

FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Grounds, Facilities and Environmental Action Committee held on 11th June 2025 at 7.15pm at the Atherton Suite, The Old Post Office, The Moor, Falmouth.

Present: Councillors D A Konik (Chair), J A Walkden (Vice-chair), G P Andrewartha, D V Evans BEM CC, L E Howes, A D Munden and J A R Stowell

Also present: Councillors D Clegg and D Saunby CC

In attendance: A M Williams	(Town Clerk)
A Medlin	(Facilities Manager)
S Penna	(Grounds Manager)
K M Hall	(Strategic Environmental Projects Officer)
V Rogers	(Administrative Officer)

The Chair reminded attendees that the Council had committed to the Civility and Respect Pledge, that is to treat everyone participating in the meeting tonight with civility and respect in their roles. For us respect is treating others with dignity, recognizing boundaries, being non-judgmental and accepting of differences. Behaviour breaching that commitment will not be tolerated. In dealing with the business of the meeting we will adhere to our agenda and the processes set out in our Standing Orders. Please be aware that the meeting is a public one and there may be recordings of your participation.

GFEA176 APOLOGIES

An apology for absence was received and approved from Councillor Holbrook (holiday).

GFEA177 INTERESTS AND DISPENSATIONS

None received.

GFEA178 MINUTES

It was proposed by Councillor Evans, seconded by Councillor Andrewartha and

RESOLVED that the minutes of the meeting held on 17th March 2025 be agreed as a correct record and signed by the Chair.

GFEA179 GROUND MANAGER OVERVIEW AND UPDATE

The Grounds Manager presented his report and responded to questions. The report was duly noted and forms part of these minutes.

It was proposed by Councillor Howes, seconded by Councillor Stowell and

RESOLVED that:

- (i) the concrete pipe on the Pump Track at Trescobeas be removed due to anti-social behaviour.
- (ii) the Committee reiterates the need for the creation of a supervisory position with the Grounds Team.

The Environmental Education and Enforcement Officers' report was duly noted and forms part of these minutes.

GFEA180 FACILITIES MANAGER OVERVIEW AND UPDATE

The Facilities Manager presented his report and responded to questions. The report which was duly noted and forms part of these minutes.

He also updated the Councillors regarding the Greenbank Garden Stores. Four Expressions of Interest had been received and it was agreed that the Committee Chair would assist in the evaluation of these.

GFEA181 STRATEGIC ENVIRONMENTAL PROJECTS OFFICER OVERVIEW AND UPDATE

The Strategic Environmental Projects Officer's presented her report and responded to questions. The report was duly noted and is attached as part of these minutes.

It was noted that the Festival of the Ocean event had been very successful and would become an annual event. The issue of fires on the beach had recently been discussed at a meeting of the Beach Management Committee. The Town Clerk reported that this was currently covered by a bylaw and evidence was being gathered to support making this a Public Spaces Protection Order which would assist with enforcement procedures. She further reported that South West Water works at Gyllyngvase Beach would commence in October 2025.

It was agreed that the Chair would meet with Councillor Munden and the Strategic Environmental Projects Officer regarding biodiversity policy and report further to the next meeting.

GFEA182 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Councillor Konik, seconded by Councillor Stowell and

RESOLVED that in view of the confidential nature of contractual matters, it is advisable in the public interest that the press and public be excluded from the meeting.

GROUND, FACILITIES AND ENVIRONMENTAL ACTION COMMITTEE

PART II MINUTES
11TH JUNE 2025

GFEA183 GYLLYNGVASE BEACH TOILETS

The Facilities Manager updated on the proposals regarding the redevelopment and future operation of the premises. A Steering Group would be established. The Town Clerk advised that the tenure of public toilets would be regularised as part of Devo4 and that in due course the Council would be reviewing its public toilet provision.

There being no further business to transact the Chair closed the meeting at 8pm.

Signed Dated.....

Grounds Report June 11th

All seasonal bedding planted for the Summer at the time of writing this report 27/05 baskets are delayed as the supplier states they aren't ready but will hopefully be all up by the time of the GFEA Committee meeting.

First application Street spaying completed.

Second cut of footpaths and coastal path completed.

Currently carrying out cutting back of trees on the Allotments hedges each side of Little Insite at the request of Highways dept. Recorded inspection for nesting birds carried out.

Old Cemetery to be cut in June.

All our volunteers were invited to a Bee walk in Falmouth Old Cemetery with "Falmouth Nature's" Kevin Thomas, several attended.

Significant amount of training recently completed, Pole saw, grave shoring and there's a digger/dumper course organised for July.

Removal of concrete pipe at Trescobeas POS

E30 Report:

- Planned and Delivered Sand Safe Event in Gylly Beach
- Attended CSAS Development Day
- Wodehouse Terrace/Boscawen Fields/Gyllyng Street encampment's, liaising with the public/residents/homeless-individuals/Partner agencies. Cleared camps and associated drug paraphernalia.
- Princess Pavilions extra patrols
- Safer Falmouth Pop up on the Moor
- FBRA AGM On Panel for the event
- Evening Patrols have now started
- Posters for NO DOGS Gylly and new stands
- Binfluencers - out with Uni door to door engagement - Well received
- Tregonigie Woods, Woodland Fair - Volunteers needed- Signed up 12 new volunteers
- Pendennis Point - fixed gate, removed five fires and one camper. Litter picked area.

Tessa and Eamonn



FALMOUTH TOWN COUNCIL

Grounds, Facilities & Environment Committee

11th June 2025

Facilities Manager Update:

1. Re-Source Project : Kimberley Park Lodge

The mobilisation and occupation of the Recording Studio and Coffee Bar has continued within the period with the appointed vendors, Source FM and Alex Bradshaw. It is envisaged that both outlets will be fully operational by the end of June with elements of the studio already being accessed by members of the local community. The project team have identified a formal opening date of Saturday 26th July with a further community launch on the 27th in association with the Parklive Event. Our Community Engagement Officer continues to develop links with local learners and students focusing upon music and digital upskilling specifically in the areas of music workshops and creative aspirational opportunities (Dracaena Centre, Atherton Suite, Kimberley Park). This engagement is a key requirement of grant funding outputs and outcomes until 2030.

2. Municipal Building : Improvement Works

Listed building consent and conditional planning permission has been granted (25.02.25) for alterations to the existing building comprising of thermal and energy related improvement, with associated repairs. **Phase 1** commenced on the 2nd June (6 week duration) incorporating repairs to remedy water ingress to the F/F offices. Richards Builders have been appointed as Principle Contractor to undertake various specialist works in accordance with planning and conservation conditions.(£42k) Further grant funding options are being reviewed with the Director in order to support the continued refurbishment of the building in accordance with the listed consents (circa £2m).

3. Library

Our maintenance team are currently undertaking refurbishment of the library in order to relocate the children's services area. Works include remodelling of an access route and full redecoration of a large reading area including replacement energy saving lighting (3 week duration)

4. Pendennis Headland Lower Car Park

Works relating to the installation of the Enviropave replacement surfacing solution were completed on the 16th May.





June 2025 – Strategic Environmental Projects
Report for Grounds, Facilities & Environmental Action Committee

Focus	Action taken	Next steps
Carbon Reduction	<p>Princess Pavilion (COF) –kitchen lighting replaced with LED</p> <p>Passmore Edwards Municipal Building – planning application approved. Total cost c. £2million. EOI for Levelling Up fund turned down. LED lighting replaced fluorescent in both children’s sections.</p>	<p>Regular meetings to monitor further energy saving measures at PP.</p> <p>Alternative funding to be identified for PE Municipal Building.</p> <p>Continue replacing florescent lights with LED throughout library as funds allow.</p> <p>Carbon Audit for 2024/25 will be prepared and presented for August committee.</p>
Events	<p>Falmouth School Stomp 2 April</p> <p>Town Spring Clean 9 April</p> <p>SandSafe 28 May</p>	Green Week 7 – 15 June
Water	<p>New water fountain ordered for Swanpool toilets.</p> <p>New 1200l water butt ordered for Kimberley Park Lodge</p> <p>SWW monthly update meetings set up with SEPO. Website with details of works Falmouth Sewer Improvement Scheme (southwestwater.co.uk).</p>	<p>Water fountain to be installed at Swanpool toilet block</p> <p>Water butt installation to be arranged at the lodge</p> <p>Wider sharing of SWW plans meeting to be set up in July.</p>
Community Engagement	<p>SEPO attends Fal Energy Partnership monthly meetings.</p> <p>SEPO attends Fal/Helford SAC meetings quarterly.</p> <p>Town Spring Clean undertaken on 9 April.</p>	
Ocean Recovery	<p>Revised Motion for the Ocean adopted by GF&EA committee in March 2025. Ocean Recovery - Falmouth Town Council</p> <p>Cornwall and Isles of Scilly Marine and Coastal Partnership prepared Marine Nature Recovery Opportunities for the Fal and Helford.</p> <p>New basking shark mural completed at NMM car park.</p>	<p>SEPO to attend quarterly meetings of SAC Management group.</p> <p>Blue Meadows restoration off Swanpool Beach possible. Support to be provided.</p> <p>Festival for the Ocean on 8 June.</p>

Focus	Action taken	Next steps
Communication	Beach Clean and Climate Café organised by others but promoted via FTC social media.	
Other	Environmental objective included in 2025 staff appraisal process.	Communication to encourage residents to be aware of resilience methodologies Cornwall – BeFloodReady What you can do - Devon, Cornwall and the Isles of Scilly Local Resilience Forum Sign up for flood warnings - GOV.UK Marine wildlife interpretation panel to be installed at Pendennis Point
Recycling	New legislation ‘Simpler recycling’ came into effect from April 2025. FTC has briefed staff and provided facilities to enable food waste recycling. New waste service commenced in March 2025. Binfluencer event arranged with Falmouth Uni & UoE to visit student premises to encourage better recycling amongst this audience.	
Budget	£7,000 allocated in 2025/26 budget; £400 towards Festival for the Ocean £200 towards Green Week	

Decisions requested from **Grounds, Facilities & Environmental Action Committee;**

Prepared by Karen Hall, Strategic Environmental Projects Officer



Festival for the Ocean poster

Festival for the Ocean

Sunday 8 June Gylly Beach

Activities 11am – 3pm

Local information sharing

Seaweed pressing

Cyanotrope creation

Various art sessions

Recyled net jewellery

Snorkel safari 11am

Basket shark procession 12pm

Marine stranding demo 1.30pm

Beach clean 2pm

Green Week poster

[Falmouth Great Big Green Week](#)

THE GREAT BIG GREEN WEEK



7-15 JUNE

**FALMOUTH TOWN COUNCIL**

Falmouth's Great Big Green Week is an opportunity to find out more about what our community is doing to conserve and protect the local environment and how you can play your part.

Saturday 7 June

Family Activity

Fal River Collage
Falmouth Art Gallery
11am - 12.30pm & 2pm - 3.30pm

Tuesday 10 June

Water

South West Water & Community Energy Plus
Falmouth Library; 10am - 12.30pm
Making Space for Sand
Falmouth Library; 1.30pm - 4.30pm

Sunday 8 June

World Ocean Day

Festival of the Ocean
Gyllyngvase Beach
11am - 3.00pm
Falmouth & Penryn Repair Cafe
Princess Pavilion
1.30pm - 4.00pm
David Attenborough: Ocean
The Phoneix Cinema
4.40pm

Wednesday 11 June

Food

Fairtrade Coffee & Cake
Falmouth Library ; 10am - 12.30pm
Falmouth Food Co-op
Falmouth Library
1.30am - 4.30pm

Thursday 12 June

Reduce, Reuse, Recycle

Un-rap Coop
Market on The Moor
10am - 12.30pm
Transition Falmouth
Market on The Moor
1.30am - 4.30pm

Monday 9 June

Environment

Falmouth Town Council
Falmouth Library
10am - 12.30pm
Falmouth Marine Conservation
Falmouth Library
11am - 3pm

Friday 13 June

Biodiversity

Greenpeace
Falmouth Library
10.00am - 12.30pm