

FALMOUTH TOWN COUNCIL

Minutes of the Annual Meeting of the Council held in the Council Chamber, Municipal Buildings, The Moor, Falmouth on Monday 9th May 2016 at 7.00pm.

Present: Councillors I J Body (Town Mayor), Ms C Atherton CC, Mrs R D Brock, G G Chappel, Mrs M Davies, S Gray, Ms D E Merrett, Mrs P A Minson, B M A Ross and D W Saunby CC

In Attendance: A M Williams (Town Clerk)
R J Gates (Town Manager)
Father I Froom (Mayor's Chaplain)
Police Cadet E Richards (Mayor's Cadet)

PRAYERS

Prior to the formal commencement of the meeting prayers were said by the Mayor's Chaplain. The Mayor also took the opportunity to make a presentation to his Police Cadet and thanked the Council, its staff and his Consort for their support. He advised that the Council had achieved much, had been recognised as national best practice and was confident this would continue and hoped Councillors remained focussed upon that.

C4700 ELECTION OF TOWN MAYOR

The Town Mayor sought nominations. There being one nomination received.

It was proposed by Councillor Ms Merrett, seconded by Councillor McCarthy and

RESOLVED that Councillor Grenville George Chappel be appointed Town Mayor for the ensuing Municipal year.

Councillor Chappel duly read and signed the Declaration of Acceptance of Office as Town Mayor. There was then a brief adjournment for the Mayor to robe. Upon recommencement the Town Mayor addressed the Council and thanked them for their support. He hoped the Council would continue to provide services and be reactive to Community need. He appointed his wife Mrs June Chappel as his Consort and the Reverend Ian Froome as the Mayor's Chaplain. He would shortly appoint his Mayoral Police Cadet and his Mayoral Charity would be the Falmouth Stroke Club.

C4701 APOLOGIES

Apologies for absence were received from Councillors Cramp (ill), S D Eva (family illness), Mrs V E Eva (family illness) and Evans (ill).

C4702 INTERESTS

None received.

C4703 ELECTION OF DEPUTY MAYOR

The Town Mayor invited nominations for Deputy Mayor. There being one nomination received.

It was proposed by Councillor Ms Atherton, seconded by Councillor Body and

RESOLVED that Councillor Mrs Patricia Ann Minson be appointed Deputy Town Mayor for the ensuing Municipal year.

Councillor Mrs Minson thanked the Council for her nomination.

C4704 **APPOINTMENT OF STANDING COMMITTEES**

The Town Clerk reported the recommendations of the Council. Also that Councillor S D Eva was prepared to take the vacant seat on the Planning Committee.

It was proposed by Councillor Ms Atherton, seconded by Councillor Gray and

RESOLVED as an amendment that

- (i) the standing Committees be appointed for the ensuing year as set out at Appendix I that forms part of these minutes
- (ii) the Council further consider the appointment of Councillor S D Eva to the Planning Committee
- (iii) standing Committees appoint Chairs and Vice-Chairs for the ensuing year.

A Motion proposed by Councillor Ms Merrett and seconded by Councillor Jewell that the Planning Committee be retained as a seven member Committee was lost. A motion proposed by Councillor McCarthy that Councillor S D Eva be appointed to the Planning Committee was not seconded.

C4705 **APPOINTMENT OF WORKING PARTIES AND SUB-COMMITTEES**

The Town Clerk reported the recommendations of the Council.

It was proposed by Councillor Ms Atherton, seconded by Councillor Gray and

RESOLVED that the Working Parties and Sub-Committees be appointed for the ensuing year as set out at Appendix II that forms part of these minutes.

C4706 **REPRESENTATIVES ON OUTSIDE BODIES**

The Town Clerk reported the recommendations of the Council.

It was proposed by Councillor Ms Atherton, seconded by Councillor Gray and

RESOLVED that the representatives on outside bodies be appointed to serve the ensuing year as set out at Appendix III that forms part of these minutes.

C4707 **COUNCILLOR CHAMPIONS**

The Town Clerk reported the recommendations to the Council.

It was proposed by Councillor Ms Atherton, seconded by Councillor Gray and

RESOLVED that the Champions be appointed to serve the ensuing year as set out at Appendix IV that forms part of these minutes.

C4708 **COUNCILLOR ATTENDANCE**

The Town Clerk reported the Councillor attendance records for the 2015/16 Municipal year that are attached as part of these minutes at Appendix V and that were duly noted.

C4709 **STANDING ORDERS AND FINANCIAL REGULATIONS**

The Town Clerk reported upon Standing Orders and Financial Regulations.

It was proposed by Councillor Ms Atherton, seconded by Councillor Gray and

RESOLVED that Standing Orders and Financial Regulations be agreed subject to minor amendments to be ratified by the Council regarding recent changes to Council operation and financial guidelines.

C4710 **SCHEDULE OF MEETINGS**

The Town Clerk reported the recommendation of the Council.

It was proposed by Councillor Ms Atherton, seconded by Councillor Gray and

RESOLVED that the schedule of meetings for the 2016/17 Municipal year be agreed as set out at Appendix VI that forms part of these minutes.

C4711 **HEALTH AND SAFETY**

Councillor Body as the Council's Health and Safety Champion reported upon the Health and Safety Policy.

It was proposed by Councillor Body, seconded by Councillor Ms Merrett and

RESOLVED that the Council's Health and Safety Policy statement be approved subject to textual amendments to include the recent changes in Council operation and as set out at Appendix VII that forms part of these minutes.

C4712 **RISK MANAGEMENT**

Councillor Body as the Council's Health and Safety Champion reported upon the Risk Management Policy.

It was proposed by Councillor Body, seconded by Councillor Ms Merrett and

RESOLVED that the Council's Risk Management Policy be approved as set out at Appendix VIII that forms part of these minutes,

C4713 **GENERAL POWER OF COMPETENCE**

It was proposed by Councillor Ms Merrett, seconded by Councillor Gray and

RESOLVED that the Council recognises that it had an adequate electoral mandate (more than two thirds of Councillors had been elected) and the Town Clerk holds the certificate in Local Council Administration and completed the relevant training then it exercises the General Power of Competence pursuant to the Localism Act 2011 s1.

There being no further business to transact the Town Mayor declared the meeting closed at 7.35pm.

Signed: Date: