

## **FALMOUTH TOWN COUNCIL**

Minutes of a Meeting of the Council held in the Council Chamber, Municipal Buildings, The Moor, Falmouth on Monday 27<sup>th</sup> April 2015 at 7.00pm

Present: Councillors I J Body (Chairman), Ms C Atherton CC, Mrs R D Brock, G G Chappel, O K Cramp, Mrs M Davies, G F Evans CC, S Gray, A J Jewell CC, Ms D E Merrett, Mrs P A Minson, B M A Ross and D W Saunby CC

In Attendance: A M Williams	(Town Clerk)
R J Gates	(Town Manager)
M James	(Cornwall Council)
PC M Cummins	(Falmouth Police)
Father M Mesley	(Mayor's Chaplain)

Prior to the start of the meeting the Mayor's Chaplain had led the Council in prayer.

### **C4507 APOLOGIES**

Apologies for absence was received and approved from Councillors S D Eva (medical appointment) and Mrs V E Eva (medical appointment).

### **C4508 INTERESTS**

None received.

### **C4509 MINUTES**

It was proposed by Councillor Body, seconded by Councillor Ms Merrett and

RESOLVED that the minutes of the Council meeting held on 16<sup>th</sup> March 2015 be confirmed as a correct record of the meeting and signed by the Chairman.

### **C4510 TOWN MAYOR'S REPORT**

The Town Mayor updated the Council upon his civic activity and attendances. Mayor Making would be on the 11<sup>th</sup> May 2015 and the Civic Service on 5<sup>th</sup> July 2015.

He also received the Falmouth U14 Rugby Team who updated the Council on their recent tour they had received a fair play award and thanked the Council for its support and presented a team photograph.

### **C4511 PUBLIC QUESTIONS**

None received.

### **C4512 POLICE COMMUNITY REPORT**

#### **(a) Police and Crime Commissioner**

The report was duly noted.

#### **(b) Community Police Report**

PC Cummins presented the Falmouth Community Police Report that is attached as part of these minutes and was duly noted. He responded to Members questions.

### **C4513 CORNWALL FIRE AND RESCUE SERVICE REPORT**

No report.

C4514 **COMMUNITY NETWORK REPORT**

The Community Link Officer presented the Community Network Report that is attached as part of these minutes.

It was proposed by Councillor Ms Atherton, seconded by Councillor Body and

RESOLVED that the report be noted and that the Council supports and participates in the Coastal Communities Team.

C4515 **CORNWALL COUNCILLOR REPORTS**

**Smithick**

Councillor Ms Atherton reported that significant service cuts and redundancies continued at Cornwall Council. She hoped that the Government would support the Case for Cornwall and that it would yield further significant supported devolution of service and assets to Town and Parish Councils.

**Arwenack**

Councillor Evans reported that Prince of Wales Pier was under the auspices of the Harbour Board, but could be considered in the projects compiled by the Coastal Communities Team. Further he had been appointed to the Young Children's Committee. The Ofsted review of Adult Education had been successfully completed. He advised that all five Falmouth Cornwall Councillors were united at Cornwall Council in furthering local matters.

**Trescobeas**

Councillor Saunby reported that in regard to the planning application at 1 Trescobeas Road Cornwall Council upheld the view of the Town Council. The bus shelter provision at Longfield was underway. The requested road crossing at Mongleath Road was unlikely to be supported as only a few pedestrians crossed here.

**Boslowick**

Councillor Jewell reported that he no longer supported the housing development at Swanpool. The planning application for land at Bosvale was being considered. He had used his Community Chest to provide a picnic bench at Swanvale. He sat on the Devolution Committee and reassured the Council that Councillors were actively scrutinising devolution proposals.

**Penwerris**

No report.

C4516 **COMMITTEE REPORTS**

The Art Gallery Committee report dated 20<sup>th</sup> April 2015 was presented by Councillor Mrs Davies, Chairman of the Committee.

It was proposed by Councillor Mrs Davies, seconded by Councillor Ms Atherton and

RESOLVED that the report of the Committee dated 20<sup>th</sup> April 2015 be approved.

The Finance and General Purposes Committee Part I report dated 20<sup>th</sup> April 2015 was presented by Councillor Ms Atherton, Chair of the Committee.

It was proposed by Councillor Ms Atherton, seconded by Councillor Gray and

RESOLVED that the Part I report of the Committee dated 20<sup>th</sup> April 2015 be approved.

The Planning Committee report dated 16<sup>th</sup> March 2015 was presented by Councillor Chappel, Chair of the Committee

It was proposed by Councillor Chappel, seconded by Councillor Ms Merrett and

RESOLVED that the report of the Committee dated 16<sup>th</sup> March 2015 be approved.

The Planning Committee report dated 13<sup>th</sup> April 2015 was presented by Councillor Chappel, Chair of the Committee

It was proposed by Councillor Chappel, seconded by Councillor Ms Merrett and

RESOLVED that the report of the Committee dated 13<sup>th</sup> April 2015 be approved.

The Licensing Sub-Committee Report dated 16<sup>th</sup> March 2015 was presented by Councillor Gray, Vice-Chairman of the Sub-Committee.

