

## FALMOUTH TOWN COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held on Monday 12<sup>th</sup> April 2010 in the Council Chamber, Municipal Buildings, Falmouth at 7:30 pm.

Present: Councillors Mrs V E Eva (Chairman) A K Ayres, Mrs A J Biggins, I J Body, Mrs J Booth, G W Chin-Quee, Mrs M Davies, S D Eva, G F Evans, A J Jewell, Ms D E Merrett, Mrs M Ryan and D A Sterratt

In Attendance: A M Williams (Town Clerk)  
R N Thomas (Administrative and Finance Assistant)  
A Brinnen (Skatepark Committee)

Vol. 9

### F3817 APOLOGIES

Apologies for absence were received and approved from Councillors Cramp (Council business) and Elliott (ill).

### F3818 INTERESTS

Councillor S D Eva declared a gift in respect of hospitality at the opening ceremony for Rick Steins Restaurant.

Councillor Mrs V E Eva declared an interest in respect of F3821 (Falmouth Skatepark) as she had assisted the Committee with its set-up. She did not vote thereon.

### F3819 MINUTES

It was proposed by Councillor Evans, seconded by Councillor Mrs Biggins and

RESOLVED that the minutes of the meeting held  
on 22<sup>nd</sup> February 2010 be confirmed as a correct record  
of the proceedings and signed by the Chairman.

The Chairman agreed that the consideration of this item be deferred for later in the meeting.

### F3820 GRANT FORMS

It was proposed by Councillor Body, seconded by Councillor Mrs Davies and

RESOLVED that the new format for the Council's  
grant application forms be approved as reported subject  
to the addition of a rejection stipulation if not completed  
satisfactorily by the applicant.

### F3821 GRANTS

Councillor Body reported that the Helford Sailing Trust assisted Falmouth Schools.

It was proposed by Councillor Body, seconded by Councillor Mrs Ryan and

RESOLVED that pursuant to Section 19 of the Local Government (Miscellaneous Provisions Act 1976) the Helford River Childrens Sailing Trust be granted £500 to assist Falmouth children with rowing and sailing training.

It was proposed by Councillor Mrs Biggins, seconded by Councillor Sterratt and

RESOLVED that pursuant to Section 133 of the Local Government Act, 1972 the Friends of Falmouth Health Centre be granted £500 to assist the purchase of a scanner.

It was proposed by Councillor S D Eva, seconded by Councillor Jewell and

RESOLVED that the grant application by Vitalise be not considered and the applicant requested to identify that Falmouth residents would benefit directly from the grant.

A motion by Councillor Chin-Quee that a grant of £100.00 be awarded fell.

It was proposed by Councillor Chin-Quee, seconded by Councillor Ms Merrett and

RESOLVED that pursuant to Section 19 of the Local Government (Miscellaneous Provisions) Act, 1976 the Fal Skate Park Committee be granted £490 to assist the acquisition of promotional materials.

At the request of the Chairman Mr Binnen responded to Councillors questions. Councillor Mrs V E Eva left the meeting after having spoken to the application and Councillor Ayres took the Chair for this item.

It was noted that the Kimberley Park Residents Association grant request had been withdrawn.

It was proposed by Councillor Evans, seconded by Councillor M Merrett and

RESOLVED that the actions of the Town Clerk, in consultation with the Chairman and Vice Chairman in awarding a grant of £55 towards the event banner for Aberfest from the 2009/10 grants budget be approved given the urgency of the matter. The grant was made pursuant to Section 145 of the Local Government Act, 1972.

**F3822 COUNCIL PRECEPT 2010/11**

It was duly noted that the precept would be paid by Cornwall Council in two equal instalments of £481,475 on the 8<sup>th</sup> April and 9<sup>th</sup> September 2010.

**F3823 APPOINTMENT OF AUDITOR**

It was duly noted that:

- (i) Lee Budge had been appointed by the Audit Commission as Auditor to Falmouth Town Council;

- (ii) There would be changes to the appointed auditor from the audit of the 2011/12 accounts;
- (iii) Officers of the Council would shortly meet with the Audit Commission's local Officers to discuss Financial Reporting Standards for Smaller Entities (FRSSE) requirements for 2009/10 reporting.

**F3824 ACCOUNTING ASSISTANCE**

It was proposed by Councillor Body, seconded by Councillor Mrs Davies and

RESOLVED that the engagement of Mr S Hudson in a locum capacity to assist the Council's Administrative and Finance Assistant with year end and FRSSE requirement be approved.

**F3825 STANDING ORDERS**

It was duly noted that Standing Orders would be revisited and refreshed at a future meeting.

**F3826 SHOPPERS SHUTTLE BUS**

It was duly noted that the service would continue in partnership with Cornwall Council for 2010/11.

**F3827 RISK ASSESSMENTS**

It was proposed by Councillor Body, seconded by Councillor Mrs Booth and

RESOLVED that where appropriate the findings of the Risk Assessment undertaken by Councillor Sterratt in regard to the Town Council Offices be actioned.

**F3828 INTERNAL AUDIT**

It was proposed by Councillor Mrs V E Eva, seconded by Councillor Mrs Davies and

RESOLVED that the Finance Sub Committee meet with the Council's Internal Auditor to discuss and direct internal audit and to address outstanding issues from previous audits.

**F3829 ACCOUNTS AND PETTY CASH**

It was proposed by Councillor Mrs Biggins, seconded by Councillor Mrs V E Eva and

RESOLVED that the Accounts and Petty Cash Schedules (attached) for February and March 2010 be approved.

Further the Town Clerk reported a request from the Director of Falmouth Art Gallery for an increase in the Gallery's petty cash float from £150.00 to better facilitate operations. It was proposed by Councillor Sterratt, seconded by Councillor Mrs Biggins and

RESOLVED that the petty cash limit for Falmouth Art Gallery be increased to £300.

F3830 **EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor Sterratt, seconded by Councillor Mrs V E Eva and

RESOLVED that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded from the meeting.