

FALMOUTH TOWN COUNCIL

Minutes of a Meeting of the Council held in the Council Chamber, Municipal Buildings, The Moor, Falmouth on Monday 14th March at 7.15pm.

Present: Councillors I J Body (Town Mayor), Ms C Atherton CC, Mrs R D Brock, G G Chappel, O K Cramp, Mrs M Davies, S Gray, M McCarthy, Ms D E Merrett, Mrs P A Minson, B M A Ross and D W Saunby CC.

In Attendance: A M Williams (Town Clerk)
R J Gates (Town Manager)
PC M Cummins (Falmouth Police)
S Besford-Foster (Neighbourhood Plan Consultant)
Miss A Webster, R Bartlett and T Murray-Richards (FXU Student Council)
N Colquhoun (Cornwall Citizen Advice)
Lt Cdr T Brookes (Royal Naval Officer Falmouth)
Father I Froom (Mayor's Chaplain)

Prior to the start of the meeting Father Froom led the Council in prayer.

C4658 APOLOGIES

Apologies for absence were received from Councillors S D Eva (work), Mrs V E Eva (work), Evans (Cornwall Council business) and Jewell (family illness)

Apologies were also received from M James (Cornwall Council Community Link Officer) and B Goddard (Falmouth Community Fire Station).

C4659 INTERESTS

None received.

C4660 MINUTES

It was proposed by Councillor Body, seconded by Councillor Chappel and

RESOLVED that the minutes of the Council meeting held on 1st February 2016 be confirmed as a correct record of the meeting and signed by the Chairman.

C4661 TOWN MAYOR'S REPORT

The Town Mayor reported upon civic attendances and that he had hoisted the fly a flag for the Commonwealth that day in Falmouth. Also Miss Garwood the Town Crier would shortly commence her duties.

C4662 PUBLIC QUESTIONS

None received.

C4663 PRESENTATION FROM LT CDR BROOKES – ROYAL NAVY

Lt Cdr Brookes advised that he was the Royal Naval Officer in attendance at Falmouth and he was based at Falmouth Docks, a working dockyard for 155 years with a long history of supporting the Navy. He advised the Council of his background. He was responsible for the Royal Navy and Royal Fleet Auxiliary vessels that were based at Falmouth or used it for routine, general and extensive maintenance and supply. Currently RFA Argus, the hospital vessel and three Bay Class support ships as well as three RN River Class patrol vessels and two Ocean Class survey vessels operated from Falmouth.

In addition he worked closely with the Mayor's office and enjoyed good links with the community.

He responded to members questions and left the meeting.

C4664 PRESENTATION FROM FALMOUTH AND EXETER STUDENTS UNION ON STUDENT HOUSING IN FALMOUTH

Robbie Bartlett and Tom Murray-Richards for the Students Union (FXU) along with Miss Webster (Chair of FXU) presented to the Council regarding their request to Falmouth and Exeter Universities to restrict the local expansion in student numbers until satisfactory and sustainable infrastructure was available. They highlighted issues with accommodation and wanted to be able to help resolve those matters by working with the Council and the Universities. They responded to Councillors questions.

Councillors also received documentation from Falmouth and Exeter Universities explaining how they proposed to manage the growth. The Town Clerk and Councillor Ms Atherton updated regarding Neighbourhood Plan and Article 4 progress, which would assist the housing issues identified.

C4665 CITIZENS ADVICE CORNWALL

Mr Colquhoun, the Chief Executive of the Citizens Advice Bureau in Cornwall had been in the post for three years and wished to rebuild the CAB relationship with towns. He explained the history of CAB, particularly in Falmouth. In Cornwall it operated and was audited upon nationally set standards, had 30 staff and 130 volunteers. In Falmouth from the CAB office in Mulberry Place there was a three day a week service, which was a Friday morning drop-in service with an appointment service in the afternoon.

Wednesday telephone service, Thursday's pension and debt guidance service. Nearly 450 Falmouth residents had been assisted in the last quarter, nearly 2000 problems, £205,000 in debt had been written off and £146,000 income entitlements claimed. This had had a significant impact for those residents. In addition there was text back and on-line services. Service funding was from a variety of services sources and austerity and legislative changes would continue to see a rising demand for services. He responded to Councillor questions and advised he was happy to work with the Town Council to provide joined up advice services.

C4666 COMMUNITY POLICE REPORT

PC Cummins presented the Community Policing Report which was duly noted and is attached as part of these minutes.

C4667 FALMOUTH FIRE AND RESCUE SERVICE

No report.

C4668 COMMUNITY NETWORK

No report.

C4669 CORNWALL COUNCILLOR REPORTS

Penwerris

No report.

Smithick

Councillor Ms Atherton updated in regard to devolution matters and funding from Cornwall Council via the Community Network Panel.

Arwenack

No report.

Boslowick

No report.

Trescobeas

Councillor Saunby reported upon assistance he gained for residents and highways works.

C4670 **COMMITTEE REPORTS**

The Finance and General Purposes Committee report dated 29th February 2016 was presented by Councillor Ms Atherton, Chair of the Committee.

It was proposed by Councillor Ms Atherton, seconded by Councillor Gray and

RESOLVED that the report of the Committee dated 29th February 2016 be approved subject to the amendment of Falmouth Age Concern at Minute 4717 (not Falmouth Age UK)

The Planning Committee report dated 1st February 2016 was presented by Councillor Chappel, Chairman of the Committee.

It was proposed by Councillor Chappell, seconded by Councillor Ms Merrett and

RESOLVED that the report of the Committee dated 1st February 2016 be approved.

The Planning Committee report dated 22nd February 2016 was presented by Councillor Chappel, Chairman of the Committee.

It was proposed by Councillor Chappel, seconded by Councillor Ms Merrett and

RESOLVED that the report of the Committee dated 22nd February 2016 be approved.

The Licensing Committee report dated 22nd February 2016 was presented by Councillor Gray, Vice Chair of the Committee.

It was proposed by Councillor Gray, seconded by Councillor Body and

RESOLVED that the report of the Committee dated 22nd February 2016 be approved.

C4671 **CEMETERIES WORKING PARTY**

The Town Clerk reported that the report had been received too late for consideration by the Finance and General Purposes Committee (except for the issue of fees and charges).

It was proposed by Councillor Ross, seconded by Councillor Ms Minson and

RESOLVED that the report of the Cemeteries Working Party dated 1st February 2016 be approved.

C4672 MOTION BY COUNCILLOR CHAPPEL

Councillor Chappel presented the following motion:

For Falmouth Town Council to amend the information recorded within the minutes of all Council meetings to record late arrivals and early departures of Councillors.’

At present we only record attendance and apologies, this fails to show accurately who is present when various items are voted on. By adding the late arrivals and early departures the minutes would more accurately reflect who had been present and voted.

The motion was proposed by Councillor Chappel, seconded by Councillor Ms Merrett. The Council unanimously approved the motion.

C4673 TOWN MAYOR AND DEPUTY MAYOR ELECT 2016/17

It was proposed by Councillor Ms Merrett, seconded by Councillor McCarthy and

RESOLVED unanimously that Councillor G Chappel become Town Mayor Elect 2016/17.

Further it was proposed by Councillor Ms Atherton, seconded by Councillor Body and

RESOLVED that Councillor Mrs P A Minson become Deputy Mayor Elect 2016/17.

A motion by Councillor McCarthy that Councillor O K Cramp become Deputy Mayor Elect 2016/17 was not seconded.

C4674 COUNCIL COMMITTEES

It was proposed by Councillor Ms Merrett, seconded by Councillor Ross and

RESOLVED that the Council be recommended that the status quo be maintained for Committee composition in 2016/17 except that:

- (i) Councillor Saunby takes the vacant seat on the Planning Committee and this be approved as a variation to Standing Orders.
- (ii) That the composition of the Staffing Committee be retained and that the Town Mayor does not sit but the Deputy Mayor represents him as a variation to Standing Orders.
- (iii) The Cultural Services Committee meeting frequency be increased from quarterly to either six weekly or bimonthly.

C4675 COMMITTEE CHAIRS AND VICE-CHAIRS

It was proposed by Councillor Body, seconded by Councillor Chappel and

RESOLVED that Committees, Sub-Committees (where appropriate) and Working Parties be delegated to appoint their respective Chairs and Vice-Chairs.

C4676 APPOINTMENTS OF WORKING PARTIES, REPRESENTATIVES TO OUTSIDE BODIES AND COUNCILLOR CHAMPIONS

It was proposed by Councillor Cramp, seconded by Councillor Ms Merrett and

RESOLVED that the status quo be maintained regarding appointments in 2016/17 except that:

- (i) Councillor Ross fills the vacant seat on the Fairtrade Working Group.
- (ii) Councillor Gray replaces Councillor Mrs Brock on the Skatepark Working Group.

C4677 SCHEDULE OF MEETINGS 2016/17

It was proposed by Councillor Mrs Minson, seconded by Councillor Mrs Atherton and

RESOLVED that the schedule of meetings for 2016/17 as attached as part of these minutes be approved, subject to inclusion of an increased frequency for the Cultural Services Committee Meetings.

C4678 NATIONAL ASSOCIATION OF LOCAL COUNCILS – LARGER COUNCILS COMMITTEE

The minutes of the meeting held on 26th January 2016 were duly noted.

C4679 TOWN MANAGEMENT REPORT

The Town Manager presented the Town Management Report that was duly noted and forms part of these minutes.

C4680 TOWN CLERK'S REPORT

The report of the Town Clerk was duly noted and forms part of these minutes.

Further he reported upon the timetable for Cornwall Councils Health and Social Care community events, Cornwall Council's Electoral Review Event and his attendance to the Society of Local Council Clerk's Regional Conference, the report was duly noted.

C4681 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Councillor Mrs Brock, seconded by Councillor Body and

RESOLVED that in view of the confidential nature of staffing, commercially sensitive and contractual matters it is advisable in the public interest that the press and public be excluded from the meeting.

COUNCIL – PART II
14TH MARCH 2016

C4682 MINUTES – PART II

It was proposed by Councillor Body, seconded by Councillor Chappel and

RESOLVED that the Part II minutes of the Council meeting dated 1st February 2016 be confirmed as a correct record of the meeting and signed by the Chairman.

C4683 COMMITTEE PERSONS – PART II

The Finance and General Purposes Committee Part II report dated 29th February 2016 was presented by Councillor Ms Atherton, Chair of the Committee.

It was proposed by Councillor Ms Atherton, seconded by Councillor Gray and

RESOLVED that the Part II report of the Committee dated 29th February 2016 be approved.

The Staffing Committee report dated 29th February 2016 was presented by Councillor Body, Chairman of the Committee.

It was proposed by Councillor Body, seconded by Councillor Mrs Minson and

RESOLVED that the report of the Committee dated 27th February 2016 be approved.

There being no further business to transact the Town Mayor declared the meeting closed at 8.55pm.

Signed: Date: