

## **FALMOUTH TOWN COUNCIL**

Minutes of a Meeting of the Council held in the Council Chamber, Municipal Buildings, Falmouth on Monday 11<sup>th</sup> June 2012 at 7.00p.m.

Present: Councillors G F Evans (Chairman), AK Ayres, Mrs A J Biggins, I J Body, Mrs J A Booth, G W Chin-Quee (to point mentioned), O K Cramp, Mrs M Davies, Mrs S Hrydziuska (to point mentioned), Ms D E Merrett, D M O'Brien (to point mentioned), Mrs M Ryan, D W Saunby and Dr D A Sterratt

In Attendance: A M Williams (Town Clerk)  
R Gates (Town Manager)  
Ms C Chadwick (Cornwall Council Community Network Manager)  
D Collins (Cornwall Council Contract Compliance Officer)  
R Wilkins (Tremough Campus Services Private Sector Liaison Officer, Accommodation)  
R Pearson (Combined Universities Student Union President)  
PCSO S McDonnell (Falmouth Police)  
Members of Blue Watch (Falmouth Fire Station)  
Captain C Brown (Mayor's Chaplain)

### **C4099 APOLOGIES**

Apologies for absence were received and approved from Councillors Choak (sailing event) and Jewell (family commitment).

### **C4100 INTERESTS**

Councillor Saunby declared a personal interest in Minute C4104 Refuse and Recycling Collection in Falmouth as he was employed by SITA a recycling and resource management company.

### **C4101 MINUTES**

It was proposed by Councillor Ms Merrett, seconded by Councillor Sterratt and

RESOLVED that the minutes of the Council meeting held on the 5<sup>th</sup> March 2012 be confirmed as a correct record of the meeting and signed by the Chairman.

It was proposed by Councillor Ms Merrett, seconded by Councillor Sterratt and

RESOLVED that the minutes of the Annual Council meeting held on the 14<sup>th</sup> May 2012 be confirmed as a correct record of the meeting and signed by the Chairman.

It was proposed by Councillor Ms Merrett, seconded by Councillor Sterratt and

RESOLVED that the minutes of the Special Meeting of the Council held on the 26<sup>th</sup> March 2012 be confirmed as a correct record of the meeting and signed by the Chairman.

It was proposed by Councillor Ms Merrett, seconded by Councillor Sterratt and

RESOLVED that the minutes of the Special Meeting of the Council held on the 28<sup>th</sup> May 2012 be confirmed as a correct record of the meeting and signed by the Chairman.

**C4102 TOWN MAYOR'S REPORT**

The Town Mayor reported upon his Civic attendances. These included presentation of Jubilee Medals to Officers at Falmouth Fire Station, the Finn Gold Cup Ceremony, Civic Call by the Finnish Navy, Dracaena Centre Lunch with Sir Keith Mills, event at Pendennis Castle, Olympic Torch Community events and Jubilee celebrations.

Further he reported a letter from Sergeant Watts at Falmouth Police thanking the Council and the Town Manager for ensuring Olympic Torch events were successful for the Town. This was endorsed by PCSO McDonnell who felt the event showcased all that was good in Falmouth when all community partners worked together. As a torch-bearer he offered to attend with the torch and support community events if required. Ms Chadwick of Cornwall Council made a similar offer, for which the Town Mayor thanked them both.

**C4103 PUBLIC QUESTIONS**

Mr Day of Clare Terrace, Falmouth requested if the Council could assist in addressing refuse and litter issues in the Western Terrace area, especially issues of houses in multiple occupation, and those associated with the end of the academic year.

The Town Mayor requested that this question be addressed in the following presentation at Minute C4104.

**C4104 REFUSE AND RECYCLING COLLECTION IN FALMOUTH**

Mr Wilkins, Accommodation Officer, advised that his role was to assist those students living in the town, and reported that the recent contractual changes for refuse and recycling collection had exacerbated the problems previously identified by Mr Day (Minute C4103). He had walked the area with Councillor Ms Merrett the Council's Environmental Champion to raise awareness and establish the scale of the problem. Students were advised of good practice and they had tried to ensure suitable and sufficient rubbish receptacles were available. They also sought to encourage a more responsible approach when students were vacating properties. Issues were flagged to landlords to address.

Mr Pearson, Student Union President, advised he would be happy to support any measures to address the problems identified, and felt that education and awareness of the issues should be improved.

Mr Collins, Cornwall Council Contract Compliance Officer, explained to the Council the zoning and grades of cleansing for areas of the town and the contractors obligations therewith. Transitional arrangements had proved problematic but now they were more settled the Contractor would be looking to better enforce householder indiscretions. The Council Enforcement Team would take a zero tolerance approach. The tenant and not the landlord would receive the Fixed Penalty Notice. He was pleased to note that the University was working with resident students. He reported upon trials for seagull proof protection for refuse and he hoped this could be extended to Falmouth.

Messrs Wilkins, Pearson and Collins then responded to questions.

Councillor Mrs Hrydziuszka left the meeting during the above presentations.

C4105 **FIRE AND COMMUNITY SAFETY REPORT**

Fire Fighter Goddard presented the Fire and Community Safety Report that is attached as part of these minutes and responded to questions.

C4106 **COMMUNITY NETWORK MANAGER'S REPORT**

The Community Network Manager presented her report that is attached as part of these minutes. Further:

- (1) **Community Interest Company – Prince of Wales Pier**  
Cornwall Council were proceeding to seek expressions of interest for Events Management on the Prince of Wales Pier. The terms of reference for the Community Interest Company was a separate matter and as previously advised this would return to the Town Council for further consideration before the matter progressed.

C4107 **CORNWALL COUNCILLORS REPORTS**

(1) **TRESCOBEAS**

Councillor Saunby reported that the new sustainable planting scheme at the Ponsharden Roundabout had been funded from the Trescobeas and Penwerris Highway budgets. He had also funded the safety rail at Ashfield Road and bridge work etc at footways at Tregoniggle.

(2) **GYLLYNGVASE**

Councillor Evans reported that his highways budget had been spent on signage at Melvill Road, access improvements at the steps in Church Street and the path at Swanpool.

(3) **ARWENACK**

Councillor Ms Merrett reported that Councillor Eva had provided disabled parking bays at Trelawney Road.

(4) **BOSLOWICK**

Councillor Mrs Booth reported that Councillor Varney had not received any notifications for highways improvements from residents in the Division.

C4108 **COMMITTEE REPORTS**

The Art Gallery Committee report dated 30<sup>th</sup> April 2012 was presented by Councillor Mrs Davies, Chairman of the Committee.

It was proposed by Councillor Mrs Davies, seconded by Councillor Evans and

RESOLVED that the report of the Committee dated 30<sup>th</sup> April 2012 be approved.

The Finance and General Purposes Committee report dated 16<sup>th</sup> April 2012 was presented by Councillor Sterratt, Chairman of the Committee.

It was proposed by Councillor Sterratt, seconded by Councillor Mrs Ryan and

RESOLVED that the report of the Committee dated 16<sup>th</sup> April 2012 be approved.

The Finance and General Purposes Committee report dated 28<sup>th</sup> May 2012 was presented by Councillor Sterratt, Chairman of the Committee.

It was proposed by Councillor Sterratt, seconded by Councillor Mrs Ryan and

RESOLVED that the report of the Committee dated 28<sup>th</sup> May 2012 be approved.

Pursuant to Minute F4143 the Chairman gave an update regarding his correspondence with the local Member of Parliament.

The Planning Committee report dated 5<sup>th</sup> March 2012 was presented by Councillor Mrs Booth, Chairman of the Committee.

It was proposed by Councillor Mrs Booth, seconded by Councillor Ms Merrett and

RESOLVED that the report of the Committee dated 5<sup>th</sup> March 2012 be approved.

The Planning Committee report dated 26<sup>th</sup> March 2012 was presented by Councillor Ms Merrett, Vice-Chairman of the Committee.

It was proposed by Councillor Ms Merrett, seconded by Councillor Cramp and

RESOLVED that the report of the Committee dated 26<sup>th</sup> March 2012 be approved.

The Planning Committee report dated 16<sup>th</sup> April 2012 was presented by Councillor Ms Merrett, Vice-Chairman of the Committee.

It was proposed by Councillor Ms Merrett, seconded by Councillor Cramp and

RESOLVED that the report of the Committee dated 16<sup>th</sup> April 2012 be approved.

The Planning Committee report dated 21<sup>st</sup> May 2012 was presented by Councillor Ms Merrett, Chairman of the Committee.

It was proposed by Councillor Ms Merrett, seconded by Councillor Cramp and

RESOLVED that the report of the Committee dated 21<sup>st</sup> May 2012 be approved.

The Strategic Planning Committee report dated 16<sup>th</sup> April 2012 was presented by Councillor Sterratt, Chairman of the Committee.

It was proposed by Councillor Sterratt, seconded by Councillor Ayres and

RESOLVED that the report of the Committee dated 16<sup>th</sup> April 2012 be approved.

The Staffing Committee report dated 12<sup>th</sup> March 2012 was presented by Councillor Mrs Biggins, Chairman of the Committee.

It was proposed by Councillor Mrs Biggins, seconded by Councillor Ayres and

RESOLVED that the report of the Committee dated 12<sup>th</sup> March 2012 be approved.

**C4108 MAYOR'S REGENERATION MEETING**

The meetings of the Group held on 4<sup>th</sup> April 2012 and 10<sup>th</sup> May 2012 were duly noted.

The Town Clerk and Councillor Cramp provided clarification regarding Church Street Car Park and the Sainsbury Section 106 obligation.

Councillors Chin-Quee and O'Brien left the meeting during the above item.

**C4109 KIMBERLEY PARK WORKING PARTY**

It was proposed by Councillor Sterratt, seconded by Councillor Mrs Biggins and

RESOLVED that

- (i) the minutes of the working Party from 21<sup>st</sup> May 2012 be noted and agreed subject to the amendment that Councillor Mrs Biggins seconded the Resolution recorded at KP 95.
- (ii) the recommendations arising therefrom be actioned.

**C4110 BOWLING GREEN PLAY AREA WORKING PARTY**

The minutes of the meeting of the Bowling Green Play Area Working Party held on 15<sup>th</sup> March 2012 were duly noted and approved.

**C4111 STREET PASTORS MANAGEMENT COMMITTEE**

The minutes of the meeting of the Management Committee held on 24<sup>th</sup> April 2012 were duly noted.

**C4112 ARMED FORCES DAY 2013 COMMITTEE**

The minutes of the meeting of the Committee held on 22<sup>nd</sup> May 2012 were duly noted.

**C4113 SEALING OF DOCUMENTS**

It was proposed by Councillor Ms Merrett, seconded by Councillor Mrs Davies and

RESOLVED that the lease between the Council and the Falmouth and District Allotments and Gardens Society be duly authorised and the Council's official seal affixed.

**C4114 REPRESENTATIVES ON OUTSIDE BODIES AND COMMITTEE SEATS**

It was proposed by Councillor Sterratt, seconded by Councillor Body and

RESOLVED that Councillor Mrs Davies represents the Council on the Fal and Helford SAC Advisory Group.

It was proposed by Councillor Evans, seconded by Councillor Sterratt and

RESOLVED that Councillor Ayres represents the Council on the Maritime Line Working Party.

It was proposed by Councillor Sterratt, seconded by Councillor Evans and

RESOLVED that the two vacant seats on the Planning Committee remain vacant until additional Councillors made themselves available to sit.

**C4115 CODE OF CONDUCT 2012**

The Town Clerk reported a recommended Members Code for the Council from the Cornwall Association of Local Councils. The Council had to adopt a Code by 1<sup>st</sup> July 2012.

It was proposed by Councillor Sterratt, seconded by Councillor Ayres and

RESOLVED that the Council adopts and operates the Member Code of Conduct that is attached as part of these minutes from 1<sup>st</sup> July 2012, and that Standing Orders would be amended accordingly in due course.

It was noted that this could be an interim provision subject to any further changes to the recommended Code as it was developed.

**C4116 CORNWALL COUNCIL GOVERNANCE REVIEW**

It was proposed by Councillor Mrs Ryan, seconded by Councillor Ms Merrett and

RESOLVED that Councillors advise the Town Clerk of their individual comments upon the Review for comments to be collated and submitted to Cornwall Council before 20<sup>th</sup> June 2012.

**C4117 CORNWALL COUNCIL TRANSFORMING HEALTH**

The Consultation was duly noted and individual Councillors would respond to Cornwall Council with their views.

**C4118 TOWN MANAGEMENT REPORT**

The Town Manager presented the Town Management Report that was duly noted and forms part of these minutes.

**C4119 TOWN CLERK'S REPORT**

The Town Clerk presented his report that was duly noted and forms part of these minutes.

There being no further business the Chairman declared the Meeting closed at 9.15p.m.

Signed: ..... Date: .....