

## **FALMOUTH TOWN COUNCIL**

Minutes of a meeting of the Finance and General Purposes Committee held on Monday 7<sup>th</sup> December 2009 in the Council Chamber, Municipal Buildings, Falmouth at 7:00 pm.

Present: Councillors Mrs V E Eva (Chairman) A K Ayres, Mrs A J Biggins, I J Body, Mrs J E Booth, G W Chin-Quee (to point mentioned), O K Cramp, Mrs M Davies, S D Eva, G F Evans (to point mentioned), A J Jewell and Ms D E Merrett.

In Attendance: A M Williams (Town Clerk)  
S J Polglase (Deputy Town Clerk and Finance Officer)  
D J Pollard (Town Manager) (to point mentioned)

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### **F3779 APOLOGIES**

Apologies for absence were received and approved from Councillors Elliott (ill) and Mrs Ryan (family business) and Sterratt (ill).

### **F3780 INTERESTS**

Councillors Ayres and Chin-Quee declared an interest in Minute F3783 in respect of Falmouth Youth Club as they were members of the Management Committee and did not speak or vote thereon.

Councillor Mrs Booth declared an interest in F3787 in respect of Cornwall Fire and Rescue Service Plan 2010/13 as she was an employee of the service and did not speak or vote thereon.

### **F3781 MINUTES**

It was proposed by Councillor Ayres, seconded by Councillor Mrs Booth and

RESOLVED that the minutes of the meeting held on 19<sup>th</sup> October 2009 be confirmed as a correct record of the proceedings and signed by the Chairman.

### **F3782 STAFFING COMMITTEE RECOMMENDATIONS**

It was proposed by Councillor Mrs Biggins, seconded by Councillor Ayres and

RESOLVED that the recommendation of the Staffing Committee regarding staffing structure in 2010/11 be noted.

### **F3783 GRANTS**

It was proposed by Councillor S D Eva, seconded by Councillor Chin-Quee and

RESOLVED that pursuant to Section 137 of the Local Government Act 1972 the Falmouth Youth Club be granted £300.

The Chairman reported that Councillor Saunby had committed £200 from his community grant budget.

It was proposed by Councillor Mrs Biggins, seconded by Councillor Body and

RESOLVED that no grant be made to the Swamp Circus Trust (Circo Kernow). It appeared from the application form that the Trust had sufficient funds committed to the project already.

Letters of thanks for grant awards from Fal Fibro Friends and TC Robert Hitchens Sea Cadets were duly noted.

In respect of Merchant Navy Day the Town Mayor indicated he would write to Mr Bernard to recognise his contribution to the event and the Town Clerk was requested to write to the organisers of Sea Sunday to establish if the Merchant Navy Day would be incorporated into that event.

F3784 **STRATEGIC INVESTMENT FRAMEWORK**

It was proposed by Councillor Chin Quee, seconded by Councillor Cramp and

RESOLVED that pursuant to Minutes F3765 the Falmouth and Penryn Strategic Investment Framework be endorsed and supported by the Council.

F3785 **FINANCE SUB-COMMITTEE**

It was proposed by Councillor Mrs V E Eva, seconded by Councillor Ayres and

RESOLVED that the Minutes and recommendations of the Finance Sub-Committee Meetings held on the 10<sup>th</sup> and 17<sup>th</sup> December 2009 be approved and agreed.

F3786 **DRAFT ESTIMATES 2010/11**

The Chairman presented her report and the Sub-Committee recommendations regarding draft budget 2010/11, attached as part of these Minutes.

Members duly considered these. It was felt that Kimberley Park toilet repair replacement should be achieved in the 2010/11 financial year.

It was proposed by Councillor Body, seconded by Councillor Mrs Biggins and

RESOLVED that

- (i) the reported option 1 aspirations be included in draft estimates (as attached);
- (ii) that the recommended changes to the grants budget be agreed and the Town Clerk delegated in consultation with the Chairman to determine whether applicants need to attend the consideration of their application;
- (iii) the Town Clerk delegated in consultation with Councillor Ayres to redesign the grant pro-forma to reflect the changes and to be more accessible. The Council to more robustly adhere to its policies.

Councillors Chin-Quee and Evans and the Town Manager, D Pollard left the meeting during the above item.

F3787 **CORNWALL FIRE AND RESCUE SERVICE – SERVICE PLAN 2010/13**

Councillors would respond individually to the consultation and the Town Clerk would submit a corporate response.

F3788 **CLEAN CORNWALL SUMMIT**

The report of Councillor Ms Merrett was duly noted.

F3789 **HIGHWAYS TREES**

The Town Clerk reported that as a result of Highway Authority budget cuts highway tree-works for the remainder of 2009/10 would be limited to emergency and pruning works. It was hoped that budgets would be sufficient that normal pollarding works could resume in 2010/11. The report was duly noted.

F3790 **DIGITAL MAPPING**

It was proposed by Councillor Mrs Biggins, seconded by Councillor Chin-Quee and

RESOLVED that the quotation of £3925 by Pear Technologies Ltd for digital mapping systems be approved from 2009/10 General Funds Reserves.

The Chairman took this item out of agenda sequence and it was considered as part of Minute F3786.

F3791 **FINANCIAL REPORTING STANDARD FOR SMALLER ENTITIES**

It was proposed by Councillor Body, seconded by Councillor Mrs V E Eva and

RESOLVED that the Council complies with FRSSE requirement for accounting purposes.

F3792 **STREET BENCHES**

It was proposed by Councillor Mrs V E Eva, seconded by Councillor Mrs Booth and

RESOLVED that the Council assumes the ownership of the three benches to be provided by Falmouth BID.

The Chairman took this item out of agenda sequence and it was considered as part of Minute F3786.

F3793 **SWANPOOL CEMETERY**

The success of the Cemetery in the recent UK Cemetery of the Year Awards was duly noted with pleasure and the Mayor requested to write to the Sexton and Cornwall Council Grounds operatives to thank them for their efforts.

F3794 **LICENSING OF TAXIS – TAXI ZONES IN CORNWALL**

The report of the Town Clerk that Cornwall Council Licensing Committee had recommended to retention of zones as requested by the Town Council, was duly noted.

F3795 **BUDGET MONITORING**

The budget monitoring report was duly noted and forms part of these Minutes.

F3796 **ENVIRONMENTAL IMPACT REPORT (NOISE) THE MOOR**

The receipt of the report and the preparation of the Events Policy for the Moor Piazza was duly noted.

F3797 **OUT OF HOURS PATROL**

The termination of the service was duly noted.

F3798 **STACKPOINT WAR MEMORIAL**

The remedial works were duly noted and the Town Mayor requested to write to the Sexton thanking him for his efforts.

F3799 **ACCOUNTS AND PETTY CASH**

It was proposed by Councillor Mrs V E Eva, seconded by Councillor Ms Merrett and

RESOLVED that the Accounts and Petty Cash  
Schedules (attached) for October and November 2009 be approved.

F3800 **MAYORAL ROLL REPLACEMENT**

It was proposed by Councillor Mrs Biggins, seconded by Councillor Ayres and

RESOLVED that the cost of the Mayoral Roll as quoted  
by Janet Mehigan at £1060 be approved from 2009/10  
General Funds Reserves.

Councillor Cramp and S D Eva requested that their names be recorded as having voted against this decision as they felt the costs should fall upon the 2010/11 budget.

F3801 **EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor S D Eva, seconded by Councillor Mrs Biggins and

RESOLVED that in view of the confidential  
nature of the business about to be transacted,  
it is advisable in the public interest that the  
public and press be excluded from the meeting.