



FALMOUTH TOWN COUNCIL

Agenda Finance and General Purposes Committee

Date	02/03/2026
Time	18:00 -
Location	Atherton Suite
Chair	Thomas Pearce
Explanation	Dear Councillor,

You are hereby summoned to attend a meeting of the Falmouth Town Council to be held on Monday 2nd March 2026 at 6pm in the Atherton Suite for the purpose of transacting the following business.

The meeting will observe the requirements of the Council's commitment to the Civility and Respect Pledge. That is to treat councillors, employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their roles. Behaviour breaching that commitment will not be tolerated.

Town Clerk

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- 1** **APOLOGIES**
To receive and approve apologies for absence.

 - 2** **INTERESTS**
To receive declarations of interest in respect of items on the agenda. Councillors are reminded to declare any dispensations granted.

 - 3** **MINUTES**
To receive the Part I minutes of the meeting held on Monday 19th January 2026. (1-22).

 - 4** **GRANT APPLICATIONS**
To consider the following grant applications:
1 - Cornwall Pride - Annual Request - £2,000 (23-34).
2 - Falmouth Town Football Club - £2,500 (35-37).
3 - Royal Naval Association - £250 (38-40).
4 - Cornwall International Male Choral Festival - £2000 (41-62).
5 - Kernow Learning Academy - King Charles Primary School - Y6 - £2,600 - Educational Reserve (63).

To consider the following requests for annual awards to continue:
1 - Bosvale Community Centre (64).

2 - Carnon Carers (65-66).

To note the grant award to - Kernow Learning Academy - King Charles Primary School - Y5 - £500 - Educational Reserve

To note the letter of thanks received from the League of Friends for Falmouth Hospital. (67-68).

To approve the following grant extension requests received:

1 - Falmouth Docks Table Tennis Table Club

2 - Falmouth Climate Cafe Sharing Circle

4.1 To receive the current grant schedule for 2025/26. (69).

4.2 To receive the current Community Chest fund schedule for 2025/26. (70).

5 PROJECT UPDATES

To receive updates on:

5.1 Passmore Edwards Municipal Buildings

5.2 Devo 4

6 FORECAST AT 31ST JANUARY 2026

To receive the forecast year end position based on income and expenditure to end of January 2026 - to follow

7 RISK ASSESSMENTS

To note the following service risk assessments:

Corporate / Finance (71-92).

Cultural Services (93-99).

Town Management (100-103).

Princess Pavilion (104-110).

Grounds (111-116).

Facilities (117-122).

7.1 - To approve the Risk Management Strategy (123-130).

7.2 - To note the updated Risk Register (131-135).

8 INVESTMENT STRATEGY

To approve and renew the Investment Strategy – attached (136-138).

8 NEIGHBOURHOOD PRIORITY STATEMENTS (NPS)

Councillors will have seen the NPS briefing from Cornwall Council. The Town Council is not progressing the next iteration of the Falmouth Neighbourhood Plan until Local Plan and National policies are clearer, an NDP cannot be contradictory to those. This year the Town Council is also revisiting its strategic plan for 2027 through to 2031 and the NPS process may be complementary to that.

A reminder from that briefing: 'Cornwall Council will soon be formally launching a process to help local councils to develop and share their priorities for their area. Produced alongside communities and following the spirit of the neighbourhood priorities statement process introduced but not implemented by the Levelling Up and Regeneration Act 2023 (LURA) these will allow us to understand and develop local content for our new local plan. They will not include planning policies and do not have direct weight in planning decisions but will help the development of local content to be tested through our local plan process. We think that this is really important in such a large authority as ours and will help with our local decision making. We will therefore be encouraging all of our town and parish councils to produce one of these statements to ensure that local priorities are considered as part of our process. More information on neighbourhood priorities statements (NPS) can be found on our [website](#).

'As you are a consultation body that we would advise of neighbourhood plan proposals we wanted to make you aware of this initiative. There is currently no statutory requirement to consult statutory consultees on NPS (although this could change if provisions made in the LURA are brought into force and regulations under the Act are eventually published) and they will not be subject to SEA/HRA screening. We are, therefore, not proposing to consult you formally on the content of these statements but would like to make you aware of their content for interest and in case you have any further information that would be helpful to local councils.

'If you **would** like to be advised on NPS as they come forward in Cornwall, please reply to this email and confirm the email address and contact name that local councils should send any draft statement to. If you **do not want to be advised**, you do not need to do anything – we will only notify those bodies that ask us to.'

It is recommended that the Council engages with Cornwall Council and progresses a Neighbourhood Priority Statement for Falmouth.

9 FEES AND CHARGES

To approve fees and charges for Council services for the financial year 2026/27.
Burial – attached (139-142).
Princess Pavilion – attached (143)0
Others - to follow

10 EXPENDITURE AND PETTY CASH

To approve the expenditure to date and endorse the petty cash schedules for January 2026. (144-151).

11

EXCLUSION OF THE PRESS AND PUBLIC

To consider the exclusion of the press and public in the public interest for the following matters as they involve the consideration of confidential information in respect of property, funding and contractual matters.

12



MINUTES

To receive the Part II minutes of the meeting held on Monday 19th January and 23rd February 2026. (152-155).

13



TOWN CLERK REPORT PART II

To receive the Part II Report of the Town Clerk.

FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held in the Atherton Suite, The Old Post Office, The Moor, Falmouth on Monday 19th January 2026 at 7.30 pm.

Present: T M Pearce (Chair), S R Carmichael, D E Clegg CC, D V Evans BEM CC, L E Howes, and A J Jewell.

Councillors G P Andrewartha (where mentioned), D A Konik, A L Rowe CC, D W Saunby CC, J A R Stowell, and J A Walkden also attended.

In Attendance: A M Williams (Town Clerk)
R N Thomas (Responsible Finance Officer)
S Martin & R Beard (Save Our Falmouth, Grant applicants)

F7095 APOLOGIES

An apology for absence was received and approved from Councillors Holbrook (holiday) and Robinson (ill).

F7096 INTERESTS AND DISPENSATIONS

Councillor Jewell declared a disclosable interest in part of the Off-Street Parking Consultation regarding motorhomes parking as he operated a local campsite. Minute F7102 and left the meeting during that part of the consideration.

F7097 MINUTES

It was proposed by Councillor Pearce, seconded by Councillor Evans and

RESOLVED that the Part I Minutes of the meeting held on 1st December 2025 be confirmed as a correct record of the proceedings and signed by the Chair.

F7098 GRANT APPLICATIONS

It was proposed by Councillor Evans, seconded by Councillor Clegg and

RESOLVED that pursuant to section 133 of the Local Government Act 1972, Save Our Falmouth be granted £155 towards the production of the heritage and historical information board at Chi Aberfala (Tregenver).

The Grant Schedule and remaining 2025/26 balance as well as the 2025/26 Councillor Community Chest schedule were duly noted. The Responsible Financial Officer to seek Councillor commitments to outstanding expenditure.

It was proposed by Councillor Howes, seconded by Councillor Carmichael and

RESOLVED that consideration of the annual grant renewal from Falmouth Classics be deferred pending fuller accounts information and spending intentions. This should be the assessment criteria for all annual grant requests and renewals.

F7099 PROJECTS

The Committee noted the following project updates:

Passmore Edwards - Municipal Buildings

The public consultation process for phase 2 and 3 works was underway. The Council would consider if earmarked match funding reserves should continue to be created for 2026/27.

Tranche 4 Devolution – Devo4

The Council had confirmed its request for asset and service transfers to Cornwall Council, and that list had been circulated to councillors. This was being considered by Cornwall Council. Several matters were progressing outside of Devo4 for expediency.

F7100 2026/27 DRAFT BUDGET

The Chair thanked the Responsible Finance Officer and her team, for their efforts regarding budget preparation, as well as service heads, chairs and vice chairs for supporting the budget setting process through their committees. Cornwall Council had agreed that the Town Council could delay its precept notification pending this meeting and the following Special Council meeting. Options had been worked through for budget and precept following feedback from councillors. Town councils were faced with particularly difficult and complex sector challenges, and this has been reflected in the budget for next year. In particular, the unavoidable 40% increase to our insurance premiums, and several years of high inflation and increases in salary related costs has put significant pressure on our town's finances. Furthermore, an expectation to take on local services previously provided by the local authority, Cornwall Council. Our view to this is that we will take on local services where residents ask for it, however that should not be merely to replace a service that Cornwall Council intends to stop doing, as this leads to fair accusations from local residents of double taxation via the precept. In many cases, as a Town Council, we have shown to be more effective custodians of local assets, such as the library, gallery, toilets, our Princess Pavilion, Pendennis Headland and so on. Our view has consistently been that we are willing to engage with Cornwall Council to further the devolution of local assets, as long as this is reasonably cost-neutral to the taxpayer.

He considered that the Council provided significant value for money to local residents and consistently demonstrated a quality service. With an approach to managing local assets putting the community first. The budget sought to maintain those and included new commitments, including launching a town youth council pilot, environmental and energy saving measures. Alongside longer-term commitments, including working to reinstating our swimming pool, protecting, and renovating our Passmore Edwards municipal building and our legal responsibility to provide cemetery space.

Budget options allowed the committee to understand what services it could deliver, depending on the precept option chosen. He recommended, as did the Responsible Financial Officer, an £0.85p a week increase in precept, which equates to 9.93% at Band D. That allowed utilisation of the 2nd home levy to spend on the municipal building and would add to general reserves and earmarked reserves – an action recommended by the auditor. He invited the Committee to further discuss the options.

The Responsible Financial Officer ran through the various options and responded to councillor questions and queries thereon. A full debate ensued.

It was proposed by Councillor Pearce, seconded by Councillor Carmichael and

RESOLVED that the Council agrees Budget Option 7 as attached, as the 2026/27 Budget and that the Council be recommended to set its 2026/27 precept accordingly. This would see an increase of £44.09 per annum for a

Band D Charge payer, that was £0.85 per week, with a total precept call of £4,057,218.43.

Councillor Evans requested that his name be recorded as having voted against this resolution.

F7101 PUBLIC SPACE PROTECTION ORDER (ALCOHOL CONSUMPTION IN PUBLIC SPACES) 2026

It was proposed by Councillor Clegg, seconded by Councillor Evans and

RESOLVED that Cornwall Council be requested to renew the Public Space Protection Order (Alcohol Consumption in Public Places) 2026 under the same conditions and coverage as the existing Order.

F7102 OFF STREET PARKING ORDER - 2026

It was proposed by Councillor Pearce, seconded by Councillor Carmichael and

RESOLVED that the Council objects to the Cornwall Council Off Street Parking Order Consultation 2026, as the basis for increasing car parking charges was unclear and those charges unspecified for certain car parks, and winter charging for Gyllyngvase Car Park would exacerbate local car parking on street parking and congestion problems.

Further it was proposed by Councillor Evans, seconded by Councillor Carmichael and

RESOLVED that the Council objects to the proposal in the Cornwall Council Off Street Parking Order Consultation 2026 to allow overnight including motorhome parking at Gyllyngvase Car Park given the lack of amenities and potential for nuisance, as well as unfairly competing with established local site providers.

Councillor Jewell left the meeting during the consideration of and for the above resolution.

F7103 EXPENDITURE AND PETTY CASH

It was proposed by Councillor Pearce, seconded by Councillor Carmichael and

RESOLVED that the expenditure and petty cash schedules for November 2025 and December 2025 be approved (attached).

F7104 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Councillor Pearce, seconded by Councillor Carmichael and

RESOLVED that in view of the confidential nature of contractual matters and personal information, it is advisable, in the public interest that the press and public be excluded from the meeting.

Councillor Andrewartha left the meeting.

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
November	DD	Cornwall Council - Business rates November 2025	OPO	25/26PO3286	1,518.00	1,518.00	-	1,518.00
November	DD	Cornwall Council - Business rates November 2025 - 1st Floor	OPO	25/26PO3287	873.00	873.00	-	873.00
November	DD	Cornwall Council - Business rates November 2025 - 2nd Floor	OPO	25/26PO3288	561.00	561.00	-	561.00
November	DD	Cornwall Council - Business rates November 2025 -	MB	25/26PO3289	707.00	707.00	-	707.00
November	DD	Cornwall Council - Municipal Building November 2025	Library	25/26PO3290	1,260.00	1,260.00	-	1,260.00
November	DD	Cornwall Council - Business Rates November 2025	Mortuary	25/26PO3291	358.00	358.00	-	358.00
November	DD	Cornwall Council - Business rates November 2025 - Swanpool	Cemetery	25/26PO3292	308.00	308.00	-	308.00
November	DD	Cornwall Council - Business rates-November 2025-Pennance	Cemetery	25/26PO3293	593.00	593.00	-	593.00
November	DD	Cornwall Council-Business rates November 2025	Pavilion	25/26PO3294	852.00	852.00	-	852.00
November	DD	Cornwall Council - Business Rates November - Car Park	Penndennis Point	25/26PO3295	67.00	67.00	-	67.00
November	DD	Cornwall Council - Business rates November 2025	Quarry Carpark	25/26PO3296	139.00	139.00	-	139.00
November	DD	DVLA - AK07SYW Vehicle tax November 2025	Grounds	25/26PO3297	30.18	30.18	-	30.18
October	BACS	3lanes - Collect 4 models from FAG - Mosely Heritage mus	Cultural	25/26PO3298	2,860.00	2,860.00	-	2,860.00
October	BACS	Arts Marketing - Membership application Ass/officer	Cultural	25/26PO3299	99.60	99.60	16.60	83.00
October	BACS	Arts Marketing - 'Digital Marketing Day 2025' 20/11	Cultural	25/26PO3300	234.00	234.00	39.00	195.00
		Total BACS Arts Marketing			333.60	333.60	55.60	278.00
October	BACS	ADT-21/10 supply-equipment	MB	25/26PO3301	-	Duplicate	-	Duplicate
October	BACS	Beck Veg Grower - Bar services 4/10 Reggae Festival	Pavilion	25/26PO3302	98.00	98.00	-	98.00
October	BACS	BG Electrical - disabled WC alarm pull cord exchequer	Toilets	25/26PO3303	217.20	217.20	36.20	181.00
October	BACS	BG Electrical - Connect switch for outside light	Dracaena	25/26PO3304	42.00	42.00	7.00	35.00
October	BACS	BG Electrical - Supply/fit Eyelid IP66 light fittings Maenporth	Toilets	25/26PO3305	270.00	270.00	45.00	225.00
		Total BACS BG Electrical			529.20	529.20	88.20	441.00
October	BACS	Central Books - X1 Lee Miller HBK-shop stock	Cultural	25/26PO3306	6.59	6.59	-	6.59
October	BACS	CSE - ICR touch software x3 terminals	Pavilion	25/26PO3307	99.00	99.00	16.50	82.50
October	BACS	D Curtis-Adkins x7prs earrings-shop stock	Cultural	25/26PO3308	110.00	110.00	-	110.00
October	BACS	Damys - x85 Finger Buffet-Mayors civic service 19/10	General	25/26PO3309	1,020.00	1,020.00	-	1,020.00
October	BACS	Carey Davies - October Sound tech support	Pavilion	25/26PO3310	1,300.00	1,300.00	-	1,300.00
October	BACS	Digital ID- x5 packs of Ecopass cards, ribbon cleaning	Corporate	25/26PO3311	188.93	188.93	31.49	157.44
October	BACS	Nick Ferris - 23/10 Green waste	KP	25/26PO3312	53.04	53.04	8.84	44.20
October	BACS	Nick Ferris 23/10 Green Waste	KP	25/26PO3313	55.08	55.08	9.18	45.90
October	BACS	Nick Ferris - 27/10 Green Waste-volunteers	Cemetery	25/26PO3314	31.20	31.20	5.20	26.00
		Total BACS Nick Ferris			139.32	139.32	23.22	116.10
October	BACS	Filmbank Media - Deposit Payment for Theatre Screening	Pavilion	25/26PO3315	-	-	-	-
October	BACS	Jackie George-Project Management support October	MB	25/26PO3316	1,120.00	1,120.00	186.67	933.33
October	BACS	Greenhams - PPE Stock Jackets/bodywarmers	Facilities	25/26PO3317	168.70	168.70	28.11	140.59
October	BACS	Stephen Hicks - Reprints 'Lady of Shalott' A4	Cultural	25/26PO3318	69.50	69.50	-	69.50
October	BACS	Stephen Hicks - Reprints of 'Gylly Beach' A4	Cultural	25/26PO3319	58.50	58.50	-	58.50
		Total BACS Stephen Hicks			128.00	128.00	-	128.00
October	BACS	Infinitus - Key Holding for October	Pavilion	25/26PO3320	34.20	34.20	5.70	28.50
October	BACS	Infinitus - Key Holding for October	MB/OPO	25/26PO3321	68.40	68.40	11.40	57.00
		Total BACS Infinitus			102.60	102.60	17.10	85.50
October	BACS	J Gas Supplies - Refill 60/40 mixed gas, 10ltr Co2,30/70	Pavilion	25/26PO3322	198.00	198.00	33.00	165.00
November	BACS	Katharine Langley - Box office 4am crew	Pavilion	25/26PO3323	71.50	71.50	-	71.50
October	BACS	Life - 3pages winter edition - 50/50 split with BID	Corporate	25/26PO3324	840.00	840.00	140.00	700.00
October	BACS	LWC - Sharps offshore, cold river,atlantic pale, stout	Pavilion	25/26PO3325	3,228.99	3,228.99	536.66	2,692.33
October	BACS	Macsalvors - 10 Tread platform steps	Facilities	25/26PO3326	219.95	219.95	36.66	183.29
October	BACS	Macsalvors - Safety gloves size 10 & 11 x6prs	Facilities	25/26PO3327	34.71	34.71	5.79	28.93
		Total BACS Macsalvors			254.66	254.66	42.44	212.22
October	BACS	1157/626 Dining in the Evening 01.11.25- 2 x tickets	Mayoral	25/26PO3328	84.00	84.00	-	84.00
October	BACS	A Reynolds - Falmouth School -Collage Workshop at Gallery	Cultural	25/26PO3329	352.20	352.20	-	352.20
October	BACS	Sam Bradbury- Library workshop -Mummy Wrapping 30/10	Cultural	25/26PO3330	90.00	90.00	-	90.00
October	BACS	Cornwall Council-Parish Recharges 01.05.2025	Corporate	25/26PO3331	23,179.66	23,179.66	-	23,179.66
October	BACS	D Curtis-Adkins- Y5 Falmouth Primary Paper craft workshop	Cultural	25/26PO3332	75.00	75.00	-	75.00
September	BACS	The Westbourne Drink Co. - Duppy share spiced, rum cream	Pavilion	25/26PO3333	3,436.80	3,436.80	572.80	2,864.00
October	BACS	Nick Ferris - Green Waste	KP	25/26PO3334	31.20	31.20	5.20	26.00
October	BACS	Nick Ferris - Mixed construction & Demolition waste & Fridg	MB/Pavilion	25/26PO3335	208.08	208.08	34.68	173.40
		Total BACS Nick Ferris			239.28	239.28	39.88	199.40
October	BACS	ObjectiveIT-x89 support & system monitoring	Corporate	25/26PO3336	7,362.00	7,362.00	1,227.00	6,135.00
October	BACS	ObjectiveIT-x35 support & system monitoring	Pavilion	25/26PO3337	2,940.00	2,940.00	490.00	2,450.00
October	BACS	ObjectiveIT-x39 support & system monitoring	Town Management	25/26PO3338	3,276.00	3,276.00	546.00	2,730.00
October	BACS	ObjectiveIT - x20 support-Lodge	KP	25/26PO3339	1,680.00	1,680.00	280.00	1,400.00
		Total BACS Objective IT			15,258.00	15,258.00	2,543.00	12,715.00
October	BACS	S Palmer - Secrets of the Shores author sessions 25.10.25	Cultural	25/26PO3340	87.00	87.00	-	87.00
October	BACS	Passmore - Heavy Duty Degreaser, Bona Cleaner, Pedal bin	PP/PO/MB	25/26PO3341	247.68	247.68	41.28	206.40
October	BACS	Passmore -Cleaning October 2025	OPO/MB/AS	25/26PO3342	5,816.45	5,816.45	969.41	4,847.04
October	BACS	Passmore - Cleaning & window cleaning October 2025	Pavilion	25/26PO3343	4,994.15	4,994.15	832.36	4,161.79
October	BACS	Passmore - Servicing Beach & town toilets October 2025	Toilets	25/26PO3344	6,173.15	6,173.15	1,028.86	5,144.29
October	BACS	Passmore - Exchequer Quay Monthly charge September 202	Toilets	25/26PO3345	1,364.88	1,364.88	227.48	1,137.40
		Total BACS Passmore			18,596.31	18,596.31	3,099.39	15,496.93
November	BACS	Reach Access-Hanging baskets, BID Bunting & Christmas ligh	Town	25/26PO3346	8,230.00	8,230.00	1,371.66	6,858.34
October	BACS	T Retchford - Meetings in Gallery October 2025	Cultural	25/26PO3347	90.00	90.00	-	90.00
October	BACS	SWPSI - Replace 4 shackles on the basket swing	Trescobeas	25/26PO3348	180.00	180.00	30.00	150.00
October	BACS	Trago - 12w LED 2D WW 4 pin 1pk 2700k	MB	25/26PO3349	20.88	20.88	3.48	17.40
October	BACS	Trago - Wahl Jug blender 500w 1.5L for Splanna	Cultural	25/26PO3350	21.84	21.84	3.64	18.20
		Total BACS Trago			42.72	42.72	7.12	35.60
October	BACS	Verdant - Sundialer Pale Ale & Lightbulb 440ml case	Pavilion	25/26PO3351	341.46	341.46	56.91	284.55
November	BACS	Claire Wilde - Shop stock - 3 x Seashells Magazines	Cultural	25/26PO3352	27.00	27.00	-	27.00
October	BACS	Withey - LM67 HBE -Prep for MOT & MOT test	Grounds	25/26PO3353	308.00	308.00	43.00	265.00
October	BACS	Withey - Asset 28 - Diagnose non start fault, replace starter	KP	25/26PO3354	363.60	363.60	60.60	303.00
October	BACS	Withey - FD69 LFX - Replace cracked/damaged N/S rear ligh	Grounds	25/26PO3355	126.22	126.22	21.04	105.18
October	BACS	Withey - Asset 16 -Fit new 7 pin plug, test light, check over	Grounds	25/26PO3356	102.60	102.60	17.10	85.50
October	BACS	Withey - Service & repair shoring pump, replace broken valv	Cemetery	25/26PO3357	254.69	254.69	42.45	212.24
		Total BACS Withey			1,155.11	1,155.11	184.19	970.93
October	Lloyds CC- ML	Tesco - Biscuits for Gallery meeting	Cultural	25/26PO3358	8.90	8.90	-	8.90
October	Lloyds CC- ML	The Natural Store - Quiche, Tortilla, Bhaji, Houmous for mee	Cultural	25/26PO3359	100.60	100.60	-	100.60
October	Lloyds CC- ML	The Die Happy Pizza Co - Pizzas for Splanna workshop	Cultural	25/26PO3360	63.00	63.00	10.50	52.50
October	Lloyds CC- ML	Tesco - Popcorn, breadsticks, grapes, houmous for Splanna	Cultural	25/26PO3361	16.79	16.79	-	16.79
October	Lloyds CC- ML	The Die Happy Pizza Co - Pizzas for Splanna workshop	Cultural	25/26PO3362	72.00	72.00	12.00	60.00
October	DDR	Sage - Accounts & Payroll packages 01.10.25-31.10.25	Corporate	25/26PO3363	922.20	922.20	153.70	768.50
November	DDR	Sage - Accounts & Payroll packages 01.11.25-30.11.25	Corporate	25/26PO3364	922.20	922.20	153.70	768.50
					93,633.50	93,633.50	9,433.83	84,199.67

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
October	DDR	Deputy - Rota Scheduling 01.10.2025-31.10.25	Pavilion	25/26PO3365	197.88	197.88	32.98	164.90
October	BACS	Ann's Pasties - x40 Lrge S'rolls	Pavilion	25/26PO3366	88.00	88.00	-	88.00
October	BACS	Biffa - Standard Glass, mixed emptying	Pavilion	25/26PO3367	125.16	125.16	20.86	104.30
October	BACS	Biffa - Standard organic Food Waste emptying	OPO/MB	25/26PO3368	119.33	119.33	19.89	99.44
		Total BACS Biffa			244.49	244.49	40.75	203.74
October	BACS	Roasting Room - Brazil Single Estate, Zuma Single Origin	Pavilion	25/26PO3369	308.00	308.00	-	308.00
October	BACS	Roasting Room - Brazil Single Estate, colombia sugar,zuma	Pavilion	25/26PO3370	458.00	458.00	-	458.00
		Total BACS Roasting Room			766.00	766.00	-	766.00
October	BACS	Swift - Large Vinyl Gloves, 2ply blue	Pavilion	25/26PO3371	35.96	35.96	5.99	29.97
October	BACS	Trevarthens - Diced Beef, Cooked ham	Pavilion	25/26PO3372	39.63	39.63	-	39.63
Sept-Oct	DDR	Lloyds Bank- Charges 10/9-9/10 57912060	Corporate	25/26PO3373	11.00	11.00	-	11.00
Sept-Oct	DDR	Lloyds Bank - Charges 10/9-9/10 57911660	Corporate	25/26PO3374	18.87	18.87	-	18.87
October	BOI-CC	Easyspace - Domain princesspavilion.co.uk	Pavilion	25/26PO3375	17.92	17.92	2.99	14.93
October	DDR	Allstar - 16/10-27/10 fuel	Fac/grounds/KP	25/26PO3376	520.20	520.20	86.70	433.50
Aug-Dec	DDR	BT - 1/8-31/12/25 Phone charges	Corporate	25/26PO3377	1,729.90	1,729.90	288.31	1,441.59
October	DDR	BT - 1-31/10/25 Line rental charges	Corporate	25/26PO3378	631.00	631.00	105.16	525.84
Sept-Oct	DDR	BritGas - 26/9-25/10/25 CofE Chapel	Cemetery	25/26PO3379	19.16	19.16	0.91	18.25
Sept-Oct	DDR	BritGas - 23/9-22/10/25 Moor Piazza	General	25/26PO3380	12.60	12.60	0.60	12.00
Sept-Oct	DDR	BritGas - 25/9-20/10/25 Stage	KP	25/26PO3381	11.18	11.18	0.53	10.65
Sept-Oct	DDR	BritGas - 25/9-24/10/25 Castle Beach	Toilets	25/26PO3382	42.75	42.75	2.03	40.72
Annual	DDR	ICO Renewal 28/10/25-27/10/26	Corporate	25/26PO3383	73.00	73.00	-	73.00
October	DDR	St Austell - P/grigio, s/blanc,rosato	Pavilion	25/26PO3384	454.14	454.14	75.69	378.45
October	DDR	B&Q - Magnusson Multi purpose pruner	Facilities	25/26PO3385	10.45	10.45	1.74	8.71
October	DDR	B&Q - Yale lock for office door	MB	25/26PO3386	8.55	8.55	1.43	7.13
October	DDR	B&Q - Adjustable roller, pull handles, nail felt, furniture	Town Management	25/26PO3387	33.51	33.51	5.58	27.93
October	DDR	B&Q - Black cable ties, sewalt bolster size 9-DE	Facilities	25/26PO3388	103.35	103.35	10.56	92.79
October	DDR	WCFruits - Whole/semi/oat milk, cheese slices	Pavilion	25/26PO3389	22.47	22.47	-	22.47
October	DDR	WCFruits - Ciabatta rolls x40	Pavilion	25/26PO3390	36.89	36.89	-	36.89
October	DDR	WCFruits - carrots,milk,cheese slices,bbeans,nuts	Pavilion	25/26PO3391	95.83	95.83	4.26	91.57
October	DDR	WCFruits - Les Pommes Frites, sweetcorn	Pavilion	25/26PO3392	27.58	27.58	-	27.58
October	DDR	WCFruits - Cucumber, parsley,mushrooms,milk,mayo	Pavilion	25/26PO3393	81.00	81.00	3.29	77.71
October	DDR	WCFruits - Petit salad,bakers,onions,clementines,lemon	Pavilion	25/26PO3394	220.79	220.79	-	220.79
October	DDR	WCFruits - Eggs, apples,clementines,milk, clotted cream	Pavilion	25/26PO3395	197.74	197.74	4.22	193.52
October	DDR	WCFruits - Kale, sweet potato, carrots, gammon ham, scone	Pavilion	25/26PO3396	60.58	60.58	-	60.58
August	BACS	Cinnamon Fern - Refund of cancelled Streets, Eats & Beats	Pavilion	25/26PO3397	36.50	36.50	-	36.50
October	BACS	Verdant - Sundialer Pale Ale & Lightbulb Kegstar	Pavilion	25/26PO3398	389.28	389.28	64.88	324.40
November	CN	Verdant - Credit of Lightbulb Kegstar	Pavilion	25/26PO3399	114.60	114.60	19.10	95.50
		Total BACS Verdant			274.68	274.68	45.78	228.90
Oct-Nov	DDR	BritGas - 2/10-3/11/25 Maenporth Beach	Toilets	25/26PO3400	38.11	38.11	1.81	36.30
Oct-Nov	DDR	BritGas - 2/10-1/11/25 POW Pier	Toilets	25/26PO3401	137.94	137.94	6.56	131.38
Oct-Nov	DDR	BritGas - 2/10-1/11/25 Electric	KP	25/26PO3402	29.45	29.45	1.40	28.05
October	DDR	BritGas - 2-31/10/25 Swanpool Beach	Toilets	25/26PO3403	39.19	39.19	1.86	37.33
October	DDR	BritGas - 1-31/10/25 Library Electric	MB	25/26PO3404	214.06	214.06	10.19	203.87
October	DDR	BritGas - 1-31/10/25 CSCP	General	25/26PO3405	336.16	336.16	16.00	320.16
October	DDR	BritGas - 1-31/10/25 Café/Gardens Electric	Pavilion	25/26PO3406	2,389.95	2,389.95	398.32	1,991.63
October	DDR	BritGas - 2-31/10/25 Gyllyngdune Stable Block	Pavilion	25/26PO3407	21.14	21.14	1.00	20.14
October	DDR	BritGas - 1-31/10/25 Theatre	Pavilion	25/26PO3408	1,308.55	1,308.55	218.09	1,090.46
October	DDR	BritGas - 2/10-1/11/25 Mortuary	Cemetery	25/26PO3409	175.33	175.33	8.34	166.99
October	DDR	BritGas - 2/10-1/11/25 Library	MB	25/26PO3410	559.90	559.90	93.31	466.59
Sept-Oct	DDR	BritGas - 21/9-8/10/25 Gas	Pavilion	25/26PO3411	501.34	501.34	83.55	417.79
October	DDR	BritGas - 6/10-5/11/25 Feeder Pillar OPO	General	25/26PO3412	22.57	22.57	1.07	21.50
October	DDR	B&Q - Frame Fixing short ex 6pcs	Cemetery	25/26PO3413	6.50	6.50	1.08	5.42
November	DDR	B&Q - x3 orange buckets,mixing paddle,brush,fiatape	Facilities	25/26PO3414	54.52	54.52	9.10	45.42
November	DDR	B&Q - Nebo 450 flex	Grounds/E30	25/26PO3415	25.00	25.00	4.17	20.83
November	DDR	Screwfix - Roughneck 1.2m Fencing Pins pk10 x2	Pavilion/Gyllyngds	25/26PO3416	91.98	91.98	15.33	76.65
October	DDR	WCFruits - Les Pommes Frites, Croissants	Pavilion	25/26PO3417	60.30	60.30	-	60.30
October	DDR	WCFruits - Cucumber, milk, thyme,lentils,quinoa	Pavilion	25/26PO3418	33.16	33.16	-	33.16
October	DDR	WCFruits - Ciabatta rolls x40	Pavilion	25/26PO3419	36.89	36.89	-	36.89
October	DDR	WCFruits - Squash, apples, eggs, milk, cheese,lemon	Pavilion	25/26PO3420	118.16	118.16	2.10	116.06
October	DDR	WCFruits - Orange, eggs, carrots, milk, cheese, dble cream	Pavilion	25/26PO3421	86.38	86.38	-	86.38
October	DDR	WCFruits - Lemons,limes,tomato salad,clotted cream	Pavilion	25/26PO3422	132.67	132.67	-	132.67
October	DDR	WCFruits - Salad, long grain rice, tortilla chips,salsa	Pavilion	25/26PO3423	64.68	64.68	-	64.68
October	DDR	WCFruits - Raspberries, eggs, carrots, banana,milk	Pavilion	25/26PO3424	151.00	151.00	-	151.00
October	CN	WCFruits - dble cream - not delivered	Pavilion	25/26PO3425	12.94	12.94	-	12.94
October	DDR	WCFruits - Chives,coriander,parsley,swt pots,bakers	Pavilion	25/26PO3426	134.92	134.92	3.63	131.29
October	DDR	WCFruits - Limes, milk-whole/semi/oat	Pavilion	25/26PO3427	18.24	18.24	-	18.24
November	DDR	WCFruits - Eggs, grated cheddar,peanut butter,cannellini	Pavilion	25/26PO3428	218.74	218.74	-	218.74
November	CC-BOI	Amazon - Trayvespace SAD lamp x1	Cultural	25/26PO3429	33.98	33.98	5.66	28.32
November	CC-BOI	Amazon - Sportlink for iPhone SE-s'proof cover	Grounds	25/26PO3430	21.98	21.98	3.66	18.32
November	Lloyds-RG	Solopress - x50 Vouchers for Festive w'end -Mayor	General	25/26PO3431	13.00	13.00	2.17	10.83
November	Lloyds-RG	Tesco - Biscuits for xmas lights meeting 5/11	Town Management	25/26PO3432	3.15	3.15	-	3.15
November	Lloyds-MPW	Amazon - gold bull dog clips x2 packs	Pavilion	25/26PO3433	19.98	19.98	3.34	16.64
November	Lloyds-MPW	Tesco - x6 bottles of Smirnoff red label vodka	Pavilion	25/26PO3434	120.00	120.00	20.00	100.00
November	Lloyds-MPW	Sainsbury - JJWhitartisan vodkas	Pavilion	25/26PO3435	380.80	380.80	63.47	317.33
October	Lloyds-ML	Tesco - Elderflower, sparkling water,apple juice	Cultural	25/26PO3436	13.20	13.20	-	13.20
November	BACS	Absolute Canvas-Main Marquee, lights & blocks for Festive	Town Management	25/26PO3437	4,549.92	4,549.92	758.32	3,791.60
October	BACS	Acland Plant Hire-Hitachi Excavator & Plant Trailer hire	Dracaena	25/26PO3438	664.80	664.80	110.80	554.00
November	BACS	Edward Ametiello-Robo-brandt commission for Where Are V	Cultural	25/26PO3439	42.00	42.00	7.00	35.00
November	BACS	Be-ta-Pest - Inspection & treatment of rodents in waste bin	Pavilion	25/26PO3440	96.00	96.00	16.00	80.00
October	BACS	Biffa-Standard General Waste collection October 2025	OPO/MB	25/26PO3441	1,257.14	1,257.14	209.52	1,047.62
October	BACS	Biffa-Standard mixed dry recycling collection October 2025	OPO/MB	25/26PO3442	431.52	431.52	71.92	359.60
October	BACS	Biffa - Standard mixed glass collection October 2025	OPO/MB	25/26PO3443	203.14	203.14	33.86	169.28
October	BACS	Biffa - Standard waste & mixed dry recycling October 25	Pavilion	25/26PO3444	647.39	647.39	107.90	539.49
October	BACS	Biffa - Standard organic Food Waste October 25	Pavilion	25/26PO3445	54.24	54.24	9.04	45.20
October	BACS	Biffa - Confidential Waste paper collection October 2025	OPO	25/26PO3446	57.14	57.14	9.52	47.62
		Total BACS Biffa			2,650.57	2,650.57	441.76	2,208.81
October	BACS	Eve Bourrat - Making paper 3D palaces workshop 28.10.25	Cultural	25/26PO3448	175.00	175.00	-	175.00
October	BACS	Eve Bourrat - Selection panel for The Artist Take Over 23.10.	Cultural	25/26PO3449	100.00	100.00	-	100.00
		Total BACS Eve Bourrat			275.00	275.00	-	275.00
October	BACS	Broken Sleep Books- Shopstcok- Modern Poeteries	Cultural	25/26PO3450	61.00	61.00	-	61.00
November	BACS	Cartridge Save - HP 142A Black toner cartridge	OPO	25/26PO3451	41.92	41.92	6.99	34.93
					115,738.29	115,738.29	12,469.40	103,268.89

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
October	BACS	Coast Medic - Emergency DCA Ambulance & Paramedic Rem	Civic	25/26PO3452	384.30	384.30	15.30	369.00
October	BACS	Charlie Cooper Dance - The Debut 19.10.2025	Pavilion	25/26PO3453	3,240.00	3,240.00	-	3,240.00
October	BACS	Cornwall Staff- I Kemp Sous Chef temp 30.10.25	Pavilion	25/26PO3454	235.20	235.20	39.20	196.00
October	BACS	FFC - Baby leeks (200g)bunch x 2	Pavilion	25/26PO3455	5.50	5.50	-	5.50
October	BACS	FFC - Mixed salad 2kg, Raddish bunch 250g & winter Radish	Pavilion	25/26PO3456	34.50	34.50	-	34.50
November	BACS	FFC - Mixed Salad 2kg	Pavilion	25/26PO3457	30.00	30.00	-	30.00
		Total BACS FFC			70.00	70.00	-	70.00
November	BACS	Freq Audio - Hire of LiteDeck 01.10.25-06.10.25	Pavilion	25/26PO3458	144.00	144.00	24.00	120.00
October	BACS	Daniel Gaze - Selection Panel 23.10.2025	Cultural	25/26PO3459	100.00	100.00	-	100.00
October	BACS	Paul Joines-Technical Support 10th,17th,19th 23rd October	Pavilion	25/26PO3460	800.00	800.00	-	800.00
November	BACS	Lays Auctioneers - Insurance Valuation	Cultural	25/26PO3461	1,200.00	1,200.00	200.00	1,000.00
November	BACS	Living Wage Foundation - Employer Accreditation	Corporate	25/26PO3462	338.40	338.40	56.40	282.00
November	BACS	Office Smart-A5 diary, Post it notes 2026 year Planner	Town Management	25/26PO3463	34.87	34.87	5.81	29.06
November	BACS	Ann's Pasties - x40 Large S'rolls	Pavilion	25/26PO3464	88.00	88.00	-	88.00
November	BACS	Autograffiti - A0 Bar Tariff Prints x2	Pavilion	25/26PO3465	96.00	96.00	16.00	80.00
November	BACS	Green Waste Company - Compost & Lorry transport	Grounds	25/26PO3466	678.00	678.00	113.00	565.00
October	BACS	FFC - Mixed Salad, Rainbow Chard	Pavilion	25/26PO3467	40.00	40.00	-	40.00
November	BACS	Infinitus - Guard for Mayor Civic Parade 19/10	General	25/26PO3468	203.04	203.04	33.84	169.20
November	BACS	Infinitus - CCTV Operator Falmouth+ Helston Reclaim	General	25/26PO3469	3,498.98	3,498.98	583.16	2,915.82
November	BACS	Infinitus - Street Rangers + CSAS Accredited Person	General	25/26PO3470	3,187.20	3,187.20	531.20	2,656.00
November	BACS	Infinitus - Alarm Response 24/10	MB	25/26PO3471	38.40	38.40	6.40	32.00
November	BACS	Infinitus - Door Supervisor 17/10, 23/10	Pavilion	25/26PO3472	761.68	761.68	126.95	634.73
		Total Infinitus			7,689.30	7,689.30	1,281.55	6,407.75
October	BACS	Rhiannon Jandrell - Baby Jam Sessions 7/10, 21/10	Cultural	25/26PO3473	150.00	150.00	-	150.00
October	BACS	Rhiannon Jandrell - Rhyme Time 7/10,14/10,21/10	Cultural	25/26PO3473b	150.00	150.00	-	150.00
		Total Rhiannon Jandrell			300.00	300.00	-	300.00
November	BACS	Katharine Langley - Box Office 6/11, 9/11	Pavilion	25/26PO3474	91.00	91.00	-	91.00
November	BACS	LWC - Sharps Pils, Cold River,Stout,Old Mout,Frobisher	Pavilion	25/26PO3475	2,046.35	2,046.35	341.06	1,705.29
November	BACS	Nick Ferris - Green Waste 4/11	Bowling Green	25/26PO3476	46.92	46.92	7.82	39.10
November	BACS	Nick Ferris - Green Waste 5/11	Pavilion	25/26PO3477	75.48	75.48	12.58	62.90
		Total Nick Ferris			122.40	122.40	20.40	102.00
November	BACS	Meaco - Annual Service Plan 1/11/25	Cultural	25/26PO3478	1,152.00	1,152.00	192.00	960.00
November	BACS	Reach Access - PA Services & Operator-Remembrance 9/11	General	25/26PO3479	180.00	180.00	30.00	150.00
November	BACS	Roasting Room - Brazil Estate,Colombia,Zuma	Pavilion	25/26PO3480	314.00	314.00	-	314.00
November	BACS	SLCC - 14th Edition Council Admin + Delivery Charge	Corporate	25/26PO3481	149.40	149.40	0.90	148.50
Aug-Oct	BACS	SWW - 9/8-31/10/25 Maenporth Beach	Toilets	25/26PO3482	1,361.99	1,361.99	-	1,361.99
Oct-Nov	BACS	SWW - 2/10-3/11/25 External Meter	Pavilion	25/26PO3483	19.61	19.61	-	19.61
Oct-Nov	BACS	SWW - 2/10-3/11/25 Meter 1 & 2	Pavilion	25/26PO3484	1,245.35	1,245.35	-	1,245.35
Oct-Nov	BACS	SWW - 2/10-3/11/25 Libray/Gallery	MB	25/26PO3485	160.80	160.80	-	160.80
October	BACS	Speedy - Masonry Props 1-31/10/25	Pavilion	25/26PO3486	96.82	96.82	16.14	80.68
October	BACS	Speedy - Heras Fence Panels 1-31/10/25	Pavilion	25/26PO3487	81.48	81.48	13.58	67.90
		Total Speedy Hire			178.30	178.30	29.72	148.58
October	BACS	Stabilo - Wallet/sharpener 3in1 x20	Cultural	25/26PO3488	189.90	189.90	31.65	158.25
November	BACS	Swift - Mini jumbo 2ply x20packs	Toilets	25/26PO3489	287.76	287.76	47.96	239.80
November	BACS	Swift - Food Cartons, napkins,2 ply blue c/feed, parchmnt	Pavilion	25/26PO3490	123.56	123.56	20.59	102.97
November	BACS	Swift - Jangro Machine dwasher	Pavilion	25/26PO3491	17.98	17.98	3.00	14.98
		Total Swift			429.30	429.30	71.55	357.75
October	BACS	Three Lanes - Collect 4 models from AG-Mosely Heritage	Cultural	25/26PO3492	162.00	162.00	27.00	135.00
November	BACS	Trevarthens - Cooked Ham, Streaky Bacon, Diced Chuck	Pavilion	25/26PO3493	69.27	69.27	-	69.27
October	BACS	Tragos - Slitting Maul, Sledgehammer,anemone,crocut	Grounds/GG	25/26PO3494	93.26	93.26	15.54	77.72
November	BACS	Travis Perkins - Polycell, Black Mamba nitrile gloves	MB	25/26PO3495	35.32	35.32	5.89	29.43
November	BACS	Travis Perkins - Paint Kettle, Masking Tape, brush's	MB	25/26PO3496	42.44	42.44	7.08	35.36
		Total Travis Perkins			77.76	77.76	12.97	64.79
November	BACS	Withey - BN18 NAA 6/11 Replace worn out dr lock	Grounds	25/26PO3497	285.84	285.84	47.64	238.20
October	BOI-CC	AWS - charges 1-31/10/25	Corporate	25/26PO3498	30.14	30.14	4.88	25.26
November	BOI-CC	Tesco - Bites/Flapjacks/Millionaire/shortcake/apple	General	25/26PO3499	50.40	50.40	-	50.40
October	Lloyds-AM	Contract Signs - Sign at Headland Car Park	Pendennis	25/26PO3500	30.00	30.00	5.00	25.00
November	Lloyds-ML	Premier Inn - 7/11/25 L Gill	Corporate	25/26PO3501	137.00	137.00	22.83	114.17
Oct-Nov	DDR	BritGas - 9/10-1/11/25 Grove Place	Toilets	25/26PO3502	215.34	215.34	10.25	205.09
Oct-Nov	DDR	BritGas - 7/10-6/11/25 Feeder Pillar Adj Bench	General	25/26PO3503	25.12	25.12	1.19	23.93
Oct-Nov	DDR	BritGas - 9/10-1/11/25 Webber St	Toilets	25/26PO3504	23.76	23.76	1.13	22.63
November	CN	WCFruits - Mature Cheese overcharge 354261	Pavilion	25/26PO3505	92.54	92.54	-	92.54
September	DDR	BT - Line Rental Charges Sept WM42322100	Corporate	25/26PO3506	726.00	726.00	121.00	605.00
September	DDR	BT - Line Rental Charges Sept WM41400532	Corporate	25/26PO3507	726.00	726.00	121.00	605.00
October	DDR	BT - Line Rental Charges Oct WM42322100	Corporate	25/26PO3508	726.00	726.00	121.00	605.00
November	DDR	BT - Internet Services-Nov - 42732485	Park Lodge	25/26PO3509	528.00	528.00	88.00	440.00
October	DDR	G4S - Cash Collect 1-31/10/25	General	25/26PO3510	209.88	209.88	34.98	174.90
September	DDR	Ram Tracking - Vehicle tracking 18/09-17/10/25	Grounds/Facilities	25/26PO3511	72.00	72.00	12.00	60.00
November	DDR	St Austell - Rattler, p/grigio, prosecco,tamari,water	Pavilion	25/26PO3512	718.88	718.88	119.81	599.07
November	Chq 16	Petty Cash Top-Up	OPO	25/26PO3513	135.98	135.98	-	135.98
November	Chq 17	Petty Cash Top-Up	Pavilion	25/26PO3514	209.44	209.44	-	209.44
November	BACS	Dopplergang3r Ltd-Ticket sales Nu Metal 07.11.2025	Pavilion	25/26PO3515	3,580.19	3,580.19	-	3,580.19
November	BACS	Aardvark-Collect 1 x painting from B17 OEU & deliver	Cultural	25/26PO3516	144.00	144.00	24.00	120.00
November	BACS	Aardvark-Collect 2 x packages & deliver to TR3 6QL	Cultural	25/26PO3517	144.00	144.00	24.00	120.00
		Total Aardvark			288.00	288.00	48.00	240.00
October	BACS	Autograffiti - A0 Bar Tariff & A1 Raggae Fest prints	Pavilion	25/26PO3518	168.00	168.00	28.00	140.00
November	BACS	bba.media - Boardcast of Remembrance Sunday service	Civic	25/26PO3519	250.00	250.00	-	250.00
November	BACS	Cornwall Wood Treatment- 26 x Treated round stakes 100m	Dracaena	25/26PO3520	289.50	289.50	48.25	241.25
October	BACS	D&R Electrical - Balance of installation of MVHR Unit	MB	25/26PO3521	4,729.76	4,729.76	788.30	3,941.46
October	BACS	Event Dispense - 14 taps temp bar for Reggae Fest	Pavilion	25/26PO3522	810.00	810.00	135.00	675.00
November	BACS	Fleet Line Makers - Pitchmaker Super C 10 Ltr	Dracaena	25/26PO3523	995.40	995.40	165.90	829.50
November	BACS	Greenham- Bleach, foaming hand soap, toilet cleaner	Toilets	25/26PO3524	250.70	250.70	41.78	208.92
October	BACS	ICCM- E Middleditch online Exhumation of remains course	Corporate	25/26PO3525	120.00	120.00	20.00	100.00
November	BACS	ICCM - E Middleditch online EROB course 9th & 10th Dec 25	Corporate	25/26PO3526	180.00	180.00	30.00	150.00
		Total ICCM			300.00	300.00	50.00	250.00
October	BACS	K Dale - Stage tech support for Goldie Lookin Chain 17.10.25	Pavilion	25/26PO3527	50.00	50.00	-	50.00
August	BACS	Rainer - RW1-26 replacement keys x 8 & delivery	Toilets	25/26PO3528	79.20	79.20	13.20	66.00
November	BACS	Reef - Legionella resampling female WC hand basin	Pavilion	25/26PO3529	189.60	189.60	31.60	158.00
November	BACS	Royal Mail - Falmouth Christmas calender mail drop	Town Management	25/26PO3530	1,227.94	1,227.94	204.15	1,023.79
November	BACS	Travis Perkins-Plyocell stain block aerosol 500ml	Facilities	25/26PO3531	97.20	97.20	16.20	81.00
November	BACS	Tarvis Perkins - BSW Sawn green treated 22x150mmx4.8m	Cemetery	25/26PO3532	49.34	49.34	8.22	41.12
		Total Travis Perkins			146.54	146.54	24.42	122.12
					157,777.66	157,777.66	17,307.20	140,470.46

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
November	BACS	SWPSI - Replace missing upright pole	Kimberley Park	25/26PO3533	1,080.00	1,080.00	180.00	900.00
November	BACS	SWPSI - Labour to replace 4 horizontal beams	Kimberley Park	25/26PO3534	288.00	288.00	48.00	240.00
November	BACS	SWPSI - Replace climbing ramp & support beam in play area	Kimberley Park	25/26PO3535	498.00	498.00	83.00	415.00
		Total SWPSI			1,866.00	1,866.00	311.00	1,555.00
November	BACS	Wallgate - Replace 2 x fascia door assembly Thrii Hand wash dr	Toilets	25/26PO3536	3,131.28	3,131.28	521.88	2,609.40
November	BACS	Helston Town Council- 2 tickets for Mayor's murder mystery	Mayoral	25/26PO3537	50.00	50.00	-	50.00
November	BACS	Artstat-Shop stock - Red watercolour tin	Cultural	25/26PO3538	21.60	21.60	3.60	18.00
November	BACS	Artstat- Shop stock- Acrylic colour set, pencil sharpener,DR	Cultural	25/26PO3539	150.89	150.89	25.15	125.74
		Total Artstat			172.49	172.49	28.75	143.74
November	BACS	BG Electrical-Supply,wire&fit 2 gang sockets,Disconnect red	MB	25/26PO3540	1,546.80	1,546.80	257.80	1,289.00
November	BACS	BG Electrical-Supply,wire & fit control sounder in disabled W	Pavilion	25/26PO3541	852.00	852.00	142.00	710.00
		Total BG Electrical			2,398.80	2,398.80	399.80	1,999.00
November	BACS	BigDug-4 x Fully loaded Comfrot Ergo operator task chair	MB	25/26PO3542	608.34	608.34	101.39	506.95
November	BACS	Sam Bradbury- Half term art workshop -Mask making 28.10.	Cultural	25/26PO3543	175.00	175.00	1.00	174.00
Aug-Oct	BACS	J Brodie Luke - Digger Hire - Aug x 5, Sept x 5 & Oct x 3 days	Cemetery	25/26PO3544	1,014.00	1,014.00	169.00	845.00
November	BACS	Cornwall Council - 1 X Learning hub licence renewal K Mulca	Corporate	25/26PO3545	45.60	45.60	7.60	38.00
November	BACS	Cornwall Council-DBS check S Eva & admin fee	Corporate	25/26PO3546	39.50	39.50	3.00	36.50
November	BACS	Cornwall Council-COE provision for SLA patrols October 25	Pendennis	25/26PO3547	209.25	209.25	-	209.25
November	BACS	D&C 4 x 4-Response mileage & expenses for Remembrance	Civic	25/26PO3548	390.00	390.00	-	390.00
November	BACS	Francys de Vos - Robo-brandt commission for Where Are W	Cultural	25/26PO3549	54.00	54.00	-	54.00
November	BACS	S Eva -Macbearing Duties -Sea Sunday, Civic Service & Reme	Civic	25/26PO3550	60.00	60.00	-	60.00
November	BACS	FFC - 2kg x Mixed loose salad	Pavilion	25/26PO3551	30.00	30.00	-	30.00
November	BACS	Hudson Accounting - 2025/26 Interim Audit	Corporate	25/26PO3552	1,250.00	1,250.00	-	1,250.00
November	BACS	Paul Kneebone - Buglar for First Poppy laying & Armistice Da	Civic	25/26PO3553	40.00	40.00	-	40.00
November	BACS	Katharne Langley - Box Office duties Gwenna 15.11.25	Pavilion	25/26PO3554	39.00	39.00	-	39.00
November	BACS	Mass Affect - Lighting & tech for NU Metal night	Pavilion	25/26PO3555	240.00	240.00	40.00	200.00
November	BACS	M Peachey -Macbearing Duties -Sea Sunday, Civic Service &	Civic	25/26PO3556	60.00	60.00	-	60.00
November	BACS	Plymouth Citybus - Provision of bus 67 for November 2025	General Council	25/26PO3557	2,075.25	2,075.25	-	2,075.25
November	BACS	Clear Brew - Full dispense system check & regular line clean	Pavilion	25/26PO3558	154.50	154.50	25.75	128.75
November	BACS	Naomi Frears - Panel for selection process for exhibitions	Cultural	25/26PO3559	100.00	100.00	-	100.00
November	BACS	Nick Ferris - Green Waste	Gyllingdune Garden	25/26PO3560	95.88	95.88	15.98	79.90
November	BACS	Nick Ferris-Tarmac Bitamous mixture for fuel tank install	Cemetery	25/26PO3561	47.88	47.88	7.98	39.90
November	BACS	Nick Ferris - Green Waste	Kimberley Park	25/26PO3562	57.12	57.12	9.52	47.60
		Total Nick Ferris			200.88	200.88	33.48	167.40
November	BACS	LWC-Pils, Cold River Cider,Atlantic Pale, Stout,Old Mount	Pavilion	25/26PO3563	1,977.02	1,977.02	329.50	1,647.52
November	BACS	Plumbstop-Entity Pre-pack adj Brass lever Arm 15mm T0002	Toilets	25/26PO3564	16.45	16.45	2.74	13.71
November	BACS	Property Solutions- Replace plastic pipework & insulate shed	The Moor	25/26PO3565	444.00	444.00	74.00	370.00
November	BACS	Office Smart - Mini tower fan & Scissors	OPO	25/26PO3566	63.50	63.50	10.58	52.92
November	BACS	Owen Gildersleeve-Shop stock- Greetings cards	Cultural	25/26PO3567	41.44	41.44	-	41.44
November	BACS	Reef - Descalce & disinfect spray head taps, water sampling	MB	25/26PO3568	165.00	165.00	27.50	137.50
November	BACS	SLCC - Accommodation & Practioners conference M Williams	Corporate	25/26PO3569	716.00	716.00	66.00	650.00
November	BACS	SWW- Water & sewerage rates 08.07.25-31.10.25 POW	Toilets	25/26PO3570	2,753.40	2,753.40	-	2,753.40
November	BACS	SWW-Water & sewerage rates 19.08.25-12.11.25 Castle Bea	Toilets	25/26PO3571	2,466.24	2,466.24	-	2,466.24
November	BACS	Roasting Room-Brazil single estate,Colombia sugar cane,Zun	Pavilion	25/26PO3572	415.00	415.00	-	415.00
November	BACS	Trago-Gaffer tape White,Tri Hook satin nickel,car key batter	Pavilion	25/26PO3573	27.26	27.26	4.55	22.71
November	BACS	Trago - 15LL Galvanised Incinerator for E20	Grounds	25/26PO3574	6.64	6.64	1.11	5.53
		Total Trago			33.90	33.90	5.66	28.24
November	BACS	Trevarthen-Chicken fillets, cooked ham sliced & minced bee	Pavilion	25/26PO3575	64.03	64.03	-	64.03
November	BACS	Verdant- Lightbulb 24 x440ml case & Sundialer Ale Kegstar	Pavilion	25/26PO3576	541.80	541.80	90.30	451.50
October	BACS	YPO- Durable pen pot, double hole canister, Colouring pencil	Cultural	25/26PO3577	45.90	45.90	7.65	38.25
November	BACS	Waterplus - Water rates 14.10.25-14.11.25	Mortuary	25/26PO3578	20.20	20.20	3.37	16.83
October	BACS	HMRC PAYE - Roll Back Payroll corrections	Corporate	25/26PO3579	92.60	92.60	-	92.60
October	BACS	HMRC NIC - Roll Back Payroll corrections	Corporate	25/26PO3580	108.73	108.73	-	108.73
		Total BACS -HMRC			201.33	201.33	-	201.33
October	BACS	Net Wages - Roll back of Payroll correction	Corporate	25/26PO3581	334.39	334.39	-	334.39
November	BACS	Ann's - 40 large sausage rolls	Pavilion	25/26PO3582	88.00	88.00	-	88.00
November	BACS	Eve Bourrat-Art for Wellbeing & Discover Art workshops Nov	Cultural	25/26PO3583	450.00	450.00	-	450.00
November	BACS	Glasdon - Jubilee Duo 200 Litter bin	Pendennis	25/26PO3584	1,003.76	1,003.76	167.30	836.46
November	CN	Hachette -Credit - Shop Stock Overstock The Graces Hardba	Cultural	25/26PO3585	-	137.50	-	137.50
November	BACS	Nisbets - Taylr heavy duty kitchen scales, Dessert spoon sets	Pavilion	25/26PO3586	116.95	116.95	19.49	97.46
October	BACS	Driving Mobility- Shopmobility 01.12.25-30.11.26	Town Management	25/26PO3587	50.00	50.00	-	50.00
Oct-Nov	DDR	Allstar - Fuel for 31/10-14/11/25	Fac/Gronds/Cem/PP	25/26PO3588	477.03	477.03	79.51	397.53
Oct-Nov	DDR	BOI - Bank Charges 6/10-4/11	Corporate	25/26PO3589	20.57	20.57	-	20.57
November	DDR	BritGas - 2/11-10/11Webber St	Toilets	25/26PO3590	8.97	8.97	0.42	8.55
November	DDR	BritGas - 2/11-10/11 Grove Place	Toilets	25/26PO3591	22.55	22.55	1.07	21.48
Sept-Nov	DDR	BritGas - 25/9-1/11/25 Castle Beach	Toilets	25/26PO3592	58.27	58.27	2.77	55.50
Sept-Nov	CN	BritGas - 25/9-24/10/25 Castle Beach-cancels 805512664	Toilets	25/26PO3593	-	42.75	-	42.75
Sept-Oct	DDR	BritGas - 24/9-23/10/25 Non Conform w/shop	Cemetery	25/26PO3594	128.20	128.20	6.10	122.10
Aug-Sept	DDR	BritGas - 24/8-23/9/25 Non Conform w/shop	Cemetery	25/26PO3595	133.99	133.99	6.38	127.61
Oct-Nov	DDR	Lloyds - 10/10-9/11/25 Bank charges 57912060	Corporate	25/26PO3596	29.25	29.25	-	29.25
Oct-Nov	DDR	Lloyds - 10/10-9/11/25 Bank charges 57911660	Corporate	25/26PO3597	8.50	8.50	-	8.50
Oct-Nov	DDR	Lloyds - 1/10-31/10/25 online banking charge 57911660	Corporate	25/26PO3598	50.00	50.00	-	50.00
Nov-Dec	DDR	Ram Tracking - Vehicle tracking 18/11-17/12/25	Grounds/Facilities	25/26PO3599	72.00	72.00	12.00	60.00
Nov-Dec	DDR	Safe HR - 15/11-14/12/25 Membership for 88 employees	Corporate	25/26PO3600	370.20	370.20	61.70	308.50
November	DDR	St Austell - Mulled wine, rattler, o'grigio, s/blanc,malbec	Pavilion	25/26PO3601	976.54	976.54	162.76	813.78
November	DDR	B&Q - Wham Bam recycled 150L box & lid	Cultural	25/26PO3602	30.00	30.00	5.00	25.00
November	DDR	B&Q - Wardrobe rail, end bracket,corner connector, w/top	OPO	25/26PO3603	129.18	129.18	21.54	107.64
November	DDR	B&Q - Erbauer 230mm, Segment diamond disc	Facilities	25/26PO3604	85.50	85.50	14.25	71.25
November	DDR	Screwfix - Dewalt newark safety boots-J Aston	Grounds	25/26PO3605	68.99	68.99	-	68.99
November	DDR	Screwfix-Orca hybrid boots-J Porter, Outback dealer -Georgi	Grounds	25/26PO3606	154.96	154.96	-	154.96
November	DDR	WCFruits - Whole/semi/oat milk, cheese slices	Pavilion	25/26PO3607	14.19	14.19	-	14.19
November	DDR	WCFruits - Eggs, carrots, cabbage,milk,flour,sugar,flora	Pavilion	25/26PO3608	314.44	314.44	-	314.44
November	DDR	WCFruits - Whole/semi/oat milk, sausages,croissants,flora	Pavilion	25/26PO3609	74.43	74.43	-	74.43
November	DDR	WCFruits - Limes, lemons,banana,apple,clementine	Pavilion	25/26PO3610	140.43	140.43	15.92	124.51
November	DDR	WCFruits - Ginger, cucumber, chives,parsley, milk, sausages	Pavilion	25/26PO3611	350.17	350.17	-	350.17
November	DDR	WCFruits - Salad, celery,eggs,cucumber,carrots,spring onion	Pavilion	25/26PO3612	239.18	239.18	15.34	223.84
November	DDR	WCFruits - Clementines, apples,banana,lemon,limes	Pavilion	25/26PO3613	61.43	61.43	-	61.43
November	DDR	WCFruits - Bakers, coriander,mayo,rapeseed,les pomme	Pavilion	25/26PO3614	147.48	147.48	-	147.48
November	DDR	WCFruits - Squash, cucumber, kale,celery,whole/semi/oat m	Pavilion	25/26PO3615	98.21	98.21	-	98.21
November	DDR	WCFruits - Les Pommes Frites, Scones	Pavilion	25/26PO3616	50.29	50.29	-	50.29
November	DDR	WCFruits - Swt Potato, mushroom,syrup,lemon juice, lime	Pavilion	25/26PO3617	77.48	77.48	-	77.48
November	DDR	WCFruits - Whole/semi/oat milk, cheese slices	Pavilion	25/26PO3618	57.95	57.95	-	57.95
					188,459.99	188,459.99	20,156.66	168,303.33

Date Incurred	Expenditure Type	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
November	DDR	WCFruits	- Leek, but squash, whole/semi/oat milk, saffron	Pavilion	25/26PO3619	55.96	55.96	-	55.96
November	DDR	WCFruits	- Onions, semi/whole/oat milk, ciabatta rolls	Pavilion	25/26PO3620	25.88	25.88	-	25.88
November	DDR	WCFruits	- Kale, salad, swt pots, grated cheddar, butter	Pavilion	25/26PO3621	60.20	60.20	-	60.20
November	DDR	WCFruits	- Ciabatta rolls x40	Pavilion	25/26PO3622	38.09	38.09	-	38.09
November	DDR	WCFruits	- Limes, apples, cabbage, bakers, carrots, parsley	Pavilion	25/26PO3623	440.64	440.64	52.07	388.57
November	DDR	WCFruits	- Ciabatta rolls, shortbread, flapjacks	Pavilion	25/26PO3624	115.05	115.05	-	115.05
November	DDR	WCFruits	- Cucumber, lasagne, milk, butter	Pavilion	25/26PO3625	25.35	25.35	-	25.35
November	DDR	WCFruits	- Carrots, eggs, celeriac, apples, eggs, mange tout	Pavilion	25/26PO3626	386.34	386.34	8.67	377.67
November	DDR	WCFruits	- Les Pommes Frites, flapjacks	Pavilion	25/26PO3627	43.74	43.74	-	43.74
November	DDR	WCFruits	- Flapjacks	Pavilion	25/26PO3628	21.74	21.74	-	21.74
November	DDR	WCFruits	- Coriander, swt pots, whole/oat milk, thyme	Pavilion	25/26PO3629	124.56	124.56	-	124.56
November	CN	WCFruits	- Whole milk - damaged on inv 369354	Pavilion	25/26PO3630	1.57	1.57	-	1.57
November	DDR	WCFruits	- Apples, eggs, parsley, pepper, banana, milk	Pavilion	25/26PO3631	95.69	95.69	-	95.69
November	DDR	WCFruits	- Les Pommes Frites, ciabatta rolls	Pavilion	25/26PO3632	59.96	59.96	-	59.96
November	BACS	M Palmer Williams	- Reinburse Jan24-Aug25 Water for Lodge	Cemetery	25/26PO3633	418.80	418.80	-	418.80
November	BACS	Jack Aston expenses	- Milk/tea/coffee and cleaning products	Grounds	25/26PO3634	31.38	31.38	5.23	26.15
November	BACS	M Brotherton expenses	- Coffee & Milk	Cemetery	25/26PO3635	15.47	15.47	-	15.47
November	BACS	N Burgess expenses	- Printing costs of 500 A5 flyers	Town Management	25/26PO3636	35.99	35.99	-	35.99
November	BACS	S Scott expenses	- WC & SS food Bradford Engage Conferenc	Cultural	25/26PO3637	27.10	27.10	-	27.10
November	BACS	Ann's Pasties	- x40 S'rolls	Pavilion	25/26PO3638	88.00	88.00	-	88.00
November	BACS	Autograffiti	- Xmas/Festive w/end road signs	Town Management	25/26PO3639	99.84	99.84	16.64	83.20
November	BACS	Autograffiti	- Banner- train banners x8	Town Management	25/26PO3640	604.50	604.50	99.50	505.00
			Total BACS -Autograffiti			704.34	704.34	116.14	588.20
November	BACS	Booths	- x6 A2 Posters waterproof-light switch on	Town Management	25/26PO3641	72.00	72.00	12.00	60.00
November	BACS	Chubb	- Call out Charge 17.11.25	Pavilion	25/26PO3642	31.80	31.80	5.30	26.50
August	BACS	Coast Medic	- Call out 18/8 + monthly admin fee for cover	Pavilion	25/26PO3643	300.00	300.00	50.00	250.00
November	BACS	Cormac	- Radon testing 25/26 Library	MB	25/26PO3644	595.74	595.74	99.29	496.45
November	BACS	CSA	- Dean Dawes Sous Chef 16/11 7hrs	Pavilion	25/26PO3645	235.20	235.20	39.20	196.00
November	BACS	D Curtis-Adkins	- Half term craft drop in w/shop	Cultural	25/26PO3646	175.00	175.00	-	175.00
September	BACS	Devon Marquee Co	- balance of hire 26/9-12/10	Pavilion	25/26PO3647	1,606.56	1,606.56	267.76	1,338.80
November	BACS	Duchy Alarms	- S/11 engineer-replaced battery-intruder alrr	Pavilion	25/26PO3648	31.32	31.32	5.22	26.10
November	BACS	Duchy Dance	- Gross ticket sales 16/11	Pavilion	25/26PO3649	3,156.50	3,156.50	-	3,156.50
November	BACS	Duchy Defibs	- 20/11 supply x2 replacement pads	Corporate	25/26PO3650	144.00	144.00	24.00	120.00
November	BACS	EE	- Monthly charges less duplicated payment(Pay £167.76)	Corporate	25/26PO3651	789.38	789.38	124.90	664.48
November	BACS	Elusive Press	- x30 Black T-shirts, x25 sweaters	Pavilion	25/26PO3652	726.00	726.00	121.00	605.00
November	BACS	Exco	- 13/11 Intruder alarm fault	OPO	25/26PO3653	93.60	93.60	15.60	78.00
November	BACS	FFC	- Mixed Salad	Pavilion	25/26PO3654	15.00	15.00	-	15.00
November	BACS	Falriver	- Subsidy for Visitors Information centre	General Council	25/26PO3655	4,000.00	4,000.00	-	4,000.00
November	BACS	Fernbank	- x8 Poster for Christmas	Town Management	25/26PO3656	336.00	336.00	56.00	280.00
November	BACS	Nick Ferris	- 20/11 Green Waste	Cemetery	25/26PO3657	32.64	32.64	5.44	27.20
November	BACS	Focus	- Service charges printing colour/black	OPO/PP	25/26PO3658	180.04	180.04	30.01	150.03
November	CN	Focus	- Power up cyber intelligence Sept-Oct	OPO/PP	25/26PO3659	23.98	23.98	4.00	19.98
			Total BACS -Focus			156.06	156.06	26.01	130.05
November	BACS	Greenhams	- Rock Salt x40 bags	Cemetery	25/26PO3660	268.80	268.80	44.80	224.00
November	BACS	Hachetts	- Book shop stock x12 (CR on Acc £137.50)	Cultural	25/26PO3661	112.39	112.39	-	112.39
November	BACS	Paul Joines	- Nov Tech support x10hrs	Pavilion	25/26PO3662	690.00	690.00	-	690.00
November	BACS	Katharine Langley	- 22/11 The Orb Box Office	Pavilion	25/26PO3663	45.50	45.50	-	45.50
November	BACS	Elin Manon	- x5 2026 Calenders	Cultural	25/26PO3664	45.00	45.00	-	45.00
October	BACS	Tony Meeuwissen	- Remarkable animals-shop stock	Cultural	25/26PO3665	42.54	42.54	-	42.54
November	BACS	NALC	- Delegate M Williams-The Housing Puzzle	Corporate	25/26PO3666	42.00	42.00	7.00	35.00
November	BACS	Nalders	- Land Registry disbursements-Pendennis Hland	Corporate	25/26PO3667	59.80	59.80	-	59.80
November	BACS	Luke Penny	- 16/11 Labour for work done Duchy Dance	Pavilion	25/26PO3668	200.00	200.00	-	200.00
November	BACS	Percomm	- New asset wifi, connection leads, access points	KP Lodge	25/26PO3669	11,853.36	11,853.36	1,975.55	9,877.81
November	BACS	Percomm	- Additional 4 cat6 data outlets & 5 cat6a	KP Lodge	25/26PO3670	606.40	606.40	101.07	505.33
			Total BACS -Percomm			12,459.76	12,459.76	2,076.62	10,383.14
November	BACS	PHS	- 18/11/25-17/11/26 Admin/waste & sharps coll	Pavilion	25/26PO3671	974.48	974.48	162.41	812.07
November	BACS	Piano Noble	- Loan admin fee x1 artwork R Borchard coll	Cultural	25/26PO3672	180.00	180.00	30.00	150.00
November	BACS	Rabart	- Brushes, Alcoat exterior white paint	MB	25/26PO3673	53.69	53.69	8.95	44.74
December	BACS	Reach Access	- Bid Bunting/Hanging baskets/xmas lights	Town Management	25/26PO3674	8,230.00	8,230.00	1,371.66	6,858.34
November	BACS	Roasting Room	- Brazil estate, columbia sugar cane, zuma	Pavilion	25/26PO3675	533.00	533.00	-	533.00
November	CN	Swift	- Hot Dog trays - arrived too late	Pavilion	25/26PO3676	160.78	160.78	26.80	133.98
November	BACS	Swift	- 2ply blue feed, glass rinse aid liquid	Pavilion	25/26PO3677	41.96	41.96	6.99	34.97
November	BACS	Swift	- Mini jumbo 200m 2ply	Toilets	25/26PO3678	359.70	359.70	59.95	299.75
November	BACS	Swift	- Recycled napkins	Pavilion	25/26PO3679	197.94	197.94	32.99	164.95
			Total BACS -Swift			438.82	438.82	73.14	365.68
November	BACS	3Lanes	- Collect from AG- Eat Art, del to Naomi Frears	Cultural	25/26PO3680	132.00	132.00	22.00	110.00
November	BACS	Travis Perkins	- Fire Panel/pallet hood/soundfoam	Pavilion	25/26PO3681	51.05	51.05	8.51	42.54
November	BACS	Travis Perkins	- Timber, nail plate, kee pads-tank install	Cemetery	25/26PO3682	40.80	40.80	6.80	34.00
			Total BACS -Travis Perkins			91.85	91.85	15.31	76.54
November	BACS	Trevarthens	- Cooked Ham,	Pavilion	25/26PO3683	12.89	12.89	-	12.89
November	BACS	Wyevale	- Purpurea rootball, tristic rootball, pendula	Dracaena	25/26PO3684	3,462.00	3,462.00	577.00	2,885.00
Oct-Nov	DDR	BritGas	- 15/10-14/11/25 Electric (Estimated)	OPO	25/26PO3685	1,161.24	1,161.24	193.54	967.70
November	DDR	BritGas	- 15/11-20/11/25 Electric (Read)	OPO	25/26PO3686	1,127.04	1,127.04	187.84	939.20
Oct-Nov	DDR	BritGas	- 15/10-14/11/25 Gas (Estimated)	MB	25/26PO3687	286.55	286.55	13.64	272.91
November	DDR	BritGas	- 15/11-20/11/25 Gas (Read)	MB	25/26PO3688	64.24	64.24	3.05	61.19
November	DDR	BT-Phone, cloud voice, broadband, mobile	01.11.2-30.11.25	Corporate	25/26PO3689	780.06	780.06	130.01	650.05
November	BACS	Friends of Falmouth Hospital	Cllr S Carmichael community ch	General Council	25/26PO3690	100.00	100.00	-	100.00
November	DDR	BT-WM42322100	- Internet regular charges	Corporate	25/26PO3691	285.92	285.92	47.65	238.27
September	DDR	BT-Phone, cloud voice, broadband, mobile	01.09.25-30.09.25	Corporate	25/26PO3692	780.61	780.61	130.10	650.51
November	DDR	Paymentsense	- Terminal rental 01.10.25-31.10.25	Pavilion	25/26PO3693	535.32	535.32	89.22	446.10
October	DDR	Paymentsense	- Service charges & fees 01.10.25-31.10.25	Pavilion	25/26PO3694	832.27	832.27	-	832.27
November	DDR	Screwfix-14MMx20M	Jute twisted rope, Fencing pins & lock	Pavilion	25/26PO3695	327.89	327.89	54.65	273.24
November	CC	BOI	- M Williams annual fee	Corporate	25/26PO3696	25.00	25.00	-	25.00
November	CC	Odyssey	- Scuttle the microplastic collecting cuttle x 3	Environmental	25/26PO3697	87.00	87.00	-	87.00
November	CC	Microsoft	- Azure standard 01.10.25-31.10.25	Corporate	25/26PO3698	704.62	704.62	117.44	587.18
November	CC	Mailchimp	- Standard plan 2500 contacts	Pavilion	25/26PO3699	45.92	45.92	-	45.92
October	loids CC - ML	Transport Wales	train ticket Ml for Museums Assoc. confere	Corporate	25/26PO3700	5.50	5.50	-	5.50
November	loids CC - ML	Darleys Street Market	- Food & refreshments- Engage conf	Corporate	25/26PO3701	20.50	20.50	-	20.50
November	loids CC - ML	Lela's Café & Brunch	- Food & refreshments-Engage conf	Corporate	25/26PO3702	15.45	15.45	-	15.45
November	loids CC - ML	Letteris	- Food & refreshments - Engage conference	Corporate	25/26PO3703	19.60	19.60	2.70	16.90
November	loids CC - ML	Tesco	- Blueberries, grapes, breadsticks, popcorn for Splanna	Cultural	25/26PO3704	9.50	9.50	-	9.50
November	loids CC - ML	Die Happy Pizza	- 7 x Margheritas for Splanna workshop	Cultural	25/26PO3705	63.00	63.00	10.50	52.50
						239,121.25	239,121.25	26,559.71	212,561.54

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
November	lo yds CC - ML	Asda-Breadsticks,hot dogs,bin liners,popcorn for Splanna	Cultural	25/26PO3706	59.34	59.34	3.82	55.52
November	lo yds CC - ML	Tesco - Biscuits & herbal teas for meeting	Cultural	25/26PO3707	9.20	9.20	-	9.20
November	lo yds CC - ML	Trago - Storage basket, 4 drawer storage unit & box	Cultural	25/26PO3708	16.03	16.03	2.67	13.36
November	lo yds CC - RG	Trainline - R Gate -Sherborne to Woking & Return for ATCM	Corporate	25/26PO3709	85.71	85.71	-	85.71
November	lo yds CC - RG	Microsoft - 365 Business Basic 15.11.25-14.12.25	Corporate	25/26PO3710	9.80	9.80	-	9.80
November	Lloyds CC- RT	Desktronic - 4 x HomeOne desks	MB	25/26PO3711	1,036.00	1,036.00	172.67	863.33
November	Lloyds CC- RT	AO - 5 star membership to 24/11/26	Corporate	25/26PO3712	39.99	39.99	-	39.99
October	yds CC -MPW	Abbotts -Refund on bottle drinks fridge hire	Pavilion	25/26PO3713	- 28.00	- 28.00	-	- 28.00
November	yds CC- MPW	Amazon - Replacement tips compatible Apple Pencil 2 Gen i	Pavilion	25/26PO3714	4.99	4.99	0.83	4.16
November	yds CC- MPW	Amazon - All-in-one Keyboard cleaning kit	Pavilion	25/26PO3715	9.96	9.96	1.66	8.30
November	yds CC- MPW	Wristband company - Black printed Tyvek wristbands	Pavilion	25/26PO3716	156.00	156.00	26.00	130.00
November	yds CC- MPW	Nutribullet - Blender	Pavilion	25/26PO3717	79.99	79.99	13.33	66.66
November	yds CC- MPW	B&Q - 10 x 25w BC B22 Opal golf light bulbs	Pavilion	25/26PO3718	29.97	29.97	5.00	24.98
November	yds CC- MPW	Zoro UK - Square Garden tray black 2 x	Pavilion	25/26PO3719	25.98	25.98	4.32	21.66
November	yds CC- MPW	Amazon - 4 digit manual clicker counter	Pavilion	25/26PO3720	6.29	6.29	1.05	5.24
November	yds CC- MPW	Amazon - Lil-lets period pads, tampons and pantyliners	Pavilion	25/26PO3721	37.29	37.29	-	37.29
November	DDR	BT - Internet Services-01.11.2025-30.11.25	Corporate	25/26PO3722	471.60	471.60	78.60	393.00
November	DDR	St Austell Brewery-S/Blanc, P/Grigio,sparkling apple juice,Tr	Pavilion	25/26PO3723	324.77	324.77	54.13	270.64
November	DDR	WCFruit-Red peppers, red onions,milk, Barista Oat milk	Pavilion	25/26PO3724	66.12	66.12	-	66.12
November	DDR	WCFruit-Potato salad mids,squash,sweet potato,kale,courge	Pavilion	25/26PO3725	195.70	195.70	-	195.70
November	DDR	WCFruit-Eggs, unsalted butter, mincemeat, golden syrup	Pavilion	25/26PO3726	60.39	60.39	-	60.39
November	DDR	WCFruit- Celery, milk, soured cream & grated cheddar	Pavilion	25/26PO3727	51.99	51.99	-	51.99
November	DDR	WCFruit Apple juice cans & Ciabatta rolls	Town Management/	25/26PO3728	298.93	298.93	44.66	254.27
November	DDR	WCFruit-Limes,lemons,bakers,carrots,Spanish onions,tomat	Pavilion	25/26PO3729	279.83	279.83	-	279.83
November	DDR	WCFruit - Ciabatta rolls & Sourdough sliced	Pavilion	25/26PO3730	43.99	43.99	-	43.99
November	DDR	WCFruit - Milk, Barista oak milk, tuna chunks, Burts crisps	Pavilion	25/26PO3731	116.20	116.20	7.99	108.21
November	DDR	WCFruit - Eggs,salad,clementine,milk, Aero, Kitkats, Mars & B	Pavilion	25/26PO3732	321.16	321.16	22.27	298.89
November	DDR	WCFruit- Milk, Barista oat milk, mayonnaise, cooking wine	Pavilion	25/26PO3733	133.76	133.76	-	133.76
November	CN	WCFruit - Plain scones not delivered	Pavilion	25/26PO3734	- 28.42	- 28.42	-	- 28.42
November	BACS	Source FM - Cllrs Robinson & Pearce Community Chest & Ma	General Council	25/26PO3735	300.00	300.00	-	300.00
November	BACS	Friends of Tregonigge - Cllr E Evans Community Chest	General Council	25/26PO3736	80.00	80.00	-	80.00
November	BACS	Sam Bradury - Cllrs Walkden & Stephens Community Chest	General Council	25/26PO3737	110.00	110.00	-	110.00
November	CC	Amazon- Concentrated snow machine fluid 5 L	Town management	25/26PO3738	41.99	41.99	7.00	34.99
November	yds CC- MPW	Meta - Arrested Development & Gong and Henge campaigns	Pavilion	25/26PO3739	76.00	76.00	-	76.00
October	yds CC- MPW	Meta- Gwennno & Arrested Development Campaigns	Pavilion	25/26PO3740	7.64	7.64	-	7.64
October	yds CC- MPW	Meta- Gwennno & Arrested Development Campaigns	Pavilion	25/26PO3741	71.00	71.00	-	71.00
November	BACS	Tresise & Balwin - refund of Bennett-paid in error	Cemetery	25/26PO3742	195.00	195.00	-	195.00
October	CN	BritGas - 2/10-1/11/25 Gyllyngdune Cottage	Pavilion	25/26PO3743	- 548.62	- 548.62	- 91.43	- 457.19
September	CN	BritGas - 2/9-1/10/25 Gyllyngdune Cottage	Pavilion	25/26PO3744	- 492.52	- 492.52	- 82.08	- 410.44
August	CN	BritGas - 2/8-1/9/25 Gyllyngdune Cottage	Pavilion	25/26PO3745	- 466.74	- 466.74	- 77.79	- 388.95
July	CN	BritGas - 2/7-1/8/25 Gyllyngdune Cottage	Pavilion	25/26PO3746	- 483.93	- 483.93	- 80.65	- 403.28
June	CN	BritGas - 10/6-1/7/25 Gyllyngdune Cottage	Pavilion	25/26PO3747	- 351.12	- 351.12	- 58.52	- 292.60
June	CN	BritGas - 2/6-9/6/25 Gyllyngdune Cottage	Pavilion	25/26PO3748	- 695.94	- 695.94	- 115.99	- 579.95
June-Nov	DDR	BritGas - 2/6-24/11/25 revised Gyllyngdune Cottage	Pavilion	25/26PO3749	673.01	673.01	32.04	640.97
Oct-Nov	DDR	BritGas - 13/10-12/11 Electric	Dracaena	25/26PO3750	58.23	58.23	2.77	55.46
Oct-Nov	DDR	BritGas - 24/10-22/11/25 Gyllyngvase	Toilets	25/26PO3751	59.28	59.28	2.82	56.46
Oct-Nov	DDR	BritGas - 25/10-24/11/25 The Park Lodge	KP Lodge	25/26PO3752	733.42	733.42	122.23	611.19
Oct-Nov	DDR	BritGas - 23/10-22/11/25 The Moor Piazza	General Council	25/26PO3753	15.36	15.36	0.73	14.63
Oct-Nov	DDR	BritGas - 26/10-25/11/25 CofE Chapel	Cemetery	25/26PO3754	20.29	20.29	0.96	19.33
Oct-Nov	DDR	BritGas - 24/10-23/11/25 Non Conform workshop	Cemetery	25/26PO3755	141.27	141.27	6.72	134.55
November	DDR	B&Q - Rough sawn treated timber, Tarpaulin	Cemetery	25/26PO3756	44.41	44.41	7.41	37.00
November	DDR	BritGas - 02/10/25-01/11/25 Gyllyngdune Cottage	Pavilion	25/26PO3757	548.62	548.62	91.43	457.19
November	BACS	Artstat-Shop stock- Arcylic ik set & hardback sketchbook	Cultural	25/26PO3758	71.93	71.93	11.99	59.94
November	BACS	Auditoria Services-36 No. T55 chairs-manufacture, deliver &	Pavilion	25/26PO3759	11,879.74	11,879.74	1,979.96	9,899.78
November	BACS	BHGS-Soft tree strapping, cushions & hoop collar	Cemetery	25/26PO3760	195.17	195.17	32.53	162.64
November	BACS	Jake Boex-Shop stock - Pebble cups,Cliff view vases & tea lig	Cultural	25/26PO3761	125.00	125.00	-	125.00
November	BACS	FFC - 2kg x Mixed loose salad	Pavilion	25/26PO3762	30.00	30.00	-	30.00
November	BACS	R Jandrell- Rhyem time sessions 4th,11th,18 & 25th Nov	Cultural	25/26PO3763	200.00	200.00	-	200.00
November	BACS	R Jandrell - Baby Jam sessions 4th & 18th Nov	Cultural	25/26PO3764	150.00	150.00	-	150.00
		Total BACS -Jandrell			350.00	350.00		350.00
November	BACS	Jewson - Cat 4 plus, hire & Dsic cutter 12"	Cemetery	25/26PO3765	101.33	101.33	16.89	84.44
November	BACS	Jewson - Mini digger hire and digger bucket for tree planting	Dracaena	25/26PO3766	156.00	156.00	26.00	130.00
		Total BACS -Jewson			257.33	257.33	42.89	214.44
November	BACS	LWC-Pils, Atlantic Pale,Stout, Old Mout, Coca cola, Frobisher	Pavilion	25/26PO3767	785.86	785.86	130.98	654.88
November	BACS	Moor News - Falmouth Packet papers Oct & Nov 2025	Cultural	25/26PO3768	37.40	37.40	-	37.40
November	BACS	Swift - Bio straws,Wonder sponges,glass & minor cleaner	Pavilion	25/26PO3769	302.18	302.18	50.36	251.82
November	BACS	Swift - Floor cleaner,food cartons,Blue hand towel, parchme	Pavilion	25/26PO3770	158.34	158.34	26.39	131.95
		Total BACS -Swift			460.52	460.52	76.75	383.77
November	BACS	SW Councils-M Williams - Al for leadership,harnessing Al	Corporate	25/26PO3771	72.00	72.00	12.00	60.00
November	BACS	Ragged Band Promotions-This Is Floyd 08.11.2025	Pavilion	25/26PO3772	3,802.00	3,802.00	-	3,802.00
November	BACS	Trago-Gt 85 Multi purpose spray 400ml	MB	25/26PO3773	3.22	3.22	0.54	2.68
November	BACS	Travis Perkins-Roofing B&N M6x25MM BZP Pk 10	Dracaena	25/26PO3774	1.39	1.39	0.23	1.16
November	BACS	Travis Perkins-Roofing B&N M6x25MM BZP Pk 11	Dracaena	25/26PO3775	1.39	1.39	0.23	1.16
		Total BACS -Travis Perkins			2.78	2.78	0.46	2.32
October	BACS	Trevarthen - Pork rolled shoulder & cooked ham sliced	Pavilion	25/26PO3776	61.61	61.61	-	61.61
November	BACS	Withey - Hitachi trailer repair (Brodie Luke's digger)	Cemetery	25/26PO3777	97.20	97.20	16.20	81.00
November	BACS	Withey - Tipping trailer replace damaged / twisted hitch	KP	25/26PO3778	130.74	130.74	21.79	108.95
November	BACS	Withey - Asset No. 19 Replace broken recoil rope	Cemetery	25/26PO3779	97.20	97.20	16.20	81.00
November	BACS	Withey - CN17 CVF Replace gear stick assembly	Facilities	25/26PO3780	685.88	685.88	114.31	571.57
		Total BACS -Withey			1,011.02	1,011.02	168.50	842.52
September	BACS	PHS - Low risk waste collection 22.09.25-17.11.25	Toilets	25/26PO3781	119.66	119.66	19.94	99.72
November	BACS	HMRC - PAYE November 2025	Corporate	25/26PO3782	15,379.87	15,379.87	-	15,379.87
November	BACS	HMRC - NI November 2025	Corporate	25/26PO3783	25,877.05	25,877.05	-	25,877.05
November	BACS	Student Loans - November2025	Corporate	25/26PO3784	488.00	488.00	-	488.00
		Total BACS -HMRC			41,744.92	41,744.92		41,744.92
November	BACS	CC - Pensions - November 2025	Corporate	25/26PO3785	39,905.17	39,905.17	-	39,905.17
November	BACS	CC- Additional for October 25 Roll Back	Corporate	25/26PO3786	125.76	125.76	-	125.76
November	BACS	CC - Pensions additional pyt 08 of 12	Corporate	25/26PO3787	600.00	600.00	-	600.00
		Total BACS - Pensions			40,630.93	40,630.93		40,630.93
November	BACS	Standard Life - MJC - AVC	Corporate	25/26PO3788	90.00	90.00	-	90.00
November	BACS	Unison - Falmouth Subscriptions	Corporate	25/26PO3789	68.70	68.70	-	68.70
November	BACS	Net Wages November 2025	Corporate	25/26PO3790	132,834.50	132,834.50	-	132,834.50
CLOSED					477,806.75	477,806.75	29,242.89	448,563.86

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
December	DD	Cornwall Council - Business rates December 2025	OPO	25/26PO3791	1,518.00	1,518.00	-	1,518.00
December	DD	Cornwall Council - Business rates December 2025 -	MB	25/26PO3794	707.00	707.00	-	707.00
December	DD	Cornwall Council - Municipal Building December 2025	Library	25/26PO3795	1,260.00	1,260.00	-	1,260.00
December	DD	Cornwall Council - Business Rates December 2025	Mortuary	25/26PO3796	358.00	358.00	-	358.00
December	DD	Cornwall Council - Business rates December 2025- Swanpool	Cemetery	25/26PO3797	308.00	308.00	-	308.00
December	DD	Cornwall Council - Business rates-December 2025-Pennance	Cemetery	25/26PO3798	593.00	593.00	-	593.00
December	DD	Cornwall Council-Business rates December 2025	Pavilion	25/26PO3799	852.00	852.00	-	852.00
December	DD	Cornwall Council - Business Rates December - Car Park	Penndennis Point	25/26PO3800	67.00	67.00	-	67.00
December	DD	Cornwall Council - Business rates December 2025	Quarry Carpark	25/26PO3801	139.00	139.00	-	139.00
December	DD	DVLA - AK07SVW Vehicle tax December 2025	Grounds	25/26PO3802	30.18	30.18	-	30.18
October	CC-MPW	Filmbank Media – Deposit payment – to be refunded	Pavilion	25/26PO3803	-	-	-	-
December	BACS	Falmouth Book Festival - Grant + Comm Grant	General council	25/26PO3804	550.00	550.00	-	550.00
December	BACS	King Charles Primary School - Educational Reserve Grant	General council	25/26PO3805	500.00	500.00	83.33	416.67
November	BACS	Aardvark Art-Collect painting from N1 4AW & deliver to AG	Cultural	25/26PO3806	120.00	120.00	20.00	100.00
November	BACS	Ann's - 60 Large sausage rolls	Pavilion	25/26PO3807	132.00	132.00	-	132.00
November	BACS	Autograffiti- A1 Bar Tariff signs	Pavilion	25/26PO3808	72.00	72.00	12.00	60.00
December	BACS	Carey Davies - Sound Tech services November 25 & HE Role	Pavilion	25/26PO3809	2,500.00	2,500.00	-	2,500.00
December	BACS	Celtic Turf- Grade A Soil loose	Cemetery	25/26PO3810	343.20	343.20	57.20	286.00
December	BACS	Linda Chambers-Baby painting sessions 05.11.25 & 28.11.25	Cultural	25/26PO3811	150.00	150.00	-	150.00
December	BACS	Clear Brew- Full Dispense system check & regular line clean	Pavilion	25/26PO3812	154.50	154.50	25.75	128.75
December	BACS	Coast Medic- Emergency DCA ambulance for Light switch on	Town Management	25/26PO3813	683.10	683.10	30.60	652.50
December	BACS	Deb Collinson - Shop stock - Ceramic wares	Cultural	25/26PO3814	20.00	20.00	-	20.00
December	BACS	Cornwall Staff Agency-R Austin Sous chef 17.11.25 & 23.11.25	Pavilion	25/26PO3815	436.80	436.80	72.80	364.00
December	BACS	Cornish Underground-Sound Engineer for Xmas light switch	Town Management	25/26PO3816	350.00	350.00	-	350.00
December	BACS	CSE - ICR Touch software x 3 terminals	Pavilion	25/26PO3817	99.00	99.00	16.50	82.50
November	BACS	District Audio- Halloween Event	Pavilion	25/26PO3818	3,270.24	3,270.24	-	3,270.24
November	BACS	Duchy Landscapes-Install Armo barriers to rear of carpark	Pavilion	25/26PO3819	5,118.22	5,118.22	853.04	4,265.18
November	BACS	Dulux - TR Colour samplers tinted x 4	Cultural	25/26PO3820	22.03	22.03	3.67	18.36
November	BACS	Fireband Brewing- 12 x 440ml Little Wave & ShoreBreak	Pavilion	25/26PO3821	221.40	221.40	36.90	184.50
November	BACS	J Gas - Refill 60/40 Mix Gas & 10 Ltr CO2 cylinders	Pavilion	25/26PO3822	99.00	99.00	16.50	82.50
November	BACS	Jackie George-Project Management Support - TRIP November	MB	25/26PO3823	1,960.00	1,960.00	326.67	1,633.33
November	BACS	Infinitus - Key Holding monthly	MB/OPO	25/26PO3824	68.40	68.40	11.40	57.00
November	BACS	Infinitus - Key Holding monthly	Pavilion	25/26PO3825	34.20	34.20	5.70	28.50
		Total BACS -Infinitus			102.60	102.60	17.10	85.50
November	BACS	Kernow Coatings - KernowPrint Dry toner Matt white sheets	Corporate	25/26PO3826	57.35	57.35	9.56	47.79
December	BACS	Kernow Pipes and Drums- Attendance at Xmas light switch	Town Management	25/26PO3827	400.00	400.00	-	400.00
November	BACS	LWC- Monin Butterscotch 70cl & Cinnamon Roll 70cl	Pavilion	25/26PO3828	33.14	33.14	-	33.14
November	BACS	LWC-Pinot Grigio, Offshore Pils, Cold River Cider, Atlantic Pale	Pavilion	25/26PO3829	6,160.79	6,160.79	1,026.80	5,133.99
November	BACS	LWC-Spiced Rum, Pinot Grigio, Old Mount, Red Stripe, Red B	Pavilion	25/26PO3830	1,793.20	1,793.20	298.87	1,494.33
		Total BACS -LWC			7,987.13	7,987.13	1,325.67	6,661.47
November	BACS	Macmillan - Shop stock-Inventive Animals, 30 postcards,pap	Cultural	25/26PO3831	78.93	78.93	10.41	68.52
November	BACS	Martyn's Maintenance- Prepping & painting, pressure wash	Various Sites	25/26PO3832	4,850.00	4,850.00	-	4,850.00
December	BACS	Miracle Theatre- Real Father Christmas Fee	Town Management	25/26PO3833	100.00	100.00	-	100.00
November	BACS	Nick Ferris - Green waste	Kimberley Park	25/26PO3834	97.92	97.92	16.32	81.60
November	BACS	Nick Ferris - Green waste	Kimberley Park	25/26PO3835	99.96	99.96	16.66	83.30
November	BACS	Nick Ferris - Green waste	Kimberley Park	25/26PO3836	77.52	77.52	12.92	64.60
November	BACS	Nick Ferris - Green waste	Kimberley Park	25/26PO3837	87.72	87.72	14.62	73.10
		Total BACS -Nick Ferris			363.12	363.12	60.52	302.60
December	BACS	ObjectiveIT-x89 support & system monitoring	Corporate	25/26PO3838	7,368.00	7,368.00	1,228.00	6,140.00
December	BACS	ObjectiveIT-x27 support & system monitoring	Pavilion	25/26PO3839	2,268.00	2,268.00	378.00	1,890.00
December	BACS	ObjectiveIT-x42 support & system monitoring	Town Management	25/26PO3840	3,528.00	3,528.00	588.00	2,940.00
December	BACS	ObjectiveIT - x20 support-Lodge	Kimberley Park	25/26PO3841	1,680.00	1,680.00	280.00	1,400.00
		Total BACS Objective IT			14,844.00	14,844.00	2,474.00	12,370.00
November	BACS	Passmore - 4 x 5L liquid soap & Heavy duty Degreaser 5L	Pavilion	25/26PO3842	71.58	71.58	11.93	59.65
November	BACS	Passmore - Cleaning November 2025	OPO/MB/AS	25/26PO3843	5,767.94	5,767.94	961.32	4,806.62
November	BACS	Passmore - Cleaning & window cleaning November 2025	Pavilion	25/26PO3844	5,605.44	5,605.44	934.24	4,671.20
November	BACS	Passmore - Servicing Beach & town toilets November 2025	Toilets	25/26PO3845	6,173.15	6,173.15	1,028.86	5,144.29
November	BACS	Passmore - Exchequer Quay Monthly charge November 2025	Toilets	25/26PO3846	1,364.88	1,364.88	227.48	1,137.40
		Total BACS Passmore			18,982.99	18,982.99	3,163.83	15,819.16
November	BACS	Percomm- Extended all cabling from first floor down to cabi	MB	25/26PO3847	8,476.81	8,476.81	1,412.80	7,064.01
November	BACS	Pips - 20 x Sausage rolls for Christmas light switch on	Mayoral	25/26PO3848	44.00	44.00	-	44.00
November	BACS	Reef- Microbiological resampling staff room	MB	25/26PO3849	169.20	169.20	28.20	141.00
November	BACS	Reef - Injection disinfection, Legionella sample after disinfec	Pavilion	25/26PO3850	450.00	450.00	75.00	375.00
		Total BACS Reef			619.20	619.20	103.20	516.00
November	BACS	Saw & Stage - Gong + Henge Ticket Sales	Pavilion	25/26PO3851	4,600.00	4,600.00	-	4,600.00
December	BACS	SLCC - Membership Fee - R Gates	Corporate	25/26PO3852	415.00	415.00	-	415.00
November	BACS	Swift - Jangro unperfumed ntrl surface sanitiser	Pavilion	25/26PO3853	38.35	38.35	6.39	31.96
November	BACS	Swift-Bio straws,blue hand towel,Kraft hot cups& compostat	Pavilion	25/26PO3854	277.09	277.09	46.18	230.91
November	BACS	Swift- Food prep allergen labels	Pavilion	25/26PO3855	35.98	35.98	6.00	29.98
July	BACS	Swift - Mini jumbo toilet rolls	Toilets	25/26PO3856	359.70	359.70	59.95	299.75
November	CN	Swift - Enviro Conc F3 Floor & surface cleaner	Pavilion	25/26PO3857	17.99	17.99	3.00	14.99
		Total BACS Swift			693.13	693.13	115.52	577.61
November	BACS	SWPSI - Replace rotten floor & sub-frame on shelter in play	Kimberley Park	25/26PO3858	636.00	636.00	106.00	530.00
November	BACS	Travis Perkins - Rom concrete reinforcement steel		25/26PO3859	106.19	106.19	17.70	88.49
November	BACS	Travis Perkins Hardwood plywood, ballast pack, Blue circle	MB/Cemetery/Facs	25/26PO3860	149.87	149.87	24.98	124.89
November	BACS	Travis Perkins - MOT Type 1 Tade Pack - for tank	Cemetery	25/26PO3861	175.04	175.04	29.17	145.87
		Total BACS Travis			431.10	431.10	71.85	359.25
November	BACS	Trago - 200 string lights & 350 glow worm lights-Xmas Tree f	Town Management	25/26PO3862	98.81	98.81	16.47	82.34
November	BACS	Trevarthen - Beef diced chuck, diced turkey, cooked sliced t	Pavilion	25/26PO3863	166.10	166.10	-	166.10
November	BACS	Roasting Room- Brazil single estate, Colombia sugar cane	Pavilion	25/26PO3864	720.00	720.00	-	720.00
November	BACS	Verdant - Sundialer Pale Ale & Lightbulb 24 x 440ml case	Pavilion	25/26PO3865	1,013.04	1,013.04	168.84	844.20
December	BACS	Worknest - Health and Safety Core Year 3	Corporate	25/26PO3866	2,816.84	2,816.84	469.47	2,347.37
December	Chq	Petty Cash Top Up	Cultural	25/26PO3867	176.13	176.13	-	176.13
October	CC-BOI	Survey Monkey - Advantage plan 17/10/25-16/10/26	Cultural	25/26PO3868	320.00	320.00	-	320.00
October	CC-BOI	Amazon - Mxlive USB headphone	Corporate	25/26PO3869	18.98	18.98	-	18.98
November	CC-BOI	Asda - Choc,cakes,wine,cream etc for light switch on	General council	25/26PO3870	195.26	195.26	14.72	180.54
November	CC-BOI	Fal Book Seller- x4 book tokens - xmas card design winners	General council	25/26PO3871	60.00	60.00	-	60.00
November	CC-BOI	Kenro - x1 gold photo frame-mayors parlour	General council	25/26PO3872	15.70	15.70	2.62	13.08
					91,915.89	91,915.89	11,097.54	80,818.36

