2016/17	2017/18
Expenditure			
NDBR and Water Rates	42,328	39,045	42,328
Other Utilities G&E	7,500	2,726	7,500
Repairs and Refurbishments	25,000	197,073	40,000
Repairs - Shared	2,500	1,183	2,500
General and Misc	2,700	937	2,700
PWLB - repayments	51,081	50,609	51,081
	131,109	291,574	146,109
Buildings - Former PO Capital			
			0
Income			
Rent - PO	85,000	73,000	55,750
Rent - Registras	15,000	0	15,000
	85,000	73,000	70,750
COST OF SERVICE	46,109	218,574	75,359

Notes

The Buildings – Former PO works are continuing. There are considerable alterations required to facilitate the use of the building by the Council from 2017 onwards. Costs in relation to this

are held within a reserve for this purpose. To ensure that adequate provision is made the cost of providing this service will increase by 63.44%.

PARKS AND OPEN SPACES - TRESCOBEAS	Budget	Forecast	Proposed
	2016/17	2016/17	2017/18
Expenditure			
Forestry/Drainage	3,000	-	3,000
Grass Cutting	6,158	5,685	6,158
Equipment/Insurance	560	1,945	1,900
Maintenance	4,500	841	4,500
Improvements	2,500	71,661	2,500
Miscellaneous	400	180	400
	17,118	80,312	18,458
Trescobeans Capital Provision			
Capital Project works - to assist with grant funding bids	2,500	2,435	2,500
	2,500	2,435	2,500
Income			
Trescobeans	1,000	-	500
	1,000	0	500
COST OF SERVICE	18,618	82,747	20,458

Notes

The cost of providing the Parks and Open Spaces - Trescobeans budget will increase by 9.88% for the 2017/18 year due to

- Anticipated additional maintenance requirements

PARKS AND OPEN SPACES - KIMBERLEY	Budget	Forecast	Proposed
	2016/17	2016/17	2017/18
Expenditure			
Rates and Water Rates	2,567	2,973	2,975
Insurance	1,950	2,637	2,640
Contract Fee (inc management fee) (Now Pla	25,000	18,911	14,500
Dog Fouling/Signs	3,000	2,500	3,000
Tree Surgery/Forestry Survey	5,400	5,400	5,400
Property Maintenance / R&R and Other	4,500	2,478	4,500
General Park Maintenance and Gates	2,500	5,194	5,200
Utilities EGT	2,200	1,678	2,200
Project Works	1,000	15,382	1,000
	48,117	57,154	41,415
Kimberley Capital Works			
Capital Project works	10,000	5,000	15,000
	10,000	5,000	15,000
Income			
Kimberley	1,750	750	750
	1,750	750	750
COST OF SERVICE	56,367	61,404	55,665

Notes

The cost of providing the Parks and Open Spaces - Kimberley budget will decrease by 1.25% for the 2017/18 year due to –

- Further reduction in the cost of site management.

PARKS AND OPEN SPACES - TRELAWNEY	Budget	Forecast	Proposed
	2016/17	2016/17	2017/18
Expenditure			
Grass Cutting and planting works	901	2,759	3,500
Repairs & Fencing	500	-	500
Insurance/Signs	1,320	108	850
Miscellaneous - locking of gates etc.	1,200	-	850
	3,921	2,866	5,700
Trelawney Capital Works			
Capital Works	-	-	5,000
	-	-	5,000
Income			
Trelawney	1,000	-	500
	1,000	0	500
COST OF SERVICE	2,921	2,866	10,200

Notes

The cost of providing the Parks and Open Spaces - Trelawney budget will increase by 249.2% for the 2017/18 year due to

- Provision of funding for replacement play elements

PARKS AND OPEN SPACES - DRACAENA	Budget 2016/17	Forecast 2016/17	Proposed 2017/18
Expenditure			
Pitch works inc marking etc	12,176	9,712	9,850
Repairs and Renewals	500	8,911	7,500
Horticultural - verge and tree	25,850	20,274	12,000
Skatepark	2,500	1,026	2,500
	41,026	39,923	31,850
Dracaena Capital Works			
Skatepark	5,000	739	5,000
	5,000	739	5,000
Income			
Dracaena inc Skatepark	2,500	4,357	5,400
	2,500	4,357	5,400
COST OF SERVICE	43,526	36,305	31,450

Notes

The cost of providing the Parks and Open Spaces – Dracaena (formerly Skate Park) budget will decrease by 27.74% for the 2017/18 year due to

- Lower than anticipated year one costs
- Enhancement works undertaken during 2016

ALLOTMENTS	Budget 2016/17	Forecast 2016/17	Proposed 2017/18
Expenditure			
Repairs and tree works etc	2,500	2,000	2,500
Grass Cutting/Hedges	214	-	214
	2,714	2,000	2,714
Allotment Capital Works			
Income			
Rents	2,158	2204	2,250
	2,158	2,204	2,250
COST OF SERVICE	556	-204	464

Notes - No significant changes

SEATS/SHELTERS/FOOTPATHS ETC	Budget 2016/17	Forecast 2016/17	Proposed 2017/18
Expenditure			
Public Seats - Repairs etc.	5,000	5,456	5,000
Shelter Cleaning	150	-	150
Shelter Repairs	4,000	5,737	4,000
Footpaths	1,500	-	1,500
	10,650	11,192	10,650
Seats etc - Capital works			
	1,500		1,500
	1,500		1,500
Income			
Local Partnership Maintenance	318	318	318
	318	318	318
COST OF SERVICE	11,832	10,874	11,832

Notes - No significant changes

CEMETERIES OTHER Expenditure	Budget	Forecast	Proposed
	2016/17	2016/17	2017/18
Jewish and Congregationalists			
Facilitate the Conservation Management Plan	1000	1000	1000
Jewish and Congregationalists	500	402	500
Repairs under SAMC	0	8,000	1,000
	1,500	9,402	2,500
Cemeteries Other Capital Works			
Income			
Cemetery J&C	250	0	576
	250	0	576
COST OF SERVICE	1,250	9,402	1,924

Notes

The cost of supporting the Cemeteries - Other budget will increase by 53.92% for the 2017/18 year due to –

- Completion of the registration of the land
- Support for the repair works identified and allowed under the Scheduled Ancient Monument Consent order granted in 2015

OTHER SITES	Budget	Forecast	Proposed
	2016/17	2016/17	2017/18
Expenditure			
Webber Hill -CC	(675	248	675
Webber Street - CC	(-	
Bells Court - Other	(-	
	675	248	675
Other Sites Capital Works			
Income			
		0	
COST OF SERVICE	675	248	675

Notes

No changes

CAPITAL WORKS	Budget	Forecast	Proposed
	2016/17	2016/17	2017/18
Expenditure			
Office Equipment	5,000.00	6,587.67	5,000.00
CS Capital - Equipment and Acquisitions	6,000.00	5,928.57	8,500.00
Street Furniture and Shelters	1,500.00	-	1,500.00
Kimberley Park	10,000.00	5,000.00	15,000.00
Cemetery	27,500.00	20,000.00	12,500.00
Trescobeas	2,500.00	2,434.86	2,500.00
Xmas Lights	5,000.00	5,000.00	5,000.00
Skatepark	5,000.00	739.15	5,000.00
TMT Equipment	25,000.00	28,822.06	5,000.00
Town Other Expenditure and Civic Items	5,000.00	18,993.55	5,000.00
	92,500	93,506	65,000

Notes

Reduction overall in proposed Capital Costs of 29.73% as planned improvements are already either, covered through earmarked reserve or progressing during 2016.

FALMOUTH TOWN COUNCIL BUDGET 2017/2018			MINUTE	
			Budget	Budget
			2016/17	2017/18
Analysis of Grant Funding				
Community Grants	12000		£	£
Annual Awards				
TBC		Award to support benefit advice	1,000	1,000
Bosvale Community Centre		Annual Grant	1,000	1,000
Falmouth Age Concern		Annual Grant	1,000	1,000
Phoenix Project		Annual Grant	2,000	2,000
			5,000	5,000
Requested Awards		See Grant Breakdown for further details	7,000	7,000
Events	14000			
Annual Awards				
Royal Naval Association - Sea Sunday		Annual Grant	1,000	1,000
Falmouth Sea Shanty Festival		Annual Grant	1,000	1,000
HLFW		Annual Grant	2,500	5,500
Oyster Festival		Annual Grant	500	500
Source FM		Annual Grant (<i>January 2015</i>)	2,000	2,000
St Pirans Day Parade		Annual Grant	150	150
			7,150	10,150
Requested Awards		See Grant Breakdown for further details		
Match Funding	10000		3,850	3,850
Contributions from Town etc	Festival Funds			
BIDS	Festival Funds			
Falmouth Shoppers Card	Festival Funds		10,000	10,000
Total Grant Funding			33,000	36,000

FALMOUTH TOWN COUNCIL - EARMARKED RESERVES				
EMR		Opening Balance 1st April 2016	Released	Proposed Additions @ Year End
		Closing Balance as at 31st March 17		
Cemetery site acquisition		44,608.00		44,608.00
Cemetery site development		50,000.00		50,000.00
Cemetery J&C support for Friends and CMP		10,000.00		10,000.00
Cultural Services Reserves		17,380.00		17,380.00
1 £50000 private donation	FAG	34,084.00		34,084.00
2 £50000 development fund		50,000.00		50,000.00
3 £13073 - Falmouth Education Charity		21,963.77		21,963.77
General Council and Corporate				
Andy Hocking Memorial Fund	EMR 1	3,171.68		3,171.68
	EMR2	120.00		120.00
Town Enhancements Reserve	inc environment	10,432.50	6,475.50	3,957.00
Councillor Community Chest Projects		4,024.50	4,024.50	-
Festival Fund Reserve		1,000.00	1,000.00	2,000.00
Election Reserve		-		15,000.00
Events Reserve		30,000.00		30,000.00
Plant		25,000.00		25,000.00
Workwear and branding		-		1,500.00
Training		-		2,000.00
CCTV	Replacement Camera Reserve			9,000.00
Buildings				
Municipal		70,000.00	70,000.00	20,000.00
Development		269,049.00	180,000.00	20,000.00
Devolution		25,000.00	25,000.00	-
Allotments		4,000.00		4,000.00
The Bowling Green		10,000.00		6,000.00
Dracaena	Site Improvement	10,000.00	10,000.00	10,000.00
	new skatedark project	15,000.00		5,000.00
Trescobeas	future works and CC contributions	6,000.00	6,000.00	5,000.00
Kimberley Park - Various		81,500.00		81,500.00
Shop Mobility Reserve		1,400.00		1,400.00
Replacement Seating		8,000.00	2,000.00	6,000.00
Replacement works for Bus Shelters		3,000.00		3,000.00
Replacement works for IT		21,000.00		21,000.00
Balance at Year End		825,733.45	-304,500.00	150,500.00
Additions				671,733.45
				- 154,000.00

FALMOUTH TOWN COUNCIL BUDGET 2017/18
INCOME - Summary

	BUDGET 2014/15	ACTUAL 2014/15	BUDGET 2015/16	ACTUAL 2015/16	BUDGET 2016/17	FORECAST 2016/17	BUDGET 2017/18	MINUTE
	£	£	£	£	£	£	£	
Corporate Services	4,000	1,661	2,500	11,185	7,600	11,185	9,550	
Town Management Services	-	-	-	-	-	6,433	6,500	
Cultural Services	71,200	130,216	71,200	109,258	74,700	109,258	79,300	
General Council Services	19,052	168,460	25,052	60,862	27,590	60,862	40,000	
Cemetery Services	37,786	29,563	29,540	22,894	33,011	22,894	25,880	
Buildings - Municipal and Other	3,708	62,289	98,500	81,383	109,872	81,383	80,622	
Parks and Open Spaces	23,000	750	3,000	5,107	6,250	5,107	7,150	
Allotments	2,158	2,187	2,158	2,204	2,158	2,204	2,250	
Seats/Shelters/Footpaths	302	318	302	318	318	318	318	
Town Maintenance Service	-	-	-	-	-	2,336	2,500	
Joint Funding Initiatives	123,000	-	-	-	20,000	-	20,000	
Council Tax Support Grant Funding	120,651	120,651	113,170	113,170	115,183	115,183	100,596	
TOTAL	404,857	516,094	345,422	406,381	396,682	417,164	374,666	
PWLB	0	1,950,000	-	-	-	-	0	
Precept	1,044,827	1,044,827	1,362,414	1,362,414	1,637,436	1,637,436	1,695,575	
TOTAL INCOME	1,449,684	3,510,921	1,707,836	1,768,795	2,034,118	2,054,600	2,070,241	

FALMOUTH TOWN COUNCIL BUDGET 2017/18
EXPENDITURE - Summary

	BUDGET 2014/15	ACTUAL 2014/15	BUDGET 2015/16	ACTUAL 2015/16	BUDGET 2016/17	FORECAST 2016/17	BUDGET 2017/18	MINUTE
	£	£	£	£	£	£	£	
Corporate Services	234,411	264,111	325,574	340,108	353,402	344,398	383,412	
Town Management Services	90,488	70,553	81,919	76,542	74,365	81,757	79,532	
Cultural Services	253,099	273,030	249,850	295,297	316,065	358,461	357,659	
General Council Services	204,438	168,903	319,008	234,702	325,129	329,369	337,879	
Cemetery Services	173,257	148,648	78,598	113,397	91,504	85,092	79,924	
Town Maintenance Team	22,500	30,836	199,113	168,111	295,633	272,147	285,321	
Buildings - Municipal	61,396	47,388	53,326	45,084	129,690	91,739	128,396	
Buildings - Toilets	158,640	216,787	72,015	114,432	98,000	89,650	93,048	
Buildings - Former PO	-	44,804	63,736	181,580	131,109	291,574	146,109	
Parks and Open Spaces - Trescoobes	17,085	6,234	17,485	6,988	17,118	80,312	18,458	
Parks and Open Spaces - Kimberley	102,233	98,751	101,385	93,229	48,117	57,154	41,415	
Parks and Open Spaces - Trelawney	5,878	2,859	5,148	2,725	3,921	2,866	5,700	
Parks and Open Spaces - Dracena	2,500	4,591	2,500	14,699	41,026	39,923	31,850	
Allotments - Swanage and Wodehouse	2,733	274	2,714	1,123	2,714	2,000	2,714	
Seats/Shelters/Footpaths	17,150	2,612	10,650	7,059	10,650	11,192	10,650	
Cemeteries - Jewish and Other	2,200	150	1,500	3,458	2,500	2,139	2,500	
Other Sites - WH/WS/BC etc	1,675	1,293	600	289	675	248	675	
Capital Expenditure	100,000	1,671,211	122,715	75,122	92,500	93,506	65,000	
Bad Debts	-	1,310	-	235	-	-	-	
TOTAL	1,449,684	3,049,139	1,707,836	1,773,713	2,034,118	2,233,536	2,070,241	
Income	404,857	516,094	345,422	464,878	396,682	417,164	374,666	
other - EMR/Adjustments/Loans	-	1,950,000	-	21,210	-	-	-	
Sub Total	1,044,827	583,045	1,362,414	1,330,045	1,637,436	1,816,372	1,695,575	
Precept	1,044,827	1,044,827	1,362,414	1,362,414	1,637,436	1,637,436	1,695,575	
Reserves Required	0	461,781	0	32,369	-	(178,936)	0	
General Reserves	174,317	207,039	230,018	234,069	234,069	255,280	230,343	
EMR	268,922	358,614	619,905	793,365	793,365	825,733	671,733	
Budget surplus/deficit	0	461,781	(0)	53,579	0	(178,936)	0	
Total funds held	443,239	1,027,434	849,923	1,081,013	1,027,434	902,077	902,077	
Forecast Closing EMR	268,922	793,365	619,905	825,733	793,365	671,733	671,733	
Forecast Closing GR	174,317	234,070	230,018	255,280	234,069	230,343	230,343	
Expenditure per month	120,807	254,095	142,320	147,809	169,510	186,128	172,520	
Projected monthly holding	3.67	4.04	5.97	7.31	6.06	4.85	5.23	
Projected monthly holding (GR only)	1.44	0.92	1.62	1.73	1.38	1.24	1.34	

COUNCIL TAX ANALYSIS

Falmouth

Precept for 2016-2017

Divided by the taxbase 2016-2017

Equals : Band D Council Tax 2016-17

For 2017-2018:

Proposed precept for 2017-2018

Divided by the taxbase 2017-18 (not confirmed)

Equals : Band D Council Tax 2017-2018

Proposed Increased - Falmouth Town Council

	Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £
Parish Council Precept 2016-2017	161.73	188.68	215.64	242.59	296.50	350.41	404.32	485.18
As a proportion of Band D	6/9	7/9	8/9	9/9	11/9	13/9	15/9	18/9
Proposed precept for 2017 - 2018	164.89	192.38	219.86	247.34	302.30	357.27	412.23	494.68
Annual increase (£) for 2017-2018 (75% Scheme)	3.16	3.70	4.22	4.75	5.80	6.86	7.91	9.50
Annual increase (%) for 2017-2018 (75% Scheme)	1.95%	1.96%						
Increase weekly Increase monthly	0.06 0.26	0.07 0.31	0.08 0.35	0.09 0.40	0.11 0.48	0.13 0.51	0.15 0.56	0.18 0.79

SUMMARYINCOME

Corporate Services
 Town Management Services
 Cultural Services
 General Council Inc JF
 Cemetery Services
 Buildings - Municipal and Other
 Parks and Open Spaces
 Allotments
 Seats/Shelters/Footpaths
 TMT
 PWLB
 Council Tax Support Grant Funding
 Precept
 TOTAL (Revenue & Capital)

	ACTUALS Apr-Oct	FCST Nov-Mar	TOTAL YEAR	TOTAL BUDGET	Over/(Under) Budget
Corporate Services	6,524.51	4,660.44	11,185.05	7,600.00	3,585.05
Town Management Services	3,216.16	3,216.15	6,432.32	-	6,432.32
Cultural Services	31,473.09	77,785.35	109,258.44	74,700.00	34,558.44
General Council Inc JF	39,176.00	21,686.43	60,862.43	47,590.00	13,272.43
Cemetery Services	13,355.00	9,539.29	22,894.29	33,011.00	(10,116.71)
Buildings - Municipal and Other	57,965.05	23,417.89	81,382.94	109,872.00	(28,489.06)
Parks and Open Spaces	3,291.53	1,815.38	5,106.91	6,250.00	(1,143.09)
Allotments	102.00	2,102.00	2,204.00	2,158.00	46.00
Seats/Shelters/Footpaths	-	318.00	318.00	318.00	0.00
TMT	2,336.20	-	2,336.20	-	2,336.20
PWLB	-	-	-	-	0.00
Council Tax Support Grant Funding	115,182.78	-	115,182.78	115,182.78	0.00
Precept	1,637,436.15	-	1,637,436.15	1,637,436.15	0.00
TOTAL (Revenue & Capital)	1,910,058.57	144,540.93	2,054,599.50	2,034,117.93	20,481.57

EXPENDITURE

Corporate Services
 Town Management Services
 Cultural Services
 General Council Services
 Cemetery Services
 Town Maintenance Team
 Buildings - Municipal
 Buildings - Toilets
 Buildings - Former PO
 Parks and Open Spaces - Trescoobes
 Parks and Open Spaces - Kimberley
 Parks and Open Spaces - Trelawney
 Parks and Open Space - Dracaena Inc Skatepark
 Allotments
 Seats/Shelters/Footpaths
 Cemeteries Other
 Other Sites - Webber Street etc
 Capital
 Bad Debts
 TOTAL (Revenue & Capital)
 Opening General Fund
 Opening Earmarked Reserves

Corporate Services	195,110.34	149,287.35	344,397.69	353,402.49	(9,004.80)
Town Management Services	46,063.88	35,702.77	81,766.65	74,365.19	7,401.46
Cultural Services	192,268.33	166,192.23	358,460.58	316,064.69	42,395.87
General Council Services	144,674.97	184,694.33	329,369.30	325,129.00	4,240.30
Cemetery Services	19,871.12	65,221.17	85,092.29	91,504.00	(6,411.71)
Town Maintenance Team	143,877.15	128,269.40	272,146.55	295,633.05	(23,486.49)
Buildings - Municipal	36,014.67	55,724.76	91,739.43	129,689.88	(37,950.45)
Buildings - Toilets	52,295.81	37,354.15	89,649.96	98,000.00	(8,350.04)
Buildings - Former PO	151,283.87	140,289.72	291,573.59	131,108.64	160,464.95
Parks and Open Spaces - Trescoobes	35,181.97	45,129.98	80,311.95	17,118.00	63,193.95
Parks and Open Spaces - Kimberley	27,564.55	29,588.96	57,153.51	48,117.00	9,036.51
Parks and Open Spaces - Trelawney	738.66	2,127.61	2,866.27	3,921.00	(1,054.73)
Parks and Open Space - Dracaena Inc Skatepark	12,496.85	27,426.32	39,923.17	41,026.00	(1,102.83)
Allotments	-	2,000.00	2,000.00	2,714.00	(714.00)
Seats/Shelters/Footpaths	4,778.79	6,413.42	11,192.21	10,650.00	\$42.21
Cemeteries Other	1,247.58	891.13	2,138.71	2,500.00	(361.29)
Other Sites - Webber Street etc	144.64	103.31	247.95	675.00	(427.05)
Capital	42,500.73	51,005.13	93,505.86	92,500.00	1,005.86
Bad Debts	-	-	-	-	0.00
TOTAL (Revenue & Capital)	1,106,113.92	1,127,421.76	2,233,535.68	2,034,117.93	199,417.74
Opening General Fund		255,280.00			
Opening Earmarked Reserves		825,733.00			
Forecast Income		1,081,013.00			
Less forecast expenditure		2,054,599.50			
Forecast closing general reserves		- 2,233,535.68			
Forecast closing earmarked reserves		238,343.37			
		683,733.45			
		902,076.82			

Notes to Summary

Corporate Overall cost of service is forecast to be below budget due in part to outstanding recruitment and autoenrolment
 Town Management Broadly on budget with some variations within cost centres
 Cultural Services The devolution of library functions has seen expenditure grow however again it broadly within the budgeted figure
 Income is increased as is expenditure due the main to the provision of additional services
 General Council Expenditure is expected to be slightly overbudget due in a part to the facilitation of the revamped Moor Market
 Cemetery Services The decision to manage this site in house has shown a budget saving however income has is reduced
 Town Maintenance Expected to be underspent at year due in part to outstanding recruitment
 Buildings Municipal Underspent due to prolonged devolution matters and delayed transfer management for GF to FTC
 Buildings Toilets Cost of delivery is projected to be under budget
 Buildings PO Funds to be released from reserves to cover the cost of repairs during 2016/17
 Parks - Trescoobes Considerable site works undertaken to revamp the BMX track - allowance made for potential waste mitigate works
 Parks - Kimberley Considerable site works undertaken to revamp the safety surfacing under some of the play elements
 Parks - Trelawney No matters to report 2016/17 Play elements will require replacement in 2017
 Parks - Dracaena Works undertaken to enhance the playing surfaces - Income slightly more than anticipated
 Allotments No matters to report 2016/17 Tree works will be required in 2017
 Seats etc Some repair works already undertaken to assets pending transfer from CC to FTC
 Cemeteries Other Funds held pending submission of grant application for site improvements
 Capital Works Broadly as expected

Falmouth Town Council - 2016/2017

	Actual	Forecast	Total	Budget	Y/E Forecast
	Apr - Oct	Nov - Mar			
CORPORATE SERVICES					
Expenditure					
Officers Salaries	90,562.83	64,687.74	155,250.57	178,672.00	23,421.43
Postage/Petty Cash	1,423.35	1,016.68	2,440.03	1,200.00	-1,240.03
Telephone	1,773.83	1,267.02	3,040.85	3,264.00	223.15
Printing/Stationery/Copier	2,732.90	1,952.07	4,684.97	6,200.00	1,515.03
Publications	15.40	111.00	126.40	150.00	23.60
Advertising	125.00	4,589.29	4,714.29	5,700.00	985.71
Computer Maintenance and Support	21,982.81	15,702.01	37,684.82	32,100.00	-5,584.82
Subscriptions	7,576.80	1,912.00	9,488.80	9,800.00	311.20
Insurance	8,548.05	500.00	9,048.05	9,701.00	652.95
Legal Fees etc. (includes agency costs)	20,025.10	20,304.36	40,330.46	14,242.00	-26,088.46
Conference/Seminars and Training	3,433.26	2,452.33	5,885.59	15,140.00	9,254.41
Audit Fees	-2,000.00	7,000.00	5,000.00	5,000.00	0.00
Bank Charges	582.78	416.27	999.05	1,200.00	200.95
Miscellaneous Inc H&S	3,324.30	2,374.50	5,698.80	1,500.00	-4,198.80
Loan Interest	35,002.93	25,002.09	60,005.02	69,534.00	9,528.98
	195,110.34	149,287.35	344,397.69	353,402.00	9,004.31
IT Capital expenditure	3,842.81	2,744.86	6,587.67	5,000.00	-1,587.67
	3,842.81	2,744.86	6,587.67	5,000.00	-1,587.67
Income				0.00	
Misc	2,105.99	1,504.28	3,610.27	0.00	-3,610.27
Bank and Investment Income	4,418.62	3,156.16	7,574.78	7,600.00	25.22
	6,524.61	4,660.44	11,185.05	7,600.00	-3,585.05
COST OF SERVICE	192,428.54	147,371.78	339,800.32	350,802.00	11,001.68
				11,002	-3.14%
TOWN MANAGEMENT SERVICES					
Expenditure					
Salaries	38,840.32	27,743.09	66,583.41	66,833.00	249.59
Telephones (Mobile) and Landline	1,223.00	877.14	2,105.14	2,232.00	126.86
Stationery and Copying	464.40	331.71	796.11	0.00	-796.11
Professional Subscriptions and Memberships	371.25	285.18	656.43	800.00	163.57
Misc. Including postage	368.08	262.91	630.99	1,000.00	369.01
IT	4,427.83	3,162.74	7,590.57	0.00	-7,590.57
Operational Budget	364.00	3,060.00	3,424.00	3,500.00	76.00
	46,053.88	35,702.77	81,766.65	74,365.00	-7,401.65
Income					
	3,216.16	3,216.16	6,432.32	0.00	-6,432.32
	3,216.16	3,216.16	6,432.32	0.00	-6,432.32
COST OF SERVICE	42,847.72	32,486.61	75,334.33	74,365.00	-969.33
				-969	1.30%

CULTURAL SERVICES	Actual Apr - Oct	Forecast Nov - Mar	Total	Budget	Y/E Forecast
Expenditure					
Salaries	89,220.10	115,479.40	204,699.50	218,289.00	13,589.50
Postage/Petty Cash	1,470.94	1,050.67	2,521.61	0.00	-2,521.61
Stationery/Photocopier	1,306.22	2,133.01	3,439.23	8,500.00	5,060.77
Telephone	817.55	583.96	1,401.51	0.00	-1,401.51
Publications/Subscriptions	211.00	1,650.71	1,861.71	2,780.00	918.29
Storeroom Materials	16.06	511.47	527.53	500.00	-27.53
Printing/Artwork	2,356.00	3,682.86	6,038.86	5,500.00	-538.86
Publicity/Marketing	11,758.63	8,399.02	20,157.65	8,500.00	-11,657.65
Insurance	10,379.51	0.00	10,379.51	14,594.00	4,214.49
Exhibition/Preview Costs	6,222.97	10,944.98	17,167.95	20,837.00	3,669.05
Accommodation and Transportation	2,879.03	1,056.45	3,935.48	1,665.00	-2,270.48
Workshops/Misc.	8,873.74	6,338.39	15,212.13	15,000.00	-212.13
Materials	543.62	388.30	931.92	1,250.00	318.08
Photography/Repro Fees	0.00	1,000.00	1,000.00	1,250.00	250.00
Stock/Resale Items	4,139.55	2,956.82	7,096.37	8,500.00	1,403.63
Conservation - Works of Art	375.00	1,267.86	1,642.86	4,225.00	2,582.14
Consumables	22.51	2,016.08	2,038.59	4,675.00	2,636.41
Library and OSS Initial Yr 1 costs	42,250.76	0.00	42,250.76	0.00	-42,250.76
Externally Funded Projects	9,423.14	6,732.24	16,157.38	0.00	-16,157.38
	192,268.33	166,192.23	358,460.56	316,065.00	-42,395.56
Cultural Services Capital Expenditure					
CS Equipment	0.00	0.00	0.00	1,000.00	1,000.00
Acquisitions both funded and unfunded	2,000.00	3,928.57	5,928.57	5,000.00	-928.57
	2,000.00	3,928.57	5,928.57	5,000.00	-928.57
Income					
Misc Sales/Income	10,433.51	7,452.51	17,886.02	21,000.00	3,113.98
Commission	11,012.43	7,866.02	18,878.45	4,000.00	-14,878.45
Donations	2,929.50	2,092.50	5,022.00	5,500.00	478.00
Sponsorship/Grants/SW Arts	800.00	571.43	1,371.43	34,000.00	32,628.57
Grants - Revenue	-2,525.00	53,501.00	50,976.00	0.00	-50,976.00
Fees and Workshop Income	629.22	449.44	1,078.66	200.00	-878.66
Grants - Capital/Projects	8,193.43	5,852.45	14,045.88	10,000.00	-4,045.88
	31,473.09	77,785.35	109,258.44	74,700.00	-34,558.44
COST OF SERVICE	162,795.24	92,335.45	255,130.69	247,365.00	-7,766
					3.14%

GENERAL COUNCIL SERVICES		Actual Apr - Oct	Forecast Nov - Mar	Total	Budget	Y/E Forecast
Expenditure						
Town Plaques/Souvenirs		0.00	1,000.00	1,000.00	1,250.00	250.00
Repairs - Civic Regalia		0.00	450.00	450.00	500.00	50.00
Seasonal festivities and storage		32,050.91	3,500.00	35,550.91	24,500.00	-11,050.91
Mayor's Allowance		2,968.86	3,120.61	6,089.47	7,000.00	910.53
Community Chest Councillors		1,417.75	2,582.68	4,000.43	4,000.00	-0.43
Twining		1,500.00	0.00	1,500.00	1,500.00	0.00
Macebearer's Fees		500.00	357.14	857.14	800.00	-57.14
Civic Expenses - Misc./Services/Licenses		3,026.83	4,662.02	7,688.85	7,500.00	-188.85
Election Expenses		0.00	0.00	0.00	11,850.00	11,850.00
War Memorials		124.61	589.01	713.62	800.00	86.38
Traffic Management		9,124.15	26,517.25	35,641.40	38,698.00	3,056.60
Tourism		8,000.00	8,214.29	16,214.29	10,500.00	-5,714.29
Joint funding		17,787.98	32,691.41	50,459.39	51,250.00	790.61
Grants		16,404.00	16,517.14	32,921.14	33,000.00	78.86
Newsletter - Fathom		4,053.95	7,895.68	11,949.63	11,967.00	17.37
Town Enhancements		29,075.11	29,267.94	58,343.05	58,750.00	406.95
CCTV		751.15	22,036.54	22,787.69	23,514.00	726.31
Hanging Baskets		5,820.40	10,157.43	15,977.83	16,000.00	22.17
The Moor		7,401.38	5,286.70	12,688.08	6,750.00	-5,938.08
Project works - unaccounted for elsewhere		4,687.89	9,848.49	14,536.38	15,000.00	463.62
		144,674.97	184,694.33	329,369.30	325,129.00	-4,240.30
General Council Capital						
Rolling programme of replacement of lighting/infrastructure		5,000.00	0.00	5,000.00	5,000.00	0.00
Town Capital Budget		16,493.55	2,500.00	18,993.55	5,000.00	-13,993.55
		21,493.55	2,500.00	23,993.55	10,000.00	-13,993.55
Income						
Donation - Xmas Lights		162.57	9,916.12	10,078.69	10,000.00	-78.69
Misc (Third Party Grants)		3,085.00	0.00	3,085.00	2,000.00	-1,085.00
Use of Moor		5,488.43	3,920.31	9,408.74	4,200.00	-5,208.74
Mayoral/civic		220.00	0.00	220.00	0.00	-220.00
Active Partnerships		3,990.00	2,850.00	6,840.00	6,890.00	50.00
Joint Funding		0.00	2,500.00	2,500.00	20,000.00	17,500.00
Project Grant Funding		26,230.00	2,500.00	28,730.00	4,500.00	-24,230.00
		39,176.00	21,686.43	60,862.43	47,590.00	-13,272.43
COST OF SERVICE		126,992.52	165,507.90	292,500.42	287,539.00	-4,961.42
					-4,961	1.73%
CEMETERY SERVICES		Actual Apr - Oct	Forecast Nov - Mar	Total	Budget	Y/E Forecast
Expenditure						
Printing/Insurance/Phones		2,245.80	1,604.14	3,849.94	5,600.00	1,750.06
Repairs/Replacements		1,219.05	13,870.75	15,089.80	16,904.00	1,814.20
Trees/Tree Surgery		39.75	20,028.39	20,068.14	23,000.00	2,931.86
Electricity		1,300.14	928.67	2,228.81	2,300.00	71.19
Rates/Water/Council Tax		4,998.93	6,570.66	11,569.59	10,250.00	1,319.59
Dog Notices/Bins		65.92	547.09	613.01	1,250.00	636.99
Building and Infrastructure Repairs		601.22	2,429.44	3,030.66	4,500.00	1,469.34
Grounds and General Site Maintenance		3,682.57	12,630.41	16,312.98	19,250.00	2,937.02
Misc and Burial Works		4,309.76	3,078.40	7,388.16	2,200.00	5,188.16
Cemetery and Burial Project Work		46.50	3,533.21	3,579.71	5,250.00	1,670.29
Acquisition of New Land		1,361.48	-	1,361.48	1,000.00	361.48
		19,871.12	65,221.17	85,092.29	91,504.00	6,411.71
Cemetery Capital						
New Cemetery Site		-	-	-	-	-
Other Capital Site Improvements		-	20,000.00	20,000.00	27,500.00	7,500.00
		20,000.00	20,000.00	27,500.00	7,500.00	
Income						
Cemetery Fees		13,355.00	9,539.29	22,894.29	32,435.00	9,540.71
		13,355.00	9,539.29	22,894.29	32,435.00	9,540.71
COST OF SERVICE		6,516.12	75,681.89	82,198.01	86,569.00	4,370.99
					4,371	-5.05%

TOWN MAINTENANCE TEAM	Actual Apr - Oct	Forecast Nov - Mar	Total	Budget	Y/E Forecast
Expenditure					
Salaries	132,456.73	109,611.95	242,068.68	262,027.00	19,958.32
PPE and workwear	483.18	2,845.13	3,328.31	3,500.00	171.69
Plant and Vehicle Costs	3,543.89	7,531.35	11,075.24	12,244.00	1,168.76
Materials and Supplies - general	3,077.02	2,197.87	5,274.89	7,662.00	2,387.11
Equipment - under £200	1,012.78	723.41	1,736.19	1,200.00	536.19
Repairs and Renewals	2,232.48	1,594.63	3,827.11	1,000.00	2,827.11
Misc - Licences and on costs	1,071.08	3,765.06	4,836.14	5,500.00	663.86
Contractor Costs	-	-	-	2,500.00	2,500.00
	143,877.16	128,269.40	272,146.56	295,633.00	23,486.44
<u>Town Maintenance Team Capital</u>					
Plant and Machinery	13,896.20	14,925.86	28,822.06	25,000.00	3,822.06
	13,896.20	14,925.86	28,822.06	25,000.00	3,822.06
Income					
Misc	584.60	-	584.60	-	584.60
Provision of services to other P&TC	1,751.60	-	1,751.60	-	1,751.60
	2,336.20		2,336.20		2,336.20
COST OF SERVICE	155,437.16	143,195.26	298,632.42	320,633.00	22,000.58
				22,001	-6.86%
BUILDINGS - MUNICIPAL and OTHER	Actual Apr - Oct	Forecast Nov - Mar	Total	Budget	Y/E Forecast
Expenditure					
Repairs & Renewals	10,078.17	32,198.69	42,276.86	45,000.00	2,723.14
Cleaning Costs - contract and other	2,494.89	6,782.05	9,276.95	11,078.00	1,801.05
Operating Exp - rates/ins/and other costs	16,216.42	11,583.15	27,799.58	44,274.00	16,474.42
Utilities - E and G	3,595.96	2,568.54	6,164.50	18,213.00	12,048.50
Alarm and Amplification System	1,270.08	907.20	2,177.28	3,900.00	1,722.72
Consumables and m/sc (inc telephone)	402.40	287.43	689.83	3,366.00	2,676.17
CCTV Security System	1,996.75	1,397.68	3,354.43	3,859.00	504.57
	36,014.67	55,724.76	91,739.43	129,590.00	37,950.57
<u>Buildings - Municipal Capital</u>					
Income					
Rent - Lodge/Cemetery)	1,841.21	1,315.15	3,156.36	3,372.00	215.64
Rent - Mortuary)	1,473.84	3,452.74	4,926.58	5,000.00	73.42
Rent - Other)	150.00	150.00	300.00	1,500.00	1,200.00
	3,465.05	4,917.89	8,382.94	9,872.00	1,489.06
COST OF SERVICE	32,549.62	50,805.87	83,356.49	119,818.00	36,461.51
				36,462	-30.43%
BUILDINGS - TOILETS	Actual Apr - Oct	Forecast Nov - Mar	Total	Budget	Y/E Forecast
Expenditure					
Rates and Water Rates and other utilities	13,461.50	13,186.79	31,648.29	37,250.00	5,601.71
Utilities (G&E)	2,815.40	2,011.00	4,826.40	6,500.00	1,673.60
Contractor Cleaning Costs	2,956.50	2,111.79	5,068.29	3,500.00	1,568.29
Repairs and Refurbishments	14,342.47	10,244.62	24,587.09	25,000.00	412.91
Misc - facilities management and waste etc.	1,604.70	1,145.21	2,750.91	5,250.00	2,499.09
Consumables	12,006.99	8,576.42	20,583.41	19,000.00	1,583.41
Telephones - inc employee welfare	108.25	77.32	185.57	1,500.00	1,314.43
	52,295.81	37,354.15	89,649.96	98,000.00	8,350.04
<u>Buildings - Toilets Capital</u>					
Income					
Rent - Other					
COST OF SERVICE	52,295.81	37,354.15	89,649.96	98,000.00	8,350.04
				8,350	-8.52%

BUILDINGS - FORMER PO	Actual Apr - Oct	Forecast Nov - Mar	Total	Budget	Y/E Forecast
Expenditure					
NDBR and Water Rates	22,776.32	16,268.80	39,045.12	42,328.00	3,282.88
Other Utilities G&E	1,590.36	1,135.97	2,726.33	7,500.00	4,773.67
Repairs and Refurbishments	100,376.00	96,697.14	197,073.14	25,000.00	172,073.14
Repairs - Shared	690.00	492.86	1,182.86	2,500.00	1,317.14
General and Misc	546.83	390.59	937.42	2,700.00	1,762.58
PWLB - repayments	25,304.36	25,304.36	50,608.72	51,081.00	472.28
	151,283.87	140,289.72	291,573.59	131,109.00	160,464.59
<u>Buildings - Former PO Capital</u>					
Income					
Rent - PO	54,500.00	18,500.00	73,000.00	85,000.00	12,000.00
Rent - Registras	-	-	-	15,000.00	15,000.00
	54,500.00	18,500.00	73,000.00	100,000.00	27,000.00
COST OF SERVICE	96,783.87	121,789.72	218,573.59	31,109.00	187,465
					602.61%
PARKS AND OPEN SPACES - TRESCOBEAS	Actual Apr - Oct	Forecast Nov - Mar	Total	Budget	Y/E Forecast
Expenditure					
Forestry/Drainage	-	-	-	3,000.00	3,000.00
Grass Cutting	3,316.11	2,368.65	5,684.76	6,158.00	473.24
Equipment/Insurance/Misc	1,134.34	810.24	1,944.58	560.00	1,384.58
Maintenance	490.78	350.56	841.34	4,500.00	3,658.66
Improvements	30,135.74	41,525.53	71,661.27	2,500.00	69,161.27
Project Works	105.00	75.00	180.00	400.00	220.00
	35,181.97	45,129.98	80,311.95	17,118.00	63,193.95
<u>Trescobeans Capital Provision</u>					
Capital Project works - to assist with grant funding bids	837.00	1,598.00	2,435.00	2,500.00	65.00
	837.00	1,598.00	2,435.00	2,500.00	65.00
Income					
Trescobeans	-	-	-	1,000.00	1,000.00
	1,000.00	1,000.00	1,000.00	1,000.00	
COST OF SERVICE	36,018.97	46,727.98	82,746.95	18,618.00	64,128.95
					-64,129
					344.45%
PARKS AND OPEN SPACES - KIMBERLEY	Actual Apr - Oct	Forecast Nov - Mar	Total	Budget	Y/E Forecast
Expenditure					
Rates and Water Rates	1,734.38	1,238.84	2,973.22	2,567.00	406.22
Insurance	1,538.07	1,098.62	2,636.69	1,950.00	686.69
Plants etc (previous contract)	8,114.70	10,796.21	18,910.91	25,000.00	6,089.09
Dog Fouling/Signs	-	2,500.00	2,500.00	3,000.00	500.00
Tree Surgery/Forestry Survey/Management	-	5,400.00	5,400.00	5,400.00	-
Property Maintenance / R&R and Other	1,445.47	1,032.48	2,477.95	4,500.00	2,022.05
Park - General Maint / R&R / Equip	3,029.88	2,164.20	5,194.08	2,500.00	2,694.08
Utilities EGT	979.00	699.29	1,678.29	2,200.00	521.71
Project Works Inc play repairs	10,723.05	4,659.32	15,382.37	1,000.00	14,382.37
	27,564.55	29,588.96	57,153.51	48,417.00	9,036.51
<u>Kimberley Capital Works</u>					
Capital Project works	-	5,000.00	5,000.00	10,000.00	5,000.00
	5,000.00	5,000.00	5,000.00	10,000.00	5,000.00
Income					
Kimberley	750.00	750.00	1,750.00	1,000.00	1,000.00
	750.00	750.00	1,750.00	1,750.00	1,000.00
COST OF SERVICE	26,814.55	34,588.96	61,403.51	56,367.00	5,036.51
					-5,037
					8.94%

PARKS AND OPEN SPACES - TRELAWNEY		Actual Apr - Oct	Forecast Nov - Mar	Total	Budget	Y/E Forecast
Expenditure						
Grass Cutting and planting works	675.84	2,082.74	2,758.58	901.00	-	1,857.58
Repairs & Fencing	-	-	-	500.00	-	500.00
Insurance/Signs	62.82	44.87	107.69	1,320.00	-	1,212.31
Miscellaneous - locking of gates etc.	-	-	-	1,200.00	-	1,200.00
	738.66	2,127.61	2,866.27	3,921.00	-	1,054.73
Trelawney Capital Works						
Capital Works	-	-	-	-	-	-
Income						
Trelawney	-	-	-	1,000.00	-	1,000.00
				1,000.00	-	1,000.00
COST OF SERVICE	738.66	2,127.61	2,866.27	2,921.00	54.73	55 -1.87%
PARKS AND OPEN SPACES - DRACAENA		Actual Apr - Oct	Forecast Nov - Mar	Total	Budget	Y/E Forecast
Expenditure						
Pitch works Inc marking etc	5,665.15	4,046.54	9,711.69	12,176.00	-	2,464.31
General Site works Inc R&R	5,198.32	3,713.09	8,911.41	500.00	-	8,411.41
Horticultural - verge and trees	1,034.78	19,239.13	20,273.91	25,850.00	-	5,576.09
Play Provision - skatepark etc	598.60	427.57	1,026.17	2,500.00	-	1,473.83
	12,496.85	27,428.32	39,923.17	41,026.00	-	1,102.83
Dracaena Capital Works						
Skatepark	431.17	307.98	739.15	5,000.00	-	4,260.85
	431.17	307.98	739.15	5,000.00	-	4,260.85
Income						
Dracaena Inc Skatepark	2,541.53	1,815.38	4,356.91	2,500.00	-	1,856.91
	2,541.53	1,815.38	4,356.91	2,500.00	-	1,856.91
COST OF SERVICE	10,386.49	25,918.92	36,305.41	43,526.00	7,220.59	7,221 -16.59%
ALLOTMENTS		Actual Apr - Oct	Forecast Nov - Mar	Total	Budget	Y/E Forecast
Expenditure						
Repairs and tree works etc	-	2,000.00	2,000.00	2,500.00	-	500.00
Grass Cutting/Hedges	-	-	-	214.30	-	214.30
		2,000.00	2,000.00	2,714.30	-	714.30
Allotment Capital Works						
Income						
Rents	102.00	2,102.00	2,204.00	2,158.00	-	46.00
	102.00	2,102.00	2,204.00	2,158.00	-	46.00
COST OF SERVICE	- 102.00	- 102.00	- 204.00	556.30	760.30	760 -136.67%
SEATS/SHELTERS/FOOTPATHS ETC		Actual Apr - Oct	Forecast Nov - Mar	Total	Budget	Y/E Forecast
Expenditure						
Public Seats - Repairs etc.	1,432.38	4,023.13	5,455.51	5,000.00	-	455.51
Shelter Cleaning	-	-	-	150.00	-	150.00
Shelter Repairs	3,346.41	2,390.29	5,736.70	4,000.00	-	1,736.70
Footpaths	-	-	-	1,500.00	-	1,500.00
	4,778.79	6,413.42	11,192.21	10,650.00	-	542.21
Seats etc - Capital works						
				1,500.00	-	1,500.00
Income						
LMP	318.00	318.00	318.00	-	-	-
	318.00	318.00	318.00	-	-	-
COST OF SERVICE	4,778.79	6,095.42	10,874.21	11,832.00	957.79	958 -8.09%

CEMETERIES OTHER Expenditure	Actual	Forecast	Total	Budget	Y/E Forecast
	Apr - Oct	Nov - Mar			
Jewish and Congregationalists					
Facilitate the Conservation Management Plan	0	0	1000	1,000	
Jewish and Congregationalists	1,247.58	891.13	2,138.71	500.00	-1638.71
Repairs under SAMC	0	-	1,000	1,000	
	1,247.58	891.13	2,138.71	2,500.00	361.29
<u>Cemeteries Other Capital Works</u>					
Income					
Cemetery I&C	0.00	0.00	0.00	576.00	576.00
	0.00	0.00	0.00	576.00	576.00
COST OF SERVICE	1,247.58	891.13	2,138.71	1,924.00	-214.71
					-215 11.16%
OTHER SITES	Actual	Forecast	Total	Budget	
Expenditure	Apr - Oct	Nov - Mar			
Webber Hill -CC	(48.21	34.44	82.65	225.00	142.35
Webber Street - CC	(48.21	34.44	82.65	225.00	142.35
Bells Court - Other	(48.22	34.44	82.66	225.00	142.34
	(144.64	103.31	247.95	675.00	427.05
<u>Other Sites Capital Works</u>					
Income					
	0.00	0.00	0.00	0.00	0.00
COST OF SERVICE	144.64	103.31	247.95	675.00	427.05
					427 -63.27%
CAPITAL WORKS	Actual	Forecast	Total	Budget	Y/E Forecast
Expenditure	Apr - Oct	Nov - Mar			
Office Equipment	3,842.81	2,744.86	6,587.67	5,000.00	1,587.67
CS Capital - Equipment and Acquisitions	2,000.00	3,928.57	5,928.57	6,000.00	71.43
Street Furniture and Shelters	-	-	-	1,500.00	1,500.00
Kimberley Park	-	5,000.00	5,000.00	10,000.00	5,000.00
Cemetery	-	20,000.00	20,000.00	27,500.00	7,500.00
Trescobeans	837.00	1,597.86	2,434.86	2,500.00	65.14
Xmas Lights	5,000.00	-	5,000.00	5,000.00	-
Dracaena	431.17	307.98	739.15	5,000.00	4,260.85
TMT Equipment	13,896.20	14,925.86	28,822.06	25,000.00	3,822.06
Town/Civic/CCTV/Moor	16,493.55	2,500.00	18,993.55	5,000.00	13,993.55
Acquisitions - Buildings					
	42,500.73	51,005.13	93,505.86	92,500.00	1,005.86
					-1,006 1.09%

FALMOUTH TOWN COUNCIL

Month October
Meeting Date 28/11/2016

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
15591	Shaw & Sons - Binding of Minutes	16/17PO1316	147.60	147.60	24.60	123.00
15592	Autograffiti - Banner 'Press Gang' - Art Gallery	16/17PO1317	167.40	167.40	27.90	139.50
15593	Archant - Conwall Life Oct 16 - Art Gallery	16/17PO1318	211.20	211.20	35.20	176.00
15594	Burncoose Nursery - Pleca Glauca Pandula - Cemetery	16/17PO1319	47.70	47.70	7.95	39.75
15595	Classic Fire Ltd - Call Out/Service - Former PO Building	16/17PO1320	102.00	102.00	17.00	85.00
15596	Cornwall Dance School - Tea Party Princess Pavilions - Cultural	16/17PO1321	120.00	120.00	-	120.00
15597	Cornwall Resus - First Aid - Falmouth Safe on Saturday Evenings	16/17PO1322	380.00	380.00	-	380.00
	Cormac - Cleaning Services cover 27/07-10/08/16	16/17PO1323	338.90	338.90	56.48	282.42
	Cormac - Dracaena Centre Footway Path	16/17PO1324	4,605.44	4,605.44	767.57	3,837.87
	Total Cheque 15598		4,944.34	4,944.34	824.05	4,120.29
15599	Artstat - Aquash Brushes/Pastel Sticks - Shop Stock Gallery	16/17PO1325	120.18	120.18	20.03	100.15
15600	Datashearp - Photocopier Charges - 20/09/16	16/17PO1326	398.22	398.22	66.37	331.85
15601	Falmouth Dementia Action Alliance - Grant Payment Re Jane Tufnell Sessions	16/17PO1327	100.00	100.00	-	100.00
	Di-Mar Garden Machinery - Repair Husq Ride On - Cemetery	16/17PO1328	125.52	125.52	20.94	104.68
	Di-Mar Garden Machinery - Repair Husq Ride On - Cemetery	16/17PO1329	66.00	66.00	11.00	55.00
	Di-Mar Garden Machinery - Repair to Kubota Tractor - Kimberley Park	16/17PO1330	105.12	105.12	15.72	89.40
	Di-Mar Garden Machinery - Vee Belt - Cemetery	16/17PO1331	12.13	12.13	2.02	10.11
	Di-Mar Garden Machinery - Repair Huqvarna - Cemetery	16/17PO1332	72.00	72.00	12.00	60.00
	Total Cheque 15602		380.87	380.87	61.68	319.19
15603	Fernbank Advertising - Printing Poster 12/09/16 - Art Gallery	16/17PO1333	36.00	36.00	6.00	30.00
15604	Emma Gardiner - Peg Fairies - Shop Stock	16/17PO1334	70.00	70.00	-	70.00
15605	Gyllyngvase Surf Life Saving Club - Grant	16/17PO1335	300.00	300.00	-	300.00
15606	RNLi - Donation Werck and Ruin Exhibition - Gallery	16/17PO1336	293.75	293.75	-	293.75
15607	Cornwall Council - Library Staff Charges - Sept 2016	16/17PO1337	10,365.92	10,365.92	1,727.65	8,638.27
	Cormac - SLA Grounds Maintenance - Kimberley Park - March 16	16/17PO1338	7,294.21	7,294.21	1,215.70	6,078.51
	Cormac - Grounds Maintenance - Bowling Green - Jan - Mar 16	16/17PO1339	270.34	270.34	45.06	225.28
	Cormac - SLA Grounds Maintenance - Trescoobees - Oct 16	16/17PO1340	568.48	568.48	94.75	473.73
	Total Cheque 15608		8,133.03	8,133.03	1,355.51	6,777.53
	Greenham Safety & Workplace - Rake Metal Handle-Kimberley Park	16/17PO1341	20.42	20.42	3.40	17.02
	Greenham Safety & Workplace-Brush/Cleaner/Mop/Tissue-Municipal Build	16/17PO1342	143.94	143.94	23.99	119.95
	Greenham Safety & Workplace-Dispenser Mini Jumbo Tissue-Toilets	16/17PO1343	355.00	356.00	59.33	296.67
	Greenham Safety & Workplace-Rake Metal Handle-Kimberley Park	16/17PO1344	40.85	40.85	6.81	34.04
	Greenham Safety & Workplace-Gloves/Cleaning/Soap/Tissue-TT/WC/KP	16/17PO1345	768.53	768.53	128.09	640.44
	Greenham Safety & Workplace-Mophead/Tollet Tissue -Toilets	16/17PO1346	610.02	610.02	101.67	508.35
	Greenham Safety & Workplace-Gloves-Toilets	16/17PO1347	28.44	28.44	4.74	23.70
	Total Cheque 15609		1,968.20	1,968.20	328.03	1,640.17
15610	Green Scheme Solutions Ltd- Rubber Mulch/Poly Binder- Kimberley Pk	16/17PO1348	3,030.67	3,030.67	505.11	2,525.56
CC	JHS Jackson & Son (Fencing) Ltd - Fencing/Stakes - Cemetery	16/17PO1349	171.36	171.36	28.56	142.80
J Brodie Luke Ltd	- Dracaena Centre- Road Gully 22/08/16	16/17PO1350	6,238.85	6,238.85	1,039.81	5,199.04
J Brodie Luke Ltd	- BMX Track - Move Bin 23/08/16	16/17PO1351	439.46	439.46	73.24	366.22
J Brodie Luke Ltd	- BMX Track - Gate Repair 23/08/16	16/17PO1352	527.29	527.29	87.88	439.41
J Brodie Luke Ltd	- Pressure Washer Repair 02/09/16	16/17PO1353	66.00	66.00	11.00	55.00
J Brodie Luke Ltd	- Gyllyngvase Toilets Repair 02/09/16	16/17PO1354	1,052.62	1,052.62	175.44	877.18
J Brodie Luke Ltd	- Re-Instate Goalposts at Dracaena 16/09/16	16/17PO1355	645.80	645.80	107.65	538.25
	Total BACS		8,970.12	8,970.12	1,495.02	7,475.10
15611	Jenny Ashford - Cards-Shop Stock	16/17PO1356	14.40	14.40	-	14.40
	Jewson - Ballast/Mastercrete - Kimberley Park	16/17PO1357	79.50	79.50	13.25	66.25
	Jewson - Tuff Stuff/Evo Stik/Nails - Kimberley Park	16/17PO1358	41.65	41.65	6.94	34.71
	Jewson - Chipper Timberwolf/Safety Equipment, Petrol - Kimberley Park	16/17PO1359	656.10	656.10	109.35	546.75
	Total Cheque 15630		777.25	777.25	129.54	647.71
15612	Jilly Frank Printmaker-Cards - Shop Stock Gallery	16/17PO1360	9.00	9.00	-	9.00
BACS	J England - Roof Repairs to Tractor Shed- Kimberley Park	16/17PO1361	355.20	355.20	59.20	296.00
15613	Juliet Walshe - Music for Tea Festival Gyllyngdune Gardens 18/09/16	16/17PO1362	125.00	125.00	-	125.00
15614	KEAP Kernow Education Arts Partnership-Story Republicans Tea Festival 18/09/16	16/17PO1363	350.00	350.00	-	350.00
CC	Microsoft Online Services 28/08/16-27/09/16	16/17PO1364	29.40	29.40	-	29.40
CC	Microsoft Online Services 28/04-27/09/16	16/17PO1365	150.01	150.01	-	150.01
15615	North Cornwall Advertiser- The Cornwall Review Oct 16 - Gallery	16/17PO1366	50.10	50.10	8.35	41.75
	Objective IT Services - Offsite Support/System Monitoring-AUG FTCM	16/17PO1367	872.40	872.40	145.40	727.00
	Objective IT Services - Offsite Support/System Monitoring-SEPT	16/17PO1368	4,038.00	4,038.00	673.00	3,365.00
	Total BACS		4,910.40	4,910.40	818.40	4,092.00
	Octopus - HP Black Cartridge - Cultural Services	16/17PO1369	16.10	16.10	2.68	13.42
	Octopus - Stephens Hand Carbon Paper - Cultural Services	16/17PO1370	1.99	1.99	0.33	1.66
	Total Cheque 15616		18.09	18.09	3.02	15.08
15617	OTS - Services 367 & 363 September 2016	16/17PO1371	1,774.83	1,774.83	295.81	1,479.03
BACS	PlanSupport - S Besford-Foster - Professional Support Neighbourhood Plan	16/17PO1372	1,166.00	1,166.00	-	1,166.00
15618	University of Plymouth - Transportation Deep Roots Exhibition - Gallery	16/17PO1373	2,564.00	2,564.00	-	2,564.00
BACS	M P Johns - Project Management-Gyllyngdune Gdns/Bracelets/Magic-Gallery	16/17PO1374	750.00	750.00	-	750.00
15619	Rachael Coward -Manifesto for Work - Gallery	16/17PO1375	126.00	126.00	-	126.00
BACS	Reach Maintenance - Gazebo Balance	16/17PO1376	4,000.00	4,000.00	-	4,000.00
15620	Smith and Reed Recruitment - Admin Support - Proud W/end 25/09/16	16/17PO1377	300.12	300.12	50.02	250.10
15621	Smith and Reed Recruitment - Admin Support - Proud W/end 02/10/16	16/17PO1378	212.28	212.28	35.38	176.90
15622	Britain In Bloom-South West - Tickets Taunton Presentation	16/17PO1379	198.00	198.00	-	198.00
15623	Specialist Crafts Ltd - Paper/Crafts - Gallery	16/17PO1380	53.09	53.09	8.85	44.24
15624	St John Ambulance - First Aid - Mayor's Civic Parade	16/17PO1381	140.40	140.40	23.40	117.00
15625	Tee J Randall - Festival of Tea - Gyllyngdune Garden - Cultural	16/17PO1382	168.00	168.00	-	168.00
CC	This Is It Stores - Trestle Table - Gallery	16/17PO1383	65.97	65.97	11.00	54.97
			58,766.10	58,766.10	7,973.62	50,792.48

FALMOUTH TOWN COUNCIL

Month October
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Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
	Travis Perkins -Paint/Cuprinol - Former PO Building	16/17PO1384	52.75	52.75	8.79	43.96
	Travis Perkins - Polycell Stain Block - Former PO Building	16/17PO1385	14.10	14.10	2.35	11.75
	Travis Perkins - Architrave/Skirting/Timber/Plaster - Former PO Building	16/17PO1386	463.59	463.59	77.26	386.33
	Total Cheque 15626		530.44	530.44	88.40	442.04
	Triclean Ltd - Leak in Wallgate Unit - Maenporth Ladies Toilet	16/17PO1387	30.00	30.00	5.00	25.00
	Triclean Ltd - Leak from Urinal - Grove Place Gents Toilets	16/17PO1388	84.00	84.00	14.00	70.00
	Triclean Ltd - Project Management 20/09 & 22/09/16 - Former PO Building	16/17PO1389	48.00	48.00	8.00	40.00
	Total BACS		162.00	162.00	27.00	135.00
15627	Thyssenkrupp elevator UK Ltd - Lift Services Agreement 01/08/16-31/07/17	16/17PO1390	458.50	458.50	76.42	382.08
15628	West Country State Supplies-Brush/Membrane/Sand-Castle Beach Toilets	16/17PO1391	605.98	605.98	101.00	504.98
15629	Cornwall Arts Marketing Ltd - What's On Cornwall - Partnership Gallery	16/17PO1392	60.00	60.00	-	60.00
BACS	Kingsley - 2 x 10k W/sheet Rags	16/17PO1393	34.80	34.80	5.80	29.00
CC	GreenFlag - Cover Vehicles - Town Team -	16/17PO1394	261.00	261.00	-	261.00
CC	Screwfix - Bird Spikes/Silicone - P O Building	16/17PO1395	228.35	228.35	38.05	190.31
CC	Screwfix - Washers/Screws - Kimberley Park	16/17PO1396	26.19	26.19	4.35	21.84
DD	Cornwall Council - business rates Kimberley Park Lodge - Sept 2016	16/17PO1397	196.00	196.00	-	196.00
DD	Cornwall Council - PO Bld First Floor business rates Sept 2016	16/17PO1398	663.00	663.00	-	663.00
DD	Cornwall Council - Art Gallery business rates Sept 2016	16/17PO1399	942.00	942.00	-	942.00
DD	Cornwall Council - Cemetery Pannance Road - business rates Sept 2016	16/17PO1400	444.00	444.00	-	444.00
DD	Cornwall Council - Cemetery & Premises Swanpool Hill business rates Sept 2016	16/17PO1401	230.00	230.00	-	230.00
DD	Cornwall Council PO Bld 2nd Floor business rates Sept 2016	16/17PO1402	476.00	476.00	-	476.00
DD	Cornwall Council - Webber Street toilets - business rates Sept 2016	16/17PO1403	94.00	94.00	-	94.00
DD	Cornwall Council - Municipal Building - business rates Sept 2016	16/17PO1404	565.00	565.00	-	565.00
DD	Cornwall Council - POWP toilets - business rates Sept 2016	16/17PO1405	307.00	307.00	-	307.00
DD	Cornwall Council - Grove Place toilets - business rates Sept 2016	16/17PO1406	504.00	504.00	-	504.00
DD	Cornwall Council - Swanpool toilets - business rates Sept 2016	16/17PO1407	82.00	82.00	-	82.00
DD	Cornwall Council - Maenporth toilets - business rates Sept 2016	16/17PO1408	157.00	157.00	-	157.00
DD	Cornwall Council - PO Building - business rates Sept 2016	16/17PO1409	1,947.00	1,947.00	-	1,947.00
15631	Jewson - JCB Mini Excavator -Hire 2 days - Cemetery	16/17PO1410	154.80	154.80	25.80	129.00
DD	Argos - Laptop Bag - Emily	16/17PO1411	14.39	14.39	2.40	11.99
DD	Asset Monitoring Solutions - FM Lite Monthly Hosting - Town Team	16/17PO1412	9.00	9.00	1.50	7.50
DD	Dual Energy Direct Ltd - Electricity- 01/09/30/09/16 - Former PO Building	16/17PO1413	183.83	183.83	8.75	175.08
DD	Allstar - Fuel 01/09-09/09/16	16/17PO1414	266.34	266.34	44.38	221.96
DD	Allstar - Fuel 15/09-28/09/16	16/17PO1415	419.96	419.96	69.99	349.97
Yolanda Mack - Artist Pay - Sept 2016	16/17PO1416	42.90	42.90	-	42.90	
Suzie Baker - Artist Pay - Sept 2016	16/17PO1417	6.50	6.50	-	6.50	
Shelagh Spear - Artist Pay - Sept 2016	16/17PO1418	54.60	54.60	-	54.60	
Sarah Lyons - Artist Pay Sept 2016	16/17PO1419	18.53	18.53	-	18.53	
Philip Lyons Artist Pay Sept 2016	16/17PO1420	39.00	39.00	-	39.00	
Philip Cox Artist Pay Sept 2016	16/17PO1421	40.30	40.30	-	40.30	
Peter Fox Artist Pay Sept 2016	16/17PO1422	48.75	48.75	-	48.75	
Peter Chapman Artist Pay Sept 2016	16/17PO1423	15.60	15.60	-	15.60	
Nick Sylvester Artist Pay Sept 2016	16/17PO1424	5.20	5.20	-	5.20	
Natalie Rigby Artist Pay Sept 2016	16/17PO1425	20.80	20.80	-	20.80	
Mims Grogan artist Pay Sept 2016	16/17PO1426	7.80	7.80	-	7.80	
Michael Hopkins Artist Pay Sept 2016	16/17PO1427	19.50	19.50	-	19.50	
Melanie Chadwick Artist Pay Sept 2016	16/17PO1428	25.35	25.35	-	25.35	
Mags Jowett Artist Pay Sept 2016	16/17PO1429	4.23	4.23	-	4.23	
Kirsty Smith Artist Pay Sept 2016	16/17PO1430	114.40	114.40	-	114.40	
Kerl Scott Artist Pay Sept 2016	16/17PO1431	9.43	9.43	-	9.43	
Karen Narramore Artist Pay Sept 2016	16/17PO1432	2.12	2.12	-	2.12	
Julia Crimmen Artist Pay Sept 2016	16/17PO1433	34.45	34.45	-	34.45	
Jill Winsley Artist Pay Sept 2016	16/17PO1434	26.65	26.65	-	26.65	
Jenny Ashford Artist Pay Sept 2016	16/17PO1435	23.40	23.40	-	23.40	
Hilary Bravo Artist Pay Sept 2016	16/17PO1436	20.15	20.15	-	20.15	
Helena Park Artist Pay Sept 2016	16/17PO1437	42.25	42.25	-	42.25	
Glenn Thomas Artist Pay Sept 2016	16/17PO1438	6.18	6.18	-	6.18	
Dee Frost Artist Pay Sept 2016	16/17PO1439	32.50	32.50	-	32.50	
Deborah Prosser Artist Pay Sept 2016	16/17PO1440	29.25	29.25	-	29.25	
Deb Collinson Artist Pay Sept 2016	16/17PO1441	6.18	6.18	-	6.18	
Amanda Crago Artist Pay Sept 2016	16/17PO1442	5.53	5.53	-	5.53	
Ailsa Poll Artist Pay Sept 2016	16/17PO1443	81.90	81.90	-	81.90	
Total BACS		783.45	783.45	-	783.45	
CC	TPH Gazebos - weights & gutters for Moor gazebos	16/17PO1444	604.44	604.44	100.74	503.70
15632	OCS Group (Cannon Hygiene) sanitary bins July- Sept 2016	16/17PO1445	68.80	68.80	11.47	57.33
15633	Hawkins Motors Ltd - repairs to Council vehicle AK07SYW	16/17PO1446	297.98	297.98	49.66	248.32
15634	13 Lanes Transport Ltd artwork delivery - Art Gallery	16/17PO1447	186.00	186.00	31.00	155.00
15535	Acland Plant Hire - tractor hire for Trescobeans	16/17PO1448	754.80	754.80	125.80	629.00
DD	Barclaycard - merchant service charges Sept 2016 - Art Gallery	16/17PO1449	65.25	65.25	3.40	61.85
DD	CNG Ltd - Gas Supply Kimberley Park Lodge Sept 2016	16/17PO1450	9.95	9.95	0.47	9.48
DD	Datasharp - telephone charges Oct 2016 FTC & AG	16/17PO1451	218.66	218.66	36.44	182.22
15636	Hilary Bravo - shop stock - Art Gallery	16/17PO1452	140.00	140.00	-	140.00
15637	Suez Recycling - recycling Sept 2016 - Municipal Building	16/17PO1453	42.26	42.26	7.04	35.22
DD	EE - mobile phone charges Oct 2016	16/17PO1454	585.80	585.80	73.58	509.22

FALMOUTH TOWN COUNCIL

Month October
Meeting Date 28/11/2016

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
DD 15638	EE - mobile phone charges Sept 2016	16/17PO1455	528.08	528.08	77.26	450.82
BACS	Jewson Limited - Kimberley Park fencing	16/17PO1456	54.00	54.00	9.00	45.00
BACS	Laura Menzies - Museums Partnership outreach workshops & planning	16/17PO1457	530.00	530.00	-	530.00
BACS	Mube.co.uk - tablet configuration & training - Art Gallery	16/17PO1458	90.00	90.00	-	90.00
BACS	Spencer Gray - PO Building work 03/10/2016 - 07/10/2016	16/17PO1459	684.50	684.50	-	684.50
BACS	Triclean - PO Building project management	16/17PO1460	24.00	24.00	4.00	20.00
	Travis Perkins pencil round architrave for PO Building	16/17PO1461	66.66	66.66	11.11	55.55
	Travis Perkins timber for PO Building	16/17PO1462	37.13	37.13	6.19	30.94
	Travis Perkins scaffold holst hire PO building	16/17PO1463	148.00	148.00	24.67	123.33
	Total Cheque No 15639		251.79	251.79	41.97	209.83
15640	Suez Recycling - recycling Kimberley Park Sept 2016	16/17PO1464	698.93	698.93	116.49	582.44
DD	Total Gas & Power - electricity Cemetery chapel 01/09/16-29/09/16	16/17PO1465	147.96	147.96	7.04	140.92
DD	Total Gas & power electricity Moor feeder pillar 04/09/16-29/09/16	16/17PO1466	59.96	59.96	2.72	57.24
DD	Total Gas & Power electricity cemetery chappel 03/09/16-30/09/16	16/17PO1467	144.39	144.39	6.88	137.51
DD	Total Gas & power electricity FF Mun Bld 23/08/16-22/09/16	16/17PO1468	126.95	126.95	6.05	120.90
DD	Total Gas & Power electricity Mun Bld 23/08/16-22/09/16	16/17PO1469	495.76	495.76	23.61	472.15
DD	Total Gas & Power electricity PO Bld 04/09/16-30/09/16	16/17PO1470	57.03	57.03	2.71	54.32
DD	Total Gas & Power electricity Kimbley Park Lodge 03/09/16-30/09/16	16/17PO1471	46.23	46.23	2.20	44.03
15641	Ol-Mar Garden Machinery - repairs to Cemetery machinery	16/17PO1472	297.59	297.59	49.60	247.99
15642	Crystal Ball Ltd - mobile tracker ltae rental	16/17PO1473	60.00	60.00	10.00	50.00
	RTP Surveyors Ltd - asbestos survey work PO Building	16/17PO1474	1,199.70	1,199.70	199.95	999.75
	RTP Surveyors Ltd - professional services PO Building	16/17PO1475	3,145.20	3,145.20	524.20	2,621.00
	Total Cheque No 15643		4,344.90	4,344.90	724.15	3,620.75
15644	Ol-Mar Garden Machinery - Town Team PPE	16/17PO1476	18.99	18.99	-	18.99
15645	Flashbay Ltd - branded flashdrives	16/17PO1477	346.80	346.80	57.80	289.00
15646	Fire Safety Cornwall - PO Building fire alarm testing July - Sept 2016	16/17PO1478	330.00	330.00	-	330.00
DD	Datassharp Uk DHS rental	16/17PO1479	37.61	37.61	6.27	31.34
BACS	T England - work to Castle Beach toilets roof	16/17PO1480	3,444.00	3,444.00	574.00	2,870.00
BACS	Alex Blyth PO Building work 10&11th Oct 2016	16/17PO1481	127.50	127.50	-	127.50
	Jewsons - panels for Kimberley Park	16/17PO1482	79.20	79.20	13.20	66.00
	Jewsons - plate compactor for Kimberley Park	16/17PO1483	185.12	185.12	30.85	154.27
	Jewsons - Fencing for Kimberley Park	16/17PO1484	3.60	3.60	0.60	3.00
	Total Cheque No 15647		267.92	267.92	44.65	223.27
Jewson Ltd	- Generator - Kimberley Park	16/17PO1485	105.60	105.60	17.60	88.00
Jewson Ltd	- forced action mixer - Kimberley Park	16/17PO1486	211.20	211.20	35.20	176.00
	Total Cheque No 15648		316.80	316.80	52.80	264.00
CC	Tesco - public toilet supplies	16/17PO1487	3.60	3.60	-	3.60
CC	Trago Mills - public toilet supplies	16/17PO1488	7.32	7.32	1.22	6.10
CC	Dropbox - renewal of subscription for TM	16/17PO1489	79.00	79.00	13.17	65.83
BACS	Falmouth Week Shoreside - reimbursement of costs paid for The Moor	16/17PO1490	1,037.00	1,037.00	-	1,037.00
CC	Facebook Promotions - TM support for marketing campaign £/week	16/17PO1491	186.48	186.48	-	186.48
BACS	Dean Earl - work to PO Building & various sites 08/10/2016 - 17/10/2016	16/17PO1492	1,050.00	1,050.00	-	1,050.00
BACS	Triclean - PO project management 11/10/2016 - 14/10/2016	16/17PO1493	222.00	222.00	37.00	185.00
15649	Isabel Ryan - exhibition cost - Art Gallery	16/17PO1494	200.00	200.00	-	200.00
15650	Earth Wrights Ltd - Kimberley Park equipment for play area	16/17PO1495	204.00	204.00	34.00	170.00
15651	Cornwall Resus - First Aid cover for Oyster Festival	16/17PO1496	40.00	40.00	-	40.00
	Octopus -stationery - FTC	16/17PO1497	138.85	138.85	23.14	115.71
	Octopus -Stationery - AG	16/17PO1498	19.19	19.19	3.20	15.99
	Total Cheque No 15652		158.04	158.04	26.34	131.70
15653	Smith & Reed Recruitment - office cover w/e 09/10/2016	16/17PO1499	212.28	212.28	35.38	176.90
Jewson Ltd	- Kimberley Park equipment	16/17PO1500	158.40	158.40	26.40	132.00
Jewson Ltd	- Kimberley Park equipment	16/17PO1501	129.60	129.60	21.60	108.00
Jewson Ltd	- Kimbarley Park equipment	16/17PO1502	47.77	47.77	7.96	39.81
Jewson Ltd	Cemetery equipment	16/17PO1503	206.40	206.40	34.40	172.00
Jewson Ltd	Kimberley Park Equipment	16/17PO1504	85.86	85.86	14.31	71.55
	Total Cheque No 15654		628.03	628.03	104.67	523.36
15655	Cabaret Mechanical Theatre Ltd - Art Gallery shop stock	16/17PO1505	31.99	31.99	-	31.99
15656	Mrs E A Roberts (Annie b Art) Art Gallery shop stock	16/17PO1506	27.98	27.98	-	27.98
15657	Tor Mark Press - Art Gallery shop stock	16/17PO1507	58.46	58.46	-	58.46
15658	DI-Mar Garden Machinery Town Team equipment	16/17PO1508	127.04	127.04	21.17	105.87
15659	Taunton Dean Borough Council plants for Kimberley Park & hanging baskets	16/17PO1509	5,514.73	5,514.73	919.12	4,595.61
DD	Bank of Ireland - bank charges 05/09/16 - 04/10/2016	16/17PO1510	12.60	12.60	-	12.60
DD	British Gas - electric bill Kimbley PARK 15/07/16-07/10/16	16/17PO1511	342.88	342.88	16.32	326.56
CC	Tyrone Snail - trailer repairs	16/17PO1512	346.84	346.84	57.81	289.03
CC	Hampshire Flag Co - flag for Cemetery	16/17PO1513	58.13	58.13	9.69	48.44
CC	AO.com - hoover for Municipal Building	16/17PO1514	179.00	179.00	-	179.00
CC	Justofbase - hoover filter bags	16/17PO1515	21.73	21.73	3.62	18.11
CC	Washware Essentials - sanitary bins for public toilets	16/17PO1516	304.80	304.80	50.80	254.00
Direct Pay	Natalie Rigby - expenses Sept 2016	16/17PO1517	192.00	192.00	-	192.00
Direct Pay	Will Bryne - expenses Sept 2016	16/17PO1518	50.00	50.00	-	50.00
Direct Pay	Simon Penna - expenses October 2016	16/17PO1519	65.00	65.00	-	65.00
BACS	Dean Earl - work to PO Building and various 27/9 - 6/10	16/17PO1520	1,012.50	1,012.50	-	1,012.50
DD	British Gas - 10127 - Swanpool CV to 4/5/16	16/17PO1521	176.95	176.95	8.43	168.52
DD	British Gas - 10124 - Grove Place CV to 300416	16/17PO1522	518.36	518.36	86.39	431.97
DD	British Gas - 10125 - Castle Beach - CV to 300416	16/17PO1523	484.88	484.88	23.09	461.79
DD	British Gas - 10125 - Castle Beach - 010616-300615	16/17PO1524	38.47	38.47	1.83	36.64

99,669.86 99,669.86 12,178.31 87,490.55

FALMOUTH TOWN COUNCIL

Month October
Meeting Date 28/11/2016

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
DD	British Gas - 10125 - Castle 010516-310516	16/17PO1525	39.06	39.06	1.86	37.20
15660	3 Lanes Transport Ltd - Deliver work to Graham Rich- Gallery	16/17PO1526	90.00	90.00	15.00	75.00
15661	ASDAN Lrd- Training - Tamzin Volunteer Management Training- Gallery	16/17PO1527	213.60	213.60	35.60	178.00
	Autograffiti Road Closure Signs/ Graphics - Road Closures/Stickers-4 Events	16/17PO1528	264.60	264.60	44.10	220.50
	Autograffiti Vehicle Graphics-Peugeot Toilet Van	16/17PO1529	438.00	438.00	73.00	365.00
	Total Cheque No 15662		702.60	702.60	117.10	585.50
15663	Classic Fire - Alarm Service Visit-Non-scheduled - Former PO Building	16/17PO1530	108.00	108.00	18.00	90.00
	Cornwall Council - Maintenance Open Space CCTV - October 2016	16/17PO1531	1,156.62	1,156.62	192.77	963.85
	Cornwall Council - Admin Falmouth Week 06/08-10/08/16	16/17PO1532	44.00	44.00	-	44.00
	Cornwall Council - Admin Britains Got Talent - 31/07/16	16/17PO1533	44.00	44.00	-	44.00
	Total Cheque No 15664		1,244.62	1,244.62	192.77	1,051.85
15665	Datasprint - Photocopier/Scan- TC/AG to 17/10/16	16/17PO1534	407.98	407.98	68.01	339.97
15666	Nick Ferris Skip Hire - Former PO Building 12/10/16	16/17PO1535	332.40	332.40	55.40	277.00
15667	Greenham Safety & Workplace - Cleaning Supplier - WC & MB	16/17PO1536	823.03	823.03	137.17	685.86
15668	Hawkins Motors Ltd- WK64 BWC - Fit Rear Light	16/17PO1537	147.11	147.11	24.52	122.59
15669	Mr G J S Lewis - Press Gang Workshops - Gallery	16/17PO1538	307.75	307.75	-	307.75
15670	Owl Locksmiths and Security - Cemetery Lodge - Unable to operate key	16/17PO1539	414.32	414.32	-	414.32
15671	Tots About - 15th Edition 1/4 Page Advert - Gallery	16/17PO1540	60.00	60.00	-	60.00
15672	Xgraphica - Press Gang Adverst/Poster/Banner/Advert - Gallery	16/17PO1541	425.00	425.00	-	425.00
CC	Screwfix - Blade/Saw - Former PO Building	16/17PO1542	126.21	126.21	21.03	105.18
15673	N Mcavan - Puppet Artist - Oyster Festival Schools Parade	16/17PO1543	75.00	75.00	-	75.00
15674	Kate Wilde - Puppet Artist - Oyster Festival Schools Parade	16/17PO1544	75.00	75.00	-	75.00
BACS	Nick Foulkes - Various Works - 24/09-18/10 - Former PO Building	16/17PO1545	1,368.00	1,368.00	-	1,368.00
DD	Allstar - Fuel 30-09-14/10/16	16/17PO1546	301.41	301.41	50.23	251.18
CC	Pestfix - Gull Wire Reel/Crimps - Former PO Building	16/17PO1547	87.06	87.06	14.51	72.55
15675	Launceston Town Council - Planning Training Clerks- Mark Williams	16/17PO1548	18.00	18.00	3.00	15.00
15676	GB Sport & Leisure - Net Supports for Goals - Dracaena	16/17PO1549	93.34	93.34	15.56	77.78
15677	Travis Perkins - Fence Post/Postcrete - Dali Car Park	16/17PO1550	200.52	200.52	33.42	167.10
15678	AO Printworks - Prints - Shop Stock Gallery	16/17PO1551	55.50	55.50	-	55.50
BACS	Alex Blyth - Various Works - Former PO Building - 15/10-18/10/16	16/17PO1552	157.25	157.25	-	157.25
DD	British Gas - Electricity - Prince of Wales Pier	16/17PO1553	202.27	202.27	9.63	192.64
15679	Celia Lister - Mayors Scroll - additional 2 names	16/17PO1554	30.00	30.00	-	30.00
CC	Novotel Hotel - G Chappel Mayor - NALC Star Council Awards	16/17PO1555	161.10	161.10	26.85	134.25
15680	Octopus - A3 Paper/ Ink Cartridge Cyan - Admin Office	16/17PO1556	57.64	57.64	9.61	48.03
15681	Duchy Alarms - Supply/Install CCTV - Library Area	16/17PO1557	2,264.10	2,264.10	377.35	1,886.75
15682	Nick Ferris Skip Hire - Skip 18/10/16 - Former PO Building	16/17PO1558	332.40	332.40	55.40	277.00
	Jewsons - Site Fencing (continuation order)- Kimberley Park	16/17PO1559	18.00	18.00	3.00	15.00
	Jewsons - Block/Coupler (continuation order) - Kibbereley Park	16/17PO1560	19.80	19.80	3.30	16.50
	Total Cheque No 15683		37.80	37.80	6.30	31.50
15684	NALC - Annual Conference 19-20/10/16 - G Chappel	16/17PO1561	36.00	36.00	6.00	30.00
15685	Nomix Enviro - Glymark UK 22 x 5Ltrs Order 75 Town Team	16/17PO1562	516.24	516.24	86.04	430.20
15686	Pentyr Publishing - Newly Artist Calendars- Shop Stock Gallery	16/17PO1563	27.00	27.00	-	27.00
15687	Isabel Ryan - Captain Pugwash Exhibit sale of books etc - Gallery	16/17PO1564	256.25	256.25	-	256.25
CC	Orton - FS Rack Cabinet - Admin	16/17PO1565	306.00	306.00	51.00	255.00
BACS	HMRC - PAYE - Oct 2016	16/17PO1566	3,810.46	3,810.46	-	3,810.46
BACS	HMRC - National Insurance - Oct 2016	16/17PO1567	5,762.08	5,762.08	-	5,762.08
BACS	HMRC - Student Loan - Oct 2016	16/17PO1568	97.00	97.00	-	97.00
	Total BACS		9,669.54	9,669.54	-	9,669.54
BACS	Cornwall Council - Pension Contributions - Oct 2016	16/17PO1569	5,599.22	5,599.22	-	5,599.22
BACS	Cornwall Council - additional pension contributions - Oct 2016	16/17PO1570	633.33	633.33	-	633.33
	Total BACS		6,232.55	6,232.55	-	6,232.55
BACS	Happy Days - Nursery fees - Emily Middleditch - Oct 2016	16/17PO1571	243.00	243.00	-	243.00
BACS	Tard's Ark - Childcare fees - Natalie Rigby - Oct 2016	16/17PO1572	243.00	243.00	-	243.00
BACS	Unison Memberships Fees - October 2016	16/17PO1573	48.00	48.00	-	48.00
15688	DI-Mar Garden Machinery - Recoil on HUSQ Town Team	16/17PO1574	112.74	112.74	18.79	93.95
	Greenham Safety & Workplace - Squeegee Rubber Blade- Toilets	16/17PO1575	17.58	17.58	2.93	14.65
	Greenham Safety & Workplace - Soap/Tissue/Roll - Toilets	16/17PO1576	411.59	411.59	68.60	342.99
	Total Cheque No 15689		429.17	429.17	71.53	357.64
15690	Octopus - A4 Laminating Pouches - Admin	16/17PO1577	28.78	28.78	4.80	23.98
15691	South West Water - Water Bill - Kimberley Park 07/07-20/10/16	16/17PO1578	9.46	9.46	-	9.46
	Travis Perkins - Gypsum Thistle Multifinish - Former PO Building	16/17PO1579	97.92	97.92	16.32	81.60
	Travis Perkins - Adhesive Black Yellow - Former PO Building	16/17PO1580	15.96	15.96	2.66	13.30
	Travis Perkins - Duck Cloth Tape - Former PO Building	16/17PO1581	23.04	23.04	3.84	19.20
	Total Cheque No 15692		136.92	136.92	22.82	114.10
15693	United - Envelopes C4 & DL - Cultural Services	16/17PO1582	57.90	57.90	9.65	48.25
CC	Screwfix - W/Proof Rigger Boot - Black sz 11/ Brown - Town Team (Lee)	16/17PO1583	79.98	79.98	-	79.98
CC	Key Machine - Key for Van - Town Team	16/17PO1584	25.00	25.00	-	25.00
BACS	J&H Dickson Ltd (sackmaker) - Sackesack (seagul proof) - General Council	16/17PO1585	23,628.00	23,628.00	3,938.00	19,690.00
CREDIT	British Gas - Electricity - Grove Place - Re: Bill 430420295	16/17PO1586	444.27	444.27	74.04	370.23
DD	British Gas - Electricity - Grove Place - Revised Bill 01/05-22/06/16	16/17PO1587	704.16	704.16	117.36	586.80
15694	Strawberries - Sandwiches - ACAS Training 24/10/16	16/17PO1588	37.50	37.50	-	37.50
15695	Zurich Management Services Ltd LCAS Membership Renewal 2016/17	16/17PO1589	114.00	114.00	19.00	95.00
CC	NALC Awards travel & expenses - Mark Williams & Grenville Chappel	16/17PO1590	148.36	148.36	-	148.36
15696	Nick Ferris Skip Hire Ltd - skip hire for PO building	16/17PO1591	86.00	86.00	-	86.00
15697	Quantel Ltd - plants for Kimberley Park	16/17PO1592	487.20	487.20	81.20	406.00
15698	St Ives Steeplejacks	16/17PO1593	3,540.00	3,540.00	590.00	2,950.00
15699	Fal Fire Protection Ltd - fire extinguisher work - Cemetery/ Kimberley Park/Town	16/17PO1594	118.80	118.80	19.80	99.00

157,505.21 157,505.21 18,428.57 139,075.84

FALMOUTH TOWN COUNCIL

Month: October
Meeting Date 28/11/2016

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
	SW Water - water bill PO Building 02/07/16 - 20/10/16	16/17PO1595	103.89	103.89	7.60	96.29
	SW Water - water bill The Moor Display Fountain 01/08/16-20/10/16	16/17PO1596	16.63	16.63	-	16.63
	SW Water - water bill FF PO Building 02/07/2016-20/10/2016	16/17PO1597	20.98	20.98	4.44	16.54
	SW Water - water bill Glasshouses Kimberley park 02/07/2016-20/10/2016	16/17PO1598	12.54	12.54	-	12.54
	Total Cheque No 15700		154.04	154.04	12.04	142.00
15701	British Gas - electricity bill Castle Beach toilets 01/08/2016-20/10/2016	16/17PO1599	222.63	222.63	10.60	212.03
CC	Microsoft - online services 28/09/16 27/10/2016	16/17PO1600	56.84	56.84	-	56.84
15702	Octopus - stationery - Art Gallery	16/17PO1601	18.13	18.13	3.02	15.11
BACS	Triclean - tap repairs - Municipal Building	16/17PO1602	84.36	84.36	14.06	70.30
	CLOSED		-	-	-	-
			158,041.23	158,041.23	18,468.29	139,571.94

FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Oct-16

Date	Total Amount		Rec'pt	Code	Ctg Rec'd	Open Bal	Parking	Post	Civic	Toilet	Cemetery P/R	MB	Stat	PO Building	Events	Sundry Items	Running Balance
Code	OB	VAT	Net			ME	CP	P	C	T	CR	MB	S	PB	E	SI	107.06
03/10/2016	10.92		10.92	943 T		-	-	-	-	10.92	-	-	-	-	-	-	96.14
04/10/2016	1	1.00	944 me			1.00	-	-	-	-	-	-	-	-	-	-	95.14
05/10/2016	1.43	1.43	945 mc			1.43	-	-	-	-	-	-	-	-	-	-	93.71
06/10/2016	1.84	1.84	946 me			1.84	-	-	-	-	-	-	-	-	-	-	91.87
06/10/2016	1.00	1.00	947 me			1.00	-	-	-	-	-	-	-	-	-	-	90.87
10/10/2016	1.00	1.00	948 me			1.00	-	-	-	-	-	-	-	-	-	-	89.87
11/10/2016	3.00	3.00	949 CP			-	3.00	-	-	-	-	-	-	-	-	-	86.87
12/10/2016	1.50	1.50	950 CP			-	1.50	-	-	-	-	-	-	-	-	-	85.37
17/10/2016	1.34	1.34	951 me			1.34	-	-	-	-	-	-	-	-	-	-	84.03
17/10/2016	2.50	2.50	952 CP			-	2.50	-	-	-	-	-	-	-	-	-	81.53
19/10/2016	1.00	1.00	953 me			1.00	-	-	-	-	-	-	-	-	-	-	80.53
19/10/2016	4.63	4.63	954 T			-	-	-	-	-	4.63	-	-	-	-	-	75.90
20/10/2016	11.50	11.50	955 CR			-	-	-	-	-	11.50	-	-	-	-	-	64.40
21/10/2016	3.00	3.00	956 C			-	-	-	-	3.00	-	-	-	-	-	-	61.40
24/10/2016	10.32	10.32	957 me			10.32	-	-	-	-	-	-	-	-	-	-	51.08
28/10/2016	1.89	1.89	958 me			1.89	-	-	-	-	-	-	-	-	-	-	49.19
31/10/2016	1.34	1.34	959 me			1.34	-	-	-	-	-	-	-	-	-	-	47.85
CLOSED	-	-	-			-	-	-	-	-	-	-	-	-	-	-	47.85
	56.21	0.00	59.21			59.21	22.16	7.00	0.00	3.00	15.55	11.50	0.00	0.00	0.00	0.00	

5030 5017 5010 5408 5308 5610 5220 5012 5352 5457 5030

10 6 3

Town Clerk

Councillor

Councillor

FALMOUTH ART GALLERY PETTY CASH SCHEDULE

Period: Oct-16

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Ope ning Bal	Visitors Refreshments	Postage	Private View Refreshments	Education	Stationery	Sundry Items	Running Balance
Code	Opening Bal					\$3.95	SF	P	EF	E	S	SI	33.95
01/10/2016	7.60		7.60	2,768	E			-	-	7.60	-	-	26.35
01/10/2016	6.00		6.00	2,769	E			-	-	6.00	-	-	20.36
01/10/2016	0.99		0.99	2,770	SI			-	-	-	-	0.99	19.36
01/10/2016	1.00		1.00	2,771	ST		1.00	-	-	-	-	-	18.36
01/10/2016	11.80		11.80	2,772	E		-	-	-	11.80	-	-	6.56
03/10/2016	3.00		3.00	2,773	E		-	-	-	3.00	-	-	3.56
05/10/2016			-			273.65	-	-	-	-	-	-	277.21
05/10/2016	6.20		6.20	2,774	SF		6.20	-	-	-	-	-	271.01
06/10/2016	3.00		3.00	2,775	SI		-	-	-	-	-	3.00	268.01
06/10/2016	1.00		1.00	2,776	SF		1.00	-	-	-	-	-	267.01
06/10/2016	4.50		4.50	2,777	E		-	-	-	4.50	-	-	262.51
06/10/2016	3.95		3.95	2,778	P		-	3.95	-	-	-	-	258.56
12/10/2016	1.00		1.00	2,779	SF		1.00	-	-	-	-	-	257.56
19/10/2016	10.00		10.00	2,780	E		-	-	-	10.00	-	-	247.56
19/10/2016	1.00		1.00	2,781	SF		1.00	-	-	-	-	-	246.56
24/10/2016	5.55		5.55	2,782	E		-	-	-	5.55	-	-	241.01
24/10/2016	1.66		1.66	2,783	SF		1.66	-	-	-	-	-	239.35
24/10/2016	1.50		1.50	2,784	S		-	-	-	-	1.50	-	237.85
24/10/2016	5.33		5.33	2,785	E		-	-	-	5.33	-	-	232.47
CLOSED													
	75.13							75.13	11.86	3.95	-	53.83	1.50
													3.99

Nominal Codes

5815 5804 5810 5818 5805 5818

Town Clerk

Councillor