

FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held in the Council Chamber, Municipal Buildings, The Moor, Falmouth on Monday 17th October 2016 at 7.15pm

Present: Councillors Ms C Atherton CC (Chair), G G Chappel, O K Cramp, I J Body, S D Eva, Mrs V E Eva, G F Evans CC, S Gray, A J Jewell CC, M T McCarthy, Ms D E Merrett, Mrs P A Minson, B M A Ross and D W Saunby CC.

In Attendance: A M Williams (Town Clerk)
Mrs R N Thomas (Finance Officer)
Ms H Boex (Cultural Services Director)
Mr G Thomas (Grant Applicant)

F4826 APOLOGIES

An apology for absence was received and approved from Councillor Mrs Brock (work) and Mrs M Davies (ill).

F4827 INTERESTS

Councillor Gray declared a disclosable interest in respect of minute F4851 as he was Chairman of Falmouth Sea Scouts and left the meeting for the consideration of that matter. Further he declared a disclosable interest in Minute F4847 as he was the proprietor of Castle Beach Café and left the meeting during the consideration of that matter.

F4828 MINUTES

It was proposed by Councillor Ross, seconded by Councillor Mrs Merrett and

RESOLVED that the minutes of the meeting held on 5th September 2016 be confirmed as a correct record of the proceedings and signed by the Chair.

F4829 GRANT APPLICATIONS

It was proposed by Councillor Mrs Minson, seconded by Councillor Ms Atherton and

RESOLVED that whilst it was noted that Mr Mier had not attended to present his grant request, the grant application pursuant to section SS 1-8 of the Localism Act 2011, Elliott Mier be granted £200 towards representing Falmouth on the Cornwall Cricket Under 15s tour of the West Indies on March 2017, and that he reports back to the Council regarding the tour.

It was proposed by Councillor S D Eva, seconded by Councillor Evans and

RESOLVED that present to Section S145 of the Local Government Act 1972, Pendennis Brass (Falmouth) be granted £200 towards the purchase of a tenor trombone.

The grant schedule 2016/17 was duly noted.

F4830 **RISK ASSESSMENTS**

The reformatted Service Risk Assessment for Grounds and Facilities was duly noted and that for Cultural Services was still outstanding.

F4831 **FINANCE SUB-COMMITTEE**

It was proposed by Councillor Mrs Minson, seconded by Councillor Gray and

RESOLVED that the notes of the meeting of the Sub-Committee dated 5th September 2016 be agreed.

F4832 **NATIONAL ASSOCIATION OF LOCAL COUNCILS – STAR COUNCIL AWARDS**

It was noted with pleasure that the Council had been shortlisted for the prestigious Council of the Year Award and that the judging panel had been impressed by the Council's community consultations and working in partnership with others, particularly regarding engagement with devolution opportunities.

F4833 **SOUTH WEST IN BLOOM**

It was noted with pleasure that Falmouth had achieved a Gold Award and the Portman Cup and the Council acknowledged the work of the Grounds and Facilities Team, Cormac and community volunteers.

F4834 **GREAT BRITISH HIGH STREET AWARDS**

It was noted with pleasure that Falmouth had been shortlisted for the prestigious Great British High Street Awards and the Council acknowledged the work the Town Management Team, Falmouth Business Important District and community volunteers.

F4835 **LOCAL GOVERNMENT FINANCE SETTLEMENT – TECHNICAL CONSULTATION**

The Town Clerk reported on the consultation as attached and as part of these minutes.

It was proposed by Councillor Ms Atherton, seconded by Councillor Mrs Minson and

RESOLVED that the Council strongly objects to the consultation particularly the ill-conceived proposal to impose referendum principals on Town and Parish Councils.

Councillor Eva requested that his name be recorded as having voted against the above decision.

F4836 **DRAFT BUDGET 2017/18**

The report of the Finance Officer was duly noted and the Council's budget be prepared as recommended pursuant to Minute F4814. The Cultural Services Director and Councillor Ross recommended an amended and holistic replacement for the Fathom publication which was duly agreed.

F4837 **COMMUNITY AWARENES DAYS**

The successful multi-agency community awareness days were duly noted.

F4838 **CORNWALL ASSOCIATIONS OF LOCAL COUNCILS**

(1) GOVERNANCE REVIEW EXTERNAL (GREG) REPORTS – CORNWALL COUNCIL

(2) CORNWALL ELECTORAL REVIEW

The Town Clerk and Chair and Councillors Mrs Minson and Ross reported upon the proposals that had been presented to the CALC open meeting on 6th October 2016. The reports were duly noted and the Council recognised the need to amend the town boundary to reflect the review and local plan housing allocations.

F4839 **CORNWALL COMMUNITY FLOOD FORUM**

Councillor Body reported upon his attendance at the CCFE Conference on 3rd October 2016 and the CCFE proposed change to a Charitable Incorporated Organisation. The report was duly noted and Councillor Body requested to arrange a future presentation on community flood measures from the Environment Agency to the Council.

F4840 **LOCALISM SUMMIT 2016 AND CORNWALL COUNCIL BUDGET, PRIORITIES AND RESOURCES EVENT**

It was noted that the Cornwall Council event had been added to the Localism Summit on 31st October 2016 at Wadebridge.

F4841 **LIBRARY AND ONE STOP SHOP TRANSFER**

The Town Clerk reported that the transfer was proceeding for 1st November 2016 and that legal and staffing matters were nearly completed. The One Stop Shop would transfer and be operated from Church Street premises until relocated into the former Post Office building in early 2017.

F4842 **FORMER POST OFFICE**

The Cultural Services Director updated upon the proposals and lift install, RTP had been appointed as Project Manager for this part of the development. The report was duly noted.

F4843 **WAR MEMORIAL KIMBERLEY PARK**

The consultation from Historic England was duly noted and the Town Clerk requested to review the status of The Packet Memorial, The Moor, The Killigrew Memorial, Grove Place and the Cross of Sacrifice, Falmouth Cemetery.

F4844 **PUBLIC SECTOR DEPOSIT FUND**

The CCLA update in regard to the fund (a net yield of 0.3114% at 22nd September 2016) was duly noted.

F4845 **MARKETS ON THE MOOR**

It was noted with pleasure the improvements to the Thursday and Saturday markets, which had been well received by traders and customers and that the operational arrangements would need to be further adapted to sustain this.

F4846 **INFORMATION COMMISSIONER REGISTRATION**

It was proposed by Councillor Ross, seconded by Councillor Gray and

RESOLVED that the ICO registration be renewed and updated to reflect the CCTV operation.

F4847 **CORNWALL COUNCIL POP-UP SITES**

It was proposed by Councillor S D Eva, seconded by Councillor Jewell and

RESOLVED that the Council objects to the pop-up site proposals at Divers Car Park and Castle Road as it was unfair on existing trading premises near these locations.

F4848 **ACCOUNTS AND PETTY CASH**

It was proposed by Councillor Body, seconded by Councillor Mrs Minson and

RESOLVED that the Accounts and Petty Cash Schedules for September 2016 (attached) be approved.

F4849 **EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Mrs V E Eva, seconded by Councillor S D Eva and

RESOLVED that the press and public be excluded from the meeting for the following business as it involves the consideration of property, funding and contractual matters.

The Cultural Services Director now left the meeting.

FALMOUTH TOWN COUNCIL

Month September
Meeting Date 17/10/2016

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
15489	Archant Community Media - Cornwall Life Sept 16	16/17PO1077	211.20	211.20	35.20	176.00
15490	Cormac Solutions - Cornish Bollard Church St - 50/50 with BID	16/17PO1079	360.00	360.00	60.00	300.00
	Di-Mar Garden Machinery - Repair to Husq Trimmer - Kimberley Park	16/17PO1080	164.60	164.60	27.43	137.17
	Di-Mar Garden Machinery - Autocut Strimmer Head - Kimberley Park	16/17PO1081	40.75	40.75	6.79	33.96
	Total Cheque 15491		205.35	205.35	34.23	171.13
15492	Fleet - Pitchmarker B Plus White 15ltr - Dracaena Football Pitch	16/17PO1082	515.71	515.71	85.95	429.76
	Greenham Safety & Workplace Supplies - Soap/Toilet Rolls - Consumables	16/17PO1083	722.98	722.98	120.50	602.48
	Greenham Safety & Workplace Supplies - Soap - General Consumables	16/17PO1084	82.66	82.66	13.78	68.88
	Greenham Safety & Workplace Supplies - Dispenser Jumbo Toilet Tissue -	16/17PO1085	172.61	172.61	28.77	143.84
	Total Cheque 15493		978.25	978.25	163.04	815.21
15494	Jewson - Mini Excavator - Funeral Mrs Hong	16/17PO1086	154.80	154.80	25.80	129.00
15495	Meaco - EcoAir Portable Air Conditioner - Municipal Building	16/17PO1087	288.95	288.95	48.16	240.79
15496	North Cornwall Advertiser Ltd - Cornwall Review - September	16/17PO1088	50.10	50.10	8.35	41.75
15497	Shaw & Sons - Attendance Register -FTC	16/17PO1089	99.90	99.90	16.65	83.25
BACS	Triclean Ltd - Principal Contractor/Project Management - The Old PO	16/17PO1090	132.00	132.00	22.00	110.00
CC	Microsoft - On line Services - 09/08-08/09/16	16/17PO1091	29.40	29.40	-	29.40
CC	Taunton Central - Accommodation SWIB - Mayor	16/17PO1092	102.00	102.00	-	102.00
DD	Cornwall Council - business rates Kimberley Park Lodge - Aug 2016	16/17PO1093	196.00	196.00	-	196.00
DD	Cornwall Council - PO Bld First Floor business rates Aug 2016	16/17PO1094	663.00	663.00	-	663.00
DD	Cornwall Council - Art Gallery business rates Aug 2016	16/17PO1095	942.00	942.00	-	942.00
DD	Cornwall Council - Cemetery Pennance Road - business rates Aug 2016	16/17PO1096	444.00	444.00	-	444.00
DD	Cornwall Council - Cemetery & Premise Swanpool Hill business rates Aug 2016	16/17PO1097	230.00	230.00	-	230.00
DD	Cornwall Council PO Bld 2nd Floor business rates Aug 2016	16/17PO1098	476.00	476.00	-	476.00
DD	Cornwall Council - Webber Street toilets - business rates Aug 2016	16/17PO1099	94.00	94.00	-	94.00
DD	Cornwall Council - Municipal Building - business rates Aug 2016	16/17PO1100	565.00	565.00	-	565.00
DD	Cornwall Council - POWP toilets - business rates Aug 2016	16/17PO1101	307.00	307.00	-	307.00
DD	Cornwall Council - Grove Place toilets - business rates Aug 2016	16/17PO1102	504.00	504.00	-	504.00
DD	Cornwall Council - Swanpool toilets - business rates Aug 2016	16/17PO1103	82.00	82.00	-	82.00
DD	Cornwall Council - Maenporth toilets - business rates Aug 2016	16/17PO1104	157.00	157.00	-	157.00
DD	Cornwall Council - PO Building - business rates Aug 2016	16/17PO1105	1,947.00	1,947.00	-	1,947.00
15498	Twenty Twenty, Notice Display Boards - FTC	16/17PO1106	8,550.00	8,550.00	1,425.00	7,125.00
15499	BG Electrical - Re-set timers lights - Maenporth Toilets	16/17PO1107	57.60	57.60	9.60	48.00
15500	Aerial Cornwall - Stills of Falmouth	16/17PO1108	50.00	50.00	-	50.00
15501	LOOKsystems Ltd - Annual Website hosting commencing 1st September	16/17PO1109	432.00	432.00	72.00	360.00
15502	Clear-flow Ltd - Blockage 15/08 & 17/08 Castle Beach Toilets	16/17PO1110	222.00	222.00	37.00	185.00
	Smith & Reed - Admin Support - Julie Proud - W/end 28/08/16	16/17PO1111	494.10	494.10	82.35	411.75
	Smith & Reed - Admin Support - Julie Proud - W/end 21/08/16	16/17PO1112	212.28	212.28	35.38	176.90
	Total Cheque 15503		706.38	706.38	117.73	588.65
15504	Cornwall Museums Partnership - Contribution TWAM Sarah Scott	16/17PO1113	65.00	65.00	-	65.00
15505	Eloise Wall - 10x Cards- Shop Stock	16/17PO1114	10.00	10.00	-	10.00
BACS	Triclean Ltd - Repairs Ladies /Gents Flush - Webber St Toilets	16/17PO1115	36.00	36.00	6.00	30.00
BACS	An-Gof Scaffolding - Scaffolding 13 wks & Add scaffolding 28 wks -Former PO	16/17PO1116	5,520.00	5,520.00	-	5,520.00
	Jill Winsley - Artist Payment -August 2016	16/17PO1117	5.20	5.20	-	5.20
	Suzie Baker - Artist Payment -August 2016	16/17PO1118	5.20	5.20	-	5.20
	Sue Thompson - Artist Payment -August 2016	16/17PO1119	9.75	9.75	-	9.75
	Sarah Lyons - Artist Payment -August 2017	16/17PO1120	30.55	30.55	-	30.55
	Philip Cox - Artist Payment -August 2018	16/17PO1121	25.03	25.03	-	25.03
	Pauline Hitchens - Artist Payment -August 2019	16/17PO1122	8.45	8.45	-	8.45
	Nick Sylvester - Artist Payment -August 2020	16/17PO1123	15.60	15.60	-	15.60
	Michael Hopkins - Artist Payment -August 2021	16/17PO1124	4.88	4.88	-	4.88
	Michael Bickford - Artist Payment -August 2022	16/17PO1125	35.75	35.75	-	35.75
	AMR Gibson - Artist Payment -August 2023	16/17PO1126	48.75	48.75	-	48.75
	Kirstyn Smith- Artist Payment -August 2024	16/17PO1127	113.43	113.43	-	113.43
	Karen Narramore - Artist Payment -August 2025	16/17PO1128	5.53	5.53	-	5.53
	Joanna Balsom- Artist Payment -August 2026	16/17PO1129	9.75	9.75	-	9.75
	Hilary Bravo - Artist Payment -August 2027	16/17PO1130	10.08	10.08	-	10.08
	Helga Abb - Artist Payment -August 2028	16/17PO1131	8.29	8.29	-	8.29
	Glynn Thomas - Artist Payment -August 2029	16/17PO1132	21.62	21.62	-	21.62
	Dee Frost - Artist Payment -August 2030	16/17PO1133	68.25	68.25	-	68.25
	Deb Collinson- Artist Payment -August 2031	16/17PO1134	33.80	33.80	-	33.80
	Cerisia Ta'Torin - Artist Payment -August 2032	16/17PO1135	58.50	58.50	-	58.50
	Ailsa Poll - Artist Payment -August 2033	16/17PO1136	79.30	79.30	-	79.30
	Total BACS		597.71	597.71	-	597.71
15507	Aerial Cornwall - Aerial Photography & Filming	16/17PO1137	289.60	289.60	-	289.60
15508	Classic Fire - Alarm Visit - The Old PO Building	16/17PO1138	228.00	228.00	38.00	190.00
15509	Nick Ferris Skip Hire - Renewal of Road Licence- The Old PO Building	16/17PO1139	172.00	172.00	-	172.00
BACS	Alex Blyth - Old PO work completed - Shelter/handrails at seafont	16/17PO1140	1,083.75	1,083.75	-	1,083.75
CC	More Handles - Disabled turn/release indicator - Toilets	16/17PO1141	55.90	55.90	-	55.90
	S D Eva - Community Chest - Falmouth Age Concern	16/17PO1142	250.00	250.00	-	250.00
	Mrs V E Eva - Community Chest - Falmouth Age Concern	16/17PO1143	250.00	250.00	-	250.00
	Total Cheque 15529 (Replaced 15510)		500.00	500.00	-	500.00
DD	Asset Monitoring Solutions - FM Lite Monthly Hosting	16/17PO1144	9.00	9.00	1.50	7.50
15506	Moor News - Newspapers 21/05-20/08/16	16/17PO1145	28.00	28.00	-	28.00
BACS	Liftman (UK) Ltd- 30% Deposit - Lift - Old PO Building	16/17PO1146	21,123.72	21,123.72	-	21,123.72
			49,471.32	49,471.32	2,206.21	47,265.11