Date	Expenditure Type	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
November	CC-BOI		The Photo Shop -Photo fopr Mayors chamber	General council	25/26PO3873	5.00	5.00	-	5.00
November	BACS		Biffa - Standard general waste Nov 2025	OPO/MB	25/26PO3874	1,079.28	1,079.28	179.88	899.40
November	BACS		Biffa - Standard mixed dry recycling Nov 25	OPO/MB	25/26PO3875	383.03	383.03	63.84	319.19
November	BACS		Biffa - Standard mixed glass Nov 25	OPO/MB	25/26PO3876	172.08	172.08	28.68	143.40
November	BACS		Biffa - General waste & dry recycling Nov 25	Pavilion	25/26PO3877	482.09	482.09	80.35	401.74
November	BACS		Biffa - Standard mixed glass Nov 25	Pavilion	25/26PO3878	100.13	100.13	16.69	83.44
November	BACS		Biffa - Organic waste food Nov 25	OPO/MB	25/26PO3879	86.78	86.78	14.46	72.32
November	BACS		Biffa - Organic waste food Nov 25	Pavilion	25/26PO3880	43.39	43.39	7.23	36.16
November	BACS		Biffa - Standard paper confidential Nov 25	OPO	25/26PO3881	57.14	57.14	9.52	47.62
			Total BACS Biffa			2,403.92	2,403.92	400.65	2,003.27
Nov-Dec	CC-BOI		Microsoft - 365 Bus Basic 21/11-20/12/25	Corporate	25/26PO3882	87.40	87.40	-	87.40
Nov-Dec	CC-BOI		Microsoft - 365 office E3 9/11/25-8/12/25	Corporate	25/26PO3883	82.40	82.40	-	82.40
November	CC-BOI		Microsoft - 365 Bus Premium 1-30/11/25	Corporate	25/26PO3884	135.20	135.20	-	135.20
Nov-Dec	CC-BOI		Microsoft - Enterprise Mobility + Security 24/11-23/12/25	Corporate	25/26PO3885	869.40	869.40	-	869.40
Nov-Dec	CC-BOI		Microsoft - Planner Plan 1 8/11-7/12/25	Corporate	25/26PO3886	7.70	7.70	-	7.70
November	Lloyds-RG		Moor News - Smarties x200 for Light switch on	Town Management	25/26PO3887	150.00	150.00	25.00	125.00
November	Lloyds-RG		Tesco - x4 quality st tubs for santa's sack	Town Management	25/26PO3888	15.80	15.80	-	15.80
November	Lloyds-ML		GWR - Penmere to Paddington 1/12-2/12/25 ML	Cultural	25/26PO3889	328.00	328.00	-	328.00
October	Lloyds-ML		Tesco - Batteries for keyboard	Cultural	25/26PO3890	6.85	6.85	-	6.85
November	Lloyds-ML		Tesco - Celebrations, cake, biscuits, popcorn, grapes, coins	Cultural	25/26PO3891	19.16	19.16	-	19.16
November	Lloyds-ML		TG Jones Online, Thank you, bookshelves	Cultural	25/26PO3891B	13.00	13.00	-	13.00
December	Lloyds-RT		Argos - Wireless mouse & keyboard x2	Corporate	25/26PO3892	44.01	44.01	7.34	36.68
November	Lloyds-RT		Amazon - Dell Pro Led Monitor x2	Corporate	25/26PO3893	151.42	151.42	25.24	126.18
November	Lloyds-RT		Amazon - Samsung galaxy tablet x1-IT for K Shanly	Corporate	25/26PO3894	79.99	79.99	13.33	66.66
November	Lloyds-RT		Amazon - Case for Samsung galaxy Tab- K Shanly	Corporate	25/26PO3895	19.54	19.54	3.26	16.28
December	Lloyds-RT		Amazon - Phone case for Samsung Galaxy+screen protector	Corporate	25/26PO3896	5.94	5.94	0.99	4.95
December	Lloyds-RT		Amazon - LeYi for iPhone 14 x2	Corporate	25/26PO3897	11.98	11.98	2.00	9.98
December	Lloyds-RT		Amazon - FNTcase for samsung A17 phone case x2	Corporate	25/26PO3898	26.86	26.86	4.48	22.38
November	DDR		Allstar-Fuel for 19/11-28/11/25	PP/Fac/Grounds	25/26PO3899	411.25	411.25	68.54	342.71
Oct-Nov	DDR		BritGas - 21/10-24/11/25 Stage Electric	KP	25/26PO3900	14.96	14.96	0.71	14.25
November	DDR		BritGas - 1-30/11/25 Library Electric	MB	25/26PO3901	224.66	224.66	10.69	213.97
November	DDR		BritGas - 2-30/11/25 Library Electric	MB	25/26PO3902	600.62	600.62	100.10	500.52
November	DDR		BritGas - 25/11-1/12/25 Park Lodge	KP	25/26PO3903	204.26	204.26	34.04	170.22
November	DDR		BritGas - 2/11-1/12/25 Mortuary Electric	Cemetery	25/26PO3904	198.60	198.60	9.45	189.15
November	DDR		BritGas - 1-29/11/25 Stable Block	PP	25/26PO3905	28.93	28.93	1.37	27.56
November	DDR		BritGas - 4/11-1/12/25 Maenporth	Toilets	25/26PO3906	31.84	31.84	1.51	30.33
November	DDR		BritGas - 1/11-1/12/25 Swanpool	Toilets	25/26PO3907	39.36	39.36	1.87	37.49
November	DDR		BritGas - 2/11-1/12/25 W'shops	KP	25/26PO3908	26.88	26.88	1.27	25.61
November	DDR		BritGas - 2/11-24/11/25 Castle Beach	Toilets	25/26PO3909	40.17	40.17	1.91	38.26
December	DDR		Sage - Accounts, HR support Dec '25	Corporate	25/26PO3910	922.20	922.20	153.70	768.50
November	DDR		St Austell - Guinness,tequila,cocacola,lemonade,s/blanc	Pavilion	25/26PO3911	1,127.00	1,127.00	187.83	939.17
November	DDR		Trade-B&Q Drill kit & impact, dewalt combination drill	Facilities	25/26PO3912	191.90	191.90	31.99	159.91
November	DDR		Trade-Screwfix Staples, post digger-Tree planting	Dracaena	25/26PO3913	48.98	48.98	8.17	40.81
November	DDR		WCFruits - Eggs, cucumber, parsley,banana,clementine	Pavilion	25/26PO3914	77.69	77.69	-	77.69
November	DDR		WCFruits - Sourdough	Pavilion	25/26PO3915	13.00	13.00	-	13.00
November	DDR		WCFruits - Apples, eggs, salad, rocket, parsley,milk	Pavilion	25/26PO3916	200.04	200.04	-	200.04
November	DDR		WCFruits - Self Raising Flour	Pavilion	25/26PO3917	13.95	13.95	-	13.95
November	DDR		WCFruits - Chilli, squash,milk,olive oil	Pavilion	25/26PO3918	80.83	80.83	-	80.83
November	DDR		WCFruits - Leek, Celery, carrot, parsnip,squash,chestnuts	Pavilion	25/26PO3919	288.86	288.86	4.50	284.36
November	DDR		WCFruits - Bakers, mushrooms, tomatoes, milk,butter	Pavilion	25/26PO3920	229.73	229.73	-	229.73
November	DDR		WCFruits - Les Pommes frites, croissants, crackers	Pavilion	25/26PO3921	129.41	129.41	8.09	121.32
November	DDR		WCFruits - Whole/semi/oat Milk	Pavilion	25/26PO3922	13.01	13.01	-	13.01
November	DDR		WCFruits - Barista Oat Drink	Cultural	25/26PO3923	47.00	47.00	-	47.00
November	DDR		WCFruits - Kale, apple,chestnuts,mushrooms,pots,lemon	Pavilion	25/26PO3924	283.42	283.42	6.39	277.03
November	DDR		WCFruits - Peas, cranberries, les pommes frites,mulled	Pavilion	25/26PO3925	51.28	51.28	1.01	50.27
November	DDR		WCFruits - Pesto, Butter portions	Pavilion	25/26PO3926	43.68	43.68	-	43.68
November	BACS		Eve Bourrat - Art For wellbeing 15/11 AM & PM w'shop	Cultural	25/26PO3927	308.90	308.90	-	308.90
November	BACS		Eve Bourrat - NHS Patients w'shop 18/11	Cultural	25/26PO3928	150.00	150.00	-	150.00
			Total BACS Bourrat			458.90	458.90	-	458.90
November	BACS		David Roberts Art- Loan Fee of Cindy Sherman artwork	Cultural	25/26PO3929	250.00	250.00	-	250.00
November	BACS		Cwll Glass - 4mm Clear Float- Library replacement	MB	25/26PO3930	255.52	255.52	42.59	212.93
December	BACS		FFC - 2kg Mixed Saled	Pavilion	25/26PO3931	30.00	30.00	-	30.00
November	BACS		Max Jacobm - Sound 22/11 & 28/29.11	Pavilion	25/26PO3932	600.00	600.00	-	600.00
December	BACS		Charles Johns - Watching brief & report	Pendennis	25/26PO3933	1,173.50	1,173.50	-	1,173.50
November	BACS		Katharine Langley - Box Office 28/11, 2/12	Pavilion	25/26PO3934	97.50	97.50	16.25	81.25
December	BACS		Rajapack - BBL Blanket x2	Cultural	25/26PO3935	220.32	220.32	36.72	183.60
Sept-Nov	BACS		SWW - 16/9-27/11/25 Gyllyngvase Beach	Toilets	25/26PO3936	2,904.76	2,904.76	-	2,904.76
Sept-Nov	BACS		SWW - 16/9-27/11/25 Pennance rd near lodge	Cemetery	25/26PO3937	93.38	93.38	-	93.38
November	BACS		SWW - 4/11-1/12/25 Library/Gallery	MB	25/26PO3938	152.44	152.44	-	152.44
November	BACS		SWW - 4/11-1/12/25 Meter 1&2	Pavilion	25/26PO3939	1,039.27	1,039.27	-	1,039.27
November	BACS		SWW - 4/11-1/12/25 External Meter	Pavilion	25/26PO3940	13.18	13.18	-	13.18
December	DDR		Trade-B&Q Brenton Bolt, square bolt,plywood,stripwood	MB	25/26PO3941	107.94	107.94	17.99	89.95
December	DDR		Trade-Screwfix Push button lock-Pink door	OPO	25/26PO3942	25.99	25.99	4.33	21.66
September	BACS		ProMobility - Check veo sport for fault, chassis battery	Town Management	25/26PO3943	169.88	169.88	28.31	141.57
July	BACS		Swift - 2ply blue, sanitiser, dishwash liq, scourers	Pavilion	25/26PO3944	60.89	60.89	10.15	50.74
October	BACS		Swift-Hot Dog Trays (Credit note receive to allocate against)	Pavilion	25/26PO3945	160.78	160.78	26.80	133.98
December	BACS		ADT - Fire Alarm system 5/12/25-4/12/26	MB	25/26PO3946	1,362.13	1,362.13	227.02	1,135.11
December	BACS		Ann's Pasties - x40 Large s'rolls	Pavilion	25/26PO3947	88.00	88.00	-	88.00
November	BACS		Bartletts - Callout for Ice machine x1 dr needed	OPO	25/26PO3948	132.30	132.30	22.05	110.25
November	BACS		Bartletts- Clean AC + cleaning materials/dust sheet	OPO	25/26PO3949	187.13	187.13	31.19	155.94
			Total BACS Bartletts			319.43	319.43	53.24	266.19
December	BACS		Becky Veg - x5.5hrs Bar staff wages	Pavilion	25/26PO3950	77.00	77.00	-	77.00
December	BACS		BG Electrical - Move socket to above w'top height	OPO	25/26PO3951	54.00	54.00	9.00	45.00
December	BACS		BG Electrical - Supply/fit LED light in gardeners w'shop	KP	25/26PO3952	207.60	207.60	34.60	173.00
			Total BACS BG Electrical			261.60	261.60	43.60	218.00
December	BACS		Booth Print - x5 A1 Posters-initial plans	MB	25/26PO3953	90.00	90.00	15.00	75.00
December	BACS		Eve Bourrat - Family w'shop 6/12/25	Cultural	25/26PO3954	150.00	150.00	-	150.00
December	BACS		SJ Brown - Lioghting Services x4 hrs 5/12	Pavilion	25/26PO3955	80.00	80.00	-	80.00
December	BACS		Callestick Farm - Honeycomb x24, vanilla x24x2	Pavilion	25/26PO3956	83.99	83.99	14.00	69.99
December	BACS		David Carne - x4hrs remove bandstand sails & ropes	KP	25/26PO3957	264.00	264.00	44.00	220.00
December	BACS		CPC - Gaffer Tape x6	Pavilion	25/26PO3958	72.43	72.43	12.07	60.36
						112,625.80	112,625.80	12,805.03	99,820.77

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
November	BACS	Coast Medic - Admin Oct/Nov + 12/11 call out paramedic	Pavilion	25/26PO3959	780.00	780.00	80.00	700.00
November	BACS	Coast Medic - Festive w/end x2days DCA/Para/ECA	Town Management	25/26PO3960	2,320.20	2,320.20	61.20	2,259.00
		Total BACS Coast Medic			3,100.20	3,100.20	141.20	2,959.00
December	BACS	CCC - Occ Health Services Nov '25 GF	Corporate	25/26PO3961	360.00	360.00	60.00	300.00
November	BACS	CVS - Replacement part for floor cleaner	Pavilion	25/26PO3962	12.56	12.56	2.09	10.47
November	BACS	Dulux - TR V/Matt med 5l coral charm x3	MB	25/26PO3963	160.51	160.51	26.75	133.76
December	BACS	Exco - Full intruder alarm service 4/12	OPO	25/26PO3964	102.00	102.00	17.00	85.00
December	BACS	FCGC - 6/12 xmas performance Festive w/end	Pavilion	25/26PO3965	175.00	175.00	-	175.00
December	BACS	FFC - Mixed Salad x2	Pavilion	25/26PO3966	30.00	30.00	-	30.00
December	BACS	Nick Ferris - 4/12 Green Waste	KP	25/26PO3967	79.56	79.56	13.26	66.30
December	BACS	Firebrand - x6 12x440ml Shorebreak Pale Ale	Pavilion	25/26PO3968	139.32	139.32	23.22	116.10
November	BACS	Ganymed Press - Mayors xmas cards	General council	25/26PO3969	600.00	600.00	100.00	500.00
December	BACS	Daniel Gaze - Tech work 12/11-13/11 install Library/AG	Cultural	25/26PO3970	205.00	205.00	-	205.00
December	BACS	DG Solutions - 2/12 Tech service for Ozric Tentacles	Pavilion	25/26PO3971	200.00	200.00	-	200.00
December	BACS	Go SW - Bus 67 for Dec 2025 x27	General council	25/26PO3972	2,238.03	2,238.03	-	2,238.03
December	BACS	Gould - BL2008 Battery x1	Town Management	25/26PO3973	40.80	40.80	6.80	34.00
December	BACS	Hachette - Gift sets, Artist box Banksy,Take a line,Miffy	Cultural	25/26PO3974	89.65	89.65	6.50	83.15
November	BACS	Hussey Seatway- Supply/del parts for retractable seating	Pavilion	25/26PO3975	140.40	140.40	23.40	117.00
September	BACS	Infinitus - Alarm response 7/9 & 20/9	Pavilion	25/26PO3976	76.80	76.80	12.80	64.00
December	BACS	Infinitus - Remembrance Day Guard x9hrs	General council	25/26PO3977	203.04	203.04	33.84	169.20
December	BACS	Infinitus - Light switch on x20hrs, cctv x4hrs	General council	25/26PO3978	544.32	544.32	90.72	453.60
December	BACS	Infinitus - CCTV 89.10hrs, helston x59.40-recharge	General council	25/26PO3979	3,571.13	3,571.13	595.19	2,975.94
December	BACS	Infinitus - Street Rangers x130hrs	General council	25/26PO3980	2,932.80	2,932.80	488.80	2,444.00
December	BACS	Infinitus - Door supervisor Nov '25 x 156.25 hrs	Pavilion	25/26PO3981	3,778.15	3,778.15	629.70	3,148.45
		Total BACS Infinitus			11,106.24	11,106.24	1,851.05	9,255.19
December	BACS	Hannah Jacobs - Plan/del Moving Marks 24/11, 1/12	Cultural	25/26PO3982	150.00	150.00	-	150.00
December	BACS	R Jandrell - Early Years Fun Palace Event 18/10	Cultural	25/26PO3983	250.00	250.00	-	250.00
December	BACS	R Jandrell - Primary sch SEN project-Tregolls ARB, materia	Cultural	25/26PO3984	520.00	520.00	-	520.00
December	BACS	R Jandrell - 2/7 SEND Art w/shops, 25/9 SEND w/shop	Cultural	25/26PO3985	255.00	255.00	-	255.00
		Total BACS R Jandrell			1,025.00	1,025.00	-	1,025.00
December	BACS	JC Waste - Materials for internal/external infest Rats	MB	25/26PO3986	1,300.00	1,300.00	-	1,300.00
December	BACS	Jewson - Hessian Sandbag, building sand	Cemetery	25/26PO3987	140.90	140.90	23.48	117.42
December	BACS	Jewson - Plate compactor, cleaning,fuel	GG/PP	25/26PO3988	87.44	87.44	14.57	72.87
		Total BACS Jewson			228.34	228.34	38.06	190.28
December	BACS	Paul Joines - Tech support 21/11-2/12/25 x10hes @E20ph	Pavilion	25/26PO3989	800.00	800.00	-	800.00
December	BACS	Just 4 Kids - Elsa character walk 6-7/12 x7hrs	Town Management	25/26PO3990	525.00	525.00	-	525.00
December	BACS	Jo Lumber - 26/9-21/11 Truro College SEN, comm outreac	Cultural	25/26PO3991	630.00	630.00	-	630.00
December	BACS	Jo Lumber - 21/10-20/11 Welcome to AG, 3-27/11 Travel	Cultural	25/26PO3992	1,370.40	1,370.40	-	1,370.40
		Total BACS Lumber			2,000.40	2,000.40	-	2,000.40
December	CN	LWC - Uplift/return Monin Cinnamon Roll	Pavilion	25/26PO3993	1.80	1.80	-	1.80
December	BACS	LWC - Pinot Grigio, offshore pills,cold river,J20,coca	Pavilion	25/26PO3994	948.42	948.42	158.07	790.35
		Total BACS Lumber			946.62	946.62	158.07	788.55
December	BACS	Macmillan - Under the Sea Kaleidoscope	Cultural	25/26PO3995	17.46	17.46	2.91	14.55
December	BACS	Tanya Noble - 27/11 Golden gloves, 29/11 Dutty Lighting	Pavilion	25/26PO3996	400.00	400.00	-	400.00
December	BACS	Office Smart - Sellotape, Visiors book	Corporate	25/26PO3997	71.09	71.09	11.85	59.24
December	BACS	Office Smart - sellotape dispensers, year planner	Corporate	25/26PO3998	70.10	70.10	11.68	58.42
		Total BACS Lumber			141.19	141.19	23.53	117.66
December	BACS	PSSW - Supply/install new water heater	OPO	25/26PO3999	432.00	432.00	72.00	360.00
December	BACS	Rabart - Crown Matt Emulsion, Paint can,brushes	OPO	25/26PO4000	28.36	28.36	4.73	23.63
December	BACS	Tom Retchford - Research/meet SS 5/11-24/11/25	Cultural	25/26PO4001	75.00	75.00	-	75.00
December	BACS	Roasting Room - Brazil single estate, colombia sugar	Pavilion	25/26PO4002	264.00	264.00	-	264.00
Sept-Nov	BACS	SWW - 16/9-27/11/25 Swanpool	Toilets	25/26PO4003	3,409.81	3,409.81	-	3,409.81
Sept-Nov	BACS	SWW - 16/9-27/11/25 Old Lwr Cemetery 1	Cemetery	25/26PO4004	22.40	22.40	-	22.40
Sept-Nov	BACS	SWW - 16/9-27/11/25 Old Lwr Cemetery 2	Cemetery	25/26PO4005	25.24	25.24	-	25.24
Sept-Nov	BACS	SWW - 16/9-28/11/25 New Cemetery	Cemetery	25/26PO4006	36.59	36.59	-	36.59
December	BACS	Swift - Mini Jumbo 2ply, descaler	Toilets	25/26PO4007	388.42	388.42	64.74	323.68
December	BACS	Swift - Flat lids for soups box of 500	Pavilion	25/26PO4008	51.59	51.59	8.60	42.99
		Total BACS Swift			440.01	440.01	73.34	366.68
November	BACS	SW1 Productions - Arrested Development	Pavilion	25/26PO4009	5,614.27	5,614.27	935.71	4,678.56
December	BOI CC	Amazon -Miso MacBook Air case	Cultural	25/26PO4010	21.99	21.99	3.67	18.33
December	BOI CC	Amazon - USB C Hub 5 in 1 multport adapter	Cultural	25/26PO4011	8.54	8.54	1.42	7.12
December	BOI CC	Amazon - Ultra-slim Bluetooth keyboard for iPad	Cultural	25/26PO4012	20.89	20.89	3.48	17.41
December	BOI CC	Amazon - Wood monitor desk stand riser	Cultural	25/26PO4013	14.99	14.99	2.50	12.49
December	BOI CC	Amazon - TP-Link Archer WiFi 6 bluetooth adapter for CCTV	General council	25/26PO4014	42.21	42.21	7.04	35.18
December	BOI CC	Microsoft - Azure standard 01.11.25-30.11.25	Corporate	25/26PO4015	691.37	691.37	115.23	576.14
December	yds CC - AM	JC Waste and Clean - Materials for infestation of rats	MB	25/26PO4016	1,500.00	1,500.00	-	1,500.00
November	yds CC - ML	Darley Street Markets-Taste of Thai meals for WC & SS	Cultural	25/26PO4017	15.00	15.00	-	15.00
December	yds CC - ML	Tesco - Grapes, blueberries, biscuits, breadsticks for Splanna	Cultural	25/26PO4018	6.30	6.30	-	6.30
December	yds CC - ML	Die Happy Pizza - 5 x Margheritas for Splanna	Cultural	25/26PO4019	45.00	45.00	7.50	37.50
December	yds CC - ML	Natural Store - Hazelnut loglets & Caramel Mocha for volunt	Cultural	25/26PO4020	22.98	22.98	3.83	19.15
December	yds CC - MPW	Abbotts - Oval eared dishes, AFC jugs & salad bowls hire	Pavilion	25/26PO4021	248.16	248.16	41.36	206.80
December	yds CC - RG	Tesco - Quality Street & Celebration tubs for Festive Weeker	Town Management	25/26PO4022	22.50	22.50	-	22.50
December	yds CC - RT	Amazon - USB C plug fast charge, 40W 4-port mult USB	Corporate	25/26PO4023	29.97	29.97	5.01	24.96
December	yds CC - RT	Amazon - 2 pack 1.8M iphone charger cable, USB A to C	Corporate	25/26PO4024	6.30	6.30	1.05	5.25
December	yds CC - RT	Amazon - USB C to Lightning cable 2 pack 1M+2M Mfi certifi	Corporate	25/26PO4025	14.52	14.52	2.42	12.10
December	yds CC - RT	Amazon - Basic USB-C to USB A fast charger cable for androi	Corporate	25/26PO4026	8.54	8.54	1.42	7.12
December	yds CC - RT	Amazon - USB C to USB Adapter (2 pack), 10Gbps	Corporate	25/26PO4027	10.24	10.24	1.70	8.54
December	yds CC - RT	Amazon - Anker USB C to USB C charger cable, New Nylon	Corporate	25/26PO4028	12.33	12.33	2.05	10.28
December	yds CC - RT	Eco action Games-Snakes & Ladders for Environmental	General council	25/26PO4029	40.80	40.80	6.80	34.00
December	DDR	G4S - Cash collections 01.11.2025 - 30.11.2025	General council	25/26PO4030	167.90	167.90	27.98	139.92
November	DDR	Deputy - Rota Scheduling 01.11.2025-30.11.25	Pavilion	25/26PO4031	240.96	240.96	40.16	200.80
December	DDR	Pitney Bowes - Meter refill & underpayment charge	Corporate	25/26PO4032	300.72	300.72	-	300.72
December	DDR	St Austell Brewery-Rattler,Mulled Wine, Ginger Beer,Courvo	Pavilion	25/26PO4033	406.68	406.68	67.78	338.90
December	DDR	B&Q - 240 LED I W Berry Lights G Cable for Festive Weekend	Town Management	25/26PO4034	21.85	21.85	3.64	18.21
December	DDR	Screwfix -Yale Euro cylinder lock for Lodge	Cemetery	25/26PO4035	21.99	21.99	3.67	18.33
November	DDR	WCFruit - Chestnut mushrooms, celery,milk, Oat Milk	Pavilion	25/26PO4036	38.12	38.12	-	38.12
November	DDR	WCFruit - Ciabatta Rolls & Crumble topped Mince pies	Pavilion	25/26PO4037	60.49	60.49	-	60.49
December	DDR	WCFruit - Eggs, Gourmet ratte Potatoes, Radiccio, chives	Pavilion	25/26PO4038	226.58	226.58	-	226.58
December	DDR	WCFruit - Pigs in Blankets	Pavilion	25/26PO4039	35.88	35.88	-	35.88
December	DDR	WCFruit - Limes, milk, Oak milk, Marshmallows,Sea salt flak	Pavilion	25/26PO4040	103.19	103.19	-	103.19
December	DDR	WCFruit - Kit ats, Aeros, Dry Roasted peanuts, Tea bags	Pavilion	25/26PO4041	191.35	191.35	11.97	179.38
					153,885.10	153,885.10	16,746.32	137,138.78

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
December	CN	WCFruit - Barista Oat milk returned	Cultural	25/26PO4042	47.00	47.00	-	47.00
December	DDR	WCFruit - Chestnuts, Potatoo salad mids, Milk, Gravy granule	Pavilion	25/26PO4043	85.04	85.04	-	85.04
December	DDR	WCFruit - Barista Oat milk & Milk	Pavilion	25/26PO4044	19.95	19.95	-	19.95
December	CN	WCFruit - McV tasties digestive biscuits returned	Pavilion	25/26PO4045	48.00	48.00	-	48.00
December	DDR	WCFruit - Chestnut, parsnip, sweet potato, chive, Cordial	Pavilion	25/26PO4046	202.40	202.40	2.39	200.01
December	DDR	WCFruit - Pork sausages, Koffmanns Les Pommes Frites	Pavilion	25/26PO4047	90.13	90.13	-	90.13
December	DDR	WCFruit - Spanish onions, sage, carrots, red cabbage, clotted	Pavilion	25/26PO4048	111.44	111.44	-	111.44
December	DDR	WCFruit - Chuestnut, Jui cing oranges, gourmet salad, Burts C	Pavilion	25/26PO4049	124.34	124.34	7.99	116.35
December	DDR	WCFruit - Bags of Rosemary, Thyme and Sage	Pavilion	25/26PO4050	7.24	7.24	-	7.24
December	DDR	WCFruit - Parsnips, Potatoes prepacked, Chestnut Sweet Pot	Pavilion	25/26PO4051	48.69	48.69	-	48.69
December	DDR	WCFruit - Ciabatta Rolls & Crumble topped Mince pies	Pavilion	25/26PO4052	89.99	89.99	-	89.99
December	DDR	WCFruit- Thyme, milk, Oat milk, KitKats, Aero, Koffmanns Le	Pavilion	25/26PO4053	245.47	245.47	25.26	220.21
December	DDR	WCFruit - Crumble topped Mince Pies	Pavilion	25/26PO4054	29.50	29.50	-	29.50
November	CC-MPW	Falmouth Garden Centre - Fleece for Christmas Tree Festival	Town Management	25/26PO4055	56.25	56.25	9.37	46.88
December	BACS	T Marie - Expenses -AAA Batteries	Grounds	25/26PO4056	2.59	2.59	-	2.59
December	BACS	T Marie - Expenses -Milk, tea bags, sugar & tissues	Grounds	25/26PO4057	15.85	15.85	-	15.85
		Total BACS T Marie			18.44	18.44		18.44
December	BACS	M Williams - Car parking for BID Board meeting	Corporate	25/26PO4058	3.40	3.40	-	3.40
December	BACS	Swift - Scourers, food cartons, gloves, 2ply, caterfoil	Pavilion	25/26PO4059	279.49	279.49	46.58	232.91
December	BACS	Swift - Biocidal odour control fluid	Toilets	25/26PO4060	100.66	100.66	16.78	83.88
		Total BACS Swift			380.15	380.15	63.36	316.79
December	BACS	TJM - Supplies & fitted x3 posts to Verandah	Pavilion	25/26PO4061	4,800.00	4,800.00	800.00	4,000.00
December	BACS	Tragos - Industrial superglue, Utility key	MB	25/26PO4062	5.59	5.59	0.93	4.66
December	BACS	Travis Perkins - Gravel/shingle x3 bags	Facilities	25/26PO4063	14.29	14.29	2.38	11.91
December	BACS	Trevarthen - Diced beef, diced turkey	Pavilion	25/26PO4064	190.96	190.96	-	190.96
December	BACS	Trevarthen - Streaky bacon, diced turkey	Pavilion	25/26PO4065	60.43	60.43	-	60.43
December	BACS	Trevarthen - Turkey Crown	Pavilion	25/26PO4066	158.73	158.73	-	158.73
December	BACS	Trevarthen - Bee diced chuck, cooked turkey	Pavilion	25/26PO4067	67.06	67.06	-	67.06
		Total BACS Trevarthens			477.18	477.18		477.18
December	BACS	Weymouth Land Trains - Festive w'end + accom	Town Management	25/26PO4068	3,108.21	3,108.21	518.04	2,590.18
December	BACS	YPO - Drawing paper, card, masking tape, oil pastrels	Cultural	25/26PO4069	134.00	134.00	22.33	111.67
November	CN	BritGas - 2-24/11/25 Castle Beach cancels inv 813494728	Toilets	25/26PO4070	40.17	40.17	1.91	38.26
November	DDR	BritGas - 2-14/11/25 Revised Castle Beach	Toilets	25/26PO4071	29.71	29.71	1.41	28.30
November	DDR	BritGas - 2/11-1/12/25 POW Pier	Toilets	25/26PO4072	207.42	207.42	9.87	197.55
November	DDR	BritGas - 6/11-5/12/25 Feeder Pillar o/s OPO	General council	25/26PO4073	21.95	21.95	1.04	20.91
November	DDR	BritGas - 11/11-1/12/25 Grove Place	Toilets	25/26PO4074	173.39	173.39	8.25	165.14
November	DDR	BritGas - 11/11-1/12/25 Webber St	Toilets	25/26PO4075	22.12	22.12	1.05	21.07
November	DDR	BritGas - 7/11-6/12/25 Feeder Pillar Adj Bench	General council	25/26PO4076	32.63	32.63	1.55	31.08
November	DDR	BritGas - 1-30/11/25 CSCP	General council	25/26PO4077	307.35	307.35	14.63	292.72
October	DDR	BritGas - 8-20/10/25 Electric	MB	25/26PO4078	767.53	767.53	127.92	639.61
Oct-Nov	DDR	BritGas - 21/10-10/12/25 Electric	MB	25/26PO4079	835.98	835.98	139.33	696.65
Oct-Nov	DDR	BritGas - 9/10-21/11/25 Gas	Pavilion	25/26PO4080	537.66	537.66	25.60	512.06
November	DDR	BritGas - 1-30/11/25 Theatre Electric	Pavilion	25/26PO4081	1,406.67	1,406.67	234.44	1,172.23
November	DDR	BritGas - 1-30/11/25 Café/Gardens Electric	Pavilion	25/26PO4082	2,516.74	2,516.74	419.45	2,097.29
December	BOI CC	AWS Service charges 01.11.25-30.11.25 and bank charges	Corporate	25/26PO4083	29.89	29.89	4.84	25.05
December	BOI CC	Cadsoft - SketchUp Studio Annual Renewal for Gallery	Corporate	25/26PO4084	54.72	54.72	9.12	45.60
December	BOI CC	Lowenna Flowers - Bouquet for Julie Skentlebery	Mayoral	25/26PO4085	35.00	35.00	-	35.00
December	CC-AM	SJ Andrews - 8 kg bags white towling	Facilities	25/26PO4086	89.09	89.09	14.85	74.24
December	CC-ML	Taxi - ML from home to Penmere station for MB Developme	MB	25/26PO4087	7.40	7.40	-	7.40
December	CC-ML	Train from Paddington to Truro upgrade MB development	MB	25/26PO4088	60.00	60.00	-	60.00
December	CC-ML	Underground travelcard ML for MB Development	MB	25/26PO4089	16.60	16.60	-	16.60
December	CC-ML	Train London - Tunbridge Wells	MB	25/26PO4090	30.80	30.80	-	30.80
December	CC-ML	Rebooked train London-Penmere for MB Development	MB	25/26PO4091	47.80	47.80	-	47.80
November	CC-MPW	Meta - Campaigns for Arrested Development, Gonge and He	Pavilion	25/26PO4092	81.00	81.00	-	81.00
October	CC-MPW	Meta - Campaigns for Arrested Development & Gwenno	Pavilion	25/26PO4093	66.00	66.00	-	66.00
November	CC-MPW	Meta - Campaigns for The Snowman Helston Band, Suzie Ru	Pavilion	25/26PO4094	19.47	19.47	-	19.47
December	CC-MPW	Meta - Campaigns for The Snowman Helston Band, Christma	Pavilion	25/26PO4095	81.00	81.00	-	81.00
November	CC-RT	Dropbox Plus subscription 06.11.25-06.11.26 Gallery	Corporate	25/26PO4096	95.88	95.88	15.98	79.90
December	CC-SP	Selectequip Shop- HI-Vis jackets, trousers, hoods	Grounds	25/26PO4097	1,351.80	1,351.80	225.30	1,126.50
December	BACS	Pendennis Leisure CIC - transfer of donations	Mayoral	25/26PO4098	1,879.07	1,879.07	-	1,879.07
December	BACS	M Lewis - Expenses - Bus ticket for Museum Asso. Confere	MB	25/26PO4099	10.00	10.00	-	10.00
December	BACS	M Lewis - Expenses -Food for MB Consultation event	MB	25/26PO4100	88.71	88.71	-	88.71
		Total BACS M Lewis			98.71	98.71		98.71
December	BACS	BG Electrical - Disconnect & remove comms wire from rear e	MB	25/26PO4101	72.00	72.00	12.00	60.00
December	BACS	Cartridge Save - Ink cartridges	OPO	25/26PO4102	57.84	57.84	9.65	48.19
December	BACS	Cormac - Aggregates recycling 1st & 2nd Dec	Dracaena	25/26PO4103	932.10	932.10	155.35	776.75
December	BACS	EE - Regular mobile charges	Corporate	25/26PO4104	751.49	751.49	125.25	626.24
December	BACS	Engage - Beyond Awareness W Collins training	Cultural	25/26PO4105	56.67	56.67	-	56.67
December	BACS	Nick Ferris - Green waste	Kimberley Park	25/26PO4106	81.60	81.60	13.60	68.00
December	BACS	Jackie George-Project Management Support - TRIP	MB	25/26PO4107	11,520.00	11,520.00	1,920.00	9,600.00
December	BACS	Jewson - Hessian Sandbags for Xmas Trees	Town Management	25/26PO4108	48.00	48.00	8.00	40.00
December	BACS	Landscape Supply - 2 Stroke Oil 100ml - 50pk	Cemetery	25/26PO4109	251.82	251.82	41.97	209.85
December	BACS	Pendennis Brass - Band services for Festive Weekend	Town Management	25/26PO4110	250.00	250.00	-	250.00
December	BACS	Rabart - Zinsser allcoat exterior, plastic scuttle, prodec adva	Dracaena	25/26PO4111	131.02	131.02	21.84	109.18
December	BACS	Rabart - Zinsser Allcoat Exterior solvent based satin	Pavilion	25/26PO4112	212.52	212.52	35.42	177.10
December	BACS	Rabart -Zinsser Allcoat Exterior & Axus white service HD foar	General council	25/26PO4113	60.44	60.44	10.07	50.37
		Total BACS Rabart			403.98	403.98	67.33	336.65
December	BACS	Redruth Band- Playing at Festive Weekend	Town Management	25/26PO4114	250.00	250.00	-	250.00
December	BACS	AJ Sainsbury - Arrested Development set	Pavilion	25/26PO4115	50.00	50.00	-	50.00
November	BACS	Speedy Asset - Masonry Props 01.11.25-28.11.25	Pavilion	25/26PO4116	84.19	84.19	14.03	70.16
November	BACS	Speedy Asset - Petrol & Belle Compaction plate for Fuel tank	Cemetery	25/26PO4117	51.60	51.60	8.60	43.00
		Total BACS Speedy Asset			135.79	135.79	22.63	113.16
November	BACS	Trago - Tinsel & Compact Lights	MB	25/26PO4118	24.06	24.06	4.01	20.05
December	BACS	Travis - Geocel painters mate white 310ml	Pavilion	25/26PO4119	16.51	16.51	2.75	13.76
December	BACS	Tory Willis - Entertainment 09.12.2025	Pavilion	25/26PO4120	200.00	200.00	-	200.00
December	BACS	A Medlin-Expenses -Concrete 2 You C25/30 20mm Cem for	Cemetery	25/26PO4121	332.64	332.64	55.44	277.20
December	BACS	N Burgess - Tags & ribbons for tree of wishes for Festival	Town Management	25/26PO4122	16.75	16.75	-	16.75
December	BACS	N Burgess -Coffees for meeting for ReSource Project	Kimberley Park	25/26PO4123	10.70	10.70	-	10.70
		Total BACS N Burgess			27.45	27.45		27.45
December	BACS	Pendennis Leisure CIC Annual Grant 25/26-GRA008	General council	25/26PO4124	10,000.00	10,000.00	-	10,000.00
					200,166.96	200,166.96	21,889.07	178,277.89

Date	Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
December	BACS	Coast Medic Ambulance - Annual Grant 25/26-GRA003	General council	25/26PO4125	1,000.00	1,000.00	-	1,000.00	
December	BACS	Falmouth Agen Concern - Annual Grant 25/26-GRA002	General council	25/26PO4126	1,000.00	1,000.00	-	1,000.00	
December	BACS	Ann's Pasties - 60 Large sausage rolls	Pavilion	25/26PO4127	132.00	132.00	-	132.00	
September	BACS	Artpress-Shopstock - There's a hedghog in my garden	Cultural	25/26PO4128	151.16	151.16	25.19	125.97	
December	BACS	Callestick Farm - Case CC & Strawberries, case of Chocolate f	Pavilion	25/26PO4129	89.38	89.38	14.90	74.48	
December	BACS	Cornwall Climate Care-Annual licence fee for screening	Corporate	25/26PO4130	80.00	80.00	-	80.00	
December	BACS	Dulcie Curtis-Adkins-Yr 6 Observational drawing workshop	Cultural	25/26PO4131	79.85	79.85	-	79.85	
December	BACS	DG Sound - Technical Services for the Mayor's show	Mayoral	25/26PO4132	200.00	200.00	-	200.00	
December	BACS	Dutty Moonshine -Gross ticket sales for performance 29.11.25	Pavilion	25/26PO4133	5,523.00	5,523.00	-	5,523.00	
December	BACS	Dutty Moonshine -Gross ticket sales for performance 28.11.25	Pavilion	25/26PO4134	5,233.00	5,233.00	-	5,233.00	
		Total BACS Dutty Moonshine			10,756.00	10,756.00	-	10,756.00	
December	BACS	Ellie Lawrence - Earth pigment mapping workshop	Cultural	25/26PO4135	75.00	75.00	-	75.00	
December	BACS	LWC - Pinot Grigio, Orange cordial, Atlantic Pale, J20	Pavilion	25/26PO4136	673.32	673.32	112.22	561.10	
December	BACS	Culdrose Military Wives - Performance expenses Festive We	Town Management	25/26PO4137	250.00	250.00	-	250.00	
December	BACS	Nick Ferris - Mixed construction & demolition waste	Pavilion	25/26PO4138	224.69	224.69	37.45	187.24	
December	BACS	Nick Ferris - Green waste	Kimberley Park	25/26PO4139	67.32	67.32	11.22	56.10	
		Total BACS Nick Ferris			292.01	292.01	48.67	243.34	
December	BACS	Nisbets - Olympia mini milk jugs stainless steel plain	Pavilion	25/26PO4140	23.29	23.29	3.88	19.41	
December	BACS	Nisbets - Olympia drinking straw dispenser	Pavilion	25/26PO4141	21.48	21.48	3.58	17.90	
		Total BACS Nisbets			44.77	44.77	7.46	37.31	
December	BACS	Piran Sounds - Gross ticket sales Ozric Tentacles/Emerald Da	Pavilion	25/26PO4142	2,757.50	2,757.50	-	2,757.50	
December	BACS	River Notes - Performing Christmas Carols at Festive weeken	Town Management	25/26PO4143	50.00	50.00	-	50.00	
November	BACS	Speedy Asset- Pedestrian Barrier hire 26.11.25-30.11.25	Pavilion	25/26PO4144	99.17	99.17	16.53	82.64	
November	BACS	Speedy Asset - Heras fence panel round top anti-climb hire N	Pavilion	25/26PO4145	71.14	71.14	11.86	59.28	
		Total BACS Speedy Asset			170.31	170.31	28.39	141.93	
November	BACS	St Stythians Band - Performance 30.11.25 for Christmas Tree	Town Management	25/26PO4146	150.00	150.00	-	150.00	
December	BACS	Swift - Birchwood wooden dessert spoons, Food prep labels	Pavilion	25/26PO4147	91.14	91.14	15.19	75.95	
December	BACS	Swift - Jangro dishwash liquid	Pavilion	25/26PO4148	17.98	17.98	3.00	14.98	
		Total BACS Swift			109.12	109.12	18.19	90.93	
December	BACS	Trago - Sakura H/D van seat cover set & front seat cover	Pavilion	25/26PO4149	30.68	30.68	5.11	25.57	
November	BACS	Trago - Cable ties, A4 White card & white board marker	Pavilion	25/26PO4150	16.66	16.66	2.77	13.89	
December	BACS	Trago - Revolving rolling pin, foil cake pie dishes, LRT jar mix	Pavilion	25/26PO4151	24.32	24.32	4.05	20.27	
		Total BACS Trago			71.66	71.66	11.94	59.72	
December	BACS	Trevarthen - Pork sausages & turkey crown	Pavilion	25/26PO4152	303.62	303.62	-	303.62	
December	BACS	Trevarthen - Turkey crown, smoked streak bacon, cooked ha	Pavilion	25/26PO4153	228.92	228.92	-	228.92	
		Total BACS Trevarthen			532.54	532.54	-	532.54	
December	BACS	E Watts & Sons - 44 Christmas Trees for festival/buidlings	General council/TM	25/26PO4154	836.00	836.00	-	836.00	
November	BACS	And Finally - Phil Collins 23/10/25 80/20 split	Pavilion	25/26PO4155	2,615.60	2,615.60	-	2,615.60	
December	BACS	Eve Bourrat - 8/12 Christmas Collage cards - project	Cultural	25/26PO4156	100.00	100.00	-	100.00	
September	BACS	Meaco - Dry arete one 25l Dehumidifier x2	Cultural	25/26PO4157	599.98	599.98	100.00	499.98	
October	BACS	Thomas Merritt - Show Rep x8 for October	Pavilion	25/26PO4158	1,700.00	1,700.00	-	1,700.00	
October	BACS	Thomas Merritt - Office programming & production x54hrs	Pavilion	25/26PO4159	972.00	972.00	-	972.00	
November	BACS	Thomas Merritt - Show rep x12 for November	Pavilion	25/26PO4160	2,200.00	2,200.00	-	2,200.00	
November	BACS	Thomas Merritt - Office programming & production x72hrs	Pavilion	25/26PO4161	1,440.00	1,440.00	-	1,440.00	
		Total BACS Thomas Merritt			6,312.00	6,312.00	-	6,312.00	
December	BACS	Rabart - Allcoat Exterior satin tinted 5ltr	Pavilion	25/26PO4162	212.45	212.45	35.41	177.04	
December	BACS	Speedy Asset - x45 Pedestrian barriers, collectio charge	Pavilion	25/26PO4163	99.17	99.17	16.53	82.64	
December	BACS	Travis Perkins - Torpedo level, drill bits, woodscrews	Facilities	25/26PO4164	33.17	33.17	5.53	27.64	
December	BACS	Travis Perkins -Roofing Batten, Timber -for fuel tank	Mortuary	25/26PO4165	45.46	45.46	7.58	37.88	
December	BACS	Travis Perkins - Bulk Bag, Mastercrete cement-Tank base	Mortuary	25/26PO4166	128.31	128.31	21.39	106.93	
December	BACS	Travis Perkins - Hired cement mixer tip up for Tank base	Mortuary	25/26PO4167	29.91	29.91	4.98	24.93	
		Total BACS Travis Perkins			236.85	236.85	39.47	197.38	
December	BACS	Expenses-K Hall- Tea & Coffee for councillor meeting	General Council	25/26PO4168	4.95	4.95	-	4.95	
November	DDR	Bank of Ireland - Bank charges 5/11-4/12/25	Corporate	25/26PO4169	21.26	21.26	-	21.26	
December	DDR	Allstar - Fuel 1-10/12/25	Facilities/Grds/TM	25/26PO4170	410.28	410.28	68.37	341.91	
Nov-Dec	DDR	Lloyds - Bank charges 10/11-9/12/25 a/c 57912060	Corporate	25/26PO4171	37.62	37.62	-	37.62	
Nov-Dec	DDR	Lloyds - Bank charges 10/11-9/12/25 a/c 57911660	Corporate	25/26PO4172	35.32	35.32	-	35.32	
November	DDR	Paymentsense - 1-30/11/25 Merchant card services	Pavilion	25/26PO4173	1,222.96	1,222.96	-	1,222.96	
Feb 26-Jan 27	DDR	RHS - 1/2/26-31/1/27 Group Affiliation	Pavilion SFS	25/26PO4174	47.00	47.00	-	47.00	
December	DDR	St Austell - Mulled Wine, Water,S/Blanc,baileys	Pavilion	25/26PO4175	309.11	309.11	51.52	257.59	
December	DDR	Sage HR - 15/12-14/1/26 Membership x88	Corporate	25/26PO4176	369.60	369.60	61.60	308.00	
December	DDR	Trade-B&Q - Adblue, woodscrews	Grounds	25/26PO4177	15.76	15.76	2.62	13.14	
December	DDR	Trade-Screwfix-Dewalt Brushless Impact Driver	Grounds	25/26PO4178	119.99	119.99	20.00	99.99	
December	DDR	WCFruits - Orange Juice, Whole/semi/oat milk, mulled wine	Pavilion	25/26PO4179	292.71	292.71	27.66	265.05	
December	DDR	WCFruits - Eggs, mushrooms,radicchio,milk,sugar	Pavilion	25/26PO4180	241.21	241.21	-	241.21	
December	DDR	WCFruits - Ice Cream containers/lids	Pavilion	25/26PO4181	94.61	94.61	15.77	78.84	
December	DDR	WCFruits - Petit Salad, apples,chestnuts,milk,bacon	Pavilion	25/26PO4182	66.38	66.38	-	66.38	
December	DDR	WCFruits - pigs in blankets, cranberries	Pavilion	25/26PO4183	16.25	16.25	-	16.25	
December	DDR	WCFruits - Banana, clementine, sugar, tea, crisps	Pavilion	25/26PO4184	61.45	61.45	6.39	55.06	
December	DDR	WCFruits - x6 whole milk-wrong product sent	Pavilion	25/26PO4185	8.29	8.29	-	8.29	
December	DDR	WCFruits - Potato, carrot, parsnip,cabbage,chestnuts	Pavilion	25/26PO4186	311.46	311.46	-	311.46	
December	DDR	WCFruits - Barista oat milk x6 packs	Cultural	25/26PO4187	47.00	47.00	-	47.00	
December	DDR	WCFruits - Eggs, onion, mushroom, celery,apples	Pavilion	25/26PO4188	196.00	196.00	-	196.00	
December	DDR	WCFruits - Semi/oat milk, clotted cream, mayo,sourdough	Pavilion	25/26PO4189	142.26	142.26	-	142.26	
December	DDR	WCFruits - Limes, orange, banana, kitkat,mayo,mince pies	Pavilion	25/26PO4190	245.43	245.43	18.72	226.71	
December	DDR	WCFruits - Whole/semi milk	Pavilion	25/26PO4191	19.63	19.63	-	19.63	
December	Lloyds-ML	tesco - Popcorn, breadsticks, biscuits	Cultural	25/26PO4192	5.30	5.30	-	5.30	
December	oyds-MPW	Vistaprint - x500 business cards	Pavilion	25/26PO4193	28.95	28.95	4.82	24.13	
Dec-Jan	Lloyds-RG	Microsoft - 15/12/25-14/1/26 Microsoft 365 Bus Basic	Corporate	25/26PO4194	9.80	9.80	-	9.80	
December	Lloyds-SP	Nisbets - x5 folding tables	Grounds	25/26PO4195	485.94	485.94	80.99	404.95	
December	Lloyds-SP	Easy Florists - x20 flower vase, x50 pyramid bottles	Grounds	25/26PO4196	183.00	183.00	30.50	152.50	
December	Lloyds-SP	Sainsburys- Tea, clotted cream, oat milk, mince pies	Grounds/Volunteer	25/26PO4197	15.35	15.35	-	15.35	
Nov-Dec	BACS	Focus - Service charges 1-31/12 PP, 1/11-30/11 OPO	OPO/PP	25/26PO4198	180.83	180.83	30.14	150.69	
Oct-Dec	BACS	The Gem - 27/10-15/12 Veggie chips	Cultural	25/26PO4199	142.70	142.70	23.78	118.92	
December	BACS	Knigh-Bennett 'Four Tunes' Saxo quartet-Festive w/end	Town Management	25/26PO4200	150.00	150.00	-	150.00	
December	BACS	Roasting Room - Brazil Single, columbia sugar,zuma,syrup	Pavilion	25/26PO4201	729.00	729.00	-	729.00	
Nov-Dec	BACS	WaterPlus - 14/11-14/12/25 Mortuary Water	Cemetery	25/26PO4202	16.46	16.46	2.74	13.72	
December	BACS	Withey - MOT for FD69 LFX n/s mirror,bulbs	Grounds	25/26PO4203	316.58	316.58	43.60	272.98	
December	BACS	Royal Cornwall Polytechnic- Grant 25/26GRA025 & Commu	General Council	25/26PO4204	200.00	200.00	-	200.00	
December	BACS	S. Warman - Aquistion of Winifred Freeman Watercolour	Cultural	25/26PO4205	1,000.00	1,000.00	-	1,000.00	
December	BACS	Cornwall Pride - Grant 25/26GRA010	General Council	25/26PO4206	1,000.00	1,000.00	-	1,000.00	
					238,627.49	238,627.49	22,836.64	215,790.85	

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
December	BACS	Ann's Pasties - 40 Large sausage rolls	Pavilion	25/26PO4207	88.00	88.00	-	88.00
December	BACS	Artistat -Shopstock - DAS 500g small, Scissors, wax crayons	Cultural	25/26PO4208	51.43	51.43	8.57	42.86
December	BACS	BG Electrical-Supply & fit 2 x Fumagalli IP66 flood lights	Environmental	25/26PO4209	752.40	752.40	125.40	627.00
December	BACS	P Bond - Repairs & refitting bases & motors, motorising Auto	Cultural	25/26PO4210	1,175.00	1,175.00	-	1,175.00
December	BACS	Sam Bradbury - Collaged fish drop in art workshop 06.12.25	Cultural	25/26PO4211	90.00	90.00	-	90.00
December	BACS	Sam Bradbury - Xmas snowman decoration workshop 13.12	Cultural	25/26PO4212	90.00	90.00	-	90.00
		Total BACS Sam Bradbury			180.00	180.00	-	180.00
December	BACS	Cormac - Aggregates recycling 11th Dec	Trecobeas	25/26PO4213	656.78	656.78	109.46	547.32
December	BACS	Cornwall Staff Agency-R Austin Sous chef 12.12.25	Pavilion	25/26PO4214	184.97	184.97	30.83	154.14
December	BACS	Cornwall Council - SLA patrols for November 2025	Pendennis	25/26PO4215	203.25	203.25	-	203.25
December	BACS	Eat Art - Frame in waxed A45 aok 3mm 92% uv glass	Cultural	25/26PO4216	1,080.00	1,080.00	180.00	900.00
December	BACS	FFC - Use of field on 06.11.2025 for Splanna	Cultural	25/26PO4217	100.00	100.00	16.67	83.33
December	BACS	FFC - Rainbow carrots, celeriac, leek & mixed salad	Pavilion	25/26PO4218	50.00	50.00	-	50.00
		Total BACS FFC			150.00	150.00	16.67	133.33
December	BACS	LWC - Frobshers juice, coca cola, Cazcabel coffee	Pavilion	25/26PO4219	235.80	235.80	39.30	196.50
December	BACS	Nick Ferris - Green waste	Kimberley Park	25/26PO4220	83.64	83.64	13.94	69.70
December	BACS	Nick Ferris - Green waste	Kimberley Park	25/26PO4221	99.96	99.96	16.66	83.30
		Total BACS Nick Ferris			183.60	183.60	30.60	153.00
December	BACS	Tony Oliver - Transport of land train from Weymouth & back	Town Management	25/26PO4222	2,400.00	2,400.00	400.00	2,000.00
December	BACS	Rabart - Jumbo refill, Zinsser cleaner & degreaser, mould sto	General council	25/26PO4223	77.04	77.04	12.84	64.20
December	BACS	Reach Access - Hanging baskets. BID Bunting, Xmas Lights	Town Expenditure	25/26PO4224	8,230.00	8,230.00	1,371.67	6,858.33
December	BACS	Fran Rowse- Cornish Maids Show (open call) Prepayment	Cultural	25/26PO4225	1,000.00	1,000.00	-	1,000.00
December	BACS	The Lodge cafe - Refreshments for volunteers	Kimberley Park	25/26PO4226	60.20	60.20	-	60.20
December	BACS	Swift - Food cartons, glass wash liquid, vinyl glovesm parchm	Pavilion	25/26PO4227	146.33	146.33	24.39	121.94
December	BACS	Travis - Scaffold boards	Cemetery	25/26PO4228	35.16	35.16	5.86	29.30
December	BACS	Voicepath - CAT 5e install, cabling install in library	MB	25/26PO4229	701.81	701.81	116.97	584.84
Apr '24	CN	BritGas - 602256180-CR applied 11/4/25 not advised by BG	KP	25/26PO4230	19.67	19.67	-	19.67
December	BACS	Filmbank media - Polar Express (less dep made)	Pavilion	25/26PO4231	235.20	235.20	39.20	196.00
December	BACS	Filmbank media - Nightmare Before Xmas (less dep made)	Pavilion	25/26PO4232	235.20	235.20	39.20	196.00
December	BACS	Alltech - Castle Beach w-repair pump system 2/12	Toilets	25/26PO4233	336.00	336.00	56.00	280.00
December	BACS	Blue Flame - Call Out, Danfoss 15mm trv Art Gallery	MB	25/26PO4234	230.56	230.56	38.43	192.13
October	BACS	Booth - x13,500 A5 Xmas Flyers	Town Management	25/26PO4235	382.00	382.00	-	382.00
December	BACS	Booth - Dogs on leads signs, Heavenly post sign	Cemetery	25/26PO4236	450.00	450.00	75.00	375.00
		Total BACS R Booth			832.00	832.00	75.00	757.00
December	BACS	Callestick - Choc Fudge + coconut ice cream	Pavilion	25/26PO4237	56.00	56.00	9.34	46.66
December	BACS	Linda Chambers - Baby painting 3/12, 19/12	Cultural	25/26PO4238	150.00	150.00	-	150.00
December	BACS	Clear Brew - Full dispense system & line clean	Pavilion	25/26PO4239	154.50	154.50	25.75	128.75
Jun-Dec	BACS	Cwll Council - Maintenance/energy/BT Open space CCTV	General Council	25/26PO4240	8,552.54	8,552.54	1,425.42	7,127.12
December	BACS	Exco - KP Lodge 4/12 alarm contact moved	KP	25/26PO4241	93.60	93.60	15.60	78.00
December	BACS	Nick Ferris - 19/12 green waste	KP	25/26PO4242	81.60	81.60	13.60	68.00
December	BACS	Nick Ferris - 23/12 Green Waste	PP	25/26PO4243	31.20	31.20	5.20	26.00
		Total BACS Nick Ferris			112.80	112.80	18.80	94.00
December	BACS	Gould - x12 radios 26/11-8/12 lights + Festive wend	Town Management	25/26PO4244	288.00	288.00	48.00	240.00
December	BACS	Gould - Inspect/repair Hytera radios	Town Management	25/26PO4245	100.52	100.52	16.75	83.77
		Total BACS Gould			388.52	388.52	64.75	323.77
December	BACS	Jewson - Plate compactor hire 16/12 Clean/petrol	Trescobeas	25/26PO4246	51.48	51.48	8.58	42.90
December	BACS	LWC - x6 Blackcurrent cordial	Pavilion	25/26PO4247	10.44	10.44	1.74	8.70
December	BACS	Travis Perkins - Geocel painters matt white	OPO	25/26PO4248	12.38	12.38	2.06	10.32
December	BACS	Trevarthens - Diced turkey, chuck, streaky bacon	Pavilion	25/26PO4249	158.23	158.23	-	158.23
December	BACS	Trevarthens - x8 Turkey crowns	Pavilion	25/26PO4250	82.92	82.92	-	82.92
		Total BACS Trevarthens			241.15	241.15	-	241.15
December	BACS	Studio Wignall and Moore - RIBA 1&2 Passmore Edwards	MB	25/26PO4251	203,280.00	203,280.00	33,880.00	169,400.00
December	BACS	Net Salary payment (ADVANCE)	PAV	25/26PO4252	250.00	250.00	-	250.00
December	BACS	Expenses - M Brotherton - Apple Pencil	Corporate	25/26PO4253	79.00	79.00	-	79.00
Oct-Dec	BACS	PHS - x4 Citron bins, x1 waste disposal	OPO	25/26PO4254	379.55	379.55	63.26	316.29
December	BOI-CC	Amazon - Trodent replacement ink pads - pack of 2	Corporate	25/26PO4255	8.68	8.68	1.45	7.23
December	BOI-CC	Amazon - x2 Trodent rubber stamps	Corporate	25/26PO4256	29.90	29.90	4.98	24.92
January	BOI-CC	Easyspace - 21/1/26 1 year Domain falmouthartgallery.com	Corporate	25/26PO4257	22.45	22.45	-	22.45
December	BOI-CC	Amazon - Black cast square grate cover	Pavilion	25/26PO4258	25.95	25.95	4.33	21.63
December	BOI-CC	Mailchimp - Standard Plan 2,500 Contacts	Corporate	25/26PO4259	45.31	45.31	-	45.31
Dec-Jan	BOI-CC	Microsoft - 21/12-20/1/26 365 Business Basic	Corporate	25/26PO4260	87.40	87.40	-	87.40
Dec-Jan	BOI-CC	Microsoft - 24/12-23/1/26 Enterprise Mobility+security E5	Corporate	25/26PO4261	869.40	869.40	-	869.40
Dec-Jan	BOI-CC	Microsoft - 8/12-7/1/26 Planner Plan 1	Corporate	25/26PO4262	7.70	7.70	-	7.70
Dec-Jan	BOI-CC	Microsoft - 9/12-8/1/26 Office 365 E3	Corporate	25/26PO4263	82.40	82.40	-	82.40
December	BOI-CC	Microsoft - 1-31/12/25 365 Business premium	Corporate	25/26PO4264	135.20	135.20	-	135.20
December	BOI-CC	Shopify - x2 Apps, x4 Messaging Fal Art Gallery	Corporate	25/26PO4265	3.45	3.45	-	3.45
December	Lloyds-ML	Natural Store/King Harry Ferry-chocolate + vehicle	Cultural	25/26PO4266	37.74	37.74	5.04	32.70
December	oyds-MPW	Amazon - 5pcs A4 Acrylic Sign Holders T shaped	Pavilion	25/26PO4267	9.94	9.94	1.66	8.28
December	oyds-MPW	Amazon - A4 Acrylic Sign holders x3 L Shaped	Pavilion	25/26PO4268	11.59	11.59	1.93	9.66
December	oyds-MPW	Amazon - Pack of 10 quick filter pods	Pavilion	25/26PO4269	12.99	12.99	2.17	10.83
Dec-Jan	Lloyds-MW	Apple - iCloud with 200 GB 21/12-20/1/26 MW	Corporate	25/26PO4270	2.99	2.99	0.50	2.49
December	Lloyds-RG	M&S/Costa - Hot choc, smoothie,granola bar	Town Management	25/26PO4271	9.50	9.50	0.68	8.82
December	Lloyds - RT	GWR - Train Tickets 6/1 Mayor+ deputy Mayor-Minister	General Council	25/26PO4272	340.55	340.55	-	340.55
December	Lloyds - RT	Premier Inn - 5/6.1.26 -Meet Minister Peacock Parlimnt	General Council	25/26PO4273	239.98	239.98	-	239.98
November	DDR	Lloyds - 57911660 bank charges 1-30/11/25	Corporate	25/26PO4274	50.00	50.00	-	50.00
November	DDR	BT - WM41400532 charges 1-30/11/25	Corporate	25/26PO4275	394.80	394.80	65.80	329.00
November	DDR	BT - WM42732485 charges 1-30/11/25	Corporate	25/26PO4276	528.00	528.00	88.00	440.00
November	DDR	BT - WM42322100 Line rental charges	Corporate	25/26PO4277	394.80	394.80	65.80	329.00
November	DDR	BT - WM42640817 Line Rental Charges	Corporate	25/26PO4278	471.60	471.60	78.60	393.00
December	DDR	BT - GP00258005 Phone,Cloud,Bband,Mobile	Corporate	25/26PO4279	619.23	619.23	103.21	516.03
December	DDR	BT - WM41400532 Charges 1-31/12/25	Corporate	25/26PO4280	394.80	394.80	65.80	329.00
Nov-Dec	DDR	BritGas - 13/11-12/12/25 Electric	Dracaena	25/26PO4281	60.75	60.75	2.89	57.86
Nov-Dec	DDR	BritGas - 21/11-13/12/25 Gas	MB	25/26PO4282	870.86	870.86	145.14	725.72
December	DDR	BritGas - 14/12-22/12/25 Gas	MB	25/26PO4283	248.06	248.06	41.34	206.72
Nov-Dec	DDR	BritGas - 23/11-22/12/25 Moor Piazza	General Council	25/26PO4284	21.98	21.98	1.04	20.94
Nov-Dec	DDR	BritGas - 21/11-14/12/25 Electric	OPO	25/26PO4285	1,342.96	1,342.96	223.82	1,119.14
December	DDR	BritGas - 15-22/12/25 Electric	OPO	25/26PO4286	1,178.54	1,178.54	196.42	982.12
Nov-Dec	DDR	BritGas - 22/11-20/12/25 Gas	Pavilion	25/26PO4287	648.49	648.49	108.08	540.41
December	DDR	BritGas - 2-25/12/25 The Park Lodge	KP	25/26PO4288	663.46	663.46	110.57	552.89
Nov-Dec	DDR	BritGas - 24/11-23/12/25 Non Conform w/shop	Cemetery	25/26PO4289	143.19	143.19	6.81	136.38
Nov-Dec	DDR	BritGas - 26/11-25/12/25 Chapel C of E	Cemetery	25/26PO4290	20.68	20.68	0.98	19.70
					481,915.83	481,915.83	62,399.37	419,516.47

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
Nov-Dec	DDR	BritGas - 23/11-22/12/25 Gyllyngvase Beach	Toilets	25/26PO4291	53.28	53.28	2.53	50.75
Nov-Dec	DDR	BritGas - 25/11-24/12/25 Stage Electric	KP	25/26PO4292	12.86	12.86	0.61	12.25
Nov-Dec	DDR	BritGas - 25/11-24/12/25 Castle Beach	Toilets	25/26PO4293	39.86	39.86	1.89	37.97
Dec-Jan	DDR	Ram Tracking - Vehicle tracking 18/12-17/1/26	Grounds/Facilities	25/26PO4294	72.00	72.00	12.00	60.00
December	DDR	Trade-B&Q - x6 white Brackets	Dracaena	25/26PO4295	28.50	28.50	4.75	23.75
December	DDR	Trade-B&Q - Allweather combi padlock	Pavilion	25/26PO4296	22.50	22.50	3.75	18.75
December	DDR	Trade-B&Q - Trousers KS, Dewalt size 8 boots KS	Facilities	25/26PO4297	53.20	53.20	2.53	50.67
December	DDR	Trade-Screwfix-3.5 tonne tow rope	Grounds	25/26PO4298	12.49	12.49	2.08	10.41
December	DDR	Trade-B&Q - Rigid joint 20pc white 20mm	OPO	25/26PO4299	3.03	3.03	0.51	2.53
December	DDR	WCFruits - Chestnuts, mushrooms,chives,swt pots,milk	Pavilion	25/26PO4300	126.57	126.57	-	126.57
December	DDR	WCFruits - Radicchio, lollo, milk,cheese,brie,walnuts	Pavilion	25/26PO4301	209.61	209.61	7.96	201.65
December	DDR	WCFruits - Whole/semi/skimmed milk, Les Pommes	Pavilion	25/26PO4302	61.95	61.95	-	61.95
December	DDR	WCFruits - Lemon,limes,thyme,fennel,milk,kit kat	Pavilion	25/26PO4303	328.50	328.50	27.66	300.84
December	DDR	WCFruits - Cranberries, pigs in blankets,ciabatta	Pavilion	25/26PO4304	83.12	83.12	-	83.12
December	DDR	WCFruits - Whole/semi/oat milk	Pavilion	25/26PO4305	12.77	12.77	-	12.77
December	DDR	WCFruits - Eggs, chestnuts,mushrooms,banana,sultanas	Pavilion	25/26PO4306	150.37	150.37	-	150.37
December	DDR	WCFruits - Whole/semi/oat milk, croissants	Pavilion	25/26PO4307	45.06	45.06	-	45.06
December	DDR	WCFruits - Chestnuts, mince pies, clotted cream	Pavilion	25/26PO4308	44.46	44.46	-	44.46
December	DDR	WCFruits - Thyme, Rapeseed oil, ciabatta rolls	Pavilion	25/26PO4309	68.42	68.42	-	68.42
December	DDR	WCFruits - Pigs in blankets, ciabatta rolls	Pavilion	25/26PO4310	102.75	102.75	-	102.75
December	DDR	WCFruits - Chestnuts	Pavilion	25/26PO4311	13.30	13.30	-	13.30
December	DDR	WCFruits - Potatoes, parsnip, carrot,onion,celery,apple	Pavilion	25/26PO4312	205.79	205.79	6.76	199.03
December	DDR	WCFruits - Whole/semi/oat milk, maple syrup,les pomme	Pavilion	25/26PO4313	49.63	49.63	-	49.63
December	DDR	WCFruits - Chestnuts, whole/semi/oat milk, les pommes	Pavilion	25/26PO4314	70.05	70.05	-	70.05
December	DDR	WCFruits - Whole/semi/oat milk, flapjack	Pavilion	25/26PO4315	49.75	49.75	-	49.75
December	DDR	WCFruits - Whole milk	Pavilion	25/26PO4316	8.29	8.29	-	8.29
December	DDR	WCFruits - Mushrooms, orange, mushrooms,butter,aero	Pavilion	25/26PO4317	224.18	224.18	14.87	209.31
December	DDR	WCFruits - Lemon,limes,salad,chive,orange,apple,milk	Pavilion	25/26PO4318	137.66	137.66	-	137.66
December	DDR	WCFruits - Whole milk	Pavilion	25/26PO4319	16.59	16.59	-	16.59
December	BACS	HMRC - PAYE December 2025	Corporate	25/26PO4320	16,267.47	16,267.47	-	16,267.47
December	BACS	HMRC - NI December 2025	Corporate	25/26PO4321	25,736.53	25,736.53	-	25,736.53
December	BACS	Student Loans - December 2025	Corporate	25/26PO4322	501.00	501.00	-	501.00
		Total BACS - HMRC			42,505.00	42,505.00		42,505.00
December	BACS	CC - Pensions - December 2025	Corporate	25/26PO4323	39,712.26	39,712.26	-	39,712.26
December	BACS	CC - Pensions additional pyt 09 of 12	Corporate	25/26PO4324	600.00	600.00	-	600.00
		Total BACS - Pensions			40,312.26	40,312.26		40,312.26
December	BACS	Standard Life - MJC - AVC	Corporate	25/26PO4325	90.00	90.00	-	90.00
December	BACS	Unison - Falmouth Subscriptions	Corporate	25/26PO4326	68.70	68.70	-	68.70
December	BACS	Net Wages December 2025	Corporate	25/26PO4327	131424.53	131,424.53	-	131,424.53
CLOSED								
					698,622.86	698,622.86	62,487.26	636,135.60

CLASSIFICATION: DRAFT – NOT YET RATIFIED BY COUNCIL COMMITTEE

FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Nov-25

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Grounds	Civic	Mayoral	Facilities	Pavilions Misc	Town Management	Stat	Kimberley Park	PO Building	Postage	Sundry Items	Running Balance
Code	OB	VAT	Net				ME	CP	G	C	M	F	PP	TM	S	KP	PB	P	SI	204.00
03.11.2025	3.30		3.30	1318	me		3.30	-	-	-	-	-	-	-	-	-	-	-	-	200.70
05.11.2025	5.20		5.20	1319	me		5.20	-	-	-	-	-	-	-	-	-	-	-	-	195.50
06.11.2025	5.70		5.70	1320	me		5.70	-	-	-	-	-	-	-	-	-	-	-	-	189.80
10.11.2025	15.89		15.89	1321	f		-	-	-	-	-	15.89	-	-	-	-	-	-	-	173.91
10.11.2025	4.99		4.99	1322	G		-	-	4.99	-	-	-	-	-	-	-	-	-	-	168.92
08.11.2025	3.25		3.25	1323	si		-	-	-	-	-	-	-	-	-	-	-	-	3.25	165.67
12.11.2025	1.65		1.65	1324	me		1.65	-	-	-	-	-	-	-	-	-	-	-	-	164.02
12.11.2025	7.50		7.50	1325	me		7.50	-	-	-	-	-	-	-	-	-	-	-	-	156.52
13.11.2025			-			135.98	-	-	-	-	-	-	-	-	-	-	-	-	-	292.50
17.11.2025	3.30		3.30	1326	me		3.30	-	-	-	-	-	-	-	-	-	-	-	-	289.20
17.11.2025	13.00		13.00	1327	TM		-	-	-	-	-	-	-	13.00	-	-	-	-	-	276.20
18.11.2025	5.25	0.87	4.38	1328	f		-	-	-	-	-	4.38	-	-	-	-	-	-	-	270.95
18.11.2025	3.00		3.00	1329	me		3.00	-	-	-	-	-	-	-	-	-	-	-	-	267.95
20.11.2025	1.65		1.65	1330	me		1.65	-	-	-	-	-	-	-	-	-	-	-	-	266.30
20.11.2025	4.35		4.35	1331	me		4.35	-	-	-	-	-	-	-	-	-	-	-	-	261.95
24.11.2025	1.65		1.65	1332	me		1.65	-	-	-	-	-	-	-	-	-	-	-	-	260.30
24.11.2025	1.65		1.65	1333	me		1.65	-	-	-	-	-	-	-	-	-	-	-	-	258.65
24.11.2025	1.09		1.09	1334	me		1.09	-	-	-	-	-	-	-	-	-	-	-	-	257.56
26.11.2025	16.15		16.15	1335	me		16.15	-	-	-	-	-	-	-	-	-	-	-	-	241.41
27.11.2025	1.65		1.65	1336	me		1.65	-	-	-	-	-	-	-	-	-	-	-	-	239.76
	100.22	0.87	99.35				135.98		57.84	4.99		20.27		13.00					3.25	

Nominal Codes

VAT
Non-VAT

5030 5017 5703 5408 5405 5755 6359 5109 5012 6470 5352 5109 5030

4.38
15.89

Town Clerk

Councillor

Councillor

CLASSIFICATION: DRAFT – NOT YET RATIFIED BY COUNCIL COMMITTEE

FALMOUTH ART GALLERY PETTY CASH SCHEDULE

300 300.00

Period: November 25

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Cashed	MB - Repairs Renewals	MB - cleaning	MB - Misc Consumables	CS - Stationary photocopy	CS - Consumables	CS - Storeroom Equipment	CS - Printing/Artwork	CS - Publicity and Marketing	CS - parking	CS - Seminar Expenses	CS - Workshops	CS - Gallery and Misc	CS - Shop Items	CS - Education and Outreach	CS - Funded Projects	CS - Library and Misc	CS- OWLS	CS - Arts Council	Running Balance
	Opening Bal						RR	CL	MBC	S	C	SE	PA	PM	PAR	SEM	W	G	SH	EO	FU	L	OWL	ART	181.41
04/11/2025	1.20		1.20	2554	c		-	-	-	-	1.20	-	-	-	-	-	-	-	-	-	-	-	-	-	180.21
04/11/2025	1.97	0.33	1.64	2554B	C		-	-	-	-	1.64	-	-	-	-	-	-	-	-	-	-	-	-	-	178.24
04/11/2025	1.65		1.65	2555	c		-	-	-	-	1.65	-	-	-	-	-	-	-	-	-	-	-	-	-	176.59
04/11/2025	1.80		1.80	2556	c		-	-	-	-	1.80	-	-	-	-	-	-	-	-	-	-	-	-	-	174.79
11/11/2025	1.65		1.65	2557	c		-	-	-	-	1.65	-	-	-	-	-	-	-	-	-	-	-	-	-	173.14
11/11/2025	3.00		3.00	2558	c		-	-	-	-	3.00	-	-	-	-	-	-	-	-	-	-	-	-	-	170.14
18/11/2025	3.00		3.00	2559	c		-	-	-	-	3.00	-	-	-	-	-	-	-	-	-	-	-	-	-	167.14
27/11/2025	5.25		5.25	2560	c		-	-	-	-	5.25	-	-	-	-	-	-	-	-	-	-	-	-	-	161.89
27/11/2025	2.29		2.29	2561	c		-	-	-	-	2.29	-	-	-	-	-	-	-	-	-	-	-	-	-	159.60
27/11/2025	9.80	1.64	8.16	2562	rrr		8.16	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	149.80
27/11/2025	10.39		10.39	2563	c		-	-	-	-	10.39	-	-	-	-	-	-	-	-	-	-	-	-	-	139.41
27/11/2025	16.09		16.09	2564	art		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	16.09	123.32
CLOSED			-				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	123.32
	58.09	1.97	56.12			56.12	8.16	-	-	-	31.87	-	-	-	-	-	-	-	-	-	-	-	-	-	16.09
Nominal Codes							5220	5230	5290	5805	5808	5809	5811	5813	5017	5817	5818	5819	5821	5822	5823	5825	5823	5827	
						Non Vat	-	-	-	-	30.23	-	-	-	-	-	-	-	-	-	-	-	-	-	
						Vat	8.16	-	-	-	1.64	-	-	-	-	-	-	-	-	-	-	-	-	-	

Town Clerk

Councillor

Councillor

PP - GG PETTY CASH SCHEDULE

Period: November 25

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Opening Bal	GG - GM	GG - Misc Grounds	PP - Events	PP - SFS	PP - Catering Supplies	PP - Cleaning	PP - Misc	Running Balance
							GM	MG	PE	SFS	CS	CL	MC	90.56
13/11/2025					14	209.44	-	-	-	-	-	-	-	300.00
01/11/2025	8.25		8.25	26	mc		-	-	-	-	-	-	8.25	291.75
03/11/2025	6.45		6.45	27	mc		-	-	-	-	-	-	6.45	285.30
03/11/2025	11.61		11.61	28	cs		-	-	-	-	11.61	-	-	273.69
06/11/2025	7.64		7.64	29	mc		-	-	-	-	-	-	7.64	266.05
11/11/2025	15.75		15.75	30	mc		-	-	-	-	-	-	15.75	250.30
15/11/2025	5.10		5.10	31	cs		-	-	-	-	5.10	-	-	245.20
15/11/2025	6.00		6.00	32	mc		-	-	-	-	-	-	6.00	239.20
23/11/2025	8.00		8.00	33	mc		-	-	-	-	-	-	8.00	231.20
26/11/2025	6.68		6.68	34	mc		-	-	-	-	-	-	6.68	224.52
26/11/2025	7.17	1.20	5.97	35	mc		-	-	-	-	-	-	5.97	217.35
27/11/2025	5.16		5.16	36	cs		-	-	-	-	5.16	-	-	212.19
CLOSED			0.00				-	-	-	-	-	-	-	212.19
	87.81	1.20	86.61			86.61	-	-	-	-	21.87	-	64.74	
			87.81											

Nominal Codes

6300	6302	6362	6364	6356	6351	6359
		non VAT				58.77
		VAT				5.97

Town Clerk

Councillor

Councillor

CLASSIFICATION: DRAFT – NOT YET RATIFIED BY COUNCIL COMMITTEE

FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Dec-25

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Grounds	Civic	Mayoral	Facilities	Pavilions Misc	Town Management	Stat	Kimberley Park	PO Building	Postage	Sundry Items	Running Balance
Code	OB	VAT	Net				ME	CP	G	C	M	F	PP	TM	S	KP	PB	P	SI	239.76
01.12.2025	3.30		3.30	1337	me		3.30	-	-	-	-	-	-	-	-	-	-	-	-	236.46
04.12.2025	7.55		7.55	1338	me		7.55	-	-	-	-	-	-	-	-	-	-	-	-	228.91
04.12.2025	9.20		9.20	1339	g		-	-	9.20	-	-	-	-	-	-	-	-	-	-	219.71
05.12.2025	1.65		1.65	1340	me		1.65	-	-	-	-	-	-	-	-	-	-	-	-	218.06
09.12.2025	3.30		3.30	1341	me		3.30	-	-	-	-	-	-	-	-	-	-	-	-	214.76
10.12.2025	6.00		6.00	1342	me		6.00	-	-	-	-	-	-	-	-	-	-	-	-	208.76
15.12.2025	3.30		3.30	1343	me		3.30	-	-	-	-	-	-	-	-	-	-	-	-	205.46
17.12.2025	1.65		1.65	1344	me		1.65	-	-	-	-	-	-	-	-	-	-	-	-	203.81
19.12.2025	2.40		2.40	1345	me		2.40	-	-	-	-	-	-	-	-	-	-	-	-	201.41
22.12.2025	1.20		1.20	1346	me		1.20	-	-	-	-	-	-	-	-	-	-	-	-	200.21
22.12.2025	21.94		21.94	1347	F		-	-	-	-	-	21.94	-	-	-	-	-	-	-	178.27
29.12.2025	3.95		3.95	1348	me		3.95	-	-	-	-	-	-	-	-	-	-	-	-	174.32
31.12.2025	1.65		1.65	1349	me		1.65	-	-	-	-	-	-	-	-	-	-	-	-	172.67
CLOSED			-				-	-	-	-	-	-	-	-	-	-	-	-	-	172.67
	67.09	0.00	67.09				35.95	-	9.20	-	-	21.94	-	-	-	-	-	-	-	

Nominal Codes

VAT
Non-VAT

5030 5017 5705 5408 5405 5755 6359 5109 5012 6470 5352 5010 5030

Town Clerk

Councillor

Councillor

CLASSIFICATION: DRAFT – NOT YET RATIFIED BY COUNCIL COMMITTEE

FALMOUTH ART GALLERY PETTY CASH SCHEDULE

300 300.00

Period: December 25

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Cashed	MB - Repairs Renewals	MB - cleaning	MB - Misc Consumables	CS - Stationary photocopy	CS - Consumables	CS - Storeroom Equipment	CS - Printing/Artwork	CS - Publicity and Marketing	CS - parking	CS - Seminar Expenses	CS - Workshops	CS - Gallery and Misc	CS - Shop Items	CS - Education and Outreach	CS - Funded Projects	CS - Library and Misc	CS - OWLS	CS - Arts Council	Running Balance
	Opening Bal						RR	CL	MBC	S	C	SE	PA	PM	PAR	SEM	W	G	SH	EO	FU	L	OWL	ART	123.32
03/12/2025					19	176.13																			299.45
04/12/2025	2.45		2.45	2565	c		-	-	-	-	2.45	-	-	-	-	-	-	-	-	-	-	-	-	-	297.00
04/12/2025	1.50		1.50	2566	c		-	-	-	-	1.50	-	-	-	-	-	-	-	-	-	-	-	-	-	295.50
04/12/2025	11.49	1.92	9.57	2567	c		-	-	-	-	9.57	-	-	-	-	-	-	-	-	-	-	-	-	-	284.01
04/12/2025	2.40		2.40	2568	c		-	-	-	-	2.40	-	-	-	-	-	-	-	-	-	-	-	-	-	281.61
04/12/2025	14.50	1.50	13.00	2568A	art		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	13.00	267.11
05/12/2025	1.20		1.20	2569	c		-	-	-	-	1.20	-	-	-	-	-	-	-	-	-	-	-	-	-	265.91
05/12/2025	3.70		3.70	2570	c		-	-	-	-	3.70	-	-	-	-	-	-	-	-	-	-	-	-	-	262.21
16/12/2025	1.65		1.65	2571	c		-	-	-	-	1.65	-	-	-	-	-	-	-	-	-	-	-	-	-	260.56
16/12/2025	2.75		2.75	2572	c		-	-	-	-	2.75	-	-	-	-	-	-	-	-	-	-	-	-	-	257.81
16/12/2025	3.00		3.00	2573	c		-	-	-	-	3.00	-	-	-	-	-	-	-	-	-	-	-	-	-	254.81
16/12/2025	4.50		4.50	2574	c		-	-	-	-	4.50	-	-	-	-	-	-	-	-	-	-	-	-	-	250.31
16/12/2025	1.20		1.20	2575	c		-	-	-	-	1.20	-	-	-	-	-	-	-	-	-	-	-	-	-	249.11
16/12/2025	11.40		11.40	2576	c		-	-	-	-	11.40	-	-	-	-	-	-	-	-	-	-	-	-	-	237.71
16/12/2025	5.30		5.30	2577	c		-	-	-	-	5.30	-	-	-	-	-	-	-	-	-	-	-	-	-	232.41
16/12/2025	22.25		22.25	2578	c		-	-	-	-	22.25	-	-	-	-	-	-	-	-	-	-	-	-	-	210.16
23/12/2025	1.20		1.20	2579	c		-	-	-	-	1.20	-	-	-	-	-	-	-	-	-	-	-	-	-	208.96
23/12/2025	0.99		0.99	2580	c		-	-	-	-	0.99	-	-	-	-	-	-	-	-	-	-	-	-	-	207.97
29/12/2025	6.45		6.45	2581	c		-	-	-	-	6.45	-	-	-	-	-	-	-	-	-	-	-	-	-	201.52
29/12/2025	4.90		4.90	2582	c		-	-	-	-	4.90	-	-	-	-	-	-	-	-	-	-	-	-	-	196.62
	102.83	3.42	99.41			99.41	-	-	-	-	86.41	-	-	-	-	-	-	-	-	-	-	-	-	-	13.00

Nominal Codes

5220	5230	5290	5805	5808	5809	5811	5813	5017	5817	5818	5819	5821	5822	5823	5825	5823	5827
Non Vat	-	-	-	76.84	-	-	-	-	-	-	-	-	-	-	-	-	5.50
Vat	-	-	-	9.57	-	-	-	-	-	-	-	-	-	-	-	-	7.50

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

	DR	CR
2201 - vat	£ 3.42	
5816		£ 3.42
5805		-
	£ 3.42	3.42

NB add additional NL's depending on monthly expenditure

CLASSIFICATION: DRAFT – NOT YET RATIFIED BY COUNCIL COMMITTEE

PP - GG PETTY CASH SCHEDULE

Period: December 25

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Opening Bal	GG - GM	GG - Misc Grounds	PP - Events	PP - SFS	PP - Catering Supplies	PP - Cleaning	PP - Misc	Running Balance
							GM	MG	PE	SFS	CS	CL	MC	
30/11/2025	21.00		21.00	37	cs		-	-	-	-	21.00	-	-	191.19
04/12/2025	20.88		20.88	38	cs		-	-	-	-	20.88	-	-	170.31
08/12/2025	9.00		9.00	39	cs		-	-	-	-	9.00	-	-	161.31
10/12/2025	20.88		20.88	40	cs		-	-	-	-	20.88	-	-	140.43
10/12/2025	5.24		5.24	41	mc		-	-	-	-	-	-	5.24	135.19
18/12/2025	13.65		13.65	42	cs		-	-	-	-	13.65	-	-	121.54
19/12/2025	10.00		10.00	43	mc		-	-	-	-	-	-	10.00	111.54
19/12/2025	5.25		5.25	44	cs		-	-	-	-	5.25	-	-	106.29
20/12/2025	8.70		8.70	45	cs		-	-	-	-	8.70	-	-	97.59
24/12/2025	4.50		4.50	46	cs		-	-	-	-	4.50	-	-	93.09
24/12/2025	9.00		9.00	47	cs		-	-	-	-	9.00	-	-	84.09
27/12/2025	11.55		11.55	48	cs		-	-	-	-	11.55	-	-	72.54
CLOSED			0.00				-	-	-	-	-	-	-	72.54
	139.65	0.00	139.65			139.65	-	-	-	-	124.41	-	15.24	
			139.65											

Nominal Codes

non VAT
VAT

6300 6302 6362 6364 6356 6351 6359

Town Clerk

Councillor

Councillor



FALMOUTH TOWN COUNCIL GRANTS SCHEME

GUIDANCE NOTES

PLEASE READ CAREFULLY BEFORE COMPLETING THE APPLICATION FORM

General:

Applications will be considered for financial assistance towards a specific project or activity that benefits some or all of the inhabitants of the town.

Eligibility:

Community associations, cultural, educational, sporting and charitable organisations, serving Falmouth residents.

Local authority maintained, grant maintained and private schools, individuals and commercial organisations will **not** be eligible for a grant.

The Council will not fund statutory organisations or a direct replacement of statutory funding or Religious groups where funding is to be used to promote religious beliefs.

The Council will not fund retrospective spending.

The Council will not normally consider an application from an individual seeking financial backing nor will the Council consider applications for funding to cover an organisation's core costs.

Only one application will be considered from applicants in any one financial year.

One off Grants:

Small grants of up to £300 will be considered up to the full amount of the cost of any project or activity for which the application is made.

All other grants awarded will not exceed 50% of the total cost of the project or activity for which the application is made, unless there are exceptional circumstances.

Note: If the grant relates to a Festival or Event then an application should also be made to Falmouth BID, www.falmouth.co.uk or 01326 313553 who may be able to match fund the request.

Annual Grants:

From time to time the Council may choose to make an annual grant award to an eligible body. Such awards, when made, are done so on the basis that they are reviewed annually when the Council considers its budget for the forthcoming financial year. (31st October for funding the preceding year). Payment of an annual award is only made once a request for funding supported by details of current year income and expenditure has been received from the grantee. Contact the Responsible Finance Officer for further details.

Application:

An application must be made on the form provided and submitted to the Council by way of post, hand delivery or email to grants@falmouthtowncouncil.com

Applications for a one off grant may be submitted at any time with said application being considered by the Council's Finance and General Purposes Committee at its next scheduled meeting.

For grants in excess of £300, applicants should have sought to meet expenses from other sources and provide evidence to that effect if requested.

Where a grant of £1,000 or more has been requested and/or for an event, applicants should submit a balance sheet for the last financial year, including existing balances and reserves. For an organisation that has existed for less than one year the applicant should submit a recent bank statement.

Consideration:

Applications for grant aid are considered by the Council through its Finance and General Purposes Committee. The decision of the Committee is final.

The Council is required to show that any grant given to an organisation will provide direct benefit to some or all of the town's inhabitants. It will, therefore, look closely at every application for evidence that the award will meet this requirement. Consideration of the grant may be delayed if this is not clear.

The Council expects to see, where possible, that organisations have applied to other sources for funding before making their application to this Council. Other sources may include other Councils, (County and Parish) parent organisations where the applicant is a branch of a larger organisation, or national bodies such as the Sports Council, charitable trusts or the National Lottery.

Organisations applying for a grant may be requested to send a representative(s) to address the Finance and General Purposes Committee for up to four minutes to elaborate on the application and answer questions.

Note Any representative of an organisation attending the meeting should have either a copy of the completed application form or be fully conversant with its contents and be ready to answer questions on the application including the accounts. Failure of your representative to do this may lead your organisation not being awarded a grant.

Application forms will be rejected if not fully completed or are contrary to the above stipulations. If you are unsure as to requirements please contact the Council's Responsible Finance Officer (grants@falmouthtowncouncil.com)

Award of Grant:

All applicants will be notified of the result of their application, in writing, as soon as possible after the appropriate Committee meeting

The award of a grant will normally be taken up by 31st March (financial year end) following the date of the award being made unless written application for an extension is made to the Responsible Finance Officer before financial year end and the extension reported to the next Finance and General Purposes Committee.

The Council reserves the right to withhold, withdraw or recover the grant if the operation for which the grant is awarded ceases, its aims and objectives vary to the extent that the application would not have been eligible for consideration at the time of the application, or the funds are not used for the purposes stated in the application. A second copy of the letter offering a grant will be sent to the successful application setting out the terms and conditions under which the grant will be awarded. This second copy will be returned to the Responsible Finance Officer signed by the successful applicant to indicate acceptance of the terms and conditions. Funding will be paid on receipt of evidence of expenditure or claim request post award.

If a grant is awarded to an organisation then the Council would expect to see recognition of that award.

Special circumstances:

If an applicant considers that there are special, or exceptional, circumstances where a grant application should be considered other than under the terms of this guidance, then this should be clearly demonstrated at the application stage

Responsible Financial Officer
Falmouth Town Council,
The Old Post Office,
The Moor, FALMOUTH,
Cornwall, TR11 3QA
September 2024



FALMOUTH TOWN COUNCIL GRANT APPLICATION FORM

PLEASE COMPLETE **ALL** SECTIONS – note that this information will be published as part of the agenda for the meeting at which is considered.

Name of Organisation: (Please use BLOCK LETTERS)

CORNWALL PRIDE CIO, REGISTERED CHARITY NO. 1191003

Aims of Organisation and nature of its activities:

To promote and support equality and diversity; advance education, eliminate discrimination and support mental health on the grounds of sexual orientation, gender identity and romantic orientation. For residents of and visitors to Cornwall, (the area of benefit) and where relevant nationally and internationally in such ways as are charitable at law.

What facilities do you currently have or what services do you currently provide?

Cornwall Pride is a charity providing support for the LGBTQIA+ community and all marginalised people who need it. This includes peer to peer support, advocacy, awareness, training for businesses, mental health support, volunteering opportunities and large scale visible celebrations of diversity in Cornwall via our multiple pride events each year.

Name and purpose of the Project/Event (if applicable):

Falmouth Pride: a joyful celebration of LGBTQIA+ community and marginalised identity in the heart of Falmouth.

Describe your project (what do you need the money for?):

We're seeking a grant from Falmouth Town Council to safely deliver our free community event Falmouth Pride in the spring of each year, specifically on the 25th of April in 2026. Safely delivering our event means building key infrastructure that can help us welcome the community to the best of our ability. These include but are not limited to organised road closure, security costs, First Aid provision and the resources needed for a community hub where people can access quiet space and crisis support. This isn't just about logistics, though, it's about building a genuinely inclusive and accessible Pride space in the heart of Falmouth.

Falmouth Pride always marks a big moment in our Pride programme. With more than 5,000 people attending each year and many more spectating, Falmouth is one of our largest events each year, bringing people together from across Cornwall and beyond. A colourful, vibrant march through town followed by a celebration at Event Square allows us to connect together local performers, grassroots organisations and national partners that are all committed to uplifting the LGBTQIA+ community alongside other marginalised groups.

For the people of Falmouth, our message is clear: together we can create tangible visibility, and joy. In a county where LGBTQIA+ people, especially in rural areas, can feel disconnected or unsafe, this event is a chance to change the story. It transforms the town centre into a space where everyone can feel proud of who they are, without fear or shame. The visibility that Falmouth creates for us (both on the ground and online through imagery and video posted on social media- our marketing package generates in excess of 2 million people in reach across our platforms) is vital. The story of Falmouth Pride has previously and will continue to create huge community interest, as community centred Prides across a region like Cornwall is not being achieved anywhere else globally.

We know Cornwall's geography can isolate people. That's why we take Pride to them. Not everyone can travel to one big city Pride so we've built a model that brings support and real visibility into town centres and rural spaces that often go without. We know that Falmouth Pride will directly generate community and partner interest which in turn will support us delivering adjacent Prides and events in 12 towns in 2026. Now and into the future each one is shaped directly by the voices and needs of the local community. From Human Rights and Wellbeing to Climate and Creativity, every town has its own focus, but the message is always the same: Love Who You Want To Love and Be Who You Want To Be. Financially supporting Falmouth Pride ultimately contributes to Cornwall Pride being able to reach people who most need us, not just in Falmouth but everywhere across the Duchy.

Cornwall Pride has become a lifeline for some and a celebration for all.

But none of it's possible without proper support. We've got the community and the expertise, what we need now is help to make it secure, and sustainable. So the question really is, what does it take to create a space where someone feels free to be themselves? For us, on April 25th in Falmouth, it starts with making sure the roads are closed, the medics are ready, and the security team has our backs. That way, everything else, the love, the connection, can happen.

How will your project help the residents of Falmouth?

From previous years we know there is a huge positive impact on local people who attend Falmouth Pride, and it can be a deeply personal experience for members of our community. From new art forms they have not come across before to experiencing their first, life changing interaction with the Queer community, Falmouth Pride is much more than "just an event". For many local isolated members of the LGBTQIA+ community it's the only time they feel safe enough to simply be themselves in public. You'll hear people say, "I didn't know something like this was possible here", and that's the point.

Our work is town-wide. With more than 5,000 people attending throughout the day and many more spectating or taking part across Falmouth as a whole, Pride creates a space that supports local business, bringing increased footfall, visibility, and positive economic impact during the shoulder season.

Whilst Cornwall Pride are thrilled to organise loud and proud celebrations of identity, our events are also grounded in supporting the mental health recovery and wellbeing of the local LGBTQIA+ community and other marginalised people here in Cornwall. As there is no dedicated, permanent provision for the LGBTQIA+ community in the county, Falmouth Pride is an opportunity to create a space in which people can access support from groups/charities who work with/across domestic violence, sexual health, homelessness, vulnerable people, young people, older people and disability, in one place. We know from experience that many under-resourced people in Cornwall haven't had access to these services before face-to-face and Falmouth Pride creates vital opportunities for this.

The impact of Falmouth Pride is not also limited to one day. The work continues through social media with the legacy of the event existing through the stories of real people which are documented year after year. The event is filmed and photographed from start to finish and then documented and archived, creating a resource that will live on for future generations of LGBTQIA+ people. With increasing hostility towards the LGBTQIA+ community in the UK's social/political climate, there's a risk of diverse voices disappearing from rural communities entirely.

Each year, Falmouth Pride continues to create a real opportunity to tackle this and make steps towards Cornwall Pride's long term mission of building a hate free Cornwall. It builds long-term momentum, with Falmouth leading the way, it encourages other towns across Cornwall to step up and celebrate inclusion too.

Will this project/event have a positive impact on the environment or biodiversity?

While the core focus of Falmouth Pride is inclusion and community wellbeing, we recognise that sustainability matters too, especially when delivering large public events across Cornwall.

So while this project isn't directly focused on the environment or biodiversity, we do take steps to reduce our environmental impact and raise awareness through our work:

Cornwall Pride was one of the first UK Pride organising committees to sign up to the Fossil Free Pride Pledge, meaning we don't accept funding from fossil fuel corporations or financiers across the board.

We've got a strict no single-use plastic policy at all events.

Our workshops use reclaimed and recycled materials, helping to model low-impact creativity.

We promote and collaborate with environmental groups like Beach Guardian and Cornwall Wildlife Trust, who engage directly with our community who are often underrepresented in green spaces. These collaborations act as a bridge, connecting people to climate-led opportunities they might not otherwise know about. So while we're not an environmental charity, we do see the value in using our platform to support shared goals, especially around access, responsibility, and collective care for our communities and the planet.

Total Project/event cost:

£12,600

Amount requested from this Council:

£2000

Is this application for an **ANNUAL** Grant? (See guidance) (Delete as applicable)

WE ARE APPLYING FOR AN ANNUAL GRANT

How will the remainder of the funding be found? Please list any existing funds available, other grant applications and other fund-raising activities. If the application is for an annual grant, then please detail estimated funding requirements for each year.

OTHER SOURCES OF FUNDING	Amount Annually	Awaiting Confirmation	Successful
Falmouth Town Council	£2,000	Yes	
SeaSalt Cornwall	£6,000		Yes
Stalls	£2,000		Yes
Traders Kick Back	£1,000	Yes	
Bucket Collections	£1,000	Yes	
Cornwall Pride Grants	£1,600		Yes
TOTAL	£13,600		

Has your organisation received a Grant from this Council in the last three years?

YES

If YES please give details of grant, amount and date awarded.

<u>Grant</u>	<u>Amount</u>	<u>Date</u>
FalmouthPride	£1000	April 2025
FalmouthPride	£1000	April 2024
FalmouthPride	£2000	April 2023

You may attach any other information (no more than one sheet of A4) or images, which you consider may help to support your application

	EVENT with INKIND
STAGE	
Talent	£3,000
Crew Catering and Volunteers	PRIDE
Security	£1,000
Stage & Production	£3,300
Venue Hire	£500
Power Generators, Mains	£100
Filming and edit of Pride	PRIDE
Décor	PRIDE
Décor (banners and more)	£500
SUB TOTAL	£8,400
FIELD	
Event Staff Costs	£1,000
Volunteers Training & Welfare	PRIDE
Stewards	£300
Event First Aid	£1,000
Event Structures	PRIDE
Fencing (Heras, Ped)	£500
Picnic Tables / Deck Chairs	£0
Disability Access/Ramp etc	PRIDE
Radios	PRIDE
Fire Extinguishers	PRIDE
Internet	PRIDE
Marketing	PRIDE
Printed Magazine	PRIDE
Stickers / Prints	PRIDE
Toilets	£150
Waste	£200
Cancellation Insurance	£400
Licence copyright	Council
License for event	Council
Employers Liability	£50
Public Liability Insurance	£400
H&S Docs/Officer	£200
SUB TOTAL	£4,200
EXTRA	
Road Closure	£1,000
SUB TOTAL	£2,500
Total Costs	£13,600



FALMOUTH TOWN COUNCIL
GRANTS SCHEME
SPECIAL CIRCUMSTANCES REQUEST FORM

To be read in conjunction with the Grants Guidelines and Accompanying notes.

It is the normal practice of the Council to only make one grant award to an organisation or project within a three year period. This is to ensure that grant monies are fairly allocated to a spread of community projects and to encourage applicants to consider a range of alternative funders.

If there is a special reason why you feel that your grant should be considered contrary to the above requirement please state below (and/or on a separate sheet):

We are asking for yearly support to deliver our annual community centred Pride across Falmouth and the surrounding area to celebrate difference, raise awareness and support our aim of a Hate Free Cornwall. Without the continued financial support and partnership from Falmouth Town Council, Cornwall Pride would not be able to continue to deliver our event and welcome a wide range of diverse people into Falmouth.

Cornwall Pride is a charity creating space for marginalised people in Cornwall, offering peer to peer and mental health support, prioritising advocacy, awareness and building visible celebrations of diversity in Cornwall that are far reaching and impactful locally. Falmouth Pride is more than just a march, it's a lifeline for many isolated people. As there is no dedicated space for the LGBTQIA+ community in Cornwall, Falmouth Pride creates an annual space, where community members can access a wide range of support groups across domestic violence, sexual health, homelessness, disability and other marginalised groups, in one accessible face-to-face space. Delivering this event every year with the support of Falmouth Town Council is essential to our community's survival- for many, Falmouth Pride is the only place they feel free to be themselves.

To be accompanied by the grant application form.

I understand that if the special circumstances are not recognised by the Council then a further grant request may not be considered for a further three year term.

Signed



Date **20/02/2026**

Print Name **Matthew Kenworthy Gomes**

Name of Organisation **Cornwall Pride**

Position in Organisation **CEO**

FALMOUTH TOWN
COUNCIL

7 FEB 2026

RECEIVED



FALMOUTH TOWN COUNCIL GRANT APPLICATION FORM

PLEASE COMPLETE **ALL** SECTIONS - note that this information will be published as part of the agenda for the meeting at which is considered.

Name of Organisation: (Please use BLOCK LETTERS)

FALMOUTH TOWN FOOTBALL CLUB

Aims of Organisation and nature of its activities:

THE AIM IS TO PROVIDE FOOTBALL FOR ALL LEVELS OF ABILITY FROM UNDER 18'S TO ADULT INCLUDING MENS + WOMENS TEAMS

What facilities do you currently have or what services do you currently provide?

FACILITIES WE HAVE ARE:-
PITCH, CHANGING ROOMS, HOSPITALITY SUITE, MEDICAL ROOM, WE PROVIDE MEDICAL/FIRST AID COVER TRAINED FIRST AIDERS FOR TEAMS FANS/SUPPORTERS

Name and purpose of the Project/Event (if applicable):

TO REPLACE EXISTING FLOOD LIGHTS THAT ARE OLD ~~AND~~ ^{TO} PROVIDE BETTER LIGHTING

Describe your project (what do you need the money for?):

THE PROJECT IS TO PROVIDE NEW LED FLOODLIGHTS
THE EXISTING FLOOD LIGHTS ARE HALOGEN AND OLD BULBS BLOW TWO TO THREE TIMES EACH PER GAME. COST OF REPLACEMENT BULBS ARE £150 EACH. HAVING LED LIGHTS WILL ENABLE TEAMS TO STAY IN THEIR LEAGUES, OTHERWISE THEY WILL GET DEMOTED. BEING DEMOTED MAY WELL HAVE AN EFFECT ON MORAL, THEREFORE AFFECTING THE TEAMS MENTAL HEALTH, AFTER WORKING HARD TO MAINTAIN STANDARDS

TWO PYLONS HAVE FAILED AND A TEMPORARY REPAIR WAS MADE TO TRY TO KEEP THEM WORKING FOR THE REST OF THE SEASON. THE COST TO REPAIR THESE IS £1300.00.

How will your project help the residents of Falmouth?

LED LIGHTS ARE BETTER FOR THE ENVIRONMENT.
THEREFORE REDUCING ENERGY COSTS.

Will this project/event have a positive impact on the environment or biodiversity?

LED LIGHTS USE LESS ELECTRICITY SO BETTER
FOR THE ENVIRONMENT.

Total Project/event cost:

£70,000 -
£80,000.

Amount requested from this
Council:

Is this application for a **ONE OFF** or ~~ANNUAL~~ Grant? (See guidance)
(Delete as applicable)

How will the remainder of the funding be found? Please list any existing funds available, other grant applications and other fund-raising activities. If the application is for an annual grant, then please detail estimated funding requirements for each year.

THROUGH THE CLUB AND ITS SUPPORTERS,
 THE CLUB HAS TO FIND 30% OF THE
 TOTAL ESTIMATED COST.
 REMAINDER FROM THE FOOTBALL FOUNDATION.

Has your organisation received a Grant from this Council in the last three years?

YES / ~~NO~~ (delete as applicable)

If YES please give details of grant, amount and date awarded.

<u>Grant</u>	<u>Amount</u>	<u>Date</u>
GROUND IMPROVEMENTS	£ 2,500	MARCH/APRIL 2025

You may attach any other information (no more than one sheet of A4) or images, which you consider may help to support your application



FALMOUTH TOWN COUNCIL GRANT APPLICATION FORM

PLEASE COMPLETE **ALL** SECTIONS – note that this information will be published as part of the agenda for the meeting at which is considered.

Name of Organisation: (Please use BLOCK LETTERS)

ROYAL NAVAL ASSOCIATION – FALMOUTH BRANCH

Aims of Organisation and nature of its activities: We exist to help serving and former serving RN personnel through the ups and downs of their life through our core values of Comradeship: Community, Connection, Commemoration, Care, Compassion, Companionship and Celebration.

What facilities do you currently have or what services do you currently provide? We have little or no facilities but continue to support RN serving and veteran personnel and their families by holding monthly meetings and annual special events in order to maintain the Naval ethos and sharing experiences.

Name and purpose of the Project/Event (if applicable):

To attend the dedication and unveiling of the new St Nazaire Memorial at the National Memorial Arboretum in Stafford on Saturday 15 May 2027.

Describe your project (what do you need the money for?):

20 veterans from the Falmouth Branch will attend the ceremony along with their standard and the current plan is to travel up on Friday 14 May attend the ceremony and tour the Arboretum on Saturday 15 May and travel back on Sunday 16 May. The current intention is that the Council, the Twinning Society and the RNA will travel together in order to share the cost of the coach hire currently quoted at approx. £3000.

How will your project help the residents of Falmouth?

Some, but not all, of the RNA attendees will struggle to find the money to support this planned visit but everyone who has shown interest thus far will be keen to attend. The grant will be used to assist those who will struggle with the transport costs only.

Since our formation in 1982 the RNA has attended the St Nazaire annual commemoration in Falmouth and will continue to do so. It is important for the Town to continue our relationship with the citizens of St Nazaire and to demonstrate our commitment by attending the dedication of the Memorial to one of, if not the bravest operation undertaken by the armed forces during WW2.

Will this project/event have a positive impact on the environment or biodiversity?

No

Total Project/event cost:

£3000.00

Amount requested from this Council:

£250

Is this application for a **ONE OFF** or **ANNUAL** Grant?

ONE OFF

How will the remainder of the funding be found? Please list any existing funds available, other grant applications and other fund-raising activities. If the application is for an annual grant, then please detail estimated funding requirements for each year.

This grant is applied for to assist covering the transport costs only for those amongst our Branch who may struggle to find the approximately £250 per person that the overall cost might be. The majority of our members will be funding themselves.

The Branch will also approach A&P for a similar grant.

Has your organisation received a Grant from this Council in the last three years?

NO

If YES please give details of grant, amount and date awarded.

<u>Grant</u>	<u>Amount</u>	<u>Date</u>

You may attach any other information (no more than one sheet of A4) or images, which you consider may help to support your application



FALMOUTH TOWN COUNCIL GRANT APPLICATION FORM

PLEASE COMPLETE **ALL** SECTIONS – note that this information will be published as part of the agenda for the meeting at which is considered.

Name of Organisation: (Please use BLOCK LETTERS)
CORNWALL INTERNATIONAL MALE CHORSL FESTIVAL

Aims of Organisation and nature of its activities:
To create the largest and most influential international Male Choir Festival in Britain and Europe in order to maintain and extend male voice singing as an important aspect of Cornwall's cultural heritage; To increase the membership particularly of younger male singers and introduce an educational aspect into the Festival programme to achieve this; To encourage Cornish composers and UK composers to write new works for male choirs

What facilities do you currently have or what services do you currently provide?
We are a biennial Festival and we are expecting. more than 1000 singers from over 60 choirs, to take part in over 25 events across Cornwall. As well as over 20 Cornish Choirs, we will have 35 from the rest of the UK and hopefully 3 from abroad. The Festival will run from 1 to 3 May A special feature of the Festival will be our education outreach programme working with Cornish schools as well as workshops.

Name and purpose of the Project/Event (if applicable):

Cornwall International Male Choral Festival 2026

Describe your project (what do you need the money for?):

See above description and detail below re Falmouth

How will your project help the residents of Falmouth?

During the Festival itself, we will be holding two Regional Concerts in Falmouth which be hosted by local male voice choirs namely Treverva MVC and Nankersey Male Choir at Falmouth Golf Club and All Saints Church. These will involve eight different choirs In addition, there will be informal daytime singing at Falmouth Pavillions , and Pendennis Castle involving nine different choirs. With their supporters this means that over 800 people will be visiting Falmouth. Four local male voice choirs who recruit from the Falmouth area will be participating. A special feature of this Festival will be two extra events on Thursday 30 April when we will be running a school's outreach programme event in Falmouth with the Czech Children's Choir to which all Falmouth schools will be invited. This will be followed by an evening concert in Falmouth Pavillions by the same choir. Falmouth businesses, residents and children will all benefit from these events both culturally and economically.

Will this project/event have a positive impact on the environment or biodiversity?

When scheduling the visiting choirs to concerts across the County, we endeavour to place them in Towns as close as possible to their hotels in order to minimize their travel

Total Project/event cost:

£78,300

Amount requested from this Council:

£2000

Is this application for a **ONE OFF** or **ANNUAL** Grant? (See guidance) (Delete as applicable)

One off

How will the remainder of the funding be found? Please list any existing funds available, other grant applications and other fund-raising activities. If the application is for an annual grant, then please detail estimated funding requirements for each year.

We approach a large number of public and private organizations both nationally and locally for funding each Festival. We need to raise in excess of £40000

Has your organisation received a Grant from this Council in the last three years?

YES (delete as applicable)

If YES please give details of grant, amount and date awarded.

<u>Grant</u>	<u>Amount</u>	<u>Date</u>
One Off	<u>£1500</u>	<u>3/24</u>

You may attach any other information (no more than one sheet of A4) or images, which you consider may help to support your application

**CORNWALL INTERNATIONAL MALE CHORAL FESTIVAL LTD
(LIMITED BY GUARANTEE)**

Unaudited Trustees' report and financial statements
For the year ended 30 June 2025

Company registration number 04509936
Charity registration number 1099924

Cornwall International Male Choral Festival Ltd (Limited by guarantee)

Financial Statement for the year ended 30 June 2025

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Cornwall International Male Choral Festival Ltd (Limited by guarantee)

Legal and administrative information

For the year ended 30 June 2025

Name of Charity:	Cornwall International Male Choral Festival.	
Company Registration Number:	4509936	
Charity Registration Number:	1099924	
Governing instrument:	Memorandum and Articles of Association.	
Constitution:	Limited company	
Charity objects:	The main objects of the charity as defined by the Memorandum of Association are:- - To advance, promote, develop and maintain public education in, and appreciation of, the art and science of male voice singing in all its aspects, particularly, but not exclusively through the holding of an international festival.	
Charity Trustees:	B Taylor J Larke JT Coplin RVL Ellis RJA Robinson A Howells Mrs A Renshaw Ms D Skinnard A Lancaster RC Bush D C Lansdowne J Houldsworth D E Hughes Mrs H A Frank	Chairman Vice Chairman (Resigned 30 June 2025)

The above Trustees constitute directors of the company for the purposes of the Companies Act 2006. No director has any beneficial interest in the company. All trustees are members of the company and each guarantee to contribute £10 in the event of a winding up.

President	Colonel Sir Edward Bolitho KCVO OBE Lord-Lieutenant of Cornwall	
Honorary Vice Presidents	Michael Galsworthy CBE, CVO, DL David Peters Peter Davies	Ellen Winser MBE DL
Festival Artistic Director	Dr. G Churcher	

Cornwall International Male Choral Festival Ltd (Limited by guarantee)

Legal and administrative information *continued*:

For the year ended 30 June 2025

Suitable personnel are identified by the existing trustees on the basis of their skills and knowledge and invited to become trustees. Newly appointed trustees are provided with copies of the charity's accounts and memorandum and articles of association prior to appointment. Guidance on the charity's ethos and activities is provided by the Chairman and Festival Artistic Director.

The following trustees retire by rotation at the next annual general meeting and offer themselves for re-election:- John Larke, John Houldsworth, Bruce Taylor and Daphne Skinnard. In addition RJA Robinson retired on 30/06/2025 and Claire Churcher was appointed as the new Treasurer.

Principal address and registered:
office of the charity

Tanglewood, Parklands
South Drive Tehidy
Camborne
TR14 0EZ¹

Bankers:

Barclays Bank
14, King Street
Truro
TR1 2RB

CCLA Investment Manager Ltd
COIF Charity Funds
One Angel Lane
London
EC4R 3AB

Independent Examiner:

Hodgsons
Chartered Accountants
48 Arwenack Street
Falmouth
TR11 3JH

Organisation structure:

The Trustees are responsible for the management and control of the charity and receive regular reports from the Festival Artistic Director

The Festival Executive Committee which includes the Chairman, Vice-Chairman, Treasurer and Festival Director liaise on a regular basis in order to make key decisions relating to Festival events.

As a result of the Covid-19 pandemic, face to face meetings had been temporarily suspended and when communication was required, this was undertaken via video conferencing. As a matter of convenience for board members a number of meetings are still held in this way.

¹ As of 01/07/2025 the principal address and registered office of the charity is:
Hawthorn House, 1 Fawn Close, Helston TR13 8WP

Cornwall International Male Choral Festival Ltd (Limited by guarantee)

Trustees' report

For the year ended 30 June 2025

The Trustees present their annual report which includes the Directors Report for Companies Act purposes and financial statements for the year ended 30 June 2025.

Legal and administrative information set out on pages 1 and 2 forms part of this report.

The trustees have adopted the provisions of the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

Objects and principal activity of the charity

The Trustees have complied with the duty in Section 17 (5) of the Charities Act 2011 and have had due regard to public benefit guidance published by the Charity Commission in setting the activities required to meet its objectives.

The charity's objectives are to advance, promote, develop and maintain public education in male voice choral singing.

The principal activity of the charity during the year was to plan for the twelfth International Male Choral Festival which will take place on 1 May – 3 May 2026. This involved recruiting choirs and adjudicators and promoting the 2026 International Composers competition which will be judged ahead of the 2026 Festival and some of the winning entries will be performed during the 2026 Festival.

In addition the Charity has continued to support the establishment of young male choirs in the county at primary and secondary ages.

Cornwall International Male Choral Festival Ltd (Limited by guarantee)

Trustees' report

For the year ended 30 June 2025

Chairman's Report 2025

Following on from our successful 11th Festival held over the period 2nd May to 6th May 2024 we are of course now in our non-Festival year but nevertheless planning and organising is well in place for both our 2026 Composers Competition plus our 12th Cornwall International Male Choral Festival (CIMCF) which is to be held over the period from the 1st to 3rd May 2026.

With regard to the Composers Competition we have discussed at Board level the need to look very seriously as to whether we actually continue to run such a competition in the future and indeed we may have to look carefully as to whether we continue to run the 2026 Composers Competition. The main reason being that historically with the amount of prize money paid out in the competition it has never financially "washed its face" and whilst it is not all about making money, with the general finance for the Festival itself still remaining a real challenge, we have to ask whether we can continue to lose money by running such a competition. Another reason being that rarely do any of the composed pieces make it to any choir's repertoire – which was something that was originally hoped would happen. In addition, we also have to take into consideration that entry numbers into the competition are either static or in decline despite every effort to accommodate composers with various entry categories.

It was decided that following feedback from the choirs after the 2024 Festival that we would reduce the 2026 Festival to 3 days rather than what has been traditionally a 5 day Festival. It was overwhelming feedback that we had from the choirs in that it was becoming increasingly difficult for them to fund a four or five day visit – basically all costs (hotel, travel etc) have gone up considerably and that it would be far more economically viable for them to fund a two / three day visit. So the Board decided to respond to that feedback by reducing the 2026 Festival to three days and at this moment in time it is very much looking like the right decision as we have over 40 Choirs registered for the 2026 Festival with possibly two or three still to come, so we might well approach the mid forties for the Festival which is a super result and will give us all an action packed three days! Once again due to the economic climate it has been a struggle to attract International Choirs but we should hopefully be at the same level as for our 2024 Festival. Also, it is appropriate to note that post the Covid pandemic, many choirs have struggled and continue to struggle member number wise and sadly, a number of choirs have folded altogether.

As we approach the 2026 Festival the full Board along with the Festival Director are acutely aware that our finances are not as strong as they have been for previous Festivals – so we most certainly have to be extremely careful and mindful of our financial activity and budget management. Whilst talking finances, I must at this point take the opportunity to convey my personal as well as the full Board's thanks to Richard Robinson who has stepped down as our Treasurer and Trustee. Having given well over twenty years' service to the Festival since its conception, Richard's financial expertise, guidance, support and commitment has been truly outstanding and we are indebted to him for his service. Following Richard's stepping down, it now gives me great pleasure to welcome Claire Churcher to the CIMCF team as our new treasurer and director.

Cornwall International Male Choral Festival Ltd (Limited by guarantee)

Trustees' report

For the year ended 30 June 2025

Chairman's Report 2025 continued

We are all aware that times remain challenging but the Board, Gareth and I remain optimistic, and of course very much want to ensure that the 2026 Cornwall International Male Choral Festival is a choral, operational and financial success. As a final thought, when you consider just how many different types of "Festivals" have folded over recent years, it is a remarkable achievement that the Cornwall International Male Choral Festival continues to run at such a strong level and this is without doubt due to our Festival Director, the President and Vice Presidents, the Board along with other members of the Company, our Patrons and Sponsors together with all the Choirs and supporters – so, my sincerest thanks to you all for the incredible support you continue to give.

Bruce Taylor

Cornwall International Male Choral Festival Ltd (Limited by guarantee)

Trustees' report

For the year ended 30 June 2025

Festival Artistic Director's Report 2025

Following a financially and artistically successful 11th International Choral Festival a determined and focussed recruitment drive has seen a fairly healthy sign up for the 12th iteration of CIMCF. Strategies deployed have included social media posts, electronic mailshots, targeted invitations and the use of Instagram to make contact and reach out with a wider choir audience. This has required the creation of multiple videos which have been able to draw on the footage taken at the previous three festivals that has been stored on YouTube and then edited into more manageable bitesize videos and with audio.

At the time of writing we have a comparable number of UK choirs registered to attend in 2026 but there has been a small decline in Cornish and International Choirs joining us. The continued rise of costs in all aspects of life is most definitely having an impact on Choir budgets as well as individuals' personal finances and therefore it has become and will continue to be more challenging for choirs and choristers to make the trip to Cornwall. It has therefore been a very wise decision to reduce the festival to a three-day event so that costs can be reduced to participants and with reduced Choirs the programming of the festival should be a little easier than having to spread a small number of Choirs over 5 days.

Further consideration regarding finance has been taken when provisionally booking venues for the 2026 festival. The Hall for Cornwall will not be used as a venue for the forthcoming festival owing to cost, but we are delighted that Truro Cathedral still is a viable option. Furthermore, Choirs have continually fed back that the cathedral is a superb venue to perform in whereas the Hall for Cornwall offers too honest an acoustic and can sometimes feel almost an uncomfortable venue to sing in despite having a real sense of grandeur. Cost savings in the 11th festival will be adopted again such as producing the festival souvenir programme in house and we are looking to refresh some of the regional concert performances with new venues that may also have a cost saving too.

I would like to offer my sincerest thanks to Richard Robinson who has now relinquished his role as board member and Treasurer. I am also delighted that Claire Churcher has agreed to take on this role and continue the excellent work of Richard. Again, I would like to reiterate my sincerest thanks to the Board and Executive teams who work so tirelessly to support CIMCF as well as the many Patrons and volunteers who also offer financial and in-kind support.

There is also an ongoing healthy discussion at the Executive meetings that is ensuring that the future of the festival is a standing agenda item. As the Chairman has mentioned in his report many festivals have ceased to operate owing to the very many pressures that we face today and will face soon. The very important Cornish Choir network is diminishing both in the number of Choirs there are and the choristers therein. There are some Cornish Choirs that are bucking this trend but generally there is a downward trajectory in this regard. This will undoubtedly have an impact on CIMCF as well as the other pressures faced by the increased costs faced by visiting choirs. The Executive team are monitoring the situation closely and have started to discuss strategies to address this should the need arise.

Dr. Gareth Churcher

Cornwall International Male Choral Festival Ltd (Limited by guarantee)

Trustees' report

For the year ended 30 June 2025

Review of Financial Position

The income and expenses for the year are disclosed on page 10. The Charity posted a deficit of £13,232 during the year on its unrestricted activities. Unrestricted Reserves of £21,365 remain at 30 June 2025 which has supported the decision of the trustees to organise a festival in 2026.

Investment Policy

The charity's investment powers are set out in its Memorandum and Articles. The Trustees consider the day to day cash flow requirements of the charity are such that surplus funds need to be held on a short, rather than a long term basis. Cash funds are monitored on a regular basis and where possible are invested on short term deposit.

Reserves Policy

The Trustees aim is to create sufficient reserves to ensure the charity's long term viability and in particular to support the holding of further male choral festivals. The Unrestricted Reserves stood at £21,365 at 30 June 2025.

Whilst the trustees would like to increase reserve levels in future to about £50,000 following the end of a festival they are happy that with careful budgeting and extensive fundraising that a 2026 festival can go ahead.

Risk Management

The Trustees have assessed the major risks which they have identified and to which the charity is exposed and are satisfied that systems are in place to mitigate the charity's exposure. The major risks relate to:-

- a) financial viability which the trustees have adopted a reserves policy to address and
- b) event risk for which insurance cover is held

A detailed risk assessment will be undertaken in advance of each future event.

Tax Status

The company being a registered charity is exempt from corporation tax on its investment and other non-trading income.

Future Plans

Following their review of the activities and finances of the 2024 festival the trustees have made the decision to hold another festival in 2026 together with a composer's competition.

Cornwall International Male Choral Festival Ltd (Limited by guarantee)

Trustees' report

For the year ended 30 June 2025

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Cornwall International Male Choral Festival for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 27 November 2025 and signed on its behalf by:

Bruce Taylor
Trustee

Hawthorn House
1 Fawn Close
Helston
England
TR13 8WP

Cornwall International Male Choral Festival Ltd (Limited by guarantee)

Independent examiner's report to the trustees of Cornwall International Male Choral Festival Ltd ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30th June 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

J P D Hodgson BA (Hons) FCA

Hodgsons
Chartered Accountants
48 Arwenack Street
Falmouth
Cornwall
TR11 3JH

Cornwall International Male Choral Festival Ltd (Limited by guarantee)

Statement of financial activities (including income and expenditure account)

For the year ended 30 June 2025

		Restricted 2025	Unrestricted 2025	Total 2025	Total 2024
	Notes	£	£	£	£
Income from					
Voluntary income					
Donations and legacies	4	0	0	0	12,183
Grants	4	0	0	0	22,561
Investments		0	616	616	664
Charitable activities					
Competition and festival entry fees		0	0	0	5,004
Ticket sales and streaming income		0	0	0	31,122
Programme sales and adverts		0	0	0	4,470
Commissions receivable		<u>0</u>	<u>0</u>	<u>0</u>	<u>9,590</u>
00					<u>9,590</u>
Total		<u>0</u>	<u>616</u>	<u>616</u>	<u>85,594</u>
Expenditure on					
Charitable activities					
Festival director's fee		0	12,000	12,000	8,750
Postage, stationery and telephone		0	0	0	107
Festival, concert and competition costs		0	60	60	24,299
Marketing and public relations		0	0	0	2,193
Cost of visiting choirs		0	0	0	20,860
IT costs including streaming		0	808	808	2,426
Leaflets and programmes		0	0	0	1,689
Professional performance fees		0	0	0	975
Administration costs	5	0	488	488	3,120
Governance costs					
Independent examination		<u>0</u>	<u>492</u>	<u>492</u>	<u>450</u>
Total		<u>0</u>	<u>13,848</u>	<u>13,848</u>	<u>64,869</u>
Net income/(expenditure)	6	0	(13,232)	(13,232)	20,725
Funds at 1 July 2024		<u>0</u>	<u>34,597</u>	<u>34,597</u>	<u>13,872</u>
Funds at 30 June 2025		<u>0</u>	<u>21,365</u>	<u>21,365</u>	<u>34,597</u>

Continuing operations

All income and expenditure has arisen from continuing activities

Cornwall International Male Choral Festival Ltd (Limited by guarantee)

Company registration number 04509936 Charity registration number 1099924

Statement of Financial Position

As at 30 June 2025

	Notes	£	2025 £	2024 £
Current assets				
Debtors	8	0	5,820	
Cash at bank		<u>22,505</u>	<u>33,348</u>	
		22,505	39,168	
Current liabilities				
Creditors: amounts falling due within one year	9	<u>(1,140)</u>	<u>(4,571)</u>	
Net current assets			<u>21,365</u>	<u>34,597</u>
Charity funds				
Unrestricted funds	10		21,365	34,957
Restricted funds			0	0
			<u>21,365</u>	<u>34,597</u>

Statement by the directors :

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 June 2025.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 30 June 2025 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the charitable company keeps accounting records which comply with sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been completed in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small charitable companies.

These financial statements were approved by the Board of Trustees on 27 November 2025 and were signed on its behalf by:

B Taylor
Trustee

Cornwall International Male Choral Festival Ltd (Limited by guarantee)

Notes for the year ended 30 June 2025

(Forming part of the financial statements)

1. Constitution

The company was incorporated in England under the Companies Act 2006 as a private company Limited by Guarantee and not having a share capital. In the event of winding up, every member of the company is liable to contribute a sum not exceeding £10 per member towards the debts and liabilities of the charity and the costs and expenses of winding up. The company number and registered office address can be found within the Report of the Trustees. The financial statements cover an individual entity.

2. Accounting policies

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (effective 1 January 2019)', and the Companies Act 2006. The financial statements have been prepared under the historical cost convention. The financial statements are presented in sterling, which is the functional currency of the charity. Monetary amounts in the financial statements are rounded to the nearest pound sterling.

Donations

Income from donations is credited to the statement of financial activities when it is receivable.

Grants

Grant income is recognised when the charity is entitled to the income and receipt is probable.

Resources expended

Resources expended are included in the statement of financial activities on an accruals basis.

Unrestricted funds

These are monies received by the charity which can be used by the trustees without restriction to meet the charity's objects.

Restricted funds

These are monies received by the charity for a specific purpose imposed by the donor.

Deferred income

Deferred income is income received during the year which is carried forward as it relates to following years.

Going Concern

The board has considered a period of twelve months from the date of approval of the financial statements and the board has a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. There are no material uncertainties that may cast a significant doubt over the charitable company's ability to continue.

Cornwall International Male Choral Festival Ltd (Limited by guarantee)

Notes for the year ended 30 June 2025

(Forming part of the financial statements – continued)

3 Employees and directors

The average number of employees during the year was 1 (2024 - 1)

4. Donations, grants and sponsorship	2025 £	2024 £
Donations and Legacies		
A & P Falmouth	0	500
Skinnners Brewery	0	500
Barclays Bank	0	750
Pendennis Shipyard	0	1,000
St Aubyn Estates	0	1,000
Private donations and Gift Aid (£1,977 restricted)	<u>0</u>	<u>8,433</u>
	<u>0</u>	<u>12,183</u>
Grants		
County, Town and City Councils (£500 restricted)	0	13,061
Cornwall Community Foundation	<u>0</u>	<u>9,500</u>
	<u>0</u>	<u>22,561</u>
Total	<u>0</u>	<u>34,744</u>

5. Administration costs	2025 £	2024 £
Insurance	412	2,699
Other administration costs	<u>76</u>	<u>421</u>
	<u>488</u>	<u>3,120</u>

6. Net Income/(Expenditure)	2025 £	2024 £
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Incoming resources for the year are stated after charging:

Independent examination fee	480	450
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The directors who are also trustees received no remuneration or expenses during the year (2024 £Nil)

Cornwall International Male Choral Festival Ltd (Limited by guarantee)

Notes for the year ended 30 June 2025 (forming part of the financial statements continued)

7. Taxation.

The company is not subject to tax due to its charitable status.

8. Debtors	2025	2024
	£	£
Gift Aid	0	1,324
Other debtors	<u>0</u>	<u>4,496</u>
	0	<u>5,820</u>
9. Creditors: amounts falling due within one year	2025	2024
	£	£
Other creditors and accruals	980	4,571
Deferred income	<u>160</u>	<u>0</u>
	<u>1,140</u>	<u>4,571</u>
10. Statement of movements on charity funds	2025	2024
	£	£
Unrestricted funds		
Balance at 1 July 2024	34,597	13,782
Incoming resources for the year	616	83,117
Outgoing resources for the year	(13,847)	(62,392)
Balance at 30 June 2025	<u>21,365</u>	<u>34,597</u>
Made up of Debtors	0	5,820
Bank	22,505	33,348
Creditors	<u>(1,140)</u>	<u>(4,571)</u>
	<u>21,365</u>	<u>34,597</u>
Restricted fund	£	£
Balance at 1 July 2024		
Incoming resources for year	0	2,477
Outgoing resources for year	<u>0</u>	<u>(2,477)</u>
	<u>0</u>	<u>0</u>

The restricted fund related to donations received to support the participation in the festival of a youth choir from Prague and was fully expended in the year.

Cornwall International Male Choral Festival Ltd (Limited by guarantee)

Notes for the year ended 30 June 2025 (forming part of the financial statements continued)

11 Deferred income

	2025	2024
	£	£
Balance at 1 July 2024	0	2,704
Allocated to income in year	0	(2,704)
Amounts deferred in the year	<u>160</u>	<u>0</u>
Balance at 30 June 2025	<u>160</u>	<u>0</u>

12 Comparatives for the statement of financial activities

	Restricted 2024 £	Unrestricted 2024 £	Total 2024 £
Income from			
Voluntary income			
Donations, grants and sponsorships	2,477	32,267	34,744
Investments	0	664	664
Charitable activities			
Competition and festival entry fees	0	5,004	5,004
Ticket sales	0	31,122	31,122
Programme sales and adverts	0	4,470	4,470
Commissions receivable	0	9,590	9,590
Total incoming resources	<u>2,477</u>	<u>83,117</u>	<u>85,594</u>
Expenditure on			
Charitable activities			
Festival director's fee	0	8,750	8,750
Postage, stationery and telephone	0	107	107
Festival concert, competition and event costs	0	24,299	24,299
Cost of visiting choirs	0	2,193	2,193
Marketing and public relations	2,477	18,383	20,860
IT costs	0	2,426	2,426
Administration costs	0	1,689	1,689
Leaflets and programmes	0	975	975
Professional performance fees	0	3,120	3,120
Governance costs			
Independent examination	0	450	450
Total resources expended	<u>2,477</u>	<u>62,392</u>	<u>64,869</u>
Net (expenditure)/ income			
Funds at 1 July 2023	0	20,725	20,725
Funds at 30 June 2024	<u>0</u>	<u>13,872</u>	<u>13,872</u>

Cornwall International Male Choral Festival Ltd (Limited by guarantee)

Notes for the year ended 30 June 2025
(forming part of the financial statements continued)

13 Comparatives for the statement of movements on charity funds

Unrestricted funds	£
Balance at 1 July 2023	13,782
Incoming resources for the year	83,117
Outgoing resources for the year	(62,392)
Balance at 30 June 2024	<u>34,597</u>
Made up of Debtors	5,820
Bank	33,348
Creditors	<u>(4,571)</u>
	<u>34,597</u>

14 Related party disclosures

There were no related party transactions for the year ended 30 June 2025
The trustees and festival director are listed on page 1 of the charity's financial statements.

Application Form

Name of Organisation (Please use BLOCK CAPITALS)	
KING CHARLES PRIMARY SCHOOL	
PROJECT DETAILS	
What is the name of your project?	
YEAR 6 RESIDENTIAL	
Describe the main aims of your project (max 100 words)	
The aim is provide Yr 6 Pupils with enriching London Residential Experiences that deepens their understanding of key curriculum topics while broadening their cultural awareness promoting independence	
What activities do you need funding for? (max 100 words)	
The grant is to help with covering the cost of our transport. We wanted to attend parliament during our trip but due to the queue booking system we were unable to book before all spaces ran out, despite	
Project duration (when do you plan for the project to start and finish?)	
Wednesday 24th June- Friday 26th	
Total project cost	Grant amount requested
£22600	2600
If this application is for match funding, please detail how will the remainder of the funding be found.	

Bosvale Community Association
C/O the Dracaena Centre
Dracaena Avenue
Falmouth
TR11 2ES

A.M. Williams Esq
Town Clerk
Falmouth Town Council
The Old Post Office
The Moor
Falmouth
TR11 3QA

12th January 2026

Dear Mr Williams

Grant Aid 2026/27

I am writing in relation to Falmouth Town Council's continuing support for Bosvale Community Association and we would be delighted if your Council could support the Association with an annual grant of £1000.00 for the year 2026/27.

Bosvale Community Association is very busy, and the volunteer trustees are working hard to manage the demand! Our regular organisations using the facility include:

Carrick Free Baptists, Fitta Tikka, Val Rice Dance, Toddler Sense, 1st Falmouth Rainbows, Yoga, Linzi's Fitness, Cornish Dancing, Pilates. On top of these groups, we have seen an increase in casual hire from other local organisations and community members using the hall for private functions.

We have recently refurbished the kitchen and had more storage constructed for our user groups to store their equipment. The hall has also been completely re-decorated inside.

We are extremely grateful for the support you have given us. It has enabled us to keep our hire charges deliberately low to make the premises affordable to everyone in the community.

Yours sincerely



Richard May
Chair of Trustees, Bosvale Community Association
bosvale@outlook.com
richard@dracaenacentre.org

From: [Ruth Thomas](#)
To: [Ruth Thomas](#)
Subject: FW: Grant Award - Carnon Carers
Date: 20 February 2026 09:44:11

From: [REDACTED]
Sent: 19 February 2026 18:59
To: Ruth Thomas <RuthThomas@falmouthtowncouncil.com>
Subject: Re: Grant Award - Carnon Carers

Hi Ruth

Carnon Carers wish to apply for our continued grant from Falmouth Council. We thank you for your continued support,

Over the past 10 months we have enjoyed lots of time together,

We have been on bus trips which is really enjoyable to be able to get around Cornwall with OTS.

Visited Jamaica Inn, for Coffee also Strawberry fields.

Had speakers from Mts Bay, and Ian Hampton to tell us all about taking great photos,

Cream tea and Xmas afternoon tea with Falmouth Fire Brigade,

A Garden Party at Sandra's house with the Mayor of Falmouth, Crew of Mts Bay, a Magician and the Forgetmenot singers,

Visit to Paint your pots,

This year we have changed venues and are nearer to home for travelling

.

Carers need to be looked after and that is what the aim of our group is doing, to be able to enjoy some respite time for our selves

If you need anything more then get back to me

Again Ruth thank you for your support,

Sandra

I hope you are keeping well.

I am just emailing as you have not claimed the annual grant funding awarded to Carnon Carers for 2025-26.

Can you send me something through detailing some of the activities that you have carried out and I will arrange for payment to be made

It would also be helpful if you if you wish this annual award to continue into 2026/27.

We have a meeting on the 2nd March 2026 so if you are able to get some info to me by the 24th February I can report to the Committee.

Thanks in advance.

Kind regards

Ruth Thomas Dip.Inst.LAM
Responsible Financial Officer
Falmouth Town Council, The Old Post Office,
The Moor, Falmouth. TR11 3QA. 01326 315559
Mobile – 07909 865626

I work extended hours Tuesday to Friday

Carnon Carers Group
SUPPORTING EACH OTHER

From: [Jackie Benton-Smith](#)
To: [Ruth Thomas](#)
Subject: Fw: Thank you for your Generosity at Christmas
Date: 17 February 2026 14:04:40
Attachments: [League of Friends pictures.docx](#)

Hello Ruth

Please find photos and a message from Falmouth Hospital re spending of your kind grant funding.

Best wishes

Jackie Benton-Smith
Treasurer League of Friends of Falmouth Hospital

Sent from [Outlook for Android](#)

Subject: Thank you for your Generosity at Christmas

Dear League of Friends

On behalf of everyone on Boscawen Ward , I would like to extend our sincere thanks for your incredible generosity this Christmas.

The toiletry sets, blankets, and chocolates for our patients on Christmas Day were so thoughtfully received. These gifts made a real difference , bringing comfort and joy to patients who were spending the festive period in hospital.

We are also extremely grateful for your kindness in contributing half of the Christmas Day snacks for the staff who were working. This gesture meant a great deal to the team and was truly appreciated.

Your continued support never goes unnoticed-it genuinely puts a smile on my face knowing how much you care about both our patients and our staff.

Thank you once again for everything you do for Boscawen Ward

Kind regards,

Katherine Smith
Ward Sister – Boscawen Ward, Falmouth Hospital

Tel: 01326 436602 (office) or 01326 436611 (ward)

[Cornwall Partnership NHS Foundation Trust](#)

Delivering High Quality Care

This message may contain confidential information. If you are not the intended recipient please:

Falmouth Town Council Schedule of Grants Awarded 2025-26												
Name of Group/Organisation	Annual Community	Community	Annual Event	Event	F&GP Meeting	Minute Number	Grant ref	Payment Date	Reference	Power	Nominal	
Dracaena Centre - Annual Grant Youth Support	£25,000.00						25/26-GRA000	01-Jul-25	BACS	s133	5444	
Bosvale Community Centre - annual grant	£1,000.00						25/26-GRA001			s137	5450	
Falmouth Age Concern - annual grant	£1,000.00						25/26-GRA002	22-Dec-25	BACS	s137	5450	
Coast Medic	£1,000.00						25/26-GRA003	22-Dec-25	BACS	s234	5440	
Carnon Carers	£250.00						25/26-GRA004			s137	5450	
Citizens Advice Cornwall	£1,000.00						25/26-GRA005	12-Aug-25	BACS	s142	5449	
Royal Naval Association Sea Sunday - annual grant			£1,000.00				25/26-GRA006	various	£1,643.21	s145	5441	
Falmouth Classics			£1,000.00				25/26-GRA007	06-Jun-25	BACS	s145	5441	
Pendennis Leisure CIO (Y2 funds)	£10,000.00						25/26-GRA008	22-Dec-25	BACS	s137	5450	
Source FM - annual grant			£2,000.00				25/26-GRA009	08-Jul-25	BACS	s137	5450	
Falmouth Pride				£1,000.00			25/26-GRA010	05-Jan-26	BACS	s145	5441	
Falmouth Golf Club - earmarked for bursary support if required		£750.00			02-Jun-25	F7032	25/26-GRA011	14-Oct-25	BACS	s1 localism act	5440	
WILD Young Parents		£534.00					25/26-GRA012	08-Jul-25	BACS	s19 misc prov	5442	
TRURO Nourish Hub CIC		£300.00					25/26-GRA013			s19 misc prov	5442	
Gylly Wellbeing Swimmers and Sober Sea Swimmers (A26-27)		£1,500.00					25/26-GRA014	15-Jul-25	BACS	s145	5441	
Falmouth Ladies Football Club		£300.00					25/26-GRA015	14-Oct-25	BACS	s19 misc prov	5442	
Dracaena Centre Summer Activities		£576.00					25/26-GRA016			s19 misc prov	5442	
Falmouth Climate Café Sharing Circle		£280.00					25/26-GRA017			s1 localism act	5447	
Aurora Dance Collective		£300.00					25/26-GRA018	18-Aug-25	BACS	s145	5441	
True Butterflies Foundation (A26-27)		£1,000.00					25/26-GRA019	12-Aug-25	BACS	S297 charities act	5440	
Falmouth Poetry Group		£300.00			08-Sep-25	F7061	25/26-GRA020	21-Oct-25	BACS	s145	5441	
League of Friends of Falmouth Hospital - (A26-27)		£300.00			08-Sep-25	F7061	25/26-GRA021	21-Oct-25	BACS	s1 localism act	5440	
Penryn RFC		£1,000.00			08-Sep-25	F7061	25/26-GRA022	21-Oct-25	BACS	s19 misc prov	5442	
Falmouth Book Festival				£450.00	20-Oct-25	F7073	25/26-GRA023	05-Jan-26	BACS	s145	5441	
Swashbuckling Cornwall				£290.00	20-Oct-25	F7073	25/26-GRA024			s145	5441	
The Royal Cornwall Polytechnic Society				£100.00	01-Dec-25		25/26-GRA025	22-Dec-25	BACS	s145	5441	
Save Our Falmouth - grant for gramma school banner		£155.00					25/26-GRA026					
2025/26 Financial Year Budget allocation	£39,250.00	£5,000.00	£4,000.00	£5,000.00							£65,750.00	
Expenditure to date	£39,250.00	£7,295.00	£4,000.00	£1,840.00							£52,385.00	
24/25 - EMR Unspent Grant Budget + top up and bought forward											£1,250.00	
Balance remaining including match funding	£0.00	-£2,295.00	£0.00	£3,160.00	£0.00						£2,115.00	
Match funding requested - Festival Fund												
2025/26 Financial Year Budget	£12,500.00											
Remaining Balance	£12,500.00										£12,500.00	
2025/26 Grant Budget											£65,750.00	
EMR and bought forward no longer required											£1,250.00	
TOTAL FUND FOR DISTRIBUTION 2025/6											£67,000.00	
Grant no longer required												
Grant extension requested												
Falmouth Town Council Educational Reserve												
	2025/26											
Funding Request	Date Received	Grant ref	Amount	Awarded Y/N	Fund Balance							
					£19,941.29							
Falmouth Primary - Birmingham choir trip	21/05/2024	ER/GRA001	£500.00	Y	£19,441.29							
King Charles Primary	28/11/2025	ER/GRA002	£500.00	Y	£18,941.29							
KCPS Y5	18/02/2026	ER/GRA003	£500.00	Y	£18,441.29							
KCPS Y6	18/02/2026	ER/GRA004	£2,600.00									
Brought Forward at year end 2024/25												
Falmouth Docks Table Tennis Club		£2,284.00				20-Jan-25	F6999	24/25-GRA019		s19	5442	
Boscawen Fields Group		£750.00				24-Feb-25	F7016	24/25-GRA021		s144	5440	

Falmouth Town Council Community Grants

2025-26

Councillor	Allocation 2025/26	Spent	EMR Movement	Balance Held
Alfie Munden	250.00	0.00	0.00	250.00
Hannah Stephens	250.00	150.00	0.00	100.00
Jon Stowell	250.00	135.00	0.00	115.00
Jackie Walkden	250.00	120.00	0.00	130.00
Sam Carmichael	250.00	200.00	0.00	50.00
Debra Clegg	250.00	0.00	0.00	250.00
Dean Evans BEM	250.00	180.00	0.00	70.00
Alan Jewell	250.00	150.00	0.00	100.00
Kerry Holbrook	250.00	100.00	0.00	150.00
Liam Howes	250.00	200.00	0.00	50.00
Danny Konik	250.00	50.00	0.00	200.00
Tom Pearce	250.00	150.00	0.00	100.00
Alan Rowe	250.00	0.00	0.00	250.00
Gavin Andrewartha	250.00	200.00	0.00	50.00
June Robinson	250.00	150.00	0.00	100.00
D Saunby	250.00	50.00	0.00	200.00
	4000.00	1835.00	0.00	2165.00

Source FM	Childrens Christmas Carol Concert	200
Falmouth Ladies AFC	Funding Request	350
Penryn RFC	Hardship Allowance for Youth Participation	225
Falmouth Book Festival	Event	420
Sam Bradbury Art	Workshops	110
Friends of Tregonigge	Insurance	80
Friends Falmouth Hospital	Grant	100
The Poly	Signing for event	100
Go Fund me Appeal	Shaun Pryn - storm	100
Fix and Flourish		150
		1835

**FALMOUTH TOWN COUNCIL – RISK ASSESSMENT
OPERATIONAL AND FINANCIAL**

February 2026

This Risk Assessment is supported by service head assessments – Cultural Services, Grounds, Facilities, Town Management and Princess Pavilion.

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Damage to third party property or individuals	Low	Public Liability Insurance	Annual check on level of cover in place (RFO) System of complaints received, and action taken	Low
Damage to public seating and risk to third party as a consequence of damage	Medium	Public Liability Insurance Ongoing maintenance of public seats Claims for costs in respect of damage pursued whenever possible	Annual check on level of cover in place (RFO) System of complaints received, and action taken Regular inspections carried out by a member of the Council’s maintenance team Condition of public seating monitored as part of annual asset check	Low
Damage to bus shelters and risk to third party as a consequence of damage	Medium	Public Liability Insurance Ongoing maintenance to bus shelters The Council has an agreement with Fern bank Advertising regarding the checking and cleaning of shelters within the town Claims for costs in respect of damage pursued whenever possible	Annual check on level of cover in place (RFO) System of complaints received, and action taken Regular additional inspections carried out by the Council’s maintenance team Condition of bus shelters monitored as part of annual asset checks	Low

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Damage to litter bins and risk to third party as a consequence of damage	Medium	Public Liability Insurance Ongoing maintenance to litter bins Claims for costs in respect of damage pursued whenever possible	Annual check on level of cover in place (RFO) System of complaints received, and action taken Regular additional inspections carried out by the Council’s maintenance team Condition of litter bins monitored as part of annual asset check	Low
Damage to fixtures and fittings of public toilets and risk to third party as a consequence of damage (Many of the Public Toilets buildings are leased from Cornwall Council who are responsible for insuring the building)	High	Public Liability Insurance Ongoing maintenance of fixtures and fittings Claims for costs in respect of damage pursued whenever possible	Annual check on level of cover in place (RFO) System of complaints received, and action taken Regular additional inspections carried out by the Council’s maintenance team	Medium
Damage to play equipment and risk to third party as a consequence of damage	High	Public Liability Insurance Ongoing maintenance to play equipment Claims for costs in respect of damage pursued whenever possible	Annual check on level of cover in place (RFO) System of complaints received, and action taken Weekly, Quarterly and Annual Inspections of Play areas carried out by competent persons	Medium

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Protection of Council properties, furniture and equipment	Medium	Insurance Cover obtained Up to date Asset Register Regular Maintenance of equipment Annual Portable Appliance Testing. Annual testing of fire alarm, emergency lighting and fire extinguishers. Annual service of gas hob and gas boiler. Five yearly fixed wire testing. Early warning smoke detection system installed in the municipal buildings and the old post office	Annual check on insurance values (RFO) Asset Register (Year-end) and annual asset check carried out. Use of qualified technicians Use of reputable insurance provider	Low

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Security of vulnerable buildings – Municipal Buildings Former PO Building Princess Pavilion	Medium	Fire alarm installed Externally lit area. Provision of Fire extinguishers, fire drills Trained Fire Wardens Secure locks and annual review of security. Record of key holders CCTV Monitored location – partially accessible remotely External contractor emergency keyholder	Annual servicing of fire alarm by competent person Fire protection equipment serviced by competent person Fire Warden training regularly refreshed External keyholder ensures local attendance in the event of alarm activation	Low
Protection of Civic Insignia	High	Civic Insignia included on asset register Appropriate insurance cover obtained	Annual check on insurance values (RFO) Mayor is aware that Civic Insignia must be kept under secure conditions	Low

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Insolvency of insurance company	Low	Use of one of the largest companies providing specialist cover for Councils Free legal service and advice from National Association of Local Councils and Cornwall Association of Local Councils	Reputation within the sector monitored	Low
Legal liability as a consequence of asset ownership	Medium	Public Liability Insurance Professional Indemnity Insurance cover Professional advice available if required from Council’s solicitor, CALC, NALC, SLCC	Annual check on levels of cover in place (RFO)	Low
Personal Accident to Members and Officers	Medium	Employer’s Liability cover Lone worker alarm with fall alert available Health & Safety Handbook provided to Officers. Staff receive relevant health & safety training. Trained first aiders and first aid kits	Annual check on level of cover in place (RFO) Regular refresher training Staff provided with mobile means of communication or instructed to ensure they have their own device with them at all times	Low

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Health of Members and Officers	Medium	Council buildings and vehicle are designated no smoking areas Occupational Health Service available	Smoke detectors and early warning smoke detection installed in MB and PO COVID19 – directed signposting available to help support mental wellbeing	Low
Assault to Members and Officers	High	Employer’s Liability cover Premises are secure – office door is locked with access by invitation	Annual check on level of cover in place (RFO) Cash collection service to mitigate staff visits to bank	Medium
Assault of third party by Members and Officers	Low	Public Liability cover	Annual check on level of cover in place (RFO)	Low
Security of officers working alone in building	Medium	Use of digital CCTV and security system in both PO building and the Municipal Buildings – partially accessible remotely	Staff meetings to review and staff appraisals Regular review of the authorised users Weekly alarm checks and manual checks to automatic roll call reports	Low
Security of officers exiting and locking up building after meetings	Medium	Buildings to be locked by authorised member of the team. Use of external professional contracted security personnel to provide additional cover for meetings that are out of hours	Where possible an officer is not left alone to exit building Contracted security personnel to support officers	Low

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<p>Procedures in place for recording and monitoring members’ interests, gifts and hospitality received</p> <p>Completion of Code of Conduct</p>	Low	<p>Code of Conduct signed, and a Register of Interest completed by each Member of the Council</p> <p>Disclosure of interest register kept listing any interests, gifts and hospitality received</p> <p>Disclosure of interests to appear as an item on the agenda as a prompt to members</p>	<p>Internal audit check</p> <p>Register of Interest kept by the Town Clerk with a copy kept by the Cornwall Council Monitoring Officer</p>	Low
<p>Loss of cash through theft or dishonesty</p> <p>Cash (on premises or in transit)</p>	High	<p>Fidelity Guarantee</p> <p>Premises are secure – access to FTC areas restricted by means of digital key card.</p> <p>Secure storage of cash</p> <p>Money is regularly banked</p> <p>Petty Cash is kept to a minimum</p> <p>Segregation of duties between receipting, recording and banking of cash and cheques</p>	<p>Fidelity Insurance reviewed and increased appropriately annually (RFO)</p> <p>Thorough vetting process of job applicants and annual staff reviews</p> <p>Quarterly internal checks carried out by two Members of the Policy, Finance and Resources Committee</p> <p>Subscription to cash collection service</p> <p>Two staff members to cash up takings on remote sites</p> <p>Daily float checking and recording</p> <p>Digital swipe card access control on safe</p>	Low

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Loss of Investments	High	Deposits spread between different providers No stocks and shares investments	Policy, Finance and resources Committee regularly reviews the consolidated bank reconciliation	Medium
Keeping proper financial records in accordance with statutory requirements	High	Use of SAGE 50 accounts by competent employees only Regular scrutiny of financial records and approval of pending expenditure by Members Records kept in accordance with Accounts and Audit Regulations	Standing Orders and Financial regulations reviewed annually by the Finance and General Purposes Committee Quarterly internal checks carried out by two Members of the Finance and General Purposes Committee Annual Internal and External Audit Officer and Member training	Low
Ensuring all requirements met under employment law and Inland Revenue Regulations and Salaries in accordance with adopted scales	Medium	Use of Sage 50 Payroll with legislation updates for salary calculation by trained staff Monthly Full Payment Submissions to Inland Revenue Contracts of employment for all staff	Annual Staffing Review Quarterly internal checks carried out by two Members of the Finance and General Purposes Committee Annual Internal and External Audit	Low

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Unfair dismissal claims	Medium	Grievance and Appeals procedure Council contracts Southwest Councils for advice on personnel management Subscription to platform HR service	Robust policies and procedures. Staff appraisal process. Annual review on the level of insurance cover provided	Low
Failure of Computer system - Hardware - Software	Medium	Remote server monitoring by IT company with support available if required Virus protection installed on server and PC's Daily backups undertaken Scheme of delegation for emergency purchasing in accordance with the Councils Standing Orders and Financial Regulations	Provision reviewed annually by RFO and insured Regular replacement and upgrade to software and hardware Council has engaged an external contractor who advises the Council on compliance and remotely monitors the Council's IT system – reporting any matters of concern as soon as possible on the next working day following detection	Low

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Banking Arrangements	Medium	All payments in line with Financial Regulations. Payments are always signed off by Councillors in accordance with the Councils Financial Regulations. Bank statements are reconciled weekly, and balances are checked by the RFO and Town Clerk	Quarterly internal checks carried out by two Members of the Council Annual Internal and External Audit	Low
Loss of Income, or the need to provide essential services	High	General Reserves	Reviewed annually – general reserves to be held at a level as recommended by the Practitioners Guide Future reserve levels to consider possible pandemic management support	Medium
Ensuring all requirements are met under Customs and Excise regulations	Medium	Council is required to comply with the HMRC Making Tax Digital Legislation	VAT return total compared to VAT control account to ensure totals match	Low

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Ensuring adequacy of annual precept within sound budgeting arrangements	Medium	Budgets prepared to determine amount required. Budget includes current budget and the projected position for following year based on actual costs and projected inflation. Approval of budget by Full Council.	Regular budget monitoring reports to Finance and General Purposes Committee Four-year budget planning	Low
Ensuring all business activities are within legal powers applicable to local councils	Medium	All activity and payments undertaken in accordance with Financial Regulations. Town Clerk consults with CALC or NALC when necessary. Town Clerk consults with Council’s Solicitor as appropriate. Regular scrutiny of financial records by Councillors when undertaking the Internal Audit Checks. Reporting of matters to the Finance and General Purposes Committee Councillor and staff training	Standing Orders and Financial Regulations Internal Audit External Audit	Low
Complying with restrictions on borrowing	Medium	Borrowing approval authorised by Council in line with current restrictions	Reference to Local Council Administration Book (Charles Arnold Baker) and National Association of Local Councils and CALC	Low

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Ensuring proper use of funds granted to local community groups under specific powers or under 137	Medium	Identification of items paid under Section 137 and reported in the Annual Accounts	Annual Independent Internal Audit	Low
Breach of Confidentiality	High	Registration under the Data Protection Act Procedures for dealing with confidential data Included in Contracts of Employment Where necessary confidential matters considered with Public or Press involvements Passwords on computer systems stored in restricted server file	Town Clerk maintains up to date registration entry Regular Members and Officer training Input of Service Heads considering the data storage and protection of the information they use which is relevant to their service Redaction of shared documents as necessary Access to sensitive company data restricted	Medium
Proper, timely and accurate reporting of Council business in minutes	Medium	Minutes properly numbered with a master copy kept in safekeeping Minutes circulated	Minutes approved and signed at next meeting of Council or Committee Internal Audit check	Low

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Failure to respond to electors wishing to exercise their rights of inspection	Medium	New website in place Minutes published on Council website and placed in library for public inspection Financial Information published on Website Advertising of end of year accounts and available for inspection to the public as required under the Accounts and Audit Regulations Freedom of Information Publication Scheme	Elector informed of Council’s complaints procedure Council compliance with the Transparency Code – section of website set up dedicated to this matter – partially completed	Low

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Document control – correspondence, postage, storage and filing, etc	Medium	Filing systems maintained in lockable cabinets Mailing record maintained Regular review of need to retain documents and other records Any deeds or other legal documents stored in fireproof safe Computer backed up daily and back up copy kept in fire safe. Remote backups to cloud storage are undertaken daily.	Internal checks carried out by two Members of the Council Access to sensitive information restricted to authorised personnel only	Low
Provision of amenities/facilities for occasional use by third parties and community groups	Medium	Booking Application Forms in place for use/hire of facilities by third parties and community groups Health and Safety Issues highlighted to hirers and contractors	Use of facilities restricted to authorised end users only Review and management of use by Town Team – Events Review and management of use by Grounds and Facilities Team – parks etc. Future access in line with Government Guidance and with mitigation measure in place	Low

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Changes to legislation and procedures	Medium	Provide effective training for Staff and Councillors Subscribe to Society of Local Council Clerks and Cornwall Association of Local Councils Standing Orders, policies and procedures reviewed regularly	Provide adequate budget for staff and Councillor training Annual Review of Internal Controls carried out by two Members of the Finance and General Purposes Committee	Low
Loss of Officers due to sudden departure or long-term illness	High	Multiple staff trained in different duties. Production of detailed instructions for key tasks e.g. salaries, posting payments. SLCC offer a locum Clerk in case of sudden departure or incapacity of staff members. Insurance provision for cover for key members of staff	Regular appraisals Annual staffing report presented to the Staffing Committee Staffing Structure	Medium

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Supplies and Services provided to the Council	High	<p>Contract for services advertised and awarded in line with Standing Orders and Financial Regulations</p> <p>Ensure Contractors have adequate insurance and public liability cover</p> <p>Ensure Contractors have appropriate Health and Safety policy</p>	<p>Regular contract compliance monitoring</p> <p>Sight of insurance certificate before award of contract</p>	Medium
Project Management	Medium	<p>Identify staff responsible for specific projects</p> <p>Enable staff to seek professional guidance from preferred contractors locally.</p> <p>Report project progress to the Finance and General Purposes Committee</p>	Scheme of delegation in place	Medium

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Risk Description	Original Risk Factor (2016)	Measures Taken	Controls	Current Risk Factor (2026)
Breakdown/ Accidents with Council Vehicle	Medium	<p>Annual service and MOT of vehicles.</p> <p>Vehicle routinely inspected by the authorised town maintenance team member with any faults recorded and immediately reported to the relevant manager</p> <p>Use of vehicles only by authorised personnel – licenses for drivers checked annually and only permitted to drive once approved.</p>	<p>A valid driving license is presented to the Town Clerk prior to a new driver using the vehicle.</p> <p>Annual check of authorised personnel driving licenses to ensure they remain current/valid.</p>	Low

Service and control measure changes for the current year are highlighted

FALMOUTH TOWN COUNCIL	12.1.1	Climate Change Risk Assessment												

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Risk Type	Risk ID	Risk / Opportunity	Urgency (CCRA defined)	assets	staff	Council Services	Environment	Central and other services	restaurants and cafes	Environmental services	Cultural services	toilets
Council	C01	Risks from flooding	HIGH	x				x	x	x	x	x
	C02	Risks to infrastructure from coastal change from erosion, flooding and extreme weather events	HIGH	x				x	x	X	X	x
	C03	Risks from water scarcity	MED	x				x	x	X	x	X
	C04	Risks from reduced employee productivity due to infrastructure disruption and higher temperatures in working environments	MED		X	X		X	X	X	X	

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	C05	Risks from disruption to supply chains and distribution networks	HIGH	x		X						
	C06	Opportunities for business from changes in demand for goods and services	MED	x								
Health and the Built Environment	H01	Risks to health and wellbeing from high temperatures	HIGH		x							
	H02	Risks to people, communities and buildings from flooding	HIGH	x	x	x		x	x		x	
	H03	Risks to infrastructure from sea level rise	HIGH	x	x	x						
	H04	Risks to building fabric	MED	x	x	x						
	H05	Risks to health and wellbeing from changes in air quality	MED		x						x	
	H06	Risks to food safety and food security	MED		x				x	x		
	H07	Risks to water quality and water supplies	MED		x	x		x	x	x	x	x

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	H08	Risks to cultural heritage	HIGH	x	x						x	
Infrastructure	I01	Risks to infrastructure networks (water, energy, transport, ICT) from cascading failures	HIGH	x	x	x		x			x	x
	I02	Risks to infrastructure services from river, surface water and groundwater flooding	HIGH	x	x	x		x				x
	I03	Risks to infrastructure services from coastal flooding and erosion	MED	x	x	x		x		x		x
	I04	Risks to subterranean and surface infrastructure from subsidence	MED	x	x	x		x				x
	I05	Risks to public water supplies from reduced water availability	HIGH	x	x	x		x	x	x		x
	I06	Risks to energy generation from reduced water availability	MED	x	x	x		x	x		x	x
	I06	Risks to energy from high and low temperatures, high winds, lightning	MED	x	x	x		x	x		x	x
International Dimensions	ID01	Risks to UK food availability, safety, and quality from climate change overseas	HIGH		x	x			x	x		

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	ID02	Risk to the UK finance sector from climate change overseas	LOW	x		x						
	ID03	Systemic risk arising from the amplification of named risks cascading across sectors and borders	HIGH	x	x	x	x	x				
Natural Environment and Assets	N01	Risks to terrestrial species and habitats from changing climatic conditions and extreme events, including temperature change, water scarcity, wildfire, flooding, wind, and altered hydrology (including water scarcity, flooding and saline intrusion).	HIGH				x					
	N02	Risks to terrestrial species and habitats from pests, pathogens and invasive species	HIGH				x			x		
	N03	Opportunities from new species colonisations in terrestrial habitats	MED				x			x		
	N04	Risk to soils from changing climatic conditions, including seasonal aridity and wetness.	HIGH				x			x		
	N05	Risks and opportunities for natural carbon stores, carbon sequestration from changing climatic conditions, including temperature change and water scarcity	HIGH				x			x		
	N06	Risks to forestry from pests, pathogens and invasive species	HIGH	x						x		
	N07	Risks to freshwater species and habitats from changing climatic conditions and extreme events, including higher water temperatures, flooding, water scarcity and phenological shifts.	HIGH				x			x		

**FALMOUTH TOWN COUNCIL – RISK ASSESSMENT
OPERATIONAL AND FINANCIAL**

February 2026

This Risk Assessment is supported by service head assessments – Cultural Services, Grounds, Facilities, Town Management and Princess Pavilion.

Reference should also be made to the Climate Change RA a copy of which is annexed to each of the Service RA’s and included in this document.

	N08	Risks to freshwater species and habitats from pests, pathogens and invasive species	HIGH				x			x		
	N09	Risks and opportunities to coastal species and habitats due to coastal flooding, erosion and climate factors.	HIGH				x			x		
	N10	Risks and opportunities from climate change to landscape character	MED				x			x	x	



FALMOUTH TOWN COUNCIL

This Risk Assessment has been written to support the activities and duties undertaken by the Cultural Service at the locations within the Municipal Building Falmouth and where applicable, at other authorised locations.

Key to risk level employed

Likelihood	Consequences				
	Insignificant	Minor	Moderate	Major	Severe
Almost certain	M	H	H	E	E
Likely	M	M	H	H	E
Possible	L	M	M	H	E
Unlikely	L	M	M	M	H
Rare	L	L	M	M	H

Risk assessment

Signed: M Lewis	9.1.4.25-26	Date:	25/02/2026
Subject to review, monitoring and revision by: M Lewis	In the event of a service delivery failure	Every:	Year

Organisation name: Falmouth Town Council - Cultural Services

In addition to the service risks identified below, consideration should be given to the FTC Climate Change Risk Assessment (12.1.1 25-26) annexed.

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
External Events						
Major epidemic – COVID-19.	<i>All staff, operatives & service delivery.</i>	<i>Hands, space, face - one way systems -</i>	Respond in accordance with national COVID-19 guidelines and local FTC risk assessments.	Emergency	<i>All service heads according to NHS/Central government.</i>	<i>Put in place March 2020 – to be rolled out in the event</i>
Major natural disaster.	<i>All staff, operatives & service delivery.</i>	Respond in accordance with national guidelines.		Emergency	<i>Central government.</i>	<i>In the event</i>
War.	<i>All staff, operatives & service delivery.</i>	Respond in accordance with national guidelines		Emergency	<i>Central government.</i>	<i>In the event</i>
Extreme weather conditions.	<i>All staff, operatives & service delivery.</i>	Assess the safety of providing services and respond accordingly, asking staff to remain at home if necessary.		Medium	Director CS	<i>In the event</i>
Social unrest or rioting.	<i>All staff, operatives & service delivery.</i>	Liaise with police with regard to safe service provision.		Medium	Police & Central government.	<i>In the event</i>
Radical political change.	<i>Service delivery.</i>	Respond in accordance with the Council's direction.	Council need to have a plan in place.	High	The town Clerk &	Outstanding

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Loss of power Loss of heating/water	All staff and customers	Library: Notify CC LIS team Assess need to close and signpost to another branch Notify FTC and facilities manager	Good relationship with Western Power and other service providers Knowledge of location of generator hire if necessary	Medium	Director CS	<i>In the event</i>
Municipal Building, offices						
Bomb Threat	<i>All staff, operatives & members of the public</i>	Vigilance for unattended packages and suspicious behaviour	Ring 999, evacuate building	Emergency	All staff, reporting to Director CS	<i>In the event</i>
Fire in Municipal Building	<i>All staff, operatives & service delivery.</i> <i>Town Council Art Collection</i> <i>Cornwall Council Book Stock</i>	Weekly fire drills and evacuation procedure ensures safety of personnel <ul style="list-style-type: none"> • Employees have radio communications. • Emergency services – fire relayed information on the traffic management plan and the event management plan • No smoking permitted • Emergency exits identified and kept clear. • Fire-fighting equipment available. • Smoke alarms regularly tested and serviced See also Emergency Plan for Art Gallery	CC LIS Library close branch and signpost to alternative branch	Emergency	Director CS, Collections Manager Senior Librarian CC LIS team	Weekly – Thursday AM
Electrics – shock, Use of laptops, electrical items	All team members Faulty Equipment Check for home working	All equipment regularly tested and certified by a PAT testing qualified/accredited electrician	Ensure up to date and retest/certify every 12 months If homeworking then ensure home-working risk assessment complete	Medium	Director CS	Annually before PAT expiry
Screens – eye sight damage	All team members Continually looking at a monitor Check for home working	Take regular breaks away from the screen DSE assessments completed by all staff and required remedial action implemented	Ensure staff at risk have regular eye tests If homeworking then ensure home-working risk assessment complete	Low	Director CS	<i>In the event</i>
IT – back problems	All team members Poor posture from being seated for long periods Check for home working	Use of appropriate seating and regular breaks DSE assessments completed by all staff and required remedial action implemented	Ensure seating in good order If homeworking then ensure home-working risk assessment complete	Medium	Director CS	<i>in the event</i>
Art Gallery Exhibitions Risk						
Public Entry Injury to the public through open	Employees/volunteers/ Members of the public	<ul style="list-style-type: none"> • Erect barriers to partition off the installation area from the rest of the gallery • Signs around space to warn members of public of any hazards 	<ul style="list-style-type: none"> • No workshops or events to be scheduled during installation weeks 	Low Exhibition team is trained and experienced	Access & Interpretation manager (DW) to oversee	<i>in the event</i>

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
exhibition space when installing		<ul style="list-style-type: none"> Verbal direction from staff to visitors Objects to be placed around the edge of the rooms to prevent trip hazards Any tools/artworks are to be monitored at all times by at least one member of staff. 	<ul style="list-style-type: none"> Any tools/artworks are to be tidied away when not in use 			
Brexit threat to loans/customs duty from 1 st Jan 2021	Major loans from European museums and art galleries planned for exhibitions	<ul style="list-style-type: none"> Get correct customs paperwork in place Ensure carrier used has correct customs paperwork in place Ensure there are no budgetary implications 		Medium	Director CS Collections Manager	Feb 2021 ongoing
Use of scaffolding and working at height - Physical injury	<ul style="list-style-type: none"> Employees/volunteers Members of the public 	<ul style="list-style-type: none"> Scaffolding /ladders erected properly – please see guidance notes for proper usage Adequate staffing for scaffolding, i.e. 2 members of staff to steer scaffolding/ladder and up to 3 people on top platform Scaffolding towers to be climbed up on the inside and never the outside Tools to be passed up to the platform after the staff member is in position Tools placed on platforms and not on trap doors 	New LED lighting tracks in all three galleries have reduced the use of scaffolding tower Working at height training for step ladders and towers	Low	Access & Interpretation manager (DW) to oversee	<i>in the event</i>
Movement of large structures - Physical injury	Employees / volunteers	<ul style="list-style-type: none"> Movement of large structures/artworks to be scheduled in advance Extra staff to be scheduled in before the installation day Arrange for lifting equipment e.g. manual scissor lifts to be hired if necessary 	<ul style="list-style-type: none"> Movement to be handled by experienced staff with object handling skills. Inspection of structure/fixings to be completed before installation. Heavy objects to be lifted by a team of experienced staff with a safe weight distribution guide of 7-10kg for each person Only staff and volunteers who have completed the in-house object handling training can lift or handle artworks 	Low Exhibition team is trained and experienced	Access & Interpretation manager (DW)/ Collections Manager to oversee	<i>in the event</i>
Object handling	Employees/volunteers Lenders	<ul style="list-style-type: none"> Only staff and volunteers who have completed the in-house object handling training can lift or handle artworks Staff and volunteers to read and be aware of the Falmouth Art Gallery Art Object Handling guide All artworks to be condition checked and quarantined if necessary before handling 		Low Exhibition team is trained and experienced	Collections Manager	<i>in the event</i>

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Art Gallery Collection Risk						
Disposal/Sale of Art Gallery Collections	<ul style="list-style-type: none"> Collection's Accreditation status, resulting in reduced access to grant funding FTC reputational risk Art Collection through dispersal 	<ul style="list-style-type: none"> FAMAG abides by the Museum Association code of ethics and is strongly supported by FTC. Ensure all Town Councillors are aware of the significance of the collection 	<ul style="list-style-type: none"> Maximising access to the collection Public support and pride in the collection Further consideration to fundraising for collections care 	Low (but impact High)	Collections Manager and Director CS	<i>ongoing</i>
Outdated/tired displays	<ul style="list-style-type: none"> Loss of visitors / income /collections development opportunities Reputational risk 	<ul style="list-style-type: none"> Rotate exhibitions on a regular, planned basis Formulate an exciting and attractive programme of exhibitions 	Ensure visitors aware of the offer through effective marketing	Low (but high impact)	Access & Interpretation manager (DW /Director CS	<i>ongoing</i>
Lack of space for stored collections	<ul style="list-style-type: none"> Puts contemporary and future collecting at jeopardy; Bequests and gifts may have to be refused; Risk of loss through overcrowding 	<ul style="list-style-type: none"> Evaluate all new acquisitions to ensure adequate storage (and environmental conditions) available. Collections audit to be carried out Planned reconfiguration of key spaces within building to free up collections storage 	Space in the basement of FTC Old Post Office building converted to accommodate collections	High	Collections Manager or Director CS	From Apr 2023
Theft from Mezzanine Art Store	FTC financially and reputationally	<ul style="list-style-type: none"> Volunteers/contractors/visitors should be accompanied at all time in the mezzanine and back-of-house areas CCTV operating Enforce maximum capacities on tours 	Register of visitors – sign in plus address	Low	All staff	<i>in the event</i>

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Lone member of staff in Gallery whilst art store tours ongoing – especially on Saturdays	Employees	<ul style="list-style-type: none"> Store visits only if three staff members plus volunteers in the building All grills to be opened before any member of the public taken to mezzanine level Awareness of entering any security codes in front of visitors including volunteers Use of radios and personal alarms Front desk made aware of visits Review staffing levels in Gallery on Saturdays 	<ul style="list-style-type: none"> Register of visitors – sign in plus address Evacu-chair fitted at top of stair to library corridor 	Medium	All staff	<i>in the event</i>
Damage to wall works	<ul style="list-style-type: none"> Condition of Collection Financial implication Reputational damage if it involves loaned works 	<ul style="list-style-type: none"> Extra care to be taken when carrying large objects (and tables) through corridors or in areas where wall works are hung Bags, coats etc to be left in the Gallery Office or the Pat Webster Archive Room Barriers set out in front of particularly valuable/vulnerable works 		Medium	All staff	<i>in the event</i>
Environmental monitoring system fails	<ul style="list-style-type: none"> Condition of Collection Financial implication (insurance claim for damage) 	<ul style="list-style-type: none"> Maintain regular checks (see Collections Management Plan) Contact Meaco system provider as soon as failure is identified Monitoring migrated to cloud based system (Summer 2022) 		High	Collections Manager/ Collections Assistant	<i>ongoing</i>
Cultural Services (Art Gallery/Library and Youth Services) Systems, staff and generally						
Websites poorly maintained Social media poorly maintained	FTC reputation	<ul style="list-style-type: none"> Appoint web champion Appoint social media champion Work with designer to refresh and enhance site New website launched Sept 2024 	Digital engagement officer in post till 2027. FTC to develop digital strategy and ensure website stays up to date.	Low	Director CS/ FTC Comms Manager/ CS Digital Officer	New website launched autumn 2024
Server fails	Data	<ul style="list-style-type: none"> Regular server back ups New cloud-based CMS to be rolled out Spring/Summer 2025 	Security copy of data to be regularly exported from CMS to FTC Server in Old Post Office basement	Low	Director CS/ Collections Manager	
Failure to comply with GDPR	FTC reputationally and financially?	<ul style="list-style-type: none"> All personal data amalgamated into one encrypted Access database Awareness of all further guidance of GDPR Make all staff aware of relevant passages in Staff Handbook 		Medium	Director CS/ Collections Manager	In the event

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Health & Wellbeing	<ul style="list-style-type: none"> All staff, contractors and volunteers Other visitors 	<ul style="list-style-type: none"> Signposting to Wellbeing resources Refer to Occupational Health Reasonable adjustments to working patterns 		Medium	Director CS/ FTC HR Manager	March 2020 and ongoing
Verbal and Physical abuse	All staff, volunteers and members of the public From members of the public	<ul style="list-style-type: none"> De-escalation training undertaken by public-facing staff Diplomatic approach Use of radio Review staffing levels in Gallery on Saturdays Use of DISC system for ASB reporting 	<ul style="list-style-type: none"> Inform police/Infinitus if required / CCTV Saturday staffing levels being restructured Spring 2026 to increase capacity 	Medium	Director CS/All staff	Ongoing
Visitors needs not understood/recognised	All staff, volunteers and members of the public	<ul style="list-style-type: none"> Staff training– we are just people serving people Face to face visitor surveys Feedback from volunteers and room invigilators Monitor social media for adverse comment 	<ul style="list-style-type: none"> Agree approach for structured visitor data gathering 	Medium (impact high)	Director CS/ Visitor Services manager	Ongoing
Staff succession not managed	All employees	<ul style="list-style-type: none"> All staff have job descriptions Roles are regularly reviewed and staff are aware of one another's roles Issues raised at regular staff meetings Annual appraisals Volunteer support 	<ul style="list-style-type: none"> Written succession plan to be drafted (end 2025/26) 	Low (impact high)	Director CS	Ongoing
Safe-guarding incident	All employees, volunteers members of the public	<ul style="list-style-type: none"> Ensure all safe-guarding, vulnerable adult and children and young people policies are up to date and regularly reviewed Ensure all DBS checks are regularly reviewed Ensure all staff know what to do in the event of a safe-guarding incident 	<ul style="list-style-type: none"> Inform FTC safeguarding leads/ police / social services /CCTV 	Low (impact high)	Director CS/ Access & Interpretation Manager (SS)	Ongoing
Implementation of Martyn's Law	All employees, volunteers members of the public – lack of compliance if mitigation not implemented	<ul style="list-style-type: none"> Information-sharing and awareness-raising of scope and content of legislation Preparedness plan for implementation should the need arise 		Low	Director/Visitor Services Manager	Ongoing

FALMOUTH TOWN COUNCIL

This Risk Assessment has been written to support the activities and duties undertaken by members of the Falmouth Town Management Team in their workplace and whilst employed on outside events.

Key to risk level employed.

Likelihood	Consequences				
	Insignificant	Minor	Moderate	Major	Severe
Almost certain	M	H	H	E	E
Likely	M	M	H	H	E
Possible	L	M	M	H	E
Unlikely	L	M	M	M	H
Rare	L	L	M	M	H

Signed:		Date:	25/02/2026	
Subject to review, monitoring and revision by: RICHARD GATES or Proxy	9.1.2.25-26 – Town Management Team	Every:	Twelve months	or sooner if work activity changes

Organisation name: FALMOUTH TOWN COUNCIL – TOWN MANAGEMENT TEAM and FALMOUTH B.I.D. Richard Gates / Ruth Abraham / Hayley Nicholson / Adele Cole / Keren Cooksley

In addition to the service risks identified below, consideration should be given to the FTC Climate Change Risk Assessment (12.1.1 25-26) annexed.

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
External Events						
Contact with vehicles Vehicle movement within the road closure.	All staff, security, volunteers and Members of the Public.	Barriers to prevent vehicles entering the area and marshals wearing high visibility clothing. Employment of D & C 4 x 4 Response personnel and vehicles to prevent access.	Use of radios to alert personnel of possible threats. Use of CCTV Monitoring throughout the event. Ensure road traffic management training is kept up to date	Emergency	Event Manager / Security and Marshals.	<i>During the event</i>
Defective Surfaces Causing Slips, Trips and Falls	All staff, volunteers and Members of the Public	Regular checks and reporting of defects.		Medium	All Managers and Team Members.	<i>During the event</i>
Extreme weather conditions. Injury from flying equipment/debris	All staff, performers, volunteers and Members of the Public	Monitor weather forecasts and plan accordingly. Assess the safety of the event going ahead. Ensure all equipment and structures are secured and weighted down. Use of protective clothing.	Keep monitoring weather forecast ahead of the event for changes and amend plans in accordance.	Medium	Event Manager	<i>Prior to the event</i>
Major epidemic – COVID.	All staff, operatives & service delivery.	<i>Hands, space, face - one-way systems -</i>	Respond in accordance with any national COVID or epidemic guidelines and local F.T.C risk assessments.	Medium	All Managers, Team Members and Visitors.	<i>Put in place March 2020 - ongoing.</i>
Major Natural Disaster Serious Injury or death	All	Attention to national guidelines / recommendations and take the appropriate actions.	Communication of all relevant information.	Medium	Central Government	<i>In the event of</i>
Manual handling / lifting.	Management team and Marshals.	Assess safety condition of equipment. Personnel aware of correct lifting procedures.	Ensure First Aid kits available and contents kept up to date.	Medium	Event Managers and	<i>During the event</i>

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Back injury. Scuffs and Cuts					Team Members	
Threatening Behaviour Verbal/Physical Abuse	All staff, volunteers and Members of the Public	Diplomatic approach to offender. Use of Shop Watch Radio	Inform Police. Use of C.C.T.V. monitoring Ensure that lone working is minimised	Medium	All Managers and Team Members	<i>During the event.</i>
Offices						
Bomb Threat Injury or death from explosion	All staff, contractors and Members of the Public	Vigilance for unattended packages and suspicious behaviour	Ensure that event staff and volunteers etc are aware of building evacuation protocols Ring 999, evacuate building	Emergency	All	<i>In the event of</i>
C.C.T.V Monitoring Eyesight Damage Back Problems	All qualified C.C.T.V. Monitoring Personnel.	Limit time sat watching screens and take regular breaks. Use of suitable furniture.	Ensure all equipment / furniture in safe and good working order.	Low	C.C.T.V. Operators	<i>Ongoing</i>
Electrics Shock from use of laptops, electrical items	All team members Faulty Equipment	All equipment regularly tested and certified by a PAT testing qualified/accredited electrician	Ensure up to date and retested /certified every 12 months. If homeworking, then ensure home-working risk assessment complete	Medium	All	<i>Annually</i>
Fire within the Building Burns and smoke inhalation	All staff, contractors, visitors, and Members of the Public	Regular fire drills and evacuation procedure ensures safety of personnel. Fire detectors and alarms regularly tested and serviced. Fire Wardens to ensure safe evacuation and all personnel accounted for. No smoking permitted. Emergency exits identified and kept clear. Fire-fighting equipment available.		Emergency	All	<i>In the event of</i>
I.T. Back problems	All team members Poor posture from being seated for long periods. Check for home working conditions	Use of appropriate seating and regular breaks	Ensure seating in good order. If homeworking, then ensure home-working risk assessment complete	Medium	All	<i>Ongoing</i>
Manual Handling Physical Injury	All. Moving, lifting or transferring equipment and sundries	Use of correct lifting / handling procedures. Assistance of colleagues.	Ensure staff fully trained.	Low	All	<i>Ongoing</i>
Screens Eyesight damage	All team members Continually looking at a monitor Check for home working	Take regular breaks away from the screen.	Ensure staff at risk have regular eye tests. If homeworking, then ensure home-working risk assessment complete	Low	All	<i>Ongoing</i>

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
The Moor						
Gazebos Injury from insecure infrastructure	Market Traders, performers, staff, and Members of the Public	Gazebos erected and dismantled by professional contractor. Gazebos regularly checked for any damage and faults reported. Adequate number of weights available for number of Gazebos.	Regular liaison with contractor responsible for erecting and dismantling of equipment.	Low	Contractor	<i>Ongoing</i>
Crowd Control Crushing from overcrowding within the area	Staff, marshals, performers and Members of the Public.	Entry and egress of the area kept clear at all times. Numbers monitored of people entering the area to ensure sufficient space for people. Clear route for pedestrians to pass by. Exit routes identified prior to the event.	C.C.T.V. coverage during events to monitor numbers and behaviour. Report when it is considered that area is at capacity to restrict further entry.	Low	Staff, marshals and C.C.T.V operators.	<i>During event</i>

FALMOUTH TOWN COUNCIL

This Risk Assessment has been written to support the activities and duties undertaken at the Princess Pavilion Site in Melvill Road, Falmouth.

Key to risk level employed

Likelihood	Consequences				
	Insignificant	Minor	Moderate	Major	Severe
Almost certain	M	H	H	E	E
Likely	M	M	H	H	E
Possible	L	M	M	H	E
Unlikely	L	M	M	M	H
Rare	L	L	M	M	H

Risk assessment

Signed: M Palmer Williams	9.1.4.25-26	Date:	25/02/2026
Subject to review, monitoring and revision by:	In the event of a service delivery failure	Every:	Year

Organisation name: Falmouth Town Council - Princess Pavilion

In addition to the service risks identified below, consideration should be given to the FTC Climate Change Risk Assessment (12.1.1 25-26) annexed.

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
External Events						
Major natural disaster.	<i>All staff, operatives & service delivery.</i>	Respond in accordance with national guidelines.		Emergency	<i>Central government.</i>	<i>In the event</i>
War.	<i>All staff, operatives & service delivery.</i>	Respond in accordance with national guidelines		Emergency	<i>Central government.</i>	<i>In the event</i>
Extreme weather conditions.	<i>All staff, operatives & service delivery.</i>	Assess the safety of providing services and respond accordingly, asking staff to remain at home if necessary.		Medium	Director CS	<i>In the event</i>
Social unrest or rioting.	<i>All staff, operatives & service delivery.</i>	Liaise with police with regard to safe service provision.		Medium	Police & <i>Central government.</i>	<i>In the event</i>
Loss of power Loss of heating/water	All staff and customers	Close to the general public with signs on all external access points. Back-up measures for freezers, fridges and cellar (see further measures) All non-necessary staff sent home.	Good relationship with Western Power and other service providers Knowledge of location of generator hire if necessary	Medium	PP Management team	<i>In the event</i>
Princes Pavilion, Garden Room Cafe						
Bomb Threat	<i>All staff, operatives & members of the public</i>	Vigilance for unattended packages and suspicious behaviour	Ring 999, evacuate building	Emergency	PP Management team	<i>In the event</i>

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Terror Attack	<i>All staff, operatives & members of the public</i>	Daily observation of threat level, evacuation drills in place. Review of National Terror Threat and local intelligence. Maintain blue light access to site by ensuring vehicular entryways are clear to car park. Site sweep ahead of event starts. Ensure Security is onsite for large scale events. CCTV installed. Review event and security plans ahead of events. All onsite staff to have radio communications.	Ring 999, evacuate building	Emergency	PP Management team/all staff	<i>Daily, in the event.</i>
Fire in kitchen/Garden Room Café :	<i>All staff, operatives & members of the public</i> <i>Stock</i>	Weekly fire drills and evacuation procedure ensures safety of personnel Employees have radio communications. Emergency services – fire relayed information on the event management plan No smoking permitted Emergency exits identified and kept clear. Fire-fighting equipment available. Smoke alarms regularly tested and serviced Signage and muster points clearly visible to public Fire Marshalls briefed on where equipment is.	All kitchen equipment regularly serviced and fire blankets available next to gas rings No use of table candles/naked flame inside Garden Room Fire extinguisher should be placed adjacent to any birthday cake presentation	Emergency	PP Management team	Weekly – Thursday AM TBC
Electrics – shock, Use of laptops, electrical items	<i>All staff, operatives & members of the public</i>	All in-house equipment regularly tested and certified by a PAT testing qualified/accredited electrician Customers using own laptops responsible for their own safety All visiting DJs/bands to be risk assessed for their equipment	Ensure up to date and retest/certify every 12 months If homeworking then ensure homeworking risk assessment complete	Medium	PP Management team	PAT Testing still O/S

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
<p>Crowd control - Crushing injury due to excessive crowd</p>	<p>Employees/volunteers Members of the public Performers/vendors</p>	<p>Crash barriers separate public from stage Theatre licenced for the numbers expected. Competent stewards in attendance, clearly identifiable. Stewards fully briefed on emergency procedures prior to event. PA system on site to communicate with spectators. Stewards remove barriers to facilitate rapid crowd dispersal. Identified Respite area in case of an emergency. Written emergency procedures in place (including evacuation plan) and advised to all involved.</p>	<p>Organisers to be aware of numbers expected to attend. Maximum capacity and procedures in place to monitor/count. Stewards have radio communications Where barriers are to be used stewards are to received strict instructions on removal after the events to avoid incident Directional signage displayed.</p>	High	Programme Manager, SIA.	
<p>Biological Danger of infection from micro-organisms e.g. Legionella, Weil's disease.</p> <p>Covid 19 - Threat of transmission and spread of the Virus.</p>	<p>Contractors, Employees, Members of the Public, Performers and Volunteers</p>	<p>Provision of sanitising stations around the premises All staff wearing face coverings Signage advising the public to social distance and wash / sanitise hands regularly.</p>	<p>All pre-visit communications/ticket sales should make clear that customers and visitors who feel unwell should not come to the event Ensure any employees/contractors/performers who feel unwell do not come to work Ensure areas are clean and sanitised before use. Including the use of antiviral and antibacterial products Ensure hand washing facilities are available. NHS QR code prominently displayed at key points Display informative posters downloadable from PHE website on protective measures 'hands, face, space' etc. Masks available to public should they forget their own All six industrial roof ventilators on maximum extraction in theatre All doors and windows in Garden Room open and all entry and exit doors on hold open All theatre double fire doors opened in the interval</p>		Event & Venue Manager and PP Management Team	

Hazard and Risk	Who/what might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
			Public attendees encouraged to drink outside on lawn terrace in interval All performers to remain in their bubble back stage No public to be allowed backstage Ensure all and any cleaning can be done with PPE (masks, gloves)			
Injury from lifting and moving heavy objects	Injury to staff/ performers/ Technicians	Taking care when lifting following manual handling guidelines, using mechanical aids where possible, Manual handling training, Crew SSOW 2.3 section 3	All in-house staff to have manual handling training Mechanical aids in place All external 3 rd party crew building staging, rigging, marquees require manual handling training.	Medium	Stage manager/ Lighting & Sound Engineers etc.	
Performers/ vendors/ contractors - Injury to members of the public	Members of the public	Performance requirements assessed and precautions in place before event held. Equipment safety checks e.g. portable appliance testing.	Competence checked. Use of authorised vendors only in clearly identified space i.e. the bar in the Garden Room/veranda etc Public liability insurance checked. Barriers and stewards in place for crowd control. Suitable insurance cover in place for vehicles in authorised areas	Medium	Venue and Events Manager	
Stalls collapsing - Physical injury	Employees/volunteers Members of the public Vendors	Stalls erected by competent persons. Stalls erected on stable ground. Canopies securely fixed and checked. Stalls not erected if weather conditions are unsuitable on day of event - e.g. flooding, windy, etc. Check health and safety and insurance documentation of stall holders.				
		•	•			

Server fails	Data	<ul style="list-style-type: none"> Regular server back ups 	All data including catalogue held on FTC Servicer in Old Post Office basement	Low	Director CS	
Failure to comply with GDPR	FTC reputationally	<ul style="list-style-type: none"> All personal amalgamated into one encrypted Access database Awareness of all further guidance of GDPR Make all staff aware of relevant passages in Staff Handbook 		Medium	Director CS	
Health & Wellbeing	All staff, contractors and volunteers Young people in Falmouth	<ul style="list-style-type: none"> Wellbeing team created New Personal Plans implemented – pilot scheme with Cultural Services Youth services tackling Covid-19 aggravated mental health issues in young people away from the structure of schooling 		Medium	Director CS Wellbeing Team	March 2020 and ongoing
Electrics – shock, Use of laptops, electrical items	All team members Faulty Equipment Check for home working	All equipment regularly tested and certified by a PAT testing qualified/accredited electrician	Ensure up to date and retest/certify every 12 months If homeworking then ensure home-working risk assessment complete	Medium	Director CS	Dec 2021
Screens – eye sight damage	All team members Continually looking at a monitor Check for home working	Take regular breaks away from the screen	Ensure staff at risk have regular eye tests If homeworking then ensure home-working risk assessment complete	Low	Director CS	In the event
IT – back problems	All team members Poor posture from being seated for long periods Check for home working	Use of appropriate seating and regular breaks	Ensure seating in good order If homeworking then ensure home-working risk assessment complete	Medium	Director CS	n the event
Verbal and Physical abuse	All staff, volunteers and members of the public From members of the public	<ul style="list-style-type: none"> Training undertaken by Front of House staff Diplomatic approach Use of radio 	Inform police if required / CCTV	Medium	All staff	

Visitors needs not understood/recognised	All staff, volunteers and members of the public	<ul style="list-style-type: none"> • Staff training – we are just people serving people • Face to face visitor surveys and Audience Finder • Feedback from volunteers and room invigilators • Monitor social media for adverse comment 	New open plan shop layout from 2020 – more welcoming	Medium (impact high)	Director CS	
Staff succession not managed	All employees	<ul style="list-style-type: none"> • All staff have job descriptions • Roles are regularly reviewed and staff are aware of one another's roles • Issues raised at regular staff meetings • Annual appraisals • Volunteer support 		Low (impact high)	Director CS	
Safe-guarding incident	All employees, volunteers members of the public	<ul style="list-style-type: none"> • Ensure all safe-guarding, vulnerable adult and children and young people policies are up to date and regularly reviewed • Ensure all DBS checks are regularly reviewed • Ensure all staff know what to do in the event of a safe-guarding incident 	Inform police / social services /CCTB	Low (impact high)	Director CS	

Risk assessment

FALMOUTH TOWN COUNCIL

This Risk Assessment has been written to support the provision of Grounds Management Services for Falmouth Town Council

Signed: S.Penna	9.1.3.25/26 – Grounds	Date:	25/02/2026		
Subject to review, monitoring and revision by: S.Penna,	In the event of a service delivery failure	Every:	Year		

Organisation name: Falmouth Town Council – Grounds

In addition to the service risks identified below, consideration should be given to the FTC Climate Change Risk Assessment (12.1.1 25-26) annexed.

Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Unable to operate Grounds operations due to major theft of equipment.	Operational delivery issue affecting the Council	Increased level of security for depot areas. Fencing, CCTV, Door cages and new/further locks and alarm.	More care taken by staff of keys, phones and other access equipment. Keep alert to thieves casing premises. Use the chains and padlocks provided.	Medium	G Manager.	In place
Financial risk from devolution of assets from CC	FTC	Detailed costing of tasks per site, incoming generating assets to be also transferred to ensure cost neutrality.	Transfer parking assets from CC to FTC to not only cover the cost implication but also sufficient to future-proof the continued delivery in years to come. FTC Council need to take into account the ongoing running costs of car parks and should not be tempted to reduce parking charges.	Medium	<i>Elected members & staff</i>	<i>Ongoing at present.</i>
Major epidemic.	<i>All staff, operatives & service delivery.</i>	<i>Inoculation</i>	Respond in accordance with national guidelines.	Medium	<i>NHS Central government.</i>	<i>In the event</i>

Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
War.	<i>All staff, operatives & service delivery.</i>		Respond in accordance with national guidelines.	High	<i>Central government.</i>	<i>In the event</i>
Fire in MB/PO	<i>All staff, operatives & service delivery.</i>	Observe fire precautions. External compliance service engaged	The Council & staff would need temporary premises, suspend all non-essential operations as necessary. New enhanced smoke detection system has been installed	Medium to G&F delivery, but High to the operations of the council	The town Clerk & Council need to have a plan in place.	Outstanding
Fuel strike or shortage.	<i>Service delivery.</i>	Limit fuel usage to essential service provision. Stockpile if possible. Reduce the need for travel.		Medium	G&F Managers.	<i>In the event</i>
Extreme weather conditions.	<i>All staff, operatives & service delivery.</i>	Assess the safety of providing services and respond accordingly, asking staff to remain at home if necessary.		Medium	G&F Managers.	<i>In the event</i>
Social unrest or rioting.	<i>All staff, operatives & service delivery.</i>	Liaise with police with regard to safe service provision.		Medium	Police & <i>Central government.</i>	<i>In the event</i>
Major natural disaster.	<i>All staff, operatives & service delivery.</i>	Respond in accordance with national guidelines.		Medium	<i>Central government.</i>	<i>In the event</i>
Radical political change.	<i>Service delivery.</i>	Respond in accordance with the Council's direction.		Medium to G&F delivery, but High to the operations of the council	The town Clerk & Council need to have a plan in place.	Outstanding
Mechanical breakdown, preventing interment.	<i>Service delivery.</i>	Excavate in advance, allowing time for machinery replacement.	FTC have accounts with several plant hire companies. Hire agreement with JBL for easier access to digger.	Medium	G Manager.	In place
Insufficient trained staff, preventing interment.	<i>Service delivery.</i>	4+ Trained operatives.	Contractor/Agency labour. Further training carried out 2022	Low	G Manager.	In place
Grave collapse, preventing interment..	<i>Operatives & service delivery</i>	Use of grave shoring equipment. Check integrity of grave well in advance of funeral.	Substantial amount of extra shoring purchased	Low	G Manager.	In place

Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Grave flooding, preventing interment.	<i>Service delivery.</i>	Monitor weather forecast. Pump kept at Dracaena store for the purpose.	If necessary, acquire a further pump from local hire firm. Alert funeral directors to the possibility and the likelihood of cancellation. Pump relocated to old mortuary.	Low	G Manager.	In place
Major accident, preventing interment.	<i>All staff, operatives & service delivery.</i>	Follow safe systems of work at all times.	Inform funeral directors interments suspended pending HSE investigation.	Medium	G Manager, all operatives.	In place
Insufficient funding, preventing interment.	<i>Service delivery.</i>	Burial rates reviewed with the view to being cost neutral.	Ongoing price reviews	Low	Council cemeteries committee	On-going
Lack of suitably experienced staff, preventing facilities/play inspection & testing.	<i>All staff, operatives, members of the public & service delivery.</i>	3 Operatives now ROSPA Trained	Refresher training ongoing. Further members of the Facilities team now trained for stand-in.	Low	F Manager.	On-going

Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Insufficient funding for R&M, preventing facilities/play inspection & testing..	<i>All staff, operatives, members of the public & service delivery.</i>	Increase inspection/reporting regime. Decommission faulty equipment.		Low	Council F&GP Committee. Council G&FE Committee F Manager.	On-going
Insufficient staff to provide WC facilities fit for use.	<i>Service delivery.</i>	Short term use of contractors or agency staff.	Passmore Cleaning Services engaged to provide this service.	Low	F Manager.	<i>In the event</i>
Major breakdown of infrastructure such as main drains preventing the delivery of WC facilities	<i>Service delivery.</i>	Close toilet block until infrastructure repaired.	In the event notify SWW or other appropriate organisation.	Medium	Service delivery companies.	<i>In the event</i>

Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Insufficient funding to provide WC facilities fit for use.	<i>Service delivery.</i>	Close WCs	Consider community toilet scheme	Low	Council F&GP Committee. F Manager.	On-going
Disease outbreak necessitating closure of WC facilities to prevent spreading of infection.	<i>All staff, operatives, members of the public & service delivery.</i>	Close WCs until epidemic controlled and safe to re-open WCs.		Medium	<i>NHS Central government.</i> F Manager.	<i>In the event.</i>
Lack of personnel to deliver grounds maintenance and reactive works.	<i>Service delivery.</i>	Short term use of contractors or agency staff.		Medium	Council F&GP Committee. Council G&FE Committee G&F Managers.	On-going
Fire at the Chapel causing damage to machinery & tools preventing the delivery of grounds maintenance and reactive works.	<i>All staff, operatives & service delivery.</i>	Some equipment kept at KP & Old Mortuary. Observe fire precautions.	In the event inform insurers. Hire equipment required for service delivery. The Old Mortuary in the Lawn Cemetery can provide alternative operative depot facilities.	Medium	G&F Managers, all operatives.	In place, <i>In the event.</i>
Insufficient funds preventing the delivery of grounds maintenance and reactive works.	<i>Service delivery.</i>	Operate efficiently.	In the event reduce staffing & standards until cost neutral.	Medium	Council F&GP Committee. Council G&FE Committee	On-going.
Ban on the use of Glyphosate, preventing the delivery of street weed spraying.	<i>Service delivery.</i>	Keep abreast of situation and alternatives.	Keep abreast of situation and alternatives.	Medium	G Manager.	In place

Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Fire at Dracaena centre, preventing the delivery of sports facilities.	<i>All staff, operatives, members of the public & service delivery.</i>	Observe fire precautions.	In the event provide portakabin temporary changing facilities.	Medium	Dracaena centre manager. G Manager.	<i>In the event.</i>
Fire in old changing rooms, preventing the delivery of sports facilities.	<i>All staff, operatives, members of the public & service delivery.</i>	Keep secure from vandals. Observe fire precautions.	In the event inform insurers. Items in store to be replaced asap(not that high value)	Low	G&F Managers.	In place
Lack of experienced staff, preventing the delivery of sports facilities.	<i>Service delivery.</i>	All operatives capable of service delivery	In the event some operatives may need some basic instruction.	Low	G Manager.	In place
Lack of funding, preventing the delivery of sports facilities.	<i>Service delivery.</i>	Ensure realistic match fees. Maximise income by providing services for as many fixtures as possible.	In the event, reduce maintenance to essential areas and tasks. Advise service users.	Medium	Council F&GP Committee. Council G&FE Committee G Manager.	On-going.

Likelihood	Consequences				
	Insignificant	Minor	Moderate	Major	Severe
Almost certain	M	H	H	E	E
Likely	M	M	H	H	E
Possible	L	M	M	H	E
Unlikely	L	M	M	M	H
Rare	L	L	M	M	H

Risk assessment

FALMOUTH TOWN COUNCIL

This Risk Assessment has been written to support the provision of Facilities

Signed: Andy Medlin	9.1.5.25-26. – Facilities	Date:	25/02/2026		
Subject to review, monitoring and revision by:	In the event of a service delivery failure	Every:	Year		

Organisation name: Falmouth Town Council – Facilities

In addition to the service risks identified below, consideration should be given to the FTC Climate Change Risk Assessment (12.1.1 25-26) annexed.

Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Financial risk from devolution of assets from CC	FTC	Detailed costing of tasks per site, incoming generating assets to be also transferred to ensure cost neutrality.	Transfer parking assets from CC to FTC to not only cover the cost implication but also sufficient to future-proof the continued delivery in years to come. FTC Council need to take into account the ongoing running costs of car parks and should not be tempted to reduce parking charges.	Medium	<i>Elected members & staff</i>	<i>Ongoing at present.</i>
Financial risk from lack of use of public / business assets – income and rental streams.	FTC	Public facilities and business units to be fit for purpose, appropriately maintained and cleaned.	Appropriate allocation of staffing levels to optimise / generate business growth. Marketing strategy to be developed.	Medium	<i>Elected members and staff</i>	<i>Ongoing</i>

Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Major incident, breach of H&S / environmental regulation	FTC	Management and staff to be aware of SHEQ responsibilities. Training and site inspection processes.	External professional support services (SHEQ and compliance)	Medium	<i>Management team (SMG)</i>	<i>Ongoing</i>
Service failure resulting in negative publicity, loss of public confidence	FTC, public.	Allocation of appropriate levels of staff with supporting levels of competence and experience.	Sub-contracted resource capable of back up service functions. Periodic service reviews based upon compliments, complaints and elected members feedback.	Medium	<i>SMG</i>	<i>Ongoing</i>
No out of hours process for emergency works	Public and local business	Introduction of formal process and communication details of contracted support service including call handling.	Review management responsible person for out of hours escalation confirmation.	Medium	<i>Facility Manager</i>	<i>Complete</i>
Major epidemic.	<i>All staff, operatives & service delivery.</i>	<i>Inoculation</i>	Respond in accordance with national guidelines.	Medium	<i>NHS Central government.</i>	<i>In the event</i>
War.	<i>All staff, operatives & service delivery.</i>		Respond in accordance with national guidelines.	High	<i>Central government.</i>	<i>In the event</i>
Fire in MB.	<i>All staff, operatives & service delivery.</i>	Observe fire precautions. External compliance service engaged. Regular fire test, inspection and evacuation processes incorporating fire marshalls.	The Council & staff would need temporary premises, suspend all non-essential operations as necessary. New enhanced smoke detection system has been installed	Medium to G&F delivery, but High to the operations of the council	The town Clerk & Council need to have a plan in place.	Outstanding
Fuel strike or shortage.	<i>Service delivery.</i>	Limit fuel usage to essential service provision. Stockpile if possible. Reduce the need for travel.	Work from home arrangements for all admin and management.	Medium	G&F Manager.	<i>In the event</i>
Extreme weather conditions.	<i>All staff, operatives & service delivery.</i>	Assess the safety of providing services and respond accordingly, asking staff to remain at home if necessary.		Medium	G&F Manager.	<i>In the event</i>
Social unrest or rioting.	<i>All staff, operatives & service delivery.</i>	Liaise with police with regard to safe service provision.		Medium	Police & Central government.	<i>In the event</i>
Major natural disaster.	<i>All staff, operatives & service delivery.</i>	Respond in accordance with national guidelines.		Medium	<i>Central government.</i>	<i>In the event</i>
Radical political change.	<i>Service delivery.</i>	Respond in accordance with the Council's direction.		Medium to G&F delivery, but	The town Clerk &	Outstanding

Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
				High to the operations of the council	Council need to have a plan in place.	
Mechanical breakdown, preventing interment.	<i>Service delivery.</i>	Excavate in advance, allowing time for machinery replacement.	FTC have accounts with several plant hire companies. Hire agreement with JBL for easier access to digger.	Medium	Grounds Manager.	In place
Insufficient trained staff, preventing interment.	<i>Service delivery.</i>	4+ Trained operatives.	Contractor/Agency labour. Further training carried out 2019	Low	Grounds Manager.	In place
Major accident, preventing interment.	<i>All staff, operatives & service delivery.</i>	Follow safe systems of work at all times.	Inform funeral directors interments suspended pending HSE investigation.	Medium	Grounds Manager, all operatives.	In place
Lack of suitably experienced staff, preventing facilities/play inspection & testing.	<i>All staff, operatives, members of the public & service delivery.</i>	2 Operatives now ROSPA Trained	Training undertaken in 2023	Medium	Facilities Manager.	complete

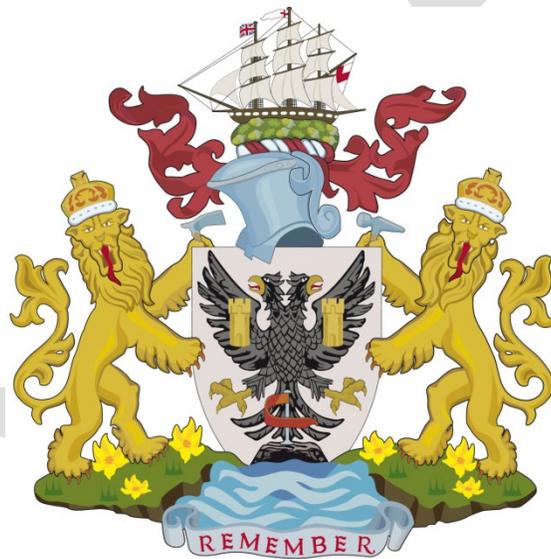
Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Insufficient funding for R&M, preventing facilities/play inspection & testing..	<i>All staff, operatives, members of the public & service delivery.</i>	Increase inspection/reporting regime. Decommission faulty equipment and areas of premises which are unsafe.		Medium	Council F&GP Committee. Council G&F Committee	On-going
Insufficient staff to provide WC facilities fit for use.	<i>Service delivery.</i>	Short term use of contractors or agency staff.	Passmore Cleaning Services engaged to provide cover.	Low	Facilities Manager.	<i>In the event</i>
Major breakdown of infrastructure such as main drains preventing	<i>Service delivery.</i>	Close toilet block until infrastructure repaired.	In the event notify SWW or other appropriate organisation.	Medium	Service delivery companies.	<i>In the event</i>

Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
the delivery of WC facilities						
Insufficient funding to provide WC facilities fit for use.	<i>Service delivery.</i>	Close WCs	Consider community toilet scheme	Medium	Council F&GP Committee. G&F Manager.	On-going
Disease outbreak necessitating closure of WC facilities to prevent spreading of infection.	<i>All staff, operatives, members of the public & service delivery.</i>	Close WCs until epidemic controlled and safe to re-open WCs.		Medium	<i>NHS Central government.</i>	<i>In the event.</i>
Fire at the Chapel causing damage to machinery & tools preventing the delivery of grounds maintenance and reactive works.	<i>All staff, operatives & service delivery.</i>	Some equipment kept at KP. Observe fire precautions including control measures identified in fire risk assessment.	In the event inform insurers. Hire equipment required for service delivery. The Old Mortuary in the Lawn Cemetery can provide alternative operative depot facilities.	Medium	G&F Manager, all operatives.	In place, <i>In the event.</i>
Insufficient funds preventing the delivery of grounds maintenance and reactive works.	<i>Service delivery.</i>	Operate efficiently incorporating value for money procurement principles.	In the event reduce staffing & standards until cost neutral.	Medium	Council F&GP Committee. Council G&F Committee	On-going.
Fire at Dracaena centre, preventing the delivery of sports facilities.	<i>All staff, operatives, members of the public & service delivery.</i>	Observe fire precautions.	In the event provide portakabin temporary changing facilities.	Medium	Dracaena centre manager. G&F Manager.	<i>In the event.</i>

Hazard and Risk	Who might be at risk and how?	Preventative measures	Further measures to minimise the risk	Risk Level	Action by who and when?	Done
Fire in old changing rooms, preventing the delivery of sports facilities.	<i>All staff, operatives, members of the public & service delivery.</i>	Keep secure from vandals. Observe fire precautions.	In the event inform insurers. Items in store to be replaced asap(not that high value)	Low	G&F Manager.	In place
Lack of experienced staff, preventing the delivery of sports facilities.	<i>Service delivery.</i>	All operatives capable of service delivery	In the event some operatives may need some basic instruction.	Low	Grounds Manager.	In place
Lack of funding, preventing the delivery of sports facilities.	<i>Service delivery.</i>	Ensure realistic match fees. Maximise income by providing services for as many fixtures as possible.	In the event, reduce maintenance to essential areas and tasks. Advise service users.	Medium	Council F&GP Committee. Council G&F Committee Grounds Manager.	On-going.

Likelihood	Consequences				
	Insignificant	Minor	Moderate	Major	Severe
Almost certain	M	H	H	E	E
Likely	M	M	H	H	E
Possible	L	M	M	H	E
Unlikely	L	M	M	M	H
Rare	L	L	M	M	H

Risk Management Strategy



FALMOUTH TOWN COUNCIL

February 2026

Author
Adopted
Minute

Ruth Thomas

Introduction

- 1.1 This document and attached procedure notes and annexes form the Council's Risk Management Strategy. It sets out the framework on which risk management processes at Falmouth Town Council are based. This framework should assist in ensuring that a consistent approach is taken across the Council for the identification, assessment and evaluation of risks, and for ensuring that actions are proportionate to identified risks thereby efficiently and effectively utilising resources and maintaining a balance between risks and controls.
- 1.2 The Strategy defines:
- What is meant by risk management;
 - Why the Council needs a risk management strategy;
 - An overview of the methodology to be adopted and its links with existing processes;
 - An outline of the associated roles of Elected Members, senior officers and other employees; and
 - A summary of future monitoring and reporting lines for risk management.

2 What is Risk Management?

- 2.1 **Risk** - *'Risk is the combination of the probability of an event and its consequence. Consequences can range from positive to negative.'*

Risk Management – *'Process which aims to help organisations understand, evaluate and take action on all their risks with a view to increasing the probability of success and reducing the likelihood of failure.'*

Institute of Risk Management (IRM)

- 2.2 Risk management is an essential feature of good governance. An organisation that manages risk will be more likely to achieve its objectives. It is vital to recognise that risk management is not simply about health and safety, but applies to all aspects of the Council's work.
- 2.3 Risks can be classified into various types but it is important to recognise that for all categories the direct financial losses may have less impact than the indirect costs such as disruption of normal working. The examples below are not exhaustive:

Strategic Risk – long term adverse impacts from poor decision making or poor implementation. Risks causing damage to the reputation of the Council, loss of public confidence, in a worse case scenarios, Government intervention.

Compliance Risk - failure to comply with legislation, or laid down procedures or the lack of documentation to prove compliance. Risks exposure to prosecution, judicial review, employment tribunals, inability to enforce contracts etc.

Financial Risk – fraud and corruption, waste, excess demand for services, bad debts. Risk of additional audit investigation, objection to accounts, reduced service delivery, dramatically increased Council tax levels/impact on Council reserves.

Operating Risk – failure to deliver services effectively, malfunctioning equipment, hazards to service users, the general public or staff, damage to property. Risk of insurance claims, higher insurance premiums, lengthy recovery processes.

- 2.4 Not all these risks are insurable and for some the premiums may not be cost effective. Even where insurance is available, money may not be an adequate recompense. The emphasis should always be on terminating or treating the risk, before the costly steps to transfer risk to another party are considered.
- 2.5 Risk is not restricted to potential threats but can be connected with opportunities. Good risk management can facilitate proactive, rather than merely defensive responses. Measures to manage adverse risks are likely to help with managing positive ones.

3 Why does the Council need a Risk Management Strategy?

- 3.1 Risk management will strengthen the ability of the Council to achieve its objectives and enhance the value of services provided.
- 3.2 The Risk Management Strategy will help to ensure that all Committees/departments across the Council have an understanding of 'risk' and that the Council adopts a uniform approach to identifying and prioritising risks. This should in turn lead to conscious choices as to the most appropriate method of dealing with each risk, be it elimination, reduction, transfer or acceptance.
- 3.3 Strategic risk management is also an integral part of the Best Value process and as such is an important element in demonstrating continuous service improvement.
- 3.4 There is an Audit requirement under the Accounts and Audit Regulations 2003 (SI 2003/533) to establish and maintain a systematic strategy, framework and process for managing risk. Risks and their control will be collated in a Risk Register. A statement about the system of internal control and the management

of risk will be included as part of the Annual Statement of Accounts and summarised in the Council's Best Value Performance Plan.

4 What is the Risk Management Process?

- 4.1 Implementing the Strategy involves identifying, analysing/prioritising, managing and monitoring risks.
- 4.2 Risk Identification – Identifying and understanding the hazards and risks facing the Council is crucial if informed decisions are to be made about policies or service delivery methods. The risks associated with these decisions can then be effectively managed. All risks identified will be recorded in the Council's Risk Register.
- 4.3 Risk Analysis – Once risks have been identified they need to be systematically and accurately assessed using proven techniques. Analysis should make full use of any available data on the potential frequency of events and their consequences. If a risk is seen to be unacceptable, then steps need to be taken to control it or respond to it.
- 4.4 Risk Prioritisation - An assessment should be undertaken of the impact and likelihood of risks occurring, with impact and likelihood being scored Low (1), Medium (2) and High (3).

The scores for impact and likelihood are added together. Risks scoring 4 and above will be subject to detailed consideration and preparation of a contingency/action plan to appropriately control the risk.

- 4.5 Risk Control – Risk control is the process of taking action to minimise the likelihood of the risk event occurring and/or reducing the severity of the consequences should it occur. Typically, risk control require the identification and implementation of revised operating procedures, but in exceptional cases more drastic action will be required to reduce the risk to an acceptable level.

Options for control include:

- Elimination – the circumstances from which the risk arises are ceased so that the risk no longer exists;
- Reduction – loss control measures are implemented to reduce the impact/ likelihood of the risk occurring ;
- Transfer – the financial impact is passed to others e.g. by revising contractual terms;
- Sharing the risk with another party;

- Insuring against some or all of the risk to mitigate financial impact; and
- Acceptance – documenting a conscious decision after assessment of areas where the Council accepts or tolerates risk.

4.6 Risk Register – Extract attached in Annex I

4.7 Risk Monitoring – The risk management process does not finish with putting any risk control procedures in place. Their effectiveness in controlling risk must be monitored and reviewed. It is also important to assess whether the nature of any risk has changed over time.

The information generated from applying the risk management process will help to ensure that risks can be avoided or minimised in the future. It will also inform judgements on the nature and extent of insurance cover and the balance to be reached between self-insurance and external protection.

5 Roles and Responsibilities

5.1 It is important that risk management becomes embedded into the everyday culture and performance management process of the Council. The roles and responsibilities set out below, are designed to ensure that risk is managed effectively right across the Council and its operations, and responsibility for risk is located in the right place. Those who best know the risks to a particular service are those responsible for it. The process must be driven from the top but must also involve staff throughout the organisation.

5.2 **Elected Members** – risk management is seen as a key part of the Elected Member’s stewardship role and there is an expectation that Elected Members will lead and monitor the approach adopted, in a similar way to the implementation of Best Value. This will include:

- Approval of the Risk Management Strategy;
- Analysis of key risks in reports on major projects, ensuring that all future projects and services undertaken are adequately risk managed;
- Consideration, and if appropriate, endorsement of the Annual Statement of Internal Control; and
- Assessment of risks whilst setting the budget, including any bids for resources to tackle specific issues.

5.3 **Senior Officers** -

- will act as the risk champions for each department, assisting with identifying all risks in their departments and the compilation of the Risk Register.

- They will manage risk effectively in their particular service areas or projects and report how threats and risks have been managed to the Town Clerk. This includes identifying, analysing, prioritising, monitoring and reporting on service risks and any control actions taken.

Specific duties relating to individual officers are detailed in paras 5.4, 5.5, 5.6 and 5.7 below

5.4 The Town Clerk – will:

- will act as the Lead Officer on Risk Management, overseeing the implementation of the detail of the Risk Management Strategy.
- provide advice as to the legality of policy and service delivery choices;
- provide advice on the implications of potential service actions for the Council’s corporate aims, objectives and Best Value targets;
- update Council and departments on the implications of new or revised legislation;
- assist in handling any litigation claims;
- provide advice on any human resource issues relating to strategic policy options or the risks associated with operational decisions and assist in handling cases of work related illness or injury;
- advise on any health and safety implications of the chosen or proposed arrangements for service delivery; and
- report progress to Council via the Finance and General Purposes Committee as detailed in para 6.3 below.

5.5 Responsible Financial Officer – will:

- work with the Town Clerk to assess and implement the Council’s insurance requirements;
- assess the financial implications of strategic policy options;
- provide assistance and advice on budgetary planning and control;
- ensure that the Financial Information System allows effective budgetary control; and
- inform investment decisions made by the Council.

5.6 Project Officers and Service Managers - will:

- ensure that Risk Management is an integral part of the Review Process;
- ensure that recommendations for risk control are detailed in Service Review Reports; and
- will assist in developing and monitoring Performance Indicators for Risk Management.

It is also essential that all projects or recommended service changes ensure that risks are identified and the measures to eliminate or control risk are

documented in agenda reports/briefing papers to be considered by Council and committees.

5.7 **Employees** – will:

- undertake their job within risk management guidelines ensuring that the skills and knowledge passed to them are used effectively.
- All employees will maintain an awareness of the impact and costs of risks and how to feed data into the formal process.
- They will work to control risks or threats within their jobs, monitor progress and report on job related risks to their line manager.

5.8 **Role of Internal Audit** – the Internal Audit Team provides an important scrutiny role carrying out audits to provide independent assurance to the Finance and General Purposes Committee that the necessary risk management systems are in place and all significant business risks are being managed effectively.

Internal Audit assists the Council in identifying both its financial and operational risks and seeks to assist the Council in developing and implementing proper arrangements to manage them, including adequate and effective systems of internal control to reduce or eliminate the likelihood of errors or fraud.

The Internal Audit Report, and any recommendations contained within it, will help to shape the Annual Statement of Internal Control.

5.9 **Finance and General Purposes Committee** - Development of the Risk Management Strategy and compilation of the Risk Register will be overseen by the Committee, comprising:

5.10 **Training** – Risk Management training will be provided to Elected Members, service managers and key staff via a number of facilitated workshops. The aim will be to ensure that both Elected Members and staff have the skills necessary to identify, evaluate and control the risks associated with the services they provide.

5.11 In addition to the roles and responsibilities set out above, the Council is keen to promote an environment within which individuals/groups are encouraged to report adverse incidents promptly and openly. To assist with this aspect, the Council has developed an Anti-Fraud, Theft and Corruption Policy (adopted 2007 – updated 2019 pending approval) and a Whistleblowing Policy (adopted June 2012 updated 2019 pending approval).

6 Future Monitoring

- 6.1 Review of Risk Management Policy – This Policy will be reviewed on a regular basis as part of the Council’s continuing review of its Policy Documents, Standing Orders and Financial Regulations. Recommendations for change will be reported to the Policy Committee. The date of the next review will be Feb 2022.
- 6.2 Register – it is crucial that the information is regularly reviewed and updated. New risks will emerge and need to be controlled. Feedback from Internal and External Audit can identify areas for improvement, as can the sharing for best practice via professional bodies, including the Institute of Risk Management, the National Association of Local Councils, Society of Local Council Clerks, Institute of Local Council Management and Association of Accounting Technicians.
- 6.3 Reporting on Progress – An annual report will be delivered to the Finance and General Purposes Committee detailing progress on risk management over the year and containing a summary of the Risk Register.

7 Conclusion

- 7.1 The adoption of a sound risk management approach should achieve many benefits for the Council. It will assist in demonstrating that the Council is committed to continuous service improvement and demonstrating effective corporate governance.

8 Alternative Formats

- 8.1 Equality Act 2010 – copies of this document in large print (A3 Format) or larger font size, or recorded onto tape as a ‘talking book’ or as a digital audio file can be made available for those with sight impairment on request from the Council Office or by telephoning 01326 315559 or email to admin@falmouthtowncouncil.com
- 8.2 The Council can also arrange to provide versions in other languages for Councillors/staff whose first language is not English.

9 Freedom of Information

- 9.1 In accordance with the Freedom of Information Act 2000, this document will be posted on the Council’s website www.falmouthtowncouncil.com and copies of this document and the Risk Register will be available for inspection, on prior notice, from the Council Office.



Falmouth Town Council - Risk Register

Category	Group	Type	Location	Site Specific	Frequency	Number	
1	Buildings	1	Non-dwelling	Municipal Buildings - TR11 2RT	Falmouth Town Council Area	annually	1.1.1
		1	Non-dwelling	Municipal Buildings	Falmouth Art Gallery Area	annually	1.1.2
		1	Non-dwelling	Municipal Buildings	FTC and FAG Fire	annually	1.1.3
		1	Non-dwelling	Municipal Buildings	FTC and FAG Electricity	annually	1.1.4
		1	Non-dwelling	Municipal Buildings	FTC and FAG Gas	annually	1.1.5
		1	Non-dwelling	Municipal Buildings	FTC and FAG Cleaning	annually	1.1.6
		1	Non-dwelling	Municipal Buildings	Balcony Working	annually	1.1.7
		2	Non-dwelling	Kimberley Park - TR11 2DA	Sheds	annually	1.2.1
		2	Non-dwelling	Kimberley Park - TR11 2DA	Sheds - Fire	annually	1.2.2
		2	Non-dwelling	Kimberley Park - TR11 2DA	Sheds - Electrical	annually	1.2.3
		2	Non-dwelling	Kimberley Park - TR11 2DA	Sheds - Gas	annually	1.2.4
		2	Non-dwelling	Kimberley Park - TR11 2DA	Sheds - Cleaning	annually	1.2.5
		3	Non-dwelling	Kimberley Park - TR11 2DA	WC's	annually	1.3.1
		4	Dwelling	Kimberley Park - TR11 2DA	Lodge	annually	1.4.1
		4	Dwelling	Kimberley Park - TR11 2DA	Lodge - Fire	annually	1.4.2
		4	Dwelling	Kimberley Park - TR11 2DA	Lodge - Electrical	annually	1.4.3
		4	Dwelling	Kimberley Park - TR11 2DA	Lodge - Gas	annually	1.4.4
		4	Dwelling	Kimberley Park - TR11 2DA	Lodge - Cleaning	annually	1.4.5
		5	Dwelling	ry - Old Upper - Pennance Rd - TR11 4ED	Lodge	annually	1.5.1
		5	Dwelling	Cemetery - Old Upper	Lodge - Fire	annually	1.5.2
		5	Dwelling	Cemetery - Old Upper	Lodge - electrical	annually	1.5.3
		5	Dwelling	Cemetery - Old Upper	Lodge - Gas	annually	1.5.4
		5	Dwelling	Cemetery - Old Upper	Lodge - Cleaning	annually	1.5.5
		6	Non-dwelling	Cemetery - Old Upper - TR11 4ED	Chapel - 1 - Main	annually	1.6.1
		6	Non-dwelling	Cemetery - Old Upper	Chapel - 1 - Fire	annually	1.6.2
		6	Non-dwelling	Cemetery - Old Upper	Chapel - 1 - Electrical	annually	1.6.3
		6	Non-dwelling	Cemetery - Old Upper	Chapel - 1 - Gas	annually	1.6.4
		6	Non-dwelling	Cemetery - Old Upper	Chapel - 1 - Cleaning	annually	1.6.5
		7	Non-dwelling	Cemetery - Old Upper	Chapel -2 - Main	annually	1.7.1
		7	Non-dwelling	Cemetery - Old Upper	Chapel -2 - Fire	annually	1.7.2
		7	Non-dwelling	Cemetery - Old Upper	Chapel -2 - Electrical	annually	1.7.3
		7	Non-dwelling	Cemetery - Old Upper	Chapel -2 - Gas	annually	1.7.4
		7	Non-dwelling	Cemetery - Old Upper	Chapel -2 - Cleaning	annually	1.7.5
		8	Non-dwelling	Cemetery - Old Upper	Store Room - Main	annually	1.8.1
		8	Non-dwelling	Cemetery - Old Upper	Store Room - Fire	annually	1.8.2
		8	Non-dwelling	Cemetery - Old Upper	Store Room - Electrical	annually	1.8.3
		8	Non-dwelling	Cemetery - Old Upper	Store Room - Gas	annually	1.8.4
		8	Non-dwelling	Cemetery - Old Upper	Store Room - Cleaning	annually	1.8.5
		9	Non-dwelling	Cemetery New - Pennance Rd - TR11 4ED	Mortuary	annually	1.9.1
		9	Non-dwelling	Cemetery New	Mortuary - Fire	annually	1.9.2
		9	Non-dwelling	Cemetery New	Mortuary - Electrical	annually	1.9.3
		9	Non-dwelling	Cemetery New	Mortuary - Gas	annually	1.9.4
		9	Non-dwelling	Cemetery New	Mortuary - Cleaning	annually	1.9.5
		11	Non-dwelling	The Old Post Office	Ground Floor	annually	1.11.1

		11	Non-dwelling	The Old Post Office	1st Floor - Common Areas inc function rooms	annually	1.11.2
		11	Non-dwelling	The Old Post Office	1st Floor - Kitchen	annually	1.11.3
		11	Non-dwelling	The Old Post Office	1st Floor - Common Areas and Meeting room	annually	1.11.4
		11	Non-dwelling	The Old Post Office	Whole - Fire	annually	1.11.5
		11	Non-dwelling	The Old Post Office	Whole - Electric	annually	1.11.6
		11	Non-dwelling	The Old Post Office	Whole - Gas	annually	1.11.7
		11	Non-dwelling	The Old Post Office	Whole - Cleaning	annually	1.11.8
		12	Non -Dwelling	Hiring of Facility - Use by External	The Old Post Office	annually	1.12.1
		12	Non -Dwelling	Hiring of Facility - Internal use	The Old Post Office	annually	1.12.2
		13	Non-dwelling	Princess Pavilion	Garden Room/Kitchen/Bar	annually	1.13.1
		13	Non-dwelling	Princess Pavilion	Auditorium	annually	1.13.2
		13	Non-dwelling	Princess Pavilion	Kitchen	annually	1.13.3
		13	Non-dwelling	Princess Pavilion	External	annually	1.13.4
		13	Non-dwelling	Princess Pavilion	Toilets - All	annually	1.13.5
		13	Non-dwelling	Princess Pavilion	Whole - Electric	annually	1.13.6
		13	Non-dwelling	Princess Pavilion	Whole - Gas	annually	1.13.7
		13	Non-dwelling	Princess Pavilion	Whole - Cleaning	annually	1.13.8
		14	Non-dwelling	Gyllyngdune Cottage	Whole	annually	1.14.1
		14	Non-dwelling	Stable Block	Whole	annually	1.14.2
2	Bus Shelters	1	Non-dwelling	Cliff Road	American		2.1.1
		1	Non-dwelling	Bickland Water Road	o/s Tregonnigie Ind Est		2.1.2
		1	Non-dwelling	Boslowick Road	adj to Boslwoick Close		2.1.3
		1	Non-dwelling	Boslowick Road	junction with Messack Close		2.1.4
		1	Non-dwelling	Falmouth Golf Club	Outside of entrance		2.1.6
		1	Non-dwelling	Melvill Road	Rear of Falmouth Hotel		2.1.7
		1	Non-dwelling	Mongleath Avenue	near 38 Mongleath Avenue		2.1.8
		1	Non-dwelling	Old Hill	Halfway up the hill		2.1.9
		1	Non-dwelling	Swanpool Beach	adj to car park entrance		2.1.10
		1	Non-dwelling	The Beacon	Outside of the Nursery		2.1.11
		1	Non-dwelling	Trescobeas Road	Before school nr Union Corner		2.1.12
		1	Non-dwelling	Acacia	at Junction with Oakfield		2.1.13
		1	Non-dwelling	Longfield	before turning for 142-174 evens		2.1.14
		1	Non-dwelling	Spernen Wyn Road	adjacent to car park		2.1.15
		1	Non-dwelling	Gyllyngvase	Junction of Stracey Road and Cliff Road		2.1.16
		1	Non-dwelling	Gyllyngvase	Spernen Wyn Road -by car park		2.1.17
		1	Non-dwelling	Oakfield	opposite/outside Number 40		2.1.18
		1	Non-dwelling	Acacia	Outside number 45		2.1.19
	Fernbank	2	Non-dwelling	Bar Road	22		2.2.1
	Fernbank	2	Non-dwelling	Trescobeas Road	23		2.2.2
	Fernbank	2	Non-dwelling	Bickland Water Road	32		2.2.3
	Fernbank	2	Non-dwelling	Falmouth Road	ooo1		2.2.4
	Fernbank	2	Non-dwelling	North Parade	ooo2		2.2.5
	Fernbank	2	Non-dwelling	Dracaena Av - opp 116	ooo3		2.2.6
	Fernbank	2	Non-dwelling	Melvill Road jct Gyllyngvase	ooo5		2.2.7
	Fernbank	2	Non-dwelling	Killigrew Street	ooo7		2.2.8
	Fernbank	2	Non-dwelling	Falmouth Road opp Waterside	ooo9		2.2.9
	Fernbank	2	Non-dwelling	Dracaena Av - opp Mitsubishi	oo12		2.2.10
	Fernbank	2	Non-dwelling	Falmouth Road - opp Ponsharden Park	oo14		2.2.11
	Fernbank	2	Non-dwelling	¹³² Dracaena Av - j/o North Parade	oo24		2.2.12
	Fernbank	2	Non-dwelling	Trescobeas Road o/s Falmouth School	oo30		2.2.13

	Fernbank	2	Non-dwelling	The Moor - Weatherspoons	oo34	2.2.14	
	Fernbank	2	Non-dwelling	The Moor - (bottom) Centre of Fal	oo35	2.2.15	
	Fernbank	2	Non-dwelling	The Moor - (middle) Centre of Fal	oo36	2.2.16	
	Fernbank	2	Non-dwelling	The Moor - (top) Centre of Fal	oo37	2.2.17	
	Fernbank	2	Non-dwelling	Woodlane Crescent	oo38	2.2.18	
	Fernbank	2	Non-dwelling	Melvill Road - opp Lansdowne Rd	oo39	2.2.19	
	Fernbank	2	Non-dwelling	Webber Street - o/s municipal building	oo40	2.2.20	
	Fernbank	2	Non-dwelling	The Moor - o/s Weatherspoons 2	oo82	2.2.21	
3	Outdoor facilities						
		1	Allotments	Swanvale	General	3.1.1	
		1	Allotments	Wodehouse Terrace	General	3.1.2	
		2	Parks and Recreation Grounds	Kimberley Park - Kimberley Park Road	General	3.2.1	
		2	Parks and Recreation Grounds	Kimberley Park	Pond	3.2.2	
		2	Parks and Recreation Grounds	Kimberley Park	Play Equipment	3.2.3	
		2	Parks and Recreation Grounds	Kimberley Park	Automata Project	3.2.4	
		2	Parks and Recreation Grounds	Kimberley Park	Covid19	3.2.5	
		3	Parks and Recreation Grounds	Trelawney Road - Bowly	General	3.3.1	
		3	Parks and Recreation Grounds	Trelawney Road - Bowly	Play Equipment	3.3.2	
		3	Parks and Recreation Grounds	Trelawney Road - Bowly	Covid19	3.3.3	
		4	Parks and Recreation Grounds	Dracaena - Dracaena Avenue	Open Space and Play equipment	3.4.1	
		4	Parks and Recreation Grounds	Dracaena -Outdoor Gym	Covid19	3.4.2	
		4	Parks and Recreation Grounds	Dracaena - Skatepark	Open Space and Play equipment	3.4.3	
		5	Parks and Recreation Grounds	Trescobeas - Lambs Lane	General	3.5.1	
		5	Parks and Recreation Grounds	Trescobeas	All Weather Pitch	3.5.2	
		5	Parks and Recreation Grounds	Trescobeas	BMX track	3.5.3	
		5	Parks and Recreation Grounds	Trescobeas	Play Equipment	3.5.4	
		5	Parks and Recreation Grounds	Trescobeas	Covid19	3.5.5	
		6	Cemetery	Old Pennance - Upper	General	3.6.1	
		6	Cemetery	Old Pennance - Lower	General	3.6.2	
		6	Cemetery	New Swanpool Hill	General	3.6.3	
		6	Cemetery	Old Jewish - Dracaena Avenue	General	3.6.4	
Not done		7	Open Space	The Moor - TR11 2RT	General	3.7.1	
		8	Gyllyngdune Gardens - PP	Melvill Road through to Castle Drive	General - Volunteers Ground Works	3.8.1	
		8	Gyllyngdune Gardens	Melvill Road through to Castle Drive	Play Equipment	3.8.2	
		8	Gyllyngdune Gardens	Melvill Road through to Castle Drive	General	3.8.3	
		9	Pendennis Headland	Whole excluding leased and EH/PL	General	3.9.1	
		10	Land at Goldenbank	Trenoweth Road	Play Areas	3.10.1	
4	Car Parks						
			Cemetery	New Cemetery	General	4.1.1	
			Princess Pavilion	Melvill Road	General	4.1.2	
			Pendennis Headland	Lower	General	4.1.3	
5	Events						
		1	Open /Fun Days	Trescobeas	General	Per Event	5.1.1
		2	Open /Fun Days	Kimberley	General	Per Event	5.2.1
					Source FM Park Live	Per Event	5.2.2
		3	Open /Fun Days	Trelawney	General	Per Event	5.3.1
		4	Open /Fun Days	Skatepark	General	Per Event	5.4.1
		5	Town Events	Falmouth	General - Civic Parade	Per Event	5.5.1
					350 Enactment	Per Event	5.5.2
					Oyster Festival Schools Parade	Per Event	5.5.3
					St Nazaire Memorial Service	Per Event	5.5.4
					Remembrance Sunday Parade	Per Event	5.5.5
					Xmas Light Switch on Event	Per Event	5.5.6
				133			

					Olympic Torch Event	Per Event	5.5.7
					Sea Sunday	Per Event	5.5.8
					Falmouth Week	EMP	5.5.9
					Falmouth Week	Reds Emerg M	5.5.9.a.
					Falmouth Week	Red's Traffic M	5.5.9.b.
					Christmas Nativity	Annually	5.5.10
					Harmony Choir	Annually	5.5.11
					St Piran's Day Parade	Annually	5.5.12
					Parklive	Various	5.5.13
					Armed Forces Day	Various	5.5.14
					Christmas Late Night	Various	5.5.15
					Games on The Moor	Various/Mont	5.5.16
					Royal Navy Freedom of The Town	One Off	5.5.17
					Tall Ships Event	Per Event	5.5.18
					Kimberley Park Council Run Events	Per Event	5.5.19
					Various - Memorial Parades	Per Event	5.5.20
					Falmouth Sea Shanty Festival	Per Event	5.5.21
					Frozen in Falmouth	Per Event	5.5.21
					ATC 75th Anniversary Parade	One Off	5.5.22
					Sea Shanty	PE annual	5.5.23
					Christmas Festive Weekend	Annually	5.5.24
					Spring Festival	Annually	5.5.25
					Tours of Britain	Event Specific	5.5.26
					Falmouth goes to London Paddington	Event Specific	5.5.27
6	Health and Safety		1 Control of Sub - COSHH			Per Item	6.1.1
			2 Bandsaw works				6.2.1
			3 Stress				6.3.1
			4 Office Based Work Assessment	Office			6.4.1
			5 COVID 19	Office	Additional workplace measures		6.5.1
7	Art Gallery Installations		1 Decorations	MB Balcony	Exterior Building Decoration	Per Item	7.1.1
			2 Art Gallery Public Art Installation	The Moor	Dedicated area for construction	Per Item	7.2.1
			4 General Gallery Exhibitions	Falmouth Art Gallery		annual	7.2.4
8	Operations		1 CC / Cormac as Service Provider	Kimberley Park	Tree Works	Annually	8.1.1
			1 WeedSpraying	Falmouth	Use of Pesticides to control weeds	Annually	8.2.1
			1 Burial Works	Cemetery	Exhumation	Annually	8.3.1
			1 Use of Chainsaw	All Sites		Annually - or n	8.4.1
			1 Use of Hedge Trimmer	All Sites		Annually - or n	8.5.1
			1 Use of ride on pedestrain mower	All Sites		Annually - or n	8.6.1
			1 Use of WoodChipper	All Sites		Annually - or n	8.7.1
			1 Use of Pole Pruner	All Sites		Annually - or n	8.8.1
			1 Use of Strimmer/Brush Cutter	All Sites		Annually - or n	8.9.1
			1 Use of a Scaffold Tower	All Sites	Generic	Annually - or n	8.10.1
			1 Resurfacing at KP	Kimberley Park	replacement of grass matting	Every install	8.11.1
			1 Digging and Back Filling of Graves	Falmouth Cemetery	All Sites	Annually - or n	8.12.1
			1 Cleaning of Public Toilets	All Sites	All 7 sites	Annually - or n	8.13.01
			1 Tractors Side Arm Flailing	All Sites		Each Occasion	8.14.01
9	Corporate		Operational and Financial	FTC as a whole	RA of general Council activities	every 6 weeks	9.1.1
			Town Management	Service head assessment	RA to support O&F specific to TM	annually	9.1.2.24-25
			Grounds	Service head assessment	RA to support O&F specific to Grounds	annually	9.1.3
			Cultural Services	Service head assessment	RA to support O&F specific to CS	annually	9.1.4

			Facilities Princess Pavilion Ops and Fin	Service head assessment Service head assessment Front Desk Only	RA to support O&F specific to Facilities RA to support O&F specific to Pavilion RA to identify risk associated with this	annually annually annually	9.1.5 9.1.6.24-25 9.1.7
10	Cultural Services		Event	Municipal Buildings	FOMO Artist publishing book fair	New - annual?	10.1.1
		Cultural Services	Event	Municipal Buildings - Library	Santa's Grotto	Annual	10.1.2
11	Princess Pavilion		Events and Operational	41 Melvill Road	Operational on site	New - annual?	11.1.1
12	Climate Change		Impact on Services and Community	Falmouth	No - applicable to all	Annual review	12.1.1



Annual Investment Strategy 2025-2026

Falmouth Town Council

INTRODUCTION

Falmouth Town Council acknowledges the importance of prudently investing the temporarily surplus funds held on behalf of the community.

This Strategy complies with the revised requirements set out in the Office of the Deputy Prime Minister's *Guidance on Local Government Investments* and Chartered Institute of Public Finance and Accountancy's *Treasury Management in Public Services: Code of Practice and Cross Sectoral Guidance Notes* and takes account of the Section 15(1)(a) of the Local Government Act 2003 (for financial years commencing on or after 1st April 2018)

INVESTMENT OBJECTIVES

In accordance with Section 15(1) of the 2003 Act, the Council will have regard (a) to such guidance as the Secretary of State may issue, and (b) to such other guidance as the Secretary of State may by regulations specify.

The Council's investment priorities are the security of reserves and liquidity of its investments.

The Council will aim to achieve the optimum return on its investments commensurate with proper levels of security and liquidity.

All investments will be made in sterling.

The Department for Communities and Local Government maintains that borrowing of monies purely to invest, or to lend and make a return, is unlawful and this Council will not engage in such activity.

Where external investment managers are used, they will be contractually required to comply with the Strategy.

SPECIFIED INVESTMENTS

Specified Investments are those offering high security and high liquidity, made in sterling and with a maturing date of no more than a year. Such short-term investments made with the UK Government or a local authority or town parish council will automatically be Specified Investments.

For the prudent management of its treasury balances, maintaining sufficient levels of security and liquidity, the Council will use:

- Deposits with banks, building societies, local or other public authorities.
- Specialised Sector Investment Managers CCLA
- The debt management agency of HM Government

Current investments are with the Church, Charities and Local Authorities Investment Management Ltd (CCLA), Lloyds Bank and the Bank of Ireland UK.

NON-SPECIFIED INVESTMENTS

These investments have greater potential risk – examples include investment in the money market, stock and shares.

Given the unpredictability and uncertainties surrounding such investments, the Council will not use this type of investment.

LIQUIDITY OF INVESTMENTS

The Responsible Finance Officer will determine the maximum periods for which funds may prudently be committed so as not to compromise liquidity.

Investments will be regarded as commencing on the date the commitment to invest is entered into, rather than the date on which the funds are paid over to the counterpart.

LONG TERM INVESTMENTS

Long term investments are defined in the Guidance as greater than 12 months.

The Council does hold funds invested in the Local Authorities Property Fund managed by the CCLA.

The funds invested within this sector are reserves and are held on the basis of maximising return.

END OF YEAR INVESTMENT REPORT

Investment forecasts for the coming financial year were accounted for when budget was prepared. At the end of the financial year, the Responsible Financial Officer will report on investment activity to the Finance and General Purposes Committee.

REVIEW AND AMENDMENT OF REGULATIONS

The strategy will be reviewed annually. The Annual Strategy for the coming financial year will be prepared by the Responsible Financial Officer and presented for approval at the Finance and General Purposes Committee Meeting.

The Council reserves the right to make variations to the Strategy at any time, subject to the approval of the full Council. Any variations will be made available to the public.

ALTERNATIVE FORMATS

If you require this document in amended formats, please contact the Council on 01326 315559 or e-mail ruththomas@falmouthtowncouncil.com

FREEDOM OF INFORMATION

In accordance with the Freedom of Information Act 2000, this Document will be posted on the Council's Website www.falmouthtowncouncil.co.uk

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The Moor
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Tel: 01326 315559

e-mail – ruththomas@falmouthtowncouncil.com

FEBRUARY 2026:

APPROVED:

MINUTE:



FALMOUTH TOWN COUNCIL

TOWN OF FALMOUTH TABLE OF BURIAL FEES, PAYMENTS AND SUMS FOR 2026/27

The fees, payments and sums set out below apply where the person to be interred or in respect of whom the right is granted, is or immediately before his/her death was an inhabitant or parishioner of the Town and Parish of Falmouth or, in the case of a stillborn child, where the parents (or one of them) are, or at the time of interment were, such inhabitants or parishioners.

IN ALL OTHER CASES the fees, payments and sums will be **TRIPLED**, except those set out in Parts 1 and 3 where the exclusive right of burial in the grave in question was acquired at the single fee as set out in Part 2.

PART 1. **INTERMENTS**

The fees indicated below include the digging of the grave.

All new graves will be dug to a double depth (or deeper if requested)

For the interment in a grave:-

	For the first interment	For any intrement after the first
of the body of a resident stillborn child, or the body of a child whose age at the time of death DID NOT EXCEED 16 years	Free of Charge	Free of charge
of the body of a non resident stillborn child, or the body of a child whose age at the time of death DID NOT EXCEED 16 years	£175	£175
of the body of a person whose age at the time of death EXCEEDED 16 years	£540	£455
of cremated remains in an existing grave	£145	£145
Additional Fees:		
Brick Grave - Double depth	POA	
Triple Depth Grave	£290	

PART 2. EXCLUSIVE RIGHTS OF BURIAL IN EARTHEN GRAVES

For the exclusive right of burial in an earthen grave for a period not exceeding 100 years:-

1	In an earthen grave 8 feet by 4 feet	
(a)	Selected IN ROTATION or in a grave in which interment has previously been made	£320
2	In an earthen grave 6 feet by 3 feet	
(a)	In the Children's Section or otherwise and under 16 years	Residents free of charge
(b)	In the Children's Section (non resident)	£145

The fees indicated above include the Deed of Grant and all the expenses thereof.

PART 3. MONUMENTS, GRAVESTONES, TABLETS AND MONUMENTAL INSCRIPTIONS

For the right to erect or place on a grave or vault in respect of which the exclusive right of burial has been purchased. The detail and drawings in duplicate of the proposed memorial to be attached to the application in order that the appropriate fees may be advised. (NOTE: Items 1 and 2 would incur a fee of £50 as fees must be combined).

1	A headstone or cross not exceeding 5 feet in height	£200
2	Kerbstone	£105
3	A flatstone not exceeding 3 feet in length 1 foot in width and 9 inches in height	£85
4	A wooden cross not exceeding 3 feet in height	£80
5	A monument in the form of a stone vase not exceeding 1 foot 6 inches in height	£85
6	Any other monument	£270
7	For each additional inscription after the first	£95

Part of the above Section is applicable only to the Upper and Lower Sections of the Old Cemetery. The relevant details of the Lawn Cemetery monuments forms a separate Section of the Regulations. Though fees above may be applicable throughout all parts of the Cemetery.

PART 4 MEMORIAL GARDEN AND GARDEN OF REMEMBRANCE PHASE I

This Section for the interment of cremated remains is now closed, but the retention of Exclusive Rights for a second and final interment of cremated remains together with retainment of the plaque remains available on payment of the prescribed fee.

1	Second and final interment of cremated remains	£145
2	For a permit whereby a plaque may be retained in situ following the initial period of ten years and for a further period of five years	£75
3	For the scattering of cremated remains in the Memorial Garden	£75

Failure to obtain a permit for the retention of a plaque within twenty eight days from the date of renewal will terminate the agreement of exclusive rights and permit the earthen grave to be utilised for further cremated remains.

PART 5 GARDEN OF REMEMBRANCE PHASE V

It is the Council's policy to only permit interment of remains at Falmouth Cemetery in receptacles of proven bio-degradable materials, as a first preference wood, but always to the satisfaction of the Council.

1	Interment of cremated remains in a new plot permitted in this section as nominated by the Council	£145
2	For the right to place a flat memorial head stone including the first inscription	£175
3	For the second and final interment of cremated remains	£145
4	For the second and final inscription	£95

PART 6 CREMATED REMAINS NOT IN GARDEN OF REMEMBRANCE PHASE I OR PHASE II OR IN AN EXISTING GRAVE- CR PORTION OF LAWN CEMETERY

1	Interment of cremated remains in a new plot in this section as nominated by the Council. Fees include purchase of grave of a limited size and depth suitable for cremated remains.	£145
2	For each additional interment of cremated remains	£145
3	Erection of a headstone or cross including the first inscription, to be in accordance with the following: (Details and drawings in duplicate of Memorial with application form).	£175

Base: 3" x 1'6" x 10 Head: 1'8" x 1'4" x 3"

Plinth - Not to be included in the above measurements but form part of the Headstone or cross but to be below ground level.

4	For each additional inscription	£95
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PART 7 ADDITIONAL FEES

1	For the exhumation of a coffin from any grave or vault	POA
2	For the exhumation of a casket of cremated remains from any grave or vault.	POA
3	For the use of the Chapel in connection with an interment which takes place at the Cemetery or an approved religious ceremony.	£145
4	Family Research Fee	£40 (+VAT)
5	Transfer of Exclusive Rights of Burial	£45

PART 8 INTERMENTS

SURCHARGES

1	Surcharge to be levied on any working day to apply to any funeral not having vacated the Cemetery or Chapel by 2.15 p.m	£180
2	Saturday interments (available from 10am to 1pm only)	
	Full Interment	£360
	Cremated Remains	£220

The foregoing Table of Fees, Payments and Sums was made and adopted by Falmouth Town Council as the Burial Authority for the said Town at a Meeting of the Council held on 9th March 2026 and shall come into operation on the 1st April, 2026.

**PRICING - ALL
SUBJECT TO VAT
AT CURRENT RATE**

CURRENT										
	FULL SITE HIRE	THEATRE - 9AM - 2PM	THEATRE 2PM - 11PM	GARDEN ROOM	GARDEN ROOM WAKE RATE	BAR	TECHS	SECURITY	KITCHEN HIRE*	FOOD CORKAGE
COMMERCIAL/CORPORATE	£3,950	£400	£600	£400 - 5PM - 11PM	£200 - 5PM - 8PM	NA	£200 EACH	£21.15 PER HR, PER SIA	£500	£5PP
COMMUNITY/CHARITY	£2,500	£25 PER HR	£500	£25 PER HR, 5PM - 11PM	£200 - 5PM - 8PM	NA	£200 EACH	£21.15 PER HR, PER SIA		
GIGS	POA	NA	£600 COMMERCIAL - INCLUDES THEATRE SUPERVISOR	£100 PER HR	NA	NA	£200 EACH	£21.15 PER HR, PER SIA	NA	NA
		NA	£500 COMMUNITY - INCLUDES THEATRE SUPERVISOR							

PROPOSED										
	FULL SITE HIRE	THEATRE - 9AM - 2PM	THEATRE 2PM - 11PM	GARDEN ROOM	GARDEN ROOM WAKE RATE	BAR **	TECHS	SECURITY	KITCHEN HIRE	FOOD CORKAGE
COMMERCIAL/CORPORATE	£3,950	£450	£650	£400 - 5PM - 11PM	£200 - 5PM - 8PM	£200	£200 EACH	£21.15 PER HR, PER SIA	£550	£5.50PP
COMMUNITY/CHARITY	£2,500	£30 PER HR	£550	£30 5PM - 11PM	£200 - 5PM - 8PM	NA	£200 EACH	£21.15 PER HR, PER SIA	£550	£5.50PP
GIGS	POA	NA	£650 COMMERCIAL - INCLUDES THEATRE SUPERVISOR	£400 - 5PM - 11PM	NA	£200	£200 EACH	£21.15 PER HR, PER SIA	NA	NA
		NA	£550 COMMUNITY - INCLUDES THEATRE SUPERVISOR							

* £500/£550 up to 100 people, then £5pp or £5.50 over 100
 ** Exclusive use for larger events that won't fit in the Garden Room due to higher numbers

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
January	DD	Cornwall Council - Business rates January 2026	OPO	25/26PO4328	1,518.00	1,518.00	-	1,518.00
January	DD	Cornwall Council - Business rates January 2026 -	MB	25/26PO4329	707.00	707.00	-	707.00
January	DD	Cornwall Council - Municipal Building January 2026	Library	25/26PO4330	1,260.00	1,260.00	-	1,260.00
January	DD	Cornwall Council - Business Rates January 2026	Mortuary	25/26PO4331	358.00	358.00	-	358.00
January	DD	Cornwall Council - Business rates January 2026- Swanpool R	Cemetery	25/26PO4332	308.00	308.00	-	308.00
January	DD	Cornwall Council - Business rates-January 2026-Pennance R	Cemetery	25/26PO4333	593.00	593.00	-	593.00
January	DD	Cornwall Council-Business rates January 2026	Pavilion	25/26PO4334	852.00	852.00	-	852.00
January	DD	Cornwall Council - Business Rates January 2026- Car Park	Penndennis Point	25/26PO4335	67.00	67.00	-	67.00
January	DD	Cornwall Council - Business rates January 2026	Quarry Carpark	25/26PO4336	139.00	139.00	-	139.00
January	DD	DVLA - AK07SYW Vehicle tax January 2026	Grounds	25/26PO4337	30.18	30.18	-	30.18
December	BACS	M Brotherton-Expenses-Pipe, insert & straight coupler	Cemetery	25/26PO4338	15.14	15.14	-	15.14
December	BACS	lbabs - 1st Quarter 2026 30 users	Corporate	25/26PO4339	1,212.30	1,212.30	-	1,212.30
January	BACS	Pendennis Leisure CIO - transfer of donations	Mayoral	25/26PO4340	1,209.33	1,209.33	-	1,209.33
December	BACS	Biffa - Standard general waste December 2025	OPO/MB	25/26PO4341	1,124.12	1,124.12	187.35	936.77
December	BACS	Biffa - Standard dry mixed recycling December 2025	OPO/MB	25/26PO4342	383.53	383.53	63.92	319.61
December	BACS	Biffa - Standard mixed glass December 2025	OPO/MB	25/26PO4343	96.79	96.79	16.13	80.66
December	BACS	Biffa - Standard General waste & mixed recycling Dec 25	Pavilion	25/26PO4344	580.70	580.70	96.78	483.92
December	BACS	Biffa - Standard mixed glass December 2025	Pavilion	25/26PO4345	100.13	100.13	16.69	83.44
December	BACS	Biffa - Standard Organic Food waste December 2025	OPO/MB	25/26PO4346	32.54	32.54	5.42	27.12
December	BACS	Biffa - Standard Organic Food waste December 2025	Pavilion	25/26PO4347	108.48	108.48	18.08	90.40
December	BACS	Biffa - Standard Confidential Waste Dec 25	OPO	25/26PO4348	57.14	57.14	9.52	47.62
		Total BACS Biffa			2,483.43	2,483.43	413.91	2,069.53
January	BACS	CSE - ICR Touch Software x 3 terminals	Pavilion	25/26PO4349	99.00	99.00	16.50	82.50
December	BACS	Nisbets - Hygiplas serrated Pastry knife	Pavilion	25/26PO4350	22.17	22.17	3.69	18.48
January	BACS	ObjectiveIT-x89 support & system monitoring	Corporate	25/26PO4351	7,368.00	7,368.00	1,228.00	6,140.00
January	BACS	ObjectiveIT-x32 support & system monitoring	Town Management	25/26PO4352	2,688.00	2,688.00	448.00	2,240.00
January	BACS	ObjectiveIT-x27 support & system monitoring	Pavilion	25/26PO4353	2,268.00	2,268.00	378.00	1,890.00
January	BACS	ObjectiveIT - x20 support-Lodge	Kimberley Park	25/26PO4354	1,848.00	1,848.00	308.00	1,540.00
		Total BACS Objective IT			14,172.00	14,172.00	2,362.00	11,810.00
December	BACS	Passmore - Foam wash, paper towels,toilet rolls	MB/Pavilion	25/26PO4355	500.36	500.36	83.39	416.97
December	BACS	Passmore - Cleaning December 2025	OPO/MB/AS	25/26PO4356	5,549.68	5,549.68	924.95	4,624.73
December	BACS	Passmore- Commercial cleaning & window cleaning Dec 25	Pavilion	25/26PO4357	4,914.58	4,914.58	819.10	4,095.48
December	BACS	Passmore - Servicing beach & town toilets Dec 25	Toilets	25/26PO4358	6,173.15	6,173.15	1,028.86	5,144.29
December	BACS	Passmore - Exchequer Quay Penryn cleaning	Toilets	25/26PO4359	1,364.88	1,364.88	227.48	1,137.40
		Total BACS Passmore			18,502.65	18,502.65	3,083.78	15,418.88
December	BACS	Infinitus - Key Holding monthly	OPO/MB	25/26PO4360	68.40	68.40	11.40	57.00
December	BACS	Infinitus - Key Holding monthly	Pavilion	25/26PO4361	34.20	34.20	5.70	28.50
		Total BACS Infinitus			102.60	102.60	17.10	85.50
January	BACS	SLCC - M Williams membership fee 01.01.2026	Corporate	25/26PO4362	595.00	595.00	-	595.00
December	DDR	Allstar - Vans fuel & Cans December 2025	Facs/Grounds/Cem	25/26PO4363	320.52	320.52	53.42	267.10
January	DDR	Sage - Accounts & Payroll Software Jan 2026	Corporate	25/26PO4364	997.66	997.66	166.28	831.38
January	Chq 20	Petty Cash Top up	OPO	25/26PO4365	140.32	140.32	-	140.32
January	Chq 21	Petty Cash Top up	Pavilion	25/26PO4366	227.26	227.26	-	227.26
January	BACS	Ann's Pasties - 40 large sausage rolls	Pavilion	25/26PO4367	88.00	88.00	-	88.00
January	BACS	Carey Davies - Technical services December 2025	Pavilion	25/26PO4368	1,225.00	1,225.00	-	1,225.00
December	BACS	Elly Mental Jewellery-Shop stock- Brooches	Cultural	25/26PO4369	84.50	84.50	-	84.50
December	BACS	Infinitus - Door Supervisor for Events & Alarm responses	Pavilion	25/26PO4370	828.52	828.52	138.09	690.43
January	BACS	Nick Ferris - Green Waste from Jewish Cemetery	Cemetery	25/26PO4371	69.36	69.36	11.56	57.80
January	BACS	Nick Ferris - Green waste	Cemetery	25/26PO4372	31.20	31.20	5.20	26.00
November	BACS	Nick Ferris - Green waste	Gyllyngdune Garden	25/26PO4373	53.04	53.04	8.84	44.20
		Total BACS Nick Ferris			153.60	153.60	25.60	128.00
December	BACS	Pillowpress - washing of Tableclothes XL	Pavilion	25/26PO4374	42.91	42.91	7.15	35.76
January	BACS	PPL PRS - The Music Licence 01.02.26-31.01.27	Pavilion	25/26PO4375	1,019.33	1,019.33	169.89	849.44
January	BACS	Tom Retchford - Researching an meetings with Sarah & Olive	Cultural	25/26PO4376	45.00	45.00	-	45.00
Feb-25	BACS	The Salisbury Museum-Part removal of Trinity Buoy Wharf ex	Cultural	25/26PO4377	450.00	450.00	75.00	375.00
December	BACS	Trago - Trachycarpus Fortunei 19cm for wooden planters	The Moor	25/26PO4378	91.16	91.16	15.19	75.97
December	BACS	Trago -Superglue tube,Sheen PBW, Staple gun, Mop refills	Chapel	25/26PO4379	54.16	54.16	9.02	45.14
		Total BACS Trago			145.32	145.32	24.21	121.11
January	BACS	Travis - 4Trade square plate washers for Benches	Seafront	25/26PO4380	5.33	5.33	0.89	4.44
January	BACS	Travis - Rawlplugs resin studs for benches	Seafront	25/26PO4381	17.44	17.44	2.91	14.53
		Total BACS Travis			22.77	22.77	3.80	18.98
January	BACS	Withey-Asset No.14 - Service chain saw and consumables	Grounds	25/26PO4382	153.02	153.02	25.50	127.52
January	BACS	Withey - Asset No. 11 - Service hedge cutter & consumables	Grounds	25/26PO4383	165.10	165.10	27.52	137.58
January	BACS	Withey - Asset No. 20 - Service Pressure washer & consumab	Cemetery	25/26PO4384	220.28	220.28	36.71	183.57
		Total BACS Withey			538.40	538.40	89.73	448.67
January	BACS	AWS Service charges 01.12.25-31.12.25 & bank charges	Corporate	25/26PO4385	29.45	29.45	4.75	24.70
December	CC	Microsoft - Office 365 E3 09.12.25-08.01.26	Corporate	25/26PO4386	82.40	82.40	-	82.40
December	CC	Microsoft - 365 Business Premium 01.12.25-31.12.25	Corporate	25/26PO4387	135.20	135.20	-	135.20
December	DDR	Deputy - Rota scheduling 01.12.2025-31.12.2025	Pavilion	25/26PO4388	239.40	239.40	39.90	199.50
January	DDR	Trade-B&Q- Outdoor tap connector	Pavilion	25/26PO4389	2.00	2.00	0.33	1.67
January	DDR	Trade - B&Q- A48 pillar basin mixer pair Netley & solvent	Facilities	25/26PO4390	27.94	27.94	4.66	23.28
January	DDR	Trade-B&Q-Harris essentials W&C & Gloss, Roller set, drain	Pavilion	25/26PO4391	146.24	146.24	24.37	121.87
January	DDR	Trade-B&Q-15mmx1/2 Conn,bucket,Blomma wire Hasp & st	Pavilion	25/26PO4392	68.11	68.11	11.36	56.75
December	DDR	WCFruit-Milk & Barista Oat Milk	Pavilion	25/26PO4393	12.77	12.77	-	12.77
December	DDR	WCFruit-Clementine, mustard, Lefkro pomace blend oil, Mc	Pavilion	25/26PO4394	154.04	154.04	-	154.04
December	DDR	WCFruit-Tomatoes, basil, milk, Oat milk, chopped tomatoes	Pavilion	25/26PO4395	84.55	84.55	-	84.55
December	DDR	WCFruit- Choice garden peas	Pavilion	25/26PO4396	10.34	10.34	-	10.34
December	DDR	WCFruit- Hot Chocolate powder & Burts crisps	Pavilion	25/26PO4397	32.20	32.20	1.96	30.24
December	DDR	WCFruit-Milk & Barista Oat Milk	Pavilion	25/26PO4398	12.77	12.77	-	12.77
December	DDR	WCFruit - Gourmet salad, milk, butter portions,les pommes	Pavilion	25/26PO4399	108.92	108.92	-	108.92
January	CN	WCFruit - Credit against milk	Pavilion	25/26PO4400	- 2.77	- 2.77	-	- 2.77
December	BACS	Katy Gusterson - 3 hours Workshop 04.12.2025	Cultural	25/26PO4401	150.00	150.00	-	150.00
December	CN	Hachette - Shop stock -Damaged Extraordinary things to Cut	Cultural	25/26PO4402	- 11.04	- 11.04	-	- 11.04
December	BACS	J Gas - Refill 60/40, 30/70 and 10 Ltr CO2 cylinders	Pavilion	25/26PO4403	198.00	198.00	33.00	165.00
December	BACS	Thomas Merritt - Show rep for December	Pavilion	25/26PO4404	1,046.37	1,046.37	-	1,046.37
December	BACS	Thomas Merritt - Programming & production x42hrs	Pavilion	25/26PO4405	840.00	840.00	-	840.00
		Total BACS Thomas Merritt			1,886.37	1,886.37	0.00	1,886.37
December	DDR	BritGas - 13-22/12/25 Dracaena Store	Dracaena	25/26PO4406	11.56	11.56	0.55	11.01
December	DDR	BritGas - 2/12/25-1/1/26 -Workshops	KP	25/26PO4407	26.57	26.57	1.26	25.31
December	DDR	BritGas - 2/12/25-1/1/26 Swanpool	Toilets	25/26PO4408	37.78	37.78	1.79	35.99
					54,017.71	54,017.71	6,774.07	47,243.64

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
December	DDR	BritGas - 1/12/25-1/1/26 Library Electric	MB	25/26PO4409	667.46	667.46	111.24	556.22
December	DDR	BritGas - 30/11-31/12/25 Stable Block Electric	PP	25/26PO4410	22.22	22.22	1.05	21.17
December	DDR	BritGas - 2/12/25-1/1/26 Mortuary Electric	Cemetery	25/26PO4411	271.42	271.42	12.92	258.50
December	DDR	BritGas - 1-31/12/25 Theatre Electric	PP	25/26PO4412	1,212.08	1,212.08	202.01	1,010.07
December	DDR	BritGas - 1-31/12/25 Café/Gardens	PP	25/26PO4413	2,837.31	2,837.31	472.88	2,364.43
December	DDR	BritGas - 1-31/12/25 CSCP Electric	General Council	25/26PO4414	307.94	307.94	14.66	293.28
December	DDR	BritGas - 1-31/12/25 Library Electric	MB	25/26PO4415	247.57	247.57	11.78	235.79
December	DDR	BritGas - 2/12/25-1/1/26 POW Pier	Toilets	25/26PO4416	148.63	148.63	7.07	141.56
December	DDR	BritGas - 6/12/25-5/1/26 OPO Feeder Pillar	General Council	25/26PO4417	21.81	21.81	1.03	20.78
December	DDR	BritGas - 7/12/25-6/1/26 Feeder Pillar adj Bench	General Council	25/26PO4418	33.26	33.26	1.58	31.68
December	DDR	BritGas - 2/12/25-1/1/26 Webber St Estimated	Toilets	25/26PO4419	31.46	31.46	1.49	29.97
January	DDR	BritGas - 2/1-7/1/26 Webber St Revised	Toilets	25/26PO4420	8.86	8.86	0.42	8.44
Nov-Jan	DDR	BritGas - 25/11/25-1/1/26 Gyllyndune Cottage Est	Pavilion	25/26PO4421	232.92	232.92	11.09	221.83
January	DDR	BritGas - 2-7/1/26 Gyllyndune Cottage Revised	Pavilion	25/26PO4422	360.39	360.39	60.06	300.33
December	DDR	BritGas - 2/12/25-1/1/26 Grove Place	Toilets	25/26PO4423	168.46	168.46	8.02	160.44
January	DDR	BritGas - 2-7/1/26 Grove Place	Toilets	25/26PO4424	37.99	37.99	1.80	36.19
January	DDR	BT - Internet services 1-31/1/26	Corporate	25/26PO4425	528.00	528.00	88.00	440.00
December	DDR	G45 - Cash Collection 1-31/12/25	General Council	25/26PO4426	167.90	167.90	27.98	139.92
January	DDR	Trade-Screwfix-PPE-Gloves, Boots size 10-MB	Grounds	25/26PO4427	99.65	99.65	8.77	90.88
January	BOI-CC	Amazon - x2 wireless keyboard & mouse combo	Corporate	25/26PO4428	87.38	87.38	14.56	72.82
January	Lloyds-ML	World of Books - Art for Baby,Dogs don't do ballet, snail	Cultural	25/26PO4429	12.60	12.60	-	12.60
January	Lloyds-ML	Sensory Education- Rainbow Wooden Rainmaker x1	Cultural	25/26PO4430	20.98	20.98	2.99	17.99
January	Lloyds-RT	Tesco - Mobile Phone payg + top up + Sim	Corporate	25/26PO4431	24.00	24.00	-	24.00
January	BACS	Cwll Council - New Learning Hub for Sophie Palmer	Corporate	25/26PO4432	46.80	46.80	7.80	39.00
November	BACS	Reach access - POW Pier Part supplied & fitted to pole	Non FTC Site	25/26PO4433	109.20	109.20	18.20	91.00
December	BACS	SWW - 2/12/25-2/1/26 Library/Gallery	MB	25/26PO4434	105.69	105.69	-	105.69
December	BACS	SWW - 2/12/25-2/1/26 External Use Meter	Pavilion	25/26PO4435	11.09	11.09	-	11.09
December	BACS	SWW - 2/12/25-2/1/26 Meter 1 & 2	Pavilion	25/26PO4436	1,041.54	1,041.54	-	1,041.54
January	BACS	3 Lanes - Collect 1 x work from Eat Art & deliver to gallery	Cultural	25/26PO4437	114.00	114.00	19.00	95.00
January	BACS	ATCM- 2026 Small Town Membership	Corporate	25/26PO4438	402.00	402.00	67.00	335.00
January	BACS	Booths Print - A4,A3 & A2 posters	Cultural	25/26PO4439	114.00	114.00	19.00	95.00
January	BACS	Booths Print - A1 posters plans	Cemetery	25/26PO4440	84.00	84.00	14.00	70.00
		Total BACS Booths Print			198.00	198.00	33.00	165.00
January	BACS	Callestick - Case Sea Salt Caramel, CC Vanilla, Mango Sorbet	Pavilion	25/26PO4441	115.50	115.50	19.26	96.24
January	BACS	Cartridge Save - Tri colour HP & Black HO cartridges	Cemetery	25/26PO4442	28.86	28.86	4.81	24.05
January	BACS	Cornwall Council - Provision for SLA patrols for Dec 25	Penndennis Point	25/26PO4443	236.25	236.25	-	236.25
October	BACS	Crosstown Concerts- Ticket sales Goldie Lookin Chain	Pavilion	25/26PO4444	5,085.00	5,085.00	847.50	4,237.50
December	BACS	Devon & Cornwall 4x4 - Response fro Harmony Choir 24.12.	Town Management	25/26PO4445	435.00	435.00	-	435.00
January	BACS	Enterprise - R Gates Hire Car for ATCM Conference Dec 25	Corporate	25/26PO4446	256.18	256.18	42.70	213.48
January	BACS	Expert Access Solutions - Maintenance of AG doors	MB	25/26PO4447	277.20	277.20	46.20	231.00
January	BACS	Fire Safety - Weekly fire safety visits Oct-Dec 2025	Pavilion	25/26PO4448	504.00	504.00	84.00	420.00
January	BACS	Fire Safety - Weekly fire safety visits Oct-Dec 2025	MB/OPO	25/26PO4449	792.00	792.00	132.00	660.00
		Total BACS Fire Safety			1,296.00	1,296.00	216.00	1,080.00
January	BACS	Helston Town Band - The Snowman 23.12.2025 ticket sales	Pavilion	25/26PO4450	9,078.00	9,078.00	-	9,078.00
January	BACS	Infinitus - Street Ranger December 25	Town Management	25/26PO4451	3,147.12	3,147.12	524.52	2,622.60
January	BACS	Infinitus - CCTV Operator Falmouth & Helston Dec 25	General Council	25/26PO4452	3,927.81	3,927.81	654.64	3,273.18
January	BACS	Infinitus - Guard Festive Weekend, Fire Station & Harmony C	Town Management	25/26PO4453	4,230.00	4,230.00	705.00	3,525.00
		Total BACS Infinitus			11,304.93	11,304.93	1,884.16	9,420.78
January	BACS	R Jandrell - Baby Jam session in AG 02.12.2025	Cultural	25/26PO4454	75.00	75.00	-	75.00
January	BACS	R Jandrell - Rhyme Time session in library 02.12.25	Cultural	25/26PO4455	50.00	50.00	-	50.00
January	BACS	R Jandrell - SEND Art workshop at Falmouth ARB 05.12.25	Cultural	25/26PO4456	90.00	90.00	-	90.00
		Total BACS R Jandrell			215.00	215.00	-	215.00
January	BACS	Key Machine - 10 Mortice keys cut to pattern	MB	25/26PO4457	50.00	50.00	8.33	41.67
January	BACS	Nick Ferris - Green waste	Cemetery	25/26PO4458	31.20	31.20	5.20	26.00
January	BACS	Luke Penny - Lighting for Healey's Cider Christmas Party	Pavilion	25/26PO4459	200.00	200.00	-	200.00
January	BACS	Stewart Tree Surgeons - Emergency Tree works	Cemetery/KP	25/26PO4460	910.00	910.00	-	910.00
January	BACS	Reef - Descale & disinfect shower heads & hoses, spray head	Pavilion	25/26PO4461	79.20	79.20	13.20	66.00
January	BACS	Reef - Descale & disinfect shower heads & hoses, spray head	OPO	25/26PO4462	358.44	358.44	59.74	298.70
		Total BACS Reef			437.64	437.64	72.94	364.70
January	BACS	Trevarthen - Cooked turkey sliced, honey roast ham, salami	Pavilion	25/26PO4463	53.37	53.37	-	53.37
January	CC	Microsoft - Azure Standard 01.12.25-31.12.25	Corporate	25/26PO4464	717.32	717.32	119.55	597.77
November	byds CC - AM	Amazon - No smoking or vaping safety signs pack of 2	Facilities	25/26PO4465	20.74	20.74	3.45	17.29
January	byds CC - ML	Tesco - Teabags, jaffa cakes, herbal teabags, apples for Spla	Cultural	25/26PO4466	16.14	16.14	-	16.14
January	byds CC - ML	NYA Youth Work - Youth Council Uk Membership	General Council	25/26PO4467	50.00	50.00	-	50.00
January	byds CC - ML	Timpson - 7 x keys for new office AG	MB	25/26PO4468	44.00	44.00	7.33	36.67
January	byds CC - RG	Gear4Music - Shure SE215 Sound Isolating Earphones	Town Management	25/26PO4469	99.00	99.00	16.50	82.50
January	byds CC - SP	Sam Turner & Sons - STIH Scabbard, petrol chainsaw power	Assets Grounds	25/26PO4470	1,407.97	1,407.97	234.66	1,173.31
January	DDR	Trade - B&Q - Squire 50mm Allweather combi padlock 26m	The Moor	25/26PO4471	19.24	19.24	3.21	16.03
January	DDR	WCFruit - Balsamic glaze reduction, Violife vegan creamy,Cri	Pavilion	25/26PO4472	547.13	547.13	5.52	541.61
January	DDR	WCFruit - Apples, banana, milk, Barista Oat milk	Pavilion	25/26PO4473	15.97	15.97	-	15.97
January	DDR	WCFruit - Grated cheese, Flapjacks & Shortbread	Pavilion	25/26PO4474	66.19	66.19	-	66.19
January	DDR	WCFruit - Pork sausages, Flapjacks, Ciabatta rolls	Pavilion	25/26PO4475	74.21	74.21	-	74.21
January	DDR	WCFruit - Salad tomatoes, Sweet potatoes, fennel, milk, oat	Pavilion	25/26PO4476	77.24	77.24	-	77.24
January	DDR	WCFruit-Eggs, apples, clemetines,bananas, grapes,blueberri	Pavilion	25/26PO4477	257.54	257.54	-	257.54
January	DDR	WCFruit-Pork sausages, Marmite portions, Marmalade porti	Pavilion	25/26PO4478	109.24	109.24	-	109.24
January	DDR	LWC - Coors 11g Keg	Pavilion	25/26PO4479	264.00	264.00	44.00	220.00
January	DDR	Swift - Hot cups, Prosan plus purple beerline, sponges,kitche	Pavilion	25/26PO4480	100.75	100.75	16.79	83.96
January	BACS	J Moss - Expenses - Safety boots for PASMA training	Cultural	25/26PO4481	37.99	37.99	-	37.99
January	BACS	M Lewis - Expenses Refreshements for TRIP	MB	25/26PO4482	12.70	12.70	-	12.70
January	BACS	Dracaena Centre - Balance of Annual Grant 25/26-GRA000	General Council	25/26PO4483	12,500.00	12,500.00	-	12,500.00
December	BACS	BG Electrical - Supply & fit 2 x 600watt Rointe elcctric radiat	MB	25/26PO4484	892.80	892.80	148.80	744.00
January	BACS	Cornwall Council - Order & Admin St Nazaire Service of Rem	Civic	25/26PO4485	61.00	61.00	-	61.00
January	BACS	EE - Regular phone charges	Corporate	25/26PO4486	747.16	747.16	124.53	622.63
January	BACS	Nick Ferris - Green Waste	Cemetery	25/26PO4487	93.84	93.84	15.64	78.20
January	BACS	Nick Ferris - Mixed construction & demoliton waste	Pavilion	25/26PO4488	210.19	210.19	35.03	175.16
		Total BACS Nick Ferris			304.03	304.03	50.67	253.36
January	BACS	Percomm-Installation of Paxton Net2 access control at Lodg	KP	25/26PO4489	3,558.13	3,558.13	593.02	2,965.11
January	BACS	Plymouth City Bus- The provision for bus 67 for Jan 26	General Council	25/26PO4490	2,238.03	2,238.03	-	2,238.03
January	BACS	Trevarthen - Cooked honey roast ham sliced & turkey sliced	Pavilion	25/26PO4491	133.73	133.73	-	133.73
January	BACS	Verdant - 2 x Lightbulb 24 x 440ml Case	Pavilion	25/26PO4492	133.56	133.56	22.26	111.30
		Total			118,112.26	118,112.26	12,517.87	105,594.39

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
January	BACS	Withey-Asset No.12 Service Leaf blower & consumables	Grounds	25/26PO4493	128.88	128.88	21.48	107.40
January	BACS	Withey-Asset No.15 Service chainsaw & consumables	Grounds	25/26PO4494	220.51	220.51	36.75	183.76
January	BACS	Withey-Asset No.16 Service water bowser & honda pump	Grounds	25/26PO4495	180.98	180.98	30.16	150.82
January	BACS	Withey - Various site vehicles check over & consumables	Grounds/Fac/Pav/Ce	25/26PO4496	355.20	355.20	59.20	296.00
		Total BACS Withey			885.57	885.57	147.60	737.98
January	BACS	Dash - Car Hire for M Williams - 27.01.26-30.01.26	Corporate	25/26PO4497	233.01	233.01	38.84	194.18
October	BACS	Kernow Training - PASMA Scaffolding Training Jan 26	Corporate	25/26PO4498	225.00	225.00	-	225.00
January	BACS	Nalders - search fees for Goldenbank	Corporate	25/26PO4499	100.00	100.00	-	100.00
January	Lloyds-RG	GWR - Penryn-Truro x1 25/2/25 KC	Town Management	25/26PO4500	7.30	7.30	-	7.30
January	Lloyds-RG	GWR - Turo to London x2 25/2/26 RG&KC	Town Management	25/26PO4501	179.40	179.40	-	179.40
January	Lloyds-RG	GWR - London - Truro x2 26/2/26 RG&KC	Town Management	25/26PO4502	219.10	219.10	-	219.10
January	Lloyds-RG	Microsoft - 365 Business Basic 15/1-14/2/26	Town Management	25/26PO4503	9.20	9.20	-	9.20
August	Lloyds ML	Canva - For Teams subs	Cultural	25/26PO4504	63.52	63.52	-	63.52
January	Lloyds-RT	Secret Garden - Flowers for RG & family	Corporate	25/26PO4505	46.56	46.56	7.76	38.80
January	Lloyds-RT	Dunelm - x1 Counter height bar stool	OPO	25/26PO4506	44.95	44.95	-	44.95
January	BOI-CC	Intuit Mailchimp - 2,500 standard plan	Pavilion	25/26PO4507	45.13	45.13	-	45.13
Dec-Jan	DDR	Lloyds - 57911660 charges 10/12/25-9/1/26	Corporate	25/26PO4508	16.01	16.01	-	16.01
Dec-Jan	DDR	Lloyds - 57912060 charges 10/12/25-9/1/26	Corporate	25/26PO4509	16.75	16.75	-	16.75
January	DDR	BOI - EFT Transfers x220 qrtly charges	Corporate	25/26PO4510	26.40	26.40	-	26.40
Dec-Jan	DDR	BOI - 5/12/25-2/1/26 bank charges 16591140	Corporate	25/26PO4511	19.56	19.56	-	19.56
January	DDR	Allstar - Fuel 5/1/26-13/1/26	Grounds/Facilities	25/26PO4512	274.82	274.82	45.80	229.02
Dec-Jan	DDR	BritGas - 11/12/25-7/1/26 Electric	MB	25/26PO4513	462.06	462.06	77.01	385.05
January	DDR	Certas - 3000 HVO white RTFC, unit price £138.98 Fuel	Grounds	25/26PO4514	5,003.28	5,003.28	833.88	4,169.40
December	DDR	Payment Sense - 1-31/12/26 Merchant charges	Pavilion	25/26PO4515	687.57	687.57	-	687.57
Nov-Dec	DDR	Payment Sense - Terminal rental,PCI compliance	Pavilion	25/26PO4516	535.32	535.32	89.22	446.10
Jan-Feb	DDR	SafeHR - 15/1-14/2/26 Membership x88 employees	Corporate	25/26PO4517	369.60	369.60	61.60	308.00
January	DDR	Trade-B&Q - x4 Metal brackets, grey oak mfc-Library	MB	25/26PO4518	48.73	48.73	8.12	40.61
January	DDR	Trade-B&Q - Dewalt knee pads, black trousers KS	Facilities	25/26PO4519	48.73	48.73	8.12	40.61
January	DDR	Trade-B&Q - Tarpaulin 2x3m Mortuary	Cemetery	25/26PO4520	22.22	22.22	3.70	18.52
January	DDR	Trade-B&Q - Wardrobe rail, sockets x3-Kitchen	OPO	25/26PO4521	24.37	24.37	4.06	20.31
January	DDR	Trade-B&Q - shelf support-Kitchen	OPO	25/26PO4522	3.30	3.30	0.55	2.75
January	DDR	Trade-Screwfix - Dewalt Stone Boots-KS	Facilities	25/26PO4523	39.99	39.99	-	39.99
January	DDR	Trade-Screwfix - Jumpleads, booster cable	Facilities	25/26PO4524	102.98	102.98	17.17	85.81
January	BACS	A Jewell EXP 6/1 Refreshments + accom to meet Mr Peacock	General Council	25/26PO4525	127.49	127.49	20.00	107.49
January	BACS	Barriers Direct- replacement barriers and padlock	Pavilion	25/26PO4526	793.62	793.62	132.27	661.35
January	BACS	Eve Bourrat - 13/1/26 Discover arts, 20/1 Hme Ed w'shop	Cultural	25/26PO4527	185.00	185.00	-	185.00
January	BACS	Clear Brew - Full Dispense & line check	Pavilion	25/26PO4528	154.50	154.50	25.75	128.75
November	BACS	CSE - Hire x1 till/draw/licence/printer	Pavilion	25/26PO4529	111.60	111.60	18.60	93.00
January	BACS	Cwll Ferries - Membership for 2026	Pavilion	25/26PO4530	1,620.00	1,620.00	270.00	1,350.00
December	BACS	Focus - 1-31/12/26 printing costs black/colour	Corporate	25/26PO4531	218.06	218.06	36.34	181.72
January	BACS	Nick Ferris - 14/1 Green waste	Cemetery	25/26PO4532	81.60	81.60	13.60	68.00
January	BACS	Nick Ferris - 15/1 Green waste Gyllyngdune grdns	Pavilion	25/26PO4533	55.08	55.08	9.18	45.90
		Total BACS Nick Ferris			136.68	136.68	22.78	113.90
January	BACS	FuseRight - PAT Testing x201 portable,extension,rewire	Pavilion	25/26PO4534	852.47	852.47	142.08	710.39
January	BACS	Jewson - Socks-MB, Ratchet strap, ply	Cemetery	25/26PO4535	348.89	348.89	58.15	290.74
January	BACS	Jewson - Screws, plywood	Cemetery	25/26PO4536	333.02	333.02	55.50	277.52
		Total BACS Jewson			681.91	681.91	113.65	568.26
January	BACS	EC Jones - x4 Enclosures for exhibition	Cultural	25/26PO4537	730.26	730.26	121.71	608.55
January	BACS	Kernow Training - Polesaw course 20/1 JP,chainsaw JP/TC	Corporate	25/26PO4538	785.00	785.00	-	785.00
January	BACS	Landscape Supply - Chain oil, chainsaw file, poly visor	Grounds	25/26PO4539	126.12	126.12	21.02	105.10
November	BACS	Laura Mac - Theatre Hire 21/11/25-tickets sold-contr	Pavilion	25/26PO4540	3,347.00	3,347.00	-	3,347.00
January	BACS	Nisbets - Handsfree Airport-Chambers	MB	25/26PO4541	65.98	65.98	10.99	54.99
January	BACS	Office Smart - Shorthand notebook x10	Corporate	25/26PO4542	36.67	36.67	6.11	30.56
January	BACS	Office Smart - Tippex, black pens, post-it notes	Corporate	25/26PO4543	67.62	67.62	11.27	56.35
January	BACS	Office Smart - Neon z notes, bpoint security ink	Corporate	25/26PO4544	6.01	6.01	1.00	5.01
January	BACS	Office Smart - White c5 envelopes	Corporate	25/26PO4545	44.52	44.52	7.42	37.10
		Total BACS Office Smart			154.82	154.82	25.80	129.02
January	BACS	Penryn Plastics - Holesaw 38mm/32mm, silicone	OPO	25/26PO4546	21.10	21.10	3.51	17.59
Oct-Jan	BACS	SWW - 8/10-14/1/26 Grove Place Water	Toilets	25/26PO4547	4,404.55	4,404.55	-	4,404.55
January	BACS	Stewart Tree Surgeons - Emergency Tree works	Cemetery	25/26PO4548	1,885.00	1,885.00	-	1,885.00
January	BACS	Surface Coffee-Runner hse roast	Pavilion	25/26PO4549	200.00	200.00	-	200.00
January	BACS	Travis Perkins - Building sand, cement	Pavilion	25/26PO4550	44.85	44.85	7.47	37.38
Dec-Jan	BACS	WaterPlus - 14/12/25-14/1/26 Mortuary	Cemetery	25/26PO4551	20.20	20.20	3.37	16.83
November	BACS	Westwood-Frame - Carpet Tiles-office above library	MB	25/26PO4552	1,401.60	1,401.60	233.60	1,168.00
December	BACS	Clear Flow - 2/12 Tanker-removed flooded water in cp	Dracaena	25/26PO4553	408.00	408.00	68.00	340.00
January	BACS	Ann's Pasties - 40 large sausage rolls	Pavilion	25/26PO4554	88.00	88.00	-	88.00
January	BACS	Booths Print - A1 poster plans for TRIP Project	MB	25/26PO4555	90.00	90.00	15.00	75.00
January	BACS	Head Conservation - Maurice Sumary restoration of painting	Cultural	25/26PO4556	461.00	461.00	-	461.00
January	BACS	LWC - Pinot Grigio, Guinness Stout, Rattler, J2O, Cordial, Co	Pavilion	25/26PO4557	498.02	498.02	83.00	415.02
January	BACS	Reach Access - BID buying, Christmas Lights & hanging bask	Town Expenditure	25/26PO4558	8,230.00	8,230.00	1,371.66	6,858.34
January	BACS	Swift - Conc wash up liquid,vinyl gloves,Compostable bin lin	Pavilion	25/26PO4559	187.73	187.73	31.29	156.44
December	BACS	The Exhibitions Group-Membership fees to 01.08.2026	Cultural	25/26PO4560	78.00	78.00	-	78.00
November	BACS	The Museums Assoc. - Understanding copyright conference	Corporate	25/26PO4561	46.00	46.00	-	46.00
January	BACS	Tim Shaw - Artist Takeover selction panel & parking	Cultural	25/26PO4562	106.00	106.00	1.00	105.00
January	BACS	Trevarthen - Green streaky bacon & Pork sausages	Pavilion	25/26PO4563	76.89	76.89	-	76.89
January	pyds CC - RG	Rust-oluem - Garden paint - Raspberry, Dijon & Cerulean	Town Management	25/26PO4564	554.85	554.85	92.49	462.36
January	pyds CC - RT	The Packet Station - Breakfast Meeting for HVO use	Cemetery	25/26PO4565	47.11	47.11	7.85	39.26
January	DDR	Ram Tracking-Tracking Service & maintenance 18.01.26-17.0	Grounds & Facilities	25/26PO4566	72.00	72.00	12.00	60.00
January	DDR	WCFruit-Celeriac,Sweet potato,salad tomato,Gourmet petit	Pavilion	25/26PO4567	105.80	105.80	-	105.80
January	DDR	WCFruit-P&S Shortbread Chocolate caramel, G/F Classic cho	Pavilion	25/26PO4568	196.92	196.92	-	196.92
January	DDR	WCFruit-Little Wave larger,Sparkling Elderflower,Sparkling A	Pavilion	25/26PO4569	99.53	99.53	16.59	82.94
January	DDR	WCFruit-Bananas, Oat Milk, Milk, KitKats, Burts Crisps	Pavilion	25/26PO4570	80.31	80.31	4.55	75.76
January	DDR	WCFruit-Parsley, Bakers, Vegetable stock, Plant based sausa	Pavilion	25/26PO4571	96.65	96.65	-	96.65
January	DDR	WCFruit-Eggs,Apples,Fennel,Cucumber,Spring onions,Milk	Pavilion	25/26PO4572	169.25	169.25	-	169.25
January	DDR	WCFruit-Eggs, Rapeseed Oil,butter portions,dairy Mascarpo	Pavilion	25/26PO4573	232.16	232.16	-	232.16
January	DDR	WCFruit- Milk & Oat milk	Pavilion	25/26PO4574	12.17	12.17	-	12.17
January	DDR	WCFruit - Grapes, Ricotta cheese,Voilift Vegan greek white	Pavilion	25/26PO4575	114.96	114.96	-	114.96
January	DDR	WCFruit-Carrots,baby spinach, ginger,bakers,celery,Bananas	Pavilion	25/26PO4576	107.31	107.31	-	107.31
January	DDR	WCFruit-Koffmanns Les Pommes Frites	Pavilion	25/26PO4577	35.14	35.14	-	35.14
January	DDR	WCFruit-Gourmet salad, chicory,Milk, Oat Milk	Pavilion	25/26PO4578	32.81	32.81	-	32.81
January	DDR	WCFruit-Eggs,Cucumber,Milk,Oat Milk, Bamboo skewers	Pavilion	25/26PO4579	224.97	224.97	0.97	224.00
					158,392.08	158,392.08	16,774.65	141,617.43

Date Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
January	DRR	WCFFruit- Corninh Breakfast Tea	Pavilion	25/26PO4580	40.92	40.92	-	40.92
January	CN	WCFFruit - Shipton mill Self raising flour	Pavilion	25/26PO4581	13.95	13.95	-	13.95
January	CN	WCFFruit-G/F White Bread/Burger rolls	Pavilion	25/26PO4582	11.12	11.12	-	11.12
January	BACS	BG Electrical - Disconnect & make safe supply at base of light	Pavilion	25/26PO4583	48.00	48.00	8.00	40.00
January	BACS	BG Electrical-Supply, wire & for IP66 weatherproof switch-HV	Cemetery	25/26PO4584	1,245.60	1,245.60	207.60	1,038.00
		Total BACS BG Electrical			1,293.60	1,293.60	215.60	1,078.00
January	BACS	Greenham-Bodywarmers, sweatshirts & jackets with FTC logo	Grounds	25/26PO4585	156.88	156.88	26.15	130.73
January	BACS	Greenham- Washproof plasters	Corporate	25/26PO4586	57.24	57.24	9.54	47.70
		Total BACS Greenham			214.12	214.12	35.69	178.43
January	BACS	Rabart - All purpose paint brushes, Quick dry satinwood pur	OPO	25/26PO4587	36.96	36.96	6.16	30.80
January	BACS	Swift - Toilet & washroom descaler, toilet rolls & bleach	Toilets	25/26PO4588	620.28	620.28	103.38	516.90
January	DDR	Trade-B&Q- Cottage primed panel & pine stripwood	Mortuary	25/26PO4589	163.09	163.09	27.18	135.91
January	BACS	Status Audio Visual - AS-168IX	Assets-Cultural	25/26PO4590	3,408.00	3,408.00	568.00	2,840.00
January	BACS	Aardvark-7 x Paintings collected from Edinburgh & deliver to	Cultural	25/26PO4591	180.00	180.00	30.00	150.00
January	BACS	Ann's - 40 Large sausage rolls	Pavilion	25/26PO4592	88.00	88.00	-	88.00
January	BACS	Blue Iris - Conservation treatment & mounting of Acacia Tre	Cultural	25/26PO4593	962.00	962.00	-	962.00
January	BACS	Callestick - Case CC Vanilla, chocolate fudge, Sea salt caram	Pavilion	25/26PO4594	140.00	140.00	23.35	116.65
January	BACS	Cornwall Council - Learning Hub licence renewal R Pescod	Corporate	25/26PO4595	46.80	46.80	7.80	39.00
January	BACS	Duchy Alarms - Reported faults with smoke detector, replac	Pavilion	25/26PO4596	199.44	199.44	33.24	166.20
January	BACS	Elusive Press- JC001 tees & printed logos	Pavilion	25/26PO4597	87.60	87.60	14.60	73.00
January	BACS	Charles Heykoop - Shop stock - 24 x greetings cards	Cultural	25/26PO4598	33.60	33.60	-	33.60
December	BACS	Kennall Consulting-TRIP project-Procurement support & pur	MB	25/26PO4599	892.08	892.08	148.68	743.40
November	BACS	Kernow Pipes and Drums-Remembrance Parade 2025	Civic	25/26PO4600	400.00	400.00	-	400.00
January	BACS	Moor News - Packet Newspaper 29.11.25-17.01.26	Cultural	25/26PO4601	38.00	38.00	-	38.00
January	BACS	Nisbets - Buffalo Hands free Airpot 4.7 Ltr	Atherton Suite	25/26PO4602	65.98	65.98	10.99	54.99
January	BACS	Nick Ferris - Green Waste	Cemetery	25/26PO4603	87.72	87.72	14.62	73.10
January	BACS	Nick Ferris - Green Waste	Cemetery	25/26PO4604	71.40	71.40	11.90	59.50
January	BACS	Nick Ferris - Skip hire 8 yd enclosed mixed	Cemetery	25/26PO4605	524.40	524.40	87.40	437.00
		Total BACS Nick Ferris			683.52	683.52	113.92	569.60
January	BACS	Plumbstop - Torbeck type ball valve washer W24, BPUW2 p	Pavilion	25/26PO4606	33.32	33.32	5.56	27.76
January	BACS	Rabart - Dulux trade vinyl matt tinted 5 ltr Jasmine white	MB	25/26PO4607	208.42	208.42	34.74	173.68
January	BACS	Sullys Framing - Frame of 'Boy Bathing' Tuke. Repair corners	Cultural	25/26PO4608	474.00	474.00	79.00	395.00
December	BACS	Squashbox Theatre -Performance of 'The Christmassy Christ	Pavilion	25/26PO4609	650.00	650.00	-	650.00
January	BACS	SWPSI - Replace rope balance end support post, inc new foot	Kimberley Park	25/26PO4610	564.00	564.00	94.00	470.00
January	BACS	SWW- Water rates 08.10.25-19.01.26 Display fountain	The Moor	25/26PO4611	54.91	54.91	-	54.91
January	BACS	SWW-Water rates 08.10.25-19.01.26 - 1st floor	OPO	25/26PO4612	129.69	129.69	10.05	119.64
January	BACS	SWW- Water rates 08.10.25-19.01.26 - 2nd floor	OPO	25/26PO4613	244.76	244.76	18.63	226.13
January	BACS	Matthew Thomason-Performance for Xmas lights switch on	Town Management	25/26PO4614	175.00	175.00	-	175.00
January	BACS	Travis Perkins- Polycell all purpose polyfilla	MB	25/26PO4615	14.44	14.44	2.41	12.03
January	BACS	Travis Perkins- 4Trade carpet protector 600x 50	MB	25/26PO4616	24.47	24.47	4.08	20.39
January	BACS	Travis Perkins - Squire padlock 50mm long shackle for skip	Mortuary	25/26PO4617	63.38	63.38	10.56	52.82
January	BACS	Travis Perkins- 4Trade carpet protector 600x 50	MB	25/26PO4618	24.47	24.47	4.08	20.39
		Total BACS Travis Perkins			126.76	126.76	21.13	105.63
January	BACS	Nisbets - Kilner drinks dispenser stand & clip top round dri	Pavilion	25/26PO4619	90.45	90.45	15.07	75.38
January	BACS	Nisbets - Vouge st/st -GN 1/3 150mm, st/st lid -GN 1/3, App	Pavilion	25/26PO4620	73.65	73.65	12.27	61.38
		Total BACS Nisbets			164.10	164.10	27.34	136.76
January	BACS	Surface Coffee - Runner house roast, Makai, Hot Chocolate &	Pavilion	25/26PO4621	566.50	566.50	-	566.50
January	byds CC - ML	Amazon - Ugreen USB C hub for AG	Cultural	25/26PO4622	8.54	8.54	1.42	7.12
January	byds CC - ML	Lucky Rod - 7 x Lucky Margs pizzas for Splanna workshop	Cultural	25/26PO4623	56.00	56.00	-	56.00
January	byds CC - RG	ATCM- The Placement Management Conference 2026	Corporate	25/26PO4624	234.00	234.00	39.00	195.00
January	CC	Hampshire Flag Company-Ukraine sewn flag	Civic	25/26PO4625	81.11	81.11	13.52	67.59
January	CC	Microsoft - Office 365 E3 09.01.26-08.02.26	Corporate	25/26PO4626	82.40	82.40	-	82.40
January	CC	Microsoft - Planner Plan 1 08.01.26-07.02.26	Corporate	25/26PO4627	7.70	7.70	-	7.70
January	CC	Microsoft - 365 Business Premium 01.01.26-31.01.26	Corporate	25/26PO4628	135.20	135.20	-	135.20
January	CC	Microsoft - Enterprise Mobility + Security E5 24.01.26-23.02	Corporate	25/26PO4629	869.40	869.40	-	869.40
January	CC	Microsoft - 365 Business Basic 21.01.26-20.02.26	Corporate	25/26PO4630	87.40	87.40	-	87.40
January	CC	Tesco-Biscuits,juice,milk, wine & guinness for Marine Band	Mayoral	25/26PO4631	42.40	42.40	-	42.40
January	DDR	Lloyds Bank charges 01.12.2025-31.12.2025	Corporate	25/26PO4632	0.20	0.20	-	0.20
January	DDR	Lloyds Bank charges 01.12.2025-31.12.2025	Corporate	25/26PO4633	50.00	50.00	-	50.00
January	DDR	BT - Regular internet charges & line rental	Corporate	25/26PO4634	471.60	471.60	78.60	393.00
January	DDR	BT - Regular internet charges & line rental	Corporate	25/26PO4635	394.80	394.80	65.80	329.00
January	DDR	BT - Phone, cloud voice, broadband & mobile 01.01.26-31.0	Corporate	25/26PO4636	786.06	786.06	131.01	655.05
January	DDR	Certas - TITFMP3500 Titam 3500 FuelMaster Pro -HVO Tank	Cemetery	25/26PO4637	7,198.80	7,198.80	1,199.80	5,999.00
January	DDR	DVLA - FD69LFX Vehicle Tax 01.02.26 for 12 months	Grounds	25/26PO4638	340.00	340.00	-	340.00
January	CN	St Austell Brewery - 75cl Gravel & Loam s/blanc 13.0%	Pavilion	25/26PO4639	4.30	4.30	0.72	3.58
January	DDR	Trade-Screwfix - Eclipse BB hinge mild steel & stanley tape	MB	25/26PO4640	31.97	31.97	5.33	26.64
January	BACS	Lifting Equipment-Webbing slings,Green pin standard bow s	Grounds-Assets	25/26PO4641	2,962.25	2,962.25	493.71	2,468.54
January	BACS	Ann's Pasties - 40 large sausage rolls	Pavilion	25/26PO4642	88.00	88.00	-	88.00
January	BACS	Artpress-Shop stock-Cat trapped in greenhouse, Butterfly B	Cultural	25/26PO4643	262.08	262.08	43.68	218.40
January	BACS	Biffa - Standard general Jan 26	OPO/MB	25/26PO4644	1,181.48	1,181.48	196.91	984.57
January	BACS	Biffa - Standard mixed dry recycling Jan 26	OPO/MB	25/26PO4645	402.01	402.01	67.00	335.01
January	BACS	Biffa - Standard mixed glass Jan 26	OPO/MB	25/26PO4646	181.14	181.14	30.19	150.95
January	BACS	Biffa - General waste & dry recycling Jan 26	Pavilion	25/26PO4647	459.30	459.30	76.55	382.75
January	BACS	Biffa - Standard mixed glass Jan 26	Pavilion	25/26PO4648	71.34	71.34	11.89	59.45
January	BACS	Biffa - Organic waste food Jan 26	OPO/MB	25/26PO4649	165.56	165.56	27.59	137.97
January	BACS	Biffa - Organic waste food Jan 26	Pavilion	25/26PO4650	118.26	118.26	19.71	98.55
January	BACS	Biffa - Standard paper confidential Jan 26	OPO	25/26PO4651	65.14	65.14	10.86	54.28
		Total BACS Biffa			2,644.23	2,644.23	440.71	2,203.53
January	BACS	Ollie Blakey-House Technician- Marlborough School Play & E	Pavilion	25/26PO4652	300.00	300.00	-	300.00
January	BACS	Booths Print - 1 x Vinyl proof	Cultural	25/26PO4653	12.00	12.00	2.00	10.00
January	BACS	Booths Print - A1 Map	Environmental	25/26PO4654	24.00	24.00	4.00	20.00
		Total BACS Booths Print			36.00	36.00	6.00	30.00
January	BACS	Cornwall Council - A Heyfron Asist training course 6th & 7th	Corporate	25/26PO4655	36.00	36.00	-	36.00
January	BACS	Cornwall Council - Small Event - St Pirans Day Childrens Para	Town Management	25/26PO4656	61.00	61.00	-	61.00
January	BACS	Cornwall Ferries - Fal River Membership 2026	Cultural	25/26PO4657	1,190.40	1,190.40	198.40	992.00
January	BACS	CSE - 20 x 80mm Thermal Rolls	Pavilion	25/26PO4658	83.28	83.28	13.88	69.40
January	BACS	Cornwall Scrapstore - Membership 2026	Cultural	25/26PO4659	50.00	50.00	-	50.00
January	BACS	Dulux - Zinsser Allcoat gloss & Primer, Dulux TR V/Matt tinte	Cultural	25/26PO4660	250.08	250.08	41.68	208.40
January	BACS	England Roofing - Lodge Roof repair	Cemetery	25/26PO4661	2,860.01	2,860.01	476.67	2,383.34
January	BACS	England Roofing - Lodge Cement repair to top of chimney	Cemetery	25/26PO4662	240.00	240.00	40.00	200.00
		Total BACS England Roofing			3,100.01	3,100.01	516.67	2,583.34
					193,289.07	193,289.07	21,692.17	171,596.90

Date Expenditure Incurred	Payment Type	Details	Department	Reference	Inv Total	Gross	VAT	NET
January	BACS	The Falmouth Hotel - mayors ball 2026	Mayoral	25/26PO4663	2,268.00	2,268.00	378.00	1,890.00
January	BACS	Mylor Scaffolding Services - roof access pavilion	Pavilion	25/26PO4664	700.00	700.00	-	700.00
January	BACS	Greenham - 2 x Navy Jackets with FTC logos	Facilities	25/26PO4665	71.02	71.02	11.84	59.18
December	BACS	Nick Jennings - Audio Engineer for Arrested Development	Pavilion	25/26PO4666	200.00	200.00	-	200.00
January	BACS	Paul Joines - Technical Support Duchy Panto 16.01.26	Pavilion	25/26PO4667	200.00	200.00	-	200.00
January	BACS	Junk Mail - Shop stock - Assorted cards	Cultural	25/26PO4668	45.00	45.00	-	45.00
January	BACS	LWC- Sharps Offshore Pils & Atlantic Pale Ale, Frobishers, Di	Pavilion	25/26PO4669	407.81	407.81	67.97	339.84
January	BACS	Office Smart - Purple Lever Arch files x 10	OPO	25/26PO4670	59.62	59.62	9.94	49.68
January	BACS	Parc Signs - Outdoor fingerprinter 100x100mm green oak p	Footpaths	25/26PO4671	1,613.10	1,613.10	268.85	1,344.25
January	BACS	Plymouth City Bus- The provision for bus 67 for Feb 26	General Council	25/26PO4672	1,989.36	1,989.36	-	1,989.36
January	BACS	Sailflags - Heavy Duty Textile Banner	Pavilion	25/26PO4673	74.94	74.94	12.49	62.45
January	BACS	Cornwall Council- Park Lodge business rates Dec 25-March 2	Kimberley Park	25/26PO4674	1,616.97	1,616.97	-	1,616.97
January	BACS	SWW- Water Rates 08.10.26-19.01.26 Ground Floor	OPO	25/26PO4675	252.77	252.77	19.20	233.57
January	BACS	Swift - Double pocket oven glove & blue hand towel	Pavilion	25/26PO4676	35.36	35.36	5.89	29.47
January	BACS	Swift - Wonder sponges, dishwasher liquid, sink & drain clea	Pavilion	25/26PO4677	147.49	147.49	24.58	122.91
		Total BACS Swift			182.85	182.85	30.48	152.38
January	BACS	Trago - A5 Subject project notebook & White window marke	Pavilion	25/26PO4678	2.41	2.41	0.40	2.01
January	BACS	Travis - Barratine banish oil & Evo-stik stay white sanitary sil	OPO/Facs	25/26PO4679	38.63	38.63	6.44	32.19
January	BACS	Trevarthen - Smoked streaky bacon, gluten free sausages, Sa	Pavilion	25/26PO4680	66.83	66.83	-	66.83
January	BACS	Withey-Asset No. 21 Remove dumper wheel & take for punc	Cemetery	25/26PO4681	91.20	91.20	15.20	76.00
January	BACS	Withey-Asset 14 Replace broke chain brake spring & test	Grounds	25/26PO4682	96.48	96.48	16.08	80.40
January	BACS	Withey-Asset 36 Replace damaged chain & supply spare cha	Grounds	25/26PO4683	144.98	144.98	24.16	120.82
		Total BACS Withey			332.66	332.66	55.44	277.22
January	BACS	HMRC - PAYE January 2026	Corporate	25/26PO4683A	14,358.86	14,358.86	-	14,358.86
January	BACS	HMRC - NI January 2026	Corporate	25/26PO4683B	24,047.23	24,047.23	-	24,047.23
January	BACS	Student Loans - January 2026	Corporate	25/26PO4683C	485.00	485.00	-	485.00
		Total BACS -HMRC			38,891.09	38,891.09	-	38,891.09
January	BACS	CC - Pensions -January 2026	Corporate	25/26PO4683D	37,345.19	37,345.19	-	37,345.19
January	BACS	CC - Pensions additional pyt 10 of 12	Corporate	25/26PO4683E	600.00	600.00	-	600.00
		Total BACS - Pensions			37,945.19	37,945.19	-	37,945.19
January	BACS	Standard Life - MJC - AVC	Corporate	25/26PO4683F	90.00	90.00	-	90.00
January	BACS	Unison - Falmouth Subscriptions	Corporate	25/26PO4683G	68.70	68.70	-	68.70
January	BACS	Net Wages January 2026	Corporate	25/26PO4683H	122577.05	122,577.05	-	122,577.05
CLOSED								
					402,983.07	402,983.07	22,553.21	380,429.86

FALMOUTH TOWN COUNCIL PETTY CASH SCHEDULE

Period: Jan-26

Date	Total Amount			Rec'pt	Code	Cashed Cheque	Meeting Exp	Parking	Municipal Building	Civic	Mayoral	Facilities	Pavilions Misc	Stat	Kimberley Park	Sundry Items	Running Balance
	OB	VAT	Net				ME	CP	MB	C	M	F	PP	S	KP	SI	172.67
02.01.2026	6.99		6.99	1350	me		6.99	-	-	-	-	-	-	-	-	-	165.68
05.01.2026	3.30		3.30	1351	me		3.30	-	-	-	-	-	-	-	-	-	162.38
06.01.2026	2.70		2.70	1352	me		2.70	-	-	-	-	-	-	-	-	-	159.68
08.01.2026	8.75		8.75	1353	me		8.75	-	-	-	-	-	-	-	-	-	150.93
08.01.2026			-			140.32	-	-	-	-	-	-	-	-	-	-	291.25
08.01.2026	5.50		5.50	1354	me		5.50	-	-	-	-	-	-	-	-	-	285.75
12.01.2026	3.30		3.30	1355	me		3.30	-	-	-	-	-	-	-	-	-	282.45
13.01.2026	1.59		1.59	1356	f		-	-	-	-	-	1.59	-	-	-	-	280.86
19.01.2026	2.50		2.50	1357	si		-	-	-	-	-	-	-	-	-	2.50	278.36
19.01.2026	3.30		3.30	1358	me		3.30	-	-	-	-	-	-	-	-	-	275.06
26.01.2026	3.30		3.30	1359	me		3.30	-	-	-	-	-	-	-	-	-	271.76
27.01.2026	6.70	1.11	5.59	1360	cp		-	5.59	-	-	-	-	-	-	-	-	265.06
30.01.2026	33.45		33.45	1361	me		33.45	-	-	-	-	-	-	-	-	-	231.61
30.01.2026	9.20	1.53	7.67	1362	mb		-	-	7.67	-	-	-	-	-	-	-	222.41
	90.58	2.64	87.94				140.32	70.59	5.59	7.67	-	-	1.59	-	-	2.50	

Nominal Codes

VAT	5030	5017	5290	5408	5405	5755	6359	5012	6470	5030
Non-VAT		5.59	7.67							
		0	0							

Town Clerk

Councillor

Councillor

Finance Use Only

VAT Journals

	DR	CR
2201 - vat	£ 2.64	
Various		£ 2.64

NB add additional NL's depending on monthly expenditure

FALMOUTH ART GALLERY PETTY CASH SCHEDULE

300 300.00

Period: January 26

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Cashed	MB - Repairs Renewals	MB - cleaning	MB - Misc Consumables	CS - Postage	CS - Stationary photocopy	CS - Consumables	CS - Storeroom Equipment	CS - Printing/Artwork	CS - Publicity and Marketing	CS - parking	CS - Seminar Expenses	CS - Workshops	CS - Gallery and Misc	CS - Shop Items	CS - Education and Outreach	CS - Funded Projects	CS - Library and Misc	CS- OWLS	CS - Arts Council	Running Balance
	Opening Bal						RR	CL	MBC	PO	S	C	SE	PA	PM	PAR	SEM	W	G	SH	EO	FU	L	OWL	ART	196.62
06/01/2026	3.30		3.30	2583	c		-	-	-	-	-	3.30	-	-	-	-	-	-	-	-	-	-	-	-	-	193.32
06/01/2026	6.96		6.96	2584	PO		-	-	-	6.96	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	186.36
06/01/2026	5.05		5.05	2585	C		-	-	-	-	-	5.05	-	-	-	-	-	-	-	-	-	-	-	-	-	181.31
06/01/2026	4.50		4.50	2586	c		-	-	-	-	-	4.50	-	-	-	-	-	-	-	-	-	-	-	-	-	176.81
13/01/2026	10.90	1.82	9.08	2587	rr		9.08	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	165.91
13/01/2026	3.50		3.50	2588	c		-	-	-	-	-	3.50	-	-	-	-	-	-	-	-	-	-	-	-	-	162.41
13/01/2026	3.60		3.60	2589	PO		-	-	-	3.60	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	158.81
15/01/2026	1.65		1.65	2590	C		-	-	-	-	-	1.65	-	-	-	-	-	-	-	-	-	-	-	-	-	157.16
20/01/2026	1.75		1.75	2591	c		-	-	-	-	-	1.75	-	-	-	-	-	-	-	-	-	-	-	-	-	155.41
20/01/2026	6.85		6.85	2592	c		-	-	-	-	-	6.85	-	-	-	-	-	-	-	-	-	-	-	-	-	148.56
20/01/2026	8.10		8.10	2593	c		-	-	-	-	-	8.10	-	-	-	-	-	-	-	-	-	-	-	-	-	140.46
27/01/2026	1.74		1.74	2594	c		-	-	-	-	-	1.74	-	-	-	-	-	-	-	-	-	-	-	-	-	138.72
	CLOSED		-				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	138.72
	57.90	1.82	56.08			56.08	9.08	-	-	10.56	-	36.44	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Nominal Codes	5220	5230	5290	5804	5805	5808	5809	5811	5813	5017	5817	5818	5819	5821	5822	5823	5825	5823	5827
Non Vat	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vat	9.08	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Town Clerk

Councillor

Councillor

PP - GG PETTY CASH SCHEDULE

Period: January 26

Date	Total Amount	VAT	NET	Voucher	Code	Cheque Rec'd/Opening Bal	GG - GM	GG - Misc Grounds	PP - Events	PP - SFS	PP - Catering Supplies	PP - Cleaning	PP - Misc	Running Balance
							GM	MG	PE	SFS	CS	CL	MC	72.54
08/01/2026			0.00		21	227.46	-	-	-	-	-	-	-	300.00
11/01/2026	4.75		4.75	49	mc		-	-	-	-	-	-	4.75	295.25
13/01/2026	8.02		8.02	50	cs		-	-	-	-	8.02	-	-	287.23
16/01/2026	4.34	0.72	3.62	51	mc		-	-	-	-	-	-	3.62	282.89
17/01/2026	11.40		11.40	52	cs		-	-	-	-	11.40	-	-	271.49
CLOSED			0.00				-	-	-	-	-	-	-	271.49
	28.51	0.72	27.79			27.79	-	-	-	-	19.42	-	8.37	
			28.51											

Nominal Codes

6300	6302	6362	6364	6356	6351	6359
		non VAT				4.75
		VAT				3.62

Town Clerk

Councillor

Councillor