It was proposed by Councillor Gray, seconded by Councillor Body and

RESOLVED that the report of the Sub-Committee dated 16<sup>th</sup> March 2015 be approved.

**C4517 PENWERRIS WARD VACANCY**

The Town Clerk reported that following the resignation of Councillor Chin-Quee the Returning Officer had advertised the vacancy and more than ten electors had requested an election be held. This would be in June 2015.

**C4518 PARLIAMENTARY ELECTION – 7<sup>TH</sup> MAY 2015**

The publication of election notices was duly noted.

**C4519 COUNCIL COMMITTEES - 2015**

It was proposed by Councillor Mrs Brock, seconded by Councillor Gray and

RESOLVED that the Annual Council Meeting be recommended to make the following changes:

- (i) the Committees be constituted as per the attachment to these minutes
- (ii) the Finance and General Purposes Committee be instructed to consider the creation of either a new standing Committee or Sub-Committee to consider all grounds and facilities matters
- (iii) the membership of the Staffing Committee to include the Chairs of the Finance and General Purposes Committee and Art Gallery Committee and the Town Mayor. Its membership remains at six seats
- (iv) the Licensing Sub-Committee be reformed as an ad hoc Committee reporting to the Council
- (v) the terms of reference for each Committee be included as part of the Council's Standing Orders.

A MOTION by Councillor Cramp that the Chairman and Vice-Chairman of the Planning Committee sit on the Committee or Sub-Committee appointed at (ii) above was not seconded.

C4520 **COMMITTEE CHAIRS AND VICE-CHAIRS – 2015**

It was proposed by Councillor Evans, seconded by Councillor Cramp and

RESOLVED that the Annual Meeting of the Council be recommended to delegate Committee Chair and Vice-Chair appointments to the respective Committees.

C4521 **APPOINTMENT OF WORKING PARTIES, REPRESENTATIVES TO OUTSIDE BODIES AND COUNCIL CHAMPIONS**

It was proposed by Councillor Evans, seconded by Councillor Body and

RESOLVED that the Annual Meeting of the Council be recommended to appoint Working Parties Membership, representatives to outside bodies and Champions as per the attachment to these minutes.

C4522 **SCHEDULE OF MEETINGS 2015/16**

It was proposed by Councillor Body, seconded by Councillor Cramp and

RESOLVED that the Annual Meeting of the Council be recommended to agree the Schedule of Meetings for 2015/16 (subject to amendments pursuant to Minute C4519) as attached as part of these minutes.

C4523 **STANDING ORDERS AND FINANCIAL REGULATIONS**

It was proposed by Councillor Evans, seconded by Councillor Gray and

RESOLVED that the Annual Meeting of the Council be recommended to agree Standing Orders and Financial Regulations as recently considered by the Finance and General Purposes Committee and further amended by Minute C4519.

C4524 **HEALTH AND SAFETY**

It was proposed by Councillor Body, seconded by Councillor Evans and

RESOLVED that the Annual Meeting of the Council be recommended to approve the Health and Safety statement as attached as part of these minutes.

C4525 **COUNCILLOR TRAINING**

The Councillor training opportunities were duly noted and Councillors would notify the Town Clerk as appropriate to access them.

C4526 **CARRICK TAXI FORUM**

The notes of the meeting of the Forum held on 12<sup>th</sup> March 2015 was duly noted.

C4527 **TOWN MANAGEMENT REPORT**

The Town Manager presented the Town Management Report that was duly noted and forms part of these minutes. He also updated in regards to the new Council website and the launch of ICE discs. He responded to Members questions.

C4528 **TOWNS CLERK'S REPORT**

The Town Clerk presented his report that was duly noted and forms part of these minutes. In addition he reported upon quotes for the vehicle to support the public toilet cleaning service.

It was proposed by Councillor Ms Atherton, seconded by Councillor Body and

RESOLVED that the lowest quote from Hawkins Motors for a van to support the public toilet service in the sum of £8,724.00 (ex VAT) be agreed and that the van be branded as per the Council's other vehicles.

C4529 **EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Gray, seconded by Councillor Body and

RESOLVED that in view of the confidential nature of the business about to be transacted, to progress staffing and contractual matters, it is advisable in the public interest that the press and public be excluded from the meeting.

C4530 **COMMITTEE REPORTS- - PART II**

The Staffing Committee report dated 30<sup>th</sup> March 2015 was presented by Councillor Body, Chairman of the Committee.

It was proposed by Councillor Body, seconded by Councillor Evans and

RESOLVED that the report of the Committee dated 30<sup>th</sup> March 2015 be approved.

The Finance and General Purposes Committee Part II report dated 20<sup>th</sup> April 2015 was presented by Councillor Ms Atherton, Chair of the Committee.

It was proposed by Councillor Ms Atherton, seconded by Councillor Gray and

RESOLVED that the Part II report of the Finance and General Purposes Committee dated 20<sup>th</sup> April 2015 be approved.

There being no further business to transact the Chairman declared the meeting closed at 8.30pm.

Signed: ..... Date: .....