FALMOUTH TOWN COUNCIL

Month September
Meeting Date 17/10/2016

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No		Inv No:	Inv Total	Gross	VAT	NET
BACS	Dean Earl - Various Works - Toilets/Library/PO 16/08-25/08/16	16/17PO1147	894.00	894.00	-	894.00
15511	C K Automata-Keith Newstead- 150 Cutouts-Shop stock	16/17PO1148	300.00	300.00	-	300.00
DD	AMS - outstanding tracking invoice from July 16	16/17PO1149	9.00	9.00	1.50	7.50
DD	AMS - outstanding tracking invoice from June 16	16/17PO1150	9.00	9.00	1.50	7.50
CC	Trago Mills - Town Team equipmetn/materials	16/17PO1151	71.98	71.98	12.00	59.98
BACS	Triclean Ltd - PO Building site meetings etc	16/17PO1152	300.00	300.00	50.00	250.00
15512	Twenty Twenty Displays Ltd - Town noticeboards additions	16/17PO1153	982.80	982.80	163.80	819.00
15513	Nick Ferris Skip Hire - skip licence for PO Building	16/17PO1154	332.40	332.40	55.40	277.00
	Travis Perkins Trading Co Ltd - sand & concrete for PO Building	16/17PO1155	23.10	23.10	3.85	19.25
	Travis Perkins Trading Co Ltd equipment for PO Building refurb	16/17PO1156	11.77	11.77	1.96	9.81
	Travis Perkins Trading Co Ltd - sand & concrete for PO Building	16/17PO1157	55.44	55.44	9.24	46.20
	Travis Perkins Trading Co Ltd - stop bead for PO Building	16/17PO1158	23.40	23.40	3.90	19.50
	Total Cheque 15514		113.71	113.71	18.95	94.76
15515	Brandon Hire - crowd control barriers Falmouth Week	16/17PO1159	90.00	90.00	15.00	75.00
15516	RTP Surveyors Limited - PO Building work to 31/08/2016	16/17PO1160	8,110.80	8,110.80	1,351.80	6,759.00
15517	OTS - 367 Shorelink Aug 2016 + £50 for 29 July 2016	16/17PO1161	1,824.83	1,824.83	-	1,824.83
DD	Allstar - fuel card 17/08/2016 - 26/08/2016	16/17PO1162	276.47	276.47	46.08	230.39
15518	3Lanes Transport Ltd - Grayson Perry Work from Paragon Press	16/17PO1163	180.00	180.00	30.00	150.00
15519	Cory Environmental - Powerwashing 4 hrs 1,8,22,29/08/16	16/17PO1164	960.00	960.00	160.00	800.00
	Crystal Ball Ltd - Mobile Tracker/Line Rental/Rescue 11/08-10/11/16	16/17PO1165	216.00	216.00	36.00	180.00
	Crystal Ball - Mobile NFC 20/08-19/12/2016	16/17PO1166	14.40	14.40	2.40	12.00
	Total Cheque 15520		230.40	230.40	38.40	192.00
15521	Datasharp Uk Ltd - Maintenance Contract 17/09/16-16/09/17	16/17PO1167a	467.26	467.26	77.88	389.38
DD	Berendsen-Rental -Roller 01/05-28/05/16 Municipal Building	16/17PO1167	28.08	28.08	4.68	23.40
DD	BT- Broadband Services-313553/219477/315763/212298	16/17PO1168	891.13	891.13	148.52	742.61
15522	Di-Mar Garden Machinery - Service to kawasaki Cow Horn Strimmer	16/17PO1168a	70.83	70.83	11.81	59.03
	Greenham Safety & Workplace - Hand Soap - Grove Place Toilets	16/17PO1169	23.62	23.62	3.94	19.68
	Greenham Safety & Workplace - Cleaner/Soap/Toilet Tissue - Grove Place	16/17PO1170	487.77	487.77	81.29	406.48
	Total Cheque 15523		511.39	511.39	85.23	426.16
15524	Creative Copy Ltd - Profile Entry Inside Cornwall Gallery Guide 2016	16/17PO1171	267.90	267.90	44.65	223.25
15544	Jumping Out Trio Performance -The Moor Falmouth Week	16/17PO1172	120.00	120.00	-	120.00
15526	Octopus - Highlighters - Office	16/17PO1173	2.99	2.99	0.50	2.49
15527	Sam Richardson - Performance - Falmouth Week	16/17PO1174	100.00	100.00	-	100.00
15543	G Ryder - London Link- Supreme Solander Box 25.08.16	16/17PO1175	354.00	354.00	59.00	295.00
15528	Smith & Reed Recruitment - Admin Support Proud W/end 04/09/16	16/17PO1176	212.28	212.28	35.38	176.90
	Reach Maintenance-20% Annual Gazebo installation costs	16/17PO1177	1,000.00	1,000.00	-	1,000.00
	Reach Maintenance-Art Gallery Banners Installation- Municipal Build	16/17PO1178	160.00	160.00	-	160.00
	Reach Maintenance-Storage of Town Council Chattels/Cleaning/Repairs	16/17PO1179	1,500.00	1,500.00	-	1,500.00
	Reach Maintenance - Clock Repairs on Old PO Building	16/17PO1180	568.00	568.00	-	568.00
	Reach Maintenance - September Instalment to 2016 Christmas Lights	16/17PO1181	3,000.00	3,000.00	-	3,000.00
	BACS		6,228.00	6,228.00	-	6,228.00
BACS	Triclean Ltd - Parts for public convenience repair - Stock till PO is ready	16/17PO1182	66.94	66.94	11.16	55.78
	Patricia Minson - Expenses - Car Park-Poly Art Exhibition- Deputy Mayor	16/17PO1183	2.00	2.00	-	2.00
	Patricia Minson-Travel Claim-Poly Art Exhibition/VE/VJ Day Parade-Deputy	16/17PO1184	5.85	5.85	-	5.85
	BACS		7.85	7.85	-	7.85
BACS	Alex Blyth - Works carried out- Gallery/Town/PO Build-01/09-06/09/16	16/17PO1185	187.00	187.00	-	187.00
	Grenville Chappel-Travel Claim- July 2016	16/17PO1186	61.20	61.20	-	61.20
	Grenville Chappel-Travel Claim- August 2016	16/17PO1187	127.80	127.80	-	127.80
	BACS		189.00	189.00	-	189.00
CC	Trago Mills-Paint-Town Team/Art Gallery	16/17PO1188	49.97	49.97	8.33	41.64
CC	Trago Mills-Nut Riveter/Nuts-Town Team	16/17PO1189	18.69	18.69	3.12	15.58
DD	Dual Energy- Electricity-Former PO Building 01/08-31/08/2016	16/17PO1190	175.42	175.42	8.35	167.07
DD	Total Gas & Power-Electricity - The Park Lodge-02/08-02/09/16	16/17PO1191	55.64	55.64	2.65	52.99
DD	Total Gas & Power-Electricity - Municipal Building- 21/07-22/08/16	16/17PO1192	129.44	129.44	6.17	123.27
DD	Total Gas & Power - Municipal Building Site 2 - 21/07-22/08/16	16/17PO1193	603.25	603.25	28.72	574.53
DD	Total Gas & Power - Electricity- Feeder Pillar The Moor - 01/08-03/09/16	16/17PO1194	50.05	50.05	2.38	47.67
DD	Total Gas & Power - Electricity - Feeder Pillar(Adj Bench)-01/08-03/09/16	16/17PO1195	65.35	65.35	3.11	62.24
DD	Total Gas & Power-Electricity-Cemetery Chapel (CofE)-03/08-31/08/16	16/17PO1196	147.57	147.57	7.02	140.55
DD	Total Gas & Power-Electricity-Chapel Non-Conformist-01/08-02/09/16	16/17PO1197	133.07	133.07	6.34	126.73
15531	Cormac Solutions Ltd-Grounds Maintenance SLA-Trescobeeas-Sept 16	16/17PO1198	568.48	568.48	94.75	473.73
15532	Cornwall Council-Maintenance-Open space CCTV-September 16	16/17PO1199	1,156.62	1,156.62	192.77	963.85
15533	Di-Mar Garden Machinery- Duoline Spool-Cemetery	16/17PO1200	34.72	34.72	5.79	28.93
15534	Nick Ferris Skip Hire-Former PO Build-02/09/16 Skp	16/17PO1201	332.40	332.40	55.40	277.00
15535	Hawkins Motors Ltd-AK07SYW -Side Flash Unit-Town Team	16/17PO1202	5.21	5.21	0.87	4.34
15536	Townsweb Archiving - Annual Purchase/Renewal SSL Certificate	16/17PO1203	96.00	96.00	16.00	80.00
15537	SUEZ recycling/Recovery-Cemetery-K.P. 01/08-31/08/16	16/17PO1204	698.93	698.93	116.49	582.44
15538	Travis Perkins-Cement/Saand/Oil - former PO Building	16/17PO1205	31.94	31.94	5.32	26.62
BACS	Dean Earl - Former PO x56hrs- Trescobeeas x 2hrs 26/08-03/09/16	16/17PO1206	696.00	696.00	-	696.00
BACS	Nick Foulkes - Plastering/Prep/General Work - Former PO 20/08-08/09/16	16/17PO1207	1,482.00	1,482.00	-	1,482.00
	Objective IT Services.Com.Ltd-Offsite & Systems Monitoring Aug x12 (FTCM)	16/17PO1208	872.40	872.40	145.40	727.00
	Objective IT Services.Com.Ltd-Offsite & Systems Monitoring x 40 Aug	16/17PO1209	3,030.00	3,030.00	505.00	2,525.00
	BACS		3,902.40	3,902.40	650.40	3,252.00
DD	Datasharp Network Services-DHS Rental Sept 2016	16/17PO1210	37.61	37.61	6.27	31.34
DD	CNG Contract Natural Gas- Gas Fixed Charges - Kimberley Park Lodge	16/17PO1211	10.28	10.28	0.49	9.79
DD	Barclaycard - Charges 01/08-31/08/2016	16/17PO1212	71.93	71.93	3.40	68.53
CC	B&Q - Pres Spray/Hand Scrub - Town Team	16/17PO1213	20.86	20.86	3.48	17.38
15530	Petty Cash - FTC	16/17PO1214	129.68	129.68	-	129.68
			84,564.87	84,564.87	5,857.03	78,707.84

FALMOUTH TOWN COUNCIL

Month Sep-16
Meeting Date 17/10/2016

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
15539	Cormac Solutions Ltd - Traffic Regulations Orders	16/17PO1215	6,000.00	6,000.00	1,000.00	5,000.00
15540	Cornwall Council - Falmouth Library Staff charges - August 2016	16/17PO1216	10,135.31	10,135.31	1,689.22	8,446.09
15541	Owl Locksmiths and Security - fix lock to Art Gallery	16/17PO1217	45.00	45.00	-	45.00
	Triclean Ltd - project manage & work to PO Building	16/17PO1218	175.50	175.50	29.25	146.25
	Triclean Ltd - work to public conveniences	16/17PO1219	57.00	57.00	9.50	47.50
	BACS		232.50	232.50	38.75	193.75
15542	AO Printworks Ltd- Art Gallery shop stock	16/17PO1220	30.50	30.50	-	30.50
	BACS HMRC - PAYE September 16	16/17PO1221	3,546.47	3,546.47	-	3,546.47
	BACS HMRC - NI September 16	16/17PO1222	5,841.39	5,841.39	-	5,841.39
	BACS HMRC - Student Loans Sept 16	16/17PO1223	115.00	115.00	-	115.00
	BACS Cornwall Council - FTC Pensions Sept 16	16/17PO1224	5,610.24	5,610.24	-	5,610.24
	BACS Cornwall Council - FTC Pensions Sept 16 - add pyt 6 of 12	16/17PO1225	633.33	633.33	-	633.33
	BACS Happy Days Nursery - Sept 16	16/17PO1226	243.00	243.00	-	243.00
	BACS Unison - Falmouth subs Sept 16	16/17PO1227	48.00	48.00	-	48.00
	CC Photo Paper Direct - stationery items for Art Gallery exhibition	16/17PO1228	76.74	76.74	12.79	63.95
15545	Falmouth & Penryn Sea Cadets - Grant Aid 2016/17	16/17PO1229	500.00	500.00	-	500.00
15546	Specialists Crafts Ltd - materials for Art Gallery exhibition	16/17PO1230	128.54	128.54	21.42	107.12
15547	Sara C Lee - Art Gallery shop stock	16/17PO1231	81.25	81.25	-	81.25
15548	Andrew Campbell - Art Gallery shop stock	16/17PO1232	15.00	15.00	-	15.00
15549	Octopus - stationery - FTC	16/17PO1233	125.57	125.57	20.93	104.64
	BACS Spencer Gray work to PO Building 30/08-12/09 & Town furniture 13/09	16/17PO1234	684.50	684.50	-	684.50
	Di-Mar Garden Machinery - Town Team equipment - chainsaw service	16/17PO1235	50.47	50.47	8.41	42.06
	Di-Mar Garden Machinery Town Team equipment - chainsaw service	16/17PO1236	87.37	87.37	14.56	72.81
	Total Cheque 15550		137.84	137.84	22.97	114.87
DD	Bank of Ireland - bank charges 05/08/16-02/09/16	16/17PO1237	13.26	13.26	-	13.26
	South West Water - water bill Old Lwr Cemetery 10/06/16-08/09/16	16/17PO1238	14.85	14.85	-	14.85
	South West Water - water bill New Cemetery 16/06/16-08/09/16	16/17PO1239	37.02	37.02	-	37.02
	South West Water - water bill Old Lower Cemetery 10/06/16-08/09/16	16/17PO1240	12.87	12.87	-	12.87
	South West Water - water bill Old Cemetery Pennance Rd 09/06/16-08/09/16	16/17PO1241	18.92	18.92	-	18.92
	South West Water - water bill Swanpool toilets 10/06/16-08/09/16	16/17PO1242	333.71	333.71	-	333.71
	South West Water - water bill Gyllyngvase Toilets 09/06/16 - 08/09/16	16/17PO1243	1,105.75	1,105.75	-	1,105.75
	Total Cheque 15551		1,523.12	1,523.12	-	1,523.12
CC	Door Furniture Direct - deadbolts for public toilets	16/17PO1244	63.65	63.65	10.61	53.04
CC	Safety Signs 4 Less - signs for toilets	16/17PO1245	65.68	65.68	10.94	54.74
15552	The Museums Association - Art Gallery Seminar attendance	16/17PO1246	125.00	125.00	-	125.00
15553	Octopus - stationery - AG	16/17PO1247	14.97	14.97	2.49	12.48
15564	Dell computers - new computers for FTC & Cultural Services	16/17PO1248	4,271.71	4,271.71	711.95	3,559.76
15554	Cornwall Arts Marketing Ltd - Partnership payment - Art Gallery	16/17PO1249	60.00	60.00	-	60.00
15555	Teresa Webster - Art Gallery shop stock	16/17PO1250	25.00	25.00	-	25.00
15556	Gould Electronics - shopwatch radios	16/17PO1251	6,561.14	6,561.14	1,093.52	5,467.62
	Steve Collinson - Xgraphica - Tea Festival Banners - Cultural Services	16/17PO1252	75.00	75.00	-	75.00
	Steve Collinson - Xgraphica - marketing for Wreck & Ruin exhibition	16/17PO1253	150.00	150.00	-	150.00
	Total Cheque 15557		225.00	225.00	-	225.00
15558	Smith & Reed Recruitment (SW) Ltd - office cover w/e 11/09/16	16/17PO1254	212.28	212.28	35.38	176.90
15559	Suez Recycling & Recovery UK Ltd - recycling Municipal Bld Aug 2016	16/17PO1255	42.26	42.26	7.04	35.22
15560	Crown Fine Art - return of Wreck & Ruin exhibition - Art Gallery	16/17PO1256	2,400.00	2,400.00	400.00	2,000.00
DD	Datasharp - telephone calls to 31/08/2016 FTC & AG	16/17PO1257	218.26	218.26	36.38	181.88
15561	Autograffiti - road signs Oyster Festival & Civic Parade	16/17PO1258	79.20	79.20	13.20	66.00
15562	Camborne Joinery Ltd - repairs to benches on Arwenack Avenue	16/17PO1259	540.00	540.00	90.00	450.00
15563	Cornwall Resus - Cornwall Community Foundation Grant Payment	16/17PO1260	285.00	285.00	-	285.00
BACS	Dean Earl - Former PO Various Works - 06/09-16/09/2016	16/17PO1261	1,041.00	1,041.00	-	1,041.00
CC	DVLA - Road Tax - WK64 BWC- Town Team Vehicle	16/17PO1262	232.50	232.50	-	232.50
15565	Nomix Enviro - Chemical for Street Spraying - Town Team	16/17PO1263	1,079.88	1,079.88	179.98	899.90
CC	B & Q - Oil for Benches/ Brushes-Cable Ties-Roller/Toilets	16/17PO1264	67.59	67.59	11.27	56.33
BACS	Spencer Gray Reimbursement - Bolt Bench/Catches - Former PO Building	16/17PO1265	24.47	24.47	4.07	20.40
	J England - Slate Repairs- Grove Place Toilets	16/17PO1266	444.00	444.00	74.00	370.00
	J England - Slate Repairs- Kimberley Park Toilets	16/17PO1267	306.00	306.00	51.00	255.00
	J England - Slate & Lead Roofing - Former PO Build	16/17PO1268	2,448.00	2,448.00	408.00	2,040.00
	Total BACS		3,198.00	3,198.00	533.00	2,665.00
15566	Travis Perkins - Handrail - Former PO Build	16/17PO1269	8.96	8.96	1.49	7.47
15567	Di-Mar Garden Machinery - Service of Kubota Front Mower - Kimberley Park	16/17PO1270	344.24	344.24	57.37	286.87
15568	Dell Incorporated - Dell Latitude E7470, CTO x 1	16/17PO1271	1,194.00	1,194.00	199.00	995.00
	Triclean - call out and repairs to Maenporth toilets	16/17PO1272	30.00	30.00	5.00	25.00
	Triclean - project management and site check at PO Building 09/09/16-16/09/16	16/17PO1273	90.00	90.00	15.00	75.00
	Total BACS		120.00	120.00	20.00	100.00
BACS	Alex Blyth - work to PO Building and Kimberley Park	16/17PO1274	229.50	229.50	-	229.50
BACS	Dean Earl - work to POW Pier toilets, Kimberley Park & PO Bid 19/09/16-26/09/16	16/17PO1275	832.50	832.50	-	832.50
15569	Art Gallery Petty Cash	16/17PO1276	273.65	273.65	-	273.65
15570	TFH Gazebos - 3 gazebos for The Moor markets	16/17PO1277	1,500.00	1,500.00	250.00	1,250.00
	Jewsons - materials for Kimberley Park	16/17PO1278	123.28	123.28	20.55	102.73
	Jewsons - materials for Kimberley Park	16/17PO1279	85.86	85.86	14.31	71.55
	Jewsons - materials for Kimberley Park	16/17PO1280	85.86	85.86	14.31	71.55
	Total Cheque 15571		295.00	295.00	49.17	245.83
15572	Autograffiti Gyllyngdune Gardens Tea Festival Banner (Cultural Services)	16/17PO1281	348.00	348.00	58.00	290.00
CC	Woodstock - misc items for Kimberley Park Play area	16/17PO1282	26.19	26.19	4.35	21.84
15573	Origin Coffee Limited - tea/coffee supplies - FTC	16/17PO1283	57.84	57.84	-	57.84
15574	Westcountry Group - paper for FTC	16/17PO1284	129.00	129.00	21.50	107.50
15575	BG Electrical - electrical work in PO Building	16/17PO1287	367.20	367.20	61.20	306.00
	Total		146,890.10	146,890.10	12,525.03	134,365.08

FALMOUTH TOWN COUNCIL

Month Sep-16
Meeting Date 17/10/2016

Finance & General Purpose Meeting

Schedule of payments made for approval at above meeting

Cheque No	Details	Inv No:	Inv Total	Gross	VAT	NET
CC	Trainline - travel expenses Art Gallery (Natalie Rigby)	16/17PO1285	59.50	59.50	-	59.50
CC	Trainline - travel expenses Art Gallery (Natalie Rigby)	16/17PO1286	93.33	93.33	-	93.33
15576	Classic Fire - work to fire alarm in PO Building	16/17PO1288	446.88	446.88	74.48	372.40
15577	Sean Pond - Macebearers fees (Sea Sunday 2016)	16/17PO1289	20.00	20.00	-	20.00
15578	Mr T Pond - Macebearers fees (Sea Sunday 2016 & 9 x Uni Graduation Ceremoni	16/17PO1290	200.00	200.00	-	200.00
15579	Hockin & Roberts Ltd - Art Gallery Shop stock	16/17PO1291	180.00	180.00	30.00	150.00
CC	Urban Hygiene Ltd - easy-off graffiti remover	16/17PO1292	231.79	231.79	38.63	193.16
15580	Falmouth Flamingos - Grant Aid 2016/17	16/17PO1293	200.00	200.00	-	200.00
CC	B&Q - push button bell for PO Building	16/17PO1294	40.00	40.00	-	40.00
BACS	Nick Foulkes - work to PO Building 08/09/2016-23/09/2016	16/17PO1295	1,273.00	1,273.00	-	1,273.00
15581	Sarah Treloar Falmouth Watersports Centre - Civic Service reception	16/17PO1296	750.00	750.00	-	750.00
15582	Di-Mar Garden Machinery - oil for Dracaena & misc items for Town Team	16/17PO1297	83.15	83.15	13.86	69.29
CC	Trago Mills Misc items for Cemetery & Kimberley Park	16/17PO1298	39.35	39.35	6.32	33.03
CC	Screwfix - - nails for Kimbereley Park	16/17PO1299	48.45	48.45	8.07	40.38
15583	Kernow Pipes & Drums - Band for Mayors Civic Service Parade 25th Sept 2016	16/17PO1300	300.00	300.00	-	300.00
15584	Swamp Circus - Tea Festival performance - Cultural Services	16/17PO1301	300.00	300.00	-	300.00
	Di-Mar Garden Machinery - dunlop vee belt for Cemetery	16/17PO1302	15.48	15.48	2.58	12.90
	Di-Mar Garden Machinery - strimmer head x 3 - Cemetery	16/17PO1303	122.26	122.26	20.38	101.88
	Total Cheque 15585		137.74	137.74	22.96	114.78
15586	Falmouth Flamingos - Community Chest Award 2016/17 - Cllr Gray	16/17PO1304	50.00	50.00	-	50.00
15587	Gyllyngvase Surf Lifesaving Club - Community Chest Award 2016/17 - Cllr Gray	16/17PO1305	50.00	50.00	-	50.00
BACS	Alex Blyth - work at Cemetery 26/27 September 2016	16/17PO1306	127.50	127.50	-	127.50
15588	Smith and Reed Recruitment - Admin Support-Proud-W/end 18/09/2016	16/17PO1307	212.28	212.28	35.38	176.90
CC	Screwfix - Cable Ties - Tie Wraps for Kimberley Park	16/17PO1308	2.48	2.48	0.41	2.07
15589	Greenham Safety & Workplace Supplies-Wellington Boots- Kimberley Park	16/17PO1310	155.50	155.50	25.92	129.58
15590	Octopus - ID Card Nigel Bennetts- Old PO Building Energy Co-Ordinator	16/17PO1311	31.69	31.69	5.28	26.41
	Patricia Minson- Travel Claim Form - September 2016	16/17PO1312	28.17	28.17	-	28.17
	Patricia Minson - Deputy Mayor Expenses - September 2016	16/17PO1313	2.10	2.10	-	2.10
	Total BACS		30.27	30.27	-	30.27
CC	Trago - Door Bell/Men's Clothing-Old PO. Rat Bait - KP	16/17PO1314	50.65	50.65	8.44	42.21
CC	New Venture Products- Anti Climb Paint/Warning Signs- Kimberley Park	16/17PO1315	46.25	46.25	7.71	38.54
	CLOSED		-	-	-	-
			152,049.91	152,049.91	12,802.48	139,247.43

FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Sep-16

Date	Total Amount	VAT	Net	Rec'pt	Code	Chq Rec'd - Open Bal	Meeting Exp	Parking	Post	Civic	Toilet	Cemete ry R/R	MB	Stat	PO Buildi ng	Events	Sundry Items	Running Balance
Code	OB						ME	CP	P	C	T	CR	MB	S	PB	E	SI	
01/09/2016	13.47		13.47	924	me		13.47	-	-	-	-	-	-	-	-	-	-	72.11
05/09/2016	1.34		1.34	925	me		1.34	-	-	-	-	-	-	-	-	-	-	58.64
05/09/2016	2.98		2.98	926	me		2.98	-	-	-	-	-	-	-	-	-	-	57.30
05/09/2016	17.97		17.97	927	me		17.97	-	-	-	-	-	-	-	-	-	-	54.32
06/09/2016	4.40		4.40	928	T		-	-	-	-	4.40	-	-	-	-	-	-	36.35
07/09/2016	1.34		1.34	929	me		1.34	-	-	-	-	-	-	-	-	-	-	31.95
07/09/2016	3.47		3.47	930	me		3.47	-	-	-	-	-	-	-	-	-	-	30.61
08/09/2016	1.06		1.06	931	me		1.06	-	-	-	-	-	-	-	-	-	-	27.14
08/09/2016	5.76		5.76	932	CR		-	-	-	-	-	5.76	-	-	-	-	-	26.08
09/09/2016			-			129.68												20.32
12/09/2016	1.34		1.34	933	me		1.34	-	-	-	-	-	-	-	-	-	-	150.00
12/09/2016	9.94		9.94	934	T		-	-	-	-	9.94	-	-	-	-	-	-	148.66
13/09/2016	1.98		1.98	935	T		-	-	-	-	1.98	-	-	-	-	-	-	138.72
15/09/2016	0.31		0.31	936	SI		-	-	-	-	-	-	-	-	-	-	0.31	136.74
16/09/2016	4.00		4.00	937	me		4.00	-	-	-	-	-	-	-	-	-	-	132.43
20/09/2016	4.00		4.00	938	CR		-	-	-	-	-	4.00	-	-	-	-	-	128.43
21/09/2016	1.34		1.34	939	me		1.34	-	-	-	-	-	-	-	-	-	-	127.09
22/09/2016	13.99		13.99	940	C		-	-	-	13.99	-	-	-	-	-	-	-	113.10
23/09/2016	2.99		2.99	941	me		2.99	-	-	-	-	-	-	-	-	-	-	110.11
28/09/2016	4.50		4.50	942	CR		-	-	-	-	-	4.50	-	-	-	-	-	105.61
28/09/2016	(1.45)		(1.45)	NA	SI		-	-	-	-	-	-	-	-	-	-	(1.45)	107.06
CLOSED			-															107.06
	94.73	0.00	94.73			94.73	51.30			13.99	16.32	14.26						(1.14)

Nominal Codes

5030	5017	5010	5408	5303	5610	5220	5012	5352	5457	5030
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Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

DR
2201 - v £ -
5352 - NL £ -

CR

NB add additional NL's depending on monthly expenditure

FALMOUTH ART GALLERY PETTY CASH SCHEDULE

Period: Sep-16

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Opening Bal	Visitors Refreshments	Postage	Private View Refreshments	Education	Stationery	Sundry Items	Running Balance
Code	Opening Bal					143.82	SF	P	EF	F	S	SI	
05/09/2016	1.33		1.33	2,747	SF		1.33	-	-	-	-	-	143.82
05/09/2016	3.54		3.54	2,748	EF		-	-	3.54	-	-	-	142.49
08/09/2016	3.98		3.98	2,749	S		-	-	-	-	3.98	-	138.95
08/09/2016	10.44		10.44	2,750	P		-	10.44	-	-	-	-	134.97
08/09/2016	2.38		2.38	2,751	SF		2.38	-	-	-	-	-	124.53
08/09/2016	11.40		11.40	2,752	E		-	-	-	11.40	-	-	122.15
08/09/2016	1.00		1.00	2,753	SF		1.00	-	-	-	-	-	110.75
12/09/2016	14.00		14.00	2,754	EF		-	-	14.00	-	-	-	109.75
12/09/2016	2.00		2.00	2,755	E		-	-	-	2.00	-	-	95.75
12/09/2016	3.47		3.47	2,756	SF		3.47	-	-	-	-	-	93.75
15/09/2016	1.66		1.66	2,757	SF		1.66	-	-	-	-	-	90.28
15/09/2016	3.00		3.00	2,758	E		-	-	-	3.00	-	-	88.62
19/09/2016	2.60		2.60	2,759	E		-	-	-	2.60	-	-	85.62
19/09/2016	5.00		5.00	2,750	SF		5.00	-	-	-	-	-	83.02
19/09/2016	1.50		1.50	2,761	E		-	-	-	1.50	-	-	78.02
19/09/2016	0.75		0.75	2,762	SF		0.75	-	-	-	-	-	76.52
19/09/2016	8.13		8.13	2,763	SF		8.13	-	-	-	-	-	75.77
19/09/2016	19.95		19.95	2,764	E		-	-	-	19.95	-	-	67.64
26/09/2016	3.92		3.92	2,765	SF		3.92	-	-	-	-	-	47.69
26/09/2016	5.84		5.84	2,766	SF		5.84	-	-	-	-	-	43.77
26/09/2016	3.98		3.98	2,767	SI		-	-	-	-	-	3.98	37.93
													33.95
	<u>109.87</u>						<u>33.48</u>	<u>10.44</u>	<u>17.54</u>	<u>40.45</u>	<u>3.98</u>		<u>3.98</u>

Nominal Codes

5815 5804 5810 5818 5805 5818

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

DR CR

2201 - vat
5818 - NL

£

£

NB add additional NL's depending on monthly expenditure



CORNWALL ASSOCIATION OF LOCAL COUNCILS

Unit 1/1a, 1 Riverside House, Heron Way, Newham, Truro, Cornwall TR1 2XN

Serving the parish and town councils of Cornwall

The 2017/18 Local Government Finance Settlement Technical consultation Paper

A response by the Cornwall Association of Local Councils

The Cornwall Association of Local Councils represents 181 parish and town councils and parish meetings in Cornwall and is recognised by the Unitary Authority as the stakeholder organisation for local councils. The Cornwall branch of the Society of Local Council Clerks is the practitioner partner of the Association representing parish and town council clerks in the sector. This is a joint response.

The County became a unitary authority in 2009 and was one of the first to sign a national devolution deal in 2015. It has also been subjected to significant austerity cuts; at the end of the financial year 17/18 it will have saved in excess of £275m since 2009. It has only achieved this level of savings by a strong culture of devolution and withdrawal of discretionary services. The local council sector has become the last resort to preserve local services valued in the community.

Question 4 : Do you agree that the referendum principles should be extended to larger, higher spending town and parish councils in 2017/18 as set out in paragraphs 3.3.3 to 3.3.4?

No – We strongly oppose the proposal. Local councils must be able to respond to local need by providing those discretionary services axed by the unitary authority but valued by their communities; too frequently these services protect vulnerable people who are socially and economically excluded and the local councils must be able to act.

- In the last financial year all local councils have faced increased costs; the implementation of pension requirements on small employers, national living wage increases, the payment of business rates on devolved assets and the withdrawal of Council tax support grant
- Information provided by Cornwall Council shows that the value of local councils precepts has increased by £9m since 2009. The unitary authority predicts that the level will need to rise by a further £20m by 2020 if local councils are to meet the significant challenges caused by the cuts to discretionary services and bridge the gap in services within their parishes and towns.

Question 5 : Do you agree with the proposed approach to take account of the transfer of responsibilities to town and parish councils as outlined in paragraph 3.3.5?

No – it is hard to see how this proposal is workable.

In particular :

- The proposed threshold is a district council figure, which ignores the fact that devolution and transfers are being made across all tiers of principal council. Local council income is almost entirely through the precept and they do not receive funding from central government and the business rate.
- The criteria do not seem in keeping with other government criteria for larger precepting authorities. The audit regime sets a threshold of £6m for three consecutive years

Chairman : Cllr Paul O'Brien Vice Chairman : Cllr Chris Kennedy County Executive Officer : Mrs Sarah Mason

Tel : 01872 272648 email : enquiries@cornwallalc.org.uk website : www.cornwallalc.org.uk

Affiliated to the National Association of Local Councils

- The impact of devolution and the transfer of discretionary services cannot be measured in a single year. The ongoing costs to carry out the necessary improvements to make the service fit for purpose extend over many years. Existing devolution packages have required significant investment once the assets have been transferred. Falmouth TC has had to completely refurbish 7 sets of public toilets since the asset transfer in 2014/15. The Association does not believe that a system which protects the impact of the costs in year one but prevents the council from budgeting for further necessary investment in the service is workable or fair.
- The CALC has survey member councils and results show the need for significant investment in local council infrastructure (office accommodation, staffing numbers and training) as part of a long term business plan. These costs are associated with devolution but would not be exempt under these proposals.
- The Association cannot support any process which is subject to approval by another authority. Any rejection of the proposals could trigger the referendum, using public money which would be better spent on the project itself.

The Association believes that to exempt the direct cost of a devolution package, whilst ignoring other significant costs required to deliver devolution is unworkable.

Question 6 : Do you agree with the suggestion that referendum principles may be extended to all local precepting authorities as set out in paragraph 3.3.6? If so what level of principle should be set?

No – this would be completely disproportionate to the public benefit and would create a costly administrative burden.

- 115 parish and town councils in Cornwall are smaller public authorities with a turnover of less than £25,000. These councils are actively in touch and engaged with their communities and have good levels of public attendance at their meetings and through websites, social media and local networks. An increase of 2% on such small precepts is likely to be far less than the cost of the public referendum to approve it.
- Extending the principles will become a barrier to these councils engaging in government initiatives such as neighbourhood plans. The average cost of a plan is in excess of £10,000 which must then go through referendum. It seems illogical that before any work was undertaken the council would also have to get public support via public ballot at its own expense.
- Local councils would have to keep a reserve against the costs in any year. This would lock up public money rather than support the local community and local community projects.
- The proposals do not describe how a joint devolution to a group of councils would achieve exemption. Town councils considering the devolution of services such as libraries are seeking support from their neighbouring parishes. If the principles are extended to all councils the proposals do not seem workable.

Question 7 : Do you have views on the practical implications of a possible extension of the referendum principles to all local precept authorities as set out in paragraph 3.3.7?

There are some significant practical implications if these principles are extended to local councils.

- Local councils precepts are set by the end of January, to take into account the council tax base and the impact of the unitary authority budget decisions. Council tax bills are issued in March and there would appear to be insufficient time to organise the referendum before billing commences. Under these proposals it is likely that billing adjustments might be required at an additional cost.
- In an election year, the referendum would be required during political purdah, preventing the council from engaging with its community to explain the purpose of the increase.
- Local councils should continue to have the freedom and flexibility to raise the resources they need to invest in their communities. The Association supports the principle of public consultation and participation in setting the levels of funding but this could be achieved via public meetings, parish polls and challenges at audit. It does not require public money being locked away for a bureaucratic purpose rather than achieving real value for local residents.

- Although the costs of devolution are excluded in the calculations, they are not excluded from the council tax bill. The man in the street will judge the council tax increases on what he is asked to pay year on year. In a financial year where a referendum is required his vote will be based on the actual increases over past years with no allowance for the devolution exemptions.

We would strongly urge Government not to extend referendum principles to parish and town councils. Central government has given a clear requirement in approving the Case for Cornwall that double devolution was an essential part of the agreement. This will be impossible if these proposals are introduced and create a barrier to devolution or additional expenditure to meet the opportunity. Instead Parliament needs to provide them with every opportunity to engage in the Localism agenda and be key partners in their communities.

We hope you find these comments helpful and would be happy to answer any questions you might have.

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On Behalf of Cornwall Association of Local Councils

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Cornwall Council
National Association of Local Councils
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