

FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Council held on Monday 15th September 2025 at 7.10pm held in the Council Chamber, Municipal Buildings, The Moor, Falmouth. TR11 3QA

Present: Councillors A J Jewell (Town Mayor), T M Pearce (Deputy Mayor), S R Carmichael, D V Evans BEM CC, L E Lowes, D A Konik, A D Munden, D W Saunby CC, H M Stephens, J A R Stowell, and J A Walkden.

In Attendance: A M Williams	(Town Clerk)
R J Gates	(Town Manager)
D C Shankland	(Communications Officer)
Councillor L Magowan	(Cornwall Council, Arwenack ED)
K Cooksey	(Manager, Falmouth Business Improvement District)
B Ndegwa & P Green	(R J Working)
Rev G Bennett	(Mayor's Chaplain)
P Fitzpatrick & J Grafton	(Falmouth Fairtrade)

Prior to the commencement of the meeting prayers were said by the Mayor's Chaplain.

C6100 APOLOGIES

An apology was received and approved from Councillors Andrewartha (holiday), Clegg (ill), Holbrook (ill), Robinson (holiday), and Rowe (family matter).

C6101 INTERESTS AND DISPENSATIONS

None.

C6102 MINUTES

It was proposed by Councillor Howes seconded by Councillor Carmichael and

RESOLVED that the minutes of the Meeting held on 2nd June 2025 be confirmed as a correct record and signed by the Chair.

C6103 MAYOR'S REPORT

The Mayor reported on civic, town events, and meetings attended. Including Electric Bus launch, Resource school visits, Twinning Association, Penmere Station anniversary, Young Generation, Carnon Carers, sailing events, and cruise ships. He was pleased to note the improvements to the Children's Library, and thanked Councillors for supporting the Carnival and his Tidal Race event. The report was duly noted.

He had represented the Council at the funeral of Mary Bradley, who had been instrumental in regard to Fairtrade Falmouth.

C6104 DEPUTY MAYOR'S REPORT

The Deputy Mayor reported on civic, town events and meetings attended. Including civic services, Nick Dark commemoration, Ukrainian Sole Cafe anniversary, Cruise ship arrivals, the Kernow Jamboree - UK Scout Gathering, Geothermal Plant visit. He commended the Council on its staging of the recent Jake Bugg event and the Falmouth Carnival event.

C6105 PUBLIC QUESTIONS

None received.

C6106 COMMUNITY POLICE REPORT

No report.

C6107 COMMUNITY SAFETY AND FIRE REPORT

No report. Councillors would engage individually regarding the Community Risk Management Plan consultations.

C6108 FALMOUTH BUSINESS IMPROVEMENT DISTRICT

The Falmouth BID Manager introduced herself to Councillors and updated on the BID and its business plans and current initiatives and campaigns including a locals' tourism campaign and a focus upon the night-time economy. Her initial focus coming to role had been getting to meet levy payers. Funded by 410 local levy payers the BID spent £190,000 per annum on local business initiatives. It had a close working relationship with the Town Council, which was a national exemplar. This enabled the Town Team provision which saw added value to core council bench-marked services. She responded to questions and the report was noted.

C6109 RJ WORKING

RJ Working gave an overview of their work with young people teaching them a restorative justice method. The charity based in Redruth had been operating for 10 years and taught leadership skills, proactive talking and listening approaches in safe spaces. Building skills around restorative practice and enabling youth voice and participation. Current work strands sought to reduce inequality, enable identity, climate and nature, and adult training. They hoped to work with the Council on local initiatives. They responded to questions and the report was noted.

C6110 FAIRTRADE FALMOUTH

The Fairtrade Falmouth representative reported upon local Fairtrade activity including activities around freshers and planned an event at the Town Council. The report was noted.

C6111 COMMUNITY AREA PANEL

The notes of the meeting were noted.

C6112 CORNWALL COUNCILLORS' REPORTS

Arwenack

Councillor Magowan congratulated the Council on a positive summer of community events. He continued to work with Stop the Chop regarding Trelawney Trees which was a sensitive matter, and the Group had now met with Cornwall Council officers. He had met with the Sector Police Inspector to discuss current matters. The Police were looking at measures to address speeding and dangerous driving particularly around the Headland. He was reviewing Anti-Social behaviour data and hoped that a local ASB Officer role could be developed. He would attend the Falmouth Beaches Management Group and hoped that a Public Space Protection Order for beach fires could be developed by Cornwall Council, local evidence collation of issues was crucial to that. He recognised the good work of the Friends of Boscombe Fields and the recent information plaque provision of the SW Coastal Path. The planning application for Falmouth Docks was currently being progressed by Cornwall Council and the Maritime and Marine Organisation. Water pollution and carparking motions were soon to be considered by Cornwall Council. He updated on his committee work, carbon neutral ambitions, and the future of county farms. The amendment to the public right of way at Pendennis was being

considered by the Planning Inspectorate. He was also working with the Town Council to progress its Devo4 aspiration.

Trescoabeas and Budock

Councillor Saunby advised that mattes had been quiet through recess. He updated on Miscellaneous Licensing matters and a 100th birthday party he had attended.

Boslowick

No report.

Penwerris

No report.

C6113 PLANNING AND LICENSING COMMITTEE

It was proposed by Councillor Stowell, seconded by Councillor Stephens and

RESOLVED that Councillor Howes sit on the Planning and Licensing Committee which brought it to a full complement of eight members.

C6114 OUTSIDE BODIES APPOINTMENTS

Councillors to feedback to the Town Clerk regarding the effectiveness and currency of outside body appointments to enable a review prior to re-appointment for 2026/27 municipal year.

C6115 CORNISH CULTURE POLICY – MOTION BY COUNCILLOR

CARMICHAEL

It was proposed by Councillor Carmichael, seconded by Councillor Stowell and

RESOLVED that the attached Cornish Culture Policy be adopted and operated by the Council and that Councillor Carmichael be appointed Cornish Culture Champion and that a member of staff Cornish Culture Champion also be sought.

C6116 TIME SCHEDULING OF COMMITTEE MEETINGS – MOTION BY COUNCILLOR HOWES

Councillor Howes proposed that additional time be allowed for Council Committee meetings to allow more space for discussions.

The Town Clerk referenced the last Committee Review and advised that the current scheduling had been set for the available resourcing of requirements, and the need for Councillors to ensure that they are prepared for meetings, be informed of discussions items, as well as Chairs ensuring the quality and effectiveness of discussions in accordance with Standing Orders.

It was proposed by Councillor Howes, seconded by Councillor Stowell and

RESOLVED that Standing Orders and the meeting schedule be amended to allow when there is more than one committee meeting scheduled for the same evening then the first commences at 1800 hours and the second commences at 1930 hours.

An amendment by Councillors Evans, seconded by Councillor Carmichael, that the matter be deferred for further consideration and that the Council splits the Grounds, Facilities and Environmental Action Committee in to two meetings was withdrawn.

C6117 COMMITTEE REPORTS

The Planning and Licensing Committee Report dated 9th June 2025 was presented by Councillor Jewell, Chair of the Committee.

It was proposed by Councillor Jewell, seconded by Councillor Carmichael and

RESOLVED that the Report of the Committee dated 9th June 2025 be approved.

The Planning and Licensing Committee Report dated 30th June 2025 was presented by Councillor Jewell, Chair of the Committee.

It was proposed by Councillor Jewell, seconded by Councillor Carmichael and

RESOLVED that the Report of the Committee dated 30th June 2025 be approved.

The Planning and Licensing Committee Report dated 21st July 2025 was presented by Councillor Jewell, Chair of the Committee.

It was proposed by Councillor Jewell, seconded by Councillor Carmichael and

RESOLVED that the Report of the Committee dated 21st July 2025 be approved.

The Planning and Licensing Committee Report dated 18th August 2025 was presented by Councillor Jewell, Chair of the Committee.

It was proposed by Councillor Jewell, seconded by Councillor Carmichael and

RESOLVED that the Report of the Committee dated 18th August 2025 be approved.

The Planning and Licensing Committee Report dated 8th September 2025 was presented by Councillor Jewell, Chair of the Committee.

It was proposed by Councillor Jewell, seconded by Councillor Carmichael and

RESOLVED that the Report of the Committee dated 8th September 2025 be approved.

The Grounds, Facilities and Environmental Action Committee Report dated 11th June 2025 was presented by Councillor Konik, Chair of the Committee.

It was proposed by Councillor Konik, seconded by Councillor Walkden and

RESOLVED that the Report of the Committee dated 11th June 2025 be approved.

The Grounds, Facilities and Environmental Action Committee Report dated 3rd September 2025 was presented by Councillor Konik, Chair of the Committee.

It was proposed by Councillor Konik, seconded by Councillor Walkden and

RESOLVED that the Report of the Committee dated 3rd September 2025 be approved.

The Cultural Services and Leisure Committee Part I Report dated 11th June 2025 was presented by Councillor Stephens, Vice-Chair of the Committee.

It was proposed by Councillor Stephens, seconded by Councillor Stowell and

RESOLVED that the Report of the Committee dated 11th June 2025 be approved.

The Cultural Services and Leisure Committee Part I Report dated 3rd September 2025 was presented by Councillor Stephens, Vice-Chair of the Committee.

It was proposed by Councillor Stephens, seconded by Councillor Stowell and

RESOLVED that the Report of the Committee dated 3rd September 2025 be approved.

The Finance and General Purposes Committee Part I Report dated 2nd June 2025 was presented by Councillor Pearce, Chair of the Committee.

It was proposed by Councillor Pearce, seconded by Councillor Carmichael and

RESOLVED that the Report of the Committee dated 2nd June 2025 be approved.

The Finance and General Purposes Committee Part I Report dated 14th July 2025 was presented by Councillor Pearce, Chair of the Committee.

It was proposed by Councillor Pearce, seconded by Councillor Carmichael and

RESOLVED that the Report of the Committee dated 14th July 2025 be approved.

The Finance and General Purposes Committee Part I Report dated 8th September 2025 was presented by Councillor Pearce, Chair of the Committee.

It was proposed by Councillor Pearce, seconded by Councillor Carmichael and

RESOLVED that the Report of the Committee dated 8th September 2025 be approved.

C6118 CODE OF CONDUCT COMPLAINTS ASSESSMENTS

1 Assessment Decision Notice CNN067/25/26 – Councillor Evans

The Mayor invited Councillor Evans to address the complaint outcome and recommendation. Councillor Evans confirmed that he had apologised as recommended. The Council noted the assessment.

2 Assessment Decision Notice CNN73, 75, 76/25/26 – Councillor Robinson
The Council noted the assessment.

C6119 TOWN MANAGEMENT REPORT

The Town Manager responded to questions on his report which was duly noted and forms part of these minutes.

C6120 TOWN CLERK'S REPORT – PART I

Further to his Report the Town Clerk updated on Public Space Protection Order (Dogs on Beaches) review by Cornwall Council. The Report was duly noted.

C6121 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Councillor Stephens, seconded by Councillor Konik and

RESOLVED that in view of the confidential nature of contractual matters and personal information it is advisable in the public interest that the press and public, be excluded from the meeting.



1. Introduction

Falmouth Town Council recognizes Cornish (Kernewek) as a vital part of Cornwall's cultural heritage and identity. This policy sets out our commitment to supporting, promoting, and where possible using the Cornish language in our work.

2. Aims of the Policy

- To show respect for Cornwall's cultural and linguistic heritage.
- To raise awareness of the Cornish language.
- To encourage the use of Cornish in appropriate contexts.
- To provide opportunities for staff, members, and the community to engage with Cornish.

3. Scope

This policy applies to:

- Staff and volunteers
- Publications, signage, and communications
- Public events and activities
- External and internal correspondence (where relevant)

4. Commitments

4.1 Communications

- Where appropriate, bilingual (Cornish-English) signage will be used. For permanent and temporary signage provision as appropriate.
- Greetings and phrases in Cornish (e.g., *Dydh da, Meur ras*) may be included in letters, emails, or public announcements.

4.2 Publications and Materials and Signage

- Cornish may be included in brochures, websites, and social media posts.
- Efforts will be made to ensure accuracy and consistency, using resources such as the **Standard Written Form (SWF)**.

4.3 Staff and Training

- Staff and volunteers will be encouraged to learn basic Cornish greetings and phrases.
- Where possible, training opportunities and learning resources will be signposted.

4.4 Public Engagement

- Take part in Speak Cornish Week annually.
- Events may include Cornish elements (songs, announcements, printed materials).
- Efforts will be made to collaborate with Cornish language organizations to support cultural events.



Cornish Language Policy

- Promote Cornish language and culture through the Council's Cultural Services provision.

4.5 Champion

- Create a Councillor Champion role for Cornish Culture.
- Seek an employee Champion role for Cornish Culture.

5. Responsibilities

- **Management/Committee:** oversee implementation of the policy.
- **Staff and Volunteers:** apply the policy in their work.
- **Language Champions** (if appointed): support with translations, advice, and promotion.

6. Monitoring and Review

- The policy will be reviewed every 4 years.
- Feedback received from staff, members, and the public will be considered.
- Progress will be measured by increased visibility and use of Cornish.

7. Resources and Support

Falmouth Town Council will draw upon available resources including:

- [Akademi Kernewek](#) (official body for Cornish language)
- Cornwall Council translation service.
- Online dictionaries, learning apps, and phrase guides.
- Local Cornish language tutors and community groups

8. Approval

This policy was approved by Council on 15th September 2025.